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REGIONAL DISTRICT
OF BULKLEY-NECHAKO

AGENDA

MEETING NO. 9

JUNE 22, 2017

P.O. BOX 820
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"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

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VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

Strategic Priorities 2017-2019

Now

- Revenue Sharing (Northwest Resource Benefits Alliance (RBA))
- Waste Management Strategy – Board reading/reviewing
- Internet Connectivity
- Transportation – moving people between communities; First Nations relations; Community to Community Forum

Next

- Attraction/Retention – Residents, Businesses, Organisations, Communities

Board Advocacy

- Health Services (Regional Health Services Access – Local Access, Hospital construction)
- Wildfire Mitigation
- Nechako Watershed
- CN Emergency Meeting and Exercise
- Three Phase Power

AGENDA

Thursday, June 22, 2017



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
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IN-CAMERA MOTION

In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Regional District of Bulkley-Nechako Board of Directors that matters pertaining to labour relations (Agriculture Coordinator) or other employee relations be held in confidence, and therefore exercise their option of excluding the public for this meeting.

<u>AGENDA – June 22, 2017</u>	Approve
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<u>SUPPLEMENTARY AGENDA</u>	Receive
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MINUTES

(All grey highlighted items may be received as a block)

8-33	Board Meeting Minutes – May 25, 2017	Adopt
34-36	Special Board Meeting Minutes - June 8, 2017	Adopt
37-43	Agriculture Committee Meeting Minutes - June 8, 2017 (Unapproved)	Receive
44-50	Agriculture Committee Meeting Minutes - April 20, 2017	Receive
51-53	Committee of the Whole Meeting Minutes - June 8, 2017 (Unapproved)	Receive
54-63	Committee of the Whole Meeting Minutes - May 11, 2017	Receive
64-67	Rural Directors Committee Meeting Minutes - June 8, 2017 (Unapproved)	Receive
68-73	Rural Directors Committee Meeting Minutes - May 11, 2017	Receive

BUSINESS ARISING OUT OF THE MINUTES

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
74	Corrine Swenson, Manager of Regional Economic Development – Northern Development Proposal for Agriculture Coordinator	Recommendation (Page 74)
75-76	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - June 8, 2017	Recommendation (Page 76)
77-82	Cheryl Anderson, Manager of Administrative Services – Executive Committee Meeting Recommendation – June 8, 2017	Recommendation (Page 77)
83-85	Melany de Weerd, CAO – Truth and Reconciliation Calls to Action Workshop	Recommendation (Page 85)
86-90	Roxanne Shepherd, Chief Financial Officer - Chinook Comfor Limited March 30, 2017 Shareholders' Resolution	Recommendation (Page 86)
91-95	Roxanne Shepherd, Chief Financial Officer - Chinook Comfor Limited Partnership Special Resolution	Recommendation (Page 91)
96	Laura O'Meara, Senior Financial Assistant - Financial Information Act Statements	Recommendation (Page 96)
97-100	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Fire Rescue Training Society – Request for Grant in Aid – Electoral Area "D" (Fraser Lake Rural)	Recommendation (Page 97)
101-103	Director Rob Newell, Electoral Area "G" (Houston Rural) <ul style="list-style-type: none"> • BC Broadband Conference 2017 • Minerals North 2017 	Receive

DISCUSSION ITEM

104-125	North Central Local Government Association - Official Statement	
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June 22, 2017

<u>PAGE NO.</u>	<u>DEVELOPMENT SERVICES</u> <i>(All Directors)</i>	<u>ACTION</u>
	<u>ALR Applications</u>	
126-135	ALR Application No. 1191 (Enns) Non-Farm Use within the ALR Electoral Area "F"	Recommendation (Page 130)
	<u>Memos</u>	
136-146	Jennifer MacIntyre, Planner I RE: CN Radio communication Tower	Recommendation (Page 138)
	<u>ELECTORAL AREA PLANNING</u> <i>(All Directors)</i>	
	<u>Temporary Use Permit Applications</u>	
147-156	TUP Application A-03-17 (Hubert Holdings Ltd) John Morris Electoral Area "A"	Recommendation (Page 151)
	<u>Bylaws for First & Second Reading</u>	
157-169	OCP and Zoning Amendment File No. C-01-17 Bylaws No. 1801 & 1802 Andrew & Christie Hoy Electoral Area "C"	Recommendation (Page 162)
170-177	Rezoning File No. C-02-17 Bylaw No. 1803 Blue Jay Farms Electoral Area "C"	Recommendation (Page 174)
178-187	Rezoning File No. A-05-17 Bylaw No. 1804 Maria Kolnberger Electoral Area "A"	Recommendation (Page 182)
	<u>Public Hearing Report</u>	
188-239	Rezoning File No. A-02-17 Bylaw No. 1797 & 1798 Public Hearing Report Electoral Area "A"	Receive

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Meeting No. 9
June 22, 2017

<u>PAGE NO.</u>	<u>PROTECTIVE SERVICES (All Directors)</u>	<u>ACTION</u>
	<u>Memos</u>	
240-245	Haley Jeffrey, Emergency Services manager RE: June 1, 2017 Snow Survey & Water Supply Bulletin	Receive
	<u>OTHER (All Directors)</u>	
	<u>Planning Department Enquiries Report</u>	
246	For May 2017	Receive
	<u>Building Inspector's Report</u>	
247	For May 2017	Receive
	<u>Action List</u>	
248-249	Action List – May 2017	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u>	
	(All grey highlighted items may be received as a block)	
250-252	John Fisher - Request to Consider Restoration of Land Value Tax	Receive
253-256	Union of B.C. Municipalities - 2016 Resolutions	Receive
257-271	Auditor General for Local Government Annual Report - 2016/2017	Receive
272-274	Cathy Peters - Prevention of Youth/Child Sexual Exploitation	Receive
275-276	Canadian Wood Council - Call for Nominations for the 2017 Community Recognition Awards	Receive
277	Climate and Energy Action News - Apply Now for a Climate & Energy Action Award	Receive
278-280	FCM News - May 26, 2017 - Mayors Call for Action on the Opioid Crisis	Receive

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June 22, 2017

PAGE NO. CORRESPONDENCE (CONT'D) ACTION

281-288 Union of B.C. Municipalities Receive

- Analysis of Marijuana Survey
- Resolutions Deadline June 30
- Oceans Protection Plan Initiatives Announced
- BC MLAs Bring Local Government Experience
- Tanker Ban Legislation Introduced

INVITATIONS

289 BC Assessment - UBCM 2017 Convention Receive
- BC Assessment Meeting Invitation

FINANCIAL

290-298 Operating Accounts Ratify
- Accounts Paid May, 2017

ACTION LISTS

299-305 Action Items in Progress from 2016 Receive

306-309 Action List – January 2017 Receive

310-314 Action List – February and March 2017 Receive

READING FILE

- Contents listed under Separate Cover

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEETING NO. 7

Thursday, May 25, 2017

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brien
Mark Fisher
Tom Greenaway
John Illes
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen
Gerry Thiessen

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Janette Derksen, Deputy Director of Environmental Services – arrived at 11:12 a.m., left at 11:38 a.m.
Jason Llewellyn, Director of Planning – arrived at 11:12 a.m.
Rory McKenzie, Director of Environmental Services – arrived at 11:12 a.m., left at 11:38 a.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development – left at 12:30 p.m.
Deneve Vanderwolf, Regional Transit Coordinator – arrived at 11:02 a.m., left at 11:04 a.m.
Wendy Wainwright, Executive Assistant

CALL TO ORDER Chair Miller called the meeting to order at 10:35 a.m.

AGENDA & SUPPLEMENTARY AGENDA Moved by Director MacDougall
Seconded by Director Petersen

2017-7-1 “That the agenda of the Regional District of Bulkley-Nechako Board meeting of May 25, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES

Board Meeting Minutes -April 20, 2017 Moved by Director Illes
Seconded by Director Greenaway

2017-7-2 “That the Regional District of Bulkley-Nechako Board Meeting Minutes of April 20, 2017 be adopted.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES (CONT'D)

**Special Board Meeting
Minutes May 11, 2017**

Moved by Director Petersen
Seconded by Director Greenaway

2017-7-3

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of May 11, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Committee
Meeting Minutes**

Moved by Director Benedict
Seconded by Director Newell

2017-7-4

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
 - April 20, 2017 (Unapproved);
- Committee of the Whole Meeting Minutes
 - April 6, 2017;
- Regional Transit Committee Meeting Minutes
 - April 20, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
 - May 11, 2017 (Unapproved);
- Rural Directors Committee Meeting Minutes
 - April 6, 2017;
- Waste Management Committee Meeting Minutes
 - April 6, 2017 (Unapproved);
- Waste Management Committee Meeting Minutes
 - September 8, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

**Royal Canadian Legion
-Military Service Recognition
Book**

Moved by Director Greenaway
Seconded by Director Liversidge

2017-7-5

"That the Regional District of Bulkley-Nechako Board of Directors receive the Manager of Administrative Services' May 12, 2017 memo titled "Royal Canadian Legion – Military Service Recognition Book."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**FCM's Legal Defense Fund
Contribution**

Moved by Director Fisher
Seconded by Director Repen

2017-7-6

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's May 15, 2017 memo titled "FCM's Legal Defense Fund Contribution."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

**FCM'S Legal Defense Fund
Contribution**

Moved by Director Bachrach
Seconded by Director Thiessen

2017-7-7

"That the Regional District of Bulkley-Nechako Board of Directors authorize the RDBN contribute \$500 to the Federation of Canadian Municipalities (FCM) Legal Defense Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Municipal Finance Authority's
Socially Responsible Investing
(SRI) Fund**

Moved by Director Thiessen
Seconded by Director Fisher

2017-7-8

"That the Regional District of Bulkley-Nechako Board of Directors authorize Directors Thiessen and Bachrach and staff to complete the Municipal Finance Authority's Socially Responsible Investing Survey including the comment that the RDBN Board of Directors supports the creation of a Socially Responsible Investing (SRI) Fund but is unable to currently contribute to the fund; and further, that the survey be brought forward to the RDBN Board of Directors for ratification at the June 8, 2017 RDBN Special Board meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to various priorities for fund investments.

**Chinook Comfor Limited
March 30, 2017 Shareholders'
Resolution**

Moved by Director Benedict
Seconded by Director Illes

2017-7-9

"That the Regional District of Bulkley-Nechako Board of Directors defer the Chief Financial Officer's May 17, 2017 memo titled "Chinook Comfor Limited March 30, 2017 Shareholders' Resolution to a future meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS

**Committee Meeting
Recommendations
-April 20 & May 11, 2017**

Moved by Director MacDougall
Seconded by Director Parker

2017-7-10

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 15 as written

Agriculture Committee Meeting – April 20, 2017

Recommendation 1:

**Re: Write a Letter of Support RE: Shavings for the
Agriculture and Cattle Industry**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Agriculture and Cattle Industry to be provided a secure long term supply of shavings to ensure a healthy and sustainable cattle industry; and further, that the letter be provided to sawmills and pellet plants throughout the region."

ADMINISTRATION REPORTS (CONT'D)

Regional Transit Committee Meeting – April 20, 2017

Recommendation 2:

Re: Implementation Memorandum of Understanding

“That the Regional District of Bulkley-Nechako Board of Directors approve and execute the Implementation Memorandum of Understanding between BC Transit and the Regional District of Bulkley-Nechako.”

Rural Directors Committee Meeting – May 11, 2017

Recommendation 3:

Re: Connectivity Project

“That the Regional District of Bulkley-Nechako Board of Directors approve the Connectivity in the Regional District of Bulkley-Nechako Project.

Further, that the RDBN Board of Directors submit an application for \$10,000 to the Rural Dividend Fund;

And further, that it approve contributing up to \$15,000 towards the project and agrees to enter into a contract with the Province if the application is approved.”

Recommendation 4:

Re: Smithers Public Library -Request for Grant in Aid - Electoral Area “A” (Smithers Rural)

“That the Smithers Public Library be given \$1,500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with its Summer Reading Club.”

Recommendation 5:

Re: RDBN Business Forum-Request for Grant in Aid - Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)

“That the RDBN Business Forum be given \$1,000 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to sponsor the Business Forum Gala Dinner.”

Recommendation 6:

Re: Lakes District Secondary School-Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)

“That the Lakes District Secondary School be given \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Mountain Bike Team attending Provincial Championships in Cumberland, B.C.”

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting – May 11, 2017 (Cont'd)

Recommendation 7:

Re: Music on the Mountain Society-Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Music on the Mountain Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the 2017 Music on the Mountain Festival.”

Recommendation 8:

Re: Stuart Lake Seniors’ Association-Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Stuart Lake Seniors’ Association be given \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with its Strawberry Tea.”

Recommendation 9:

Re: Fraser Lake Festival of the Arts- Request for Grant in Aid– Electoral Area “D” (Fraser Lake Rural)

“That the Fraser Lake Festival of the Arts be given \$2,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Fraser Lake Festival of the Arts.”

Recommendation 10:

Re: Nechako Valley Community Alliance - Request for Grant in Aid– Electoral Area “F” (Vanderhoof Rural)

“That the Nechako Valley Community Alliance be given \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) to install the pottery kiln and exhibition wall hanging equipment in the Integris Community Centre Art Wing.”

Recommendation 11:

Re: Vanderhoof Children’s Theatre - Request for Grant in Aid– Electoral Area “F” (Vanderhoof Rural)

“That the Vanderhoof Children’s Theatre be given \$4,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with its Seussical Production.”

Recommendation 12:

Re: College of New Caledonia- Request for Grant in Aid– Electoral Area “G” (Houston Rural)

“That the College of New Caledonia be given \$2,321.17 grant in aid monies from Electoral Area “G” (Houston Rural) for costs associated with its Seniors Painting Retreat in Granisle.”

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee Meeting – May 11, 2017 (Cont'd)

Recommendation 13:

Re: Bulkley Valley Co-Existence Discussions -Request for Grant in Aid -Electoral Area "A" (Smithers Rural)

"That the Bulkley Valley Co-Existence Discussions be given \$400 grant in aid monies from Electoral Area "A" (Smithers Rural) to be utilized to cover the cost of the Bulkley Valley Co-Existence Meeting."

Recommendation 14:

Re: Bulkley Valley Co-Existence Meeting, Smithers – May 18, 2017

"That the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller and Director Parker's attendance at the Bulkley Valley Co-Existence Meeting in Smithers on May 18, 2017."

Committee of the Whole Meeting – May 11, 2017

Recommendation 15:

Re: Community to Community Forum Facilitators

"That the Regional District of Bulkley-Nechako Board of Directors authorize staff to retain the services of Dan George, Four Directions Management Services Ltd. to facilitate the Community to Community Forum for June 28, 2017 to be hosted at the Nadleh Whut'en Administrative Building; and further, if Mr. George is unable to facilitate, staff is directed to choose a second facilitator."

Moved by Director Benedict

Seconded by Director Illes

2017-7-11

"That Motion 2017-7-10 be amended as follows:

Recommendation 13:

Re: Bulkley Valley Co-Existence Discussions -Request for Grant in Aid -Electoral Area "A" (Smithers Rural)

"That the Bulkley Valley Co-Existence Discussions be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) to be utilized to cover the cost of the Bulkley Valley Co-Existence Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

"That the question be called on Motion 2017-7-10 as amended."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to Recommendation 3: Connectivity Project. Melany de Weerd, CAO explained that the ability to proceed prior to knowing the outcome of the Rural Dividend Grant Application is an option. She also provided an outline of the RDBN Special Projects Budget.

ADMINISTRATION REPORTS (CONT'D)

Transit Service Agreement
Annual Operating Agreement

Moved by Director Illes
Seconded by Director Fisher

2017-7-12

"That the Regional District of Bulkley-Nechako Board of Directors defer the Regional Transit Coordinator's May 15, 2017 memo titled "Transit Service Agreement, Annual Operating Agreement" to a future meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds
Electoral Area "A" (Smithers
Rural) – Town of Smithers

Moved by Director Fisher
Seconded by Director Bachrach

2017-7-13

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$10,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Town of Smithers towards the capital leasing costs of the Smithers and area transit buses;

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$10,000 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds
Electoral Area "A" (Smithers
Rural) – Bulkley Valley Aquatic
Centre Management Society

Moved by Director Fisher
Seconded by Director Repen

2017-7-14

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$22,495 of Electoral Area "A" Federal Gas Tax allocation monies to the Bulkley Valley Aquatic Centre Management Society for a Community Energy Systems/Recreation Infrastructure project located at the Bulkley Valley Regional Pool in Smithers;

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$22,495 from the Federal Gas Tax Reserve Fund."

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

RDBN-Northern Development
Application – Marketing
Initiative Program

Moved by Director MacDougall
Seconded by Director Fisher

2017-7-15

“That the Regional District of Bulkley-Nechako Board of Directors:
1. Support the Connecting Consumers and Producers Regional Agriculture Brochure application to the Northern Development Initiative Trust – Marketing Initiatives Program in the amount of \$3,643.
2. Authorize entering into an agreement for funding of the Connecting Consumers and Producers Regional Agriculture Brochure project with Northern Development Initiative Trust, should the funding request be successful.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bulkley Valley Agriculture
and Industrial Association
-Northern Development
Application –North West RAC

Moved by Director Fisher
Seconded by Director Repen

2017-7-16

“That the Regional District of Bulkley-Nechako Board of Directors support the Bulkley Valley Agricultural and Industrial Association application to the Northern Development Initiative Trust – Fabulous Festivals and Events in the amount of \$2,500.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Vanderhoof Community
Foundation – Northern
Development Application
–Prince George RAC
-RDBN, Electoral Area “F”

Moved by Director Petersen
Seconded by Director Thiessen

2017-7-17

“That the Regional District of Bulkley-Nechako Board of Directors support the RDBN, Electoral Area F’s application to the Northern Development Initiative Trust – Community Foundation Matching Grants in the amount of \$25,000 for support of the Vanderhoof Community Foundation.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Withdrawal from Development
Services Capital Reserve
-Plotter Purchase

Moved by Director Greenaway
Seconded by Director Benedict

2017-7-18

“That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s April 28, 2017 memo titled “Withdrawal from Development Services Capital Reserve” and authorize the withdrawal of \$18,387.95 from the capital reserve.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

**Round Lake Dry Hydrant
Security Issuing Bylaw 1791**

Moved by Director Repen
Seconded by Director Fisher

2017-7-19

“That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer’s May 8, 2017 memo titled “Round Lake Dry Hydrant Security Issuing Bylaw 1791”; and, give three readings and adoption to Regional District of Bulkley-Nechako Security Issuing – Round Lake Fire Protection Service Bylaw No. 1791, 2017 further in the agenda.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Administration Reports

Moved by Director Newell
Seconded by Director Bachrach

2017-7-20

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Administration Reports:
-Manager of Administrative Services:
– Items to be Brought Forward to the Public Agenda from Special (In-Camera) Meeting;
-2017 UBCM Resolution Deadline;
-Chief Financial Officer:
- Items to be Brought Forward to the Public Agenda from Special (In-Camera) Meeting May 11, 2017;
-Report on 2016 Short Term Investments;
-Emergency Services Manager – Monthly 9-1-1 Call Report – April, 2017.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

ENVIRONMENTAL SERVICES

**Paint, Pesticides and
Flammable Liquids Collection
Revenue Report**

Moved by Director Bachrach
Seconded by Director Brienen

2017-7-21

“That the Regional District of Bulkley-Nechako Board of Directors receive the Environmental Services Coordinator’s May 15, 2017 memo titled “Paint, Pesticides and Flammable Liquids Collection Revenue Report.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Discussion took place in regard to providing an opportunity for the Smithers and Area Recycling Society (S.A.R.S.) to expand its ability for collection while the RDBN meets its legislative requirements and contract commitments with Extended Producer Responsibility (EPR) Stewardship organizations. The opportunity for S.A.R.S. to enter into an agreement with the RDBN to provide recycling initiatives and services in comparison to other recycling organizations in the RDBN was also discussed. Staff have discussed the possibilities with S.A.R.S. Directors Fisher, Bachrach and Repen spoke of the benefit of working together and building a partnership. Director Fisher mentioned that the Solid Waste Management Plan review process will provide an opportunity to review the waste being diverted from the RDBN Transfer Stations and Landfills.

ENVIRONMENTAL SERVICES

Paint, Pesticides and
Flammable Liquids Collection
Revenue Report

Moved by Director Repen
Seconded by Director Bachrach

2017-7-22

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to:

- a. Request from the Smithers and Area Recycling Society (S.A.R.S) an updated Business Plan with financial information that supports a sustainable business; and
- b. Work with S.A.R.S. to negotiate an agreement that will be finalized to provide a cost contribution for recycling initiatives and services in comparison to other recycling organizations in the Regional District of Bulkley-Nechako that complies with legislation and does not contravene the requirements of the Stewardship programs.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Climate Action Revenue
Incentive Program (CARIP)
Public Report – Climate Actions
Summary 2016

Moved by Director MacDougall
Seconded by Director Brien

2017-7-23

“That the Regional District of Bulkley-Nechako Board of Directors receive the Environmental Services Assistant’s May 15, 2017 memo titled “Climate Action Revenue Incentive Program (CARIP) Public Report – Climate Actions Survey 2016.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Bachrach spoke to the lack of incentives for RDBN Directors to carpool to a meeting or event. He noted that the individual that provides the vehicle is given an allowance for kilometres travelled but no incentive for passengers in a car pooling arrangement. He spoke of the potential cost savings in creating a car pool incentive program wherein the vehicle owner and passengers receive an allowance. Concerns were raised in regard to scheduling issues. Chair Miller spoke of the option for carpooling if the opportunity arises. Discussion took place in regard to compensation for travel time. Director Fisher mentioned the benefit of having further discussion in regard to carpooling targets. Director Thiessen spoke to staff bringing forward a report providing an outline of possible carpooling targets.

Discussion took place about reducing greenhouse gas emissions in regard to heating the Bulkley Valley Pool. Director Bachrach spoke to the challenges of moving forward with heating initiatives for the Bulkley Valley Pool. Director Repen mentioned that along with Director Fisher and Town of Smithers Councillor Brienesse they have emphasized that the proposed Facility Condition Review for the Bulkley Valley Pool contain an energy efficiency review. He noted the challenges in regard to four of the buildings that could be part of an energy efficiency project along with the Bulkley Valley Pool not being owned by the RDBN

ENVIRONMENTAL SERVICES (CONT'D)

but the Town of Smithers and School District 54 Bulkley Valley.

Chair Miller suggested that a further discussion at a Committee of the Whole Meeting in regard to the CARIP Report may be beneficial. Further discussion by Directors directly involved and impacted by the Bulkley Valley Pool would be advantageous.

Roxanne Shepherd, Chief Financial Officer mentioned that the Bulkley Valley Pool Manager has issued a Request for Proposals (RFP) for the Facility Condition Assessment and is currently developing an RFP for an Energy Assessment study that will be released at the close of the Facility Condition Assessment RFP. The studies will be a component of the RDBN's Asset Management planning.

Moved by Director Bachrach
Seconded by Director Thiessen

2017-7-24

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward a report including recommendations in regard to a carpooling incentive for RDBN Directors."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

ALR APPLICATIONS

ALR Application No. 1192
(Redekop) Subdivision within
the ALR, Electoral Area "F"

Moved by Director Petersen
Seconded by Director Thiessen

2017-7-25

"That the Regional District of Bulkley-Nechako Board of Directors not authorize the submission of Agricultural Land Reserve Subdivision Application No. 1192 to the Agricultural Land Commission."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMO

Coastal Gaslink Pipeline
Referral

Moved by Director Repen
Seconded by Director Newell

2017-7-26

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to send a letter to the Oil and Gas Commission (OGC) and TransCanada stating the Board's letter dated March 13, 2017 is the Board's response to all renewal referrals for the Coastal Gaslink Pipeline Project and the Prince Rupert Gas Transmission Project; and further that an invitation be provided to TransCanada and the OGC to attend a future Regional Board meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMO (CONT'D)

Frustrations were expressed in regard to TransCanada's response to the request for information concerning their proposed work camps.

Land use development tools that the Regional District can utilize in regard to proposed work camp development areas was discussed. Approximately half of the Coastal GasLink Pipeline proposed work camps are on zoned lands. The Prince Rupert Gas Transmission Pipeline proposed work camps are located in more remote areas. TransCanada has indicated they don't want to submit a Temporary Use Permit Application prior to hiring a contractor to build the pipeline. Staff raised concerns in regard to the timeline that may be created and liquid waste disposal. Discussion took place in regard to options to build possible legacies for communities in regard to future liquid waste management.

ELECTORAL AREA PLANNING (All Directors)

MEMO

Joint OCP Review Process for Electoral Area "D" and the Village of Fraser Lake Moved by Director Parker
Seconded by Director Lindstrom

2017-7-27

"That the Regional District of Bulkley-Nechako Board of Directors approve the work plan and consultation checklist for the Area D OCP review, identified as Appendices A and B.

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

"That the Regional District of Bulkley-Nechako Board of Directors approve entering into the contract, attached to the staff report dated May 12, 2017 as Appendix C, with the Village of Fraser Lake."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BYLAWS FOR THIRD READING

Rezoning File No. A-03-16 Phil's Boxes Ltd. Electoral Area "A" Moved by Director Fisher
Seconded by Director Bachrach

2017-7-28

1. That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1786, 2016" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1787, 2016".

2. That "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1786, 2016" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1787, 2016" be given third reading this 25th day of May, 2017.

3. That should Bylaws Nos. 1786 and 1787, 2016 be supported at 3rd reading, final reading not be considered until the applicant

BYLAWS FOR THIRD READING (CONT'D)

has the attached Section 219 Covenant registered on the title of the property legally described as Lot B, Section 14, Township 1A, Range 5, Coast District, Plan EPP25548, Except Plan EPP42191 to the satisfaction of the Director of Planning.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Rezoning File No. A-04-17
Cynthia Cardinal
Electoral Area “A”

Moved by Director Fisher
Seconded by Director Bachrach

2017-7-29

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1799, 2017.”

2. “That “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1799, 2017” be given third reading and adoption this 25th day of May, 2017.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

PROTECTIVE SERVICES

Equity Mine Emergency
Response Plan

Moved by Director Newell
Seconded by Director Liversidge

2017-7-30

“That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Protective Services’ May 14, 2017 memo titled “Equity Mine Emergency Response Plan.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Newell thanked staff for the information and spoke to the lack of response from the Ministry of Energy and Mines and Minister Responsible for Core Review. Director Fisher suggested that the Ministry of Energy and Mines staff be invited to attend a future RDBN Board meeting. Director Fisher noted he would also like to discuss cumulative impacts associated with gravel extraction in Electoral Area “A”.

Emergency Event Response
Update

Moved by Director Brien
Seconded by Director Repen

2017-7-31

“That the Regional District of Bulkley-Nechako Board of Directors receive the Emergency Services Manager’s May 15, 2017 memo titled “Emergency Event Response Updates.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

PROTECTIVE SERVICES (CONT'D)

Cluculz Lake Volunteer
Fire Department

Moved by Director Petersen
Seconded by Director Parker

2017-7-32

"That the Regional District of Bulkley-Nechako Board of Directors
1. Renew the Contribution Agreement between the Regional District of Bulkley-Nechako and the Cluculz Lake Fire Department for a term not exceeding 1 year.
2. Include a clause in the agreement that states a re-assessment will be conducted in one years' time to determine if a training program has been established, as well as essential equipment acquired and maintained.
3. Include a clause that states the Department will not perform fire suppression activities that are outside of their current skill level, or outside the limits of their current equipment when responding to calls.
4. Staff investigate the authority responsible for Cluculz Lake Fire Department and the associated liability."

(All/Directors/Majority) CARRIED UNANIMOUSLY

OTHER (All Directors)

Planning Department
Reports and Correspondence

Moved by Director MacDougall
Seconded by Director Illes

2017-7-33

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

-Planning Department Enquiries Report – April 2017;
-Building Inspector's Report -April, 2017;
-Owner Building Authorizations and Meeting with the Building Safety Standards Branch (BSSB),"

(All/Directors/Majority) CARRIED UNANIMOUSLY

MEMOS

Building Inspection Service to
the Village of Telkwa

Moved by Director Repen
Seconded by Director Liversidge

2017-7-34

"That the Regional District of Bulkley-Nechako Board of Directors authorize the RDBN to enter into an agreement with the Village of Telkwa for the provision of building inspection services, as outlined in the May 15, 2017 staff report from the Director of Planning."

(All/Directors/Majority) CARRIED UNANIMOUSLY

MEMOS (CONT'D)

**Planning Department
Reports and Correspondence**

Moved by Director Illes
Seconded by Director Greenaway

2017-7-35

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

-Action List – April 2017;

Correspondence:

-Coastal GasLink Pipeline Project RE: Proposed Huckleberry Multi-Use Site;
-Assistant Deputy Minister, Ministry of Natural Gas Development and Minister Responsible for Housing.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

VERBAL REPORTS

**Village of Burns Lake
-Charitable Tax Receipts**

Director Illes mentioned that the Village of Burns Lake Council has concerns in regard to the issuance of Charitable Tax Receipts to local organizations and individuals and has stopped issuing receipts. The Village of Burns Lake is currently researching their options to develop a policy. They have received a number of complaints from organizations and individuals since the announcement that they will no longer provide Charitable Tax Receipts at this time.

Endako Mines – Update

Director Lindstrom reported that an Endako Mines representative attended the Village of Fraser Lake Council meeting and provided an update. Endako Mine is currently under a care and maintenance shutdown and there are currently eight people on staff. They will be hiring two more individuals and have received over 100 applications for the two positions. They have also planted more grass surrounding the tailings ponds to mitigate and contain the dust.

**Bulkley Valley Co-existence
Workshop – May 18, 2017
-Smithers**

Director Parker mentioned that he attended the Bulkley Valley Co-existence Workshop in Smithers, May 18, 2017 hosted by Director Fisher. He noted that the discussion in regard to genetically modified organisms vs. non-genetically modified organisms (GMO's) was very beneficial. There was a good cross section of individuals in attendance in regard to GMO vs. Non-GMO farming practices. Director Parker will bring forward further information at a future Agriculture Committee meeting.

Director Fisher commented that Brent Barclay, Regional Manager, Interior, Ministry of Agriculture was in attendance and it was beneficial to have his input. Director Fisher mentioned that the workshop provided a good opportunity for open communication and discussion.

VERBAL REPORTS (CONT'D)

**Juvenile Sturgeon Release
into the Nechako River**

Director Thiessen attended the juvenile sturgeon release into the Nechako River at Riverside Park on May 11, 2017. In attendance were the Honourable Shirley Bond, Minister of Jobs, Tourism & Skills Training & Minister Responsible for Labour, Todd Doherty, MP Cariboo-Prince George and Art Kaehn, Chair Regional District of Fraser-Fort George. Rio Tinto was also in attendance.

Director Thiessen along with his children and grandchildren spent last evening assisting and stirring spawning sturgeon eggs.

**Physician Recruitment
-District of Vanderhoof**

Director Thiessen mentioned that two physicians have been recruited for the District of Vanderhoof in the coming year. Work is also continuing in regard to the recruitment of a surgeon for St. John Hospital.

**District of Vanderhoof Raising
Concerns in Regard to Drugs
and Crime in the Community**

Director Thiessen noted that the District of Vanderhoof has raised concerns in regard to the drugs and crime in the community and a recent drug seizure where a number of individuals were arrested. The District of Vanderhoof has written a letter in the past to the courts in regard to expelling individuals from the community.

He also spoke to concerns in regard to the opioid crisis that is occurring and the need for further discussion to be proactive.

**Softwood Lumber Agreement
Meeting**

Director Thiessen commented that Chair Miller organized a meeting in Terrace during the 2017 NCLGA Convention May 3-5, 2017. He noted the importance of being proactive in regard to the potential impacts of the softwood lumber agreement to the region. He mentioned the need to invite John Brink, Brink Forest Products Ltd. to a future RDBN Meeting.

**District of Fort St. James Fire
Chief Steps Down**

Director MacDougall mentioned that the District of Fort St. James Fire Chief recently stepped down and they are in the process of hiring a replacement.

**District of Fort St. James
Welcomes Syrian Family**

Director MacDougall spoke of the volunteer community members in the District of Fort St. James that have worked to bring a Syrian refugee family to the community.

**Invasive Weeds in Seymour
Lake in Electoral Area "A"
(Smithers Rural)**

Director Fisher commented that he has been working with residents living near Seymour lake in Electoral Area "A" (Smithers Rural) that is considering a service area to mitigate the invasive weeds that are overrunning the lake.

VERBAL REPORTS (CONT'D)

Cycle 16 Bike Trail Group

Director Fisher noted that he along with RDBN staff, has been working with the Cycle 16 Bike Trail Group in Electoral Area "A" (Smithers Rural).

Director Fisher commented the benefits of RDBN staff working and building relationships in Electoral Area "A" (Smithers Rural) and he has received comments and input in regard to it being very helpful for community members. He also thanked Director Parker for attending and providing assistance at the Bulkley Valley Co-existence workshop.

Northwest Community College Closes in Houston

Director Brienien mentioned that Northwest Community College (NWCC) announced that it would be closing its campus in Houston. He stated that the community is in the process of determining next steps as a number of programs were linked to NWCC, the high school, alternate school and Houston Link to Learning.

Bulkley Valley District Hospital Mammography Unit

Director Bachrach reported that the Bulkley Valley District Hospital is in need of a new digital mammography unit. The current analog machine is at the end of its life. Northern Health is replacing analog mammography units in Prince Rupert and Terrace and has indicated it is uncertain if it will replace the unit at the Bulkley Valley District Hospital. Northern Health has suggested the use of a mobile unit for screening in Smithers and for diagnostic services, which are currently offered at the Bulkley Valley District Hospital. Patients would need to travel to Terrace. Director Bachrach spoke of the importance of having a fixed unit at the hospital and the need for support from the northern region. The Northwest Regional Hospital District meeting is being held tomorrow, May 26, 2017 and Northern Health will be in attendance to discuss the issue.

Village of Telkwa Water Tower

Director Repen mentioned that the Village of Telkwa is expecting an announcement in the near future in regard to funding to move forward with the engineering and archaeological assessment for its water tower replacement project. He commented that further grant funding applications would need to go forward to move the project beyond the assessments. Director Repen spoke of the challenges faced by the small community in regard to sewer and water infrastructure upgrades.

Chair Miller – Update

North Central Local Government Association Convention – May 3-5, 2017, Terrace, B.C.

- Met with Lyn Hall, Mayor, City of Prince George, Art Kaehn, Chair, Regional District Fraser-Fort George, Directors Brienien and Thiessen – strategy session in regard to the Softwood Lumber Agreement;
 - o With the dissolving of OBAC have lost the ability to have conversations in regard to such issues as the softwood lumber agreement and its impacts to the north;
 - o Discussed the impact to smaller forest manufacturing companies;
 - o Will have further discussion moving forward.

VERBAL REPORTS (CONT'D)

Northwest Resource Benefits Alliance (RBA)

- Pre-election – concentrated efforts, energy and time in regard to networking;
- RBA meeting scheduled for tomorrow, May 26, 2017;
 - o Discuss the new Memorandum of Understanding amendments;
 - o Election of Chair and Vice Chair;
 - o Continue to move forward and lobby Members of Legislature.

Houston Chamber of Commerce Annual General Meeting

- Attended the Houston Chamber of Commerce AGM;
- Provided an overview of the Regional District;
- Spoke to the importance of small business owners;
- Provided an update in regard to the RBA and continued messaging.

Bulkley Valley Food Security Workshop, May 19, 2017, Smithers

- Excellent forum;
- Speaks to the Regional Board's Agriculture Initiative;
- Representative of Bulkley Valley Wholesale spoke to the impacts of the Fort McMurray Fire when the power went out and all of the perishables were spoiled;
- Chair Miller spoke to the possibility of an Agriculture Coordinator.

Beyond the Market Program

- Met with Susan Stearns, General Manager, Community Futures Fraser-Fort George in regard to the Beyond the Market program;
- Community Futures Fraser-Fort George received Rural Dividend Funds for Beyond the Market program with a focus for the Fraser-Fort George area;
- Will provide outreach to the RDBN.

Community to Community Forum –June 28, 2017

- Teleconference May 24, 2017 with RDBN staff and Dan George, Facilitator, Four Directions Management Services Ltd.;
- Developed an outline for the C2C, Mr. George will be providing a Doodle Poll for input from participants prior to the C2C;
- Spoke with co-host Chief Larry Nooski, Nadleh Whut'en First Nation in regard to the C2C agenda.

Chair Miller will be attending the Federation of Canadian Municipalities in Ottawa, Ontario on June 1-4, 2017. Any topics that the Regional Board wishes to forward to FCM can be provided to Chair Miller.

Receipt of Verbal Reports

2017-7-36

Moved by Director Bachrach
Seconded by Director Brienen

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY



Break at 12:30 p.m.

Returned from lunch at 1:00 p.m.

ADMINISTRATION CORRESPONDENCE

Rick Braam, Adams Creek
Consulting Ltd. Request for
Letter of Support – Kyahwood
Rural BC Dividend Program
Application

Moved by Director Illes
Seconded by Director Repen

2017-7-37

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to Kyahwood for its Rural BC Dividend Program application.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration
Correspondence

Moved by Director Illes
Seconded by Director Repen

2017-7-38

“That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- District of Fort St. James – Gas Tax Grant;
- Fire Prevention Officers Association of B.C.-Fire Away Magazine – Request for Sponsorship;
- Brink Group of Companies – B.C. Value Added Lumber Secondary Remanufacturers are Again Victimized by the Softwood Lumber Battle of the Major Producers, While Christy Clark and the BC Liberal Party are Asleep at the Wheel;
- Social Planning & Research Council of B.C.(sparc bc) –Re: Access Awareness Day – June 3, 2017 – Accessible Communities are Inclusive Communities;
- Northern Society for Domestic Peace Re: 2016/2017 RCMP Based Victim Assistance Program Stats;
- Federation of Canadian Municipalities- Call to Action: Supporting Flood-Affected Communities/FCM 30 Years; Municipal Asset Management Program;
- Federation of Canadian Municipalities - The Countdown is on to #FCM2017AC;
- Federation of Canadian Municipalities - Making Railway Safety a Priority;
- Federation of Canadian Municipalities- Budget 2017 Social Media Shareable;
- Federation of Canadian Municipalities-Marijuana Legalization: Municipalities are Vital Partners;
Union of B.C. Municipalities
 - Update on Marijuana Legalization
 - Marijuana Survey Underway
 - Province Wide Community to Community Forum
 - In Memoriam: Eydie Fraser
 - Session Proposal Process
 - Saving Lives Through Organ Donation
 - Federal Marijuana Legislation Introduced
 - 2017 Provincial Election Platform Commitments
 - Executive Meeting Highlights
 - 2017 Community Excellence Awards
 - Province Wide Community to Community Forum: Update

ADMINISTRATION CORRESPONDENCE (CONT'D)

- Funding & Resources Update
- 2017 UBCM Member Visits
- Seismic Safety Council Seeks Representative
- Initiative to Prevent Distracted Driving;

INVITATIONS

- British Columbia Community Forest Association - BCCFA 2017 Conference and AGM in Tumbler Ridge – June 15-17, 2017;
- Resource Breakfast Series – 4th Annual Resource Breakfast Series – Vancouver BC-September 26-29, 2017;
- Walk for Reconciliation – September 24, 2017-Vancouver, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen noted that the Brink Group of Companies has yet to request a letter of support in regard to the softwood lumber tariffs. Director Thiessen will extend an invitation to John Brink, Brink Group Companies to attend a future RDBN meeting.

Director Newell spoke to the correspondence “FCM Voice April 28” and questioned if there was British Columbia representation on the FCM’s National Municipal Rail Safety Working Group which has been formed to review the upcoming *Railway Safety Act*. Chair Miller will bring forward the issue at the FCM Convention June 1-4, 2017. Director MacDougall spoke bringing rail issues forward to the FCM working group in regard to the transportation of dangerous goods and train whistles at crossings.

Director MacDougall mentioned that it would be helpful to have a workshop at UBCM in regard to Marijuana Legalization and potential impacts to municipalities and communities. Chair Miller mentioned bringing the information forward to UBCM northern representatives.

Director Fisher spoke to submitting a Union of B.C. Municipalities Session Proposal for the 2017 UBCM Convention in regard to Agriculture. He mentioned that a focus could be local government’s role in strengthening agriculture in the community and what is being done in other local governments. Director Parker commented that the topic can be brought forward at a future Agriculture Committee meeting for further discussion. Chair Miller also suggested the topic be brought forward to UBCM northern representatives.

Director Thiessen questioned what communities are doing in regard to opioid overdoses and spoke to being proactive. He noted that Saik’uz First Nations has received training in regard to the use of Naloxone kits in regard to the emergency treatment of a narcotics overdose. Director Bachrach mentioned that Smithers RCMP and emergency responders have received training in regard to the use of Naloxone kits. Director MacDougall commented that the RCMP, First Nations, healthcare providers and school representatives in Fort St.

ADMINISTRATION CORRESPONDENCE (CONT'D)

James have meetings in regard to awareness and education. Nak'azdli First Nations has the Naloxone kits and training. Director Brienen mentioned that he is in regular contact with the Houston RCMP and they are providing education in the schools. BC Ambulance in Houston also has the kits. He commented that in order to carry a kit you must take a course but the course is not as readily available in the north. Director Thiessen spoke to potentially having community meetings for parents and community members. Director Repen stated that the RCMP in Smithers and the Village of Telkwa is identifying groups of people that come into the community that may have more issues. Some of those groups are being provided the kits and training. The RCMP has made it one of their priorities in terms of intervention and harm reduction education. He mentioned that recently support has been provided for a program called *Family Smart*. The Program provides *Parents In Residence (PiR)*, parents that have experienced youth with substance abuse, to provide support for parents and youth that are susceptible to substance use. Director Thiessen mentioned the need to speak with the schools, Northern Health and RCMP to be proactive in regard to opioid overdoses in communities. Director Brienen mentioned that the Northwest Regional Hospital Board of Directors is meeting tomorrow and he spoke of bringing forward the issue and possible supports available along with Northern Health potentially hosting Naloxone training sessions.

FINANCIAL

Operating Accounts
-April 2017

Moved by Director Benedict
Seconded by Director Greenaway

2017-7-39

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid April, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAW

Bylaw for First, Second, Third Reading & Adoption

No. 1791 – RDBN Security
Issuing – Round Lake Fire
Protection Service

Moved by Director Fisher
Seconded by Director Greenaway

2017-7-40

"That the Regional District of Bulkley-Nechako Security Issuing Round Lake Fire Protection Service Bylaw No. 1791, 2017 be given first, second, third reading and adoption this 25th day of May, 2017."

(All/Weighted/Majority)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Newell
Seconded by Director MacDougall

2017-7-41

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS:

-Federation of Canadian Municipalities Wastewater Best Practices Free Webinar - May 25, 2017 – Optimizing Wastewater Treatment;

CORRESPONDENCE:

- BC Community Forest Association – April 19, 2017 - The Importance of Community Forests to Rural Communities;
- BC Community Forest Association – 2016 CCCFA Indicators Report Released;
- BC Healthy Communities – BCHC May eNews;
- Canada Wood Waste Recycling Group – Press Release – Parkland County Welcomes Pinnacle Renewable Energy to Entwistle;
- Child Finder British Columbia – Child Find BC Proclamation May is National Missing Children’s Month;
- Clean Energy Canada:
 - May 1, 2017 – Clean Energy’s Unexpected Boosters
 - April 24, 2017 – A \$120 Billion Opportunity
 - April 20, 2017 – Next Week: What Trump Means for Clean Energy
 - April 13, 2017 – Time to Get a Little Deep;
- Federation of Canadian Municipalities – Green Update – May 9, 2017 – Spring Flooding Appeal;
- Federation of Canadian Municipalities – President’s Corner –May 2017;
- Federation of Canadian Municipalities – Green Update
 - May 9, 2017 – New Funding to Improve Asset Management – Apply Now
 - April 20, 2017 – FCM’s New Infrastructure and Climate Change Programs: Workshop
 - April 18, 2017 – Meet our Local Climate Change Heroes: Interview Series
 - April 13, 2017 – Advance Your Asset Management Goals: CNAM Conference
- Health Canada – Public Health Agency of Canada –
 - April 25, 2017 – National Immunization Awareness Week April 24-30, 2017
 - May 8, 2017 - Emergency Preparedness Week May 7-13, 2017;
- Nechako Reservoir Update - Flow Facts:
 - May 6 – 12, 2017
 - April 29- May 5, 2017
 - April 22 – 28, 2017
 - April 15 – 21, 2017
 - April 14, 2017;
- Northern BC Tourism – News from Northern BC Tourism;
- Real Estate Foundation of BC – Spring eNews – How Sustainable are BC’s Communities? - \$1.3M in Grants;

READING FILE (CONT'D)

CORRESPONDENCE (CONT'D):

- Resource Works – Newsletter:
 - May 4, 2017 – Time to Vote for BC
 - April 20, 2017 – Site C a Valid Alternative;
- Thompson-Nicola Regional District Board of Directors' Meeting of May 11, 2017;
- Social Planning & Research Council of BC – RE: Access Awareness Day – June 3, 2017 – Accessible Communities are Inclusive Communities.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

ADMINISTRATION REPORTS

Regional Agriculture Brochure Moved by Director Fisher
- Request from Regional District of Kitimat-Stikine Seconded by Director Petersen

2017-7-42

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to enter into a cost recovery agreement with the Regional District of Kitimat-Stikine to include Hazelton in the Regional Agriculture Brochure.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds
Electoral Area “D” (Fraser Lake Rural) – Village of Fraser Lake

Moved by Director Parker
Seconded by Director Lindstrom

2017-7-43

1. “That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$25,896.20 of Electoral Area “A” Federal Gas Tax allocation monies to the Village of Fraser Lake towards the purchase of the Fraser Lake transit bus;

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the RDBN Board of Directors authorize the withdrawal of up to \$25,896.20 from the Federal Gas Tax Reserve Fund.”

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

Lakes District Secondary School – Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)

Moved by Director Benedict
Seconded by Director Illes

2017-7-44

“That the Lakes District Secondary School be given \$250 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with the Girls’ Soccer Team attending Provincial Championships in Kelowna, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Fort St. James Secondary
School Mountain Bike Team
– Request for Grant in Aid
– Electoral Area “C” (Fort St.
James Rural)

Moved by Director Greenaway
Seconded by Director MacDougall

2017-7-45

“That the Fort St. James Secondary School Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the Mountain Bike Provincials in Cumberland, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fraser Lake Elementary
Secondary School
– Request for Grant in Aid
– Electoral Area “D” (Fraser
Lake Rural)

Moved by Director Parker
Seconded by Director Lindstrom

2017-7-46

“That the Fraser Lake Elementary Secondary School be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with its Golf Team attending the provincial tournament in Christina Lake, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

CityWest – Request for Letter
of Support – Connecting
British Columbia Program

Moved by Director Illes
Seconded by Director Bachrach

2017-7-47

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to CityWest for its application to the Connecting British Columbia Program.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

Houston Community Garden
Canada 150 Celebration
-June 8, 2017-Houston, B.C.

Moved by Director Illes
Seconded by Director Brienen

2017-7-48

“That the Regional District of Bulkley-Nechako Board of Directors receive the invitation for the Houston Community Garden Canada 150 Celebration- June 8, 2017 – Houston, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS (CONT'D)

Province-Wide Community to
Community Forum – June 6,
2017-Vancouver, B.C.

Moved by Director Bachrach
Seconded by Director Parker

2017-7-48

“That the Regional District of Bulkley-Nechako Board of Directors receive the invitation for the Province-Wide Community to Community Forum- June 6, 2017 – Vancouver, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Diagnostic Testing in
Northern B.C.

Director Benedict spoke of concerns in regard to the lack of electrocardiograms for youth patients in northern B.C. and the need to support a digital mammography unit in the Bulkley Valley Hospital. She also brought forward concerns regarding the lack of training for physiotherapists in northern B.C. She noted the need to have further conversation with Northern Health. Chair Miller mentioned that the Northern Medical Programs Trust is supporting a physiotherapy program.

Letter of Support for a
Digital Mammography Unit
at the Bulkley Valley Hospital

Moved by Director Benedict
Seconded by Director Liversidge

2017-7-49

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support urging Northern Health to replace the mammography unit with an in-house digital mammography unit that performs both screening and diagnostic functions.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher spoke to communication between the Northwest Regional Hospital District Board of Directors and the Stuart-Nechako Regional Hospital District Board of Directors to advocate for issues and concerns facing both Regional District Boards. Director Petersen spoke to contacting Northern Health in regard to the lack of electrocardiogram tests for youth in northern B.C. and bringing forward the information to a future Stuart Nechako Regional Hospital District Board Meeting.

Resource Works

Director Reppen commented that it may be beneficial to have discussions with Stewart Muir, Executive Director, Resource Works in regard to the RBA and softwood lumber agreement. Chair Miller will bring forward the information at the RBA meeting scheduled for tomorrow, May 26, 2017.

BC Hydro Right of Way
Clearing

Director MacDougall mentioned that BC Hydro has removed trees along its right of way near Fort St. James and has left the stumps in the ground. District of Fort St. James Council is planning to write a letter requesting that the trees be removed at ground level or that the stumps be removed.

Clearview Landfill

Director MacDougall mentioned that there is a substantial amount of paper and plastic littering the ground and roadway along Highway 27 near Clearview Landfill and questioned who is responsible for the cleanup.

NEW BUSINESS (CONT'D)

Greening Up Fort St. James Society – Promoting the Use of Compostable Dishes and Utensils

Director MacDougall reported that District of Fort St. James Council had a presentation from the Greening up Fort St. James Society in regard to promoting the use of compostable dishes and utensils in the community. Director MacDougall mentioned that District of Fort St. James Council has agreed to utilize the compostable products at events in the community. He mentioned that Council would also like the RDBN, during its Solid Waste Management Plan review, to consider implementing a composting program at the Fort St. James Transfer Station to accommodate such programs moving forward.

SPECIAL IN-CAMERA MEETING MOTION

Moved by Director MacDougall
Seconded by Director Brien

2017-7-50

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90 (1)(g) – litigation or potential litigation and Section 90(1)(i) – the receipt of advice that is subject to solicitor-client privilege, including communications for that purpose or information received relating to these matters (Home Occupation at 22361 Gala Bay Road) and 90 (2)(b) – the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (CityWest) must be closed to the public therefore exercise their option of excluding the public for this meeting.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Brien
Seconded by Director Thiessen

2017-7-51

"That the meeting be adjourned at 1:47 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**SPECIAL MEETING NO. 8****Thursday, June 8, 2017**

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen

Directors John Illes, Village of Burns Lake
Absent Dwayne Lindstrom, Village of Fraser Lake
Thomas Liversidge, Village of Granisle
Gerry Thiessen, District of Vanderhoof

Alternate Directors Linda McGuire, Village of Granisle
Susan Schienbein, Village of Burns Lake

Staff Melany de Weerd, Chief Administrative Officer
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Media Flavio Nienow, LD News

CALL TO ORDER

Chair Miller called the meeting to order at 10:47 a.m.

MOTION TO HOLD SPECIAL BOARD MEETINGMoved by Alternate Director McGuire
Seconded by Director Greenaway2017-8-1"In accordance with Section 220 of the *Local Government Act*, the Regional District of Bulkley-Nechako Board of Directors calls a Special Board Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**AGENDA & SUPPLEMENTARY AGENDA**Moved by Director MacDougall
Seconded by Director Petersen2017-8-2

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of June 8, 2017 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Municipal Finance Authority's
Socially Responsible Investing
(SRI) Survey**

Moved by Director Benedict
Seconded by Director Bachrach

2017-8-3

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's June 1, 2017 memo titled "Municipal Finance Authority's Socially Responsible Investing Survey."
2. That the Regional District of Bulkley-Nechako Board of Directors ratify the May 26, 2017 Letter to the Municipal Finance Authority and the Municipal Finance Authority's Socially Responsible Investing Survey."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the potential for the RDBN to reallocate its investments if it so chooses if the Municipal Finance Authority creates a Socially Responsible Investing Fund.

**Transit Service Agreement
Annual Operating Agreement**

Moved by Director Bachrach
Seconded by Director Repen

2017-8-4

"That the Regional District of Bulkley-Nechako Board of Directors receive the Transit Service Agreement and Annual Operating Agreement on the Supplementary Agenda and that the Regional District of Bulkley-Nechako Board of Directors approve entering into the Transit Service Agreement and Annual Operating Agreement."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

**Southside Seniors Housing
Society – Request for Letter
of Support**

Moved by Director Benedict
Seconded by Alternate Director Schienbein

2017-8-5

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support for the Southside Seniors Housing Society's application for funding for a 6 unit senior housing project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATIONS

**College of New Caledonia
Lakes District Campus
-All Nation Drum Beats Bring
Us Together – June 14, 2017**

Moved by Alternate Director McGuire
Seconded by Alternate Director Schienbein

2017-8-6

"That the Regional District of Bulkley-Nechako Board of Directors receive the Invitation from the College of New Caledonia Lakes District Campus – All Nation Drum Beats Bring Us Together – June 14, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

CORRESPONDENCE

Fraser Basin Council
– Request for Letter
of Support

Moved by Director Greenaway
Seconded by Director Petersen

2017-8-7

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support for the project proposed by the Fraser Basin Council to the Real Estate Foundation of BC to implement the Nechako Watershed Strategy.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director MacDougall
Seconded by Alternate Director Schienbein

2017-8-8

“That the meeting be adjourned at 10:57 a.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**AGRICULTURE COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, June 8, 2017**

PRESENT: Chair Mark Parker

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Rob MacDougall
Bill Miller
Rob Newell
Jerry Petersen
Darcy Repen
Gerry Thiessen – arrived at 11:20 a.m.

Directors Absent John Illes, Village of Burns Lake
Dwayne Lindstrom, Village of Fraser Lake
Thomas Liversidge, Village of Granisle

Alternate Directors Linda McGuire, Village of Granisle
Susan Schienbein, Village of Burns Lake

Staff Melany de Weerd, Chief Administrative Officer
Jason Llewellyn, Director of Planning – arrived at 11:04 a.m.
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Other John Stevenson, Regional Agrologist, Sector Development
Branch, Smithers, Ministry of Agriculture

CALL TO ORDER

Chair Parker called the meeting to order at 11:00 a.m.

AGENDAMoved by Director Miller
Seconded by Director MacDougall**AG.2017-4-1**

"That the Agriculture Committee Agenda of June 8, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Agriculture Committee**
Meeting Minutes
-April 20, 2017Moved by Director Brienen
Seconded by Director Greenaway**AG.2017-4-2**

"That the Minutes of the Agriculture Committee Meeting of April 20, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS

1. Agriculture Coordinator

Director Miller, RDBN staff and Chair Parker met with Susan Stearns, General Manager, Community Futures Fraser-Fort George regarding a Beyond the Market Program update. Community Futures Fraser-Fort George spoke to the departure of its Beyond the Market Coordinator and receiving grant funding from the Rural Dividend Fund. The funding focused on the Fraser-Fort George region and they wouldn't be providing the outreach to the RDBN as they had in previous years. There was discussion in regard to:

- The ability to deliver the program as before:
 - A cross regional program;
 - At funding levels that were previously provided from the RDBN to the Beyond the Market Program;
 - If the RDBN contributed dollars - could potentially do some work in the RDBN.

In the discussion regarding the RDBN considering an Agriculture Coordinator Position, Community Futures Fraser-Fort George indicated that they felt it would be better for the RDBN to have its own program similar to Beyond the Market. Community Futures Fraser-Fort George (CFFFG) would continue to provide support and communicate to address cross regional topics and issues. CFFFG is moving its focus to export based production but continues to be available to support producers in the RDBN.

Agriculture Coordinator Position

- Chair Parker provided direction to staff to investigate potential funding sources for an Agriculture Coordinator;
- Although outside Northern Development Initiative Trust (NDIT) Board policy, RDBN staff are recommending submitting an application to NDIT. Proposal could include:
 - A 2 year pilot project;
 - A grant request of 2/3 of the project cost.

Budget

- Could potentially utilize the \$5,000 from the RDBN budget that had previously been used for the Beyond the Market program;
- If the Agriculture Committee recommends moving forward with an Agriculture Coordinator a full job description/salary/competencies etc. would move to the RDBN Executive Committee for consideration and the RDBN Board of Directors;
- Currently the Agriculture Coordinator is based on receiving grant funding – further consideration by the Regional Board would need to take place if the funding is not available.

Potential Coordinator Tasks

- Concern:
 - Don't want to take away from the support provided to local agriculture groups currently in place;
- Want to ensure an Agriculture Coordinator assists to empower, encourage, support groups that are currently in place;
- Want to also have the ability to provide grant funding assistance where applicable to agriculture groups along with in-kind works;
- Community and volunteer groups work hard to grow and enhance agriculture in the region.

Director Repen mentioned that it is important to move forward with support for the agriculture tasks. He noted that the agriculture industry creates a high level of financial contribution and there needs to be recognition of the positive impact agriculture has in the region. Director Repen spoke to the necessity of creating an agriculture research facility in the region in order to assist in the development of agriculture growth, knowledge and technologies for sustainable production similar to the Summerland Research and Development Centre.

DISCUSSION ITEMS (CONT'D)

1. Agriculture Coordinator (Cont'd)

Discussion took place regarding NDIT's policy in regard to funding salaries. NDIT has funded Grant Writer, Intern and Economic Development Positions and RDBN staff believe that there is a strong case to pursue funding for an Agriculture Coordinator.

Chair Miller mentioned that while in attendance at the Federation of Canadian Municipalities Conference on June 1-4, 2017 in Ottawa, Ontario discussions took place regarding food security and supplying food to domestic markets. He reported that there was strong messaging in regard to the world demand for food increasing and domestic food production is also a growing market. He also noted that in 2011 the Omineca Beetle Action Coalition (OBAC) formed the Northern Agriculture Research Initiative (NARI) and work was completed to improve the capacity and profitability of the agriculture and agri-food sector of northern B.C. He noted that many of the projects that were completed and are being completed in the Agriculture sector are working in isolation of one another. He commented that it would be beneficial to have an Agriculture Coordinator to leverage opportunities and coordinate activities of groups working in the region. He spoke of attending the Bulkley Valley Food Security Workshop in Smithers and mentioned that a number of the individuals in attendance are involved in other agriculture groups and spoke to having a coordinator that would assist in moving agriculture forward in the region.

John Stevenson, Regional Agrologist, Ministry of Agriculture spoke of the parallels in the region similar to the Kootenay region. He has been in conversations with the Columbia Basin Trust in regard to the Farm Business Advisory Services, a Ministry of Agriculture program that provides specialists to assist farming that encompasses human resources, production economics, farm succession, marketing and business planning. The program is cost shared with the majority funded by the Ministry of Agriculture (MoA). The MoA is considering reviewing the qualifications to allow for less restrictions. Challenges have been identified where farmers know the program exists but there is a lack of specialists to provide the services in the north and Kootenay regions of B.C. He mentioned that perhaps through Community Futures there may be an opportunity to have experts come to the region to provide train the trainer workshops to build regional capacity.

Mr. Stevenson also commented that it would be beneficial to obtain and utilize the materials and research completed by Beyond the Market for the region. He commended the Agriculture Committee for recognizing the need for an Agriculture Coordinator in the region and he is fully supportive of the initiative.

Discussion took place regarding a number of the tasks outlined in the draft Agriculture Coordinator Position paper being tasks that were the role of the province of B.C. in the past. The north now receives less services from the Province. There are three Ministry of Agriculture Agrologists in northern B.C. including the Peace River, Fraser-Fort George, Kitimat-Stikine and North Coast Regional Districts.

Chair Parker noted that the potential Coordinator tasks outlined are an initial framework and there is a broad range of potential tasks that can be more clearly established by the Regional Board moving forward.

Director Greenaway spoke of the need to support the agriculture industry as well as the mining and forestry industries due to the possible future changes in both forestry and mining. Chair Miller mentioned in the past 10 years the Agriculture Industry is the only industry that has shown year over year positive growth. He also noted the competitive advantage that is in the region in regard to what is needed for agriculture, energy and water. Director Petersen expressed caution to ensure an Agriculture Coordinator is what is needed in the region. He explained a past situation with an agrologist that was relocated from Vanderhoof to Prince George. Chair Parker mentioned that in attending meetings with different associations in the region they expressed appreciation when they have received assistance addressing such issues as rail crossing blockages. The groups have also been receptive to the RDBN Agriculture Committee.

DISCUSSION ITEMS (CONT'D)

1. Agriculture Coordinator (Cont'd)

Discussion took place in regard to organizations such as the Cattlemen's Associations being pioneers and leaders in their areas of expertise but there are a number of emerging agriculture sectors that require support and coordination of services. Director Repen mentioned the importance of investing in an industry that is in demand. Mr. Stevenson spoke to the agriculture sector gaining a higher profile. He commented that there is such a varying degree of operations investigating and researching options in farming such as a haskap berry orchard looking at the long term possibility of a distillery and grain producers investigating options for malting barley. He expressed the need for assistance in further developing agriculture in the region.

Discussion took place in regard to the need for political will from upper levels of the provincial government for the agriculture industry.

Director Miller mentioned that NDIIT has provided support in the forestry sector and is now investigating options for agriculture sector initiatives. Chair Parker commented that the cost for the agriculture coordinator would be shared by the Regional Economic Development and Planning Departments. Jason Llewellyn, Director of Planning indicated that one of the Agriculture Coordinator tasks for the Planning Department would be to process the Agriculture Land Reserve (ALR) applications and provide reports in regard to crown land grant applications.

Corrine Swenson, Regional Manager of Economic Development spoke to clarifying how the Regional Board sees the position working, what kind of tasks the position should include and what success will look like after the two year period for the NDIIT application. Discussion took place about changing the title of the Agriculture Coordinator to Agriculture/Economic Development Officer. Melany de Weerd, CAO commented that the information will be beneficial for the Regional Board also to build successes moving forward. The position may provide a better opportunity for information to be provided to the Regional Board in its consideration of applications regarding agriculture.

Ms. Swenson noted that in developing and producing the Connecting Consumers brochure feedback has been very positive from the various farming groups in regard to having on the ground contact and support in promoting their organizations, businesses and operations. Ms. Swenson mentioned that the Agriculture Coordinator will continue to build relationships and determine what is required in the region for the agriculture sector and take the initiatives to develop projects and further funding opportunities.

Director Brien mentioned the need to develop an inventory of specialists to improve resources and capacity in the region.

Director MacDougall commented that in the past the municipalities have provided support to Beyond the Market. He suggested that a letter be sent to the municipalities requesting support for an Agriculture Coordinator for the region.

Moved by Director Miller
Seconded by Director Repen

AG.2017-4-5

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate potential funding sources and research an Agriculture Coordinator Position; and further, that an application to Northern Development Initiative Trust (NDIT) be drafted including comments from the RDBN Board of Directors in regard to the Agriculture Coordinator position; and further that the draft NDIT application be brought forward to a future RDBN Board meeting for consideration."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DISCUSSION ITEMS (CONT'D)

1. Agriculture Coordinator (Cont'd)

Director Thiessen commented that there is a need to build education and capacity in regard to agriculture. Discussion also took place in regard to the success measurements for the project/position.

The Regional Board can provide input to staff in regard to the Agriculture Coordinator Position. The timeline for the application to be submitted to NDIT staff and Board of Directors and the RDBN Executive and Board of Directors was discussed.

2. UBCM – Session Proposal – Agriculture

Director Fisher brought forward the possibility of developing a session proposal for the 2017 UBCM convention. He spoke to determining if the Agriculture Committee is in favour of submitting an Agriculture session proposal, timeline to develop a session and whether it should be a clinic or workshop. Director Fisher mentioned that staff workloads may be full to provide a submission for this year. Director Parker also noted his schedule is very full at this time. The deadline for submission is June 23, 2017. Ms. de Weerd mentioned that if the Regional Board moves forward with an Agriculture Coordinator they may be able to assist in developing a very well prepared application for a future UBCM workshop. Discussion took place in regard to time constraints for both staff and the Regional Board of Directors.

**UBCM Agriculture Session
Proposal - 2018**

Moved by Director Repen
Seconded by Director Miller

AG.2017-4-4

“That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors submit an agriculture session Proposal for the 2018 Union of B.C. Municipalities Convention.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Miller
Seconded by Alternate Director McGuire

AG.2017-4-3

“That the Agriculture Committee receive the following:
correspondence:

- Beyond the Market – Annual Report 2016/2017;
- A Guide to On-Farm Demonstration Research;
- Vancouver Sun – B.C. Real Estate: Speculators Target Farmland After Foreign Buyer Tax Introduced;
- BC Farmers Eligible for Funding – BC's Buy Local Program.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federation of Canadian Municipalities (FCM) Convention – June 1-4, 2017 – Ottawa, ON

Rural Town Hall

Director Miller attended the Rural Town Hall Workshop while in attendance at FCM June 1-4, 2017. The panel of rural leaders and experts included MP Francis Drouin (Glengarry-Preescott-Russell, ON). He serves as a member on the Standing Committee on Agriculture and Agri-Food. Chair Miller mentioned that Mr. Drouin has a very strong agriculture background. During the session export issues, marketing, farming products, food sustainability and security was discussed. At the end of the session Chair Miller had an opportunity to speak about the foreign land ownership issue in the RDBN, agricultural lands being planted with trees for carbon offsets. He also brought forward the issue in regard to the accumulation of large tracts of agriculture land for industrial export projects and the impacts to local markets. He spoke of being open to investment but outlined the concerns in regard to the impacts to the region. He brought forward the BC Government's tax on urban real estate having an impact to agricultural lands. He provided an outline of the Regional Board's desire for a national strategy in regard to foreign ownership. Mr. Drouin requested the background information that Chair Parker and Director Thiessen presented to the Senate Committee on Agriculture. Mr. Drouin spoke of the Senate Committee needing to move the information forward to the House of Commons. Chair Miller spoke with Scott Ross, Director of Business Management and Farm Policy. He provides background information and research to the Federal Government. He also requested the RDBN background information in regard to foreign land ownership. He is currently working with UNBC and two other Universities across Canada in regard to agricultural land development. Chair Parker noted that he will provide the information to Mr. Drouin and Mr. Ross. Director Parker will also contact David Connell, Associate Professor, UNBC.

Director Thiessen mentioned that there is a need for the RDBN to develop a policy in regard to an agriculture development strategy in the region. He spoke of the impacts of large tracts of lands being owned by companies and individual owners. Director Thiessen noted the benefits of small scale farmers. Chair Miller mentioned that the Universities are working on the issue and commented that it would be helpful to have Mr. Connell attend a future meeting.

Director Repen spoke of identifying areas in the region for small plot intensive farming, range lands, etc. and quantifying the information to bring forward to the ALR and the Ministry of Agriculture. Mr. Llewellyn mentioned that small plot farming lands is the most comprehensively discussed issue during an Official Community Plan (OCP) review and when completing the Agriculture Land Use Plan for the region. He noted that the potential negative impact in the long term prevents the debate from moving forward. He commented that in 10-15 years 80-90% of small plot lands will be owned by non-farmers and that is one of the reasons the ALR hesitates to move forward with any changes to allow small plot farming. Mr. Llewellyn indicated that solutions have been brought forward utilizing covenants on property titles when subdividing parcels that would identify that the property could only be used for agriculture purposes. The ALR indicated they would object to an OCP that includes such a proposal. Director Repen spoke to protecting the land and encouraging high intensity production.

Mr. Stevenson mentioned that there is soil capability rating data available. It could be used to determine the best crop for the best capability and location. It would assist Planners to identify the best use and capabilities for pockets of agricultural lands. He mentioned that it could also be a tool used by the Ministry of Forests, Lands and Natural Resource Operations Crown Land division.

Director Fisher brought forward the need to understand the economic impact of small land agriculture. He suggested that taxation could be used for small plot farm lands that are not being used for agriculture to make it prohibitive to use the lands for anything but agriculture. He mentioned bringing the issues forward to a future Agriculture meeting to identify key concerns, items to address those concerns and create an action plan to move forward.

NEW BUSINESS

Frank Leonard, Chair
Agricultural Land Commission

Director Thiessen mentioned that Frank Leonard, Chair, Agricultural Land Commission will be in the region in the near future. He will be in the Peace River Regional District prior to June 22, 2017. Chair Parker will contact the ALC.

Winter Kill in the Vanderhoof Area

Chair Parker mentioned that there has been approximately 25,000 acres of winter kill of hay crops in the Vanderhoof area. He spoke to the seriousness of the issue and that there are discussions taking place in an attempt to mitigate the impact to the farmers in the area.

ADJOURNMENT

Moved by Alternate Director McGuire
Seconded by Director Repen

AG.2017-4-6

"That the meeting be adjourned at 12:31 pm."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**AGRICULTURE COMMITTEE MEETING**
(Committee Of The Whole)**Thursday, April 20, 2017**

PRESENT: Chair Mark Parker

Directors Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall
Bill Miller
Rob Newell
Jerry Petersen
Darcy Repen
John Illes
Gerry Thiessen

Director Taylor Bachrach, Town of Smithers
Absent

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Jason Llewellyn, Director of Planning – arrived at 1:00 p.m.
Laura O'Meara, Senior Financial Assistant
Corrine Swenson, Manager of Regional Economic Development
Wendy Wainwright, Executive Assistant

Others Steffen Apperloo, Steti Transport Ltd., Smithers
Chris Beach, Mayor, Village of Burns Lake – arrived at 1:08 p.m.
Colin Brintjes, Westend Ventures Ltd., Smithers
Norm Hildebrandt, Audit Partner, Price Waterhouse Cooper
Alex Kulchar, Nechako Valley Regional Cattlemen's Association
Wayne Ray, Nechako Valley Regional Cattlemen's Association
Anne Marie Sam, BC New Democratic Party Candidate Nechako
Lakes – arrived at 1:00 p.m.
Trevor Tapp, Nechako Valley Regional Cattlemen's Association
Fred Wilson, Westend Ventures Ltd., Smithers

Media Flavio Nienow, LD News – arrived at 11:18 a.m., left at 11:28 a.m.

CALL TO ORDER

Chair Parker called the meeting to order at 11:00 a.m.

AGENDAMoved by Director Lindstrom
Seconded by Director Miller**AG.2017-3-1**

"That the Agriculture Committee Agenda of April 20, 2017 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Agriculture Committee
Meeting Minutes
-March 2, 2017

Moved by Director Newell
Seconded by Director Fisher

AG.2017-3-2

“That the Minutes of the Agriculture Committee Meeting of March 2, 2017 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

NECHAKO VALLEY REGIONAL CATTLEMEN'S ASSOCIATION FIBRE COMMITTEE – **Wayne Ray, Trevor Tapp and Alex Kulchar**

Chair Parker welcomed Wayne Ray, Trevor Tapp and Alex Kulchar, Nechako Valley Regional Cattlemen's Association Fibre Committee.

Mr. Kulchar provided an overview of the Nechako Valley Regional Cattlemen's Association (NVRCA).

- 163 members, 163 farm businesses;
- Inventory ~ 23 000 cattle in 2015;
- Boundaries:
 - o North of Fort St. James
 - o West to Endako – Savory Road;
 - o East to the Chilako River;
 - o South to Tatelkuz Lake;
- 2nd largest economic driver in the region;
- \$39M cattle traded at the stock yard in Vanderhoof;
 - o Doesn't include the cattle transferred to feedlots in Alberta;
- Represent 260 Families;
- Represented provincially by the BC Cattlemen's Association;
- Region is mostly cow/calf family operations;
- 100 head cow/calf operation investment:
 - o Not including the value of the home;
 - o 4 ¼ of productive land at \$1,000 per acre = \$640,000;
 - o 100 head of good productive mother cows \$2,500 per head = \$250,000;
 - o Basic infrastructure for the livestock \$75,000;
 - o Tractor and haying equipment \$175,000;
 - \$11,400 per cow;
 - Total in membership of \$262M invested;
- Provincially – cattle growth is moving north – room for further expansion and investment in the beef industry in the region;
- Proposed projects of a slaughter house in Prince George;
- Challenging for Nechako Valley Cattlemen's Association ranchers - will not be able to take advantage of feeding animals for a plant without reliable quality bedding for the animals;
- Calves produced by NVRCA members are sold in the fall to Alberta feedlots;
- Feedlot developing, backgrounding and expansion would be an opportunity to add value to the economy and add value to the cows;
- Potential for the Dairy Industry to move north;
- Farmland values in central and northern BC increased by 9% in 2016 according to a recent report released by Farm Credit Canada;
 - o Due to foreign ownership;
 - o Family farm expansion;
- Economic impact of beef production in the Nechako region is substantial;

DELEGATION (CONT'D)

**NECHAKO VALLEY REGIONAL CATTLEMEN'S ASSOCIATION FIBRE COMMITTEE –
Wayne Ray, Trevor Tapp and Alex Kulchar (Cont'd)**

- NVRCA members and families make a substantial contribution to the local economy;
 - o Purchasing products;
 - o Participating and volunteering with local organizations, charities, youth groups, etc.
 - o Community events;
- Agriculture will continue to be a consistent economic driver in the region in the future

Messrs. Kulchar, Ray and Tapp provided a PowerPoint Presentation.

Nechako Valley Regional Cattlemen's Association

- A sustainable Cattle Industry provides long term stability for families and the economy of the Nechako Valley;
- Cattle ranching has been a part of the Nechako Valley since before the railroad came in 1914;
- The Cattle Industry is the second largest industry in the Nechako Valley;
- In 2015, 39 million dollars in cattle were traded through the BC Livestock Co-op yards in Vanderhoof;

Beef demand globally is expected to rise approximately 20% by 2023.

- Canadian Cattle inventory at lowest level since 1994;
- Opportunity for increased beef production in Nechako Region;

Diversification to the local economy is essential to healthy communities.

- The cattle sector contributes both economically and socially to the region;

Local ranchers support local business and the community's tax base.

- "We run two agro centers one in Quesnel and one in Vanderhoof both successful because of the support we receive from not only the cattle producers but all farmers. The agricultural community adds in excess of \$20 million to our annual sales." *Joe von Doellen, Vanderhoof and Districts Co-op.*
- Glendale Agra is a crop input supplier to the Nechako Valley Region. "The livestock industry significantly contributes to the success of our business as well as to the entire economy locally" *Glen Birky, President*

Factors that will make a difference to Canadian Beef Exports

- The Trans-Pacific Partnership between Pacific nations has lost the USA as a partner, however that agreement may move forward with the other nations;
- Canada continues to work on beef trade with Japan and others including China.
- The Comprehensive Economic Trade Agreement (CETA) between Canada and the European Union has been approved and is moving forward.
- More countries are opening to Canadian beef.
- Recent indications the Canadian Cattle Inventory is about to expand – retention of heifers.

Importance of fibre supply to the Cattle Producers of the Region

- Since the 1960s when shavings had no value to the local mills, farms have been using shavings for livestock bedding.
- During the 1980's the Regional Cattlemen's Association struck an agreement with Plateau division of Westar to obtain shavings for use as cattle bedding.
- Cattlemen built a facility for loading shavings at the mill site.
- The association charged a fee to producers to cover the cost of construction.
- 1988 – All costs had been covered, the fee was continued with excess funds distributed to local charities.
- These donations continued for 14 years, estimated to be \$105,000.

DELEGATION (CONT'D)

NECHAKO VALLEY REGIONAL CATTLEMEN'S ASSOCIATION FIBRE COMMITTEE – Wayne Ray, Trevor Tapp and Alex Kulchar (Cont'd)

2002 - The Loading Facility needed upgrading

- NVRCA borrowed money to help with the construction and backed off from the community donations as the debt needed to be repaid.
- Cattlemen at that point in time were second in line for shavings as the Plateau Energex plant had first priority.
- Premium Pellet Plant took any excess shavings (third in line).

2003 – BSE (Bovine Spongiform Encephalopathy) Crisis

- The Canadian Cattle Industry was brought to its knees.
- The USA, the largest importer of Canadian Beef slammed the borders shut. Many other countries followed suit.
- The negative effects lasted almost a decade.
- Ranchers were shipping off mother cows and some exited the business altogether, unable to pay the bills.
- Canadian Cattle inventories eventually fell.

Imagine the impact of the total shut down of BC Lumber exports to the USA and other countries and the impact on local families and communities. Devastation!

Pellet and Bio-Energy Industries

- Over the same decade that the Cattle Industry was suffering from dealing with BSE, more Pellet Plants and Bio-energy Industries have emerged.
- Canfor has now put the shavings up to the highest bidder, which is currently Pacific Bioenergy.
- Ranchers now procure our supply of shavings from Pac-Bio, paying current market price with a limit of 10,000 bone dry tonnes under a short term contract.

Benefits of using Shavings for Bedding Cattle

- The Beef Industry is based on production of pounds. 100 lbs of additional gain could equate to \$25,000 on 100 head of calves.
- Comfortable clean cattle are healthier, gaining weight more efficiently; bedding alleviates stress increasing feed efficiency.
- Bedding packs 12 to 18 inches deep establishes a heat source throughout the winter;
- Cattle without proper winter bedding packs tend to have more tag (clumps of manure) on their hides.
- Excess tag reduces the insulation value of their coats. More energy is put into heat to keep warm than into weight gain.

Clean Cattle – Reduce E.coli Contamination

- Reduced risk of contamination of the meat with E.coli at slaughter.
- Cattle with large amounts of tag can contaminate meat at the slaughter house when cut.
- Tag particles can easily become air borne at slaughter attaching themselves to the meat.

North Dakota State University Study – Found bedding to:

- Increase Dressing percentage (#lbs of actual meat for market).
- Increase Marbling scores (indicator for carcass quality scores).
- Bedding is a factor in reducing ammonia volatilization from animal manure. Raw manure loses 65% of its nitrogen, manure mixed with shavings reduces that to 20% loss. The bedding then becomes fertilizer for crop land reducing the reliance on commercially produced soil amendments.
- *Points above relate to feedlot and backgrounded cattle in our Region. These producers pen calves in the fall, feed through the winter and market the cattle in the spring or put them to summer pasture marketing them the following fall.*

DELEGATION (CONT'D)

**NECHAKO VALLEY REGIONAL CATTLEMEN'S ASSOCIATION FIBRE COMMITTEE –
Wayne Ray, Trevor Tapp and Alex Kulchar (Cont'd)**

The Mother Cow

- Largest portion of the beef industry in the Nechako Valley is the cow calf operation.
- Shavings keep calves warm, dry and comfortable during calving season.
- The milk bag of the mother cow is cleaner with the use of bedding reducing the spread of disease in the calf crop.
- Disease free calves that have clean bedding gain weight more efficiently increasing the financial returns to the industry when sold in the fall.

Added Benefits – Softwood Shavings

- Less bacterial growth;
- Locally available;
- Easily aerated for composting;
- Applied to fields as compost improve soil biological activity;
- Resulting in greater nutrient cycling;
- Potential for higher forage production;
- Reduces the use of fossil fuels.

Long Term Supply of Fibre

- The Cattle producers of the Nechako Valley require a long term secure supply of shavings for bedding helping to provide good animal husbandry and producing quality product to markets while maintaining profits.
- Cattlemen have been bumped down the list of users, finding that they are at the bottom of the list. Now wondering where NVRCA will be in 2018 when the current contract for shavings supply runs out.
- Area forest companies have shavings for livestock bedding on their lists of products.
- Canfor in their 2014/2015 Sustainable Forest Management Plan and West Fraser in their 2014 Responsibility Report.
- Cattle producers were using shavings as bedding material for livestock long before the sawmills were using them and therefore one would expect that cattle producers should have the ability to have a 'first in line' consideration that would enable the purchase of a reasonable amount of the available shavings being sold to satisfy the amount required for bedding for livestock husbandry needs.

The Cattle Industry has a large impact on the economic and social stability of the Nechako Region.

- The industry requires that same level of respect and attention given to any value-added sector of the Forest Industry.
- The Cattle Industry added value to the Forest Industry long before the term "value-added" was used.

The Nechako Valley Cattlemen's Association

- Not looking for free or cheap shavings;
- Willing to pay the full market value;
- Only want a small percentage of the shavings that are available, but NVRCA wants a secure long term supply to ensure a healthy and sustainable cattle industry far into the future.

Discussion took place regarding the difference between chips and shavings. Shavings have a higher absorbency and break down easier working into the ground/soil at a faster rate.

DELEGATION (CONT'D)

**NECHAKO VALLEY REGIONAL CATTLEMEN'S ASSOCIATION FIBRE COMMITTEE –
Wayne Ray, Trevor Tapp and Alex Kulchar (Cont'd)**

Director Lindstrom mentioned that while attending the COFI Convention in Vancouver on April 5-7, 2017 a company was present that makes chips and shavings. He will forward the information. Discussion took place regarding the costs associated with purchasing and operating chipping machines. Director Lindstrom commented that at a recent Northern Development Initiative Trust (NDIT) meeting discussion and a decision was made to support agriculture in the region through agricultural funding opportunities.

Mr. Kulchar noted that pellet plants may be changing their mixture of products used and needed in making pellets.

Write a Letter of Support
RE: Shavings for the
Agriculture and Cattle Industry

Moved by Director Repen
Seconded by Director Illes

AG.2017-3-3

“That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter of support for the Agriculture and Cattle Industry to be provided a secure long term supply of shavings to ensure a healthy and sustainable cattle industry; and further, that the letter be provided to sawmills and pellet plants throughout the region.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Thiessen spoke of finding a solution in regard to the need for shavings for the agriculture sector throughout the region. He commented that it would be beneficial for the RDBN Agriculture Committee, the Regional Cattlemen's Associations within the RDBN and NDIT to meet to find an innovative solutions to the issues.

Chair Parker thanked Messrs. Ray, Tapp and Kulchar for attending the meeting.

Break at 11:28 a.m.

Reconvened at 1:00 p.m.

DISCUSSION ITEMS

Funding Opportunities for Northern Development Initiative Trust (NDIT)

1. Long term solutions to provide shavings to cattle ranchers and farmers
 - Innovative ideas to allow ranchers and farmers access to shavings/fibre;
 - Utilizing cardboard for shavings
 - e.g. Western Resource Group – Eco Shred;
2. Agriculture research funding
 - need for science and technical studies to encourage growth of products in the region;
 - e.g. Summerland Research Centre:
 - Orchard management research;
 - Variety development;
 - Seed development;
 - Hybridization.

DISCUSSION ITEMS (CONT'D)

Funding Opportunities for Northern Development Initiative Trust (NDIT)

3. Human Resources
 - Internship;
 - Supporting community initiatives;
 - e.g. Groundbreakers Agricultural Association (Smithers).
4. Cold Storage in the region
 - Food security and stability;
 - Increase growing capacity to extend season.
5. Funding assistance for an Agriculture Coordinator in the Region
 - Ministry of Agriculture has received some funding for an Agriculture Coordinator to provide workshops/courses.

Discussion took place regarding funding for Beyond the Market. Corrine Swenson, Manager of Regional Economic Development commented that Beyond the Market has recently received funding for two years from the Rural Dividend Fund. Due to the recent resignation of the Beyond the Market Coordinator the Planning Session that was scheduled to take place has been delayed.

CORRESPONDENCE

Correspondence

Moved by Director Benedict
Seconded by Director Miller

AG.2017-3-4

“That the Agriculture Committee receive the following:
correspondence:
-ALC Application Portal Update – New Public Search
Functionality;
-Country Life in BC – February 2017 Edition – RDBN Ag
Committee Turns one.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Vaccination Protocols

Director Benedict asked if others are aware of potential changes wherein vaccines have to be administered by a veterinarian. Chair Parker mentioned that he’s been made aware of potential vaccination protocols being considered.

ADJOURNMENT

Moved by Director MacDougall
Seconded by Director Repen

AG.2017-3-5

“That the meeting be adjourned at 1:14 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, June 8, 2017**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Rob MacDougall
Rob Newell
Mark Parker
Jerry Petersen
Darcy Repen

Directors John Illes, Village of Burns Lake
Absent Dwayne Lindstrom, Village of Fraser Lake
Thomas Liversidge, Village of Granisle
Gerry Thiessen, District of Vanderhoof

Alternate Linda McGuire, Village of Granisle
Directors Susan Schienbein, Village of Burns Lake

Staff Melany de Weerd, Chief Administrative Officer
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development
– arrived at 10:38 a.m.
Wendy Wainwright, Executive Assistant

Media Flavio Nienow, LD News - arrived at 10:41 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:30 a.m.

OATH OF OFFICE

Melany de Weerd, Chief Administrative Officer administered the Oath of Office to Susan Schienbein, Alternate Director, Village of Burns Lake.

AGENDAMoved by Director MacDougall
Seconded by Director Petersen**C.W.2017-6-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of June 8, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Committee of the Whole
Minutes – May 11, 2017**Moved by Director Parker
Seconded by Director Benedict**C.W.2017-6-2**

"That the Committee of the Whole meeting minutes of May 11, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORT

Investment Policy Statement Revision

Moved by Director Repen
Seconded by Alternate Director McGuire

C.W.2017-6-3

1. "That the Committee of the Whole receive the Chief Financial Officer's May 31, 2017 memo titled "Investment Policy Statement Revision."
2. That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors adopt Policy F-5 – Investment Policy Statement revision."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Union of B.C. Municipalities RE: Community to Community Forum

Moved by Director MacDougall
Seconded by Director Bachrach

C.W.2017-6-4

"That the Committee of the Whole receive the correspondence from the Union of B.C. Municipalities re: Community to Community Forum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

North Central Local Government Association -Final NCLGA Resolution Results

Moved by Director Benedict
Seconded by Director Greenaway

C.W.2017-6-5

"That the Committee of the Whole receive the correspondence from the North Central Local Government Association – Final NCLGA Resolution Results."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Staff will contact NCLGA to inform them that the Final NCLGA Resolution Results has an error under Nominations for Director at Large section 9. - Elections Results wherein it states Sandy Salt – Village of Valermount, needs to be corrected to state Sarah Storey, Village of Fraser Lake.

NEW BUSINESS

Chair Miller FCM Update

Chair Miller mentioned that while in attendance at the Federation of Canadian Municipalities (FCM) Conference in Ottawa, Ontario June 1-4, 2017 he spoke with Elected Third Vice President, Garth Frizzell, Councillor, City of Prince George, B.C. in regard to rail safety issues. Third Vice President Frizzell committed to connecting Chair Miller with the new Chair of the Rail Safety Committee.

Chair Miller commented that the 2017 FCM Conference was very good and provided a good opportunity for engagement with other local governments, Federal policy makers and Federal Members of Parliament (MP). He attended a Reconciliation workshop,

NEW BUSINESS (CONT'D)

Rural Forum, and Resolution Sessions. The Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Thomas Mulcair, leader of the New Democratic Party of Canada, the Honourable Elizabeth May, leader of the Green Party of Canada and Official Opposition Finance Critic and Conservative MP Gérard Deltell spoke at the Conference as well.

Director Greenaway attended the FCM Agriculture Study Tour. He commented that one focus was the transportation and transfer of food that is purchased and packaged into smaller packages for sale. He noted that there are very strict temperature controls in place during the handling and packaging of the food. He also toured a farm that contained an insulated c-can that had a refrigeration unit installed for cold storage.

ADJOURNMENT

Moved by Director Brien
Seconded by Director Repen

C.W.2017-6-6

"That the meeting be adjourned at 10:46 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, May 11, 2017**

PRESENT:	Chairperson	Bill Miller
	Directors	Taylor Bachrach Eileen Benedict Shane Brienen Mark Fisher Tom Greenaway John Illes Dwayne Lindstrom Rob MacDougall Rob Newell Mark Parker Jerry Petersen Darcy Repen
	Directors Absent	Thomas Liversidge, Village of Granisle Gerry Thiessen, District of Vanderhoof
	Alternate Directors	Linda McGuire, Village of Granisle
	Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Jason Llewellyn, Director of Planning – left at 11:30 a.m., returned at 1:02 p.m. Roxanne Shepherd, Chief Financial Officer Corrine Swenson, Manager of Regional Economic Development – left at 11:20 a.m., returned at 12:04 p.m. Deneve Vanderwolf, Regional Transit Coordinator – left at 1:07 p.m. Wendy Wainwright, Executive Assistant
	Others	Karen Andrews, District Operations Manager, Fort George, Ministry of Transportation and Infrastructure – left at 12:20 p.m. Cailey Brown, A/Program Manager, Development Approvals, Bulkley-Stikine, Ministry of Transportation and Infrastructure – left at 12:20 p.m. Cpl. John Graham – Acting Unit Commander – North District, Prince George Regional Traffic Services, RCMP North District– left at 12:20 p.m. Val Hunsaker, District CVSE Manager, Fort George CVSE, Ministry of Transportation and Infrastructure– left at 12:20 p.m. Ron Marshall, District Manager, Fort George, Ministry of Transportation and Infrastructure – left at 12:20 p.m. Sgt. Al Steinhauser, Acting Regional Commander, North District Regional Traffic Services, RCMP North District– left at 12:20 p.m.
	Media	Flavio Nienow, LD News – left at 12:20 p.m.
	<u>CALL TO ORDER</u>	Chair Miller called the meeting to order at 10:30 a.m.

AGENDA

Moved by Director MacDougall
Seconded by Director Lindstrom

C.W.2017-5-1

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of May 11, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole
Minutes – April 6, 2017

Moved by Director Benedict
Seconded by Director Greenaway

C.W.2017-5-2

"That the Committee of the Whole meeting minutes of April 6, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELGATIONS

MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE, Ron Marshall, District Manager, Fort George and RCMP, NORTH DISTRICT – Sgt. Al Steinhauser, Acting Regional Commander, North District Regional Traffic Services, Cpl. John Graham, Acting Unit Commander – North District, Prince George Regional Traffic Services RE: Truck Traffic Issues

Chair Miller welcomed Ron Marshall, District Manager, Fort George, Ministry of Transportation and Infrastructure (MoTI) and Sgt. Al Steinhauser, Acting Regional Commander, North District Regional Traffic Services, RCMP North District. Mr. Marshall introduced Karen Andrews, District Operations Manager Fort George, Cailey Brown, A/Program Manager, Development Approvals, Bulkley-Stikine and Val Hunsaker, District CVSE Manager, Fort George CVSE (Commercial Vehicle Safety Enforcement), MoTI. Sgt. Steinhauser introduced Cpl. John Graham, Acting Unit Commander, North District, Prince George Regional Traffic Services, RCMP North District.

Mr. Marshall commented that the Provincial Government is currently in the Interregnum period due to the recent election and MoTI can only continue with operations and working with decisions that were approved prior to the dissolving of the government and the election.

Ministry of Transportation & Infrastructure

- Introductions;
- Highway Improvements & Maintenance Updated;
- Highway Design;
- Community and Public engagement;
- Challenges;
- CVSE;
- Questions.

District & Support

- Operations;
- Commercial Vehicle Safety Enforcement (CVSE);
- Development Approvals;
- Finance and Administration;

Supported by the Regional/Provincial Groups:

- Engineering;
- Project Management;
- Properties & Partnerships;
- Regional Administration & Finance.

DELGATION (CONT'D)

Highway Improvements and Maintenance

- Three primary funding mechanisms;
 - o Capital;
 - o Roadside improvement program;
 - o Rehab;
- Funding Priorities are based on multiple factors and inputs:
 - o Engineering requirements including safety;
 - o Life Cycle Management;
 - o Cost Benefit Analysis;
 - o Needs Analysis;
 - o Local residents and stakeholders;
 - o Consultation with Industry;
- Planning Program.

Local Highway Districts

- Ministry conducts regular monitoring of all roads to establish and confirm the long term programs;
- Projects continue to be delivered annually on Northern Highways;
- Many of these projects have been successfully completed.

Completed Highway Projects

Fort George

Highway 16

- Degal Pit Passing Lane Construction;
- Mapes Road;
- Braaten;
- Endako Intersection Lighting Improvements.
- GAS (Graded Aggregate Sealcoat) Fraser Lake to Endako;

Highway 27

- Safety Improvements;
- Dog Creek Climbing Lane Construction;
- Braeside to the Tachie Intersection.

Bulkley-Stikine:

Highway 16

- Burns Lake Intersection Improvement;
- Burns Lake Arterial Resurfacing;
- GAS Burns Lake to Tintagel;
- HIPR (Hot in Place Resurfacing) Bye Road to Broman Lake;
- Houston Pedestrian Safety Improvements;
- Broman Lake to Burns Lake Resurfacing.

Side Roads

- Extensive upgrades to many of the local side roads has continued with annual investment to improve road conditions;
- Ministry continues to monitor side road infrastructure and consider additional works based on specific factors such as traffic numbers, technically identified safety risks, road use and available funding;
- Brushing programs continue to be a focus on both main highways and local sideroads.

Current Season

Fort George

Highway 16

- Extension of Mapes Passing Lane & Intersection Improvements;
- Mapes Road to Hillcrest Way Resurfacing;
- Engen Road to Burrard Street Resurfacing;

DELGATION (CONT'D)

Highway 27

- Junction Hwy 16 to Braeside Road Resurfacing;

Current Season

Bulkley-Stikine – Highway 16

- Houston Arterial Pedestrian Improvements;
- Tyee Passing Lane – Construction;
- Browman Passing Lane – Design;
- Toboggan Passing Lane – Design.

The maintenance of side roads was discussed. The MoTI management, staff and contractors monitor all side roads a minimum of once per year if not more. Maintenance and lifecycle repairs are completed when required to extend the management of a road for a 20 year period. Due to the substantial cost to repave one lane of one kilometer of highway at an approximate cost of \$180,000 - \$250,000 maintenance is completed to extend the lifecycle of the road on an annual basis. The Regional Pavement Engineer travels the main highways twice a year to evaluate the condition of the pavement in order to determine the capital rehab funding that is required for a year.

Discussion took place in regard to the paint utilized for the lines on the highway. Mr. Marshall mentioned that three test sections have been completed in three locations in the Province, Prince George, Kamloops and in the lower mainland with different paints and the tests have shown that no one paint is better. Different combinations of paints along with the thickness of the paint applied is being tested. Mr. Marshall noted that a second application in the fall is being attempted to assist with the lines lasting through the winter months.

Mechanical brushing is completed to extend site distances, minimize animal strikes and to allow areas of road to thaw quicker. Home owners in subdivisions will often be contacted when brushing is taking place but on highway right of ways most home owners are not contacted. Director Newell asked if MoTI utilized a crowd sourcing app to notify residents of work being completed. Mr. Marshall indicated that MoTI currently does not utilize a crowd sourcing app in regard to brushing works. Discussion took place in regard to installing internet fibre optic lines in and near roads and road right of ways and the challenges that can occur in keeping the lines secure.

Discussion took place regarding the following:

- Budget for the Tyee passing lane, Babine Lake Road, Chapman Road improvement areas;
- Need for crack seal improvements to Highway 118 (Granisle);
- Clarification in regard to the start and end location of the Browman passing lane design;
- Cailey Brown, A/Program Manager, Development Approvals, Bulkley-Stikine, MoTI will follow-up.

Director Fisher questioned the link and relationship between the MoTI and the Yellowhead Highway Association. Mr. Marshall noted that the Yellowhead Highway Association will provide suggestions, issues and concerns to MoTI for consideration in their planning process.

Highway Design

- Ministry designers are delegated the authority and responsibility for highway designs;
- Ministry roads and structures are designed and built to standards developed and tested for safety and service;
- Highway performance continues to be monitored by ministry staff including engineers to ensure the facility is appropriate.

DELGATION (CONT'D)

Karen Andrews, District Operations Manager Fort George, MoTI encouraged the Regional Board to bring forward any information or issues they may have with MoTI managers and staff. She noted that meetings are held with municipal staff and the Ministry of Transportation and Infrastructure and MOTI is willing to meet at any time.

Ministry Engagement

- Ministry staff continue to meet and discuss issues with many groups and communities including:
 - o Local Municipalities;
 - o Safety committees;
 - o Industry;
 - o RCMP;
 - o First Nations.

Director Lindstrom noted that consultation with the logging truck industry in Fraser Lake would be a benefit. Director Lindstrom also invited Ms. Andrews to attend a future Village of Fraser Lake Council meeting.

Challenges

- Many safety improvements have been completed;
- Nearly 70% of the crash data for the last 10 years ending September 2016 is related to causes other than those associated with road design or maintenance.

Mr. Marshall spoke of MoTI's *Shift into Winter* campaign that is starting to receive brand recognition. He mentioned the challenges and the continued work associated with providing messaging in regard to people driving faster than the roads are designed to travel.

CVSE (Commercial Vehicle Safety and Enforcement)

- CVSE staff have dedicated a significant amount of time and effort in the Vanderhoof/Fort St. James area and have a presence throughout the district.
- CVSE staff have active relationships with local RCMP; working together to provide education and enforcement where required;
- CVSE has attended to the Fort St. James area more frequently than most other communities in the district.
- Bulk of the highway damage (rutting, shoving, surface failures) come from overweight commercial vehicles.
- Speed and aggressive driving are additionally reported regularly.

Val Hunsaker, District CVSE Manager, Fort George CVSE, MoTI mentioned there are currently 19 CVSE staff and they have increased their ability to be more mobile with the use of additional mobile scales. Stationary scales continue to be heavily used also.

CVSE has been working with RCMP due to the high volumes of logging truck traffic in the Fort St. James, Tachie and Germansen Landing area to assist in addressing the higher amount of non-compliance driver behavior of trucks and light cars.

Industry is ever evolving and relies on Ministry of Transportation and Infrastructure as the holders of the laws, regulations and developers of policy.

DELGATION (CONT'D)

Mr. Hunsaker provided an outline of the following load/weight configuration for logging trucks:

7 Axle Configuration

- Most common configuration;
- 9,100 kg on steering axle;
- 24,000 kg on drive axle;
- 25,000 kg on tridem trailer axles;
 - o Total weight 58 100 kg;
- Legal overall length - 23 metres;
- Legal overall width - 2.6 metres;
- Permit – overall length – 25 metres;
- Permit – overall width – 2.9 metres;
- Allowed a logging tolerance:
 - o Summer logging March 2nd to November 30th;
 - o Not allowed to add any more weight to the steering axle;
 - o 1,500 kg or gross – 1,100 kg can go on a particle axle besides the steering axle;
 - Total Weight 59,600 kg;

Addressing the Mountain Pine Beetle Epidemic

8 Axle Configuration (Super B/B-Train):

- 7,300 kg on steering axle;
- 24,000 kg on tri-drive axle;
- 17,000 kg on trailer axle;
- 17,000 kg on trailer axle;
 - o Total weight 65,300 kg;
 - o Legislation states: maximum allowable weight tolerance in B.C. is 63,500 kg;
- Legal overall length – 27.5 metres;
- Legal overall width - 2.6 metres;
- Permit – overall length – 27.5 metres;
- Permit – overall width – 2.9 metres;
- Logging tolerance allowed;

Industry expressed a want to exceed the maximum allowable weight tolerance under B.C. legislation of 63 500 kg utilizing the Reducible Load Overweight Policy. The Ministry of Transportation and Infrastructure indicated it may be possible if certain criteria could be met: it has to be a benefit to the public and must reduce the impact on the asphalt by a minimum of 5% and it has to be safer and exceed current legal requirements in regard to rollover threshold, breaking, etc.

9 Axle Configuration (logging truck):

- 6,900 kg on steering axle;
- 24,000 kg on tri-drive axle;
- 24,000 kg on trailer axle;
- 17,000 kg on trailer axle;
 - o Total weight 71,900 kg;
- Legal overall length – 27.5 metres;
- Legal overall width - 2.6 metres;
- Permit – overall length – 27.5 metres;
- Permit – overall width – 2.9 metres;
- No logging tolerance allowed;
- Requires a Letter of Authorization from the Province:
 - o Required for every vehicle;
 - o Must submit to the Province:
 - Vehicle engineering information;
 - Business Case – why want to operate; and
 - Information on reducing impact to roadways;
- Letter of Authorization is only valid for one year.

DELGATION (CONT'D)

Mr. Hunsaker noted that the engineered studies found that the axle creating the most damage was the steering axle. The steering weight was reduced to 6 900 kg to adjust the weight damage to the road. He mentioned that the weight distribution on the 7 axle configuration is higher than the 9 axle configuration. If the truck and trailer length exceeds 27.5 metres a pilot car is required. Mr. Marshall commented that there are currently four 9 axle configured vehicles in operations. The Pilot Project has been operating for approximately 7 months.

Director Lindstrom indicated that the ruts on the highway appear to be created by the rear axles not the front steering axle of the truck.

Chair Miller spoke of the impact for small business owners due to the cost to invest in a 9 axle configuration that has been developed by large industry. Mr. Hunsaker noted industry initiated the changes and MoTI oversees and ensures that industry remains compliant of the policy. Mr. Hunsaker also mentioned that companies wishing to use the 9 axle configuration must provide a route survey and are subject to route restrictions and bare any infrastructure improvement costs that may be required. If the route includes Forest Service Roads and or municipalities authorization is required from appropriate agencies and local governments. The requirements of the Letter of Authorization also include an auditing requirement along with the tracking of the truck through GPS to ensure the trucks are staying on the authorized roadways and travelling at appropriate speeds. In the seven months the 9 axle configuration pilot project has been operating there have been two audits. CVSE and MoTI staff are on the roadways frequently and are working to ensure compliance. One of the points brought forward from the companies in the Business Case was that the companies could reduce the number of trucks on the highways with the ability to increase the amount of volume per truck.

Ms. Andrews commented that MoTI has been monitoring the rutting that has been occurring on the highways for approximately six years. She noted that CVSE's advancement to more mobile weigh units was and is to assist in addressing the issue caused from all overweight transport traffic on the highways.

Discussion took place in regard to the volume of commercial vehicle volumes and light vehicle travelling the highways. Traffic volume information is available to the public on MoTI's website. Mr. Marshall mentioned there has not been an overall increase in traffic volumes and have remained fairly static. Cpl Graham stated that historically the RCMP have noticed a reduction in truck traffic on the highways. Sgt. Steinhauser commented that the RCMP's priority is the cost to the general public and the users of the roadways. Rutting is being considered as causal factors in review of fatal collisions and accidents in the past five years. Discussion took place in regard to the possible increase of accidents due to the short log configurations. Ms. Andrews noted that if there are concerns and or specific issues to contact MoTI.

Mr. Marshall mentioned that the areas that are scheduled for repaving are due to the rutting issues and MoTI is continually monitoring the highways and when they are fiscally able to repair the areas the work is completed. Ms. Andrews spoke of MoTI pavement engineers reviewing the pressures on the road to try to best determine the configuration of asphalt being applied.

Sgt. Steinhauser commented that commercial traffic fluctuates with the economy and RCMP do cross train with the CVSE. There are 18 RCMP members from Quesnel to Prince George to Vanderhoof that oversee 2,200 km of linear numbered highway and 14 of those RCMP members are trained to do a general overview of a commercial truck. CVSE and RCMP share radio and cell phone communications and a good working partnership. Cpl. Graham commented that a majority of crashes involving commercial vehicles involve small vehicles trying to make a move around the commercial vehicle. The RCMP's main concern with commercial drivers is the hours of operation and fatigue that can occur when the regulated hours of operation are exceeded.

DELGATION (CONT'D)

Discussion took place in regard to the Village of Telkwa's concerns in respect to a safety issue on a section of highway within the village boundaries. The Tye Passing Lane construction is being implemented due to safety concerns but does not include the section that is a concern to the Village of Telkwa. Director Repen spoke of the need for engagement and discussion with communities when highway maintenance and repairs are being considered. Mr. Marshall explained that the Bulkley-Stikine and Fort George MoTI area is very large. There are a considerable number of pressures and concerns throughout the area and decisions are made based on priorities and funding. He noted the importance of continued communication. Ms. Brown will continue conversations with Director Repen in regard to the issue.

Proactive discussions and communication between MoTI and local government is very important and beneficial to all stakeholders. Chair Miller spoke of his recent meeting with MoTI in regard to emergency response. An outcome of the meeting was to continue good communications.

Chair Miller commented that driver education is a key component to reducing bad driver behavior and spoke to opportunities to work together to assist in promoting good driver behavior. Ms. Andrews mentioned that the *Shift into Winter* Campaign provides an opportunity to encourage safer driving behavior and is in partnership with CVSE, RCMP and local stakeholders in various communities throughout the Highway 16 corridor.

Discussion took place regarding cell phone use enforcement. Sgt. Steinhauser noted that progress is being made in regard to the use of cell phones while driving.

Illegal dumping was also discussed. Sgt. Steinhauser mentioned that in the Regional District of Fraser-Fort George the Conservation Officers Service (COS) oversees illegal dumpsites. Discussion took place in regard to the challenges with charging those responsible for illegally dumping garbage without video and/or eye witness confirmation or a confession. Ms. Andrews mentioned contacting Ministry of Environment in regard to contamination and illegal dumping sites.

Chair Miller thanked Messrs. Marshall and Hunsaker, Ms. Andrews, Ms. Brown, Sgt. Steinhauser and Cpl. Graham for attending the Meeting.

Break for lunch at 12:20 p.m.

Reconvened at 12:57 p.m.

REPORTS

Policy re: Release of In-Camera Motions to RDBN Member Municipalities

Moved by Director Illes
Seconded by Director MacDougall

C.W.2017-5-3

"That the Committee of the Whole receive the Chief Administrative Officer's April 26, 2017 memo titled "Policy re: Release of In-Camera Motions to RDBN Member Municipalities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

**Community to Community
Forum Facilitators**

Moved by Director Lindstrom
Seconded by Director Greenaway

C.W.2017-5-4

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize staff to retain the services of Dan George, Four Directions Management Services Ltd. to facilitate the Community to Community Forum for June 28, 2017 to be hosted at the Nadleh Whut'en Administrative Building; and further, if Mr. George is unable to facilitate, staff is directed to choose a second facilitator.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Deneve Vanderwolf, Regional Transit Coordinator provided an update in regard to Four Directions Management Services Ltd. availability, costs and conversations with Nadleh Whut'en in regard to potential facilitators.

**Quarterly Financial Report
-March 31, 2017**

Moved by Director Bachrach
Seconded by Director Illies

C.W.2017-5-5

“That the Committee of the Whole receive the Chief Financial Officer's May 1, 2017 memo titled “Quarterly Financial Report – March 31, 2017.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director MacDougall
Seconded by Director Petersen

C.W.2017-5-6

“That the Committee of the Whole receive the correspondence from the following:
-Union of B.C. Municipalities re: Survey of Local Government Elected Officials on Responsible Conduct;
-FCM Communiqué – Nominations to FCM's Board of Directors.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

**Paint, Pesticides and
Flammable Liquids Collection
– Smithers/Telkwa Transfer
Station**

Moved by Director Repen
Seconded by Director Bachrach

C.W.2017-5-6

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize all revenue received from the partnership with the Extended Producer Responsibility (EPR) Stewardship organization ReGeneration for Paint, Pesticides and Flammable Liquids Collection at the Smithers/Telkwa Transfer Station be transferred to the Smithers and Area Recycling Society (SARS).”

NEW BUSINESS (CONT'D)

Director Repen spoke of ReGeneration collection at RDBN Transfer Stations and the relocation to local bottle depots. The Smithers/Telkwa Transfer Station remains a location for ReGeneration collection. Director Bachrach mentioned that the intent is for the Smithers and Area Recycling Society to partner with as many EPR Stewardship organizations as possible. He also commented that in speaking with ReGeneration in regard to having only one location for collection in the Smithers and Telkwa area, that being at the SARS facility, they indicated that they want to continue to have a second drop off location at the Smithers/Telkwa Transfer Station. ReGeneration also voiced concerns in regard to the suggestion of having the Smithers/Telkwa Transfer Station being a satellite location due to proposed transportation of the products to another facility on a monthly basis. It was suggested that the ReGeneration partnership could remain at the Smithers/Telkwa Transfer Station with the revenue to the RDBN being transferred to SARS.

Moved by Director Bachrach
Seconded by Director Fisher

C.W.2017-5-6

“That the Committee of the Whole defer Motion C.W.2017-5-6 to the May 25, 2017 Regional District of Bulkley-Nechako Board Meeting; and further, that staff be directed to provide a report in regard to the partnership with the Extended Producer Responsibility (EPR) Stewardship organization ReGeneration for Paint, Pesticides and Flammable Liquids Collection at the Smithers/Telkwa Transfer Station including implications of proposed changes; and further, that the report include the revenues that the RDBN no longer receives wherein the EPR Stewardship organization ReGeneration transferred its drop off locations to area Bottle Depots.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Batteries are not included with the Extended Producer Responsibility (EPR) Stewardship organization ReGeneration.

Village of Granisle Marina

Alternate Director McGuire mentioned that the Village of Granisle received Rural Dividend funding for its Marina upgrade project and work has begun on the project.

ADJOURNMENT

Moved by Director Greenaway
Seconded by Director Bachrach

C.W.2017-5-8

“That the meeting be adjourned at 1:15 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, June 8, 2017**

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Tom Greenaway
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Staff Melany de Weerd, Chief Administrative Officer
Jason Llewellyn, Director of Planning – left at 1:17 p.m.
Roxanne Shepherd, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Other Linda McGuire, Village of Granisle

CALL TO ORDER

Chair Benedict called the meeting to order at 1:04 p.m.

AGENDAMoved by Director Newell
Seconded by Director Greenaway**RDC.2017-6-1**

"That the Rural Directors Committee Agenda for June 8, 2017 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**SUPPLEMENTARY
AGENDA**Moved by Director Parker
Seconded by Director Miller**RDC.2017-6-2**

"That the Rural Directors Committee Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-May 11, 2017**Moved by Director Petersen
Seconded by Director Greenaway**RDC.2017-6-3**

"That the minutes of the Rural Directors Committee meeting of May 11, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Northern Society for
Domestic Peace-Request
for Grant in Aid -Electoral
Area "A" (Smithers Rural)

Moved by Director Fisher
Seconded by Director Miller

RDC.2017-6-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Northern Society for Domestic Peace be given \$2,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with providing training for Bulkley Valley Critical Incident Response Team Volunteers."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bulkley Valley Christian School
-Request for Grant in Aid
-Electoral Area "A" (Smithers
Rural)

Moved by Director Fisher
Seconded by Director Newell

RDC.2017-6-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Bulkley Valley Christian School be given \$200 grant in aid monies from Electoral Area "A" (Smithers Rural) towards the Litter-a-Thon."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Allocation of
Federal Gas Tax Funds
-First Quarter 2017

Moved by Director Petersen
Seconded by Director Greenaway

RDC.2017-6-6

"That the Rural Directors Committee receive the Finance/Administration Coordinator's May 15, 2017 memo titled "Electoral Area Allocations of Federal Gas Tax Funds – First Quarter 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the expanded criteria that has allowed for more Federal Gas Tax application allocations. The criteria expansion has provided a better opportunity for municipalities and rural areas to partner and work together to better their communities. The possibility to review the criteria and submit suggestions to the Union of B.C. Municipalities to further expand application criteria was discussed along with having staff attend a future meeting in discussing criteria expansion.

Director Parker thanked Kristi Rensby, Finance/Administration Clerk for her assistance in determining whether an application may be eligible and assisting with the application process.

Discussion took place in regard to the possible challenges of changing the criteria as it would require senior government to reopen the entire agreement to make any changes. The date of the last renewal and length of time of the current Federal Gas Tax Fund contract was discussed.

DEVELOPMENT SERVICES (All Directors)

REFERRALS

Land Referral File No.7409908 Moved by Director Greenaway
Takla First Nations Seconded by Director Parker
- Electoral Area "C"

RDC.2017-6-7 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409908 be provided to the Province as the Regional District's comments on Crown Land Referral 7409908."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. Moved by Director Greenaway
7409932 BC Hydro Seconded by Director Miller
- Electoral Area "C"

RDC.2017-6-8 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409932" be provided to the Province as the Regional District's comments on Crown Land Referral 7409932."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. Moved by Director Petersen
7409792 – Ski View Ranch & Seconded by Director Newell
Timber - Electoral Area "F"

RDC.2017-6-9 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409792" be provided to the Province as the Regional District's comments on Crown Land Referral 7409792."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORT

Fort St. James Humane Society Moved by Director Greenaway
-Request for Grant in Aid Seconded by Director Miller
-Electoral Area "C" (Fort St.
James Rural)

RDC.2017-6-10 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Humane Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the travelling spay and neuter clinic."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

FCM Update - Director Miller

Director Miller mentioned that he attended the Federation of Canadian Municipalities (FCM) Convention in Ottawa, Ontario June 1-4, 2017. While at FCM he attended the Rural Broadband Forum. There were four panelists, three telecommunications companies and a financial analyst that has completed business case research for the major equity banks. They discussed the need for backbone as various technologies improve rapidly. The \$500 million of federal funding will be utilized very quickly and more funding will be required in order to provide adequate service to rural communities. The majority of the panelists also expressed the need for the funding to be competitively neutral with no competitive advantage for one carrier over another.

Director Newell noted that the backbone in the region runs along Highway 16 only. He also spoke of his download and upload speeds utilizing Explornet and that the cost may not be prohibitive for all users.

ADJOURNMENT

Moved by Director Newell
Seconded by Director Parker

RDC.2017-6-11

“That the meeting be adjourned 1:21 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, May 11, 2017**

PRESENT: Chair Eileen Benedict

Directors Mark Fisher.
Tom Greenaway
Bill Miller
Rob Newell
Mark Parker
Jerry Petersen

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Kendra Kinsley, Management Intern
Jason Llewellyn, Director of Planning
Roxanne Shepherd, Chief Financial Officer
Corrine Swenson, Manager of Regional Economic Development – left at 3:37 p.m.
Wendy Wainwright, Executive Assistant

Others Shane Brienen, District of Houston – left at 3:26 p.m.
John Illes, Village of Burns Lake – left at 3:31 p.m.
Linda McGuire, Village of Granisle – arrived at 3:30 p.m.

CALL TO ORDER

Chair Benedict called the meeting to order at 3:23 p.m.

AGENDAMoved by Director Miller
Seconded by Director Greenaway**RDC.2017-5-1**

"That the Rural Directors Committee Agenda for May 11, 2017 be approved as amended to include a verbal report from Jason Llewellyn, Director of Planning regarding the spring freshet."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**SUPPLEMENTARY AGENDA**Moved by Director Parker
Seconded by Director Miller**RDC.2017-5-2**

"That the Rural Directors Committee Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-April 6, 2017**Moved by Director Petersen
Seconded by Director Greenaway**RDC.2017-5-3**

"That the minutes of the Rural Directors Committee meeting of April 6, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORT – SPRING FRESHET UPDATE

Jason Llewellyn, Director of Planning provided an update in regard to the coming weather patterns for the region. Environment Canada has indicated there is a severe thunderstorm watch Burns Lake and west of Burns Lake that may have 40-60 mm of rain. The River Forecast Centre has upgraded the Bulkley River to a high stream flow advisory and will be further monitoring the situation.

Mr. Llewellyn noted that with the current flooding occurring in parts of the province the ability to have sandbags delivered may be a challenge. The RDBN has ordered 15 pallets of sandbags from the province to address the possible need. Discussion took place regarding the challenges associated with storing sandbags.

Director Petersen mentioned that on May 12, 2017 he is attending a meeting in Vanderhoof along with Chair Miller and Melany de Weerd, CAO with Rio Tinto to discuss the water levels in the Nechako Reservoir.

Staff will provide information regarding developments via e-mail.

REPORTS

Connectivity Project

Moved by Director Newell
Seconded by Director Miller

RDC.2017-5-4

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors approve the Connectivity in the Regional District of Bulkley-Nechako Project.

Further, that the RDBN Board of Directors submit an application for \$10,000 to the Rural Dividend Fund;

And further, that it approve contributing up to \$15,000 towards the project and agrees to enter into a contract with the Province if the application is approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Newell mentioned that while attending the BC Broadband Conference in Richmond B.C. May 2-3, 2017 he spoke with Network BC, Citywest and ABC Communications Ltd. and was encouraged to move forward expediently with the Connectivity in the RDBN Project. Discussion took place regarding the RDBN contributing in-kind value and identifying key stakeholders to create a Regional Connectivity Advisory Group. Director Newell spoke of the potential cost savings of purchasing the fibre directly from suppliers.

Smithers Public Library -Request for Grant in Aid -Electoral Area “A” (Smithers Rural)

Moved by Director Fisher
Seconded by Director Parker

RDC.2017-5-5

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Smithers Public Library be given \$1,500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with its Summer Reading Club.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

RDBN Business Forum
-Request for Grant in Aid
-Electoral Areas "B" (Burns Lake
Rural) and "E" (Francois/Ootsa
Lake Rural)

Moved by Director Miller
Seconded by Director Greenaway

RDC.2017-5-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the RDBN Business Forum be given \$1,000 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) to sponsor the Business Forum Gala Dinner."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Lakes District Secondary
School-Request for Grant in
Aid – Electoral Area "B"
(Burns Lake Rural)

Moved by Director Miller
Seconded by Director Greenaway

RDC.2017-5-7

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Secondary School be given \$500 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for costs associated with the Mountain Bike Team attending Provincial Championships in Cumberland, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Music on the Mountain
Society-Request for Grant in
Aid – Electoral Area "C"
(Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Miller

RDC.2017-5-8

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Music on the Mountain Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the 2017 Music on the Mountain Festival."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Stuart Lake Seniors'
Association-Request for Grant
in Aid – Electoral Area "C"
(Fort St. James Rural)

Moved by Directors Greenaway
Seconded by Director Parker

RDC.2017-5-9

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Seniors' Association be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Strawberry Tea."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Fraser Lake Festival of the Arts- Request for Grant in Aid- Electoral Area "D" (Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Greenaway

RDC.2017-5-10

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Festival of the Arts be given \$2,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Fraser Lake Festival of the Arts."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Community Alliance - Request for Grant in Aid- Electoral Area "F" (Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Greenaway

RDC.2017-5-11

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Community Alliance be given \$500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to install the pottery kiln and exhibition wall hanging equipment in the Integris Community Centre Art Wing."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Vanderhoof Children's Theatre- Request for Grant in Aid- Electoral Area "F" (Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Parker

RDC.2017-5-12

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Children's Theatre be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its Seussical Production."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

College of New Caledonia - Request for Grant in Aid- Electoral Area "G" (Houston Rural)

Moved by Director Newell
Seconded by Director Miller

RDC.2017-5-13

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the College of New Caledonia be given \$2,321.17 grant in aid monies from Electoral Area "G" (Houston Rural) for costs associated with its Seniors Painting Retreat in Granisle."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

REFERRALS

Land Referral File No.7409906 Moved by Director Petersen
Sheldon Mayert Seconded by Director Parker
- Electoral Area "F"

RDC.2017-5-14 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409906 be provided to the Province as the Regional District's comments on Crown Land Referral 7409906."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. Moved by Director Parker
7409911, 7409912, 7409913 Seconded by Director Greenaway
& 7409914, MFLNRO
- Electoral Area 'D'

RDC.2017-5-15 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409911, 7409912, 7409913 & 7409914" be provided to the Province as the Regional District's comments on Crown Land Referral 7409911, 7409912, 7409913 & 7409914."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. Moved by Director Petersen
7409922 – Chad Johnson Seconded by Director Greenaway
Electoral Area "F"

RDC.2017-5-16 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409922" be provided to the Province as the Regional District's comments on Crown Land Referral 7409922."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. Moved by Director Newell
6408989 – West Fraser Mills Seconded by Director Miller
Ltd - Electoral Area "G"

RDC.2017-5-17 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408989" be provided to the Province as the Regional District's comments on Crown Land Referral 6408989."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File No. Moved by Director Newell
6408981 – Reddog Logging Seconded by Director Petersen
Ltd - Electoral Area "G"

RDC.2017-5-18 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6408981" be provided to the Province as the Regional District's comments on Crown Land Referral 6408981."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORT

Bulkley Valley Co-Existence Moved by Director Fisher
Discussions-Request for Grant Seconded by Director Parker
in Aid -Electoral Area "A"
(Smithers Rural)

RDC.2017-5-19

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Bulkley Valley Co-Existence Discussions be given \$400 grant in aid monies from Electoral Area "A" (Smithers Rural) to be utilized to cover the cost of the Bulkley Valley Co-Existence Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

Bulkley Valley Co-Existence Moved by Director Fisher
Meeting, Smithers Seconded by Director Miller
-May 18, 2017

RDC.2017-5-20

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize Chair Miller and Director Parkers attendance at the Bulkley Valley Co-Existence Meeting in Smithers on May 18, 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Benedict and Director Parker spoke of the benefits of having discussions regarding farming co-existence in the Bulkley Valley and those discussions will assist the entire region. Chair Benedict thanked Director Fisher for taking the initiative to have community discussions regarding farming co-existence.

North Central Local
Government Association
Convention

Chair Benedict spoke of the original intent of the North Central Local Government Association Convention to bring northern local government issues forward as a collective group to the Union of B.C. Municipalities and the Province. She noted the importance of concentrating on regional issues for future conferences.

ADJOURNMENT

Moved by Director Petersen
Seconded by Director Fisher

RDC.2017-5-21

"That the meeting be adjourned 3:51 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant



Regional District of Bulkley-Nechako
Board of Directors
June 22, 2017

To: Chair Miller and the Board of Directors
 From: Corrine Swenson, Manager of Regional Economic Development
 Date: June 13, 2017
 Regarding: Northern Development Proposal for Agriculture Coordinator

Staff are putting together a proposal for the Northern Development Board of Directors to consider that is outside of their normal policy for grant funding to support a two year pilot project for an Agriculture Coordinator. Staff are contacting the RDBN Directors for their input into the tasks and performance measurement indicators in advance of the Board of Directors meeting on June 22. In addition, the budget will also be reviewed at the June 22 meeting.

In order to make an application to Northern Development a resolution is required from the RDBN Board that supports the project, confirms the RDBN funding, and authorizes entering into an agreement with Northern Development should the proposal be approved.

Recommendation: (All/Directors/Majority)

That the RDBN Board of Directors

1. Support a 2 year pilot project for an Agriculture Coordinator;
2. Approves submitting an application to Northern Development for consideration by their Board, outside of NDIT policy, for 2/3 of the budget;
3. Approves 1/3 of the funds to come from the RDBN budget; and,
4. Authorizes entering into an agreement with Northern Development if funding is approved by NDIT.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chairperson Miller and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: June 15, 2017

**SUBJECT: Committee Meeting Recommendations
– June 8, 2017**

Following are recommendations from the June 8, 2017 Committee meetings for the Regional Board's consideration and approval.

Agriculture Committee Meeting – June 8, 2017

Recommendation 1:

Re: Agriculture Coordinator Position

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate potential funding sources and research an Agriculture Coordinator Position; and further, that an application to Northern Development Initiative Trust (NDIT) be drafted including comments from the RDBN Board of Directors in regard to the Agriculture Coordinator position; and further that the draft NDIT application be brought forward to a future RDBN Board meeting for consideration.”

Agriculture Committee Meeting – June 8, 2017

Recommendation 2:

Re: UBCM Agriculture Session Proposal - 2018

“That the Regional District of Bulkley-Nechako Board of Directors submit an agriculture session Proposal for the 2018 Union of B.C. Municipalities Convention.”

Rural Directors Committee Meeting – June 8, 2017

Recommendation 3:

Re: Northern Society for Domestic Peace -Request for Grant in Aid -Electoral Area “A” (Smithers Rural)

“That the Northern Society for Domestic Peace be given \$2,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with providing training for Bulkley Valley Critical Incident Response Team Volunteers.”

Recommendation 4:

Re: Bulkley Valley Christian School -Request for Grant in Aid -Electoral Area “A” (Smithers Rural)

“That the Bulkley Valley Christian School be given \$200 grant in aid monies from Electoral Area “A” (Smithers Rural) towards the Litter-a-Thon.”

Rural Directors Committee Meeting – June 8, 2017 (Cont'd)

Recommendation 5:

**Re: Fort St. James Humane Society-Request for Grant in Aid-Electoral Area “C”
(Fort St. James Rural)**

“That the Fort St. James Humane Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the travelling spay and neuter clinic.”

Committee of the Whole Meeting – June 8, 2017

Recommendation 6:

Re: Investment Policy Statement Revision

“That the Regional District of Bulkley-Nechako Board of Directors adopt Policy F-5 – Investment Policy Statement revision.”

RECOMMENDATION:

(ALL/DIRECTORS/MAJORITY)

Recommendations 1 through 6 as written.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chairperson Miller and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: June 15, 2017

SUBJECT: Executive Committee Meeting Recommendation – June 8, 2017

Following is a recommendation from the June 8, 2017 Special In-Camera Executive Committee meeting for the Regional Board's consideration and approval.

Executive Committee Meeting – June 8, 2017**Recommendation 1:**

“That the CAO job description prepared May 2017 be adopted as amended.”

RECOMMENDATION: (ALL/DIRECTORS/MAJORITY)

Recommendation 1 as written.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

Job Description

Job Title: Chief Administrative Officer **Date Prepared:** May 2017
Department: Administration
Reports to: Board of Directors

Summary:

This position is Chief Administrative Officer (CAO) to the Regional District of Bulkley-Nechako and the Stuart-Nechako Regional Hospital District.

Under the direction of the Board of Directors, the Chief Administrative Officer (CAO) has responsibility for the management and administration of regional district operations, in accordance with appropriate and established bylaws, statutes, policies, and regulations.

The CAO directs the overall planning, coordination, and control of the activities and business affairs of the RDBN, and ensures all corporate objectives, organizational initiatives, and goals are achieved in accordance with approved Board policies and budgeted resources. The CAO will also maintain a focus on timely, responsive, and exceptional customer service, guiding the operating methods and procedures of the administration such that they are in firm alignment with the core values and objectives of the Board and RDBN.

The CAO is the leader of the RDBN's Management Team, and supervisor of its Department Heads. The CAO attends all Board and Committee meetings, and provides frequent guidance, advice, and updates to the Board of Directors on all aspects of the RDBN's operations. By providing effective strategic leadership and responsible management to all regional district staff, the CAO will ensure thorough community engagement, economic development, fiscal accountability, and an open and transparent atmosphere of collaboration throughout the RDBN.

Individual Key Contributions/Responsibilities

Under general direction from the Board of Directors, this position is accountable for:

Board Facilitation

Providing advice, guidance, and insight to the Board of Directors, and its committees and commissions, on all matters pertaining to the operation of the RDBN;

Directing, developing, and recommending to the Board any plans, processes, and programs for alignment of Board-established strategic goals, objectives, and policies;

Collaboration with the Board of Directors on the formulation, revision, and implementation of corporate objectives and major policies;

Endorsing the agenda (including background documentation) for all Board, committee, and commission meetings, and approving all correspondence prepared for the Chair of the Board's signature; and

Establishing, promoting, and maintaining effective relationships with and between a diverse group of municipal and electoral members, and working to enhance the linkage and collaboration between Board members and the overall administration.

Leadership and Organization

Providing leadership on values and principles, policy and program content, and processes associated with total human resource asset management in the region, including but not limited to: selection and recruitment, performance and succession planning, appraisal, skill set development, reward programs, team building, and internal and external customer service-driven communication networks;

Ensuring that an orientation process will be made available for all Board members, to guarantee clear, organization-wide understanding of available resources, variable challenges facing urban and rural members, and the strengths and growth opportunities of a region;

Overseeing the recruitment, retention, and termination of all staff within Board-established personnel policies and budget guidelines;

Coordinating all departmental activities, and making recommendations to the Board as required concerning any necessary changes in the accountability of departments;

Organizing or reorganizing departments as necessary to improve the efficiency and effectiveness of administrative operations, including the authority to delegate to different Department Heads the authority required to discharge their accountabilities;

Overseeing, directing, and coordinating the execution of approved plans, policies, and programs, and acts as a signing officer for the regional district;

Represents the administrative body of the RDBN, or delegates representation, at meetings with senior administrative officials of municipal, regional, provincial, and federal governing bodies to ensure a full understanding of the issues facing and affecting regional districts;

Managing or establishing any technical advisory committee made up of representatives of various interest groups, geographic areas, stakeholders, and senior government agencies, with the goal

of identifying solutions to complex technical project concerns and representing both community as well as stakeholder interests;

Demonstrating sensitivity to and respect for the different perspectives and interests of stakeholders and Board members, while recognizing that the Board is to be treated as a unified body and moving decision-making forward based on the organization's guiding principles;

Acting in the capacity as the Board of Directors' chief policy advisor in an honest, consultative, and ethical manner, guiding the actions of the administration such that they are in alignment with the policies, objectives, and best interests of the Board as well as the region at large;

Performs the function of Head under the Freedom of Information and Protection of Privacy Act;

Acting as the chief administrative officer for the Stuart-Nechako Regional Hospital District.

Financial Management

Directing the overall development of budgets and the establishment of financial controls within the RDBN;

Hiring, evaluating, and compensating RDBN employees within the limits of any Board-approved compensation plan or employee agreement;

Working with the CFO or delegate and the Management Team in coordinating the preparation of budget information and its submission as necessary to the Board;

Ensuring, through liaison with the CFO, that expenditures throughout the RDBN are carefully documented and within the Board-approved budget, and that annual financial reporting is conducted in a timely and concise manner; and

Safeguarding the financial assets of the RDBN in collaboration with the CFO and other members of the Management Team, and ensuring periodical reports and feedback to the Board and committees on key financial, operational, and special project-related results as compared with approved budgets.

Knowledge, Skills, and Abilities

- Excellent interpersonal skills with the ability to communicate at all levels;
- Demonstrated leadership skills and the ability to inspire those within the organization;
- Demonstrate creative thinking and the ability to develop solutions within challenging environments;

- Demonstrated ability to lead a team of senior managers from different disciplines, as well as lead overall administration based on sound administrative and governance principles;
- Senior experience in more than one sector considered an asset, as well as the ability to provide strategic counsel and institution-wide global perspectives;
- Ability to work under pressure, against time constraints, and in a rapidly changeable environment;
- In-depth knowledge of BC regional district governance.

Required Qualifications

- A degree or professional certification in public or business administration, or equivalent, supplemented by courses in local government, law, and administration;
- A minimum of ten years of extensive and related experience in a senior leadership role, preferably within a local or regional government setting;
- Extensive experience at a senior level with supervisory, operational, and administrative development responsibilities, or equivalent combination of training and experience;
- Strong leadership, management, and decision-making skills, with an exceptional capability for resolving issues in an open and consultative manner;
- Motivated professional with excellent interpersonal skills and highly developed oral and written communications skills.

Competencies and Personal Characteristics

Leadership – Achieves desired organizational results by encouraging and supporting the contribution of others; a proactive and positive team player who acts with a sense of urgency and leads by example; sets and communicates clear goals.

Accountable – Holds self and others accountable for responsibilities; focuses on results and measuring attainment of outcomes in a business focus.

Strategic – Develops and implements a plan in support of organizational strategic direction. Demonstrates an understanding of the link between one's job responsibilities and overall organizational goals and needs, and performs one's job with the broader goals in mind.

Communication – Clearly presents written and verbal information; writes with clarity and purpose; communicates effectively in both positive and negative circumstances; listens well.

Creativity and Innovation – Develops new insights into situations; questions conventional approaches; encourages new ideas and innovations; designs and implements new or cutting edge programs/processes.

Effective Working Relationships – Treats staff, colleagues, and customers with respect; resolves conflicts respectfully and in a timely manner, negotiates effectively, and provides effective feedback to colleagues/employees.

Integrity and Honesty – Demonstrates a resolute commitment to and respect for the spirit and intent behind the rules and core values of the organization, setting an example of professionalism and ethical propriety.

Client Focused – Anticipates, responds to, and attends to the needs of clients and other internal and external stakeholders of the department and organization. Keeps the client's interests in the forefront.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

Memorandum

TO: Chair Miller and Board of Directors
FROM: Melany de Weerd, CAO
DATE: June 15, 2017
SUBJECT: Truth and Reconciliation Calls to Action Workshop

Background:

The Board passed the following resolutions on November 3, 2016:

Truth and Reconciliation
Commission of Canada:
Calls to Action

Moved by Director MacDougall
Seconded by Director Newell

C.W.2016-9-5

“That the Committee of the Whole receive the correspondence titled “Truth and Reconciliation Commission of Canada: Calls to Action.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Moved by Director Bachrach
Seconded by Director Illes

C.W.2016-9-6

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to explore opportunities to move forward in regard to the Truth and Reconciliation Commission of Canada: Calls to Action recommendations for the RDBN 2017 Budget year.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Some of the calls to action specifically refer to local government, and one that was identified to focus on in 2017 was action 57:

57. We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations. This will

require skills based training in intercultural competency, conflict resolution, human rights, and anti-racism.

In conversations with Corinne George, Regional Principal with the College of New Caledonia – Lakes District Campus, she has generously offered to provide the Board with a workshop. The only cost would be reimbursement of travel costs for two facilitators who would need to travel to Burns Lake. Ms George has proposed the following topics for inclusion in the workshop:

- History of Aboriginal Peoples
- History and legacy of residential schools
- United Nations Declaration on the Rights of Indigenous Peoples
- Treaties and Aboriginal Rights
- Indigenous law
- Aboriginal-Crown relations
- Intercultural competency
- Conflict resolution
- Human Rights
- Anti-racism

Ms George has indicated that the following persons could provide the workshop:

- Corinne George, Regional Principal- College of New Caledonia- Lakes District Campus,
- Nicholette Prince, Regional Principal- College of New Caledonia- Nechako, and
- Marlene Erickson, Director of Aboriginal Education - College of New Caledonia (tentative)

The facilitators have proposed Thursday July 20 or Thursday August 17, 2017 as workshop dates, with the ability to deliver either a ½ day or full day workshop. As these are scheduled Board meeting dates, the afternoon could be planned for this workshop as a ½ day session from 1 pm to 4 pm following the Board and Committee meetings.

Given that these are highly qualified facilitators with extensive education, expertise and experience with respect to the topic, who are also able to provide a regional perspective of the items identified and also a broader perspective, it is recommended that the generous offer be accepted with appreciation. Staff is seeking direction on which date is preferred.

RECOMMENDATION:**(All/Directors/Majority)**

THAT the Regional District of Bulkley-Nechako Board of Directors receive the memorandum entitled Truth and Reconciliation Calls to Action Workshop dated June 15, 2017, and

THAT the Regional District of Bulkley-Nechako Board of Directors direct Staff to accept the generous offer of Corinne George, Regional Principal- College of New Caledonia- Lakes District Campus to provide a Truth and Reconciliation Calls to Action Workshop to the Board for ½ day session and approve reimbursement of the necessary travel costs for the facilitators.



Regional District of Bulkley-Nechako Memo – Board Agenda June 22, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: June 8, 2017
Re: Chinook Comfor Limited March 30, 2017 Shareholders' Resolution

Chinook Comfor Limited has submitted the attached resolution for shareholder approval. This resolution was originally presented at the May Board meeting but was deferred to the June meeting in order to gather more information.

Chinook Comfor Limited consists of eight separate shareholders including the Regional District, the Village of Burns Lake and six First Nation economic development corporations representing six separate First Nations. Chinook Comfor Limited is the general partner and manager of Chinook Comfor Limited Partnership. Chinook Comfor Limited Partnership is the business.

Point 1 of the resolution would waive the requirement to produce and publish annual financial statements for the corporation. Point 2 would appoint the auditors for the corporation and Point 3 would appoint directors for the next fiscal year (Annual Reference Period). Point 4 would approve all contracts, acts, proceedings, appointments and payments in the previous fiscal year. It would also confirm that all transactions have been previously disclosed to the shareholders. Point 5 would waive the requirement of an Annual General Meeting. Point 6 allows for shareholder authorization to be submitted electronically and separately.

Chinook Comfor Limited Partnership, the business, will produce audited financial statements and hold an annual general meeting.

I would be pleased to answer any questions.

R. Shepherd

Recommendation:

(all/weighted/majority)

1. That the memorandum from the Chief Financial Officer, dated June 8, 2017 regarding 'Chinook Comfor Limited March 30, 2017 Shareholders' Resolution' be received.
2. That the RDBN authorize Chair Miller and Director Benedict to sign the Chinook Comfor Limited Shareholders' Resolution effective March 30, 2017.

**SHAREHOLDERS' RESOLUTION OF
CHINOOK COMFOR LIMITED (the "Company")**

RESOLVED THAT:

1. The requirements as set out in the *Business Corporations Act* for the production and publication of the financial statements by the directors of the Company for the 2017 financial year be waived pursuant to section 200 of the *Business Corporations Act*.

2. Tony Tiani and Company be appointed as the auditors for the Company for the 2017 financial year.

3. The following persons be elected as directors of the Company for the next Annual Reference Period or until their successors are elected or appointed:

- | | |
|-----------------------|-------------------------|
| Kenneth W. Nielsen | Lloyd Adams |
| James Michael Rakochy | Adele Gooding |
| Doris Munger | Dolores Funk |
| Louise E. Fisher | Walter Miles Fuller Jr. |
| Shannon Halzimsque | |

4. All lawful contracts, acts, proceedings, appointments and payments, made by the directors of the Company during the last Annual Reference Period, and which have previously been disclosed to the shareholders, are approved, ratified and confirmed.

5. AND WHEREAS the shareholders have consented to all the business required to be transacted at the Annual General Meeting; NOW THEREFORE BE IT RESOLVED that the annual general meeting of the Company for the year 2017 will be deemed to have been held on the date of these resolutions and the date of the resolutions be confirmed as the Annual Reference Date for the Company.

6. These resolutions may be executed and transmitted by facsimile, electronic mail, or other electronic means, and in as many counterparts as may be necessary, each of which so signed and transmitted shall be deemed to be an original, and such counterparts together shall constitute one and the same original instrument and notwithstanding the date of execution shall be deemed to bear the date set out below.

Effective date: March 30, 2017

YINKA DENE ECONOMIC DEVELOPMENT LIMITED PARTNERSHIP,
by the authorized signatory(ies) of its general partner:

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

HUNUST OT EN INVESTMENT CORP.,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

NATANLI DEVELOPMENTS LTD.,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

NOOT'SENAY ENTERPRISES LIMITED PARTNERSHIP,
by the authorized signatory(ies) of its general Partner,
Noot'senay Enterprises Ltd.:

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

LAKE BABINE FORESTRY LTD.,
by its authorized signatory(ies):

Per: 
Signature

Print Name: WOLF ADAM

Per: _____

Signature

Print Name: _____

TS'IL KAZ KOH DEVELOPMENT LIMITED PARTNERSHIP,
by its authorized signatory(ies) of its general partner,
Ts'il Kaz Koh Development Corporation:

Per: 
Signature

Print Name: Daniel Cunningham

Per: _____
Signature

Print Name: _____

THE VILLAGE OF BURNS LAKE,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____

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REGIONAL DISTRICT OF BULKLEY NECHAKO,
by its authorized signatory(ies):

Per: _____
Signature

Print Name: _____

Per: _____
Signature

Print Name: _____



REGIONAL DISTRICT OF BULKLEY-NECHAKO
Memo – Board Agenda June 22, 2017

To: Chair Miller and the Board of Directors
From: Roxanne Shepherd, Chief Financial Officer
Date: June 2, 2017
Re: Chinook Comfor Limited Partnership Special Resolution

Attached is a special resolution for the Chinook Comfor Limited Partnership.

Chinook Comfor Limited Partnership wishes to change its fiscal year end from December 31st to March 31st.

Reasons cited for this change are that it works better for Chinook operations as logging season is March to March each year and it works better for the 6 nations as their year ends are also March 31st.

I would be pleased to answer any questions.

R. Shepherd

Recommendation: (all/ Directors/ 2/3)

That the Board of Directors:

1. Receive the Chief Financial Officers memo titled "Chinook Comfor Limited Partnership Special Resolution" dated June 2, 2017; and,
2. That the RDBN authorize Chair Miller and Director Benedict to sign the Chinook Comfor Limited Partnership Special Resolution, to change the partnership's year end, effective March 31, 2017.

**SPECIAL RESOLUTION
OF
LIMITED PARTNERS OF
CHINOOK COMFOR LIMITED PARTNERSHIP
(the "Limited Partnership")**

WHEREAS:

The Fiscal Year End of the Limited Partnership is December 31 in each year; and

It is expedient for the Limited Partnership to change its Fiscal Year End to March 31 of each year.

RESOLVED AS A SPECIAL RESOLUTION THAT:


1. The Fiscal Year End of the Limited Partnership be changed to March 31 of each and every year; and
2. These resolutions may be executed and transmitted by facsimile, electronic mail, or other electronic means, and in as many counterparts as may be necessary, each of which so signed and transmitted shall be deemed to be an original, and such counterparts together shall constitute one and the same original instrument and notwithstanding the date of execution shall be deemed to bear the date set out below.

Effective date: _____, 2017

Signed, Sealed and Delivered by the)
Wet'suwet'en First Nation)



Chief Tom Vivian



Signature of Witness)

Print Name)
Ken Nielsen)

Address)

_____)

Signed, Sealed and Delivered by the)
Nee Tahí Buhn First Nation)

Ray Morris

Chief Raymond Morris

[Signature]

Signature of Witness)

Debbie West

Print Name)

Box 51

Address)

Burns Lake, BC V0J 1G0

Signed, Sealed and Delivered by the)
Skin Tyee First Nation)

Chief Rene Skin

Signature of Witness)

Print Name)

Address)

Signed, Sealed and Delivered by the)
Cheslatta Carrier Nation)

Chief Corrina Leween

Signature of Witness)

Print Name)

Address)

Signed, Sealed and Delivered by
Ts'il Kaz Koh Development Limited
Partnership by its general partner

Dan George
Authorized Signatory

Print name: Dan George

Signed, Sealed and Delivered by the
Lake Babine First Nation)

[Signature])
Signature of Witness)

Print Name)
Ken Nielsen)

Address)
_____)

[Signature]
Chief Wilfred Adam

The Corporation of the Village of Burns Lake
by its authorized signatory(ies):

[Signature]
Signature
Print Name: SHERYL WORTHING

C. Beaulieu
Signature
Print Name: CHRIS BEAULT

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Regional District of Bulkley Nechako
Area B and Area E
by its authorized signatory(ies):

Signature
Print Name: _____

Signature
Print Name: _____

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**Regional District of Bulkley-Nechako
Memo – Board Agenda
June 22, 2017**

To: Chair Miller & Board of Directors
Date: May 18, 2017
From: Laura O'Meara (Senior Financial Assistant)
Regarding: Financial Information Act Statements

Enclosed under separate cover is a copy of the Financial Information Act Statements for the year ended December 31, 2016.

These statements are required to be approved by the RDBN Board of Directors before they are submitted to the Ministry of Community, Sport and Cultural Development for review. If you have any questions I would be pleased to discuss them with you.

Recommendation:

(all/directors/majority)

That the RDBN Board of Director's receive the Senior Financial Assistant's May 18, 2017 memo titled "Financial Information Act Statements" and approve the Financial Information Act Statements for the year ended December 31, 2016.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: June 15, 2017

**SUBJECT: Fraser Lake Fire Rescue Training Society - Request for Grant
in Aid – Electoral Area “D” (Fraser Lake Rural)**

Attached is a request for Grant in Aid monies from the Fraser Lake Fire Rescue Training Society.

The Society is seeking \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with a Regional Training Centre.

Director Parker has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Fraser Lake Fire Rescue Training Society be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with a Regional Training Centre.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: June-14-17 10:20 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application!"
Attachments: 5941701a5d81d-2017 Budget.pdf



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

Fraser Lake Fire Rescue Training Society

Mailing Address:
PO Box 572, Fraser Lake, BC, V0J 1S0

Email:

dchristie@fraserlake.ca

Contact Person:

Dave Christie, 778-259-1244

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Regional Training Centre

Amount Requested:

1500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)
Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Fraser Lake Fire Rescue Training Society was developed in May of 2017. The purposes of the society are:

- a. to provide a safe, adaptive and challenging training environment for firefighters and other emergency services organizations;*
- b. to assist and support Fraser Lake area industrial organizations with their first responder training requirements;*
- c. to create a Regional Fire Rescue Training Facility, which will provide a safe training environment and create realistic training scenarios. The facility will host fire and rescue departments and emergency services organizations.*

Describe the geographic area that receives services or benefits from your organization.

RDBN - All areas

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

15 members, the Fraser Lake Fire Rescue Training Society was developed in May of 2017.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

The funds will be used for startup costs such as land preparation, and items such as a container and garbage bin to be used for live fire and ventilation training and vehicals for auto extraction training.

Describe how this proposal will benefit the community:

As this will be a Regional Training Centre, we will be hosting certified Justice Institute of British Columbia (JIBC) training and encouraging the other Regional Fire Rescue Departments such as Fort Fraser, Vanderhoof, Burns Lake, Houston and Topley to attend.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

[5941701a5d81d-2017 Budget.pdf](#)

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

*Fraser Lake Fire Rescue
Membership
2500
Approved*

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

*Canfor
2500
Approved*

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

*Rio Tinto
1500
Pending*

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance
Year, Amount and Purpose for assistance

Does your organization:
Offer direct financial assistance to individuals or families?:
Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:
Provide an opportunity for individuals to make direct contributions?:
OR, is your organization: Part of a provincial or national fund raising
campaign?:



REGIONAL DISTRICT OF BULKLEY-NECHAKO

REPORT

TO:	Chair and Regional Board of Directors
FROM:	Director Newell
DATE:	May 20, 2017
RE:	BC Broadband Conference 2017

I attended the above-noted <input type="checkbox"/> meeting <input type="checkbox"/> workshop <input checked="" type="checkbox"/> conference <input type="checkbox"/> other	
On: May 2-3 2015	in: Richmond

The key topics/points of interest were: *the ability for rural BC to participate in an rapidly growing cyber world. Creating reliable, cost effective connectivity that allows us to move forward not only economically but also in education, health and communication.*

Topic(s) of discussion that I particularly enjoyed or felt was relevant to the Regional District of Bulkley-Nechako include: *The goals of the CRTC were reiterated i.e. 50Mbps download/10Mbps upload – unlimited data plans and that Broadband is an essential service. Canada is 5/7 years behind Europe in Internet connectivity that could be a positive that we can learn from their mistakes and do some leapfrogging. The need to move quickly but carefully as rural areas as the digital divide between urban areas and us is ever widening. The lack of effective Internet was shown to slow investment in the rural areas especially in the creation of small business that provides 36% GDP in BC. There are plans by One Web to put up 648 satellites by the end of next year (band width already sold) and a further 1,972 by 2019. Along the same lines –Samsung 4600 satellites. I spoke with Arthur Lo of Innovation Science & Economic Development after his presentation in respect to challenging geography, small population groupings, changes to backbone and last mile locations and the applications that have gone in to the Connect and Innovate Program. The new National Internet subsidy will be \$100 million per year, rising to \$ 200 million over 5 years. CRTC is ensuring that tools be provided to customers to monitor usage – no surprises on your bill. With the changes in wireless technology over the past two years and the anticipated changes in the future I believe that although it is a quick fix it is also a continuing annual expense that customers would be expected to foot the bill. I therefore looked into fibre for rural hubs of the main fibre artery in our region. Aerial cable runs at \$2000 a pole without cable if you place your own. With BC Hydro and TELUS poles (60/40) monthly fees and time delays for permitting make it outside our reach. In Vancouver underground cable is running \$ 170 per m. Laid in by a company up here around \$ 70pm. The cost of high quality fibre and casing is around \$7pm. The cost of installation*

without equipment cost is \$4pm.

Action recommended by Director:

Discussion regarding laying in our own fibre in areas that City West is not planning to service due their business case bottom line.

Follow-up required by:

- Regional District Director Other _____
- Regional District Board None
- RDBN Staff at the discretion of the Regional District Board of Directors

Recommendations:

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RECEIVED
MAY 18 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO



REGIONAL DISTRICT OF BULKLEY-NECHAKO

REPORT

TO:	Chair and Regional Board of Directors
FROM:	Director Newell
DATE:	May 20, 2017
RE:	Minerals North 2017

I attended the above-noted meeting workshop conference other

On: April 24-27 2015 in: Prince George

The key topics/points of interest were: *An outline of the industry performance in BC for 2016 and the highlights of prospects for 2017. In particular those points that impact our RD. It also provided a platform for promoting the RBA.*

Topic(s) of discussion that I particularly enjoyed or felt was relevant to the Regional District of Bulkley-Nechako include: *A cautious optimism related to the continuing stabilization and rise in the price of major metals. Gross mining revenues (\$8.7 billion) picked up over both 2014- 2015 and expect to be even higher in 2017. Mainly due to BC coal mines, Red Chris and Mount Polley operations. Interestingly proving \$650 million in government payments up from \$ 476 in 2015. All mines and in particular the coking coal and Brucejack operations look to employ an increase over 2016(9,329) in 2017. The Federal Government has extended its Mineral Exploration Tax Credit into 2018, which will assist grassroots exploration. Taxpayers who conduct exploration in BC are still eligible for a refundable tax credit of 20% however; our RD taxpayers since they are in a pine-infected area are eligible for 30%. In respect to RBA many of the companies fail to understand that there is a negative infrastructure impact from their operations, believing that we get our fair share of that \$ 650 million.*

Action recommended by Director:
The pine infected area eligibility % increase should be noted on our website if it is not there already.

Follow-up required by:

- Regional District Director Other _____
- Regional District Board None
- RDBN Staff at the discretion of the Regional District Board of Directors

wendy.wainwright

From: NCLGA ADMIN <admin@nclga.ca>
Sent: Tuesday, June 6, 2017 2:43 PM
Cc: Oliver Ray
Subject: Official Statement from the NCLGA

Importance: High

PLEASE SEE THE BELOW MESSAGE FROM THE EXECUTIVE DIRECTOR OF THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION:

To All NCLGA Members,

I have been instructed to inform you that the Board of the NCLGA has endorsed, unanimously, a motion to rescind the open letter addressed to Her Honour, Lieutenant Governor Guichon, dated June 2nd, 2017. The motion further states that the Board, unanimously, recognizes that the letter should not have been sent.

In addition, this official statement has been approved, unanimously, by the NCLGA Board of Directors:

It was an error to send a letter on behalf of all NCLGA local government members without a thorough vetting by the board members duly elected and appointed by them. The NCLGA Board sincerely regrets this and will be taking immediate action to ensure this does not happen again. Furthermore, the NCLGA Board will be sending an official letter of apology to all NCLGA local government members, all leaders of political parties in the BC Legislature and to Her Honour, Lt. Governor Guichon.

The NCLGA unanimously reaffirms that it is a non-partisan association, and recognizes that the contents of the open letter in question have been perceived as partisan, inappropriate and untimely. The NCLGA Board remains committed to promoting the social, environmental, and economic well-being of all NCLGA members, and emphatically states that it will work equally with all stakeholders, decision makers, and elected representatives to that end.

On behalf of the NCLGA Board,

Oliver Ray
Executive Director

"The Elected Voice of Central & Northern BC"
North Central Local Government Association
206 - 155 George Street
Prince George, BC V2L 1P8
Office: (250) 564-6585

Twitter: @NCLGA
Website: <http://www.nclga.ca>



Energetic City - June 1, 2017

Northern municipal leaders worried about being overlooked

<https://energeticcity.ca/2017/06/northern-municipal-leaders-worried-overlooked/>

- This article came out before the actual letter went out
- Relatively neutral - Shaely and Oliver Ray (NCLGA's ED) were quoted
- Basic message was for Horgan and Weaver to come up to the North before making any major decisions

250 News - June 1, 2017

NCLGA Issues Invite to Horgan and Weaver for Meeting

<https://www.250news.com/2017/06/01/nclga-issues-invite-to-horgan-and-weaver-for-meeting/>

- Main point is that the NCLGA is concerned about the north being overlooked (now that 2/10 are NDP MPs, and 8/10 are Liberal)..
- Shaely and Vanderhoof Councillor Brian Frenkel are quoted (and share the same sentiment, apparently) as well as Oliver Ray again

250 News - June 2, 2017

NCLGA Questions Constitutional Impact of NDP-Green Agreement

<http://www.250news.com/2017/06/02/nclga-questions-constitutional-impact-of-ndp-green-agreement/>

- This article was a follow up to the previous story, and the first to come out with mention of the letter that was sent to the Lieutenant Governor
- Pulled out many of the main points in the letter, pretty factual

CBC News - June 4, 2017

'We're insignificant to them': Northern B.C. concerned about economic impact of NDP-Green alliance <http://www.cbc.ca/news/canada/british-columbia/we-re-insignificant-to-them-northern-b-c-concerned-about-economic-impact-of-ndp-green-alliance-1.4145074>

- Led by Shaely Wilbur, president of NCLGA's quote: "They've made it clear that we're insignificant to them"
- NDP North Coast MLA Jennifer Rice called the fears expressed by the NCLGA unfounded. "We understand the importance of the resource sector," said Rice.

CBC News - June 5, 2017

'Quite an inappropriate intervention': Northern B.C. leader's letter sparks concern

<http://www.cbc.ca/news/canada/british-columbia/quite-an-inappropriate-intervention-northern-b-c-leader-s-letter-sparks-concern-1.4145716>

- Same reporter as the other CBC article reports that the letter doesn't represent the opinions of all the NCLGA members

250 News - June 5, 2017

NCLGA President Takes Heat over Letter

<http://www.250news.com/2017/06/05/nclga-president-takes-heat-over-letter/>

- Indicated that Shaely is experiencing backlash

Energetic City - June 5, 2017

NCLGA president responds to backlash over letter to Lt.-Governor

<https://energeticcity.ca/2017/06/nclga-president-responds-backlash-letter-lt-governor/>

- Article reports that the NCLGA is having an “emergency meeting tomorrow to discuss the matter”
- Also includes a follow up letter from Shaely

Northern municipal leaders worried about being overlooked

June 1, 2017 Chris Newton

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North Central Local Government Association

North Central Local Government Association logo.

PRINCE GEORGE, B.C. — The organization that represents all municipalities and regional districts north of 100 Mile House says that it is concerned about the deal-making that has happened in Victoria this week.

The North Central Local Government Association is a non-partisan organization that seeks to promote the social, economic and environmental well-being of all communities in Northern B.C. Roughly 265 elected local government officials fall under the NCLGA banner. The association's new president, Dawson Creek Councillor Shaely Wilbur, says that only ten of the legislature's 87 MLAs hail from the NCLGA region. Eight of them are members of the BC Liberal Party, while the other two are members of the NDP.

"The principal concern in our region is that the northern-most parts of B.C. will be overlooked," said Wilbur. "During the past administration, half of the North's MLAs were cabinet Ministers, and — political differences and allegiances aside — that meant we mattered".

According to the NCLGA's Executive Director Oliver Ray, there are some key numbers that should compel northern inclusion in the decision-making process, regardless of who holds the balance of power in Victoria. "Northern BC accounts for eighty percent of provincial exports and eighty percent of BC's agricultural lands," said Ray. "This is the traditional territory for one third of all First Nation governments in B.C., sixty percent of B.C.'s overall indigenous population, and we have a demographic that is roughly seventeen percent aboriginal. We are also home to some of the largest resource development projects in North America, including Site C, the largest single investment in BC's history. From a legal, economic, environmental and logistical standpoint, our ten provincial ridings represent one of the most strategically important places on the continent".

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"We aren't hoping for one political ideology over another," stresses Wilbur. "We're simply insisting that northern municipalities, Regional Districts and First Nations be included in the decision making process. Legislative change, electoral change, the cancelation of some projects and introduction of others can all have a disproportionate effect on many of our communities. And things like job losses, resource allocation, and infrastructure needs in the North actually end up affecting the whole province. So If Andrew Weaver and John Horgan would like to learn about our priorities and perspectives, we would be happy to host them for a roundtable meeting in Prince George. We would certainly welcome their interest!"

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NCLGA Issues Invite to Horgan and Weaver for Meeting

By 250 News

Thursday, June 1, 2017 @ 10:40 AM

Prince George, B.C.- The North Central Local Government Association (NCLGA) is issuing an invitation to NDP Leader John Horgan and Green Party Leader Andrew Weaver to come to Prince George for a round table discussion.

Although the Liberal Government hasn't yet been defeated, the agreement between the New Democrats and Greens makes it inevitable.

The NCLGA represents communities in two thirds of British Columbia and just ten of the elected MLAs are in NCLGA ridings. Only two of those ridings are represented by the NDP, the other 8 have Liberal MLAs. "The principal concern in our region" says NCLGA President, Shaely Wilbur, "is that the northern most parts of BC will be overlooked. During the past administration, half of the North's MLAs were cabinet Ministers, and political differences and allegiances aside- that meant we mattered".

"We are a non-partisan organization, but our principle goal is to promote the social, economic and environmental well-being of all communities in northern BC" says Wilbur.

Vanderhoof Councillor Brian Frenkel, who served on the NCLGA Board for nearly a decade shares Wilbur's concerns saying the NDP now have fewer MLAs in the region than in the past, "The Green members represent ridings so far away with such different challenges and opportunities that I'm definitely concerned about the North."

Regardless of who holds power in Victoria, the NCLGA's Executive Director, Oliver Ray points out the importance of the North should not be ignored "Northern BC accounts for eighty percent of provincial exports and eighty percent of BC's agricultural lands. This is the traditional territory for one third of all First Nation governments in BC, sixty percent of the overall indigenous population and we have a demographic that is roughly seventeen percent aboriginal (a ratio that dwarfs any other jurisdiction in the Province). We are also home to some of the largest resource development projects in North America, including Site C, the largest single investment in BC's history. From a legal, economic, environmental and logistical standpoint, our ten provincial ridings represent one of the most strategically important places on the continent".

Wilbur says this isn't about political stripes, "We're simply insisting that northern municipalities, Regional Districts and First Nations be included in the decision making process. Legislative change, electoral change, the cancelation of some projects and introduction of others can all have a disproportionate effect on many of our communities. And things like job losses, resource allocation, and infrastructure needs in the North actually end up affecting the whole province. So if Andrew Weaver and John Horgan would like to learn about our priorities and perspectives, we would be happy to host them for a roundtable meeting in Prince George. We would certainly welcome their interest!"

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NCLGA Questions Constitutional Impact of NDP-Green Agreement

By Elaine Macdonald-Meisner
Friday, June 2, 2017 @ 2:57 PM

Prince George, B.C. – The North Central Local Government Association has written a letter to the Lieutenant Governor of B.C. expressing concerns with the agreement between the NDP and Greens which would change government when the Liberals fail a confidence test. In the letter, NCLGA President Shaely Wilbur writes the agreement “fetters the discretion of individual members of both caucuses in fulfilling their constitutional roles and duties. That fettering of the independent discretion of elected representatives is contrary to both the spirit and the letter of the Canadian Constitution. Respectfully, if the Crown acts in reliance on the agreement we are concerned that the Crown could be condoning an unconstitutional scheme.”

Wilbur says the NCLGA’s principle concern is that the contract “neglects and disempowers the community-level administration of this region and the families who live and work here. We are a non-partisan association and make no distinction between political ideologies. Our goal is to simply advance the environmental, social and economic well-being of all communities in central and northern BC. Our expectation is that all provincial members from the ten “northern” ridings, regardless of party membership, have open and transparent input into any deal-making that might shift the balance of power from one set of MLAs to another. Furthermore, Mr. Horgan and Mr. Weaver have released their written contract for public consumption, but their verbal, closed-door deliberations were not conducted publically.”

She writes that while the NCLGA is not requesting a “desired outcome” rather that “Our preference is merely for open and transparent deliberations, and that all citizens of this great province have fair access to the decisions that are fundamental to the structure and direction of their government.”

The letter follows yesterday’s comments from the Association which expressed concerns over the future of the Northern ridings when Wilbur stated “Legislative change, electoral change, the cancelation of some projects and introduction of others can all have a disproportionate effect on many of our communities.” (see previous story here).

The complete letter is printed below:

June 2, 2017

Her Honour, The Honourable Judith Guichon
Lieutenant Governor of British Columbia
Government House
1401 Rockland Avenue Victoria, British Columbia V8S 1V9

Dear Lieutenant Governor Guichon,

On behalf of the communities we represent, I am writing to inform Your Honour of concerns we have surrounding the recent pact amongst Opposition Members of the Legislature. The regional catchment area where our local governments operate (municipalities, First Nation communities and regional districts) accounts for eighty percent of BC's exports, eighty percent of BC's agricultural land, sixty percent of the Province's indigenous population and some of the largest resource development projects in North America.

As you know, it is a vast area covering roughly two thirds of the Province and a full third of all First Nations' traditional territories. Legally, economically, environmentally and logistically, northern BC is currently one of the most strategically important places on the continent.

Our principle concern is that the Opposition contract

Undisclosed side agreements and informal understandings are not uncommon in government. But when the informal contracts and discussions involve a major shift in governance, it leaves communities unprepared and vulnerable. As you are aware, what might seem like a small, simple shift in direction behind closed doors can have a major impact on many of our resource dependent communities.

Lastly, we are concerned that the formal, written, binding agreement between the NDP and Green Parties goes far beyond the more common, flexible understandings between MLAs and fetters the discretion of individual members of both caucuses in fulfilling their constitutional roles and duties. That fettering of the independent discretion of elected representatives is contrary to both the spirit and the letter of the Canadian Constitution.

Respectfully, if the Crown acts in reliance on the agreement we are concerned that the Crown could be condoning an unconstitutional scheme.

We are not submitting to you a desired outcome. Our preference is merely for open and transparent deliberations, and that all citizens of this great province have fair access to the decisions that are fundamental to the structure and direction of their government.

Sincerely,

Shaely Wilbur

President,

North Central Local Government Association

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'We're insignificant to them': Northern B.C. concerned about economic impact of NDP-Green alliance

NDP says it cares about the region and has plans to revitalize the forestry industry

By Ash Kelly, CBC News Posted: Jun 04, 2017 8:00 AM PT Last Updated: Jun 04, 2017 8:58 AM PT



B.C. Green party leader Andrew Weaver and B.C. NDP leader John Horgan speak to media after announcing they'll be working together to help form a minority government during a press conference at Legislature in Victoria, B.C., on Monday, May 29, 2017. (THE CANADIAN PRESS/Chad Hipolito)

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Community leaders in northern B.C. say they're worried about an alliance between the NDP and Green parties, which have promised to scrap or review a number of projects the Liberals said would bring prosperity to the top half of the province.

"They've made it clear that we're insignificant to them," said Shaely Wilbur, president of the **North Central Local Government Association**, which lists 41 northern communities as members.

That sentiment may be an early example of hostilities that are likely to continue between a new environmentally focused government in Victoria and the resource-rich, jobs-poor North.

Green Leader Andrew Weaver and NDP Leader John Horgan have promised to do everything in their power to stop the expansion of the Kinder Morgan pipeline and to hold an independent review of the Site C Dam project, which is currently under construction in the Peace River region.

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Speaker speculation: why the next step in B.C. politics hinges on one position

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John Horgan calls on BC Hydro not to finalize Site C contracts

Forest sector losing jobs — but desperately needs more skilled workers

Horgan has said he is open to LNG projects on a case-by-case basis, while Weaver called it a "pipe-dream" associated with unacceptable greenhouse gas emissions.

Pro-pipeline

Kinder Morgan's \$7.4-billion Trans Mountain pipeline project, which cuts through parts of northeast B.C., has a green light from the provincial and the federal Liberals.

The project doesn't face the same level of opposition in the North as in the South; it's a project Valemount Mayor Jeannette Townsend wants to go ahead without delay.

While she welcomes any new economic activity for Valemount, she also feels the pipeline is the safest way to move bitumen from Alberta.



A ship receives its load of oil from the Kinder Morgan Trans Mountain expansion project's Westridge loading dock in Burnaby, B.C. The pipeline cuts through parts of northeast B.C. (Jonathan Hayward/Canadian Press)

The NDP-Green alliance's commitment to scrap it makes her nervous about Alberta's bitumen being shipped via truck or rail.

"It gives me great concern because it puts my community in a very hazardous position," she told Robert Doane, host of CBC's *Daybreak North*.

"I'm a realist and I believe the product will be transported one way or another."

Trudeau stands by decision on Trans Mountain pipeline despite B.C. result

Oil and gas

Right next to one of B.C.'s largest natural gas reserves sits the community of Fort Nelson.

Bill Streeper, mayor of the Northern Rockies Regional Municipality, which includes Fort Nelson, worries his community is out of economic options.

"We're the people that frack," Streeper said.

In the northeast, unemployment fell from 10.5 per cent in December 2016 to 5.5 per cent by April, 2017, according to Statistics Canada.

However, while that figure applies to the region as a whole, Fort Nelson is particularly resource dependant.

"When I think it can't get much worse up here, it does. We have zero forest industry right now and more reduction in natural gas," Streeper said.



Forestry jobs have taken a hit in Northern B.C. in the past few years.
(The Associated Press)

Fort Nelson's forestry industry took a hit with the closure of two mills in 2008, but workers were able to get jobs in oil and gas at the time.

Then the price of gas took a tumble in 2015, taking northern local jobs and business with it.

Enbridge recently announced it would be making cuts to staff at the Fort Nelson gas plant, but said it would not discuss the number of layoffs publicly.

The NDP-Green coalition has promised an attempt at revitalizing the forestry industry by building public infrastructure and using B.C. wood to do it.

But in a region that didn't make the itinerary for neither the Greens nor the NDP's campaign trails, the promises inspire little hope.

"One of them is not for resources because they're for the environment and one's not for oil and gas. So that pretty well leaves us out of the picture on a lot of things," he says.

Here to help

NDP North Coast MLA Jennifer Rice called the fears expressed by the NCLGA unfounded.

"We understand the importance of the resource sector," said Rice.

When asked how an NDP-Green government would create new jobs in rural areas, Rice championed the plan to build schools and hospitals using B.C. wood.



The NDP says it's committed to creating new jobs in B.C.'s forestry sector. (Darryl Dyck/Canadian Press)

That plan is also key to reducing raw-log exports and instead creating value-added wood products in B.C., in theory, creating thousands of new jobs in mills, according to a **recent report** from the Canadian Centre for Policy Alternatives.

But the bottom line, according to Rice, is the NDP cares about the North and the party is ready to prove it.

"I'm anxious to get to work and demonstrate that we're here to help rural communities, not hinder them."

*With files from CBC Radio One's **Daybreak North***

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'Quite an inappropriate intervention': Northern B.C. leader's letter sparks concern

Municipal government officials said they were not consulted before the controversial letter was released

By Ash Kelly, CBC News Posted: Jun 05, 2017 6:55 AM PT Last Updated: Jun 05, 2017 10:12 AM PT



If Premier Clark fails to pass a motion of confidence in the house, Lt.-Gov. Judith Guichon would be left to decide if the NDP would be asked to form the next government with the support of the Greens. (Darryl Dyck/The Canadian Press)

764 shares



A Northern B.C. leader's letter to Lt.-Gov. Judith Guichon that calls the NDP-Green alliance "unconstitutional" is raising concerns about representation for the north of the province.

The president of the **North Central Local Government Association**, Shaely Wilbur, sent the letter to Guichon Friday afternoon on behalf of the association.

"If the Crown acts in reliance on the agreement, we are concerned that the Crown could be condoning an unconstitutional scheme," it said.

By Saturday, NCLGA member and Smithers Mayor Taylor Bachrach called Wilbur's actions an "inappropriate" intervention.



Ash Kelly
Digital Producer

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Dear Lieutenant Governor Guichon,

On behalf of the communities we represent, I am writing to inform Your Honour of concerns we have surrounding a recent pact amongst Opposition Members of the Legislature. The regional catchment area where our local governments operate (municipalities, First Nation communities and regional districts) accounts for eighty percent of BC's exports, eighty percent of BC's agricultural land, sixty percent of the Province's indigenous population and some of the largest resource development projects in North America.

As you know, it is a vast area covering roughly two thirds of the Province and a full third of all First Nations' traditional territories. Legally, economically, environmentally and logistically, northern BC is currently one of the most strategically important places on the continent.

Our principle concern is that the Opposition contract neglects and disempowers the community-level administration of this region and the families who live and work here. We are a non-partisan association and make no distinction between political ideologies. Our goal is to



Taylor Bachrach @taylorbachrach

Follow

Quite an inappropriate intervention IMHO.

6:06 PM - 3 Jun 2017

19 38

Board members endorsed letter

The letter claims to represent all 41 NCLGA **member communities** — including two First Nations governments — but multiple members of the association's board told CBC they were unaware of letter's content before it was made public.

"That's literally 265 individual, independent local government politicians without any official political affiliation at the local level," said Oliver Ray, who has worked as the association's staff executive director for four years.

Wilbur said she consulted with the four executive board members before sending the letter, which staff confirmed.

CBC News reached out to all 15 members of the **NCLGA board**. Of the three who responded to requests for comment, two said they were concerned about the president's letter and not aware the content before it was made public.

The president of the association is responsible for all contact with the press, according to the organization's bylaws, so it's not unusual for the president to send out press releases, said board member Lara Beckett.

Wilbur said in an email on Sunday her error was "not allowing adequate time for response" from the board.

"We do not have a policy or protocols in place for emerging issues such as this. I understood it as my responsibility to comment on a fast unfolding scenario that seemed to directly affect, or neglect our region," she said.

Supported Liberal campaign

Wilbur regularly tweets in support of the BC Liberals, including this post from the party's 2016 convention

#TeamBC2017 #BCL16 I see a most
spectacular show 'n' tell coming
up **#FreeEnterprise** means a world class
future for her
generation **#blessed** pic.twitter.com/KuXZReepN

— @Shaely1

Wilbur is also a councillor in the City of Dawson Creek and was only recently elected president of the NCLGA at the association's 2017 annual general meeting which was held from May 2 to May 5 in Terrace.

She has been an outspoken supporter of the B.C. Liberal Party in the past and criticized the NDP-Green alliance as recently as Saturday.

"They've made it clear that we're insignificant to them," she said of NDP leader John Horgan and Green leader Andrew Weaver, on Saturday.

'We're insignificant to them': Northern B.C. concerned about economic impact of NDP-Green alliance

That statement surprised Ray, who said previous presidents of the NCLGA maintained nonpartisan neutral messaging.

"It would either be in error or in contravention of the essence of an association like ours, to be nonpartisan, if somebody made an overtly partisan comment like that on behalf of the NCLGA," said Ray.

Wilbur did not respond to questions about whether she is the same Shaely Wilbur who appears twice on the 2016 Liberal Party donors list having donated a total of \$75 to the party.

No constitutional issue

Wilbur said the agreement was unconstitutional because it would hinder MLAs ability to vote for the needs of their constituents.

But her assertions about the agreement's legality are incorrect, according to UBC political scientist Gerald Baier.

"It's a relatively dubious constitutional argument," he said, pointing out that matters of the house are decided on convention, not legality.

"I don't even think it's the kind of information the lieutenant-governor is worried about.

Baier said Guichon would likely look to the results of the election, not the opinions of individual groups, to inform her decision.

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The letter also includes concerns about the future of the Northern B.C.'s resource-dependent economy under a coalition government.

"As you are aware, what might seem like a small, simple shift in direction behind closed doors can have a major impact on many of our resource-dependent communities," she wrote.

Horgan and Weaver have both been openly opposed to the Trans Mountain pipeline expansion and Weaver in particular has criticised Clark's plans to develop natural gas.

Horgan has supported LNG in some situations but does not support the Pacific Northwest LNG project that would see a pipeline run from the Northeast to a terminal in Prince Rupert.

He recently asked BC Hydro to stop signing any new contracts related to construction of the dam until an independent review of the projects is completed.

NCLGA President Takes Heat over Letter

By Elaine Macdonald-Meisner
Monday, June 5, 2017 @ 9:57 AM

Prince George, Last Friday the North Central Local Government Association sent a letter to the Lieutenant Governor questioning the constitutionality of the agreement between the NDP and the Green Party. (see previous story)

That letter sparked a backlash over the weekend for NCLGA President Shaely Wilbur.

The letter questioned if the agreement, which has the three elected Greens, propping up the NDP to form government, “fetters” the independent thinking of MLAs. If so, is the agreement constitutional?

Wilbur says the letter was not meant to be partisan, “It was just a question of, is this the case? If so, please take it into consideration. If it’s not, then please disregard. We didn’t expect any out come from it, we just were voicing a concern.”

Wilbur says she has been the subject of the “wrath” of some NCLGA members who took to social media to express their displeasure.

(below a tweet by Scott Elliott, a councillor in Quesnel, and who was the NDP candidate in the Cariboo North riding)



Scott Elliott @Scotty_Quesnel · 58m

It's important that an organization such as NCLGA (North Central Local Government Association) stays nonpartisan....

“Lots of members are upset about the letter” says Wilbur ” Well, it is what it is, so, we move onwards and upwards. We are here to advocate for all of North Central B.C. and that’s for everyone so that’s what we will continue to do.”

Wilbur says the NCLGA’s attention will now shift to examining the resolutions that were just passed at the most recent AGM “Our planning and priorities committee is going to look at those, and the Board’s going to sit down and look at the job that’s ahead of us, and that’s what we’re going to work on.” She says in the case of the letter to the Lieutenant governor, the NCLGA was simply looking at concerns that were put forward, and now it’s time to “Move on to the next job.”

NCLGA president responds to backlash over letter to Lt.-Governor

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June 5, 2017 Chris Newton



North Central Local Government Association

North Central Local Government Association logo.

PRINCE GEORGE, B.C. — Though only on the job for a month, the North Central Local Government Association's new president is already facing some backlash from members over a letter she wrote last week on behalf of the Association.

Shaely Wilbur, who is also a member of Dawson Creek City Council, wrote a letter on behalf of the NCLGA to Lieutenant-Governor Judith Guichon last Friday, outlining her concerns with what she called an "unconstitutional scheme" by both the NDP and the Green party to form a coalition government. In her letter, Wilbur stated that the Association is "concerned that the formal, written, binding agreement between the NDP and Green Parties goes far beyond the more common, flexible understandings between MLAs and fetters the discretion of individual members of both caucuses in fulfilling their constitutional roles and duties. That fettering of the independent discretion of elected representatives is contrary to both the spirit and the letter of the Canadian Constitution. Respectfully, if the Crown acts in reliance on the agreement we are concerned that the Crown could be condoning an unconstitutional scheme."

Wilbur's primary concerns in her letter echoed those in a **statement** she made the day before about northern communities not having their voices heard in the legislature since 8 out of 10 Northern MLA's elected last month are members of the BC Liberal Party. A copy of the full letter can be found below.

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Backlash to the letter from other Northern local government leaders began the next day, after Smithers Mayor Taylor Bachrach tweeted that the letter was, "Quite an inappropriate intervention IMHO (in my honest opinion)."

Dear Lieutenant Governor Guichon,

On behalf of the communities we represent, I am writing to inform Your Honour of concerns we have surrounding the recent pact amongst Opposition Members of the Leg stature. The regional catchment area where our local governments operate (municipalities, First Nation communities and regional districts) accounts for eighty percent of BC's exports, eighty percent of BC's agricultural land, sixty percent of the Province's Indigenous population and some of the largest resource development projects in North America.

As you know, it is a vast area covering roughly two thirds of the Province and a full third of all First Nations' traditional territories. Legally, economically, environmentally and logistically, northern BC is currently one of the most strategically important places on the continent.

Our principle concern is that the Opposition coalition neglects and disempowers the community-level administration of this region and the families who live and work here. We are a non-partisan association and make no distinction between political ideologies. Our goal is to simply advance the environmental, social and economic well-being of all communities in central and northern BC. Our expectation is that all provincial members from the ten "northern" ridings, regardless of party membership, have open and transparent input into any deal-making that might shift the balance of power from one set of MLAs to another. Furthermore, Mr. Horgan and Mr. Weaver have released their written contract for public consumption, but their verbal, closed-door deliberations were not conducted publicly.

Undisclosed side agreements and informal understandings are not uncommon in government. But when the informal contracts and discussions involve a major shift in governance, it leaves communities unprepared and vulnerable. As you are aware, what might seem like a small, simple shift in direction behind closed doors can have a major impact on many of our resource dependent communities.

Lastly, we are concerned that the formal, written, binding agreement between the NDP and Green Parties goes far beyond the more common, flexible understandings between MLAs and fetters the discretion of individual members of both caucuses in fulfilling their constitutional roles and duties. That fettering of the independent discretion of elected representatives is contrary to both the spirit and the letter of the Canadian Constitution. Respectfully, if the Crown acts in reliance on the agreement we are concerned that the Crown could be condoning an unconstitutional scheme.

We are not submitting to you a desired outcome. Our preference is merely for open and transparent deliberations, and that all citizens of this great province have fair access to the decisions that are fundamental to the structure and direction of the government.

Sincerely,

Shaely Wilbur
President,
North Central Local Government Association



Taylor Bachrach @taylorbachrach



Quite an inappropriate intervention IMHO.

6:06 PM - 3 Jun 2017

19 38

Wilbur stated that she discussed the letter with the Board's Executive and then presented it to the entire Board before sending it to the Lieutenant-Governor. When asked, she would not comment which of the Board's 15

members reviewed the letter prior to it being sent. Of the eight board members **energeticcity.ca** attempted to contact today, none would give any comment on the letter.

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Wilbur clarified today that the NCLGA is a non-partisan board that advocates for its members, adding that the Association is going to work on building relationships with whoever forms the next provincial government. She said that her desire in the letter was to clarify whether or not the agreement between the Greens and NDP was constitutional.

In an email this afternoon, the NCLGA's Communications Coordinator Kaila Nielsen stated that the Association's Board is having an emergency meeting tomorrow at 1:00 p.m. to discuss the matter, and included a follow-up letter from Wilbur:

"I just wanted to quickly comment on my letter to the Lt. Governor,

Firstly, as president of our area association and its official spokesperson, I take full responsibility for any messaging that comes from our board and apologise sincerely to anyone who may be offended by my letter.

My intention was certainly not to offend in any measure. I have been involved in Northern BC politics for over two decades and am fully aware of the width and breadth of political views and perspectives amongst NCLGA politicians.

In the text of the letter I clearly and intentionally avoid any reference to political policies or ideologies, and go out of my way to identify the non-partisan nature of the concern I outline.

It is, quite frankly, all about process. Upon conferring with the NCLGA Executive, we agreed unanimously that a letter outlining our concerns should be sent, in a completely unbiased and non-partisan way, to the LG.

I directed staff to draft a letter based on our concerns, and did send the subsequent draft letter to the board for comment. My error was not allowing adequate time for response.

We do not have a policy or protocols in place for emerging issues such as this. I understood it as my responsibility to comment on a fast unfolding scenario that seemed to directly affect, or neglect our region.

As a member of the BC Liberal party, I understand people who might think I was intentionally targeting NDP and Green party ideologies. I wasn't at all, and would have felt compelled to write with the same concerns had the parties been reversed.

My sincere goal is simply to defend the interests of all our communities. As a councillor and NCLGA board member, I've been advocating aggressively for years in direct opposition to the party in power.

To be very specific, my sincere concern is that a binding contract committing MLAs to support particular initiatives and "spending" votes (and other confidence votes) severely limits any outside access to the legislative process.

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The letter views the legislature as a set of 87 individual MLAs, as does the constitution. Had there been no contract or private deliberations about the transfer of power amongst MLAs, there would be no concern whatsoever. The NCLGA has a plethora of North-specific resolutions based on everything from revenue sharing to forestry and the environment. Almost all of them would require a specific vote on spending. The binding, written agreement in question specifically requires that a specific set of MLAs support all such votes no matter what. This would potentially severely hamper our advocacy abilities.

We have been far more direct and critical on a plethora of issues from ferry cutbacks, agricultural lands, the HST, emergency services, etc.

The letter was meant to be delivered in the most direct and respectful fashion. It wasn't posted on social media by the NCLGA or me personally. It was addressed to the Lt. Governor because she can advise all three parties, in an unbiased and neutral way, the concerns we have about our region and the legislative process.

Finally, the letter was sent with the best intentions amidst a fervour of commentary from all angles urging action. I acted, perhaps prematurely. On social media my young granddaughter has now been attacked and accusations are being made against me personally. This is obviously unwelcomed, to say the least.

I am happy to discuss next steps with any of you. As an association we maintain respectful contact with all political parties in the legislature which will continue. Personally, I have huge respect and empathy for all elected officials who dare to create positive change, however they see it. All three Provincial party leaders have worked extremely hard for BC and I think we are lucky to have such high caliber Leadership in BC.

My only concern was the structure of the contract in question, and not at all on anyone's plans for the future of the Province.

Thank you to everyone who has offered support and helpful suggestions and insights around next steps.

I greatly appreciate your time and constructive input.

Shaely Wilbur

President-NCLGA"

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Dear Lieutenant Governor Guichon,

On behalf of the communities we represent, I am writing to inform Your Honour of concerns we have surrounding the recent pact amongst Opposition Members of the Legislature. The regional catchment area where our local governments operate (municipalities, First Nation communities and regional districts) accounts for eighty percent of BC's exports, eighty percent of BC's agricultural land, sixty percent of the Province's indigenous population and some of the largest resource development projects in North America.

As you know, it is a vast area covering roughly two thirds of the Province and a full third of all First Nations' traditional territories. Legally, economically, environmentally and logistically, northern BC is currently one of the most strategically important places on the continent.

Our principle concern is that the Opposition contract neglects and disempowers the community-level administration of this region and the families who live and work here. We are a non-partisan association and make no distinction between political ideologies. Our goal is to simply advance the environmental, social and economic well-being of all communities in central and northern BC. Our expectation is that all provincial members from the ten "northern" ridings, regardless of party membership, have open and transparent input into any deal-making that might shift the balance of power from one set of MLAs to another. Furthermore, Mr. Horgan and Mr. Weaver have released their written contract for public consumption, but their verbal, closed-door deliberations were not conducted publically.

Undisclosed side agreements and informal understandings are not uncommon in government. But when the informal contracts and discussions involve a major shift in governance, it leaves communities unprepared and vulnerable. As you are aware, what might seem like a small, simple shift in direction behind closed doors can have a major impact on many of our resource dependent communities.

Lastly, we are concerned that the formal, written, binding agreement between the NDP and Green Parties goes far beyond the more common, flexible understandings between MLAs and fetters the discretion of individual members of both caucuses in fulfilling their constitutional roles and duties. That fettering of the independent discretion of elected representatives is contrary to both the spirit and the letter of the Canadian Constitution. Respectfully, if the Crown acts in reliance on the agreement we are concerned that the Crown could be condoning an unconstitutional scheme.

We are not submitting to you a desired outcome. Our preference is merely for open and transparent deliberations, and that all citizens of this great province have fair access to the decisions that are fundamental to the structure and direction of their government.

Sincerely,



Shaely Wilbur
President,
North Central Local Government Association



APPLICATION SUMMARY

Name of Applicants: Nelson Enns
Electoral Area: F
Subject Property: Lot A, District Lot 1076, Cariboo, Plan BCP17186
Location: The subject property is located at 7162 Barness Road, 16 km east of the District of Vanderhoof.

Proposal:

The purpose of this application is to obtain ALC approval to legalize the existing trailer sales business as a non-farm use. The home based business has operated for a number of years on the property. The applicants will also need to apply to rezone the property as the business is not a permitted use in the Ag1 Zone.

O.C.P. Designation: Agriculture (Ag) in Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009.

Zoning: Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

Existing Land Use: Commercial, Agricultural and Residential.

Agricultural Capability:

Based on Canada Land Inventory mapping:

80 % of the Subject Property is
Class 5 limited by Topography

20% of the Subject Property is
Class 5 limited by drainage

Class 5 Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and/or climate conditions severely limit capability.

Surrounding Applications:

No. 1044 Application to subdivide land describes as NE ¼ Section 13, Township 1, Range 4, Coast District, Except Plan 3738 into two lots (2007).

Staff recommendation:	Denied
Regional Board recommendation:	Denied
A.L.C. Decision:	Application Withdrawn

No. 1129 Application to subdivide land described as SW ¼ Section 13, Township 1, Range 4, Coast District into two lots (2012).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Refused

No. 134 Application to subdivide the property legally described as SW ¼, Section 14, Township 1, Range 4, Coast District along the highway to create a 15 acre parcel (1976).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

REFERRAL COMMENTS

Advisory Planning Commission

Recommend Approval

Ministry of Agriculture

Thank you for providing BC Ministry of Agriculture staff the opportunity to comment on the Non-Farm Use (NFU) in the Agricultural Land Reserve (ALR) application from Nelson Enns. I have reviewed the documents you have provided as well as other reference materials relating to the application. From an agricultural perspective I can provide the following comments for your consideration:

- The parcel and immediate surrounds are in an area of predominantly Agricultural Capability Class 5, 80% with topographical limitations and 20% with soil structure/permeability limitations, and of Pineview soils. This combination soils and Agricultural Capability Class 5 (multiple sub-classes) are most often associated with forage and coarse grain production which are the predominant crops in the area and appear to be in production on a portion of the parcel. It is important to note that limitations do not preclude production but provide insight for management requirements.
- The existing use of a portion of the parcel for the trailer sales business was noted and the physical extent of this use within Lot A, Plan BCP7186, DL 1076 was assessed using aerial/satellite imagery at approximately 0.75 ha or less which represents less than 5% of the 23 ha parcel. It is acknowledged that trailers are a type of equipment that is used extensively within the local agriculture industry.
- The area currently used for trailer storage/sales appears to be fenced and to have been graveled over at some point; some form of remediation would most

likely be required if the area was to be returned to soil-based crop use. Non-Farm Use that occurs in this previously altered area will not result in further land being removed from production and does not present a specific new concern.

- The application lists an area of 1.5 ha (this appears larger than the current use) but it is unclear which area(s) is referred to. Further the applicant questionnaire refers to the development of a small shop in the response to question 8 but no details are provided. Without knowing the specifics of the area(s) covered by the application and future planned construction it is difficult to fully assess the application and any potential impacts to agriculture.
- If NFU is approved for the parcel and if additional use of off-site gravel on the parcel is planned, a notification/application for placement of fill for non-agricultural use may be required by the Agricultural Land Commission (ALC).
- If NFU is approved and if additional expansion occurs, it is recommended that the following management practices be considered to minimize potential impact on agriculture:
 - Activity/disturbance be limited to those areas previously disturbed.
 - Any topsoil that is removed will be managed in an appropriate manner to protect the soil resource.
 - The area used for parking and/or transportation should be sited and sized to minimize use of and impact on arable land and nearby farm operations. This includes but is not limited to management of water, dust, contaminants, and noise, as well as exclusion of livestock if livestock are present in the general area.
 - Any access points and structures that are to be established should be sited in a way that minimizes impact on most arable/productive areas and/or areas required for farming operations. Applicants/owners are advised to consult the "Guide for Bylaw Development in Farming Areas" for information on siting, size, and setback information, at: www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/local-government-bylaw-standards/840000-1_guide_for_bylaw_development_in_farming_areas.pdf
 - Invasive species be managed appropriately. Under the *Weed Control Act* the land occupier has a legal obligation to control noxious weeds on the site. Control of both plants and seeds is required as the seeds from invasive plants can lay dormant and viable in the soil for many years and can be a serious long term problem. Ensuring that weed prevention and control plan is in place and followed is critical particularly for a business that involves the presence of vehicles/trailers coming from other areas; vehicles are a known vector for invasive species.
 - If NFU is approved for a portion of the parcel it should be noted that the parcel would remain in the ALR and continue to be subject to all pertinent regulations and policies.

PLANNING DEPARTMENT COMMENTS

Bylaws and Policies:

The subject property is zoned Agricultural (Ag1). The permitted uses for the Ag1 zone are listed below.

- (a) *agriculture;*
- (b) *intensive agriculture;*
- (c) *horticulture, nursery, greenhouse;*
- (d) *single family dwelling;*
- (e) *two family dwelling on parcels not within the Agricultural Land Reserve;*
- (f) *logging and silviculture;*
- (g) *portable sawmill and lumber kiln (provided that the floor of the lumber kiln does not exceed 45 m²);*
- (h) *mineral, placer, coal and aggregate exploration, extraction and processing;*
- (i) *waste disposal site;*
- (j) *kennel and veterinary clinic;*
- (k) *outdoor recreation facilities;*
- (l) *primitive campsite;*
- (m) *guest ranch;*
- (n) *rural retreat;*
- (o) *peat extraction;*
- (p) *unpaved airstrips and helipads for use of aircraft flying non-scheduled flights;*
- (q) *home occupation;*
- (r) *buildings and structures accessory to the permitted principal uses.*

The current OCP designation for the property is Agriculture (AG). This designation is intended to preserve these lands for the purposes of farming and other related activities.

Section 3.1.2(6) of the OCP states that: non-farm uses within the ALR may be supported if:

- (a) *There is limited agricultural potential within the proposed area;*
- (b) *Soil conditions are not suitable for agriculture;*
- (c) *Neighbouring uses will not be compromised;*
- (d) *Adequate provisions for fencing are provided, where necessary;*
- (e) *There is a demonstrated need for the proposed development; and,*
- (f) *The application is in the best interest of the community.*

Land Use:

The property is located east of Vanderhoof on Barness Road and Highway 16. This area is primarily agriculture; however, adjacent to the property there is industrial uses including a lumber yard and sawmill.

The property's use is mixed including, residential, agriculture and commercial retail. According to RDBN mapping and information provided by the applicant the agricultural uses of the property consist of a 4 ha. field used for pasture, and areas for cattle, horses and chickens. The structures on the property consist of one single family dwelling, and a 100 m² structure used for office space, chicken coop and corral.

The business is located on the corner of Barsness Road and Highway 16 E and has very good visibility from the highway. RDBN mapping shows the non-farm use area to be approximately 0.5 ha. in size. However, according to the applicant the non-farm use utilizes a 1.5 ha. area.

Discussion

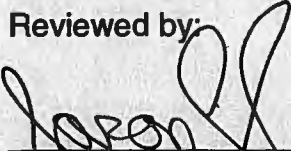
Given that the non-farm use area has already been disturbed and that there is a need for this type of business in the agricultural community, the Planning Department supports the existing non-farm use to continue on the property. However, the Planning Department does not support the growth of this commercial use to extend to undisturbed arable agricultural lands. Therefore, the Planning Department recommends that the area used for the non-farm use be limited to the existing area that is being used currently.

Recommendation

- 1) That Agricultural Land Reserve Non-Farm Use Application No. 1191 be recommended approval to the Agricultural Land Commission subject to the following condition;
- 2) That the area designated for non-farm use does not expand its current area.

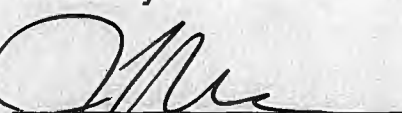
Development Services – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:

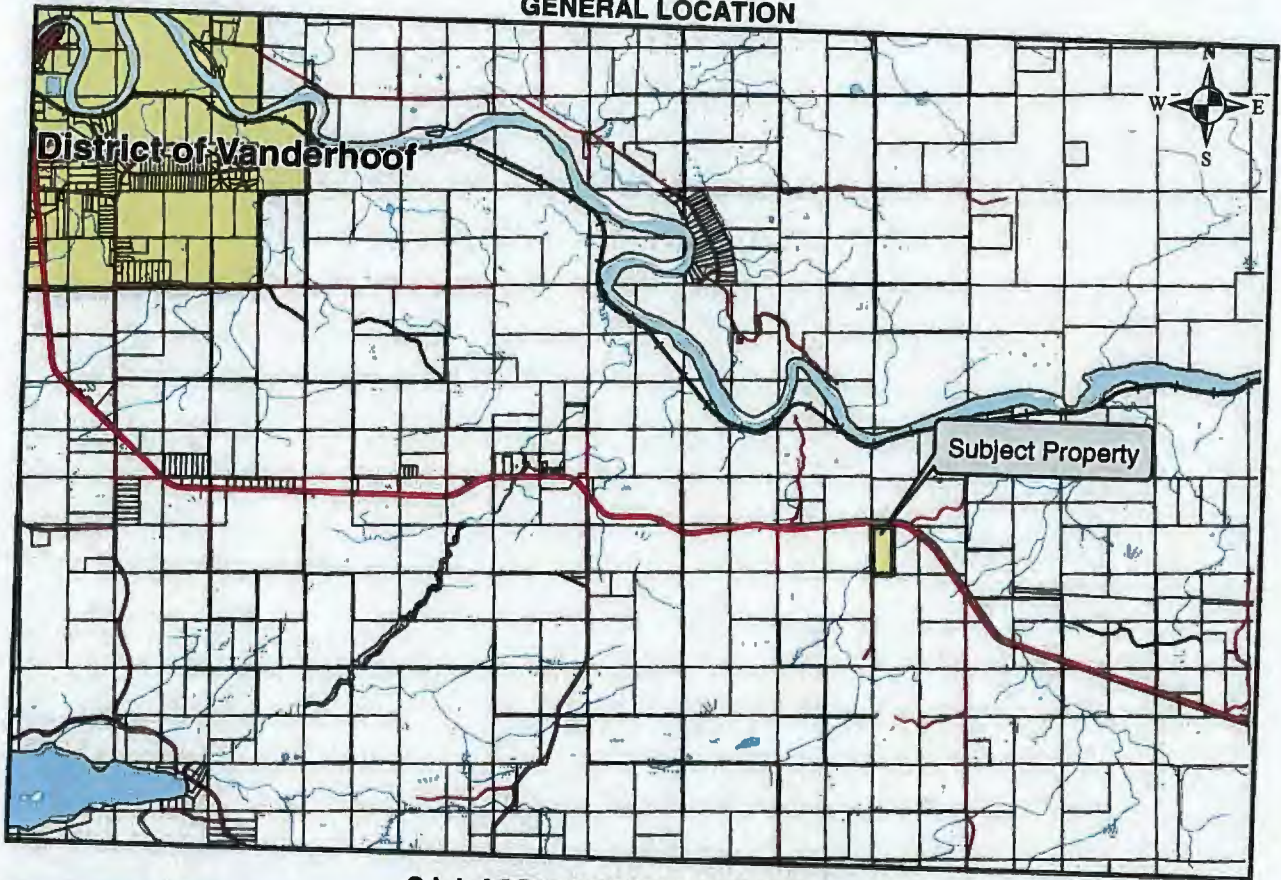


Jennifer MacIntyre
Planner I

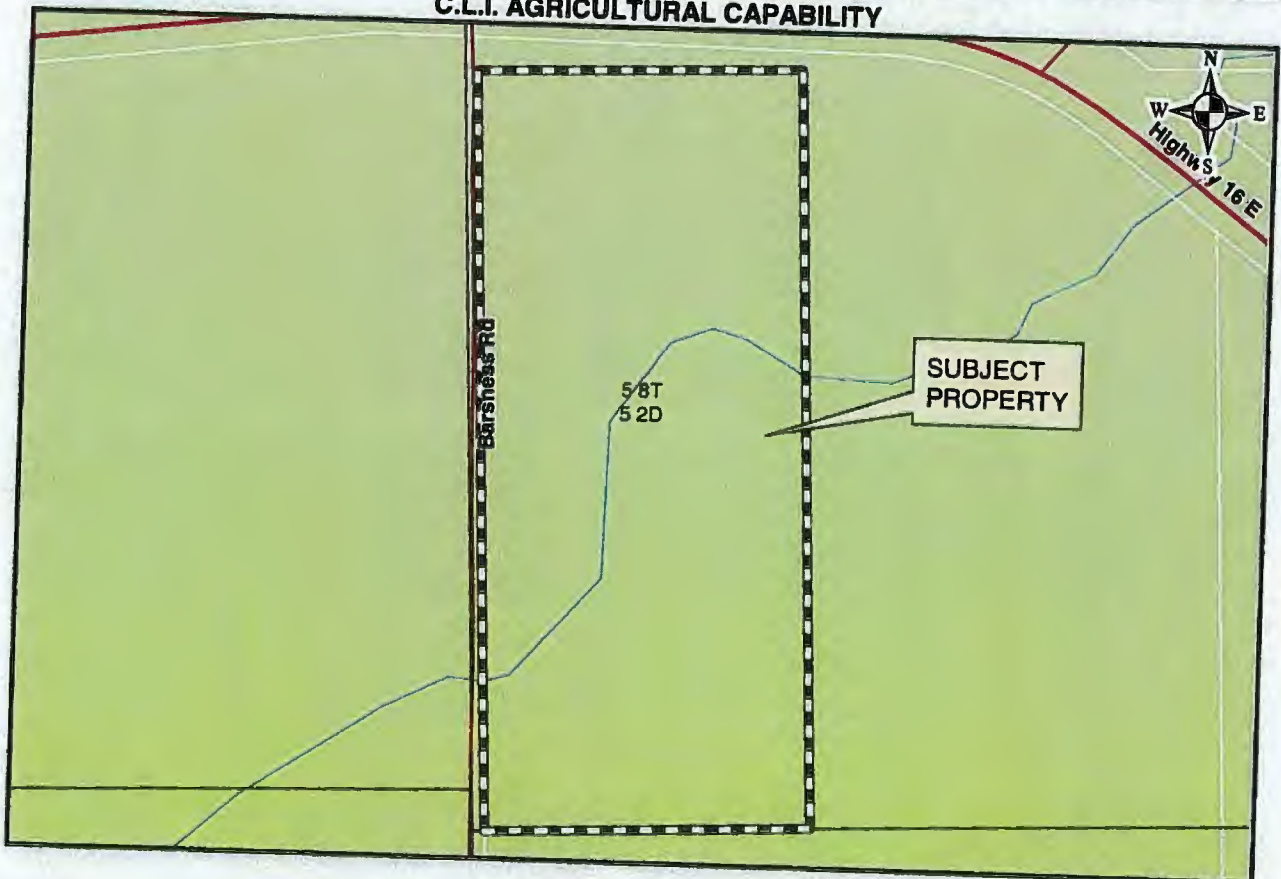
Specific Location



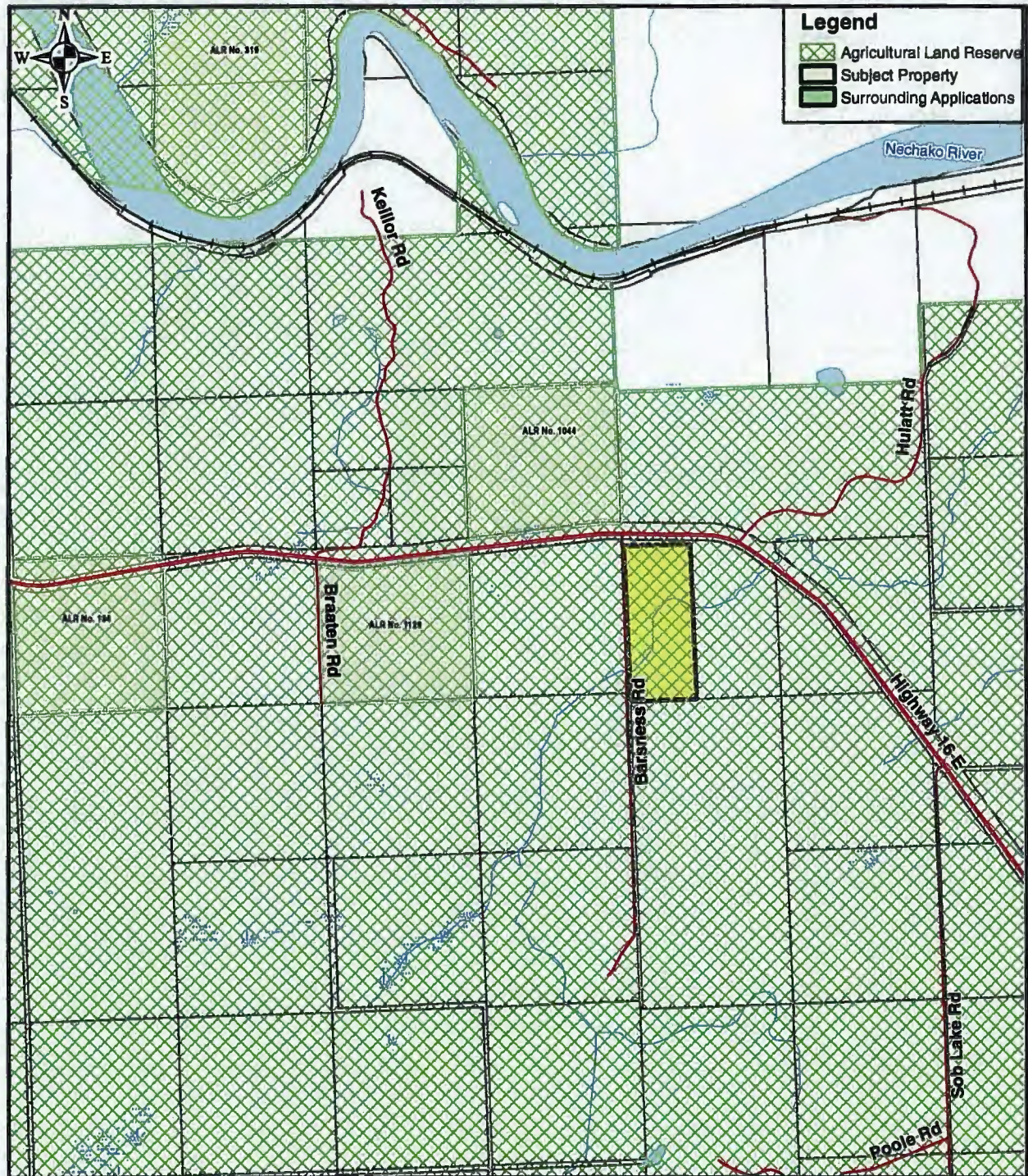
GENERAL LOCATION



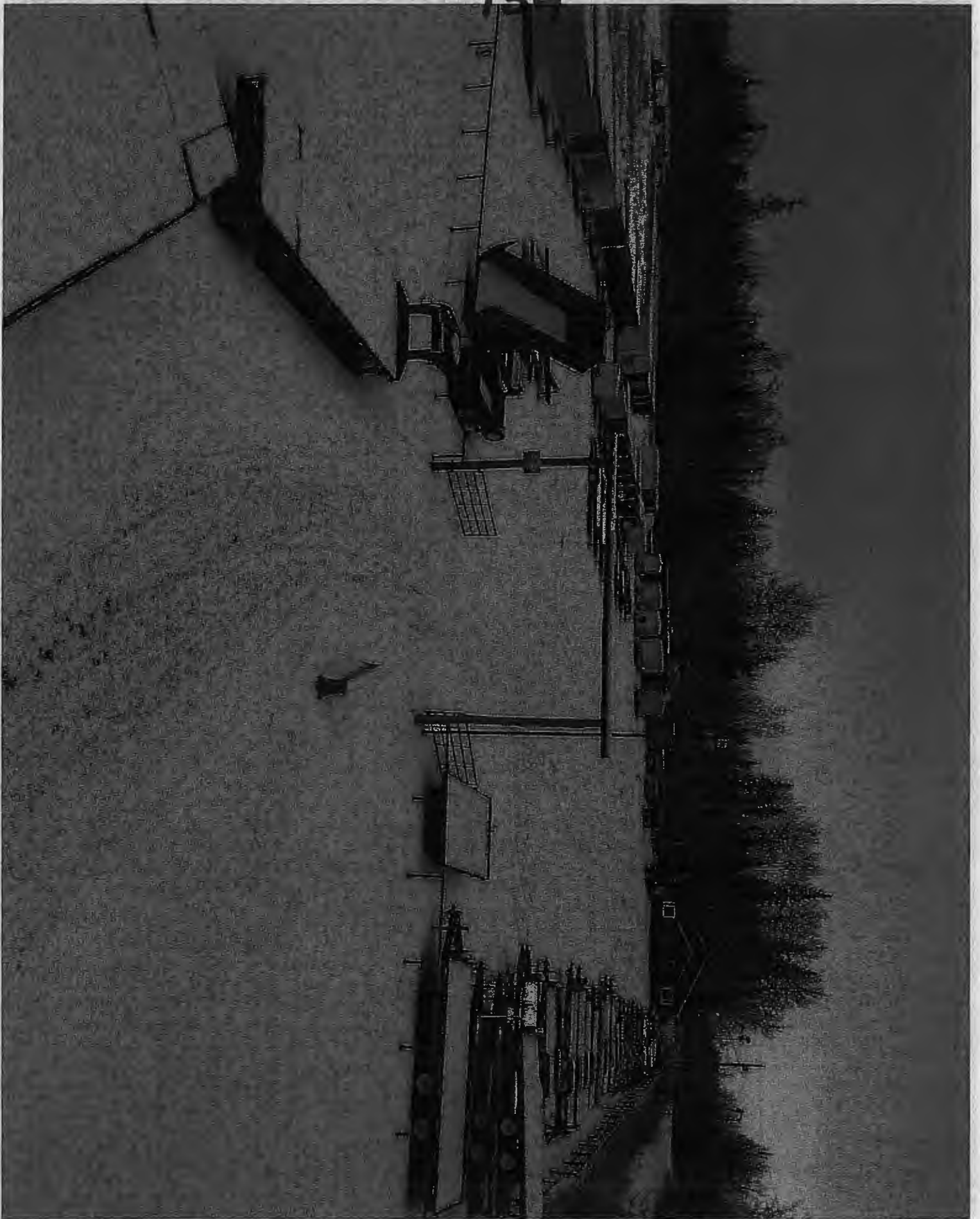
C.L.I. AGRICULTURAL CAPABILITY



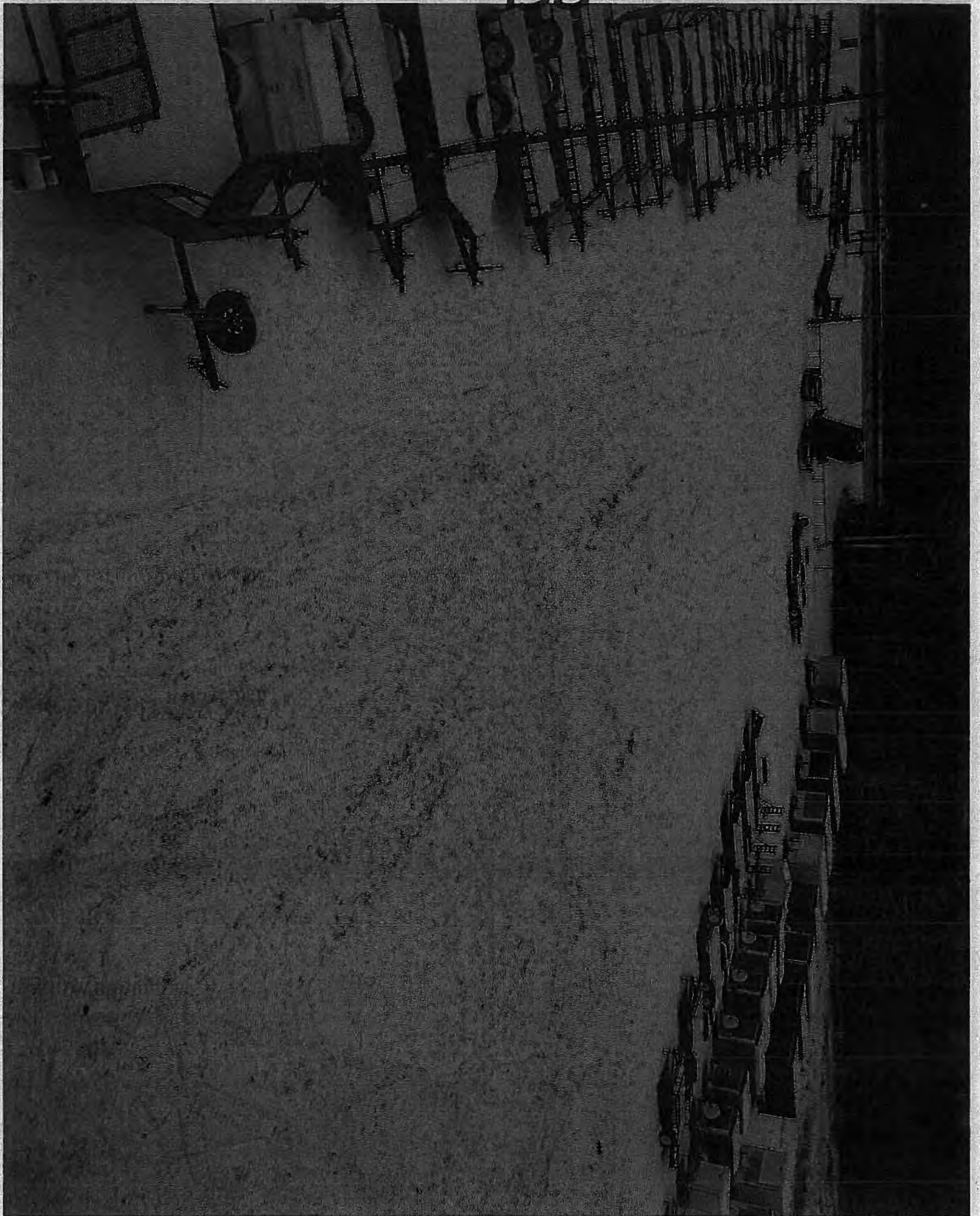
Surrounding Applications, ALR Status & Surrounding Development



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13.5





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MEMORANDUM

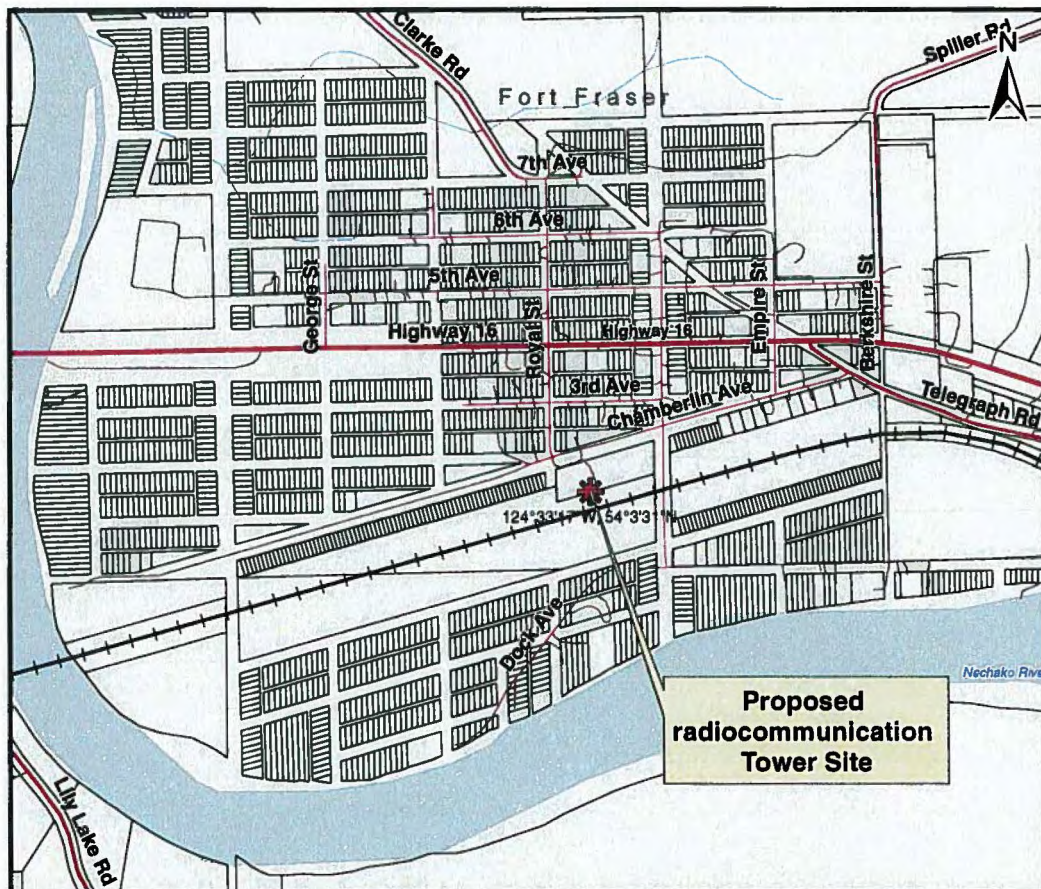
To: Regional District Board
From: Jason Llewellyn, Director of Planning
Date: June 9, 2017
Re: **Proposed CN Radio Communication Tower – Fort Fraser**

INTRODUCTION

The Regional District has received a referral from CN regarding a proposed radio communication tower on CN owned lands to improve weak signal areas between Engen and Fraser Lake that will increase safety and efficiency along the rail line.

The Radio Communication Tower is 150 ft. tall and is proposed to be located on CN owned lands. The proposed tower is located within the community of Fort Fraser near Corporation St and Chamberlin Ave.

LOCATION MAP



The application area is zoned Heavy Industrial (M2). Unattended public service or utility buildings and structures having no exterior storage of any kind are permitted in all zones of the Regional District of Bulkley-Nechako Zoning Bylaw. However, it is noted that Zoning cannot regulate telecommunications towers, as this is under Federal jurisdiction.

INDUSTRY CANADA'S CONSULTATION REQUIREMENTS

Industry Canada has a public consultation policy that proponents must follow prior to the placement of communication towers. This policy requires that proponents consult with the local land use authority prior to construction. The RDBN relies on Industry Canada's default public consultation process which is outlined below.

The proponent is required to do the following.

1. Provide written notification to the public, the land use authority and Industry Canada of the proposed antenna system installation or modification.
2. Engage the public and the land-use authority in order to address relevant questions, comments and concerns regarding the proposal.
3. And, provide an opportunity to the public and the land use authority to formally respond in writing to the proponent regarding measures taken to address reasonable and relevant concerns.

The aim of the consultation with the local authority is to do the following

- Discuss site options;
- Ensure that local processes related to antenna systems are respected;
- Address reasonable and relevant concerns from both the land use authority and the community they represent; and,
- Obtain land use authority concurrence in writing.

CN'S CONSULTATION WITH THE PUBLIC

CN has informed the RDBN that they placed the attached public notice in the Omineca Express on, May 3, 2017. They also indicated that they notified adjacent landowners on April 24, 2017 by providing them with the attached public consultation information package. CN states that they have not received any comments from the public.

Given that the proposed area is adjacent to the populated community of Fort Fraser, planning staff has requested that in addition to Industry Canada's consultation requirements that CN post a notice in the Fort Fraser Post Office. CN has agreed to allow the notice to be placed in the Fort Fraser Post Office from June 12 to 16 which advertises the response period until June 20, 2017. If any comments are provided from this notification, they will be provided on the supplemental agenda.

STAFF COMMENTS

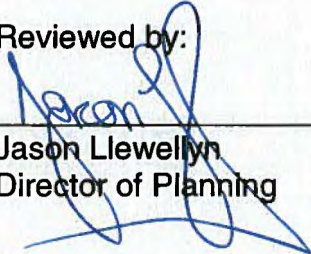
RDBN records indicate that there are two residences within 100 metres of the proposed tower. These residence would have been provided with CN's public consultation package which was mailed on April 24, 2017. Staff were not able to make contact with the property owners to confirm that they received the consultation package from CN, and to confirm that they have no concerns regarding the location of the tower.

Recommendation

That the Regional District Board direct staff to send a letter to CN stating that the RDBN has no objection to the proposed communication tower locations.

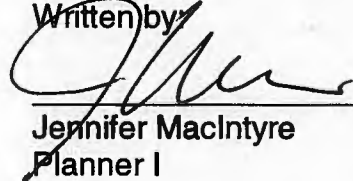
Board / All Directors / Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I

**1) Purpose of the new tower**

Canadian National Railway (CN) is committed to the safe and efficient transportation of goods via rail across North America. To achieve this, one requirement is good radio communications between the trains and track forces along the rail line. CN is planning to install a new 150ft radio communication tower adjacent to its existing communications bungalow at Fort Fraser, BC.

The proposed tower will replace the existing 60ft. wooden pole. The additional tower height will allow a higher antenna elevation which will improve the radio coverage between Engen and Fraser Lake. CN has investigated the possibility of co-locating on existing towers, but there were none within a 5 km radius.

This new tower will have two antennas mounted and used for CN's voice radio communications to trains and track forces in the area. One VHF antenna will be installed providing communication for CN's VHF Train Dispatch system and a second to provide communications for CN's VHF Engineering Radio system.

2) Location

The tower will be located at the coordinates below. Attached hereto as Appendix 1, are maps identifying the proposed location.

MP 94.32, CN Nechako Subdivision
off Chamberlin Avenue,
Fort Fraser, BC, Canada
Latitude: 54° 03' 31" N ; Longitude 124° 33' 17" W

Local Land-Use Authority:
Regional District of Bulkley-Nechako
c/o Jennifer MacIntyre
Planner
Jennifer.macintyre@rdbn.bc.ca

3) Public safety, accessibility and protection of the structure

The tower structure design will be completed by a certified professional engineer so as to comply with the CSA document S37-13, Antennas, Towers, and Antenna-Supporting Structures.

To prevent unauthorized access to the tower, the site will be fenced and the tower will be equipped with anti-climb plates fitted over each face of the lower tower section and climbing ladder to prevent climbing of the tower.

Attached as Appendix 2 are typical tower installation photos. A tower diagram showing the proposed structure with associated antennas is shown in Appendix 3.



4) Regulatory requirements

4.1 Health Canada's Safety Code 6 RF Safety Exposure Requirements

The theoretical estimation of Exposure Fields under Health Canada's Safety Code 6 are shown below for the transmit frequencies proposed by CN for the new Fort Fraser tower. Health Canada's Safety Code 6 provides recommended best practices for ensuring compliance with the maximum exposure levels in controlled and uncontrolled environments. The calculations below are based on the procedure outlined in their Safety Code 6 document. The following calculations indicate that the CN's radio emissions are well below the recommended safety levels.

The electric field strength ratio and power density ratio for each transmitter are summed and, according to the Safety Code 6 requirements, must be below the maximum acceptable limit of 1.0.

3.1 Transmitter 1: CN Transportation Radio on 161.415 MHz, 160.665 MHz

Antenna Make/Model	Sinclair Technologies SD214 (4-dipole, omni-directional, 8.0 dBd gain)
Antenna Height	49 m
Radio Transmitter Power	30 watts
ERP	20.8 dBW or 119.4 watts in direction of main lobe
Adjusted ERP (Uncontrolled)	0.77 dBW or 1.2 watts to minimum public access perimeter (49.1 m)
Electric Field Strength Ratio	0.00562 (Uncontrolled Area)
Power Density Ratio	0.0000197 (Uncontrolled Area)

3.2 Transmitter 2: CN Engineering Radio on 160.215 MHz

Antenna Make/Model	Sinclair Technologies SD214 (4-dipole, omni-directional, 8.0 dBd gain)
Antenna Height	33 m
Radio Transmitter Power	30 watts
ERP	19.3 dBW or 84.5 watts in direction of main lobe
Adjusted ERP (Uncontrolled)	-0.73 dBW or 0.8 watts to minimum public access perimeter (33.1 m)
Electric Field Strength Ratio	0.00700 (Uncontrolled Area)
Power Density Ratio	0.0000306 (Uncontrolled Area)

Calculations of the relative emissions values are based on exposure limits at a person standing at the location of nearest public access to the tower (fence perimeter). As per Safety Code 6 methodology, we add the power density ratios together and the square of the electric field strength ratios to arrive at the total site exposure ratios, which must be less than 1.0:

Tx 1 Electric Field Strength Ratio: $R_{1EFS} = 0.00562$

Tx 2 Electric Field Strength Ratio: $R_{2EFS} = 0.00700$

Total Electric Field Strength Ratio (all Tx) = 0.0000807 (<1.0)

Tx 1 Power Density Ratio: $R_{1PD} = 0.0000197$

Tx 2 Power Density Ratio: $R_{2PD} = 0.0000306$

Total Power Density Ratio (all Tx) = 0.0000503 (<1.0)



As neither summed value exceeds the limits set out in the Safety Code 6 document, this installation is fully compliant with Health Canada's requirements.

4.2 Transport Canada Requirements

The radio installation at Fort Fraser will be installed and operated on an on-going basis so as to comply with Transport Canada's Standard 621, "Obstruction Marking and Lighting", as may be amended from time to time, for aeronautical safety. In this case, Transport Canada requires that the tower be painted but not lighted, as per Standard 621. CN is presently waiting for Transport Canada's approval for this installation.

4.3 NAV Canada Requirements

The radio installation at Fort Fraser will be installed and operated on an on-going basis so as to comply with NAV Canada's Land Use regulations and requirements for the protection of air navigation and weather observation systems, facilities and services for the public. CN is presently waiting for NAV Canada's approval of our Land Use request.

4.4 Canadian Environmental Assessment Act Requirements

In accordance with the *Radiocommunication and Broadcasting Antenna Systems*, Industry Canada requires that the installation and modification of antenna systems be done in a manner that complies with appropriate environmental legislation. This includes the *Canadian Environmental Assessment Act, 2012* (CEAA 2012), where the antenna system is incidental to a physical activity or project designated under CEAA 2012, or is located on federal lands. The Industry Canada process provides that an antenna system may not proceed where it is incidental to a designated project (as described in the *Regulations Designating Physical Activities*), or is otherwise expressly designated by the Minister of the Environment without satisfying certain requirements applicable to designated projects.

CN confirms that the proposed radio tower is not located on federal lands and nor is it incidental to a designated project. In addition, the proposed tower has not been designated by the Minister of the Environment as requiring an environmental assessment pursuant to CEAA, 2012.

4.5 Industry Canada Requirements

The radio installation at Fort Fraser will be installed and operated on an on-going basis so as to comply with Industry Canada's requirements for radiocommunications and broadcasting systems. CN currently has a radio license with Industry Canada for the existing wooden pole, and upon successful completion of the public consultation process, CN will apply for an amendment to this license. Further



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Public Consultation Information

information is available on Industry Canada's Spectrum Management and Telecommunications website (<http://www.ic.gc.ca/towers>).

Northern British Columbia and Yukon Office

280 Victoria Street, Room 203

Prince George BC V2L 4X3

Telephone: 250-561-5291 or 1-800-667-3780

Fax: 250-561-5290

Email: ic.spectrumprincegeorge-princegeorgespectre.ic@canada.ca

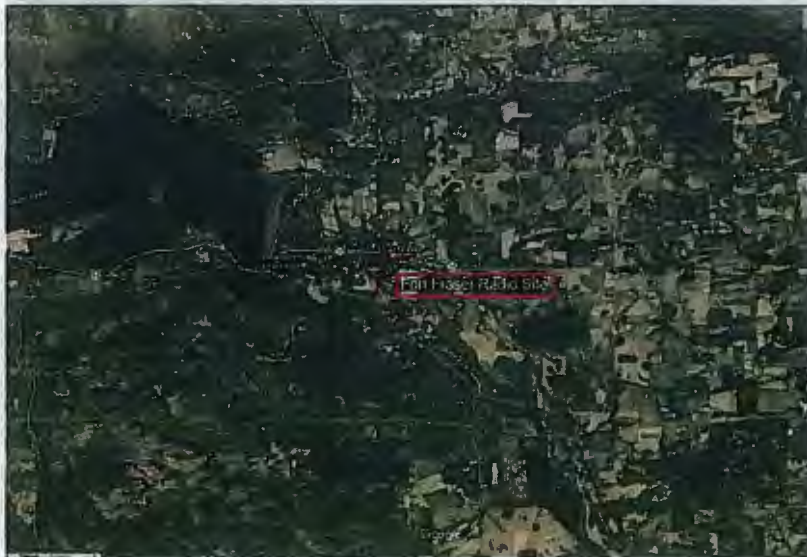


APPENDIX 1 - Maps

Site location map:

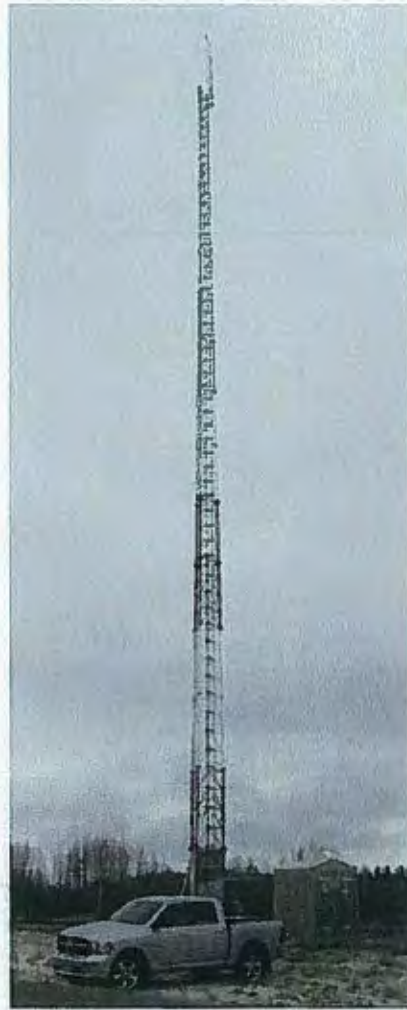


General area map :





APPENDIX 2 - Typical Tower Installation Photos

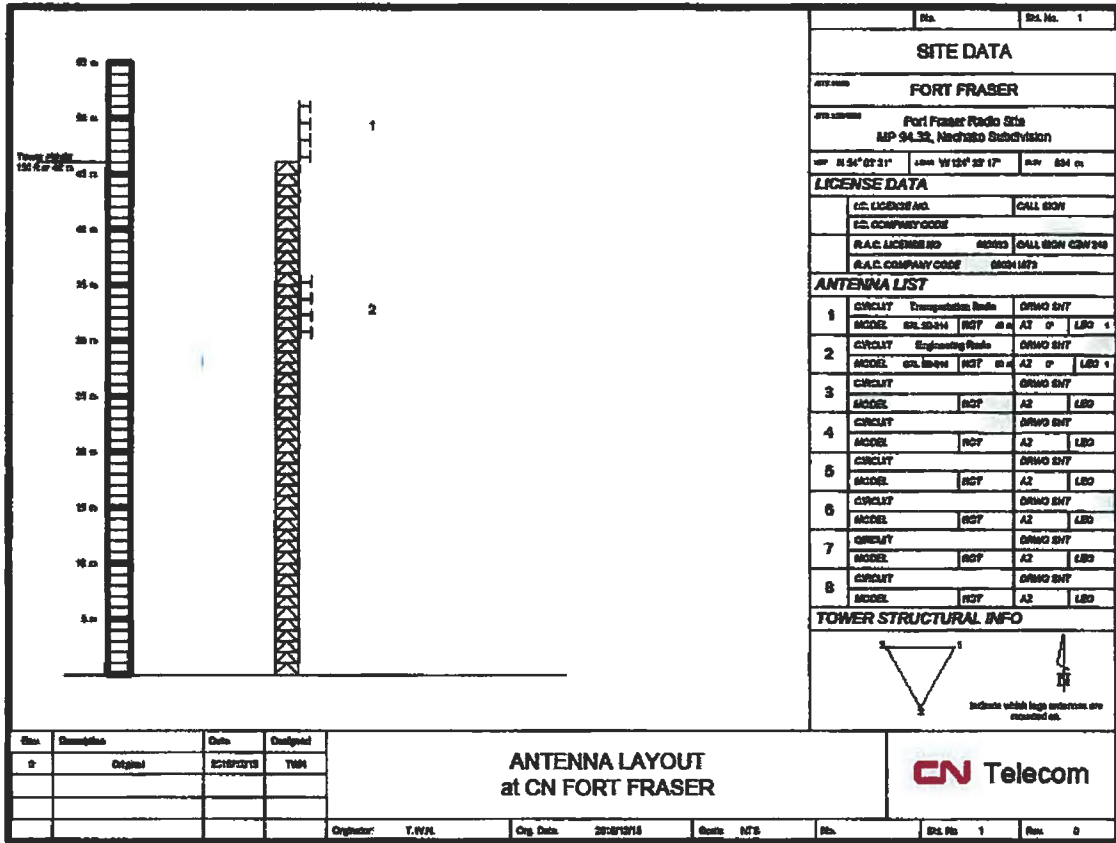




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Public Consultation Information

APPENDIX 3 - New Tower Structure & Antenna Layout



146 BC ELECTIONS 2017

Douglas Gook, BC Green MLA Candidate for Nechako-Lakes



Continued from Page A8

est amount of raw log exports in our history. Both the previous NDP and the past BC Liberal governments have neglected 'sustainability' with their policies that are supposed to protect this the PEOPLE'S resource. Corporations, some that operate on both sides of the border, have been granted almost complete control of regulations and practices. This all amounts to a massive subsidy of a public resource.

Continuing along the current path of major Annual Allowable Cut over-cuts, corporate concentration, short rotation industrial fibre high grading, corporation self regulation, etc., leads to more mill closures, degraded ecosystems, the decimation of tourism-fisheries-wildlife values, etc., etc.

During this difficult time, if elected MLA, I would work with all impacted forest workers, businesses and communities for the transition strategies to employment intensive Natural Selection Forestry. Retraining, forest tenure redistribution to woodlot-First Nations-community forest licences, local open log sales, sup-

porting value added manufacturing initiatives; would be just a few of the solution strategies for a more stable forest economy. **DOMESTIC VIOLENCE:** Yes I have participated in the moose hide campaign. For a few years now since I first heard of the initiative. This

campaign is very well done!! We need to spread this message and actions far and wide. Furthering this awareness and ending all violence is such a fundamental foundation for anyone who has a mother!

MENTAL HEALTH and ADDICTIONS: I would support and work for what ever amount of beds is required by the PGRH for dealing with this addictions and overdose crisis. Strengthening supports for front line care, treatment and addictions recovery is crucial.

PEOPLE WITH DISABILITIES: The BC Greens have numerous policies that would enhance benefits and services to adults with devel-

opmental disabilities. Community Living BC is a very important part of these policies.

INDIGENOUS RIGHTS: I fully support the U.N. Declaration on the Rights of Indigenous Peoples.

RECONCILE: My ongoing work with First Nations, I hope, is an example for the reconciliation steps that I'm committed to as a third generation settler. Standing with First Nations for the protection of Sacred Salmon, forests and water has been the source of much learning and inspiration for me.

EDUCATION: Christy Clark has a direct link to the wasted time, money, courtroom time and most of all, generation of

students whose educational opportunities were compromised. I give thanks to the dedicated teachers and parents during this period who worked so hard, to limit the negative impact that this caused. I support completely the massive increase to educational funding put forward in the GPBC platform.

INCOME DISPARITY: An

economic system based upon ecological principles wouldn't leave anyone behind. The GPBC policy of moving to a guaranteed annual income and striving to set wages and benefits that move all above the poverty line is a no-brainer.

WEALTH INEQUALITY: A progressive income tax structure is first and foremost. Dealing

with the housing and rental crisis is another key issue. I support the GPBC platform regarding increased funding for affordable housing units, etc. I have been a long time supporter of working towards the goal of it being a right to shelter and home and that this uncertainty in people's lives undermines their ability of fully participating in a democratic society.

Heads up Cluculz Lake!

Cluculz Lake Community Association Highway Clean-up and Bottle Drive May 6, 9 a.m. 3385 Lund Road. Come out and help clean up our highways. Call Marlene at 250-441-3555 for information. Hotdogs and refreshments available.



PUBLIC NOTICE

In accordance with the *Radiocommunication Act* and the associated *Radiocommunication and Broadcasting Antenna Systems Client Procedures Circular* issued by Industry Canada, prior to approving the site of an antenna system, the federal Minister of Innovation, Science, and Economic Development of Canada requires proponents to undertake public consultation. Accordingly, Canadian National Railway Company ("CN") hereby gives notice of its intent to construct a radiocommunication tower on CN owned right-of-way at mile 94.32 of its Nechako Subdivision, located north of Corporation Street, in Fort Fraser, in the province of British Columbia.

Communications, signaling systems and facilities related to communications constitute an integral component of railways and their operation. They are at the core of the railways' function and are necessary to ensure safe operations within your community. The proposed radio tower construction is therefore required to allow for efficient radio communications between train crews, track forces along the rail line, and office personnel.

Requests for additional information regarding the proposed tower may be sent to the contact below.

CN recognizes the importance of stakeholder engagement and effective consultation with communities. In accordance with Industry Canada's *Radiocommunication and Broadcasting Antenna Systems Client Procedures Circular*, and in accordance with the consultation process established by the Regional District of Bulkley-Nechako, persons who wish to present their views must make their interest known in writing by June 2, 2017.

Correspondence should be forwarded to:

Eric Harvey
Senior Counsel-Regulatory
935 de la Gauchetière Street West
Montréal, Quebec, H3B 2M9
Tel.: 514-390-5774
eric.harvey@cn.ca

May 3, 2017

www.cn.ca



"We're supporting John because he cares about our community. He cares about the people and he works hard for Nechako Lakes."

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Dr. Davy Dhillon and Zoe Dhillon

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**Planning Department Report
Temporary Use Permit Referral Report
File A-03-17
June 13, 2017**

APPLICATION SUMMARY

Name of Owner:	Paul Morris
Name of Agent:	John Morris
Electoral Area:	A
Subject Property:	Lots 1-16, Block 2, Section 2, Township 1A. Range 5, Coast District, Plan PRP1076 and is 1.14 acres in size.
O.C.P. Designation:	Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan 1704, 2014
Zoning:	Country Residential (R5) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Existing Land Use:	Residential
ALR Status:	Not located within the ALR
Location:	The property is located at 3680 Simcoe Ave, approximately 400 metres northwest of the Town of Smithers

Location Map



PROPOSAL

The applicant is requesting the issuance of a Temporary Use Permit (TUP) to allow the operation of a trailer sales business as this use is not a permitted use in the Country Residential (R5) zone.

The applicant plans to sell livestock trailers. There would be a maximum of 12-15 trailers on site at any given time. The proposed hours of operation would be from Monday to Friday from 9:00 am to 5:00 pm. The existing shop would be used as an office and for mechanical inspections of the trailers. The applicant would gate the existing driveway for security purposes.



Temporary Use Permits Explained

A TUP allows the use to continue for up to three years, after which a subsequent request can then be made to have the Board consider renewing the permit for an additional three years. After the six years, a new application can be made to allow the use to continue.

REFERRAL COMMENTS

Ministry of Transportation

Approval Recommended Subject to Conditions Below:

- 1) Trailers are to be parked only on area applied for as temporary use.

- 2) No parking of trailers or advertising on the laneway or MOTI owned property. This includes the area fronting Highway 16, the laneway adjacent to the property applied for, the cleared area between the property and Slack Road.
- 3) Advertising will need to be limited to private property.
- 4) A paved apron (10m) on the access to the property will be required to keep mud off Simcoe Road.

Comments shown above from MOTI have been considered and if the application is approved by the Board, the application should not be permitted until the construction of the proposed paved apron is complete. The applicant has been notified and will meet this requirement.

Advisory Planning Commission

Resolution: APC Recommends approval.

Comments: APC believes that the 50m notice is not sufficient. Notice should be to all residence on all roads in the area – ie: Slack Road, Simcoe Avenue and those on the other side of the highway that may be effected by traffic turning on / off Slack Road and Simcoe Avenue to / from the proposed business location.

Town of Smithers

No comments received

PLANNING DEPARTMENT COMMENTS

Zoning & OCP

The subject property is zoned Country Residential (R5). The proposed use does not fall under the permitted home occupation use, as trailer storage is not conducted wholly within a dwelling or accessory building. Therefore, the applicant must apply to rezone the property to Light Industrial, or apply for a Temporary Use Permit (TUP).

Zoning Map



The TUP must be in accordance with the policy identified in the Smithers Telkwa Rural Official Community Plan, which allows for the issuance of a Temporary Use Permit on the following basis:

- (1) *Temporary use permits may be issued for temporary uses, pursuant to Section 492 of the Local Government Act, under the following circumstances.*
- (a) *The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;*
 - (b) *The environment would not be negatively affected by the proposed temporary use.*
 - (c) *The proposed temporary use will not have adverse effects on neighbouring land uses or property owners.*
 - (d) *The applicant has provided, for consideration as part of the application process, a decommissioning and reclamation plan, if the temporary use requires a significant amount of capital investment in a particular location, or otherwise results in the need for site reclamation.*
 - (e) *The need for security in the form of an irrevocable letter of credit with an automatic extension clause has been considered to ensure that required decommissioning and reclamation is completed.*
 - (f) *The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).*

The Approval Process

Notice of this application was published in the June 14 edition of the Interior News which informed the public of the time and location of the Board's consideration of the application, and their ability to provide input. Property owners and tenants within 50 metres of the subject property have also been sent a similar notice. No comments were received from the public at this time.

Prior to the Board's consideration of the application the gallery will be asked if anyone wishes to provide comment on the application.

Land Use

The subject property is located on the edge of a residential neighbourhood. The surrounding uses are a mix of residential, highway commercial, and industrial. There is concern that the proposed temporary use may increase traffic, and negatively affect the look and character of the property. Staff also have concern regarding the spread of commercial uses along the Highway Corridor, outside of the Town of Smithers.



Town of Smithers

To date, the Town of Smithers has not provided comment. However, it has been expressed on many occasions that the Town of Smithers is not supportive of new commercial activity outside of town boundaries along the highway.

Discussion

The proposed development does not require a significant amount of capital investment in the property. All of the proposed trailers can be easily removed at the end of each job and the shop proposed to be used as part of the temporary use is accessory to the residence. Therefore, the use can be relatively easily removed from the site at the end of the permit period.

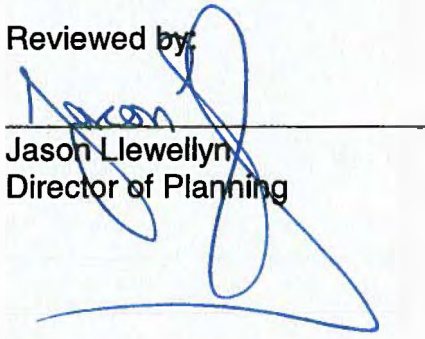
However, given the commercial nature of the proposed temporary use the application does not meet with the objectives of the Plan Area's Commercial OCP Designation that intends to focus commercial activity within the Town of Smithers boundary. Therefore, the Planning Department recommends that the Board not approve the issuance of proposed Temporary Use Permit No. A-03-17.

Recommendation

That the Regional District Board to deny the issuance of Temporary Use Permit No. A-03-17.

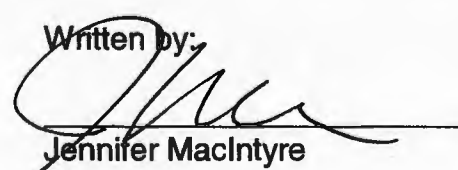
*Electoral Area Planning – Participants/Directors/Majority
(All Directors)*

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
TEMPORARY USE PERMIT NO. A-03-17**

ISSUED TO: Hubert Holdings Ltd.
3680 Simcoe Ave
Smithers, BC V0J 2N2

WITH RESPECT TO THE FOLLOWING LANDS:

Lots 1-16, Block 2, Section 2, Township 1A, Range 5, Coast District, Plan PRP1076

1. This Temporary Use Permit authorizes the following temporary use:
 - The operation of a trailer sales business.
2. The temporary use identified in Section 1 may only operate within the area identified in Schedule A, which forms part of this permit.
3. The temporary use identified in Section 1 may occur only in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A. If the terms of this permit are not met the permit shall be void.
4. The permit holder shall, as a term of this permit:
 - a. Maximum of 15 trailers on site at any given time.
 - b. Limit the hours of operation to 9 A.M. to 5 P.M. from Monday to Friday.
 - c. All parking related to the business and residence must be on the subject property, off-site parking is not permitted.
 - d. Advertisement shall be limited to one sign, located on the subject property.
5. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a term of three years from the date of issuance of this permit.

If a term or provision of this permit is contravened or not met, or if the Applicant or property owner suffers or permits any act or thing to be done in contravention of or in violation of any term or provision of this permit, or refuses, omits, or neglects to fulfill, observe, carry out or perform any duty, obligation, matter or thing prescribed or imposed or required by this permit the Applicant and / or property owner are in default of this permit, and the permit shall be void and of no use or effect.

6. As a term of this permit the owner of the land must remove all equipment from the land upon which the temporary use is occurring, or has occurred within two months from the date of the expiration of this permit, unless this permit is renewed by the Board.

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7. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION passed by the Regional Board on the _____ day
of _____, 2017.

PERMIT ISSUED on the ____ day of _____, 2017

Corporate Administrator



Temporary Use Permit A-03-16: Schedule A

Legend

-  Highway
-  Secondary Road
-  City Street
-  Use Area



*DISCLAIMER. The Regional District of Sudbury-Mecklenburg makes no Warranty, Representation or Guarantee of any kind regarding either maps or other information provided herein or the sources of such maps or other information. The Regional District of Sudbury-Mecklenburg assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 11 m
 User: jennifer.mccntyre
 Date: 2017-06-07
 Time: 9:37:29 AM

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, IGP, swisstopo, and the GIS User Community

Jennifer.MacIntyre

From: jack morris <jmorr770@gmail.com>
Sent: April 19, 2017 1:40 PM
To: Jennifer.MacIntyre
Subject: Temporary Permit

Hi Jennifer,

I am following up to see that you received my application for a temporary permit use for PID#013-259-717. The area in question is currently aligned with C2 zoned property along hwy 16 and adjacent to light industrial property that supports a truck rental and expediting business.

My plans with this property were to stock and sell livestock trailers. I would be stocking approximately 12-15 designated horse and livestock trailers combined. There is currently a shop on site where the trailers would receive a pre delivery inspection and sale arrangements would be made.

The site is already prepped for the arrangements of the trailers to be displayed. I would add a gate for security purposes.

The hours of operation would be Monday to Friday from 9:00 am until 5:00 pm, and closed for stat holidays.

I feel by adding a service like this to the Bulkley Valley, it would be beneficial to the country living community.

Regards,
John Morris

156 B.C.



- Please note; the area highlighted in yellow with the address 3680 Simcoe Road Smithers B.C. V0J-2N2 Canada, is the area requesting for a temporary permit.

Regards,
John Morris.



Planning Department Report
First & Second Reading, Bylaws No. 1801 & 1802
File No. C-01-17
June 12, 2017

APPLICATION SUMMARY

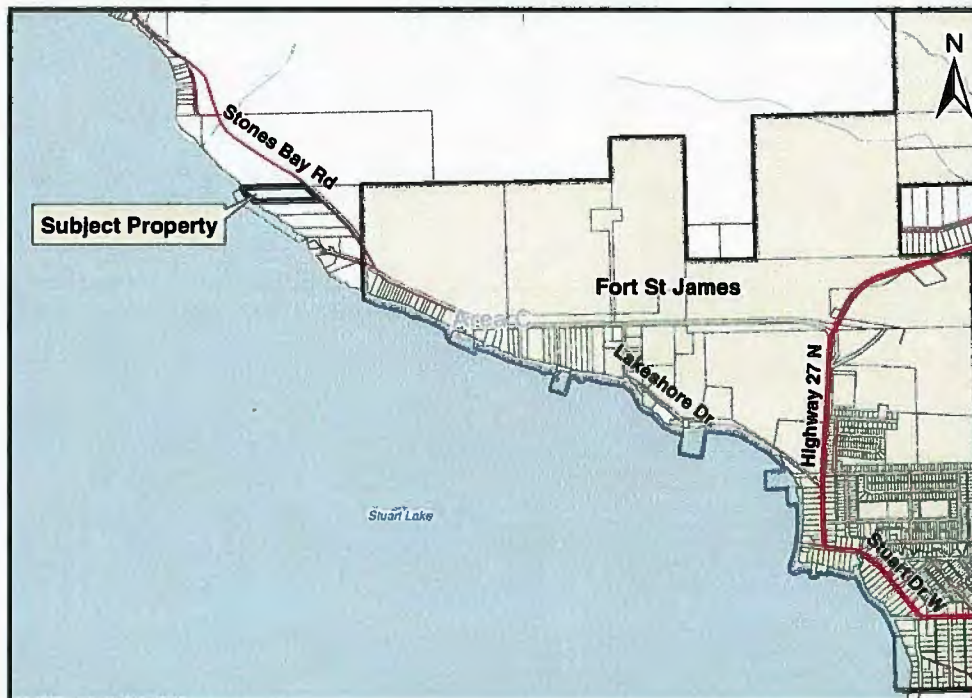
Name of Property Owner: Andrew and Christie Hoy

Electoral Area: C

Subject Property: Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511. The property is 2.8 ha. in size.

Location: The subject property is located at 4067 Stones Bay Rd, 400 metres northwest of the District of Fort St. James.

Location Map



O.C.P. Designation: Commercial (C) in the Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010

Zoning: Tourist Commercial (C3) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential

ALR Status: Not in the ALR

Proposed OCP Amendment and Rezoning:

To amend Fort St. James Rural Official Community Plan from **Commercial (C)** to **Rural Residential (RR)** for the application area.

To amend RDBN Zoning Bylaw from **Tourist Commercial (C3) Zone** to **Small Holdings (Additional Dwelling) (H1-A) Zone** for the application area.

The subject property was rezoned C3 in 1983 to accommodate plans for 20 rental cabins on the subject property and the 3 properties located to the south. However, the resort lodge was never built and the property has been used primarily for residential purposes only.

There is currently a single family dwelling located on the property. The dwelling was built in 1990 with a building permit. There is also an additional dwelling (cabin) built on the property in 2012. The building permit for the cabin was issued to allow the construction of a marine equipment rental shop (rental shop). The applicants do not use the existing cabin as the rental shop. The cabin has a sleeping area, washroom and kitchen amenities; therefore, it is more likely to be used as a dwelling. The applicants wish to keep the cabin and use it as a beach house and in the future, also use it as a rental shop. The rental shop would meet the requirements under the home occupation regulation in the Zoning Bylaw.

The applicants also wish to build a garage, which is accessory to the dwelling. Since the property is zoned Commercial, the Regional District cannot issue a permit for the proposed accessory building.

Given that the property is primarily residential, with two dwellings, the applicants wish to rezone the property to Small Holdings – Additional Dwelling to legalize the existing uses on the property.

Applicant's Site Plan



REFERRAL COMMENTS

Ministry of Transportation

Will appear on the Supplemental Agenda

Northern Health Authority

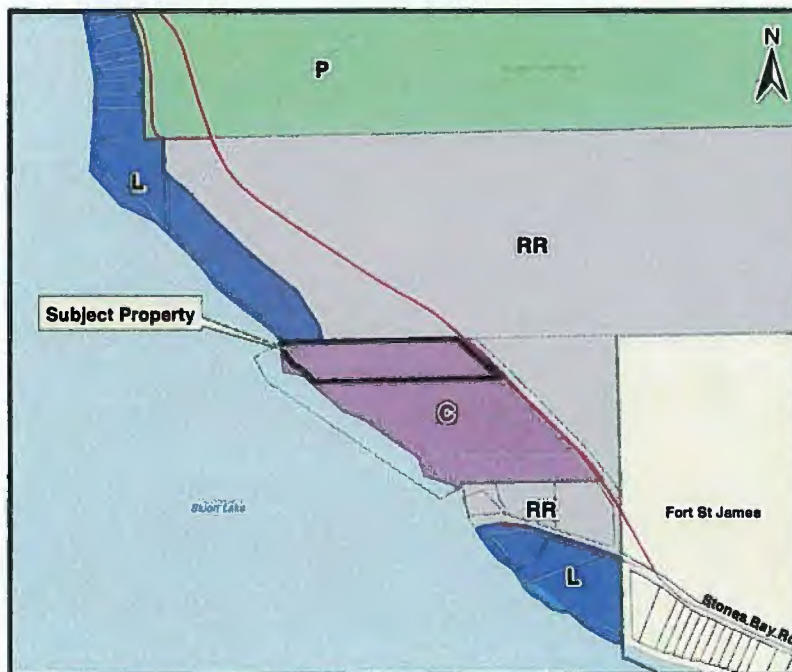
Will appear on the Supplemental Agenda

Advisory Planning Commission (*Quorum not met*)

Resolution: The proposed zoning fits the proposed use of the lot; also the area's general use.

PLANNING DEPARTMENT COMMENTS

The property is designated Commercial (C) in the Fort St. James Official Community Plan (OCP). This designation is intended to provide opportunities for tourist and neighborhood commercial development throughout the Plan area where those services are necessary and do not conflict with exiting uses.

OCP Map

Changing the property's designation to Lakeshore would not be supported due to Section 3.5.1 (6) which states that,

“Only one dwelling per parcel shall be permitted.”

The proposed rezoning is not consistent with the current Commercial (C) Designation. The lakeshore Designation does not allow two dwellings. Therefore the designation for

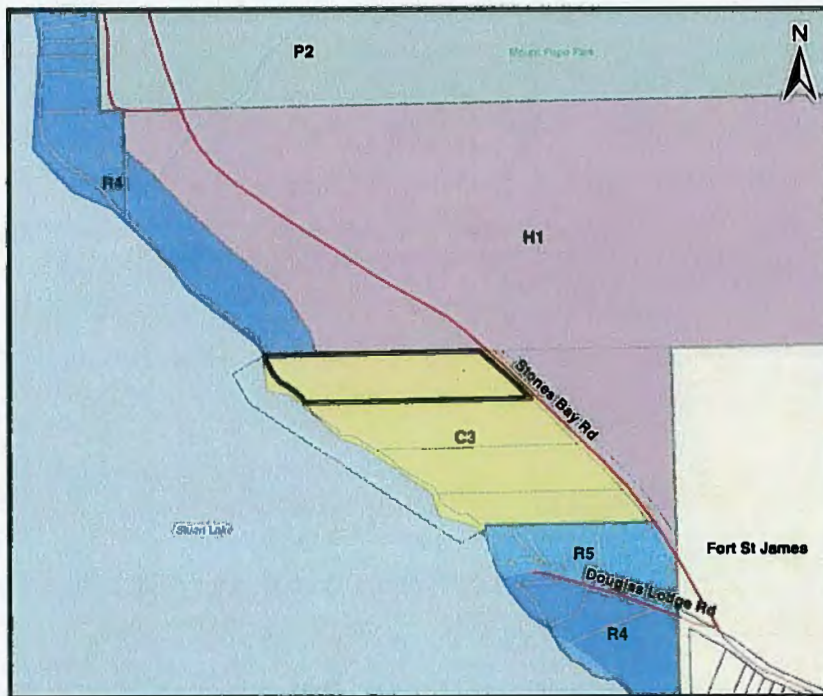
this property will be Rural Residential (RR). Within the Plan Area there are lakeshore properties designated as Rural Residential; therefore, the proposed OCP amendment to Rural Residential (RR) rather than Lakeshore (L) is consistent with the Plan Area.

As can be seen on the zoning map below, zoning in the area is mainly comprised of Tourist Commercial (C3), Small Holdings (H1) and Waterfront Residential II (R4). The permitted uses in the proposed H1-A zone fit the character of the area.

The following uses are permitted in the proposed H1-A zone:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *agriculture;*
- (d) *horticulture, nursery, greenhouse;*
- (e) *silviculture;*
- (f) *kennel and veterinary clinic;*
- (g) *home occupation;*
- (h) *buildings and structures accessory to the permitted principal uses.*

Zoning Map



Land Use

The Stones Bay Road area is dominated by a mix of residential and tourist facilities that offer year-round opportunities for a variety of outdoor recreational pursuits.

Changing the land use from commercial to residential would not impact the commercial opportunities in the area as the existing use of the land is already residential. Rezoning the area to the proposed H1A Zone rather than to the H1 Zone to accommodate the

illegal secondary dwelling would facilitate an increase in density; however, it is not significant.

Site Visit



Consultation for OCP amendments

The *Local Government Act* requires that local governments consider consultation with persons, organizations and authorities it considers will be affected by an OCP amendment. Specifically, the local government must:

- (a) Consider whether the opportunities for consultation with one or more of the persons, organizations and authorities should be early and ongoing; and,
- (b) Specifically the RDBN Board should consider if consultation is required with:
 - The board of any regional district that is adjacent to the area covered by the plan,
 - The council of any municipality that is adjacent to the area covered by the plan,
 - First Nations,
 - School district boards, greater boards and improvement district boards, and
 - The Provincial and federal governments and their agencies.

Also, the *Local Government Act* requires that local governments consult with the local School District regarding any amendment to an OCP.

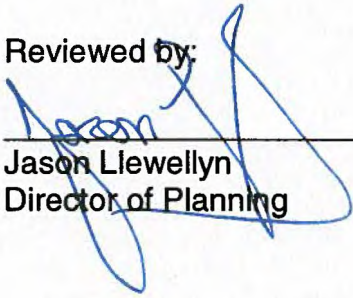
A further *Local Government Act* requirement is that all OCP amendments be considered in conjunction with the financial plan, and any waste management plan that is applicable or Regional District.

Recommendations:

1. That "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1801, 2017" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1802, 2017" be given first and second reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1801, 2017" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1802, 2017" be delegated to the Director or Alternate Director for Electoral Area C.
3. That the Board consider and approve the consultation identified in the consultation checklist attached as Appendix A.

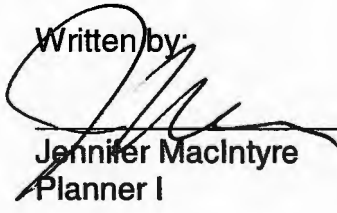
Electoral Area Planning – All Directors/ Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I

Appendix A

Official Community Plan (OCP) Amendment Consultation Checklist

1. Associated OCP amendment application number: **C-01-17**
Associated OCP Amendment Bylaw number: **1801**

2. Special Conditions

- Agricultural Land Reserve
- Zoning Bylaw Floodplain Overlay
- Environmentally sensitive area
- Potential contaminated site
- Within 800 metres of a Provincial Highway
- Crown land
 - Other (specify) _____

3. Consideration of affected persons, organizations, and authorities

Prior to the Public Hearing for the OCP bylaw amendment, consideration has been given to consultation with the following:

- Cariboo Regional District
- Regional District of Fraser Fort George
- Regional District of Kitimat-Stikine
- Regional District of Peace Rive
- Village of Vanderhoof
- District of Fort St James
- Village of Fraser Lake
- Village of Burns Lake
- District of Houston
- Village of Telkwa
- Village of Granisle
- Town of Smithers
- Agricultural Land Commission

Federal / Provincial Ministries or Agencies

- Ministry of Transportation and Infrastructure
- Ministry of Agriculture
- Ministry of Environment
- Ministry of Natural Resource Operations
- Ministry of Community, Sport and Cultural Development
- Ministry of Forests, Mines and Lands
- Northern Health
- Department of Fisheries and Oceans
- Other (specify) – Advisory Planning Commission

- First Nations -
- School District No. 91
- School District No. 54
- Improvement Districts

Public

- Immediate neighbours (within 200 metres of subject property)
- Surrounding neighbourhood
- Region wide
- Public Hearing
- Other (specify) - RDBN Website

4. Statutory Approvals Required for OCP Amendment Bylaw or associated Rezoning Bylaw

- Ministry of Transportation and Infrastructure
- Ministry of Community, Sport and Cultural Development



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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1801

A Bylaw to Amend "Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010"

The Board of Directors of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

That the "Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010" be amended such that the designation of the following land is changed from Commercial (C) to Rural Residential (RR).

Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511 and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1801, 2017".

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Fort St. James Rural Official Community Plan Amendment Bylaw No. 1801, 2017".

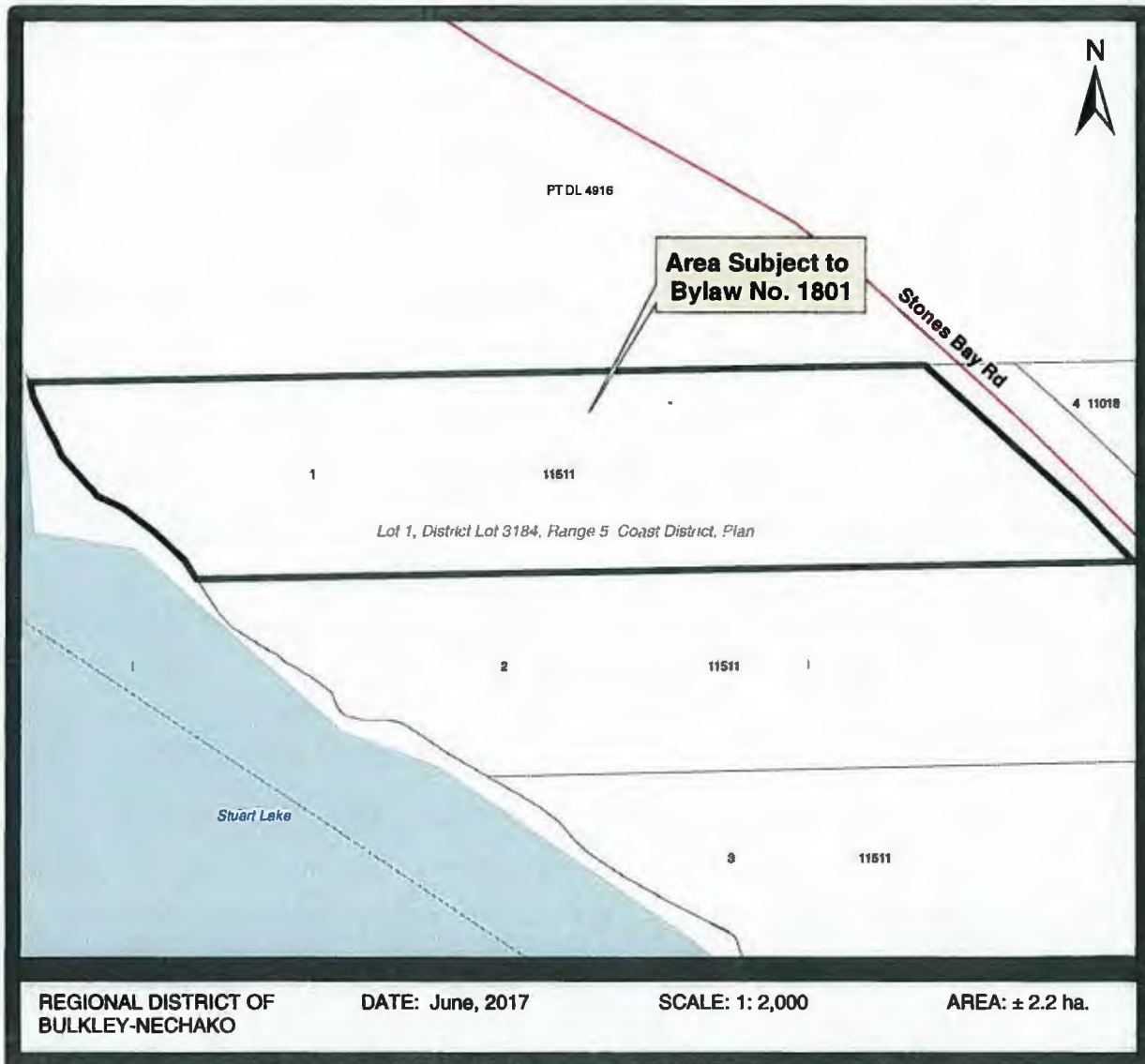
DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1801

Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511, comprising of ± 2.2 ha. Designation being changed from Commercial (C) to Rural Residential (RR) as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1801, 2017.

Corporate Administrator



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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1802

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "General Commercial (C1)" Zone to "Small Holdings - Additional Dwelling (H1A)" Zone.

Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511 and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1802, 2017".

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1802, 2017"

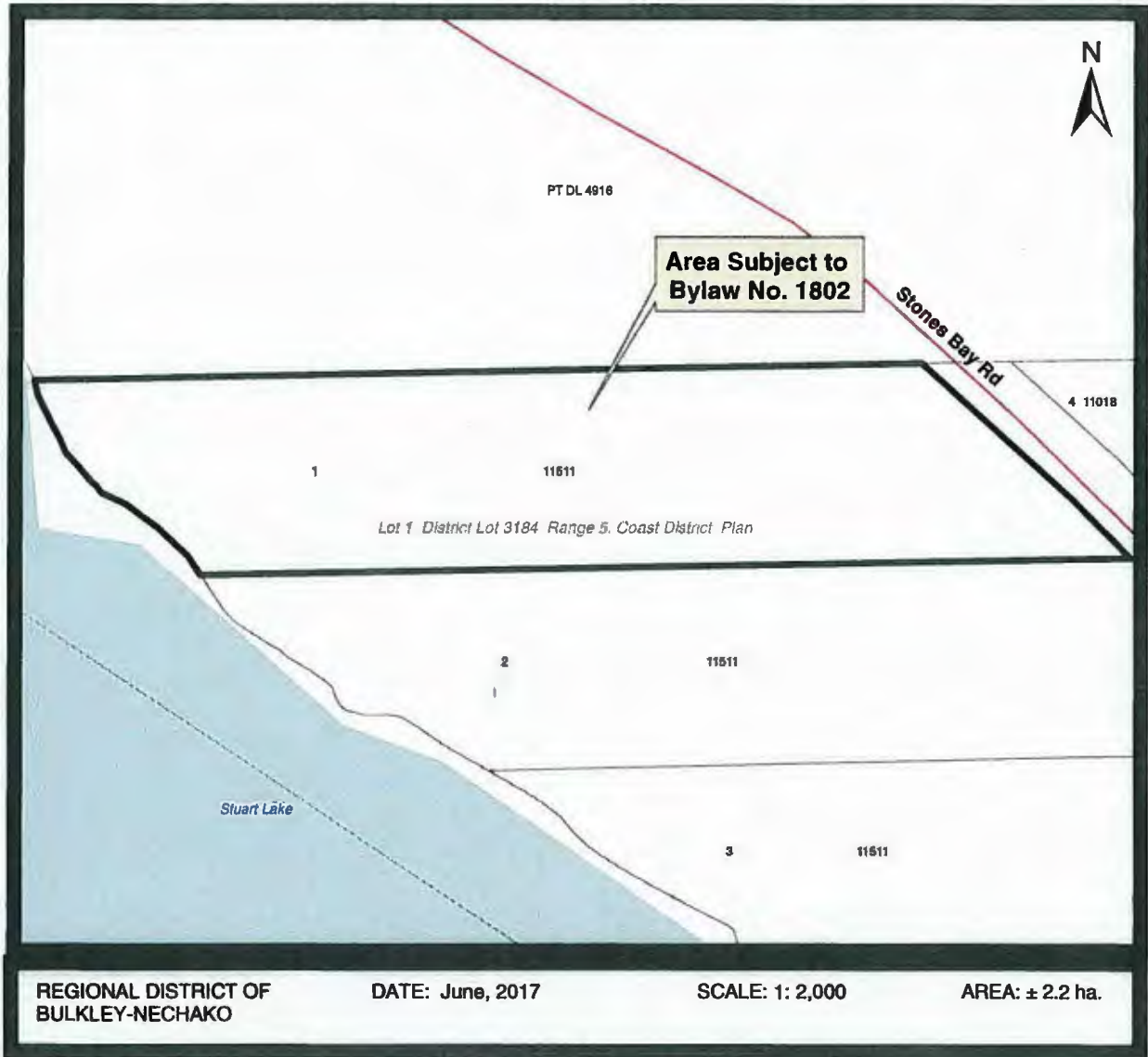
DATED AT BURNS LAKE this day of , 2017

Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1802

Lot 1, District Lot 3184, Range 5, Coast District, Plan 11511, comprising of ± 2.2 ha. Being rezoned from the "General Commercial (C1)" to "Small Holdings - Additional Dwelling (H1A)" Zone as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1802, 2017.

Corporate Administrator

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Jennifer.MacIntyre

From: Christie Hoy <hoys@telus.net>
Sent: April 21, 2017 11:26 AM
To: Jennifer.MacIntyre
Subject: Site visit

Thank you for coming to view our property today. It was nice to meet you and we appreciated your knowledge of the land use legislation. As discussed we would like to go with changing our zoning from c-3 commercial to H1A. Kind regards,

Christie Hoy



Planning Department Report
1st & 2nd Reading Report, Bylaw No. 1803
File No. C-02-17
June 12, 2017

APPLICATION SUMMARY

Name of Property Owner: Blue Jay Farms – Andrew Jackson

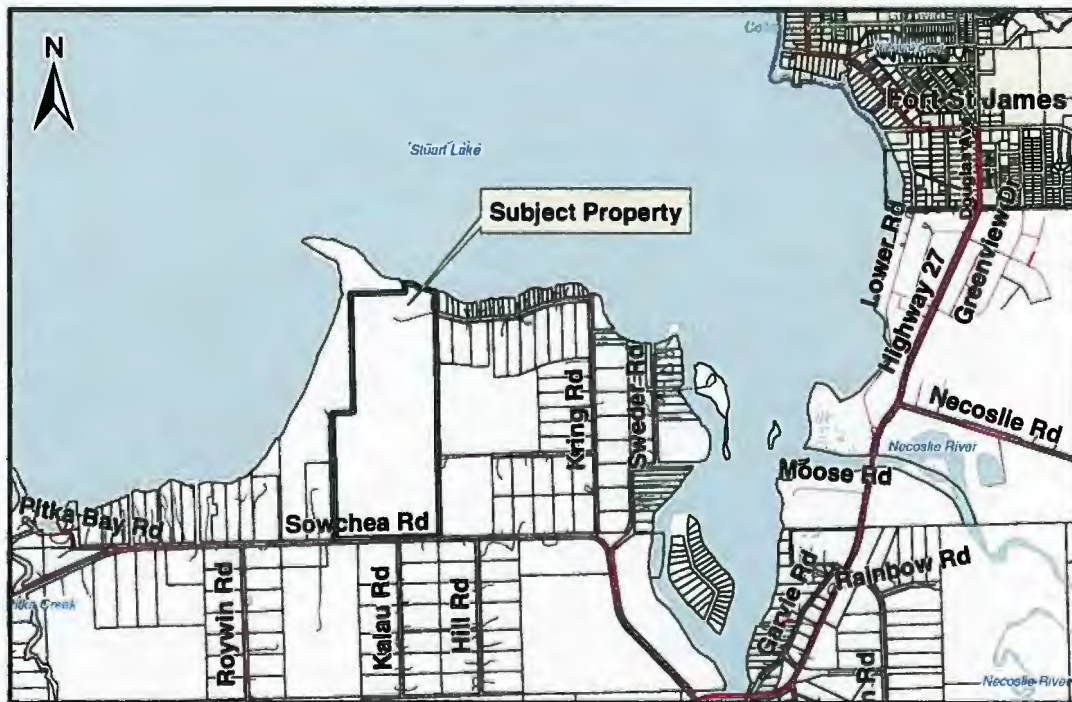
Name of Agent: Tom Silver (T&T Surveys Ltd.)

Electoral Area: C

Subject Property: Lot A, (BX151601), District Lot 1624, Range 5, Coast District, Plan 12787.

Location: The subject property is located at 941 and 933 Kring Road, 5 km southwest of the District of Fort St. James.

Location Map



O.C.P. Designation: Rural Residential (RR) and Lakeshore (L) in the Fort St. James Rural Official Community Plan Bylaw No. 1578, 2010

Zoning: Waterfront Residential II (R4), Small Holdings (H1) and Rural Resource (RR1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential, Agricultural

ALR Status: Not in the ALR

Proposed Rezoning:

To amend the zoning from **Rural Resource (RR1) and Waterfront Residential II (R4) Zones to Small Holdings (H1) Zone** for the application area.

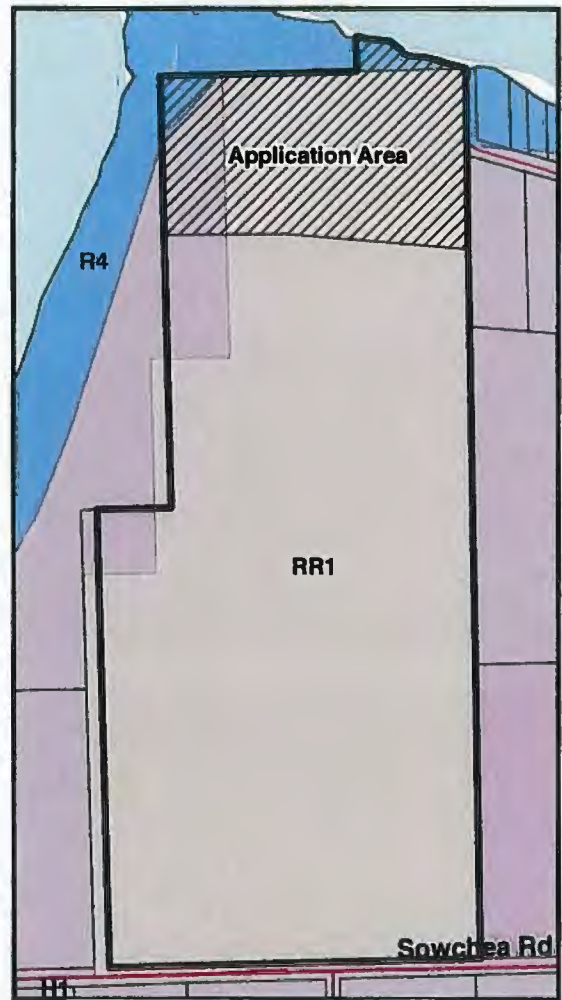
The applicant wishes to subdivide the northernmost 10.89 ha. of the subject property. The subject property is split zoned Waterfront Residential II (R4) along the water, Small Holdings (H1) and Rural Resource (RR1). Since a portion of the area to be subdivided is Rural Resource, the minimum parcel size of 28 ha is required. Therefore, the applicant must rezone the application area to H1 to facilitate the subdivision.

Currently the property contains one single family dwelling built in 1983, a garage built in 1971 and a machine shop used for the farm built in 2009. All of the structures and the existing water and sewer systems are located within the rezoning application area of the subject property.

Plan of Proposed Subdivision



Zoning Map



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REFERRAL COMMENTS

Ministry of Transportation

Will Appear on Supplemental Agenda

Northern Health Authority

Will Appear on Supplemental Agenda

Advisory Planning Commission

Agree with the proposal in principle, subject to following the legal requirements that are outlined in the attachments.

PLANNING DEPARTMENT COMMENTS

OCP

The property is designated Lakeshore (L) and Rural Residential (RR) in the Fort St. James Official Community Plan (OCP). These designations are intended to provide opportunities for residential lots that fit the existing character of the Plan area and ensure that future development does not have a negative impact on the natural environment.

Low to moderate density residential subdivisions will be permitted in the Rural Residential designation. Limited forms of agriculture may be permitted within the implementing zoning bylaw.

Zoning

The neighbourhood is mainly comprised of Small Holdings (H1) and Waterfront Residential (R4) zoned lands. The subject property is the only property in the neighbourhood zoned Rural Resource (RR1), due to its large size of 60.05 ha. The proposed subdivision would create a 10.88 ha. parcel, which is a relatively large parcel for the neighbourhood. After subdivision, the proposed parcel will have subdivision potential given the minimum parcel size for the H1 Zone is 2 ha. Therefore, staff assess this application on the assumption that 5 parcels will be developed.

The application area is mainly comprised of Small Holdings (H1) and Waterfront Residential (R4) zoned lands. The proposed size and the permitted uses in the proposed H1 zone fit the character of the area. The following uses are permitted in the proposed H1 zone:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *agriculture;*
- (d) *horticulture, nursery, greenhouse;*
- (e) *silviculture;*
- (f) *kennel and veterinary clinic;*
- (g) *home occupation;*
- (h) *buildings and structures accessory to the permitted principal uses.*

Land Use

The neighbouring uses consist of waterfront and acreage residential lots, vacant forest land, and a bible camp. The subject property consists of residential and agricultural uses. The applicants own Blue Jay Farms which has "beef" farm class status. The subject property has a 30 ha. field in hay production. The proposed subdivision follows an existing fence line that will divide 2 ha. off of the productive hay field and will separate the field from the farm buildings.

The applicants recently applied for a Crown Grant for Extensive Farm purposes in 2016. The application was disallowed as they did not have the minimum 40 ha. of private land in cultivation. The applicants are currently clearing lands to extend the areas used for farming on the subject property, and wish to reapply for a Crown Grant for Extensive Farm purposes once the subdivision process is completed.

Site visit



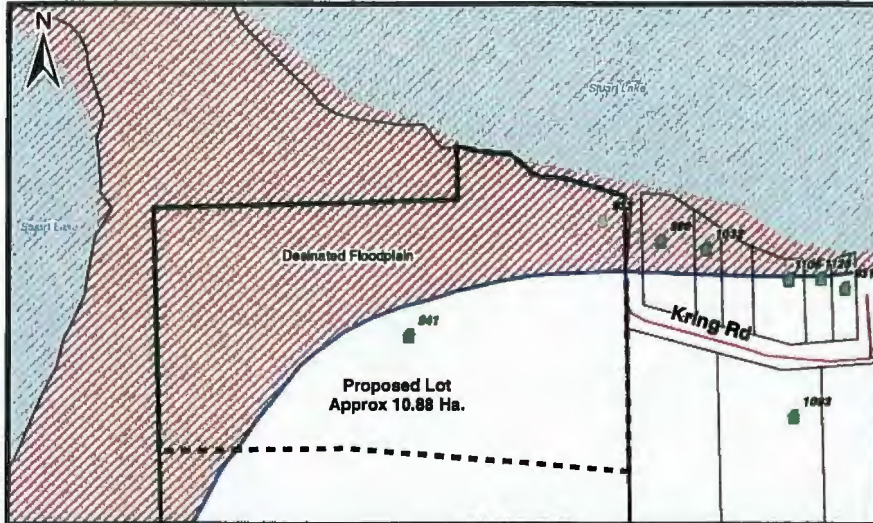
Charges on Title

There are two charges registered on title of the subject property. Charge No. TK016792 is an easement for a sewage disposal system for Lot B, which is no longer needed. Lot B has been consolidated with the subject property and the Mobile is no longer livable. It is unknown if this sewage system is still on the subject property.

Charge No. TD017551 restricts buildings or structures within 30 metres from Stuart Lake and sets a Flood Construction Level at 683.5 elevation metres Geodetic Survey of Canada datum. These covenants were applied to the subject property at the time of subdivision of Plan PRP 12787.

Floodplain Management

A portion of the proposed lot is found within the designated floodplain area of Stuart Lake as prescribed under Schedule 'A' of the Floodplain Management Bylaw No. 1300, 2004. There is currently an unused Mobile Home located within this area that was given a building permit in 1995. This application has been referred to the Ministry of Transportation and infrastructure to provide how the Provincial Subdivision Approving Officer will evaluate the hazards associated with bank erosion as part of the subdivision approval process.



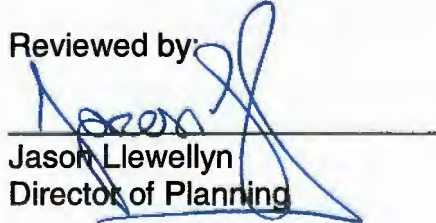
The rezoning will facilitate the addition of 5 parcels which is consistent with the intent of the Official Community Plan Rural Residential (RR) Designation. The H1 zone is a suitable zone as it facilitates the mix of residential and agricultural uses that are currently occurring on the property. Therefore, the planning department recommends that the application be given First and Second Reading and that a Public Hearing be held.

Recommendations:


1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1803, 2017" be given First and Second Reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1803, 2017" be held and delegated to the Director or Alternate Director for Electoral Area C.

Electoral Area Planning – All Directors/Majority

Reviewed by:


 Jason Llewellyn
 Director of Planning

Written by:


 Jennifer MacIntyre
 Planner I



175

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1803

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Rural Resource (RR1) Zone and Waterfront Residential II (R4) Zone to the "Small Holdings (H1)" Zone.

Lot A, (BX151601), District Lot 1624, Range 5, Coast District, Plan 12787 shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1803, 2017".

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1803, 2017"

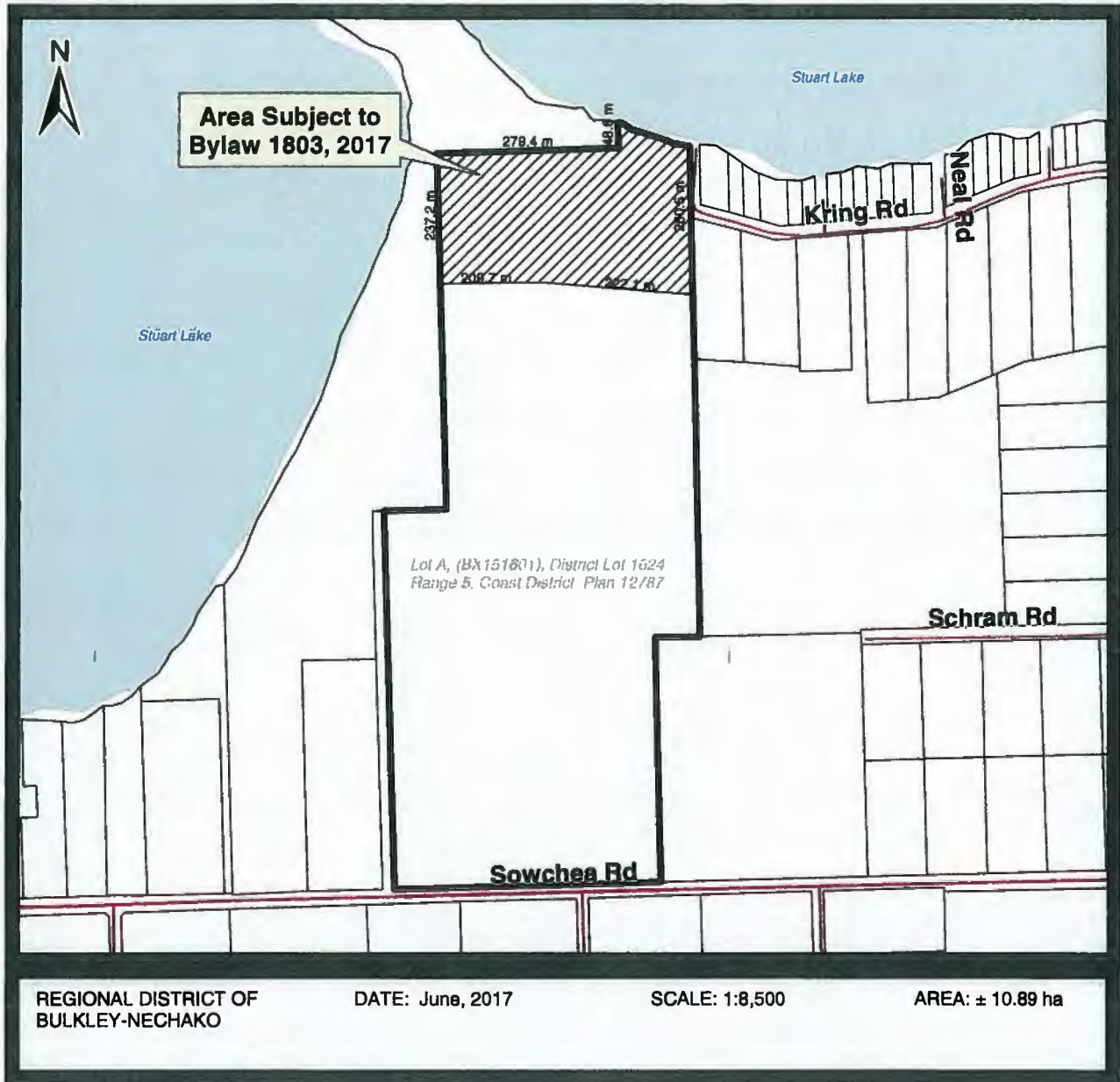
DATED AT BURNS LAKE this day of , 2017

Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator



REGIONAL DISTRICT OF BULKLEY-NECHAKO

DATE: June, 2017

SCALE: 1:8,500

AREA: ± 10.89 ha

SCHEDULE "A" BYLAW NO. 1803

Lot A, (BX151601), District Lot 1624, Range 5, Coast District, Plan 12787, comprising of the northern 10.89 ha. portion. Being rezoned from the "Rural Resource (RR1) Zone and Waterfront Residential II (R4) Zone to the "Small Holdings (H1)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1803, 2017.

Corporate Administrator

PLAN OF PROPOSED SUBDIVISION 177

Of the Remainder of Lot A (BX151601) Plan 12787
 District Lot 1624 Range 5 Coast District

BCGS 93K.049

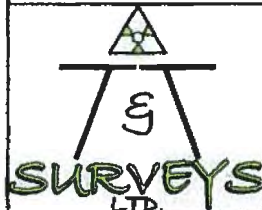
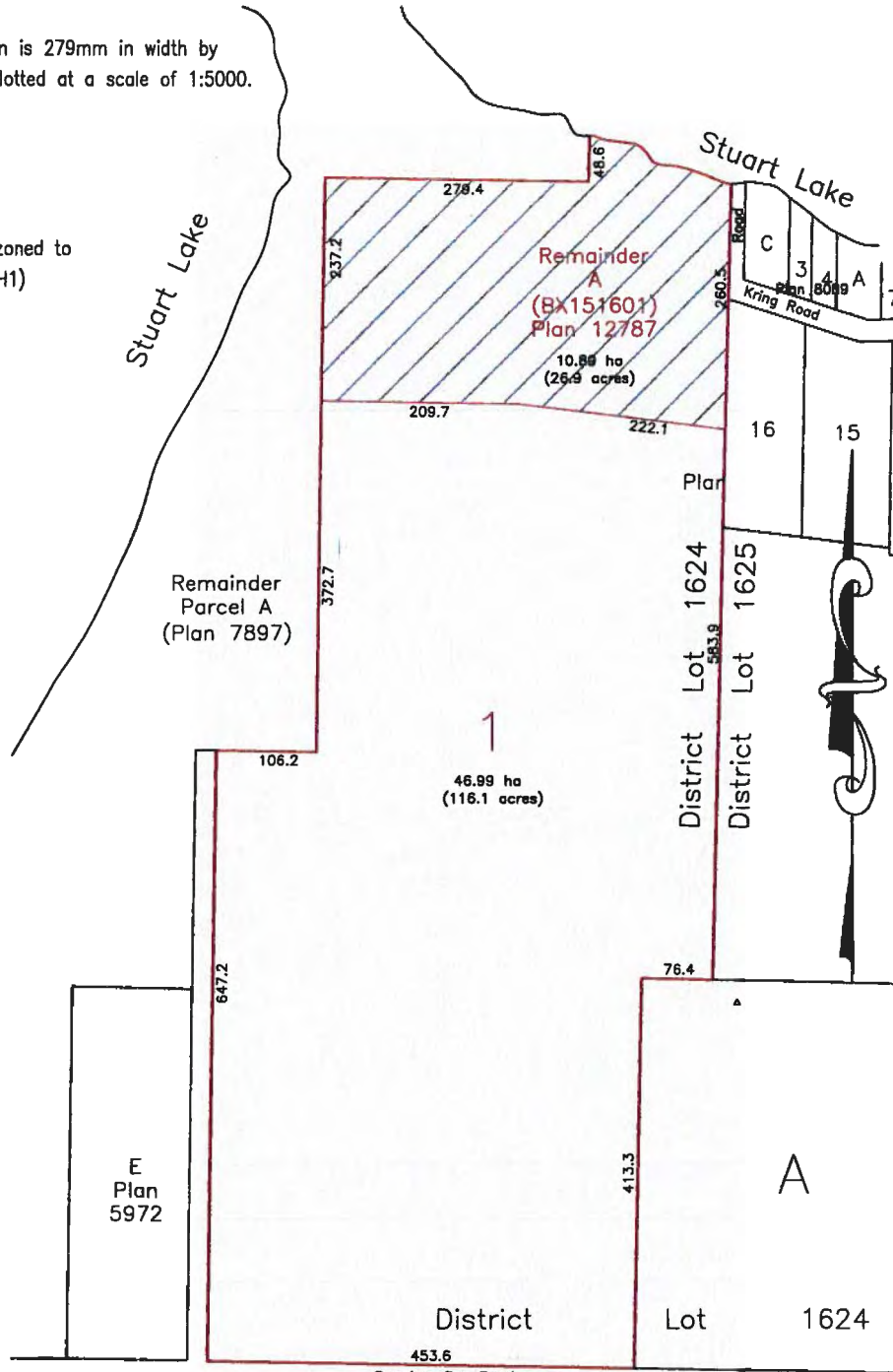
SCALE:  Meters

The intended plot size of this plan is 279mm in width by 432mm in height (B size) when plotted at a scale of 1:5000.

LEGEND:



Area to be Re-zoned to Small Holdings (H1)



T & T Surveys 272 Murray Creek Rd Vanderhoof, B.C.	DRAWN BY: NTS	DATE: MARCH 9, 2017
	CHECKED BY: NTS	PROJECT NO.: TT201668 - INTFIELD - R00
	JOB NO.: TT201668	DRAWING NO.: SHEET 1 of 1

PH: (250) 570-1322 EMAIL: trtsurveys@telus.net
 The intended plot size of this plan is 279.4mm in width and 431.8mm in height (B Size-Portrait) when plotted at a scale of 1:5000.

Dimensions are in meters



Planning Department Report
1st & 2nd Reading Report, Bylaw No. 1804
File No. A-05-17
June 12, 2017

APPLICATION SUMMARY

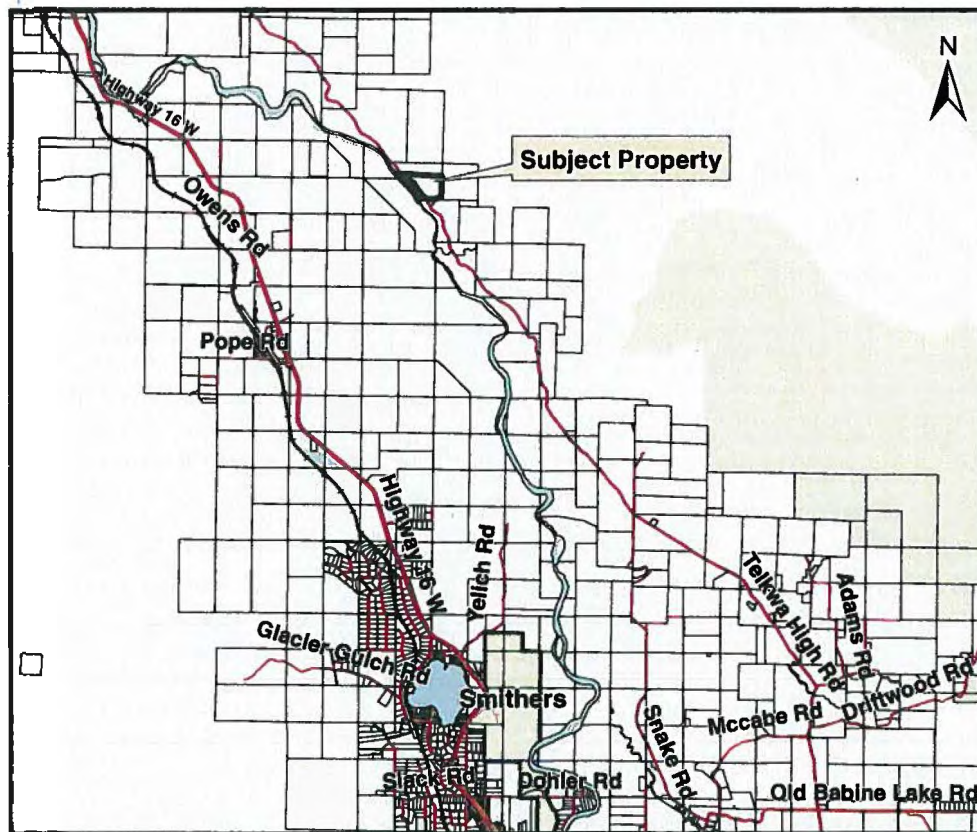
Name of Applicants: Maria Anna Kolnberger

Name of Agent: Markus Kolnberger

Electoral Area: A

Subject Property: Lot B, District Lot 350, Range 5, Coast District, Plan EPP147. The subject property is approximately 35.6 ha. in size.

Location: The subject property is located at 29090, 29218, 29589 Telkwa High Road, 25 kilometres from the Town of Smithers.



O.C.P. Designation: Resource (RE) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

Zoning: Rural Resource (RR1) zone in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential and Agriculture

ALR Status: Outside the ALR

Proposed Rezoning:

To amend Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 from **Rural Resource (RR1)** to **Large Holdings (H2)** to allow the proposed subdivision.

Site Plan



REFERRAL COMMENTS

Ministry of Transportation and Infrastructure

Approval Recommended Subject to Conditions Below:

This approval of the rezoning does not indicate that the subdivision proposal will automatically be approved. The re-zoning will not create an amount of traffic that will affect the functionality of the Telkwa High Road.

Northern Health Authority

No comments received

Advisory Planning Commission

Resolution: APC does not have a strong opinion to support or deny the application as submitted. Please see comments.

Comments: The APC wants to support the applicants and their intention but has some concerns about another subdivision application (from the current owners, or another if the property is sold) for a third lot, divided by the road, in the future. Although the location of this parcel of land may not cause any issues or concern for precedent setting change.

The APC believes that if the applicants had discussed their intent with someone from the planning department at RDBN prior to making this application that their request may have been altered and may have only required a variance to achieve their goal.

The APC believes that we may agree to an application to subdivide, if the application were for a variance to consider the approximately 12ac parcel between the road and the river and the remaining approximately 75 ac as per the division made by the existing road.

PLANNING DEPARTMENT COMMENTS

Land Use

The surrounding area consists of large residential properties along the Bulkley River, agriculture and residential uses to the south and undeveloped forest to the east and north.

The subject property is a mix of residential and farm uses. The property consists of one primary residence built in 1998 and a rental cabin built in 1975. Accessory buildings include a workshop, storage building, shed and pole barn.

OCP

The OCP designation for the property is Resource. This designation is intended to protect the resource values of the designated area and to minimize resource conflicts among recreation, grazing, mining and wildlife by discouraging settlement on Resource designated lands.

With regards to subdivision in the RE designation, Section 3.9.2 (5) of the OCP states that rezoning applications to allow subdivision, subject to the 8 ha. (19.77 acres) minimum parcel size, may only be considered under the following circumstances.

- (a) *The proposed subdivision will not lead to a conflict with, or otherwise negatively impact forestry, agriculture and grazing, mineral or aggregate extraction, fish and wildlife management, trapping or wilderness oriented recreation.*
- (b) *The proposed subdivision will not unnecessarily increase community greenhouse gas emissions*
- (c) *The proposed subdivision will not increase demand for provision of Regional District services into a new or remote area*
- (d) *The proposed subdivision will not result in an unacceptable loss of public access to an area of Crown Land.*
- (e) *The proposed subdivision will not have an unacceptable negative impact on the environment*
- (f) *The proposed subdivision will not have an unacceptable negative impact on neighbouring land uses.*

A very limited amount of low density residential use may be permitted within the Rural Resource (RE) Designation, where appropriate. The proposed H2 Zone is compatible with the intent of the RE designation of the subject property and the surrounding area.

Zoning & OCP Designation Map



Zoning

The proposed subdivision will create one 8.09 ha. (20 acres) size parcel and a 27.7 ha (68.47 acres) size remainder parcel. The Large Holdings Zone has a minimum parcel size of 8 ha. (19.77 acres). The Rural Resource (RR1) Zone has a minimum parcel size of 28 ha. (69 acres) therefore the applicant must rezone the parcel to Large Holdings (H2).

Both of the proposed parcels have dwellings. The RR1 zone and the H2 zone both allow two dwellings. The proposed zoning will allow an increase in density; however, it is not significant.

The size of the proposed parcels would not be out of character with the area. The Planning Department does not expect that the proposed rezoning will have a negative impact on the character of this area or any neighbouring uses.

Access

In 2007 District Lot 350 was subdivided to create the Lot A, and Lot B, the subject property (Plan EPP147). The Provincial Approving Officer required the existing Easement Plan 9093 to become dedicated access. This access connects the property to the west, located at 29096, and 29102 to Telkwa High Road. The Approving Officer also dedicated road to access the Bulkley River.

Therefore, the proposed subdivision will not affect the lands beyond or result in a loss of public access to Crown Lands.

Building Permits

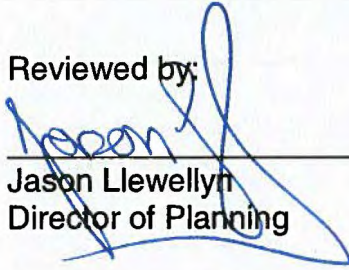
The property is located in the Regional District Building Inspection Area, therefore, any new development would require a building permit. There are no building permits on file for any of the structures on the property.

Recommendations:

1. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017" be given first and second reading and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017" be held and delegated to the Director or Alternate Director for Electoral Area A.

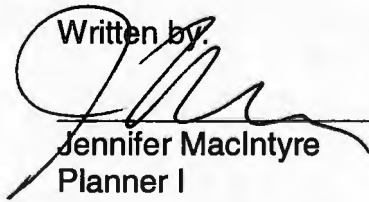
Electoral Area Planning – All Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I





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REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1804

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Rural Resource (RR1) to Large Holdings (H2)" Zone.

Lot B, District Lot 350, Range 5, Coast District, Plan EPP147, shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017".

READ A FIRST TIME this day of , 2017

READ A SECOND TIME this day of , 2017

PUBLIC HEARING HELD this day of , 2017

READ A THIRD TIME this day of , 2017

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1804, 2017"

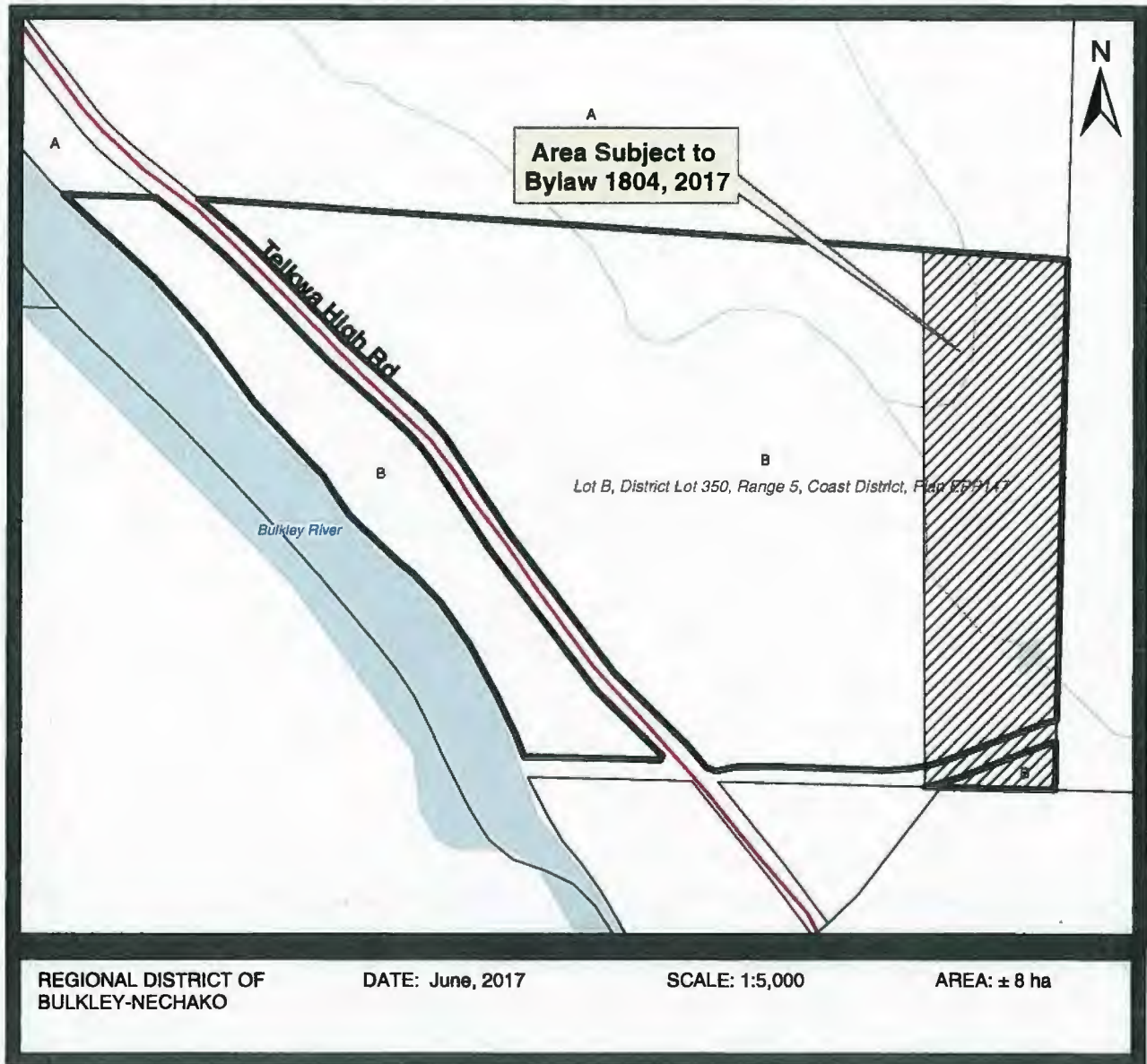
DATED AT BURNS LAKE this day of , 2017

Corporate Administrator

ADOPTED this day of , 2017

Chairperson

Corporate Administrator



SCHEDULE "A" BYLAW NO. 1804

Lot B, District Lot 350, Range 5, Coast District, Plan EPP147, comprising of ±8 ha. Being rezoned from the "Rural Resource (RR1) to Large Holdings (H2)" Zone, as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1804, 2017.

Corporate Administrator

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Proposed Use and Development

RECEIVED
APR 25 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Marianne and Markus Kolnberger

PO Box 2978

Smithers B.C.

VOJ 2N0

250-847-9242

250-877-8733

markol1960@gmail.com

markuskolnberger@gmail.com

To the Regional District of Bulkley Nechako:

The property at Lot B District Lot 350 Range 5 Coast District Plan EPP147 is 35.8 hectares. Its principal residence is at the address of 29589 Telkwa High Road. There are two other addresses located on the property. One is 29218 Telkwa High Road and is the location of a storage/workshop outbuilding. The other is 29090 Telkwa High Road and is the location of a rental dwelling.

The 35.8 hectare property is currently zoned as Rural Resource (RR1) and its existing OCP designation is Resource (RE). The proposal in this application is to rezone to the Large Holdings Zone (H2) in order to be able to subdivide the property.

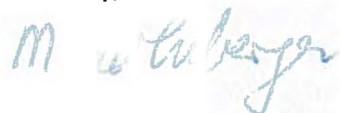
As shown on the attached map, the proposed potential subdivision includes an existing rental cabin that is on a public road, is connected to hydro, and is serviced by a septic system and a shallow well system.

The proposed subdivision will not lead to a conflict with, or otherwise negatively impact the surrounding environment, wilderness areas, and neighbouring land uses as the property would be landlocked by parcels that are being used as rural residences. The proposed subdivision will not unnecessarily increase community greenhouse gas emissions as its existing use as a rural residence already produces a level of emissions that would not increase with it becoming its own parcel. The proposed subdivision will not increase demand for provision of Regional District services into a new or remote area as the services already exist for the proposed parcel. The proposed subdivision will not result in an unacceptable loss of public access to an area of Crown Land as the public easements on the subject property already exist on the river side of the property and cannot be removed. Additionally, the proposed parcel would be located away from these easements. Wildlife corridors; recreation lands; and valuable or unique fish and wildlife habitats will be protected from incompatible land uses as the potential future parcel would remain as rural residential use.

It is also requested, if possible, to be present at the Advisory Planning Committee meeting to state this case.

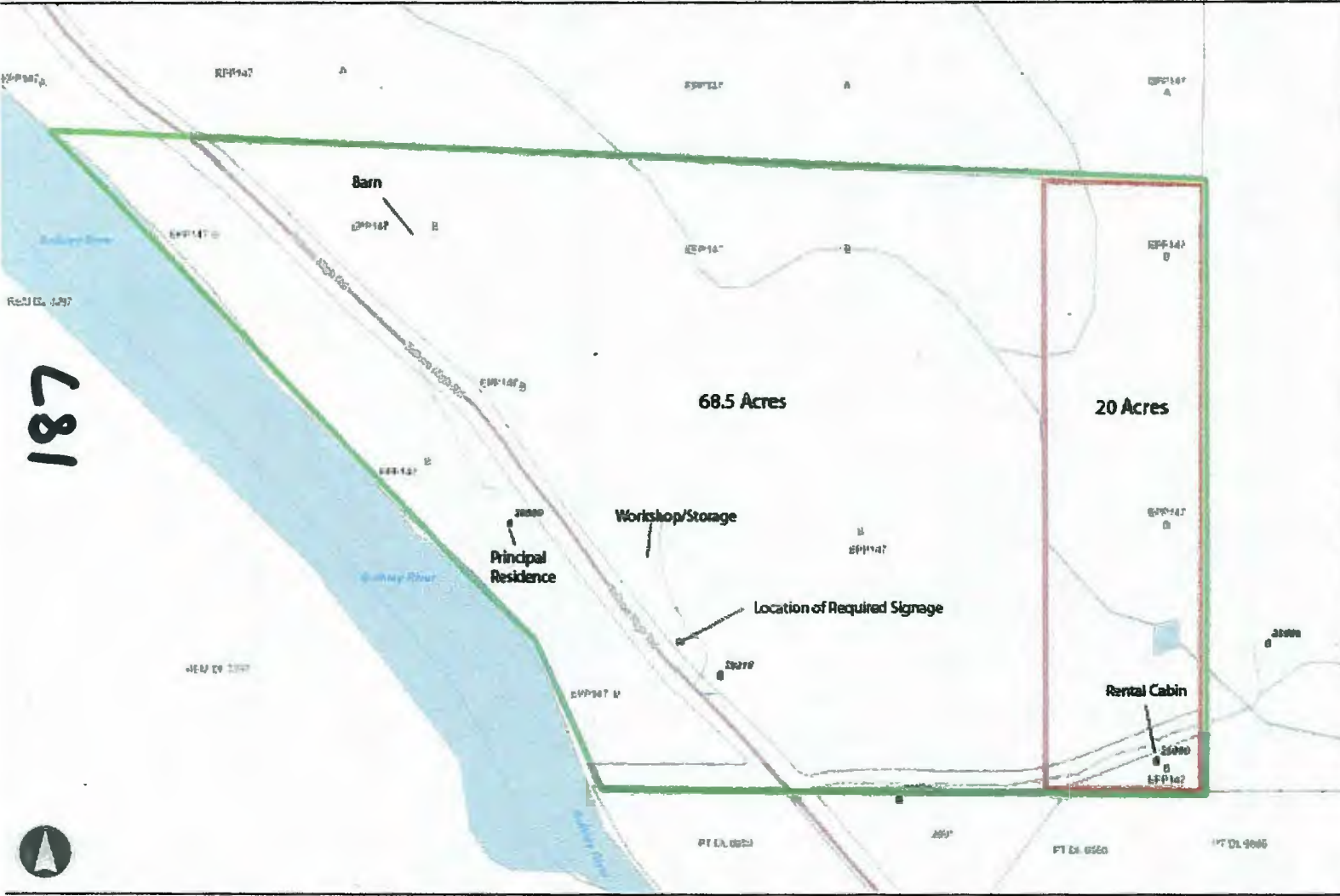
Thank you for considering this proposal,

Sincerely,





29589 Telkwa High Road: Existing Features



Legend

- Rural Addresser
- Roads
 - • Rural Gravel Road
 - Drive
 - Alleyway
 - Higher Secondary Road
 - Other Secondary Road
 - City Street
 - Trail/Minor
- Streets
- Outcrops
- Watercourses
 - Lake
 - Stream
 - Wetland
- Proposed Potential Subdivision
- Existing Parcel

Scale: 1:8,232

Warning: This map is a computer-generated map of a geographic information system. It is not a survey and should not be used for legal purposes. The accuracy of the data is not guaranteed. The user assumes all responsibility for the use of the data.

Regional District of East Kootenai
 57 The Ave, PO Box 123
 Kelowna BC, V1Y 1A1
 Tel: 1-800-663-6633
 www.rdekt.ca

Scale: 1:8,232
 Map Generated: 4/25/17 10:21 AM
 Projection: WGS_1984_NAD_83_Upper_Meridian_Australia_Azimuthal

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
REPORT OF THE PUBLIC HEARING FOR BYLAWS NO. 1797 AND 1798**

May 15, 2017

The following is a summary of the proceedings of the Public Hearing for “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1797, 2017” and “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1798, 2017” held at 7:30 p.m. on May 15, 2017 at the Town of Smithers Municipal Office at 1027 Aldous Street in Smithers.

Present: Director Mark Fisher, Chairperson and Public Hearing Delegate
Jason Llewellyn, Director of Planning, Recording Secretary
Gary Mathiesen, Hudson Bay Mountain Resort (HBMR)
Frank McBride
Jason Northcott
Jayson Chaplin
Greg Stokes
Blair Wind
Jim Hinchliffe
Steve Howard
Stefan Bucher
Grant Marleau
Susan Greenlees
Brady Stokes
Norma Stokes

CORRESPONDENCE The written submissions to this Public Hearing are attached to this Public Hearing Report as Appendix “A.”

CALL TO ORDER The meeting was called to order at 7:35 P.M.

Chairperson Fisher Stated that the Public Hearing is being convened pursuant to the *Local Government Act* in order to receive input on proposed Bylaws No. 1797 and 1798. He read a statement describing the purpose of the Public Hearing, describing the bylaws, noting the location of packages available containing information on the application, written submissions received prior to the meeting, and explaining the Public Hearing process.

Blair Wind Noted that he had provided written comment to the Regional District of Bulkley Nechako (RDBN) by mail and records indicated that it was picked up by the RDBN prior to the submission deadline. He questioned why it was not included in the submissions package. He submitted the written comments at the Public Hearing and expressed concern that people did not have an opportunity to read his submission prior to the Public Hearing.

Jason Llewellyn Said that the submission had not been received by the Planning Department. It was noted that given an advertising error by the local newspaper a 2nd Public Hearing would be required; and the submission will be available for review as part of the second Public Hearing process.

Blair Wind

Expressed concern regarding the little time that is allowed for people to prepare comments on the bylaws. He said he has invested his retirement savings on his property in the cabin colony and is concerned about the impact of the bylaws on the area. His concerns relate to the increased allowable building size, and the impact of the proposed 2nd dwellings. He has concerns that there will be increased density which will impact parking, and create issues with animal control. His verbal statements are reflected in greater detail in his written submission.

Gary Mathiesen

Read from his written submission. He said that the proposed Total Floor Area (TFA) of 1,800 sq. ft. is too large. He also objected to the proposal to allow 2nd dwellings. His concerns relate to the impacts associated with sewage disposal and parking. He said that the allowance for a 2nd dwelling would allow up to 80 new cabins to be developed, and that the 2nd dwellings would tend to become rentals.

He noted that HBMR provides parking for the cabin colony and as development increases so does the demand on their parking lots. He wants the RDBN to play a role in resolving the parking situation, and suggested that the RDBN should be responsible to resolve the parking problem. There are also concerns with cabin colony residents using snowmobiles and that the RDBN should control snowmobile use.

He also requested that the RDBN apply design standards to the cabin colony to protect the alpine character, and that the owners of buildings without proper siding be made to finish their buildings.

Steve Howard

Steve Howard said that the proposed dwelling size is too small. There is a desire for larger cabins.

There was general discussion regarding the parking issues, and whether it was the RDBN's responsibility to provide parking.

Jason Llewellyn

Explained that the RDBN has no automatic responsibility to provide parking lots for cabin colony residents. The province made the decision to create the cabin colony lots without meeting the access and servicing standards typically applied as part of the subdivision process. The province approved the Ski Smithers Master Plan for HBMR which addresses HBMR's responsibilities relating to parking and other issues. The cabin colony property owners made the decision to purchase land which do not have on-site parking, and it is assumed that this fact is reflected in the purchase price of the lots. If the RDBN were to provide parking to the cabin colony as a service all of the associated costs would have to be paid for by the benefitting property owners following an approval process for the service.

Jason asked Gary Mathiesen if he had a recommended TFA recommendation which he would find acceptable.

- Gary Mathiesen Said that the maximum TFA should be 1500 sq. ft.
- Jim Hinchcliffe Said that the 2nd dwellings will have a negative impact but the limit on dwelling size should be increased to a TFA of 2000 or 2500 sq. ft.
- Greg Stokes Said that he owns one of the lots proposed to be rezoned from H2 to R8. He said he purchased those lands 23 years ago and does not want the zoning changed. He believes that his parcel is separate enough from the cabin colony that it should remain excluded from the R8 zone.
- Gary Mathiesen Said that HBMR has spent much effort and money to ensure that their residential development had proper access and services, and he was disappointed that the province had allowed the cabin colony to be created without meeting the same standard. The cabin colony should have the same level of services.
- Susan Greenlees Said that the timeline to prepare for the Public Hearing is too short. There is a lot of information to process.
- Norma Stokes Said that the 2nd dwellings would encourage increased density and should not be allowed. She also confirmed that her submissions had been received.
- Blair Wind Said that the allowance for a 2nd dwelling and increase in building size will result in property values increasing which he does not want to see.
- Chairperson Fisher Called for comments three times. No further comments were forthcoming.
- CLOSING Chairperson Fisher closed the hearing at 9:05 P.M.

Mark Fisher, Chairperson

Jason Llewellyn, Recording Secretary

APPENDIX "A"**WRITTEN SUBMISSIONS
TO THE PUBLIC HEARING FOR BYLAWS NO. 1797 AND 1798**

- E-mail from George Stokes to Jennifer MacIntyre dated May 4th, 2017
- Letter from Gil and Mary-Ellen Kallio dated May 6, 2017
- Letter from George and Norma Stokes dated May 10th, 2017
- Letter from Gary Mathiesen, HBMR, dated May 11th, 2017
- E-mail from Phil Malkow to the RDBN dated May 13, 2017
- Letter and attachments from Blair Wind dated May 10th, 2017

Jennifer.MacIntyre

From: George and Norma Stokes <gnstokes@uniserve.com>
Sent: May 4, 2017 9:32 PM
To: Jennifer.MacIntyre
Subject: Hudson Bay Mtn

Hi Jennifer,

I just got my mail and was surprised to find that, along with the bylaw to redefine R8 restrictions on Hudson Bay Mountain, there is an additional bylaw lumped in that targets my property directly. My property has always been defined as H2 and I am happy with that designation. I feel that if the zoning were to change that I would lose value on my property as well as lose options for future use.

I am not going to be able to be at the meeting and wish to vigorously express my objections to the rezoning proposal. It is unasked for and unwelcome. As far as the bylaw responding to the Huxtable situation and redefining the restrictions in R8, I am okay with that but I can't get along with my property being rezoned to R8 for the reasons stated above.

Thank you,
George Stokes

Box 3567
Smithers, B.C.
V0J 2N0
250-847-9077 (H)
250-877-2482 (Cell)
gnstokes@uniserve.com

May 6, 2017

Comments on Proposed Bylaws No. 1797 & No. 1798 relevant to the
Prairie Village/Mountain Colony Rezoning Application (A-02-17)

We will be out of Province and unable to attend the Public Hearing in Smithers scheduled for
Monday, May15, 2017, thus appreciate the opportunity to submit our comments.

We agree with replacing the Gross Floor Area (GFA) restriction of 110 m² with a Total Floor Area (TFA)
restriction of 167.23 m² and allowing a second seasonal dwelling provided that the combined TFA of
both dwellings does not exceed 167.23 m².

We also agree that in order to preserve the natural beauty of the area, the Maximum Building Height
Should Not exceed 8 m.

Listed Below are our concerns and we believe they need further attention:

1)I am not sure how the minimum parcel area of 18,299 ft²was chosen, because the fact is that many of
the surveyed and deeded lots of Block H, D.L. 2532, including ours; are slightly less than that. We
believe that the minimum parcel area should be reduced to reflect that.

2) Even though the second seasonal dwelling allowed per lot must be included in max. TFA, we
believe that additional parking space will certainly become a bigger issue and needs to be dealt with
now.

Thank you.

Sincerely,

Gil & Mary-Ellen Kallio dated May 6, 2017

MAY 11 2017

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May 10th, 2017

REGIONAL DISTRICT
OF BULKLEY NECHAKO

To whom it may concern,

Re: Proposed bylaw 1798 – 2017

We was surprised the other day to find three pieces of mail to us all from the Regional District of Bulkley Nechako (RDBN) in our mailbox. One was public notice of a hearing to amend the Hudson Bay Mountain Recreational Residential zoning (R8). The same letter references a second proposed bylaw (1798 - 2017) to rezone four properties from their H2 zoning to the R8 zoning. The other two pieces of mail were regarding the proposed rezoning proposal. We was shocked to discover that one of the properties subject to the potential rezoning was ours. Having reviewed the letters we have some concerns and objections around the rezoning proposal (bylaw 1798 – 2017).

First, my concerns.

We noticed that included with the Bylaw to amend the R8 zoning was paperwork stating the present bylaws as well as a printout of the proposed changes. This is very good information to pass along and informs people of all they will likely need to make up their minds about the proposal. There was no explanation of the H2 zoning to the property owners affected or how it differs from the proposed R8 zoning.

We also would like to note that there was no consultation with the property owners affected by the application to rezone before this point in time, while there were exhaustive efforts, that were much appreciated, made to canvas all the Cabin Colony prior to the proposal to amend the R8 zone.

So, our concerns are the lack of information given to, and lack of consultation with affected property owners. These are also two of our objections to the proposal.

My objections to the proposed Bylaw 1798 -2017 are as follows.

Our property has, as far as I am aware, for as long as we have been there been zoned H2. It has not been included in the R8 zone due to reasons unknown to me. Five years ago I contacted RDBN to ask what the R8 zone restrictions were as we were doing planning for our future use and was informed then that our zoning was H2. Since then we have been planning how best to use our land to help 3 generations enjoy the Mountain based on H2 zoning. R8 is more restrictive and so we would like to maintain the H2 zoning that we currently have, especially after we have been planning our future development of our property around the H2 zoning for so long.

MAY 11 2017

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REGIONAL DISTRICT
OF BURLINGTON

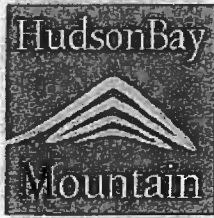
Restrictions to the R8 zone are there to keep the size and height of cabins in keeping with the size of the lots and proximity to neighbours. Our lot is a "stand alone lot" with no neighbours sharing property lines. Given that there will not be any more lots developed in the area I cannot see why the restrictions of the R8 zone should apply to our land.

H2 is far less restrictive than R8. Allowed uses and less restrictions make a property with H2 zoning potentially more valuable than one zoned R8. As a result our land value would be diminished if made to change our zoning to R8.

We see no valid reason why our zoning should be changed. We would like to see the application to rezone our property be denied.

Sincerely,
George and Norma Stokes

196



RESORT

Hudson Bay Mountain Resort Inc
3866 Railway Avenue
P.O. Box 492
Smithers, BC
V0J 2N0

T 250 847 2058

May 11, 2017

Regional District of Bulkley Nechako
37 - 3rd Avenue, PO Box 820
Burns Lake, British Columbia
V0J 1E0

Attention: Jason Llewellyn

Dear Mr. Llewellyn;

**RE: Regional District of Bulkley Nechako
Hudson Bay Mountain Prairie Village Land Use Development Inventory
and R8 Zone Review
Rezoning Bylaw No. 1797 & 1798
(Prairie Village/Cabin Colony)**

Hudson Bay Mountain Resort Inc (HBMR) acknowledges the proposed Hudson Bay Mountain Prairie Village Land Use Development Inventory and R8 Zone Review, and realizes that the development of additional homes and dwellings could be beneficial to the community and the ski resort. However, in regards to Rezoning Bylaws 1797 & 1798, it is the opinion of HBMR that certain issues need to be investigated further and satisfied, prior to adopting the proposed bylaws in their present form.

Density:

- HBMR supports the proposed change from GFA to TFA as a better method of measurement but challenges the statement that a GFA 1,184 sq.ft. is approximately the same as TFA 1,800 sq. ft.
- In adopting rezoning bylaw 1797, which would allow an increase in the overall dwelling size from GFA 1,184 sq.ft. to TFA 1,800 sq.ft. it should be considered that lot sizes may not be suitable to accommodate dwellings of this magnitude while still adhering to building height and setback guidelines, taking into consideration terrain and grades of individual lots;
- The initial dwelling size limit was determined with these setbacks in mind to prevent cabins from encroaching on ski trails and roadways, and interfering with mountain operations.
- The RDBN study notes that the community is quite evenly split on whether the building size regulations should be reduced, or kept the same, or increased. Does this study not have an impact

on the Rezoning Application?

- The RDBN acknowledges that there are currently 10 illegal second dwellings. If the proposed rezoning application is adopted, how will the RDBN deal with the current illegal dwellings?
- The RDBN has stated that allowing the second dwelling *“will allow for increased development in the Prairie Village in a manner which will not jeopardize the character of the area, the sewage disposal situation, or the parking situation.”* HBMR strongly objects to this statement and has grave concerns over parking and sewage treatment or lack thereof and will have an impact of the character of the area;
- The RDBN study states the average cabin size is 754 sq.ft. This rezoning will allow on average a second dwelling of up to 1,050 sq.ft. to be built on each lot. This will have a significant impact on sewage, parking and access which has not been addressed.

Aesthetic:

- Increasing the permitted overall dwelling size, will require from RDBN assurances that existing building guidelines will be strictly adhered to, as this has not been the case;
- It is not desirable for current property owners to contend with neighbourhood developments impacting site lines blocking out views of the natural surroundings, thus information needs to be provided to ensure that the proposed bylaws will not adversely affecting the aesthetic appeal of the community;
- If multiple dwellings are to be allowed on a single lot, height and set back limits must still be met, and this must be accounted for prior to moving forward with the proposed bylaw changes;
- There are currently many unfinished or partially renovated homes that need to be addressed, and HBMR requests that RDBN take a more proactive role to ensure current zoning is being met.

Sewage:

- We note that Northern Health Authority has not responded and question whether this is due to having no concerns. Has RDBN had any correspondence with Northern Health as it relates to this application?
- The RDBN inventory noted currently there are 13 parcels that did not have visible outhouses and of the 92, half are serviced primarily by an outhouse with an holding tank and half are serviced primarily with a traditional dug out house. With the proposed increased density, there will be additional challenges with the increase number of outhouses and per the RDBN study the soils are not conducive to proper sewage systems.
- RDBN state that they *“do not foresee any notable sewage disposal issues provided that building sizes do not increase notably”*. What they are neglecting to realize is that the rezoning will allow

additional dwellings which will increase the amount of beds and thus sewage disposal demands.

Parking:

- MoTI stated in the Referral Comments that *“MoTI will not create road right of way for parking areas if this zoning amendment creates more vehicles that require overnight parking”* This will create a demand for more overnight parking. How will this be addressed?
- Mountain Resorts Branch (MRB) states in their Referral Comments that *“MRB agrees that the increased permitted size and number of dwellings may increase the parking requirements. Given that additional parking would be on Crown land and within the Hudson Bay Controlled Recreation Area (CRA), we would encourage RDBN to work with the resort to ensure that there is available land for parking within the CRAS that could be dedicated as such should the need arise.”* There has been no discussion on this matter to date.
- With an increased population density permitted under Bylaw 1797, the number of vehicles in the community will increase;
- There currently is not the capacity to accommodate the current demand two (2) parking spaces per land parcel plus the anticipated increased demand for parking;
- Currently Cabin Colony parking is impeding business and HBMR to provide parking to its day customers.

Snowmobiles and recreational vehicles:

- The increased population density permitted by Rezoning Bylaw 1797 will increase the number of individuals in the area engaging in recreational activities including increased snow mobile access and activity of which this bylaw does not address.
- HBMR has significant ongoing challenges and costs that arise from the inappropriate use of off road vehicles and snowmobiles and the conflict created between recreational access and use and privacy and property rights of owners and occupants.
- With the proposed increase in cabin density and road access, this problem will escalate;
- Recreational skiers, boarders and evening cat operators on HBMR are put in danger.

Development:

- Having been through the development application process, HBMR is aware of the high standards development applications are held to and necessity to address all concerns prior to moving forward with rezoning and development;
- Before HBME obtained regulatory approval to proceed with development in the Estates, HBME

was required to provide potable water, sewer and infrastructure to support our development density;

- HBME has complied with the approval requirements for its development and accepted those requirements as being in the public interest.
- The Regional District has not required the same (or any) requirements for the properties which are the subject of Rezoning Bylaws 1797 and 1798. We urge the Regional District, in the strongest possible terms, to maintain consistency with approval requirements as a condition of the proposed rezoning.

Recommendations:

Density

- Switch the method of measurement of floor space from GFA to TFA without increasing the current density allowance;
- The initial dwelling size limit was determined with setbacks in mind to prevent cabins from encroaching on ski trails and roadways, and interfering with mountain operations. The new proposed bylaw must also account for this, and prior to approval, information should be made available to ensure that each lot is sufficiently able to support an increase in dwelling size while adhering to building setback guidelines;
- Do not allow second dwellings in this rezoning application;
- If second dwellings are to be allowed, a stringent review process to be put in place that prior to allowing any second dwelling, consideration is given for aesthetics, placement, sewage disposal, access and parking.

Aesthetics:

- Prior to adopting the rezoning bylaws, all stakeholders should arrive at a common understanding of how best to maintain the desirable "alpine" aesthetic of the community;
- Unfinished or partially renovated homes need to be addressed, and a reasonable time frame for the completion of these homes should be put in place prior to any new building permits being issued;
- It would be to the benefit of the community to pass a bylaw that would see all cabins clearly numbered, and a plan needs to be put in place to determine how this would be extended to accommodate multiple dwellings on a single lot.

Parking:

- New parking needs to be developed and should allow for the accommodation of at least two (2) parking spaces per land parcel.
- HBMR needs to be assured that MRB & RDBN will be responsible for this development, and this

needs to be undertaken prior to any future cabin development.

- In the interim, parking logistics need to be agreed on that are acceptable to both HBMR, RDBN and MRB. A registration process should be implemented that would reserve parking spots for residents of the Prairie Village. Permits would need to be clearly displayed with contact information and cabin number.

Snowmobiles and recreation vehicles:

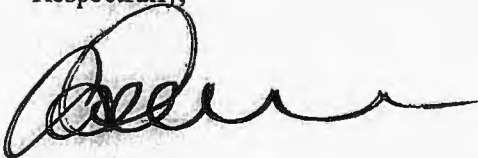
- This rezoning should not proceed unless the increased recreational vehicle and snowmobile use and access demands are fully addressed;
- HBMR would recommend a requirement that would limit the number of snowmobiles and recreational vehicles per cabin, and require the operator of such is qualified through the Canadian Safety Council Snowmobile Operator course.
- All HBMR protocol for allowing access through the CRA must be followed failing which HBMR requires the ability to restrict access through the CRA to offenders.

Development:

- We urge the Regional District, in the strongest possible terms, to maintain consistency with approval requirements with similar or like developments as a condition of the proposed rezoning.

Despite the concerns raised in the letter, HBMR is supportive of a controlled, fully conforming development on the Mountain, and is interested in working with the Prairie Village and the Regional District to arrive at a workable solution. Having been through the development application process, HBMR is aware of the high standards development applications are held to and necessity to address all concerns prior to moving forward with rezoning and development.

Respectfully,



Gary Mathiesen
President, and Director

Jason.llewellyn

From: Maria.Sandberg
Sent: Monday, May 15, 2017 8:50 AM
To: Jason.llewellyn
Cc: Jennifer.MacIntyre
Subject: FW: Public Hearing RDBN Bylaws 1797 & 1798

From: geraldine.craven
Sent: May 15, 2017 8:49 AM
To: Maria.Sandberg
Subject: FW: Public Hearing RDBN Bylaws 1797 & 1798

From: Jeannette Malkow [[ma](#)]
Sent: May 13, 2017 12:04 PM
To: inquiries <inquiries@rdbn.bc.ca>
Subject: Public Hearing RDBN Bylaws 1797 & 1798

Hello

When discussing Bylaw No. 1797,2017 please also take in to consideration that when an offset variance is required that the fee be waived.

The reason is the lots in the Prairie Colony were surveyed after several cabins had been built. The survey was done best to accommodate each cabin on a lot.

This was discussed with Mark Fisher at the Smithers Trade Show.

With thanks,

Phil Malkow

202

Blair Wind
210 Prairie Road
Box 4215
Smithers B.C.
V0J 2N0

Provided at P.H.

May 10, 2017

Regional District of Bulkley Nechako
37, 3rd Ave.
Box 820
Burns Lake B.C.
V0J 1E0

Re: Rezoning Bylaw No. 1797 & 1798 (Prairie Village / Cabin Colony)

Firstly, I agree with statement c. in the May 3, 2017 Interior News Opinion Piece, Bulkley-Nechako land with a plan (Exhibit A), by Mark Fisher, Regional District of Bulkley Nechako (RDBN) director for Area A (Smithers rural) "Many people have expressed concern to me that the amount of time the public is given to comment is not sufficient, and that not enough people are contacted directly to give feedback." Ironically, the NOTICE OF PUBLIC HEARING (Exhibit B) appeared in the same issue, on the same day I received my my notification from RDBN. This gives very little time to review a 32 page legal document and compose a written submission to be received no later than May 15, 2017 at 1 :00 P.M. to be ensured of consideration at the Public Hearing. Previous personal experience with other bureaucracies leads me to believe this is intentional to purposefully limit public discussions in order to jam something through and sweat the details later.

Secondly, as stated in my March 16, 2016 letter (Exhibit C) attached with my filled out questionnaire returned to RDBN, "Many are concerned a false sense of urgency for change is being created by the personal situation of the proponent who precipitated the review. Others were unaware of the situation which necessitated the perceived need for review of the existing regulations."

Thirdly, I have reviewed the February 11, 2016 minutes of the HBM Cabin Owners Committee (Exhibit D). The only "Regrets" I have is that I was not invited by telephone as requested rather than by e-mail. I noticed numerous inaccuracies, erroneous statements and assumptions, and a general misunderstanding of the term highway in the regulations and "road right of ways" as appear in their minutes in regard to setbacks. My understanding of the term is included in RDBN Bylaw NO 700 (Exhibit E) to include "a street, road, lane, bridge, viaduct, and any other open way to public use, but does not include a private way on private property;". During subsequent telephone conversations with RDBN staff after my September 8, 2015 letter to them (exhibit F), I was further informed this included ski runs, cat tracks maintained by HBMR, and easements, and adjusted my site plan accordingly to be in compliance with existing regulations. Clearly, these are not "simply lines on maps" as suggested by the committee and should be taken into consideration, along with other applicable bylaws, prior to commencing any construction.

It should be noted that the three committee members present were three of the worst offenders identified in Bylaw 1797, including the guy who built first and asked questions later, the one who may be "exaggerating the space needed for parking, and that this area will later be converted into living space." on a ski run with no winter road access, and the only person on the mountain who has TWO illegal dwellings. The two committee members absent were the guy whose cabin appears to be in accordance with the regulations, and myself, who was told in telephone conversation with RDBN staff I was "following all procedures". I would suggest that any recommendations made by the committee, such as it was, be taken with three grains of salt.

Fourthly, I have read bylaw No. 1797 & 1798 front to back and have noticed many discrepancies,

omissions and assumptions.

Bylaw No. 14798 was a last minute throw in which caught me off guard. I do not have enough information in regards to the exact location of the four lots in question, whether they are currently developed or vacant, to form an opinion as to what impact they will have on the character of the area, or how they may impact the operations of HBMR.

Due to time and space limitations, I will review the more important statements made in Bylaw No. 1797 & 1798 in chronological order.

PROPOSED REZONING:

"Replacing the GFA restriction of 110 meters squared (1184 ft squared) with a TFA restriction of 167 meters squared (1800 ft squared)" is a 50% increase. Do either of these includes buildings and structures accessory to the permitted principal use?

"Allowing a second dwelling provided that the combined TFA of both dwellings does not exceed 167 square meters (1800 square feet)". Does this allow for duplexes? Can one of the 22.2% of cabins less than 399 square feet build one of 1400 square feet or larger to block out the sun of a neighbours existing cabin?

The combination of the above is guaranteed to increase the density of the development. Has anyone estimated the increase in bodies, vehicle traffic, snowmobile traffic and dog poop?

REFERRAL COMMENTS:

Ministry of Transportation (MOTI)

"MOTI will not create road right of way for overnight parking areas if this amendment creates more vehicles that require overnight parking.". Who will build it, who will pay for it, in what location, and who will maintain it?

Ministry of Forests Lands and Natural Resources-Mountain Resort Branch (MRB)

"MRB agrees that the increased permitted size and number of dwellings may increase the parking requirements. Given that additional parking would be on Crown land and within the Hudson Bay Mountain Controlled Recreation Area (CRA), we would encourage RDBN to work with the resort to ensure that there is available land for parking within the CRA that could be dedicated as such should the need arise.". Has this been done?

The December 11, 2015 e-mail from RDBN's Jason Llewelyn to Gary Huxtable (Exhibit G) states "This review would need to include an opportunity for Northern Health, HBM (sic.), all property owners, MOE and others to provide their input into the process.". HBMR is noticeably absent in the REFERRAL COMMENTS. Have they been consulted? If not included in the process, I would suggest that RDBN is not following the advice of MRB and not fulfilling their own agenda. MRB further states "Given that the two parcels in question are within the CRA it is important that the proposed zoning will not conflict with existing and future resort development interests.". Has HBMR been consulted on this matter as well?

PLANNING DEPARTMENT COMMENTS

OCP

"The purpose of the designation of the Ski Smithers Area (SSDA) is to provide for the expansion, and possible redevelopment of the ski hill including new recreation and accomodation facilities.".

3.6.1 Objectives:

1. "To support economically and environmentally responsible development of the SSDA" in my

opinion should address affordability and the potential impacts of increased density on the environment.

2. "To encourage development of safe, functional and attractive alpine community." should address the safety concern of increased illegal operation of snowmobiles. This was also presented at the 2016 Cabin Owner's Meeting "Snowmobile operating rules within HBMR controlled Recreation Area" (Exhibit H) and in the 2014 AGM minutes (Exhibit I) safety concerns over snowmobiles and dogs are presented. Functionality will be affected by increased density in regards to parking and public access. Attractiveness is in the eye of the beholder. Whether an increase in dog traffic will create an increase in brown klister might be addressed in item 1. and item 2..

3. "To maintain current opportunities for public access for public access to outdoor recreation on Hudson Bay Mountain and facilitate increased access in the future.". On weekends the upper Prairie Parking Lot is already a gong show. Local Legend Rick "Mole" Edwards describes the scene outside his front door as "Friday Night Follies". I characterize it as if the Telkwa Demo Derby, the Kennel Club and Smithers Snowmobile Association staged simultaneous events. The parking area is used as a staging area for the Crater Lake Trail / Highway by uphill skiers in the winter and hikers in the summer.

4. "To ensure that commercial development within the SSSDA supports, and does not compete with the commercial activity with, the commercial activity within the Town of Smithers and the Village of Telkwa.". Some would argue that this proposal would compete with HBMR Estates, who already offer larger buildings and smaller secondary dwellings with full services and year round habitation.

H2 ZONED PROPERTIES

The minimum parcel size of 8 hectares seems unusually large. Is this a typo?

THE R8 ZONE

Due to "concerns that builders are taking advantage of the definition to increase building size" RDBN suggests changing from GFA to TFA. Some would argue this rewards the offenders not the abiders. I say a cheater is still a cheater no matter what system they are operating under they will continue to cheat resulting in ever larger dwellings.

A TFA of 1800 square feet versus a GFA of 1200 square feet is a 50% increase. If RDBN considers this "slightly larger" I suggest they do the math.

Similarly, if this is a "reasonable compromise given the varied opinions of residents" I would suggest RDBN look at page 11 where 72% of respondents desired no change. If this were the Quebec Referendum, it would be case closed at 50.1%.

Regarding the "10 illegal second dwellings" it was noticed all were "1 story and averaged 20.3 square meters (219 square feet) in size. I understand the concept of grandfathering, and would describe these as guest cabins. A 16 x 16 foot structure is 256 square feet, within the parameters of an auxiliary building or structure. A Guest Cabin is 538 square feet under current regulations (refer to Exhibit E). I would consider this more of a "reasonable compromise" which would achieve the desired objective of a second dwelling with less chance of creating conflict among neighbours than the proposals contained in bylaw No 1797.

SCHEDULE "A" BYLAW NO. 1797

SECTION 11.1 - HUDSON BAY MOUNTAIN RECREATIONAL RESIDENTIAL ZONE (R8)

11.1.01 Permitted Uses

1 (b) Are buildings and structures accessory to the permitted use included or excluded in TFA?

11.103 Parcel Area

The minimum parcel area required is 18'299 square feet. 211 Praire Road directly above me is 18,295 square feet on the Remax Listing (Exhibit J) I do not believe we are in Block L, my legal description shows me in Block C (Exhibit K). Please explain the notwithstanding subclause (b) which requires a minimum of 13068 square feet.

11.1.04 Density

Under TFA 2 dwellings would be allowed. What does RDBN propose with the one property with ~~two~~ which would still be illegal if Bylaw No. 1797 was implemented?

THREE

I enclose a copy of the SCHEDULE OF RESTRICTIONS from 1985 (Exhibit L). Item (d) states "The owners of the Lots shall not erect or place mobile homes or campers on the said lands;". A "yurt" is the original mobile home of the nomadic Mongolian yaksman. Are mobile homes or campers allowed in the Prairie Village under existing regulations or Bylaw No. 1797? If so, are large horned, hooped, domesticated mammals allowed in lieu of canines? They threw Ricky and Bubbles out of the P2 Parking Lot (refer to Exhibit I) due to complaints from cabin owners. Does RDBN or HBMR have any plans or suggestions for accomodating them as requested by Rob Blackburn in item (6)?

11.1.04 Setback

There appears to be some misunderstanding by some of the term highway as it appears in the regulations and what some refer to as roads (refer to Exhibit E). As previously mentioned, I contacted RDBN prior to commencing my project (refer to Exhibit F), then altered my site plan accordingly to be in compliance. Had others done the same we would not be here today. Could RDBN clarify this to avoid further confusion?

11.01.8

Could RDBN define "off street parking" and explain whether a dwelling on a ski run with no winter road access qualifies for a garage?

Bylaw No. 1798

As previously mentioned, this was news to everyone and more time may be required to comment after further information is provided.

1.2

Which two were previously ammended H2 to R8? It is my understanding that the Sidewinder Inn (formerly the Windsong) was another case of build first and ask questions later.

1.3 Official Community Plan

Hudson Bay Mountain Estates is a different ball of wax than the Prairie Village, as it allows year round habitation and is fully serviced. Does including it in the SSSDA explain the recent 30% tax increase to many Prairie Village residents with no improvements, or was this due to the construction of larger, many illegal, dwellings? Please explain.

3.6.1 Objectives

I believe i addressed this earlier under PLANNING DEPARTMENT COMMENTS.

(f) My immediate neighbour at 218 Prairie Road, Peter Gaube of Kitimat, has been skiing here since the 1960's and a cabin owner for nearly 40 years, has given me permission to speak on his behalf on all matters. He experienced this situation 20 years ago when the people who built above

him diverted the creek which now runs under his dwelling. The potential for similar stories may be increased under the current proposals.

(j) Similarly, the allowing of larger residences and second dwellings increases the potential for "unacceptable negative on significant views".

1.5 Building Sizes are Increasing

Regarding the servicing of electricity in 2005. While clearing my site in 2015 neighbours Barry Smith and Dean Allen were connecting to hydro. I consulted with my immediate neighbours to see if any of them were interested. Three were not, and one was 50-50. I determined it would be extremely difficult to access my property with the equipment being used, and possibly cost prohibitive. Does RDBN have access to the information collected by the Cabin Owners regarding what percentage of cabins are connected versus off grid?

I understand there some electricians in the crowd, as well as some who may be scared of the dark, but my neighbour and I consider leaving Christmas lights on from October to March and leaving floodlights on all night which could land a 747 to be excessive lighting. I am not suggesting creating a dark sky zone such as been implemented in other jurisdictions, but artificial illumination drastically affects the skyline, which some consider to be a "significant view". Some consideration should be given to those who wish to look at the stars rather than stare at a flat screen TV.

RDBN statistics show the TFA of the 12 building permits issued from 2005 to 2016 is on average 430 square feet more than currently allowed. How many of these were legal and did some of the "monster homes" skew the statistic?

Regarding the "concern that people are exaggerating the space needed for parking, and this will later be converted into living space.", once again I must ask why a dwelling on a ski run with no winter road access requires a garage?

Section 2: Inventory

2.1 Inventory Results

Parcels and Number of Dwellings:

RDBN statistics show 19 vacant lots, which will create further density and associated problems without the passing of these bylaws. Beyond the 15% vacancy rate, 76% were legal dwellings, 8% were illegal, and one was 2x illegal.

As previously mentioned, the 10 illegal second dwellings were all one story and averaged 219 square feet which would be within the parameters for auxiliary buildings, and under the 538 square foot restriction for guest cabins, which are not currently allowed in the Prairie Village but are allowed in HBM Estates. These 10 could probably be grandfathered without too much public outcry. I will let RDBN decide what to do the one which would still be illegal should Bylaw 1797 be passed.

Total Floor Area (TFA)

RDBN statistics show the mean average of current dwellings is 753 square feet, including the 17.95% which are illegal under current regulations. No mention is made of the size of the 9.4% "very Large Dwellings" or who is the biggest loser. Could any of the 22.22% of "Very Small Dwellings" build a second dwelling of 1400 square or larger if setbacks permit? I will remind you that 72% of respondents felt that 1184 square feet was adequate.

Height

Were any of the dwellings inventoried over 26.5 Feet?

Sewage Disposal:

No one including myself has any serious objections to the current situation. Many dwellings would be inaccessible for the honey wagon no matter what time of year. However, I have noticed on several occasions the Sidewinder Inn had the sewer or water truck string a 6 inch hose across the cat track without notifying HBMR or providing adequate protection during operating hours, creating an unsafe condition. This should be discouraged or regulated.

3.1 Survey Results

212 Cabin Owners for 124 parcels suggests either husband wife teams or multiple owners. Whatever the case may be, 45% is an average election result.

Questionnaire Design:

Question 1: Building Height

75% of respondents want it left the same, only one wanted a reduction. Case closed.

Question 2; Gross Floor Area(GFA) or Total Floor Area.

72% of respondents desired no change. Net result, same as above.

Gross Floor Area.

Of those who chose the GFA option "56% preferred to not change the 110m2 (1184 ft2) GFA Regulation." The crowd has spoken.

Preferred Total Floor Area (TFA)

Of the minority of respondents who preferred TFA over GFA, 4 (18%) of them desired a 4001-4500 square foot dwelling. I would suggest they sell their current dwelling in the Alpine Village and relocate to HBM Estates. See Ya!

The assertion by RDBN that the community is quite evenly split on whether building size should be reduced or kept the same, or increased, contradicts their own statistics.

Question 3:

Comment Section

Lot Coverage

10 (15%) mentioned a preference for lot coverage or floor space ratio. I mentioned this not as a preference but a possible option to demonstrate there numerous lots on lots of .25 acres rather than my .43 acres and .43 of lot 211 above me, as well as some on Turkey Shoot or Cinderella which are near .5 acres. The larger the lot, the more room to build, the smaller not so much.

Views:

18 (38%) are concerned with buildings impacting views. The majority desired no increase.

Character:

10 (15%) raised concerns for loss of the "Cabin Colony" feel using descriptive terms such as

"monster homes" "sprawl" and "skyscrapers". Their words not mine.

Affordability:

6 (9%) of respondents are concerned with the increasing size of cabins in relation to affordability. My concern was the previously mentioned 30% tax increase many of us saw with no improvements. Increased property value and assessments is great if you plan to sell, not necessarily if you plan to stay. I have witnessed this phenomena before where my parents and brother had recreational property at Victoria Beach in Manitoba, where people began building permanent homes versus uninsulated summer cabins. The result was a 200% tax increase over two years which forced one of our neighbours of 82 years of age to sell. There are many retirees on fixed incomes and families who could be affected if this trend continues on Hudson Bay Mountain.

Parking

3 (5%) respondents are concerned with the area being at capacity and there is not enough parking. Refer to my earlier comments.

6 (9%) felt everything was hunky dory just as it is.

Section 4: Evaluation of Land Use Issues

4.1 Character

RDBN states "The smaller dwellings ensure that views of the mountains are maintained and are not blocked by a neighbour's dwelling. The dominant features of the landscape are trees and the natural environment, and not large dwellings." Once again, your words not mine.

4.2 On Site Sewage Disposal

RDBN states "Staff do not foresee any notable sewage disposal issues provided that building sizes do not increase noticeably." I will point out again that given a 50% increase in size coupled with secondary dwellings gives the appearance of contradicting yourself in relation to "slightly larger" and "reasonable compromise".

2.4 Parking and Prairie Village Access

Ski Smithers and Ski and Ride Smithers which you refer to no longer exist. The current owner calls it HBMR.

RDBN acknowledges "there has been busy occasions where there is not enough parking available."

RDBN further states "Snowmobile access across ski runs during lift operations will be controlled to meet safety requirements." By Whom and under what authority. Refer to my exhibit F.

RDBN might get a response if they contact HBMR not the now defunct Ski Smithers.

RDBN also claims "if parking demand becomes too great Ski Smithers (sic. HBMR), or area residents, can be expected to ask the RDBN to facilitate a solution utilizing Crown land." Once again, who will pay for it, where will you put it, and who will pay to maintain it? I would suggest that when dealing with the inevitable, a plan should be in place before implementing change rather than after.

RDBN states "The existing R8 zone requires two off-street parking spaces per principle dwelling unit" in order to "ensure that cabin owners are aware that it is their responsibility to provide off-street parking in the event that their current parking area is no longer available." What does this

mean and will a second dwelling double this requirement?

CONCLUSION

Lastly, I will refer to my paragraph one and Exhibit (A). Insufficient time allotted for response has not allowed me sufficient time to research the matter further or provide further evidence. Computer issues and lack thereof a secretary has not provided me with time to sufficiently check for spelling, typos and gramatical correctness. Please excuse the hurried state of this document. But here goes anyways.

In my opinion, given the evidence presented, proceeding with Bylaws No. 1797 & 1798 before addressing outstanding concerns would be putting the cart before the horse. More work needs to be done to address concerns of MOTI, MRB, Cabin Owners, and HBMR. To do otherwise will inevitably create more problems than it solves.

Sincerely,

B.A. Wind

A handwritten signature in black ink, appearing to be 'B.A. Wind', written over the printed name.

SCHEDULE OF ATTACHMENTS TO MAY 10 LETTER FROM B.A. WIND TO RDBN

Exhibit (A) May 3, 2017 Interior News Opinion Piece : Bulkley-Nechako land with a plan

Exhibit (B) May 3, 2017 NOTICE OF PUBLIC HEARING

Exhibit (C) March 16, 2016 letter from B.A. Wind to RDBN

Exhibit (D) February 11, 2016 Minutes from HBM Cabin Owners Committee

Exhibit (E) RDBN Bylaw No. 700

Exhibit (F) September 8, 2015 Letter B.A. Wind to RDBN

Exhibit (G) December 11, 2015 e-mail RDBN Jason Llewelyn to Gary Huxtable

Exhibit (H) Minutes from 2015 Cabin Owners AGM

Exhibit (I) Minutes from 2014 Cabin Owners AGM

Exhibit (J) Remax Listing Lot 211 Prairie Road

Exhibit (K) Legal Description 210 Prairie Road

Exhibit (L) 1985 SCHEDULE OF RESTRICTIONS (R 1916)

Bulkley-Nechako land with a plan

(TUP) may be issued to allow a property to be used for something that is not normally permitted in its zoning. TUPs are often controversial and the decision to grant a TUP is difficult and complex. Many of you are interested and concerned about how, when, and why TUPs are issued and therefore I will specifically talk more about this in a future article.

2. Referrals are when the provincial government requests comments on a proposed activity within or close to Electoral Areas. Many referrals are simply administrative, such as confirming a property is outside a fire protection district, or in the ALR. For complex issues the RD clearly states its concerns. For example,

a. The past few years the RD has been frustrated with the pipeline referral process, as the Province does not require proponents to adequately work with the RD on things such as invasive weeds (on corridors), protective services, and solid waste management (from work camps). This lack of engagement and fragmented process across the province has unnecessarily cost you, the property taxpayer, thousands of dollars in time and other expenses. The RD does not take a 'support or against' position on these projects, but is becoming increasingly leery of proponents and higher governments that are not proactively working with the RD to address real and practical local concerns.

b. There have been an increasing amount of referrals related to the Bulkley River. The RDBN has requested that the Province look at the concept of 'cumulative impacts' of all activity on the river. Any particular operation, be it tourism, agriculture, or gravel pits is not the issue. The impact of all activities together is the concern (noise, traffic, impact on agriculture). Leadership from the Province is lacking in this area. The RDBN will continue to call for an understanding of the cumulative impacts of activities on the economic value of the river, existing business, the environment, and on the health of residents in the area.

3. Public feedback is a large part of land use plan-

ning and includes the following:

a. APC. The Advisory Planning Commission is made up of eight Area A residents of diverse backgrounds who review land use applications (rezoning, subdivisions, TUPS) and makes a recommendation to the RDBN Board. The APC meeting provides applicants a chance to explain their application and answer questions.

b. Public hearing. Once a change in bylaw has passed first and second reading, then a public hearing is held. This is the final chance for anyone to give information about a proposal or express concern or support.

c. Many people have expressed concern to me that the amount of time

the public is given to comment is not sufficient, and that not enough people are contacted directly to give feedback. The Province legislates the distance from subject property for which people are to be notified and when and how meetings are advertised. This was a discussion at a recent APC meeting with the suggestion the RDBN board look at options for going beyond what is required.

Land use planning entails much more than this. For more info visit www.rdbn.bc.ca/planning-department, call me at 250-877-8434 or email mark.fisher@rdbn.bc.ca.

Mark Fisher is the Regional District of Bulkley-Nechako director for Area A (Smithers rural).

DISTRICT VIEW

Mark Fisher

Land use planning is a part of what the Regional District (RD) does in Electoral Areas, particularly in Area A which has a very active and engaged population. Here are just a few of the things involved: Temporary Use Permit



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NOTICE OF PUBLIC HEARING

Notice is hereby given that a Public Hearing concerning Regional District of Bulkley-Nechako Zoning Bylaw No. 1797, 1997 will be held Monday, May 15, 2017 at 7:30 P.M. in the West Fraser Board of the Smithers Municipal Office, 1027 Algonquin Street, Smithers, B.C. regarding Bylaws No. 1797 and 1798.

Regional District of Bulkley-Nechako Zoning Bylaw No. 1797, 1997

Regional District of Bulkley-Nechako Zoning Bylaw No. 1797, 1997 is proposed to be amended by Bylaw No. 1797 by adding a Total Floor Area (TFA) definition to Section 2.02 Definitions and by replacing the Hudson Bay Mountain Recreational Residential (R8) Zone with the proposed new R8 Zone.

The proposed new R8 Zone differs from the existing R8 Zone in the following ways:

- It replaces the 110 m² Gross Floor Area (GFA) restriction with a TFA restriction of 187.29 m².
• It allows a second seasonal dwelling provided that the combined TFA of both dwellings does not exceed 187.29 m² and;
• It allows regulations that apply where a community sewer system is in place.

The R8 Zone applies to the Hudson Bay Mountain Prairie Village lands shown on the map below.

Regional District of Bulkley-Nechako Zoning Bylaw No. 1799, 2017

Regional District of Bulkley-Nechako Zoning Bylaw No. 1799, 2017 is proposed to be amended by Bylaw No. 1799 that will rezone the following lands from Large Holdings (HL) to Hudson Bay Mountain Recreational Residential (R8) Zone.

- District Lot 60, Range 5, Coast District
• District Lot 81, Range 5, Coast District
• All that unimproved land in the vicinity of District Lot 59, Range 5, Coast District and containing 0.08 ha, more or less (6,010 m²)
• All that unimproved land in the vicinity of District Lot 1500, Range 5, Coast District and containing 0.09 ha, more or less (6,400 m²)

The subject properties are located north of the Prairie Village (Cabin Colony) off Breake Road at Hudson Bay Mountain Resort and are shown cross-hatched and labelled in parentheses Subject to Bylaw 1798 on the map below.

LOCATION MAP



At the public hearing all persons who believe that their interest in property is affected by the proposed bylaw shall be afforded a reasonable opportunity to be heard or to present a written submission respecting matters contained in the bylaws that are the subject of the public hearing.

Written submissions sent by mail to P.O. Box 822, Burns Lake, BC V0J 1E0, by fax to (250) 892-1229, or by e-mail to bulkleynechako@bulkleynechako.ca must be received by the Regional District of Bulkley-Nechako no later than May 15, 2017 at 1:00 P.M. to be eligible for consideration at the public hearing.

The Public Hearing on Bylaw No. 1797 and 1798 will be chaired by the Director or Alternate Director for Elections and will be a delegate of the Board. A copy of the Board resolution making the relevant information may be inspected at the office of the Regional District of Bulkley-Nechako, between the hours of 8:30 A.M. to 12:00 noon and 1:00 P.M. to 4:00 P.M., Monday through Friday, excluding holidays, May 8, 2017 through May 15, 2017 (inclusive). A copy of the proposed bylaw and other relevant information will also be made available at the Smithers Public Library.

For further information please call the Regional District of Bulkley-Nechako Planning Department at 250-892-3198 or 1-800-820-8895.

This is the first of three public hearings.

TRIM A BELONGS BELONGS

Blair Wind
210 Prairie Road
Hudson Bay Mountain
Box 4215
Smithers B.C.
V0J 2N0

March 16, 2016

Jason Llewellyn
Director of Planning
Regional District of Bulkley Nechako
37, 3rd Ave,
Box 820
Burns Lake, B.C.
V0J 1E0

Re: Building Regulations Review for Prairie Village (Cabin Colony)
Hudson Bay Mountain Recreational Residential (R8) Zone

Dear sir,

I attended the December 26, 2015 Annual General Meeting (AGM) of the Cabin Owner's Association. The meeting was essentially hijacked by the topic "if size matters, how big is too big?" to the point where no one was able to complain about dogs, snowmobiles, toboggans, and parking, as usually occurs.

I was appointed to the committee to review existing regulations regarding building regulations for the older, upper, existing development referred to as the Prairie Village or Cabin Colony. I requested the proponent of the review, Gary Huxtable, that due to a changeover of my computer system I be contacted by telephone message to inform me of the meeting date. This did not occur. As a result I did not attend. Consider this my personal report.

Since the AGM, I have requested the opinion of cabin owners I have come in contact with. I have come to believe that everyone has their own version of paradise up here. Many are concerned a false sense of urgency for change is being created by the personal situation of the proponent who precipitated the review. Others were unaware of the situation which necessitated the perceived need for review of the existing regulations.

No one can argue the contribution both Gary and his family have made to the ski hill over the years and continues to this day. However, similar to Section 19 of the Criminal Code which states that ignorance of the law is no excuse, neither is taking extremely poor advice, it only offers an explanation. I understand from talking to Gary he has been pursuing a variance with your office. One way or the other there will be a resolution to his matter and I will stay out that process and let you guys sort it out.

I will agree there needs to be some clarification of numerous building regulations, including Section 11.1.06 (Height) and 11.1.02 (Gross Floor Area), as well as a better understanding of these and other regulations by cabin owners.

We do not wish this process to turn into a finger pointing contest. One only need to walk around the area to realize there are plenty of seasonal dwellings which do not adhere to a variety of current regulations.

Section 11.1.06 regulating height appears to be subject to interpretation as to whether you can sneak an extra floor in underneath and call it crawl space.

Section 11.1.02 regulating Gross Floor Area demonstrates it is either subject to interpretation,

blatantly disregarded, or some are blissfully unaware of its existence. Many felt Mr. Huxtable's claim that existing regulations "penalizes someone who wants to build an energy efficient" cabin." is clutching at straws. I would counter that the recent higher standards for snowloading due to climate change would be a more plausible argument for overbuilding for structural rigidity.

Similarly, many felt the claims regarding pit privys and availability of power were overstated. Access to power varies due to location. Ease of building varies from site to site as well. I am concerned that the cabin colony will become like Scotland, divided between the highlanders and the lowlanders. For those who live along the primary road you can have the concrete pump truck pour your foundation, have the building supply truck hiab your supplies to the site, the truss truck deliver your roofing system and zoom boom it into place, rather than packing everything in by hand, overwinter, or by helicopter as many of us are required to do.

Myself and others received a 30% tax increase this year with no changes to our properties. Many felt this was largely due to the trend for larger dwellings exceeding the current Gross Floor Area regulations, one cabin owner described as "blatantly double or more that size." Others are concerned the new subdivision below us which allows for larger year round dwellings is skewing the figures unfairly for those who have smaller off the grid older style cabins. Many of us are pensioners on fixed incomes concerned steadily increasing assessments are unfair and may make cabin ownership unaffordable. The two different subdivisions are apples and oranges. I brought this up at the AGM. The previously quoted cabin owner also said in their e-mail "We agree with others that persons wishing to build very large "cabins" should be directed towards the new development."


How big is too big? Perhaps the Regional District should measure the few "blatant" examples many consider excessive to give a starting point we can work down from towards an acceptable size.

Myself, I feel that if there is an increase in allowable size it should be modest. Some have suggested that limits should be in relationship to lot size, which varies from one site to another.

I agree fully with your statement "This review would also need to include an opportunity for Northern Health, HBM, all property owners, MOE and others to provide their input into the process." I talked with Mike Huffman, HBM manager, who informed me no one, other than myself, had contacted them.

Many feel the Prairie Village/Cabin Colony is nearing saturation level and increased density will only exacerbate problems with dogs, snowmobiles, toboggans and parking which currently exist. We have already opened the can of worms by requesting this review. If an integral part of a review of the Cabin Colony zoning is to define "The desired character of the area", why not tear the lid right off and go beyond merely "Smaller cabins vs larger dwellings" and include the items listed above beyond the "Ten Rules of Engagement" circulated by the Cabin Owners Association. To that I can only add, be careful what you wish for.

Sincerely,



B.A. Wind

Blair Wind

From: "Gary Huxtable"
To: "Prairie Cabin Owners Assn."

Cc:

Sent: Tuesday, February 16, 2016 11:34 AM
Attach: HBM Cabin Owners committee meeting.pdf
Subject: RE: AGM

Hello Everyone!!

It took a little work to try to get the committee together after the holidays, but last week we were finally able to meet up and discuss the zoning bylaw that was brought up at the AGM.

5/8/2017

216 (D)

216

I have attached a copy of our minutes along with our recommendations to the Prairie Cabin Owners Association.

In general it was felt that the current 23 year old bylaw should be reviewed and changed to meet today's needs. One instance of the issue with the current bylaw is that it penalizes someone who wants to build an "energy efficient" cabin. By building thicker insulated walls under the current bylaw the cabin owner loses livable floor space on the interior. We should not penalize "energy efficiency" in this day & age.

I would suggest the next step is to hear from all cabin owners on the proposed recommendations. Would everyone prefer to set up another meeting, or we could pose a small questionnaire by email for cabin owners to submit their opinions.

Please respond to all with your concerns or comments.

Regards

Gary Huxtable



This email has been checked for viruses by Avast antivirus software.

www.avast.com

5/8/2017

HBM Cabin Owners Zoning Committee Meeting Minutes

Attending; Gary Huxtable, Jennifer Mulder, Rob Blackburn

Regrets; Blair Wind, Mack Murphy

Smithers Alpenhorn 7:00pm Thursday February 11, 2016

- The existing R8 Zoning was reviewed.
- The Town of Smithers R1 Zoning was reviewed
- The two bylaws were compared

- The attending committee members felt that it would be easier for the Regional District, and for cabin owners/builders to understand and to work within a bylaw which regulated a dwellings foot print or lot coverage rather than worry about what the interior space was used for.

- The committee felt that a less prescriptive bylaw was better for all.

- The committee agreed that the RDBN and Cabin Colony should continue to work within the guidelines of Northern Health. A discussion about how many bathrooms or bedrooms was discussed and the committee felt that the RDBN should not regulate or care about what was inside the building. The committee felt that Northern health could and should regulate the size and approval of septic systems based on the use, size, number of bathrooms, and number of bedrooms.

- The committee felt that the current height restriction was acceptable. There may be room for the RDBN to allow variance to the height provided that a new dwelling was not blocking the view and or exposure to a neighboring lot. A discussion was held around the need for flexibility of the height rules on certain lots as the lots on the hill are all irregularly shaped and some are on very steep slopes.

- The committee discussed the current setbacks and felt that they generally work. Aesthetics and footprint of each individual construction should be considered. A small cabin built in the middle of a large blasted clearing could be more upsetting to the neighbors than a large cabin nestled into a corner of a lot where the ground might be flatter and not require blasting. Feasible access should also be considered in this review process. Some lots do not have any summer access, and poor winter access. Being allowed to build closer to a lot line may make a

difficult access lot accessible. A lengthy discussion was held around the existing designated "road right of ways". The committee feels that the province, cabin owners, or ski hill operator will likely never build on any of the existing road right of ways. The rights of ways are simply lines on a map and would destroy many existing ski runs, require millions of dollars to construct and likely require the demolition of existing, conforming cabins due to the slope and contours. Any roads that will likely be built will likely follow the terrain and follow existing accesses. There are several road right of ways that should likely be either removed or re-designated as they simply will never be used as roads.

- The character of the cabin community is important. Protecting the look and feel of the general community is important.
- A general discussion around the existing zone and that it is not working both for the RDBN and the cabin colony was held. The committee felt it is not working for the cabin colony as there are many examples of dwellings that do not meet the current zoning requirements. The committee felt it is not working for the RDBN as the current bylaw requires complex calculations and verifications.
- Several emails from cabin owners have been reviewed by the committee. The general tone of the emails was that change is needed and supported in the current bylaw.

Generally the committee felt change is needed and unanimously agreed to the following.

Recommendations to the HBM Cabin Owners:

Forward a motion to the RDBN asking for

- 1) a change in the zoning to reflect more accurately what is already happening on the ski hill.
- 2) change the zoning bylaw to allow for up to 10-12% of lot coverage or limit the foundation footprint to allow for up to 1500 square feet of area inside the foundation and do not worry about what configuration is inside the dwellings
- 3) Continue to utilize setbacks but exercise more flexibility for lots next to "road right of ways" that will never be built and or for lots on steeper slopes which may not have feasible options other than crowding a lot line to protect the aesthetics and or to allow access.

- 4) Continue to use the current height restriction of 8 meters with some flexibility on steep or difficult to build on lots
- 5) Continue to work with Northern Health on regulating septic
- 6) Review and remove the "Road right of Ways" that are not practical, restrict development, serve no purpose, or are on steep side slopes. Could possibly designate these as "trails" rather than roads.

GROUP RESIDENCE means a building used or intended to be used for the communal residential use of 6 or more persons that is provided with sleeping, bathroom and shared living and recreation facilities, and which building may include a dwelling unit for the manager but the building is not a series of dwelling units or a hotel, motel, resort lodge, community care facility, or a facility designated pursuant to the Correction Act;

GUEST CABIN means any detached building which consists of one dwelling unit having a maximum floor space of 50 square metres (538 sq. ft.) and is used or intended to be used as temporary accommodation for one or more tourists, where the maximum length of stay is 200 days in any given year;

GUEST RANCH means the use of land, buildings, and structures, consisting of not more than three attached sleeping units or detached guest cabins and which caters to the needs of tourists in conjunction with agricultural use by furnishing temporary sleeping accommodation and recreation and may provide meals as an accessory use;

HIGHWAY includes a street, road, lane, bridge, viaduct and any other way open to public use, but does not include a private right of way on private property;

HORTICULTURE means the commercial practice of growing fruits, vegetables, flowers, or ornamental plants. This use does not include a Medical Marihuana Production Facility, or the growing, cultivating, harvesting, selling or storage of marihuana.

HOTEL means a building or part thereof consisting of individual sleeping units wherein temporary accommodation is provided for guests. Building entrance and exit ways are shared and the building may include public areas such as a lobby, restaurant, assembly, entertainment and recreation facilities;

LANDSCAPE SCREEN means a continuous fence, wall, compact evergreen hedge, berm or combination thereof that would effectively screen the property which it encloses and is broken only by access drives, walks and lanes;

LANE means a highway not less than 3 metres (9.8 ft.) nor more than 10 metres (32.8 feet) in width which provides secondary access to any abutting parcel;

MARINA means a building, structure or place, containing docking facilities and located on a navigable waterway, where boats and boat accessories are stored, serviced and repaired or kept for sale and where facilities for the sale of marine fuels and lubricants may be provided;

St Hill (f)
221

Blair Wind
Box 4215
Smithers B.C.
V0J 2N0

September 8, 2015

Richard Wainright
Regional District of Bulkley Nechako
Burns Lake B.C.

Dear Richard,

Further to our telephone conversation September 2, 2015, I am writing to provide information concerning a site plan for 210 Prairie Road, Hudson Bay Mountain Ski Area, Blk C, DL 2530, CD, for you to consider and advise me if I require a building permit to begin work on the outbuildings, such as shed, outhouse, sauna, or generator shed this year.

Since purchasing the property one year ago, I have surveyed the lot lines, cleared the potential building areas, secured a contractor for the outbuildings for this Fall, and am on year one of a two year waiting list with two other contractors who have built numerous structures on the mountain.

As mentioned to you previously, my son Lyle suffered a spinal injury last spring, which has slowed our building plans considerably. Due to access and logistical concerns, we have decided that the large amount of materials for the actual cabin are best hauled in winter.

As soon as we have approval from your office, we would like to construct an approximately 16 x 16 foot slope roofed structure to store tools and building materials, located in the upper corner furthest from the cabins of my 3 immediate neighbours. We would like to be 5 feet from the upper lot line adjacent to block B and approximately 20 feet from my lot line across from blocks E, F, and G (see diagram attached).

Approximate locations of outhouse, sauna, generator/woodshed auxiliary structures are included on this diagram.

The actual cabin will be approximately 24x 24 feet. It will be built later and I will provide either architect's drawings or building design prior to construction.

I have contacted Shane Wadden from Northern Health regarding sewage and septic concerns and he assures me there should be no problems.

Due to the short building period between bug season and the first snowfall, I wish to commence construction as soon as possible.

Please contact me at 250 847-5770 if you have any further questions or to inform me if I can proceed.

Sincerely,


B. A. Wind

EXHIBIT (F)

200

A

0.1675 ha

B

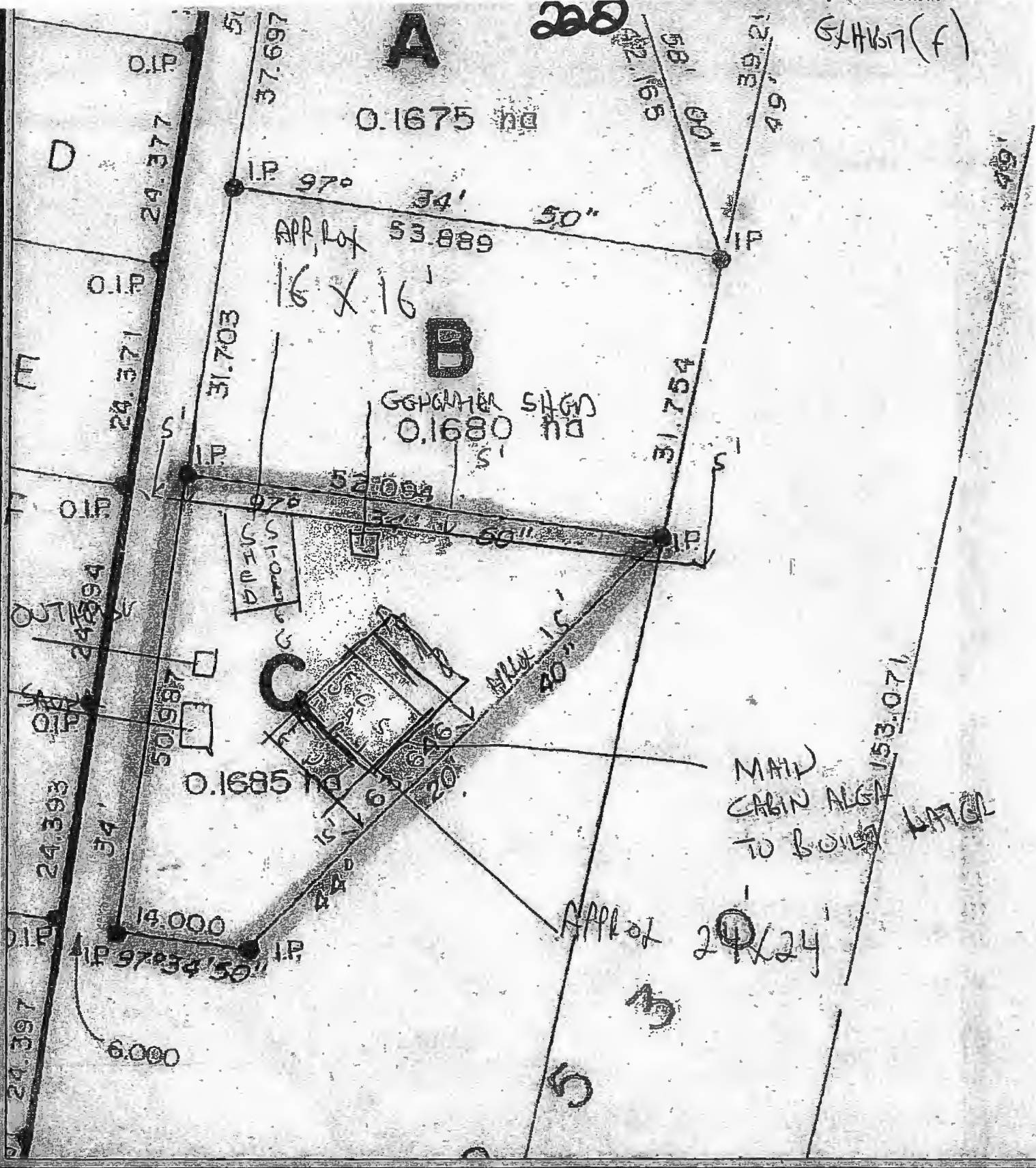
GGP GARAGE SHED
0.1680 ha

C

0.1685 ha

MAIL CABIN ALGA TO BOUNDARY

24 X 24



SS: 210 Prairie Road
DESCRIPTION: Blk C, DL 2530, Rng 5, CD
RTY SIZE: .1685 ha; .416 acres; 18,137 s.f.

Blair Wind

EXHIBIT (6) 223

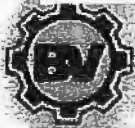
From: "Gary Huxtable" <gary@bvelectric.ca>
To: "Blair Wind"; "Gary Huxtable"; "Jennifer Mulder"; "Rob Blackburn"; "Mack Murphy"
Sent: Thursday, February 11, 2016 3:09 PM
Subject: FW: Cabin addition On Hudson Bay Mountain
FYI

Gary Huxtable

President
BV Electric Ltd.

Web - www.bvelectric.ca

Ph



BV Electric Ltd.



BCCSA
CAR
CERTIFIED

From: Jason Llewellyn [mailto:jason.llewellyn@rdbn.bc.ca]
Sent: Friday, December 11, 2015 1:26 PM
To: Gary Huxtable
Cc: Jennifer MacIntyre; Maria Sandberg; Jason Berlin
Subject: RE: Cabin addition On Hudson Bay Mountain

The zoning bylaw review we are working on is intended to amend the bylaw for clarity and enforceability, and clean up obvious errors and inconsistencies. We have avoided making any substantive changes to the nature of the actual uses or development that is allowed. Review of the Cabin Colony zoning, if undertaken, deserves its own process.

My preliminary thoughts are that the issues that need to be evaluated as part of any review of the Cabin Colony zoning are:

- The desired character of the area. Smaller rustic cabins vs larger dwellings.
- The impact of potential full-time residential use of larger dwellings.
- The impact of increased holding tank waste on RD facilities.
- The potential impacts of increased "pit-toilet" use.

This review would also need to include an opportunity for Northern Health, HBM, all property owners, M&E and others to provide their input into the process. At this point the Planning Department is not prepared to propose that this review occur. We are however, interested in hearing what the cabin owners association have to say regarding the issue.

At this time our focus is on processing your DVP application. Jennifer will continue to work with you to process that application. Once we have completed our preliminary review we will provide an indication of our thoughts regarding your proposal.

Cheers

2/16/2016

EXHIBIT (H)
224

Prairie Cabin Owners Association
AGM
December 26, 2015
17:30 – 19:00

AGENDA:

1. Review and accept minutes from 2014 AGM
2. Additions to agenda
3. President's Report to report
4. Treasurer's Report
 - a. Numbers – see attached
 - b. Cell phone coverage at cabins --
5. Ski Area Report
6. District of Bulkley Nechako – R8 Bylaw. (Copy attached)
7. Hydro rebate – current cost to join Hydro line is \$2670
8. Prairie Village not Prairie Cabin Colony
9. Election of Officers – Sheila resignation

Date for next year's meeting:

GA 11/16/17 (H)
225

*Prairie Cabin Owners Association
AGM*

December 27, 2014

17:00 – 19:00

AGENDA:

1. Introductions – present were the Gygers, Jennifer Mulder, Norma Stokes, the Dykstras, the Grahams, Remingtons, Challens, Eastmures, the Dahls/ Dolls; Barrie and Debbie Smith, McCreary's, Knights, Sheila Smith
2. Review and accept minutes from 2013 AGM
Motion to accept the minutes – from Debbie Smith, Lee McNeil seconded.
Passed.
3. Additions to agenda – Carl Dykstra added the topics of dogs. Sheila added topic of cell phone coverage at cabin.
4. President's Report to report – some concerns about the parking of the upper parking lot, and received a couple of letters regarding this. States that the hill has dealt with this well, and that there has been little else to report at this time.
5. Treasurer's Report
 - a. Numbers – see attached. Sheila went through the numbers of the bank accounts. Advised that there were no large expenditures to report. Jennifer Mulder motion to accept. Seconded by Jay Holman. Passed.
6. Ski Area Report – Chrissy introduced Dikran Z as the new general manager. He has been a general manager for the last 26 years, with a background of hotels and resorts. He spoke of the ownership of the Mountain – Gary Matheson and A. Hermano are 2 of the owners and they are committed to making this mountain a successful venture. He addressed the issue of parking, and that the resort has hired a parking attendant to aid with parking at busy times. Also, that the parking lot camping will not be available next year, and we will be able to use those spots for parking. Mr. Doll thanked that hill for the excellent grooming that it is doing. Rob Blackburn suggested that it is a good idea to have some spot available for people that want to have camping/ camper vans. That most ski hills in North America allow for this. Dikran suggested that there could have been a better way to organize the campers and that they could have taken up less space. Apparently, there are 8 vehicles parked presently. Al brought up the point that every cabin that is owned or leased has a parking spot attached to it. Chrissy stated that there is a beautiful new snowcat, upgrades to the lifts and a new snowmobile so this is showing that the owners continue to want to upgrade the hill. "Name that run" – Brian Hall and his group of volunteers did a great job

of brushing that run this past summer, and are committed to coming back Summer 2015 to do again. That is will be really great to ski after this next go around. There is still a contest to "name that run" and that they have 10 nominations for names. The hill is hoping to have a vote this year to choose one and that the Cabin Owners will be contacted to vote. The BBQ's on the hill during the summer were a huge success so they will be back again in Summer 2015. The Mountain Market is open again, so if you need groceries up the hill, the cafeteria may be able to help you with staples so that you don't need to go down the hill and into town. Please speak with Chrissy directly about what you need. Chrissy also introduced Mike, who is the accountant, and Frank McBride who is the operations manager as the Management Team on the hill.

7. Dogs – Carl Dykstra wanted to bring up the concerns about unleashed dogs, and that his family has had 3 injuries from dogs on the ski hill. Wanting to know what the official rules are regarding dogs – advised that dogs are supposed to be on leashes at all times, and that owners are supposed to clean up dog waste. We, and the hill, are aware that not everyone follows these rules. Sheila suggested that he identify the owners of the dogs and speak directly to them. He has done this with one dog, but is not sure about the others. This brought up the topic of the Code of Conduct, see below.
8. Code of conduct – there is a copy of the 10 rules of cabin owners that was circulated 2-3 years ago. As a cabin owner, you are responsible to follow these rules, and make anyone that is using your cabin aware of them and realize that they need to follow them. This includes parking, use of snowmobiles, and dogs. **Action:** Chrissy will forward a copy of the code of conduct to Lee McNeil to upload on the website. Sheila will forward a copy to the email distribution list this week.
9. Cell phone coverage at cabin – Sheila wants to know how to boost her cell phone coverage at her cabin. Mr. Dahl and Mr. Carl Dykstra have offered to help her with that. Thanks!
10. Election of Officers - Al and Sheila have agreed to stay on as President and Secretary of the Cabin Colony. There were no other nominations for the position. Al Norma Stokes nominated both to continue and Jay Holman seconded. **Passed.**

Date for next year's meeting: Dec 26, 2015 @ 5:00 PM

227
EXHIBIT (H)

Prairie Cabin Owner's Association
Treasurer's Report
2015

1. Hydro Account

Balance as of Dec 1/14	\$200.75
June 16/15 Dividend	\$ 44.25
Balance as of Nov 30/15	\$245.00

2. Shares

Shares from Dec 1 /13	\$ 79.78
Dividend Shares - April 1/15	\$ 1.73
Total - Nov 30/15	\$ 81.51

3. Savings Account

Balance as of Dec 1/14	\$1560.18
Interest to Nov 30/15	\$ 0.48
	\$1560.66
Shares added to Savings: Balance as of Nov 30/14	\$1642.17

SECTION 11.1 - HUDSON BAY MOUNTAIN RECREATIONAL RESIDENTIAL ZONE (R8)

11.1.01 Permitted Uses

- (1) In the Hudson Bay Mountain Recreational Residential Zone, if the parcel is not served by a community sewer system, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) seasonal dwelling;
 - (b) buildings and structures accessory to the permitted principal uses.
- (2) In the Hudson Bay Mountain Recreational Residential Zone, if the parcel is served by a community sewer system, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) single family dwelling;
 - (b) home occupation;
 - (c) buildings and structures accessory to the permitted principal uses.
- (3) In the Hudson Bay Mountain Recreational Residential Zone, for the land described as: Block H, District Lot 2531, Range 5, Coast District, the following uses of land, buildings or structures, and no other uses, are permitted:
 - (a) seasonal dwelling;
 - (b) bed and breakfast accommodation, as a home occupation, to a maximum of six beds, to be in operation no more than 200 days per year;
 - (c) buildings and structures accessory to the permitted principal uses.

11.1.02 Gross Floor Area

The maximum gross floor area permitted for a seasonal dwelling in the Hudson Bay Mountain Recreational Residential Zone is 110 square metres (1184 ft²).

11.1.03 Parcel Area

The minimum parcel area required in the Hudson Bay Mountain Recreational Residential Zone is as follows:

- (a) 1,700 square metres (18,299 ft²) if the parcel is not served by a community sewer system; or
- (b) 850 square metres (9,148 ft²) if the parcel is served by a community sewer system.
- (c) notwithstanding subclause 11.1.03 (a) the minimum parcel area required for Block L, District Lot 1586, Range 5, Coast District is 1214 square metres (13,068 ft²).

229
G/H 1617 (117)

11.1.04 Density

Not more than one seasonal dwelling or one single family dwelling shall be located on a parcel in the Hudson Bay Mountain Recreational Residential Zone.

11.1.05 Setback

(1) In the Hudson Bay Mountain Recreational Residential Zone no building or structure or part thereof shall be located within the setback prescribed below:

- (a) 7.5 metres (24.61 ft.) of any parcel line which abuts a highway;
- (b) 1.5 metres (5 ft.) from any parcel line which does not abut a highway.

11.1.06 Height

The maximum Building height within the Hudson Bay Mountain Recreational Residential Zone is 8.0 metres (26.25 ft.).

11.1.07 Fences

No fences shall be constructed upon parcels in the Hudson Bay Mountain Recreational Residential Zone.

11.1.08 Parking

Off-street parking shall be provided in accordance with the provisions of Section 27 of this bylaw.

Snowmobile operating rules within HBMR Controlled Recreation Area

Snowmobiles may only operate 30 minutes after ALL lifts are closed for the day, no snowmobiling after 11pm. Typically this means between 4:45pm and 11pm. During twilight ski days this will be between 8pm and 11pm.

Snowmobiles are permitted for getting passengers and supplies/gear to and from their cabin, not tobogganing, night skiing or any other recreational activity.

If you need supplies brought to your cabin during operations, as a necessity/emergency, please contact operations or maintenance staff for assistance.

Only travel on designated routes - Upper Sidewinder is NOT a designated route. NO SKI RUN IS PART OF THE DESIGNATED ROUTES. WHERE A DESIGNATED ROUTE IS SHOWN ON A RUN < SNOWMOBILES SHALL REMAIN ON THE SIDE OF THE RUN AS DRAWN IN THE MAP BELOW.

Snowmobiles should travel the route around the low side of Prairie Drop Zone and P2, then parallel to the road, on the low side (we try to maintain a sled path, unfortunately road plowing will occasionally cause this route to be blocked. In this case it may be necessary to use the road edge) to get to the parking lots.

Snowmobiles shall be licensed and insured, and proof of such must be available upon request.

Snowmobiles shall have cabin # prominently displayed and a buggy whip with flag that also has the cabin # prominently displayed. Evergreen sells 8' flag whips for approx \$80. We can help to install them for a nominal fee if requested. Target for compliance on this is March 1, 2017.

One person shall be designated as "responsible" for each sled. They will be held responsible for the actions of their sled regardless of the operator. In other words, don't let others use your sled irresponsibly.

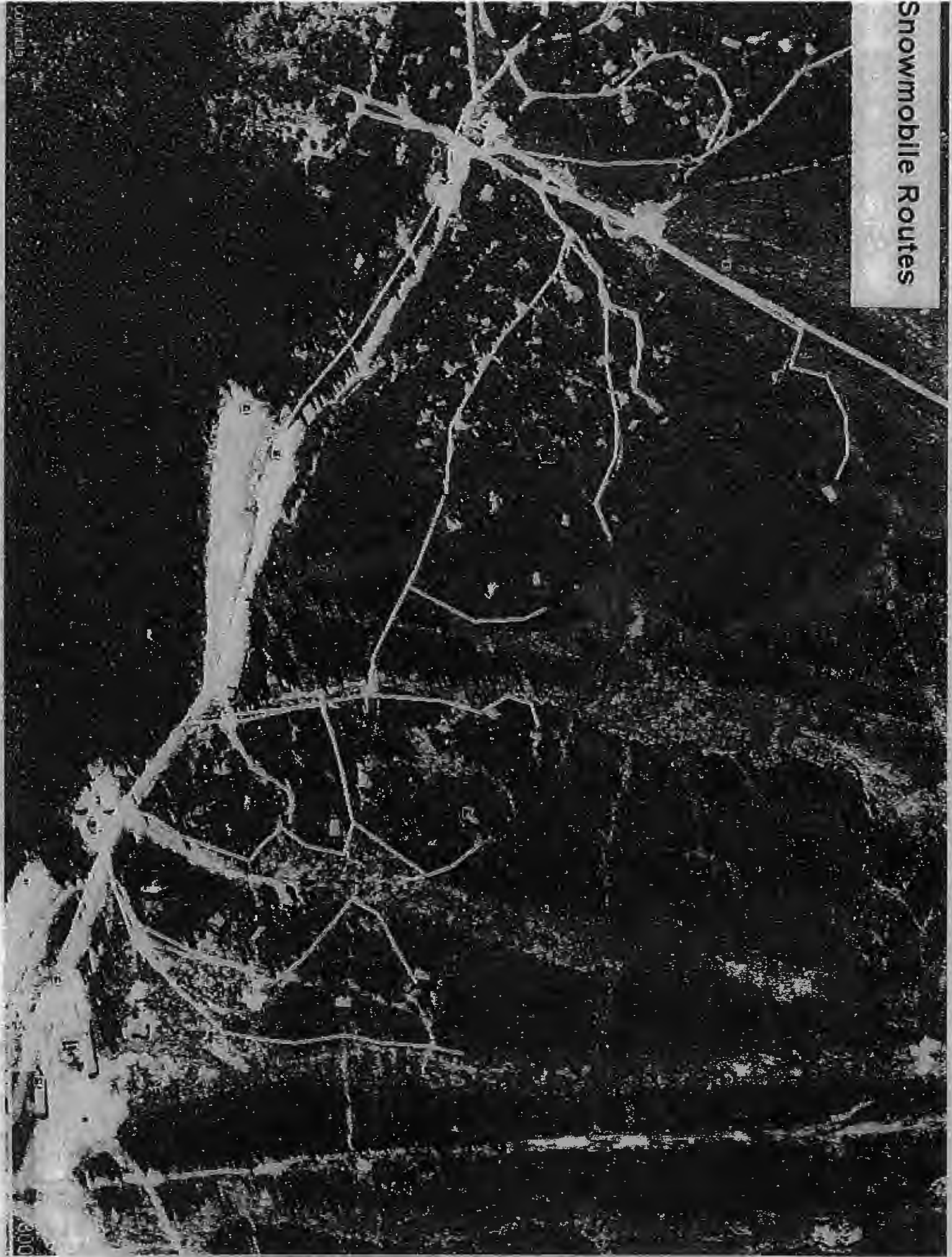
Effective 2017-18 each registered sled operator shall possess a valid "snowmobile operator certificate". HBMR can provide courses to issues these certificates, for groups of up to 6 at a time. Price is TBA.

A tidbit of operational information:

"I keep seeing public skidoos on the freshly groomed runs in the morning, there's an orange one on skiers left on Cinderella that I keep seeing and an red one coming down Nancy Greene from above mack's place on lower prairie road. Bottom of cannonball was wall to wall tracks in the fresh snow this morning. They use a trail below the yurts to cut across Cinderella to cannonball".

HBMR Groomer Operator, December 2016

Snowmobile Routes



Columbia

800

Prairie Cabin Owners Association

AGM

December 27, 2014

17:00 – 19:00

AGENDA:

1. Introductions – present were the Gygers, Jennifer Mulder, Norma Stokes, the Dykstras, the Grahams, Remingtons, Challens, Eastmures, the Dahls/ Dolls; Barrie and Debbie Smith, McCreary's, Knights, Sheila Smith
2. Review and accept minutes from 2013 AGM
Motion to accept the minutes – from Debbie Smith, Lee McNeil seconded.
Passed.
3. Additions to agenda – Carl Dykstra added the topics of dogs. Sheila added topic of cell phone coverage at cabin.
4. President's Report to report – some concerns about the parking of the upper parking lot, and received a couple of letters regarding this. States that the hill has dealt with this well, and that there has been little else to report at this time.
5. Treasurer's Report
 - a. Numbers – see attached. Sheila went through the numbers of the bank accounts. Advised that there were no large expenditures to report. Jennifer Mulder motion to accept. Seconded by Jay Holman, Passed.
6. Ski Area Report – Chrissy introduced Dikran Z as the new general manager. He has been a general manager for the last 26 years, with a background of hotels and resorts. He spoke of the ownership of the Mountain – Gary Matheson and A. Hermano are 2 of the owners and they are committed to making this mountain a successful venture. He addressed the issue of parking, and that the resort has hired a parking attendant to aid with parking at busy times. Also, that the parking lot camping will not be available next year, and we will be able to use those spots for parking. Mr. Doll thanked that hill for the excellent grooming that it happening. Rob Blackburn suggested that it is a good idea to have some spot available for people that want to have camping/ camper vans. That most ski hills in North America allow for this. Dikran suggested that there could have been a better way to organize the campers and that they could have taken up less space. Apparently, there are 8 vehicles parked presently.
Al brought up the point that every cabin that is owned or leased has a parking spot attached to it.
Chrissy stated that there is a beautiful new snowcat, upgrades to the lifts and a new snowmobile so this is showing that the owners continue to want to upgrade the hill. "Name that run" – Brian Hall and his group of volunteers did a great job

of brushing that run this past summer, and are committed to coming back Summer 2015 to do again. That is will be really great to ski after this next go around. There is still a contest to "name that run" and that they have 10 nominations for names. The hill is hoping to have a vote this year to choose one and that the Cabin Owners will be contacted to vote. The BBQ's on the hill during the summer were a huge success so they will be back again in Summer 2015. The Mountain Market is open again, so if you need groceries up the hill, the cafeteria may be able to help you with staples so that you don't need to go down the hill and into town. Please speak with Chrissy directly about what you need. Chrissy also introduced Mike, who is the accountant, and Frank McBride who is the operations manager as the Management Team on the hill.

7. Dogs – Carl Dykstra wanted to bring up the concerns about unleashed dogs, and that his family has had 3 injuries from dogs on the ski hill. Wanting to know what the official rules are regarding dogs – advised that dogs are supposed to be on leashes at all times, and that owners are supposed to clean up dog waste. We, and the hill, are aware that not everyone follows these rules. Sheila suggested that he identify the owners of the dogs and speak directly to them. He has done this with one dog, but is not sure about the others. This brought up the topic of the Code of Conduct, see below.
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Date for next year's meeting: Dec 26, 2015 @ 5:00 PM

Prairie Cabin Owner's Association
Treasurer's Report
2015

234
6241617 (1)

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June 16/15 Dividend	\$ 44.25
Balance as of Nov 30/15	\$245.00

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GH 161 235

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11.1.08 Parking

Off-street parking shall be provided in accordance with the provisions of Section 27 of this bylaw.



RE/MAX FEATURES

PHONE (250) 847-5999 FAX (250) 847-9039



List Price: \$229,500

You are welcome to view this listing at: 211 Prairie Road, Hudson Bay Mountain

Legal Description: Block B, District Lot 2530, Range 5, Coast District

Lot Size	<u>18,295 sq. ft.</u>	Gr. Taxes	<u>\$1221.45 (2016)</u>	<u>Main Floor</u>	<u>Second</u>		
Main	<u>672</u>	Zoning	<u>R8</u>	Living Room	<u>15 x 16' 4</u>	Bedroom	<u>10 x 7' 10</u>
Second	<u>243</u>	Sewer	<u>Pit-Privy</u>	Kitchen	<u>10 x 9' 4</u>	Bedroom	<u>10 x 7' 10</u>
Age	<u>23</u>	Water	<u>None</u>	Dining Room	<u>10 x 7</u>	Landing	<u>6' 3 x 7' 9</u>
Bedrooms	<u>3</u>	Heat	<u>Propane</u>	Master Bdrm	<u>10' 8 x 8' 5</u>		
Bathrooms	<u>3 piece</u>						

More Good News

Cute and cozy, solid and well built cabin located on a large 0.42 acre lot on the Parliament Ski run. The spacious living room features a high open beam vaulted ceiling and a propane fireplace. Main floor master bedroom, basic 3 piece bath with tub/shower and sink, outdoor pit privy. There are two bedrooms upstairs plus a landing/sitting area. All wired for generator power and possible future hydro service, propane heat and lights, plus some low voltage lights. Outside there are covered front and rear decks. Turn-key, all set up and ready to go. Includes furnishings, appliances, cooking implements, snowmobile and trailer, gas barbeque, etc. Enjoy years of family fun. Schedule your viewing today!

Above information is from sources believed to be reliable but should not be relied upon without verification. RE/MAX British Columbia assumes no responsibility for its accuracy.

It's the Experience!

EX HIBIT K
238

**Tax Report - 210 PRAIRIE Road
Record Updated - 07/24/2013**

Jurisdiction 754-SMITHERS RURAL (AA25) **Roll Number** 01886200 **Property ID** 004-656-253
Property Addr 210 PRAIRIE RD
Municipality S4-SMITHERS RURAL **Board Code** N
Neighborhood 602-HUDSON BAY MOUNTAIN
Area N54-Smithers And Area (Zone 54)
Sub Area N54RU-Smithers Rural **More PID's**
Gross Taxes \$492.07 (2013) **Water Conn**
Tax Amount Updated - 07/24/13

Owner Name & Mailing Address Information

Owner(s) 1 Name & Address
 ** NOT AVAILABLE **

Owner(s) 2 Name & Address

21641 WALCOTT RD
 RR 2
 TELKWA BC
 V0J 2X2

Legal Information

Plan #	Lot	Block	Dist Lot	Land Dist	Section	Township	Range	Meridian
		C	2530	14			5	
Legal Description BLK C DL 2530 LD 14 RNG 5								

Land & Building Information

Width	Depth	Lot Size	18295 SQUARE FEET
Land Use	Actual Use	RES LESS THAN 2 ACRES	
BCA Description	Zoning		

BCAA Data Updated - 05/19/13

Total Value Information

<u>Actual Totals</u>		<u>Municipal Taxable Totals</u>		<u>School Taxable Totals</u>	
Land	\$81,100	Gross Land	\$81,100	Gross Land	\$81,100
Improvement		Gross Improve		Gross Improve	
		Exempt Land		Exempt Land	
		Exempt Improve		Exempt Improve	
Actual Total	\$81,100	Municipal Total	\$81,100	School Total	\$81,100

Sale History Information

Date	Price	Document #	Type of Sales Transaction
09/25/2009		CA1283929	REJECT NOT SUITED SALE ANALYSIS
04/30/2002	\$39,000	PT15313	VACANT SINGLE PROP CASH TRANSA
11/18/1994	\$23,000	TH17238	VACANT SINGLE PROP CASH TRANSA

Tax Detail View The enclosed information while deemed to be correct is not guaranteed. 09/03/13 2:47 PM

5411617 239

R 1916

SCHEDULE OF RESTRICTIONS

- (a) The owners of the lots shall not erect dwellings or homes exceeding One Thousand Two Hundred (1200) square feet per floor;
- (b) The owners of the lots shall not erect a dwelling or home exceeding a height of twenty (20) feet from foundation to roof peak;
- (c) The owners of the lots shall not erect more than one (1) residential structure on each lot;
- (d) The owners of the lots shall not erect or place mobile homes or campers on the said lands;
- (e) The owners of the lots shall not install any other sewage system other than a pit privy.
- (f) The owners of the lots shall not occupy the homes or dwellings until the exterior of the same are stained, painted or covered with siding.
- 2 (g) No subdivision of lots permitted.



Memorandum

To: Chair Miller and the Board of Directors
From: Haley Jeffrey, Emergency Services Manager
Date: June 12, 2017
Regarding: June 1, 2017 Snow Survey and Water Supply Bulletin

Please see the attached *June 1, 2017 Snow Survey and Water Supply Bulletin* for your review.

The snow pack report is as follows:

- Nechako Basin is 107% of normal;
- Skeena-Nass is 68% of normal;
- Upper Fraser West 120% of normal.

<u>Recommendation</u>	All /DIRECTORS/MAJORITY
Receipt	

Written By:

Reviewed By:

The June 1st snow survey is now complete. Data from 21 snow courses and 71 automated snow weather stations around the province, collected by the Ministry of Environment Snow Survey Program and partners, and climate data from Environment and Climate Change Canada have been used to form the basis of the following report¹.

Weather

Weather through May was mixed. The early part of the month saw a mix of periods of hot weather, thundershowers, and episodes of colder temperatures. The second half of the month saw two separate episodes of high pressure which delivered extreme heat through the BC Interior, with daily average temperatures that reached 8-10°C above normal. Hot spells were interspersed with period of wetter weather and showers.

Overall, May was generally wetter than normal, particularly in the South Interior, Central Interior and Peace. Average temperatures for May were typically 0.5-1.5°C above normal.

Snowpack

Extreme hot temperatures in the second half of May led to rapid snowmelt. Snow basin indices for June 1st 2017 range from a low of 7% of normal in the Stikine to a high of 228% of normal in the Okanagan (Table 1 and Figure 1). In general, snow basin indices remain elevated, particularly in the southern half of the province, with lower than normal indices in northern BC.

Table 1 - BC Snow Basin Indices – June 1st, 2017

Basin	% of Normal	Basin	% of Normal
Upper Fraser West	120	Boundary	178
Upper Fraser East	48	Similkameen	103
Nechako	107	South Coast	135
Middle Fraser	107	Vancouver Island	91
Lower Fraser	142	Central Coast	44
North Thompson	113	Skagit	NO DATA
South Thompson	137	Peace	41
Upper Columbia	107	Skeena-Nass	68
West Kootenay	117	Stikine	7
East Kootenay	105	Liard	NO DATA
Okanagan	228	Northwest	NO DATA

In general rapid snow melt over the past few weeks led to declining snow basin index values since May 15th. This is a general indication that snowmelt has been more rapid than normal over the past few weeks, as would be expected given the extreme temperatures. Snow basin indices increased in the Okanagan and Boundary. June 1st snow basin indices are best viewed in terms of how the melt season is progressing rather than identifying specific on-going flood risks; very low or very high June 1st indices can result from accelerated melt or delayed melt.

Streamflow

On-going wet weather, high snow packs, extreme hot temperatures and rapid snow melt have all contributed to very high freshet flows this season, particularly in southern BC. Many areas are still experiencing above normal flows for early-June. Inflows into lake systems has been both early, and

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higher than normal volume, leading to lake levels, particularly in southern BC, seeing extremely high levels for early-June. For example, inflows into Okanagan Lake in May were 240% of normal, and similarly over the March to end of May period inflow were 226% of normal. Preliminary analysis suggests that these inflows are 10% higher than the previously recorded maximum inflows over these periods observed in the past 96 years.

On smaller rivers and tributaries flowing from mid-elevation areas (primarily below 1600m), flows have been slowly declining over the past week back to normal levels for early-June. In northern BC, the influence of lower seasonal snow packs is becoming evident, as many smaller river systems have transitioned to below-normal flows. In the larger rivers of the province, and in areas with high elevation snow packs, rivers are at bankfull condition and at or near their peak from snow melt driven runoff. This includes the South Thompson River, North Thompson River, Thompson River, and Fraser River where current flows are between the 2-year and 10-year return period level.

Outlook

In smaller rivers and tributaries draining mid-elevation watersheds, flood risk from snow melt has peaked, and rivers have returned to more seasonal flows. This includes areas through the Central Interior and South Interior, including the Nicola River, Coldwater River, Salmon River, tributary rivers in the Okanagan, Mission Creek, and Kettle River. High June 1st snow basin indices in the Okanagan and Kettle better reflect the high flows and flood conditions that have already occurred rather than being an indication of future risk. Inflows into Okanagan Lake appear to be declining and the risks for future rises in inflow rates and lake levels will be mainly driven by rainfall.

Larger rivers and rivers draining higher elevation terrain are at or near their peak from snowmelt-driven runoff. As a result, rivers are still very sensitive to additional runoff, particularly from rainfall. This includes Shuswap Lake and tributaries, South Thompson River, North Thompson River, Thompson River, Fraser River, and tributaries in the Kootenay and Columbia. Current rain forecast over the next week may lead to higher flows in these rivers than has been experienced so far this year.

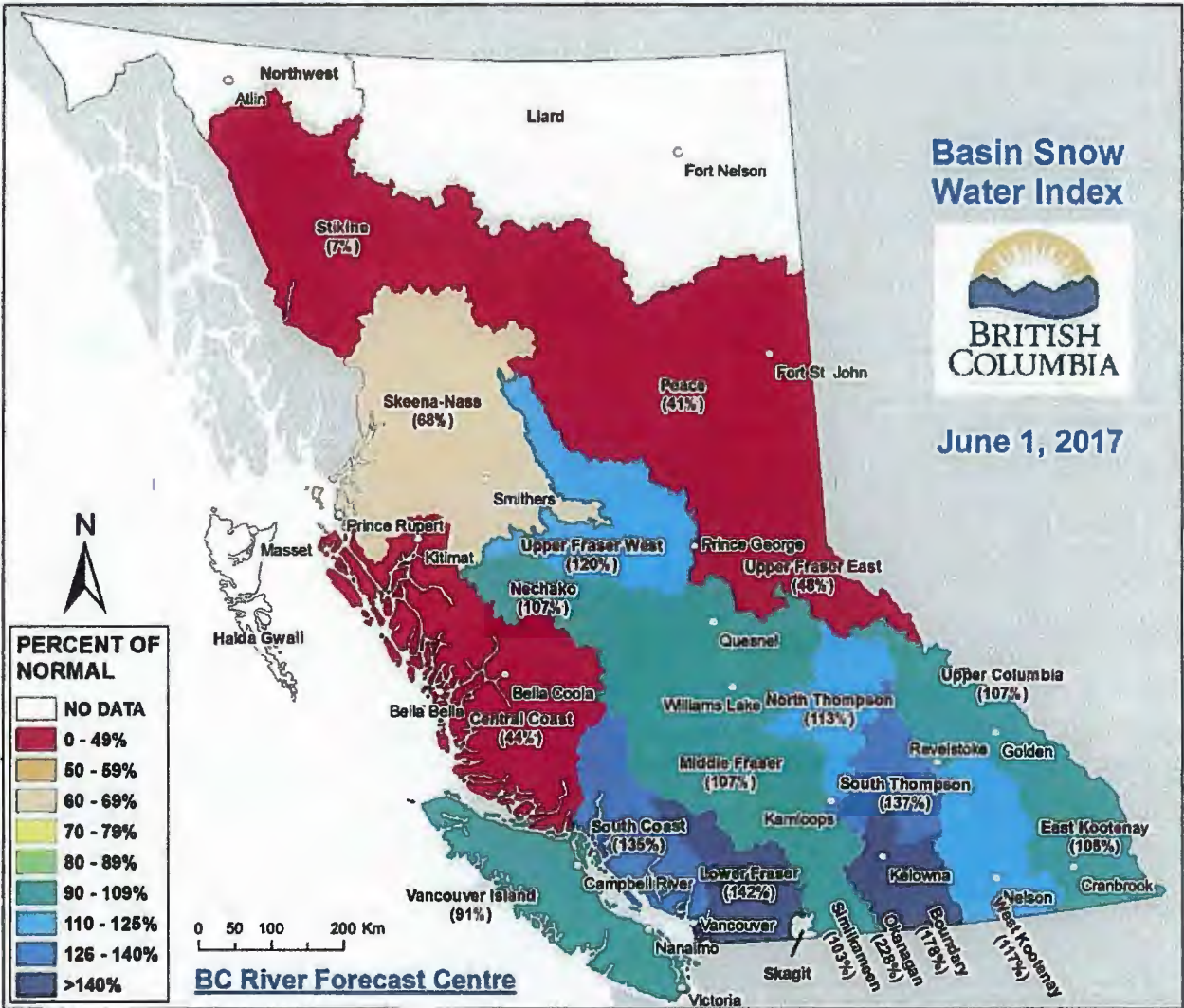
June is typically the wettest month of the year for most of the BC Interior, with risks of extreme rainfall. Flood risks across the province from rain-driven runoff are expected to be on-going through June.

Current advisories, warnings, freshet information, hydrometric monitoring, river modelling and snow data are available on the River Forecast Centre website: <http://bcRFC.env.gov.bc.ca/>.

The River Forecast Centre will continue to monitor snowpack conditions and will provide an updated seasonal flood risk forecast in the June 15th, 2017 bulletin, which is scheduled for release on June 22nd.

BC River Forecast Centre June
7, 2017

Figure 1: Basin Snow Water Index – June 1st, 2017



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2017 Automated Snow Weather Station/Manual Snow Survey Data

Station ID	Name	Basin	Elevation (masl)	Survey Date YYYY-MM-DD	SD (cm)	SWE (mm)	SWE % (1981-2010 Normal)	2016 SWE (mm)	Minimum (mm)	Maximum (mm)
1A12	KAZA LAKE	Upper Fraser West	1247	NS	NS	NS			132	132
1A12P	Kaza Lake	Upper Fraser West	1248	2017-06-01	5	0		0	0	0
1A16	BURNS LAKE	Upper Fraser West	820	NS	NS	NS			50	50
1A23	BIRD CREEK	Upper Fraser West	1196	2017-05-31	0	0		0	0	0
1B01	MOUNT WELLS	Nechako	1489	2017-05-31	63	261	120%	0	0	529
1B01P	Mount Wells	Nechako	1489	2017-06-01		363	157%	1	0	716
1B02	TAHTSA LAKE	Nechako	1319	2017-05-31	198	930	95%	309	406	1829
1B02P	Tahtsa Lake	Nechako	1319	2017-06-01		1017	103%	401	277	2157
1B05	SKINS LAKE	Nechako	877	2017-05-31	0	0		0	0	53
1B06	MOUNT SWANNELL	Nechako	1596	2017-05-31	0	0	0%	0	0	350
1B07	NUTLI LAKE	Nechako	1502	2017-05-31	20	88	37%	0	0	618
1B08P	Mount Pondosy	Nechako	1413	2017-06-01		439	137%	1	0	951
4B01	KIDPRICE LAKE	Skeena-Nass	1415	2017-05-31	125	672	107%	24	0	1359
4B02	JOHANSON LAKE	Skeena-Nass	1480	NS	NS	NS			108	108
4B03A	HUDSON BAY MTN.	Skeena-Nass	1452	2017-06-01	25	76	29%	0	0	729
4B04	CHAPMAN LAKE	Skeena-Nass	1485	NS	NS	NS				
4B06	TACHEK CREEK	Skeena-Nass	1133	NS	NS	NS				
4B07	MCKENDRICK CREEK	Skeena-Nass	1048	NS	NS	NS				
4B08	MOUNT CRONIN	Skeena-Nass	1491	NS	NS	NS				
4B12P	Granduc Mine	Skeena-Nass	790	2017-06-01	180	381				
4B13A	TERRACE A	Skeena-Nass	219	NS	NS	NS			68	68
4B14	EQUITY MINE	Skeena-Nass	1434	NS	NS	NS				
4B15	LU LAKE	Skeena-Nass	1296	NS	NS	NS				
4B15P	Lu Lake	Skeena-Nass	1308	2017-06-01	0	1	4%	0	0	180
4B16P	Shedin Creek	Skeena-Nass	1320	2017-06-01	47	244	35%	4	98	1261
4B17P	Tsai Creek	Skeena-Nass	1360	2017-06-01		773	75%	289	302	2103
4B18P	Cedar-Kiteen	Skeena-Nass	912	2017-06-01	0	1	1%	7	0	640

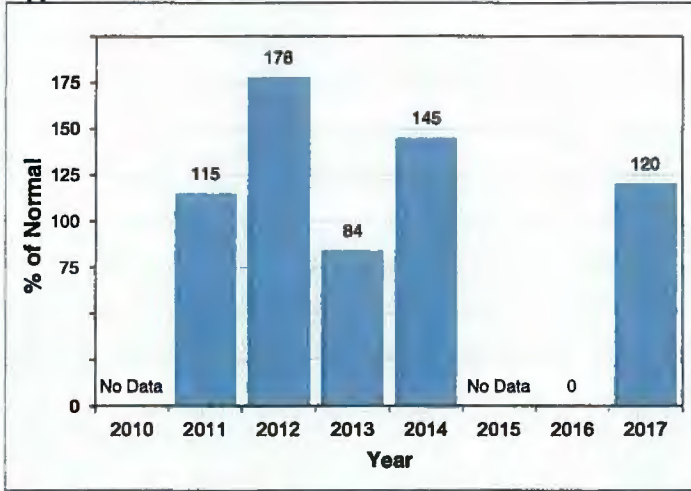
bhe

Code Description	
NA	Not available
NS	Not scheduled
S	Snow Depth
SWE	Snow Water Equivalent
T	Trace Amount
	Sampling problems were encountered
	Early or late sampling

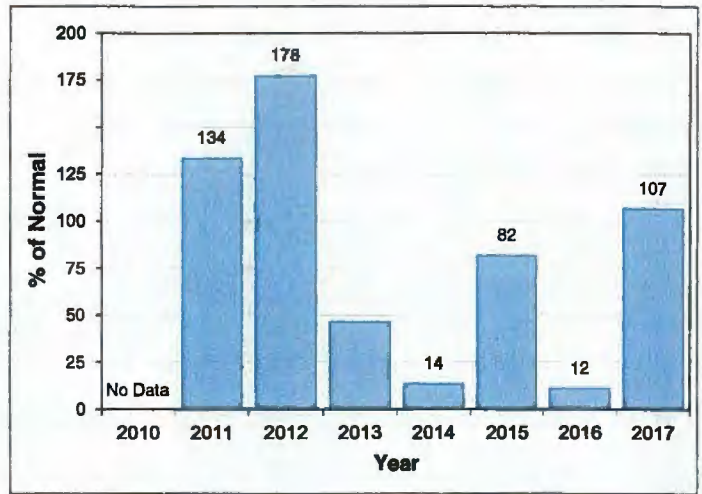
1. Every effort is made to ensure that data reported on these pages are accurate. However, in order to update the graphs and indices as quickly as possible, some data may have been estimated. Please note that data provided on these pages are preliminary and subject to revision upon review.

Snow Basin Index Graphs - June 1, 2017

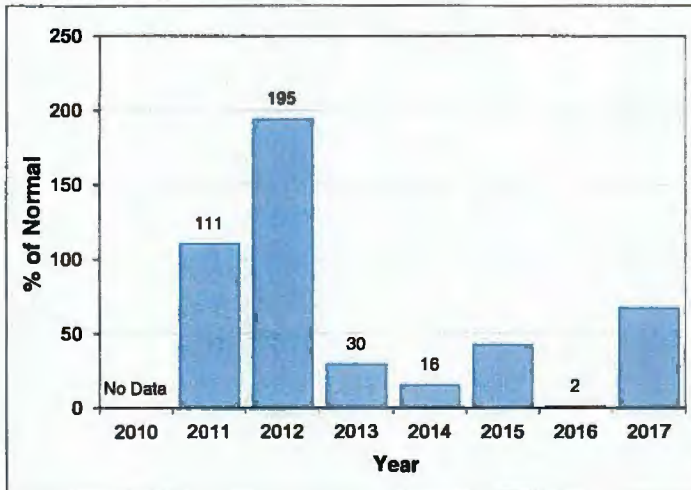
Upper Fraser West



Nechako



Skeena-Nass





Planning Department Enquiries Report, Month of May 2017

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of May 2017. During this month the Planning Department responded to 278 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In April 2017, the Planning Department answered 168 enquiries.

Subject Area	Jan 2017	Feb 2017	March 2017	April 2017	May 2017
Development Services	34	44	26	25	46
Electoral Area Planning	45	50	57	51	73
House Numbering	23	6	4	7	7
Maps	29	27	38	30	25
Bylaw Enforcement	5	4	4	8	61
Other	39	55	52	47	66
Total	175	186	181	168	278

Recommendation

"That the Board receive the May 2017 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,



 Jason Llewellyn
 Director of Planning



Building Inspector's Report For May, 2017

1. **Building Permit Summary for the Regional District of Bulkley-Nechako**

There were 15 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$11,358.00, with a total construction value of \$1,893,000.00. There have been 35 permits issued to date in 2017.

2. **Building Permit Summary for the Village of Burns Lake**

There were 2 building permit applications submitted this reporting period with a total construction value of \$382,000.00. There have been 5 permits issued to date in 2017.

3. **Building Permit Summary for the Village of Fraser Lake**

There was 1 building permit application submitted this reporting period with a total construction value of \$258,462.00. There has been 1 permit issued to date in 2017.

4. **Building Permit Summary for the Village of Granisle**

There was 1 building permit application submitted this reporting period with a total construction value of \$2,000.00. There have been 2 permits issued to date in 2017.

5. **Building Permit Summary for the District of Fort St. James**

There was 1 building permit application submitted this reporting period with a total construction value of \$20,000. There have been 4 permits issued to date in 2017.

Reviewed by:


Jason Llewellyn

Written by:


Jason Berlin

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
Planning Department**

May 2017 - Action List

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Board Agenda May 25 2017	ALR Application No. 1192 Redekop Electoral Area "F"	Application Denied Send letter to applicant Close File	Jennifer	Ongoing	06/02/17
Board Agenda May 25 2017	Coastal GasLink Referral	Approved Letter - Invitation to attend Board Meeting to discuss Work Camps	Jason	Completed	06/08/17
Board Agenda May 25 2017	Rezoning File No. A-03-16 Phil's Boxes Electoral Area "A"	Approved Letter to applicant	Jennifer	Ongoing	
Board Agenda May 25 2017	Rezoning File No. A-03-17 Cynthia Cardinal Electoral Area "A"	Approved Letter to applicant	Jennifer	Completed	05/25/17
Board Agenda May 25 2017	Equity Mine Emergency Response Plan	Letter Invitation to Reg. Dist Mgr Ministry of Mines to attend Board Meeting	Haley/Jason	Completed	06/08/17
Board Agenda May 25 2017	Building Inspection Service Telkwa	Send PDF of service contract	June	Completed	06/08/17

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REGIONAL DISTRICT OF BULKLEY-NECHAKO

Planning Department

May 2017 - Action List

PAGE #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Pages 259-273 Board Agenda May 25 2017	Joint OCP Review process Electoral Area "D" and Village of Fraser Lake	Send PDF of contract	June/ Maria	Ongoing	
Page 803 Board Agenda May 25 2017	Cluculz Lake Volunteer Fire Dept	Follow up with reccomendations Investigate RD's responisbility for Fire Dept. Operations	Jason Blackwell	Ongoing	
Pages 232-233 Board Agenda April 20, 2017	Recreation Service Electoral Area "A"	Staff Report	Jason	Ongoing	
Pages 234-236 Board Agenda April 20, 2017	Pipeline Referral	Letter Invite OGC to Board Meeting Press Release	Jason	Ongoing	
Pages 62-79 Supp Board Agenda 20-Apr-17	BC Building & Safety Standards	Arrange Meeting	Jason	Ongoing	

bhc

Box 103, ~~250~~ 250, Chilliwack, B.C., V0J 2N0
June 5, 2017

To Regional District Bulkley-Nechako Board of Directors,

For some members of the Regional District, the concept of a tax shift from private wealth (houses, business, capital equipment etc.) to the value of nature/land as created by the presence and activity of the community might be relatively new.

Enclosed is a letter, to Thomas Dandoff, Director of Centre for Urban Economics, UBC, which gives background on this tax shift. It is fundamental to solving problems directly related to housing, transit etc, or indirectly to poverty, crime and other social problems. In his reply Dandoff supports the tax shift.

In the early 1900s, Prince George and several other B.C. municipalities adopted various degrees of building to site value legislation which was legal in B.C. until 1974. This according to former B.C. Assessment Commissioner, Ted Swartney.

The City of Victoria in 2007 and now in 2017 has submitted resolutions to the UBCM on that tax shift concept (see resolution enclosed).

This is a request for Regional District to support the Victoria resolution when it is presented at this year's UBCM conference.

John Fisher

250 877 0230

johnfisher134@gmail.com

RECEIVED
JUN 08 2017
REGIONAL DISTRICT OF
BULKLEY NECHAKO

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John Fisher <jmfisher134@gmail.com>

SVT

1 message

John Fisher <jmfisher134@gmail.com>
 To: thomas.davidoff@sauder.ubc.ca

Sun, May 22, 2016 at 7:58 PM

Thomas Davidoff,
 Director of Centre for Urban Economics and Real Estate
 UBC, 2053 Main Mall, Vancouver, B.C. V0T1Z2

Your article (V.S., May 21) started on the right note when you suggested a cut to income and sales taxes and raise property taxes. However the property tax is really two taxes and local governments should increase taxes only on land values while putting improvement value (ie houses) in the income and sales tax category.

Taxes on privately created wealth are inflationary and discourage supply, jobs and business.

Capturing (taxing) community created wealth from land (site) value tends to lower its price thus making land and indirectly 'housing' more affordable. As economist Paul Samuelson says, "The unchangeable quantity of natural land is an interesting special case, where the supply curve happens to be perfectly vertical and inelastic. The whole of the tax falls onto the owners of the factor in inelastic supply! A tax on fixed land leaves rentals paid by users unchanged... but reduces rent retained by the landowner..."

A revenue neutral tax shift from buildings to site value, called economic rent, would achieve many objectives. Justice would be served by capturing economic rent from nature's gifts (ie land) for public purposes. Untaxing private wealth would encourage more affordable home ownership and reduce urban sprawl and associated vehicle pollution.

Vancouver and B.C. have had historical and recent examples of the above tax shift.

1. Vancouver Mayor L.D. Taylor elected eight times.
 re: tax shift from buildings to site values (1910) 100%
2. Ted Gwartney, B.C. Assessment Commissioner (late 70's and early 80's)
 re: assessment reform which taxes assessed land value at 100%
3. City of Victoria resolution to UBCM, 2007
 re: differing property tax rates
4. Victoria born Nobel Prize winner (1996), William Vickery
 re: "optimum conditions existed when the rent of land and natural resources were treated as the tax base, to generate sufficient revenue to enable governments to remove taxes on peoples wages and savings" (Land and Liberty, Autumn 1996)

John Fisher
 Box 103, Smithers, B.C.. V0J2N0
 250 877 0230 jmfisher134@gmail.com

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April 7, 2017

To All British Columbia Municipalities and Regional Districts;

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the restoration of Land Value Tax.

At the February 9, 2017 Council Meeting, Council approved the following resolution for the restoration of Land Value Tax:

WHEREAS, concern around housing affordability is widespread in British Columbia communities; AND

WHEREAS the Land Value Tax provides a fiscal mechanism to incentivize improvements to property for housing and other purposes, and creates a disincentive to holding vacant property for speculative purposes; AND

WHEREAS local governments in British Columbia previously had the authority to introduce Land Value Taxes - taxing land at a higher rate than improvements;

THEREFORE BE IT RESOLVED THAT the Government of British Columbia restore the authority of local governments to introduce a Land Value Tax, to incentivize improvements to property for housing and other purposes, and create a disincentive to holding vacant property for speculative purposes.

We eagerly look forward to your support on this matter.

Sincerely,

Land Value Tax Council Motion Letter[3].docx

Lisa Helps

Victoria Mayor

No.1 Centennial Square Victoria British Columbia Canada V8W 1P6

Telephone (250) 361-0200 Fax (250) 361-0348 Email mayor@victoria.ca

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RECEIVED

MAY 26 2017

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

May 17, 2017

Chair Bill Miller
Regional District of Bulkley-Nechako
Box 820
Burns Lake BC V0J 1E0

Dear Chair Miller:

Re: 2016 Resolutions

Please find attached the provincial response to the 2016 resolution(s) put forward by your Board and endorsed by the UBCM membership at Convention.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, UBCM Information & Resolutions Coordinator, with any questions.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,

A handwritten signature in black ink, appearing to read "Murry Krause".

Councillor Murry Krause
President

Enclosure

2016 B4 BC Fire Service Minimum Training Standards:
Structure Firefighters Competency and Training
Playbook

Bulkley-Nechako RD

Whereas the Office of the Fire Commissioner of BC developed and issued the "British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook, 2014" for implementation by British Columbia fire departments;

And whereas local governments are responsible for training, evaluation, and records of training management for firefighters, inclusive of rural fire departments within regional district jurisdiction;

And whereas local governments have limited resources to ensure that adequate training, evaluation, and records management are consistent for rural fire departments:

Therefore be it resolved that UBCM request the Office of the Fire Commissioner of BC to implement Fire Training and Evaluation Teams to provide ongoing training opportunities, evaluation and records management training for all fire departments in British Columbia.

Convention Decision: Endorsed

Provincial Response

Ministry of Transportation and Infrastructure – Emergency Management BC

The minimum fire training standard established in September 2014 and amended in May 2015, provided the specific training requirements required for the level of fire services that communities choose to provide. Although training and its related evaluations are the responsibility of the fire department, since 2014 the Office of the Fire Commissioner has developed a training curriculum, including all of the materials related to interior and exterior firefighting operations levels of service, and made it available at no charge to fire departments to facilitate the option of in-house training in order to minimize related costs.

The Office of the Fire Commissioner has provided financial resources in partnership with the Fire Chiefs Association of B.C. to provide regional Train-the-Trainer courses throughout the province related to Team Leader positions. In addition, the Office of the Fire Commissioner has partnered with the Local Government Management Association, through on-going regional workshops, to provide training to Chief Administrative Officers and Fire Chiefs including the provision of information management, record keeping and training tools.

Whereas the BC Ministry of Environment intends to finalize the "Landfill Criteria for Municipal Solid Waste" guidance document after January 31, 2016;

And whereas the inclusion of the new standards in Landfill Operational Certificates will require local governments to meet the new standards associated with landfilling in BC, which will result in increased costs for landfill development, operation and closure and limit the ability for local governments to move forward with additional waste reduction initiatives;

And whereas in many areas of the Province of BC, government regulated extended producer responsibility programs are not providing reasonable service levels which is resulting in more landfilled waste and greater costs to local governments;

And whereas local governments have a responsibility to their taxpayers to be fiscally responsible recognizing the challenging times for all taxpayers of BC:

Therefore be it resolved that the Province of British Columbia provide funding assistance to local governments in developing and implementing sustainable waste reduction initiatives and further that the Province of British Columbia ensure that regulated extended producer responsibility programs are paying 100% of the costs associated with their collection programs and are providing reasonable service levels to all of BC.

Convention Decision: Endorsed

Provincial Response

Ministry of Environment

The development of the second edition of the guidance document will not necessarily result in increased costs for landfill development, operation and closure in BC. The requirements outlined in this guidance are not mandatory requirements but are recommended practices. They may become legally enforceable if incorporated into solid waste management plans, operational certificates or permits that are issued under the Environmental Management Act.

BC continues to provide the most stewardship programs of any province, and is diverting more than 300,000 tonnes of various materials through stewardship programs annually, at a cost to industry of more than \$400 million. As successful as these stewardship programs have proven to be in BC, there is always room for improvement. Ensuring free and reasonable access for all consumers is a central focus of Ministry staff as part of its continuous improvement mandate, but its success also relies on key stakeholder engagement in this evolving process.

Whereas the Province of British Columbia has established the *Emergency Program Act* which requires local governments to prepare for and provide emergency response to its residents;

And whereas the Province of British Columbia is in the process of conducting a review of the *Emergency Program Act*,

And whereas local government, especially, regional districts with large geographic areas have very limited physical and financial resources to plan, assess threats to health, safety, property and the environment and to respond to and implement recovery initiatives for disaster and emergency events:

Therefore be it resolved that the Province **work collaboratively with local governments to provide physical and human resources to support** emergency response and disaster events.

Convention Decision: Endorsed as Amended

Provincial Response

Ministry of Transportation and Infrastructure - Emergency Management BC

Government is committed to supporting local authorities, inclusive of regional districts, in the provision of emergency and disaster response activities and programs. A key tenet of emergency management is that local authorities and the Provincial government coordinate in an integrated and coordinated response to emergencies.

The Emergency Program Act states that “a local authority is at all times responsible for the direction and control of the local authority’s emergency response.” Furthermore, in accordance with the Emergency Program Act Regulation section 2(2)(c), the Province “must assist local authorities with response to or recovery from emergencies or disasters that are of such magnitude that the local authorities are incapable of effectively responding to or recovering from them.” Experience has shown that the great majority of emergencies are handled locally with little or no direct assistance from the Province; in these cases the Province does help indirectly by reimbursing local authorities for any incremental costs associated with emergency response (e.g. overtime, equipment rental, contractors providing specialist support). In larger events such as regional flooding, landslides and interface wildfires, the Province delivers direct assistance to local authorities by providing guidance and coordinating additional resource support.

While the Emergency Program Act is under review, the aforementioned principles would be unlikely to change even if the Act were to be repealed and replaced.

The Province is also developing a multi-year training and exercise plan. The Province conducted its first major exercise in June 2016 – Exercise Coastal Response. This exercise involved over 65 government agencies and Non-Governmental Organizations, more than 600 emergency management personnel and more than 400 volunteers from Port Alberni, Ucluelet and Bamfield. The Province and municipalities conducted pre-exercise training and used the exercise to develop emergency management expertise and identify areas for improvement. The Province’s multi-year training and exercise program will build on this success to sustain and enhance emergency response core capabilities of the Province and local and regional authorities through their integration and participation in the exercises. Through this exercise plan, coordination and stakeholder integration will be practiced and strengthened.

Recognizing that local authorities with large geographic areas of jurisdiction and with limited physical and financial resources face distinctively demanding challenges, government is committed to supporting local authorities with emergency management planning guidance, training, funding of incremental response costs and direct support for large scale emergencies; however, this support relies upon local authorities, who know their jurisdictions best, to exercise leadership and help guide those resources effectively.

AGLG
2016/2017

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**AUDITOR GENERAL FOR
LOCAL GOVERNMENT**
ANNUAL REPORT

Covering the Period April 1, 2016 through March 31, 2017



**AUDITOR GENERAL FOR
LOCAL GOVERNMENT**

ACCESSIBILITY • INDEPENDENCE • TRANSPARENCY • PERFORMANCE

MESSAGE FROM THE AUDITOR GENERAL FOR LOCAL GOVERNMENT



It is a great pleasure to release the annual report of the office of the Auditor General for Local Government (AGLG) for the period April 1, 2016 through March 31, 2017. This was a year during which the office produced valuable reports and made continued progress in carrying out its mandate.

This annual report is the office's primary accountability tool. It allows us to reflect on the work we have completed over the past year and to be accountable to local governments, the Province and taxpayers across British Columbia. The AGLG's 2017/18-2019/20 Annual Service Plan lays out our plans to continue the progress outlined in this report over the next three years.

This year we released seven performance audit reports and made significant progress on our most complex audit topic to date, relating to local government's provision of drinking water. We introduced a post-audit feedback process for the audits undertaken in 2016, in which we asked local government auditees to evaluate our work. This will help us continually learn and improve on the work we do. In addition, we continued to improve our internal 'infrastructure,' the internal policies, processes and tools that guide our work and we invested in developing our staff. This was also the first year that we measured our staff engagement, their satisfaction with their roles and the organization, all with very positive results.

During 2016/17, we consulted extensively with a wide range of our stakeholders to help develop our future audit plan. During the fall, we carried out external reviews, one-on-one telephone interviews with stakeholders from local government and other external groups, a survey of all local government chief administrative officers and a full day workshop with local government stakeholders. We did this to help identify potential audit topics for coming years. It was also an opportunity for stakeholder engagement, both gathering information and promoting a better understanding of our mandate and the work we do.

Over the past year, I met with many local governments and others with an interest in our work and appreciated their input and support. In addition, we made presentations at events and staffed an AGLG booth at local government related trade shows. This was another opportunity for us to hear directly from the people we are here to assist in their efforts to be accountable and to deliver services economically, efficiently and effectively. At these events, we received several informal requests from local governments to be included in our audit plan in future years – another positive sign that local governments value our work.

I want to thank the AGLG staff for their efforts over the past year and their continued commitment to our work. A report such as this only allows us to comment on key initiatives and goals, but we accomplished much more than is described here. As a team, we remain committed to building constructive relationships with those with an interest in local government and in the work we do to assist local governments in delivering value for the tax dollars they spend.

I would also like to thank the Audit Council for their advice, guidance and support over the past year.



Gordon Ruth, FCPA, FCGA
Auditor General for Local Government
Surrey, BC

MESSAGE FROM THE CHAIR OF THE AUDIT COUNCIL



It is the role of the Audit Council to review and monitor the performance of the Auditor General for Local Government (AGLG). Under the *Auditor General for Local Government Act*, the Audit Council has the responsibility to acknowledge the activities and performance of the AGLG as presented in this annual report and provide commentary on achievements in respect to the annual service plan goals and objectives.

This annual report represents the first full year under the leadership of Gordon Ruth in the role of Auditor General for Local Government. The Audit Council is very pleased with the results achieved by the AGLG office this past year and would like to specifically acknowledge the following achievements:

- **Delivered a budgetary surplus while attaining and/or exceeding goals and objectives**
- **Exceeded the performance audit report targets and cleared the entire remaining backlog**
- **Introduced engagement sessions with stakeholders aimed at clarifying expectations, objectives and answering questions**

In 2016/17 the AGLG demonstrated, in our opinion, a commitment to ensuring the transparency of the office with a focus on adding true value for all stakeholders.

The Audit Council is very pleased to acknowledge the joint pilot project on capital procurement collaboration between the Local Government Management Association, Government Finance Officers Association, Municipal Finance Authority, and the Ministry of Community, Sport and Cultural Development. The pilot program's existence highlights both the relevancy of the AGLG audit recommendations and the engagement level of our stakeholders.

The Audit Council acknowledges that the successes detailed in this annual report are a reflection of a high level of professionalism demonstrated by the AGLG and staff. In addition, the Audit Council acknowledges the continued support of the Ministry of Community, Sport and Cultural Development staff and stakeholders.

On behalf of the Audit Council,

Anthony Ariganello, FCPA, FCGA

Chair, Audit Council

HIGHLIGHTS

— 2016/2017 —

OF OUR YEAR

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100%

OF RECOMMENDATIONS
ACCEPTED BY AUDITEES

7

PERFORMANCE AUDIT
REPORTS RELEASED

4.5

OUT OF 5

RATING OF SATISFACTION
WITH AUDIT REPORTS

4.75

OUT OF 5

RATING OF
PROFESSIONAL CONDUCT



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“The thirteen recommendations provide a road map that we are confident our new CAO and his staff will use to improve Human Resource Management at the City.”

MAYOR MARY GIULIANO, CITY OF FERNIE



PURPOSE AND MANDATE

The *Auditor General for Local Government Act* establishes the AGLG's purpose and mandate:

To conduct performance audits of the operations of local governments in order to provide local governments with objective information and relevant advice that will assist them in their accountability to their communities for the stewardship of public assets and the achievement of value for money in their operations.

The *Act* defines local governments as including municipalities, regional districts, greater boards, commissions, corporations or other organizations that are financially controlled by one or more municipalities, regional districts or greater boards and any other local body that may be prescribed by regulation.

During 2016/17, 190 municipalities, regional districts and greater boards continued to fall under this definition, along with more than an estimated 200 associated boards and entities.

- ▶ The AGLG has sole discretion to select the audits the office carries out, subject to our annual service plan
- ▶ We issue AGLG reports and recommendations without ministerial or other government approvals
- ▶ The office of the AGLG functions with professional independence and adherence to standards

GOVERNANCE

Although our office is funded by the Province of British Columbia for its core responsibilities as set out in the *Act* and must adhere to the Province's core administrative policies, the AGLG carries out our performance audits with functional independence from government. Several characteristics make this the case:

- ▶ The Lieutenant Governor in Council appoints the AGLG on the recommendation of the Minister of Community, Sport and Cultural Development, after considering the recommendation of the Audit Council
- ▶ The Audit Council is responsible for reviewing and monitoring the performance of the AGLG
- ▶ The Legislature allocates our budget through a separate voted appropriation

ROLE OF THE AUDIT COUNCIL

The Audit Council is provided for under the *Auditor General for Local Government Act* and was first appointed by the Government of British Columbia in April of 2012. The Audit Council plays a pivotal role in ensuring the accountability of the office.

The *Act* says that the Audit Council shall include at least five individuals with knowledge, skills, education or experience in fields such as accounting, auditing, governance of the province, local and regional governance or another area set out in regulation. It plays a key role in monitoring the effectiveness of the AGLG and supports the office by providing independent guidance and advice. In 2016/17, the Audit Council included six members with diverse backgrounds, three of whom have direct experience in local government.

The Audit Council recommends to the Minister the appointment of the AGLG and monitors and reviews the AGLG's performance. The Audit Council assists the AGLG in maintaining its accountability to all British Columbians.

The Audit Council also provides comments on our service plan, annual report, performance audit reports and AGLG Perspectives booklets, thereby contributing to the AGLG's effectiveness in helping bring the greatest possible value to local governments and taxpayers.

We work closely with the Audit Council, taking advantage of its members' experience, skills and expertise. We consider them to be trusted advisors.

OUR OVERALL PERFORMANCE

We measure our performance in several different ways. Some of these are included in the performance measures outlined in this report, while others are less formal, drawing on what we hear when we meet with our stakeholders. This year we met or exceeded all of the performance targets set in our 2016/17 annual service plan.

The office released seven reports in 2016/17; over the past four years, we have published a total of 27 reports, including 23 performance audit reports and four AGLG Perspectives booklets. We also made significant progress toward completing our first drinking water-related audit, using the work we completed on this topic to develop new staff and build a foundation for additional audits that will follow on the same topic during 2017/18.

While it was important for us to complete these reports, it was equally important to include the action plans provided by the audited local governments.

This year, every recommendation included in our reports was accepted by the local governments. Some had already made progress in implementing our recommendations even before the audit process was complete. Local governments told us that our reports were useful in their efforts to ensure they are delivering value for tax dollars.

This year, we again received significant positive feedback on our series of AGLG Perspectives booklets, which aim to provide a wide range of local governments with useful tools and advice relating to topics covered in our performance audit work. Local government staff and elected officials frequently tell us they are using these booklets to assess and improve their practices. We anticipate producing more AGLG Perspectives booklets in coming years.

In the fall of 2016, in response to our audit related work on capital and operational procurement, the Local Government Management Association (LGMA) and the Government Finance Officers Association of British Columbia (GFOA), with funding from the Municipal Finance Authority of British Columbia and the Ministry of Community, Sport and Cultural Development, partnered to produce a Procurement Toolkit and a series of four webinars on the technical requirements for best practices in procurement. This is a great example of others leveraging off the work we do to add additional value.

In addition to the performance audit work we undertook during 2016/17, we also completed a comprehensive consultation and engagement process with our stakeholders. This process provided us with valuable input on future audit topics and the results were very helpful in assessing risk and prioritizing our work.

The feedback we received throughout the consultation process was favourable and encouraged us to consider additional ways of engaging with our stakeholders. Among these was a survey of chief administrative officers, who rated the value of our work at 3.6 out of 5, with 60 per cent of respondents rating us at either 4 or 5.

During the year, we worked to review and implement new performance audit standards that the Chartered Professional Accountants of Canada will bring into force in mid-2017.

In conjunction with this work, we implemented a quality assurance and improvement program that will allow us to ensure we remain current with auditing standards and will help us continue to review and improve our practices.

Implementation of *TeamMate* audit management software was completed during 2016/17. This will help us carry out our work consistently and in accordance with standards and good practices. For the first time, we initiated an external assessment of our auditing policies and procedures, as called for in our Annual Service Plan. We attained a positive assessment result, which validated the important work we have completed in this area over the last two years.

All of the above were key milestones in implementing the last of the recommended operational improvements contained within a report from Mr. Chris Trumpy that was commissioned in 2015 and discussed in our 2015/16 annual report.

In 2016/17, we also focused on enhancing our internal administrative policies and practices in order to continue strengthening our foundation to support the office's work. This ranged from improvements to some of our administrative practices to beginning the assessment of staff members' individual competencies, which will allow us to support the development of our people in a focused way.

This year, more so than ever before, we integrated elements of engagement with local governments and other interested stakeholders into everything we did. This included:

- Seeking their input and feedback during our triennial planning process
- Several face-to-face meetings
- Implementing a post-audit survey questionnaire to get feedback from our auditees
- Introducing our first-ever AGLG trade show booth at the LGMA conference
- Attending and presenting at the Union of BC Municipalities (UBCM) convention and the Local Government Leadership Academy (LGLA)

"We found the AGLG staff were professional and courteous and that the proposed final audit report is fair. The recommendations provided by the AGLG have provided valuable input into our action plan."

MAYOR LEE PRATT, CITY OF CRANBROOK

GOALS, OBJECTIVES AND PERFORMANCE MEASURES FOR 2016/17

GOAL 1: PROVIDE LOCAL GOVERNMENTS WITH OBJECTIVE, HELPFUL ADVICE

STRATEGIC OBJECTIVE 1: We prepare and release quality audit reports and AGLG Perspectives series booklets on a timely basis, consistent with our legislated mandate and service plan.

PERFORMANCE MEASURES



In 2016/17, we released a total of seven performance audit reports, two from the previous work plan on Achieving Value for Money in Operational Procurement and Learnings from Local Government Capital Procurement Projects and Asset Management Programs and five from the current year's work plan on Managing the Inherent Risks of Limited Human Resources within Small Local Governments.

For the reports based on current year audits, we received four voluntary post-audit questionnaire responses with an average rating of 4.5 out of 5 for satisfaction with the audit report and 4.75 out of 5 for professional conduct. These positive responses serve to reinforce our efforts in these areas.

The seven reports we released contained a total of 69 recommendations. All 69 were accepted by the local governments and in each case, the local government created an action plan to address the recommendations. For annual reporting purposes, we consider this a 100 per cent acceptance rate; we note, however, that acceptance of recommendations is not the same as full implementation. We may monitor implementation if we undertake follow-up work relating to these audits.

STRATEGIC OBJECTIVE 2: Our office completes our work in accordance with audit standards and practices.

PERFORMANCE MEASURES

POSITIVE EXTERNAL INDEPENDENT ASSESSMENT OF OUR AUDIT POLICY AND PRACTICES (CARRIED OUT EVERY THREE YEARS)

Target YES

Result ACHIEVED

During this year, for the first time, we commissioned an external review of our audit policies and procedures. This resulted in a positive assessment of our audit policies, procedures and practices with a few recommendations where we could make improvements. This review also identified the need to update some of our practices to ensure they meet evolving performance audit related standards that will come into effect in mid-2017.

“We appreciate the Auditor General’s acknowledgement that small local governments are confronted with unique challenges in Human Resources Management and in this regard we value what has been learned of our strengths and challenges throughout the audit process.”

MAYOR DEB KOZAK, CITY OF NELSON

“The investment of staff and elected official time into the audit process was more than returned through the audit results...”

MAYOR JOSIE OSBORNE, DISTRICT OF TOFINO

GOAL 2: ENGAGE AND CONSULT WITH LOCAL GOVERNMENTS AND OTHER STAKEHOLDERS

STRATEGIC OBJECTIVE 3: We appropriately consult with local governments and other stakeholders in the development of our audit plans and keep stakeholders informed about our work, including any emerging issues.

PERFORMANCE MEASURES



In 2016/17, we completed a comprehensive consultation and engagement process, as a component of our triennial planning process. This included stakeholders from local government and those from external interested parties including groups such as the BC Chamber of Commerce, LGMA and Members of the Legislative Assembly of BC. As part of this process, we conducted a day-long formal planning session with representatives primarily from local governments. Feedback from the planning session was positive and we were encouraged by the participants to conduct more events such as this.

Engagement with those in local government as well as others with an interest in local government remained a priority throughout 2016/17,

with numerous engagements or presentation sessions held throughout the year. These averaged approximately two per month and included meetings with representatives of local government, MLAs, business stakeholder groups and local government-related organizations such as the GFOA and the North Central Local Government Association board.

AGLG staff attendance at local government events is important for us not only to share the results of our work, but also to enhance our understanding of local government issues, both current and emerging. AGLG staff attended events sponsored by groups such as the UBCM, LGMA, GFOA and LGLA as well as the City of Vancouver’s annual audit symposium.

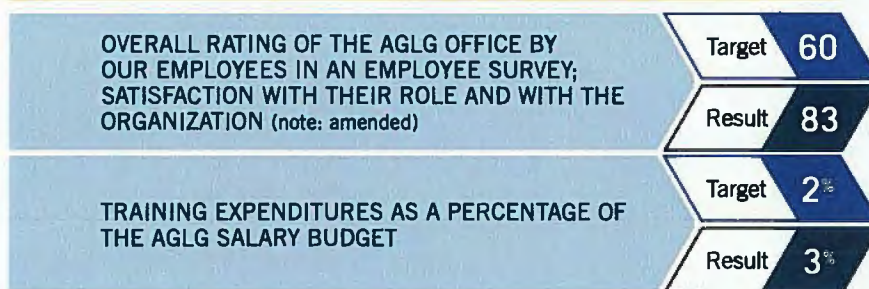
“There was a very positive reaction to the overall process for this audit, and Council wishes to send our appreciation to the audit team for their insight and balanced approach to these findings.”

MAYOR **DAVE MACDONALD**, DISTRICT OF PORT EDWARD

GOAL 3: STRENGTHEN THE FOUNDATION FOR OUR SUCCESS

STRATEGIC OBJECTIVE 4: AGLG staff are aligned with the office's work and consider the office of the AGLG a desirable place to work where they can apply and further develop their professional skills.

PERFORMANCE MEASURES



DISCUSSION OF RESULTS

Early in the fiscal year, we slightly amended the first measure under Strategic Objective 4 so that we could compare our results with the measures used in the BC Public Service Agency's Work Environment Survey (WES). AGLG staff completed a questionnaire drawn from this survey.

The results of the staff survey were positive, with the Job Satisfaction rating and Organization Satisfaction rating each scoring 83 on a 100 point scale, significantly higher than our identified target. Our overall Engagement Score was also high at 81. These results would place us in the 95th percentile of the WES completed by the BC Public Service.

We were pleased with the results of the survey, although we recognize that there are still areas where we can improve. It will require continued commitment from our team to maintain such positive results over the long term.

Training remained important for us again in 2016/17, both to maintain knowledge of relevant professional standards and to address new standards that are scheduled to be introduced. Training can also enhance our understanding of local government-related issues as they relate to our work.

We will continue to place emphasis on developing our people in order to build and maintain a highly skilled, productive and professional team. The office's overall training costs during 2016/17 were three per cent of our salary budget, which was slightly higher than the target of two per cent.

"The recommendations in your report will be valuable in helping us shape and improve our procurement policies and processes going forward."

MAYOR MARK MCKEE, CITY OF REVELSTOKE

FINANCIAL RESULTS 2016/17

Operating Budget	Budget Amount (\$ millions)	FY 2016/17 Spend (\$ millions)
SALARIES & BENEFITS COSTS	\$1.32	\$1.46
OPERATIONAL COSTS (LEASE COSTS, EQUIPMENT, VOICE & IT SYSTEMS, PROFESSIONAL SERVICES, SUPPLIES, TRAVEL & OTHER)	\$1.27	\$0.79
TOTAL	\$2.59	\$2.25
Capital Budget		
THE AGLG DID NOT HAVE A CAPITAL BUDGET FOR 2016/17.	NA	

DISCUSSION OF FINANCIAL RESULTS

The office completed the year with an overall surplus of approximately \$340,000 or 13 per cent of the total budget. The increase in salaries and benefits is directly related to the addition of two performance auditors during the year. This increase is offset by a savings in operating costs due to reduced use of external contractors for performance audit work.

The operating budget included in our 2017/18 Annual Service Plan reflects a further reallocation between salaries and contractor costs, consistent with the office’s plan to continue in this direction.

“We appreciate the Auditor General’s recognition of those areas where our practices and policies are well established and for the identification of areas where we can improve our practices.”

MAYOR PATRICIA HEINTZMAN, DISTRICT OF SQUAMISH

AGLG CONTACT INFORMATION



The AGLG welcomes your feedback and comments. Contact us using our website at www.aglg.ca or email info@aglg.ca to share your questions or comments.

You may also contact us by telephone, fax or mail:

PHONE: 604-930-7100

FAX: 604-930-7128

MAIL: 201-10470 152nd STREET SURREY BC V3R 0Y3



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To: info@viewroyal.ca; warfieldadmin@shawlink.ca; office@wells.ca;
 info@westkelownacity.ca; info@westvancouver.ca; info@whistler.ca;
 webmaster@whiterockcity.ca; cbouchard@williamslake.ca; adminzeb@recn.ca

Subject: Prime Minister to fight sex crimes/trafficking: please send this email to City Council

Attachments: Dear Honorable Minister Jody Wilson.docx

Importance: High

Dear Mayors and City Councillors of British Columbia (urgent),
 This statement from the Prime Minister came out yesterday (please see below).

This is an encouraging step; however, my focus/concern/mandate is **British Columbia**.
 I have included my recent letter (attachment) to the Federal Ministry of Justice department in Ottawa
 as a result of our Ministry of Justice Committee Roundtable discussion in Vancouver on May 24th.

My goal is to “traffick-proof” every community in BC.
 I do not want another Robert Picton situation.
<http://www.bbc.com/news/magazine-38796464>
 I confess this is my “mother bear instinct” rising up.

I hope to hear from you.

I have applied to speak (with a panel of experts) to the UBCM convention for this
 September. Title: Prevention of Youth/Child Sexual Exploitation.
 Please write a letter of support for my application to UBCM.

This is the fastest growing crime in Canada and the world.
 British Columbia is not immune and our youth/children are being aggressively targeted for the
 sex trade industry.

As a “seasoned” educator (former inner city high school teacher) I am available to speak to this issue
 to any group.
 Education is our greatest weapon and **collaboration is key**.

And I want to publicly thank OIC Inspector Sean Maloney from the Coquitlam RCMP SMT for
 presenting me with a Coquitlam Police Challenge Coin. **This is an honor which I cherish and
 value**. Thank you Inspector Maloney.

Most Sincerely and with appreciation to every Council for your important work and commitment to
 community safety,
 Mrs. Cathy Peters (BC’s anti-human trafficking advocate and “just a mom”)
 #302-150 W. 15th St., North Vancouver, BC V7M 0C4

Prime Minister underlines commitment to fight sex crimes and trafficking

June 9, 2017
 Ottawa, Ontario

The Government of Canada is committed to combat sexual crime and human trafficking for sexual exploitation. These crimes are global problems that have devastating impacts on their victims.

That is why the Prime Minister, Justin Trudeau, today underscored that, as part of the Government of Canada's continued financial support for the Formula 1 Grand Prix du Canada in Montréal, he has asked the Minister of Innovation, Science and Economic Development to monitor – in collaboration with the Province of Quebec, City of Montréal, and other partners – the results of their collective efforts to combat sex crimes and trafficking during this event, and ensure progress is achieved in reducing these criminal acts.

All three orders of government are collaborating on efforts that aim to reduce sexual exploitation and ensure that the Grand Prix remains a family-friendly event and a positive reflection of all that Montréal has to offer.

Quote

“Sex crimes and trafficking have no place in our country, and certainly not during the F1 Grand Prix weekend in Montréal. Our government is working closely with the Province of Quebec, the City of Montréal, and other partners to combat these activities. I believe these efforts will go a long way to protect some of our most vulnerable women and men. We expect a marked improvement in tackling this longstanding and pernicious problem as part of our ongoing support to the Grand Prix du Canada.”

– *The Right Hon. Justin Trudeau, Prime Minister of Canada*

Quick Facts

- Vulnerable populations at risk of becoming trafficked include migrant workers, new immigrants, youth, Indigenous women and girls, those who are socially or economically disadvantaged, or those who may have been lured to urban centres or have gone of their own free will with the hopes of bettering their lives.
- The RCMP manages the Human Trafficking National Coordination Centre, which provides a focal point for law enforcement in their efforts to combat and disrupt individual and criminal organizations involved in human trafficking activities.

Associated Link

- [Extension of the Formula 1 Grand Prix du Canada in Montréal until 2029](#)

PMO Media Relations:
613-957-5555

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Dear Honorable Minister Jody Wilson-Raybould
and Assistant Jessica Prince,
I had the privilege of attending the Ministry of Justice Roundtable in Vancouver on May 24 that
was chaired by Parliamentary Secretary MP Marco Mendicino.

I would like to give you some feedback regarding that meeting.

Our group of 12, who support the Law (with the exception of Section 213) were given time to
speak and no one felt rushed.
We all appreciated that. Thank you.

**However, there is confusion as to why this meeting was held, why the Minister of Justice
did not attend, and what the process is from here.**

Could you clarify this for us, please?

The sex trade industry is powerful, strong, unchecked and global in Vancouver.
So there is a strong push for legalization/full decriminalization here.
The city of Vancouver is openly not targeting the buyers of sex or enforcing the law, and this is
influencing all of British Columbia.
Hence, BC is the best place to traffick human beings in Canada.

The impact of legalization/decriminalization would be devastating to public/community safety.
Firstly to **aboriginal women and children** who have already been exploited for generations;
their exploitation/destruction would be complete, normalized and final. (This needs to be
addressed in the Inquiry for Missing Women).

Robert Pickton, Canada's most notorious john and serial killer is from the Vancouver area.
Legalization /decriminalization would certainly lead to more violence of this nature.

Human trafficking, **youth and child exploitation**, organized crime, presence of international
crime syndicates would all exponentially grow and flourish in a legalized or full decriminalized
situation. (Look at Germany for example and the State of Nevada).

I trust the Honorable Minister and Justice Committee understand these implications.

Bill C-36 is a good law. But it needs to be enforced and training is **needed by all police** in
Canada. In the meantime, Canada and particularly the West Coast are becoming global sex
tourism destinations.

**Prime Minister Trudeau cites "gender equity" as a policy platform of his
government. Therefore it is "unacceptable for women and children to be bought and
sold in a modern equal society". (my quote)**

I request an email response at your earliest convenience.

**I also request a personal meeting with the Minister when she is in the Vancouver area. I
had made this request a year ago through my local MP Pamela Goldsmith-Jones (West
Vancouver-Sunshine Coast-Sea to Sky Country).**

Thank you.

Most Sincerely, Mrs. Cathy Peters (educator and BC's anti-human trafficking advocate)
#302-150 W.15th St., North Vancouver, BC V7M 0C4



JUN 02 2017

REGIONAL DISTRICT OF
BULKLEY NECHAKO

May 27, 2017

Dear Regional District Chair and Board Members:

The Call for Nominations for the 2017 Community Recognition Awards is now open!

With this letter, I invite your community to identify a recently completed civic building or structure with wood use (either architecturally or structurally), and submit your nomination for the 2017 Community Recognition Awards, to be presented this September at the UBCM in Vancouver. The awards are presented annually to local governments that advocate for specifying wood use in a local project or through visionary initiatives that work toward building a community culture of wood. Wood use in public buildings brings pride to B.C. towns and cities, and leaves a lasting legacy, which is an enduring celebration of our culture of wood.

If you are thinking of a new project, there has never been a better time to take advantage of the many benefits wood has to offer.

Why wood? Wood is good!

Choosing wood for civic buildings is good for cultural, environmental, budgetary and health reasons. It's also a good choice for our economy, since forestry is a significant economic engine in B.C., and either directly or indirectly benefits us all. We are proud to say that B.C. is recognized as a global leader for wood innovation in building and design, with taller and larger wood buildings being built in centres all around the province, using technologically advanced wood products and building systems - made in B.C.

It is also the best choice for the environment, as nothing can make a green building "greener" than optimizing the use of wood which has a smaller carbon footprint than other building materials. Wood also benefits occupants in the indoor environment. Research has shown people thrive when working and learning in beautiful and high-quality spaces finished with natural materials like wood.

What's new in the world of wood? Consider the advantages and possibilities.

Wood *WORKS!* BC and the Canadian Wood Council are here to offer our technical expertise, training and education to help your local government realize a lower carbon footprint, lower building costs, and comfortable, high-performance and effective spaces for your community. Please call me if you are ready to move forward with a new civic project and I can give you more information on the professional technical services Wood *WORKS!* BC can provide to your project teams, FREE of charge.

The Wood *WORKS!* BC Community Recognition Awards program is your opportunity to showcase your community and a wood project that has brought pride to your citizens.

Submit your nomination today! www.wood-works.ca/bc

Regards,

Lynn Embury-Williams
Executive Director
Wood *WORKS!* BC
1 877 929 9663 – ext. 1
Lembury-williams@wood-works.ca

PS Please note that nominations are only open to local governments and their projects. Projects must have been completed within the last three years and built in whole or part with local government funds. Self-nominations are accepted and encouraged.

Deadline for nominations: Friday, September 1, 2017

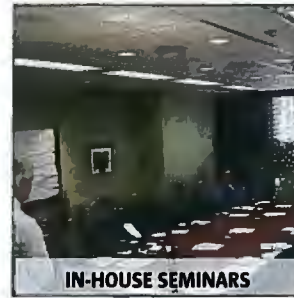
About Wood *WORKS!* BC



**WOOD SOLUTIONS
CONFERENCES**



**WOOD DESIGN
LUNCHEON CONFERENCES**



IN-HOUSE SEMINARS



WORKSHOPS



WOOD DESIGN AWARDS



TECHNICAL SUPPORT

Wood *WORKS!* is a national industry-led program of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood products and building systems. Through conferences, workshops, seminars and case studies, Wood *WORKS!* provides education, training and technical expertise to building and design professionals and local governments involved with commercial, institutional and industrial construction projects throughout B.C. For almost two decades, Wood *WORKS!* BC has facilitated practical, efficient, versatile and cost-effective building and design solutions through the use of wood – the most sustainable, natural and renewable building material on Earth.

Wood *WORKS!* BC has also worked extensively with municipalities on projects ranging from fire halls to arenas to recreation centres. Wood *WORKS!* BC is a recognized resource to help B.C. communities with the “build with wood” requirements on publicly-funded projects under the Wood First Act, and our expertise is available free-of-charge.

Wood *WORKS!* BC: Services to Local Governments

I. Free Technical Advice

- structural, fire, seismic, acoustic, envelope, architectural, building performance

II. Community Outreach

- Local Governments
- Ministries / Associations

III. Sourcing Wood Products and Building Systems

IV. Professional Development/Liaison

- Architectural Institute of BC, Association of Professional Engineers of BC, Building Officials, Licensing & Consumer Services (formerly Home Protection Office/HPO)

V. High Performance Building Support

- advancing low embodied and low operational carbon buildings in your community

Search this website

The trusted independent advisor to local governments on climate and energy

Home Resources Certification In Community Energy Management BC MCLC Awards Electricity Savings About

Apply Now for a Climate & Energy Action Award

May 9, 2017 by Pat

Apply now and receive the recognition your community deserves. Find out more by clicking on the invitation and short application form below.

The 2017 awards will be presented at the Union of BC Municipalities Convention in Vancouver in September. **Winners and honourable mentions will also be profiled in the December 2017 edition of *Municipal World* magazine.**

Applications close on Monday, July 10 at 5:00 PM.

Awards are offered in three categories:

- Community planning and development
- Corporate operations
- Partnerships between provincial public sector organizations and local governments

Past winners have come from communities of all sizes. The demonstration of leadership in overcoming resource challenges is carefully considered by the independent judging panel.

The Climate & Energy Action Awards are co-sponsored by the Community Energy Association, Ministry of Community, Sport and Cultural Development, Ministry of Environment, Union of BC Municipalities, BC Hydro, FortisBC and the Real Estate Foundation of BC

Download "2017-CEAA-invitation-1.pdf"

2017-CEAA-invitation-1.pdf – Downloaded 9 times – 1 MB

Download "2017-CEA-Awards-Application-Form.doc"

2017-CEA-Awards-Application-Form.doc – Downloaded 11 times – 217 kB

Filed Under: CEA News, Climate and Energy Action Awards

Your email for our newsletter

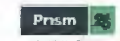
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From: FCM Communiqué <communiqué@fcm.ca>
Sent: May 26, 2017 2:23 PM
To: inquiries
Subject: FCM Voice May 26: Mayors call for action on the opioid crisis | Countdown to Ottawa! | World Environment Day

RECEIVED

MAY 26 2017

REGIONAL DISTRICT OF

FCM NEWS | May 26, 2017 f in t d

Voice
Canada's Voice of
Municipal Government

LET'S STOP OVERDOSE DEATHS

Harm reduction

- Remove barriers to accessing safe consumption sites
- Make drug-testing kits more available
- Let people know they can call for help without reprisals

It's time for a national action plan
fcm.ca/opioids

FCM BIG CITY MAYORS' CAUCUS

Opioid crisis: Mayors call for national action

The mayors of Canada's big cities are calling for coordinated, pan-Canadian action by all orders of government to solve the opioid crisis, which has already claimed thousands of lives and continues to escalate.

As a first step, mayors are asking the federal government to immediately establish targets and timelines to stop overdose deaths.

"The federal response so far isn't reaching the front lines in the way we need to save lives and tackle this crisis," said Vancouver Mayor Gregor Robertson.

[Read the full recommendations of the Mayors' Task Force on the Opioid Crisis.](#)

IN THIS ISSUE

■ Countdown to Ottawa

■ World Environment Day

Countdown to Ottawa

FCM's 2017 Annual Conference and Trade Show opens next week! Along with more than 1,900 delegates from across the country — our biggest conference ever — we look forward to welcoming our political keynote speakers.

This year's conference theme — Shaping Canada's Future — will showcase how the municipal sector is helping to build the Canada of tomorrow. [Check out our program](#), featuring over 40 plenaries, workshops, study tours, networking events and more; and our popular [trade show](#) with an exciting roster of over 150 industry experts and interactive presentations. We hope to see you in Ottawa, June 1-4!

World Environment Day

Further to the message from Minister McKenna regarding World Environment Day (WED), the Government of Canada is encouraging cities and communities across the country to get involved. If you are hosting an event, you are invited to register the event at www.worldenvironmentday.global. This will allow the world to track events taking place across the globe in celebration of the environment. If you need help registering your event online, please contact [Jaclyn Paterson](#) and share your plans by sending her a brief description.

June 5 is fast approaching but there is still time to participate. You can find more information on the [Government of Canada's WED website](#). This site will soon include a toolkit with tips and resources on how to host a WED event. Together, we can make World Environment Day 2017 a tremendous success!

FCM Tweets 

One week til [#FCM2017AC](#). Are you

Big-City Mayors call for pan-Canadian plan to stop

Learn more about pow wows here and participate

ready?
<http://bit.ly/2oKnppC>
[#CDNmuni](#)

overdose deaths.
<http://bit.ly/2giuTS9>
[#CDNmuni](#) [#opioids](#)

in one near you [#muni150](#).
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Analysis of Marijuana Survey

June 7, 2017

UBCM has completed its analysis of local government feedback to a survey on marijuana legalization and regulation. The responses indicate a need for meaningful provincial consultation with local governments, as well as concern regarding the potential download of duties from federal and provincial orders of government onto local governments.

During the response period (March 29 – April 28), UBCM received 57 replies to the survey, which asked local government senior staff members and elected officials to describe their actions and concerns related to medical and recreational marijuana.

One of the most cited concerns was the potential for a transfer of responsibilities to local governments without accompanying funding from other orders of government. When asked to indicate their three primary concerns regarding a legalized marijuana regime, 78.9% of respondents selected "downloading of duties onto local governments" as a concern. Many respondents were also concerned with the potential distribution of revenue, and the necessity for local governments to receive a share, especially if they are to assume new responsibilities. The need for adequate funding is consistent with UBCM resolution 2016-A3, requesting that a portion of any future federal or provincial tax collected through marijuana sales and distribution be shared with local governments.

The lack of communication and consultation between federal and provincial orders of government and local governments was also apparent, with only 7.2% of respondents having been directly consulted by the federal government, federal Task Force on Cannabis Legalization and Regulation, or the provincial government. Many respondents refrained from answering some of the survey questions due to a lack of federal/provincial communication.

The legalization of marijuana has become an emerging issue for BC local governments. UBCM will use information obtained as part of its survey in conjunction with policy set by the membership (resolutions 2016-A2 and 2016-A3), to help shape its advocacy on behalf of local governments.

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Resolutions Deadline June 30

June 7, 2017

The annual resolutions cycle is the main forum for UBCM policy-making, providing an opportunity for member local governments and member First Nations to express concerns, share experiences and develop united positions. Area associations considered a number of resolutions from BC local governments at their spring meetings. UBCM has received the resolutions endorsed by area associations, and will include them in the resolutions process for the 2017 UBCM Annual Convention.

If necessary, UBCM members may submit resolutions subsequent to the Area Association meetings directly to UBCM. All resolutions must be endorsed by a Board or Council prior to being provided to UBCM. The submission deadline is Friday, June 30.

Drafting Resolutions

Staff and elected officials are strongly encouraged to follow the writing guidelines and sample resolution on the UBCM website. A plain and concise resolution is easier to understand, increasing the likelihood that the membership will endorse it. Clear resolutions net clearer responses from other orders of government or other organizations.

UBCM Staff: Here to Help

Please feel free to contact UBCM staff for assistance in drafting resolutions. We help many fine-tune their resolutions for clarity and effectiveness. Please contact Reiko Tagami, Information & Resolutions Coordinator (604 270 8226 ext. 115).

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Oceans Protection Plan Initiatives Announced

June 7, 2017

The federal government made a series of announcements on May 31 rolling out initiatives under the Oceans Protection Plan that address small high priority abandoned vessels, the establishment of new Coast Guard Infrastructure, and the creation of a Coastal Restoration Fund.

With regards to abandoned vessels, the Minister of Transport, Marc Garneau announced the establishment of a \$6.85 million national, five-year Abandoned Boats Program, consisting of the following components:

	Maximum project funding	Percentage of Costs Covered	Deadline for 2017-2018 funding
Assessment and Removals - \$5.6 million			
Assessment	\$5000 per boat removal assessment	100%	October 30
Removals	\$50,000 per boat removal and disposal	75%	October 30
Education, Awareness and Research - \$1.25 million			
Education and Awareness	\$50,000 annually	75%	September 30
Research	\$100,000 annually	100%	September 30

The removals portion of the program is aimed towards the removal of existing smaller high-priority abandoned boats, taking into account potential harmful consequences to the environment, human health and safety or local economies. Funding is open to local governments as well as provinces, territories, indigenous groups, community organizations, private ports or marinas, Canadian port authorities and academia. The Education, Awareness and Research Component is aimed at raising awareness about boat owner responsibility and funding research on environmentally responsible boat design and recycling of end-of lifeboats.

Members have endorsed several resolutions on the removal of abandoned and derelict vessels (2005- B112; 2010-B30; 2012-B23; 2013-B30; 2014-B23). Removal of these vessels has been an ongoing concern for local governments, as these vessels threaten BC oceans, coasts, lakes and rivers by obstructing navigational channels, creating a public safety hazard, causing harm to the environment, becoming unsightly and diminishing commercial and recreational activities. In addition, assessing, removing, and disposing of these vessels requires significant financial and technical resources.

The announcement of the Abandoned Boats Program comes after a long history of advocacy on the part of UBCM for a more coordinated and collaborative response between provincial and federal governments to address the issue of derelict and abandoned vessels in BC. While the establishment the program represents a first step in addressing abandoned and derelict vessels, the budget of \$6.85 million over 5 years is a relatively minor investment. This program also only targets removal of smaller vessels with much lower removal costs than larger vessels. Further, the program will only provide funding for reimbursements – Transport Canada will not provide advance funding. UBCM will continue its advocacy efforts on this issue while monitoring further announcements under the Oceans Protections Plan.

In addition to the Abandoned Boats Program, other elements of the Oceans Protection Plan Announced on the 31st include:

- \$108.1 million over five years to establish new lifeboat stations as well as create 24/7 emergency response capacity within three existing Regional Operations Centres. In BC, this funding will support the Regional Operations Centre in Victoria, and the establishment of lifeboat stations in Victoria, Hartley Bay, Port Renfrew and Nootka Sound. This announcement directly addresses member resolutions calling for Restoration of the Coast Guard complement and safety measures on the coast (2012-B122; 2012-A3).
- \$75 million over 5 years for the creation of a national Coastal Restoration Fund. This fund would support medium to large projects ranging from \$200,000 to \$1 million per year funding requests, with consideration to requests as low as \$50,000 of strategic importance. Local governments are not eligible for funding under this program, which targets non profit and community based organizations, indigenous organizations and academic researchers.

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BC MLAs Bring Local Government Experience

May 17, 2017

Over one-third of the members of the next Legislative Assembly in British Columbia will draw upon prior experience as local elected officials. The preliminary voting results from the 2017 provincial general election show that 31 out of 85 of the current MLAs have served at least one term as a local elected leader. The final election count will be undertaken May 22-24, and will include recounts in the electoral districts of Courtenay-Comox and Vancouver-False Creek.

The 31 current MLAs with local government experience are as follows:

BC Liberal Party

Simon Gibson (Abbotsford - Mission)
Abbotsford Councillor

Linda Larson (Boundary - Similkameen)
Oliver Mayor and Councillor

Donna Barnett (Cariboo - Chilcotin)
100 Mile House Mayor

Coralee Oakes (Cariboo North)
Quesnel Councillor

Jackie Tegart (Fraser Nicola)
Ashcroft Councillor

Peter Milobar (Kamloops-North Thompson)
Kamloops Mayor

Norm Letnick (Kelowna Lake Country)
Banff Councillor

Dan Ashton (Penticton)
Penticton Mayor

Mike Bernier (Peace River South)
Dawson Creek Mayor and Councillor

Greg Kylo (Shuswap)
Sicamous Councillor

Marvin Hunt (Surrey – Cloverdale)
Surrey Councillor

Sam Sullivan (Vancouver – False Creek)
Vancouver Mayor and Councillor

Eric Foster (Vernon – Monashee)
Lumby Mayor and Councillor

Jordan Sturdy (West Vancouver Sea to Sky)
Pemberton Mayor

Ian Paton (Delta-South)
Delta Councillor

Tom Shypitka (Kootenay-East)
Cranbrook Councillor

Dan Davies (Peace River North)
Fort St. John City Councillor

BC New Democratic Party

Selina Robinson (Coquitlam-Maillardville)
Coquitlam Councillor

Scott Fraser (Mid-Island – Pacific Rim)
Tofino Mayor

Anne Kang (Burnaby-Deer Lake)
Burnaby Councillor

Rob Fleming (Victoria – Swan Lake)
Victoria Councillor

Mike Farnworth (Port Coquitlam)
Port Coquitlam Councillor

Rick Glumac (Port Moody-Coquitlam)
Port Moody Councillor

Michelle Mungall (Nelson – Creston)
Nelson Councillor

Jennifer Rice (North Coast)
Prince Rupert Councillor

Bruce Ralston (Surrey – Whalley)
Surrey Councillor

Doug Donaldson
Hazelton Councillor

Ronna Rae Leonard (Courteny-Comox)
Courtenay Councillor

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George Chow (Vancouver-Fraserview)
Vancouver Councillor

Green Party

Adam Olsen (Saanich North-Island)
Central Saanich Councillor

Sonja Furstenu (Cowichan Valley)
Cowichan Valley RD Director

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Tanker Ban Legislation Introduced

May 17, 2017

The federal government introduced a bill to ban oil tankers along British Columbia's northern coast on Friday, May 12. Bill C-48, the *Oil Tanker Moratorium Act*, will apply to tankers carrying more than 12,500 metric tonnes of crude or other persistent oils, banning them from stopping, loading or unloading within a zone extending from the northern tip of Vancouver Island to the BC-Alaska border.

The exemption of tankers carrying less than 12,500 metric tonnes from the ban is intended to ensure that northern communities can continue to receive shipments of necessary fuels for heating and other purposes. The legislation also allows for Ministerial exemptions to vessels if their passage is deemed to be "essential for the purpose of community or industry resupply or is otherwise in the public interest".

Persistent oils addressed in the legislation are listed in a schedule to the Bill, and include synthetic crude oils, partially upgraded bitumen and heavy blended fuel oils. Liquefied Natural Gas (LNG) is not included in the moratorium. The legislation provides for the amendment of the schedule by regulation to add or delete any oil or class of oils.

The passing of this legislation follows a series of consultations leading up to the announcement of an Ocean's Protection Plan in November. UBCM has actively advocated on behalf of members on these issues including through a submission on marine safety to Transport Canada.

This legislation represents a move towards addressing UBCM resolutions that support limitations of tanker traffic along the BC Coast (including 2015-B29, 2012-A8 and 2010-B139), and substantially addresses resolution 2010-B139 that calls for a ban on bulk crude oil tanker traffic through Dixon Entrance, Hecate Strait and Queen Charlotte Sound. Because it does not cover LNG, or the southern coast of BC, it does not address resolution 2008-B143 calling for a ban on the passage of LNG tankers in the waters of the Malaspina, Georgia, Jan de Fuca and Haro Straits and Boundary Pass.

Maximum fines under the legislation are \$5 million. This legislation will effectively formalize a voluntary tanker-exclusion zone that has been in place since 1985.

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Cheryl Anderson

Subject: FW: UBCM 2017 Convention – BC Assessment Meeting Invitation

From: BCA Local Government, BCA:EX [mailto:localgovernment@bcassessment.ca]

Sent: May 30, 2017 2:04 PM

Subject: UBCM 2017 Convention – BC Assessment Meeting Invitation

BC ASSESSMENT 

Toll Free: 1-866-valueBC (825-8322)

Fax: 1-855-995-6209

Click "Contact us" at bcassessment.ca

May 30, 2017

RE: UBCM 2017 Convention – BC Assessment Meeting Invitation

BC Assessment is a proud supporter of the Union of BC Municipalities and we are looking forward to once again participating in the annual UBCM Convention and Trade Show.

Last year we had the opportunity to meet individually with a number of Local Governments and look forward to building on that success this year. In addition to connecting with delegates at our booth, we would like to offer you an opportunity to meet with a member of our Executive and a representative from our Local Government Department to discuss specific property assessment issues, or answer questions in general about BC Assessment.

If you are interested in scheduling a meeting with BC Assessment at the UBCM 2017 Convention, please contact BCA Communications by Friday June 30, 2017.

Closer to the UBCM Convention date, we will confirm the meeting schedule and location.

We look forward to connecting with you in September.

Sincerely,

Michael Spatharakis BA, AACI, P.App
Manager, Local Government Customers

michael.spatharakis@bcassessment.ca
T 1-866-valueBC (825-8322) x 00498 | C 250-208-3508
400 – 3450 Uptown Blvd. | Victoria, BC V8Z 0B9 | bcassessment.ca



Check out the latest posts & share your feedback with us on *Community Corner* @ <https://forum.bcassessment.ca>



- Ratify

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
ABE001 ABERDEEN BUSINESS CONSULTING									
PA	TP-293-001	05/11/17			TP-293-001	-223.13	0.00		
	Vendor (ABE001) totals:								
						-223.13	0.00		
ACC004 ACCESSPOINT INFORMATION									
PA	30495	05/10/17			30495	-200.00	0.00		
	Vendor (ACC004) totals:								
						-200.00	0.00		
ACE002 ACE HARDWARE									
PA	30510	05/11/17			30510	-102.47	0.00		
	Vendor (ACE002) totals:								
						-102.47	0.00		
ACT002 ACTION SERVICES									
PA	TP-293-002	05/11/17			TP-293-002	-168.00	0.00		
	Vendor (ACT002) totals:								
						-168.00	0.00		
ALL002 ALL WEST GLASS - BURNS LAKE									
PA	TP-293-003	05/11/17			TP-293-003	-80.64	0.00		
PA	TP-295-001	05/19/17			TP-295-001	-230.89	0.00		
	Vendor (ALL002) totals:								
						-311.53	0.00		
ALT003 ALTERNATIVE GROUNDS									
PA	TP-293-004	05/11/17			TP-293-004	-90.30	0.00		
PA	TP-295-002	05/19/17			TP-295-002	-339.94	0.00		
	Vendor (ALT003) totals:								
						-430.24	0.00		
ARO001 ARO AUTOMOTIVE & INDUSTRIAL									
PA	TP-293-005	05/11/17			TP-293-005	-94.19	0.00		
	Vendor (ARO001) totals:								
						-94.19	0.00		
BCH002 BC HYDRO									
PA	30525	05/19/17			30525	-8,086.40	0.00		
	Vendor (BCH002) totals:								
						-8,086.40	0.00		
BLA001 BLACK PRESS GROUP LTD									
PA	TP-293-006	05/11/17			TP-293-006	-4,367.18	0.00		
	Vendor (BLA001) totals:								
						-4,367.18	0.00		
BLR001 BL RETURN-IT RECYCLING DEPOT									
PA	TP-293-007	05/11/17			TP-293-007	-2,798.25	0.00		
	Vendor (BLR001) totals:								
						-2,798.25	0.00		
BUL012 BULKLEY VALLEY ECONOMIC									
PA	TP-296-001	05/30/17			TP-296-001	-3,333.33	0.00		
	Vendor (BUL012) totals:								
						-3,333.33	0.00		
BUL020 BULKLEY VALLEY CROSS COUNTRY									
PA	30526	05/19/17			30526	-2,593.50	0.00		
	Vendor (BUL020) totals:								
						-2,593.50	0.00		
BUR001 BURNS LAKE AUTOMOTIVE SUPPLY									
PA	TP-293-008	05/11/17			TP-293-008	-648.99	0.00		
	Vendor (BUR001) totals:								
						-648.99	0.00		
BUR012 BURNS LAKE PUBLIC LIBRARY									
PA	TP-296-002	05/30/17			TP-296-002	-15,326.67	0.00		
	Vendor (BUR012) totals:								
						-15,326.67	0.00		
BUR014 BURNS LAKE REBROADCAST SOCIETY									
PA	TP-296-003	05/30/17			TP-296-003	-2,500.00	0.00		
	Vendor (BUR014) totals:								
						-2,500.00	0.00		
BUR028 BURNS LAKE HOME HARDWARE									

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BUR028 BURNS LAKE HOME HARDWARE (Continued)									
PA	TP-293-009	05/11/17			TP-293-009	-136.41	0.00		
Vendor (BUR028) totals:									
BVA001 B V AQUATIC CENTRE MANG. SOCIE									
PA	TP-296-004	05/30/17			TP-296-004	-40,707.25	0.00		
Vendor (BVA001) totals:									
BJV001 BV JET CONTROLS CO									
PA	30534	05/25/17			30534	-1,499.93	0.00		
Vendor (BJV001) totals:									
CAR007 CARVELLO LAW CORPORATION									
PA	TP-293-010	05/11/17			TP-293-010	-1,577.98	0.00		
Vendor (CAR007) totals:									
CAS002 CASCADES RECOVERY INC.									
PA	TP-295-003	05/19/17			TP-295-003	-4,951.65	0.00		
Vendor (CAS002) totals:									
CDW001 CDW CANADA INC									
PA	TP-295-004	05/19/17			TP-295-004	-419.98	0.00		
Vendor (CDW001) totals:									
CHE002 CHEVRON CANADA LIMITED									
PA	30490	05/10/17			30490	-3,914.90	0.00		
Vendor (CHE002) totals:									
CLU002 CLUCULZ LAKE COMMUNITY									
PA	30511	05/11/17			30511	-14,175.00	0.00		
PA	30527	05/19/17			30527	-21,402.73	0.00		
Vendor (CLU002) totals:									
CLU003 CLUCULZ LAKE VOL. FIRE DEPT									
PA	TP-296-005	05/30/17			TP-296-005	-1,497.58	0.00		
Vendor (CLU003) totals:									
DAV003 DAVERN ENTERPRISES									
PA	TP-293-011	05/11/17			TP-293-011	-241.50	0.00		
Vendor (DAV003) totals:									
DIS001 DISTRICT OF FORT ST JAMES									
PA	30512	05/11/17			30512	-1,947.45	0.00		
Vendor (DIS001) totals:									
EAG001 EAGLE AUTOMOTIVE CENTER									
PA	TP-293-012	05/11/17			TP-293-012	-1,950.85	0.00		
Vendor (EAG001) totals:									
ERI001 ERIN MARTENS									
PA	30535	05/25/17			30535	-357.50	0.00		
Vendor (ERI001) totals:									
EXT001 EXTREME SIGNS & STRIPES									
PA	TP-295-005	05/19/17			TP-295-005	-116.48	0.00		
PA	TP-298-001	05/25/17			TP-298-001	-1,919.68	0.00		
Vendor (EXT001) totals:									
FOR008 FORT FRASER VOL. FIRE DEP.									
PA	TP-296-006	05/30/17			TP-296-006	-1,516.67	0.00		
Vendor (FOR008) totals:									
FOR015 FORT ST. JAMES LIBRARY									

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FOR015 FORT ST. JAMES LIBRARY (Continued)									
PA	TP-296-007	05/30/17			TP-296-007	-1,145.83	0.00		
Vendor (FOR015) totals:									
FOR018 FORT ST. JAMES SECONDARY									
PA	30543	05/26/17			30543	-1,000.00	0.00		
Vendor (FOR018) totals:									
FOR033 FORT SAINT JAMES TV SOCIETY									
PA	TP-296-008	05/30/17			TP-296-008	-13,667.67	0.00		
Vendor (FOR033) totals:									
FOR044 FORT ST JAMES CURLING CLUB									
PA	30513	05/11/17			30513	-7,137.35	0.00		
Vendor (FOR044) totals:									
FOU002 FOUR STAR COMMUNICATIONS INC									
PA	TP-296-009	05/30/17			TP-296-009	-118.13	0.00		
Vendor (FOU002) totals:									
FRA012 FRASER LAKE ELEM-SECOND SCHOOL									
PA	30544	05/26/17			30544	-1,000.00	0.00		
Vendor (FRA012) totals:									
FRA014 FRASER LAKE LIBRARY BOARD									
PA	TP-296-010	05/30/17			TP-296-010	-2,013.00	0.00		
Vendor (FRA014) totals:									
FRA016 FRASER LAKE REBROADCASTING SOC									
PA	TP-296-011	05/30/17			TP-296-011	-5,583.33	0.00		
Vendor (FRA016) totals:									
FRA025 FRASER LAKE BOTTLE DEPOT									
PA	TP-293-013	05/11/17			TP-293-013	-4,133.87	0.00		
Vendor (FRA025) totals:									
GRE003 GREYHOUND COURIER EXPRESS									
PA	TP-293-014	05/11/17			TP-293-014	-54.20	0.00		
PA	TP-298-002	05/25/17			TP-298-002	-224.85	0.00		
Vendor (GRE003) totals:									
GRO002 GROUSE MOUNTAIN TRUCKING LTD.									
PA	30514	05/11/17			30514	-10,307.55	0.00		
PA	30540	05/25/17			30540	-7,056.04	0.00		
PA	30541	05/25/17			30541	-3,435.85	0.00		
Vendor (GRO002) totals:									
HIL003 HILL STOP TRUCK WASH									
PA	30515	05/11/17			30515	-47.33	0.00		
Vendor (HIL003) totals:									
HOL004 LESLIE HOLLAND									
PA	30496	05/10/17			30496	-75.00	0.00		
Vendor (HOL004) totals:									
HOS002 HOSKINS SCIENTIFIC LIMITED									
PA	TP-293-015	05/11/17			TP-293-015	-982.07	0.00		
Vendor (HOS002) totals:									
HOT001 HOTSINC COMPUTER SOLUTIONS									
PA	TP-293-016	05/11/17			TP-293-016	-7,708.34	0.00		
PA	TP-298-003	05/25/17			TP-298-003	-614.25	0.00		

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HOT001 HOTSUNC COMPUTER SOLUTIONS (Continued)									
Vendor (HOT001) totals:						-8,322.59	0.00		
HOU018 HOUSTON BOTTLE DEPOT									
PA	TP-295-006	05/19/17			TP-295-006	-3,346.04	0.00		
Vendor (HOU018) totals:						-3,346.04	0.00		
IGI001 IGI RESOURCES									
PA	TP-293-017	05/11/17			TP-293-017	-3,055.16	0.00		
Vendor (IGI001) totals:						-3,055.16	0.00		
IND006 INDUSTRIAL TRANSFORMERS									
PA	TP-293-018	05/11/17			TP-293-018	-25,047.48	0.00		
Vendor (IND006) totals:						-25,047.48	0.00		
INF001 INFOSAT COMMUNICATIONS									
PA	TP-293-019	05/11/17			TP-293-019	-53.37	0.00		
Vendor (INF001) totals:						-53.37	0.00		
INL001 INLAND KENWORTH									
PA	TP-295-007	05/19/17			TP-295-007	-3,368.76	0.00		
Vendor (INL001) totals:						-3,368.76	0.00		
KAL003 KAL TIRE - BURNS LAKE									
PA	TP-293-020	05/11/17			TP-293-020	-3,320.68	0.00		
Vendor (KAL003) totals:						-3,320.68	0.00		
KIL001 DIANE KILLMAN									
PA	30516	05/11/17			30516	-120.00	0.00		
PA	30539	05/25/17			30539	-462.50	0.00		
PA	30542	05/25/17			30542	-245.25	0.00		
Vendor (KIL001) totals:						-827.75	0.00		
KON001 KONE INC									
PA	TP-293-021	05/11/17			TP-293-021	-2,382.05	0.00		
Vendor (KON001) totals:						-2,382.05	0.00		
LAF001 VANDERHOOF COMMUNITY FOUNDATI									
PA	30497	05/10/17			30497	-25,000.00	0.00		
PA	30533	05/19/17			30533	-25,000.00	0.00		
RC	30497	05/10/17				25,000.00	0.00		
Vendor (LAF001) totals:						-25,000.00	0.00		
LAK004 LAKES DISTRICT AIRPORT SOCIETY									
PA	TP-296-012	05/30/17			TP-296-012	-6,250.00	0.00		
Vendor (LAK004) totals:						-6,250.00	0.00		
LAK012 LAKES DISTRICT MUSEUM SOCIETY									
PA	TP-296-013	05/30/17			TP-296-013	-3,083.33	0.00		
Vendor (LAK012) totals:						-3,083.33	0.00		
LAK014 LAKES DISTRICT PRINTING									
PA	TP-293-022	05/11/17			TP-293-022	-285.60	0.00		
Vendor (LAK014) totals:						-285.60	0.00		
LAK016 LAKES DISTRICT SECONDRY SCHOOL									
PA	30545	05/26/17			30545	-500.00	0.00		
PA	30546	05/26/17			30546	-500.00	0.00		
Vendor (LAK016) totals:						-1,000.00	0.00		
LAK029 LAKES DIST FAMILY ENHANCEMENT									
PA	30528	05/19/17			30528	-10,000.00	0.00		

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LAK029 LAKES DIST FAMILY ENHANCEMENT (Continued)									
	Vendor (LAK029) totals:					-10,000.00	0.00		
LAK032 LAKES DISTRICT FILM									
PA	TP-296-014	05/30/17			TP-296-014	-150.00	0.00		
	Vendor (LAK032) totals:					-150.00	0.00		
LAK036 LAKES DISTRICT FOLK MUSIC SOCIETY									
PA	30498	05/10/17			30498	-10,000.00	0.00		
	Vendor (LAK036) totals:					-10,000.00	0.00		
LBP001 LB PAVING									
PA	30499	05/10/17			30499	-1,539.20	0.00		
	Vendor (LBP001) totals:					-1,539.20	0.00		
MAX001 MAXXAM ANALYTICS INC									
PA	TP-293-023	05/11/17			TP-293-023	-422.10	0.00		
PA	TP-295-008	05/19/17			TP-295-008	-3,689.85	0.00		
	Vendor (MAX001) totals:					-4,111.95	0.00		
MED001 MEDICAL SER. PLAN									
PA	30492	05/10/17			30492	-4,105.00	0.00		
	Vendor (MED001) totals:					-4,105.00	0.00		
MIN002 MINISTER OF FINANCE									
PA	30529	05/19/17			30529	-600.00	0.00		
	Vendor (MIN002) totals:					-600.00	0.00		
MOB001 MOBY CONCRETE LTD.									
PA	TP-293-024	05/11/17			TP-293-024	-268.80	0.00		
	Vendor (MOB001) totals:					-268.80	0.00		
MUN012 MUNRO THOMPSON COMMUNICATIONS									
PA	30536	05/25/17			30536	-52,277.40	0.00		
	Vendor (MUN012) totals:					-52,277.40	0.00		
NAD001 NADLEH WHUTEN BAND									
PA	30530	05/19/17			30530	-200.00	0.00		
	Vendor (NAD001) totals:					-200.00	0.00		
NAP001 NAPA AUTO PARTS - BL									
PA	TP-293-025	05/11/17			TP-293-025	-81.24	0.00		
	Vendor (NAP001) totals:					-81.24	0.00		
NEC007 NECHAKO VALLEY EXHIBITION SOC.									
PA	30500	05/10/17			30500	-10,000.00	0.00		
	Vendor (NEC007) totals:					-10,000.00	0.00		
NEC009 NECHAKO VALLEY RODEO ASSOC.									
PA	30501	05/10/17			30501	-5,000.00	0.00		
	Vendor (NEC009) totals:					-5,000.00	0.00		
NEC012 NECHAKO HEALTHY COM. ALLIANCE									
PA	TP-295-009	05/19/17			TP-295-009	-11,993.25	0.00		
	Vendor (NEC012) totals:					-11,993.25	0.00		
NEW006 ROBERT NEWELL									
PA	30547	05/29/17			30547	-609.96	0.00		
	Vendor (NEW006) totals:					-609.96	0.00		
OKA003 OKANAGAN AUDIO LAB									
PA	30531	05/19/17			30531	-346.50	0.00		
	Vendor (OKA003) totals:					-346.50	0.00		

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OVE002 OVERWAITEA FOODS									
PA	30517	05/11/17			30517	-242.50	0.00		
Vendor (OVE002) totals:									
PAC004 PACIFIC NORTHERN GAS LTD.									
PA	TP-293-026	05/11/17			TP-293-026	-4,641.49	0.00		
Vendor (PAC004) totals:									
PAC007 PACIFIC TRUCK & EQUIPMENT INC									
PA	TP-293-027	05/11/17			TP-293-027	-758.94	0.00		
Vendor (PAC007) totals:									
PER006 PERMACULTURE FARM FESTIVAL CLUI									
PA	30502	05/10/17			30502	-2,500.00	0.00		
Vendor (PER006) totals:									
PID001 PIDHERNY CONTRACTING LTD.									
PA	30503	05/10/17			30503	-13,282.50	0.00		
Vendor (PID001) totals:									
PIT001 PITNEY BOWES									
PA	30537	05/25/17			30537	-534.74	0.00		
Vendor (PIT001) totals:									
PIT002 PITNEY WORKS									
PA	30532	05/19/17			30532	-2,100.00	0.00		
Vendor (PIT002) totals:									
PLE001 PLEASANT VALLEY EXPRESS									
PA	TP-298-004	05/25/17			TP-298-004	-54.08	0.00		
Vendor (PLE001) totals:									
PRA002 PRAGMATIC CONFERENCING									
PA	TP-295-010	05/19/17			TP-295-010	-89.16	0.00		
Vendor (PRA002) totals:									
PUR001 PURELY H2O									
PA	TP-293-028	05/11/17			TP-293-028	-84.00	0.00		
Vendor (PUR001) totals:									
PWC001 PRICEWATERHOUSECOOPERS LLP									
PA	30509	05/10/17			30509	-22,260.00	0.00		
Vendor (PWC001) totals:									
RED004 RED ROCKET SERVICES									
PA	TP-293-029	05/11/17			TP-293-029	-105.00	0.00		
Vendor (RED004) totals:									
REG004 REG DIST OF KITIMAT-STIKINE									
PA	30538	05/25/17			30538	-3,160.80	0.00		
Vendor (REG004) totals:									
REI001 REITSMA'S HOME HARDWARE									
PA	TP-293-030	05/11/17			TP-293-030	-104.60	0.00		
Vendor (REI001) totals:									
ROG001 ROGERS									
PA	TP-293-031	05/11/17			TP-293-031	-163.68	0.00		
PA	TP-298-005	05/25/17			TP-298-005	-161.88	0.00		
Vendor (ROG001) totals:									
ROS003 ROSENAU TRANSPORT LTD.									
PA	TP-293-032	05/11/17			TP-293-032	-56.51	0.00		

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Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
ROS003	ROSENAU TRANSPORT LTD. (Continued)								
	Vendor (ROS003) totals:					-56.51	0.00		
SCH008	SCHLAMP LOGGING CONTRACTORS L1								
PA	30518 05/11/17				30518	-220.50	0.00		
	Vendor (SCH008) totals:					-220.50	0.00		
SHE007	CHRISTOPHER SHERMAN								
PA	30504 05/10/17				30504	-100.00	0.00		
	Vendor (SHE007) totals:					-100.00	0.00		
SMI007	SMITHERS PUBLIC LIBRARY								
PA	TP-296-015 05/30/17				TP-296-015	-7,067.00	0.00		
	Vendor (SMI007) totals:					-7,067.00	0.00		
SOU003	SOUTHSIDE VOLUNTEER FIRE DEPT.								
PA	TP-296-016 05/30/17				TP-296-016	-1,992.00	0.00		
	Vendor (SOU003) totals:					-1,992.00	0.00		
SOU007	SOUTHSIDE SENIORS HOUSING SOC.								
PA	30505 05/10/17				30505	-3,500.00	0.00		
	Vendor (SOU007) totals:					-3,500.00	0.00		
SPO001	SPOTLESS UNIFORM LTD.								
PA	TP-293-033 05/11/17				TP-293-033	-15.62	0.00		
	Vendor (SPO001) totals:					-15.62	0.00		
SSQ001	SSQ FINANCIAL								
PA	30493 05/10/17				30493	-995.74	0.00		
	Vendor (SSQ001) totals:					-995.74	0.00		
STE012	STEWART MCDANNOLD STUART								
PA	TP-293-034 05/11/17				TP-293-034	-2,092.82	0.00		
PA	TP-295-011 05/19/17				TP-295-011	-1,698.40	0.00		
PA	TP-298-006 05/25/17				TP-298-006	-187.59	0.00		
	Vendor (STE012) totals:					-4,078.81	0.00		
STL002	ST. LUKE'S ON THE LAKE SOCIETY								
PA	30506 05/10/17				30506	-5,000.00	0.00		
	Vendor (STL002) totals:					-5,000.00	0.00		
STO008	STUART LAKE OUTREACH GROUP SOC								
PA	30507 05/10/17				30507	-1,000.00	0.00		
	Vendor (STO008) totals:					-1,000.00	0.00		
SUD001	SUDS N' DUDS								
PA	TP-293-035 05/11/17				TP-293-035	-156.41	0.00		
	Vendor (SUD001) totals:					-156.41	0.00		
SUN002	SUN LIFE FINANCIAL								
PA	30494 05/10/17				30494	-15,374.97	0.00		
	Vendor (SUN002) totals:					-15,374.97	0.00		
SWE001	SWEeping BEAUTIES JANITORIAL								
PA	TP-296-017 05/30/17				TP-296-017	-2,073.27	0.00		
	Vendor (SWE001) totals:					-2,073.27	0.00		
TAY002	TAYLOR BROS HARDWARE								
PA	TP-293-036 05/11/17				TP-293-036	-125.28	0.00		
	Vendor (TAY002) totals:					-125.28	0.00		
TEL002	TELUS COMMUNICATIONS COMPANY								
PA	30491 05/10/17				30491	-3,195.39	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2017 to May 31 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
TEL002 TELUS COMMUNICATIONS COMPANY (Continued)									
Vendor (TEL002) totals:						-3,195.39	0.00		
TEL007 TELUS MOBILITY									
PA	TP-295-012	05/19/17			TP-295-012	-632.44	0.00		
Vendor (TEL007) totals:									
TIR002 TIRETECH									
PA	TP-293-037	05/11/17			TP-293-037	-930.71	0.00		
Vendor (TIR002) totals:									
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	TP-296-018	05/30/17			TP-296-018	-2,620.84	0.00		
Vendor (TOP005) totals:									
TOW003 TOWER COMMUNICATIONS									
PA	TP-293-038	05/11/17			TP-293-038	-7,772.54	0.00		
PA	TP-295-013	05/19/17			TP-295-013	-1,716.96	0.00		
Vendor (TOW003) totals:									
UNI005 UNION OF B.C. MUNICIPALITIES									
PA	30508	05/10/17			30508	-105.82	0.00		
Vendor (UNI005) totals:						-105.82	0.00		
USB001 US BANK CANADA									
PA	TP-297-001	05/24/17			TP-297-001	-12,511.64	0.00		
Vendor (USB001) totals:									
VAL005 VALLEY DIESEL									
PA	30519	05/11/17			30519	-658.47	0.00		
Vendor (VAL005) totals:									
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-293-039	05/11/17			TP-293-039	-9,214.64	0.00		
Vendor (VAN005) totals:									
VIL004 VILLAGE OF BURNS LAKE									
PA	30520	05/11/17			30520	-1,605.10	0.00		
Vendor (VIL004) totals:									
VIS001 THE MOOSE - VISTA RADIO LTD.									
PA	30521	05/11/17			30521	-236.25	0.00		
Vendor (VIS001) totals:									
WEL002 WELLMAN'S CAR AND TRUCK WASH									
PA	TP-293-040	05/11/17			TP-293-040	-86.78	0.00		
Vendor (WEL002) totals:									
WES006 WESTLINE FORD LTD.									
PA	30524	05/17/17			30524	-46,473.02	0.00		
Vendor (WES006) totals:									
WIE004 Ken Wiebe									
PA	TP-293-041	05/11/17			TP-293-041	-197.80	0.00		
PA	TP-295-014	05/19/17			TP-295-014	-98.90	0.00		
Vendor (WIE004) totals:									
WIL004 WILLIAMS MACHINERY									
PA	TP-293-042	05/11/17			TP-293-042	-770.28	0.00		
Vendor (WIL004) totals:									
XER001 XEROX CANADA LTD.									
PA	TP-293-043	05/11/17			TP-293-043	-1,855.38	0.00		

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Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2017 to May 31 2017 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
XER001 XEROX CANADA LTD. (Continued)									
PA	TP-295-015	05/19/17			TP-295-015	-295.19	0.00		
Vendor (XER001) totals:									
Control account (1) totals:						-577,003.23	0.00		
REC002 RECEIVER GENERAL									
PA	30488	05/02/17			30488	-39,102.49	0.00		
PA	30523	05/15/17			30523	-35,280.14	0.00		
PA	30549	05/31/17			30549	-40,627.52	0.00		
Vendor (REC002) totals:									
Control account (2) totals:						-115,010.15	0.00		
Report Total						-692,013.38	0.00		

121 vendor(s) printed.

ACTION ITEMS IN PROGRESS

From 2016

MOTION #	AGENDA ITEM	"	RESPONSIBILITY	STATUS
Board Meeting Motions	Federal Gas Tax Funds - Electoral Area "A" (Smithers Rural)	<p><u>2016-11-15 - Village of Telkwa</u> - \$25,000 - for upgrades to the Village of Telkwa's Municipal Office Building;</p> <p><u>2016-14-7 - Bulkley Valley Child Development Centre Society</u> - \$33,217.50 - for a Community Energy Systems/Recreation Infrastructure project at the BV Child Development Centre.</p>	Kristi	<p>1. In Progress</p> <p>2. Complete</p>
Board Meeting Motions	Federal Gas Tax Funds - Electoral Area "C" (Fort St. James Rural)	<p><u>2016-14-9 - Fort St. James Curling Club</u> - \$25,935.08 for a Recreational Infrastructure/Energy Efficiency improvement project at the Curling Rink;</p> <p><u>2016-14-8 - Community Arts Council of Fort St. James</u> - \$47,462 - for a Cultural Infrastructure improvement project at the Pope Mountain Arts building;</p>	Kristi	<p>1. Complete</p> <p>2. In Progress</p>
Board Meeting Motions	Federal Gas Tax Funds - Electoral Area "D" (Fraser Lake Rural)	<p><u>2015-11-28 - District of Vanderhoof - Vanderhoof Pool Complex-Area D</u></p> <p>-District of Vanderhoof to build the Vanderhoof Pool complex - up to \$200,000</p>	Kristi	In Progress
Board Meeting Motions	Federal Gas Tax Funds - Electoral Area "E" (Francois/Ootsa Lake Rural)	<p><u>2016-1-10 Grassy Plains Community Hall Association</u> - \$50,300 - for an energy efficiency improvement project;</p>	Kristi	On hold/awaiting more funding
Board Meeting Motions	Federal Gas Tax Funds - Electoral Area "F" (Vanderhoof Rural)	<p><u>2015-11-29 - District of Vanderhoof - Vanderhoof Pool Complex-Area F</u></p> <p>Electoral Area "F" (Vanderhoof Rural) District of Vanderhoof</p> <p>-District of Vanderhoof to build the Vanderhoof Pool complex - up to \$500,400</p> <p><u>2016-10-15 - Cluculz Lake Community Recreation Association</u></p> <p>-\$253,500 - for a Recreation Infrastructure improvement project at the Cluculz Lake Hall;</p>	Kristi	In Progress
C.W.2016-3-12 Comm. Of the Whole March 10, 2016	Reuse Shed Operations	Fort St. James has recently indicated a want to open its reuse sheds under new operational standards based upon the Risk Control Survey completed by the Municipal Insurance Authority.	Janette/Rory	Complete - Ft. James opened March 23, 2017

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ACTION ITEMS IN PROGRESS

From 2016

MOTION #	AGENDA ITEM	"	RESPONSIBILITY	STATUS
2016-6-20 Board Meeting April 28, 2016	Knockholt Landfill Projects - Authorization to Proceed Using Prime Contractor Arrangement	1. Staff to proceed with completion of the Phase 3 Development and Lagoon Desludging Projects at the Knockholt Landfill with the RDBN assuming the role of Prime Contractor as authorized under Bylaw No. 1532. 2. The RDBN Board of Directors approve an expenditure limit for completion of the Phase 3 Development Project of \$350,000 and an expenditure limit for completion of the Lagoon Desludging Project at \$60,000.	Janette/Rory	Additive Trial Project Underway - Continue in 2017
Rural Directors Committee August 18, 2016	Internet Service Information Request for Proposal	Staff to consult with a Communications Consultant to draft a Request for Proposal (RFP) that will outline the tangible information that is required to determine the high speed internet needs of rural RDBN; and further, that the RFP include the deliverables required to have high speed internet throughout rural RDBN; and further, that staff investigate the possibility of utilizing Federal Gas Tax funds or other funding for the costs of developing the RFP.	Corrine/Melany	On going -Met with Network BC at UBCM -Met with Telus Dec 16/16
RDC.2016-8-12 Rural Directors Committee Meeting Sept 8, 2016	Rural Connectivity - Funding Research	Staff to further investigate the cost to hire a consultant; and further, that staff research the ability to utilize RDBN civic address mapping and Internet Service Provider mapping to determine areas that have a lack of internet converge.	Ec. Dev/Melany	On going Letters of Support Written for ABC Communications and CityWest for application to the Connect to Innovate Program
WMC.2016-2-4 Waste Management Committee Meeting Sept 8, 2016	RDBN Solid Waste Management Plan Scope of Work	That the scope of work for the RDBN Solid Waste Management Plan Update include a full review and update of the existing 1996 Plan.	Janette/Rory	In Progress

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ACTION ITEMS IN PROGRESS

From 2016

MOTION #	AGENDA ITEM	"	RESPONSIBILITY	STATUS
WMC.2016-2-6 Waste Management Committee Meeting Sept 8, 2016	Paint, Pesticides and Flammable Liquids Collection - Information - Burns Lake Recycling Centre	That the Burns Lake Recycling Center be provided the opportunity to become a partner with the Extended Producer Responsibility (EPR) Stewardship organization ReGeneration for Paint Collection; and further, that if the Burns Lake Recycling Center does partner with ReGeneration, that paint collection be removed from the Burns Lake Transfer Station.	Janette/Rory	In Progress ReGeneration in contact
WMC.2016-2-7 Waste Management Committee Meeting Sept 8, 2016	Paint, Pesticides and Flammable Liquids Collection -Information – Smithers/Telkwa Transfer Station	That the Smithers/Telkwa Transfer Station remain a partner with the Extended Producer Responsibility (EPR) Stewardship organization ReGeneration for Paint, Pesticides and Flammable Liquids due to environmental concerns and ReGeneration's recommendation that due to the population base served a second drop off location is required.	Janette/Rory	In Progress
WMC.2016-2-8 Waste Management Committee Meeting Sept 8, 2016	Paint, Pesticides and Flammable Liquids Collection - Information - Fraser Lake Bottle Depot	That the Fraser Lake Bottle Depot be provided the opportunity to become a partner with the Extended Producer Responsibility (EPR) Stewardship organization ReGeneration for Paint Collection; and further, that if the Fraser Lake Bottle Depot does partner with ReGeneration, that paint collection be removed from the Area "D" Transfer Station.	Janette/Rory	In Progress
C.W.2016-8-8 Committee of the Whole Meeting October 6, 2016	Solid Waste Management Plan Review Public Notification, and MIA BC Risk Management Funding	Staff to: a. Write an article providing public notification of the Solid Waste Management Plan review process being undertaken by the RDBN and the inclusion of reduce, reuse and recycle initiatives to be reviewed in regard to metal and wood salvaging; b. that staff apply to the Municipal Insurance Association of BC in January, 2017 for Risk Management grant funding in regard to metal and wood salvaging at RDBN Solid Waste Management Facilities."	Janette/Rory	On going

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ACTION ITEMS IN PROGRESS

From 2016

MOTION #	AGENDA ITEM	"	RESPONSIBILITY	STATUS
RDC.2016-9-6 Rural Directors Committee Meeting October 6, 2016	Illegal Dumping	Chair Benedict and staff to work with local RCMP and Conservation Officers Service in regard to illegal dumping to determine the requirements needed to prosecute an offender.	Melany	In Progress Chair Benedict and Melany met with COS RCMP had to cancel last minute
2016-14-12 Board Meeting October 20, 2016	Items to be brought forward to the Public Agenda from Special (In-Camera) Meeting Sept 22, 2016	Staff to: 1. work with the RDBN solicitor to prepare the necessary affidavits and Court documents required to obtain a permanent injunction, and authorize staff to proceed with Court action using the pre-prepared documents if Mr. Goetjen allows an asphalt plant on his land contrary to zoning in the future; and 2. write a letter to the Province asking them to enforce the terms of their license of occupation with Hat Lake Logging to ensure compliance with zoning, and ask that enforcement include cancellation or non-renewal of the license, if necessary.	Jason L	On going
2016-14-14 Board Meeting October 20, 2016	Chair Miller & Director Bachrach to Schedule Meetings with First nations RE: Regional Transit	Chair Bill Miller and Director Bachrach to schedule and meet with First Nations in the region to discuss Highway 16 Inter-Community Transit and discuss the Regional Transit Financial Plan.	Wendy	In Progress: Met with Lake Babine Nation, Burns Lake Band, Stellat'en First Nation; Tl'azten First Nation; Nak'azdli Nation; Wet'suwet'en
2016-14-31 Board Meeting October 20, 2016	Write a Letter to CN RE: Invasive Species	Write a letter of support to Joshua Sanchez, CN Engineering in regard to invasive species concerns along CN property in the Regional District of Bulkley-Nechako.	Janette/Rory	Completed
C.W.2016-9-6 Committee of the Whole Meeting November 3, 2016	Truth and Reconciliation Commission of Canada Calls to Action	Staff to explore opportunities to move forward in regard to the Truth and Reconciliation Commission of Canada: Calls to Action recommendations for the RDBN 2017 Budget year.	Melany	In Progress

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ACTION ITEMS IN PROGRESS
From 2016

MOTION #	AGENDA ITEM	"	RESPONSIBILITY	STATUS
RDC.2016-10-5 Rural Directors Committee Meeting November 3, 2016	Fort Fraser Local Community Commission - Request for Grant in Aid - Electoral Area "D" (Fraser Lake Rural)	Write a letter and contribute \$10,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) to the Fort Fraser Local Community Commission to assist with the Fort Fraser Infrastructure Improvement Project.	Laura/Cheryl	On going
2016-15-6 Board Meeting November 24, 2016	<i>2017 Regional Business Forum</i>	2017 Regional Business Forum be held on September 19 and 20, 2017; - Director Benedict appointed to the Business Forum Advisory Committee;	Corrine	On going
2016-15-8 Board Meeting November 24, 2016	Executive Committee Recommendations - October 20, 2016	Post the Regional Transit Coordinator position. With all costs for the 2016 and 2017 budget years to be reimbursed by the Ministry of Transportation and Infrastructure via BC Transit.	Cheryl	Completed 303
2016-15-18 Board Meeting November 24, 2016	Withdrawal from Building Inspection Vehicle Reserve	Withdrawal of \$61,060.64 from the Building Inspection Vehicle Reserve.	Roxanne	Completed Jan 26, 2017
2016-14-35 Board Meeting November 24, 2016	Mark Fisher, Director, Electoral Area "A" (Smithers Rural) Smithers Air Quality	Write a letter to the Ministry of Environment regarding its intentions to change its Open Burning Smoke Control Regulations and request clarification regarding the zones of sensitivity being proposed; and further, that concerns are brought forward in regard to deregulations of venting forecasting.	Jason L	In Progress

ACTION ITEMS IN PROGRESS

From 2016

MOTION #	AGENDA ITEM	"	RESPONSIBILITY	STATUS
2016-14-41 Board Meeting November 24, 2016	Northern Development Local Government Management Internship	1. Provide notification of the RDBN supporting an application to Northern Development Initiative Trust to host a Local Government Management Intern and receive a \$35,000 grant from the North West and/or Prince George Regional Advisory Committees, and; 2. That the RDBN Board of Directors is committed to the vision and goals of the Local Government Internship Program by committing \$15,500, providing staffing resources to host an intern, and providing training and exposure opportunities for an intern."	Melany	Completed
Board Meeting November 24, 2016	Reta Herrick, Cluculz Lake - Mail Ballot Voting	Staff to follow up with the Union of B.C. Municipalities in regard to Mail Ballot Voting.	Cheryl	Completed
2016-15-8 Board Meeting November 24, 2016	Executive Committee Recommendations - October 20, 2016	Post the Regional Transit Coordinator position. With all costs for the 2016 and 2017 budget years to be reimbursed by the Ministry of Transportation and Infrastructure via BC Transit.	Cheryl	Completed
2016-15-9 Board Meeting November 24, 2016	Regional Transit Service - Request for Grant in Aid	Contribute \$1,000 grant in aid monies from each of the Electoral Areas "A" (Smithers Rural), "B" (Burns Lake Rural), and "G" (Houston Rural) toward startup costs for the Regional Transit Service. Further, that a letter be sent to the Regional District of Fraser-Fort George asking if Electoral Area "C" (Chilako River-Nechako) wishes to contribute a "one time" grant in aid toward startup costs for the Regional Transit Service.	Laura/Wendy	On going/Letter completed and sent
2016-16-4 Board Meeting December 15, 2016	Chinook Comfor Ltd. Partnership Revenue Sharing	Staff be directed to begin the process of setting up the Chinook Comfor Community Foundation Society.	Roxanne	Completed Jan 26, 2017

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ACTION ITEMS IN PROGRESS

From 2016

MOTION #	AGENDA ITEM	"	RESPONSIBILITY	STATUS
2016-16-24 Board Meeting December 15, 2016	Fire Services Agreement Renewal for Sunset Beach Properties	Staff to enter into the Sunset Beach Properties Fire Protection Agreement with Nadleh Whut'en Band.	Jason L	On going
2016-16-30 Board Meeting December 15, 2016	College of New Caledonia -Lakes District Campus Request for Letter of Support -Future Education	Write a letter of support to the College of New Caledonia – Lakes District Campus regarding post-secondary education throughout the region and future education including outlining support for both academic and vocational programs being offered throughout the region; and further, recognizing the College of New Caledonia's desire to continue to deliver education and meet the needs of the region by working closely with industry and community partners.	Cheryl	Completed
2016-16-41 Board Meeting December 15, 2016	Newgold Blackwater Project	Write a letter to the Minister of Environment and Minister of Energy and Mines and Responsible for Minister Core Review requesting comments in regard to the time frame in which a response will be provided to Newgold Blackwater in regard to its Environmental Assessment revision and where leave the province is in reviewing the document.	Jason L	In Progress

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Regional District of Bulkley-Nechako

Action List - January, 2017

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
C.W.2017-1-3 Comm. Of the Whole January 12, 2017	Education Strategy	Remove the Education Strategy budget allocation from the 2017 Administration & Finance Budget Initiative.	Roxanne	Completed	
C.W.2017-1-6 Comm. Of the Whole January 12, 2017	Germansen Landing - Request for Letter of Support for Post Officer	Write a letter of support to for the Post Office in Germansen Landing to remain open; and further, that the letter be forwarded to Canada Post.	Cheryl	Completed	February 27, 2017
C.W.2017-1-10 Comm. Of the Whole January 12, 2017	Smithers Tradeshow Booth	Authorize the rental of two Smithers Tradeshow Booths to be shared between Electoral Area "A" (Smithers Rural), Village of Telkwa and Town of Smithers from the administration tradeshow budget; and further, that the RDBN Regional Economic Development Department work with Directors Fisher, Bachrach and Repen to provide information materials for the Tradeshow Booth.	Corrine	Completed	
C.W.2017-1-11 Comm. Of the Whole January 12, 2017	Write a Letter to the North west Provincial Candidates RE: NW Resource Benefits Alliance	Write a letter to the north west Provincial Candidates for the May, 2017 Provincial Election encouraging them to identify their number one platform as being the Northwest Resource Benefits Alliance Initiative.	Wendy	Completed	
RDC.2017-1-3 Rural Dir. Comm. January 12, 2017	Colleymount Recreation Commission- Request for Grant in Aid -Electoral Area "E" (Francois/Ootsa Lake Rural)	Write a letter and contribute \$2,250 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) to the Colleymount Recreation Commission for the purchase of a new sound system for Trout Creek hall.	Cheryl/Kristi	Completed	February 6, 2017
RDC.2017-1-5 Rural Dir. Comm. January 12, 2017	Write a Letter to NDIT and CRTC	Write a letter to the Canadian Radio-television and Telecommunication Commission (CRTC) and Northern Development Initiative Trust (NDIT) outlining the need for Internet Service Providers (ISP) to have the capability to provide and ensure the provision of the highest level of upload and download speeds; and further, that the impact of non-compete clauses do not always allow for the best possible service provision for the region.	Cheryl	Completed	February 8, 2017

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Regional District of Bulkley-Nechako

Action List - January, 2017

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
RDC.2017-1-11 Rural Dir. Comm. January 12, 2017	Northern Development Initiative Trust RE: Pooled Funding vs. Direct Area Funding	Staff and Directors Miller and Fisher to compile information in regard to Northern Development Initiative Trust's pooled funding vs. direct area funding and bring forward to the Regional Board for review.	Corrine		NDIT Attended May 25, 2017 Agriculture Committee In-Camera and Provided an update
2017-1-4 Board Meeting January 26, 2017	Minerals North Tradeshow Booth	Staff to secure two Tradeshow booth spaces at Minerals North on April 26-27, 2017 in Prince George; and further, that staff be directed to invite municipalities to partner at a cost of \$100.	Corrine	Completed	
2017-1-4 Board Meeting January 26, 2017	Carrots to Cattle Agriculture Conference Tradeshow	Staff to attend the Carrots to Cattle Agriculture Conference Tradeshow February 17-18, 2017 in Smithers.	Corrine/Deneve	Completed	
2017-1-6 Board Meeting January 26, 2017	Smithers Farmers' Institute-Request for Grant in Aid - Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$4,000 grant in aid monies \$3,000 from Electoral Area "A" (Smithers Rural) and \$1,000 grant in aid monies from Electoral Area "B" (Burns Lake Rural) to the Smithers Farmers' Institute for costs associated with the Carrots to Cattle 2017 Conference.	Cheryl/Kristi	Completed	February 6, 2017
2017-1-9 Board Meeting January 26, 2017	Grant Funding Contracts	Enter into agreements for funding of Regional Economic Development projects with Northern Development Initiative Trust, Destination BC and the Government of Canada.	Corrine	Completed	
2017-1-10 Board Meeting January 26, 2017	Lakes Economic Development Service - Village of Burns Lake	Contributing \$6,000 of Lakes Economic Development Service funds to the Village of Burns Lake for a Community Engagement, Attraction and Retention and Community Training and Social Services Meetings Project to address the adjustment to the Annual Allowable Cut.	Corrine/Roxanne	On Going	
2017-1-11 Board Meeting January 26, 2017	Federal Gas Tax Funds -Electoral Area "A" (Smithers Rural) Town of Smithers	1. Contribute \$400,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Town of Smithers for a Regional and Local Airport Infrastructure Improvement project at the Smithers Airport; 2. That the RDBN Board of Directors authorize the withdrawal of up to \$400,000 from the Federal Gas Tax Reserve Fund.	Kristi	In Progress	

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Regional District of Bulkley-Nechako

Action List - January, 2017

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-1-12 Board Meeting January 26, 2017	Federal Gas Tax Funds -Electoral Area "B" (Burns Lake Rural) Burns Lake & District Health - Care Auxiliary	1. Contribute \$17,000 of Electoral Area "B" Federal Gas Tax allocation monies to the Burns Lake and District Health-Care Auxillary for an energy efficiency improvement project at the Burns Lake Thrift Store; 2. That the RDBN Board of Directors authorize the withdrawal of up to \$17,000 from the Federal Gas Tax Reserve Fund.	Kristi	Completed	
2017-1-13 Board Meeting January 26, 2017	Infrastructure Planning Grant Program Applications	Staff to submit the following applications to the Infrastructure Planning Grant Program, listed in priority order: 1. Fort Fraser Sewer Condition Assessment 2. RDBN Asset Management Planning 3. Fort Fraser Water Conservation Plan Update 4. Bulkley Valley Pool Energy Assessment 5. Bulkley Valley Pool Condition Assessment.	Corrine	Completed	
2017-1-14 Board Meeting January 26, 2017	Chinook Comfor Ltd. Partnership Revenue Sharing	Staff be directed to begin the process of setting up the Chinook Comfor Community Foundation Society.	Roxanne	Completed	
2017-1-15 Board Meeting January 26, 2017	2017 Membership with Trans Canada Yellowhead Highway Association	Staff complete the RDBN 2017 membership with Trans Canada Yellowhead Highway Association in the amount of \$2829.12, including GST.	Roxanne	Completed	
2017-1-16 Board Meeting January 26, 2017	Building Inspection Vehicle Reserve Withdrawal Additional Vehicle Cost of \$909 Funded from	1. Withdraw of \$62,000 from the Building Inspection Vehicle Reserve; and, 2. Authorize the additional vehicle purchase cost of \$909 to be funded from Building Inspection surplus."	Roxanne	Completed	
2017-1-17 Board Meeting January 26, 2017	Fort St. James Recycling Program Contract Request	Transfer of the Contract currently with the Nak'azdli Band Council for the provision of ICI paper recycling to the District of Fort St. James. The transfer would be effective November 1, 2016 while all other provisions and terms of the Contract would remain in effect, including the Contract expiry date of December 31, 2016.	Janine	Completed	

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Regional District of Bulkley-Nechako

Action List - January, 2017

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2016-1-26 Board Meeting January 26, 2017	Proposed Emergency Support Service Strategy	Staff to work with RDBN member municipalities to develop an ESS strategy, and report back to the RDBN Board of Directors with recommendations regarding implementation of the strategy.	Jason	On Going	
2016-1-29 Board Meeting January 26, 2017	Regional District Chair/CAO Forum - March 28-29, 2017 Hotel Grand Pacific - Victoria - Request for Topics	Travel arrangements and registration for Melany de Weerd, CAO and Bill Miller, Chair attendance at the Regional District Chair/CAO Forum – March 28-29, 2017 in Victoria, B.C.; and further that the 9-1-1 mobile call levy be forwarded for a discussion topic and any further topics can be forwarded to staff for submission.	Ger	Completed	
2016-1-30 Board Meeting January 26, 2017	Omineca Beetle Action Coalition - Community Transition Toolkit	Provide notification that the RDBN will be the custodian of the Omineca Beetle Action Coalition Community Transition Toolkit and the electronic files for the Coalition's Strategies in March 2018.	Melany	Completed	
2016-1-33 Board Meeting January 26, 2017	Ministry of Agriculture - Thank you for Meeting at 2016 UBCM Convention	Write a letter to the Honourable Norm Letnick, Minister of Agriculture in regard to the meeting at the 2016 UBCM Convention reiterating the Regional Board's concerns brought forward in the Regional District of Bulkley-Nechako's Presentation in regard to Foreign Ownership at the convention; and request that the Minister of Agriculture provide comments in regard to the RDBN Foreign Ownership presentation at the 2016 UBCM Convention.	Cheryl	Completed	January 31, 2017
2016-1-34 Board Meeting January 26, 2017	Write a Letter RE: Emergency Response	Write a letter to the Honourable Naomi Yamamoto, Minister of State for Emergency Preparedness and the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations reemphasizing the imbalance in policy between the Lower Mainland and Northern B.C. in regard to response to Emergency Management; and further, that a timeline be requested for a response from Minister Thomson in regard to dikes and emergency management.	Jason		Met with MoTI and Emergency Management BC
2016-1-36 Board Meeting January 26, 2017	Regional Tradeshow Partnership 2017	Support the Travel Northern BC partnership and attend the 2017 Vancouver Outdoor Adventure Show.	Corrine/Deneve	Completed	
2016-1-36 Board Meeting January 26, 2017	Destination BC Value of Tourism	Enter into an agreement with Destination BC for compensation towards the Value of Tourism Project.	Corrine	Completed	

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Regional District of Bulkley-Nechako

Action List - February 9 Committee Meetings & March 2, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
NEW BUSINESS Comm. Of the Whole February 9, 2017	RDBN In-Camera Meeting Information Sharing with RDBN Municipalities	Staff to bring forward a report outlining the RDBN's ability and outline where legislation will prevent and allow the sharing of information from In-Camera meetings to a future Regional Board meeting for discussion.	Melany	Completed	
RDC.2017-2-3 Rural Dir. Comm. February 9, 2017	Smithers Bikes -Request for Grant in Aid -Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) to install a public bike pump in downtown Smithers.	Cheryl/Kristi	Completed	March 8, 2017
RDC.2017-2-4 Rural Dir. Comm. February 9, 2017	Metis Nation New Caledonia Society - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)	That Metis Nation New Caledonia Society be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) to purchase a transport ventilator to be used in Fort St. James and surrounding communities should their pending grant funding applications not be successful.		Withdrawn received other funding	
RDC.2017-2-6 Rural Dir. Comm. February 9, 2017	Fort Fraser Livestock Association - Rail Cars Blocking the Grade Crossings at Landaluza Road, Regional District of Bulkley-Nechako	In support of the Fort Fraser Livestock Association, write a letter to CN expressing concerns that the Grade Crossings are being blocked by rail cars for lengths of time up to 3 hours in duration which creates safety concerns and delays transportation of goods and personnel; and further, that the letter be forwarded to the Honourable Marc Garneau, Minister of Transport (Canada), Nathan Cullen, MP, Skeena-Bulkley Valley, Todd Doherty, MP, Cariboo-Prince George, John Rustad, MLA Nechako Lakes, Doug Donaldson, MLA Stikine and Fort Fraser Livestock Association.	Cheryl	Completed	March 8, 2017

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Regional District of Bulkley-Nechako

Action List - February 9 Committee Meetings & March 2, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-2-4 Special Board Meeting February 9, 2017	District of Vanderhoof - Request for RDBN Resolution to Review the Funding Formula for the RDBN Regional Public Transit and Para-Transit (Highway 16) Service After One Year of Operation	RDBN resolve that it will commit to reviewing the funding formula for the Regional District of Bulkley-Nechako Regional Public Transit and Para-Transit (Highway 16) Service after one year of operation to ensure it gives fair and reasonable consideration to all factors including ridership; and further, that a letter including the resolution be forwarded to the District of Vanderhoof.	Cheryl	Completed	March 7, 2017
2017-2-8 Special Board Meeting February 9, 2017	Nicholette Prince, Regional Principal - Nechako, CNC - Request for Letter of Support re: Relocation of Vanderhoof Campus	Write a letter of support to relocate the College of New Caledonia Vanderhoof Campus to be closer to the downtown core of Vanderhoof.	Cheryl	Completed	
2017-2-9 Special Board Meeting February 9, 2017	Regional Transit Service - Grant in Aid - Electoral Area "A" (Smithers Rural)	That Electoral Area "A" (Smithers Rural) contribute \$5,000 grant in aid monies toward startup costs for the Regional Transit Service.	Cheryl/Kristi	Completed	
2017-2-10 Special Board Meeting February 9, 2017	Regional Transit Service - Grant in Aid - Electoral Area "D" (Fraser Lake Rural)	That Electoral Area "D" (Fraser Lake Rural) contribute \$1,000 grant in aid monies toward startup costs for the Regional Transit Service.	Cheryl/Kristi	Completed	
2017-2-12 Special Board Meeting February 9, 2017	District of Vanderhoof - Request for RDBN Letter of Support for the Vanderhoof Highway 16 Community Vehicle Grant	Write a letter of support for the Vanderhoof Highway 16 Community Vehicle Grant.	Cheryl	Completed	
2017-2-13 Special Board Meeting February 9, 2017	RDBN Meeting Date Change	Reschedule the February 23, 2017 Regional Board meeting date to March 2, 2017.	RDBN Board and Staff	Completed	

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Regional District of Bulkley-Nechako

Action List - February 9 Committee Meetings & March 2, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-2-13 Special Board Meeting February 9, 2017	Invitation from the Standing Committee on Agriculture and Forestry of the Senate of Canada	Staff arrange Chair Miller and Director Parker's attendance at the March 7, 2017 Standing Committee on Agriculture and Forestry of the Senate of Canada via Video Conference.	Ger/Cheryl	Completed	Held at Community Future Fraser-Fort George Feb 28
2017-3-5 Board Meeting March 2, 2017	Community to Community Forum	Staff to investigate options to host a Community to Community Forum in Burns Lake or the East portion of the RDBN; and further that discussion take place with Nadleh Whut'en and Stellat'en First Nations regarding the potential utilization of their facilities; and further, that the following agenda items be considered: Regional and Inter-community Transit; developing a communications protocol/memorandum of understanding, and economic development.	Wendy/Deneve	In Progress	Scheduled June 28, 2017
2017-3-8 Board Meeting March 2, 2017	Lakes District Fall Fair Association- Northern Development Application - North West RAC	Provide notification that the RDBN supports the Lakes District Fall Fair Association application to the Northern Development Initiative Trust - Fabulous Festivals and Events in the amount of \$2,500.	Corrine	Completed	
2017-3-9 Board Meeting March 2, 2017	RDBN - Northern Development Application - Marketing Initiative Program	Provide notification that the RDBN supports the Regional Tourism Brochure Update application to the Northern Development initiative Trust - Marketing Initiatives program in the amount of \$5,945; Authorize entering into an agreement for funding of the Regional Tourism Brochure Update project with Northern Development Initiative Trust, Should the funding request be successful.	Corrine	Completed	
2017-3-10 Board Meeting March 2, 2017	Federal Gas Tax Funds Electoral Area "A" (Smithers Rural) - Bulkley Valley Cross Country Ski Club	1. Withdraw and contribute \$25,000 of Electoral Area "A" Federal Gas Tax allocation monies to the Bulkley Valley Cross Country Ski Club for a renovation project at the Buchfink Family Memorial Ski Lodge 2. That the RDBN Board of Directors authorize the withdrawal of up to \$25,000 from the Federal Gas Tax Reserve Fund.	Kristi	In Progress	

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Regional District of Bulkley-Nechako

Action List - February 9 Committee Meetings & March 2, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2017-3-11 Board Meeting March 2, 2017	Federal Gas Tax Funds Electoral Area "C" (Fort St. James Rural) - Stuart Lake Golf Club	1. Withdraw and contribute \$22,460.84 of Electoral Area "C" Federal Gas Tax allocation monies to the Stuart Lake Golf Club for a Community Energy Systems project at the Stuart Lake Golf Club; 2. That the RDBN Board of Directors authorize the withdrawal of up to \$22,460.84 from the Federal Gas Tax Reserve Fund.	Kristi	In Progress	
2017-3-13 Board Meeting March 2, 2017	Bulkley Valley Dairymen's Association -Request for Grant in Aid -Electoral Area "A" (Smithers Rural)	Write a letter and contribute \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) to the Bulkley Valley Dairymen's Association for costs associated with an education/speaking session regarding dairy nutrition..	Cheryl/Kristi	Completed	
2016-3-17 Board Meeting March 2, 2017	Audit Engagement Letter	That the Audit Engagement Letter for the year ended December 31, 2016 be signed.	Roxanne	Completed	
2016-3-22 Board Meeting March 2, 2017	Invitation to RCMP and Ministry of Transportation and Infrastructure	Staff to invite the Ministry of Transportation and Infrastructure and RCMP to a future RDBN Board Meeting to discuss issues in regard to truck driver behavior, heavy truck speeds being traveled on highways and through communities within the RDBN, and conditions of highways.	Cheryl	Completed	
2016-3-23 Board Meeting March 2, 2017	ABC Communications - Request for Letter of Support - ABC Communications ISED - Connect to Innovate	Write a letter of support in principal to ABC Communications for its application to the Connect to Innovate Program.	Cheryl	Completed	

Regional District of Bulkley-Nechako

Action List - February 9 Committee Meetings & March 2, 2017 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2016-3-30 Board Meeting March 2, 2017	Carrots to Cattle Agriculture Conference Tradeshow	The Carrots to Cattle Agriculture Conference Tradeshow expenses of \$800 be allocated to the Administration Agriculture Strategy Budget.	Roxanne	Completed	
2016-3-32 Board Meeting March 2, 2017	Transit Service Agreement with BC Transit	Execute the Transit Service Agreement between the Regional District of Bulkley-Nechako and British Columbia Transit.	Melany	Completed	
2016-3-33 Board Meeting March 2, 2017	Request for Building Inspection Service - District of Vanderhoof	The RDBN enter into the agreement with the District of Vanderhoof for the provision of building inspection services for the months of March and April, 2017, as outlined in the March 1, 2017 staff report from the Director of Planning.	Jason L	Completed	