

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
SUPPLEMENTARY AGENDA**

Thursday, May 25, 2017

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
2	Corrine Swenson, Manager of Regional Economic Development – Regional Agriculture Brochure - Request from Regional District of Kitimat-Stikine	Direction
3	Kristi Rensby, Finance/Administration Coordinator - Federal Gas Tax Funds – Electoral Area “D” (Fraser Lake Rural) Village of Fraser Lake	Recommendation (Page 3)
4-8	Cheryl Anderson, Manager of Administrative Services - Lakes District Secondary School – Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 4)
9-12	Cheryl Anderson, Manager of Administrative Services - Fort St. James Secondary School Mountain Bike Team – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 9)
13-17	Cheryl Anderson, Manager of Administrative Services - Fraser Lake Elementary Secondary School - Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 13)

CORRESPONDENCE

18	CityWest – Request for Letter of Support – Connecting British Columbia Program	Direction
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INVITATIONS

19	Houston Community Garden Canada 150 Celebration - June 8, 2017 – Houston, B.C.	Receive
20-21	Province-Wide Community to Community Forum - June 6, 2017 – Vancouver, B.C.	Receive

NEW BUSINESS**ADJOURNMENT**



**Regional District of Bulkley-Nechako
Board of Directors
Supplementary Memo
May 25, 2017**

To: Chair Miller and the Board of Directors
 From: Corrine Swenson, Manager of Regional Economic Development
 Date: May 24, 2017
 Regarding: Regional Agriculture Brochure – Request from Regional District Kitimat-Stikine

The Regional District Kitimat-Stikine (RDKS) has requested that the RDBN consider expanding the Regional Agriculture Brochure to include the Hazelton area. Currently, the brochure highlights 4-H clubs, Farmers Markets and producers as far west as Smithers and Electoral Area 'A' (Smithers Rural).

RDKS has received requests for more assistance connecting agriculture producers and consumers and feel a cross-regional initiative would be beneficial to promote local agriculture products, economic development and relationships.

It is estimated that four additional pages would need to be added to accommodate the Hazelton area organizations. RDKS will gather the data for the additional pages and cover the additional printing costs. No additional costs will be incurred by the RDBN to add these pages.

Recommendation:
Direction.

(All/Directors/Majority)



**Regional District of Bulkley-Nechako
Board of Directors –
SUPPLEMENTARY Memorandum
May 25, 2017**

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: May 24, 2017
 Regarding: Federal Gas Tax Funds – Electoral Area 'D' (Fraser Lake Rural)
 Village of Fraser Lake

The Village of Fraser Lake has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to put towards the purchase of a transit bus for the residents of Fraser Lake and the surrounding areas.

This purchase has been quoted at \$84,774.32. The Village of Fraser Lake has already received confirmation of funding from the Ministry of Transportation and Infrastructure in the amount of \$58,878.12.

Director Parker has indicated that he would like to support the purchase of the Fraser Lake transit bus with Federal Gas Tax Funds in the amount of \$25,896.20.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'D' allocation is \$286,869.35. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing \$25,896.20 of Electoral Area 'D' Federal Gas Tax allocation monies to the Village of Fraser Lake towards the purchase of the Fraser Lake transit bus;
(All/Directors/Majority)

2. That the RDBN Board of Directors authorize the withdrawal of up to \$25,896.20 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



REGIONAL DISTRICT OF BULKLEY-NECHAKO

SUPPLEMENTARY MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 24, 2017

**SUBJECT: Lakes District Secondary School – Request for Grant in Aid –
Electoral Areas “B” (Burns Lake Rural) and “E”
(Francois/Ootsa Lake Rural)**

Attached is a request for Grant in Aid monies from the Lakes District Secondary School LDSS Girls' Soccer Team.

The Team is seeking \$1,000 grant in aid monies for costs associated with attending Provincial Championships in Kelowna, B.C.

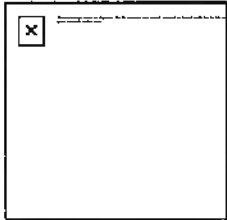
Directors Miller and Benedict have indicated that they are supportive of providing \$250 each from their grant in aid funds.

RECOMMENDATION: (All/Directors/Majority)

“That Lakes District Secondary School be given \$250 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with the Girls' Soccer Team attending Provincial Championships in Kelowna, B.C.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May-23-17 3:51 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5924bcb5cb2d3-Expected Cost of Provincials trip LDSS Girls.docx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

LDSS girls' soccer

Mailing Address:

PO Box 3000 Burns Lake, BC V0J 1E0

Email:
Contact Person:

*bmills@sd91.bc.ca
Bob Mills 250 692 7733*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Girls' soccer provincials

Amount Requested:

1000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title) _____
Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

6

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

We provide a chance for the girls to play soccer competitively across the province. This soccer team is the only opportunity the girls have to compete in this way.

Describe the geographic area that receives services or benefits from your organization.

High-school students in the Burns Lake area.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Members are not paid.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

There are 20 girls on the team. We have been practicing together all year.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

The team qualified for provincials at a recent zone tournament. Provincials are in Kelowna B.C.

Describe how this proposal will benefit the community:

The team means a lot to the players. They improve their skills, teamwork, self-confidence and ability to overcome obstacles with each trip. This is important for young students in a small town who may not get many chances at such experiences.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

5924bcb5cb2d3-Expected Cost of Provincials trip LDSS Girls.docx

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

We have not applied for other grants.

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct
contributions?:

OR, is your organization: Part of a provincial or national fund
raising campaign?:

8

Expected Cost of Provincials trip LDSS Girls' Soccer (2017)

Gas for mini-bus: \$1000

Hotels for 4 nights: \$ 2800

(5 double rooms for players, 1 single room for the coach and 1 single room for the bus driver).

This is a conservative estimate based on the costs of previous trips. We are finalizing costs and I will be able to submit a finalized report if needed. There is also a tournament fee, which is covered by the school. On top of this the school will be able to provide approximately \$200 for gas for the bus. The girls' plan to do some fundraising – a car wash and a bake sale. Aside from this there are no other funds for this trip.

Thank you for your consideration.

Sincerely

~Bob Mills



REGIONAL DISTRICT OF BULKLEY-NECHAKO

SUPPLEMENTARY MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 24, 2017

**SUBJECT: Fort St. James Secondary School Mountain Bike Team -
Request for Grant in Aid – Electoral Area “C” (Fort St. James
Rural)**

Attached is a request for Grant in Aid monies from the Fort St. James Secondary School Mountain Bike Team (School District No. 91).

The Team is seeking \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Mountain Bike Provincials in Cumberland, B.C.

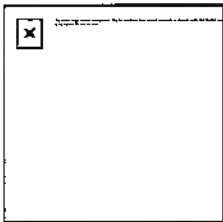
Director Greenaway has indicated that he is supportive of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Fort St. James Secondary School Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with Mountain Bike Provincials in Cumberland, B.C.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May-15-17 4:15 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 591a368063bb5-Copy of Mountian Biking Costs 2017.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Fort St. James Secondary Mountain Bike
Team***

Mailing Address:
PO Box 1141

Email:
Contact Person:

mjones@sd91.bc.ca
Martina Jones 250 9962154

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Mountain Bike Trip to Provincials

Amount Requested:

1000.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Our team helps out with trail maintenance and clean up of trails used by the community of Fort St. James. It is an opportunity for students to enjoy outdoor recreation

Describe the geographic area that receives services or benefits from your organization.

Fort St. James surrounding trails

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

14 members 4 years

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

Travel Ferry Costs

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

Describe how this proposal will benefit the community:

Benefits to the youth and experiencing outdoor recreation in our community and caring for our community by maintaining trails

FUNDING AND FINANCIAL INFORMATION

files Submitted:

591a368063bb5-Copy of Mountian Biking Costs 2017.xlsx

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

*2016, \$1000 travel costs
2015, \$1000 travel costs*

Does your organization:

Offer direct financial assistance to individuals or families?:
Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:
Provide an opportunity for individuals to make direct contributions?:
OR, is your organization: Part of a provincial or national fund raising
campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****SUPPLEMENTARY MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 24, 2017

SUBJECT: Fraser Lake Elementary Secondary School (School District No. 91) - Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

Attached is a request for Grant in Aid monies from the Fraser Lake Elementary Secondary School (School District No. 91).

The School is seeking \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with its Golf Team attending the provincial tournament in Christina Lake, B.C.

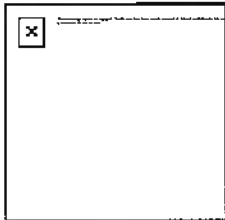
Director Parker has indicated that he is willing to contribute \$1,000 toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Fraser Lake Elementary Secondary School (School District No. 91) be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with its Golf Team attending the provincial tournament in Christina Lake, B.C.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May-17-17 4:52 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 591ce201777fb-fless golf provs 2017.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Fraser Lake Elementary Secondary
School***

Mailing Address:
Bag 1002 Fraser Lake, BC V0J 1S0

Email:

*pplowman@sd91.bc.ca
Tyrel Ray, 250-699-6233 Patti
Ann Plowman, 250-699-2314*

Contact Person:

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Provincial Golf Tournament

Amount Requested:

1500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

FLESS is the only elementary/secondary school in Fraser Lake. In addition to providing quality education, the school provides students with opportunities to participate in academic, athletic, and leadership activities. Participation on the FLESS golf team is available to students in Grades 8-12. Students participated in several qualifying rounds to qualify for the golf team. This year the team is made up of 4 golfers: two Grade 10s and two Grade 11s. The activities provided by the school are not the same as those offered in the community or from another organization.

Describe the geographic area that receives services or benefits from your organization.

Students in Grade 4-12 from Fraser Lake, Fort Fraser, Endako, Nadleh, Stellaten, and the surrounding areas attend FLESS. Female and male students in Grades 8-12 are eligible to participate on the golf team.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

The team will receive \$350 from both the school and the school district to put towards the trip. The team has also received a grant of \$500 from the PAC. Fundraising opportunities are being explored, which will definitely include a bottle drive on May 24th.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

There are four golfers (two Grade 10s and two Grade 11s) on the team, one coach and one additional driver. For three of the members, this is their third year on the team and for the other it is his first. There are four families which will help with fundraising. there has been a golf team at FLESS off and on for 15-20 years.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

Provincial Tournament

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

The boys have qualified for the golf provincials in Christina Lake (same location as last year) from June 5-8. In addition to three days in Christina Lake, the team will travel on June 4th and on June 8th and possibly 9th as well.

Describe how this proposal will benefit the community:

Our boys will be ambassadors for our community. They are a very charismatic group who enjoy all sports, the outdoors, and meeting new people. They will be able to share their experiences golfing at Molyhills in Fraser Lake and in Vanderhoof at the Omineca Golf Course, with other golfers from around the province. They will also be able to share all of the other great things our area has to offer: hunting, fishing, hiking, camping, mountain biking, etc. We are also approaching the Village of Fraser Lake about providing the boys with Fraser Lake pins, which they can give out to the other competitors they golf with. They will also take along some "FLESS gear" to share with the other golfers they meet.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

591ce201777fb-fless golf provs 2017.xlsx

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

FLESS

Amount Applied for 1:

\$350

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

SD #91

Amount Applied for2:

\$350

Status of Grant Application2:

Pending

Name of Grant or Funding Agency3:

FLESS PAC

Amount Applied for3:

\$500

Status of Grant Application3:

Approved

Name of Grant or Funding Agency4:

Village of Fraer Lake

Amount Applied for4:

\$250

Status of Grant Application4:

Pending

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2016, \$1000, Golf Provincials in Christina Lake

17

Year, Amount and Purpose for assistance

2015, \$600, Golf Provincials
in Kelowna

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either: **Yes**
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising **Yes**
campaign?:



Loyal to the North.
Proud to serve our communities.

To Whom it may Concern,

I am writing to inform you about an important initiative and opportunity for connecting communities in the Regional District of Bulkley-Nechako BC, and to request your support.

City West Cable & Telephone (CWCT) has been exploring options to improve Internet services in our region, working with First Nations, other carriers, ISPs and government agencies. We believe there is a great need and opportunity for a fibre-optic network to serve communities in northern BC, contingent on support from the Province, First Nations communities, Regional District and federal government.

Communities with access to this network would have gigabit fiber-optic Internet connectivity, with service levels that meet and exceed the latest recommendations from CRTC, ready for future and growing demands in a connected world. As recently stated by the First Nations Technology Council concerning such connectivity, *"This will benefit First Nations in BC exponentially through more affordable, equitable access to the knowledge economy"*. It would also advance efforts to improve healthcare and education, other public services, economic development, social benefits and environmental stewardship. Federal funding could cover a portion of project capital costs.

CityWest is requesting a letter of support or an email stating support from your organization. Timing is urgent as project funding depends on the Connecting British Columbia Program, which is due on May 31 2017.

If you have any questions, please do not hesitate to reach out to me.

Thank you and best regards,

Donovan Dias
VP Sales and Project Management
Phone: 250-627-0917
email: Donovan.Dias@cwct.ca

19



Thursday June 8, 2017
2:00 to 6:00 pm

RECEIVED

MAY 17 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Houston Community Garden Canada 150 Celebration

**You are invited to join us in celebrating Canada 150 at the
Houston Community Garden.**

**Join us for a tree planting ceremony, fun activities for everyone and a
community BBQ.**

This project is made possible by Tree Canada, the Government of Canada and Bulkley Valley Foundation Canada 150



20

geraldine.craven

From: UBCM <ubcm@ubcm.ca>
Sent: May 18, 2017 9:32 AM
To: inquiries
Subject: REGISTER NOW! Province-Wide Community to Community Forum June 6

RECEIVED

MAY 18 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO



FIRST
NATIONS
SUMMIT

Province-Wide
Community to Community
Forum



June 6, 2017 | Musqueam Community Centre

REGISTER NOW!

Province-Wide Community to Community Forum

In partnership with the First Nations Summit, UBCM is pleased to advise that registration is now open for the sixth Province-Wide Community to Community Forum. There is no registration fee to attend.

It will be held on June 6th at the Musqueam Community Centre in Vancouver. Doors open and registration begins at 7:45am, opening session at 8:30am, and closing at 4:00pm. A draft agenda is now available.

The forum is designed to bring together First Nation and local government elected officials and senior staff to encourage dialogue and identify areas of common responsibility and mutual concern.

Under the theme of *Joint Ventures*, the 2017 forum will focus on communities that are embarking on journeys of reconciliation and relationship strengthening, and exploring joint opportunities to the mutual benefit of their communities. Creating opportunities for dialogue is essential to fostering relationships that address both present and future community challenges and goals.

Delegates are responsible for booking their own travel and accommodation arrangements. For those needing accommodation, nearby hotels include:

- [River Rock Casino Resort](#)
- [Coast Vancouver Airport Hotel](#)
- [Pacific Gateway Hotel Vancouver](#)

Questions regarding the PC2C forum may be directed to [Marie Crawford](#) or [Josh van Loon](#) at UBCM or [Colin Braker](#) at the First Nations Summit.

We look forward to seeing you on June 6th.

Union of BC Municipalities, 60-10551 Shellbridge Way, Richmond, BC V6X 2W9 Canada

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