



REGIONAL DISTRICT
OF BULKLEY & NECHAKO

AGENDA

MEETING NO. 14

November 23, 2017

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"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

2

VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

Strategic Priorities 2017-2019

Now

- Revenue Sharing (Northwest Resource Benefits Alliance (RBA))
- Waste Management Strategy – Board reading/reviewing
- Internet Connectivity
- Transportation – moving people between communities; First Nations relations; Community to Community Forum

Next

- Attraction/Retention – Residents, Businesses, Organisations, Communities

Board Advocacy

- Health Services (Regional Health Services Access – Local Access, Hospital construction)
- Wildfire Mitigation
- Nechako Watershed
- CN Emergency Meeting and Exercise
- Three Phase Power

AGENDA

Thursday, November 23, 2017



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>ELECTION OF CHAIRPERSON</u>	
	<u>ELECTION OF VICE-CHAIRPERSON</u>	
	<u>AGENDA – November 23, 2017</u>	Approve
	<u>MINUTES</u>	
	(All grey highlighted items may be received as a block)	
12-35	Board Meeting Minutes – October 26, 2017	Adopt
36-39	Agriculture Committee Meeting Minutes - November 9, 2017 (Unapproved)	Receive
40-42	Agriculture Committee Meeting Minutes - October 26, 2017	Receive
43-52	Committee of the Whole Meeting Minutes - November 9, 2017 (Unapproved)	Receive
53-56	Committee of the Whole Meeting Minutes - October 12, 2017	Receive
	Forestry Committee Meeting Minutes - November 9, 2017 (Unapproved) <i>(to be included on the Supplementary Agenda)</i>	Receive
57-61	Forestry Committee Meeting Minutes - July 21, 2016	Receive
62-65	Rural Directors Committee Meeting Minutes - November 9, 2017 (Unapproved)	Receive
66-69	Rural Directors Committee Meeting Minutes - October 12, 2017	Receive

BUSINESS ARISING OUT OF THE MINUTES

Meeting No. 15
November 23, 2017

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
	(All grey highlighted items may be received as a block)	
70-71	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - November 9, 2017	Recommendation (Page 71)
72-73	Melany de Weerd, Chief Administrative Officer - Northern Development Local Government Management Internship	Recommendation (Page 73)
74	Kristi Rensby, Finance/Administration Coordinator – Smithers Lions Club Railcar - 2010 Federal Gas Tax Project	Recommendation (Page 74)
75-76	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “A” (Smithers Rural) Central Park Building	Recommendation (Page 76)
77	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “A” (Smithers Rural) Town of Smithers & Boarding for Brant – Skatepark	Recommendation (Page 77)
78	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds - Electoral Area “C” (Fort St. James Rural) Fort St. James Snowmobile Club and Fort St. James Arts Council – Pope Mountain Arts	Recommendation (Page 78)
79	Nellie Davis, Proposal Writer – Cluculz Lake Community Association – Northern Development Application – Prince George RAC	Recommendation (Page 79)
80-81	Nellie Davis, Proposal Writer – Request for Letter of Support	Recommendation (Page 81)
82	Nellie Davis, Proposal Writer – Tweedsmuir Park Rod and Gun Club – Northern Development Application – North West RAC	Recommendation (Page 82)
83	Nellie Davis, Proposal Writer – Men of the North Society – Northern Development Application Economic Diversification Infrastructure	Recommendation (Page 83)

Meeting No. 15
November 23, 2017

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
84	Nellie Davis, Proposal Writer – Grant Application: Northern Development Initiative Trust – Economic Development Capacity Building and Grant Writing Support Programs (Page 84)	Recommendation
85-92	Cheryl Anderson, Manager of Administrative Services – Bulkley Valley Community Arts Council - Request for Grant in Aid – Electoral Area “A” (Smithers Rural) (Page 85)	Recommendation
93-116	John Illes, Chief Financial Officer – Chinook Comfor Limited Inc. Articles of Incorporation Amendment (with subsequent shareholder agreement amendments)	Recommendation (Page 93)
117-118	John Illes, Chief Financial Officer – Chinook Community Forest 2017 Dividend	Recommendation (Page 118)
119-123	John Illes, Chief Financial Officer – District of Vanderhoof Borrowing	Recommendation (Page 119)
124-125	John Illes, Chief Financial Officer, Internet Service Provider and Fibre Optic Service	Recommendation (Page 125)
126	John Illes, Chief Financial Officer, Electoral Area “A” Economic Development Bylaw 1566 Amendment	Recommendation (Page 126)
127-128	Melany de Weerd, Chief Administrative Officer - Schedule of Board Meetings – 2018	Ratify
129-143	Cheryl Anderson, Manager of Administrative Service - <i>The Regional News</i> – Fall/Winter 2017	Ratify
144-145	John Illes, Chief Financial Officer – Increase in Glacier Gulch Water Diversion Service	Receive
146-154	John Illes, Chief Financial Officer – Quarterly Financial Report – September 30, 2017	Receive
155	John Illes, Chief Financial Officer – Climate Action Revenue Incentive Program (CARIP) Update	Receive
156	Rob Newell, Director, Electoral Area “G” - Northern BC Tourism Summit 2017	Receive

6

Meeting No. 15
November 23, 2017

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
157	Cheryl Anderson, Corporate Officer – Certificate of Alternative Approval Process Results - Braeside Community Hall Service Establishment Bylaw No. 1808, 2017	Receive
158	Cheryl Anderson, Corporate Officer – Certificate of Alternative Approval Process Results - Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017	Receive
159-161	<u>AGRICULTURE COORDINATOR WORK PLAN</u> Debbie Evans, Agriculture Coordinator - Department Priorities and Projects: 2018	Discussion
	<u>ENVIRONMENTAL SERVICES REPORT</u>	
162-163	Rory Mckenzie, Director of Environmental Services – Operation of Re-use Sheds and Employment of 4 Re-use Shed Attendants	Direction
	<u>DEVELOPMENT SERVICES</u> (ALL Directors)	
	<u>ALR Applications</u>	
164-177	ALR Application No. 1199 (Simmons) Subdivision in the ALR Electoral Area "A"	Recommendation (Page 167)
178-194	ALR Application No. 1200 (Glenwood Dairy Ltd.) Subdivision in the ALR Electoral Area "A"	Recommendation (Page 182)
195-209	ALR Application No. 1201 (Huisman) Subdivision in the ALR Electoral Area "A"	Recommendation (Page 199)
	<u>Memos</u>	
210-229	Mount Milligan EA Certificate Amendment Process - Jason Llewellyn, Director of Planning	Recommendation (Page 211)
	<u>Referrals</u>	
230-234	Mines Referral File No. 13755-02-030 Carbon Development Corp. Electoral Area 'A'	Recommendation (Page 232)

<u>PAGE NO.</u>	<u>ELECTORAL AREA PLANNING</u> (All Directors)	<u>ACTION</u>
	<u>DVP Applications</u>	
235-239	Development Variance Permit Application No. B-03-17 Lakes District Maintenance Inc. Electoral Area "B" (call for comments from the gallery)	Recommendation (Page 236)
	<u>Bylaws for Third Reading</u>	
240-247	Rezoning File No. B-01-17 Judith & Wanda Wiebe Electoral Area "B"	Recommendation (Page 244)
	<u>PROTECTIVE SERVICES</u> (All Directors)	
	<u>Memo</u>	
248-249	Monthly 9-1-1 Call Report Haley Jeffrey, Emergency Services Manager	Receive
	<u>OTHER</u> (All Directors) (All grey highlighted items may be received as a block)	
	<u>Planning Department Enquiries Report</u>	
250-256	For October, 2017	Receive
	<u>Building Inspector's Report</u>	
257	For October, 2017	Receive
	<u>Action List</u>	
258-259	For October, 2017	Receive
	<u>Correspondence</u>	
260	Pacific Trail Pipelines Management Inc. RE: Trail update	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	

Meeting No. 15
November 23, 2017

<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE</u> (All grey highlighted items may be received as a block)	<u>ACTION</u>
261-262	Minister of Jobs, Trade and Technology - 2018 Open for Business Awards	Receive
263-271	Quick Station Residents Association – Rail Transport	Receive
272-282	KPMG Forest Certification Services Inc. - Stakeholder Consultation – Nanaimo Forest Products Ltd. – Harmac Pacific Pulp Operations	Receive
283-284	Northern Society for Domestic Peace – Reporting Stats – Smithers RCMP Victim Assistance Program	Receive
285	Cheslatta Carrier Nation – Request for Donation - Annual Christmas Dinner	Receive
286	Community Futures Nadina – Support of the Northwest BC Resource Benefits Alliance	Receive
287-288	District of Houston – Greyhound Canada - Application for Cancellation of Northern Routes in B.C.	Receive
289-290	Auditor General for Local Government – AGLG Announces New Auditees	Receive
291-298	Citizens for Safe Technology – Action Required: Microcell Resolution & Notice of Wireless Harm	Receive
299-301	Crime Watch Canada – Wounded Warriors Canada Sponsorship Magazine – Request for Assistance	Receive
302	Salish Sea Trust – A Grande Finale for 2017, ...Sustainable Development & Our Local & World Heritage	Receive
303-305	BC Rural Dividend – Fourth Rural Dividend Intake Announced!	Receive
306-307	Bulkley Valley Research Centre – Thanks!	Receive

Meeting No. 15
November 23, 2017

<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE(CONT'D)</u>	<u>ACTION</u>
308-309	Ministry of Transportation and Infrastructure - Highway 16 Transit Services to Start for Terrace to the Hazeltons	Receive
310-312	Northern BC Tourism Summit – Event Highlights	Receive
313-314	Northern Health – New Board Member, Medical Health Officer: NH Board Meeting Highlights	Receive
315	Northern Health – Bulkley Valley District Hospital Initiates Construction for New Digital Mammography Services	Receive
316-317	Northern Health – Apply Now! IMAGINE Community Grants of up to \$5,000 Available to Community Groups, Schools, and other Partners	Receive
318-335	Union of B.C. Municipalities <ul style="list-style-type: none"> • Red Cross Funding Programs • Province Amends Flood Guidelines • Susie Koivu Awarded UBCM Life Membership • Panel Undertakes Railway Safety Act Review • Electoral Area Directors' Forum • EOC & Structural Flood Mitigation Funding • Input Sought on Vessel Restriction Regulations • Funding and Resources Update • Electronic Ticketing Legislation Introduced • Poverty Reduction Forum Underway • Federal Abandoned Vessels Legislation Introduced • Local Elections Campaign Finance Amendments • Excellence Awards Profile: Excellence in Action • 2018 LGLA Leadership Forum Registration • Asset Management Planning 	Receive

Meeting No. 15
November 23, 2017

<u>PAGE NO.</u>	<u>INVITATIONS</u>	<u>ACTION</u>
336-338	BC Chamber of Commerce - #TRUENORTH - Business Development Forum – January 16, 2018 – Prince George, B.C.	Receive
339-341	2017 Premier & Cabinet Luncheon – December 8, 2017 – Vancouver, B.C.	Receive
342-345	BC Natural Resources Forum – Forum Speakers Sneak Preview	Receive
<u>FINANCIAL</u>		
346-355	Operating Accounts - Accounts Paid October, 2017	Ratify
<u>ADMINISTRATION BYLAWS</u>		
<u>Bylaws for First, Second, and Third Reading</u>		
356-357	No. 1815 – RDBN Electoral Area “A” (Smithers Rural) Economic Development Service Area Establishment Amendment (All/Directors/Majority)	1st, 2nd & 3rd Reading
358-359	No. 1816 – Glacier Gulch Water Diversion Local Service Establishment Amendment (All/Directors/Majority)	1st, 2nd & 3rd Reading
<u>Bylaw for First, Second, Third Reading & Adoption</u>		
360-364	No. 1814 – RDBN Security Issuing – District of Vanderhoof Aquatic Centre (All/Weighted/Majority)	1st, 2nd, 3rd Reading & Adoption
<u>Bylaws for Adoption</u>		
365-368	No. 1808 – Braeside Community Hall Service Establishment (All/Directors/Majority)	Adopt
369-372	No. 1809 – Laidlaw Street Lighting Service Establishment (All/Directors/Majority)	Adopt
<u>READING FILE</u>		
<u>SUPPLEMENTARY AGENDA</u>		

Meeting No. 15
November 23, 2017

NEW BUSINESS

IN-CAMERA (Executive Committee Meeting) MOTION

In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that matters pertaining to labour relations or other employee relations be held in confidence, and therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 14****Thursday, October 26, 2017**

PRESENT: Chair Bill Miller

Directors Chris Beach
Taylor Bachrach
Shane Brienen
Mark Fisher
Tom Greenaway – arrived at 11:01 a.m.
Dwayne Lindstrom
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen – arrived at 12:03 p.m.

Directors Absent Eileen Benedict, Electoral Area "E" (Francois/Ootsa Lake Rural)
Thomas Liversidge, Village of Granisle

Alternate Director Linda McGuire, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Nellie Davis, Proposal Writer – left at 11:29 a.m., returned 11:53 a.m., returned at 12:53 p.m., left at 1:05 p.m.
Haley Jeffrey, Protective Services Manager – left at 11:29 a.m.
Jennifer MacIntyre, Planner 1 - left at 11:00 a.m.
Wendy Wainwright, Executive Assistant

Others Myrna Bailey, Vanderhoof
Colleen Wiens, Vanderhoof

Media Flavio Nienow, LD News - left at 11:40 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:31 a.m.

AGENDA & SUPPLEMENTARY AGENDAMoved by Director Beach
Seconded by Director MacDougall2017-14-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of October 26, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES**Board Meeting Minutes
-September 21, 2017Moved by Director McGuire
Seconded by Director Petersen2017-14-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of September 21, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES (CONT'D)

Committee Meeting Minutes

Moved by Director Repen
 Seconded by Director Newell

2017-14-3

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Committee of the Whole Meeting Minutes
 -October 12, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes
 -September 7, 2017;
- Regional Transit Committee Meeting Minutes
 -October 12, 2017 (Unapproved);
- Regional Transit Committee Meeting Minutes
 - September 7, 2017;
- Rural Directors Committee Meeting Minutes
 -October 12, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
 - September 7, 2017;
- Waste Management Committee Meeting Minutes
 -October 12, 2017 (Unapproved);
- Waste Management Committee Meeting Minutes
 -July 20, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

2017 Regional Business Forum Report

Moved by Director Repen
 Seconded by Director Beach

2017-14-4

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to invite the previously approved order of municipalities to host the next Business Forum: Fraser Lake, Vanderhoof and Smithers; and further, that the Business Forum continue to be held every second year with the next Forum being held in 2019."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting Recommendations -October 12, 2017

Moved by Director Newell
 Seconded by Director Beach

2017-14-5

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 6 as written:

Committee of the Whole Meeting – October 12, 2017

Recommendation 1:

**Re: North Central Local Government Association Letter
 re: Greyhound Service Reduction**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to the Passenger Safety Transportation Board outlining its concerns about Greyhound Canada Transportation Corp.'s application to reduce service in central and northern B.C."

ADMINISTRATION REPORTS (CONT'D)

Regional Transit Committee Meeting – October 12, 2017

Recommendation 2:

Re: Memorandum of Understanding to Amend the AOA Service Specifications

"That the Regional District of Bulkley-Nechako Board of Directors approve signing the Memorandum of Understanding to Amend the AOA Service Specifications."

Rural Directors Committee Meeting – October 12, 2017

Recommendation 3:

Re: Lakes District Arts Council – Request for Grant in Aid – Electoral Area "B" (Burns Lake Rural)

"That Lakes District Arts Council be given \$2,000 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for costs associated with events during the 2017/18 season."

Recommendation 4:

Re: District of Fort St. James – Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)

"That the District of Fort St. James be given \$5,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with equipping its new fire truck."

Recommendation 5:

Re: Nechako Valley Community Services Society – Request for Grant in Aid – Electoral Area "F" (Vanderhoof Rural)

"That the Nechako Valley Community Services Society be given \$500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for its 3rd Annual Christmas Dinner for seniors."

Recommendation 6:

Re: BC Natural Resources Forum – January 16-18, 2018 – Prince George, B.C.

"That the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of Rural Directors wanting to attend the BC Natural Resources Forum – January 16-18, 2018 in Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Grant Opportunity: Northern
 Development Initiative Trust
 -Building Façade Improvement
 Program

Moved by Director Bachrach
 Seconded by Director Brienen

2017-14-6

1. "That the Regional District of Bulkley-Nechako Board of Directors support submitting an application to Northern Development Initiative Trust (NDIT) – Building Façade Improvement Program for grant funding to encourage economic development by providing grants to commercially zoned businesses in Fort Fraser, Endako and Grassy Plains for building façade improvement projects.
2. That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with NDIT, should the funding be approved, and provide overall grant management for the project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nellie Davis, Proposal Writer noted that the application has been updated to include Topley. Staff will follow-up to clarify the eligibility for agriculture based businesses in the rural areas in regard to the Building Façade Improvement Program. Ms. de Weerd noted that the Regional District had received a number of inquiries from businesses in Fort Fraser, Endako and Grassy Plains area and NDIT suggested that the Regional District begin with those areas and move forward in the future.

Director Repen commented that he has encouraged businesses in his community to access the possible funding and this year the program was fully subscribed.

Tweedsmuir Recreation
 Commission – Northern
 Development Application
 -North West RAC

Moved by Director Fisher
 Seconded by Director Beach

2017-14-7

"That the Regional District of Bulkley-Nechako Board of Directors support the Tweedsmuir Recreation Commission's application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities in the amount of \$15,000."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Colleymount Recreation
 Commission – Northern
 Development Application
 -North West RAC

Moved by Director Parker
 Seconded by Director Newell

2017-14-8

"That the Regional District of Bulkley-Nechako Board of Directors support the Colleymount Recreation Commission's application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities in the amount of \$10,590."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Cluculz Lake Community Association – Northern Development Application
-Prince George RAC

Moved by Director Petersen
Seconded by Director MacDougall

2017-14-9

"That the Regional District of Bulkley-Nechako Board of Directors support the Cluculz Lake Community Association's application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities in the amount of \$30,000."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Federal Gas Tax Funds
-Electoral Area "A" (Smithers Rural) Smithers & Area Recycling Society – Styrofoam Densifier

Moved by Director Fisher
Seconded by Director Bacharach

2017-14-10

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$45,212.34 of Electoral Area "A" Federal Gas Tax allocation monies to Smithers & Area Recycling for the purchase and installation of a Styrofoam densifier; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$45,212.34 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Director Fisher stated that the Styrofoam densifier may be utilized as a mobile unit and will have further conversation at the SWMP review.

Federal Gas Tax Funds
-Electoral Area "A" (Smithers Rural) Bulkley Valley Child Development Centre Society
– Doors & Windows

Moved by Director Fisher
Seconded by Director Repen

2017-14-11

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$32,447 of Electoral Area "A" Federal Gas Tax allocation monies to Bulkley Valley Child Development Centre Society on condition they receive a third quote and meet all eligibility requirements for the purchase and installation of energy efficient doors and windows; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$32,447 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax Funds
-Electoral Area "E" (Francois/
Ootsa Lake Rural) Tweedsmuir
Recreation Commission
- Wistaria Hall

Moved by Director Beach
Seconded by Alternate Director McGuire

2017-14-12

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing up to \$75,000 of Electoral Area "E" Federal Gas Tax allocation monies to the Tweedsmuir Recreation Commission for the foundation repair project at the Wistaria Hall; and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

2. "That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$75,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

RDBN Appointments - 2018

Moved by Director Newell
Seconded by Director Petersen

2017-14-13

"That the Regional District of Bulkley-Nechako Board of Directors ratify the appointments as outlined for the year 2018:

- Bankers: - Bulkley Valley Credit Union
- Lawyers: - Stewart McDannold Stuart, Victoria, BC
Young Anderson, Vancouver, BC
Carvello Law Corp., Victoria, BC
- Election Officers: - Cheryl Anderson, Chief Election Officer (with authority to appoint election officials as necessary)
Geraldine Craven and Wendy Wainwright, Deputy Chief Election Officers
- Signing Authority: - The Chairperson, Director from the Village of Burns Lake, the Director from Electoral Area "B", The Director from Electoral Area "E", and the Chief Administrative Officer, Financial Administrator, Manager of Administrative Services or Deputy Chief Administrative Officer
- Auditors - RHN Schmitz & de Grace."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

**UBCM Meeting with Ministry
 of Citizens' Services/Network
 BC**

Moved by Director Newell
 Seconded by Director Beach

2017-14-14

"That the Regional District of Bulkley-Nechako Board of Directors receive Rob Newell, Director, Electoral Area "G" (Houston Rural) report titled "UBCM Meeting with Ministry of Citizens' Services/Network BC."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell noted the need for information from ISP's (Internet Service Providers) including coverage provided to the entire Regional District along with projected coverage, wireless or wire technology, upload and download speed. He also spoke of providing a timeline for response from the ISP's. Chair Miller spoke of Network BC indicating that this information was required as soon as possible during the meeting at the UBCM 2017 Convention.

In speaking with Network BC's GIS Technician they indicated they would provide updated mapping, backbone and last mile information to the Regional District. Director Newell suggested follow-up on the information.

Melany de Weerd, CAO commented that the RDBN has received approval for its Rural Dividend application in the amount of \$10,000 for an RDBN Connectivity strategy.

DEVELOPMENT SERVICES (All Directors)

ALR Application

**ALR Application No. 1197
 (Kirsch) Exclusion for the
 ALR –Electoral Area "A"**

Moved by Director Fisher
 Seconded by Director Repen

2017-14-15

"That Agricultural Land Reserve Exclusion Application No. 1197 (Kirsch) be recommended to the Agricultural Land Commission for approval."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher noted that there is no access to the portion of Lot 1, lying west of the Bulkley River. He referenced the Advisory Planning Commission's comments: "it is not opposed to this portion of land being removed from the ALR, because it is inaccessible and impossible to farm with access" in his request for approval of Application No. 1197. Director Fisher mentioned that he has concerns, along with the APC in regard to the potential for commercialization and impacts to the Bulkley River. He noted the need for conversations to take place in the future in regard to the potential cumulative effects on the river.

Director Fisher commented that CN Rail has provided information that it would not allow access across its tracks and right of way to the property. The property is currently not being used for agriculture purposes as it can only be accessed by foot.

MEMOS

**Recent Agricultural Land
 Commission Decisions**

Moved by Director Parker
 Seconded by Director Brien

2017-14-16

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planner 1's memo titled "Recent Agricultural Land Commission Decisions."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Oil and Gas Commission and
 TransCanada Delegations**

Moved by Director Newell
 Seconded by Director Beach

2017-14-17

"That the Regional District of Bulkley-Nechako Board of Directors:
 1. send to the Oil and Gas Commission (OGC) the letter attached to the staff report from the Director of Planning dated October 16, 2017;
 2. undertake pre-application research to identify the land use issues and impacts associated with the proposed Tchesinkut Lake Work Camp, and work with TransCanada in an attempt to address the issues identified in a proactive manner."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director MacDougall spoke of the recent study completed by Lake Babine Nation and Nak'azdli First Nation in regard to impacts of work camps to communities. Anne Marie Sam, Councillor, Nak'azdli First Nation is scheduled to attend the RDBN Committee of the Whole Meeting November 9, 2017. Director MacDougall spoke to the RDBN following up with the OGC in regard to the Indigenous Communities and Industrial Camps report if it is the desire of the Regional Board.

Director Repen noted that there are a number of ways work camps may be developed and commented that excluding the work camps from communities is an option. Director Lindstrom mentioned that a camp that was built near Fraser Lake had zero tolerance rules and when an incident arose with a camp worker at a community event they were immediately dismissed.

ELECTORAL AREA PLANNING (All Directors)

DVP Applications

Chair Miller called for comments from the gallery.

Development Variance Permit Moved by Director Parker
Application No. D-01-17 Seconded by Director Lindstrom
Robert and Colleen Wiens,
and John and Myrna Bailey
Electoral Area "D"

2017-14-18 "That the Regional District of Bulkley-Nechako Board of Directors approve Development Variance Permit D-01-17 for the property located at 8403 Peterson Road to vary Section 9.06 (1)(a) of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 to reduce the front parcel setback from 7.5 metres (24.61 ft.) to 3.0 metres (9.84 ft.) for a garage developed in general compliance with Schedule A of the permit."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Chair Miller called for comments from the gallery.

Development Variance Permit Moved by Director Fisher
Application No. A-02-17 Seconded by Director Bachrach
Mark & Jaclyn Penninga
Electoral Area "A"

2017-14-19 "That the Regional District of Bulkley-Nechako Board of Directors deny Development Variance Permit A-02-17 for the property located at 6120 Telkwa High Road to vary Section 14.02 of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from 16 ha. to 7 ha. developed in general compliance with Schedule A of the permit."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

Director Fisher mentioned that the Advisory Planning Commission and the Ministry of Agriculture indicated as stated in the Ministry's Guide for Bylaw Development in Farming Areas, "...the largest possible lot size for land in the ALR is recommended and...subdivision should be considered only where it will enhance farming opportunities." Director Fisher noted that the proponent has a number of considerations moving forward.

Director Repen spoke to the land being identified as non-favourable for agriculture purposes.

Bylaws for First and Second Reading

Rezoning File No. B-01-17
Judith & Wanda Wiebe
Electoral Area "B"

Moved by Director Parker
 Seconded by Director Beach

2017-14-20

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017" be given first and second reading this 26th day of October, 2017 and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017" be delegated to the Director or Alternate Director for Electoral Area B."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Rezoning File No. A-07-17
Maria Anna Kolnberger
Electoral Area "A"

Moved by Director Fisher
 Seconded by Director Repen

2017-14-21

"That Regional District of Bulkley-Nechako Board of Directors deny rezoning application A-07-17."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bylaws for Third Reading and Adoption

Rezoning File No. A-02-17
Prairie Village (Cabin Colony)
Electoral Area "A"

Moved by Director Fisher
 Seconded by Director Bachrach

2017-14-22

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing held on September 13, 2017 for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017"."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017" be given third reading and adoption this 26th day of October, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

PROTECTIVE SERVICES (All Directors)

Memo

UBCM: Emergency
 Preparedness Fund – Flood
 Risk Management, Flood
 Mapping & Flood Mitigation
 Planning

Moved by Director Repen
 Seconded by Director Beach

2017-14-23

1. "That the Regional District of Bulkley-Nechako Board of Directors support the application to UBCM's Community Emergency Preparedness Fund – Flood Risk Management, Flood Mapping & Flood Mitigation Planning for grant funding to create a Flood Mitigation Plan for the area at Ebenezer Flats and Kidd Road.
2. That the Regional District of Bulkley-Nechako Board of Directors agree to enter into a contract with UBCM, should the funding be approved, and provide overall grant management for the project."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Discussion took place in regard to the Provincial Government proactively supporting issues identified in the UBCM Emergency Preparedness Fund studies and planning reports. While at UBCM 2017 Ministry of Public Safety and Solicitor General staff indicated there will possibly be funding to support infrastructure improvements identified in the UBCM Emergency Preparedness studies and planning reports.

UBCM: Emergency
 Support Services Funding

Moved by Director Fisher
 Seconded by Director MacDougall

2017-14-24

"That the Regional District of Bulkley-Nechako Board of Directors support the application to UBCM's Community Emergency Preparedness Fund's Emergency Social Services program for the following activities:

- An evaluation and purchase of volunteer and supplier management software, and associated web site development;
- The provision of an ESS functional exercise and training activities;
- The purchase of reception centre kits, group lodging kits, and computers and printers for use in reception centres.

That the Regional District of Bulkley-Nechako Board of Directors will provide overall grant management;
 And, that the Regional District of Bulkley-Nechako Board of Directors authorize RDBN staff to enter into an agreement with UBCM for any grants received for the above purposes."

(All/Directors/Majority) CARRIED UNANIMOUSLY

PROTECTIVE SERVICES (All Directors) (CONT'D)

A meeting is scheduled for November 1, 2017 with the member municipality CAO's, RDBN CAO and staff to review and evaluate the proposed emergency social services (ESS) strategy in the region. Some of the member municipalities have reviewed the proposed strategy and provided comments. Discussion took place in regard to bringing the strategy forward to Councils for review. Ms. de Weerdts spoke to having all the CAO's together to discuss what can reasonably be managed at a regional and municipal level and the expertise at the local level to achieve the best results for ESS throughout the region and member municipalities.

Director Reppen mentioned that the Regional District of Kitimat-Stikine has an ESS Coordinator staff member position and researching information in regard to that position may be beneficial.

Discussion took place in regard to the ESS program relying heavily on volunteers and in some events volunteers assist in other areas of the region where there is minimal ESS volunteers or extra assistance is required.

Staff will bring forward information from the CAO's meeting to the Regional Board for review.

OTHER (Planning Reports)

Planning Department Reports and Correspondence

Moved by Director MacDougall
Seconded by Director Greenaway

2017-14-25

"That the Regional District of Bulkley-Nechako Board of Directors receive the Planning Department Reports:
-Planning Department Enquiries Report – September, 2017;
-Building Inspector's Report –September, 2017;
-Action List – September, 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Granisle Waterfront and Marina Project

Alternate Director McGuire reported that the Granisle Waterfront Enhancement and Marina Project is moving forward. The projects are separate with separate grant funding.

Granisle Apartment Building

Alternate Director McGuire mentioned that through a recent tax sale the Village of Granisle has acquired an apartment complex and is considering selling the building. Other multi-residential facilities have sold recently in the community.

Village of Granisle Wildfire Mitigation

Alternate Director McGuire commented that the Village of Granisle has a meeting with the Forest Enhancement Society in regard to completing wildfire mitigation works surrounding the Village of Granisle and removing at risk trees and reforesting with trees less susceptible to fire.

Physicians Coming to Granisle

Alternate Director McGuire reported that the Village of Granisle will now have physicians travelling to the community from Burns Lake on Mondays.

VERBAL REPORTS (CONT'D)

Lake Babine – Fire Protection Tachet

Alternate Director McGuire mentioned that the Village of Granisle has been approached by Lake Babine Nation to have the Village of Granisle Volunteer Fire Department provide fire protection for the community of Tachet. Alternate Director McGuire has had a brief discussion with Director Newell, Electoral Area "G" (Houston Rural) but indicated further discussion needs to take place with the Regional District of Bulkley-Nechako.

RCMP and Granisle – Cram the Cruiser Event

Alternate Director McGuire mentioned that the RCMP in Granisle will be conducting their Cram the Cruiser event to assist the local food bank.

Physicians – Fort St. James

Director Greenaway reported that the District of Fort St. James will have two new physicians in 2018, a wife and husband team.

Burns Lake Centre Street Paving Project

Director Beach mentioned that the \$180,000 Centre street paving project is complete along with the \$40,000 paving patching in the community.

Economic Diversification Project

Director Beach reported that the new Economic Diversification Projects Committee began in Burns Lake on October 23, 2017 and is being chaired by Village of Burns Lake Councillor Michael Riis-Christianson. Chair Miller also attended the meeting. The funding was granted through the Rural Dividend Fund. The meeting was three hours long and produced some good ideas moving forward.

Village of Burns Lake – New Hires

Director Beach mentioned that the Village of Burns Lake has recently hired a new Chief Financial Officer and is in the process of hiring a new Recreation Director.

Village of Burns Lake -By-Election January, 2018

Director Beach stated that the Village of Burns Lake will be holding a By-election January 20, 2018.

Fraser Lake Community Bus Coming Soon

Director Lindstrom reported that Fraser Lake has recently acquired its community bus with grant funding from the Highway 16 Community Transportation Grant Program and Director Parker, Electoral Area "D" (Fraser Lake Rural). He has volunteered to pick up the bus and deliver it to Fraser Lake.

Cops for Cancer Tour de North

Director Lindstrom mentioned that Village of Fraser Lake Councillor Craig Le Poidevin and his wife Cathy participated in the Cops for Cancer Tour de North biking approximately 1000 kms.

Grocery Store to Open in Fraser Lake

Director Lindstrom spoke of a new grocery store opening soon in the old Super Value location in Fraser Lake. Director Parker mentioned that it will be a locally owned and operated store. He spoke of the benefit of having a grocery store in the community and not having to travel for daily grocery shopping.

VERBAL REPORTS (CONT'D)

Fraser Lake Community Forest

Director Lindstrom commented that the Village of Fraser Lake has been awarded a Community Forest and is currently in negotiations with West Fraser Sawmill in Fraser Lake.

Rio Tinto Alcan

Director Parker received a call from Justus Benckhuysen, Nechako Operations Coordinator, Rio Tinto Alcan last night to inform him that due to the recent 10 day rainfall over Tahtsa Reservoir of over 330 mm Rio Tinto Alcan is increasing its outflow of water in the Nechako Reservoir from 32 m³ to 100 m³. Mr. Benckhuysen indicated that they would continue to monitor the situation and assess the flood potentials for 2018.

Fort St. James Community Forum

Director MacDougall mentioned that the District of Fort St. James hosted a Community Forum and brought forward five topics for community discussion. He noted that it went very well.

Laidlaw Street Lighting Alternative Approval Process

Director Fisher commented that he hosted an open house for the Laidlaw Street Lighting Alternative Approval Process at the trailer park located within the proposed service area. He mentioned that it was a good way to conduct an open house.

Director Fisher also has a petition currently taking place within Electoral Area "A" (Smithers Rural).

RDBN Solid Waste Management Plan

Director Fisher reported that he participated in the Solid Waste Management Plan (SWMP) consultant visits at the RDBN Solid Waste Management Facilities this week. He mentioned that it was a good visit and the review helped to identify existing opportunities and potential opportunities moving forward with the SWMP review. Director Petersen noted that the consultants were very knowledgeable and thorough in their review of the facilities. Director Fisher indicated he looks forward to working with them moving forward.

New 9-Hole Mini Golf Course In Houston

Director Brienens commented that Houston has a new 9 hole mini golf course in Houston. It is located downstairs of the movie theatre and has been drawing people into town.

Houston Grocery Store

Director Brienens mentioned that the grocery store is nearing completion of its renovations and set up and is hoping to open December 1, 2017.

Phase 1 of Highway 16 Sidewalk Project

Director Brienens reported that the Phase 1 Highway 16 sidewalk project has started in Houston. The sidewalks and pedestrian crossings that are being implemented will provide pedestrian friendly areas from Riverside Park to the downtown core of Houston.

Director Brienens commented that there is a lot of activity occurring in Houston and it is very positive as the community has faced a lot of challenges since the mill closure.

VERBAL REPORTS (CONT'D)

Northern Health/Regional
 Hospital Districts Fall Meeting
 -October 16, 2017 – Prince
 George, B.C.

Director Petersen, Director Greenaway and Melany de Weerd, CAO attended the Northern Health and Regional Hospital District's Fall Meeting October 16, 2017 in Prince George, B.C. Northern Health provided a review of 2017 to date and projects moving forward. Director Petersen spoke of the impacts of the wildfires in the central interior and the impacts to Northern Health with the evacuation of communities, hospitals, extended care facilities being transported to Prince George and Kamloops. Northern Health set up receiving centres and did an excellent job to meet the needs of the central interior communities.

Town of Smithers Town Hall
 Meeting

Director Bachrach mentioned that the Town of Smithers held a Town Hall meeting to discuss the plan for a new Arts & Culture Centre that would house the library and art gallery at the end of Main Street by Veteran's Park in order to keep Main Street vibrant. There were over 100 people in attendance and the meeting was live streamed on Facebook.

Rosenthal Road (Dohler Flats)
 Restoration

Director Bachrach reported that Town of Smithers Council voted to repair Rosenthal Road (Dohler Flats) at a cost of \$375,000 which is funded mostly by Federal Gas Tax Funds. The road provides the only access to the waste water treatment plant.

Town of Smithers Parking
 Lot

Director Bachrach spoke of the ribbon cutting ceremony taking place October 27, 2017 to open the Second Avenue parking lot with an electric vehicle charging station. Director Fisher, Electoral Area "A" (Smithers Rural) provided support through Federal Gas Tax Funds.

Northern Health, Northern BC
 Tourism and RDBN SWOT
 Meetings

Director Newell commented that he also attended Northern Health's fall meeting and noted the focus for the Northwest Regional Hospital District and Northern Health is the new Mills Memorial Trauma Centre. Director Newell also attended the Northern BC Tourism Meeting in Prince George, October 16-17, 2017 and the RDBN Strategic Workforce Opportunities Team (SWOT) meeting in Burns Lake October 24, 2017. He mentioned that the SWOT meeting had good attendance and is moving forward with initiatives and the consultant will provide an interim report in the near future.

Slash Piles Burning

Director Newell mentioned that he saw 18 slash piles burning in a 3-5 km radius of the pellet plant in Houston. He spoke of his disappointment in seeing the piles being burnt.

BC Mineral and Coal
 Exploration Survey for 2016

Director Newell spoke of mining data currently made available by BC Mineral and Coal Exploration Survey for 2016 identifying 41% of exploration occurred in northwest B.C., with 259 projects and \$205 million being expended.

Coal Project – Telkwa

Director Repen noted that he has met twice with Allegiance Coal Limited to discuss a potential coal mine project in Telkwa. He stated that he is willing to listen to both sides and that it's important to be respectful in forming an educated decision in regard to the potential project. Director Repen commented that Allegiance Coal is starting its public engagement process.

VERBAL REPORTS (CONT'D)

Regional Strategic Priorities Fund

Director Repen mentioned that the Village of Telkwa is awaiting the results of the UBCM Strategic Priorities Fund and will continue promoting the advantages and beauty of the area and grow in a positive sustainable direction.

Attended WorkBC Meeting in Smithers

Chair Miller attended a WorkBC meeting in Smithers to discuss the RBA. He remained at the meeting for a presentation on automation and robotics in the work place. It was a very fascinating discussion. It brought to the forefront the assets in the region and the ability to be creative and innovative in all aspects of life.

RDBN Agriculture Coordinator

Chair Miller, along with Agriculture Committee Chair Mark Parker and Melany de Weerd, CAO have been in the process of interviewing candidates for the RDBN Agriculture Coordinator Position. Chair Miller spoke of the highly qualified applicants and that the interviews have been a great experience to be a part of. He mentioned that there are a number of other Regional Districts and provincial agencies monitoring the Agriculture Coordinator pilot project and it is a very positive direction moving forward for the Regional District and agriculture in the region.

Northwest BC Resource Benefits Alliance (RBA)

Chair Miller provided an update in regard to the RBA. He spoke of the positive energy around the RBA table and from the province. There is a meeting being scheduled in November for all members to attend and have initial discussion moving forward in negotiations with the Province. The RBA Business Case was well developed. Ellis Ross, MLA Skeena, during question period at the House of Commons questioned the Minister of Finance in regard to a time frame and plan for negotiations with the RBA. This was also a positive step along with confirming the commitment at the UBCM 2017 Convention to support the RBA.

RBA Strategic Committee

- o Moving to start the process to build a framework in regard to the distribution of funds;
- o Work in parallel with negotiations with the province;
- o Province wants an equitable distribution solution within the framework;
- o Initially a group of RBA member CAO's will meet;
 - Three Regional District CAO's will be core and Municipal CAO's to start to develop recommendations;
- o November 24, 2017 RBA meeting in Terrace
 - Opportunity for elected officials to meet and review recommendations to begin moving forward.

Alternate Director McGuire compared the monies received yearly by Pouce Coupe and Chetwynd under the Peace River Agreement to the lack of legacy funds received by the Village of Granisle from the Noranda mine that had been operational in the community.

Director Brien suggested that the RBA Business Case be forwarded to all municipal councilors for review.

VERBAL REPORTS (CONT'D)

Director Beach commented that he met with Dianne Watts, BC Liberal Party Candidate while she was in Burns Lake and he identified the RBA as an issue in Northwest B.C. Ms. Watts mentioned that she had not visited northern B.C. in 25 years but recognized the importance of moving forward.

Chair Miller participated in a teleconference with the BC Chambers of Commerce in the region and the President and Executive Director of the BC Chamber of Commerce and was provided full support for the RBA. He also noted that there is response from industry in support of the RBA and while at the UBCM 2017 Convention he met with NewGold and they committed to a letter of support and discussed bringing forward the RBA to the Association for Mineral Exploration (AME) Board of Directors.

Receipt of Verbal Reports

Moved by Director Bachrach
Seconded by Director Brienon

2017-14-26

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for lunch – 12:07 p.m.

Reconvened at 12:52 p.m.

ADMINISTRATION CORRESPONDENCE

Administration Correspondence

Moved by Director McGuire
Seconded by Director Beach

2017-14-27

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:
-The Honourable George Heyman, Minister of Environment and Climate Change Strategy- UBCM 2017 Ministry of Environment Follow Up;
-Northern Development Initiative Trust- Vanderhoof Community Foundation (RDBN Area F) – Community Foundation Matching Grants Program;
-North Central Local Government Association - Resolutions Deadline;
-North Central Local Government Association - NCLGA Board Report;
-Ministry of Municipal Affairs and Housing - Bulkley-Nechako Regional District 2017 Voting Table;
-Groundbreakers – Thank you for Support for Young Agrarian Program;
-Nechako Community Arts Council – Thank You for Grant in Aid;
-The Big Pig Mountain Biking Festival – Thank You for Grant in Aid;
-Nechako Valley Food Network and the Vanderhoof Community Garden – Thank You for Support;
-E-Comm 9-1-1 – Next Generation 9-1-1;
-Fraser Lake Fire Rescue Training Society - Fraser Lake Fire Rescue Training Society Program Description;

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Salish Sea Trust – Salish Sea Heritage and House of Commons E-Petition 1269;
- Nechako-Kitimaat Development Fund Society Approves \$10 Millionth Grant Dollar;
- Agriculture and Agri-Food Canada/Agricultural Credit Corporation – Advance Payments Program;
- Environmental Protection Notice – Kemess Underground Project Public Comment Period;
- Ministry of Transportation and Infrastructure - BikeBC Survey;
- Information Systems Audit and Control Association (ISACA) BCAWARE Campaign - Proclamation Request;
- Association for Mineral Exploration Roundup - New Location for 2018;
- BC Hydro – BC Hydro 2017 Northern Region Annual Report;
- Canadian Wood Council for Wood WORKS! BC - BC Local Governments Recognized for Leadership in Wood Design and Building at 2017 Union of BC Municipalities Convention;
- Union of BC Municipalities
 - 2017 UBCM Annual Convention – Resolutions Decisions
 - Canada – EU CETA Entering Provisional Application
 - Age-friendly Communities Funding
 - Canadian Free Trade Agreement
 - Asset Management Planning
 - Water Sustainability and the City Forum
 - Local Governments, Stakeholders Discuss Cannabis Legalization
 - Working Group on Cannabis Legalization
 - Evidence-based Policy for BC's Affordability Crisis
 - Community Emergency Preparedness & Response
 - Moving Towards Zero Waste in BC
 - Uncivil Civic Engagement
 - Transit, Childcare Feature in Urban Forum
 - Decisions from September 27 Resolutions Debate
 - UBCM Focused on Cannabis Legalization, Housing
 - Robinson Champions Affordability
 - Softwood Lumber
 - Weaver Sets out Goals
 - Resist the Fake News Tide
 - Responsible Conduct Policy Paper Endorsed
 - Decisions from September 28 Resolutions Debate
 - A Call to Protect the Most Vulnerable
 - Community Excellence Award Winners
 - Wildfire Prevention and Mitigation
 - Funding & Resources Update
 - Community Emergency Preparedness Fund
 - LGLA CEO Forum December 7-8;

INVITATIONS

- BC Broadband Association – BC Broadband Conference – May 1-2, 2018 – Richmond, B.C.
- Canadian Bioeconomy Conference & Exhibition - June 6-8, 2018 – Prince George, B.C.
- Canadian Bioeconomy Conference & Exhibition- Call for Presentations;
- Scaling Up Conference – November 27-29, 2017- Ottawa, ON;

INVITATIONS (CONT'D)

- Resource Breakfast Series – September 11-13, 2018
– Whistler, B.C.
- Council of Forest Industries Conventions - April 4-6, 2018
– Prince George, B.C.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Invitations

Moved by Director Fisher
Seconded by Director Parker

2017-14-28

"That the Regional District of Bulkley-Nechako Board of Directors authorize the following invitations:

- Director Newell's attendance at the BC Broadband Association Conference, May 1-2, 2018 in Richmond, B.C.;
- Two Director's attendance at the Canadian Bioeconomy Conference & Exhibition, June 6-8, 2018 in Prince George, B.C.;
- RDBN Chair's attendance at the Council of Forest Industries Conventions April 4-6, 2018 in Prince George, B.C.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

FINANCIAL

Operating Accounts
-September, 2017

Moved by Director MacDougall
Seconded by Director Greenaway

2017-14-29

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid September, 2017.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ACTION LISTS

Action Lists

Moved by Director Beach
Seconded by Director Greenaway

2017-14-30

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Action Lists:

- May, 2017;
- June, 2017;
- July, 2017;
- August, 2017.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Reading File

Moved by Director Beach
 Seconded by Director Thiessen

2017-14-31

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

CORRESPONDENCE

- Alzheimer Society of BC – Coffee Break!
- BC Community Forest Association – September 2017 Newsletter;
- Canfor Corporation and Canfor Pulp Products Inc. Announce Third Quarter Result Conference Call October 23, 2017;
- City of Prince George Economic Update – October 2017;
- City of Prince George Economic Update – August 2017;
- Clean Energy Review:
 - October 9, 2017 – If You Recognize C:/, You Know What's Coming
 - October 2, 2017 - The Year They've Been Waiting For
 - September 25, 2017 – What the iPhone Can Tell us About EVs
 - September 18, 2017 – China's Latest Industry-Shaking Unveil;
- Enertelligence Monthly Review – Fall 2017;
- Federation of Canadian Municipalities – October 18, 2017 – See how FCM's Corporate Partners Can Help You;
- Federation of Canadian Municipalities – The Voice
 - October 6, 2017 – Budget 2018 / Women's History Month / Getting the National Housing Strategy Right
 - September 29, 2017 - National Housing Strategy/Columbian Partners Visit Red Lake/New Asset management Training Partners
 - September 22, 2017 – Parliament Back in Session / Cannabis Legalization / FCM Board;
- Federation of Canadian Municipalities – Connect Update – 3 Projects That Will Inspire New Ideas in Your Community;
- Federation of Canadian Municipalities – President's Corner – September 2017;
- Innovation Summit – Thank You for making the Innovation Summit Such a Success!
- Joy Smith Foundation – All Girls at Risk of Exploitation;
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – BC Wildfire Services – Burn Prohibitions to be Lifted in Prince George Fire Centre;
- Real Estate Foundation of BC – Fall 2017 eNews / Growing Smarter, Fall Grants, Impact Investing;
- Resource Works Newsletter – Resource Works Adds Voice to Generation Energy;
- Resource Works Newsletter – Study Hits Vancouver's Natural Gas Ban;
- Resource Works News Release – Vancouver's "de facto" Natural Gas Ban;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D)

- Rio Tinto Alcan - Nechako Reservoir Flow Facts:
 - October 7 to October 13, 2017
 - September 30 to October 6, 2017
 - September 23 to September 29, 2017
 - September 15 to September 22, 2017
 - September 9 to September 14, 2017;
- Smithers Exploration Group – October 2017 Newsletter;
- Thompson Nicola Regional District – Highlights from October 12, 2017 Board Meeting;
- Whistler Centre for Sustainability – Upcoming Workshop
 –Building Knowledge and Capacity for Affordable Housing in BC Small Communities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

BC Air Access Program Survey for Ministry of Transportation and Infrastructure Moved by Director Bachrach
 Seconded by Director Beach

2017-14-32

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to complete the BC Air Access Program Survey for Ministry of Transportation and Infrastructure in regard to its experience in applying and receiving funds from the BC Air Access Program towards the completion of the Baker Airport Rehabilitation Project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2018 NCLGA Convention Attendance Authorization and Airline Charter

Moved by Alternate Director McGuire
 Seconded by Director Greenaway

2017-14-33

"That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of the Chief Administrative Officer and Rural Directors to the North Central Local government Association Conference on May 8-10, 2018 in Fort Nelson, B.C. and further,
 That the regional District of Bulkley-Nechako Board of Directors authorize staff to book the airline charter, as quoted, through Northern Thunderbird Air Inc. for the 2018 NCLGA Convention in Fort Nelson, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Union of B.C. Municipalities
- Electoral Area Directors'
Forum

Moved by Director Fisher
Seconded by Director Newell

2017-14-34

"That the Regional District of Bulkley-Nechako Board of Directors authorize the attendance of two Electoral Area Directors to the UBCM Electoral Area Directors Forum January 30-31, 2018 in Richmond, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

North Central Local
Government Association
- Input for Cannabis
Committee

Moved by Director MacDougall
Seconded by Director Beach

2017-14-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the North Central Local Government Association – Input for Cannabis Committee."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the short timeline provided for a response for input for the development of regulatory framework for legalized non-medical cannabis. Discussion took place in regard to bringing forward the issue directly to the Minister of Public Safety and Solicitor General Mike Farnworth's Office.

Director Lindstrom commented that the Village of Fraser Lake had an opportunity to discuss the issue at its Council Meeting on October 25, 2017 and will be providing a letter to Brian Frenkel, NCLGA representative, UBCM appointed to the Joint Provincial – Local Government Committee on Cannabis Regulation (JCCR).

Director Thiessen mentioned that the District of Vanderhoof has struck a committee and are asking as many people as possible to provide a response. Director Thiessen provided a brief outline of the District of Vanderhoof's requested regulations. He spoke of the importance of providing input.

DEVELOPMENT SERVICES (All Directors)

Coastal GasLink Route
Amendment – South of
Houston/North of Colleymount
Road

Moved by Director Beach
Seconded by Director Brien

2017-14-36

"That the Regional District of Bulkley-Nechako Board of Directors identify any potential concerns with the route amendment proposed by Coastal GasLink (CGL), and direct staff to provide these comments to CGL for consideration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

Advisory Planning Commission Meeting Minutes Moved by Director Fisher
Seconded by Director Bachrach

2017-14-37 "That the Regional District of Bulkley-Nechako Board of Directors receive the following Advisory Planning Commission Meeting Minutes – Electoral Area "A":
- Kirsch (ALR Application No. 1197);
- Penninga (Development Variance Permit Application (A-02-17);
- Kolnberger (Rezoning File No. A-07-17)."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Development Services & Electoral Area Planning Correspondence Moved by Director Thiessen
Seconded by Director Parker

2017-14-38 "That the Regional District of Bulkley-Nechako Board of Directors receive the ALR Application No. 1197 (Kirsch) RE: Ministry of Agriculture Referral Comments Exclusion for the ALR – Electoral Area "A"; and,

ELECTORAL AREA PLANNING (All Directors)

- Development Variance Permit Application (A-02-17);
- Ministry of Agriculture Referral Comments Mark & Jaclyn Penninga, Electoral Area "A";
- Northern Health Authority Referral Comments Mark & Jaclyn Penninga Electoral Area "A";
- Rezoning File No. B-01-17 RE: Advisory Planning Commission Meeting Minutes Ed Giesbrecht Electoral Area "B"."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

Letter to all Provincial Ministries RE: Timelines for Response and Recommendations Moved by Director Reppen
Seconded by Director Beach

2017-14-39 "That the Regional District of Bulkley-Nechako Board of Directors write a letter to all Provincial Ministries requesting that a change be made to the current practice of short timelines being provided to the Regional District of Bulkley-Nechako Board of Directors for recommendation and response to requests; and further that the timelines be extended to allow sufficient time for the Regional Board to consider the matter and respond effectively."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS (CONT'D)

Submit NCLGA & UBCM
 Resolution in 2018
 RE: Timelines for Request
 for Response and
 Recommendations

Moved by Alternate Director McGuire
 Seconded by Director Newell

2017-14-40

"That the Regional District of Bulkley-Nechako Board of Directors submit a resolution to the North Central Local Government Association and Union of B.C. Municipalities (UBCM) requesting that a change be made to the current practice of short timelines being provided to the Regional Board for recommendation and response to requests; and further that the timelines be extended to allow sufficient time for Regional Boards to consider the matter and respond effectively."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Dale Littlejohn, Executive
 Director & CAO, Community
 Energy Association

Director Bachrach spoke of meeting with Dale Littlejohn, Executive Director and CAO, Community Energy Association in regard to providing a presentation to the RDBN Board of Directors to discuss super charger vehicle charging stations along Highway 16 from Prince Rupert to Prince George. Director Bachrach will provide the RDBN contact information to Mr. Littlejohn to schedule a time to present to the Regional Board.

Nechako River Update– Rio
 Tinto Alcan

Director Thiessen mentioned that he just received an update in regard to the water levels of the Nechako River which is currently at 32 ft³ per second and Rio Tinto Alcan will be adjusting the out flow of the Nechako Reservoir to mitigate the recent rain to 300 ft³ per second.

Chief Stanley Thomas,
 Saik'uz First Nation

Director Thiessen spoke of the passing of Chief Stanley Thomas, Saik'uz First Nation and his service is scheduled for October 28, 2017.

NDIT-Façade Improvement
 Program

Director MacDougall questioned if Northern Development Initiative Trust's Façade Improvement Program now includes consideration for accessibility upgrades. Director Bachrach commented that the program does allow for a component of the improvement to be for accessibility under the funding guidelines.

ADJOURNMENT

Moved by Director MacDougall
 Seconded by Director Bachrach

2017-14-41

"That the meeting be adjourned at 1:32 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

 Bill Miller, Chair

 Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**AGRICULTURE COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, November 9, 2017**

PRESENT: Chair Mark Parker

Directors Taylor Bachrach
Chris Beach – left at 2:53 p.m.
Eileen Benedict
Mark Fisher
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall – left at 2:55 p.m.
Bill Miller
Rob Newell
Jerry Petersen
Darcy Repen
Gerry Thiessen – left at 2:44 p.m.

Directors Absent Shane Brienen, District of Houston
Tom Greenaway, Electoral Area "C" (Fort St. James)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Debbie Evans, Agriculture Coordinator
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Parker called the meeting to order at 2:38 p.m.

AGENDAMoved by Director Repen
Seconded by Director Beach**AG.2017-7-1**

"That the Agriculture Committee Agenda of November 9, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Agriculture Committee**
Meeting Minutes
-October 26, 2017Moved by Director Benedict
Seconded by Director Newell**AG.2017-7-2**

"That the Minutes of the Agriculture Committee Meeting of October 7, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

1. Introduction of Regional Agriculture Coordinator

Chair Parker thanked staff and the Agriculture Committee and introduced Debbie Evans, Agriculture Coordinator.

Ms. Evans provided a brief outline of her agriculture experience:

- Grew up in the north Okanagan
- Degree in Agriculture from the University of B.C.
- Worked with a show herd in Richmond, B.C.
- Dairy farm background
- Joined Ministry of Agriculture – Youth Development Specialist
 - o Worked with 4-H, Cattlemen's Okanagan
 - o Youth, First Nations and women in agriculture programs
 - o Workshops
- Four years as Executive Director, BC 4-H
 - o 17.5 years with the 4-H program
- Managed a dairy farm in Wainwright, Alberta
 - o Milked 450 cows
 - o 1500 Holstein cows
 - o 75% of Alberta's calf/cow population is in the area
 - o \$96,000 in cull cow sales in last year in Wainwright, AB
 - o Feed mill/mineral mill
 - o Three broiler barns
 - 39,000 birds per barn
 - o Farmed 20 sections of land
 - o Amazing opportunity
- Salmon Arm Fair Coordinator for 2 years

Chair Parker welcomed Ms. Evans to the Regional District of Bulkley-Nechako.

2. Development of Agriculture Coordinator Work Plan for 2018

2018 Agriculture Coordinator Work Plan

- RDBN SWOT (Strategic Workforce Opportunities Team) participation
- Coast Field and Forest Cooperative
 - o Putting forward an application for proposed usage of Lake Kathlyn School:
 - Agriculture research component
 - Intensive fruits and vegetable growing
 - Folk school proposal
 - Tech hub proposal
 - French immersion component
- Youth engagement - Priority
 - o Assist agriculture groups to build youth and aboriginal youth engagement
 - o Support youth engagement programs
 - o Support/assist in senior levels of high school and college agriculture education initiatives
 - Need young people for succession into farming and agriculture
- Allow time to assist community groups and provide support
- Promotion of the Agriculture Coordinator position
 - o Make connections and contact with all the community agriculture groups and individuals across the region
 - Determine the needs of the agriculture sector
 - o Skeena Cattlemen's representative would also like to connect with the Agriculture Coordinator

2. Development of Agriculture Coordinator Work Plan for 2018 (CONT'D)

- How to initiate contacts and connections?
 - Social media
 - Meetings/Delegation with municipalities within the region
 - Newspapers and radio advertising
 - RDBN Newsletter
 - Directors to promote the Agriculture Coordinator
 - Local media/radio contacts
- Assist in bringing local farm products to market
 - Eg. mobile (beef) inspection programs to assist in bringing products to market
- Roles and contribution of local government in regard to the agriculture sector
- Coordination of workshops and forums
 - Agriculture Forum – February 2018 - Priority
 - Some grant funding options – dates for submission – November 14, 2017
 - Agriculture Forum potential Topics for Discussion:
 - Premise ID's – Emergency Events
 - Succession planning
 - Youth component
 - Farmers Markets
 - BC Association of Farmers' Markets
 - Webinar series
 - Coffee Table Workshops – Training Opportunities
 - Staff to determine grant funding opportunities and possible dates to be brought forward for consideration by the Agriculture Committee
- Agriculture Land Commission – Agriculture Land Reserve

Water Sustainability Act – Water Licensing Regulations and Ground Water Registration

Chair Parker received an e-mail November 8, 2017 from the Ministry of Environment to arrange a teleconference to discuss the *Water Sustainability Act - Water Licensing regulations and process*. Chair Parker will bring forward the information at a future meeting.

Ms. Evans noted that she has made contact with the Ministry of Agriculture and Ministry of Forests, Lands, Natural Resource Operations and Rural Development in regard to emergency planning for livestock. Discussion took place in regard to existing youth programs in the region: Nechako Senior Secondary School Greenhouse Living Classroom – School District 91 Nechako Lakes, Hazelton Farm School, Groundbreakers Collective, School District 54 Bulkley Valley – Geodome project.

Ms. Evans mentioned that on February 23, 2018 Farm Credit Canada is hosting a free Trends and Trades Opportunity in the Beef Market and Communicating for.... Workshop in Vanderhoof.

Agriculture Grant Funding Opportunities

Moved by Director Repen
 Seconded by Director Newell

AG.2017-7-3

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to submit relevant grant funding opportunities for an agriculture forum in early 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. Development of Agriculture Coordinator Work Plan for 2018 (CONT'D)

**2018 Agriculture Coordinator
Work Plan**

Moved by Director Miller
Seconded by Director Newell

AG.2017-7-4

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward a 2018 Agriculture Coordinator Work Plan for review."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SPECIAL IN CAMERA
MEETING MOTION**

Moved by Director Miller
Seconded by Director Newell

AG.2017-7-3

"In accordance with Sections (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that matters pertaining to labour relations or other employee relations (Agriculture Coordinator) be held in confidence, and therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Benedict
Seconded by Director Repen

AG.2017-7-4

"That the meeting be adjourned at 3:02 pm."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**AGRICULTURE COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, October 26, 2017**

PRESENT: Chair Mark Parker

Directors Taylor Bachrach
Chris Beach
Shane Brien
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Rob MacDougall
Bill Miller
Rob Newell
Jerry Petersen
Darcy Reppen
Gerry Thiessen

Directors Absent Eileen Benedict, Electoral Area "E" (Francois/Ootsa Lake Rural)
Thomas Liversidge, Village of Granisle

Alternate Directors Linda McGuire, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Parker called the meeting to order at 1:33 p.m.

AGENDAMoved by Director Beach
Seconded by Director Lindstrom**AG.2017-6-1**

"That the Agriculture Committee Agenda of October 26, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Agriculture Committee**
Meeting Minutes
-September 7, 2017Moved by Director MacDougall
Seconded by Director Brien**AG.2017-6-2**

"That the Minutes of the Agriculture Committee Meeting of September 7, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

UBCM Update

1. **Meeting with Andrew Weaver, BC Green Party Leader**
 - Positive Meeting;
 - Mr. Weaver had spoken in regard to foreign ownership of land in southern B.C.
 - Presented the Foreign ownership issues facing the Regional District of Bulkley-Nechako and north west B.C.;
 - Mr. Weaver was very receptive to the information provided;
 - He indicated number 1 priority when meeting in the House of Commons would be introducing a bill in regard to limiting foreign ownership;
 - He introduced the Bill October 6, 2017 to ban foreign ownership on Agricultural Land Reserve land over five acres.
 - He is researching further information to strengthen the case.

2. **Minister of Agriculture – the Honourable Lana Popham**
 - Very positive and responsive;
 - Requested Chair Parker to sit on a committee in southern B.C. in regard to foreign ownership;
 - Also investigate incentives and solutions for young people to invest in farming;
 - Discussed the use of ash for fertilizer from sawmills:
 - West Fraser Sawmill in Fraser Lake is now utilizing ash;
 - Fort St. James is still facing issues.

3. **Minister of Environment and Climate Change Strategy – the Honourable George Heyman**
 - *Water Licensing Act:*
 - It's in process;
 - Reviewing what has occurred and did not have a lot of information.

Agriculture Coordinator Update

Chair Parker provided an update in regard to the hiring of the Agriculture Coordinator.

- Completed all in person interviews;
- Will bring forward information to the RDBN Executive Committee for consideration;
- Very pleased with the qualifications of the applicants;
 - From a widely diverse background;
 - Fully aware of the progress the RDBN has moved forward in regard to agriculture in the region.

Director Repen suggested finding an opportunity to continue to engage with the qualified candidates that are not selected for the position.

RD Role in Agriculture Stewardship

Chair Parker mentioned that he has been in discussions with NewGold Blackwater and Wayne Salewski, President, Nechako Environment and Water Stewardship Society in regard to funding programs for water stewardship and riparian work on agricultural lands. They have indicated they have received little uptake to their programs and requested feedback in regard to potential ways to engage the agriculture community. Director Fisher spoke of the Economical Stewardship Initiative (ESI) and contacting Megan Darcy in regard to information sharing.

Director Greenaway noted that he has recently completed riparian works on his agriculture land through the Agriculture Coop grant funding program. Director Miller mentioned that he has also completed riparian works on his agriculture land but was unaware of available funding for the work. He spoke of the Agriculture Coordinator potentially facilitating and communicating the program information to the agriculture community.

RD Role in Agriculture Stewardship (Cont'd)

Director Thiessen commented that, along with Director Greenaway he attended a meeting on October 13, 2017 in regard to the cumulative impacts to the watershed and watershed management. He mentioned that health and environmental stewardship in a community in regard to such natural resources as the watershed is very important to have them in the future. Director Thiessen mentioned that when the hiring process is complete for the Agriculture Coordinator it would be beneficial for the Regional Board to have a planning session and determine its direction in regard to the issue of watershed management and agriculture.

Director MacDougall spoke of the Nechako Watershed roundtable being a well-represented group to advocate for the funding and repair of the watershed. Director Thiessen noted that the Nechako Watershed Roundtable has expressed frustration in regard to the lack of involvement to repair the watershed. Director Greenaway noted the Nechako Watershed Roundtable is investigating funding opportunities to move the roundtable forward.

Chair Parker will follow-up with Mr. Salewski and Ms. Darcy.

Chair Parker identified that agriculture stewardship, water management and the funding opportunities can be discussed at a future Agriculture Coordinator planning session.

CORRESPONDENCE

Andrew Weaver Introduces Bill to Ban Foreign Ownership on Agricultural Land Reserve Over Fire Acres Moved by Director Miller
Seconded by Director MacDougall

AG.2017-6-3 "That the Agriculture Committee receive the correspondence from Andrew Weaver re: Introduces Bill to Ban Foreign Ownership on Agricultural Land Reserve Over Five Acres."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

NEW BUSINESS

Agriculture Coordinator -SWOT Director Newell noted that the RDBN SWOT (Strategic Workforce Opportunity Team) has also focused on agriculture as a top priority in the region and spoke to having the Agriculture Coordinator participate in the SWOT.

Director Newell mentioned that Janice Tapp, Copper T Ranch, Fraser Lake attended the SWOT meeting and was a good resource. She also spoke at the RDBN Business Forum Agriculture Panel in regard to farm stewardship and environmental planning.

ADJOURNMENT

Moved by Director Beach
Seconded by Director Newell

AG.2017-6-4 "That the meeting be adjourned at 1:55 pm."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, November 9, 2017**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Chris Beach
Eileen Benedict
Shane Brienen – left at 2:17 p.m.
Mark Fisher
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Director Tom Greenaway, Electoral Area "C" (Fort St. James Rural)
Absent

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Janette Derksen, Deputy Director of Environmental Services –
arrived at 1:13 p.m., left at 1:53 p.m.
Jason Llewellyn, Director of Planning
Debbie Evans, Agriculture Coordinator – arrived at 2:18 p.m.
Wendy Wainwright, Executive Assistant

Others Anne Marie Sam, Nak'azdli First Nation
Michael Riis-Christianson, Burns Lake – arrived at 12:00 p.m.,
left at 12:26 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 11:43 a.m.

**AGENDA &
SUPPLEMENTARY AGENDA**Moved by Director Beach
Seconded by Director Liversidge**C.W.2017-9-1**"That the Agenda of the Regional District of Bulkley-Nechako
Committee of the Whole meeting of November 9, 2017 be
approved; and further, that the Supplementary Agenda be dealt
with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Committee of the Whole
Minutes – October 12, 2017**Moved by Director MacDougall
Seconded by Director Petersen**C.W.2017-9-2**"That the Committee of the Whole meeting minutes of October
12, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

Anne Marie Sam, Nak'azdli First Nation RE: Indigenous Communities and Industrial Camps Report

Chair Miller welcomed Anne Marie Sam, Nak'azdli First Nation.

Ms. Sam recognized the traditional territory of the Ts'il Kaz Koh (Burns Lake Band).

The Nak'azdli First Nation recognized in 2010 when the camp was being built for Mount Milligan Mine the impacts and potential future impacts to the Nak'azdli First Nations community and surrounding communities. Nak'azdli First Nation partnered with the District of Fort St. James, Lake Babine Nation and Tl'azt'en Nation to track impacts to the communities in regard to requirements under the Environmental Assessment approval process in comparison to identifying what is important to the community.

Ms. Sam provided a brief overview of her past visit to the Regional District of Bulkley-Nechako as the BC New Democratic Party Candidate for the Nechako Lakes during the May, 2017 election. She is also a student at the University of British Columbia in the Mining Engineer program. She began the program to assist in understanding the development of Mount Milligan Mine. The mine site is also located in her grandfather's hunting and trapping territory. She spoke to the need for economic development and to build opportunities for economic development together and inclusive of communities. She spoke of having very little involvement in the Environmental Assessment (EA) process in regard to Mt. Milligan and shortly after that process moved forward there were three EA processes undertaken for proposed Liquefied Natural Gas (LNG) and five 500-1000 man camps in the area. Ms. Sam brought forward concerns to the Carrier Sekani Tribal Council Chiefs in regard to monitoring the impacts to the communities from industrial development in the area. Ms. Sam presented the social community impacts to the past Minister of Energy Mines and Natural Gas, the Honourable Rich Coleman in regard to community concerns not reviewed under the EA process, service levels at the hospital, liquid and solid waste disposal, traffic impacts, etc. She noted that Nak'azdli First Nations experienced impacts within their community in regard to an increase in prostitution and illegal drug dealing.

Indigenous Communities and Industrial Camps

Promoting Healthy Communities In Settings of Industrial Change

- Bringing First Nations, Industry and Government working together to develop solutions
- Benefits of economic development
 - o Communities attract members to return home
 - o If members do come home there needs to be services available
- Investment in local infrastructure
 - o How do we plan for retention in the north?
- Impacts:
 - o to health services
 - Northern Health indicated they did not have information in regard to the impacts of work camps to communities
 - o Availability for low income rentals diminishes
- Industry indicated that they were not responsible for employees once they were off site of the work camp
- Can have economic benefits to the business community but there is a lack of capacity to plan for the impacts to communities

DELEGATION (CONT'D)

Anne Marie Sam, Nak'azdli First Nation RE: Indigenous Communities and Industrial Camps Report

Ms. Sam provided a PowerPoint Presentation.

Preventing Violence & Promoting Wellbeing

"We want to be 10 steps ahead, not recovering from it." - Nak'azdli First Nations Member

Two key report findings (available online):

1. Social and cultural effects of industrial camps not effectively considered in planning for economic development
2. Model of temporary industrial camps relies on mobile workforce disconnected from the region, reinforcing and recreating historical patterns of capacity strains and violence

Prevent Violence & Promoting Wellbeing in Remote Communities

- BC Government Cross-Ministry Working Group working on the issues
- Formation of Joint Taskforce to implement preparedness strategies in remote & vulnerable communities
- Community coordinators whose job is to prepare the communities for industrial camps (especially crisis response plans)
- Received funding March 31, 2017 to continue implementing the Indigenous Communities and Industrial Camps report
- Lake Babine Nation hired two positions to continue works
- Nak'azdli First Nation conducted ending violence and community workshops

Strategies for communities – community, industry and agency

- Sexual assault, trafficking and drugs and alcohol
- Childcare
- Transportation
- Health
 - o 22% higher rate of Sexually Transmitted Infections (STI's) in northern B.C.
- Cultural continuity
- Infrastructure

Ms. Sam noted the need to update the EA process to include community consultation and for communities to have the ability to have controlled assessments and develop a process to address community concerns. She spoke of the importance of the work in northern BC, she has presented to the District of Fort St. James Council, Washington D.C. US, Ottawa, ON, Saskatoon, SK, UN Human Rights Conference in Williams Lake in May, 2017. Ms. Sam noted the impacts to women in regard to industrial development and promoting healthy safe guards for women as being a key focus of the discussions. She mentioned encouraging women to work in a camp setting but providing safe guards for them in regard to harassment in an environment where men greatly outnumber women in the workforce.

Ms. Sam commented that in discussions with Chair Miller in regard to the Northwest BC Resource Benefits Alliance (RBA) there is a need to bring forward the impacts to communities to the provincial government and for more resources to be provided to the communities to mitigate the impacts of industrial development.

Director Repen spoke of his experience working for industry and mine development in his role as a camp paramedic in northeast B.C. and the impacts he identified in regard to health services. He mentioned the number of days employees work consecutively during the construction of an industrial development can often be substantial in comparison to the operation of a mine with a two week on and two week off schedule. He commented that the workforce being pushed to work beyond a logical limit has a large impact to the health and welfare of employees and their

46

DELEGATION (CONT'D)

Anne Marie Sam, Nak'azdli First Nation RE: Indigenous Communities and Industrial Camps Report

families. Director Repen identified the need to change legislation in regard to the number of days a person can work consecutively. Ms. Sam noted that in conducting research for the report they found that the stress level, health and mental health of the men working in a camp setting often impacts family health once they return home.

Discussion took place in regard to Mt. Milligan providing a legacy to the area communities. Ms. Sam mentioned that Nak'azdli First Nation signed an Impact Benefit Agreement in April, 2016 after the project was completed. The focus was to develop capacity for Nak'azdli First Nation members to be guardians of the area and be on the land. Mt. Milligan clearly identified that they did not wish to build infrastructure. A Community Sustainability Committee has been formed to identify ideas in which the company can invest in the community. Ms. Sam noted that the company had initially agreed to build houses in the community but the parent company of the mine was sold and the direction changed and a camp was built at the facility. Ms. Sam also noted that they are working to increase its community employee numbers at the mine. Centerra Gold purchased Thompson Creek Minerals (owner of Mt. Milligan) in 2016 and Nak'azdli First Nation is developing a relationship with the new company.

Chair Miller spoke of the lack of follow up after the EA process is completed to ensure that there is monitoring of the requirements being fulfilled. Ms. Sam commented that in building the camp at the Mt. Milligan Mine site they formed a company mandated socioeconomic committee to review and monitor the impacts but it only studied the employees while they were at the camp. She mentioned that the Auditor General has reported that there is a need for follow-up in the EA process. Ms. Sam noted that the Guardian program is assisting in identifying issues and follow-up reporting. Nak'azdli First Nation is also ensuring that they are on the ground with government regulators when they are on the mine site to conduct their own monitoring and follow-up.

Discussion took place in regard to the number of local hires at the mine site during construction and operations.

Ms. Sam mentioned that during their research it was identified that there was an increased number of sexual assaults during the life of the camp located on reserve near Fraser Lake and the medical facilities in the area were not equipped with the appropriate testing kits. The information was brought forward to Northern Health that the services need to be provided in the communities. Director Brien commented that as a representative of the Northwest Regional Hospital District Board he would bring the issue forward.

Nak'azdli First Nation held a community meeting for its members living off reserve in Vancouver. The women identified at the meeting that they needed to remove themselves from the lifestyle of addictions that they were experiencing while living in the Fort St. James area. Ms. Sam noted that Nak'azdli First Nation has identified the need to provide services in their community to support people with addictions and other lifestyle concerns. Moving to a larger community/city such as Vancouver does not lessen the vulnerability that people experience.

Chair Miller thanked Ms. Sam for attending the meeting and commented that the report aligns with issues within other communities throughout the region and the initiatives being undertaken by the RBA.

Break for lunch 12:26 p.m.

Reconvened at 1:02 p.m.

REPORTS

Northwest BC Resource
Benefits Alliance
- Authorization for Directors
to Attend November 24, 2017
Meeting in Terrace, B.C.

Moved by Director Benedict
Seconded by Director Repen

C.W.2017-9-3

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize attendance of the CAO and any Directors wishing to attend the Northwest BC Resource Benefits Alliance meeting in Terrace, B.C. on November 24, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Solid Waste Management Plan
-Authorization for Directors to
Attend Site Visits

Moved by Director Bachrach
Seconded by Director Liversidge

C.W.2017-9-4

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize Directors to attend site visits along with the consultants during the review of the Solid Waste Management Plan."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

PRE-BUDGET PLANNING SESSION

Chair Bill Miller, Electoral Area "B" (Burns Lake Rural)

Chair Miller commented that the Regional Board may identify and provide recommendations and priorities for staff during the Pre-Budget Planning Session.

Regional Board Recommendations and Priorities

Administration

- Pre-election Orientation Package
 - o Information package for individuals that have been declared candidates for an election
 - Including information in regard to various committees, societies and specifics for each electoral area
- Information Technology (IT) - Finance Department
 - o Communications
 - No further initiatives at this time
 - o Review digital agenda process
 - Finance Department will bring forward a report for consideration including potential costs and staff impacts
- Service Sharing
 - o Equipment sharing
 - o Building/Bylaw Service/Inspection
- Intercommunity Transit
 - o Ongoing responsibility Regional Transit Committee and staff
- With improvement of communication potential opportunities for decentralization of Administration
 - o Under Regional District and located within other communities

PRE-BUDGET PLANNING SESSION (CONT'D)

Finance

- Information Technology – High Priority
 - o Options for Digital Agenda's Report
 - o Internet Security/High Speed Internet Report
- Carbon Emission Reporting
 - o Discussion to determine potential projects for carbon reserve funds
 - o Staff will bring forward a report
 - o Community Energy Association Delegation coming to a future Regional District meeting to discuss electric vehicle super charger stations.

Regional Economic Development

- Tourism - #4 RDBN Strategic Workforce Opportunities Team Priorities
 - o Destination BC Cooperative Marketing Partner Program
 - 360° Virtual Reality Technology
 - Very good advertising
 - o Staff to contact Destination BC to determine cost and investigate 360° virtual reality technology initiative and how to potentially move forward in RDBN
 - o Potential summer student program
- Promote housing prices/family lifestyle/availability/ease of development and cost of development
 - o Promote opportunities for residents/business/small manufacturing/retirees
- Chamber of Commerce Initiative – good initiative
- Coordinate Workshops Entrepreneurship – ensure not repeating service
 - o Support to candidates preparing a business plan for the RDBN Startup Business Contest
- Work with small, medium and large business to start up in the region
 - o Green manufacturing of waste material to create employment and products
 - Environmental Services Department and Solid Waste Management Plan Review
 - Forestry initiatives – eg. Wooden spoons made from aspen trees
 - Collaborate and work together across RDBN Departments

Planning and Land Use Management

Jason Llewellyn, Director of Planning provided a brief overview of the following:

- **Planning and Land Use Management**
 - o Similar service allocation as 2017
 - o Work plan may be adjusted depending on the uncertainty in regard to pipeline development and pipeline construction in the region
- **GIS and House Number**
 - o Similar service allocation as 2017
 - o IT review of GIS system
- **Building Inspection and Bylaw Enforcement Function**
 - o Half time Building Inspector/Bylaw Enforcement Officer added
 - o In discussions with member municipalities in regard to Building Inspection services
 - o Focus on illegal building enforcement
- **Emergency Preparedness and Response Function**
 - o Similar service allocation as 2017
 - o Regional ESS (Emergency Support Services) strategy with member municipalities
 - Maybe requirements for additional resources for ESS
 - Further discussions required and on going
 - o Flood risk assessment and mitigation plan for Ebenezer Flats – grant funding applied for currently
 - o Hold an emergency response exercise for staff and stakeholders
 - 2019 hold an emergency response exercise for elected officials

PRE-BUDGET PLANNING SESSION (CONT'D)

Director Repen spoke of meeting with the Salvation Army in regard to the provision of ESS. He suggested staff contacting the Salvation Army Regional representative to discuss options.

- **Fire Protection Services Function**

- o In depth analysis of Fire Departments in the region and reviewing their long term sustainability
- o Staff will bring forward recommendations in 2018
 - potential budget implications in 2019

Staff will continue to follow up with Equity Mine issues and Emergency Response Planning. Staff has provided an open invitation and will follow up with the Ministry of Energy, Mines and Petroleum Resources to attend a future RDBN Board meeting to discuss Equity Mine and gravel pits in the Smithers area.

Discussion took place in regard to the upcoming legalization of cannabis in Canada. Mr. Llewellyn indicated that staff are awaiting the province's decision in regard to provincial regulations for the legalization of cannabis in order to determine any changes required to RDBN zoning bylaws. For the production of medical marijuana the RDBN has amended its zoning bylaws accordingly to address the production and growing of medical marijuana where it is allowed under provincial regulation.

Environmental Services

Chair Miller noted that the Solid Waste Management Plan will be a focus for the Environmental Services Department in 2018.

Director Lindstrom complimented staff on the condition of the Electoral Area "D" Transfer Station.

Request for Quotes will be completed in regard to the purchase of new equipment for the Environmental Services Department.

Staff will bring forward reports in regard to the budget items discussed at a future RDBN meeting.

Pre-Budget Planning Session Moved by Director Benedict
Seconded by Director Beach

C.W.2017-9-5 "That the Committee of the Whole receive the Pre-Budget Planning Session Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE & INVITATION

Correspondence and Invitation Moved by Director MacDougall
Seconded by Director Brien

C.W.2017-9-6 "That the Committee of the Whole receive the following:

- o correspondence from the Ministry of Transportation and Infrastructure – Expert Hired to Consult with Taxi Industry and Help Develop Made-in-B.C. Solution; and,
- o invitation titled "The BC Chamber Cabinet Ministers Breakfast Series: The Honourable Bruce Ralston, Minister of Jobs, Trade and Technology – November 17, 2017 – Surrey, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE & INVITATION

Director Repen spoke of issues in regard to taxi services in Telkwa. He mentioned that he had recently spoken with a resident from Telkwa in regard to the province, through the transit framework, developing a solution that would also address future modes of transportation such as self-driving vehicles and a micro transit system.

SUPPLEMENTARY AGENDA

CORRESPONDENCE

Mount Milligan's Environmental Assessment Amendment and Application for Review under Sec. 31 – Temporary Water Withdrawal

Mr. Llewellyn provided an overview of the District of Vanderhoof and Mount Milligan's request for support for its Environmental Assessment Amendment and Application for Review under Sec. 31. Mount Milligan is addressing an issue in regard to its water supply for the mine. They are requesting that the BC Environmental Assessment Office consider, from January 1 to April 30, 2018 the use of water from Esker and Philip Lakes located in close proximity to the mine under Section 31. This request is to avoid shutdown of the Mount Milligan mine in order to pursue a longer term amendment to its Environmental Assessment Certificate. The Ministry of Energy, Mines and Petroleum Resources has indicated that a formal process would begin at the earliest, February, 2018, which Mount Milligan has indicated that if they have not found an alternate water supply by the beginning of 2018 they will need to suspend operations.

Director Thiessen voiced concerns in regard to the serious impacts to the region should Centerra Gold owners of Mount Milligan have to suspend operations. Approximately 25% of Mount Milligan's over 500 employees live in the RDBN. The loss of income and revenue for residents and businesses in the region would be substantial. He commented that due to the lack of snow pack in the past few years there has been a significant impact to the available water for mine operations. Director Thiessen mentioned that in communications at a public meeting held by Centerra Gold the proposed water usage from the lakes will draw down the lake levels by approximately 4 cm during the January 1 to April 31, 2018 timeframe. He spoke of the importance of Mount Milligan to the region and the need to support its Environmental Assessment Amendment and Application for review under Section 31 of the *BC Environmental Assessment Act*. Director MacDougall commented that the issue has recently been brought to his attention as well and he reiterated the importance of Mount Milligan to the region.

Director Repen requested that the information be forwarded to the Village of Telkwa Council to consider providing a letter of support.

Discussion took place in regard to Section 31 of the *BC Environmental Assessment Act* legislation and a formal Environmental Assessment Process and the potential length of time required for the EA process.

CORRESPONDENCE (CONT'D)

District of Vanderhoof
-Letter to BC Environmental
Office re: Mount Milligan's
Environmental Assessment
Amendment and Application for
Review Under Sec. 31

Moved by Director Petersen
Seconded by Director Brienen

C.W.2017-9-7

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter of support in regard to the District of Vanderhoof's letter to the BC Environmental Office in support of Mount Milligan's Environmental Assessment Amendment and Application for Review Under Section 31 of the BC *Environmental Assessment Act*."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Municipal Insurance Authority
& RDBN Celebrating 30 Years

Director Benedict commented that while in attendance at the Municipal Insurance Authority's AGM at the UBCM 2017 Convention the Regional District was presented a wooden plaque celebrating 30 years as a Chartered Member of the MIA.

Softwood Lumber Agreement
Update

Chair Miller provided an update in regard to a recent conference call with Susan Yurkovich, President, BC Lumber Trade Council in regard to the Softwood Lumber Agreement.

- o Final decision came forward
- o American industry has implemented an average 20.83% duty
 - includes anti-dumping and tariff
 - most of the industry is a reduced percentage
- o Industry will start the appeal process immediately
- o Next step - appeal to the International trade commission
 - American body
 - Will not find in Canada's favour
 - The Commission will try to find injury or threat of injury to American industry if tariff removed
- o The American Industry is making more money than they have made in 35 years
- o Spot Index currently \$549 Canadian for random length S-P-F (Spruce-Pine-Fir)
- o Break even \$180 per 1000 board feet of lumber
- o At this point there are still Canadian industry profits
 - Offset is the price of lumber
- o Long term impacts
 - Potentially does make Canadian lumber more expensive in the US by 20.83%
 - Gives other countries the ability to build market share in the US
- o Next move – COFI (Council of Forest Industries) and the province is planning a trip to Asia to increase market share

NEW BUSINESS (CONT'D)

- Questioned: where does the money go?
 - Into a Customs Protections Association
 - The funds will be held until final litigation is complete
- Last time the Softwood Lumber Agreement was negotiated 80% of the funds were returned to the Canadian Industry 20% to the American Industry
 - The 80% of the funds returned to Canadian Industry – a number of those industries invested the money back into the US
 - The funds originally came from stumpage revenue, public ownership and directly from communities
 - Contractors and suppliers took a 5-10% reduction

ADJOURNMENT

Moved by Director Repen
Seconded by Director Beach

C.W.2017-9-8

"That the meeting be adjourned at 2:24 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, October 12, 2017**

PRESENT: Chairperson Bill Miller

Directors Chris Beach
Eileen Benedict
Shane Brienen
Mark Fisher
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Directors Taylor Bachrach, Town of Smithers
Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Alternate Director Bob Hughes, Electoral Area "C" (Fort St. James Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Rory McKenzie, Director of Environmental Services – arrived at 11:07 a.m.
Janette Derksen, Deputy Director of Environmental Services
Wendy Wainwright, Executive Assistant

Others Alistair Schroff, Lakes Animal Friendship Society – left at 11:16 a.m.

Media Flavio Nienow, LD News – arrived at 11:07 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 11:06 a.m.

AGENDAMoved by Director Newell
Seconded by Director Beach**C.W.2017-8-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of October 12, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

51

MINUTES

Committee of the Whole
Minutes – September 7, 2017

Moved by Director MacDougall
Seconded by Director Petersen

C.W.2017-8-2

"That the Committee of the Whole meeting minutes of
September 7, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

LAKES ANIMAL FRIENDSHIP SOCIETY –Alistair Schroff Re: Update

Chair Miller welcomed Alistair Schroff, Lakes Animal Friendship Society (LAFS).

Mr. Schroff provided an update in regard to the Lakes Animal Friendship Society. LAFS held the Animal Care Event in spring 2017 and had 48 dogs and cats from Electoral Areas "B" (Burns Lake Rural), "E" (Fransois/Ootsa Lake Rural) and the Village of Burns Lake. The Village of Burns Lake in the past three years has impounded an average of 9 dogs per year. In the past the Village of Burns Lake has impounded an average of 57 dogs per year and in 2004, prior to the start of the Animal Care Event, impounded 105 dogs. This initiative has saved the Village of Burns Lake approximately \$60,000 in bylaw enforcement and impound costs. Mr. Schroff thanked the Village of Burns Lake and the Regional Board for supporting the Animal Care Events and LAFS initiatives and encouraged continued support.

He mentioned that the Districts of Vanderhoof and Fort St. James also have groups performing similar successful animal care events in their communities.

Vet to Pet Mobile, Dr. Kim Hunter from Telkwa, a 2017 RDBN Start-up Business Contest Finalist, attended the Burns Lake Animal Care Event to provide assistance and has travelled to other communities such as Fort St. James to provide assistance to underserved areas.

Mr. Schroff noted that the Animal Care Event model and spay/neuter initiatives that have taken place in Burns Lake and the Regional District of Bulkley-Nechako have provided a model for other communities. LAFS has recently received an Imagine Grant from Northern Health to provide dog bite safety programs in Burns Lake, Vanderhoof and Fort St. James in the fall of 2017.

LAFS has been invited to speak at a Paws for Hope event in regard to solutions for overpopulation of dogs and cats in northern communities and First Nations communities. He mentioned that two volunteers are visiting Burns Lake from Minnesota, United States to visit schools with LAFS volunteers to learn about its program and initiatives, such as the build a dog house program. There is a sharing of information at a national level in regard to LAFS' successful animal care initiatives.

Director Petersen noted that spaying and neutering of animals can be cost prohibitive for some individuals. Mr. Schroff mentioned that there has been grant funding from BC SPCA in the past along with Veterinarian Clinics and Doctors volunteering their time to assist with the costs with spay and neuter clinics and address over population issues. He mentioned that annual maintenance costs are now approximately \$12,000 per year to operate as opposed to \$50,000 per year due to the initial large scale events that took place to control over population. Mr. Schroff mentioned that there is assistance to lower income individuals and families to assist with animal care. He noted that pet owners need to take as much responsibility as possible in their ownership.

Director Beach spoke of the positive impact that the LAFS initiatives and Animal Care Events have had for the Village of Burns Lake.

DELEGATION (CONT'D)

LAKES ANIMAL FRIENDSHIP SOCIETY –Alistair Schroff Re: Update

Mr. Schroff noted that his contact information can be provided to any community organization or individuals wanting to research further information in regard to LAFS programs.

Chair Miller commented that animal care, safety and bite education programs have assisted with proper care and treatment of animals in the community.

Chair Miller thanked Mr. Schroff for attending the meeting.

CORRESPONDENCE

North Central Local
Government Association
Letters re Greyhound Service
Reduction

Moved by Director MacDougall
Seconded by Director Lindstrom

C.W.2017-8-3

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter to the Passenger Safety Transportation Board outlining its concerns about Greyhound Canada Transportation Corp.'s application to reduce service in central and northern B.C."

Opposed: Director Fisher
Director Repen

CARRIED

(All/Directors/Majority)

Director MacDougall brought forward concerns in regard to the impact to Fort St. James if Greyhound reduced its one day per week service to the community. He noted that passenger transportation is similar to an essential service in the north and that Greyhound needs to make an effort in the region they provide service. Director MacDougall commented that Fort St. James had its own transportation business prior to Greyhound coming to the community.

Director Fisher mentioned that Greyhound has shown a lack and willingness to provide passenger transportation to northern B.C. and other options may need to be developed.

Director Repen spoke to the decision made by the Village of Telkwa in regard to writing a letter due to Greyhound Canada Transportation Corp. being a private business.

Discussion took place in regard to Greyhound's reason to request a reduction in service and non-local companies providing a service and not being good corporate citizens. Frustrations were expressed in regard to Greyhound's lack of adequate passenger service for a number of years. The times in which Greyhound stops in communities is not conducive to passenger ridership, but was noted, based on freight pickup and delivery.

CORRESPONDENCE (CONT'D)

Chair Miller mentioned that in the short term Greyhound provides a critical transportation option for passenger travel that is not yet met by another provider and that in the long term there needs to be a more credible and robust passenger transportation system in northern B.C.

Correspondence & Invitation

Moved by Director Parker
Seconded by Director Brien

C.W.2017-8-4

"That the Committee of the Whole receive the following correspondence and invitation:

Correspondence

- Ministry of Municipal Affairs and Housing – Fort Fraser Sewer Condition Assessment Infrastructure Planning Grant;
- Northwest BC Resource Benefits Alliance – RBA Leaders Meet with Premier John Horgan to Start Revenue Sharing Agreement;
- BC Parks and Conservation Officer Service Division – Grizzly Bear Overpopulation Problem: Babine Lake Marine Provincial Park;

Invitation

-BC Municipal Climate Leadership Council – Deepening Climate Leadership, November 1-3, 2017 in Richmond, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Brien
Seconded by Director Newell

C.W.2017-8-5

"That the meeting be adjourned at 11:29 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKOFORESTRY COMMITTEE MEETING
(Committee of the Whole)Thursday, July 21, 2016

PRESENT: Chair Rob MacDougall

Directors Taylor Bachrach
Eileen Benedict
Shane Brien
Mark Fisher
Tom Greenaway
Thomas Liversidge
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Luke Strimbold
Gerry Thiessen

Director Absent Dwayne Lindstrom

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Wendy Wainwright, Executive Assistant

Other Marc Bekar, Smithers
Anna-Maria Spooner, Cluculz Lake
Roy Spooner, Cluculz Lake
Heather Wiebe, Omineca Spruce Beetle Project Manager,
Ministry of Forests, Lands and Natural Resource Operations –
Via Teleconference 10:06 a.m. to 10:24 a.m.

Media Flavio Nienow, LD News

CALL TO ORDER

Chair MacDougall called the meeting to order at 10:04 a.m.

AGENDAMoved by Director Petersen
Seconded by Director NewellF.C.2016-5-1"That the Forestry Committee Meeting Agenda of July 21, 2016
be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Forestry Committee Meeting
 Minutes – April 14, 2016

Moved by Director Repen
 Seconded by Director Bachrach

F.C.2016-5-2

"That the Forestry Committee Meeting Minutes of April 14, 2016 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Heather Wiebe, Omineca Spruce Beetle Project Manager RE: Update – Spruce Beetle Management Plan Via Teleconference 10:06 a.m. – 10:24 a.m.

Chair MacDougall welcomed Heather Wiebe, Omineca Spruce Beetle Project Manager, Ministry of Forests, Lands and Natural Resource Operations via teleconference.

Ms. Wiebe provided a Spruce Beetle Outbreak – Update.

Spruce Beetle Outbreak – Update

Spruce Beetle

- Endemic to B.C.;
 - o Beetles are in the forests at all times;
- Certain conditions that will allow for the population to increase:
 - o Blow down – more significant wind events from climate change;
 - o Warmer winters – allows beetle to have a one year life cycle instead of a two year life cycle;
 - o Very long and dry summers – stress the trees and not able to pitch out the beetles and more susceptible to infestation.

Outbreak confirmed

A spruce beetle outbreak was confirmed in Omineca Region in October of 2015. Elements of an outbreak:

- Significant # of hectares impacted: 156,000 ha for Omineca;
- Beetle present in both one and two year life cycles;
- Beetle successful in attacking large and small diameter spruce;
- Populations are increasingly severe.

Responsibilities during a spruce beetle outbreak

FLNRO: Detection through annual aerial overview surveys, helicopter surveys, and ground surveys.

Licensees: Treatment through conventional trap trees, targeted harvest. Planned hauling and milling of infested timber to reduce spread.

FLNRO Detection (2015-2016 fiscal)

- \$250,000 aerial surveys;
- \$500,000 ground surveys.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Heather Wiebe, Omineca Spruce Beetle Project Manager RE: Update – Spruce Beetle Management Plan Via Teleconference 10:06 a.m. – 10:24 a.m.

TSA (Timber Supply Area) Working Groups (operations)

Working groups were established for both the Mackenzie and Prince George TSA's in 2015 with the primary focus of using the detection information from FLNRO to prioritize treatment. Working groups bring licensees and FLNRO to the same table for collaborative planning.

- 5,300 ha was treated in the spring of 2016 with trap trees;
 - Two methods of treatment:
 - o Trap trees – mimic blowdown – large diameter spruce trees that are cut down and jammed into the shade;
 - o 10 times more successful to draw spruce beetle than live standing trees;
 - o Those trees are removed – brought to the mill for processing, bucked up and burned, or the bark can be peeled off them;
- Sanitization treatment:
 - Harvest green timber and process:
 - o 4,680 ha harvested removing 226,000m³ of spruce trees with live beetle during the 2016 fiscal year.

Omineca Working Group (strategic)

Licensees impacted by the outbreak reviewed the direction from government (BMPs (Best Management Practices), expectations, guidelines) and developed recommendations to government to support suppression.

- Licensees will share operating areas where necessary;
- FLNRO will provide a formal response document that will outline ongoing efforts, options/decisions/choices/results/findings

Public Advisory Committee

The first meeting of the Omineca Spruce Beetle Public Advisory Committee occurred June 15, 2016. This group will review direction from government and recommendations from licensees and provide advice on forestry and non-forestry values of importance to the citizens of British Columbia.

- Omineca Beetle Action Coalition (OBAC);
- Academia;
- First Nations;
- Community Forests;
- Local governments;
- NGO's;
- Commercial recreation users (guide outfitters);
- Non-commercial recreation users (hunters).

FLNRO Removing Barriers

- Tenures, Competitiveness & Innovation investigating tenures and pricing options;
- Newly developed survey methodologies will eliminate redundancy and costs to licensees to capture data necessary for expedient treatment;
- Will conduct extensive heli surveys with licensees to identify areas for suppression harvest;
- Engineering branch analyzing infrastructure needs to access impacted timber;
- Working with BC Parks to establish trap trees within parks and safeguard values with adjacent harvest opportunities;
- Expedition of authorizations, extension with FN for trap trees;
- Field trials on new pheromone attractants and experimental horizontal traps.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Heather Wiebe, Omineca Spruce Beetle Project Manager RE: Update – Spruce Beetle Management Plan Via Teleconference 10:06 a.m. – 10:24 a.m.

Knowledge Management

Spruce beetle outbreaks usually last 7 years; in year 3 in Omineca. There is a small window to mitigate impact by thoroughly and judiciously applying tactics at population epicentres. Industry, stakeholders, and government need to capture, develop, share, and effectively use knowledge for success.

- Recalling retired FLNRO staff (contract/emeritus) & connecting with Beetle Bosses from MPB outbreak to learn from the past;
- Hosting a summit in 2016 to bring together North American experts for BC to gather information on new research or successful operational techniques and for BC to provide training to other provinces experiencing spruce beetle population growth;
- Durable products and processes developed for Omineca are provincially relevant therefore shelf- ready for other regions;
- Reaching out to all NRS staff to increase knowledge of the outbreak to better integrate with their clients and communities.

Ms. Wiebe mentioned that 2016 will be a very telling year in regard to the population of the spruce beetle.

Ms. Wiebe commented that there are limitations to hauling the spruce beetle impacted trees to mills as the beetle flies when it is warmer than 16 degrees Celsius and between May and August. During those times there will only be night hauling and the trees arriving at the sawmills are processed immediately. Discussion took place regarding the risk to transport the trees. Ms. Wiebe noted that there is a higher risk of infestation if the trees remain in the bush and every attempt is made to mitigate the risks.

Director Miller requested clarification as to the sharing of the information provided in regard to the spruce beetle outbreak. Ms. Wiebe indicated that all information can be shared and that documents produced will be available online.

Discussion took place regarding the potential volumes impacted in the Mackenzie and Prince George areas.

Chair MacDougall thanked Ms. Wiebe for attending the meeting.

Director Miller provided a brief summary of the Spruce Beetle Public Advisory Committee (PAC).

SPRUCE BEETLE PUBLIC ADVISORY COMMITTEE

Knowledge Management

- Province sensitive to social license;
- Host of pressures;
- Don't overharvest:
 - o impact midterm timbre supply;
 - o Riparian areas, etc.
- Individuals chosen on PAC:
 - o wide spectrum of knowledge and experience;
 - o engaged University of B.C. representatives;
 - o FLNRO;
 - o Good cross section of stakeholders;

61

SPRUCE BEETLE PUBLIC ADVISORY COMMITTEE (CONT'D)

- Ministry of Forests, Lands and Resource Operations has indicated that the information and recommendations that will be produced from the PAC will be information that government uses.
- Working with licensees and licensee foresters.

Director Miller will bring forward further information in regard to comments made at the PAC meetings and can provide comments from the RDBN Forestry Committee to the PAC.

Director Miller indicated that First Nations are being consulted but he noted the need to have First Nations representation on the PAC.

Discussion took place regarding partition cuts and potentially shifting cuts from some areas to other areas. Director Miller commented that it is currently being discussed.

Silviculture, reforestation and the possible use of other species of trees was brought forward for discussion. Director Miller mentioned that discussions throughout the region have taken place in regard to building a better more resilient forest.

Director Newell brought forward concerns regarding the socio economic affects management plans provided by the pipeline companies and the lack of methodologies for the use of fibre from the pipeline right of ways/corridors and the replanting of cleared areas. Chair MacDougall directed staff to work with Director Newell to write a letter to TransCanada Coastal GasLink to address the concerns.

ADJOURNMENT

Moved by Director Parker
Seconded by Director Brienon

F.C.2016-5-3

"That the meeting be adjourned at 10:34 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rob MacDougall, Chair

Wendy Wainwright, Executive Assistant

62

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, November 9, 2017

PRESENT: Chair Eileen Benedict

Directors Mark Fisher – arrived at 10:05 a.m.
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Director Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Benedict called the meeting to order at 10:03 a.m.

AGENDA

Moved by Director Miller
Seconded by Director Parker

RDC.2017-10-1

"That the Rural Directors Committee Agenda for November 9, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY
AGENDA**

Moved by Director Miller
Seconded by Director Petersen

RDC.2017-10-2

"That the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

**Rural Directors Committee
Meeting Minutes
-October 12, 2017**

Moved by Director Petersen
Seconded by Director Newell

RDC.2017-10-3

"That the minutes of the Rural Directors Committee meeting of October 12, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORT

Treehouse Housing Association Moved by Director Miller
- Request for Grant in Aid Seconded by Director Parker
- Electoral Area "A"
(Smithers Rural)

RDC.2017-10-4 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Treehouse Housing Association be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) for repairs to its wheelchair lift."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Smithers Cohousing Moved by Director Parker
Association - Request for Seconded by Director Miller
Grant in Aid – Electoral Area
"A" (Smithers Rural)

RDC.2017-10-5 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Smithers Cohousing Association be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with a team-building workshop."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

DEVELOPMENT SERVICES (All Directors)

Referrals

Land Referral File No. 7409955 Moved by Director Petersen
& 7409897 Albertson, Seconded by Director Parker
Electoral Area "F"

RDC.2017-10-6 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409955 and 7409897 be provided to the Province as the Regional District's comments on Crown Land Referral 7409955 and 7409897."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Land Referral File No. 7409954 Moved by Director Petersen
Hibder Holdings Seconded by Director Miller
Electoral Area "F"

RDC.2017-10-7 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409954 be provided to the Province as the Regional District's comments on Crown Land Referral 7409954."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

64

DEVELOPMENT SERVICES (All Directors) (CONT'D)

Referrals (Cont'd)

Land Referral File No. 0337355 Moved by Director Petersen
McDonald, Electoral Area "F" Seconded by Director Newell

RDC.2017-10-8 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 0337355 be provided to the Province as the Regional District's comments on Crown Land Referral 0337355."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Southside Seniors Housing Moved by Director Miller
Society - Request for Grant in Seconded by Director Parker
Aid – Electoral Area "E"
(Francois/Ootsa Lake Rural)

RDC.2017-10-9 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Southside Seniors Housing Society be given \$2,750 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for architectural conceptual drawings."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Southside Seniors Housing Moved by Director Miller
Society - Request for Grant in Seconded by Director Newell
Aid – Electoral Area "E"
(Francois/Ootsa Lake Rural)

RDC.2017-10-10 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Southside Seniors Housing Society be given \$2,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with the BC Not For Profit Housing Association Rent Conference.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Communication with Provincial Director Fisher spoke to the lack of clarity for the public and Directors in
Ministries regard to the roles and responsibilities of each provincial ministry and the benefits of creating a communication outline that would provide clarity. Discussion took place in regard to bringing the item forward at a future Rural Directors Committee and potentially a Committee of the Whole meeting.

65

ADJOURNMENT

Moved by Director Newell
Seconded by Director Miller

RDC.2017-10-10

"That the meeting be adjourned at 10:10 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

lde

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, October 12, 2017

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Director Absent Tom Greenaway, Electoral Area "C" (Fort St. James Rural)

Alternate Director Bob Hughes, Electoral Area "C" (Fort St. James Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Others Chris Beach, Mayor, Village of Burns Lake – arrived at 10:49 a.m.
Dwayne Lindstrom, Mayor, Village of Fraser Lake
Alistair Schroff, Burns Lake

CALL TO ORDER

Chair Benedict called the meeting to order at 10:43 a.m.

AGENDA

Moved by Director Miller
Seconded by Director Newell

RDC.2017-9-1

"That the Rural Directors Committee Agenda for October 12, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

**Rural Directors Committee
Meeting Minutes
-September 7, 2017**

Moved by Director Parker
Seconded by Director Miller

RDC.2017-9-2

"That the minutes of the Rural Directors Committee meeting of September 7, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

67

REPORT

Lakes District Arts Council
- Request for Grant in Aid
- Electoral Area "B"
(Burns Lake Rural)

Moved by Director Miller
Seconded by Director Petersen

RDC.2017-9-3

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Lakes District Arts Council be given \$2,000 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for costs associated with events during the 2017/18 season."

(All/Directors/Majority) CARRIED UNANIMOUSLY

District of Fort St. James
- Request for Grant in Aid
- Electoral Area "C"
(Fort St. James Rural)

Moved by Alternate Director Hughes
Seconded by Director Miller

RDC.2017-9-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the District of Fort St. James be given \$5,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with equipping its new fire truck."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Nechako Valley Community
Services Society- Request for
Grant in Aid - Electoral Area "F"
(Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Parker

RDC.2017-9-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Nechako Valley Community Services Society be given \$500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for its 3rd Annual Christmas Dinner for seniors."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Electoral Area Allocations
of Federal Gas Tax Funds
-Third Quarter 2017

Moved by Director Miller
Seconded by Director Newell

RDC.2017-9-6

"That the Rural Directors Committee receive the Finance/Administration Coordinator's September 30, 2017 memo titled "Electoral Area Allocations of Federal Gas Tax Funds - Third Quarter 2017."

(All/Directors/Majority) CARRIED UNANIMOUSLY

68

INVITATION

BC Natural Resources Forum
-January 16-18, 2018
-Prince George, B.C.

Moved by Director Fisher
Seconded by Director Miller

RDC.2017-9-7

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize attendance of Rural Directors wanting to attend the BC Natural Resources Forum – January 16-18, 2018, in Prince George, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Parker spoke of the importance of Rural Directors reviewing event attendance to ensure the most efficient use of time.

NEW BUSINESS

Nechako Roundtable Request
for Grant in Aid

Discussion took place regarding the need for budget information from the Nechako Roundtable to outline specifically what the grant in aid funding would be used for and if this is a one time request for funding. The use of grant in aid funding was discussed. Support was voiced for the Nechako Roundtable and the need for a better funding model. Chair Miller spoke to the potential use of Federal Gas Tax Funds for the initiative. Chair Benedict mentioned that in the past when the Nechako Watershed Council was in place funding was provided by the province and Rio Tinto Alcan.

Chair Benedict brought forward concerns in regard to not having more representation from the areas directly connected to the Nechako Watershed including both the river and the reservoir. She spoke to the Electoral Area "E" (Francois/Ootsa Lake Rural) residents having an opportunity to provide input early in the process of formulating a Nechako Watershed Plan.

Director Petersen commented that there had been discussions in regard to the grant in aid funding being a temporary source of funding until a service area could be established.

The Rural Directors granted Director Beach permission to speak. Director Beach mentioned that he is a member of the Nechako Roundtable and noted that the request for grant in aid funding was to be utilized as bridge funding and provide leverage to access larger funding sources. He mentioned that the Nechako Roundtable is incorporating the entire Nechako Watershed in its discussions and is hoping to provide a location for all source material that exists regarding the watershed. Director Beach voiced concerns that northern B.C. is one of the areas remaining with clean water and is a tourism attraction and spoke to the importance of a Nechako Watershed Plan.

Discussion took place in regard to the importance of the Nechako Watershed Roundtable and its initiatives along with providing support for the Roundtable.

Chair Benedict mentioned receiving an invitation for today's Nechako Watershed Roundtable event being held in Vanderhoof. Discussion took place in regard to bringing forward concerns to the Regional Board's appointed Nechako Roundtable representative.

69

ADJOURNMENT

Moved by Director Miller
Seconded by Director Parker

RDC.2017-9-8

"That the meeting be adjourned at 11:04 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chairperson Miller and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: November 16, 2017

**SUBJECT: Committee Meeting Recommendations
– November 9, 2017**

Following are recommendations from the November 9, 2017 Committee meetings for the Regional Board's consideration and approval.

Committee of the Whole Meeting – November 9, 2017

Recommendation 1:

Re: Northwest BC Resource Benefits Alliance – Authorization for Directors to Attend November 24, 2017 Meeting in Terrace, B.C.

"That the Regional District of Bulkley-Nechako Board of Directors authorize attendance of the CAO and any Directors wishing to attend the Northwest BC Resource Benefits Alliance meeting in Terrace, B.C. on November 24, 2017."

Recommendation 2:

Re: Solid Waste Management Plan – Authorization for Directors to Attend Site Visits

"That the Regional District of Bulkley-Nechako Board of Directors authorize Directors to attend site visits along with the consultants during the review of the Solid Waste Management Plan."

Recommendation 3:

Re: District of Vanderhoof – Letter to BC Environmental Office re: Mount Milligan's Environmental Assessment Amendment and Application for Review Under Sec. 31

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support in regard to the District of Vanderhoof's letter to the BC Environmental Office in support of Mount Milligan's Environmental Assessment Amendment and Application for Review Under Section 31 of the BC *Environmental Assessment Act*."

Rural Directors Committee Meeting – November 9, 2017

Recommendation 4:

Re: Treehouse Housing Association – Request for Grant in Aid – Electoral Area "A" (Smithers Rural)

"That Treehouse Housing Association be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) for repairs to its wheelchair lift."

Rural Directors Committee Meeting – November 9, 2017 (CONT'D)

Recommendation 5:

Re: Smithers Cohousing Association – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

“That Smithers Cohousing Association be given \$1,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with a team-building workshop.

Recommendation 6:

Re: Southside Seniors Housing Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

“That the Southside Seniors Housing Society be given \$2,750 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for architectural conceptual drawings.”

Recommendation 7:

Re: Southside Seniors Housing Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

“That the Southside Seniors Housing Society be given \$2,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the BC Not for Profit Housing Association Rent Conference.”

Agriculture Committee Meeting – November 9, 2017

Recommendation 8:

Re: Agriculture Grant Funding Opportunities

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to submit relevant grant funding opportunities for an agriculture forum in early 2018.”

Recommendation 9:

Re: Agriculture Coordinator Work Plan

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward a 2018 Agriculture Coordinator Work Plan for review.”

RECOMMENDATION: (ALL/DIRECTORS/MAJORITY)

Recommendations 1 through 9 as written.



Regional District of Bulkley-Nechako Board of Directors November 23, 2017

To: Chair Miller and the Board of Directors
From: Melany de Weerd, CAO
Date: November 14, 2017
Regarding: Northern Development Local Government Management Internship

The RDBN successfully applied for an Intern through Northern Development's Local Government Management Internship for the 2017/18 Intern session. Kendra Kinsley was the successful intern applicant, and has been working with staff in all RDBN departments since June 2017. Staff are working on an application to Northern Development's Local Government Internship Program for the 2018/19 Internship session.

The internship program assists with the hiring of a university graduate in a related field (economic development/planning/environmental services/administration) to complete projects at the RDBN from May, 2018 – April, 2019. Potential projects the intern could assist the RDBN with include:

- Acting as an Election Official
- Assisting with updating purchasing policy
- Assisting with creating an asset disposal policy
- Working with the Agriculture Coordinator on Agriculture Initiatives
- Working with Economic Development Staff of Marketing Initiatives
- Processing Land Referrals
- Coordinating meetings associated with the development of an ESS strategy

Having an intern greatly assists the RDBN to complete these projects at a very minimal cost to the RDBN. The experience and mentorship that the intern will receive as they work on the above projects will meet the objectives of the internship program.

The internship program objectives are:

- To act as a pathway to accelerate operational learning and permanent placement into professional careers in local government management
- To provide results focused economic development professional training with Northern Development Initiative Trust and host communities
- To make local government management a career of choice by financially supporting internship opportunities for post-secondary graduates
- To allow for the flexibility of learning experiences where local governments or local governments and First Nations governments wish to jointly offer a placement for an intern.
- To allow communities under 1,500 population with challenging recruiting locations to

provide management internships at the same time that post-secondary courses in local government management are being completed.

The grant funding available is \$35,000. \$30,000 towards wages, and \$5,000 towards intern education opportunities. The cost to the RDBN to have an intern in-house for 12 months will be \$15,500. These costs will be included in the preliminary Budget draft, and may in fact reduce project budgets as the intern can complete tasks that would have been outsourced to a consultant.

Hiring an intern can reduce the workload of the management team and reduce costs to the organization. Does the Board of Directors approve an application to Northern Development, the use of staff resources and the commitment of \$15,500 to host an intern?

Recommendation:

(All/Directors/Majority)

That the Regional District of Bulkley-Nechako Board of Directors supports an application to Northern Development to host a Local Government Management Intern and receive a \$35,000 grant from the Northwest and Prince George Regional Advisory Committees, and;

That the RDBN Board of Directors is committed to the vision and goals of the Local Government Management Program by committing \$15,500, providing staffing resources to host an intern, and providing training and exposure opportunities for an intern.



**Regional District of Bulkley-Nechako
Board of Directors – Memorandum
November 23, 2017**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: November 15, 2017
Regarding: Smithers Lions Club Railcar – 2010 Federal Gas Tax Project

Background:

In 2010, the Smithers Chamber and Smithers Lions received \$1,725.44 for a Gas Tax project that resulted in the replacement of the windows in the railcar, which was a tourist attraction located at Central Park in Smithers. The Visitor Info Centre is located adjacent to the railcar, and the railcar serves as part of their drawing card.

The Gas Tax funding was granted under the old agreement, which requires repayment of the funding, on a sliding scale, if the asset was leased, encumbered, or otherwise disposed of.

Current issue:

During the annual reporting process in 2017, it was disclosed that the Lions Club has leased the railcar out to CICK radio, for \$1 per year. This lease arrangement provides someone to be in the building much of the time, which greatly reduces vandalism.

The railcar is still located in Central Park, and is still functioning as a tourist attraction.

We feel that because allowing this arrangement to continue meets the intent of the original Gas Tax funding, and because collecting the repayment would create an unnecessary administrative burden for such a minimal amount, that the RDBN should waive the repayment of \$172.54 as long as the railcar is still owned by the Smithers Lions Club and is still a tourist attraction.

RECOMMENDATION:

1. That the RDBN Board of Directors waive the repayment of \$172.54 from the Smithers Lions Club to the RDBN Federal Gas Tax Fund as long as the railcar is still owned by the Smithers Lions Club and is still functioning as a tourist attraction.

(All/Directors/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
November 23, 2017**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: November 14, 2017
Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
Central Park Building

The Central Park Building Society has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds for a renovation project at the Central Park Building located in Smithers.

The Central Park Building is home to the Bulkley Valley Museum, the Art Gallery, and a host of art, music and other cultural tenants who provide locals with lessons and studio space. The Central Park Building is both a tourism destination and also a main cultural hub for the town and the surrounding areas. As such, this project is eligible for Gas Tax funding under the Cultural Infrastructure category.

The Central Park Building has discovered mold in a number of rooms, which is believed to have been caused by a leaky roof. The roof has since been upgraded but mold was discovered in a large portion of the third floor ceiling. The Society has paid to fix three of the studio rooms so far. However, there is still one more studio room, the hallway corridor on the third floor, a skylight in the stairwell to the third floor, and an exhibit room in the museum on the first floor that need to be renovated.

The renovation project itself consists of removing and disposing of mold, rebuilding ceilings and portions of walls, and plastering and repainting those damaged areas. This project goes well beyond routine repairs and maintenance (an Ineligible Expenditure under the Gas Tax program), and by completing this renovation the life of the asset will be extended.

The project cost is currently estimated at \$35,000 and the Society is working to obtain the quotes required to meet with the RDBN Purchasing Policy.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$810,401.43. Director Fisher is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$35,000 from the Area 'A' allocation for this Cultural Infrastructure project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$35,000 of Electoral Area 'A' Federal Gas Tax allocation monies to the Central Park Building Society once the Society meets all of the eligibility requirements including compliance with the RDBN Purchasing Policy; and further,

(All/Directors/Majority)
2. That the RDBN Board of Directors authorize the withdrawal of up to \$35,000 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
November 23, 2017**

To: Chair Miller and the Board of Directors
From: Kristi Rensby, Finance/Administration Coordinator
Date: November 3, 2017
Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
 Town of Smithers & Boarding for Brant – Skatepark

The Town of Smithers has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds for a Sport Infrastructure project.

The Town has partnered with Boarding for Brant, a local group, to design, refurbish and expand the current skateboard park located at the corner of Highway 16 and Manitoba Street in Smithers.

The budget for the entire project, which requires specialized skatepark construction professionals, is currently estimated at \$655,712. Current funding to date is listed at \$37,000, and Boarding for Brant has commitments for approximately \$200,000 in donations and in-kind support from local businesses. The group continues to fundraise and seek other foundation funding, private donations and corporate sponsorships to reach their goal.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$810,401.43. Director Fisher is supportive of this project and of accessing Federal Gas Tax Funds in the amount of up to \$30,000 from the Area 'A' allocation for this Sport Infrastructure project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$30,000 of Electoral Area 'A' Federal Gas Tax allocation monies to the Town of Smithers for the Skatepark renovation and expansion; and further,
(All/Directors/Majority)

2. That the RDBN Board of Directors authorize the withdrawal of up to \$30,000 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors – Memorandum
November 23, 2017**

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: November 8, 2017
 Regarding: Federal Gas Tax Funds – Electoral Area 'C' (Fort St. James Rural)
 Fort St. James Snowmobile Club and
 Fort St. James Arts Council – Pope Mountain Arts

The Fort St. James Snowmobile Club received Federal Gas Tax Funding for a water, waste water and energy efficiency project which was completed in 2011. This funding was provided under the old Community Works Fund Agreement. The old Agreement required a repayment of Gas Tax Funds, based on a sliding scale, if the asset was sold or otherwise disposed of.

In October 2017, we received notice from the Fort St. James Snowmobile Club that they had sold the asset, and they included a cheque in the amount of \$698.46, which is the amount that remained as an obligation to the RDBN.

Under the old Agreement, we are supposed to return these funds to UBCM, who will in turn return them to the federal government. In speaking to our UBCM contact, he indicated that for such a small amount, we should follow the current Community Works Fund Agreement, which requires us to transfer those funds into another Gas Tax project.

Director Greenaway currently has two Gas Tax projects open in Area 'C', and has indicated his support of providing \$698.46 in extra funding to the Fort St. James Arts Council, who is renovating the Old Courthouse building for the Pope Mountain Arts project.

A Board resolution is required to reallocate these Federal Gas Tax Funds to this project. The funds are not in the reserve so a resolution to withdraw from reserves is not required.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize the reallocation of \$698.46 in Electoral Area 'C' Federal Gas Tax allocation monies from the 2011 completed Fort St. James Snowmobile Club project to the current Fort St. James Arts Council for the Pope Mountain Arts renovation project.

(All/Directors/Majority)



Regional District of Bulkley-Nechako Board of Directors November 23, 2017

To: Chair Miller and the Board of Directors
From: Nellie Davis, Proposal Writer
Date: October 26, 2017
Regarding: Cluculz Lake Community Association- Northern Development Application- Prince George RAC

The Cluculz Lake Community Association is submitting an application to Northern Development Initiative Trust's (Northern Development) Community Halls and Recreation Facilities, Prince George Regional Advisory Committee Account. As the October 26, 2017 Board Resolution included the amount applied for, and the budget changed last minute with the submission of a lower-cost quote, a new RDBN Board resolution is required in order for the Northern Development Board to approve the application. Moving forward, Northern Development will no longer require Funding Request amounts to be included in the supporting Board Resolution to prevent this inconvenience from occurring again.

Cluculz Lake Community Association is now requesting \$24,812 for a Bathroom Renovation project at the Cluculz Lake Community Hall located in Electoral Area 'F'.

The \$39,812 Renovation Project includes:

- Removal and replacement of old fixtures and plumbing components that are not to current building code
- Construction of additional wheelchair accessible washroom
- Addition of additional wheelchair accessible stall in Women's Washroom
- Re-painting and finishing of both Men's and Women's washrooms

Funding Organization	Amount	Status
Four River Co-op Community Support Fund	\$15,000	Pending
Northern Development	\$24,812	Pending
Total	\$39,812	

A copy of the application with attachments will be available at the Board meeting should Directors wish to review the information in greater detail.

Recommendation:	(All/Directors/Majority)
<p>1) That the Regional District of Bulkley-Nechako Board of Directors rescind October 26, 2017 Board Resolution stating "That the Regional District of Bulkley-Nechako Board of Directors support the Cluculz Lake Community Association's application to Northern Development Initiative Trust (NDIT) – Community Halls and Recreation Facilities in the amount of \$30,000."</p> <p>2) That the Regional District of Bulkley-Nechako Board of Directors supports the Cluculz Lake Community Association's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities.</p>	



80

Regional District of Bulkley-Nechako Board of Directors November 23, 2017

To: Chair Miller and the Board of Directors
From: Nellie Davis, Proposal Writer
Date: November 10, 2017
Regarding: Request for Letter of Support

The Smithers District Chamber of Commerce has submitted an application to Northern Development Initiative Trust's (Northern Development) Marketing Initiatives, North West Regional Advisory Committee Account for funding to create a website resource for the music industry. The Chamber of Commerce is requesting a letter of support for the application.

Several months ago the Chamber held a facilitated discussion with many groups and individuals involved in the Music Scene in Smithers. The purpose of the meeting was to outline the Canadian Chamber's involvement in circulating a Music City Toolkit developed by Music Canada. The toolkit outlined what a community needed to develop in order to be seen as a music city, i.e., the essential elements of Music Cities: Artists and musicians; a thriving music scene; Access to spaces and places; A receptive and engaged audience; Record labels and other music-related businesses.

In reading the toolkit outline and having experienced the cultural richness and thriving music scene in the Valley at that meeting, Heather Gallagher, Chamber Manager, asked the group to approach town council to have Smithers proclaimed as Music City Northern BC. The group decided that, prior to that request, a committee was required to come up with a Music Strategy, as well as establish a method of measuring success once that proclamation occurred. Another outcome that the group wanted was to create a website that encompassed all things musical that would serve as a resource for the music industry.

The proposed website will list venues to book for music events; musician and band profiles (for ease of booking); individual musicians (to connect with); music teachers (there's over 20 in Smithers) so that people can locate teachers and teachers can grow their business; organizations that promote the music and cultural industry (everything from the arts council to concert association with contact information and outlines of the mission of each entity); festivals and events to attract regional attendance; businesses that concentrate their efforts on the music industry (guitar makers, studio operators, music repair businesses, etc.); rehearsal spaces. It would also outline grant funding opportunities and grant writing assistance for musicians. This website will link to all entities involved in the creation of the music strategy. It will contain blogs and videos that could be used on Social media sites like Facebook and Instagram that will assist in the promotion of the local music scene.

Director Fisher is supportive of providing a Letter of Support for this application.

Recommendation:**(All/Directors/Majority)**

That the Regional District of Bulkley-Nechako Board of Directors provide a Letter of Support for the Smithers District Chamber of Commerce in support of their application to Northern Development Initiative Trust for the creation of a music industry website for the area.



**Regional District of Bulkley-Nechako
Board of Directors
November 23, 2017**

To: Chair Miller and the Board of Directors
 From: Nellie Davis, Proposal Writer
 Date: October 27, 2017
 Regarding: Tweedsmuir Park Rod and Gun Club- Northern Development Application-
 North West RAC

The Tweedsmuir Park Rod and Gun Club is submitting an application to Northern Development Initiative Trust's (Northern Development) Community Halls and Recreation Facilities, North West Regional Advisory Committee Account. An RDBN Board resolution is required in order for the Northern Development Board to approve the application.

Tweedsmuir Park Rod and Gun Club is requesting \$15,000 for a flooring project at the Hall located in Electoral Area 'B'.

The \$45,120 Flooring Project includes:

- Removal of deteriorating vinyl flooring
- Repairing moisture damage to the sub-floor as required
- Installation of new vinyl plank flooring throughout the Hall

Funding Organization	Amount	Status
Tweedsmuir Park Rod and Gun Club	\$2,500	Confirmed
Nechako-Kitamaat Development Fund	\$17,620	Pending
Burns Lake Community Forest	\$10,000	Pending
Northern Development	\$15,000	Pending
Total	\$45,120	

A copy of the application with attachments will be available at the Board meeting should Directors wish to review the information in greater detail.

Recommendation:

(All/Directors/Majority)

That the Regional District of Bulkley-Nechako Board of Directors supports the Tweedsmuir Park Rod and Gun Club's application to the Northern Development Initiative Trust – Community Halls and Recreation Facilities.



**Regional District of Bulkley-Nechako
Board of Directors
November 23, 2017**

To: Chair Miller and the Board of Directors
 From: Nellie Davis, Proposal Writer
 Date: November 14, 2017
 Regarding: Men of the North Society- Northern Development Application-
 Economic Diversification Infrastructure

The Men of the North Society is submitting an application to Northern Development Initiative Trust's (Northern Development) Economic Diversification Infrastructure Fund. An RDBN Board resolution is required in order for the Northern Development Board to approve the application.

Men of the North is requesting \$93,400 for a new Leadership and Training Center located on the Nak'azdli Reserve.

The \$133,900 Project includes construction of a Leadership and Training Center to help facilitate:

- Building capacity and a skilled workforce within Nak'azdli Whut'en
- Environmental and Cultural stewardship
- Eco-Tourism and business development

Funding Organization	Amount	Status
Men of the North Society	\$15,500	Confirmed
Nak'azdli Whut'en	\$25,000	Confirmed
Northern Development	\$93,400	Pending
Total	\$133,900	

A copy of the letter requesting a resolution and the application with attachments will be available at the Board meeting should Directors wish to review the information in greater detail.

Recommendation:

(All/Directors/Majority)

That the Regional District of Bulkley-Nechako Board of Directors supports the Men of the North's application to the Northern Development Initiative Trust – Economic Diversification Infrastructure Fund for the creation of a Men of the North Leadership and Training Centre.



94

**Regional District of Bulkley-Nechako
Board of Directors
November 23, 2017**

To: Chair Miller and the Board of Directors
From: Nellie Davis, Proposal Writer
Date: November 14, 2017
Regarding: **Grant Application: Northern Development Initiative Trust- Economic Development Capacity Building and Grant Writing Support Programs**

RDBN staff are working on grant applications to Northern Development Initiative Trust's Economic Development Capacity Building and Grant Writing Support Programs for 2018. A resolution from the RDBN Board of Directors is necessary to enter into contracts for these programs.

The RDBN applies annually to these programs for funding to support Economic Development Initiatives and Grant Writing services as identified in the annual Work Plan.

RECOMMENDATION

(All/Directors/Majority)

- 1) That the RDBN Board of Directors agree to enter into contracts with NDIT for Economic Development initiatives and Grant Writing services as identified in the 2018 Work Plan, should the funding be approved.

85



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: November 14, 2017

SUBJECT: Bulkley Valley Community Arts Council – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

Attached is a request for Grant in Aid monies from the Bulkley Valley Community Arts Council.

The Council is seeking \$2,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for an Arts Council Gala – Bursary Fundraiser.

Director Fisher has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Bulkley Valley Community Arts Council be given \$2,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for an Arts Council Gala – Bursary Fundraiser.”

86

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: BULKLEY VALLEY COMMUNITY ARTS COUNCIL

Mailing Address: Box 3971

SMITHERS V05 2N0

E-mail Address: info@bvarts council.com

Contact(s): Sharon MacGregor ph 250 847 7482
Name, Telephone/Fax Number f 250 847 7483

Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: _____

ARTS COUNCIL GALA - Bursary Fundraiser

Amount of Grant Requested \$ 2 000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

[Signature]
(signature of authorized signatory) President, BVCAC

(title)

Amount Approved: _____

Date: _____

Signature of Electoral Area Director _____

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The BVCAC is a not-for-profit Society. Our mandate is to increase the awareness of and access to the arts for the residents of the Bulkley Valley. This is done by providing grants to qualifying groups or individuals; funding special community art projects; providing an annual bursary to qualifying student(s).
Our members at times apply to other organizations, such as Wet'sikwa Community Forests, and Northern Development Initiative Fund.

2. Describe the geographic area that receives services or benefits from your organization.

BVCAC serves the area from Houston to Hazelton
The population in this area stands at approximately 22 000.

3. Is your organization voluntary and non-profit?

YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

BVCAC Board members are not paid for their work on the Board; it is strictly volunteer.

Member groups may apply for grants for activities that fit within our Mandate.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

The BVCAC was established in 1980. We are a Board of six volunteers. We have 25 member groups, including:

- Valley Youth Fiddlers
- Driftwood Foundation
- Creekestone Press

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

Please see attached

3. Describe how this proposal will benefit the community.

Please see attached

PROJECT/PROPOSAL PROFILE

2. The Arts Council Gala Bursary Fundraiser at Glenwood Hall is a showcase of Bulkley Valley artists' talent. BVCAC members and the public are invited to attend, view and celebrate the work/art produced by BVCAC members.

"Spotlight shows" will highlight a different local artist, live at work, every 15 minutes throughout the evening in a dynamic fashion.

The "SMART Award" will be bestowed on a local artist in recognition of ongoing and exemplary contribution to the Arts in our community.

This evening is a masquerade, with a table of art supplies for those who choose to create their own masks.

Local community radio DJs will provide musical entertainment through the evening, and liquor will be available for sale.

3. All proceeds from the evening go to our Bursary fund (<http://www.bvartscouncil.com/scholarship-award>). An annual bursary of \$1500 is awarded to a student of the Bulkley Valley continuing into a full-time post-secondary Arts-related program. This is a competitive bursary; this year we had so many exceptional applications that we awarded a total of \$2000, to more than one recipient.

Additionally, the community as a whole benefits from this showcase of Valley artists.

The event increases awareness of and access to the arts, and celebrates specific artists from our communities from Houston through Hazelton.

A safe ride home from the rural setting of Glenwood Hall, provided by Band Boosters, makes attendance more inviting and attainable.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

The BVCAC will cover all costs not covered by this potential RDBN grant.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

_____ YES NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

a) Offer direct financial assistance to individuals or families? YES NO
Yes, if their grant request falls within our mandate.

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO

c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

Thank you for your consideration.

Sincerely



Sharon MacGregor, BVAC Board member.

92

BUDGET

EXPENSES

PROJECTED INCOME

Glenwood Hall rental	325	Ticket sales	
Posters and tickets	200	110 x \$20	\$2200
Band Booster shuttle	500		
SSS drama club volunteers	500	Bar sales	1200
Catering	400		
Advertising	300		
Liquor license	100		
Bar set up	500		
DJs	400		
Mask making station supplies	75		
Decorating	100		
Total expenses	\$3400	Total income	\$3400

Amount requested from RDBN \$2000

The Arts Council will cover all expenses not covered by this potential grant from the Regional District. Any amount granted by the RDBN is expected to translate directly into a Bursary contribution; that is, ideally a \$2000 grant will mean that at the end of the evening \$2000 in proceeds will go into the Bursary fund.



Regional District of Bulkley-Nechako Memo – Board Agenda November 23, 2017

To: Chair Miller and the Board of Directors
From: John Illes, Chief Financial Officer
Date: November, 2017
Re: Chinook Comfor Limited Inc. Articles of Incorporation amendment
 (with subsequent shareholder agreement amendments)

The Regional District of Bulkley-Nechako owns 894 shares of Chinook Comfor Limited Inc. The Regional District appoints two directors to the board of the company, the Village of Burns Lake and six local First Nations each appoint one director for a total of nine directors.

On October 3, 2017 The Deputy Inspector of Municipalities approved the changes to article 17.10 dealing with the definition of Quorum. This new definition of quorum allows for 1 of the 3 directors appointed by the Village of Burns Lake and the Regional District to be absent while still maintaining quorum. Currently all three appointed directors must be present for quorum to be met. This requirement has made it difficult to get quorum for the company's meetings and the company has had delays in conducting its business.

This shareholders' resolution has been supported by the general partner and the six limited partners (held by Skin Tyee Nation, Nee Tahi Buhn Nation, Lake Babine Nation, Cheslatta Carrier Nation, Wet'suwe'en First Nation and Ts'il Kaz Koh (Burns Lake Band) First Nation).

I would be pleased to answer any questions.

Recommendation: (all/directors/majority)

That the Board of Directors:

Receive the memorandum from the Chief Financial Officer, dated November 23, 2017 regarding the 'Chinook Comfor Limited Inc. Articles of Incorporation amendment (with subsequent shareholder agreement amendments)', and;

Resolve that 'The board authorize Chair Miller and Director Benedict to sign the Shareholders' resolution to change the Articles of Incorporation to amend article 17.10 (Quorum) , the subsequent shareholders' agreement and the subsequent amended limited partnership agreement – all dated for reference the 29th of August 2017.'



October 3, 2017

Christine Sweet
Barrister & Solicitor
Ashcroft and Company
Suite 205-1544 Marine Drive
West Vancouver, BC V7V 1H8

Dear Christine Sweet:

Re: Amendment to Articles of Chinook Comfor Limited Inc. #1070218 (the "Company")

Pursuant to the authority of section 185 of the *Community Charter*, I hereby approve the amendment to 17.10 (Quorum) of the Articles of Incorporation, for Chinook Comfor Limited Inc.

Upon Completion, I request that you submit copies of the Articles of Incorporation, in final approved form.

Yours truly,

Liam Edwards
Deputy Inspector of Municipalities

SHAREHOLDERS' RESOLUTIONS OF
CHINOOK COMFOR LIMITED

(the "Company

WHEREAS:

A. The undersigned, being all of the shareholders annual general meeting, wish to amend section 3.4 (March 31, 2016, so that the quorum required for a meeti of six (6) out of nine (9) directors; comprising of at leas Yinka Dene Economic Development Limited Partnersh Natanlii Developments Ltd., Noot'senay Enterprises Lim Forestry Ltd., Ts'il Kaz Koh Development Limited Part nominees of the Village of Burns Lake and Regional Distri

Received Aug 29, 17
- dropped off to RD
office by Ken Nielsen

B. Pursuant to section 2.7 of the Shareholders' Agre (the "Articles") are required to be amended should a con Agreement and the Articles;

C. The written approval of the Inspector of Municipaliti pursuant to section 9.5 of the Articles has been obtained.

RESOLVED AS SPECIAL RESOLUTIONS THAT:

1. The Shareholders' Agreement be amended and restated, as set out in the Schedule "A" attached to these resolutions;

2. Section 17.10 of the Articles of the Company be repealed and replaced as follows:

17.10 Quorum

The quorum necessary for the transaction of the business of the directors is seventy-five percent (75 %) of all the directors provided at least two (2) of the directors appointed by either of the Village of Burns Lake or the Regional District are present.

3. These resolutions may be executed and transmitted by facsimile, electronic mail, or other electronic means, and in as many counterparts as may be necessary, each of which so signed and transmitted shall be deemed to be an original, and such counterparts together shall constitute one and the same original instrument and notwithstanding the date of execution shall be deemed to bear the date set out below.

Dated: August 29, 2017.

YINKA DENE ECONOMIC DEVELOPMENT LIMITED PARTNERSHIP,
by the authorized signatory(ies) of its general partner.

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

96

HUNUST' OT' EN INVESTMENT CORP.,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

NATANLII DEVELOPMENTS LTD.,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

NOOT'SENAY ENTERPRISES LIMITED PARTNERSHIP,
by the authorized signatory(ies) of its general Partner,
Noot'senay Enterprises Ltd.:

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

LAKE BABINE NATION FORESTRY LTD.,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

TS'IL KAZ KOH DEVELOPMENT LIMITED PARTNERSHIP,
by its authorized signatory(ies) of its general partner,
Ts'il Kaz Koh Development Corporation:

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

THE VILLAGE OF BURNS LAKE,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

[signatures continue on following page]

98

REGIONAL DISTRICT OF BULKLEY NECHAKO,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

**AMENDED AND RESTATED
SHAREHOLDERS' AGREEMENT**

THIS AMENDED AND RESTATED SHAREHOLDERS' AGREEMENT made effective as of the
29 day of August, 2017.

AMONG:

Yinka Dene Economic Development Limited Partnership
("Wet'suwet'en Co.")

OF THE FIRST PART

AND:

Hunust' ot' en Investment Corp.
("Nee Tahl Buhn Co.")

OF THE SECOND PART

AND:

Natanlii Developments Ltd.
("Skin Tyee Co.")

OF THE THIRD PART

AND:

Noot'senay Enterprises Limited Partnership
("Cheslatta Co.")

OF THE FOURTH PART

AND:

Lake Babine Nation Forestry Ltd.
("Lake Babine Co.")

OF THE FIFTH PART

AND:

Ts'il Kaz Koh Development Limited Partnership
(hereinafter called "Burns Lake Co.")

OF THE SIXTH PART

AND:

The Village of Burns Lake
("Village")

OF THE SEVENTH PART

AND:

Regional District of Bulkley Nechako
("Bulkley Nechako")

OF THE EIGHT PART

AND:

Chinook Cornfor Limited, a company incorporated under the laws of the Province of British Columbia, Incorporation number: BC107018, having an office at 47805 Olson Road, Burns Lake, BC V0J 1E4

(hereinafter called the "Company")

OF THE NINTH PART

WHEREAS:

- A. Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tye Co., Cheslatta Co., Lake Babine Co., Burns Lake Co., Village and Bulkley Nechako are the shareholders of the Company; and
- B. The parties hereto wish to change the quorum requirements for the meeting of the Board to consist of six (6) out of nine (9) directors; comprising of at least four (4) of the nominees of each of Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tye Co., Cheslatta Co., Lake Babine Co., Burns Lake Co.; and two (2) of the nominees of the Village of Burns Lake and Bulkley Nechako.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the premises and of the mutual covenants set forth in this Agreement, each of the parties agrees with the others as follows:

**ARTICLE 1
DEFINITIONS**

- 1.1 In this Agreement, the following words and phrases, unless there is something in the context inconsistent with them, will have the following meanings:
- (a) "**Act**" means the *Business Corporations Act* of British Columbia, as amended, or replacement legislation for such act;
 - (b) "**Articles**" means the articles of the Company as may be amended from time to time;
 - (c) "**Associate**" means, as to any party herein, any corporation that directly or indirectly through one or more intermediaries controls, is controlled by or is under

common control with such other person and for these purposes the term "control" means the possession, directly or indirectly, of the power to control the voting rights of fifty-one percent (51%) or more of the issued capital of a corporation or the power to direct or cause the direction of the management and policies of a person, whether through the ownership of voting securities, by contract or otherwise;

- (d) **"Auditors"** means the auditors of the Company from time to time or where the Company does not have auditors, its independent accountant;
- (e) **"Bank"** means the banker of the Company from time to time;
- (f) **"Board"** means the board of directors of the Company;
- (g) **"Default"** has the meaning set out in section 6.1;
- (h) **"Defaulting Shareholder"** has the meaning set out in section 6.1;
- (i) **"Limited Partners"** means Wet'suwet'en First Nation, Nee Tahi Buhn First Nation, Skin Tyee First Nation, Cheslatta Carrier First Nation, Lake Babine First Nation, Burns Lake Band, Village of Burns Lake, Bulkley Nechako, and means any one of them;
- (j) **"Limited Partnership"** means the Chinook Comfor Limited Partnership;
- (k) **"Limited Partnership Agreement"** means the limited partnership agreement dated for reference April 1, 2016, which creates and governs the Chinook Comfor Limited Partnership, and all amendments to such agreement;
- (l) **"Non-defaulting Shareholder"** individually and the **"Non-defaulting Shareholders"** collectively have the meaning set out in subsection 6.1(a);
- (m) **"Prime Rate"** means the floating rate of interest charged by the Bank in accordance with prevailing market conditions on short-term loans and designated as such by the Bank from time to time;
- (n) **"Secretary"** means the secretary of the Company;
- (o) **"Shareholders"** means Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tyee Co., Cheslatta Co., Lake Babine Co., Burns Lake Co., Village and Bulkley Nechako, and their permitted assigns and **"Shareholder"** means any one of them; and
- (p) **"Shares"** means at the relevant time the common shares in the capital of the Company issued and outstanding.

ARTICLE 2 INTERPRETATION

- 2.1 This Agreement will in all respects be governed by and be construed in accordance with the laws of the Province of British Columbia and the parties to this Agreement submit and attorn to the jurisdiction of the courts of the Province of British Columbia.

- 2.2 If a provision contained in this Agreement is invalid, illegal or unenforceable in any respect in any jurisdiction, the validity, legality and enforceability of such provision is not in any way affected or impaired in any other jurisdiction and the validity, legality and enforceability of the remaining provisions contained in this Agreement will not in any way be affected or impaired.
- 2.3 Wherever the singular is used in this Agreement, it is deemed to include the plural or the body politic or corporate where the context or the parties so require.
- 2.4 The headings of the sections of this Agreement are inserted for convenience only and do not affect the construction of this Agreement.
- 2.5 A reference to this Agreement to a numbered or lettered section, or clause refers to the section, section or clause bearing that number or letter in this Agreement, unless otherwise stated.
- 2.6 All accounting terms not defined in this Agreement have those meanings generally ascribed to them in accordance with generally accepted accounting principles, applied consistently.
- 2.7 In the event of any conflict between this Agreement and the Articles, the terms of this Agreement will prevail and the Shareholders will vote their Shares to amend the Articles so that the Articles will conform with this Agreement. Upon execution of this Agreement, the Shareholders will cause the Articles to be amended to reflect the terms of this Agreement.

ARTICLE 3 CONDUCT OF THE AFFAIRS OF THE COMPANY

- 3.1 The Shareholders will vote their Shares so that the Board is comprised of nine directors and so that one nominee of each of the Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tyee Co., Cheslatta Co., Lake Babine Co., Burns Lake Co., Village Shareholders and two nominees from the Bulkley Nechako shareholders (one to be appointed from Area B and one to be appointed from Area E) are directors of the Company. If a position on the Board is open for any reason, the Shareholder whose nominee formerly occupied such position is entitled to nominate a new director to fill the vacancy.
- 3.2 If a nominee to the Board of one of the Shareholders fails to vote and act as a director to carry out the provisions of this Agreement, the Shareholders will exercise their right as shareholders of the Company and in accordance with the Articles to remove such nominee from the Board and to elect in his or her place an individual nominated by the Shareholder whose nominee was removed.
- 3.3 The conduct of the business of the Company shall be governed in accordance with the Articles, except as otherwise provided in this Agreement.
- 3.4 (a) The quorum required for the transaction of business at a meeting of the Board is **six (6) out of nine (9) directors**, comprising of at least four (4) of the nominees of each of Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tyee Co., Cheslatta Co., Lake Babine Co., Burns Lake Co., and two of the nominees of the Village of Burns Lake and Bulkley Nechako, subject to subsection 3.5;

(b) The quorum required for the transaction of business at a meeting of Shareholders is all Shareholders in person or by proxy.

3.5 If a quorum is not present within one-half hour from the time set for a meeting of the Board, the meeting will be adjourned to the same day in the next week, at the same time and place, and, if at the first adjourned meeting a quorum is not present within one-half hour of the time appointed for the meeting, the meeting will be adjourned once more to the same day in the following week, at the same time and place, and if at the second adjourned meeting a quorum is still not present within one-half hour of the time appointed for the meeting, a majority of directors or their alternates will constitute a quorum;

3.6 Notwithstanding section 3.5, the following matters will only be undertaken upon the written consent of a least 4 of the shareholders of each of Wet'suwet'en Co, Nee Tahí Buhn Co., Skin Tyee Co., Cheslatta Co. Lake Babine Co., Burns Lake Co. and at least one of either Bulkley-Nechako or the Village (and the consent of each such shareholder must be signified by the written consent of all of the authorized signatories of the shareholder):

- (a) the undertaking by the Limited Partnership of any new business or project;
- (b) incurring by the Company on its own behalf or on behalf of the Limited Partnership of any capital commitment (including the purchase of any fixed asset) in excess of \$1,000,000.00 in respect of any one transaction;
- (c) entering into any contracts which have as a term (including any renewal or extension terms permitted under the contract), exceeding two years or requires payment by the Company of an amount in excess of Four Million Five Hundred Thousand Dollars (\$4,500,000.00);
- (d) acquiring or disposing of any interest in any other corporation or partnership or entering into any joint venture or partnership with any other corporation or person;
- (e) lending or providing any guarantee in respect of any amount whatsoever including, without limitation, a loan by the Limited Partnership to any person;
- (f) increasing, reducing or cancelling the authorized or issued share capital of the Company or issuing or granting any option over the unissued share capital of the Company;
- (g) issuing any shares of any class in the capital of the Company (except for an issue of shares made pursuant to this Agreement); and
- (h) adopting the annual budgets of the Company.

3.7 Notwithstanding section 3.5, the following matters will only be undertaken upon the written consent of all of the shareholders:

- (a) disposing of any land or improvements of the Company or any other significant asset of the Company or the Company (other than in the normal course of business); and
- (b) selling or disposing of the whole or a substantial part of the undertaking and goodwill or the assets of the Company or the Limited Partnership.

ARTICLE 4 FINANCING AND SHAREHOLDERS' CONTRIBUTIONS

- 4.1 Initially the subscribed capital of the Company is:

NAME	COMMON SHARES
Wet'suwet'en Co.	1415
Nee Tahi Buhn Co.	1415
Skin Tyee Co.	1415
Cheslatta Co.	1415
Lake Babine Co.	1415
Burns Lake Co.	1415
Village	596
Regional District	894

- 4.2 Funds required from time to time by the Company will be obtained, to the greatest extent possible, by borrowing from a chartered bank or other institutional lender.
- 4.3 No Shareholder is obliged to enter into any agreement of guarantee with respect to the indebtedness of the Company or to pledge his or her credit on behalf of the Company, except with the unanimous agreement of the Shareholders, and unless it is agreed in writing by all the Shareholders to make further loans to the Company, the sole financial obligation of a Shareholder is as set out in section 4.1. Any guarantees or additional Shareholder's loans will be borne by the Shareholders pro rata in proportion to the shareholdings of Common shares in the Company, and if any of the Shareholders discharges any liabilities of the Company either directly or pursuant to a guarantee given under this section, the Shareholder discharging the liabilities has the right to be reimbursed by the Shareholders not so contributing so that in the end each of the Shareholders will have contributed in proportion to his or her pro rata shareholdings of Common shares.

ARTICLE 5 RESTRICTIONS ON TRANSFER

- 5.1 No Shareholder may sell, transfer or otherwise dispose of, or offer to sell, transfer or otherwise dispose of, any of his or her Shares unless agreed to in writing by all Shareholders, or expressly permitted pursuant to this Agreement.
- 5.2 If any Limited Partner transfers or assigns their interest in the Limited Partnership, (called a "Transfer of Partnership Interest"), in a manner permitted pursuant to the Limited Partnership Agreement, then the Limited Partner, shall concurrently transfer and

assign its Shares (or if a portion only of its Limited Partnership interest is transferred and assigned, an equivalent portion of its Shares), without payment of any consideration for such Shares, to the assignee of the Limited Partnership interest and the parties hereto consent to such transfer and assignment of Shares.

- 5.3 Upon execution of this Agreement, the Shareholders will surrender to the Company and the Company will legibly stamp or endorse upon each certificate representing the Shares a statement as follows:

"The shares represented by this certificate are transferable only in compliance with and pursuant to the terms of an agreement among Wet'suwet'en Co., Nee Tahi Buhn Co., Skin Tyee Co., Cheslatta Co., Lake Babine Co., Burns Lake Co., Village of Burns Lake and Bulkley Nechako Regional District and the Company."

ARTICLE 6 DEFAULT

- 6.1 An event of default (a "Default") arises if a Shareholder (the "Defaulting Shareholder"):
- (a) fails to observe, perform or carry out any of its obligations under this Agreement and such failure continues for thirty (30) days after any Shareholder not in default (the "Non-defaulting Shareholder" individually and the "Non-defaulting Shareholders", collectively) has in writing demanded that such failure be cured;
 - (b) fails to take reasonable actions to prevent or defend assiduously, any action or proceeding, seizure, execution or attachment or which claims possession, sale, foreclosure, the appointment of a receiver or receiver-manager of its assets, or forfeiture of any of the Shares of the Defaulting Shareholder, and such failure continues for thirty (30) days after a Non-defaulting Shareholder has in writing demanded that such actions be taken or the Defaulting Shareholder fails to defend successfully any such action or proceeding; or
 - (c) becomes a bankrupt or commits an act of bankruptcy or if a receiver or receiver-manager of its assets is appointed or makes any assignment for the benefit of creditors or otherwise.
- 6.2 If a Default occurs under section 6.1, the Non-defaulting Shareholder(s) may:
- (a) pursue any remedy available in law or in equity, each Shareholder acknowledging that specific performance, injunctive relief (mandatory or otherwise) or other equitable relief may be the only adequate remedy for a Default;
 - (b) take all actions in its own name or in the name of the Defaulting Shareholder, the Shareholders or the Company as may reasonably be required to cure the Default, and all payments, costs and expenses incurred by the Non-defaulting Shareholder(s) will be payable by the Defaulting Shareholder to the Non-defaulting Shareholder(s) on demand with interest as provided in section 7.1; and

- (c) If to Skin Tyee Co.: Box 131
Burns Lake, BC V0J 2P0
Fax No. _____
- (d) If to Cheslatta Co.: Box 909
Burns Lake, BC V0J 1E0
Fax No. _____
- (e) If to Lake Babine Co: Box 879
Burns Lake, BC V0J 1E0
Fax No. _____
- (f) If to Burns Lake Co.: Box 9000
Burns Lake, BC V0J 1E0
Fax No. _____
- (g) If to Village of Burns Lake: 15 – 3rd Avenue
Box 570
Burns Lake, BC V0J 1E0
Fax No. _____
- (h) If to Regional District of Bulkley Nechako:

Fax No. _____
- (i) If to the Company:

CHINOOK COMFOR LIMITED
47805 Olson Road
Burns Lake, BC V0J 1E4
Fax No. _____

or at such other address as the other parties to this Agreement may from time to time direct in writing, and any such notice is deemed to have been received, if faxed, forty-eight (48) hours after the time of faxing and, if delivered, upon the date of delivery. If normal fax service is interrupted by any cause, the party sending the notice will utilize such other service as is not interrupted or will deliver the notice.

- 7.7 No Shareholder shall disclose any confidential information relating to the other Shareholders' finances and business affairs unless such information is in the public domain or was disclosed to the first-mentioned Shareholder by a third party under no confidential obligation to that Shareholder to whom the information relates, or such disclosure is required by law, governmental or regulatory body's rules, or such disclosure is given in connection with mediation or legal proceedings in respect of this Agreement.

- 7.8 Time is of the essence of this Agreement.
- 7.9 This Agreement enures to the benefit of and is binding upon the Shareholders and the Company and their respective personal representatives, heirs, executors, administrators, successors and permitted assigns.
- 7.10 This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia.

IN WITNESS WHEREOF the parties to this Agreement have executed this Agreement.

Signed, Sealed and Delivered by the authorized signatory(ies) of **Chinook Comfor Limited**

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

Signed, Sealed and Delivered by the **Yinka Dene Economic Development Limited Partnership** by the authorized signatory(ies) of its general partner

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

[Signatures continue on following page]

Signed, Sealed and Delivered by the
authorized signatory(ies) of
Hunust'ot'en Investment Corp.

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

Signed, Sealed and Delivered by the
authorized signatory(ies) of
Natanlii Developments Ltd.

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

Signed, Sealed and Delivered by the
Noot'senay Enterprises Limited Partnership
by authorized signatory(ies) of its general partner
Noot'senay Enterprises Ltd.

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

[Signatures continue on following page]

Signed, Sealed and Delivered by the
authorized signatory(ies) of
Lake Babine Nation Forestry Ltd.

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

Signed, Sealed and Delivered by the
Ts'il Kaz Koh Development Limited Partnership
by the authorized signatory(ies) of its general partner
Ts'il Kaz Koh Development Corporation

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

Signed, Sealed and Delivered by the
authorized signatory(ies) of **Village of Burns Lake**

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

[Signatures continue on following page]

Signed, Sealed and Delivered by the
authorized signatory(ies) of
Regional District of Bulkley Nechako

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

THIS AMENDED LIMITED PARTNERSHIP AGREEMENT dated for reference the 29 day of August, 2017.

BETWEEN:

CHINOOK COMFOR LIMITED, (Inc. #BC01070218) a corporation incorporated under the laws of the Province of British Columbia, having a registered delivery address of 47805 Olson Road, Burns Lake, BC V0J 1E4

(the "General Partner")

OF THE FIRST PART

AND:

Wet'suwet'en First Nation, as represented by its duly elected Chief and Council, having an address at PO Box 760, Burns Lake, BC V0J 1E0

(the "WFN")

OF THE SECOND PART

AND:

Nee Tahi Buhn First Nation, as represented by its duly elected Chief and Council, having a civic address of 47805 Olson Rd., Burns Lake, BC V0J 1E4

(the "NTBFN")

OF THE THIRD PART

AND:

Skin Tye First Nation, as represented by its duly elected Chief and Council, having an address of PO Box 131, Burns Lake, BC V0J 2P0

(the "STFN")

OF THE FOURTH PART

AND:

Cheslatta Carrier First Nation, as represented by its duly elected Chief and Council, having an address of PO Box 909, Burns Lake, BC V0J 1E0

(the "CCFN")

OF THE FIFTH PART

AND:

Lake Babine First Nation, as represented by its duly elected Chief and Council, having an address of PO Box 879, Burns Lake, BC V0J 1E0

(the "LBFN")

OF THE SIXTH PART

AND:

Ts'il Kaz Koh Development Limited Partnership having an address at 4186 Yuculta Crescent, Vancouver, BC V6N 2R5

(the "BLB")

OF THE SEVENTH PART

AND:

The Corporation of the Village of Burns Lake, as represented by its duly elected Chief and Council, having a civic address of 15 – 3rd Ave., PO Box 570, Burns Lake, BC V0J 1E0

(the "VBL")

OF THE EIGHTH PART

AND:

Regional District of Bulkley Nechako, having a business address of 37 – 3rd Avenue, Burns Lake, BC V0J 1E0

(the "RDBN")

OF THE NINTH PART

AND:

Each party who from time to time is accepted as a limited partner in the Chinook Comfor Limited Partnership, or who is a successor of any such person and who becomes a limited partner upon being registered as such under the *Partnership Act* (British Columbia)

OF THE TENTH PART

(WFN, NTB FN, STF N, CCF N, LBF N, BLB, VBL and RDBN and such other persons are hereinafter individually called a "Limited Partner" and collectively called the "Limited Partners")

WHEREAS:

A. The parties above have agreed to amend section 10.10 of the Limited Partnership Agreement, dated April 1, 2016, so that the quorum required for any meeting of the Partners, consist of six (6) out of eight (8) partners who are entitled to vote on any resolution whether attending in person or proxy, provided that any four (4) of WFN, NTB FN, STF N, CCF N, LBF N, BLB and the two (2) of VBL and RDBN are present;

NOW THEREFORE IT IS RESOLVED THAT in consideration of the premises, covenants, agreements, representations, undertakings and warranties hereinafter set out and other good and valuable consideration (the receipt and sufficiency of which is acknowledged by each of the parties hereto) the parties hereby covenant, agree, represent, undertake and warrant that section 10.10 of the Articles of Limited Partnership Agreement dated April 1, 2018, be deleted and replaced by the following:

10.10 Quorum – Subject to this Agreement, a quorum at any meeting of Partners will consist of six (6) out of eight (8) Partners who are entitled to vote on any resolution whether attending in person or by proxy, provided that any four (4) of WFN, NTB FN, STF N, CCF N, LBF N, BLB and the two (2) of VBL and RDBN are present. If, within half an hour after the time fixed for the holding of such meeting, a quorum for the meeting is not present, the meeting will be held at the same time and, if available, the same place not less than ten (10) days or more than

twenty-one (21) days later (or if that date is not a business day, the first business day after that date), and the General Partner will give at least seven (7) days' notice to all Partners of the date of the reconvening of the adjourned meeting. Such notice need not set forth the matters to be considered unless they are different from those for which the original meeting was called. At such reconvened meeting, the quorum for the meeting and the quorum for any specific resolution to be passed at such meeting will consist of any two Partners then present in person or represented by proxy at such reconvened meeting, provided that such reduced quorum shall not carry out any of the matters set out in section 10.13 or any matter requiring a Special Resolution.

Counterparts – This Amended Limited Partnership Agreement may be executed in any number of counterparts with the same effect as if all parties hereto had signed the same documents. This Agreement may also be adopted in any subscription or assignment forms of similar instruments signed by a Partner, with the same effect as if such Partner had executed a counterpart of this Agreement. All counterparts and adopting instruments shall be construed together and shall constitute one and the same agreement.

IN WITNESS WHEREOF this Amended Limited Partnership Agreement is executed as of the day and year first above written.

Chinook Comfor Limited
by its authorized signatory(ies):

Signature
Print Name: _____

Signature
Print Name: _____

Signed, Sealed and Delivered by the)
Wet'suwet'en First Nation)

Chief Vivan Tom

Signature of Witness)

Print Name)

Address)

[Signatures continue on following page]

Signed, Sealed and Delivered by the)
Nee Tahl Buhn First Nation)

Chief Raymond Morris

Signature of Witness)

Print Name)

Address)
_____)

Signed, Sealed and Delivered by the)
Skin Tyee First Nation)

Chief Rene Skin

Signature of Witness)

Print Name)

Address)
_____)

Signed, Sealed and Delivered by the)
Cheslatta Carrier Nation)

Chief Corrina Leween

Signature of Witness)

Print Name)

Address)
_____)

Signed, Sealed and Delivered by
Ts'Il Kaz Koh Development Limited
Partnership by its general partner

Authorized Signatory
Print name: _____

Signed, Sealed and Delivered by the)
Lake Babine First Nation)
_____))
Signature of Witness)
_____))
Print Name)
_____))
Address)
_____)

Chief Wilfred Adam

The Corporation of the Village of Burns Lake
by its authorized signatory(ies):

Signature
Print Name: _____

Signature
Print Name: _____

Regional District of Bulkley Nechako
Area B and Area E
by its authorized signatory(ies):

Signature
Print Name: _____

Signature
Print Name: _____



Regional District of Bulkley-Nechako Memo – Board Agenda November 23, 2017

To: Chair Miller and the Board of Directors
From: John Illes Chief Financial Officer
Date: November 14, 2017
Re: Chinook Community Forest 2017 Dividend

The regional district has received its first dividend cheque of \$50,720.95 for its 894 shares held in Chinook Comfor Limited.

The legal fees spent by the regional district on the associated startup costs to date are \$71,581.39.

Background: On November 19, 2015 the board approved that grant in aid from Areas B and E be utilized to pay for the startup costs associated with the community forest on the understanding that these costs would be repaid once distributions were received from Chinook Comfor Limited.

In addition, Bylaw 1714 allows for the taxation of properties (improvements only) in Areas B and E to cover additional associated startup costs for this project. This rural service has not been needed and no tax requisition has been made.

The dividends will be used to recover the startup costs associated with this project. After these costs are recovered, the excess funds will be distributed to the *Chinook Community Foundation*, a society to be registered under the **Society Act**. After receiving these dividends there are still unrecovered startup costs (to date) of \$20,860.44. These will be recovered from the 2018 disbursements from Chinook Comfor Limited.



Relevant Bylaw: By law 1714 as amended by bylaw 1736

Relevant Agreements: Revenue Pooling Agreement (Chinook Comfor Limited Partnership Revenue Pooling)

I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

That the Board of Directors receive the Chief Financial Officer's memo dated October 16, 2017 and that

The Board receive the \$50,720.95 dividend payment and that

The Board return \$25,360.47 to each of Area B and E Grant in Aid.



Regional District of Bulkley-Nechako Memo – Board Agenda November 23, 2017

To: Chair Miller and the Board of Directors
From: John Illes, Chief Financial Officer
Date: November 23, 2017
Re: District of Vanderhoof Borrowing

The District of Vanderhoof has asked the Regional District to issue debentures on its behalf under the authority of the following District of Vanderhoof Loan Authorization Bylaw:

Vanderhoof Loan Authorization Bylaw No.	Purpose	Term	Amount
1121	Vanderhoof Aquatic Centre	20 years	\$ 1,000,000

Attached is a copy of the District of Vanderhoof certified council resolution requesting the borrowing, a copy of the loan authorization bylaw, and the Certificate of Approval.

The Board of Directors is requested to give three readings and adoption to RDBN Security Issuing Bylaw No. 1814 further in the agenda.

I would be pleased to answer any questions.

Recommendation: (all/weighted/majority)

That the Board of Directors:

1. Receive the Chief Financial Officer's November 23, 2017 memo titled "District of Vanderhoof Borrowing";
2. Consent to the District of Vanderhoof borrowing of \$1,000,000 over a term of 20 years; and,
3. Consider giving three readings and adoption to Bylaw No. 1814 further in the agenda.

120



District of Vanderhoof
Incorporated 1926
Geographical Centre of BC

Date: 14 November 2017

Re: Vanderhoof Aquatic Centre 2018 Borrowing

The following resolution was passed by Council at the November 13, 2017 District of Vanderhoof Regular Council Meeting:

That the District of Vanderhoof Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2018 Spring Borrowing Session, one million dollars (\$1,000,000) as authorized through District of Vanderhoof Aquatic Centre Loan Authorization Bylaw No. 1121, 2012 and that the Regional District of Bulkley-Nechako be requested to consent to this borrowing over a twenty (20) year term and include the borrowing in their Security Issuing Bylaw.

CARRIED

Certified to be a true copy of the
Resolution as passed by the District
of Vanderhoof Council on 13 November 2017.

Lori Egli
Corporate Officer



**DISTRICT OF VANDERHOOF
BYLAW NO. 1121, 2012**

**A bylaw to authorize the borrowing part of the estimated cost
of constructing an Aquatic Centre.**

WHEREAS it is deemed desirable and expedient to construct an Aquatic Centre within the District of Vanderhoof.

AND WHEREAS the estimated cost of constructing the Aquatic Centre including expenses incidental thereto is the sum of \$12,000,000.00 of which the sum of \$4,000,000.00 is the amount of debt intended to be borrowed by this bylaw;

NOW THEREFORE, the Council of the District of Vanderhoof in open meeting assembled enacts as follows:

1. The Council is hereby empowered and authorized to undertake and carry out or cause to be carried out the construction of an Aquatic Centre and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - a. To borrow upon the credit of the Municipality a sum not exceeding \$4,000,000.00.
 - b. To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction of the said Aquatic Centre.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is thirty (30) years.
3. This bylaw may be cited for all purposes as District of Vanderhoof Aquatic Centre Loan Authorization Bylaw No. 1121, 2012.

READ A FIRST TIME THIS 11th DAY OF September, 2012.

READ A SECOND TIME THIS 11th DAY OF September, 2012.

READ A THIRD TIME THIS 11th DAY OF September, 2012.


RECEIVED the approval of the Inspector of Municipalities this 29th day of November, 2012.

RECEIVED the assent of the electors of the District of Vanderhoof on the 16th day of February, 2013.

RECONSIDERED AND FINALLY PASSED AND ADOPTED THIS DAY 8th OF April, 2013.

MAYOR

Certified a true copy of Bylaw No. 1121
as at third reading.



Corporate Officer

CORPORATE OFFICER

Certified a true copy of Bylaw No. 1121
as adopted.



Corporate Officer



Statutory Approval

Under the provisions of section 179

of the Community Charter

I hereby approve Bylaw No. 1121

of the District of Vanderhoof,

a copy of which is attached hereto.

Dated this 29th day

of November, 2012



Deputy Inspector of Municipalities



Certificate of Approval

Under the authority of the *Local Government Act*, I certify that Bylaw No. 1121, cited as the "District of Vanderhoof Aquatic Centre Loan Authorization Bylaw No. 1121, 2012" of the District of Vanderhoof has been lawfully and validly made and enacted, and that its validity is not open to question on any ground in any court of British Columbia.

Dated this 12 day
of July, 2017


Deputy Inspector of Municipalities of British Columbia



Regional District of Bulkley-Nechako Memo –Board Agenda November 23, 2017

To: Chair Miller and the Board of Directors
From: John Illes Chief Financial Officer
Date: November 14, 2017
Re: Internet Service Provider and Fibre Optic Service

A recent external review of the information technology services of the Regional District was undertaken. This review prioritized obtaining a better internet connection as the first step to improving the IT services of the office. Current upload and download connectivity speeds for the office are shared between all office internet users. This includes both wired (standard workstations and laptops) and wireless devices (such as cell phones and iPads). The maximum connection speed for download for the whole office is estimated to be around 15 Mbps (mega-bits per second or 1831 kilobytes per second) download and around 2 Mbps upload (244 kilobytes per second). If there are many users on the network, each user's internet speed will be significantly less. Telus has fibre optic cable running to this office that was utilized by a previous tenant. The download and upload speeds are both guaranteed to be 100 Mbps 99% of the time. The connection is managed allowing Telus to monitor this guarantee and make any changes required to maintain internet speed. The speed of the fibre service is expected to average 10 times the speed of our current service.

There are two packages available from Telus. The first offer is a five year term package with a guarantee of increased speeds when Telus updates its fibre optic network in Burns Lake (with a realistic expectation of 2020) with a total contract price of \$60,000. The second is a three year term for \$42,400. The longer term package has a decreased price of 17.8% per year but will lock the Regional District in a contract with Telus as its service provider for five years instead of three years.

Site	TELUS Business Internet	Monthly Charge 3Y Top 5Y bottom	One-time Installation
37 3rd Avenue	100M Symmetrical	\$ 1,000	\$0 (2,000 Waived)
37 3rd Avenue	100M Symmetrical	\$ 1,150	\$1,000 (\$1000 waived)



The fibre line will also provide some non-financial benefits including better internet security and the ability to move forward with other recommendations of our internet technology review such as a cloud based email server.

All goods and services over \$75,000 must be advertised to reach a supplier audience in the three Western Provinces. As these proposed contract do not exceed this amount there is no obligation to follow the North West partnership Trade Agreement and place this contract as an opportunity of a competitive platform such as B. C. Bid.

The Regional District's Purchasing Policy (F-1 dated February 12, 2010) states that purchases in excess of \$10,000 require competitive bids unless there is only one supplier within a reasonable area. Currently only Telus is able to provide the level of internet services and speed required by the Regional District.

Because the five year service contract saves 17.8% over the three year service contract, I recommend that the Regional District enter into a five year agreement with Telus for internet services.

Recommendation: (all/directors/majority)

That the Board of Directors receive the Chief Financial Officer's memo dated October 23, 2017 titled "Internet Service Provider and Fibre Optic Service" and that

The Board direct staff to enter into a five agreement with Telus to provide fibre internet connection to the Regional District Office located at 37-3rd Ave in Burns Lake, BC.



Regional District of Bulkley-Nechako Memo – Board Agenda November 23, 2017

To: Chair Miller and the Board of Directors
From: John Illes Chief Financial Officer
Date: November 23, 2017
Re: Electoral Area "A" Economic Development Bylaw 1566 Amendment

The current bylaw for economic development for Area "A" restricts the flexibility of the Regional District in its contribution of funds to different economic development agencies or programs for the Bulkley Valley.

Bylaw 1566 currently reads under section B:

"Whereas The Board of the Regional District of Bulkley-Nechako wishes to establish a service for the purpose of economic development in the Bulkley Valley and contributing funds to the Bulkley Valley Economic Development Association;"

This amendment proposes to strike out a portion of this statement:

Whereas The Board of the Regional District of Bulkley-Nechako wishes to establish a service for the purpose of economic development in the Bulkley Valley and contributing funds to the Bulkley Valley Economic Development Association;"

and thereby allow the Regional District the flexibility to support and contribute to various economic development activities and/or associations in the Bulkley Valley.

Recommendation:

(all/directors/majority)

That the Board of Directors receive the Chief Financial Officer's memo dated November 23, 2017 titled "Electoral Area 'A' Economic Development Bylaw 1566 Amendment" and that

The Board of Directors provide three readings to "Regional District of Bulkley-Nechako Electoral Area "A" (Smithers Rural) Economic Development Service Area Establishment Amendment Bylaw No. 1815, 2017" further in the agenda.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chairperson Miller and Board of Directors

FROM: Melany de Weerd, Chief Administrative Officer

DATE: November 8, 2017

SUBJECT: Schedule of Board Meetings – 2018

A 2018 Regional Board/Committee Meeting Schedule is attached for consideration by the Regional District Board of Directors. This year being an election year, the Local Government general election day has been noted and the calendar has been adjusted accordingly.

In determining the meeting dates, consideration has been given to the North Central Local Government Association Conference which is being held on May 7-10, 2018 in Fort Nelson, B.C.; Minerals North, April 25-27, 2018 in Houston, B.C.; Federation of Canadian Municipalities Conference, May 31 to June 3, 2018, in Halifax, Nova Scotia; and also the Union of BC Municipalities Convention, September 10-14, 2018 in Whistler, B.C.

Of note, Minerals Roundup is scheduled to take place on January 22-25, 2018 in Vancouver, B.C. and the BC Natural Resources Forum is scheduled to take place on January 16-18, 2018 in Prince George, B.C.

Formal ratification of the proposed 2018 RDBN meeting schedule is being sought at this time.

RECOMMENDATION: **(All/Directors/Majority)**

"That the Regional Board of the Regional District of Bulkley-Nechako ratify the 2018 Regional District of Bulkley-Nechako Meeting Schedule as presented."

Calendar for Year 2018 (Canada)

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

July

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

August

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Jan 1	New Year's Day	May 10	NCLGA 2018	Sep 11	UBCM
Jan 11	Committee Meetings	May 21	Victoria Day (Many regions)	Sep 12	UBCM
Jan 25	Board Meeting	May 24	Board Meeting	Sep 13	UBCM
Feb 8	Committee Meetings	May 31	FCM	Sep 14	UBCM
Feb 12	Family Day (British Columbia)	Jun 1	FCM	Sep 27	Board Meeting
Feb 22	Board Meeting	Jun 2	FCM	Oct 8	Thanksgiving Day (Many regions)
Mar 8	Committee Meetings	Jun 3	FCM	Oct 18	Board Meeting
Mar 22	Board Meeting	Jun 7	Committee Meetings	Oct 20	Local Government General Election
Mar 30	Good Friday	Jun 21	Board Meeting	Nov 11	Remembrance Day (Many regions)
Apr 2	Easter Monday (Many regions)	Jul 1	Canada Day	Nov 12	'Remembrance Day' observed (Many regions)
Apr 5	Committee Meetings	Jul 2	Canada Day - additional statutory holiday	Nov 15	Inaugural Board Meeting
Apr 19	Board Meeting	Jul 19	Board Meeting	Nov 29	Board Meeting
Apr 25	Minerals North	Aug 6	British Columbia Day (British Columbia)	Dec 13	Board Meeting
Apr 26	Minerals North	Aug 16	Board Meeting	Dec 25	Christmas
Apr 27	Minerals North	Sep 3	Labour Day (All)	Dec 26	Boxing Day
May 3	Committee Meetings	Sep 6	Committee Meetings	Dec 27	Office Closed
May 7	NCLGA 2018	Sep 10	UBCM	Dec 28	Office Closed
May 8	NCLGA 2018			Dec 31	Office Closed
May 9	NCLGA 2018				

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair and Board of Directors

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: November 15, 2017

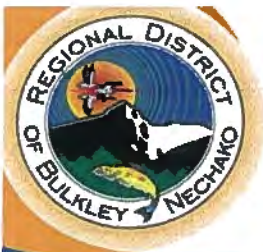
SUBJECT: *The Regional News* – Fall/Winter 2017

Attached is a draft copy of the RDBN's electronic version of *The Regional News* – Fall/Winter 2017 Edition.

At this time, we would ask that you provide instructions to staff as to any changes or additions you would like to see included in the draft and proceed to ratify the same.

Recommendation: (All/Directors/Majority)

“That the Regional Board ratify the Fall/Winter 2017 edition of “*The Regional News*”.”



The Regional News

2017 Meeting

Dates:

Board Meetings:

- November 23rd
- December 14th

Committee Meetings:

- December 14th

Questions & Comments:

37 3rd Avenue
Burns Lake, B.C

Mail: P.O. Box 820
Burns Lake, B.C.
V0J 1E0

Phone:
250-692-3195

Toll Free:
1-800-320-3339

Fax: 250-692-3305

Email: inquiries
@rdbn.bc.ca

Websites:
www.rdbn.bc.ca

opportunities.rdbn.bc.ca

www.visitbulkleynechako.com



Message from the Chair

Once again, I have been given the privilege to serve as Chair of the Regional District of Bulkley-Nechako and would like to share some of the highlights of 2017.

It has been a busy year at the Regional District. It is the third of a four year term for the elected board. We have a number of projects and initiatives that are in the works. The solid waste management plan review is well underway with Waste Management Committee Chair Mark Fisher coordinating with staff to make sure the process is on time and on track. Mark Parker, Chair of the Agriculture Committee welcomed the new Agriculture Coordinator at the last Agriculture Committee meeting, a position that is a first in BC and that has attracted attention from as far away as Ontario. Northern Development Initiative Trust has partnered with the RD to fill this position which will truly be a great asset for the agricultural community. The Rural Directors Committee, Chaired by Eileen Benedict, is working on mapping internet and cell services in order to access funding from upper levels of government to extend high speed internet and cell services in the region. At our November Forestry Committee Meeting, we had a presentation from a team from the Prince George Timber Supply Area, Ministry of Forests, Lands, Natural Resource Operations and Rural Development that helped us understand the Allowable Annual Cut decision that was recently announced. Forestry Chair Gerry Thiessen facilitated a good discussion with the Board around the rationale behind the decision of the Chief Forester. This year has brought some significant forward momentum with the Northwest B.C. Resource Benefits Alliance (RBA). The election gave the alliance the opportunity to focus attention on the necessity of negotiating this agreement expediently. Following the Provincial election, and at the Union of B.C. Municipalities (UBCM) Convention this year, a commitment was made to start negotiations (continued on Page 2)

Northwest BC Resource Benefits Alliance(RBA) Update

This past September, RBA representatives met with Premier John Horgan, and the four MLAs who represent the northwest BC region, during the Union of BC Municipalities (UBCM) annual convention in Vancouver. The UBCM is the main forum for UBCM policy-making and meetings between local government and provincial government officials. The RBA briefed the Premier and his senior staff on the significant need for a resource benefits sharing agreement for northwest BC, and Premier Horgan confirmed that he and his senior government officials would begin to collaborate immediately with the RBA.

"After many years of petitioning the previous government with little to no results, this is a

(cont'd on Page 2)



The Regional District of Bulkley-Nechako Office will be closed Monday, December 25th to Tuesday, January 2nd, 2018

131

(Cont'd from Page 1)

this fall by the new government. It is worthwhile noting that all the local MLAs, regardless of political stripes, supported the RBA. The challenges of meeting and building relations with the new provincial government was, of course, one of the bigger assignments for this year at UBCM and we look forward to seeing the outcomes of those meetings. This year was one of significant distress due to wildfires for local government and residents in other regional districts such as the Cariboo and Thompson Nicola. Our Emergency Support Services (ESS) volunteers were called upon to help out with the evacuees. The lightning storm of early July traveled just south of our boundaries and we were lucky to have only minimal interface fires of note in our region. This, however, does make us all aware of how important it is to be prepared for these events, and our emergency staff has been working hard to streamline and hone those preparations.

Bill Miller
Chair RDBN

Northwest BC Resource Benefits Alliance Update

(Cont'd from Page 1)

very positive step for the RBA," says Chair Bill Miller. "We are confident that the NDP government and senior government officials understand this type of agreement will not only benefit the northwest but also the province as a whole. It seems clear that the Horgan government understands the need for resources to address the significant social and infrastructure needs."

A revenue sharing model fit for the northwest is a critical piece needed to enable the region to reach its true potential and contribute to the province's economic future in a very positive way. The monies generated from such an agreement would provide a way to improve infrastructure and meet the needs of our communities, as well as strengthen relationships between the communities, thereby making the northwest region vibrant and viable to attract future development projects. The northwest is the backbone of the province and if we can improve our region it will not only benefit us, but all British Columbians.

Since the meetings at UBCM in September, the RBA Chairs have been working with the NDP government and discussions are ongoing.

Your support is still needed. Now is the time to reach out to your local MLA and express how important it is for the northwest to see that a resource benefit sharing agreement is reached between the northwest and the provincial government. We encourage you to use your voice to let policy makers and provincial government officials know you are behind the RBA and that you want to see the northwest benefit from future resource development.

Background

The Northwest BC Regional Benefits Alliance (RBA) is made up of a collective of 21 local governments in the Northwest from Vanderhoof to Masset, seeking a share of the revenues that will flow to the provincial government from future development projects. The Regional District of Bulkley-Nechako joined the RBA in 2015 and is involved in negotiating with the government to see a portion of the profits of resource development projects flow back to the northwest in order to improve the region and address the infrastructure and social development needs.

To stay up-to-date on the RBA or to read about the efforts to date, visit the website www.nwresourcebenefitsalliance.com.



NORTHWEST BRITISH COLUMBIA
RESOURCE BENEFITS ALLIANCE

Bulkley-Nechako Transit Service Changes

132

A winter schedule is in effect for the 161 route from Burns Lake to Prince George and for the 162 route from Burns Lake to Smithers. **For route 161**, all trips between Prince George and Burns Lake will continue to leave at the current scheduled times, but arrival times at each destination will be scheduled for a little later, building in extra travel time to ensure the safety of drivers and passengers during the winter.

For route 162, morning and late afternoon trips between Burns Lake and Smithers will keep their current departure times, but will be scheduled for later arrival at their destinations.

There will be no changes to the midday trip between Smithers and Houston.

For more information, service updates and alerts on the Burns Lake to Prince George and Burns Lake to Smithers routes, please visit:

BCTransit.com/Bulkley-Nechako.



162 Smithers	To Smithers	
Monday, Wednesday, Friday		
Burns Lake: Government at Gilgan	6:46 am	—
Wet'suwet'en: Tom Dr at Hwy 16	7:00	—
Burns Lake: Government at Gilgan	7:14	—
Burns Lake: 3rd Ave at Kerr	7:24	—
Burns Lake: Centre St at 10th Ave	7:30	—
Decker Lake: Trading Post	7:38	—
Broman/Duncan: Hwy 16 at Duncan Lk Rd	7:58	—
Topley: Rest Area	8:10	—
Houston: Leisure Facility	8:33 Ar	—
Houston: Leisure Facility	8:48 Lv	1:00 pm
Telkwa: Post Office	9:33	1:45
Smithers: 8th Ave at Columbia Dr	9:49	—
Smithers: Roi Theatre	9:53 am	2:00 pm

162 Burns Lake	To Burns Lake	
Monday, Wednesday, Friday		
Smithers: Roi Theatre	11:30 am	3:00 pm
Smithers: 8th Ave at Columbia Dr	—	3:04
Telkwa: Post Office	11:45	3:20
Houston: Leisure Facility	12:30 pm	4:05 Ar
Houston: Leisure Facility	—	4:15 Lv
Topley: Rest Area	—	4:38
Broman/Duncan: Hwy 16 at Duncan Lk Rd	—	4:50
Wet'suwet'en: Tom Drive at Hwy 16	—	5:07
Decker Lake: Trading Post	—	5:12
Burns Lake: Government at Gilgan	—	5:20 Ar
Burns Lake: Government at Gilgan	—	5:25 Lv
Burns Lake: 3rd Ave at Kerr	—	5:35
Burns Lake: Centre St at 10th Ave	—	5:41
Decker Lake: Trading Post	—	5:49
Wet'suwet'en: Tom Dr at Hwy 16	—	5:54
Burns Lake: Government at Gilgan	—	6:08 pm



(Transit schedules cont'd on Page 4)

133

161 Prince George/To Prince George

Tuesday, Thursday, Saturday

Wet'suwet'en: Tom Dr at Hwy 16	7:00 am
Decker Lake: Trading Post	7:05
Burns Lake: Government at Gilgan	7:13
Burns Lake: 3rd Ave at Kerr	7:23
Burns Lake: Centre St at 10th Ave	7:29
Burns Lake: Government at Gilgan	7:33
Tintagel: Rest Area Hwy 16 at Tintagel	7:44
Endako: Endako Pub	8:14
Stellaquo: Stenyah Store	8:21
Fraser Lake: Fraser Lake Mall	8:27 <i>Ar</i>
Fraser Lake: Fraser Lake Mall	8:37 <i>Lv</i>
Nautley: Nadleh Whu'ten Store	8:54
Fort Fraser: Community Hall	9:01
Vanderhoof: Co-Op	9:31 <i>Ar</i>
Vanderhoof: Co-Op	9:41 <i>Lv</i>
Hospital Rd at Health Care Ave	9:46
Vanderhoof: Co-Op	9:50
Beaverly: Petro Canada	10:48
Prince George: Westgate Mall	10:58
Prince George: Pine Centre	11:06
Prince George: Edmonton at 13th Ave (Hospital)	11:15
Prince George: Downtown 7th at Dominion	11:22 am

161 Burns Lake To Burns Lake

Tuesday, Thursday, Saturday

Prince George: Downtown 7th at Dominion	3:00 pm
Prince George: Edmonton at 13th Ave (Hospital)	3:04
Prince George: Pine Centre	3:16
Prince George: Westgate Mall	3:26
Beaverly: Petro Canada	3:36
Beaverly: Petro Canada	3:41
Vanderhoof: Co-Op	4:39 <i>Ar</i>
Vanderhoof: Co-Op	4:49 <i>Lv</i>
Hospital Rd at Health Care Ave	4:54
Vanderhoof: Co-Op	4:58
Fort Fraser: Community Hall	5:28
Nautley: Nadleh Whu'ten Store	5:35
Fraser Lake: Fraser Lake Mall	5:52 <i>Ar</i>
Fraser Lake: Fraser Lake Mall	6:02 <i>Lv</i>
Stellaquo: Stenyah Store	6:08
Endako: Endako Pub	6:15
Tintagel: Rest Area Hwy 16 at Tintagel	6:45
Burns Lake: Government at Gilgan	6:56
Burns Lake: 3rd Ave at Kerr	7:06
Burns Lake: Centre St at 10th Ave	7:12
Decker Lake: Trading Post	7:20
Wet'suwet'en: Tom Dr at Hwy 16	7:25 pm

Riding The Bus:

Arrive at the bus stop a few minutes early; seats are for customers, hold your bag on your lap or on the floor where it will not obstruct aisles or other customers. Please allow others to make use of the seats; have correct fare; take a seat as soon as possible;

hold on while the bus is in motion; keep head, hands and arms inside bus at all times; assist your children on and off the bus; never allow your children to stand or kneel on the seat while riding the bus; be considerate of others e.g. loud music, offensive language; remind your driver if you have to

get your bike off the bike rack; never enter the street in front of or directly behind a stopped bus. Make sure traffic can see you; take your garbage with you when you leave.



Winter Storms

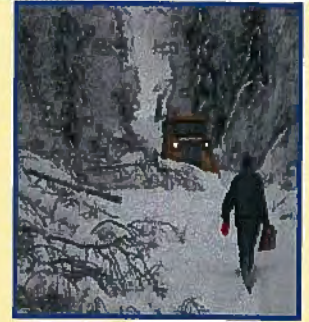
134

Preparing for Winter

Winter storms can bring dangers of high winds, extremely low temperatures, heavy snowfall, or freezing rain. Periods of extreme cold cannot be predicted in advance, but weather forecasts can sometimes provide you with some notice. Listen to weather forecasts regularly and check your emergency supplies whenever a period of extreme cold is predicted.

- Insulate walls and attic.
- Caulk and weather-strip doors and windows.
- Install storm windows or cover windows with plastic from the inside.
- Insulate any water lines that run along outer walls.

- Install an easy-to-read outdoor thermometer.
- Repair roof leaks and cut away tree branches that may fall on your home or other structure during a storm.
- Keep your vehicle fueled up to minimize risk of the fuel line freezing.
- If you go away, leave the heat on in your home to keep the temperature above 13°C.
- Check your 72-hr emergency kit for any items which need to be replaced.



Preparing for a Winter Storm

When preparing for a winter storm, make sure to have:

- A working flashlight;
- A charged cell phone;
- Battery powered radio or television;

- Extra food, water and medicine;
- First Aid Supplies;
- Heating fuel;
- Emergency Heating source;
- Fire extinguishers;
- Carbon Monoxide and smoke detectors.



Ice Jams

River ice jams can happen at any time. Ice jam floods can be unpredictable and potentially more destructive than open water flooding.

The Regional District of Bulkley-Nechako (RDBN) continuously monitors ice jam situations as they occur. The RDBN issues public notices to residences who may be at risk of being affected by an ice jam.



Sand and sandbags may be issued by the Regional District of Bulkley-Nechako to residents whose homes are under imminent threat of ice jam flooding.

In winter and spring months, residents in low-lying areas are at a higher risk for ice jam flooding. Ice jams occur most frequently in spring, when ice melts and begins to break up; and early winter when freeze-up begins.

During a Winter Storm

During winter storm and blizzard conditions, the following tips will help keep your family safe:

- Stay Indoors if possible.
- Select a location where heat can best be conserved, such as the side of the house that receives the most sunlight and is away from cold winds.
- Avoid heat loss by closing off unneeded rooms and stuffing towels or rags in cracks underneath doors to conserve heat.
- Cover the windows at night.
- Keep your water running at a trickle to prevent your pipes from freezing.
- Keep kitchen and bathroom cabinet doors open to allow warmer air to circulate around the plumbing.
- Wear layers of loose-fitting, light weight and warm clothing.
- Eat and drink to prevent dehydration.
- If caught in a blizzard, seek shelter and wait out the storm.
- Avoid overexertion when shoveling snow.

Tips to Prepare for an Ice Jam

Follow information on weather advisories from the River Forecast Center:

- Have a plan and educate others;
- Have access to a sump pump;
- Know where to access and how to use sand and sandbags;
- Know the risks associated with living in a flood plain;
- Have a 72 Hour Emergency Kit ready and easily accessible.

Sandbagging Information

For more information on how to request sand and sandbags, call:

1-800-320-3339 or visit

www.rdbn.bc.ca/protectiveservices/



Emergency Support Services (ESS)

Emergency Support Services (ESS) is a service provided by the Regional District of Bulkley-Nechako (RDBN) in accordance with the Province of BC to provide temporary support, for up to 72 hrs, to residents who must evacuate their homes as a result of an emergency such as a fire or a flood. ESS assistance includes:

- ⇒ Arranging for emergency accommodations or shelter. The provision of food and other necessities such as clothing, incidentals and medication.
- ⇒ Helping facilitate reunification, through registration services at reception centres.

If you do not have insurance to cover your immediate essential needs, the Province of BC will cover the cost for up to 72 hours. You are responsible for any items that are not considered essential, such as long distance phone calls, tobacco and alcohol.

Other services facilitated by ESS:

- ⇒ Emotional Support
- ⇒ Communications
- ⇒ First Aid
- ⇒ Health Services
- ⇒ Child Care
- ⇒ Transportation Services
- ⇒ Pet Care



ESS is provided by the RDBN through trained staff and volunteers. ESS volunteers will help determine your family's immediate needs in a practical, sensitive and timely manner. If family members have been separated, ESS volunteers can check their registry data to help with family reunification.



Become an ESS Volunteer

Volunteering as an ESS responder is a rewarding experience. Would you like to help people in your community during a crisis or emergency? Would you like to work with a team of other dedicated volunteers? Can you be available on short notice to respond to an emergency event? We need your help!

You will be part of a team that provides shelter, food and a shoulder to lean on when disaster forces people from their homes. ESS volunteer training is offered through the Justice Institute of BC and your local government. All ESS volunteers receive WorkSafe BC and liability insurance coverage while on assignments. For more information or to become an Emergency Support Services Volunteer,

call the Regional District of Bulkley-Nechako at (250) 692-3195 or email haley.jeffrey@rdbn.bc.ca.

Have a 72 hour Emergency Kit

Disasters and emergencies happen; your best strategy in dealing with a disaster is to be as prepared as possible. You should be able to take care of yourself and your family for at least 72 hours. During an emergency, you may have to stay in your home without electricity or water, or you may have to evacuate your home for a period of



time. A 72 hour Emergency Kit is a collection of basic items your family may need in the event of an emergency. 72 hour kits should be easily accessible. Ideally, your kit should be stored in a waterproof and wheeled container. To learn more about emergency preparedness and what to put in your 72 hour emergency kit, go to:

www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/preparedbc/build-an-emergency-kit

The RDBN's Solid Waste Management Plan Review

136

The RDBN is entering into a new solid waste management planning process to review and update its current plan that was put together in 1996. A solid waste management plan is a legally binding document that is mandated by the province for all Regional Districts. This plan provides structure in waste management in the region. This includes the infrastructure and financial means to support residual management, recycling, reuse and organics composting throughout the RDBN. We are looking for input from our residents by means of an advisory committee! From January to June of 2018, there will be op-

portunities to learn more about garbage and recycling and offer your thoughts on the subject, through public surveys and newsletters. Please contact the Environmental Services Department if this is something you would be interested in.



Regional District of Bulkley-Nechako Solid Waste Management Plan Advisory Committee
Expression of Interest Application is on Page 8.

Knockholt Western Sub-Regional Landfill Phase 3A



The RDBN completed the development of the next phase of the landfill to allow for future garbage disposal in June 2017. An area of 7,500 m² was cleared and excavated as part of this project. The clay and topsoil was used as cover for the existing landfill or stockpiled and saved for future use. A new section of leachate collection system was installed and connected to the existing system.

The project was completed on time and under budget. By managing the project ourselves, we were able to reduce spending to 83% of the planned budget within our region and keep costs down.



(The leachate collection system)

(Equipment working on covering the landfill)

Laidlaw Street Lighting Alternative Approval Process

The Regional District of Bulkley-Nechako recently held an Alternative Approval Process to determine if voters in a portion of Electoral Area "A" (Smithers Rural) were in favour of establishing a service to operate three street lights on Laidlaw Road.

Electors within the service area were provided 30 days to indicate their opposition to the service by submitting an Elector Response Form to the Regional

District. Nineteen forms were required in order for the service to fail, and only four were received.

As a result, elector assent has been obtained and "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017" will be presented to the RDBN Board of Directors on November 23,



Braeside Community Hall Alternative Approval Process

The Regional District of Bulkley-Nechako recently held an Alternative Approval Process to determine if voters in a portion of Electoral Area "F" (Vanderhoof Rural) were in favour of establishing a service to provide funds to the Braeside Community Recreation commission for the operation of the Braeside Community Hall.

Electors within the service area were provided 30 days to indicate their opposition to the service by submitting an Elector Response Form to the Regional District. Twenty-three forms were required in order for the service to fail, and only six were received.

As a result, elector assent has been obtained and "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017" will be presented to the RDBN Board of Directors on November 23, 2017 for adoption.



**Regional District of Bulkley-Nechako
Solid Waste Management Plan Advisory Committee
Expression of Interest Application**

The Regional District of Bulkley-Nechako is entering into a new Solid Waste Management Plan. The Regional District would like to invite those who are interested in the process to submit an application to sit on the Solid Waste Management Plan Advisory Committee. The form must be submitted by December 15, 2017. All committee meetings will be held in Burns Lake. Responsibilities of the committee are as follows:

Five to six 3 hour workshops between the dates of January-June 2018

Review of reports sent in preparation for workshops

*For each workshop, meals will be provided and a travel allowance will be considered for those traveling from out of town.

Personal Information:

Name: _____

Address: _____

Location: Municipal Rural

Contact Phone Number: _____

Contact Email: _____

Participation:

- Participate by input (i.e. writing a letter or email)
- Participate by sitting on the advisory committee

Explain Why:

Please explain the reasons on why you are interested in sitting on the Solid Waste Management Advisory Committee:

Please explain any experience or qualifications you have regarding solid waste management:

Questions/Concerns:

If you have any questions or concerns, or require additional information, please contact Rory McKenzie, Director of Environmental Services or Janette Derksen, Deputy Director of Environmental Services, at (250)692-3195 (TF 1-800-320-3339) or email wastewatchers@rdbn.bc.ca

As the Regional Agriculture Coordinator I officially began work on November 1st and am located in the Regional District of Bulkley-Nechako (RDBN) office. I have over 30 years experience in agriculture from Ministry of Agriculture, non-profit and private-sector farming. My first goal over the next few months is to meet producers and stakeholders throughout the region.

The role of the Regional Agriculture Coordinator is to support and advance the agriculture sector in the RDBN. The vision of the RDBN "A World of Opportunities Within Our Region" applies to agri-

culture. During this two year pilot-project, it will be exciting to enhance the agriculture economic growth, support existing and new farmers, and increase food security in the region.

The pilot-project of the Regional Agriculture Coordinator is an initiative for positive impact of agriculture in the RDBN. Funding for the project has been supplied by the Northern Development Initiative Trust and the RDBN. The RDBN Agriculture Committee is having a strategic planning session where an agriculture work plan will be formulated. When the agriculture work plan is finalized it will be lo-

cated on the RDBN website under Economic Development/ Agriculture. The website, www.rdbn.bc.ca will be updated on a regular basis to increase the information to producers.

To assist in my goal to meet producers and stakeholders, please contact me at the RDBN office, 37 3rd Ave Burns Lake, phone 250-692-3195 or email:

debbie.evans@rdbn.bc.ca. I look forward to working with the agriculture community.



Fort Fraser Water Project

The Regional District of Bulkley-Nechako received \$3.1 million in federal-provincial funding through the Clean Water and Wastewater Fund. This will be for the design plan and replacement of the majority of Fort Fraser's water distribution system. The awarded funds are a major contribution to the Fort Fraser Infrastructure Improvement Project, a project that is vital to the community due to the fact that the current infrastructure has reached its end of useful life, creating the potential to disrupt essential water service, as well as create health and safety concerns for the community.

The RDBN is currently working with an engineer and final design and cost estimation. Project tender will be awarded late March to begin construction in April or early May of 2018 depending on weather.

RDBN'S Federal Gas Tax Program

As is typical in the Fall, a number of projects are being worked on in anticipation of our northern winters. Energy Efficiency projects such as roofing, insulation, exterior doors and windows are very common projects to be funded in whole or in part with the help of the RDBN's Federal Gas Tax program. In the Fall and Winter of 2017, Gas Tax projects include:

Electoral Area "A", Smithers Rural – Village of Telkwa's Community Hall Upgrades; Doors and Windows Project at the BV Child Development Centre; Replacement of the Glacier Gulch Water Diversion system at Lake Kathlyn; Purchase and Installation of Styrofoam Densifier (Smithers & Area Recycling)

Electoral Area "C", Fort St. James Rural – Upgrades to the Cottonwood Marina (District of Fort St. James); Renovations at the Pope Mountain Arts Building (FSJ Community Arts Council).

Electoral Area "D", Fraser Lake Rural – Purchase of a New Transit Bus (Village of Fraser Lake).

Electoral Areas "F", Vanderhoof Rural and "D", Fraser Lake Rural (combined) – Contribution to Vanderhoof Pool.

For more information on the RDBN's Federal Gas Tax program, please check out our website at www.rdbn.bc.ca under Finance.

Before



After



Topley Fire Hall-Federal Gas Tax Funds
Electoral Area "G" (Houston Rural)

Bylaw Enforcement – Notice against Title

139

Building without required permits and using property contrary to Zoning, Building and other Regional District Bylaws can result in significant costs and consequences for property owners and occupants, including from mortgage and insurance companies. This **LEGAL LEARN SERIES** article highlights different enforcement options, and specifically reviews the **Notice Against Title** of your property that can be imposed by the Regional District under section 57 of the *Community Charter*.

The RDBN's Building Bylaw requires a building permit for "any work related to the construction, erection, replacement, reconstruction, alteration, repair, moving or demolition of a building or changed the occupancy of any building or structure" (*subject to a few exceptions not discussed here*). If no permit is received, RD Staff usually attempt to seek voluntary compliance from the property owner, and failing that, the RD has several enforcement options, including:

1. Registration of a Notice Against Title;
2. Initiation of Civil Court proceedings seeking injunctive relief to remedy or remove work;
3. Prosecution (long-form information) that can subject a person, if found guilty, of a maximum fine up to \$2,000 (plus an order to remedy or remove work); and/or
4. "Remedial Action" by the RD Board (including orders to remedy, remove and clean up, *and* the RD can do the work itself and claim as property taxes against the land).

For the first of these options, the Building Inspector can recommend to the RD Board that a Notice be registered against the title to property, if *either*:

- ⇒ Construction is discovered in breach of the Building Bylaw or the Building Code and a building or other structure is unsafe or is unlikely to be usable for its expected purpose during its normal lifetime; *or*
- ⇒ A Building Bylaw requires a building permit or inspection and the permit or inspection is not obtained or is not satisfactorily completed.

This means something as simple as construction without a building permit can result in a Notice Against Title being legally registered, even against the property owner's wishes. Before this happens, the property owner is notified by RD Staff and given a chance to speak to the Board.

So what, you say? Once the Notice is registered, it can be a costly process to remove, involving additional applications to the Board or even to Court. It is on title for all to see, including insurance companies, mortgage providers and potential purchasers. This means:

- Insurance coverage could be compromised or denied;
- Lending could be compromised, including possibly triggering the mortgage company to remedy the problem at the cost of the property owner;
- Selling the property could be delayed or stopped, as property owners will need to be careful about what are often standard conditions of sale, which could dissuade potential purchasers and/or increase legal costs.

Future articles will explore other bylaw enforcement options and legal issues. **No legal advice is given. Carvello Law works for local governments only, including the Regional District. The privilege over advice to the RDBN is not waived, and it is recommended you receive independent legal advice if you are in breach of Regional District Bylaws.** (Contact RD Staff if you are not sure or want to avoid a breach).

Lui Carvello, MCIP, RPP

Lawyer & Registered Professional Planner November 7, 2017



RDB

What's your internet like? Do you wish you had faster internet? The Regional District Board of Directors has identified improving connectivity as a strategic priority for the Region. What are we going to do about it? The staff at the RDBN are undertaking a connectivity study to better understand the current ser-

vice levels in the Region. The information collected from the study will allow the RDBN to engage in meaningful conversation with residents and Internet Service Providers. Make sure to check back in the New Year for more information regarding connectivity in the RDBN

and what you can do to ensure your voice is heard.

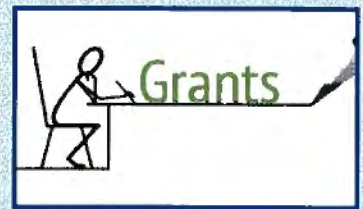


Does Your Non-Profit Organization Need Assistance?

The Regional District of Bulkley-Nechako provides **free** grant writing assistance to non-profit organizations located within the region. Non-profit organizations are required to fill out a "Request for Assistance" form to access the service. The form is located on the RDBN website - www.rdbn.bc.ca

Once approved of, the RDBN will:

- Identify funding source(s)
- Write funding proposal(s)
- Submit the proposal to the non-profit group to review and approve
- Submit the proposal to the funding organization



For more information contact the Economic Development Department of the Regional District of Bulkley-Nechako. ([here](#))

Do You Have A Fire Escape Plan?

You and your family are fast asleep when the smoke alarm sounds: Do you know what to do?

Consider this scenario: it's 2am, you and your family are fast asleep when you wake to the sound of the smoke alarm and the smell of smoke. What do you do? If you are not prepared for this situation, it could jeopardize your safety or worse, possibly prove deadly.

In a typical residential fire with working smoke alarms, you may only have a few minutes to escape safely once the alarm goes off. This is one of the reasons home escape plans are so crucial, and why they must be practiced. It helps ensure that all members of the household know what to do in the event of a fire.

The theme for this year's fire prevention week was, "Every second counts, Plan 2 ways out". It is meant to educate the public on not only the importance of developing a home escape plan, but also practicing that plan, as it can truly make a difference when seconds count.



The Regional District of Bulkley-Nechako encourages all residents to develop a plan and practice it. It consists of working smoke alarms on every level of the home, inside each bedroom, and outside sleeping areas. It also includes 2 ways out of every room, usually a door or window, and an outside meeting place a safe distance from the home. A good rule of thumb is to practice your escape plan at least twice a year, as well as change the batteries in all your smoke detectors. Some residents may not be aware that smoke alarms do not last forever, and need to be replaced every ten years. Check the manufacturers date on the back of your alarm to

ensure it has not expired. For more information and to download a home escape plan template visit <http://www.nfpa.org/Public-Education/By-topic/Safety-in-the-home/Escape-planning/Basic-fire-escape-planning>

2017 Business Contest A Success

The RDBN 2017 RDBN Startup Business Contest was very successful. Entrants provided a business plan introducing their new business or business idea. The entries were judged on the strength of their business planning. The winner of the contest is Ryan Coltura and Amelia Mallson, Pitter Patter Boutique.

The five finalists included:

- Happy Jacks Restaurant and Pub, Jordan and Sherri Porth (Houston)
- Honeysuckle Farm, Leanne Miranda (Burns Lake)
- Just Boer'd N Dreamin, Donna Davidson (Houston)
- Pitter Patter Boutique, Amelia Mattson and Ryan Coltura (Smithers)
- Vet to Pet Mobile, Kim Hunter (Telkwa)

The five finalists each received a prize package with donated services and supplies. The winner's package, won by Amelia Mattson and Ryan Coltura of Pitter Patter Boutique located in Smithers, was valued at over \$15,000 in service and supplies, including \$8,750 in cash. The RDBN wishes to thank the Bulkley Valley Economic Development Association along with many businesses and organizations that have made this contest possible through their generous sponsorship. A full list of sponsors is available at www.rdbn.bc.ca/startupbusinesscontest.

"We are so grateful to have had the opportunity to participate in the 2017 RDBN Startup Business Contest and Regional Business Forum. It's great to see how much support there is in our region for small business startups and would like to express our thanks to all of the event organizers and sponsors..."

Amelia Mattson and Ryan Coltura, Pitter Patter Boutique.



"Allen Stroet, BVEDA; Ryan Coltura and Amelia Mallson, Pitter Patter Boutique"

2017 Regional Business Forum

On Sept 19th and 20th, 2017 the Regional District of Bulkley-Nechako and the Burns Lake Band co-hosted the 2017 Regional Business Forum at the Tsil Kaz Koh Gathering Place. With 191 registered attendees, the 2017 Regional Business Forum was the highest registered and attended forum to date.

The forum was a jam-packed two days of networking, key note speakers, RDBN Start-Up Business Contest finalists, presentations, panels, workshops, individual meetings with presenters, door prizes, tradeshow and gala dinner.

Panel topics included Regional Tourism, Opportunities in Our Region, Energy, Community Forests, Forestry, Mining and Agriculture. The trade show attracted over ten vendors, who provided positive feedback and interest for attendance at the 2019 Forum; and the Gala dinner also proved to be a success with Top of the Line Catering providing a fantastic meal, including local food sources such as Lake Babine Salmon.

We would like to thank our sponsors, co-host Burns

Lake Band, the Business Forum Advisory Committee, key note speakers Art Napoleon and Renée Wasylyk, panelists, trade show vendors, caterers, attendees and volunteers who made this amazing event possible.



Three Winners of the GoPro Session 5 Announced!

142

Regional District of Bulkley-Nechako Board of Directors Municipalities

- Town of Smithers**
- Mayor Taylor Badrach
- Village of Telkwa**
- Mayor Darcy Repen
- District of Houston**
- Mayor Shane Brien
- Village of Granisle**
- Councillor Thomas
- Liversidge**
- Village of Burns Lake**
- Mayor Chris Beach
- Village of Fraser Lake**
- Mayor Dwayne Lindstrom
- District of Fort St. James**
- Mayor Rob MacDougall
- District of Vanderhoof**
- Mayor Gerry Thiessen

Electoral Areas

- A - Smithers Rural**
- Director Mark Fisher
- B - Burns Lake Rural**
- Director Bill Miller
- C - Fort St. James Rural**
- Director Tom Greenaway
- D - Fraser Lake Rural**
- Director Mark Parker
- E - Francois/Ootsa Lake Rural**
- Director Eileen Benedict
- F - Vanderhoof Rural**
- Director Jerry Petersen
- G - Houston Rural**
- Director Rob Newell

Find us On Facebook

- * [Bulkley Nechako Opportunities](#)
- * [Connecting Consumers & Producers](#)
- * [Visit Bulkley Nechako](#)
- * [Sustainable RDBN](#)
- * [Bulkley-Nechako Emergency Information.](#)

To date, the #visitbulkleynechako GoPro Hero Session 5 Instagram contest has accumulated over 1400 photo submissions of our beautiful Bulkley-Nechako. The winners were randomly chosen by a Hashtag Contest generator and promoted on our Instagram and Visit Bulkley Nechako Facebook pages.

Andre Dube of Burns Lake, Christina Becker of Smithers and Trevor Sowers of Houston B.C. were our first three winners of the season with these fantastic shots:



André Dubé, Burns Lake, B.C.



Christina Becker—Mountain Ranges Outside Smithers, B.C.



Trevor Sowers, Houston, B.C.

Does Your Roof Need Shovelling

Keep an eye on your roof for excessive snow load this winter. Test your generator before you need it. Refer to your generator's manual for helpful web sites and instruction.



Winter Driving Survival Kit

- ⇒ Having essential supplies in your vehicle can provide some comfort and safety in the event you become stranded on the highway. Items to include in a winter driving kit are:
- ⇒ Ice scraper / snowbrush
- ⇒ shovel;
- ⇒ sand or traction aid;
- ⇒ tow rope or chain;
- ⇒ booster cables;
- ⇒ road flares or warning lights;
- ⇒ gas line antifreeze;
- ⇒ flashlight and batteries;
- ⇒ first aid kit;
- ⇒ fire extinguisher;
- ⇒ small tool kit;
- ⇒ extra clothing and footwear;
- ⇒ blankets;
- ⇒ non-perishable energy foods and bottled water;
- ⇒ candle and a small tin can;
- ⇒ matches or lighter.

Did you know? A candle and small tin can help with lighting, as well as generate heat while waiting for help.

Be Winter Wise

There are a number of things you can do to keep your family safe throughout the winter:

- ensure smoke alarms are installed on every floor of your home and are working properly;
- keep all heating equipment in good working order;
- when using space heaters, always follow manufacturer's instructions;
- consider installing a carbon monoxide detector in your home;
- when outdoors, dress accordingly to prevent hypothermia;
- ice should be at least 15cm on lakes and ponds for safe walking. Beware of quick thaws, which can weaken the ice surface;
- avoid over-exertion while shovelling snow;
- use precautions when performing outdoor activities;
- drive according to winter road conditions;
- discuss emergency preparedness with your family;
- make an emergency plan and practice it.

When it comes to your family **SAFETY COMES FIRST!**

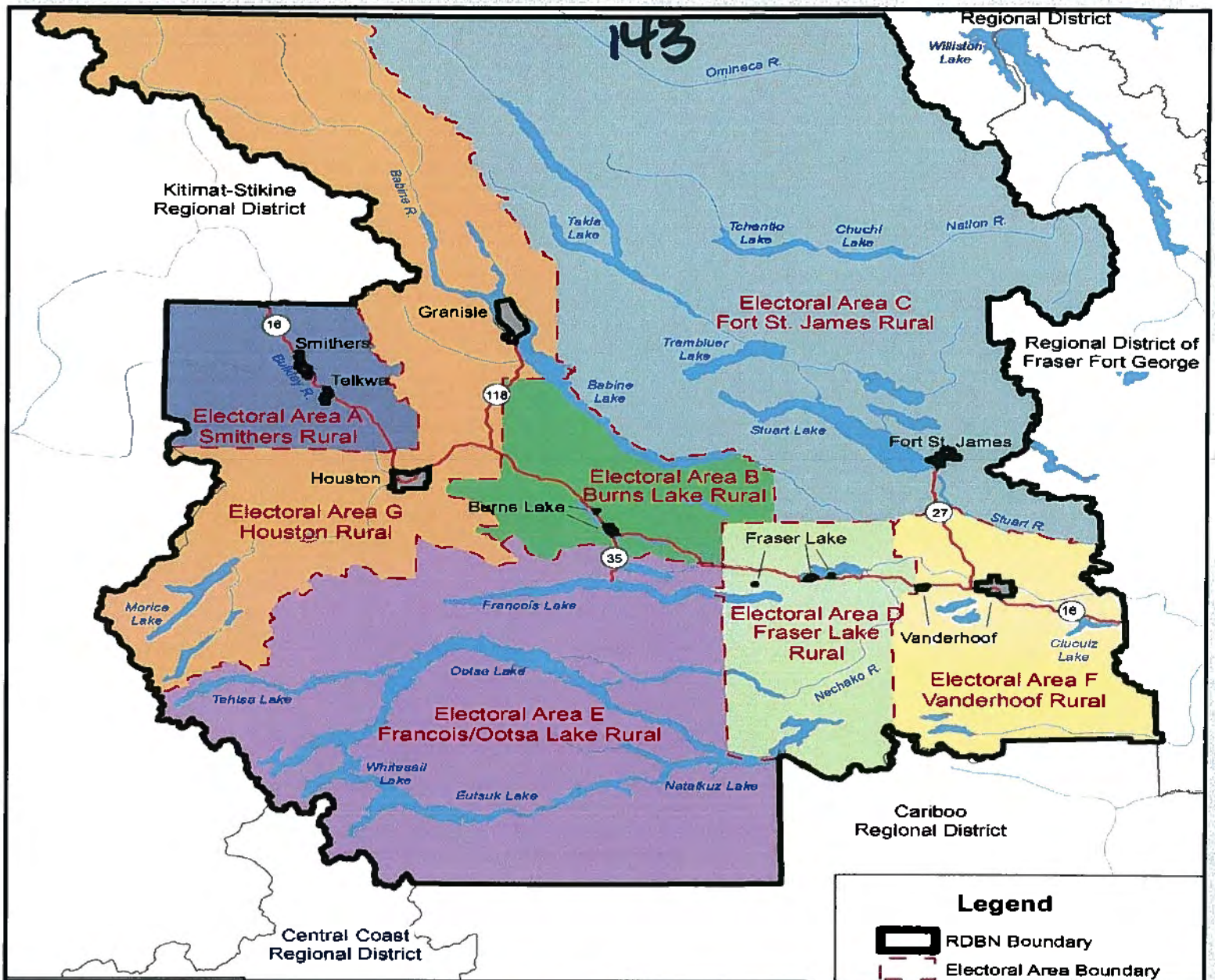


Remember to check your batteries in your smoke detector.



If you wish to be included in the distribution list to receive the "Regional News" please send an email to: inquiries@rdbn.bc.ca and ask to be added to the email or mail list. You can read past issues [here.](#)

Regional District of Bulkley-Nechako



Municipalities

Town of Smithers

Village of Telkwa

District of Houston

Village of Granisle

Village of Burns Lake

Village of Fraser Lake

District of Fort St. James

District of Vanderhoof

Electoral Areas

Electoral Area "A" Smithers Rural

Electoral Area "B" Burns Lake Rural

Electoral Area "C" Fort St. James Rural

Electoral Area "D" Fraser Lake Rural

Electoral Area "E" Francois/Ootsa Lake Rural

Electoral Area "F" Vanderhoof Rural

Electoral Area "G" Houston Rural



Regional District of Bulkley-Nechako Memo – Board Agenda November 23, 2017

To: Chair Miller and the Board of Directors
From: John Illes, Chief Financial Officer
Date: November 23, 2017
Re: Increase in Glacier Gulch Water Diversion Service

The Lake Kathlyn Protection Society have requested by an ordinary resolution of their board that the Regional District increase the maximum requisition amount for their water diversion service.

The current maximum requisition is \$5000. Under the *Regional Districts Establishing Bylaw Approval Exemption Regulation* section 3, the Board of Directors may by bylaw increase the base amount of the requisition by up to 25% without obtaining electoral consent. The current proposal is to increase the maximum requisition to \$6250.

Director Fisher supports this request.

The Board of Directors is requested to give three readings and adoption to RDBN Bylaw No. 1816 further in the agenda.

I would be pleased to answer any questions.

Recommendation:	(all/weighted/majority)
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That the Board of Directors:

Receive the Chief Financial Officer's November 23, 2017 memo titled "Increase in Glacier Gulch Water Diversion Service".
--

COPY OF RESOLUTION

Certificate of
Incorporation No. S-20094

THE FOLLOWING IS A COPY OF

- A Special resolution
- An Ordinary resolution
- A Directors' resolution

passed in accordance with the Societies Act and by-laws of the Society on the 23rd day of October, 2017

Resolved

1. That the Regional District of Bulkley Nechako be requested to increase the maximum amount that may be requisitions for the cost of service under district bylaw 850, known as the Glacier Gulch Water Diversion, by twenty-five percent to \$6250 annually; and
2. That the Regional District of Bulkley Nechako be requested to increase the the parcel taxes levied under district bylaws 850 and and 969, known as the Glacier Gulch Water Diversion and the Lake Kathlyn Aquatic Weed Control bylaws respectively, by ten percent in the year 2018.

Dated this 25th day of October, 2017.

The Lake Kathlyn Protection Society
(name of society)

by 
(Signature)

President
(Relationship to Society)



Regional District of Bulkley-Nechako Memo – Board Agenda November 23, 2017

To: Chair Miller and the Board of Directors
From: John Illes, Chief Financial Officer
Date: November 16, 2017
Re: Quarterly Financial Report – September 30, 2017

Attached are the consolidated financial statements for the nine months ending September 30, 2017, which show a year to date surplus of \$4.4M compared with budget. There are currently no variances that are unexpected. Many expenses are only paid during the last months of the calendar year and our amortization expense of 1.019 million will be recorded. Hence this surplus is expected to be substantially reduced by year end.

Also attached is a colour coded summary report showing the expenses for region wide and regional rural services. In addition, each electoral area and municipal Director has been provided with a custom report that also includes the sub-regional and local services in which that jurisdiction participates.

As with previous budget reports, green indicates within budget, yellow indicates over budget by less than \$2,000 and red indicates over budget by more than \$2,000.

In the current report, all expenditure items are shown green and are therefore within budget.

The full detailed departmental financial statements are available on request.

Also attached as Schedule 1 is a listing of our capital reserves at September 30, 2017 totalling about \$7.06 million; and Schedule 2 is a listing of our current Grant in Aid summary as of September 30, 2017.

I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

1. That the memorandum from the Chief Financial Officer, dated November 16, 2017 regarding the Quarterly Financial Report for the nine months ended September 30, 2017 be received.



147

Regional District of Bulkley-Nechako

Income Statement

As of September 30, 2017

Department * Consolidated Departments

Acct	Revenue	Year To Date	Year To Date Budget	Variance From Budget	Annual Budget
400,001	Taxation & Service Agreement	21,280	22,604	(1,324)	86,042
400,003	Parcel Taxes	108,059	108,059	0	108,059
400,004	Electoral Area Taxation	5,549,113	5,558,346	(9,233)	5,558,346
400,005	Municipal Taxation	3,477,305	3,477,298	7	3,477,298
410,001	Investment Revenue	24,577	13,125	11,452	17,500
420,001	Transfer from Capital Reserve	0	0	0	75,725
420,003	Transfer from Vehicle Reserve	45,726	48,000	(2,274)	48,000
420,005	Transfer from Election Reserve	0	0	0	0
420,009	Transfer from Plotter Reserve	18,388	30,500	(12,112)	30,500
420,010	Transfer from Landfill Closure Reserve	0	0	0	114,000
420,011	Transfer from Landfill Phase Dev Reserv	0	0	0	405,000
420,099	Transfer from Federal Gas Tax	201,851	525,000	(323,149)	700,000
430,003	Debtenture Issue	0	19,817	(19,817)	19,817
441,001	Donations Received	10,700	15,000	(4,300)	15,000
442,001	Federal Gas Tax Revenue	448,196	419,350	26,847	838,698
442,101	Other Grant Revenue	8,380	80,000	(71,620)	227,638
442,102	Grants - BC Transit	(1,294)	7,339	(8,633)	7,339
443,001	Province of BC Admin Grant	185,000	185,000	0	185,000
443,002	Rural Dividend Fund	0	0	0	70,000
443,200	Infrastructure Grant	986,464	0	986,464	302,901
445,001	NDI Grants	0	25,253	(25,253)	83,263
446,001	Grants in Lieu of Taxes	16,189	65,766	(49,577)	66,366
446,002	Grants in Lieu of Alcan Taxes	0	0	0	864,045
449,001	PEP Emerg. Expense Reimbursement	40,692	225,000	(184,308)	300,000
449,015	Grants for Economic Dev. Projects	14,014	145,334	(131,319)	193,778
449,099	Grant In Aid	6,000	8,000	(2,000)	8,000
450,001	Fees Collected	65,685	71,541	(5,856)	103,108
450,002	Fees Collected	50,562	68,916	(18,353)	69,103
450,003	Metal Recycling Recovery	0	0	0	0
450,004	Paint & Solvent Recovery	6,585	5,250	1,335	7,000
450,005	Ozone Revenue	13,810	13,500	310	18,000
450,006	Contaminated Soil Disposal	23,449	3,750	19,699	5,000
450,007	Specified Risk Material Waste	0	750	(750)	1,000
450,008	Construction & Demolition Waste	94,408	180,000	(85,592)	240,000
450,009	Battery Recovery	10,132	9,000	1,132	12,000
450,020	Telus User Fees	80,295	82,500	(2,205)	110,000
450,021	Business Forum Registration Fees	38,428	5,000	33,428	5,000
451,001	Cost Sharing Municipalities	62,038	52,232	9,806	109,464
452,001	Recycling Revenue - Houston	3,978	0	3,978	0
460,001	Administration Recovery	12,532	29,750	(17,217)	34,138
460,002	Office Equipment Charge Out	0	0	0	10,000
460,003	Admin Building Replacement Charge Out	0	0	0	15,000
461,001	PEP Emergency Reimburse	0	0	0	0
470,001	Houston Debt Repayment	21,062	53,318	(32,255)	184,435
470,002	Smithers Debt Repayment	200,852	164,149	36,703	211,042
470,003	Burns Lake Dept Repayment	3,820	3,820	0	19,702
470,004	Fort St. James Debt Repayment	29,774	23,051	8,723	29,774
470,005	Fraser Lake Debt Repayment	3,500	3,500	0	23,220
480,001	Miscellaneous Revenue	157,625	86,898	70,727	111,888

490,001	Transfer from Equity In TCA	0	0	0	1,019,585
499,999	Prior Year's Surplus	2,589,055	2,589,035	20	2,589,035
	Revenue total	\$14,628,231	\$14,424,760	\$201,481	\$18,711,809
	Expenses				
600,101	Director's Remuneration	228,743	257,274	30,531	342,985
600,102	UBCM Director's Remuneration	7,647	8,816	1,169	8,816
600,103	NCLGA Director's Remuneration	4,960	5,878	918	5,878
600,104	FGM Remuneration	2,273	2,519	246	2,519
600,105	Director's Remuneration - Minerals North	1,240	1,889	649	1,889
600,106	Minerals Roundup Remuneration	827	1,679	852	1,879
600,107	EA Director's Forum - Remuneration	1,033	1,259	226	1,259
600,108	Meetings with Ministers	0	1,259	1,259	1,259
600,110	Northwest Resource B A Remuneration	2,170	3,778	1,608	5,038
600,197	Director's Accident Insurance	1,364	1,364	0	1,364
600,199	Directors' CPP Matching	5,039	4,875	(164)	6,500
600,201	Director's Travel	36,856	55,708	19,053	74,278
600,202	UBCM Director's Travel	9,733	33,436	23,703	33,436
600,203	NCLGA Director's Travel	8,018	12,080	4,062	12,080
600,204	FCM Travel	6,580	7,460	880	7,460
600,205	Director's Travel - Minerals North	1,998	8,085	6,087	8,085
600,206	Minerals Roundup Travel	1,290	4,890	3,600	4,890
600,207	Electoral Area Directors Meeting Travel	2,222	4,335	2,113	4,335
600,208	Meetings with Ministers - Travel	0	1,900	1,900	1,900
600,210	NWRBA TRAVEL	1,765	8,320	6,555	8,320
601,001	Salaries	1,412,175	1,526,157	113,982	2,038,261
601,002	Election Officials Wages	790,493	831,834	41,441	1,111,527
601,101	Employee Benefits	320,606	674,610	354,003	900,844
601,102	Accident Insurance	1,974	3,300	1,328	3,550
601,103	Employee WCB Premiums	41,083	0	(41,083)	0
601,104	Employee MPP Benefits	189,785	0	(189,785)	0
601,201	Accrued Overtime	87,157	49,493	(37,664)	65,830
601,205	Allocation of Staff Costs fr Gen Govt	0	0	0	(1)
601,207	Central Training Costs	0	0	0	1,553
601,208	Training, Assessment & Governance	0	0	0	38,108
601,209	RDBN Administration	0	0	0	7,837
601,301	Staff Education	23,527	70,307	46,780	90,746
601,401	Staff Travel	55,353	71,043	15,690	94,490
601,501	Staff Functions	254	1,875	1,621	2,500
601,701	Hiring Expense	7,743	23,750	16,007	28,000
601,801	Association Dues	36,262	39,322	3,060	39,322
601,801	Safety Program	3,214	5,800	2,586	7,280
602,001	Utilities	142,857	132,797	(9,860)	177,568
603,001	Administration Costs	0	15,000	15,000	20,000
603,002	Office Cleaning	18,305	19,118	813	25,490
603,004	Maintenance of Water Diversion	0	14,168	14,168	18,890
603,005	Repairs of Map Copier	0	750	750	1,000
603,006	Pump & Maintain Holding Tanks	0	375	375	500
603,008	Repairs and Maintenance	46,837	170,628	123,799	227,335
603,009	Parking Costs	1,350	1,350	0	1,800
603,100	Equipment Repairs	0	0	0	0
603,101	Equipment Maintenance	39,847	41,100	1,253	54,800
603,103	Equipment Servicing	1,800	750	(1,050)	1,000
603,201	Skidsteer Tires	31,687	45,125	13,438	57,500
603,401	Final Closure	2,021	20,000	17,979	20,000
603,402	Closeout Cost Conting.	0	8,475	8,475	11,300
603,501	Post Closure	76	70,000	69,924	70,000
603,601	Site Maintenance	55,974	45,750	(10,223)	61,000
603,602	Clearview Access Road Main.	27,475	38,750	11,275	45,000
603,604	Tire Removal - Site	0	375	375	500
603,701	Truck Maintenance WWH	63,054	79,425	16,371	105,900
603,702	Trailer Maintenance WWH	20,919	25,095	4,176	33,480

604,001	Computer Network	21,870	76,538	54,868	94,403
604,002	Central Computer Network	56,424	57,156	732	76,208
604,004	Website Upgrades	90	4,850	4,560	6,200
604,011	Website Maintenance & Upgrades	4,833	7,101	2,288	9,468
604,012	Central Website Maintenance	6,665	6,487	(177)	8,650
604,021	Website Content	2,543	18,463	15,920	24,450
605,001	Feasibility Studies	348	18,353	18,005	18,353
605,005	Waste Hauling - Southside	24,095	24,000	(95)	32,000
605,006	Contribution to NW Invasive	30,468	44,500	14,032	44,500
605,007	Board of Variance	0	900	900	1,200
605,101	Equipment Fuel	58,976	97,500	38,522	130,000
605,102	Truck Fuel (WWH)	74,975	104,175	29,200	138,900
605,103	Lagoon Operations	4,047	7,936	3,889	10,581
605,201	Contract Operations	60,956	105,504	44,548	128,004
605,299	Consulting Fees	51,894	198,112	148,418	261,648
605,301	Environmental Monitoring	39,136	35,813	(3,323)	47,750
605,401	Woodwaste Management	0	0	0	0
605,604	Line Flushing	5,000	5,000	0	5,000
606,701	Recycling/Segregation Program	0	0	0	0
605,702	Cardboard Recyc. Fort Fraser	0	0	0	0
605,703	Fraser Lake Recycling	31,824	37,500	5,576	50,000
605,704	Buma Lake Recycling	28,784	178,085	149,301	237,447
605,705	Smithers Recycling	0	110,893	110,893	147,990
605,706	Houston Recycling	63,502	61,674	(1,827)	82,232
605,707	Vanderhoof Recycling	58,358	70,091	11,734	93,455
605,708	Ft. St. James Recycling	8,267	64,535	56,268	86,047
605,709	Granisle Recycling	3,060	34,097	31,037	45,463
605,710	Tellona Recycling	0	39,248	39,248	52,331
605,720	Ozone Removal Charges	13,318	11,250	(2,066)	15,000
605,730	5 R's Initiatives	3,182	9,375	6,193	12,500
605,798	Recycling - Other	1,023	2,500	1,478	2,500
605,801	Emergency Expenses	20,053	225,000	204,947	300,000
605,810	Emergency Volunteer Program	7,253	14,000	6,747	14,000
605,811	NESST Emerg Vol Prgm	9,751	15,000	5,249	15,000
605,999	Project Contingency	10,000	160,058	150,056	213,404
606,001	Communications	45,704	51,907	6,203	68,978
606,002	Newletters	0	187	167	250
606,003	Advertising	25,008	42,658	17,650	52,988
606,004	Promotional Materials	1,410	6,875	5,465	9,000
606,007	Local Trade Shows	994	2,000	1,006	2,000
606,008	Public Education	0	5,213	5,213	6,950
606,009	Sponsorship	8,480	18,625	10,145	24,000
606,010	Kindergarten/Grade 1 Program	0	1,000	1,000	1,000
607,001	Legal Expense	22,448	72,500	50,052	89,500
607,002	Audit	200	0	(200)	19,200
607,003	Title Searches	1,700	2,812	1,112	3,750
607,500	Regional Recycling Feasibility Study	0	0	0	0
608,001	Property Insurance	43,845	43,098	(547)	43,098
608,002	Liability Insurance	66,101	87,129	1,028	87,129
608,003	Vehicle Insurance	36,542	38,048	1,507	38,049
608,004	Permits & Fees	1,004	2,458	1,454	2,983
609,001	Supplies	40,987	64,579	23,582	78,832
609,002	Central Supplies Costs	17,566	12,000	(5,566)	16,000
609,003	Copying Costs	17,027	25,500	8,473	34,000
609,004	Copying Upstairs - To Be Reallocated	315	0	(315)	0
609,005	Admin Building Replacement Charge	0	14,672	14,672	15,145
609,006	Office Equipment Charge	0	0	0	10,068
609,011	Supplies - Meetings	13,908	26,075	12,167	34,700
610,001	Elections	0	0	0	0
611,001	Repayment of Referendum Costs	0	17,161	17,161	17,161
612,101	Grant in Aid - Area "A"	22,799	50,372	27,573	87,163

612,102	Grant in Aid - Area "B"	3,500	27,893	24,193	36,924
612,103	Grant in Aid - Area "C"	14,748	28,021	11,275	34,894
612,104	Grant in Aid - Area "D"	15,700	36,905	21,205	49,207
612,105	Grant in Aid - Area "E"	22,750	58,172	35,422	77,582
612,106	Grant in Aid - Area "F"	44,500	40,729	(3,771)	54,305
612,107	Grant in Aid - Area "G"	6,861	12,994	6,133	17,326
612,201	Annual Grants	635,061	753,849	118,788	753,849
612,202	Annual Grant VoT	17,000	17,000	0	17,000
612,203	BV Museum & Hist Soc Annual Grant	19,661	19,661	0	19,661
612,204	BV Arts Council Annual Grant	1,108	1,108	0	1,108
612,205	Annual Grant to Smithers Art Gallery	8,861	8,861	0	8,861
612,220	Monthly Grant	974,741	974,741	0	1,299,654
612,240	Annual Contract VBL Info Center	59,080	107,792	48,712	107,792
612,241	Annual Grant VBL for EDO	0	66,500	66,500	66,500
612,250	Annual Contract VBL Rural Fire	586,859	586,859	0	586,859
612,260	Other Grant Expenditures	0	75,000	75,000	100,000
612,290	Buy In Fee/ Household	1,356	1,356	0	1,356
612,301	Federal Gas Tax Expenditures - USE 11C	201,851	525,000	323,149	700,000
612,801	Special Projects	53,880	291,844	238,064	389,258
612,803	First Nations Dialogue	9,683	10,000	317	10,000
612,804	Strategic Development Meetings	0	0	0	0
612,805	Stage 1 Review of SWMP	23	50,000	49,978	50,000
612,806	Waste To Energy Study	0	0	0	0
612,807	Carbon Emissions Reduction Initiatives	0	73,125	73,125	97,500
617,501	PSAP/RCMP COSTS	55,438	52,811	(2,827)	52,811
617,502	FOCC Operating Costs	145,886	149,735	3,849	149,735
617,503	RDFFG GIS Maintenance Costs	0	0	0	0
617,504	CAD/RMS Licence	2,474	2,575	101	2,575
617,505	RDFFG Tech Resource & Administration	0	0	0	0
621,208	Costs Allocated to Rural Fire Depts	0	0	0	(31,423)
622,001	Allocated Building Occupancy Costs	0	0	0	(2)
624,002	Allocated Computer Network Costs	0	0	0	(1)
624,012	Allocated Website Mtce & Upgrades	0	0	0	36
629,002	Allocated Central Supplies Cost	0	0	0	(1)
770,100	A.P.C. - General	260	1,125	865	1,500
779,997	Loss on Investment	29,735	0	(29,735)	0
779,998	Loss on Sale of TCA	0	0	0	0
779,999	Miscellaneous Expense	7,638	35,700	28,062	44,800
780,001	Capital Expenditures	537,915	1,016,361	478,445	1,111,017
780,101	Amortization Expense	0	0	0	1,019,585
781,001	Contribute to Capital Reserve	493,329	493,329	0	493,329
781,003	Contribute to Vehicle Reserve	102,002	72,002	(30,000)	72,002
781,004	Contribute to Insurance Res.	10,373	10,373	0	10,373
781,005	Contribute to Election Reserve	7,500	7,500	0	7,500
781,006	Contribution to repairs & maint reserve	15,000	0	(15,000)	0
781,009	Contribute to Equipment Res.	16,250	16,250	0	16,250
781,010	Contribute to Closure Reserve	75,000	75,000	0	75,000
781,011	Contr.to Landfill Cell Dev.Res	135,000	135,000	0	135,000
781,012	Contribute to Post Closure Res.	0	0	0	0
781,099	Contribute to Gas Tax Reserve	446,196	419,350	(26,847)	838,699
782,001	Interest & Bank Charges	5,592	8,250	(342)	11,000
782,101	Discounts	0	0	0	0
783,001	Debenture Interest - MFA	128,211	162,520	34,309	324,454
783,002	Short Term Financing Interest	10,442	10,875	232	14,233
783,011	Interest Expense - Capital Lease	0	0	0	0
784,001	Debenture Principal - MFA	234,514	242,050	7,536	399,362
784,002	Repayment of Interim Financing	202,391	226,783	28,371	305,017
784,004	Contribution to Insurance Reserve	0	0	0	0
784,011	Principal - Capital Lease	0	0	0	0
785,001	Debenture Issue Costs	0	0	0	317
785,002	Debenture Refund	0	75,000	75,000	100,000

151

790,000	Bad Debt Expense	0	0	0
799,999	Prior Year's Deficit	50,938	50,939	50,939
	Total Expenses	\$10,221,921	\$13,914,300	\$3,692,379
	Net Income	\$4,404,310	\$810,480	\$8,240

152



Regional District of Bulkley-Nechako

Departmental Expenses - Budget Variance

For the Month Ended September 30, 2017

		YTD Expenses	YTD Expense Budget	Budget Variance Fav (Unfav)
Region Wide Services				
Dept	Description			
1201	General Government - Legislative	261,923	321,305	59,382
1202	General Government - Administration	611,345	801,611	190,266
1203	General Government - Finance	339,132	372,211	33,079
1301	Feasibility Studies	85	19,478	19,393
2500	Economic Development	282,895	599,434	316,539
4301	Development Services	233,928	310,541	76,613
5000	Environmental Services	3,121,169	4,403,408	1,282,239
7501	911 Service	321,471	346,758	25,287
Sub-total		\$6,171,948	\$7,174,746	\$2,002,798
Rural Services				
Dept	Description			
1101	Rural Government - Legislative	109,290	161,031	51,741
1102	Rural Government - Administration	657,009	1,012,679	355,670
1103	Grant in Aid	182,157	252,888	70,729
4101	Electoral Area Planning	155,446	201,482	46,036
4401	Building Numbering	5,754	8,081	2,327
4501	Unsanitary Premises Regulatory Control	12,405	29,434	17,029
5901	Invasive Plant Control	36,916	57,888	20,972
7601	Emergency Preparedness Planning	91,888	142,370	50,482
7602	Eoc Expenditures	77,437	232,610	155,173
7603	Rural Fire Department Administration	63,364	68,772	5,408
Sub-total		\$1,391,666	\$2,167,233	\$775,567
Totals		\$8,663,614	\$9,341,979	\$2,778,366

Regional District of Bulkley-Nechako
Capital Reserves
As at:
September 30, 2017

Administration/Planning/Emerg Preparedness Vehicle	85,474
Administration Building	77,329
Administration Equipment	41,805
Building Inspection Vehicle	12,214
Env Services Vehicle Vehicle	64,460
Insurance	22,255
Landfill Closure & Post Closure	188,902
Landfill Phase Development	499,801
Map Plotter	18,486
Weed Vehicle	5,761
Houston Rural Fire Protection Equipment	15,355
Burns Lake Rural Fire Protection Equipment	5,055
Fort St. James Rural Fire Protection Equipment	80,970
Fort Fraser Rural Fire Protection Equipment	86,910
Telkwa Rural Fire Protection Equipment	38,455
Vanderhoof Rural Fire Protection Equipment	36,301
Southside Rural Fire Protection Equipment	106,653
Smithers Rural Fire Protection Equipment	129,392
Luck Bay Rural Fire Protection Equipment	14,307
Lakes District Airport Capital	12,468
Burns Lake Arena	68,172
Glacier Gulch Equipment	2,250
Bulkley Valley Pool Capital	1,107,259
Emergency Services Capital	46,513
911 Service	503,659
Fort Fraser Sewer Capital	149,455
Fort Fraser Water Capital	524,379
Rural Elections	53,982
Southside Rural Fire Protection - Repairs & Maintenance	15,146
Federal Tax	4,139,976
	8,153,145

Regional District of Bulkley Nechako
2017 Grant in Aid
Summary
September 30, 2017

	Opening Balance at January 1, 2017	Current Year Taxation	Aicm - Grant in Lieu	Total Spent	Balance Available
Area "A"	\$67,163.14	\$0.00		\$22,799.00	\$44,364.14
Area "B"	22,635.00	14,289.00		3,500.00	33,424.00
Area "C"	12,694.00	22,000.00		14,745.80	19,948.20
Area "D"	36,399.18	5,420.00	\$7,388.00	15,700.00	33,507.18
Area "E"	48,472.00	12,310.00	16,780.00	22,750.00	54,812.00
Area "F"	15,305.00	39,000.00		44,500.00	9,805.00
Area "G"	7,826.00	9,500.00		6,861.17	10,464.83
Closing Balance Grant in Aid Account	\$210,494.32	\$102,519.00	\$24,168.00	\$130,856.97	\$206,325.35



"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

154



Regional District of Bulkley-Nechako Memo – Board Agenda November 23, 2017

To: Chair Miller and the Board of Directors
From: John Illes Chief Financial Officer
Date: November 23, 2017
Re: Climate Action Revenue Incentive Program (CARIP) Update

The Regional District currently has \$97,500 in CARIP funding in the current budget. This is held in the Environmental Services account (\$66,250) and the Bulkley Valley Regional Pool and Recreation Centre account (\$31,250).

Staff are allowing the surplus funds to build to a point where the amount of cash available will support a suitable project.

Environmental Services is at the initial stages considering using these funds for an addition to their ponding and wetland treatment at different landfill sites.

Bulkley Valley Regional Pool is undertaking an energy efficiency study this year that may identify areas that may be eligible to use this funding in the future.

Recommendation:

(all/directors/majority)

That the Board of Directors receive the Chief Financial Officer's memo dated November 23, 2017 titled Climate Action Revenue Incentive Program (CARIP) Update"



156

Board-Receive

RECEIVED

NOV 02 2017

REGIONAL DISTRICT OF BULKLEY NECHAKO

REGIONAL DISTRICT OF BULKLEY-NECHAKO

REPORT

TO: Chair and Regional Board of Directors
FROM: Director Newell
DATE: October 31, 2017
RE: Northern BC Tourism Summit 2017

I attended the above-noted meeting workshop conference other

On: Oct . 16 & 17, 2017

in: Prince George

The key topics/points of interest were: *the impact of wildfires on Northern tourism-the dominance of Google & Facebook in the market.- the effect of global events on consumer decision making.- Virtual Reality & 360 video as future trend.*

Topic(s) of discussion that I particularly enjoyed or felt was relevant to the Regional District of Bulkley-Nechako include: *Nikolas Badminton spoke on how technology is changing how travelers view our products. Access to mobile devices is essential - Virtual Reality & 360 video allows consumers to watch rather than read. This combined with the fact that traveler demographics are changing presents a whole new challenge. Andrea Hinck gave some interesting tips on extending seasonal tourism in rural areas like ours. Kim Hood showed how Co-operative Market partnerships can work in our RD e.g. Mountain Biking. Digital Tagging explored how collecting data from multiple sources can provide a new dimension in tourism marketing through understanding what the customer wants. The catch phrase that I brought back with me was that data is quickly becoming one of the world's most valuable commodities.*

Action recommended by Director:

Follow-up required by:

- Regional District Director Other _____
- Regional District Board None
- RDBN Staff at the discretion of the Regional District Board of Directors

Recommendations:

**CERTIFICATE OF ALTERNATIVE APPROVAL PROCESS RESULTS****BRAESIDE COMMUNITY HALL SERVICE ESTABLISHMENT
BYLAW NO. 1808, 2017**

Pursuant to Section 345 of the *Local Government Act* and Section 86 of the *Community Charter*, the Regional District of Bulkley-Nechako proceeded with the Alternative Approval Process for "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017." The deadline for submission of Elector Response forms was 4:30 p.m. on Monday, October 30, 2017.

Elector Response Forms Needed to Prevent Adoption	23
Valid Elector Response Forms Received Prior to Deadline	6

I hereby declare that elector approval for "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017" has been obtained.

Given under my hand at Burns Lake, B.C. this 31st day of October, 2017.

A handwritten signature in cursive script that reads "Anderson".

Cheryl Anderson, Corporate Officer

158

Board - Receive



CERTIFICATE OF ALTERNATIVE APPROVAL PROCESS RESULTS

**LIDLAW STREET LIGHTING SERVICE ESTABLISHMENT
BYLAW NO. 1809, 2017**

Pursuant to Section 345 of the *Local Government Act* and Section 86 of the *Community Charter*, the Regional District of Bulkley-Nechako proceeded with the Alternative Approval Process for "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017." The deadline for submission of Elector Response forms was 4:30 p.m. on Monday, October 30, 2017.

Elector Response Forms Needed to Prevent Adoption 19

Valid Elector Response Forms Received Prior to Deadline 4

I hereby declare that elector approval for "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017" has been obtained.

Given under my hand at Burns Lake, B.C. this 31st day of October, 2017.

A handwritten signature in cursive script, appearing to read "Cheryl Anderson", is written over a horizontal line.

Cheryl Anderson, Corporate Officer



Regional District of Bulkley-Nechako Department Priorities and Projects: 2018

Department: Agriculture
Submitted by: Debbie Evans, Agriculture Coordinator

Resource Allocation

The 2018 work plan is based on:

- 1 FTE Agriculture Coordinator
- 15% is creating and strengthening relationships with Agriculture stakeholders, producers and all levels of Government.
 - Attending organizational meetings
 - Building a database of individual meeting questionnaire about opportunities/issues.
- 15% is working with agriculture groups to leverage opportunities and support for their activity. Examples are:
 - Succession planning workshop
 - Strategic planning workshop for Farmers' Markets
 - Implement information workshop/training from information gathered while networking
 - Workshop/information session on Understanding the Water Sustainability Act
 - Provide guidance on food security issues and opportunities in the region
 - Promotion of the Environmental Farm Plan which is a voluntary, confidential assessment of opportunities to enhance environmental operations on farms and ranches.
 - Promote BC Premises Identification Program as a useful tool as an early warning system to notify animal owners of an emergency such as flood or fire that could affect their animals or operations.
- 15% is Youth in Agriculture. Activities planned are:
 - Contact School Districts about current agriculture projects
 - Participating at Career Days to promote Agriculture Careers
 - Contact 4-H to determine what is being offered in the region and where we can partner
 - Meet with First Nations, do presentation on Youth in Agriculture and explore ways to engage youth
 - Liaison with Youth Agriculture events

- Youth Agriculture Forum Fall 2018 and plan to have draft for Agriculture Committee approval by May 2018 to allow for promotion at school and work into upcoming school calendars for the fall.
- 15% is updating and completing an Agriculture Land Use Inventory (ALUI) which would include soil classification. ALUI data:
- Enables accurate monitoring of changes in land use patterns and practices and is an estimation of farm vacancy rates and potential farming expansion.
 - Improves understanding of climate change impacts and associated risks and opportunities.
 - A base tool to which to measure the agriculture growth in the region.
 - A tool to assist in potential farm leases.

To build a regional ALUI is a large undertaking for the collection of data and would utilize BC Ministry of Agriculture AgFocus tools. Would need to explore the opportunity of hiring a summer student to assist with this project.

- 10% is Marketing and Promotion of Agriculture
Proposed activities are:
- Create a RDBN Agriculture Display
 - Attend local Fairs and Farmers' Markets
 - Assist with revision of "Connecting Consumers and Producers"
 - Meet and greet the public by working with local grocery stores to have an interactive display. Have some sponsored food baskets as draw prizes in return for public answering a short survey on food security.
- 10% is building resources and updating the website for Agriculture in the RDBN. Make the site a "Go-To" resource. Some ideas and actionable items are:
- Resource links to BC Ministry of Agriculture programs such as Risk Management
 - Researching new market opportunities
 - Researching and compiling information relating to agriculture issues and opportunities
 - New Entrants to agriculture resources
 - A connection location for potential leases of unused agriculture land
 - A monthly spotlight on an agriculture producer
 - Potential new niche markets
 - Upcoming events in the region and province.
- 7% is the Regional Agriculture Forum
- A one-day workshop for producers and agriculture stakeholders
 - 2 or 3 topics with guest presenters
 - Plan conference for a date in February 2018

- Draft of workshop for Agriculture Committee approval in December 2017
- Workshop administration from start to finish

- 3% is working with the RDBN Agriculture Committee
 - Meeting preparation
 - Arranging guests
 - Following up on actionable items
 - Assisting with presentations

- 3% Emergency Livestock Relocation
 - Work with RDBN Emergency Services staff, BC Min of Ag and BC Min of Forests to establish an updated plan.
 - Completion deadline is early February
 - Support emergency services in the event of a flood or fire within the region.

- 3% is working to update the RDBN Agriculture Plan.
 - Update the 2012 plan is a project for late in 2018 and potential overlapping into 2019.
 - Plan should be updated every 5-7 years to remain a useful resource.

- 1% ALR
 - Provide expertise and team with RDBN Planning to process ALR applications and referrals for crown land related to agriculture.

- 1% UBCM RDBN Agriculture presentation 2018
 - Work with CAO and Directors on application for a presentation in April 2018
 - If approved, assist with the presentation

- 2% is Other Duties as Required.
 - Possible participation on the Strategic Workforce Opportunities Team (SWOT)

162



REGIONAL DISTRICT OF BULKLEY-NECHAKO
MEMORANDUM

To: Chairperson Miller and Board of Directors (November 23, 2017)

From: Rory Mckenzie
Director of Environmental Services

Date: November 23, 2017

Subject: Operation of Re-use sheds and employment of 4 Re-use shed attendants

Purpose

The purpose of this memorandum is to determine if the 8 re-use sheds should remain permanently open and if the 4 re-use shed attendants should remain employed with the RDBN.

Background

In 2015 the RDBN closed its 8 re-use sheds due to the fact that they were unattended and basically out of control. Numerous hazardous materials and objects were being deposited in the re-use sheds which caused health and safety concerns.

In 2016 the RDBN Board of Directors adopted a motion to reopen the re-use sheds for 1 year on a trial basis and hire temporary re-use shed attendants for the 4 big Transfer Stations (Smithers-Telkwa, Burns Lake, Vanderhoof and Fort Saint James). The 4 smaller stations (Granisle, South-Side, Knockholt LF, and Area-D) would be attended by the Transfer Station Attendants.

The re-use sheds re-opened in June 2016 and having them attended with new rules and restricted hours has shown a significant change in the overall operation of the re-use sheds. They are being well received by the general public.

The environmental services staff views the operation of the attended re-use sheds as having a positive impact on the users of the re-use sheds as well as the transfer station attendants.

Discussion

Should the re-use sheds remain permanently open as a service to the communities?
Should the 4 temporary re-use shed attendants be hired on as full time employees with benefits or should the positions remain temporary until the Solid Waste Management Plan is adopted by the Board in August 2018?

If they remain temporary until after the SWMP is adopted it will give staff the opportunity to reconfigure there job description if the SWMP calls for operational changes at the transfer stations.



RECOMMENDATION

(All/Directors/Majority)

That the Board of Directors receive the memorandum titled, "Operation of the Re-use shed and the employment of 4 Re-use shed Attendants" and dated November 23, 2017 and:

That the Board of Directors provide direction to the Environmental Services Staff.

Respectfully submitted,

A handwritten signature in blue ink that reads "Rory McKenzie".

Rory McKenzie
Director of Environmental Services



APPLICATION

Name of Owner:	Thomas & Donna Simmons
Name of Agent:	Donna Simmons
Electoral Area:	A
Subject Property:	Block C, Section 4, Township 9, Range 5, Coast District, Plan 7461
O.C.P. Designation:	Agricultural (AG) pursuant to Smithers Telkwa Rural Official Community Plan, Bylaw 1704, 2014
Zoning:	Agricultural (Ag1) pursuant to Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Existing Land Use:	Agriculture & Residential
Location:	The subject property is located at 24968 Walcott Road, approximately 25 kilometres southeast of the Village of Telkwa.

Proposal summary:

The purpose of this application is to subdivide the 64.3 ha. subject property to create one 16 ha. property (Proposed Lot 1) and one 48.3 ha. remainder (Proposed Remainder Lot).

The applicants wish to create a separate parcel for their son who helps with the hobby farm and to clear lands to accommodate more small livestock and/ or fowl.



AGRICULTURAL CAPABILITY*(Based on Canada Land Inventory mapping)*

80% of the Subject Property is:

- 80% Class 4 land limited by topography
- 20% Class 7 land limited by shallow soil over bedrock

20% of the Subject Property is:

- 100% Class 4 land limited by cumulative and minor adverse conditions

Class 4 Land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

Class 7 Land has no capability for soil bound agriculture.

SURROUNDING APPLICATIONS

No. 832 Part N ½ except Plan 7058 of Section 5, Township 9, Range 5 Coast District.

Application to subdivide this 108 ha. parcel into two lots of 64 ha. and 44 ha. (1992).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 955 Part N ½ except Plan 7058 of Section 5, Township 9, Range 5 Coast District.

Non farm use application to allow residence (2002).

Staff recommendation:	Denial
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 1070 District Lot 1149, Range 5 Coast District Except Plans 8572 and 4757, District Lot 258, Range 5 Coast District Except Plans 8572 and 4757, District Lot 210, Range 5, Coast District Except Plan 4757, W1/2 of District Lot 208, Range 5, Coast District Except Plan 4757, Block B. Section 3, Township 9, Range 5, Coast District, District Lot 209, Range 5 Coast District, E1/2 of District Lot 208, Range 5, Coast District Except Plan 4757

Application to subdivide six of the seven subject properties into eight lots (2009).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 877 District Lot 1149, Range 5, Coast District except Plan 8572. (±74.18 ha)

Application to subdivide a 2.0 ha lot from the 74.18 ha property (1996).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	N/A

166

No. 704 District Lot 1148, Range 5, Coast District and District Lot 1150, Range 5, Coast District.

Application to subdivide a ± 14.6 ha parcel from the west side of DL 1148 as divided by Hwy 16. (1988).

Staff recommendation:

Approval

Regional Board recommendation:

Approval

A.L.C. Decision:

Approved

REFERRAL COMMENTS

Advisory Planning Commission

Will appear on the supplemental agenda.

Ministry of Agriculture

Will appear on the supplemental agenda.

LAND USE POLICY

OCP and Agricultural Plan

The current OCP designation for the property is Agriculture (AG). This designation is intended to preserve these lands for the purposes of farming and other related activities.

Section 3.1.2(6) of the OCP states that:

Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.

- a) There is limited agricultural potential within the proposed area.*
- b) Soil conditions are not suitable for agriculture.*
- c) Neighbouring uses will not be compromised.*
- d) Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- e) The application is in the best interest of the local community.*
- f) The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment, including wildlife habitat.*
- g) And, traffic management issues will be considered and addressed appropriately.*

A guiding policy under RDBN's Agricultural Plan is to maintain appropriately large parcel sizes and to keep smaller parcel residential development away from farming areas. This policy helps preserve the integrity of agricultural lands and minimizes conflict between agriculture and non-agriculture uses. The Agriculture Plan recommends that:

167

The RDBN should continue with its efforts to protect and preserve farm land and soil having capability for agricultural purposes through the restriction of subdivision, and limited encroachment of non-farm uses.

Zoning

The application area is zoned Agricultural (Ag1). The minimum parcel size requirement for the Ag1 zone is 16 ha. Proposed Lot 1 meets the minimum parcel size requirement.

DISCUSSION

Surrounding Land Use

Surrounding the property there is a mixture of uses and property sizes. To the north there is a residential property of the same size. To the northwest there is a 10 lot subdivision of 2 ha residential properties along Walcott Road. West and south are larger farmed properties. The majority of the large ¼ sections are mainly used for beef, grain and forage. The small parcels are residential.

Subject property details

The subject property is located on Walcott Road near the community of Quick. The property is used as a hobby farm and has two dwellings. Proposed Lot 1 contains a small old cabin, woodshed, lagoon, and cistern. The proposed remainder lot contains the applicant's residence, built in 1982. Currently the applicants use 0.5 ha of fenced area for chickens, 3 ha for goat grazing and 0.5 ha for a garden.

Subdivision Concerns

According to the CLI mapping, the soils in the area of Proposed Parcel 1 have fewer growing limitations than the Proposed Remainder; therefore, the division of the better soils from the parent parcel could compromise the agricultural potential and opportunities for the entire subject property.

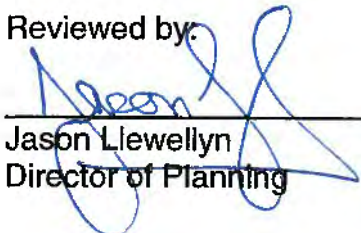
The proposed subdivision layout meets the required minimum parcel size requirement; however, the subdivision may negatively impact agriculture as it would allow a smaller residential parcel within a farming community.

Recommendation:

That Agricultural Land Reserve Subdivision Application No. 1199 (Simmons) be recommended to the Agricultural Land Commission for denial.

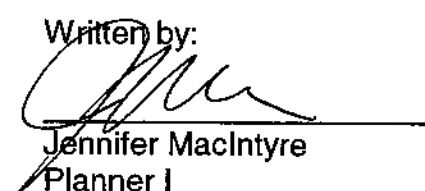
Development Services – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:

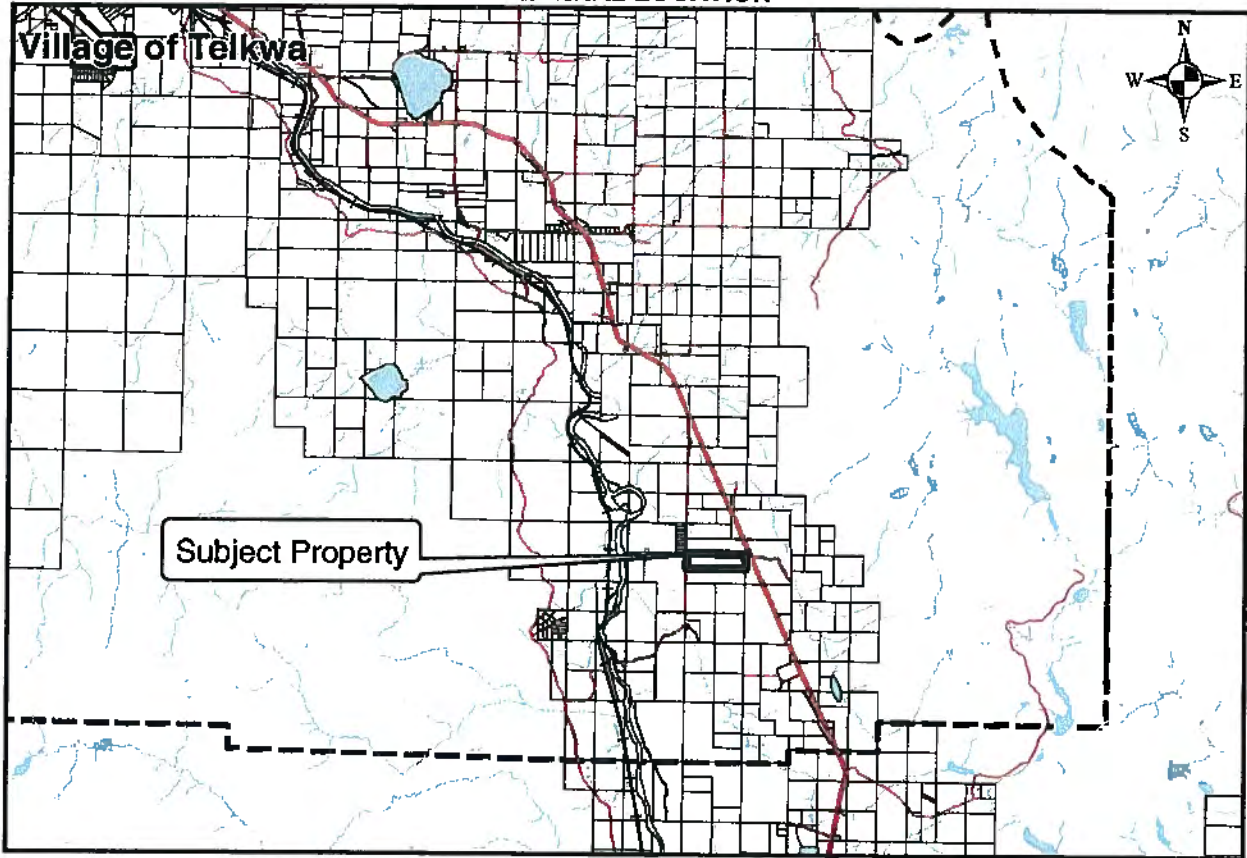


Jennifer MacIntyre
Planner I

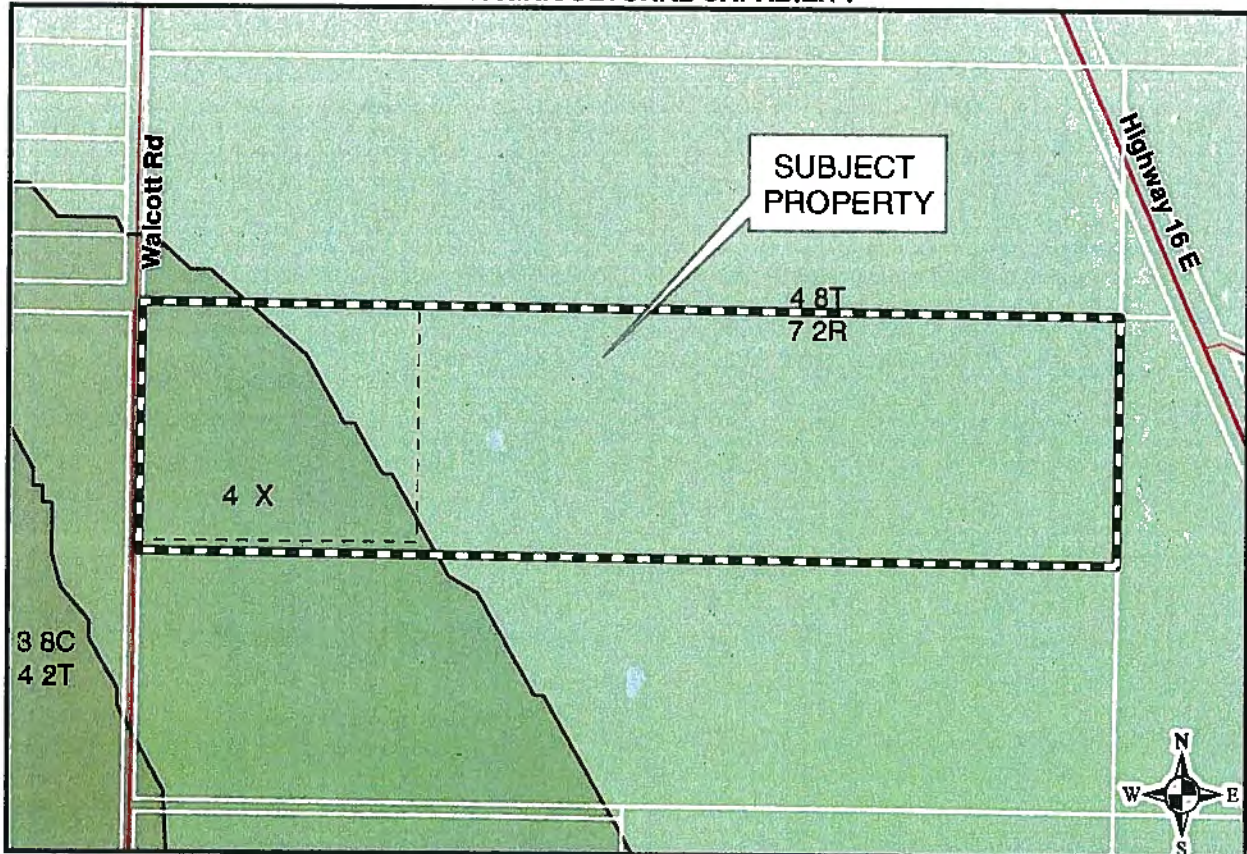
Specific Location



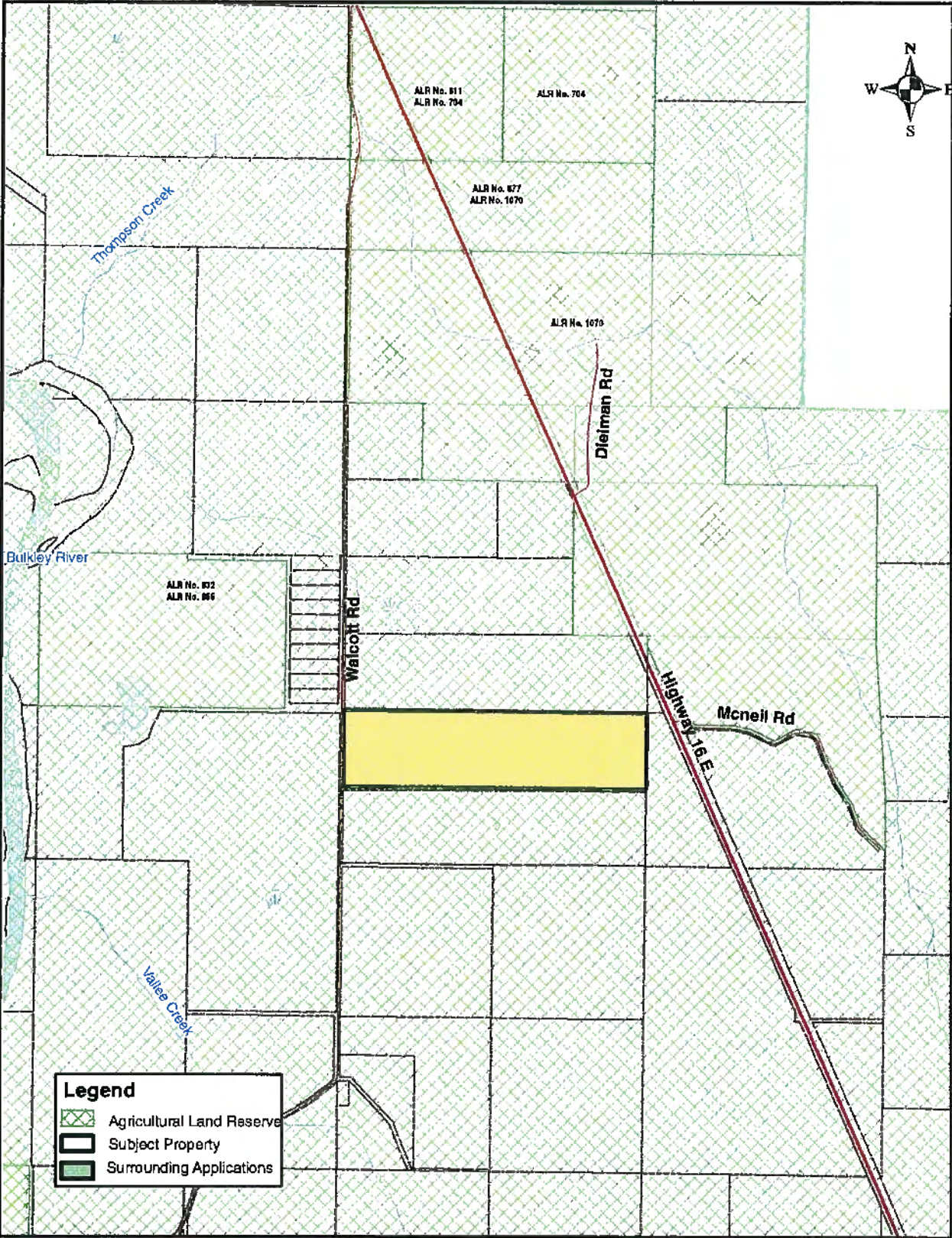
GENERAL LOCATION



C.L.I. AGRICULTURAL CAPABILITY



Surrounding Applications, ALR Status & Surrounding Development



Provincial Agricultural Land Commission - Applicant Submission

Application ID: 56888

Application Status: Under LG Review

Applicant: Thomas Simmons , Donna Simmons

Agent: Donna Simmons

Local Government: Bulkley-Nechako Regional District

Local Government Date of Receipt: 09/18/2017

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Subdivision

Proposal: The application is in interest of having our son and his family nearby to help us maintain our property. To accomplish this we want to subdivide a portion of our property for them to reside with complete autonomy.

Agent Information

Agent: Donna Simmons

Mailing Address:

24968 Walcott Rd

Telkwa, BC

V0J 2X2

Canada

Primary Phone: (250) 643-4300

Email: info@rupertville.com

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Fee Simple
Parcel Identifier: 009-224-378
Legal Description: BK C SEC 4 TP 9 R5C PL 7461
Parcel Area: 64.2 ha
Civic Address: 24968 Walcott Road
Date of Purchase: 06/29/2005
Farm Classification: No

Owners

1. **Name:** Thomas Simmons
Address:
24968 Walcott Rd
Telkwa, BC
V0J 2X2
Canada
Phone: (250) 643-4300
2. **Name:** Donna Simmons
Address:
24968 Walcott Rd

Applicant: Thomas Simmons , Donna Simmons

The application is in interest of having our son and his family nearby to help us maintain our property. To accomplish this we want to subdivide a portion of our property for them to reside with complete autonomy.

17a

3. Why do you believe this parcel is suitable for subdivision?

The proposed 16 ha parcel is already fully serviced with its own hydro, road access, cistern, and lagoon for waste water. It currently has a small, older cabin and one small, older woodshed/outdoor storage. About 1 acre is cleared while the remainder of the parcel is wooded and undeveloped.

No roads, power lines, gas lines or waterways intersect the proposed parcel.

In addition, there are a number of similar surrounding small and medium acre parcel lots along Walcott Road for example:

Walcott Road's 5 Acre Subdivision: there are currently 10 parcels grouped together in a row, located kiddie corner from our proposed subdivision lot.

Other 40 acre lots: there are currently 2 other 40 acre subdivision lots nearby.

The lot already has its own civic address (24822 Walcott Rd), while the property for the main house where we reside is known as 24968 Walcott Rd.

4. Does the proposal support agriculture in the short or long term? Please explain.

Yes. Out of the 16 ha of the lot, only 1.5 ha (approx) are cleared for the existing infrastructure and the rest is forested. At the most, another 1 - 2 ha would be cleared to accommodate outbuilding to accommodate small livestock and/or fowl.

5. Are you applying for subdivision pursuant to the ALC Homesite Severance Policy? If yes, please submit proof of property ownership prior to December 21, 1972 and proof of continued occupancy in the "Upload Attachments" section.

No

6. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The intent in the near future is to be able to be granted farm status for the subdivided plot.

7. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Increases the ability for us to keep our livestock as family will be nearby to assist.

8. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Having 3 generations of family grow and work together in a rural environment.

9. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Inticement for a younger generation to own/work a rural plot.

Applicant Attachments

- Agent Agreement - Donna Simmons
- Site Photo - Photos 12-14 for Photo Map #2
- Proposal Sketch - 56888
- Other correspondence or file information - Property Report
- Other correspondence or file information - Map Surrounding Parcels #1
- Other correspondence or file information - Map Surrounding Parcels #2
- Site Photo - Photo Map #1
- Site Photo - Photos for Photo Map #1

Applicant: Thomas Simmons , Donna Simmons



Proposed Subdivision
24822 Walcott Road
(39.5369 Acres)
(16 Hectares)

1219.83 ft X 1411.60 ft
100 ft

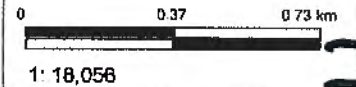
SUBJECT PROPERTY
Block C Sec 4 TP 9 R5C PL 7451
009-224-378
24968 Walcott Road (158.9 Acres)
(AG1)



iMapBC Mapping

Legend

PROPOSAL MAP



173

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Datum: NAD83
Projection: WGS_1984_Web_Mercator_Auxiliary_Sphere

Key Map of British Columbia



1.



2.



PROPERTY LINE DRIVEWAY
24968 WALCOTT ROAD

1. Hydro pole 37 Facing EAST

2. Walcott Rd. Facing NORTH

3.



3. Hydro pole 34
Fencing and orange
ribbon marking northern
property line.

Facing EAST



4. Posted address 24822
Hydro pole 36
Facing SOUTH



5. 24822 Walcott Rd
driveway access from
Walcott Rd. Facing EAST



6. Cabin and Hydro pole
Facing EAST

7. Old woodshed
Facing NORTH



8.



8. Cabin Facing EAST

9.



9. Front of Cabin
Facing SOUTH

10.



10. Cabin Facing SOUTH/
WEST

11.



11. Back of Cabin
Facing NORTH/EAST

PHOTOS 12-14 177 PAGE 4



12. Cistern
Facing WEST



13. Inside Cistern



14. Lagoon
Facing NORTH



Regional District of Bulkley Nechako
 Planning Department Report
Application No. 1200 – Subdivision within the ALR
 November 9, 2017

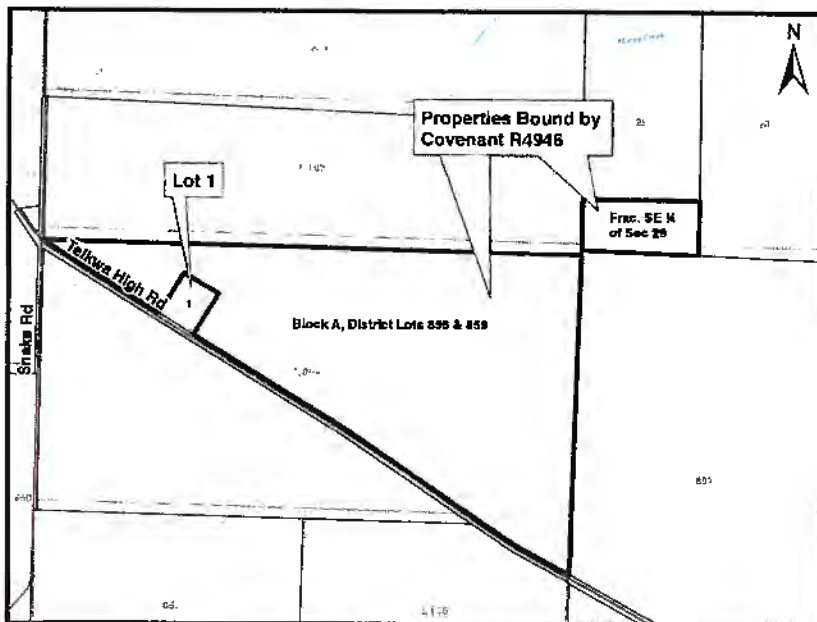
APPLICATION

- Name of Owner:** Glenwood Dairy Ltd. Inc. No. 0756244
- Name of Agent:** Perry & Company
- Electoral Area:** A
- Subject Properties:** Block A, District Lots 856 & 859, Range 5, Coast District, Plan 6702, Except Plan 11641 (referred to as Block A) that is 74.14 ha. in size; and,
 The Fractional SE $\frac{1}{4}$ of Section 29, Township 2A, Range 5, Coast District (referred to as Frac SE $\frac{1}{4}$) that is 5.2 ha. in size.
- O.C.P. Designation:** Agricultural (AG)
- Zoning:** Agricultural (Ag1) pursuant to Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
- Existing Land Use:** Agriculture and Residential
- Location:** The subject properties are located at 19812 Telkwa High Road, approximately 10 kilometres northeast of the Town of Smithers.
- Existing Land Use:** Agriculture

Proposal:

Restrictive Covenant R4946 (the covenant) was placed on title of Block A and the Frac. SE $\frac{1}{4}$ of Sec. 29 by the ALC as a condition of approval of the subdivision of Lot 1 from Block A.

This application is to obtain approval from the Agricultural Land Commission to remove the restrictive covenant to allow the sale of Block A separate from the Frac. SE $\frac{1}{4}$ of Sec. 29.



AGRICULTURAL CAPABILITY
(Based on Canada Land Inventory mapping)

Block A:

85% of the subject property is:

- 60% Class 3 limited by cumulative and minor adverse conditions
- 40% Class 4 limited by topography and soil moisture deficiency

10% of the subject property is:

- 100% Class 4 limited by stoniness and moisture deficiency

5% of the subject property is:

- 80% Class 4 limited by stoniness and moisture deficiency
- 20% Class 5 limited by topography and moisture deficiency

Frac SE ¼:

100% of the Subject Property is:

- 60% Class 3 limited by cumulative and minor adverse conditions
- 40% Class 4 limited by topography and soil moisture deficiency

Class 3 Land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat restrictive.

Class 4 Land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

Class 5 Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and/or climate conditions severely limit capability.

PREVIOUS APPLICATION

No. 613 Block A, District Lots 856 and 859, Range 5, Coast District, Plan 6702, and the Fractional SE ¼ of Section 29, Township 2A, Range 5, Coast District.

Application to subdivide a 2 ha. parcel from the 76.17 ha. parcel (Block A). In 1985 the ALC granted conditional approval upon the registration of a Restrictive Covenant pursuant to Section 17(2)(c) of the ALCA which will bind the titles of the Remainder of Block A with the Fractional Southeast Quarter of Section 29, Township 2A, Range 5, Coast District so that the two parcels cannot be sold separately.

SURROUNDING APPLICATIONS

No. 1119 District Lot 857, Range 5, Coast District

Homesite Severance, subdivided into Lot A (±17 ha (±42 acres)) and a remainder of ±111 ha (±274 acres) (2011).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approval

No. 110 Block A and B, District Lot 855, Plan 1546
Application to subdivide a 8.96± acre parcel from the property described above. The 8.96 acre parcel will be used for a Church Summer Camp. Approval was also granted for a mobile home on the property (1976).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 757 District Lot 1152A, Range 5, Coast District.
Application to construct five tourist cabins (on skids) (1990).

Staff recommendation:	Conditional Approval
Regional Board recommendation:	Conditional Approval
A.L.C. Decision:	Approved

No. 758 SW 1/4 District Lot 844, Range 5, LD 14, Coast District.
Application to unconditionally subdivide one 2 ha parcel from 64.75 ha (1990).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Conditional -

REFERRAL COMMENTS

Advisory Planning Commission

Will appear on supplemental agenda.

Ministry of Agriculture

Will appear on supplemental agenda.

LAND USE POLICY

OCP and Agricultural Plan

The current OCP designation for the property is Agriculture (AG). This designation is intended to preserve these lands for the purpose of farming and other related activities.

Section 3.1.2(6) of the OCP states that:

Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.

- a) *There is limited agricultural potential within the proposed area.*
- b) *Soil conditions are not suitable for agriculture.*
- c) *Neighbouring uses will not be compromised.*
- d) *Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*

- e) *The application is in the best interest of the local community.*
- f) *The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment, including wildlife habitat.*
- g) *And, traffic management issues will be considered and addressed appropriately.*

A guiding policy under RDBN's Agricultural Plan is to maintain appropriately large parcel sizes and to keep smaller parcel residential development away from farming areas. This policy helps preserve the integrity of agricultural lands and minimizes conflict between agriculture and non-agriculture uses. The Agriculture Plan recommends that:

The RDBN should continue with its efforts to protect and preserve farm land and soil having capability for agricultural purposes through the restriction of subdivision, and limited encroachment of non-farm uses.

This application will be referred to the Regional Agrologist, the Electoral Area A Advisory Planning Commission, and the RDBN's Agriculture Coordinator for input on the agricultural impacts associated with the proposed covenant removal.

DISCUSSION

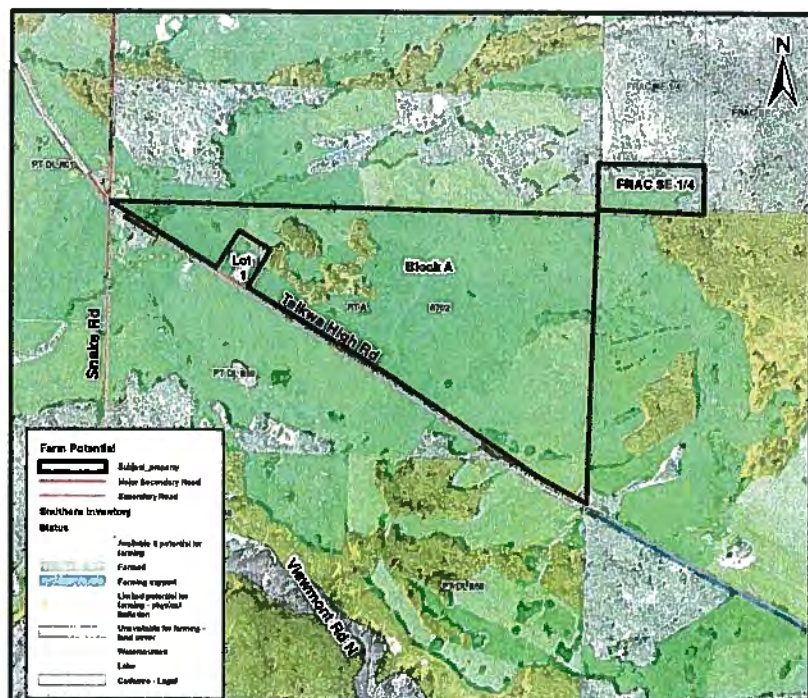
Surrounding Land Use

The application area consists of primarily agricultural parcels that are ¼ sections and larger. Most of the application area is actively farmed and the agricultural activity in the area consists of dairy and beef operations, and mixed grass and legume field crops.

The applicant has indicated that the owners of Lot 1 operates the Glenwood Dairy which is located in the middle of Block B. The owners of Lot 1 wish to purchase Block A and the associated dairy equipment; however, they do not want to purchase the Frac SE ¼ as they state that the land is not productive and not worth the price the owner is asking.

Subject property details

It appears from the ALUI mapping that the majority of both properties are actively farmed. Approximately 7% of Block A is treed and considered to have a physical limitation for farming. The total land area of Frac SE ¼ is considered productive farm land.



Subdivision Concerns

The agent was asked if their clients would be prepared to consolidate or bind the titles of Lot 1 with Block A once they purchased the land. The agent indicated that they are not interested in binding the titles of Lot 1 and Block A in exchange for removing Block A and Frac. SE ¼ (see attached letter dated November 8, 2017).

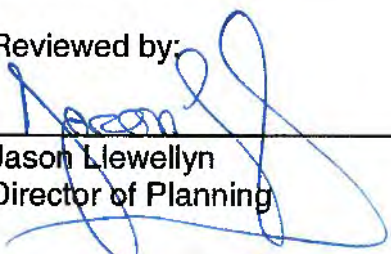
The requirement to bind the titles of Block A and the Frac. SE ¼ was a condition of ALC approval for the creation of Lot 1 to ensure that residential development was not increased in the area, which can result in land use conflict with the agriculture activities in the area. Allowing for the removal of the covenant would facilitate the sale and development of the Frac. SE ¼ for residential development purposes. Therefore, since the application is allowing an additional small residential lot in a farming community, the Planning Department does not support this application.

Recommendation:

That Agricultural Land Reserve Subdivision Application No. 1200 (Glenwood Dairy) be recommended to the Agricultural Land Commission for denial.

Development Services – All/Directors/Majority

Reviewed by:



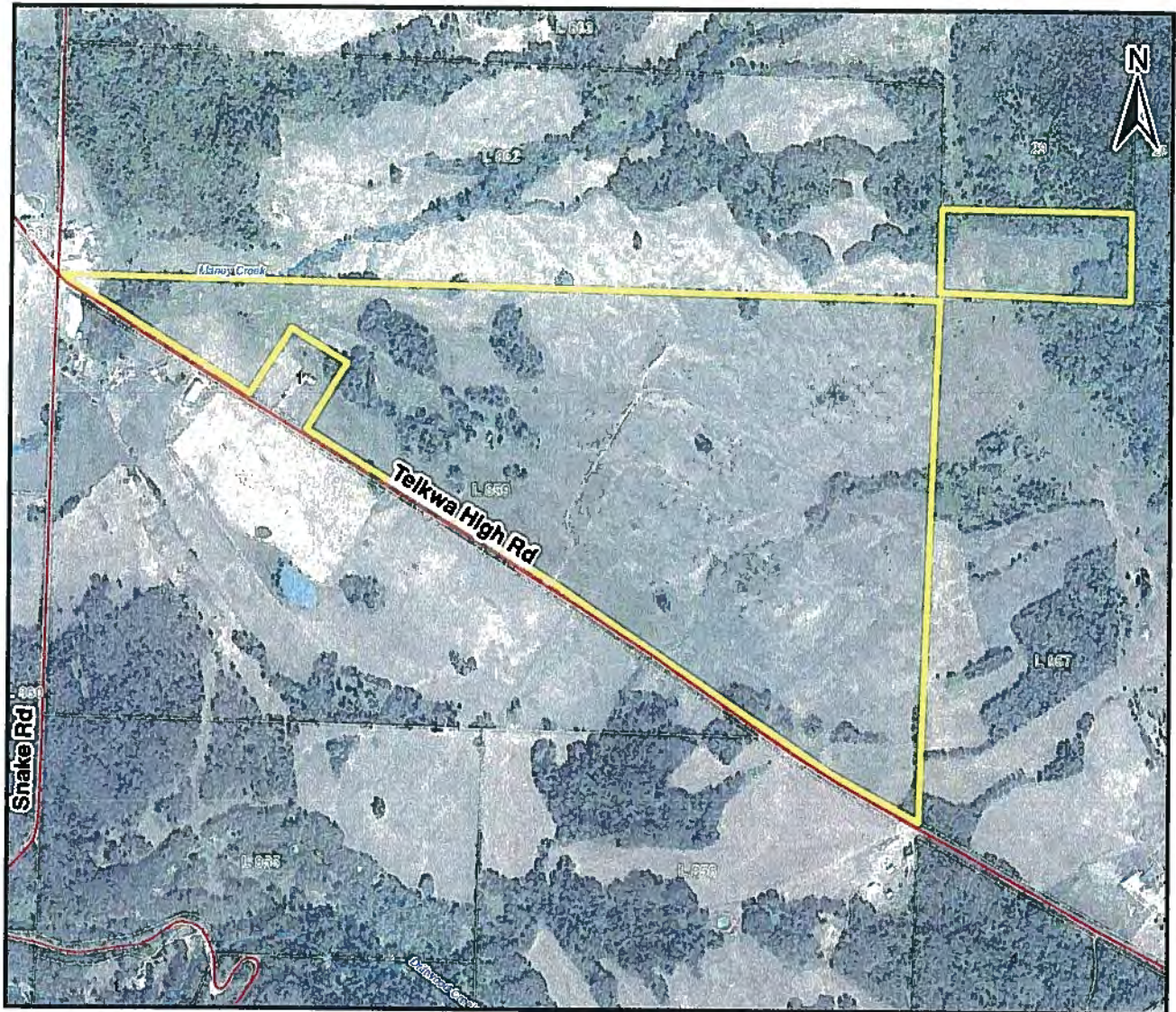
Jason Llewellyn
Director of Planning

Written by:

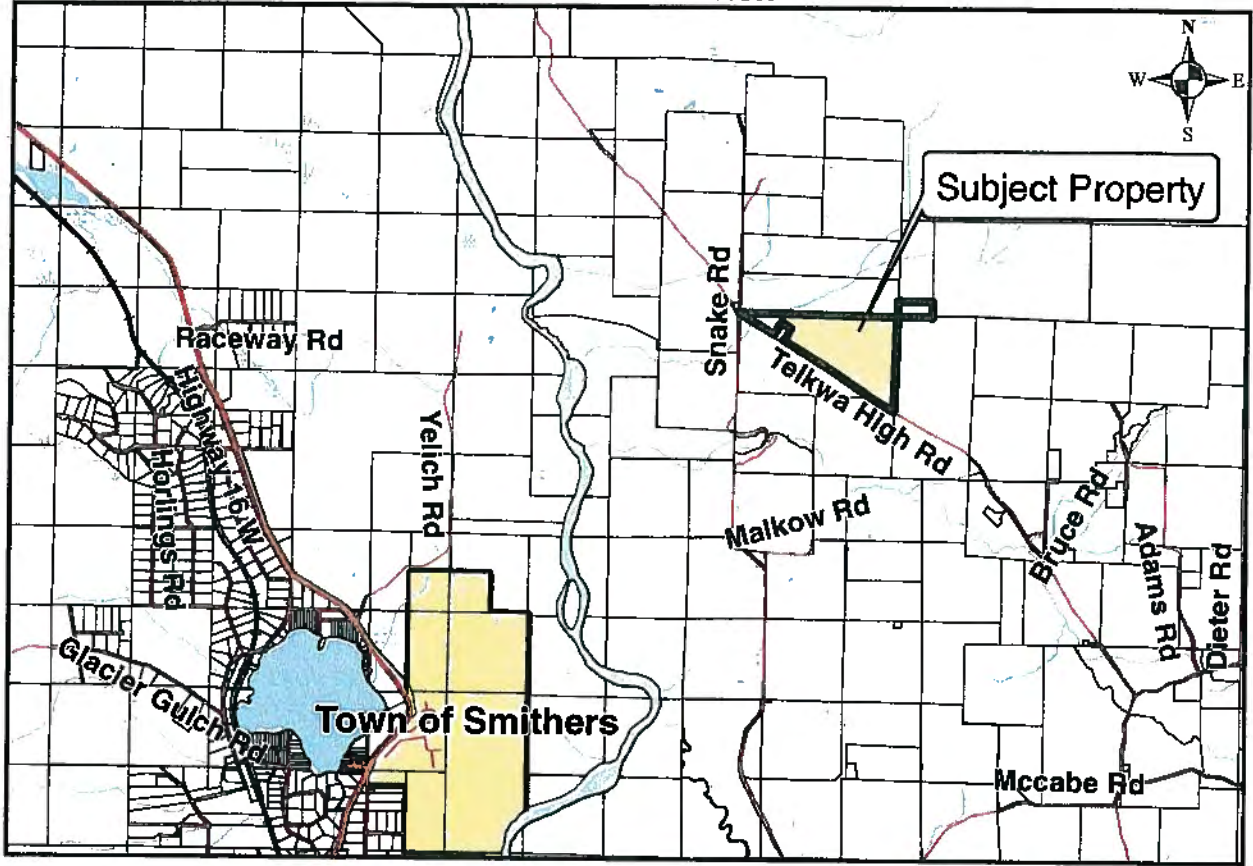


Jennifer MacIntyre
Planner I

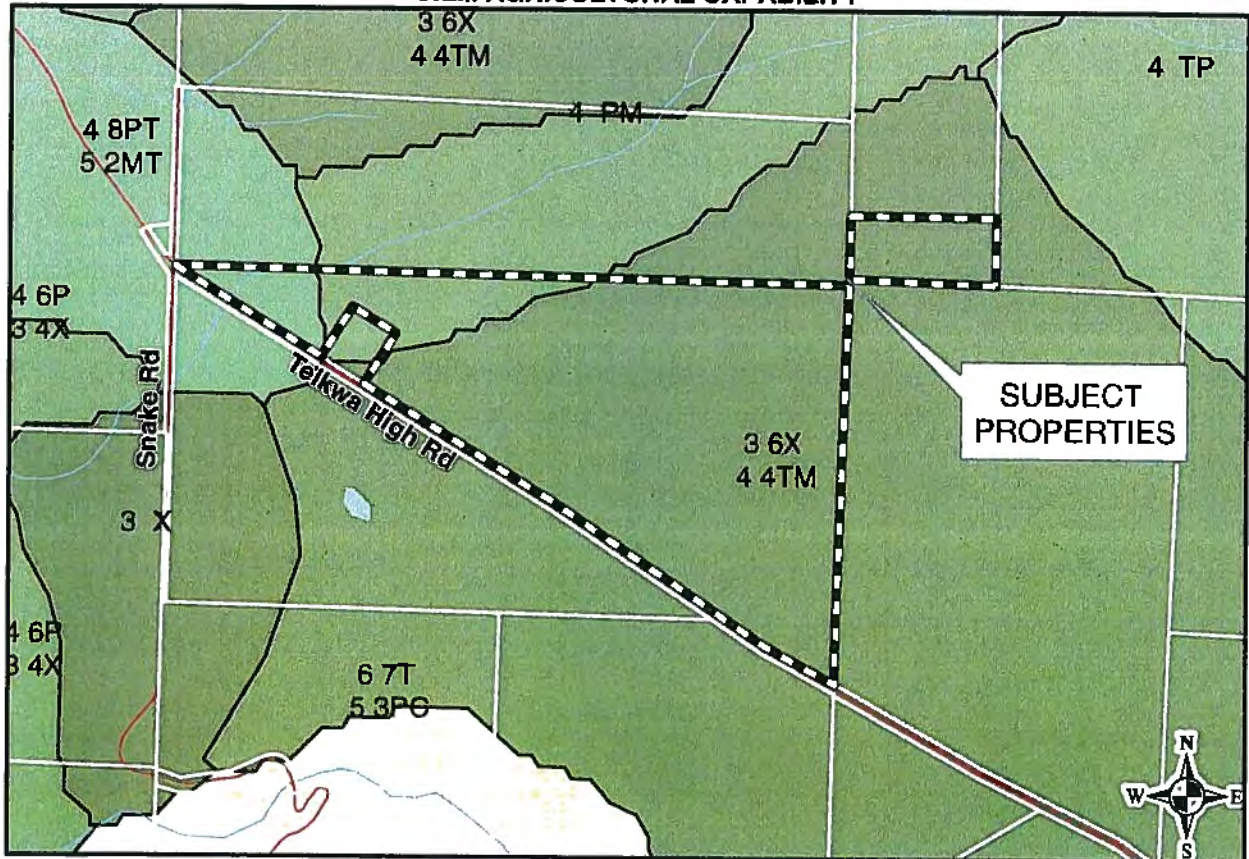
Specific Location



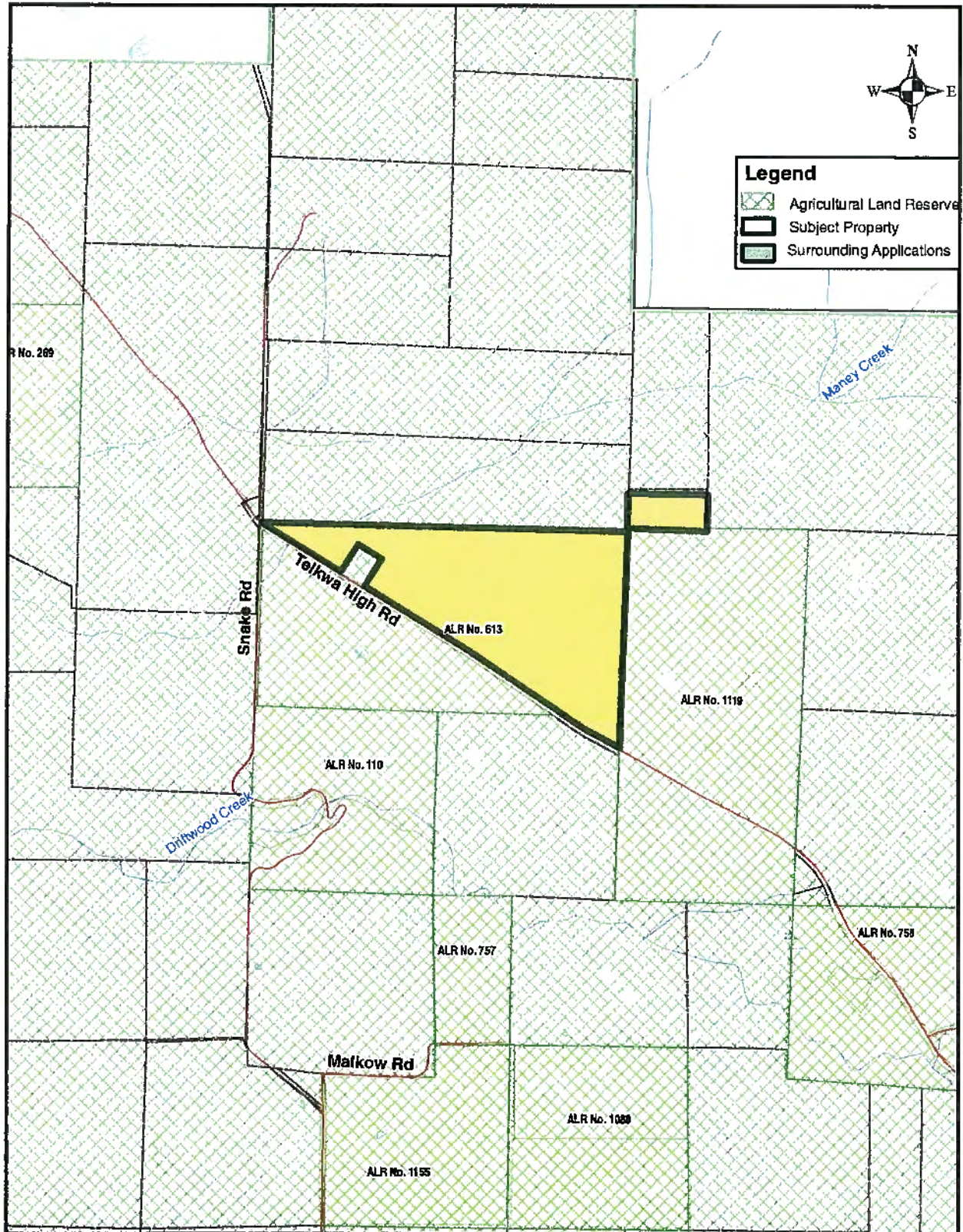
GENERAL LOCATION



C.L.I. AGRICULTURAL CAPABILITY



Surrounding Applications, ALR Status & Surrounding Development





186
PERRY & COMPANY
 BARRISTERS AND SOLICITORS
 NOTARIES PUBLIC

* John L. Perry, LL.B.
 * Sean E. Rowell, B.A., LL.B.
 Matthew J. Mazurek, B.A., LL.B.

* Dale B. Perry, B.A., LL.B.
 Erin L. Crocker, B.A., LL.B.
 L. W. Perry (1921 - 2010)

* Law Corporation

November 8, 2017

RECEIVED

NOV 08 2017

REGIONAL DISTRICT OF
 BULKLEY NECHAKO

Agricultural Planning Committee
 c/o Regional District of Bulkley Nechako
 PO Box 620,
 Burns Lake, BC V0J 1E0

Dear Sirs/Mesdames:

RE: Regional District File #1200 (Glenwood Dairy Ltd.)

I am writing to the APC because of a comment contained in the last paragraph of the Planer's Report under "Subdivision Concerns".

I did discuss the point I am about to make with Jennifer Macintyre, but it is not really set out in her report to the extent it was in earlier letters I wrote dated August 30th and September 7th, 2017.

The point I am addressing now is contained in the last paragraph beginning with "The agent" and ending with "financial reasons". Jennifer said the agent indicated that they are not interested in binding titles of Lot 1 and Block A in exchange for severing Block A and the Fractional Southeast 1/4 due to financial reasons. This is not really the point. Given the history of Mr. Ewald's relationship with Mr. Veenstra, there is genuine interest in Mr. Ewald buying the land containing the parlour which is on District Lot 863 from Mr. Veenstra once he has finished paying for Block A. He will have to sell the small rectangle where his home is, being PID 004-165-191 so he can buy District Lot 863. The reason for not binding the titles of Lot 1 and Block A are because he would have to go through this whole process again to sell Lot 1 to purchase District Lot 863 in the future. This whole process has delayed the sale of Block A from June until who knows when. Mr. Ewald does not want to be in a position of having to go through this whole process again to buy District Lot 863 and if it is looked at by the ALC and the Regional District as a subdivision, he would have to go through this grief all over again.

If you call that a financial reason, fine as in some circles time is money, but I tried to outline this in my letters of August 30th and September 7th, 2017 and I am trying again in this letter.

...../2

3875 Broadway Avenue
 P.O. Box 790, Smithers, B.C. V0J 2N0

Telephone: 250 847-4341
 Fax: 250 847-5634

187

November 8, 2017 - Page 2

Let me know when and where the APC meeting is and I will see if my clients, Messrs Veenstra and Eweld want to attend and be heard.

Thank you.

Yours truly,

PERRY & COMPANY

Per:

John L. Perry

JLP/gc

encls:

cc: Client



188
PERRY & COMPANY
BARRISTERS AND SOLICITORS
NOTARIES PUBLIC

* John L. Perry, LL.B.
* Sean E. Rowell, B.A., LL.B.
Matthew J. Mazurek, B.A., LL.B.

* Dale E. Perry, B.A., LL.B.
Erin L. Crocker, B.A., LL.B.
L. W. Perry (1921 - 2010)

* Law Corporation

September 7, 2017

Agricultural Land Commission
4940 Canada Way,
Burnaby, BC V5G 4K6

AND TO:

Regional District of Bulkley Nechako
37 - 3rd Ave., PO Box 820
Burns Lake, BC V0J 1E0

ATTENTION: Ron Wallace

ATTENTION: Maria Sandberg

Dear Sir & Madam:

RE: Glenwood Dairy Ltd. / Removal of Covenant registered against PID 011-067-772 and 008-859-462
Covenant registered October 18th, 1985 under #R4946, R4947 and R4948

I am acting as solicitor for Glenwood Dairy Ltd. (George and Tina Veenstra).

My clients are selling Block A, District Lots 856 and 859, Range 5, Coast District, Plan 8702, Except Plan 11641 ("Block "A") to Edward Ewald. Mr. Ewald actually took possession of the parcel this summer and farmed it using hay equipment he purchased, but not paid for, from Mr. Veenstra as set out in a five-page agreement which is attached. Drawings of the various properties are also enclosed along with an air photo.

On the cadastre legend drawing, which is the easiest to refer to, District Lot 863 is the place where the parlour owned by Glenwood Dairy Ltd. and the home of Mr. & Mrs. Veenstra is located. Mr. Ewald has entered into a ten year lease of this property on the five page agreement attached to my earlier letter of August 29th, 2017 sent to Messrs Allison and Bednard. I understand now that you will be presenting this matter to the Commission and, accordingly, I am attaching a copy of my letter to August 29th, 2017 with complete enclosures.

Mr. Bednard informed me that I had to go through a conventional subdivision application to get the covenant cancelled and that is the purpose of this letter.

Mr. Bednard suggested that I give further background information about Mr. Ewald and Mr. Veenstra for the Commissioner's consideration.

...../2

3875 Broadway Avenue
P.O. Box 790, Smithers, B.C. V0J 2N0

Telephone: 250 847-4341
Fax: 250 847-5634

Mr. Veenstra explained to me on September 6th, 2017 that his relationship with Mr. Ewald went back to 1988 at which time Mr. Ewald began working as a herdsman and dairyman for Glenwood. Glenwood sold it's quota in 2000 but kept Mr. Ewald on the payroll. Mr. Ewald then helped them harvest some hay and did some other farm work. About six months after Glenwood sold it's quota, Mr. Ewald started his dairy operations. He used some of the young cattle supplied by Glenwood and bought his own cows. Mr. Ewald acquired his own quota through the system and became registered as a buyer.

Mr. Ewald started using the parlour located on District Lot 863 in 2001 and has used it to date. He owns the quota and cows and, in the last five years, bought the home located on Parcel 004-165-951. It is the small rectangle contained within Block A. He sold other properties so he could buy this and live in the vicinity of the farm he operates.

Mr. Ewald is financed to the limits and with the property he is buying from Glenwood referred to in the enclosed five-page agreement, he is strapped and cannot buy Section 29 Township 2A. It also is marginal land, has very rough pastures, is quite steep and not much of it is usable for farming. He doesn't want to buy it and Mr. Veenstra doesn't want to sell it so the covenant needs to be removed to allow Mr. Ewald to purchase Block A.

Mr. Ewald does not own any land except for the small parcel where his house is located on 004-165-951. When the purchase of Block A goes through, Mr. Ewald's dairy operation will be more viable. He can incorporate and consider getting his son on board but without any land, it is pretty hard to do and it is hard to get the financing required.

The Bulkley Valley Credit Union was prepared to lend on the basis of the tenure contained in the five-page home-made agreement and the lease was sufficient for their purposes.

Mr. Veenstra requests that the covenant be cancelled in order to allow Mr. Ewald to buy Block A so as to ensure the continued viability of Mr. Ewald's dairy operation. Mr. Ewald harvested the crop off Block A this summer using the equipment set out in the five page agreement.

Prior to 2017, Mr. Veenstra sold the hay off of District Lot 859 and 856 to third parties and sold some to Mr. Ewald. Now Mr. Ewald can control the source of his hay and forage for his cattle and that makes his operation more viable and sustainable.

Section 29, Township 2A is marginally useful for farming and is rough pasture at best.

Mr. Veenstra emphasizes that he wants to make things work and feasible for Mr. Ewald to operate and continue on with the dairy farm.

The long term plan that Mr. Veenstra and Mr. Ewald have discussed is for Mr. Ewald to finish paying for Block A he is currently purchasing and when that is largely taken care of, Mr. Ewald would purchase District Lot 863 where the parlour, the dairy barn and the home of Mr. & Mrs. Veenstra are located.

That is the long term plan and when it is viable for Mr. Ewald to do that, he will acquire that property. At that time, he may wish to sell or exchange the small rectangular piece of property contained within Block A (known as PID 004-165-951). This may be exchanged with Mr. Veenstra or may be sold to a third party to provide the funding necessary to acquire District Lot 863.

Mr. Veenstra is trying to work with Mr. Ewald to facilitate the transition to Mr. Ewald of the dairy operation. Mr. Ewald's present acquisition of Block A is part of that process. Mr. Veenstra feels that it is no longer necessary to tie Section 29, Township 2A to Block A because it is in the best interest of agriculture and Mr. Ewald's operation to allow him to own and control Block A to get the hay and forage that he needs to carry on the dairy farm. It will secure a source of feed for the dairy cows which, for the most part, are located and housed on District Lot 863 where milking takes place.

At one point in time, Mr. Veenstra was under the impression that the portion of District Lot 856 that is included within the present Block A was a separate parcel. It seems to be designated as such on some maps that he has seen and he thinks, but does not know, that perhaps this separate parcel was consolidated into Block A when the same rectangular piece was created. He has received different overtures from different parties to buy that smaller parcel and those parties seemed to feel that it was separate from Block A. He is not sure of the history of this small parcel, but he thought it might have been included in Harke Vandermuellen's 1985 application, but he is unsure.

When Mr. Harke Vandermuellen agreed to the covenant in 1985, he wanted the smaller rectangular piece to use as a home and the balance of Block A was sold to Glenwood and used as part of the dairy operation at that time.

District Lot 862 is also a dairy operation and is owned by Brantanna Dairies. Brantanna and Glenwood work together on various projects including water systems required to operate their respective dairies. Mr. Veenstra does not own District Lot 862 and at present, there is no road to Section 29, Township 2A although before Block A is sold, there may be a road easement granted over that parcel on District Lot 862.

Our cheque for \$900.00 is enclosed to cover the fees for this subdivision application. The whole purpose of Mr. Ewald acquiring Block A is to secure and ensure the continued operation of his dairy on leased land from Glenwood on District Lot 863.

Please feel free to call me if you have any questions or concerns. Thank you.

Yours truly,

PERRY & COMPANY

Per: 

John L. Perry

JLP/gc

encls:

cc: Client

john@perryco.ca

Provincial Agricultural Land Commission - Applicant Submission

Application ID: 56902

Application Status: Under LG Review

Applicant: Glenwood Dairy Ltd.

Agent: Perry & Company

Local Government: Bulkley-Nechako Regional District

Local Government Date of Receipt: 09/21/2017

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Subdivision

Proposal: To remove covenant no. R4946.

To allow Mr. Ewald who is actively operating a dairy farm to acquire land that he needs to support his dairy operation. Mr. Ewald cannot purchase the land, because of the covenant.

Agent Information

Agent: Perry & Company

Mailing Address:

3875 Broadway Avenue, PO Box 790

Smithers, BC

V0J 2N0

Canada

Primary Phone: (250) 847-4341

Email: hannah@perryco.ca

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Fee Simple

Parcel Identifier: 009-859-462

Legal Description: BK A DLS 856 & 859 R5C PL 6702 EXC PL 11641

Parcel Area: 74.6 ha

Civic Address: Telkwa High Road, Smithers, BC

Date of Purchase: 05/09/2006

Farm Classification: Yes

Owners

1. **Name:** Glenwood Dairy Ltd.

Address:

12128 Snake Road

Smithers, BC

V0J 2N7

Canada

Phone: (250) 847-9189

2. **Ownership Type:** Fee Simple

Parcel Identifier: 011-067-772

Applicant: Glenwood Dairy Ltd.

Legal Description: FRAC SE 1/4 OF SEC 29 TP 2A R5C

Parcel Area: 5.5 ha

Civic Address: Telkwa High Road, Smithers, BC

Date of Purchase: 05/09/2006

Farm Classification: Yes

Owners

1. **Name:** Glenwood Dairy Ltd.

Address:

12128 Snake Road

Smithers, BC

V0J 2N7

Canada

Phone: (250) 847-9189

Ownership or Interest in Other Lands Within This Community

1. **Ownership Type:** Fee Simple

Parcel Identifier: 011-067-853

Owner with Parcel Interest: Glenwood Dairy Ltd.

Parcel Area: 63.7 ha

Land Use Type: Agricultural/Farm

Interest Type: Full Ownership

2. **Ownership Type:** Fee Simple

Parcel Identifier: 009-859-462

Owner with Parcel Interest: Glenwood Dairy Ltd.

Parcel Area: 74.6 ha

Land Use Type: Agricultural/Farm

Interest Type: Full Ownership

3. **Ownership Type:** Fee Simple

Parcel Identifier: 011-067-845

Owner with Parcel Interest: Glenwood Dairy Ltd.

Parcel Area: 155.7 ha

Land Use Type: Agricultural/Farm

Interest Type: Full Ownership

4. **Ownership Type:** Fee Simple

Parcel Identifier: 011-067-861

Owner with Parcel Interest: Glenwood Dairy Ltd.

Parcel Area: 26.9 ha

Land Use Type: Agricultural/Farm

Interest Type: Full Ownership

5. **Ownership Type:** Fee Simple

Parcel Identifier: 011-067-772

Owner with Parcel Interest: Glenwood Dairy Ltd.

Parcel Area: 5.5 ha

Land Use Type: Agricultural/Farm

Interest Type: Full Ownership

Current Use of Parcels Under Application

193

1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).

Dairy Operation / Hay Sales

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).

None

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).

None

Adjacent Land Uses

North

Land Use Type: Agricultural/Farm

Specify Activity: Dairy farming

East

Land Use Type: Agricultural/Farm

Specify Activity: Dairy farming

South

Land Use Type: Agricultural/Farm

Specify Activity: Dairy farming

West

Land Use Type: Agricultural/Farm

Specify Activity: Dairy farming

Proposal

1. Enter the total number of lots proposed for your property.

74.6 ha

5.5 ha

2. What is the purpose of the proposal?

To remove covenant no. R4946.

To allow Mr. Ewald who is actively operating a dairy farm to acquire land that he needs to support his dairy operation. Mr. Ewald cannot purchase the land, because of the covenant.

3. Why do you believe this parcel is suitable for subdivision?

The parcels are separate and the covenant prevents them from being sold separately.

4. Does the proposal support agriculture in the short or long term? Please explain.

Agriculture is supported because only Mr. Ewald conducts farming operations and he has no land to use for producing feed for his dairy herd, unless he can buy Block A, District Lots 856 and 859, Range 5, Coast District, Plan 6702, Except Plan 11641. He does not need The Fractional Southeast 1/4 of Section 29, Township 2A, Range 5, Coast District, and he cannot afford to buy it. Mr. Veenstra does not want to sell it.

5. Are you applying for subdivision pursuant to the ALC Homesite Severance Policy? If yes, please

Applicant: Glenwood Dairy Ltd.

194

submit proof of property ownership prior to December 21, 1972 and proof of continued occupancy in the "Upload Attachments" section.

No

6. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

A dairy farm produces income that Mr. Ewald uses to support himself and his family. The operation is less viable without land and a land acquisition secures the future operation and a possible transition to Mr. Ewald's children and bank financing, otherwise more difficult without security.

7. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Dairy farming is a valuable cultural activity for farm families. Mr. Ewald's farm would be more secure if it included land as at present all he has is a quota and cows.

8. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

Mr. Veenstra wants to sell the land and Mr. Ewald wants to buy it. People should be able to buy and sell land without restrictions that would prevent Mr. Ewald from insuring the continued security and viability of his dairy operation.

9. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

It should be an objective to encourage the use of land for agricultural purposes and that would be achieved by allowing Mr. Ewald to purchase Block A, District Lots 856 and 859, Range 5, Coast District, Plan 6702, Except Plan 11641 separate from The Fractional Southeast 1/4 of Section 29, Township 2A, Range 5, Coast District.

Applicant Attachments

- Agent Agreement - Perry & Company
- Proposal Sketch - 56902
- Certificate of Title - 009-859-462
- Certificate of Title - 011-067-772

ALC Attachments

None.

Decisions

None.

Applicant: Glenwood Dairy Ltd.



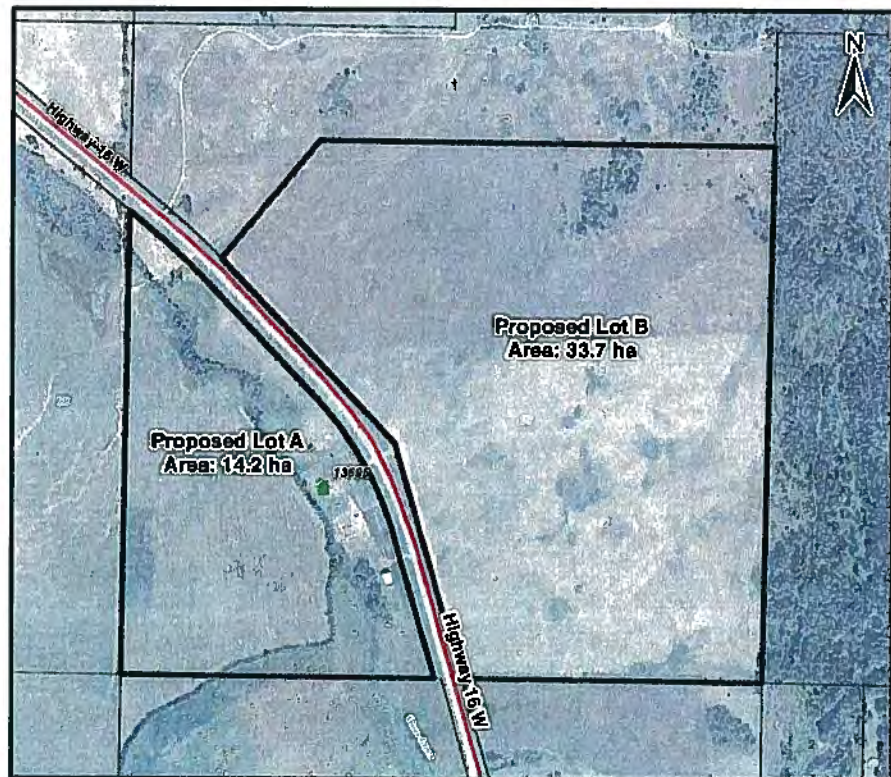
APPLICATION

Name of Owner: Timothy, Orville & Cornelia Huisman
Name of Agent: HBH Land Surveying
Electoral Area: A
Subject Property: NW ¼ of Section 27, Township 1A, Range 5, Coast District, Except Part in Plans 12517 and EPP40969.
O.C.P. Designation: Agricultural (AG)
Zoning: Agricultural (Ag1) pursuant to Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Existing Land Use: Agriculture and Residential
Location: The subject property is located at 13695 Highway 16, approximately 5 kilometres north of the Town of Smithers.

Proposal summary:

The purpose of this application is to subdivide the 48.9 ha. subject property along Highway 16 to create a 14.2 ha. property (Proposed Lot A) and a 33.7 ha. remainder (Proposed Lot B).

The applicants wish to separate the portion of lands lying west of Highway 16 (Proposed Lot A) since this portion is not viable for hay production due to wet conditions.



AGRICULTURAL CAPABILITY

(Based on Canada Land Inventory mapping)

54% of the Subject Property is:

- 60% Class 3 land limited by climate
- 40 % Class 4 land limited by topography

29% of the Subject Property is:

- 70% Class 4 land cumulative and minor adverse conditions
- 30 % Class 5 land limited by excess water (groundwater)

17% of the Subject Property is:

- 100 % Class 5 land limited by excess water (groundwater)

- Class 3** Land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat restrictive.
- Class 4** Land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.
- Class 5** Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and/or climate conditions severely limit capability.

SURROUNDING APPLICATIONS

No. 706 North 1/2, Section 34, Township 1A, Range 5, Coast District.

Application to subdivide the 1/2 Section property into two quarter sections (1988).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 493 Smithers mass exclusion

Portions of Sections 2, 11, 14, 22, & 27, Twp 1A Portions of Sections 21 & 29, Twp 4
Portions of District Lots 865 & 4268; all of Range 5 Coast District (1982).

Staff recommendation:	Submitted by RDBN
Regional Board recommendation:	Submitted by RDBN
A.L.C. Decision:	Approved

No. 1120 The SE 1/4 of Section 22, Township 1A, Range 5, Coast District Except Plans
9700, PRP12841 and PRP13178

To obtain approval to subdivide the subject property into parcels as small as 2 ha and a remainder of 10 ha. (2012).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

REFERRAL COMMENTS

Advisory Planning Commission

Will appear on supplemental agenda.

Ministry of Agriculture

Thank you for the opportunity to comment on this proposed ALR subdivision.

Proposed Lot A (14.2 Ha) does have a seasonal tributary of Toboggan Creek passing through it in an awkward meandering fashion which would hamper access and efficiency of agriculture uses for field crops. Downstream of the subject property Toboggan Creek is a salmon-bearing stream and also hosts a fish-hatchery. Additionally, this proposed (Lot A) is often affected by high water table and as a result, at least this year, I observed that a majority of the subject parcel (Lot A) was not cultivated / in production of a forage crop. As a intact farm unit perspective (Lots A&B), Lot A really does not play a significant role in forage/grain production capability as compared to proposed Lot B.

Highway 16 does pass through the subject parcel on a curve and straightaways with passing lane provisions to the north and south of the subject property. I suspect that with high speed of traffic and limited sight-line it would be tricky at best to cross the highway at this location for agriculture purpose(s).

If this proposal is approved, Lot A at ~14.2 Ha, would not meet the AG1 minimum farm parcel size of 16Ha, however the general characteristics of Lot A would remain unchanged from its current and historic condition and therefore I would be more comfortable with maintaining the current AG1 zoning vs H2 via re-zoning process.

LAND USE POLICY

OCP and Agricultural Plan

The current OCP designation for the property is Agriculture (AG). This designation is intended to preserve these lands for the purposes of farming and other related activities.

Section 3.1.2(6) of the OCP states that:

Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.

- a) *There is limited agricultural potential within the proposed area.*
- b) *Soil conditions are not suitable for agriculture.*
- c) *Neighbouring uses will not be compromised.*
- d) *Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- e) *The application is in the best interest of the local community.*

- f) *The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment, including wildlife habitat.*
- g) *And, traffic management issues will be considered and addressed appropriately.*

A guiding policy under RDBN's Agricultural Plan is to maintain appropriately large parcel sizes and to keep smaller parcel residential development away from farming areas. This policy helps preserve the integrity of agricultural lands and minimizes conflict between agriculture and non-agriculture uses. The Agriculture Plan recommends that:

The RDBN should continue with its efforts to protect and preserve farm land and soil having capability for agricultural purposes through the restriction of subdivision, and limited encroachment of non-farm uses.

This application will be referred to the Regional Agrologist and the Area's Advisory Planning Commission for more input on the agricultural impacts from the proposed subdivision.

Zoning

The application area is zoned Agricultural (Ag1). The minimum parcel size requirement for the Ag1 zone is 16 ha. Proposed Lot A does not meet the minimum parcel size requirement. Therefore, the applicant would need to apply for a Development Variance Permit or Rezoning application if approved by the ALC.

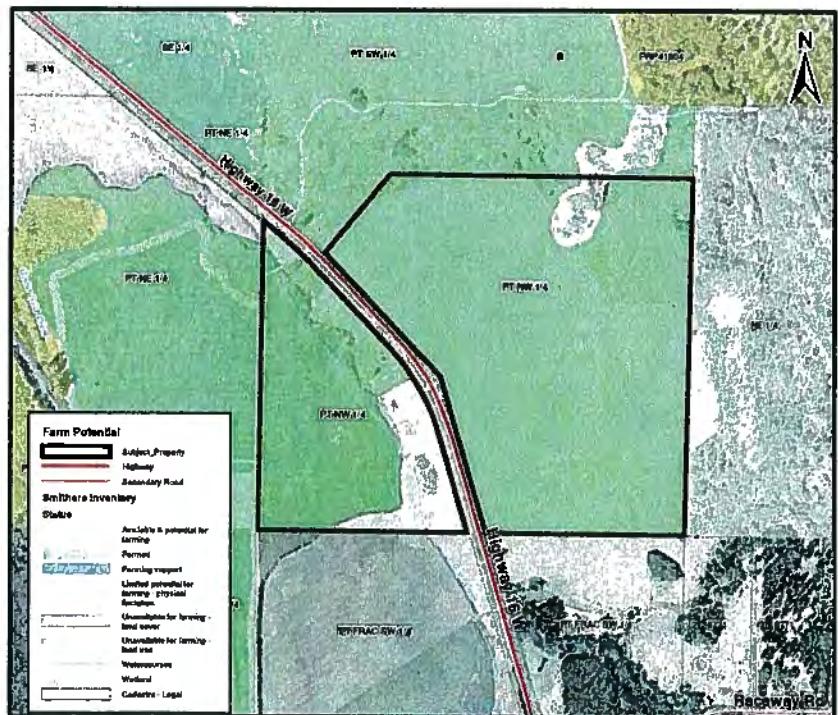
DISCUSSION

Surrounding Land Use

Surrounding the property there is a mixture of uses and property sizes. To the north there are large farmed properties, and to the east a vacant ¼ section is available for farming. The ALR ends at the southern boundary of the property, and there are smaller residential properties to the south and southeast.

Subject property details

The land west of the highway contains hayfields, farm buildings and a residence. The portion of the property lying east of



the highway is vacant and farmed.

In the summer of 2013, RDBN staff did an Agricultural Land Use Inventory (ALUI), which includes the subject property.

According to the ALUI most of the subject property is classified as farmed. A small portion (7%) of the property is available for farming. Therefore, the entire parcel is identified as suitable for farming. It is noted that the Inventory did not consider wetness as a limiting factor for the portion of the property lying west of the Highway because it appeared to be farmed at the time of the inventory; producing mixed grass for forage and pasture.

Other Land Holdings

According to BC Assessment data, the Huisman family also holds +300 ha. of continuous land holdings near Owens and Pope Road. The other lands are used for the family's dairy operation and is 4.5 kilometres northwest of the subject property. The subject property contributes to the dairy operation by producing grain and forage for the cattle.

Impact on Agriculture

Agriculture on Proposed Lot A may be compromised if sold independently from Proposed Lot B. In addition, it is unknown if Proposed Lot A can be self-sustaining as an independently farmed parcel due to the size.

However, given the challenges associated with the highway and wet soil conditions, the net negative impact of the proposed subdivision is minimal.

Recommendation:

That Agricultural Land Reserve Subdivision Application No. 1201 (Huisman) be recommended to the Agricultural Land Commission for approval.


Development Services – All/Directors/Majority

Reviewed by:



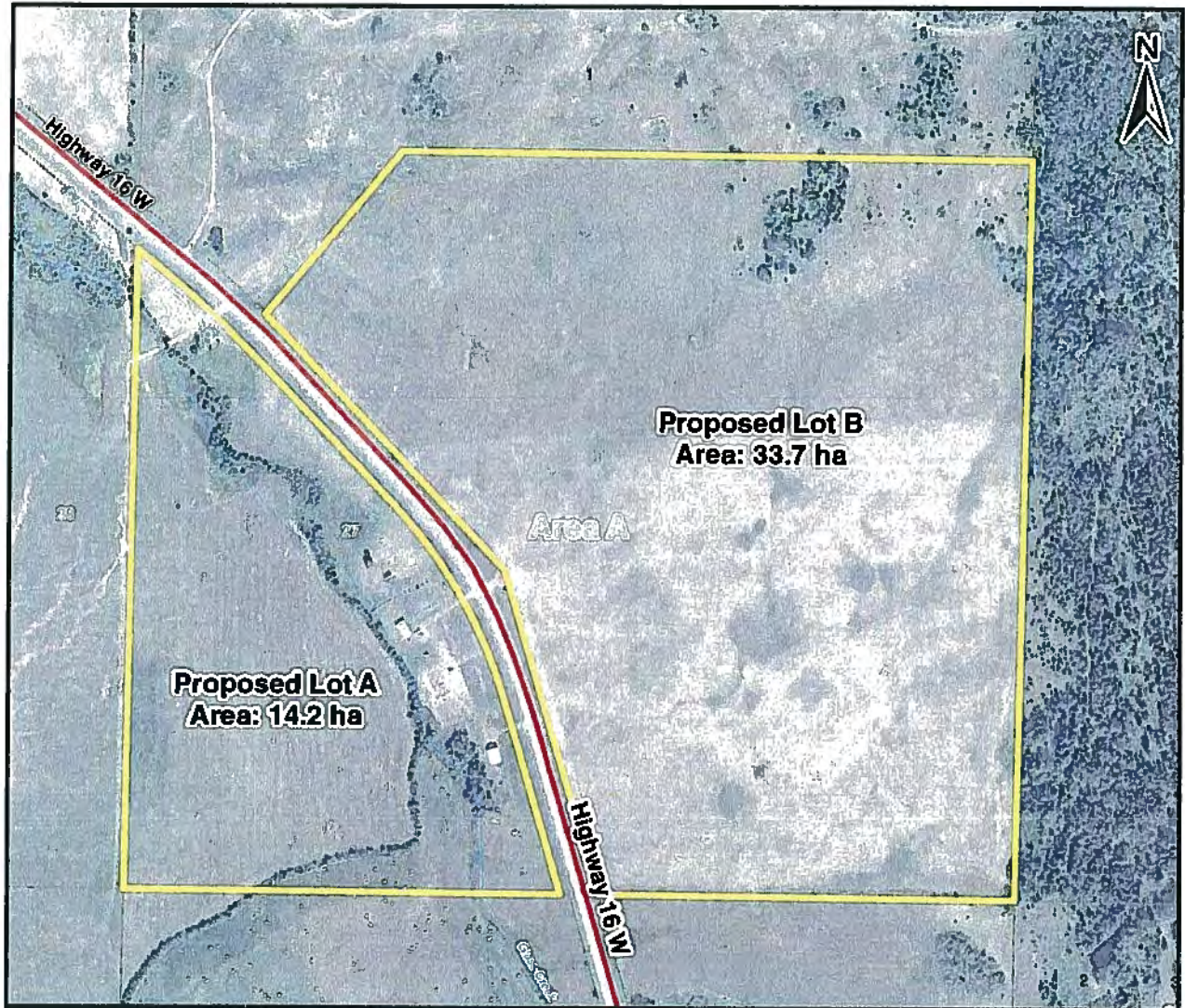
Jason Llewellyn
Director of Planning

Written by:

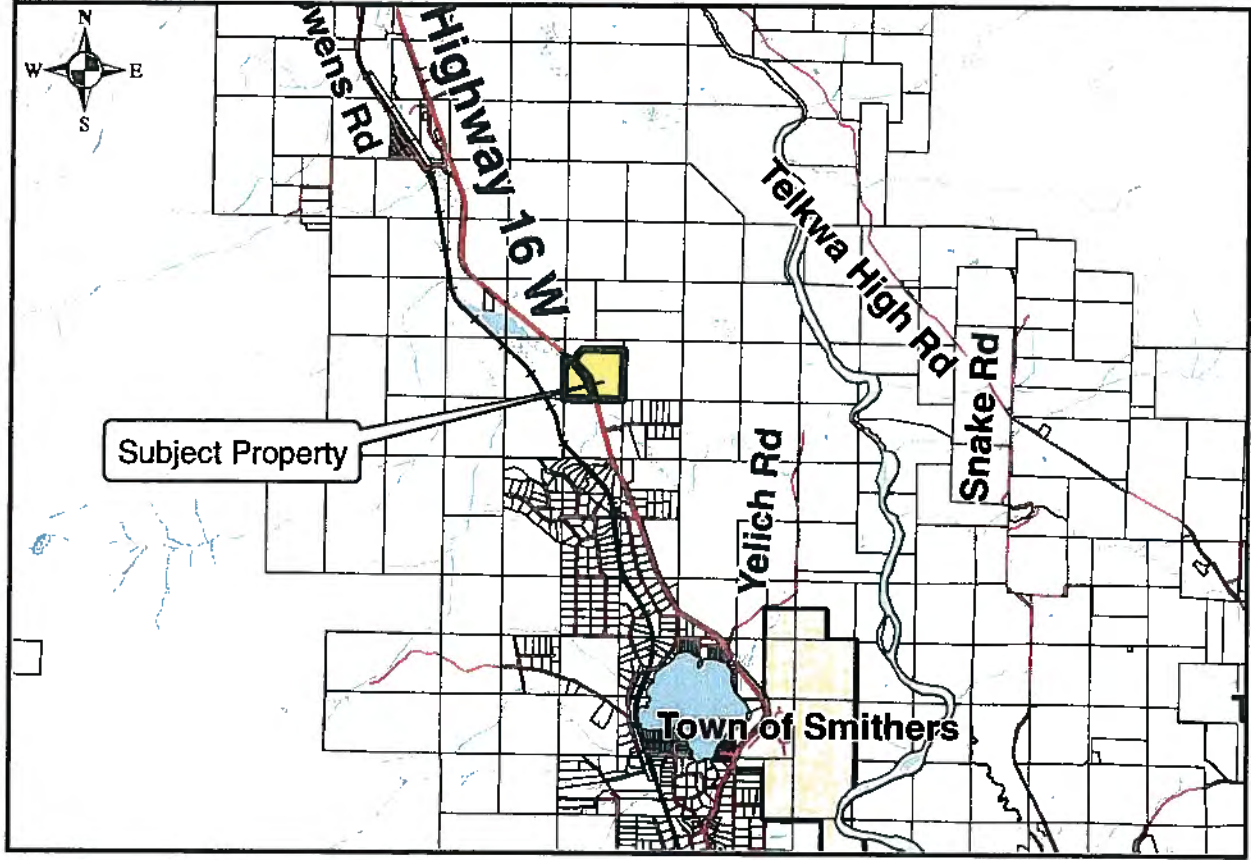


Jennifer MacIntyre
Planner I

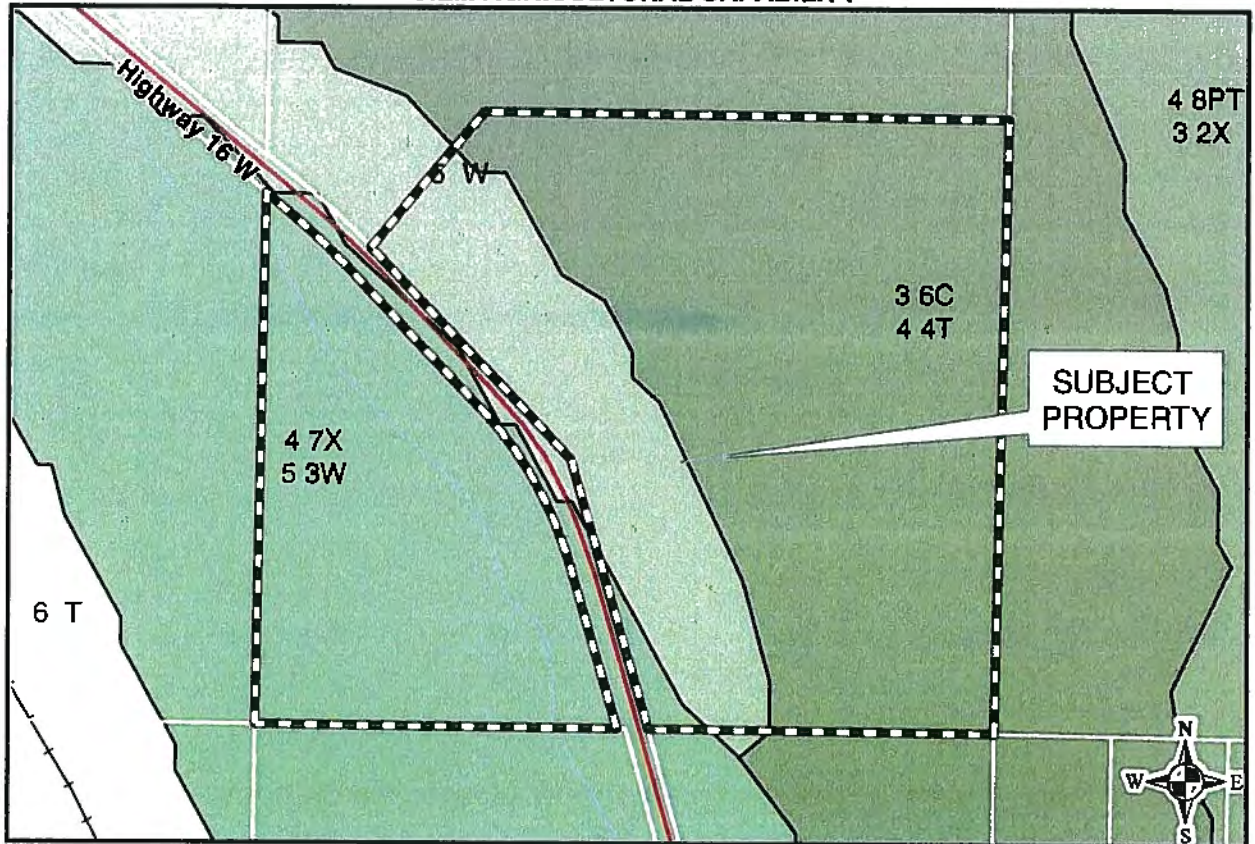
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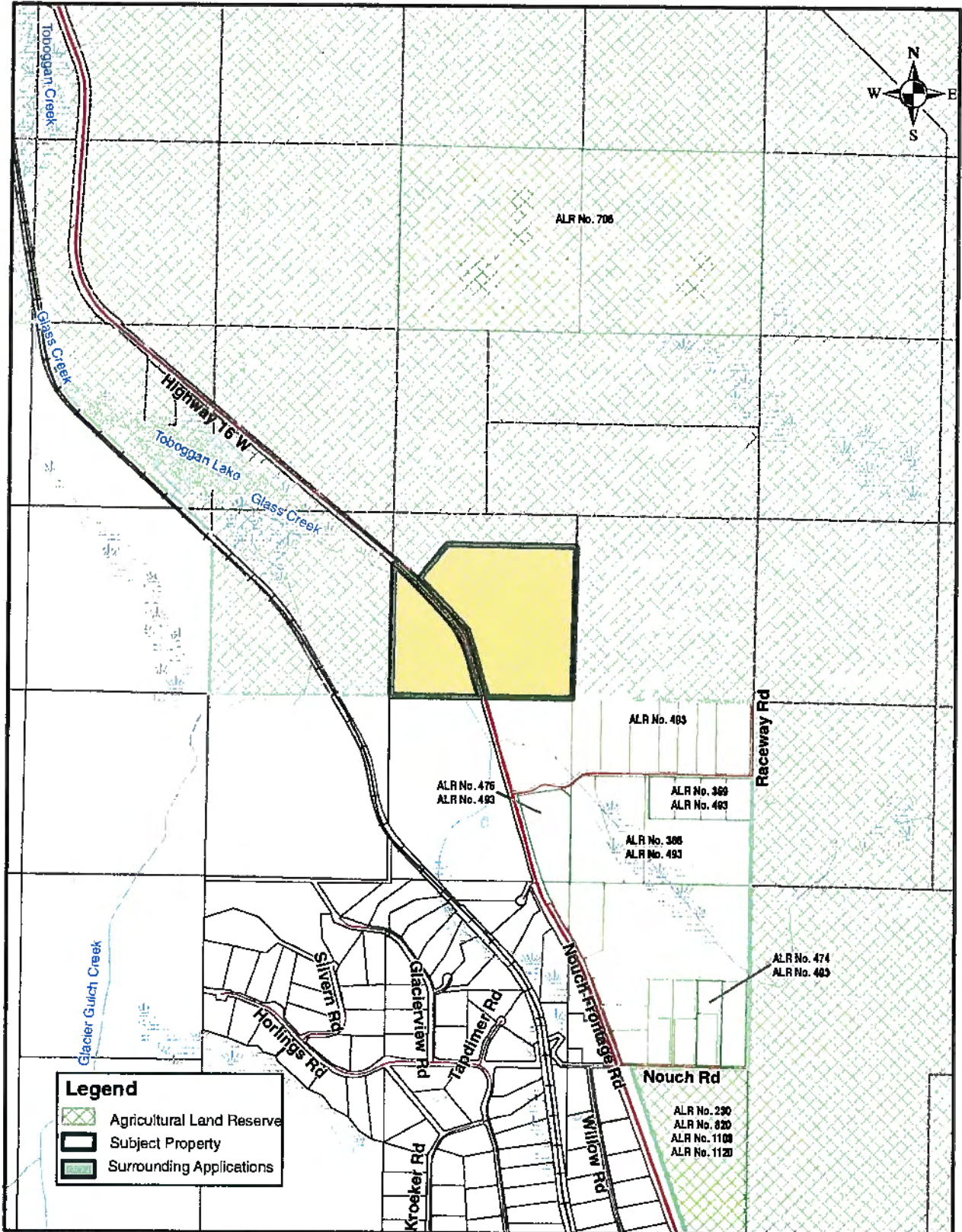
GENERAL LOCATION



C.L.I. AGRICULTURAL CAPABILITY



Surrounding Applications, ALR Status & Surrounding Development



Provincial Agricultural Land Commission - Applicant Submission

Application ID: 56837

Application Status: Under LG Review

Applicant: Timothy Joseph Huisman , Orville Huisman , Cornelia Huisman

Agent: HBH Land Surveying Inc.

Local Government: Bulkley-Nechako Regional District

Local Government Date of Receipt: 09/26/2017

ALC Date of Receipt: This application has not been submitted to ALC yet.

Proposal Type: Subdivision

Proposal: The purpose of the proposal is to create a separate title for the lands separated by Highway 16. The land was purchased by the Huisman family dairy operation in 2013 to provide additional haycrop to their growing concern dairy farm. The existing herd consists of 70 dairy cattle and over 100 young stock. In the past it was not unusual for the Huismans to spend up to \$30 000 per year shipping good quality feed from Vanderhoof and Alberta as their existing farm does not provide enough feed to support the herd. The property east of the highway produces a good haycrop and is an asset to the farm operations, this land was the reason the Huismans purchased the land. The land on the west side of the highway is not productive and has no value to the farm. It is of poor quality soil and is so swampy that it is impossible to plow or disk in order to improve production. The Huismans attempt to get a crop off each year simply to keep the potential of a crop the following year. To date, this has not been a positive investment. The value of the parcel west of the highway is really to a small scale hobby farmer who may want to grow vegetables etc. There is plenty of water due to the swamp. This property as a separate title would allow the Huismans to either provide the parcel to one of their children or sell the property as a small scale residential hobby farm and reinvest the capital in to a larger parcel that can support the feed crop required for the dairy farm. There is an existing house on the property which the Huismans do not require for succession planning. The property is not useful to them from an agricultural perspective beyond the fact that there is ample water. Unfortunately, a water line would have to be put under the highway to make this water useful to the parcel on the east side and discussions with MoTI indicate that this will not be allowed. In addition, a livestock access will not be constructed as per correspondence between the Ministry of Transportation and the Huismans. In 2016, the Huismans were approached by the MoTI to acquire approximately 2 acres of their property for the construction of a passing lane. The Huismans have begrudgingly agreed to this as they feel the property will be expropriated one way or another. They are not happy with the loss of the productive haylands that this expansion will require. In addition to the loss of the haylands, the creation of this passing lane will further disconnect the parcels on the east and west side of the highway, making it virtually impossible to safely cross with any type of farm machinery.

The Huisman family has been farming in the Bulkley Valley since 1955.

Agent Information

Agent: HBH Land Surveying Inc.

Mailing Address:

3750 First Avenue

Smithers, BC

V0J 2N0

Canada

Primary Phone: (250) 847-3808

Applicant: Timothy Joseph Huisman , Orville Huisman , Cornelia Huisman

Parcel Information

Parcel(s) Under Application

1. **Ownership Type:** Fee Simple
Parcel Identifier: 008-105-189
Legal Description: THE NORTHWEST 1/4 OF SECTION 27, TOWNSHIP 1A, RANGE 5, COAST DISTRICT EXCEPT PART IN PLANS 12517 AND EPP40969
Parcel Area: 48.8 ha
Civic Address: 1846 Grouse Court
Date of Purchase: 09/25/2014
Farm Classification: Yes
Owners
 1. **Name:** Timothy Joseph Huisman
Address:
13695 Highway 16W
Smithers, BC
V0J 2N1
Canada
Phone: (250) 643-1585
Email: shadyacresfarm2017@gmail.com
 2. **Name:** Orville Huisman
Address:
10200 Pope Road
Smithers, BC
V0J 2N1
Canada
Phone: (250) 847-3449
Email: shadyacresfarm2017@gmail.com
 3. **Name:** Cornelia Huisman
Address:
10200 Pope Road
Smithers, BC
V0J 2N1
Canada
Phone: (250) 847-3449
Email: shadyacresfarm2017@gmail.com
-

Ownership or Interest in Other Lands Within This Community

1. **Ownership Type:** Fee Simple
Parcel Identifier: 008-154-571
Owner with Parcel Interest: Orville Huisman
Parcel Area: 65.3 ha
Land Use Type: Agricultural/Farm
Interest Type: Full Ownership
-
2. **Ownership Type:** Fee Simple
Parcel Identifier: 015-459-993
Owner with Parcel Interest: Orville Huisman

Applicant: Timothy Joseph Huisman , Orville Huisman , Cornelia Huisman

Parcel Area: 63.1 ha
Land Use Type: Agricultural/Farm
Interest Type: Full Ownership

3. Ownership Type: Fee Simple
Parcel Identifier: 008-154-601
Owner with Parcel Interest: Orville Huisman
Parcel Area: 28.2 ha
Land Use Type: Agricultural/Farm
Interest Type: Full Ownership

4. Ownership Type: Fee Simple
Parcel Identifier: 008-154-813
Owner with Parcel Interest: Orville Huisman
Parcel Area: 65.1 ha
Land Use Type: Agricultural/Farm
Interest Type: Full Ownership

5. Ownership Type: Fee Simple
Parcel Identifier: 007-739-516
Owner with Parcel Interest: Orville Huisman
Parcel Area: 62.6 ha
Land Use Type: Agricultural/Farm
Interest Type: Full Ownership

6. Ownership Type: Fee Simple
Parcel Identifier: 029-737-401
Owner with Parcel Interest: Orville Huisman
Parcel Area: 2.8 ha
Land Use Type: Agricultural/Farm
Interest Type: Full Ownership

Current Use of Parcels Under Application

1. Quantify and describe in detail all agriculture that currently takes place on the parcel(s).
On the NE side of the Highway 16 there is approximately 35ha of land. Approximately 29.6ha of this land is used to grow hay, with the remainder being suitable for pasture (5.4ha). The land SW of the highway consisting of 14.2ha contains a small original homestead situated on the higher ground with the balance of the land in a low lying area which is often too wet to access. On dry years, like the summer of 2017, a hay crop can be cut. The yield is minimal and is simply the Huismans' dedication to keeping the field accessible with the hopes of future yields. This has not been a successful venture. On standard years, most of the property is covered by water. Presently there are no animals situated on either section of the property.

2. Quantify and describe in detail all agricultural improvements made to the parcel(s).
The parcel NE of the highway was aerated in 2017. The piece SW of the highway has been fenced on the highway side.

3. Quantify and describe all non-agricultural uses that currently take place on the parcel(s).
There are no non-agricultural uses of the parcel.

Adjacent Land Uses

Applicant: Timothy Joseph Huisman , Orville Huisman , Cornelia Huisman

North

Land Use Type: Residential

Specify Activity: Residential uses. Property is generally unused pasture land.

East

Land Use Type: Unused

Specify Activity: This property is still fully treed and has not been used for agricultural purposes.

South

Land Use Type: Agricultural/Farm

Specify Activity: Hobby farm with some hay land and pasture.

West

Land Use Type: Agricultural/Farm

Specify Activity: Hayland and Pasture

Proposal

1. Enter the total number of lots proposed for your property.

34.6 ha

14.2 ha

2. What is the purpose of the proposal?

The purpose of the proposal is to create a separate title for the lands separated by Highway 16. The land was purchased by the Huisman family dairy operation in 2013 to provide additional haycrop to their growing concern dairy farm. The existing herd consists of 70 dairy cattle and over 100 young stock. In the past it was not unusual for the Huismans to spend up to \$30 000 per year shipping good quality feed from Vanderhoof and Alberta as their existing farm does not provide enough feed to support the herd. The property east of the highway produces a good haycrop and is an asset to the farm operations, this land was the reason the Huismans purchased the land. The land on the west side of the highway is not productive and has no value to the farm. It is of poor quality soil and is so swampy that it is impossible to plow or disk in order to improve production. The Huismans attempt to get a crop off each year simply to keep the potential of a crop the following year. To date, this has not been a positive investment. The value of the parcel west of the highway is really to a small scale hobby farmer who may want to grow vegetables etc. There is plenty of water due to the swamp. This property as a separate title would allow the Huismans to either provide the parcel to one of their children or sell the property as a small scale residential hobby farm and reinvest the capital in to a larger parcel that can support the feed crop required for the dairy farm. There is an existing house on the property which the Huismans do not require for succession planning. The property is not useful to them from an agricultural perspective beyond the fact that there is ample water. Unfortunately, a water line would have to be put under the highway to make this water useful to the parcel on the east side and discussions with MoTI indicate that this will not be allowed. In addition, a livestock access will not be constructed as per correspondence between the Ministry of Transportation and the Huismans. In 2016, the Huismans were approached by the MoTI to acquire approximately 2 acres of their property for the construction of a passing lane. The Huismans have begrudgingly agreed to this as they feel the property will be expropriated one way or another. They are not happy with the loss of the productive haylands that this expansion will require. In addition to the loss of the haylands, the creation of this passing lane will further disconnect the parcels on the east and west side of the highway, making it virtually impossible to safely cross with any type of farm machinery.

The Huisman family has been farming in the Bulkley Valley since 1955.

3. Why do you believe this parcel is suitable for subdivision?

Applicant: Timothy Joseph Huisman , Orville Huisman , Cornelia Huisman

This parcel is suitable for subdivision for reasons of the type of land and its location. The parcel is divided by the highway and is too dangerous to cross with farm machinery. The crossing is located in a low-visibility curve which is presently being widened to accommodate a new passing lane. In addition, the land on the west side of the highway has no agricultural value as the house occupies the small ridge of land that is not covered by swamp. Only on the driest of years is there access to the westerly parts of the property.

4. Does the proposal support agriculture in the short or long term? Please explain.

This proposal suits agriculture in the long term. The Huismans are a long established dairy farming family in the Bulkley Valley and continue to look for appropriate agricultural properties with which to support their dairy farming operation, in particular, productive haylands. They recently lost 30 acres that they were sharecropping when the property changed hands. As a result of this they are in discussions to purchase a neighbouring property to expand their hay crop. It is obvious that their land purchases are about sustaining their dairy operation and not with a focus on development and subdivision. The request to subdivide this parcel is to remove an the land which has no value from the farm. With the subdivision of the non-agricultural land from the productive hayfield, capital can be made available to the Huisman family for the purchase of productive land, or, in their movement toward succession planning, a title could be available to one of their children. It is also worth noting that this property borders the ALR boundary, the lands to the south are not within the ALR and have been developed as acreage style residential properties. The creation of a second title will not adversely affect the agricultural value of the parcel east of the highway. The undeveloped area of the parcel on the east side of the highway is too rocky to allow for expansion of the hayfield, not useful for livestock due to lack of water and could be developed for hay storage and farm equipment required for the farm operation with no negative impact on the agricultural value of the land.

5. Are you applying for subdivision pursuant to the ALC Homesite Severance Policy? If yes, please submit proof of property ownership prior to December 21, 1972 and proof of continued occupancy in the "Upload Attachments" section.

No

6. Describe any economic values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

As mentioned above, the sale of the homestead and the associated swamp lands on the west side of the highway will provide capital for the expansion of the dairy farming operation and/or the ability for one of the Huisman children to have separate title to a mainly residential parcel. The Huismans have made efforts to put this small piece of land in to productivity but it is too wet for most of the season to productively hay. Capital from the sale will also supplement the irrigation initiatives the Huismans have implemented on their hay lands. The irrigation systems they have installed at other properties have allowed them to have a second cut on their hayfields which has drastically reduced the amount of feed they have had to purchase. They have 160 acres irrigated as well as a hayland which they do not irrigate. They also sharecrop with 3 neighbours in Evelyn in the amount of 176 acres.

7. Describe any cultural values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

The Huisman family have a long history of farming in the Bulkley Valley and do not take the use of agricultural lands lightly. This proposal is a result of repeated attempts at haying the property west of the highway. It is better sold as a separate title to someone who is interested in a hobby farm, not a full scale dairy operation as the Huismans.

8. Describe any social values you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

This property is a joint investment by Orville and Cornelia Huisman and their son Timothy. The intent of this purchase is to have Timothy invest in and continue the farm operation. This subdivision would allow the Huisman family to retain the land of useful agricultural value within the dairy farm operation and sell the home and swamp lands which are not of benefit to the farm. This will assist in the growth of the farm and increase the son Timothy's equity in the existing farm, allowing for succession planning that is attainable financially.

Applicant: Timothy Joseph Huisman , Orville Huisman , Cornelia Huisman

9. Describe any regional and community planning objectives you believe are applicable to the application as it applies to s.4.3 of the ALC Act.

As mentioned previously, the Ministry of Transportation and Infrastructure is in the process of acquiring land from the Huisman's property for the construction of a passing lane. This expansion of the highway highlights the existing hazards that this curve in the highway presents and solidifies the segregation of the east and west side of the parcel.

Applicant Attachments

- Agent Agreement - HBH Land Surveying Inc.
- Proposal Sketch - 56837
- Other correspondence or file information - Proposal Sketch with Aerial Background
- Other correspondence or file information - Agency Authorization
- Certificate of Title - 008-105-189

ALC Attachments

None.

Decisions

None.

PROPOSED PLAN OF SUBDIVISION

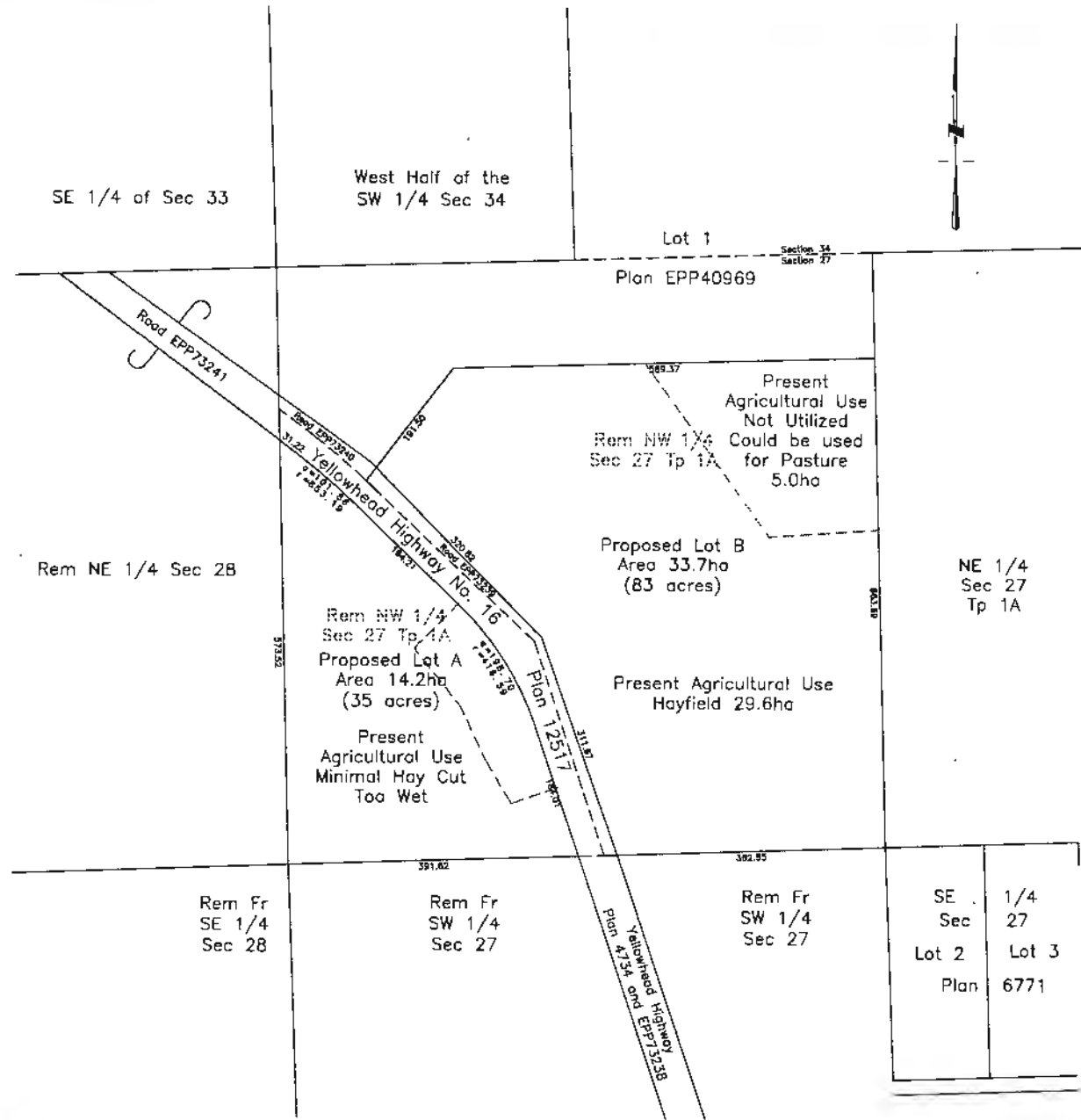
Of the Northwest 1/4 of Section 27 Township
 1A Range 5 Coast District Except Part (H)
 Plans 12517 and EPP40969

BCCS 93L084

SCALE:



The intended plot size of this plan is 560mm in width by
 432mm in height (C size) when plotted at a scale of 1:4000



SE	1/4
Sec	27
Lot 2	Lot 3
Plan	6771

809

HBH
 Live Surveying Inc.
 3750 1st Avenue, PO Box 536
 Smithers, BC V0J 2N0
 Phone & Fax: 250.847.3808
 BCL5@HBHLandSurveying.ca

Print Date: September 18, 2017
 HBH File No. HUA1701

This subdivision lies within the Agricultural Land Reserve.
 This plan lies within the Regional District of Bulkley Nechako.



MEMORANDUM

To: Regional District Board
From: Jason Llewellyn, Director of Planning
Date: November 14, 2017
Re: Mount Milligan Environmental Assessment Certificate Amendments

BACKGROUND

The Provincial Environmental Assessment Office (EAO) has invited the RDBN to participate on the working group / mine review committee for review of upcoming applications from Thompson Creek Metals Company Inc. (TCMC) relating to the Mount Milligan copper –gold project.

The applications, anticipated to be submitted by the end of November, are to amend the Environmental Assessment Certificate and Mines Act Permit for the Mount Milligan Mine. The application also includes a request for a short term water use approval. As TCMC are asking for approval to withdraw water from Phillips Lake and Eskers Lake in early 2018, in order to avoid mine closure, the EAO is expediting their approval process.

This report is seeking Board direction regarding staff's participation as a member of the working group on behalf of the RDBN, in accordance with the RDBN's Environmental Assessment Participation Policy (attached).

RDBN LETTER TO THE EAO

At the November 9th, 2017 Committee of the Whole Meeting the Committee discussed a letter from the District of Vanderhoof which urged the EAO to make a timely and favorable decision regarding TCMC's applications for temporary use of water from Phillips Lake and Eskers Lake. The Committee recommended that the Board direct staff to write to the EAO expressing the RDBN's support for the letter provided by the District of Vanderhoof. A draft letter is attached for the Boards consideration.

STAFF PARTICIPATION ON THE WORKING GROUP

If staff's participation on the working group is directed staff will attend working group meetings as necessary, and review related documents and information related to the project as necessary. In accordance with Board policy, at working group meetings staff may provide opinions and comment related to RDBN land use and planning as part of the discussion process at their discretion; however, the RDBN Board shall make decisions on substantive issues or formal positions taken by the RDBN.

These applications, and the work of the working group, are expected to relate primarily to the environmental impacts associated with the use of ground water. It is not expected that staff will be in a position to make any notable technical contributions to the application review process; however, staff will report to the Board with any concerns and issues of note that may arise.

Staff shall report to the Board regarding the process, and to receive direction as appropriate, in staff's judgement. Reporting to the Board typically occurs at the draft application review stage, the application screening stage, and the application analysis stage (as discussed in the attached Board policy); however, as this application is being processed in an accelerated manner it is unclear how the reporting process will unfold.

DRAFT APPLICATION INFORMATION REQUIREMENT

The application process is currently in the application review stage. During this stage the working group participants are provided with an opportunity to comment on a draft Application Information Requirement document. This document (attached) must be approved by the Province. It provides direction to the applicant regarding the information to be provided in their application.

As this process is following an expedited process the RDBN was given until November 17th to provide comments on the draft Application Information Requirement document. Staff informed the EAO that the RDBN was unable to provide comments by this date.

Recommendation

1. That the Regional District Board provide direction regarding staff's participation as a member of the working group for TCMC's applications to amend their Environmental Assessment Certificate and Mines Act Permit for the Mount Milligan Mine.
2. That the Regional District Board direct staff to send the letter attached to the Director of Planning's report dated November 14th, 2017 to the EAO.

Development Services – All/Directors/Majority

Written by:



Jason Llewellyn
Director of Planning

aia

November 24th, 2017

Kevin Jardine
Associate Deputy Minister
BC Environmental Assessment Office
PO Box 9424, Stn. Prov. Gov't.
Victoria, BC, V8W 9V1

Sent by e-mail to: Kevin.jardine@gov.bc.ca

RE: Mount Milligan Mine's Short Term Water Withdrawal from Phillips and Eskers Lakes

The Board of the Regional District of Bulkley-Nechako has recently become aware that Thompson Creek Metals Company Inc. has requested approval for Mount Milligan mine to temporarily withdraw water from Esker and Philip Lakes early in 2018. We understand that approval of this application is necessary to avoid a shutdown of the Mount Milligan mine.

The Board of the Regional District of Bulkley-Nechako is very concerned about this situation. The Environmental Assessment Office is strongly encouraged to work with Thompson Creek Metals Company Inc. and the Ministry of Mines to facilitate the approvals necessary to allow the Mount Milligan mine to continue operating.

Sincerely,

Bill Miller, Chair
Regional District of Bulkley-Nechako

cc: Peter Robb, ADM, Mines and Mineral Resources Division (Peter.Robb@gov.bc.ca)
Phil Welton, General Manager, Mount Milligan, (pwelton@tcrc.com)
Amy Avila, Acting Executive Director, Major Mine Permitting Office (Amy.Avila@gov.bc.ca)



REGIONAL DISTRICT OF BULKLEY-NECHAKO ENVIRONMENTAL ASSESSMENT PARTICIPATION POLICY

1. Purpose

The provisions of this policy are intended to formalize procedures regarding the Regional District of Bulkley-Nechako's (RDBN's) involvement in the provincial Environmental Assessment (EA) process. The policy deals with the following:

- a) The manner in which the RDBN determines whether it will participate in an EA process;
- b) The role of staff as a participant in the process on behalf of the RDBN; and
- c) Staff's reporting on the process to the RDBN Board of Directors.

2. Requests for Participation in the EA Process

Requests to the RDBN to participate as a member of a Working Group to advise the Environmental Assessment Office (EAO) in its assessment of an application for an EA Certificate shall be provided to the RDBN Board at a regular meeting. At that meeting, the RDBN Board may direct staff to participate as a member of the Working Group on behalf of the RDBN.

If the RDBN Board provides no direction regarding the request to participate as a member of a Working Group, staff shall not participate in the EA Process.

3. RDBN Receipt of Project Information

Where the RDBN Board does not respond to, or declines, a request to participate as a member of a Working Group the EAO typically continues to provide the RDBN with detailed information regarding the project and Working Group meetings. Due to the volume of information this information will not be forwarded to the Board unless the Board, or a specific RDBN Director, requests this information. The RDBN Board will be made aware of final decisions regarding the issuance of a certificate, and correspondence addressed to the Board..

4. Staff Participation

Where the RDBN Board has directed staff to participate as a member of a Working Group the Planning Department, or designate as directed by the CAO, shall be responsible for participation in the process and reporting to the RDBN Board.

A Planning Department staff person, or designate, shall attend Working Group meetings as necessary, and review related documents and information related to the project as necessary.



At Working Group meeting staff may provide opinions and comment related to RDBN land use and planning as part of the discussion process at their discretion; however, the RDBN Board shall make decisions on substantive issues or formal positions taken by the RDBN.

5. Reporting to the Board

Where the Board has directed staff to participate as a member of a Working Group staff shall report to the RDBN Board regarding the process and to receive direction as appropriate, in staff's judgement. Reporting to the Board may typically occur at the following stages in the process:

a) Draft Application Information Requirement Stage.

At this stage the Working Group participants are provided with an opportunity to comment on a draft Application Information Requirement document to be submitted with their application. Staff shall report to the RDBN Board seeking direction on information required in relation to an RDBN interest, if any.

b) Application Screening Stage.

At this stage the Working Group screens the application information to determine if all necessary information has been provided. Staff shall report to the Board at this stage if staff determines that information important to an RDBN interest is missing.

c) Application Analysis Stage.

Once the application and associated information has been submitted and reviewed the Working Group members are given an opportunity to comment on the application. Staff shall report to the RDBN Board requesting comment on the application in relation to an RDBN interest, if any.

d) Applicant Response stage.

At this stage the applicant responds to comments received and concerns raised during the application review. Staff may not report to the RDBN Board at this stage if the RDBN had not raised any issues requiring a response.

e) EA Decision stage. Staff will forward to the RDBN Board any decisions made in a timely manner.

215

**Draft Amendment Application
Information Requirements
Version #2**



Application for Amendment #3
to EAC #M09-01 for the Mount
Milligan Gold-Copper Project



Prepared for:
Thompson Creek Metals
Company Inc.

Prepared by:
Stantec Consulting Ltd.

November 1, 2017

Table of Contents

ABBREVIATIONS	ii
1 INTRODUCTION	1
2 DESCRIPTION OF PROPOSED PROJECT CHANGES	2
3 AMENDMENT PROCESS	5
4 ASSESSMENT METHODS	5
5 ASSESSMENT OF POTENTIAL EFFECTS	10
5.1 WATER RESOURCES	10
5.2 FISHERIES AND AQUATIC RESOURCES.....	10
5.3 VEGETATION AND PLANT COMMUNITIES	11
5.4 WILDLIFE AND WILDLIFE HABITAT	12
6 CONSULTATION	13
6.1 ABORIGINAL CONSULTATION.....	13
6.2 ABORIGINAL CONSIDERATIONS	13
6.3 PUBLIC CONSULTATION	14
6.4 REGULATORY CONSULTATION.....	15
7 SUMMARY OF REQUESTED AMENDMENTS	15
8 REFERENCES	15

LIST OF TABLES

Table 1 Interactions with Proposed Project Changes	7
Table 2 Summary of Feedback from Aboriginal Groups on the dAAIR.....	14

LIST OF FIGURES

Figure 1 Potential Water Sources	3
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**DRAFT AMENDMENT APPLICATION INFORMATION REQUIREMENTS
VERSION #2**

Abbreviations

Application	Environmental Assessment Certificate amendment application
dAAIR	draft Amendment Application Information Requirements
EAC	Environmental Assessment Certificate
EAO	Environmental Assessment Office
m	metre
Project	Mount Milligan gold-copper project
TCMC	Thompson Creek Metals Company Inc.



**DRAFT AMENDMENT APPLICATION INFORMATION REQUIREMENTS
VERSION #2**

November 1, 2017

1 INTRODUCTION

Thompson Creek Metals Company Inc. (TCMC) is applying for an amendment to its Environmental Assessment Certificate (EAC #M09-01; issued March 16, 2009) that was granted for the construction and operation of the Mount Milligan copper-gold project (the Project), located approximately 155 kilometres north of Prince George.

The following two amendments have been previously issued by the BC Environmental Assessment Office (EAO) for the Project:

Amendment 1 – This amendment was issued March 1, 2013, to relocate the ore concentrate rail load-out facility from Fort St James to Mackenzie, and to construct and operate a camp near the mine site to accommodate workers during Project operations. The Amendment Assessment Report (EAO 2013) concluded that, in consideration of proposed mitigation measures, no significant adverse effects were predicted, and that the potential for adverse effects on Aboriginal interests were avoided, mitigated, or otherwise accommodated to an appropriate level.

Amendment 2 – This amendment was issued March 3, 2017, changing ownership of the EAC to TCMC from Terrane Metals Corp. The Amendment Assessment Report (EAO 2017) concluded there were no issues, or adverse effects arising from the proposed changes.

This draft Amendment Application Information Requirements (dAAIR) outlines the information that will be included in TCMC's Application for an Amendment to the EAC (the Application) for new make-up water sources to support current mining operations water requirements. Based on TCMC's current understanding of water supply needs for the Project, the following revised water sources will be required:

- Esker Lakes
- Phillip Lakes - water intake located in Phillip Lake #1
- Meadows Creek - permit amendment for changes to the pipeline and pumping infrastructure, including removal of the requirement in the EAC to construct and operate the Meadows Creek Water Supply Pond

In addition to extracting water from these three external sources, TCMC is investigating the following potential contingency water sources that are within the existing mine footprint, and do not require amendments to the current EAC to construct and operate:

- Tower drains inside the tailings storage facility (TSF)
- Additional groundwater recovery wells inside the TSF

The Application will present information on these contingency water sources, including their effect on the overall water needs of the Project.



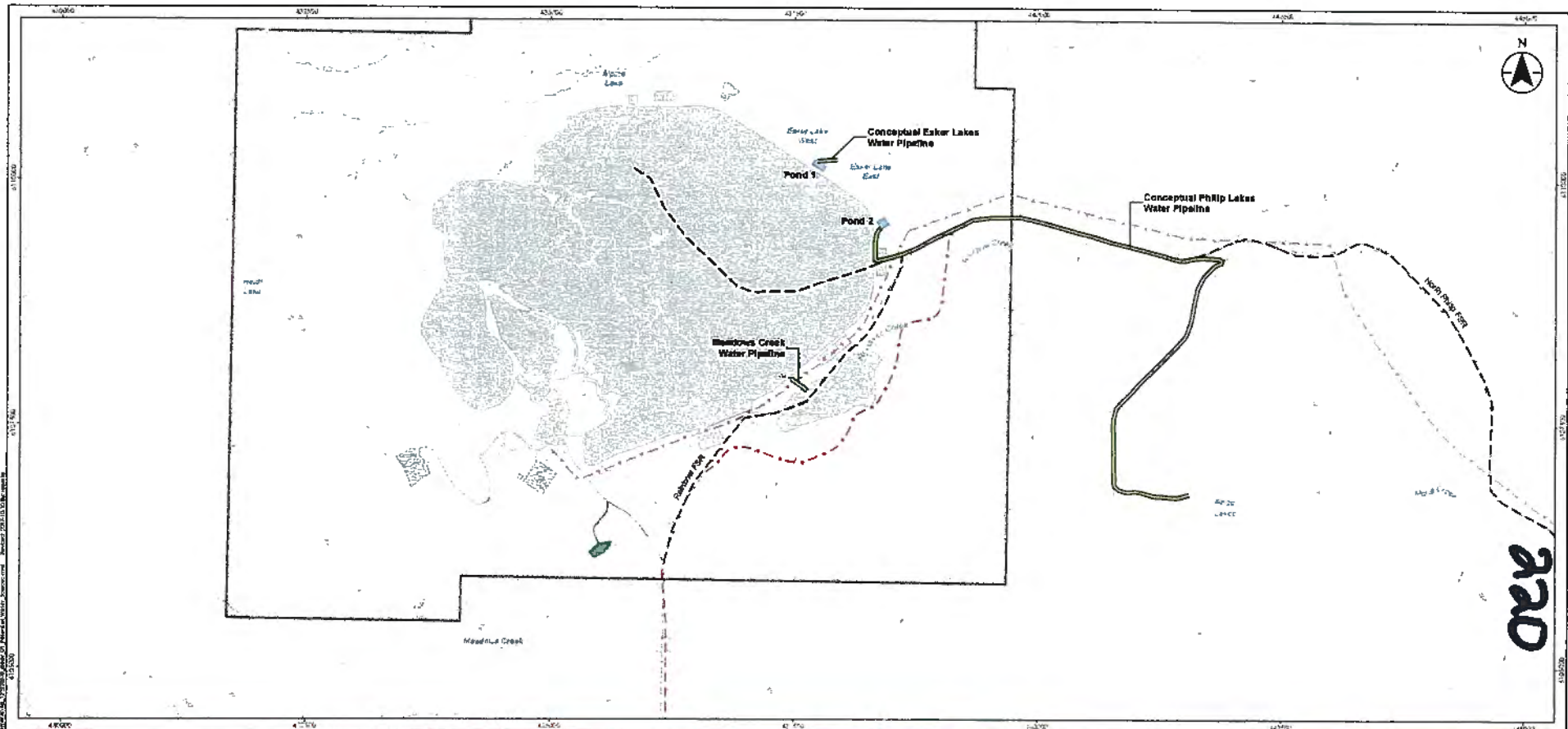
November 1, 2017

2 DESCRIPTION OF PROPOSED PROJECT CHANGES

The Application will include the following:

- A summary of the proposed Project changes, including rationale for why the changes are required
- Description of proposed short-term water extraction needs including an updated figure showing the location of the proposed water sources relative to the approved Project (see Figure 1).
- Description of all phases of the proposed Project changes, including duration and anticipated schedule
- Description of the following construction activities:
 - Preparation of water pipeline route along existing access roads
 - Clearing of vegetation corridors where required outside of existing access roads
 - Placement of surface water pipelines along route corridors
 - Placement of water intakes in each water body
 - Installation of water pump stations
 - Power supply – diesel generators
- Description of the following operational activities:
 - Water withdrawal locations, volumes, rates, timing, and durations from identified water sources into the water seepage return ponds (Pond 1 and Pond 2)
- Description and timing of the closure and reclamation activities
- Confirmation that no other amendments are being applied for at this time.

Figure 1 shows the Proposed Water Sources and the potential water sources under consideration at this time.



220



- | | | |
|---------------------|---|-----------------------------|
| Forest Tenure Road | — Gravel Road | — Conceptual Water Pipeline |
| Topographic Contour | - - - EA Proposed Mine Access Road | |
| Watercourse | - - - EA Proposed Rainbow FSR Realignment | |
| Waterbody | - - - EA Powerline | |
| Wooded Area | ■ Retention Pond | |
| | ■ Camp and Access Road: As per the EA Amendment 1 | |
| | ■ EA Project Components | |
| | ■ Mineral Tenure (631503) | |



Stantec

Project Location: NTS Grid #8004, SOGS Grid #E1011
 Project Number: 123298-08
 Prepared by: PCO/ITA 20170726
 Discipline Review by: DMCH/IRE 20171003
 QA Review by: HMR/PAUL 20171003

Client/Project: Canadian Gold Inc. Mineral Access Study
 Draft Amendment Application Information Requirements

Figure No.: 1 of 1
 Page No.: 1 of 1

Potential Water Sources

Notes:
 1. Coordinate System: NAD 1983 UTM Zone 18N
 2. Data Source: Digital, Government of British Columbia, Natural Resources Canada, Thompson Creek Shale Company Inc. (TSCS)
 3. This document is provided by Canadian Gold (CG) for use by the intended recipient only. This information is confidential and proprietary to CG and is not to be provided to any other recipient without the written consent of CG.
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**DRAFT AMENDMENT APPLICATION INFORMATION REQUIREMENTS
VERSION #2**

November 1, 2017

3 AMENDMENT PROCESS

The Application will include a summary of the review process based upon the EAO's guidance document "*Seeking an Amendment to an Environmental Assessment Certificate Guidance for Certificate Holders*" (2016). The proposed changes to the Project are considered consistent with a "typical" class of amendment.

Upon submission of the Application to the EAO, the Application will be reviewed against the AAIR. If the Application is considered by the EAO to meet the requirements of the AAIR, it is expected that the Application will be reviewed by Working Group members, and the Mine Review Committee. At the EAO's discretion, the amendment process may include Working Group meetings. TCMC will be required to track and provide adequate responses to issues and concerns raised by Working Group members and the Mine Review Committee regarding the Application.

The EAO will then prepare an Assessment of the Application for a Certificate Amendment report, including any revised or new conditions if applicable, that will be reviewed by EAO compliance, Working Group members, the Mine Review Committee, and TCMC. Upon completion of the review of the assessment report, the documents will be finalized and referred to the EAO's Executive Director for a decision whether to issue the amendment request.

4 ASSESSMENT METHODS

The Application will follow a staged assessment process. The first stage involves identifying potential for interactions between proposed Project changes and environmental, economic, social, heritage and health pillars. Where interactions are characterized as no interaction or negligible, rationale will be provided. Table 1 identifies valued components and provides the preliminary rationale for their inclusion or exclusion in the AAIR and Application.

**DRAFT AMENDMENT APPLICATION INFORMATION REQUIREMENTS
VERSION #2**

November 1, 2017

Table 1 Interactions with Proposed Project Changes

Valued Components	Section of EAC Application (2008)	Interaction with Proposed Change	Carried Forward In Assessment	Preliminary Rationale
Environment Pillar				
Terrain, Soils and Geology	5.2	No/negligible	No	Water pipeline and pump infrastructure would be above ground with no new ground disturbance works. As a result, there is no or negligible potential to interact with terrain, soils, and geology.
Climate and Air Quality	5.3	No/negligible	No	Operation of the water intake infrastructure was assessed as part of the original environmental assessment (EA) and no changes are being proposed.
Noise	5.4	No/negligible	No	Noise from pump stations was assessed as part of the original EA and no changes are being proposed. The proposed pump station at Philip Lakes would be the same size and noise level as those assessed in the original EA, including noise mitigation measures.
Water Resources	5.5	Yes	Yes	Extraction of make-up water has the potential to affect water resources.
Fisheries and Aquatic Resources	5.6	Yes	Yes	Extraction of make-up water and installation of water pipeline infrastructure has the potential to affect fish and fish habitat.
Vegetation and Plant Communities	5.7	Yes	Yes	Extraction of make-up water and installation of water pipeline infrastructure has the potential to affect vegetation and plant communities.
Wildlife and Wildlife Habitat	5.8	Yes	Yes	Extraction of make-up water and installation of water pipeline infrastructure has the potential to affect wildlife and wildlife habitat.
Heritage Pillar				
Archaeology and Heritage Resources	5.9	No/negligible	No	Water pipeline and pump infrastructure will be above ground with no new ground disturbance works. As a result, there is no or negligible potential to interact with archaeology and heritage resources.
Social and Economic Pillar				
Social and Economic	5.10	No/negligible	No	Expenditures and workforces required to construct additional access roads and to construct and operate the water pipeline infrastructure is negligible in comparison to overall Project expenditures and workforce requirements assessed in the original EA. Addition of these proposed Project components is anticipated to have a negligible interaction with social and economic conditions.
Non-traditional Land Use	5.11	No/negligible	No	The water pipelines for Esker Lakes and Meadows Creek fall within the Project's existing license to cut or the mining lease and will be mainly located parallel to existing linear features. Negligible interactions are anticipated between these water sources and non-traditional land use. The water pipeline to Philip Lakes overlaps lands within the nation of interest and right-of-way outside of the existing license to cut and mining lease. Based on the assessment of non-traditional land use in the original EA and those mitigation measures, it is anticipated that the potential interactions with the proposed Project will be negligible.
Visual and Aesthetic Resources	5.12	No/negligible	No	The water pipelines fall within the Project's existing license to cut or the mining lease or they will be mainly located parallel to existing linear features. Negligible interactions are anticipated between these water sources and visual and aesthetic resources. Based on the assessment of visual and aesthetic resources in the original EA and those mitigation measures, it is anticipated that the potential interactions with the proposed Project will be negligible.
Navigable Waters	5.15	No/negligible	No	The water pipeline and pump infrastructure has no or negligible potential to interact with navigation of the waterways.
Health Pillar				
Environmental Health	5.13	No/negligible	No	Operation of this capacity of water intake infrastructure was assessed as part of the original EA. It is anticipated that the proposed changes would not result in chemical emissions not already assessed in the original EA. Negligible interactions are anticipated with environmental health.
Human Health	5.14	No/negligible	No	Operation of this capacity of water intake infrastructure was assessed as part of the original EA. It is anticipated that the proposed changes would not result in chemical emissions not already assessed in the original EA.

222

**DRAFT AMENDMENT APPLICATION INFORMATION REQUIREMENTS
VERSION #2**

November 1, 2017

The second stage of assessment involves evaluating interactions for their potential to affect the conclusions presented in the EAO's Assessment Report (2009) and Amendment Assessment Reports (2013, 2017) with respect to the characterizations of residual effects and determinations of significance (Section 5).

In the Application, potential interactions will be characterized as follows:

- Interactions that do not have potential to affect residual effects characterizations or significance determinations, in consideration of existing Project commitments.
- Interactions requiring further assessment to evaluate potential changes to the characterization of residual effects and/or significance determination. This may result in the development of new mitigation measures or conditions on the EAC.

A rationale will be provided for the determination that an interaction would not require a change to previous assessment conclusions. For interactions with the potential to change previous assessment conclusions, the Application will present an effects assessment that includes the following steps:

- **Mechanisms:** describe how the proposed changes to the Project could result in interactions with environmental, economic, social, heritage, or health effects not included in the original EA.
- **Mitigation:** describe mitigation measures to reduce or eliminate potential adverse effects.
- **Characterization of residual effects:** describe if and how the changes to the Project alter the characterization of residual effects set out in the original EA in terms of the metrics presented in section 3.1.5.3 of the EA (e.g., magnitude, spatial extent, duration, etc.).
- **Significance determination:** provide a determination of whether there are required changes to the significance determinations for the Project, as presented in the EAO's Assessment Report (2008) and Amendment Assessment Reports (2013, 2017).

A cumulative effects assessment will be conducted if the proposed changes adversely alter the characterization of residual effects from the EA (e.g., an effect changes from being low magnitude to moderate magnitude or from being reversible to being permanent).

The assessment methods noted above are consistent with the EAO's *Guideline for the Selection of Valued Components and Assessment of Potential Effects* (2013).

November 1, 2017

5 ASSESSMENT OF POTENTIAL EFFECTS

This section of the Application will provide an assessment of potential effects of the interactions with the proposed Project changes, as identified in Table 1, following the methods described in Section 4. Based on a preliminary assessment of potential for such interactions, potential effects will be assessed for interactions with:

- Water resources
- Fisheries and aquatic resources
- Vegetation and plant communities
- Wildlife and wildlife habitat

5.1 WATER RESOURCES

The proposed Project changes have potential to interact with water resources, including potential effects to hydrogeology (groundwater) from withdrawal of make-up water at Esker Lakes, and potential effects to hydrology (surface flow) at Meadows Creek and Philip Lakes. Potential changes in water quality will not occur because the proposed amendment does not involve any new or additional mine effluent discharge. The Mount Milligan Mine will remain a zero-discharge facility.

The Application will summarize additional available and applicable baseline data collected subsequent to the original EA including:

- Streamflow and lake level data
- Groundwater level data
- Lake bathymetry data
- Esker Lakes pump test data

The Application will provide an assessment of potential effects to water resources following the methods described in Section 4. Details will include recent lake levels and streamflow data to compare against BC Water Tool estimates, potential effects on stream and lake levels, and potential attenuation of water extraction from the pump station location through the Philip Lakes system. The Application will provide a summary of anticipated regulatory or permitting requirements for potential effects to water resources from the proposed activities.

5.2 FISHERIES AND AQUATIC RESOURCES

The proposed Project changes have potential to interact with fisheries and aquatic resources through potential effects to rainbow trout (*Oncorhynchus mykiss*) because of change in flows in Rainbow Creek due to water extraction from Esker Lakes (i.e. groundwater source) and Meadows Creek (i.e. surface water source). As well, potential effects to lake whitefish (*Coregonus clupeaformis*) and rainbow trout in Philip Lakes due to potential change in lake levels. Potential changes in water quality in Meadows Creek and Philip Lakes will be assessed,



**DRAFT AMENDMENT APPLICATION INFORMATION REQUIREMENTS
VERSION #2**

November 1, 2017

but will be limited to potential effects from erosion and sedimentation from installation and operation of pumps and water pipelines. The proposed amendment does not involve any new or additional mine and sewage effluent discharge. The Mount Milligan Mine will remain a zero-discharge facility.

Rainbow trout and lake whitefish will be the indicator species used to assess potential effects of the Project on fish and aquatic resources. This is because: 1) rainbow trout are the most abundant sport fish species in the Rainbow Creek and Philip Lakes watersheds and are a valued sport fish in British Columbia; 2) lake whitefish also are a valued sport fish in British Columbia and are anticipated to be important to local First Nations; 3) lake whitefish and rainbow trout are present in Philip Lakes; and 4) both species are known to use shoreline areas for spawning. Potential interactions with Arctic grayling and bull trout are not anticipated, and are therefore excluded from the assessment, because their distribution in the two watersheds is limited to the lowest reaches where potential effects from the Project are not anticipated to extend.

The Application will summarize additional available and applicable baseline data collected subsequent to the original EA, including:

- A description of instream flow needs for fish in Rainbow Creek, downstream of groundwater influence from Esker Lakes
- A description of fish habitat and fish utilization in Philip Lakes using Fall 2017 habitat survey data and publicly available data
- A description of instream flow needs for fish in Philip Creek, downstream of the proposed water withdrawal location

The Application will provide an assessment of potential effects to fish and aquatic resources following the methods described in section 4.0. The Application will provide a summary of anticipated regulatory or permitting requirements applicable to fish and aquatic resources. This may include, but is not necessarily limited to, BC *Water Sustainability Act* permits and Section 35(2) *Fisheries Act* authorization.

5.3 VEGETATION AND PLANT COMMUNITIES

The proposed Project changes have potential to interact with vegetation and plant communities, including wetlands, through clearing of vegetation and potential for changes to water levels from water extraction.

The Application will provide an evaluation of the potential for the proposed changes to alter the residual effects characterizations or significance determinations for the approved Project, in consideration of existing Project commitments. This will be based on the extent (hectares) and types of vegetation communities being cleared, and the results of the water resources assessment (per Section 5.1).

Should this evaluation determine the proposed Project changes have potential to alter the conclusions of the original EA and Assessment Reports for effects to vegetation and plant

**DRAFT AMENDMENT APPLICATION INFORMATION REQUIREMENTS
VERSION #2**

November 1, 2017

communities, the Application will summarize additional available and applicable baseline data collected subsequent to the original EA, as follows:

- Results of any rare plants found, including through implementation of the Landscape, Soil and Vegetation Management Plan.
- Results of wetland surveys, including those completed to address the condition requiring collection of further plant community data prior to construction, per continued discussions with Ministry of Environment- Environmental Stewardship Department (MOE-ESD).

The Application will then conduct an assessment of potential effects to vegetation and plant communities following the steps described in Section 4 (mechanisms, mitigation, characterization of residual effects, significance determination, cumulative effects as appropriate). The Application will provide a summary of anticipated regulatory or permitting requirements applicable to vegetation and plant communities.

5.4 WILDLIFE AND WILDLIFE HABITAT

The proposed Project changes have potential to interact with wildlife and wildlife habitat through extraction and transport of make-up water from the potential water sources.

The Application will assess the interaction between proposed Project changes, and consider whether there are mechanisms for residual effects on wildlife and wildlife habitat. Using the valued environmental components from the original EAC Application, the Application will take into consideration how the proposed timing, volume, extraction, and transport methods of make-up water may lead to an interaction. Applicable information from water resources (per Section 5.1), fish and aquatic resources (per Section 5.2), and vegetation and plant communities (per Section 5.3) will be used to support the assessment.

Where a mechanism for a residual effect is identified, the Application will assess whether changes to the residual effects characterizations or significance determinations for the approved Project are expected. This assessment will account for existing Project mitigations that may be applied to avoid or reduce residual effects from proposed Project changes. If proposed Project changes have potential to alter the original EAC conclusions, the Application will summarize additional available and applicable baseline data collected subsequent to the original EA including:

- A description of wildlife habitat
- Changes in the extent (hectares) of habitats based on results of vegetation and plant community information (per Section 5.3)
- A summary of wildlife sighting records collected as part of the Wildlife Management Plan.

For proposed Project changes with potential to alter original EAC conclusions, the Application will follow the assessment steps described in Section 4 and provide a summary of anticipated regulatory or permitting requirements.

November 1, 2017

6 CONSULTATION

6.1 ABORIGINAL CONSULTATION

The amendment Application will summarize consultation undertaken by TCMC with the following Aboriginal groups regarding the proposed changes to the Project:

- Nak'azdli Whut'en
- McLeod Lake Indian Band
- West Moberly First Nations
- Halfway River First Nation
- Takla Lake First Nation

Issues raised by Aboriginal groups, and how these issues were addressed by TCMC, will be described.

6.2 ABORIGINAL CONSIDERATIONS

The proposed Project changes have the potential to interact with Aboriginal interests. The amendment Application will set out whether the proposed Project changes require revisions to the original assessment conclusions found in Section 2.0 "First Nations Considerations" of the EAC Application. This analysis will be informed by any relevant information provided to TCMC by Aboriginal groups involved in the original EA arising from consultation activities on the proposed Project changes.

Takla Lake First Nation did not participate in the original EA of the Project. However, since the EAC was issued in 2009, the Nation has asserted traditional territory which now includes the Project area. As a result, the Application will present an assessment of the effects which are expected to occur as a result of the proposed Project changes on Takla Lake First Nation's existing traditional use. This analysis will be informed by the methodology used to undertake the assessment of Aboriginal interests set out in the EAC Application, by publicly-available information on Takla Lake First Nation traditional use, and by any relevant information provided to TCMC by Takla First Nation arising from consultation activities on the proposed Project changes.

6.3 Aboriginal Consultation on the dAAIR

Aboriginal groups were provided an opportunity to review and provide preliminary comments on the dAAIR before it was submitted to the EAO. The following table summarizes preliminary feedback provided by Aboriginal groups to Centerra on Project activities within the context of the dAAIR, and how Centerra responded to the feedback, including how the dAAIR was modified based on feedback received by Aboriginal groups.

**DRAFT AMENDMENT APPLICATION INFORMATION REQUIREMENTS
VERSION #2**

November 1, 2017

Table 2 Summary of Feedback from Aboriginal Groups on the dAAIR

Name of Aboriginal Group	Comment Received	Centerra Response/Status
Nak'azdli Whut'en	Nak'azdli Whut'en has stated that the Rainbow Creek Watershed, and its water flow must be protected. Nak'azdli Whut'en prefers that no water be taken out of the Rainbow Creek Watershed.	Due to concerns raised by Nak'azdli Whut'en, and the apparent limited amount of water available, Centerra has removed this option from the dAAIR.
Nak'azdli Whut'en	Nak'azdli Whut'en conditionally supports the withdrawal of water from Phillip Lakes for short-term water needs. However, there still is a need for review/input from the Keyoh.	Centerra is retaining Phillip Lakes as a water source for the Amendment for Phase 1 as well as Phase 2. A meeting with the Keyoh holder to obtain their further input is planned for November 2, 2017.
Nak'azdli Whut'en	Nak'azdli Whut'en supports the concept of water withdrawal from a deep groundwater source within the Rainbow Creek Watershed if the withdrawal does not result in changes to the water flow within Rainbow Creek Watershed. More data is required to ascertain if this is a viable option.	A consultant, Waterline Resources Inc., has been contacted to prepare a proposal for a deep groundwater investigation relative to the Rainbow Creek Watershed. Nak'azdli Whut'en has been invited to provide further feedback on the potential use of the Rainbow Creek Watershed.
Nak'azdli Whut'en	Nak'azdli Whut'en re-stated their opposition to the construction of the Meadow Creek Dam.	Centerra has decided not to construct the Meadows Creek Water Supply Pond due to concerns raised by Nak'azdli Whut'en, potential environmental impacts, and costs of pursuing this option.
MacLeod Lake Indian Band	MacLeod Lake Indian Band raised concerns about potential cumulative effects from water withdrawal from Phillip Lakes. Support from MacLeod Lake Indian Band regarding the Phillip Lakes water withdrawal option.	Centerra will perform a cumulative effects assessment on water withdrawal from Phillip Lakes, including installing hydrology stations in the first three lakes in the system.

It is anticipated that Aboriginal groups will have further opportunities to provide comments on the dAAIR before it is finalized through their involvement in the Working Group expected to be established by the EAO.

6.3 PUBLIC CONSULTATION

The Application will summarize consultation undertaken by TCMC with the public regarding the proposed changes to the Project. Issues raised by the public, and how these issues were addressed by TCMC, will be described.



**DRAFT AMENDMENT APPLICATION INFORMATION REQUIREMENTS
VERSION #2**

November 1, 2017

6.4 REGULATORY CONSULTATION

The Application will summarize consultation undertaken by TCMC with key regulators regarding the proposed changes to the Project. Issues raised by key regulators, and how these issues were addressed by TCMC, will be described.

7 SUMMARY OF REQUESTED AMENDMENTS

The Application will include a summary of requested amendments to the EAC.

8 REFERENCES

A list of references used in the development of the Application will be provided.

A list of references used in preparation of this dAAIR are below.

Environmental Assessment Office (EAO). 2009. *Mt. Milligan Copper-Gold Project Assessment Report*. Available at:
<https://projects.eao.gov.bc.ca/api/document/5888e5b7817b85ae43cf7bf6/fetch>.
Accessed: September 2017.

EAO. 2013. *EAO's Guideline for the Selection of Valued Components and Assessment of Potential Effects*. Available at:
http://www.eao.gov.bc.ca/pdf/EAO_Valued_Components_Guideline_2013_09_09.pdf.
Accessed: September 2017.

EAO. 2013. *Mt. Milligan Copper-Gold Project Amendment #1 to Certificate #M90-01*. Available at: <https://projects.eao.gov.bc.ca/api/document/5887d2403fa55712b70ab562/fetch>.
Accessed: September 2017.

EAO. 2016. *Seeking an Amendment to an Environmental Assessment Certificate Guidance for Certificate Holders*. Available at:
http://www.eao.gov.bc.ca/files/guidance/Certificate_Holder_Guidance-Amendments.pdf.
Accessed: September 2017.

EAO. 2017. *Mt. Milligan Copper-Gold Project Amendment #2 (Amendment) to Certificate #M90-01*. Available at: Accessed: September 2017.



230

MEMORANDUM

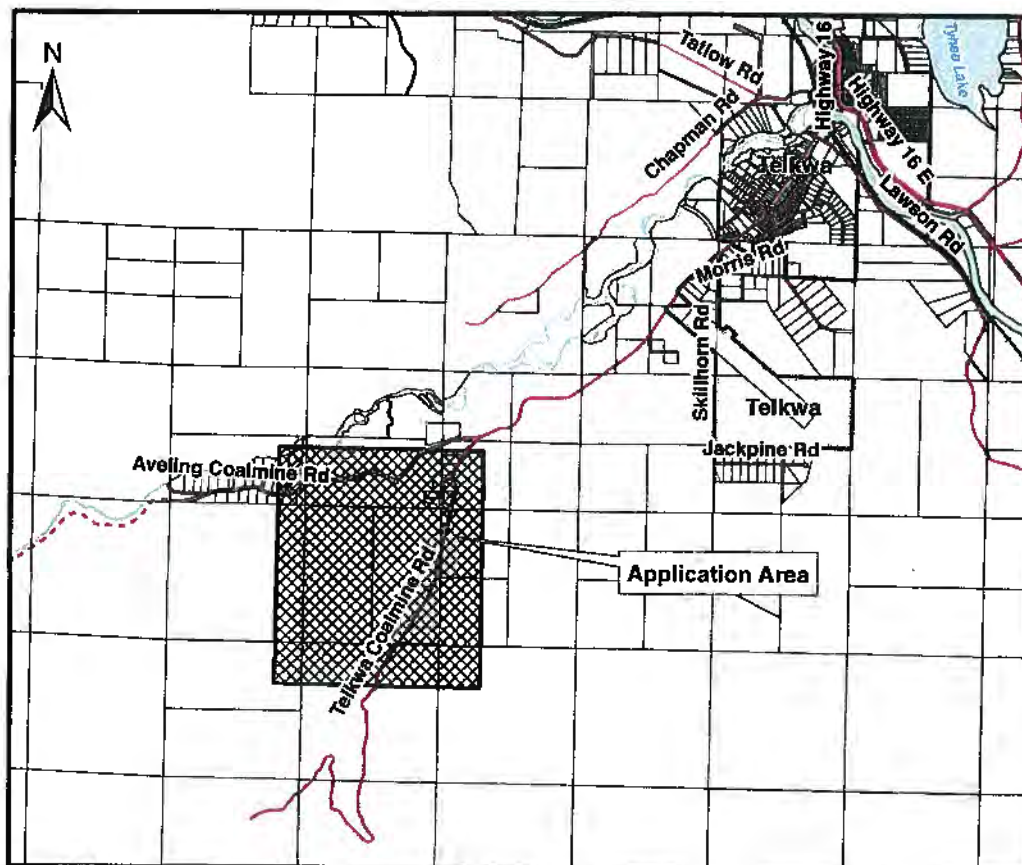
To: Board of Directors
From: Jennifer MacIntyre, Planner I
Date: November 8, 2017
Re: Mines File No. 13755-02-030 (Carbon Development Corp.)

Overview:

This application is for the purpose of acquiring a Coal Licence to gain exclusive rights to explore and test the coal deposits within the application area. The type of coal mining the applicant wishes to pursue is surface mining for coking coal.

The application area is found 3.4 kilometres south of the Village of Telkwa on the Telkwa Coalmine Road and Aveling Coalmine Road. The application area is 675 ha. in size.

Location Map

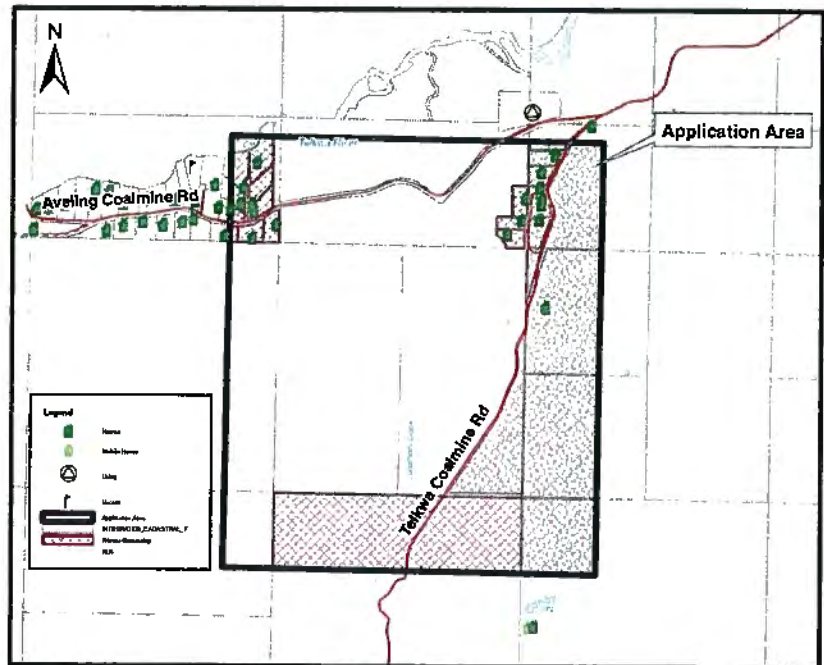


Application Details:

The applicant has stated that they intend to start their drilling program to confirm coal occurrence and quality, and other geotechnical information in May, 2018. This year the company wishes to do preliminary data collection and undertake field work relating to

wildlife and vegetation in the area. After the drilling is completed the applicant will decide if the area has potential for mining.

If granted, the licence will allow the licensee exclusive rights to explore for and develop the coal resources within the boundaries of the application area. A limited amount of coal can be produced from a coal licence, as necessary for testing purposes only. Staff have been informed that additional authorizations will be required prior to the applicant proceeding with further activity beyond the proposed testing.



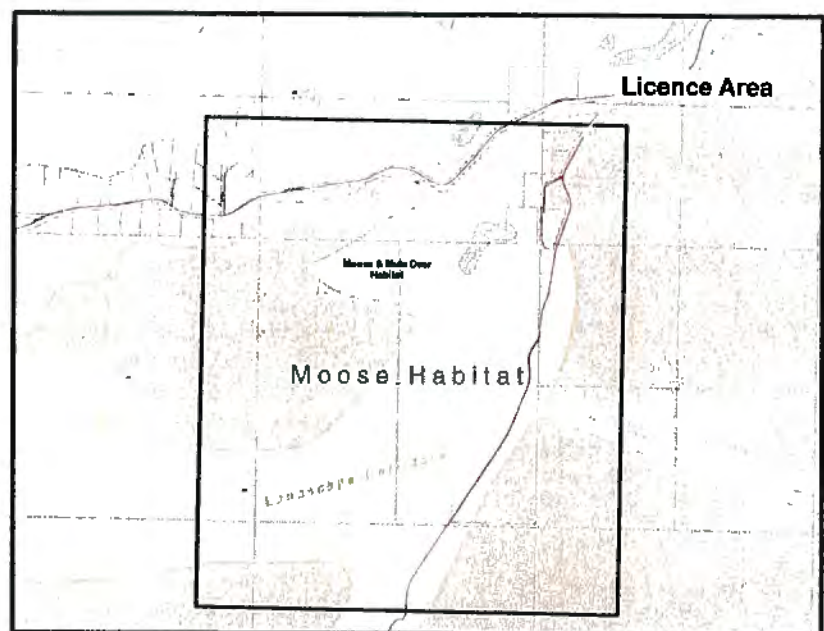
Land Use:

The surrounding land use is primarily residential and agriculture. The application area is zoned Rural Residential (R6), Large Holdings (H2) and Rural Resource (RR1) and a portion of the area is within the Agricultural Land Reserve. There are 18 known residences within the application area and approximately 38% (257 ha.) is privately owned.

Environmental Values:

Tenas and Goathorn Creeks and a number of residential wells are found within the application area. Also, ecosystem and wildlife values identified by the Ministry of Environment and mentioned in Schedule C of the "Smithers Telkwa Official Community Plan, 1704, 2014" (OCP) are found within the application area. These values include:

- High valued moose and mule deer habitats and sensitive ecosystems of black cottonwood and white spruce.
- A Landscape Corridor designated to maintain connectivity within the landscape, reduce habitat fragmentation, permit movement and dispersal of plant and animal species, and maintain within a managed forest setting, forests dominated by



232

mature tree cover and containing most of the structure, function, micro climatic conditions and biota associated with old growth forests.

Discussion:

The application contains limited information regarding the specific works to be undertaken, and the number and location of test drilling sites. Given the lack of information regarding the nature of the proposed works, the ecosystem and wildlife values in the area, and the notable amount of private property and residential development in the area, staff are not able to recommend a positive response to the referral.

Staff recommend that the Province do the following:

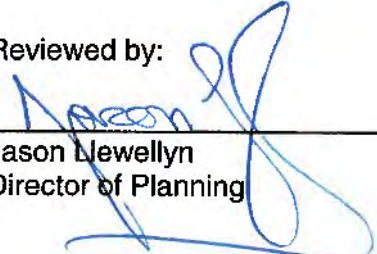
- Work with the applicant to obtain more information regarding the nature and location of the exploration drilling.
- Undertake a community engagement process to receive feedback from the community on the proposed activities.
- Evaluate the mitigation necessary to ensure there are no environmental and social impacts associated with the proposed activity.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Mines File No. 13755-02-030 (Carbon Development Corporation).

Board of Directors – All/Directors/Majority

Reviewed by:



Jason Jewell
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



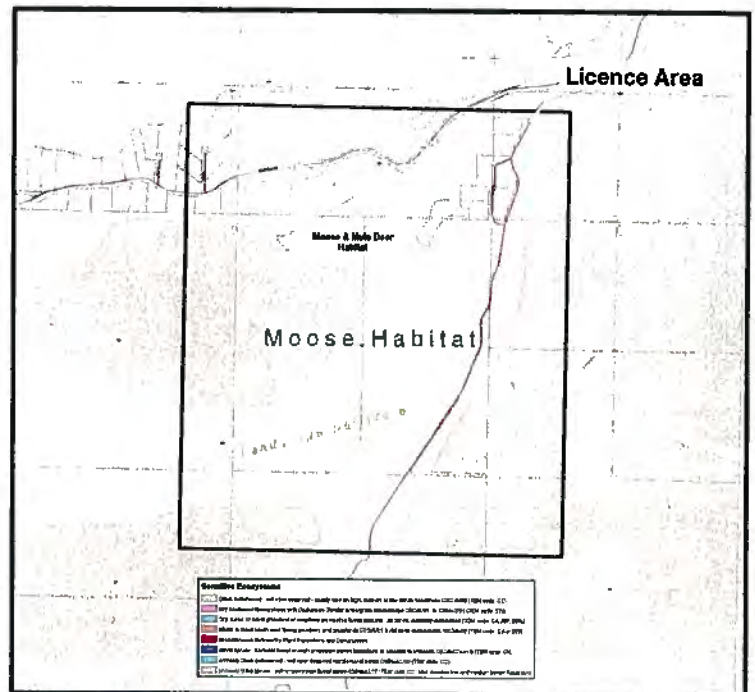
REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON Mines File No. 13755-02-030

Electoral Area:	A
Applicant:	Carbon Development Corporation
Existing Land Use:	Residential, Agriculture, Forested
Zoning:	Rural Residential (R6), Large Holdings (H2), and Rural Resource (RR1)
Plan Designation:	Rural Residential (RR), Resource (RE), and Agriculture (AG)
Proposed Use Comply With Zoning:	RDBN has no jurisdiction over mines
Agricultural Land Reserve:	Portions of the Application area are within the ALR
Access Highway:	Telkwa Coalmine Road and Aveling Coalmine Road
Archaeological Site:	Not according to provincial mapping
Building Inspection:	Within the Building Inspection area
Fire Protection:	Within the Rural Fire Protection area
Other comments:	

The significant ecosystems and wildlife values identified by the Ministry of Environment and mentioned in Schedule C of the "Smithers Telkwa Official Community Plan, 1704, 2014" (OCP) include sensitive ecosystems of Black Cottonwood, White Spruce and Moose and Mule Deer habitat. Also, the area contains a Landscape Corridor designated to maintain connectivity within the landscape, reduce habitat fragmentation, permit movement and dispersal of plant and animal species, and maintain within a managed forest setting, forests dominated by mature tree cover and containing most of the structure, function, micro climatic conditions and biota associated with old growth forests.

The Regional District Board recommends that the Province do the following:

- Work with the applicant to obtain more information regarding the nature and location of the exploration drilling.
- Undertake a community engagement process to receive feedback from the community on the proposed activities.
- Evaluate the mitigation necessary to ensure there are no environmental and social impacts associated with the proposed activity.



Legend
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- Coal Licence Application
- Coal Lease
- Coal Licence

Coal Licenses

- Coal License Applications
- Coal Leases
- TileCache

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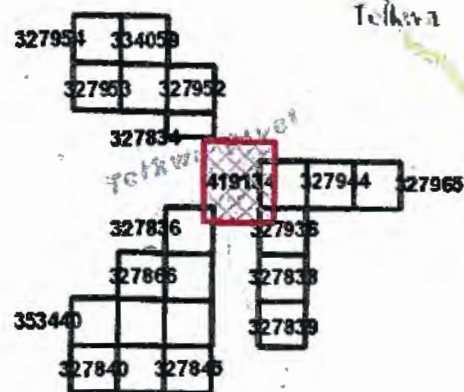
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Projection: NAD_1983_BC_Environment_Albers

Key Map of British Columbia


221



Planning Department Report

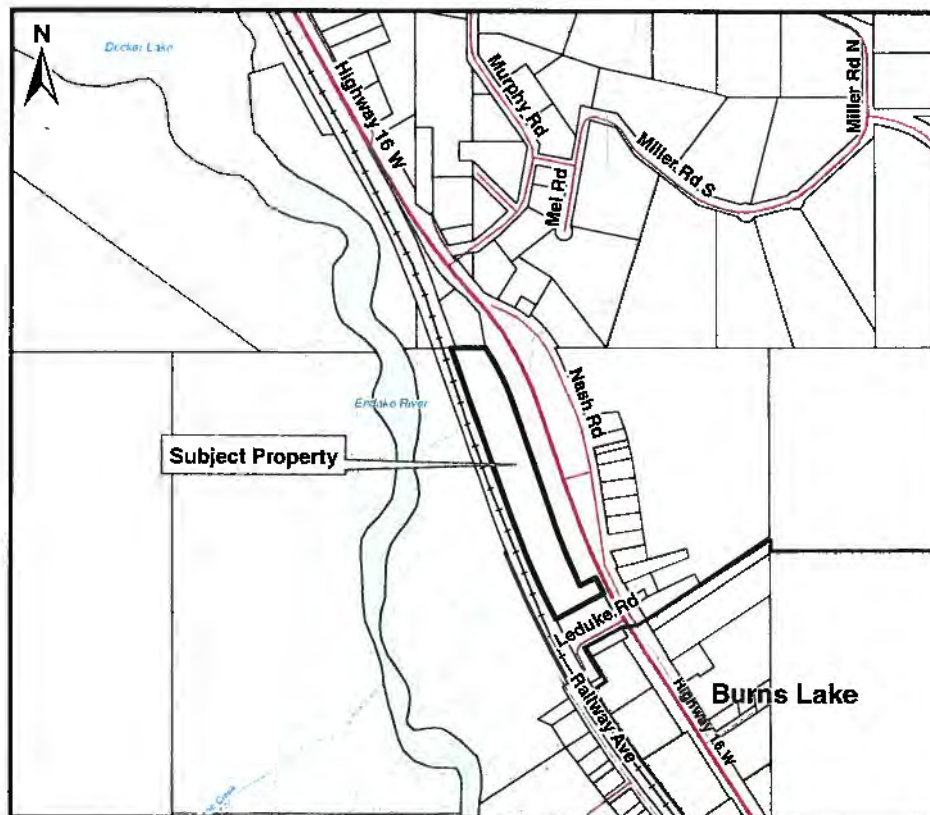
Development Variance Permit Application B-03-17

November 10, 2017

APPLICATION SUMMARY

- Name of Applicants:** Lakes District Maintenance Inc. (Wendy Benyk, Director)
- Electoral Area:** B
- Subject Property:** Lot A, District Lot 5341, Range 5 Coast District, Plan 3269, Except any portion of the right of way of the dominion telegraph line having a width 100 feet which may lie within the boundaries of these lands and except plans 6050 and 8676.
- OCP Designation:** Industrial (I) in the Burns Lake Rural and Francois Lake (North Shore) OCP Bylaw No. 1785, 2017
- Zoning:** Light Industrial (M1)
- Existing Land Use:** Industrial
- Location:** The subject property is located at 2155 Highway 16 West, adjacent to the Village of Burns Lake.

Location Map



Proposal:

The applicants wish to build an 18 ft. x 100 ft. (1,800 ft²) open pole shed for the storage of winter maintenance materials such as blades, edges and related road maintenance equipment to keep the equipment free of snow.

The applicants wish to build the pole shed as shown on Schedule A as it is easily accessible for their trucks. Therefore, they have made an application for a Development Variance Permit to vary Section 20.04 (i) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the rear parcel line setback from 7.5 metres to 3.6 metres from the roof overhang to allow for the construction of the proposed pole shed within the setback area.

PLANNING DEPARTMENT COMMENTS

The Building Inspector has no Building Code related objections to the reduced setback. There are building permits on file for all of the structures located on the property.

All property owners within 50 meters of the subject property have been provided notice of the application and will have an opportunity to comment on this application at the Board meeting on November 23, 2017 when the Board considers this application.

It is noted that Development Variance Permit B-03-17 requires that the construction be substantially completed within 2 years of the issuance of the permit.

The Planning Department believes that the proposed building site is reasonable and is not expected to have any notable impact on the area, including the most impacted property that is the Railway to the southwest.

Recommendation


That the Board approve Development Variance Permit B-03-17 for the property located at 2155 Highway 16 West to vary Section 20.04 (i) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the rear parcel line setback from 7.5 metres (24.61 ft.) to 3.6 metres (12 ft.) for the proposed pole shed developed in general compliance with Schedule A of the permit.

Electoral Area Planning – Participants/Directors/Majority

Reviewed by:


 Jason Llewellyn
 Director of Planning

Written by:


 Jennifer MacIntyre
 Planner I

237



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
DEVELOPMENT VARIANCE PERMIT NO. B-03-17**

ISSUED TO: LDM Ltd. (BC 0345054)
881 Highway 16 West
PO Box 939
Burns Lake, BC V0J 1E0

WITH RESPECT TO THE FOLLOWING LANDS:

Lot A, District Lot 5341, Range 5 Coast District, Plan 3269, Except any portion of the right of way of the dominion telegraph line having a width 100 feet which may lie within the boundaries of these lands and except plans 6050 and 8676.

1. This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 700 as follows:
Section 20.04 (i) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" is varied by reducing the rear parcel line setback from 7.5 metres to 3.6 metres for a building developed in general compliance with Schedule A.
2. This variance applies only to the pole shed shown on the plan attached as Schedule A, which forms part of this permit.
3. The lands shall be developed in accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A, which forms part of this permit.
4. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.
5. If a building permit for the development that is the subject of this permit has not been issued, and the construction substantially commenced within 2 years after the date of this permit's issuance, this permit shall lapse.

AUTHORIZING RESOLUTION passed by the Regional District Board this ___ day of _____, 2017

PERMIT ISSUED on the ___ day of _____, _____.

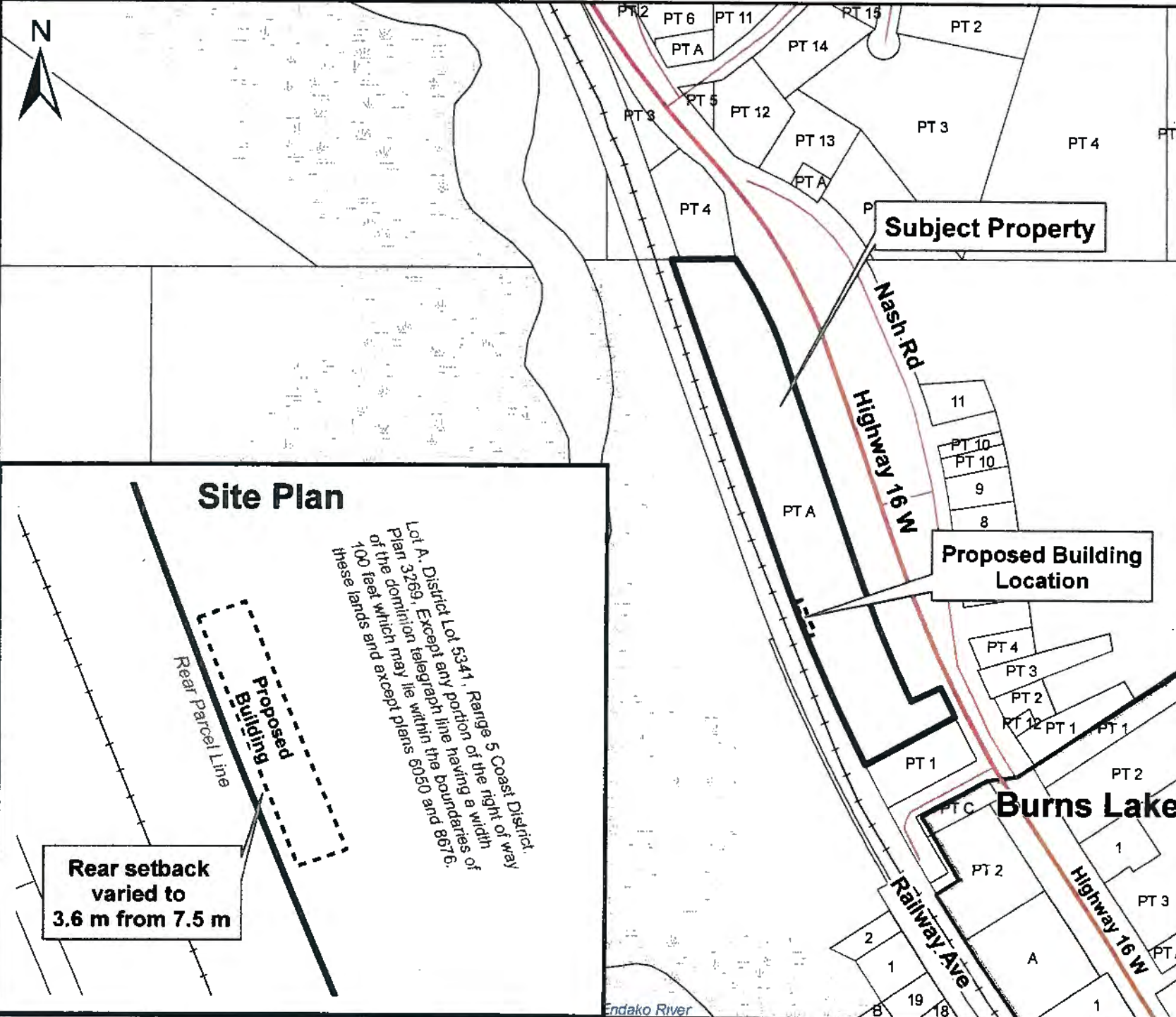
Corporate Administrator



Schedule A: DVP B-03-17

Legend

- Highway
- Secondary Road
- City Street
- Railways
- Proposed Pole Shed
- Subject Property
- INTEGRATED_CADASTRAL_F
- Watercourses
- River
- Wetland
- Municipal Boundary



Site Plan

Lot A, District Lot 3341, Range 5 Coast District, Plan 3269. Except any portion of the right of way of the dominion telegraph line having a width of 100 feet which may lie within the boundaries of these lands and except plans 6050 and 8616.

Rear Parcel Line

Proposed Building

Rear setback varied to 3.6 m from 7.5 m

Subject Property

Proposed Building Location

Burns Lake

238

DISCLAIMER: The Regional District of Bulkley-Nechako makes no Warranty, Representation or Guarantee of any kind regarding other maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 50 m
 User: jennifer.macintyre
 Date: 2017-11-14
 Time: 9:10:13 AM



239
**LAKES DISTRICT
MAINTENANCE INC.**

November 9, 2017

Regional District of Bulkley Nechako
PO Box 820
Burns Lake, BC
V0J 1E0

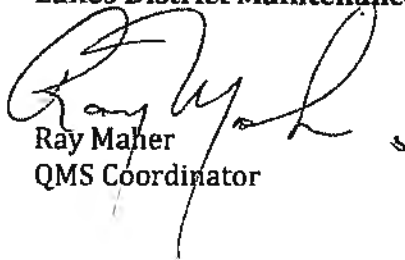
To Whom It May Concern:

Please find enclosed a cheque in the amount of \$300.00 regarding the application for the easement at the Burns Lake Yard site at 2155 Hwy 16 W. Also enclosed is the filled out application.

Lakes District Maintenance Inc. is proposing to erect and a open pole shed for storage of winter maintenance materials such as blades, edges and related road maintenance equipment attachments to keep them free of snow cover so they are easily accessible during the winter months.

If you have any questions please contact myself at the Burns Lake office at (250) 692-7766.

Yours truly,
Lakes District Maintenance Inc.

A handwritten signature in black ink, appearing to read 'Ray Maher', is written over the typed name and title. The signature is fluid and cursive.

Ray Maher
QMS Coordinator

RM/gs

Enclosures

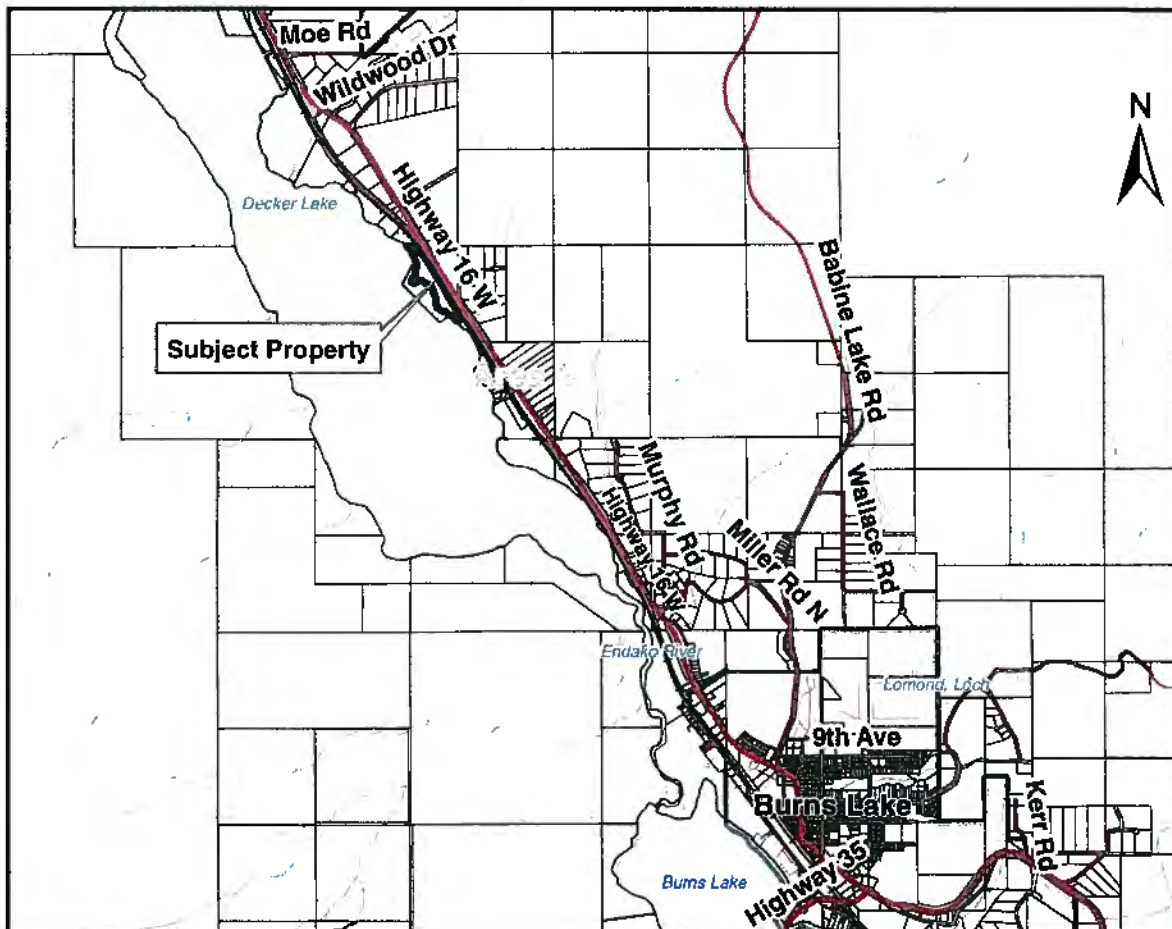


Planning Department Report
 Rezoning Bylaw 1812
 3rd Reading Report,
 File No. B-01-17
 November 14, 2017

APPLICATION SUMMARY

Name of Property Owner:	Judith & Wanda Wiebe
Name of Agent:	Ed Giesbrecht
Electoral Area:	B
Subject Property:	District Lot 2508, Range 5, Coast District, Except the Right-of-Way of the Dominion Telegraph Line having a width of 100 feet which may lie within the boundaries of these lands and except Plans 4055, 3920 and PRP42494.
Location:	The subject property is approximately 7.2 ha (17.88 acres) in size and is located on Decker Lake at 5225 Highway 16, approximately 3.7 km northwest of Village of Burns Lake.

Location Map



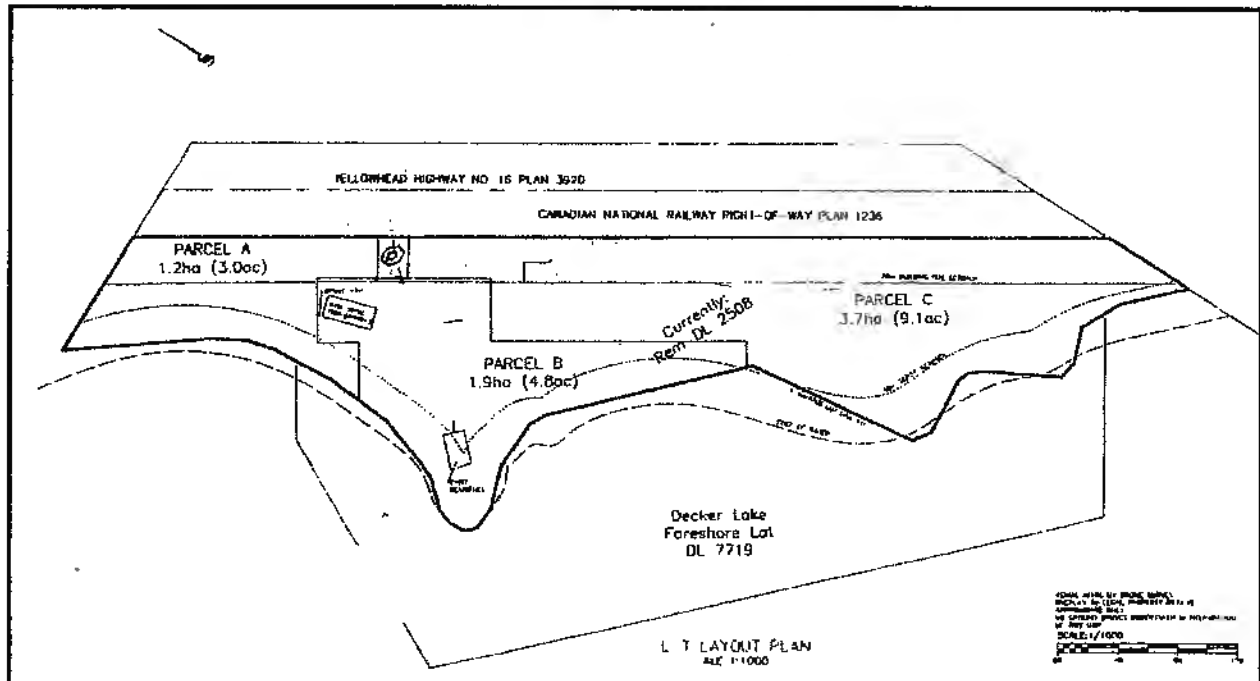
- O.C.P. Designation:** Lakeshore (L) in Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017.
- Zoning:** Heavy Industrial (M2) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
- Existing Land Use:** Residential
- ALR Status:** Not in the ALR
- Proposal:**

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Heavy Industrial (M2)** to **Small Holdings (H1)** to allow the subdivision of the property into three parcels and a common lot for access.

The preliminary lot layout plan shows the proposed lots as follows,

- Preliminary Parcel A is 1.2 ha (3.0 acres) in size and will be vacant.
- Preliminary Parcel B is 1.9 ha (4.8 acres) in size and contains the existing residence and septic field.
- Preliminary Parcel C is 3.7 ha (9.1 acres) in size and contains the existing shop.
- Preliminary Parcel D is 80.9 m² (0.02 acres) in size and will be a common lot for access purposes.

Preliminary Lot Layout Plan (Revised October 30, 2017)



It is noted that the parcel layout shown above is preliminary and may change during the formal subdivision approval process through the Provincial Approving Officer with the Ministry of Transportation and Infrastructure.

REFERRAL COMMENTS

Ministry of Transportation

Approval Subject to Conditions Below:

- Subject to approval process.
- Access must be secured over CNR for the proposed 3 lots. In previous correspondence with CNR it is unclear if CN will allow access over their line for 3 lots. MoTI is not willing to ask for public road access as we do not wish to have the level crossing on our inventory.

Canadian National Railway

No responses received

Northern Health Authority

No responses received

Advisory Planning Committee

Quorum not met. The APC present support Rezoning application B-01-17. Residential use of land is preferred to industrial.

PLANNING DEPARTMENT COMMENTS

The public hearing for Bylaw 1812 will be held on November 20, 2017. The report of the Public Hearing will be on the Supplemental Agenda.

Official Community Plan

The property is currently designated as Lakeshore (L) in the Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw 1785, 2017 (the OCP). The OCP direction is that the property be developed for residential use rather than industrial use; therefore, the application is consistent with the Official Community Plan.

The intention of the Lakeshore Designation is to develop residential lots that fit the existing character of the Plan area, and ensures future development does not have a notably negative impact on the natural environment.

Section 3.5.2 (8) of the OCP states that rezoning applications to permit parcels as small as 2 hectares (4.94 acres) may be considered where:

- (a) *It has been demonstrated that the proposed lots can accommodate an on-site water supply and sewage disposal system;*
- (b) *The development is compatible with adjacent land uses and maintains the rural character of the area;*
- (c) *Parcels are not located on a floodplain or on other hazard lands; and,*
- (d) *The development addresses wildlife and ecological values.*

Development Variance Permit

The property owner has also applied for a Development Variance Permit (DVP) to vary the minimum parcel size of two of the three proposed parcels. This application will also be presented to the Board in a separate report at the time of adoption.

Zoning

The uses permitted in the Small Holdings (H1) zone include:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *agriculture;*
- (d) *horticulture, nursery, greenhouse;*
- (e) *silviculture;*
- (f) *kennel and veterinary clinic;*
- (g) *home occupation;*
- (h) *buildings and structures accessory to the permitted principal uses.*

The permitted uses fit the character of the area. The H1 Zone and the terms of the DVP would ensure that no more than 3 parcels are created. The subdivision would create a property with a garage structure with no permitted principal use. The use of this building is limited and it could not be used as an accessory building until a dwelling or other principal use was established on the property.

Secondary Residence

The applicants also wish for one of the parcels to have two single family dwellings. Section 12.03 (2) of the Zoning Bylaw states that "*Not more than two Single Family Dwellings or one two family dwelling shall be located on a parcel which is 4 ha (9.88 acres) in area or greater in the Small Holdings Zone*". The applicant may amend the lot layout at the time of subdivision to accommodate two dwellings on one of the parcels. The DVP would facilitate the creation of a parcel large enough to accommodate a second dwelling.

Covenants

There is an easement for the Telegraph Trail and a restrictive covenant registered on the title of the property.

The restrictive covenant was registered on the property at the time of subdivision in 1998 by the Ministry of Transportation and Infrastructure, and establishes setback and elevation requirements that are in excess of the RDBN's regulations. Staff do not believe that these requirements will be an issue with regard to the subdivision of the property.

Sewage

The applicants have hired an engineer to ensure that the parcels can accommodate an on-site water supply and sewage disposal system. The application has also been referred to Northern Health Authority for comment; however, no response was received. Sewage disposal issues will be evaluated by the Provincial Approving Officer as part of the subdivision process.

Revised Access Plan

The proposed subdivision will increase traffic over the railway line and onto Highway 16. The applicant has been working with Ministry of Transportation to resolve access issues over the railway.

The applicant has amended the site plan to include Common Parcel D that will provide shared access for Proposed Parcels A, B, and C in the location of the existing driveway. This will reduce the number of railway crossings and maintenance will be shared among all property owners.

The planning department supports the change in zoning from Heavy Industrial to Small Holdings as it is a suitable land use within the Lakeshore designation. Therefore, it is recommended that the application be approved for third reading.

Recommendations:

1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017"
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017" be given third reading.

Electoral Area Planning – All Directors/ Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer Macintyre
Planner I



245

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1812

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Heavy Industrial (M2)" Zone to the "Small Holdings (H1)" Zone.

District Lot 2508, Range 5, Coast District, Except the Right-of-Way of the Dominion Telegraph Line having a width of 100 feet which may lie within the boundaries of these lands and except Plans 4055, 3920 and PRP42494, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017".

READ A FIRST TIME this 26 day of October, 2017

READ A SECOND TIME this 26 day of October, 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1812, 2017"

DATED AT BURNS LAKE this day of , 2017

Corporate Administrator

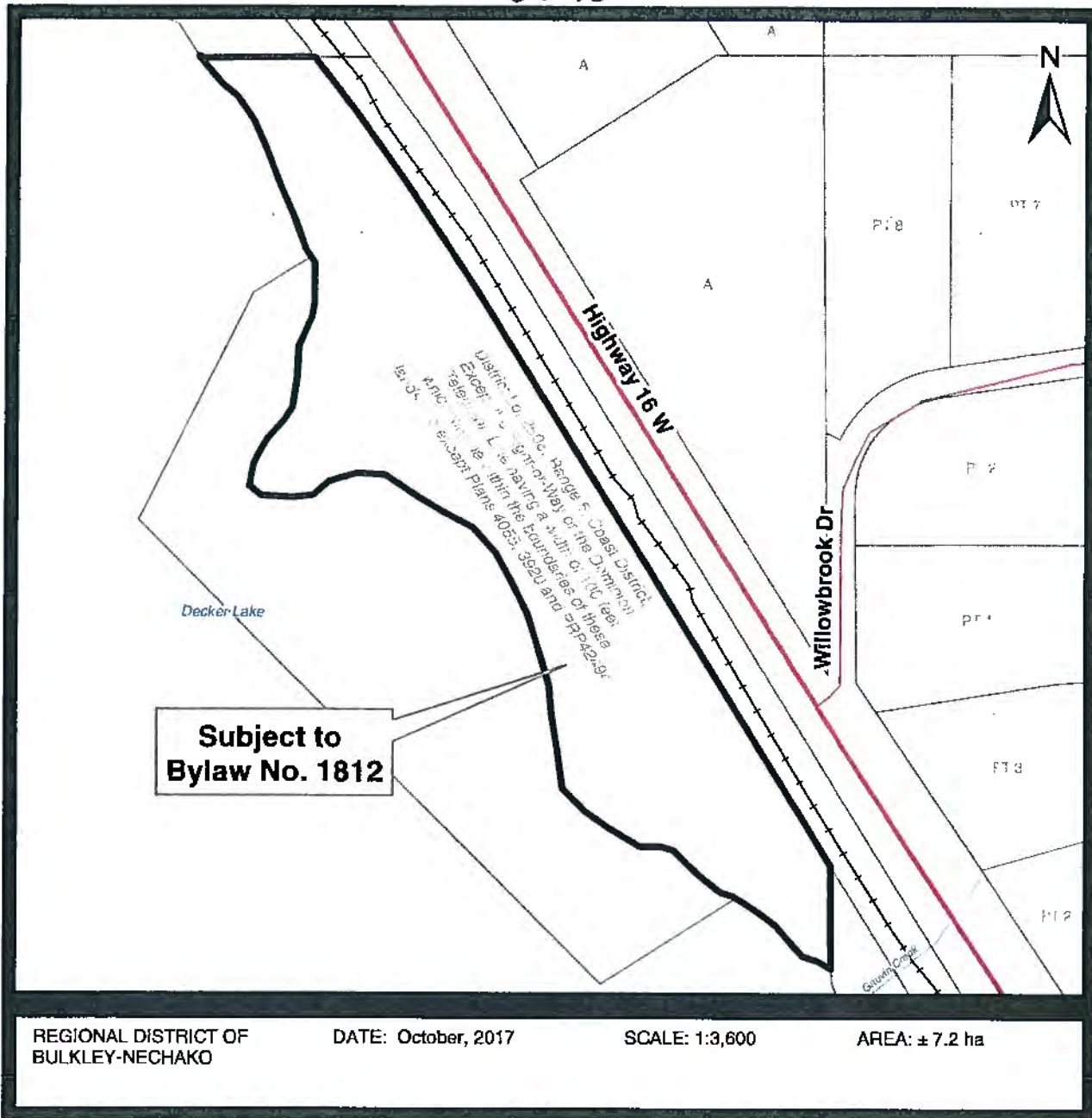
APPROVED BY THE MINISTRY OF TRANSPORTATION
this day of

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

246



SCHEDULE "A" BYLAW NO. 1812

District Lot 2508, Range 5, Coast District, Except the Right-of-Way of the Dominion Telegraph Line having a width of 100 feet which may lie within the boundaries of these lands and except Plans 4055, 3920 and PRP42494, comprising of ±7.2 ha. Being rezoned from the "Heavy Industrial (M2)" Zone to the "Small Holdings (H1)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1812, 2017.

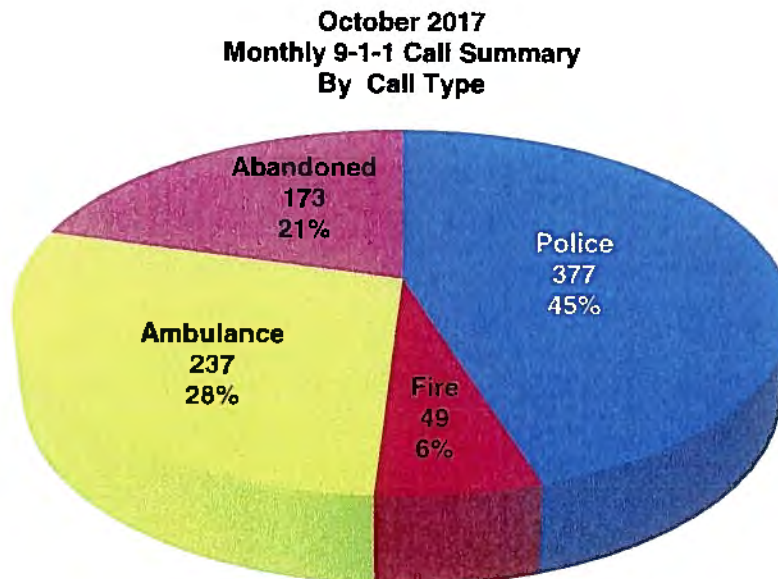
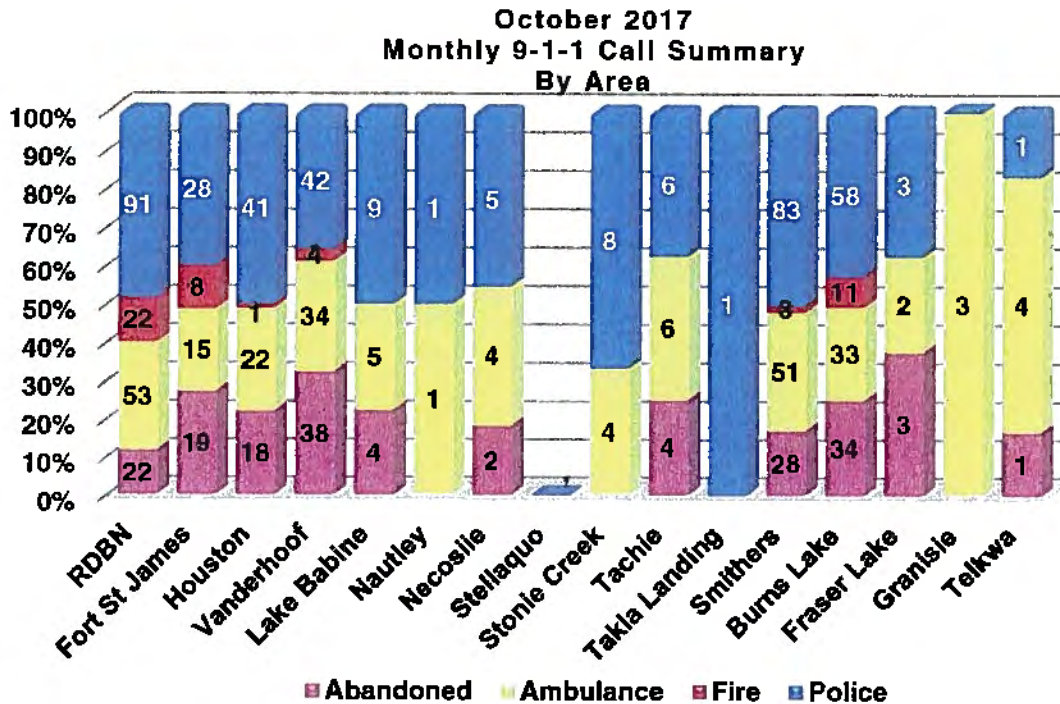
Corporate Administrator



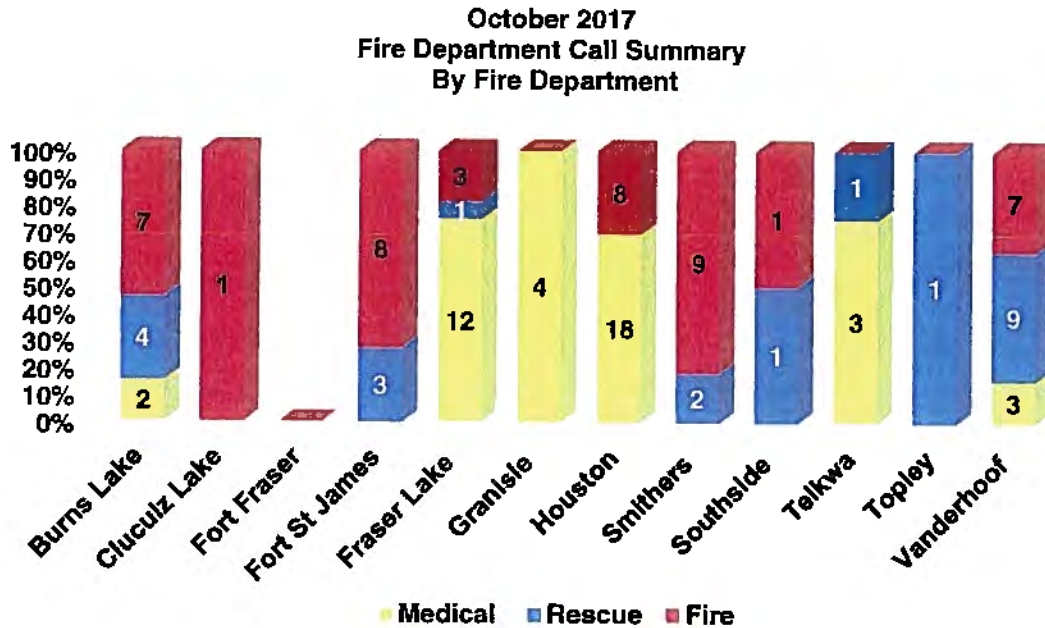
249 Memorandum

To: Chair Miller and the Board of Directors
 From: Haley Jeffrey, Emergency Services Manager
 Date: November 6, 2017
 Re: Monthly 9-1-1 Call Report – November 2017

E-COMM received a total of **836** 9-1-1 calls for the month of October 2017 within the Regional District of Bulkley-Nechako. The charts below show the 9-1-1 calls received by jurisdiction and call type.



Of the 836 911 calls received in October, 108 were forwarded to the Fire Operation Communication Centre for Fire Department response. The charts below show the 9-1-1 calls received by Fire Department and by call type.



Recommendation

That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report".

All/Directors/Majority

Written By:

Haley Jeffrey
Haley Jeffrey
Emergency Services Manager

Reviewed by:

Jason Llewellyn
Jason Llewellyn
Director of Planning
and Protective Services



250

Planning Department Enquiries Report, Month of October, 2017

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of October, 2017. During this month the Planning Department responded to 231 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other.


Subject Area	June 2017	July 2017	August 2017	Sept 2017	October 2017
Development Services	31	33	51	28	33
Electoral Area Planning	75	59	73	48	86
House Numbering	23	30	12	20	5
Maps	46	46	58	46	48
Bylaw Enforcement	8	4	12	16	20
Other	66	77	46	52	39
Total	278	249	249	210	231

Recommendation

"That the Board receive the October 2017 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,



Jason Llewellyn
Director of Planning

254

Enquiries:

Name: June Stratchuk

Month of October 2017

Development Services including: ALR			Electoral Area Planning including: zoning			House Numbering			Enforce			Maps			Other	
✓	✓		✓	✓	✓						✓	✓	✓	RE	BI	
			✓	✓	✓						✓	✓	✓	ES	BI	
			✓	✓	✓						✓	✓	✓	HL	BI	
			✓	✓	✓						✓	✓	✓	BI	HL	
			✓	✓	✓						✓	✓	✓	UL	UL	
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														HL		

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15

31



Building Inspector's Report For October, 2017

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 7 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$28,390.00, with a total construction value of \$4,730,000.00. There have been 97 permits issued to date in 2017.

2. Building Permit Summary for the Village of Burns Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$225,000.00. There have been 12 permits issued to date in 2017.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There have been 4 permits issued to date in 2017.

4. Building Permit Summary for the Village of Granisle

There were no building permit applications submitted this reporting period. There have been 4 permits issued to date in 2017.

5. Building Permit Summary for the District of Fort St. James

There was 1 building permit application submitted this reporting period with a total construction value of \$500.00. There have been 13 permits issued to date in 2017.

6. Building Permit Summary for the Village of Telkwa

There was 1 building permit application submitted this reporting period with a total construction value of \$260,000.00. There have been 14 permits issued to date in 2017.

Reviewed by:


Jason Llewellyn

Written by:


Jason Berlin

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Planning Department

October 2017 - Action List - Page 1 of 1

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 42-55 Board Agenda Sept 21 2017	Out of Delegations Outstanding Issues	Draft Letter To OCG RE: RDBN Outstanding Issues	Jason	Ongoing	
Pages 62-79 Board Agenda Sept 21 2017	FLNRO Equity Mine Dam Plan	Ministry of Mines Arrange Delegation	Jason	Ongoing	
Page 124 - 135 Board Agenda Sept 21 2017	Correspondence RE: Cannabis Legalization Primer (How Municipalities Get Ready)	Update draft of Zoning Bylaw Omit "Medical" from Medical Marijuana	Maria/Jason	Ongoing	
Pages 62-79 Supp Board Agenda 20-Apr-17	BC Building & Safety Standards	Arrange Delegation	Jason	Ongoing	
Page 803 Board Agenda May 25 2017	Cluculz Lake Volunteer Fire Dept	Follow up with recommendations Investigate RD's responsibility for Fire Dept. Operations	Jason Blackwell	Ongoing	
Page 165-201 Board Agenda 20-Jul-17	9-1-1 System Maintenance Contract Renewal	Facilitate	Haley	Ongoing	
Page 133-139 Board Agenda Aug 17 2017	DVP File No. B-01-16 John and Melainie Chretien Electoral Area "B"	Notify Applicant Follow Up on DVP Process Issue DVP	Jennifer Maria/Jason LI Maria/Jason LI	Completed Ongoing Ongoing	Aug 21, 2017
Page 140-159 Board Agenda Aug 17 2017	Rezoning Reapplication No. A-06-17 Kilback Electoral Area "A"	Re-application refused Letter & Refund Register on File Unlawful 2nd Dwellings Article	Jennifer Jason LI/Maria Jason LI	Completed Ongoing Ongoing	Aug 21, 2017
Page 115-130 Board Agenda Oct 26 2017	ALR Application No. 1197 Kirsch Electoral Area "A"	Submit to ALC	Jennifer	Completed	Oct 27, 2017

ASB

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Planning Department

October 2017 - Action List - Page 2 of 2

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Page 115-130 Board Agenda Oct 26 2017	DVP File No. A-12-17 Penninga Electoral Area "A"	Denied Send Letter	Jennifer	Complete	Oct 27, 2017
Page 140-159 Board Agenda Oct 26 2017	Rezoning Reapplication No. A-06-17 Wiebe Electoral Area "B"	Schedule Public Hearing	Jennifer	Complete	Nov 1, 2017
Page 170-180 Board Agenda Oct 26 2017	Rezoning Reapplication No. A-07-17 Kolnberger Electoral Area "A"	Denied Letter & Refund	Jennifer	Complete	Oct 27, 2017
Page 181-259 Board Agenda Oct 26 2017	Rezoning File No. A-02-17 Prarie Village/Cabin Colony Electoral Area "A"	Approved OCP Amendemets	Jennifer /June	Ongoing	

259



260

Chevron Canada Limited
Canada Business Unit
500 – Fifth Avenue SW
Calgary, Alberta T2P 0L7
Tel 403-234-5000

Via: jason.llewellyn@rdbn.bc.ca

November 6, 2017

Landowners / Interested Parties

**Bulkley Nechako Regional District
PO Box 820
Burns Lake, BC
V0J 1E0**

Dear Sir/Madam:

**RE: PACIFIC TRAIL PIPELINES MANAGEMENT INC.
PROJECT UPDATE**

Pacific Trail Pipelines Management Inc. (PTPMI), operated by Chevron Canada Limited, is constructing a 487 Kilometer 42inch sweet gas pipeline from Summit Lake, BC to Bish Cove, south of Kitimat, BC. The current industry market conditions continue to be difficult and the pace of the project has been adjusted to align with the demand.

All of the field work planned for 2017 has now been completed. In 2018, our intended work program will include:

- Environmental Studies and Surveys
- Pipeline route right of way monitoring and erosion mitigation
- Road maintenance

Notification of any of this work occurring in close proximity to your lands will be made prior to commencement, via phone call or written letter. These activities are part of the ongoing work program to maintain compliance with our approved permits.

A variety of informational videos, including a project overview are available on our website at <http://www.chevron.ca/our-businesses/kitimat-1ng-project/pacific-trail-pipeline>.

Should you have any questions please do not hesitate to contact me at the below noted email or telephone. Thank you for your interest.

Sincerely,
Pacific Trail Pipelines Management Inc.

Sarah Bigelow, Land Analyst
Chevron Canada Limited
sbigelow@chevron.com
1-403-234-5753

To: 'breems@crd.bc.ca'; 'mailbox@cariboord.ca'; 'aa@ccrd-bc.ca'; RD of Central Kootenay; RD of Central Okanagan; 'inquiries@csrd.bc.ca'; RD of Comox Valley; RD of Cowichan Valley; RD of East Kootenay; 'info@fvrd.ca'; RD of Fraser-Fort George; Kitimat-Stikine RD; 'admin@rdkb.com'; RD of Metro Vancouver; RD of Mount Waddington; RD of Nanaimo; RD of Skeena-Queen Charlotte; RD of North Okanagan; RD of Okanagan-Similkameen; CFO Peace River RD; CFO Powell River RD; RD of Squamish-Lillooet; RD of Strathcona; RD of Sunshine Coast; RD of Thompson-Nicola

Subject: Open for Business Awards

Attachments: 135898 Attachment - Open for Business Awards Nomination Announcement.pdf

Ref: 135898

Dear Mayor and Council:

I am pleased to invite you and your community to enter a nomination for the 2018 Open for Business Awards (OFB).

The OFB is an annual event hosted by the Roundtable. These awards recognize communities that are undertaking initiatives and partnerships to create a "business friendly" environment.

This year, the Roundtable is collaborating with Small Business BC to create a fresh approach to generate renewed excitement and increased participation. The Roundtable has therefore introduced the new OFB categories:

- *Small Community:* a community of fewer than 5,000 residents
- *Medium Community:* a community of 5,000 to 25,000 residents
- *Large Community:* a community of more than 25,000 residents
- *First Nations Community:* a First Nations community supporting small business

The deadline for nominations is November 30, 2017.

I encourage your staff and government officials to collaborate with your local business improvement association, chamber of commerce, economic development officers and business community to seek their nomination. To initiate a nomination please visit: www.sbbcawards.ca/open-for-business.

The winners will be announced February 23, 2018, at a Gala event at the Vancouver Convention Centre. A professionally produced video will be created to showcase all winners, and will be played at the Awards Gala. Award winners will be eligible to use the OFB logo in communications to help attract new business and investment in their community.

Further information about the Roundtable and the OFB is included in the package and is available online at: www.smallbusinessroundtable.com. For questions or support with preparing an application, please contact the Roundtable Secretariat by telephone at 250 387-9083, or by email to roundtablesecretariat@gov.bc.ca.

We look forward to receiving your submission.

Sincerely,

Bruce Ralston
Minister of Jobs, Trade and Technology

Attachment



2018 Open for Business Awards Nomination Process

The *Open for Business Awards* recognize and celebrate communities that best demonstrate they are promoting and adopting business friendly initiatives within their region. The Awards provide an important platform for local government to learn and share Best Practices, and showcase winning initiatives that have contributed to the success of local businesses.

For the 2018 *Open for Business Awards*, we invite and encourage communities of all sizes to tell your story, about how you are creating a Business Friendly environment within your community.

Nominations open from October 1 to November 30

This year for the first time, we are opening nominations to both the public and the community, and asking simply, why should your community win this award.

EXTENDED APPLICATIONS – DECEMBER 8 TO JANUARY 5

The next stage is to let our judges know what makes your community the best. Select **one initiative** that has been implemented in your community within the **last three years** that has had a meaningful impact on attracting, retaining and helping local businesses to succeed in your community.

Prepare a case study to tell a story about your initiative to the Roundtable and your peers.

Here is a guideline of what to include in your Case Study:

- *Background – what lead up to the initiative, why was it needed?*
- *Who does it target?*
- *What are the objectives, goals and targets?*
- *How was it developed and implemented?*
- *Who was involved?*
- *What are the outcomes?*
- *What did it cost?*
- *What is the feedback from your community?*
- *What lessons were learned?*
- *Pictures to demonstrate your story.*

For 2018, four new award categories have been created so that communities are competing with others of similar size.



Small Community:
less than 5,000 residents



Medium Community:
5,000 to 25,000 residents



Large Community:
over 25,000 residents



First Nations Community:
all First Nations Communities*

* First Nations Communities may elect to compete in the First Nations Community Category, or the Small, Medium, Large Community Category according to their size.

Nominate today: www.sbbcawards.ca/open-for-business

October 20, 2017.
16080 Quiek Str. Rd.
Telkwa, BC V8T2X2

263 Board-Receive

Bill Muller
Chair, RDBX.

Dear Chairman Muller,

It seems almost weekly, from Vanderhoof to Pt. Rupert & beyond, we hear of issues with C.N.R.

If we all make the effort to communicate our concerns directly to Ottawa. perhaps we might initiate some action toward positive change.

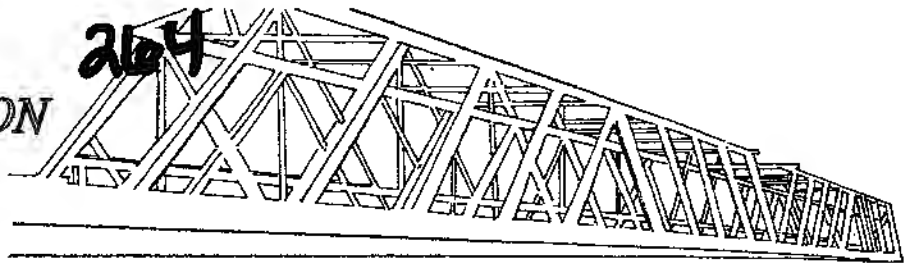
We will be requesting a meeting with MP Nathan Cullen & will give notice of the date & location. Thanks.

Sincerely,
David Gillespie
280 846-5879.

QUICK STATION RESIDENTS' ASSOCIATION

16080 Quick Station Road Telkwa, BC V0J 2X2

QuickStnResidentsAssoc@gmail.com



February 28, 2016

The Honourable Mark Garneau
Minister of Transport
House of Commons
Ottawa, Ontario
K1A 0A6

Dear Sir:

We are a rail stop community in BC's Pacific Northwest since the time of the Grand Trunk Pacific Railway. Like many communities across the country, we have witnessed considerable change in rail transport particularly since the 1980s. We are, as of yet, not well informed on improvements to the regulatory regime and documented improvements in rail safety subsequent to rail mishaps during the previous Federal Administration. We thus take this opportunity to express concerns and pose questions.

1. RAIL BED INTEGRITY

During the time of significant increases in coal export, we were informed by rail line engineers that the existing rail bed was not built to handle the increased weight and volume. We have observed the placement of heavier ballast, the addition and replacement of ties, and the installation and repair of continuous rail. However, the subsurface soils beneath the ballast are not much changed from 1913 so that in certain locations they tend to become liquid and move during spring runoff. The filling in of pre-existing ditches along the main line to support the double tracking has also worsened flooding of neighbouring properties and roadways. Does Transport Canada have sufficient geotechnical information with which to identify potential problem areas and require improvements? Are the ongoing rail line inspections paid for by the carrier (CNR), yet subject to credible independent analysis and government oversight?

2. CONTAINER CONSTRUCTION

We note that railways, particularly those west of the Rockies, follow valley bottoms, often in close proximity to rivers. For the safety of rail communities and the protection of waterways, we are seeking assurance that containers for flammables, chemicals, and other hazardous or toxic products be double walled, capped and sealed (i.e. essentially puncture and spill proof).

3. ACCIDENT RESPONSE

Accident and response time, as documented and published in 2014-15, has been recognized as grossly inadequate. In the least, the communities with fire departments and/or emergency response teams must be funded, facilitated, and trained for rapid response in communication and coordination with federal, provincial and corporate emergency response organizations.

4. LEVEL CROSSINGS

- a) All public crossings at grade must be provided with automatic barriers (gates and flashing red lights) starting with those near residential communities where electricity is available. As in existing signaling devices, backup power must be available. The present whistle-signal warnings are inadequate (or inconsistent as in CNR's operating manuals) and subject to human error (i.e. not always employed). At some approaches, due to terrain, whistle signals cannot be heard in a closed vehicle, yet the whistle is directed across the valley for at least 3 km. The resulting noise pollution already approaches the extreme under present rail traffic volumes.
- b) Understandably, there is a 10-minute rule for stationary trains blocking public crossings. However, long, slow-moving trains on secondary lines can take 15 minutes or longer. Emergency vehicles should have the ability to signal approaching locomotives to apply the precautionary principle (BRAKES) or (ii) be pre-warned of the occupied crossing, preferably before the nearest intersection, where alternate routes are available.

5. LOCOMOTIVE IDLING

Item#B3 in the CNR System Special Instruction Manual reads "Every effort must be made to conserve fuel and protect the environment by shutting down locomotive diesel engines whenever possible." There must be many exceptions to this policy, as in over a 2-year period, we have observed locomotive shut down on only one occasion. The engineer said it was "automatic". The longest idle yet observed at Quick Station approached 7 hours. (NOTE: Extended idling has become increasingly common; the longest yet in 2017 was approximately 34 hours at Quick Station.)

6. EROSION CONTROL AND NOXIOUS WEEDS

We note that during highway construction projects, considerable attention is given to slope stabilization, and the reseeded of verges and embankments. These practices are sometimes employed on rural roads. However, the rail right-of-way appears to be exempt. Cut banks continue to slough off, ditches are grubbed out and dumped across the tracks to fall into neighbouring properties, and miles of fill are left naked serving as propagation paths for noxious weeds. Some attribute this negligence to the unwanted incursion of GM Canola into agricultural areas. The resultant use of herbicides, some readily transportable, can find their way into ground water, wells, and nearby water courses. Non-existent or otherwise insufficient erosion control can also exacerbate conditions as in #1 above; that is, liquid soils and rail bed integrity.

7. WASTE PRODUCT DUMPING AND CONSTRUCTION DEBRIS

While there has been some effort to clean up rail yards and rail properties within or near municipal boundaries, these efforts have yet to be realized in rural areas, particularly where sidings exist. Waste tie dumps stand for years, and new or near new tie piles off-gas during the warm summer months, burning eyes and nostrils. Various displays of mechanical-industrial detritus are spread about—from used oil filters to spilt 5-gallon pails of used oil and hydraulic fluid, not to mention the more than

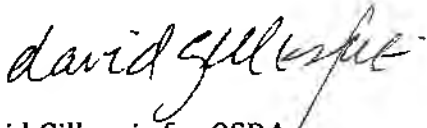
266

occasional offering of human excrement. These offerings exemplify a culture of corporate ignorance, lack of contractual obligations, non-existent oversight, and a blatant disrespect for the environment and neighbouring rail line communities.

We feel that our attempt to voice some of these concerns at the local and regional offices of CNR have not been taken seriously. A thorough examination and sustained engagement by Federal Authorities is long overdue.

We look forward to receiving your response.

Sincerely,

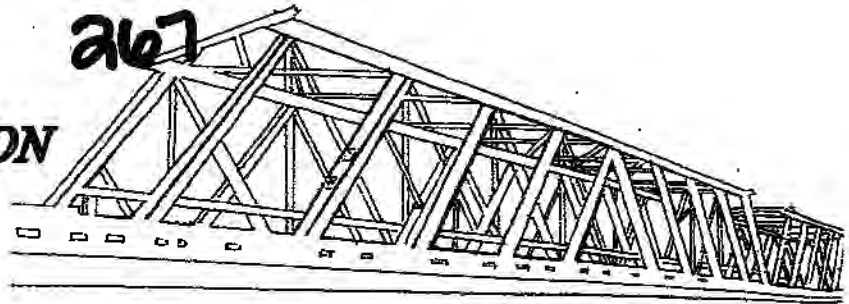
A handwritten signature in cursive script that reads "David Gillespie".

David Gillespie for QSRA

**QUICK STATION
RESIDENTS' ASSOCIATION**

16080 Quick Station Road Telkwa, BC V0J 2X2

QuickStrResidentsAssoc@gmail.com



October 4, 2017

The Honourable Mark Garneau
Minister of Transport
House of Commons
Ottawa, Ontario
K1A 0A6

Sir: An Update.

It is now 19 months since the enclosed (February 20, 2016) letter was drafted but not sent. We had hoped that local municipal and regional efforts would yield some improvements in CNR's "track record." Sadly, with the increase in rail traffic, all of the concerns as expressed remain problematic, and many have worsened. The enclosed press clippings are only a small indication of the frustrations and lack of progress on a multiplicity of issues. The rail lines and carriers are most evidently a Federal Government responsibility and require sustained 'on the ground' involvement. Costs must not be borne by the taxpayer.

We expect major improvements in the regulatory regime which must be accompanied by more robust oversight, inspection and enforcement with respect to the following:

- i. Questionable maintenance practices, derailments, dangerous goods, and the potential for long term environmental damage.
- ii. Public safety, particularly in raiiside communities and at public crossings.
- iii. Suspect management, scheduling, and maintenance practices impacting employee health and safety.
- iv. The associated issues of air, land, water and noise pollution.

For starters, a near immediate ban on long idling diesel locomotives must be implemented. Alternatives are available. NO₂ toxicity is a major health concern. Secondly, the programmed installation of automatic gates, lights, and cameras must be initiated, beginning with residential areas.

We look forward to receiving documentation of progress on these issues. Question: Where is the evidence of improvements resulting from the 2014-15 Canada Transportation Act Review?

Sincerely,

David Gillespie
David Gillespie for QSRA

Cc

Ginette Petitpas Taylor, Federal Minister of Health

Catherine McKenna, Federal Minister of the Environment and Climate Change

Nathan Cullen, M.P. for Skeena Bulkley Valley

Doug Donaldson, M.L.A. Stikine

Lucy Gagnon, Executive Director, Witsset (Moricetown) Band

Gladys Atrill, Town of Smithers

Darcy Repen, Mayor of Telkwa

Shane Brienen, Mayor of Houston

Chris Beach, Mayor of Burns Lake

Bill Miller, chair, RDBN

Mark Fisher, representative for Electoral A, RDBN

Regional District grills CN representative over rail safety

By Flavio Nienow
Black Press

The board of directors of the Regional District of Bulkley-Nechako (RDBN) asked some tough questions about rail safety to a representative of the Canadian National Railway Company (CN).

Emile Scheffel, B.C. Regional lead of community affairs for CN, made a presentation to the RDBN board on Aug. 18 and answered questions about rail safety.

Telkwa Mayor Darcy Repen criticized CN for relying too much on local responders in the event of a train derailment.

"What would like to know is what specifically you have in our regional district to address emergencies and what your team is located," asked Repen.

But the answer by saying CN would never expect a local fire department to do anything but maintain roads.

"We must ask them to keep people away within a safe distance because that's part of their mandate to keep people safe," said Scheffel.

In the event of a derailment, a local fire department would keep residents within a safe distance until a dangerous goods officer from CN arrives at the scene.

"Sometimes that can take longer than we like," said Scheffel, adding that a response time could take up to an hour.

During the meeting, Scheffel said CN has an emergency spill control office based in Surrey, and another based in Edmonton. In addition, a dangerous goods officer is based in Prince George and another is based in Prince Rupert.

"In the event of an accident, they'd figure out if it is faster to fly or drive there, we get the closest resource that we have there as fast as possible," explained Scheffel.

Repen said this response strategy isn't enough for the region.

"We appreciate everything that CN does for the region, but we feel that CN needs to step up and take a much stronger initiative here in the regional district to protect our resources," he said.

Smithers Coun. Gladys Atrill said when talking about an environmental response, six hours is a long time.

"That didn't provide much comfort at all; it's actually quite frightening to think about the fact that there's lots of stuff moving down the [Bulkley] river corridor," said Atrill.

Bill Miller, RDBN chair, added that if a train derailment took place in downtown Surrey, there

would be major losses in infrastructure, but if a train derailment took place next to a river in the North, this would have long-term effects for a number of communities.

Scheffel responded by saying CN takes a "team approach." In the event of a derailment, CN would work in conjunction with organizations such as Emergency Management B.C. and the Ministry of Environment. However, some directors were not convinced that this approach would be effective in the event of an emergency.

"I have a sense that we are all relying on a team approach, but I am not sure that we have all the pieces in that team," said Atrill, adding that CN needs to make sure communities have adequate equipment and teams in place to deal with emergencies.

Burns Lake Mayor Luke Strimbold suggested that CN could work in partnership with organizations that already have spill response equipment such as Chehalatta Carrier Nation. Scheffel said he would be happy to connect CN's dangerous goods officers with such organizations.

Issue of delays on passenger trains raised

During the board meeting, Mark Fisher, director of electoral area A (Smithers Rural), raised the issue of delays on Via Rail passenger trains.

Via Rail trains along the Prince George to Prince Rupert corridor are commonly a few hours late. The reason is that they have to wait for CN freight trains due to limited tracks.

Scheffel said this is a "tough issue to solve."

"At the same time that we have people trying to get from point A to point B on Via Rail, we also have [industrial] customers in Prince Rupert and elsewhere that expect on-time service for their product," he explained.

Fisher said CN needs to recognize that Via Rail passengers are just as important as the goods that CN is transporting.

"It's something that can be done," said Fisher. "Recognizing that the people have the right to move."

Atrill said the constant delays of passenger trains are a "huge detriment" to the region.

"People sit [on the train] for a long time; a train that should take five or six hours, sometimes takes 10 or 12," she said.

According to Scheffel, CN won't be addressing this issue any time soon.

"We are running on average a dozen to 15 trains a day, so it's a challenging one," he said. "So I can't promise that anything is going to change in that respect any time soon."

News

Two train problems in 24 hours for CN Rail

By Marisa Baker

A broken down train in Telkwa caused a messy commute for residents needing to cross the tracks early Friday morning.

CN said a mechanical failure was to blame for the almost two-hour hold-up, but the train was repaired and on its way later in the morning.

Telkwa Mayor Darcy Pennington called the situation frightening.

"For the community, the biggest concern was one of safety. It was a school day, it was minus 26 and we had kids waiting outside

for buses that weren't coming," he said.

"We also crossed our fingers that there wasn't a medical emergency or fire or anything that could happen that would put us in a difficult situation, adding time to our response time."

Repen added that things need to change and that he is certainly aware of the problem.

"It isn't the first time that it has happened and we've raised the issue before.

"Both this was a wake-up call in being able to point out the real

liabilities when you have a day like today when it is so cold," he said.

"We are going to communicate with the different agencies and my expectation out of this is to get a better response plan, especially involving CN, where there is no waiting to see what is going on with a train, if a train breaks down on a crossing that there is immediate response so that we can have people out in the community making sure everyone is safe and take a much quicker, more proactive response."

Repen said he checked in with schools after the train got moving to make sure all the students got there safely.

"I know in my neighbourhood we have school-aged kids, and we were checking in with each other and making sure someone went to the bus stop to make sure there weren't any waiting kids.

"That's the beauty of a small town, we have the word of mouth communication."

A day before, a CN freight train with 11 empty coal cars

derailed between Prince Rupert and Terrace.

The derailment occurred at approximately 1:30 p.m. on Thursday, 35 kilometres east of Prince Rupert at the Tyec overpass.

"There are no injuries and no dangerous goods involved, and no environmental issues," said Kate Fensk, CN's media relations for western Canada.

She added the cause of the derailment remains under investigation.

-With files from Shannon Lough

210



January 1, 2017
An extended heavy idle in excess of 8 hours
Significant pollution detectable for 1 km
from engine. *QUICK STATION*

27a

Board-Receive



KPMG Forest Certification Services Inc.
Box 10426, 777 Dunsmuir Street
Vancouver BC V7Y 1K3
Canada

Telephone (604) 691-3000
Fax (604) 691-3031
www.kpmg.ca

Ms. Melany de Weerd
Chief Administrative Officer
Bulkley-Nechako Regional District
37 3rd Avenue PO Box 820
Burns Lake, BC V0J 1E0

RECEIVED
OCT 18 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

October 10, 2017

Dear Ms. de Weerd,

Stakeholder Consultation

KPMG Forest Certification Services Inc. (KPMG FCSI) to conduct an FSC® Chain and Custody/Controlled Wood Re-certification Audit of Nanaimo Forest Products Ltd. – Harmac Pacific Pulp Operations

KPMG Forest Certification Services Inc. (KPMG FCSI) will be conducting a re-certification audit of Nanaimo Forest Products Ltd. – Harmac Pacific Pulp Operations (Nanaimo Forest Products) against the requirements of the current Forest Stewardship Council® (FSC) chain of custody (CoC) and controlled wood (CW) standards. A stakeholder consultation process is planned for the fall of 2017, with the main assessment scheduled to begin on November 22, 2017 and conclude on November 24, 2017.

The supply area for Nanaimo Forest Products includes those portions of the WWF ecoregions listed below that are located as follows:

Canada

— British Columbia

NA0501, NA0502, NA0506, NA0507, NA0509, NA0510, NA0514, NA0518, NA0521, NA0522, NA0524, NA0525, NA0610, NA0613, NA0617, NA0802, NA1101, NA1117

USA

— Alaska (Coastal)

NA0520

— Oregon

NA0417, NA0505, NA0508, NA0510, NA0512, NA0516, NA0519, NA0813, NA1305, NA1309

— Washington

Ms. Melany de Weerd
Bulkley-Nechako Regional District
October 10, 2017
Page 2

NA0417, NA0505, NA0506, NA0507, NA0508, NA0510, NA0512, NA0518, NA0522,
NA0524, NA0813, NA1309

A map of the WWF ecoregions containing forest landscapes from which Nanaimo Forest Products procures fiber can be found at <https://www.worldwildlife.org/science/wildfinder>

The audit will be based on the current FSC CoC (FSC-STD-40-004 V3-0) and CW (FSC-STD-40-005 V3-1) standards.

This letter serves as an invitation to interested and affected stakeholders who wish to provide comments that are pertinent to Nanaimo Forest Products FSC CoC/CW certification. The comments received will be considered by KPMG FCSI in reaching its conclusions regarding Nanaimo Forest Products conformance with the applicable FSC CoC and CW standards.

About FSC and the CoC and CW standards

The FSC is an international non-profit organization founded in 1993 to support environmentally appropriate, socially beneficial, and economically viable management of the world's forests. It supports the development of national and regional standards to be used to evaluate whether a forest is being well-managed.

It is an association of members consisting of a diverse group of representatives from environmental and social organizations, forest and product industries, Indigenous People's organizations, community forestry groups and certification bodies from around the world. Membership is open to all who are involved in forestry or forest products and share its aims and objectives.

FSC, with its head office in the city of Bonn, Germany, is governed by an elected Board which consists of people from industry, environmental, social and labor groups, Indigenous People's representatives and others.

FSC-STD-40-004 V3-0 and FSC-STD-40-005 V3-1 were recently released for use by FSC. Organizations holding certifications to the previous versions of these standards must be assessed against the current version by December 31, 2017 (in the case of FSC-STD-40-005 V3-1) and March 31, 2018 (in the case of FSC-STD-40-005 V3-1).

Your role

We would appreciate your comments on issues that are pertinent to Nanaimo Forest Products FSC CoC/CW certification. Such comments may include, but are not necessarily limited to, concerns or observations regarding the Company's due diligence system (i.e., the system of measures and procedures developed by the organization to minimize the risk of sourcing material from unacceptable sources), one component of which is the company risk assessment (which FSC has decided may continue to be used until an approved national risk assessment for Canada and USA are in place). Comments received will be considered by KPMG FCSI in assessing Nanaimo Forest Products' performance against the requirements of the applicable FSC CoC and CW standards. A summary of stakeholder comments will also be included in the Nanaimo Forest Products FSC CoC/CW certification audit summary report.

A questionnaire is provided with this letter for your comments on issues that are pertinent to Nanaimo Forest Products FSC CoC/CW certification. However, additional materials and other methods of

Ms. Melany de Weerd
Bulkley-Nechako Regional District
October 10, 2017
Page 3

communication will also be accepted. Upon request, arrangements may also be made to allow stakeholders to meet with members of the audit team prior to or during the on-site portion of the audit.

Access to information

FSC requires that stakeholders be provided access to certain information as part of the consultation process, including:

- A description of the supply area and respective risk designation. This information is included within the body of this letter and the summary of the Nanaimo Forest Products Due Diligence System (DDS).
- A written summary of the Nanaimo Forest Products DDS. A copy of this document is available in the Nanaimo Forest Products FSC CoC stakeholder information package located on KPMG FCSI's website at <https://home.kpmg.com/ca/en/home/services/audit/sustainability-services/forest-management-consultations.html>.
- Copies of the applicable FSC CoC and CW standards. These can be obtained from FSC International document center located at: <https://ic.fsc.org/en/document-center>.
- A copy of the current approved (2016 version) Nanaimo Forest Products company risk assessment. This can also be obtained from FSC International at: <http://fsc.force.com/servlet/servlet.FileDownload?file=00P3300000d9akFEAQ>

Note: The 2017 version of the Nanaimo Forest Products company risk assessment is in the process of being reviewed at the time of writing. Once approved by KPMG FCSI it will be posted to the above FSC website.

- The procedure for filing complaints. A copy of KPMG FCSI's dispute resolution procedures are available on KPMG FCSI's website at: <https://home.kpmg.com/ca/en/home/services/audit/sustainability-services/kpmg-forest-certification-services-inc.html>.
- Contact information of the person or position responsible for addressing complaints. This can be obtained by visiting the KPMG FCSI website at: <https://home.kpmg.com/ca/en/home/services/audit/sustainability-services/kpmg-forest-certification-services-inc.html>

KPMG FCSI Contact information

All comments and requests for additional information should be directed to Craig Roessler at:

KPMG Forest Certification Services Inc.
PO Box 10426, Pacific Centre
Vancouver, B.C.
V7Y 1K3
Fax: (604) 691-3031

Ms. Melany de Weerd
Bulkley-Nechako Regional District
October 10, 2017
Page 4

Our commitments

- 1 The source of specific comments received will remain confidential unless the commenting party specifically indicates to the contrary.
- 2 We will respond to all stakeholders who provide comments and provide information on how their comments were taken into account.
- 3 A summary of stakeholder comments and how they were considered by KPMG FCSI will be included in the Nanaimo Forest Products FSC CoC/CW certification audit summary report.

Yours very truly,



Craig Roessler, RPF(BC), EP(EMSLA)
Senior Manager
(604) 691-3115

Enclosures

Stakeholder Questionnaire – 2017 Nanaimo Forest Products FSC® Chain of Custody/Controlled Wood Re-certification Audit

To: Craig Roessler, KPMG FCSI **Fax #:** 604 691-3031

From: _____ **Phone #:** _____

Organization (if applicable): _____

KPMG Forest Certification Services Inc. (KPMG FCSI) will be conducting a re-certification audit of Nanaimo Forest Products Ltd. – Harmac Pacific Pulp Operations (Nanaimo Forest Products) against the requirements of the current Forest Stewardship Council® (FSC) chain of custody (CoC) and controlled wood (CW) standards. A stakeholder consultation process is planned for the fall of 2017, with the main assessment scheduled to begin on November 22, 2017 and conclude on November 24, 2017. This questionnaire is intended to obtain information from interested and affected stakeholders regarding issues that are pertinent to Nanaimo Forest Products' FSC CoC/CW certification. Such comments may include, but are not necessarily limited to, concerns or observations regarding the Company's due diligence system (i.e., the system of measures and procedures developed by the organization to minimize the risk of sourcing material from unacceptable sources), one component of which is the company risk assessment (which FSC has decided may continue to be used until approved national risk assessments for Canada and the USA are in place). Comments received will be considered by KPMG FCSI in assessing Nanaimo Forest Products' performance against the requirements of the applicable FSC CoC and CW standards. A summary of stakeholder comments will also be included in the Nanaimo Forest Products' FSC certification report. However, the identity of individuals/organizations providing comments will be kept confidential by KPMG FCSI unless the party providing comments specifically indicates in writing to the contrary.

NB: In order to be considered during the 2017 audit, comments must be received no later than November 24, 2017.

1. Do you have any specific concerns regarding the Nanaimo Forest Products' due diligence system (DDS), company risk assessment or other issues that are pertinent to the Company's FSC CoC/CW certification?	YES
<u>Comments:</u>	NO
	NA

**Stakeholder Questionnaire – 2017 Nanaimo Forest Products FSC
CoC/CW Audit**

To: Craig Roessler, KPMG FCSI

Fax #: 604-691-3031

From: _____

Phone #: _____

<p>2. If you answered yes to question 1 above, have you communicated your concerns to Nanaimo Forest Products?</p> <p><u>Comments:</u></p>	<p>YES</p> <p>NO</p> <p>NA</p>
<p>3. If you answered yes to question 2 above, in your opinion, has Nanaimo Forest Products made a reasonable attempt to address your specific concerns?</p> <p><u>Comments:</u></p>	<p>YES</p> <p>NO</p> <p>NA</p>

279

**Stakeholder Questionnaire – 2017 Nanaimo Forest Products FSC
CoC/CW Audit**

To: Craig Roessler, KPMG FCSI

Fax #: 604-691-3031

From: _____

Phone #: _____

<p>4. Do you have any other concerns regarding Nanaimo Forest Products' FSC CoC/CW certification that have not been addressed in the above questions?</p> <p><u>Comments:</u></p>	<p>YES</p> <p>NO</p> <p>NA</p>
<p>5. Are there any specific issues or requirements of the FSC CoC or CW standard (FSC-STD-40-004 V3-0 and FSC-STD-40-005 V3-1) that you believe merit special attention during the 2017 Nanaimo Forest Products' FSC CoC/CW audit?</p> <p><u>Comments:</u></p>	<p>YES</p> <p>NO</p> <p>NA</p>

**Forest Stewardship Council®
(FSC®) Controlled Wood
Due Diligence System (DDS)
Public Summary**

**Harmac – Nanaimo Forest
Products**

April 2017



562 Colwyn Street, Campbell River, BC
V9W 2W9, Canada

www.zimmfor.com



280

Table of Contents

Introduction	1
DDS Summary	1
Supply Areas and Risk Designations.....	1
Applicable FSC Risk Assessment(s)	1
Zimmfor Risk Assessment.....	1
Complaints and Contact Information	2
Risk Assessment Summary Table – Applicable Source Areas	2



281

Introduction

Zimmfor Management Services Ltd. is a leader in providing consulting services to the resource management sector, with a focus on certification support related to forest management and chain of custody (CoC) for wood and wood fibre products.

In support of our client base, Zimmfor has developed a Due Diligence System (DDS) and FSC Controlled Wood Risk Assessment (RA), according to the requirements for Sourcing FSC Controlled Wood (CW) Standard (FSC-STD-40-005 v3-1).

FSC Controlled Wood supports the use of FSC Mix products and the establishes minimum legal, environmental, and social requirements for non-certified fibre that can be mixed in with FSC certified fibre.

DDS Summary

Zimmfor has developed a DDS to support our FSC Chain of Custody (CoC) clients, consistent with FSC CW Standard requirements. The DDS consists of three elements:

- 1) **Information Gathering** – completed by clients using client specific “Supplier Declarations” or similar documents (e.g., Log Purchase Agreements; Timber Sale Contracts). Supplier Declarations provide information on products and species being sourced, geographic origins of timber harvesting, and includes a commitment from the supplier to assist in completing audits and confirmation of the legality of the wood being sourced.
- 2) **FSC Controlled Wood Risk Assessment** – completed by Zimmfor on behalf of participating clients, consistent with the FSC CW Standard. Source areas assessed are as indicated below.
- 3) **Risk Mitigation** – where source areas or suppliers are deemed to be not-low, or unspecified risk, risk mitigation procedures are developed to ensure that uncontrolled wood does not enter the client CoC system. Mitigation procedures may include physical segregation of uncontrolled material; implementation of verification procedures to confirm or alleviate risk concerns; and/ or exclusion of suppliers, supply areas, species, or products.

Supply Areas and Risk Designations

The Zimmfor Risk Assessment covers the Harmac source areas within Canada and the USA, listed in Tables 1 and 2, below. For analysis related to High Conservation Value Forests (HCVFs), Zimmfor has adopted the ecoregion definitions and mapping provided by the World Wildlife Fund (WWF - www.worldwildlife.org/science/wildfinder/).

Applicable FSC Risk Assessment(s)

As of April 2017, there are no completed/approved FSC National Risk Assessments for Canada or the USA, and the FSC Centralized National Risk Assessment is incomplete for Canada and the USA.

Therefore, Zimmfor has prepared Company/Simplified Risk Assessments, consistent with the FSC Controlled Wood Standard (v3-1), FSC Global Forest Registry (FSC Registry - www.globalforestregistry.org – current version), and known/ available sources of information.

Zimmfor Risk Assessment

The Zimmfor Risk Assessment covering the Harmac source areas within Canada and the USA, listed below (Tables 1 and 2), can be found at:

Harmac – [https://zimmfor.egnyte.com/dl/8tTNk3dxwU/FSC_RA - Harmac \(Mar. '17\) rev 2.pdf](https://zimmfor.egnyte.com/dl/8tTNk3dxwU/FSC_RA_-_Harmac_(Mar._'17)_rev_2.pdf)



Complaints and Contact Information

Complaints related to the Zimmfor Risk Assessment should be forwarded to the Zimmfor FSC Risk Assessment Manager at:

Fsc.ra.2017@zimmfor.com; or

Zimmfor Management Services Ltd.
562 Colwyn Street, Campbell River, BC V9W 2W9, Canada
Fax: (250) 287-9165
www.Zimmfor.com

All complaints and comments received related to the Zimmfor DDS will be managed consistent with the FSC CW Standard (40-005 v3-1, section 7).

Risk Assessment Summary Table – Applicable Source Areas

Table 1: Risk Summary - Canada

Supply Areas Assessed, including WWF Ecoregions	Overall Risk Rank by CW Category				
	1. Illegally Harvested Wood	2. Violation of Traditional or Civil Rights	3. HCVFs	4. Conversion	5. Genetically Modified Trees
British Columbia NA0501, NA0502, NA0506, NA0507, NA0509, NA0510, NA0514, NA0518, NA0521, NA0522, NA0524, NA0525, NA0610, NA0613, NA0617, NA0802, NA1101, NA1117	Low	Low	Low	Low	Low

Table 2: Risk Summary - USA

Supply Areas Assessed, including WWF Ecoregions	Overall Risk Rank by CW Category				
	1. Illegally Harvested Wood	2. Violation of Traditional or Civil Rights	3. HCVFs	4. Conversion	5. Genetically Modified Trees
Alaska (Coastal) NA0520	Low	Low	Low	Low	Low
Oregon NA0417, NA0505, NA0508, NA0510, NA0512, NA0516, NA0519, NA0813, NA1305, NA1309	Low	Low	Low	Low	Low
Washington NA0417, NA0505, NA0506, NA0507, NA0508, NA0510, NA0512, NA0518, NA0522, NA0524, NA0813, NA1309	Low	Low	Low	Low	Low

283

Board - Receive



NORTHERN SOCIETY FOR
DOMESTIC PEACE

3772 1st Ave., P.O. Box 3836
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Email: info@domesticpeace.ca
www.domesticpeace.ca

Regional District Bulkley Nechako
Electoral Area A
Box 820,
37 - 3rd Avenue
Burns Lake, BC, V0J 1E0
Melany deWeerd

RECEIVED

OCT 27 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Reporting Stats – Smithers RCMP Victim Assistance Program

Dear Melany and Council,

On behalf of the Northern Society for Domestic Peace enclosed please find quarterly program statistics for the RCMP Based Victim Assistance Program for the month of July, August and September 2017.

The program has had a successful transition with new our new program coordinator Nicole Zacharias. Nicole has extensive emergency response experience coming from her previous employment as a paramedic with BC Ambulance Services. Nicole continues to receive specialized training and mentoring from veteran Victim Service staff Debora Chatfield. Nicole has also taken the Critical Incident Response training and has been involved in several debriefing's to date. Nicole is clearly eager to learn and support the regions communities. We are looking forward to the work ahead and appreciate the District's support.

If you should require further information please feel free to call me at 250-847-9000 or Nicole at 250-847-9374.

Regards,

Carol A Seychuk
Executive Director

254

**Police-based Victim Assistance Program
 QUARTER REPORTING STATISTICAL SUMMARY**

Program: Smithers PBVS

July, August, September 2017

Brief Service Contact	7
Average Active Caseload per/month	111

**CLIENT/INCIDENT INFORMATION
 Offence Type**

1. Incident Type	
Murder/Manslaughter	
Attempted Murder	
Robbery	
Abduction/Kidnapping	

2. Sexual Assault/Abuse	
Adult/Senior	1
Adult/Senior Survivor	1
Youth	
Child	3

3. Assault/Abuse	
Partner	3
Senior	
Child	
Other	3
Other Familial	1

4. Other Incidents	
Criminal Harassment	
Property Crime	
Threatening	
Other Crime	1

5. Non-CCC Offence Service	
Suicide/Attempted Suicide	2
Missing Persons	
Sudden Death	2
Motor Vehicle Accident	
Natural Disaster	
Other Incident	5
*Total Offence Types	22

Client Type

Primary # Males	3
Primary # Females	19
*Total Clients	22

Where Client Referred From:

1. Funded VAP	
Police Based	1
Specialized	
2. Justice System	
Crown	
Police	17
Other/Govt	
3. Other Referrals	
Community Agency	
Private Practitioners	
Other	1
Self	3
*Total Referrals	22

PROGRAM STAFF	
Staffing Hours	417
Call Out Hours	15
# Other staff Hours	
# Unpaid staff Hours	
# Volunteer Hours	1
*Total Hours	455
(staff and volunteers)	
# Active Volunteers	2

285

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CHESLATTA CARRIER NATION

P.O. Box 909 • Burns Lake, B.C. • V0J 1E0
Phone 250-694-3334 • Fax 250-694-3632



October 10, 2017

RECEIVED

OCT 27 2017

**REGIONAL DISTRICT OF
BULKLEY NECHAKO**

Dear Vender/Company

It's Christmas time again. Our annual Christmas dinner for our community is coming up once again. Each year Cheslatta hosts a dinner for families that may not be able to afford one. Santa is there and gives the children a gift and a bag of candy. We also provide a food hamper to each of our needy families.

We are asking you that you open your hearts to donate to our much needed and appreciated event. If a financial donation is not available then we would appreciate a donation of door prizes for our "door prize" draw.

We thank you in advance for any donations you provide to our community. Your name will be mentioned at our event with gratitude. Everyone is welcome to join as well!

Sincerely,

Jessi Jack for
Chief Corrina Leween

Councillor Hazel Burt

Councillor Ted Jack

286

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PO Box 236
2430 Butler Avenue
Houston BC V0J 1Z0
Ph: (250) 845-2522
www.cfnadina.ca

Burns Lake
Houston
Telkwa

Granisle
Smilthers
Topley

Growing communities – one idea at a time

November 6th, 2017

Re: Support of the Northwest BC Resource Benefits Alliance

Nadina Community Futures believe that an equitable and reasonable revenue sharing agreement would encourage economic activity and economic development in the Northwest, and would thereby benefit the business community and people of the Northwest considerably.

Furthermore, an equitable revenue sharing agreement would have significant benefits for businesses in the Northwest, including both proponents of major new capital projects, and local businesses, large and small that have been operating in the area for years. Revenue sharing will help build local support for major projects; help keep local business fees and taxes down; help recruit employees to the Northwest and retain them for the long-term; and perhaps most importantly, ensure that the local governments have the capacity to supply the services and infrastructure that businesses need.

Revenue sharing would provide Northwest local governments with a proportionate share of the revenues collected by the provincial government from this economic activity. Having a share would assist the local government fiscal shortfall in the Northwest and significantly improve the livability and sustainability of the region.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Martinsen".

Kim Martinsen
General Manager



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OCT 26 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

October 18, 2017

RECEIVED
OCT 26 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO
File: 0530-00/Out

BC Passenger Transportation Safety Board
Box 9850 Stn Prov Govt
Victoria, BC
V8W 9T5

Dear Jan Brooke, Director of the PTSB,

RE: Greyhound Canada – Application for Cancellation of Northern Routes in B.C.

The District of Houston is strongly opposed to route changes in Northern BC as proposed by Greyhound Canada Transportation Corp. We understand that Greyhound is proposing the elimination of nine routes and a further reduction in frequency to ten additional routes, including Prince George to Vancouver. The route along Highway 16, also known as the "Highway of Tears," provides a vital and safe connection between communities along the Highway 16 corridor.

Greyhound's principal argument is that competition and a decrease in overall ridership have negatively impacted their ability to maintain an efficient and profitable business model. With respect to service volumes, we encourage the Board to review the service downgrade Greyhound has implemented over the last five years. Since 2013, Greyhound has eliminated 34 routes in BC and reduced service on a further 16 routes. If Greyhound was serious about improving ridership, it may want to look at its schedule -- all buses servicing our region leave late in the evening and travel through the evening.

With respect to the "subsidized competition" cited by Greyhound, these services provide non-comparable services to Greyhound's direct bus service. Bus service provided by Northern Health is only available to passengers who meet strict criteria, and depending on the route the service is only available between one and three times per week. The bus service BC Transit introduced this year operates only three days per week between Prince George and Smithers, and is more intended to serve as an inter-city transit to transport people between smaller centres like Smithers and Burns Lake as opposed to the long haul travel service operated by Greyhound.

Our grave concern is that eliminating further routes and reducing the frequency of others in our region will have very real and serious consequences to the people who reside here. Unlike other jurisdictions where a reduction in access to bus transportation is alleviated by the close proximity of communities, other modes of transportation and more populated areas, central and northern BC is at a disadvantage in each of these scenarios. Particularly, Houstonites must travel 65 kilometres to access health, social and other services in Smithers, BC – the closest service centre to Houston.

As you know, the entire region (which encompasses roughly 70% of BC's landmass) has only one population centre with more than 20,000 people. Furthermore, even the region's hub (Prince George), stands relatively isolated without another major population centre of equal size within a seven hour highway commute. For a community with an aging population and a growing low-

Income population, this will only create more challenges as our residents seek to access essential services in centres such as Prince George.

Throughout the year, Greyhound is not only the best option for many northern residents facing extenuating circumstances, it is the **only** option. It is an essential component of the fabric upon which northerners base their living, working and educational decisions. Furthermore, the fact that Greyhound's service exists is part of an essential tool kit that allows communities to recruit and retain skilled employees and families looking for better opportunities.

Northerners have a reasonable and warranted expectation that we can shape our priorities and planning around the existing, basic transportation framework in the region. It would have been unrealistic to expect that enhanced capacity in one area would affect Greyhound's overall and essential presence in other parts of the region. In the future, it may be necessary to create a new, comprehensive transportation plan, but for now, northern communities are unprepared to deal with the impacts of Greyhound's unexpected application.

If the Board is serious about making decisions that enable people throughout the Province to access diverse, stable and competitive commercial passenger transportation, it must reject Greyhound's application.

Thank you for your consideration of our community's needs.

On behalf of the District of Houston Council,



Mayor Shane Brienen
District of Houston

CC: Honourable Clare Trevena, Minister of Transportation & Infrastructure
John Rustad, MLA Nechako-Lakes
North Central Local Government Association
Office of the Wet'suwet'en First Nation
Regional District of Bulkley Nechako Board of Directors
Mayors and Councils of:

- District of Fort St. James
- District of Vanderhoof
- Town of Smithers
- Village of Burns Lake
- Village of Fraser Lake
- Village of Granisle
- Village of Telkwa

289

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**AUDITOR GENERAL FOR
LOCAL GOVERNMENT**

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**BRITISH
COLUMBIA**

November 1, 2017

AGLG ANNOUNCES NEW AUDITEES

SURREY – The Auditor General for Local Government (AGLG) has identified new auditees on the topics “Emergency Management in Local Governments” and “Local Government’s Role in Ensuring Clean Drinking Water,” AGLG Gordon Ruth announced today.

The Township of Langley has been added as a new auditee under the topic “Local Government’s Role in Ensuring Clean Drinking Water.” This addition makes a total of three auditees under this topic. The Regional District of Okanagan-Similkameen has been audited, with the final report available on the AGLG website. The audit of the City of Kelowna is underway.

Under the audit topic “Emergency Management in Local Governments,” the AGLG had previously announced that the auditees would be the Town of Sidney, Capital Regional District, the City of Quesnel and Cariboo Regional District. However, with the recent devastation caused by wildfires in the Cariboo, we understand that the Province of B.C. has commissioned a comprehensive independent review in the region. The AGLG has decided to not duplicate this work, and has revised the list of auditees on this topic to include the Town of Sidney, Capital Regional District, the District of Mission and the Fraser Valley Regional District.

Since the office opened in 2013, the AGLG has audited 23 local governments under six audit topics. The AGLG has released 24 performance audit reports to date, which include:

- **Achieving Value for Money in Operational Procurement**
- **Learnings from Local Government Capital Procurement Projects and Asset Management Programs**
- **Local Government Performance in Managing Policing Agreements and Police Budget Oversight**
- **Local Government’s Role in Ensuring Clean Drinking Water**

- **Managing the Inherent Risks of Limited Human Resources within Small Local Governments**
- **Emergency Management in Local Governments**

All of our publications are available on the AGLG website (www.aglg.ca). The AGLG's Annual Service Plan describes the performance audit planning process in detail and the office's 2016/17 Annual Report outlines the office's progress during that year. Both of these can also be found on the AGLG website.

- end -

CONTACT:

Gordon Ruth
Auditor General for Local Government
Gordon.Ruth@aglg.ca
604-930-7100
www.aglg.ca

291

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CST

Citizens for Safe Technology

ACTION REQUIRED: Microcell Resolution & Notice of Wireless Harm

Dear Mayors and Councillors,

At last month's UBCM, BC municipalities voted in favour of a Resolution mandating that land use authorities and the public be consulted when microcells are placed within 100 metres of schools, hospitals, and residences. This requested change to existing policy closes a federal loophole that allows microcells to be placed on existing structures with no public consultation whatsoever. Over the next several months, the FCM (*Federation of Canadian Municipalities*) will be discussing the content of the UBCM resolution with the federal government.

Microcell placement and municipal rights is a hot topic. While some individuals perceive microcells as benign or even benevolent transmitters that are essential to improving connectivity and achieving economic prosperity, a growing number of civic leaders are concerned about the many issues arising from installing microcells in the public right of way. (See Section 3: **Why Local Governments are Concerned about Microcells** below.) On October 15th 2017, SB 69 - a bill giving telecoms free rein to install microcells on California rights of way, [which 300 Californian cities opposed](#) - was vetoed by state Governor Jerry Brown.

High-speed connectivity is not dependent on microcells. Safe and data-secure technological options are available. (See Section 4: **Tech-Wise-Solutions for Connectivity** below.)

The material below summarizes the concerns about microcells and outlines important actions you may take **now** to insure that as a local government you are as fully engaged as current federal policy allows in the placement of microcells in your community.

Suggested Approach:

- 1) Put the brief **Notice of Wireless Harm** in Section 2 below on the agenda of your next council meeting.
- 2) Review all permits, antenna siting policies, and agreements currently in place between your government and telecommunication companies. (See Section 5: **Action Check List** below.)
- 3) Take a few moments to read the material below so that you may make informed telecommunications decisions. This letter and that material are also attached as a PDF,

With Best Wishes,

Citizens for Safe Technology
cst.citizensforsafetechnology@gmail.com

Section 1: Overview

The Resolution that was passed:

WHEREAS public consultation on the placement of cell towers is mandated;
and

WHEREAS new technology is moving away from these large towers to micro-transmitters which do not require local government or public consultation;

THEREFORE BE IT RESOLVED that the AKBLG request the UBCM petition relevant provincial and federal governments to mandate consultation with the land use authorities and the public regarding microcell transmitter siting within 100 metres of residences, schools and hospitals.

Why this Resolution Matters

ISED (*Innovation, Science and Economic Development*, formerly *Industry Canada*) allows microcells, or small cell antennas, to be placed on existing structures without any public input or often knowledge. In their 2014 [Guide to](#)

Assisting Land-Use Authorities in Developing Antenna Siting Protocols, Industry Canada makes an assumption that: “certain proposals ... have minimal impact on the local surroundings and so are excluded from public and land-use consultations.”

The UBCM’s support for the microcell placement resolution shows that ISED has underestimated and overlooked the impact microcells have on municipalities and their residents.

Section 2: Microcells - Notice of Wireless Harm

Although there is no scientific research proving microcells are safe, the widespread installation of microcell technology is based on the misconception that wireless transmitters cause no harm. Thousands of independent scientific studies, however, link the RFR (radiofrequency radiation) microcells emit to increased cancer risk, neurological disorders, and infertility. Even low levels of RFR exposure over time have been linked to adverse effects on plants and insects, especially pollinators

- As of October 2017, 235 scientists from 41 countries have signed the International EMF Scientists Appeal urging world leaders to “protect mankind and wildlife from the dangers of EMFs and wireless technology.”

ISED says microcells are safe as long as they comply with Health Canada’s Safety Code 6. Health Canada, however, continues to ignore the non-thermal effects of artificial electromagnetic frequencies as well as the science which shows that exposure to these frequencies, even at levels lower than those deemed safe by Safety Code 6, cause potential biological harm.

- On September 28, 2014, over 50 Canadian physicians condemned Safety Code 6. On July 9, 2014, fifty-three scientists from eighteen countries called on Health Canada to intervene to “help avoid an emerging health crisis.”

Microcells are establishing the infrastructure for “5G” (fifth generation) technology which the telecom industry is poised to install across the nation.

“5G” microwave frequencies have never been independently tested to prove they will not cause adverse biological and/or health effects. By allowing telecoms to install microcells, local governments currently have no recourse over how many transmitters are placed and if these microcells will be used to transmit “5G.”

- On Sept. 13, 2017, over 180 scientists from 35 countries sent a [declaration to the European Commission](#) calling for a moratorium on the rollout of microcell transmitters and “5G” saying that fifth generation technology “could lead to tragic, irreversible harm”

In 1998, Canada adopted the Wingspread Precautionary Principle, which states: “When an activity raises threats of harm to human health or the environment, precautionary measures should be taken, even if some cause and effect relationships are not fully established scientifically.”

Rethinking the indiscriminate installation of microcells in our communities supports this principle and protects local governments from being liable for damage and injury resulting from wireless harm.

Section 3: Why Local Governments are Concerned about Microcells

- **Public and Environmental Health and Safety** - as discussed in the above **Microcells - Notice of Wireless Harm**

- **Liability**

Once a municipal government has been made aware that microcells may cause personal injury or environmental harm, (the **Notice of Wireless Harm** above informs you of this) permitting microcell transmitters to be installed in your ROWs may be deemed an act of negligence, and you may be held liable for any environmental damage or personal injury resulting from this equipment having been installed. Telecommunication workers (“linemen”) are at particular risk.

In 2013, the *CRTC* and the *FCM* established this liability criterion in their **Model Municipal Access Agreement**, which may be downloaded here: <http://crtc.gc.ca/cisc/eng/ciscmanu.htm>.

- **Local Authority & Urban Planning**

The Antenna Siting Systems Protocol Template developed in 2013 by the *FCM* and the *Canadian Wireless Telecommunications Association (CWTA)* offers municipalities examples of how they may add their input to antenna siting in their communities, specifying design preferences, for instance, or naming preferred and discouraged locations for antenna siting. However, once a land use authority gives its permission for microcells to be installed, telecommunication companies have the final say in where microcells are placed.

This Lack of Local Authority over microcells negatively impacts:

- **Public Health and Safety** Transmitters in the public right of way are affecting pole integrity, creating increased distraction for drivers, and causing sidewalk and roadway crowding.
- **Urban Planning:** There is no limit to the number of small cells allowed per property, and no consideration for competing demands, noise, size, lighting, design, or fiscal impacts.
- **Aesthetics & Property Values:** Universal deployment of microcells degrades intentionally designed neighborhoods and historic buildings, and negatively affects property values.
- **The Public's Use and Enjoyment of the ROW:** Street-side gardening, block parties, neighbours visiting across the fence, children riding their bikes on the road by their homes... So many pastimes that add colour to a community and pleasure to life may be curtailed as citizens experience legitimate concern about lingering under the microcells and being exposed to radio frequencies.

Section 4: Tech-Wise - Solutions for Connectivity

Safe and data-secure technological options are available.

For mobile connectivity we could emulate Paris, France's pilot project and install small cells with signals that are adequate for mobile use but do not penetrate buildings or peoples' homes. For home and business internet access, wired networks of fiber optic and Ethernet cables or of fiber optic, copper wire and Ethernet cables (G-Fast) provide safe, fast, reliable, and cyber-secure connection, and will not blemish or obstruct local rights of way.

Section 5: Microcells - Municipal Rights and Responsibilities

Action Check List

- Have microcells been installed on existing structures in your municipality?
- If not, do you want to discuss other connectivity options with telecom providers before giving them access to your ROWs?
- Do you have an Antenna Siting Protocol in place? If so, does it require that notification is required for all new transmitters? If not, consider writing one that does, even for microcells being installed on existing structures.
- If microcells are installed in your ROWs:
 - Has written consent been given to the telecom by local land use authorities for each transmitter installed?
 - Have you asked the company who installed the microcell network for RF exposure level data?
 - Have you asked this company what strategies they have employed to keep the ambient RF radiation levels in residential areas as low as possible, and what strategies could still be implemented?

- Have you negotiated a Municipal Access Agreement with the telecom who has installed these microcells?
- Has the telecom submitted detailed before and after plans to your municipal engineer for each microcell installation?

The Model Municipal Access Agreement and You

The **Model Municipal Access Agreement** negotiated between the CRTC and the FCM in 2013 (<http://crtc.gc.ca/cisc/eng/ciscmanu.htm>) defines the parameters of local governments' current rights and responsibilities in relation to microcell placement. Most significantly:

1. **Consent:** Pursuant to section 43 of the Telecom Act a company must have a municipality's written consent prior to constructing equipment within the ROW.
2. **Permits:** Work within the ROWs by the company is subject to the authorization requirements established by the municipality. Municipalities determine if permits are required for each and every microcell.
3. **Plans:** Unless otherwise agreed to by the municipality, prior to installing microcells the company must submit the following to the municipal engineer:
 - Construction plans of the proposed work showing the locations of the proposed and existing equipment and other facilities, and specifying the boundaries of the area within the municipality within which the work is proposed to take place;And
 - All other relevant plans, drawings and other information as may be normally required by the municipal engineer from time to time for the purposes of issuing permits.
4. **Refusal to issue Permits.** In case of conflict with any *bona fide* municipal purpose, including reasons of public safety and health and conflicts with existing infrastructure, the municipality may request amendments to the plans provided by the company or may choose to refuse to issue a permit.

5. **Utility co-ordination committee.** The company shall participate in a utility co-ordination committee established by the municipality and contribute to its equitable share of the reasonable costs of the operation and administration of the committee as approved by such committee.

6. **"As-built" drawings.** The municipality may request that, no later than a given number of days after completion of any work, the company shall provide the municipal engineer with accurate "as-built" drawings sufficient to accurately establish the plan, profile, and dimensions of the equipment installed within the ROWs.

7. **Liability.** The municipality is responsible for any damage to the natural environment and any injury to any person arising from the presence of electromagnetic radiation in connection with the company's use of the ROWs if such damage was caused directly or indirectly, in whole or in part, by the negligence of the municipality.

Cheryl Anderson

From: Tony Russo <Tony@crimewatchcanada.com>
Sent: October-31-17 2:03 PM
To: Tony Russo
Subject: re: Wounded Warriors Canada Sponsorship Magazine
Attachments: WWC Ad-Rates.doc; WWC - About.doc

Further to your discussion with Dave:

Crime Watch Canada is proud to have partnered with Wounded Warriors Canada on this specific fundraising endeavor so to further assist in supporting the work this wonderful charity provides to our frontline personnel.

We are respectfully asking for your assistance as a Sponsor and help to support the work, we strive to achieve so to honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families. We are hoping, we may advertise your Organization as a much valued sponsor for the programs and services provided by this worthwhile charity within the Wounded Warriors Canada - Digital Sponsorship Magazine which, we will be distributing all across Canada on a quarterly basis. Most importantly the dollars raised (after costs) through this initiative go towards the many program and services they provide to our frontline personnel and their families.

Attached is some more information regarding Wounded Warriors Canada along with sponsorship pricing for the digital publication. If you would like to check out the Spring 2017 edition to gain a value for the charity and publication please visit:

<https://www.yumpu.com/en/document/view/58506944/wounded-warriors-spring-2017/0>

Regards,

Tony Russo
National Accounts Manager
780-995-2855 (Direct line)
1-877-443-4453 (Office line)
1-877-443-4467 (Facsimile)



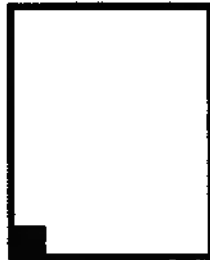
www.crimewatchcanada.webs.com

The content of this email is the confidential property of Crime Watch Canada and should not be copied, modified, retransmitted, or used for any purpose except with written authorization. If you are not the intended recipient, please delete all copies and notify us immediately.



Honour the Fallen, Help the Living

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2 Issues

3 Issues

4 Issues

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Business Card	\$320	\$575	\$815	\$1025
Quarter Page	\$460	\$830	\$1175	\$1475
Half Page	\$770	\$1385	\$1965	\$2465
Full Page	\$1200	\$2185	\$3060	\$3700
Inside Cover	\$1500	\$2750	\$4000	\$5000
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Signature	_____	Date	_____

Please email Tony@crimewatchcanada.com or Fax: (877) 443-4467

Payments are accepted in Visa, MasterCard, American Express, Cheque or Money Order.

Crime Watch Canada #102 – 12904-54 Street, Edmonton Alberta T5A0A4

To honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

CRA# 82808-2727-RR0001



Since our humble beginnings in 2006, Wounded Warriors Canada has grown to become one of the leading military support organizations in Canada. From one small program providing care packages to our injured military members in the NATO Hospital in Germany, we have grown to include 15 separate innovative and pioneering programs aimed at supporting our nations heroes and their families overcome the challenges associated with Post Traumatic Stress Disorder or PTSD.

With the war in Afghanistan over, it is often easy to forget that over 45,000 Canadians served during the war in that desert. Prior to this conflict, thousands more served in countries like Rwanda, Cambodia, Cyprus, Haiti and Bosnia. From these conflict zones, many of our soldiers, sailors and airmen have been injured both physically and mentally. Not all injuries are visible – many have mental scars related to their service and these people often face enormous challenges when transitioning back home to Canada.



Wounded Warriors Canada recognized the gap in the support of those suffering from mental health injuries and it has become our mission to make sure no veteran, first responder or their families goes without support. Since its inception in September 2006, it has become the beneficiary of the nation's empathy towards Canadian soldiers and new in 2016, our nations local heroes – our First Responders. The outpouring of support from individual Canadians and Canadian businesses has been overwhelming. Wounded Warriors Canada is a success story borne out of a horrible

tragedy that continues to support those in need.

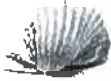
Today, we continue our legacy of care and compassion as the nation's leading, wholly independent, Veteran's charity focusing on mental health. Our innovative and wide-ranging direct programming, which exceeded \$1,500,000 in 2015, is changing the lives of Veterans, First Responders and their families. This is only made possible as a result of the compassionate trust and support of individual Canadians and Canadian businesses, enabling us to carry forward our guiding ethos: Honour the Fallen, Help the Living.

Crime Watch Canada – Proudly Supporting Wounded Warriors Canada

302

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OCT 30 2017
REGIONAL
BULK

The SalishSea

...World Heritage

To: Mayors & Councils, and Regional Directors in the Province of BC

re: A Grande Finale for 2017,
...Sustainable Development, & Our Local & World Heritage

October 27, 2017

Dear Mayor & Councils, and Regional Directors,

We have two requests which would greatly benefit from your personal consideration ...and your formal support as representatives of local government in British Columbia.

1) Recognition for December 11th, A Day For Our Common Future, this year being the 30th anniversary of the Brundtland Report's presentation to the United Nations. The BC Government, and many local governments have supported this designation since 2012.

<http://viccs.vcn.bc.ca/all-nations-and-peoples-proclamation-a-day-for-our-common-future/>

2) Praise and recognition of the 41 UNESCO World Heritage Site applications submitted in 2017, from across Canada; Minister McKenna to announce ten successful bids this December.

<http://salishseatrust.ca/2016/10/31/updating-canadas-tentative-list-for-world-heritage-sites/>

As 2017 comes to an end we find a wonderful opportunity before us, a chance to provide leadership and commitment to the very best our communities, province and country have to offer. And as respected and honourable representatives of local government - Mayors & Council Members and Directors in the Province of BC, we are then approaching you - to champion the spirit and strength that vitalizes and runs throughout our communities in British Columbia, and Canada.

In the near future, over the next month, we hope you might then find a chance to support the 30th anniversary of UNCED and sustainable development. And as you debate our legacy, and future, please consider support for UNESCO and our rich cultural and natural World Heritage ...in your neighbourhoods and regions, and across our great province and country.

Additional information is available, at your request. As non-profit organizations we are working together to encourage efforts locally which reflect national and global goals. These requests highlight new and ongoing work in the community of communities that is B.C. and Canada, and the benefits that follow from such initiatives.

Thank you for your time and consideration.

Laurie Gourlay
Interim Director, Salish Sea Trust
President, V.I. Coast & Conservation Society

c.c. - MP Rachel Blaney, MP, North Island - Powell River,
*sponsor of House of Commons Salish Sea World Heritage Petition E-1269

Salish Sea Trust, Box 333, Cedar, B.C., V9X 1W1
250.722.3444, <SalishSeaTrust@shaw.ca> (www.salishseatrust.ca)



BC Rural Dividend



Fourth Rural Dividend Intake Announced!

The fourth intake of the BC Rural Dividend Program will be open from November 15, 2017 to December 15, 2017. Please review the new Program Guide and supporting documents prior to submitting your application.

Third Intake Complete

The third intake for the Rural Dividend is now complete. Congratulations to all successful applicants!

Program Documents



BC Rural Dividend Program Guide

Fourth Round Application Intake 2017/18



BRITISH
COLUMBIA

Ministry of
Forests, Lands, Natural
Resource Operations
and Rural Development

[Online Application Form](#)

[Budget Form](#)

305

Application Checklist

Project Development Application Questions

Single Applicant & Partnership Application Questions

Contact Information

Program Office:

250-356-7950

Email: ruraldividend@gov.bc.ca

geraldine.craven

From: Bulkley Valley Research Centre <info=bvcentre.ca@cmail19.com> on behalf of Bulkley Valley Research Centre <info@bvcentre.ca>
Sent: October 25, 2017 4:14 PM
To: inquiries
Subject: Thanks!



Thanks!

Greetings members,

As some of you may know, I have been transitioning from the BVRC for some time now. I am happy to hear that the board has settled on a new Executive Director, and I wish the ED the best of luck in this position. It's an exciting and challenging role, and one that can be extremely rewarding. My last day at the BVRC will be October 31, 2017.

I wanted to take this opportunity to thank all of our members, partners, collaborators and supporters over the years. It's been a wonderful 12 years of growing the BVRC into a unique organization that continues to sustain itself. I'm particularly proud of the network of people and organizations we have built and maintained. I've always believed there is strength in diversity, and the Centre has benefitted from this approach. The BVRC is equal parts people and science.

Personally, I am excited to move on and focus on more cultural and community-based initiatives. As an anthropologist, there is never a shortage of interesting projects.



307

It has been a pleasure working with you all. Feel free to keep in touch! I can be reached at info@crossroadscrm.com, or drop by the Crossroads CRM office in downtown Smithers.

Best regards,

Rick

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NEWS RELEASE

For Immediate Release
2017TRAN0263-001799
Oct. 23, 2017

Ministry of Transportation and Infrastructure

Highway 16 transit services to start for Terrace to the Hazeltons

TERRACE – New transit services will start running on Nov. 20, 2017, connecting the northern communities of Terrace with the Hazelton area, as part of the B.C. government’s Highway 16 Transportation Action Plan.

When this begins, the inter-community transit services will be available from Terrace to Prince George.

“These buses will provide a safe, efficient, and affordable way to travel between communities as part of our broader strategy of the Highway 16 Transportation Action Plan. This is especially important for women and teenaged girls who are travelling and are in need of a safe link between neighbouring communities,” said Transportation and Infrastructure Minister Claire Trevena. “This transit service will connect people who are traveling between Terrace, the Hazeltons, and Kispiox, for visiting family and friends, appointments, and activities.”

“This transit service on a portion of Highway 16 should have been in place years ago,” said Doug Donaldson, MLA for Stikine. “For the people of the Stikine, this is an extremely important service, as it’s all about safety, affordability and peace of mind. This transit service will help northern communities and families right now and into the future.”

The Regional District of Kitimat Stikine met on Oct. 20 and approved changes to the existing Hazeltons Regional Transit system, which will enable BC Transit to introduce new service between Terrace and the Hazeltons as well as an additional day of service between Kispiox and Smithers.

The buses will run three days per week, linking the communities of Kispiox and Gitsegukla (about 41 kilometres apart) and Gitwangak and Terrace (about 100 kilometres apart). On Tuesdays, Thursdays and Saturdays there will be one round-trip. BC Transit will start advertising the schedule in early November.

“The introduction of this important new transit service would not have been possible without the support and hard work of all our local government partners,” said Manuel Achadinha, BC Transit president and chief executive officer. “The new route and expanded service along the Highway 16 corridor will better connect people and communities.”

“The regional district is pleased to be part of this project,” said Philip Germuth, chair, Regional District of Kitimat Stikine. “It provides safe, reliable and affordable transportation options that will link our smaller and larger communities to each other.”

This is the fourth inter-community transit service to start up for Highway 16 this year, following transit services that have already started for Smithers, Burns Lake and Prince George (two

309

routes), as well as Smithers to Moricetown (one route).

The British Columbia government, through the five-point \$6.4-million Highway 16 Transportation Action Plan, has committed to five years of transit funding. The cost of the buses is being fully covered, and the B.C. government is funding two-thirds of the operating costs. Local governments and First Nations partners are working together to share funding for their one-third share of the operating costs.

Learn More:

To learn more about the Highway 16 Transportation Action Plan, go to:
www.gov.bc.ca/highway16actionplan

Contact:

Media Relations
Government Communications and Public
Engagement
Ministry of Transportation and Infrastructure
250 356-8241

Connect with the Province of B.C. at: www.gov.bc.ca/connect

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Board - Receive

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OCT 20 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

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NORTHERN BC TOURISM SUMMIT

Thank you to the over 130 delegates that attended this year's Northern BC Tourism Summit which wrapped up earlier this week in Prince George. This annual conference aims to provide an opportunity for industry to connect, learn, and share best practices in tourism marketing and development, and this year was no exception with stakeholder representation from all areas of our vast region. We left this year's conference with a sense that there is more interest than ever in building a strong tourism industry in northern BC and our team is looking forward to continuing to strengthen partnerships to do so.

We would also like to thank our sponsors who without their support, the event would not be possible - [Tourism Dawson Creek](#), [Tourism Prince Rupert](#), [BC Hotel Association](#), [go2HR](#), [Elisi Spa](#), [Prestige Treasure Cove](#) and of course, our presenting partner [Tourism Prince George](#).



Event highlights, from top left - Arc-taryx's Sarah Leishman, delegates, keynote Wade Davis, keynote Nikoias Badminton, AtBC's Tracy Eyssens, NBCT's Clint Fraser.

We look forward to seeing you at next year's event! Mark your calendars for the **2018 Northern BC Tourism Summit October 11 - 12 in Prince George** featuring keynote speaker [Matthew Luhn](#), a writer, and story and branding consultant from Pixar Animation Studios.



Matthew Luhn

Your Opinion Matters

What did you think about the 2017 Northern BC Tourism Summit? **Please complete the [online event survey](#)** to let us know what you found valuable and help shape next year's event.

New Board of Directors Announced

The results of the Northern BC Tourism Association Board of Directors Election were announced at the AGM on October 16 during the Northern BC Tourism Summit. Elected are:

- Northwest Region - Joelle Rabu
- Central Region - Nigel Rimmer
- Northeast Region - Sarah Waters
- Directors at Large - Gladys Atrill, Jared Davis

312

The Northern BC Tourism Board of Directors for 2017/18:

- Chair - Gladys Atrill
- Vice Chair - Jack Payne
- Treasurer - Wendy Hunt
- Past Chair - Victoria Olmstead
- Directors - Jared Davis, Joelle Rabu, Nigel Rimmer, Sarah Waters



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NEWS RELEASE

For Immediate Release
October 19, 2017

New board member, medical health officer: NH board meeting highlights

At the latest regular board meeting in Prince George, the Northern Health board of directors expressed thanks to staff and Northern Health partners for their dedication and compassion for evacuees from this summer's wildfire emergency.

Northern Health staff and physicians provided care for inpatients, long term care and assisted living residents, renal, maternity, and palliative care patients. Together with its physician partners, NH also provided primary care and community services for the evacuees who came to Quesnel and Prince George over the course of the summer.

"We are very grateful to our staff, physicians and community partners in Prince George and Quesnel for their support in this unprecedented response," said Colleen Nyce, Northern Health Board Chair. "Over the coming weeks, Northern Health will be reviewing the response to identify what went well, and where we might improve our emergency response plans and processes for the future."

The October meeting was the first for Nyce as chairperson since her appointment to the role in September, after serving as interim chair since the retirement of Dr. Charles Jago at the end of June. The board also welcomed its newest member, Frank Everitt, who was also appointed in September 2017.

"I am excited to participate on the board for an organization that is important to the health and well-being of all Northerners," said Everitt. "I look forward to the learning and the work that is ahead for me and my fellow board members."

Other highlights from the October 2017 meeting:

The latest Human Resources update to the Board shows that mental health continues to be one of the top reason for long term disability claims, along with musculoskeletal and connective tissue disorders. Awareness of mental health and proactive self-care continues to be a focus for the organization as Northern Health Workplace Health & Safety continues to develop resources for staff and physicians

aimed at removing stigma around mental health within the organization and fostering a psychologically healthy and safe workplace.

The board welcomed Northern Health's newest Medical Health Officer, Dr. Jong Kim. Dr. Kim studied medicine at Queen's University, and completed his Masters of Science in Community Health Sciences at the University of Calgary. He started in the role of MHO for the Northeast health service delivery area in August 2017, joining Dr. Raina Fumerton in the Northwest, and Dr. Andrew Gray in the Northern Interior.

"Northern Health is very happy and fortunate to have this team of highly-skilled Public Health and Preventive Medicine specialists," said Chief Medical Health Officer Dr. Sandra Allison. "Our regional Medical Health Officers are very engaged with NH senior leadership and community leaders to effect change in local communities, and improve the overall health of Northerners."

The meeting concluded with a presentation from the United Way of Northern BC that shared the impact they have across the region as well as exploring ways for the United Way and Northern Health to partner on community services and initiatives in the future.

The next Northern Health board meeting will be held December 3 & 4, 2017 in Prince George.

Media Contact: NH media line -- 250-961-7724



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OCT 25 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Media Bulletin

For Immediate Release
October 25, 2017

Bulkley Valley District Hospital initiates construction for new digital mammography services

Northern Health and the BC Cancer Agency are moving forward with digital mammography upgrades and installation at Bulkley Valley District Hospital. When complete, this project will provide improved access for both screening and diagnostic mammography in Northwest BC, with the installation of a new digital mammography machine.

This investment aligns with recently concluded efforts of the Smithers Breast Health Advisory Group, who made substantive recommendations to improve screening rates, patient journey, and patient outcomes around breast health pathways for the Bulkley Valley.

Renovations to the existing mammography space will commence on Thursday, October 26, with an expected downtime of seven weeks to allow for infection control preparation, decommission, current equipment disposal, renovation, new equipment install, and required safety and quality testing.

Patients requiring urgent referrals for diagnostic mammograms during this time will be redirected to Terrace or Prince George. NH Connections is available to residents who require transportation for access to appointments outside their home communities. More information can be found at nhconnections.ca.

The target opening date for the new mammography services is Wednesday, December 13th.

Improvements to breast cancer screening for northern BC residents are part of the Provincial Breast Health Strategy, which aims to improve breast cancer prevention, screening, diagnosis and staging as well as treatment across British Columbia. Regular mammograms help find cancer in its earliest stages when there are more treatment options and a better chance for successful treatment.

Media Contact: NH media line – 877-961-7724

NEWS RELEASE

For immediate release

November 1, 2017

Apply now! IMAGINE Community Grants of up to \$5,000 available to community groups, schools, and other partners

Northern Health is looking for community partners with ideas for projects that will improve the health of those living, working, learning and playing in northern BC. The next opportunity to apply for IMAGINE Community Grants begins November 1, 2017.

IMAGINE grants provide funding to community organizations, service agencies, Indigenous organizations, schools, municipalities, regional districts, and other partners with projects that support northerners in their efforts to stay healthy.

Applications are being accepted from November 1st to November 30th, 2017. Projects should aim to prevent chronic disease and injury or promote health in one or more of the following areas:

- Healthy eating and food security
- Physical activity and active living
- Injury prevention
- Tobacco-free communities
- Positive mental health
- Prevention of substance harms
- Healthy early childhood development
- Healthy aging

Applicants can apply for funding of up to \$5,000 for their project. Preference will be given to projects that encourage different community groups to work together, address something that is missing in the community, help those who are disadvantaged or vulnerable, develop skills and resources in the community, and have a plan to live on in the community after the funding ends.

Since 2009, the IMAGINE Community Grants have provided funding to 777 projects across northern BC. Past projects have included; community gardens and projects that support food gathering and traditional methods of food harvesting and preservation, community walking trail enhancements for accessibility, sporting equipment libraries for community

lending, education sessions and workshops to support skill development in community. More details on past grantees are available at <http://goo.gl/eTmDUL>.

This is the second call for grant applications of 2017. Another cycle for IMAGINE Community Grants funding was released in the spring. From that funding cycle, more than \$125,000 was awarded to 38 projects, reaching 49 northern communities.

For more information and to access the application guide and form, please visit www.northernhealth.ca or call 250-565-2131.

Media Contact:

NH media line: 1 (877) 961-7724



Red Cross Funding Programs

Oct. 18, 2017

As communities begin to recover from one of the worst summers on record for forest fires, the Canadian Red Cross encourages local governments and other organizations in the fire-affected communities to apply for funding through the Community Partnerships Program to help with recovery and rebuilding.

Local governments, First Nations bands, schools and community organizations all help build community, help each other through crises, and rebuild community – whether it's structures or spirit.

Funding from the Red Cross Community Partnerships Program could help create projects such as welcome back gatherings, traditional Indigenous ceremonies, safe spaces and play activities for children, increased counselling services, etc.

Please see the attached infographic and visit us online for more information.

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Province Amends Flood Guidelines

Oct. 18, 2017

Based on a 2011 technical report that recommended incorporating sea level rise into planning and development, the Province will be amending Sections 3.5 and 3.6 of its *Flood Hazard Area Land Use Management Guidelines*. The changes will come into effect on January 1, 2018.

Changes include recommendations for coastal communities to allow 1.0 m sea level rise (SLR) by 2100 and 2.0 m SLR by 2200. These amendments also recommended flood construction levels and setbacks local governments are required to consider when making bylaws for designated SLR planning areas.

Local authorities applying to the Community Emergency Preparedness Fund's Flood Risk Assessment, Flood Mapping and Flood Mitigation Planning stream should review and take these amendments into account when drafting their applications.

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Susie Koivu Awarded UBCM Life Membership

Oct. 18, 2017



Former UBCM employee Susie Koivu was presented with a Life Membership during the banquet at the 2017 Convention. Susie joined UBCM on September 1, 1985 making her the longest serving UBCM employee with almost 32 years of service. She held various positions before becoming Financial Services Offices for the past two decades.

Susie's record of service is equally matched by her exceptional commitment and dedication to UBCM. Her knowledge and history of the organization has proven invaluable and we will truly miss her contributions. On behalf of the membership, Executive and her UBCM colleagues, we extend our sincerest thanks and best wishes to Susie for a wonderful, well-deserved and relaxing retirement.

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Panel Undertakes Railway Safety Act Review

Oct. 25, 2017

A three-person panel has been mandated by federal Transport Minister Marc Garneau to conduct a comprehensive and independent review of the *Railway Safety Act's* authorities, governance and operation. Panel members are presently conducting round table sessions across Canada to obtain feedback.

Rail safety is top of mind for BC communities. As more and more goods are moved by rail at the same time that growth and development intensifies along rail corridors, the combination of these two variables has caused increasing concerns about rail safety. The Panel will consider what can be done to reduce rail related accidents, deaths and serious injuries.

BC local governments are encouraged to review the consultation guidance document and join the conversation by providing your suggestions on how to improve rail safety in Canada. The forum for receiving on line feedback will be open until December 29, 2017.

The Panel is expected to submit its report to the Minister of Transport by May 2018.

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Electoral Area Directors' Forum

Oct. 25, 2017

Registration is now open for the Electoral Area Directors Forum January 30 – 31, 2018 at the Radisson Hotel Vancouver Airport in Richmond, BC. The conference is open to Regional District Chairs, Electoral Area Directors and regional district staff.

This year's Forum will be held in conjunction with the Local Government Leadership Academy Forum to help reduce costs and provide an opportunity for delegates to attend both learning events.

This conference focuses on issues of concern to Electoral Area Directors and provides an opportunity to discuss common problems and share potential solutions. If you have a topic suggestion for the 2018 Forum, please send it to Marylyn Chiang, Senior Policy Analyst, UBCM. The deadline for topic suggestions is December 8, 2017.

The registration fee is \$185.00 plus taxes. A light lunch will be provided on Tuesday, January 30 at noon in advance of the first session, which will start at begin 1:00 p.m. In addition, the fee covers the cost for coffee and tea throughout the forum, the reception on Tuesday, and a hot breakfast on Wednesday.

The deadline for registration is Monday, January 1, 2018. Cancellations provided by Wednesday, December 29, 2017 will receive a full refund.

You can also book your hotel room at this time. Please mention that you are staying with the LGLA/UBCM block.

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EOC & Structural Flood Mitigation Funding

Oct. 25, 2017

The *Community Emergency Preparedness Fund* now has four program streams receiving applications. In addition to the Emergency Social Services and Flood Risk Assessments, Flood Maps and Flood Mitigation Planning streams, Emergency Operations Centres (EOC) and Structural Flood Mitigation are now open.

EOC funding is intended to increase local emergency response capacity and allow for training and the purchase of EOC equipment, with funding of up to \$25,000. The application deadline for EOCs is February 2, 2018. Structural Flood Mitigation funding is intended to prevent, eliminate or reduce the impacts of hazards through the construction of structural flood mitigation projects, with funding of up to \$750,000. The Structural Flood Mitigation application deadline is April 13, 2018.

Program Guides and application forms for all four funding streams are available online. The Evacuation Route Planning funding stream is under development and will open for applications before the end of the year.

For more information or to download program materials:

<http://www.ubcm.ca/cepf>

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Input Sought on Vessel Restriction Regulations

Nov. 1, 2017

Transport Canada is seeking advice from local governments on how to improve the process for applying for Vessel Operation Restriction Regulations on all bodies of water in British Columbia.

Transport Canada is responsible for overseeing and enforcing the regulations, standards, and policies for the recreational boating component. Working under the Canada Shipping Act, the Vessel Operation Restriction Regulations allow any level of government to ask the federal government to restrict the use of commercial and recreational vessels on any bodies of water in Canada, for the purpose of promoting safety, protecting the environment or looking out for public interest. Given the heavy administrative demands and unclear standards for consultations required in the VORR applications, local governments are being asked for their input to improve the process.

Local governments interested in providing feedback should review the Local Authorities' Guide and send suggestions for improving the Guide and the process to Ada Tam, Manager, Office of Boating Safety, Transport Canada. The deadline for submitting comments is December 1, 2017.

Further information on the VORR can be found on the Government of Canada Website.

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Funding and Resources Update

Nov. 1, 2017

Each month we provide an update on UBCM funding programs and information on other programs or resources that may be of interest to local governments and First Nations.

Local Government Program Services

Community Emergency Preparedness Fund: Upcoming application deadlines for this new program are: Emergency Social Services - November 17, 2017; Emergency Operations Centres & Training - February 2, 2018; Structural Flood Mitigation - April 13, 2018. The Evacuation Route Planning stream remains under development. Full program details are at ubcm.ca/cepf.

2018 Age-friendly Communities: This program provides grants to assist local governments in B.C. to best support aging populations, develop or implement policies and plans, or undertake projects that enable seniors to age in place and facilitate age-friendly communities. Applications are being accepted for Assessment, Action Plans & Planning (up to \$25,000) and Age-friendly Projects (up to \$15,000) until November 10, 2017.

Final reports for grants awarded under the 2017 program are due no later than January 31, 2018.

2018 Asset Management Planning Program: Matching grants of up to \$15,000 are available to support activities that advance a local government's asset management planning or practices, and that facilitate better integration of asset management planning with long term financial planning. Applications may be submitted at any time, and will be reviewed following these two intake deadlines: November 10, 2017, and March 31, 2018.

Final reports for grants awarded under the 2017 program are due no later than January 31, 2018.

2017 Strategic Wildfire Prevention Initiative: Applications under 2017 intakes are currently under review. An update on the 2018 SWPI—including FireSmart Planning—will be announced shortly. Watch The Compass for more information.

Regional Community to Community Forum: Applications under the 2017/18 Fall intake are currently under review.

Final reports for grants awarded under all intakes of the 2017/18 program are due within 30 days of the event and no later than April 30, 2018.

Other Funding

Habitat Conservation Trust Foundation: Habitat Enhancement & Restoration Grants for freshwater fish projects are being offered with a deadline of November 2, 2017.

Child Care Capital Grants: This program's focus is on strengthening the quality of child care in the Columbia Basin, including projects such as purchasing child care equipment, upgrading or renovating child care facilities or constructing new licensed child care spaces. Deadline: November 16, 2:00pm PT/3:00pm MT.

Real Estate Foundation of BC: Looking to fund a project related to sustainable land use or real estate? Next grant intakes are December 15, 2017 for Real Estate Industry Grants and February 28, 2018 for General Grants.

Infrastructure Planning Grant Program: Grants up to \$10,000 are available to help improve or develop long-term comprehensive plans that include, but are not limited to: capital asset management plans, community energy plans, integrated stormwater management plans, water master plans and liquid waste management plans. The next deadline is January 17, 2018.

Red Cross Community Partnerships Program: Provincial emergency financial assistance is available to eligible municipalities, First Nations, small businesses and not-for-profit organizations located in areas that have been under an evacuation order or alert, in these categories: Emergency relief to support immediate needs; Community strengthening to support community connectedness; Safety & wellbeing to support individual and community psychosocial services; Indigenous programming, and; Disaster Risk Reduction.

Energy Efficiency and Recovery Funding: Municipal governments may apply for feasibility studies, pilot projects and capital projects related to initiatives that reduce energy consumption and greenhouse gas emissions through the Federation of Canadian Municipalities Green Municipal Fund.

Municipal Asset Management Program: Federal funding is available through FCM to help local governments adopt asset management practices. Eligible applicants may apply to both the FCM MAMP and the UBCM Asset Management Planning program for activities that are eligible under both programs. Applicants can leverage both programs to meet the community contribution requirements.

Environmental Assessment Participant Funding Program: The Canadian Environmental Assessment Agency provides funds to ensure that concerns from the public and Aboriginal groups are taken into consideration during an environmental assessment process.

First Nations Adapt Program: This federal program supports First Nation communities to assess and respond to climate change impacts on community infrastructure and emergency management. It prioritizes communities most impacted by sea level rise, flooding, forest fires, and winter road failures. Applications are reviewed on an ongoing basis.

Climate change and infrastructure planning programs: The federal government and the Federation of Canadian Municipalities have launched two programs to address climate change in communities and to strengthen infrastructure planning and decision-making. The Climate Innovation Program and The Municipal Asset Management Program will deliver funding, training, and learning opportunities to build local government capacity.

Resources

Reconciliation Dialogue Workshop: This half-day workshop on November 2, 2017, in Vancouver, will provide community leaders with the opportunity to engage in dialogue and reflect on the core values of reconciliation, allowing for a new generation of leaders who consciously and thoughtfully choose to live and work in reconciliation. [Click here to learn more](#) and to add your name to the Waitlist for future workshops.

Conflict Resolution Week 2017: Everyone has his or her own story during a conflict. Explore how mediation has creative and fair options to resolve conflict. Here's a Conflict Resolution Week 2017 Events Calendar for November 4-10, 2017.

Asset Management BC Conference: "Scalable - Doable - Achievable" is the theme of this upcoming conference in Vancouver, November 9-10, 2017.

WaterBreaks Webinar - Design for Greenhouse Gas Emissions Reduction: This BCWWA webinar will review GHG emission-related regulations, tools for decision making (such as GHG emission inventories), and typical sources of GHG emissions related to construction and operation of water and wastewater treatment plants. November 16, 2017.

Building Sustainable Communities: Innovation Through Collaboration is the theme, with sessions on climate action, water stewardship, food security, and community capital/infrastructure, active transportation, community health, comprehensive wealth, collaborative change, pollution solutions, sustainable development, leadership and governance, and local prosperity. In Kelowna, November 20-24, 2017.

Blue Ecology Workshop: Professional forester and scholar Michael Blackstock wants BC water managers to embrace the Blue Ecology water cycle, so our communities become more water-resilient and we more successfully adapt to a changing climate. His ecological philosophy interweaves First Nations cultural knowledge and Western science. Michael will be joined by Bob McDonald, host of CBC's Quirks & Quarks and by Member of Parliament Fin Donnelly, who has twice swum the length of the Fraser. In Richmond, November 28, 2017.

Only the Pipes Should be Hidden: A new report on best practices for pricing and improving municipal water and wastewater services demonstrates that well-designed user fees can help address the interconnected challenges of protecting water resources by motivating conservation, funding infrastructure, and protecting our water quality.

CivicInfo BC: British Columbia's local government information hub offers an up-to-date grant directory in addition to its myriad events & Training, Research and Career tools, Bids & Tenders and other resources.

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Electronic Ticketing Legislation Introduced

Nov. 1, 2017

The provincial government has introduced amendments to the *Offence Act* that will pave the way for electronic roadside ticketing (eTicketing) in British Columbia. The Province expects no local government will incur a negative fiscal impact in any fiscal year as a result of this policy shift.

Minister of Public Safety and Solicitor General Mike Farnworth officially announced the proposed legislation on October 25, 2017. It includes changes to potentially reduce issues and inefficiencies, such as lengthy roadside stops, administrative burden, process errors and a lack of real time data.

The electronic ticketing process involves officers being issued new software for their mobile terminals that automatically calculates fines based on parameters entered (e.g. speed). Police officers may then physically issue tickets by printing them with mobile thermal printers that will be installed in their vehicles. This process will eliminate data entry errors and improve the speed of ticket processing. Individuals will now be able to pay their electronic tickets online.

Next spring, a number of police agencies throughout BC will test electronic ticketing devices and processes on a pilot basis. The Province has confirmed with UBCM that it will be funding all electronic roadside ticketing implementation costs (hardware, software and training). The pilot project will inform a future decision on the province-wide rollout of eTicketing.

Based on a provincial government estimate, traffic fine revenue is expected to increase by 15% over the first 10 years once this initiative is implemented. In 2016, the Traffic Fine Revenue Sharing grant program provided \$54.9 million in support to local governments that have a direct responsibility for policing in their communities.

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Poverty Reduction Forum Underway

Nov. 1, 2017

Minister of Social Development and Poverty Reduction Shane Simpson has announced the creation of an Advisory Forum on Poverty Reduction. The Forum will support the development of a provincial poverty reduction strategy. UBCM Past President Murry Krause has been appointed as one of the Forum members.

The Advisory Forum will assist the Minister in identifying causes of poverty and innovative approaches to poverty reduction, recommend priority actions and principles for the Poverty Reduction Strategy, and provide advice on legislation.

B.C. local governments have endorsed numerous resolutions asking the provincial government to establish a province-wide poverty reduction plan. UBCM has also been actively involved in the issue of poverty since 2009. Advocacy efforts have included meetings with the Representative for Children and Youth, the Minister of Children and Family Development and outreach to provincial party leaders. UBCM also participated in the Community Poverty Reduction Strategy Initiative that ran from 2012-2015.

UBCM nominated Prince George Councillor Murry Krause for the Minister's Advisory Forum based on his community and social justice work over the past 40 years. Murry was elected to the UBCM Executive as a Director at Large in 2009, and is currently the UBCM Past President and Chair of its Indigenous Relations Committee.

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Federal Abandoned Vessels Legislation Introduced

Nov. 1, 2017

On October 30, the federal government introduced legislation to address wrecked, abandoned or hazardous vessels in Canadian waters. The introduction of the legislation falls on the one-year anniversary of the federal government's \$1.5 billion Ocean Protection Plan.

Bill C-64 will:

- prohibit vessel abandonment;
- strengthen owner responsibility and liability for hazardous vessels and wrecks, including costs for clean-up and removal; and
- empower the Government of Canada to take proactive action on hazardous vessels before they become more costly to Canadians.

The UBCM membership has consistently endorsed resolutions calling on the provincial and federal governments to develop a solution to the issue of abandoned and derelict vessels.

At the most recent UBCM Convention, B.C. local government endorsed resolution 2017-B26, which called for the development of a national strategy for abandoned vessels.

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Local Elections Campaign Finance Amendments

Nov. 1, 2017

Minister of Municipal Affairs and Housing Selina Robinson has introduced legislative amendments to the *Local Elections Campaign Financing Act*. The legislation would ban corporate and union donations, put limits on individual contributions and ban out-of-province donations at the local level.

UBCM has advocated for changes to campaign finance rules based on resolutions from the 2009, 2013, 2015 and 2017 Conventions. In a statement, UBCM President Wendy Booth expressed appreciation for Minister Robinson's leadership on these longstanding requests and said the proposed change will support fairness during campaigns.

The Ministry of Municipal Affairs and Housing consulted UBCM on the proposed legislative changes. The amendments will apply to all local elections starting with the 2018 general local elections and any by-elections thereafter, including campaigns for councillors, mayors, electoral area directors and school trustees.

Contributions for the election campaign of a candidate or elector organization will be limited to \$1,200 per donor per year. One donor's total contributions to the election campaign for an elector organization and all of its endorsed candidates cannot exceed this amount. These changes follow the approach of the proposed provincial Election Amendment Act.

Once passed, the changes will be retroactive to Oct. 31, 2017, the day after the first reading of the legislation. To allow candidates to transition to the new campaign financing framework, contributions allowed under the former rules and received before Oct. 31, 2017, may be used for the 2018 general local elections.

Due to the tight timelines for the 2018 local elections, the proposed legislative changes do not include contribution limits for third-party advertisers. Advertising in elections is a form of political expression. That means any limits on that expression, such as through contribution limits for third party advertisers, would need to consider complex legal issues. With the fast-approaching 2018 local elections, it would not be feasible to develop carefully balanced rules that would satisfy both the need for limits and protection of freedom of expression. This issue will be monitored during the 2018 local elections for potential future legislative change.

The changes proposed by the provincial government follow on amendments to the *Local Elections Campaign Financing Act* in 2016 to address election expense limits. The 2016 amendments to the *Local Elections Campaign Financing Act* put in place expense limits for candidates, elector organizations and third-party advertisers. The cap on expenses follows a consistent formula for all candidates and is generally based on the population of an election area. These changes will be in effect for the 2018 general local elections as well.

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Excellence Awards Profile: Excellence in Action

Nov. 15, 2017

The Community Excellence Awards are designed to profile excellence in local government and to inspire other communities to take risks to innovate, establish new partnerships, and pioneer new customer service practices. Over the coming months, profiles of the 2017 winning projects will be shared.

The Best Practices, Excellence in Action category acknowledges programs and services that exemplify excellence and that exhibit qualities of a true best practice by successfully addressing an issue or concern with positive results.

The 2017 winner of the Best Practices, Excellence in Action category is the City of Coquitlam for their 'Productivity Enhancement Using Web Mapping' project. The project demonstrates how specialized web mapping applications and tools have increased operational efficiency, streamlined business processes, and improved data analysis and work programming.

Over 25 applications for web maps are currently being used. The City's GIS and Engineering staff have shared information on the development of their web mapping tools with other municipalities and stakeholders at a number of provincial and regional events and conferences.

The 2017 Honourable Mention for Excellence in Action was awarded to the Regional District of Central Okanagan (RDCO) for the 'My Dog Matters Rewards Program and Licensing App' project. In 2013, the RDCO embarked on a strategic 5-year campaign to promote positive public relations with dog owners and citizens and to increase dog licensing. Today, the RDCO has more than doubled its dog licenses, increased revenue and reduced taxation.

Dog owners can easily renew a license through the App and the RDCO is able to communicate directly to dog owners through email and notifications, saving thousands of dollars by moving away from doing business by mail. The RDCO reports that citizen feedback has been extremely positive and 5,000 users started using the App within the first five months.

The My Dog Matters Rewards Program connects licensed dog owners with more than 60 pet-friendly local businesses who offer discounts on products and services. Businesses choose the rewards they offer and benefit from free advertising.

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2018 LGLA Leadership Forum Registration

Nov. 15, 2017

The Local Government Leadership Academy's 2018 Leadership Forum will be held January 31-February 2 in Richmond. The theme is *Leading to the Finish: Reflections on a Term in Office*. Delegates will reflect on the first 4-year electoral term, and consider challenges overcome, successes achieved, and the path forward.

The 2018 theme follows on the themes of respectful leadership and communication covered in the last two province-wide forums. Topics will include: responsible conduct, the challenges that come with social media use, learning from the summer 2017 forest fires, exploring community economic development success stories, celebrating partnerships between local governments and First Nations, women in local government, and current legal and financial issues in local governance.

The Honourable Selina Robinson, Minister of Municipal Affairs and Housing will be in attendance, as will representatives from the Official Opposition and the Green Party. Shachi Kurl, Executive Director of the Angus Reid Institute will deliver the keynote address on opening day.

Since the first forum in 2007, LGLA's annual province-wide gathering has been well received by elected officials and senior administrators from BC local governments and First Nations communities. All those with an interest in leadership at the local level will benefit from attendance, including those working towards an LGLA Certificate in Local Government Leadership.

LGLA Forum registration is \$325 per person + GST, and includes the welcome reception, full breakfasts on Thursday and Friday, lunch on Thursday, and refreshment breaks.

UBCM will also be hosting the annual Electoral Area Directors' Forum at the Radisson Hotel from January 30-31.

The Radisson is currently offering rooms at the special "early bird" group rate of \$135/night. Please reserve online, call 1-800-333-3333 or email reservations@radissonvancouver.com and mention the *2018 LGLA Forum*.

Contact Errin Morrison, LGLA Program Manager, at 778-800-9952 (ext. 101) or emorrison@lgla.ca with any questions.

Follow Us On

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Asset Management Planning

Applications are currently being accepted for this program. The application deadline has been extended to November 17, 2017.

The Asset Management Planning Program was created in 2014 through a \$1.5 million contribution from the Ministry of Municipal Affairs & Housing. Since that time, an additional \$1.1 million has been contributed to the program in order to support planning grants, training subsidies and the development of asset management resources.

The intent of the program is to assist local governments in delivering sustainable services by extending and deepening asset management practices within their organizations. Since 2015, 142 grants have been awarded to 100 local governments.

2018 Asset Management Planning Program

Matching grants of up to \$15,000.00 are available under the 2018 Asset Management Planning Program to support activities that advance a local government's asset management planning or practices, and that facilitate better integration of asset management planning with long term financial planning.

Applications can be submitted at any time; however, funding permitting, applications will only be reviewed two times in 2017/18. Applicants will be advised of the status of their application within 60 days of the following application deadlines: November 17, 2017 and March 31, 2018

- 2018 Asset Management Planning Program & Application Guide [PDF - 463 KB]
- 2018 Asset Management Planning Application Form [DOCX - 469 KB]
- 2018 Asset Management Planning Final Report Form [DOCX - 459 KB] - Due within 30 days of project completion.

2017/18 Asset Management Training Subsidies

The 2017/18 Asset Management Planning program Training Subsidy will cover up to 50% of the registration fee for up to three staff per local government for eligible Asset Management BC NAMS training events.

Funding permitting, one training subsidy is available per local government and prior training without the subsidy does not impact eligibility. This includes subsidies awarded in 2016.

- 2017 Training Subsidy Application Form [DOCX - 485 KB]

2017 Asset Management Planning Program

- 2017 Asset Management Planning Program & Application Guide [PDF - 460 KB]
- 2017 Asset Management Planning Final Report Form [DOCX - 446 KB] - Due within 30 days of project completion and no later than January 31, 2018.

2016 Asset Management Planning Program

- 2016 Asset Management Planning Program & Application Guide [PDF - 72 KB]
- 2016 Asset Management Planning Final Report Form [DOCX - 464 KB] - Due with 30 days of completion of project and no later than January 31, 2017

Additional Information

- Funded Applications, 2015-2017 [PDF - 118 KB]

Contact Information

For more information, contact Local Government Program Services at (250) 356-2947 or lgps@ubcm.ca.

Follow Us On

- Twitter: [@ubcm](https://twitter.com/ubcm)

geraldine.craven

FYI: Resource Forum is Jan 16-18/18.

From: BC Chamber of Commerce <bccc=bcchamber.org@mail251.atl61.mcsv.net> on behalf of BC Chamber of Commerce <bccc@bcchamber.org>
Sent: November 2, 2017 10:22 AM
To: inquiries
Subject: Introducing #TrueNorth

RECEIVED
 NOV 02 2017
 REGIONAL DISTRICT OF
 BULKLEY NECHAKO

INTRODUCING #TRUENORTH



Inspiring speakers and strategies: Grow your company and community

Co-hosted by the Prince George and BC Chambers of Commerce, the #TrueNorth Business Forum (formerly the Business Development Forum) is a one-day program focused on building a more resilient, prosperous northern BC. Thought-leading experts on economic development, finance, and First Nations partnerships (among others) will bring participants the most current data and

proven strategies to grow your brands and your communities.

Confirmed Speakers:

- **Marsha Walden, President and CEO of Destination BC**
Tourism as an Economic Development Play
- **Dr. Mark Colgate, Assistant Dean, Gustavson School of Business at UVic**
Moments of Power - The Whistler Experience
- **Joel McKay, CEO of Northern Development Initiatives Trust**
Moderator - Economic Development Panel

More speakers and panels will be announced shortly.

[REGISTER NOW](#)

Tuesday, January 16, 2018

8:30 a.m. - 3:30 p.m.

Coast Inn of the North | Prince George

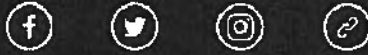


**BC Chamber
of Commerce**

Know what's on BC's mind.



**PRINCE GEORGE
CHAMBER OF COMMERCE**



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Our mailing address is:

1201 - 750 West Pender Street
Vancouver, BC V6C 2T8

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339

Board Received
RECEIVED

NOV 15 2017

geraldine.craven

From: BC Chamber of Commerce <bccc=bcchamber.org@mail50.sunwest.net>
 behalf of BC Chamber of Commerce <bccc@bcchamber.org>
Sent: November 15, 2017 11:29 AM
To: inquiries
Subject: BC Chamber invites you to the 2017 Premier & Cabinet Luncheon

REGIONAL DISTRICT OF
BULKLEY NECHAMOC

**The BC Chamber cordially invites you to attend
 the 2017 Premier & Cabinet Luncheon**

This is a tremendous opportunity for our members to be heard directly by the Premier and members of Cabinet.

Register Now

*Discuss your business and community issues directly
 with the Premier and his Cabinet*

- Individual member ticket price: \$149
- Individual non-member ticket price: \$179
- Full table: \$1,100 (no Cabinet Minister at table)

[Find more information in our registration package, here.](#)

Please ensure you have read the package before registering your attendance.

Register

340



BC Chamber of Commerce

Know what's on BC's mind.

When

Friday, December 8, 2017 from 11:00 AM to 1:00 PM PST

[Add to Calendar](#)

Where

Hyatt Regency Vancouver
655 Burrard Street
Vancouver, BC V6C 2R7



[Driving Directions](#)

Contact

BC Chamber of Commerce
BC Chamber of Commerce
604-683-0700
bccto@bccchamber.org

Premier & Cabinet Luncheon 2017

Please indicate your choices of Minister. Please note that each attending representative of your organization may not be seated at the same table. We reserve the right to seat according to availability. If purchasing a table, please note there will be no Minister at your table. Please contact us if you have further questions.

[Required Information](#)

Personal Information

- * **First Name:** _____
- * **Last Name:** _____
- * **Email Address:** _____
- * **Confirm Email Address:** _____
- * **Phone:** _____
- * **First choice for the Cabinet Minister you would like to sit with:**
--Choose-- v
- * **Second choice for the Cabinet Minister you would like to sit with:**
--Choose-- v
- * **Third choice for the Cabinet Minister you would like to sit with:**
--Choose-- v

Fee

Type	Fee
<input checked="" type="radio"/> Member (GST incl.) #R10677725	\$149.00 CAD
<input type="radio"/> Non-Member (GST incl.) #R10677725	\$179.00 CAD
<input type="radio"/> Table of 8 (no Cabinet Minister at table) (GST incl.) #R10677725	\$1,100.00 CAD

Guest Information

You may add a maximum of 7

[Add](#)

Business Information

* **Company:** _____

* **Job Title:** _____

341

* Chamber of Commerce that you are a member of:

Payment

Payment Method

Pay with PayPal or Credit Card

Payment Summary

Name	Type	Quantity	Fee	Total
Member (GST incl.) #R10677725		1	\$149.00	\$149.00
			Total	\$149.00

Yes, I would like to receive your email newsletters

Continue

You will be taken to PayPal to complete payment.

No PayPal account is required.

By submitting this form, you're granting

British Columbia Chamber of Commerce, 1201 - 750 West Pender St., Vancouver, British Columbia V6C 2T8,
Canada

<http://www.bcchamber.org>

permission to email you. You can revoke permission to mail to your email address in any time using the
SafeUnsubscribe™ found at the bottom of every email. Constant Contact takes your privacy seriously (to see for yourself,
please read the Constant Contact [Email Privacy Policy](#)). Emails are serviced by Constant Contact.

[Mobile View](#)

342

Board - Receive
RECEIVED

geraldine.craven

OCT 17 2017

REGIONAL DISTRICT OF
PRINCE GEORGE

From: BC Natural Resources Forum
 <info=bcnaturalresourcesforum.com@mail1.suw15.mcsv.net> on behalf of BC Natural Resources Forum <info@bcnaturalresourcesforum.com>

Sent: October 17, 2017 10:40 AM

To: inquiries

Subject: Forum speakers SNEAK PREVIEW | We're building an outstanding roster

Register now for early bird rates

[View this email in your browser](#)

Prince George Conference & Civic Centre | January 16-18, 2018



The Natural Resources Sector: The Engine of our Economy!

Learn first-hand about emerging trends, new projects, new investments, and the huge opportunities they will create for business, suppliers, communities and First Nations. Register now for the 15th Annual BC Natural Resources Forum – the must-attend resource sector and networking Forum.

Over 900 delegates are expected to attend and continue to define the Forum as the #1 Annual Resource Networking Event. First Nations, government, resource sector, and business leaders all attend and are part of the important ongoing conversation about the importance of our resource sector to our economic prosperity. This landmark event takes place January 16-18, 2018 at the Prince George Conference & Civic Centre.

Register now to join the conversation

Meet, mingle, and network with First Nations, federal, provincial, regional, local, and resource sector and business leaders. Hear first-hand the exciting opportunities in forestry, mining, energy, environment, training and employment, service and supply and international trade and global finance.

[Register now](#)

Get set for outstanding speakers

There's a lot of excitement around the upcoming Forum's program; distinguished speakers are scheduled to inform and inspire. [View the following and other speaker biographies that have confirmed to-date](#)



Hon. Doug Donaldson
BC Minister of Forests, Lands,
Natural Resource Operations and
Rural Development



David Miller, President & CEO
World Wildlife Fund Canada



Chris O'Riley, President & Chief
Operating Officer, BC Hydro



Edie Thome, President & CEO
Association for Mineral Exploration

Top-notch networking

The Forum brings together people from industries, communities and all levels of government to collaborate and explore ways to sustainably develop our diverse resource sectors, grow our economy and benefit communities.



Workshops back by popular demand

C3 Alliance Corporation and the National Aboriginal Energy and Power Association are pleased to again host three exciting and popular workshops that address key natural resource issues and opportunities facing Northern BC. These full-day workshops will be held at the Prince George Conference & Civic Centre on Tuesday, January 16th. [Read more](#)

Register early for limited seating events

Seating is limited for the banquet dinner, keynote luncheons, workshops, and Ministers' Breakfast. For the past four years, all events have sold out early. Early Bird Registration is available until November 17.

NEW "Full Conference Registration" option

You can now register for the popular "Full Conference Registration" that includes access to all plenaries and limited seating events. This option is available until the first limited seating event sells out, so act fast. [Register now](#)

Special hotel and flight rates for delegates

Book at our partner hotels, the Ramada Hotel and Coast Inn of the North for preferred rates for Forum delegates. Book early, as room blocks (and hotels)

will fill up. [Read about hotel preferred rates](#)

Additionally, WestJet, Central Mountain Air, and Air Canada have preferred rates for travel to the Forum. [Read about airfare preferred rates](#)

Sponsorship opportunities

Thank you to the many sponsors that have confirmed their support!

Extra thanks to Rio Tinto for returning as the Patron Sponsor once again, and for their long-standing support of the BC Natural Resources Forum.

There are still exclusive and limited sponsorship opportunities available. [Read more](#)



Thank you to our sponsors to-date!

▶ PATRON ◀		▶ PLATINUM ◀	
▶ GOLD & MAIN EVENTS ◀			
▶ SILVER & RECEPTIONS ◀			
▶ BRONZE & NUTRITION BREAKS ◀			
▶ SUPPORTING SPONSORS ◀			

346

Board - Ratify

Sort order: Control account, vendor number, report group
 Selection: Checks from Oct 01 2017 to Oct 31 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 include fully paid transactions.

Vendor Vendor Name /	Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
ACE002 ACE HARDWARE										
PA	30833		10/12/17			30833	-137.23	0.00		
Vendor (ACE002) totals:							-137.23	0.00		
ALT003 ALTERNATIVE GROUNDS										
PA	TP-328-001		10/02/17			TP-328-001	-2,640.76	0.00		
PA	TP-331-001		10/19/17			TP-331-001	-241.44	0.00		
Vendor (ALT003) totals:							-2,882.20	0.00		
ARO001 ARO AUTOMOTIVE & INDUSTRIAL										
PA	TP-330-001		10/12/17			TP-330-001	-133.46	0.00		
Vendor (ARO001) totals:							-133.46	0.00		
AUG002 DEAN AUGER										
PA	30837		10/19/17			30837	-1,140.00	0.00		
Vendor (AUG002) totals:							-1,140.00	0.00		
AUT001 AUTUMN SERVICES										
PA	30834		10/12/17			30834	-105.00	0.00		
Vendor (AUT001) totals:							-105.00	0.00		
BAS001 BASHOR CONTRACTING LTD.										
PA	30818		10/06/17			30818	-4,792.94	0.00		
Vendor (BAS001) totals:							-4,792.94	0.00		
BCH002 BC HYDRO										
PA	TP-330-002		10/12/17			TP-330-002	-5,738.20	0.00		
Vendor (BCH002) totals:							-5,738.20	0.00		
BCT001 BCTRANSIT										
PA	30787		10/02/17			30787	-11,217.00	0.00		
PA	30838		10/19/17			30838	-10,537.00	0.00		
Vendor (BCT001) totals:							-21,754.00	0.00		
BIR003 BIRD'S EYE VIEW ADVERTISING										
PA	30788		10/02/17			30788	-341.25	0.00		
PA	30845		10/25/17			30845	-172.20	0.00		
Vendor (BIR003) totals:							-513.45	0.00		
BLA001 BLACK PRESS GROUP LTD										
PA	TP-328-002		10/02/17			TP-328-002	-441.81	0.00		
PA	TP-334-001		10/25/17			TP-334-001	-4,759.82	0.00		
Vendor (BLA001) totals:							-5,201.63	0.00		
BLA008 BLASTPRO CONSTRUCTION LTD										
PA	30846		10/25/17			30846	-3,059.00	0.00		
Vendor (BLA008) totals:							-3,059.00	0.00		
BLR001 BL RETURN-IT RECYCLING DEPOT										
PA	TP-331-002		10/19/17			TP-331-002	-2,798.25	0.00		
Vendor (BLR001) totals:							-2,798.25	0.00		
BLU005 BLU JAY SPORTS										
PA	30819		10/06/17			30819	-250.00	0.00		
Vendor (BLU005) totals:							-250.00	0.00		
BUL008 BULKLEY VALLEY HOME CENTRE LTD										
PA	TP-330-003		10/12/17			TP-330-003	-374.82	0.00		
Vendor (BUL008) totals:							-374.82	0.00		
BUL010 BULKLEY VALLEY WATER SERVICES										
PA	TP-328-003		10/02/17			TP-328-003	-273.00	0.00		

349

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BUL010	BULKLEY VALLEY WATER SERVICES (Continued)										
	Vendor (BUL010) totals:							-273.00	0.00		
BUL011	BULKLEY VALLEY WHOLESALE										
	PA	TP-329-001	10/10/17				TP-329-001	-243.55	0.00		
	Vendor (BUL011) totals:							-243.55	0.00		
BUL012	BULKLEY VALLEY ECONOMIC										
	PA	TP-333-001	10/25/17				TP-333-001	-3,333.33	0.00		
	Vendor (BUL012) totals:							-3,333.33	0.00		
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY										
	PA	TP-330-004	10/12/17				TP-330-004	-648.00	0.00		
	Vendor (BUR001) totals:							-648.00	0.00		
BUR002	BURNS LAKE CHAMBER OF COMMERC										
	PA	30789	10/02/17				30789	-7,432.00	0.00		
	Vendor (BUR002) totals:							-7,432.00	0.00		
BUR003	BURNS LAKE BAND										
	PA	30839	10/19/17				30839	-109.51	0.00		
	Vendor (BUR003) totals:							-109.51	0.00		
BUR006	BURNS LAKE FLOWERS										
	PA	30790	10/02/17				30790	-252.00	0.00		
	Vendor (BUR006) totals:							-252.00	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY										
	PA	TP-333-002	10/25/17				TP-333-002	-15,326.67	0.00		
	Vendor (BUR012) totals:							-15,326.67	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY										
	PA	TP-333-003	10/25/17				TP-333-003	-2,500.00	0.00		
	Vendor (BUR014) totals:							-2,500.00	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE										
	PA	30847	10/25/17				30847	-15,797.38	0.00		
	PA	TP-333-004	10/25/17				TP-333-004	-40,707.25	0.00		
	Vendor (BVA001) totals:							-56,504.63	0.00		
BVJ001	BV JET CONTROLS CO										
	PA	30820	10/06/17				30820	-1,026.38	0.00		
	Vendor (BVJ001) totals:							-1,026.38	0.00		
BVP001	BV PRINTERS										
	PA	30791	10/02/17				30791	-6,381.76	0.00		
	Vendor (BVP001) totals:							-6,381.76	0.00		
CAR011	CYNTHIA CARDINAL										
	PA	30848	10/25/17				30848	-75.00	0.00		
	Vendor (CAR011) totals:							-75.00	0.00		
CDW001	CDW CANADA INC										
	PA	TP-329-002	10/10/17				TP-329-002	-290.94	0.00		
	Vendor (CDW001) totals:							-290.94	0.00		
CHE002	PARKLAND REFINING (BC) LTD.										
	PA	30815	10/06/17				30815	-4,534.87	0.00		
	Vendor (CHE002) totals:							-4,534.87	0.00		
CHI001	CHILCO CREEK CONTRACTING										
	PA	30821	10/06/17				30821	-292.79	0.00		
	Vendor (CHI001) totals:							-292.79	0.00		

348

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
CHU002	CHUNTOH EDUCATION SOCIETY								
PA	30780	10/02/17			30780	-42.00	0.00		
	Vendor (CHU002) totals:					-42.00	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								
PA	30781	10/02/17			30781	-42.00	0.00		
PA	TP-333-005	10/25/17			TP-333-005	-1,497.58	0.00		
	Vendor (CLU003) totals:					-1,539.58	0.00		
COL005	COLLEGE OF NEW CALEDONIA								
PA	30822	10/06/17			30822	-84.00	0.00		
	Vendor (COL005) totals:					-84.00	0.00		
CRA004	DANIEL CRAMER								
PA	30823	10/06/17			30823	-371.92	0.00		
	Vendor (CRA004) totals:					-371.92	0.00		
DAV006	NELLIE DAVIS								
PA	30782	10/02/17			30782	-730.00	0.00		
	Vendor (DAV006) totals:					-730.00	0.00		
DIS004	DISTRICT OF VANDERHOOF								
PA	30811	10/05/17			30811	-1,980,000.00	0.00		
PA	30840	10/19/17			30840	-630,000.00	0.00		
	Vendor (DIS004) totals:					-2,610,000.00	0.00		
EXP003	EXPEDITION MGMT CONSULTING LTD.								
PA	30849	10/25/17			30849	-7,882.26	0.00		
	Vendor (EXP003) totals:					-7,882.26	0.00		
EXT001	EXTREME SIGNS & STRIPES								
PA	TP-329-003	10/10/17			TP-329-003	-232.96	0.00		
PA	TP-330-005	10/12/17			TP-330-005	-7,284.48	0.00		
	Vendor (EXT001) totals:					-7,517.44	0.00		
FOR005	FORT FRASER HALL SOCIETY								
PA	30850	10/25/17			30850	-50.00	0.00		
	Vendor (FOR005) totals:					-50.00	0.00		
FOR008	FORT FRASER VOL. FIRE DEP.								
PA	TP-333-006	10/25/17			TP-333-006	-1,516.67	0.00		
	Vendor (FOR008) totals:					-1,516.67	0.00		
FOR015	FORT ST. JAMES LIBRARY								
PA	30783	10/02/17			30783	-42.00	0.00		
PA	TP-333-007	10/25/17			TP-333-007	-1,145.83	0.00		
	Vendor (FOR015) totals:					-1,187.83	0.00		
FOR033	FORT SAINT JAMES TV SOCIETY								
PA	TP-333-008	10/25/17			TP-333-008	-13,667.67	0.00		
	Vendor (FOR033) totals:					-13,667.67	0.00		
FOR046	FORT ST JAMES PRIMARY CARE SOCIE								
PA	30824	10/06/17			30824	-1,250.00	0.00		
	Vendor (FOR046) totals:					-1,250.00	0.00		
FOU002	FOUR STAR COMMUNICATIONS INC								
PA	TP-330-006	10/12/17			TP-330-006	-118.13	0.00		
	Vendor (FOU002) totals:					-118.13	0.00		
FRA009	FRASER LAKE BUILDING SUPPLIES								
PA	30835	10/12/17			30835	-125.20	0.00		

349

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
FRA009	FRASER LAKE BUILDING SUPPLIES (Continued)								
	Vendor (FRA009) totals:					-126.20	0.00		
FRA014	FRASER LAKE LIBRARY BOARD								
PA	TP-333-009	10/25/17			TP-333-009	-2,013.00	0.00		
	Vendor (FRA014) totals:					-2,013.00	0.00		
FRA016	FRASER LAKE REBROADCASTING SOC								
PA	TP-333-010	10/25/17			TP-333-010	-5,583.33	0.00		
	Vendor (FRA016) totals:					-5,583.33	0.00		
GEE001	KALEN GEERTSMA								
PA	30792	10/02/17			30792	-300.00	0.00		
	Vendor (GEE001) totals:					-300.00	0.00		
GRE003	GREYHOUND COURIER EXPRESS								
PA	TP-328-004	10/02/17			TP-328-004	-142.62	0.00		
PA	TP-330-007	10/12/17			TP-330-007	-485.16	0.00		
PA	TP-334-002	10/25/17			TP-334-002	-232.63	0.00		
	Vendor (GRE003) totals:					-860.41	0.00		
GRE007	Judy Greenaway								
PA	30851	10/25/17			30851	-189.00	0.00		
	Vendor (GRE007) totals:					-189.00	0.00		
GRE009	THE GRENDALE GROUP								
PA	30825	10/06/17			30825	-4,000.00	0.00		
	Vendor (GRE009) totals:					-4,000.00	0.00		
GRO002	GROUSE MOUNTAIN TRUCKING LTD.								
PA	TP-331-003	10/19/17			TP-331-003	-3,241.88	0.00		
	Vendor (GRO002) totals:					-3,241.88	0.00		
HAV002	HAVE A BALL RENTALS								
PA	30793	10/02/17			30793	-336.00	0.00		
	Vendor (HAV002) totals:					-336.00	0.00		
HEA002	HEAVY METAL CO								
PA	TP-329-004	10/10/17			TP-329-004	-4,260.90	0.00		
	Vendor (HEA002) totals:					-4,260.90	0.00		
HIL003	HILL STOP TRUCK WASH								
PA	30836	10/12/17			30836	-63.75	0.00		
	Vendor (HIL003) totals:					-63.75	0.00		
HOT001	HOTSYNC COMPUTER SOLUTIONS								
PA	TP-329-005	10/10/17			TP-329-005	-262.50	0.00		
PA	TP-331-004	10/19/17			TP-331-004	-12,164.26	0.00		
	Vendor (HOT001) totals:					-12,426.76	0.00		
HOU018	HOUSTON BOTTLE DEPOT								
PA	TP-331-005	10/19/17			TP-331-005	-3,346.04	0.00		
	Vendor (HOU018) totals:					-3,346.04	0.00		
IGI001	IGI RESOURCES								
PA	TP-328-005	10/02/17			TP-328-005	-613.26	0.00		
PA	TP-331-008	10/19/17			TP-331-008	-254.88	0.00		
	Vendor (IGI001) totals:					-868.14	0.00		
IND006	INDUSTRIAL TRANSFORMERS								
PA	TP-334-003	10/25/17			TP-334-003	-12,907.04	0.00		
	Vendor (IND006) totals:					-12,907.04	0.00		

350

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
INF001	INFOSAT COMMUNICATIONS								
PA	TP-331-007	10/19/17			TP-331-007	-54.84	0.00		
	Vendor (INF001) totals:					-54.84	0.00		
INT001	INTERIOR ELECTRICAL AUTOMATION								
PA	TP-334-004	10/25/17			TP-334-004	-590.63	0.00		
	Vendor (INT001) totals:					-590.63	0.00		
INT005	INTERIOR STATIONERY								
PA	30852	10/25/17			30852	-3,014.51	0.00		
	Vendor (INT005) totals:					-3,014.51	0.00		
JAA001	CHRISTIE JAARSMA								
PA	30794	10/02/17			30794	-50.00	0.00		
	Vendor (JAA001) totals:					-50.00	0.00		
JAC002	LYNN JACKSON								
PA	30826	10/06/17			30826	-75.00	0.00		
	Vendor (JAC002) totals:					-75.00	0.00		
KAL003	KAL TIRE - BURNS LAKE								
PA	TP-330-008	10/12/17			TP-330-008	-7,067.58	0.00		
	Vendor (KAL003) totals:					-7,067.58	0.00		
KIL001	DIANE KILLMAN								
PA	30795	10/02/17			30795	-437.50	0.00		
	Vendor (KIL001) totals:					-437.50	0.00		
KON001	KONE INC								
PA	TP-329-006	10/10/17			TP-329-006	-157.50	0.00		
PA	TP-334-005	10/25/17			TP-334-005	-1,134.03	0.00		
	Vendor (KON001) totals:					-1,291.53	0.00		
LAK004	LAKES DISTRICT AIRPORT SOCIETY								
PA	TP-333-011	10/25/17			TP-333-011	-6,250.00	0.00		
	Vendor (LAK004) totals:					-6,250.00	0.00		
LAK010	LAKES OUTDOOR RECREATION SOC								
PA	30784	10/02/17			30784	-42.00	0.00		
	Vendor (LAK010) totals:					-42.00	0.00		
LAK012	LAKES DISTRICT MUSEUM SOCIETY								
PA	TP-333-012	10/25/17			TP-333-012	-3,083.33	0.00		
	Vendor (LAK012) totals:					-3,083.33	0.00		
LAK023	LD FALL FAIR ASSOCIATION								
PA	30853	10/25/17			30853	-1,100.00	0.00		
	Vendor (LAK023) totals:					-1,100.00	0.00		
LAK032	LAKES DISTRICT FILM								
PA	TP-333-013	10/25/17			TP-333-013	-150.00	0.00		
	Vendor (LAK032) totals:					-150.00	0.00		
LDF001	LD FREE CLASSIFIEDS								
PA	TP-329-007	10/10/17			TP-329-007	-1,739.80	0.00		
	Vendor (LDF001) totals:					-1,739.80	0.00		
MAX001	MAXXAM ANALYTICS INC								
PA	TP-328-006	10/02/17			TP-328-006	-5,494.65	0.00		
PA	TP-330-009	10/12/17			TP-330-009	-6,179.25	0.00		
	Vendor (MAX001) totals:					-11,673.90	0.00		
MED001	MEDICAL SER. PLAN								

351

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MED001 MEDICAL SER. PLAN (Continued)									
PA	30807	10/03/17			30807	-4,500.00	0.00		
Vendor (MED001) totals:						-4,500.00	0.00		
MIN002 MINISTER OF FINANCE									
PA	30796	10/02/17			30796	-600.00	0.00		
Vendor (MIN002) totals:						-600.00	0.00		
MOB001 MOBY CONCRETE LTD.									
PA	TP-329-008	10/10/17			TP-329-008	-470.40	0.00		
PA	TP-330-010	10/12/17			TP-330-010	-1,070.72	0.00		
Vendor (MOB001) totals:						-1,541.12	0.00		
NAP001 NAPA AUTO PARTS - BL									
PA	TP-330-011	10/12/17			TP-330-011	-248.43	0.00		
Vendor (NAP001) totals:						-248.43	0.00		
NAP004 ART NAPOLEAN									
PA	30797	10/02/17			30797	-278.72	0.00		
Vendor (NAP004) totals:						-278.72	0.00		
NOR014 NORTHERN LOG HARVESTING LTD.									
PA	TP-330-012	10/12/17			TP-330-012	-7,607.26	0.00		
Vendor (NOR014) totals:						-7,607.26	0.00		
NOR019 NORTHLAND AUTOMOTIVE									
PA	TP-330-013	10/12/17			TP-330-013	-73.57	0.00		
Vendor (NOR019) totals:						-73.57	0.00		
NOR022 NORTHWEST FUELS LTD.									
PA	TP-330-014	10/12/17			TP-330-014	-1,760.91	0.00		
Vendor (NOR022) totals:						-1,760.91	0.00		
OUE001 OUELLETTE BROS									
PA	30798	10/02/17			30798	-67.34	0.00		
PA	30827	10/06/17			30827	-90.00	0.00		
Vendor (OUE001) totals:						-157.34	0.00		
OVE002 OVERWAITEA FOODS									
PA	30799	10/02/17			30799	-123.69	0.00		
Vendor (OVE002) totals:						-123.69	0.00		
P&H001 P & H SUPPLIES									
PA	TP-330-015	10/12/17			TP-330-015	-43.62	0.00		
Vendor (P&H001) totals:						-43.62	0.00		
PAC004 PACIFIC NORTHERN GAS LTD.									
PA	TP-329-009	10/10/17			TP-329-009	-2,095.74	0.00		
PA	TP-330-016	10/12/17			TP-330-016	-115.00	0.00		
Vendor (PAC004) totals:						-2,210.74	0.00		
PAC007 PACIFIC TRUCK & EQUIPMENT INC									
PA	TP-334-006	10/25/17			TP-334-006	-1,348.06	0.00		
Vendor (PAC007) totals:						-1,348.06	0.00		
PAC009 PACIFIC COASTCOM									
PA	TP-328-007	10/02/17			TP-328-007	-739.19	0.00		
PA	TP-329-010	10/10/17			TP-329-010	-403.19	0.00		
PA	TP-330-017	10/12/17			TP-330-017	-419.99	0.00		
Vendor (PAC009) totals:						-1,562.37	0.00		
PAT002 PATRICK LUCAS, MCIP RPP									

352

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PAT002 PATRICK LUCAS, MCIP RPP (Continued)									
PA	30800	10/02/17			30800	-379.41	0.00		
Vendor (PAT002) totals:						-379.41	0.00		
PIT002 PITNEY WORKS									
PA	30854	10/25/17			30854	-3,150.00	0.00		
Vendor (PIT002) totals:						-3,150.00	0.00		
PIT004 PITTER PATER BOUTIQUE									
PA	30828	10/06/17			30828	-7,750.00	0.00		
Vendor (PIT004) totals:						-7,750.00	0.00		
PLE001 PLEASANT VALLEY EXPRESS									
PA	30855	10/25/17			30855	-87.15	0.00		
Vendor (PLE001) totals:						-87.15	0.00		
PRA002 PRAGMATIC CONFERENCING									
PA	TP-329-011	10/10/17			TP-329-011	-92.73	0.00		
PA	TP-330-018	10/12/17			TP-330-018	-136.03	0.00		
Vendor (PRA002) totals:						-228.76	0.00		
PUR002 PUROLATOR COURIER LTD.									
PA	TP-329-012	10/10/17			TP-329-012	-132.28	0.00		
PA	TP-331-008	10/19/17			TP-331-008	-160.93	0.00		
Vendor (PUR002) totals:						-293.19	0.00		
REG004 REG DIST OF KITIMAT-STIKINE									
PA	30801	10/02/17			30801	-5,850.00	0.00		
Vendor (REG004) totals:						-5,850.00	0.00		
REI001 REITSMA'S HOME HARDWARE									
PA	TP-330-019	10/12/17			TP-330-019	-54.28	0.00		
Vendor (REI001) totals:						-54.28	0.00		
RIS001 RISORGIMENTO HOLDINGS INC.									
PA	30802	10/02/17			30802	-2,561.11	0.00		
Vendor (RIS001) totals:						-2,561.11	0.00		
ROD001 ROD & GUN CLUB									
PA	30803	10/02/17			30803	-407.90	0.00		
Vendor (ROD001) totals:						-407.90	0.00		
ROG001 ROGERS									
PA	TP-328-008	10/02/17			TP-328-008	-161.88	0.00		
PA	TP-334-007	10/25/17			TP-334-007	-160.09	0.00		
Vendor (ROG001) totals:						-321.97	0.00		
ROS003 ROSENAU TRANSPORT LTD.									
PA	TP-330-020	10/12/17			TP-330-020	-145.35	0.00		
Vendor (ROS003) totals:						-145.35	0.00		
ROY010 ROYAL CANADIAN LEGION									
PA	30785	10/02/17			30785	-42.00	0.00		
Vendor (ROY010) totals:						-42.00	0.00		
SAN001 SAN BAR									
PA	30804	10/02/17			30804	-698.25	0.00		
Vendor (SAN001) totals:						-698.25	0.00		
SCH002 SCHOOL DIST. 91									
PA	30805	10/02/17			30805	-32.00	0.00		
Vendor (SCH002) totals:						-32.00	0.00		

353

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SMI007	SMITHERS PUBLIC LIBRARY								
PA	TP-333-014	10/25/17			TP-333-014	-7,067.00	0.00		
	Vendor (SMI007) totals:					-7,067.00	0.00		
SMI027	SMITHERS HOME HARDWARE								
PA	30829	10/06/17			30829	-240.00	0.00		
	Vendor (SMI027) totals:					-240.00	0.00		
SOU003	SOUTHSIDE VOLUNTEER FIRE DEPT.								
PA	TP-333-015	10/25/17			TP-333-015	-1,992.00	0.00		
	Vendor (SOU003) totals:					-1,992.00	0.00		
SPO001	SPOTLESS UNIFORM LTD.								
PA	TP-329-013	10/10/17			TP-329-013	-31.24	0.00		
	Vendor (SPO001) totals:					-31.24	0.00		
SSQ001	SSQ FINANCIAL								
PA	30808	10/03/17			30808	-1,247.61	0.00		
	Vendor (SSQ001) totals:					-1,247.61	0.00		
STA008	STARLAND SUPPLY LTD								
PA	TP-330-021	10/12/17			TP-330-021	-335.78	0.00		
	Vendor (STA008) totals:					-335.78	0.00		
STE012	STEWART MCDANNOLD STUART								
PA	TP-328-009	10/02/17			TP-328-009	-1,475.11	0.00		
PA	TP-329-014	10/10/17			TP-329-014	-41.81	0.00		
PA	TP-334-008	10/25/17			TP-334-008	-341.22	0.00		
	Vendor (STE012) totals:					-1,858.14	0.00		
STR002	STREAMLINE SIGNS & GRAPHICS								
PA	30856	10/25/17			30856	-1,064.00	0.00		
	Vendor (STR002) totals:					-1,064.00	0.00		
SUD001	SUDS N' DUDS								
PA	TP-330-022	10/12/17			TP-330-022	-84.21	0.00		
	Vendor (SUD001) totals:					-84.21	0.00		
SUN002	SUN LIFE FINANCIAL								
PA	30809	10/03/17			30809	-21,129.38	0.00		
	Vendor (SUN002) totals:					-21,129.38	0.00		
SWE001	SWEEPING BEAUTIES JANITORIAL								
PA	TP-333-016	10/25/17			TP-333-016	-2,073.27	0.00		
	Vendor (SWE001) totals:					-2,073.27	0.00		
TAK001	TAKYSIE LAKE ENTERPRISES								
PA	TP-330-023	10/12/17			TP-330-023	-308.00	0.00		
	Vendor (TAK001) totals:					-308.00	0.00		
TAY002	TAYLOR BROS HARDWARE								
PA	TP-329-015	10/10/17			TP-329-015	-30.00	0.00		
PA	TP-330-024	10/12/17			TP-330-024	-63.26	0.00		
	Vendor (TAY002) totals:					-93.26	0.00		
TEC003	TECHNICAL SAFETY BC								
PA	30844	10/25/17			30844	-165.96	0.00		
	Vendor (TEC003) totals:					-165.96	0.00		
TEL002	TELUS COMMUNICATIONS INC.								
PA	30830	10/06/17			30830	-3,123.26	0.00		
	Vendor (TEL002) totals:					-3,123.26	0.00		

354

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TEL007 TELUS MOBILITY									
PA	TP-330-025	10/12/17			TP-330-025	-1,082.60	0.00		
Vendor (TEL007) totals:						-1,082.60	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	30786	10/02/17			30786	-42.00	0.00		
PA	TP-333-017	10/25/17			TP-333-017	-2,620.84	0.00		
Vendor (TOP005) totals:						-2,662.84	0.00		
TOP007 CARMEN CHARLIE									
PA	30806	10/02/17			30806	-6,380.00	0.00		
PA	30814	10/05/17			30814	-6,380.00	0.00		
RC	30806	10/05/17				6,380.00	0.00		
Vendor (TOP007) totals:						-6,380.00	0.00		
TOW001 TOWN OF SMITHERS									
PA	30812	10/05/17			30812	-2,970,000.00	0.00		
Vendor (TOW001) totals:						-2,970,000.00	0.00		
TOW003 TOWER COMMUNICATIONS									
PA	TP-331-009	10/19/17			TP-331-009	-2,450.01	0.00		
Vendor (TOW003) totals:						-2,450.01	0.00		
TRU002 TRUE CONSULTING									
PA	30831	10/06/17			30831	-11,243.93	0.00		
Vendor (TRU002) totals:						-11,243.93	0.00		
TWO001 TWO SISTERS CATERING									
PA	30841	10/19/17			30841	-37.28	0.00		
Vendor (TWO001) totals:						-37.28	0.00		
UNI006 UNION OF BC MUNICIPALITIES									
PA	30842	10/19/17			30842	-677.25	0.00		
Vendor (UNI006) totals:						-677.25	0.00		
USB001 US BANK CANADA									
PA	TP-332-001	10/19/17			TP-332-001	-20,834.99	0.00		
Vendor (USB001) totals:						-20,834.99	0.00		
VAL006 VALLEY DIESEL									
PA	30857	10/25/17			30857	-1,629.56	0.00		
Vendor (VAL006) totals:						-1,629.56	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-334-009	10/25/17			TP-334-009	-16,576.93	0.00		
Vendor (VAN005) totals:						-16,576.93	0.00		
VIS001 THE MOOSE - VISTA RADIO LTD.									
PA	30832	10/06/17			30832	-236.25	0.00		
Vendor (VIS001) totals:						-236.25	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-335-001	10/26/17			TP-335-001	-22,454.97	0.00		
Vendor (WAS001) totals:						-22,454.97	0.00		
WEI002 WEIGH TRONIX CANADA, ULC									
PA	30859	10/25/17			30859	-1,364.44	0.00		
Vendor (WEI002) totals:						-1,364.44	0.00		
WET001 WET BC									
PA	30858	10/25/17			30858	-465.00	0.00		
Vendor (WET001) totals:						-465.00	0.00		

355

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WIE004	Ken Wiebe								
PA	TP-330-026	10/12/17			TP-330-026	-296.70	0.00		
Vendor (WIE004) totals:						-296.70	0.00		
WIL004	WILLIAMS MACHINERY								
PA	TP-334-010	10/25/17			TP-334-010	-195.52	0.00		
Vendor (WIL004) totals:						-195.52	0.00		
WIL007	WILLSON'S GENERAL PLUMBING								
PA	30843	10/19/17			30843	-281.40	0.00		
Vendor (WIL007) totals:						-281.40	0.00		
XCG001	XCG CONSULTANTS LTD.								
PA	TP-328-010	10/02/17			TP-328-010	-1,383.90	0.00		
PA	TP-329-016	10/10/17			TP-329-016	-5,905.20	0.00		
Vendor (XCG001) totals:						-7,289.10	0.00		
XER001	XEROX CANADA LTD.								
PA	TP-329-017	10/10/17			TP-329-017	-1,808.89	0.00		
Vendor (XER001) totals:						-1,808.89	0.00		
ZAY001	Tammy Zayac								
PA	30817	10/06/17			30817	-53.23	0.00		
Vendor (ZAY001) totals:						-53.23	0.00		
Control account (1) totals:						-6,034,125.38	0.00		
REC002	RECEIVER GENERAL								
PA	30816	10/06/17			30816	-39,409.98	0.00		
PA	30860	10/27/17			30860	-34,398.41	0.00		
Vendor (REC002) totals:						-73,808.39	0.00		
WOR001	WORK SAFE BC								
PA	30810	10/04/17			30810	-14,505.71	0.00		
Vendor (WOR001) totals:						-14,505.71	0.00		
Control account (2) totals:						-88,314.10	0.00		
Report Total						-6,122,439.48	0.00		

141 vendor(s) printed.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1815

A bylaw to amend the Electoral Area "A" (Smithers Rural) Economic Development Service to allow for contributions to different economic development agencies

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 1566, the "Regional District of Bulkley-Nechako Electoral Area "A" (Smithers Rural) Economic Development Service Area Establishment";

AND WHEREAS the Regional Board wishes to allow more flexibility for its contribution of funds to different economic development agencies or programs in the Bulkley Valley;

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under Section 349 of the *Local Government Act*.

AND WHEREAS under Section 349(1)(b) of the *Local Government Act*, the participant has consented to the adoption of this bylaw.

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. Section B of Bylaw No. 1566 is hereby repealed and replaced with the following:
 - B. The Board of the Regional District of Bulkley-Nechako wishes to establish a service for the purpose of economic development in the Bulkley Valley.
2. This bylaw may be cited as "Regional District of Bulkley-Nechako Electoral Area "A" (Smithers Rural) Economic Development Service Area Establishment Amendment Bylaw No 1815, 2017."

READ A FIRST TIME this day of , 2017.

READ A SECOND TIME this day of , 2017.

READ A THIRD TIME this day of , 2017.

I hereby certify that this is a true and correct copy of Bylaw No. 1815 at third reading.

Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this
day of _____, 2017

ADOPTED this _____ day of _____, 2017

Chairperson

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1816

A bylaw to amend the tax limit for the Glacier Gulch Water Diversion Service

WHEREAS the Regional District of Bulkley-Nechako has established by Bylaw No. 850 the Glacier Gulch Water Diversion Local Service within a portion of Electoral Area "A";

AND WHEREAS the Regional District wishes to increase the maximum annual tax requisition for this service from FIVE THOUSAND (\$5,000) DOLLARS TO SIX THOUSAND TWO HUNDRED FIFTY (\$6,250) DOLLARS;

AND WHEREAS under Section 347 of the Local Government Act, the sole participant has consented to the adoption of this Bylaw;

AND WHEREAS under Regulation 113/2007, the approval of the Inspector is not required because the increase in the tax limit is not greater than 25% of the baseline amount five years previous;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

- 1. Section 5 of Bylaw No. 850, is hereby repealed and the following substituted therefore:

"5. The maximum amount that may be requisitioned annually for the cost of the service shall be SIX THOUSAND TWO HUNDRED FIFTY (\$6,250) DOLLARS."

- 2. This bylaw may be cited as the "Glacier Gulch Water Diversion Local Service Establishment Amendment Bylaw No. 1816, 2017".

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

READ A THIRD TIME this day of , 2017

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "A" received this day of , 2017.

359

ADOPTED this day of , 2017

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1816 as adopted.

Corporate Administrator

Regional District of Bulkley-Nechako

Security Issuing Bylaw

Bylaw No. 1814

A bylaw to authorize the entering into of an Agreement respecting financing between the Regional District of Bulkley-Nechako and the Municipal Finance Authority of British Columbia

WHEREAS the Municipal Finance Authority of British Columbia (the "Authority") may provide financing of capital requirements for Regional Districts or for their member municipalities by the issue of debentures or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the Regional District on whose request the financing is undertaken;

AND WHEREAS the District of Vanderhoof is a member municipality of the Regional District of Bulkley-Nechako (the "Regional District");

AND WHEREAS the Regional District is to finance from time to time on behalf of and at the sole cost of the member municipalities, under the provisions of Section 410 of the Local Government Act, the works to be financed pursuant to the herein mentioned loan authorization bylaw;

AND WHEREAS under the provisions of Section 411 of the *Local Government Act*, the amount of borrowing authorized by the following loan authorization bylaw, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder, and the amount being issued under the authority thereof by this bylaw;

AND WHEREAS the Regional Board, by this bylaw, hereby requests such financing shall be undertaken through the Authority:

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1. The Regional Board hereby consents to financing the debt of the District of Vanderhoof in the amount of ONE MILLION DOLLARS (\$1,000,000) in accordance with the following terms.

<u>Municipality</u>	<u>L/A Bylaw Number</u>	<u>Purpose</u>	<u>Amount of Borrowing Authorized</u>	<u>Amount Already Borrowed</u>	<u>Borrowing Authority Remaining</u>	<u>Term of Issue</u>	<u>Amount of Issue</u>	<u>Date of Resolution</u>
District of Vanderhoof	1121	Aquatic Centre	\$4,000,000	\$NIL	\$4,000,000	20 Years	\$1,000,000	Nov 13/17

2. The Authority is hereby requested and authorized to finance from time to time the aforesaid undertakings at the sole cost and on behalf of the Regional District and its member municipalities up to, but not exceeding ONE MILLION DOLLARS (\$1,000,000) in lawful money of Canada (provided that the Regional District may borrow all or part of such amount in such currency as the Trustees of the Authority shall determine but the aggregate amount in lawful money of Canada and in Canadian Dollar equivalents so borrowed shall not exceed \$1,000,000 in Canadian Dollars) at such interest and with such discounts or premiums and expenses as the Authority may deem appropriate in consideration of the market and economic conditions pertaining.
3. Upon completion by the Authority of financing undertaken pursuant hereto, the Chair and officer assigned the responsibility of financial administration of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements, which said agreement or agreements shall be substantially in the form annexed hereto as Schedule "A" and made part of this bylaw (such Agreement or Agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
4. The Agreement in the form of Schedule "A" shall be dated and payable in the principal amount or amounts of monies and in Canadian dollars or as the Authority shall determine and subject to the *Local Government Act*, in such currency or currencies as shall be borrowed by the Authority under Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
5. The obligation incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority, and shall bear interest at a rate to be determined by the Treasurer of the Authority.
6. The Agreement shall be sealed with the seal of the Regional District and shall bear the signature of the Chair and the officer assigned the responsibility of financial administration of the Regional District.
7. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Victoria and at such time or times as shall be determined by the Treasurer of the Authority.
8. During the currency of the obligation incurred under the said Agreement to secure borrowings in respect of the District of Vanderhoof Loan Authorization Bylaw No. 1121

there shall be requisitioned annually an amount sufficient to meet the annual payment of interest and the repayment of principal.

- 9. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided, however, that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, any deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional Board of the Regional District shall make due provision to discharge such liability.
- 10. The Regional District shall pay over to the Authority at such time or times as the Treasurer of the Authority so directs such sums as are required pursuant to section 15 of the *Municipal Finance Authority Act* to be paid into the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.
- 11. This bylaw may be cited as "Regional District of Bulkley-Nechako Security Issuing – District of Vanderhoof Aquatic Centre Bylaw No. 1814, 2017."

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

READ A THIRD TIME this day of , 2017

ADOPTED this day of , 2017

Chair

Corporate Administrator

Certified a true copy of Bylaw No. 1814 as adopted.

Corporate Administrator

SCHEDULE "A" to Bylaw No. _____

CANADA
PROVINCE OF BRITISH COLUMBIA
AGREEMENT

Regional District of

The Regional District of _____ (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia at its Head Office in Victoria, British Columbia, (the "Authority") the sum of _____ DOLLARS (\$ _____) in lawful money of Canada, together with interest calculated semi-annually in each and every year during the currency of this Agreement; and payments shall be as specified in the table appearing on the reverse hereof commencing on the day of _____, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

DATED at _____, British Columbia, this ___ day of _____, 20__

IN TESTIMONY WHEREOF and under the authority of Bylaw No. _____ cited as

" _____
_____." This Agreement is sealed with the Corporate Seal of the Regional District of _____ and signed by the Chair and the officer assigned the responsibility of financial administration thereof.

Chair

Financial Administrator

Pursuant to the Local Government Act, I certify that this Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatever in any Court of the Province of British Columbia.

Dated _____ (month, day) 20__

Inspector of Municipalities

(Reverse Side)

PRINCIPAL AND/ OR SINKING FUND DEPOSIT AND INTEREST PAYMENTS

<u>Date of Payment</u>	<u>Principal and/or Sinking Fund Deposit</u>	<u>Interest</u>	<u>Total</u>
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

365

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1808

Being a bylaw to establish a service within a portion of Electoral Area "F" (Vanderhoof Rural) of the Regional District of Bulkley-Nechako to provide a financial contribution to Braeside Community Recreation Commission for the operation of Braeside Community Hall

WHEREAS:

- A. Under Section 332 of the *Local Government Act* a Regional District may operate any service the Board considers necessary or desirable for all or part of the Regional District;
- B. The Regional Board of the Regional District of Bulkley-Nechako wishes to establish a service for the purpose of providing a financial contribution to Braeside Community Recreation Commission for the Braeside Community Hall;
- C. The approval of the Inspector of Municipalities has been obtained under Section 342 of the *Local Government Act*;
- D. The approval of the electors of a portion of Electoral Area "F" (Vanderhoof Rural) has been obtained under Section 345 of the *Local Government Act* and Section 86 (2) of the *Community Charter*.

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1) Service

The Regional District hereby establishes, within the boundaries of a portion of Electoral Area "F" (Vanderhoof Rural) as shown on Schedule "A" attached, a service for the purpose of providing a financial contribution to Braeside Community Recreation Commission for the operation of Braeside Community Hall.

2) Boundaries

The boundaries of the service area are a portion of Electoral Area "F" (Vanderhoof Rural) in the Regional District of Bulkley-Nechako (the "**Service Area**") as shown on Schedule "A" attached to and forming part of this bylaw.

3) **Participating Area**

The "Participating Area" is Electoral Area "F" (Vanderhoof Rural).

4) **Cost Recovery**

As provided in Section 378 of the *Local Government Act*, the annual cost of providing the Service shall be recovered by one or more of the following:

- a) Property value taxes imposed in accordance with Division 3 of Part 11 of the *Local Government Act*;
- b) Fees and charges imposed under Section 397 of the *Local Government Act*;
- c) Revenues received by way of agreement, enterprise, gift, grant or otherwise;
- d) Revenues raised by other means authorized by the *Local Government Act*.

5) **Maximum Requisition**

The maximum amount that may be requisitioned annually for the costs of this service shall be \$5,000 (FIVE THOUSAND DOLLARS).

6) **Citation**

This Bylaw may be cited for all purposes as the "Braeside Community Hall Service Establishment Bylaw No. 1808, 2017."

READ A FIRST TIME this 17th day of August, 2017

READ A SECOND TIME this 17th day of August, 2017

READ A THIRD TIME this 17th day of August, 2017

THIRD READING RESCINDED this 7th day of September, 2017

REREAD A THIRD TIME this 7th day of September, 2017

I hereby certify that this is a true and correct copy of Bylaw No. 1808.

Bylaw No. 1808

[Handwritten Signature]

Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 8th day of September, 2017.

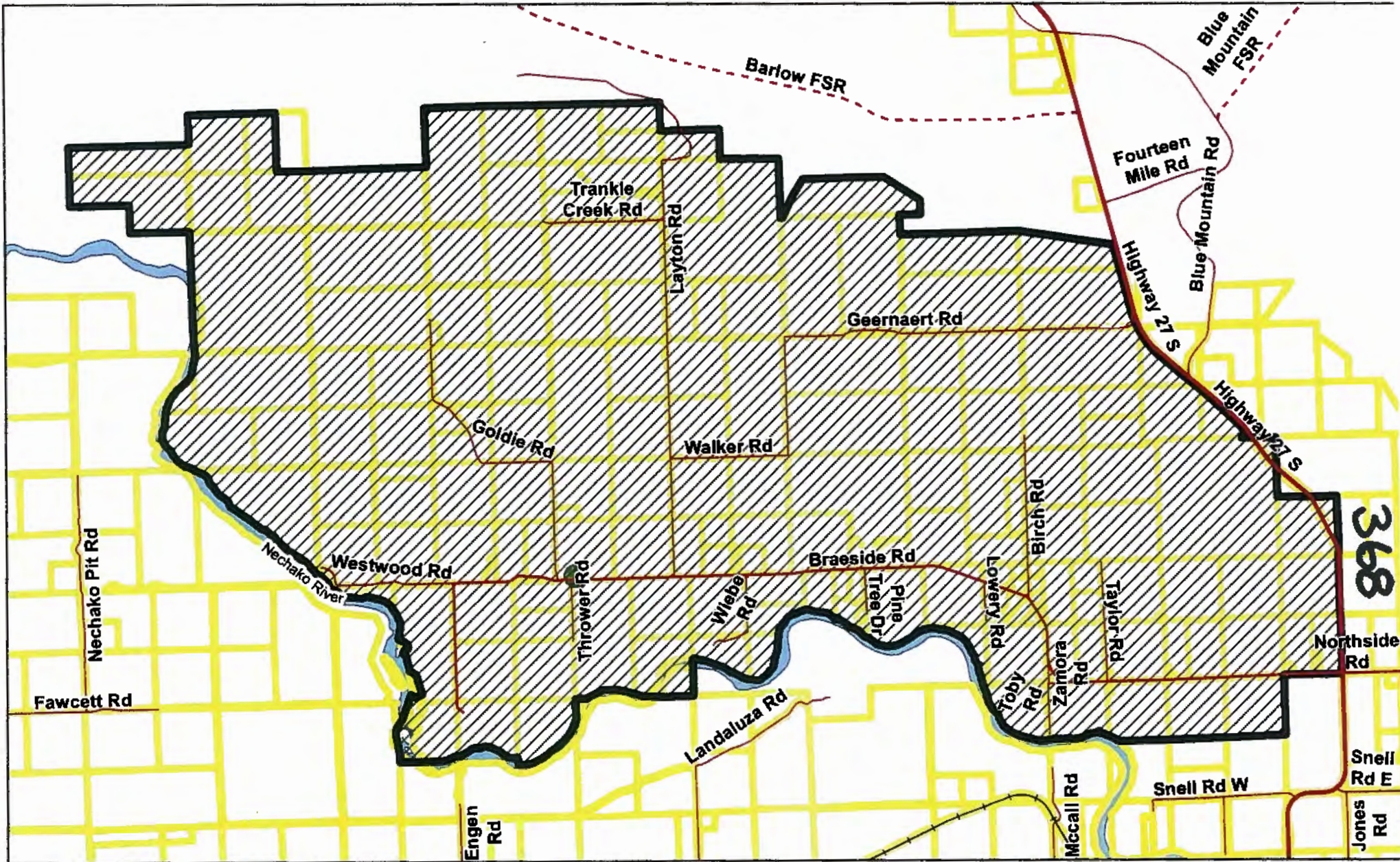
ASSENT OF ELECTORS OBTAINED this 3rd day of October, 2017.

ADOPTED this day of , .

Chairperson

Corporate Administrator

Schedule 'A', Bylaw 1808



I hereby certify that this is Schedule "A" of Bylaw No. 1808, 2017

Anderson Sept 7, 2017
 Corporate Administrator Date

**Braeside Community Hall
 Service Establishment Bylaw No. 1808, 2017**

0 0.5 1 2 3 Kilometers



Coordinate System: NAD 1983 BC Environment Albers



REGIONAL DISTRICT OF BULKLEY-NECHAKO**BYLAW NO. 1809**

A bylaw to establish a service to provide street lighting within a portion of Electoral Area "A" (Smithers Rural)

WHEREAS the Regional District may, pursuant to Section 332 of the *Local Government Act*, operate any service that the Board considers necessary or desirable for all or part of the Regional District;

AND WHEREAS the Regional District has been requested to operate street lighting within a portion of Electoral Area "A";

AND WHEREAS the approval of the Inspector of Municipalities has been obtained under Section 342 of the *Local Government Act*;

AND WHEREAS the approval of the electors of a portion of Electoral Area "A" (Smithers Rural) has been obtained under Section 345 of the *Local Government Act* and Section 86 (2) of the *Community Charter*;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

1. **Service**

The service established by this Bylaw is the "Laidlaw Street Lighting Service" (the "**Service**") for the purpose of providing street lighting within a portion of Electoral Area "A".

2. **Boundaries**

The boundaries of the service area shall be comprised of a portion of Electoral area "A" as shown on Schedule "A" attached to and forming part of this bylaw and known as the "Laidlaw Street Lighting Service Area".

3. **Participating Area**

The "Participating Area" is Electoral Area "A" (Smithers Rural).

4. Cost Recovery

As provided in Section 378 of the *Local Government Act*, the annual cost of providing the Service shall be recovered by one or more of the following:

- a) Property value taxes imposed in accordance with Division 3 of Part 11 of the *Local Government Act*;
- b) Fees and charges imposed under Section 397 of the *Local Government Act*;
- c) Revenues received by way of agreement, enterprise, gift, grant or otherwise;
- d) Revenues raised by other means authorized by the *Local Government Act*.

5. Maximum Requisition

The maximum amount that may be requisitioned annually shall be ONE THOUSAND FIVE HUNDRED (\$1,500) DOLLARS.

6. Citation

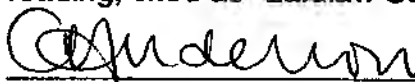
This bylaw may be cited as "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017."

READ A FIRST TIME this 17th day of August, 2017.

READ A SECOND TIME this 17th day of August, 2017.

READ A THIRD TIME this 17th day of August, 2017.

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1809 at third reading, cited as "Laidlaw Street Lighting Service Establishment Bylaw No. 1809, 2017."


Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 8th day of September, 2017

ASSENT OF ELECTORS OBTAINED this 30th day of October, 2017.

Schedule 'A', Bylaw 1809



I hereby certify that this is Schedule "A" of Bylaw No. 1809, 2017

Anderson Sept 7, 2017
 Corporate Administrator Date

Laidlaw Street Lighting

Service Establishment Bylaw No. 1809, 2017



Coordinate System: NAD 1983 BC Environment Alberta

● Street Light

■ Service Area □ Legal Lots ■ Tax Parcels