



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
SUPPLEMENTARY AGENDA**

**Thursday, June 22, 2017**

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
2-3	Melany de Weerd, Chief Administrative Officer - Change in CRA Policy for Elected Officials Allowances	Direction/ Receive
4-8	Cheryl Anderson, Manager of Administrative Services – Groundbreakers Agricultural Association - Request for Grant in Aid – Electoral Area “A” (Smithers Rural)	Recommendation (Page 4)

**DEVELOPMENT SERVICES (All Directors)**

9	Elaine Gregory RE: CN Radio Communication Tower (Fort Fraser) Electoral Area “D” (See pages 136-146 in the regular Board agenda)	Receive
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**ELECTORAL AREA PLANNING (All Directors)**

**Correspondence**

10	Northern Health Authority • RE: Rezoning & OCP Amendment C-01-17 (Hoy) Electoral Area “C” (See pages 156-169 in the regular Board agenda) • RE: Rezoning C-02-17 (Blue Jay Farms) Electoral Area “C” (See pages 170-177 in the regular Board agenda)	Receive
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**NEW BUSINESS**

**ADJOURNMENT**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chairperson Miller and Board of Directors**

**FROM: Melany de Weerd, Chief Administrative Officer**

**DATE: June 19, 2017**

**SUBJECT: Change in CRA Policy for Elected Officials allowances**

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**BACKGROUND:**

Local government elected officials have been able to claim 1/3 of their remuneration as a non-taxable allowance and claim from the local government reasonable per diem reimbursement of expenses without receipts.

The federal government's 2017 budget states on page 16 with respect to allowances for certain municipal officers:

"The reimbursement of expenses incurred in the course of carrying out the duties of an office or employment is generally not a taxable benefit to the recipient. By contrast, a non-accountable allowance for which an individual does not have to provide details or submit receipts to justify amounts paid is generally a taxable benefit.

Certain officials may, however, receive non-accountable allowances for work expenses that are not included in computing income for tax purposes. These officials are:

- elected members of provincial and territorial legislative assemblies and officers of incorporated municipalities;
- elected officers of municipal utilities boards, commissions, corporations or similar bodies; and
- members of public or separate school boards or of similar bodies governing a school district.

The excluded amount is limited to half of the official's salary or other remuneration received in that capacity in the year.

Budget 2017 proposes to require that non-accountable allowances paid to these officials be included in income. The reimbursement of employment expenses will remain a non-taxable benefit to the recipient.

In order to provide affected organizations more time to adjust their compensation schemes, this measure will apply to the 2019 and subsequent taxation years."

Budget 2017 proposes to require that non-accountable allowances paid to these officials be included in income. The reimbursement of employment expenses will remain a non-taxable benefit to the recipient, subject to appropriate receipts being provided. In order to provide affected organizations more time to adjust their compensation schemes, this measure will apply to the 2019 and subsequent taxation years.

## **DISCUSSION**

The change in taxation of allowances will result in an increase to the amount of tax deducted from each elected official's deposit each pay period.

Public expectations of elected officials continue to increase, with growing time requirements to meet the wider range of local government priorities. Meanwhile, economic challenges constrain the amount of property taxation that local governments can collect from taxpayers. This could impact whether people will run in next year's municipal elections.

With this being a national concern common to all local governments, the question was raised about bringing the matter forward to FCM.

## **RECOMMENDATION:**

**(All/Directors/Majority)**

Direction/Receive.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**SUPPLEMENTARY MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: June 20, 2017**

**SUBJECT: Groundbreakers Agricultural Association – Request for Grant  
in Aid – Electoral Area “A” (Smithers Rural)**

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Attached is a request for Grant in Aid monies from the Groundbreakers Agricultural Association.

The Association is seeking \$2,500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with its Young Agrarian Youth Employment Program.

Director Fisher has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Groundbreakers Agricultural Association be given \$2,500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with its Young Agrarian Youth Employment Program.”**

**Cheryl Anderson**

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**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** June-18-17 7:08 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 594731dc72649-Funding Details - RDBN1.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Groundbreakers Agricultural Association***

Mailing Address:  
11376 Lawson Rd

Email:  
Contact Person:

*alexannedick@gmail.com*  
Alexanne Dick

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Young Agrarian Youth Employment Program*

Amount Requested:

2500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*Groundbreakers Agricultural Association is a non-profit organization with charitable status founded in 2012 and operating in the Bulkley Valley. Groundbreakers' mission is to support and implement local food education and agriculture based activities through the creation and maintenance of school gardens and the facilitation of youth's gardening, wild harvesting and cooking workshops. Over the last three years Groundbreakers has worked closely with primary and secondary schools in Telkwa and Smithers to help build and support their gardens, lead hands-on gardening and cooking workshops in schools, run school garden clubs and deliver a very successful summer local food gardening and cooking camp. We have included neighbouring seniors in our gardening programs enabling both youth and seniors to benefit from growing food together and learning from each other.*

*Our mission is to increase food security in the Bulkley Valley by working with youth and developing a base of awareness and knowledge, from a young age, about the importance of sustainable practices, supporting local food sources and learning through getting your hands dirty in gardens. These motives will be attained through our new Young Agrarian Youth Employment Program, where we aim to increase youth employability within our community by allowing youth to network and connect with stakeholders within the farming and food industries. We hope to introduce youth to the agricultural sector to deter the current average age of farmers in Canada which is 65 years old. This type of youth employment program in agriculture is not found anywhere else in the Bulkley Valley area.*

Describe the geographic area that receives services or benefits from your organization.

*Smithers and Telkwa*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*Remuneration will be provided to the participants of the Young Agrarian Youth Employment Program (Project Coordinator as well as the Young Agrarian hired youth). Project Coordinator (1 position) will be receiving \$20/hour for 360 hours (3 months, 40 hours/week). The Young Agrarian Youth (2 positions) will be paid \$13.35/hour for 240 hours (2 months, 30 hours/week).*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Groundbreakers Agricultural Association has been in operation since 2012 and currently has an elected board of 5 members. We have school gardens in 3 different schools in the SD54 and work with several teachers and classrooms organizing workshops.*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*The Young Agrarian Youth Employment Program is seeking funding to cover project costs, inclusive of work clothes, equipment, facility rentals, various training opportunities and miscellaneous expenses.*

Describe how this proposal will benefit the community:

*The Young Agrarian Program will hire 2 youth (ages 15-20) for a 2 month employment program for the summer of 2017 based out of Smithers and Telkwa. This is to create jobs for youth and to connect them to healthy local food, to each other, to neighboring seniors, to nature and their community through the development and support of school and community gardening projects, production of fresh produce and hands-on employment opportunities on farms throughout the Bulkley Valley. Specifically, this project will:*

- allow youth to participate in skill-building activities and network with stakeholders in the agricultural sector with the goal of raising the number of skilled workers interested in getting involved in agriculture*
- build employer partnerships that will identify and create partnership and innovation opportunities, promote job creation and support employers in the agriculture sector in meeting their human resource needs. There is a labour market need in the agriculture sector in the Bulkley Valley. This is a sector that requires skilled, trained and hardworking individuals who hold a passion and respect for sustainability, gardening, working outside and truly witnessing the fruits of their labour!*
- increase food security by employing youth to support the work of local farmers and decrease the current average age of farmers in Canada which is 65 years old*
- develop inter-generational and inter-social relationships through our collaboration with different organizations and social groups*
- teach youth about the importance of growing their own food and taking pride in seeing the positive impact they can have on their community through the encouragement of healthy, sustainable eating. This will also allow them to engage in healthier lifestyles therefore reducing health inequities for themselves and their families.*

## **FUNDING AND FINANCIAL INFORMATION**

files Submitted:

[594731dc72649-Funding  
Details - RDBN1.xlsx](#)

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *Canada Summer Jobs*  
 Amount Applied for 1: *7395*  
 Status of Grant Application1: *Approved*

Name of Grant or Funding Agency2: *IMAGINE Northern Health*  
 Amount Applied for2: *2310*  
 Status of Grant Application2: *Approved*

Name of Grant or Funding Agency3: *Bulkley Valley Credit Union*  
 Amount Applied for3: *250*  
 Status of Grant Application3: *Approved*

Name of Grant or Funding Agency4: *Smithers Farmers Institute*  
 Amount Applied for4: *750*  
 Status of Grant Application4: *Approved*

Have you received assistance before from us.

*Yes*

Year, Amount and Purpose for assistance

*2016, \$5000, Learning Gardens*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising *Yes* campaign?:



**Jennifer.MacIntyre**

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**From:** Elaine Gregory <Elaine.Gregory@cn.ca>  
**Sent:** June 21, 2017 11:19 AM  
**To:** Jennifer.MacIntyre  
**Subject:** RE: Supplemental Agenda Item

Good afternoon Jennifer,

I verified internally and we have received no comment further to the Notice posted in the Post Office.

Thank you,

*Elaine Gregory*

Junior Coordinator, Legislative Affairs / Coordonnatrice junior, Affaires législatives  
CN Law / Affaires juridiques  
935 de La Gauchetière Street West, Floor 15  
Montréal, Québec H3B 2M9  
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**From:** Jennifer.MacIntyre [mailto:[Jennifer.MacIntyre@rdbn.bc.ca](mailto:Jennifer.MacIntyre@rdbn.bc.ca)]  
**Sent:** Wednesday, June 21, 2017 2:05 PM  
**To:** Elaine Gregory  
**Subject:** Supplemental Agenda Item

Hi Elaine,

Did you receive any response from the Post Office Notice in Fort Fraser? We need a letter confirming the results in one hour for our Sup Agenda.

Thanks!

**Jennifer MacIntyre** | Planner I  
Regional District of Bulkley-Nechako  
37 3<sup>rd</sup> Ave, Burns Lake, BC V0J 1E0  
T: (250) 692-3195 | Fax: (250) 692-1220  
TF: 1 (800) 320-3339 | [www.rdbn.bc.ca](http://www.rdbn.bc.ca)

**Jennifer.MacIntyre**

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**From:** Nielsen, Erin <Erin.Nielsen@northernhealth.ca>  
**Sent:** June 19, 2017 2:12 PM  
**To:** Jennifer.MacIntyre  
**Subject:** FW: Rezoning Referral  
**Attachments:** C-01-17 Govt Agency Referral.pdf; C-01-17 Hoy Referral Report.pdf; C-02-17 Govt Agency Referral.pdf; C-02-17 Blue Jay Farms referral report.pdf

Hello Jennifer,

Thank you for the opportunity to comment on the attached land referral applications.

This office has no objections to the proposed applications provided that the applicant complies with the following applicable legislation:

PUBLIC HEALTH ACT (SBC 2008) Chapter 28, and the Sewerage System Regulation (B.C. Reg. 326/04).

DRINKING WATER PROTECTION ACT (SBC 2001) Chapter 9, and the Drinking Water Protection Regulation B.C. Re. 200/2003.

Copies of the above legislation can be found at the B.C. Queen's Printer website. (<http://www.bclaws.ca/>). Note that it is the responsibility of the applicant to be familiar with the applicable legislation and to ensure that all requirements are met.

If you would like to further information, please feel free to contact me at your convenience.

**Erin Nielsen, CPHI(C)**

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**From:** Jennifer.MacIntyre [mailto:Jennifer.MacIntyre@rdbn.bc.ca]