



REGIONAL DISTRICT  
OF BULKLEY & NECHAKO



# AGENDA

MEETING NO. 10

JULY 21, 2016

P.O. BOX 820  
BURNS LAKE, BC V0J 1E0  
PHONE: (250) 692-3195 OR 1-800-320-3339  
FAX: (250) 692-3305  
[www.rdbn.bc.ca](http://www.rdbn.bc.ca)

"A WORLD OF OPPORTUNITIES  
WITHIN OUR REGION"

**VISION**

***“A World of Opportunities  
Within Our Region”***

**MISSION**

***“We Will Foster Social,  
Environmental, and  
Economic Opportunities  
Within Our Diverse Region Through Effective  
Leadership”***

**STRATEGIC PRIORITIES 2015-2019**

**Now**

- 1. Fair Share**
- 2. Legacy Proposal**
- 3. Work Camp Strategy**
- 4. Waste Management Strategy—Board reading/reviewing**
- 5. Internet/Cell Phone Connectivity**

**Next**

- 6. Diversification Strategy - (Mid-Term Timber Supply)**
- 7. Health Services**

**Board Advocacy**

- 8. Nechako Watershed**
- 9. Wildfire Mitigation**
- 10. CN Emergency Meeting and Exercise**

**AGENDA**

Thursday, July 21, 2016



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – July 21, 2016</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
	<u>(All grey highlighted items may be received as a block)</u>	
10-27	Board Meeting Minutes – June 23, 2016	Adopt
28-31	Agriculture Committee Meeting Minutes - June 23, 2016 (Unapproved)	Receive
32-38	Agriculture Committee Meeting Minutes - May 26, 2016	Receive
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	
	<u>DISCUSSION ITEM</u>	
	Rural Dividend Program Presentations David Borth, Executive Director, Rural Dividend Fund	
	<u>ADMINISTRATION REPORTS</u>	
39	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations June 23, 2016	Recommendation (Page 39)
40-42	Cheryl Anderson, Manager of Administrative Services – Annual UBCM Convention - September 26-30, 2016 – Victoria, B.C.	Recommendation (Page 40)
43	Cheryl Anderson, Manager of Administrative Services – Union of B.C. Municipalities Meeting Requests 2016	Recommendation (Page 43)

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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
44-48	<b>Cheryl Anderson, Manager of Administrative Services – Round Lake Community Association - Request for Grant in Aid – Electoral Area “A” (Smithers Rural)</b>	<b>Recommendation (Page 44)</b>
49-52	<b>Cheryl Anderson, Manager of Administrative Services – Burns Lake Mountain Biking Association – Request for Grant in Aid - Electoral Area “B” (Burns Lake Rural)</b>	<b>Recommendation (Page 49)</b>
53-56	<b>Cheryl Anderson, Manager of Administrative Services – BC Council for International Education - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)</b>	<b>Recommendation (Page 53)</b>
57-60	<b>Cheryl Anderson, Manager of Administrative Services – Southside Seniors Housing Society – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)</b>	<b>Recommendation (Page 57)</b>
61	<b>Cheryl Anderson, Manager of Administrative Services – Items to Be Brought Forward to the Public Agenda from Special (In-Camera) Meeting</b>	<b>Recommendation (Page 61)</b>
62	<b>Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “C” (Fort St. James Rural) – Stuart Lake Seniors</b>	<b>Recommendation (Page 62)</b>
63	<b>Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “F” (Vanderhoof Rural) – Cluculz Lake Community Recreation Association</b>	<b>Recommendation (Page 63)</b>
64	<b>Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “C” (Fort St. James Rural) – Community Arts Council of Fort St. James</b>	<b>Recommendation (Page 64)</b>
65	<b>Deborah Jones-Middleton, Protective Services Manager – BCEHS First Responder Agreement</b>	<b>Recommendation (Page 65)</b>
66-83	<b>Rob Newell, Director, Electoral Area “G” 2016 BC Broadband Conference</b>	<b>Receive</b>

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<u>PAGE NO.</u>	<u>ENVIRONMENTAL SERVICES</u>	<u>ACTION</u>
84	Janine Dougall, Director of Environmental Services – Nak'azdli Band Council Recycling Contract – June Progress Payment Overage	Recommendation (Page 84)
	<u>DEVELOPMENT SERVICES</u> (All Directors)	
85-87	Land Referral File No. 7408719 Tophay Leo Farms Ltd. Electoral Area "C"	Recommendation (Page 86)
	<u>ELECTORAL AREA PLANNING</u> (All Directors)	
	<u>Development Variance Permit Application</u>	
88-103	Development Variance Permit A-05-16 7561466 Canada Inc (HBH) Jolleymore Road, Smithers Electoral Area "A" <i>(call for comments from the gallery)</i>	Recommendation (Page 89)
	<u>Temporary Use Permit Application</u>	
104-111	Temporary Use Permit A-02-15 John Whitfield Dodds (Perry) 1490 Weme Road, Smithers Electoral Area "A" <i>(call for comments from the gallery)</i>	Recommendation (Page 106)
	<u>Bylaw for Adoption</u>	
112-122	Rezoning File No. A-06-14 West-End Ventures Inc (Bruintjes) Electoral Area "A"	Recommendation (Page 114)
	<u>Memo</u>	
123-147	Proposed changes to covenant CA1963381 Bylaw(s) 1585 & 1586 (A-07-10) Bradley (Howard) Electoral Area "A"	Recommendation (Page 127)

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<u>PAGE NO.</u>	<u>OTHER (All Directors)</u>	<u>ACTION</u>
	<u>Planning Department Enquiries Report</u>	
148	For June 2016	Receive
	<u>Action List</u>	
149-150	Action List – June 2016	Receive
151	<u>Building Inspector's Report</u> For June 2016	Receive
	<u>Correspondence</u>	
152	Ministry of Agriculture New Release Re: Agricultural Land Commission Approval of Tree Planting in ALR	Receive
153-155	FLNRO Derelict Building Correspondence Re: 21751 Reno Road, Topley 4620 Kissock, Road, Decker Lake	Receive
156-157	LNG Canada Announcement Re: Joint Venture Participants Delay Timing of Final Investment Decision	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	
	<u>ADMINISTRATION CORRESPONDENCE</u>	
	(All grey highlighted items may be received as a block)	
158	District of Vanderhoof – Tipping Fees at all RDBN Transfer Stations and Landfills	Receive
159-162	Union of B.C. Municipalities – 2015 Resolutions	Receive
163-165	Union of B.C. Municipalities – 2015 Resolutions	Receive
166	Selina Robinson, MLA Coquitlam-Maillardville - Opposition Spokesperson for Local Government, Seniors and Sports – MLA Appointments at UBCM Convention	Receive
167	BC Hydro – 2016 UBCM Convention Meetings	Receive

**PAGE NO.    ADMINISTRATION CORRESPONDENCE (CONT'D)    ACTION**

**168-170    BC Utilities Commission – British Columbia Hydro and Power Authority and Fortis BC Inc. Residential Inclining Block Rate Report to the Government of BC    Receive**

**171    St. Luke's on the Lake Society – Thank You for Support    Receive**

**172-182    Canadian Union of Postal Workers – Federal Government Reviewing our Public Postal Service - Have Your Say!    Receive**

**183-184    James H. Danish – Closure of Grocery Stores in Fraser Lake and Houston    Receive**

**185    National Energy Board – Letter to Northern Gateway Pipelines Inc. – Sunset Clause Extension    Receive**

**186-189    Geoscience BC – Airborne Survey in the RDBN    Receive**

**190    Chevron Canada – Kitimat LNG Work on the Pacific Trail Pipeline in Your Region    Receive**

**191    Wet'suwet'en First Nation – Introduction to Chief and Council of Wet'suwet'en First Nation    Receive**

**192-196    Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour – Update on the Arrival of Syrian Refugees to our Province    Receive  
Receive**

**197-200    Coastal GasLink Connector – June 2016    Receive**

**201-204    Ministry of Forest, Lands and Natural Resource Operations – Snow Survey and Water Supply Bulletin – June 15<sup>th</sup>, 2016    Receive**

**205    Minister of Small Business and Red Tape Reduction and Minister Responsible for the Liquor Distribution Branch – Open for Business Awards 2016    Receive**

**206-207    Nechako- Kitamaat Development Fund Society - \$125,380.00 in Funding from NKDF for Four New Projects in Burns Lake, Vanderhoof and Fraser Lake    Receive**

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**PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION**

208 Northern Health – Dr. Geoff Appleton Retires as Northwest Medical Director – Dr. Jaco Fourie Set to Take on the Role Receive

209-210 Northern Health – Northern Health Board Recognizes United Church of Canada's 115 Years of Service to the Hazeltons Receive

211-212 Northern Health – Haida Gwaii Hospital and Health Centre – Xaayda Gwaay Ngaaysdii Naay Selected as Name for the New Facility in the Village of Queen Charlotte Receive

213-218 Northwest Fire Centre Wildfire Newsletter - June 29, 2016 Receive

219-225 Prince Rupert Gas Transmission Project - PRGT Project Activity Update #33 - April-June 2016 Receive

226-227 Species at Risk Public Registry – Notification of Order to Amend Schedule 1 of the *Species at Risk Act* Receive

228-238 Union of B.C. Municipalities Receive

- Liquor Policy Working Group Update
- Healthy Families BC Communities Report
- Economic Development Survey Findings
- 2016 Open for Business Awards
- Long Service Awards
- Preparing for and Preventing Wildfire: Reflection and Resources
- Session Proposal Process

**INVITATIONS**

239-241 The Association for Mineral Exploration Roundup – January 23-26, 2017 – Vancouver, B.C. Receive

242-247 Building Aboriginal Relationships in BC - September 20-21, 2016 – Vancouver, B.C. Receive

248 Canadian Association of Petroleum Producers Oils Sands Tour – September 25, 2016 Receive



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<u>PAGE NO.</u>	<u>FINANCIAL</u>	<u>ACTION</u>
249-257	Operating Accounts – Accounts Paid June, 2016	Ratify
	<u>READING FILE</u>	<u>RECEIVE ALL</u>

- Contents listed under Separate Cover

SUPPLEMENTARY AGENDA

NEW BUSINESS

SPECIAL IN-CAMERA MEETING

In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90 (1)(g) – litigation or potential litigation (Home Occupation at 22361 Gala Bay Road) and Section 90(1)(i) – the receipt of advice that is subject to solicitor-client privilege, including communications for that purpose (West Fraser Concrete) or information received relating to these matters must be closed to the public therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEETING NO. 9****Thursday, June 23, 2016**

**PRESENT:** Chair Bill Miller

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brienen  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen

Directors Absent Thomas Liversidge, Village of Granisle  
Rob MacDougall, District of Fort St. James

Alternate Director Brenda Gouglas, District of Fort St. James

Staff Janine Dougall, Director of Environmental Services  
Deborah Jones-Middleton, Protective Services Manager – left at 12:00 p.m.  
Maria Sandberg, Planner – arrived at 12:43 p.m., left at 1:24 p.m.  
Corrine Swenson, Manager of Regional Economic Development – left at 11:45 a.m.  
Wendy Wainwright, Executive Assistant

Others Bernard Patrick, Lake Babine Nation – left at 11:25 a.m.  
Derek MacDonald, Lake Babine Nation – left at 11:25 a.m.  
Fred Wilson, West-End Ventures, Smithers – arrived at 11:47 a.m., left at 1:43 p.m.

Media Flavio Nienow, LD News - left at 12:00 p.m.

**CALL TO ORDER**

Chair Miller called the meeting to order at 11:08 a.m.

**AGENDA & SUPPLEMENTARY AGENDA**Moved by Director Repen  
Seconded by Director Benedict2016-9-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of June 23, 2016 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## MINUTES

### Board Meeting Minutes -May 26, 2016

Moved by Director Petersen  
Seconded by Director Fisher

2016-9-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of May 26, 2016 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Special Board Meeting Minutes -June 9, 2016

Moved by Director Petersen  
Seconded by Director Newell

2016-9-3

"That the Regional District of Bulkley-Nechako Special Board Meeting Minutes of June 9, 2016 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### Committee Meeting Minutes

Moved by Director Lindstrom  
Seconded by Director Greenaway

2016-9-4

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
  - May 26, 2016 (Unapproved);
- Agriculture Committee Meeting Minutes
  - April 28, 2016;
- Committee of the Whole Meeting Minutes
  - June 9, 2016 (Unapproved);
- Committee of the Whole Meeting Minutes
  - May 12, 2016;
- Rural Directors Committee Meeting Minutes
  - June 9, 2016 (Unapproved) as amended;
- Rural Directors Committee Meeting Minutes
  - May 12, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## DELEGATION

### LAKE BABINE NATION – Bernard Patrick, Lake Babine Nation (LBN) Infrastructure Manager and Derek MacDonald, Councillor, RE: LBN Biomass Program

Chair Miller welcomed Bernard Patrick, Lake Babine Nation Infrastructure Manager and Derek MacDonald, Councillor, Lake Babine Nation.

Mr. Patrick provided a PowerPoint Presentation.

### **Lake Babine Nation Biomass Electricity Heating and Job Creation Program**

#### **News Release: Lake Babine Nation is awarded a Job Creation Partnership Project!**

- **Minister of Social Development and Social Innovation Don McRae -**

"People getting work experience in their communities is such an important element of these Job Creation Partnerships. Through this partnership, the Lake Babine Nation is not only helping people get some great experience in forestry, it will have a long-term impact on the community itself and its members."

## DELEGATION (CONT'D)

### LAKE BABINE NATION – Bernard Patrick, Lake Babine Nation (LBN) Infrastructure Manager and Derek MacDonald, Councillor, RE: LBN Biomass Program (Cont'd)

- **Nechako Lakes MLA John Rustad -**

"It's a win for everyone when eight people gain access to work experience in forestry practices that will help an entire First Nations community become energy self-sufficient. The Lake Babine Nation and its residents will benefit from this Job Creation Partnership for years to come."

- **Lake Babine Nation Biomass Project Manager Bernard Patrick -**

"The Job Creation Partnership project is a first for our First Nation and the benefits coming from this have already impacted the communities in a positive way. It has brought back hope that both the communities of Tachet and Fort Babine can become self-sustaining and unified and the workers are getting fantastic job experience."

#### **Venture-Focused Development Biomass Venture**

- Energy Sale;
- Partnerships and Synergies;
- Jobs;
- Training and Work-Base Experience;
- Fewer Power Outages;
- Value-Added Forestry;
- Cost-Effective Heating.

#### **"Program Focus" Timeline**

- 2013 – Planning;
- 2014-2016 – Centralized Firewood;
- 2017 – District Biomass System;
- 2018 – Energy Sales;
- 2018 – Model Sharing!

#### **Benefits**

- Use of local assets;
- Value-added forestry;
- Reduction of the LBN's carbon footprint;
- Revenue from the sale of heat and electricity;
- New jobs and training;
- Year-round employment opportunity;
- Work-based experience;
- Reduction of community social costs;
- Better life style;
- Community partnerships;
- Cost efficient heating;
- Revenue retained in the community.

Chair Miller noted that he has recently returned from the Bioenergy Conference in Prince George and spoke to the new technologies for bioenergy use that will provide further opportunity to complete fuel mitigation works to reduce wildfire risks to communities. Discussion took place regarding the RDBN requiring information in regard to the types of material that the Lake Babine Bioenergy and Electricity Program would require. Mr. Patrick mentioned that Lake Babine Nation is requesting support from the Regional District in order to include with future funding and partnership opportunities that may come to realization.

Discussion took place regarding the estimated volumes of waste that will be required to operate the Bioenergy Electricity Program. Mr. Bernard noted that Lake Babine Nation has a feasibility study that he will provide to the Regional Board of Directors.

## DELEGATION (CONT'D)

### LAKE BABINE NATION – Bernard Patrick, Lake Babine Nation (LBN) Infrastructure Manager and Derek MacDonald, Councillor, RE: LBN Biomass Program (Cont'd)

Director Repen indicated that Lake Babine Nation can contact the Village of Telkwa to share information in regard to its district heating system.

Chair Miller thanked Messrs. Patrick and MacDonald for attending the meeting.

## PRESENTATION

### Corrine Swenson, Manager of Regional Economic Development RE: Bulkley-Nechako Discovery App

Ms. Swenson provided an overview of the Bulkley-Nechako Discovery App. Ms. Swenson reviewed the target audience and the promotion of the website.

## ADMINISTRATION REPORTS

### Royal Canadian Legion -Military Service Recognition Book

Moved by Director Greenaway  
Seconded by Director Newell

2016-9-5

"That the Regional District of Bulkley-Nechako Board of Directors sponsor a ¼ page, full colour advertisement in the Royal Canadian Legion "Military Service Recognition Book" in the amount of \$565."

Opposed: Director Bachrach    CARRIED  
Director Fisher  
Alt. Dir. Gouglas  
Director Repen  
Director Thiessen

(All/Directors/Majority)

Discussion took place in regard to supporting Royal Canadian Legion Branches within the RDBN and local veterans. Contacting the local legions to determine how best they can be supported was discussed.

### Committee Meeting Recommendations -June 9, 2016

Moved by Director Benedict  
Seconded by Director Greenaway

2016-9-6

"That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 4:

### Committee of the Whole – June 9, 2016

#### **Recommendation 1:**

**Re: UBCM Convention Meetings**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter to the Premier's UBCM Meeting Request Coordinator in regard to having a number of Ministers present at one 15 minute meeting time to discuss various topics."

**ADMINISTRATION REPORTS (CONT'D)**

**Recommendation 2:**

**Re: Nak'azdli Whut'en – Request for Input RE:  
Geographical Name Change Proposal**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Nak'azdli Whut'en in regard to its request for Input RE: Geographical Name Change Proposal."

**Rural Directors Committee Meeting – June 9, 2016**

**Recommendation 3:**

**Re: Request for Grant in Aid**

"That the Regional District of Bulkley-Nechako Board of Directors approve the following grant in aid applications:

- Treehouse Housing Association be given \$500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with a Youth Action Program;
- Bulkley Valley Farmers' Market Association be given \$4,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with celebrating the 25<sup>th</sup> year anniversary of the Farmers' Market;
- Northern Society for Domestic Peace be given \$1,000 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with a four day workshop focusing on "Group Crisis Intervention combined with Individual Crisis Intervention, Peer Support and Post Trauma Impacts;
- Burns Lake Christian Supportive Society – Infant Development Program be given \$1,500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with developing a play area at the MMPS Learning Centre;
- Lakes District Arts Council be given \$1,000 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for costs associated with events during the 2016/2017 season;
- Girl Guides of Canada be given \$200 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with attending National Guide Camp;
- Fort St. James Secondary School Mountain Bike Team be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with Mountain Bike Provincials in Coquitlam, B.C.;
- Stuart Lake Seniors' Association be given \$450 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Strawberry Tea;
- Fraser Lake Elementary Secondary School (School District No. 91) be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Boys' Golf Team attending the provincial tournament in Christina Lake, B.C.;
- Fraser Lake Festival of the Arts be given \$2,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Fraser Lake Festival of the Arts."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADMINISTRATION REPORTS (CONT'D)**

Federal Gas Tax Funds Moved by Director Benedict  
Electoral Area "B" (Burns Lake Rural) – and Burns Lake Capital Reserve Fund Seconded by Director Petersen

2016-9-7

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$40,000 of Electoral Area "B" Federal Gas Tax allocation monies to the Village of Burns Lake for a Recreation Infrastructure improvement project at the Tom Forsyth Memorial Arena;

2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority) CARRIED UNANIMOUSLY

3. That the RDBN Board of Directors authorize the withdrawal of up to \$40,000 from the Federal Gas Tax Reserve Fund; and further,

4. That the RDBN Board of Directors authorize the withdrawal of \$160,000 from the Burns Lake Arena Capital Reserve Fund."

(Participants/Weighted/Majority) CARRIED UNANIMOUSLY

Financial Information Act Statements

Moved by Director Parker  
 Seconded by Director Strimbold

2016-9-8

"That the Regional District of Bulkley-Nechako Board of Directors receive the Senior Financial Assistant's June 13, 2016 memo titled "Financial Information Act Statements" and approve the Financial Information Act Statements for the year ended December 31, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

2015 Annual Report

Moved by Director Benedict  
 Seconded by Director Petersen

2016-9-9

"That the Regional District of Bulkley-Nechako Board of Directors receive the Senior Financial Assistant's June 13, 2016 memo titled "2015 Annual Report" and approve the 2015 RDBN Annual Report as amended."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

The Regional District of  
 Bulkley-Nechako's Junior  
 Firefighter Program

Moved by Director Repen  
 Seconded by Director Strimbold

2016-9-10

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager's June 23, 2016 memo titled "The Regional District of Bulkley-Nechako Junior Firefighter Program."
2. "That the Regional District of Bulkley-Nechako Board of Directors approve the implementation of the "Regional District of Bulkley-Nechako Junior Firefighter Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Tom Greenaway, Director,  
 Electoral Area "C" - Fraser  
 Basin Council Meeting

Moved by Director Petersen  
 Seconded by Director Fisher

2016-9-11

"That the Regional District of Bulkley-Nechako Board of Directors receive the Administration Report from Tom Greenaway, Director, Electoral Area "C" (Fort St. James Rural) in regard to the Fraser Basin Council Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Break for lunch at 12:00 p.m.**

**Reconvened at 12:43 p.m.**

**ENVIRONMENTAL SERVICES**

2016 Backyard Composting

Moved by Director Bachrach  
 Seconded by Director Parker

2016-9-12

1. "That the Regional District of Bulkley-Nechako receive the Environmental Services Assistant's June 13, 2016 memo titled "2016 Backyard Composting Program, Part II";
2. Further, that the Board of Directors authorize the purchase of an additional 100 composting kits and distribution to those individuals currently on the waitlist."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the Backyard Composting Program, the cost, the extension of the program, the education provided in regard to composting and the engagement of the residents throughout the region.



**ENVIRONMENTAL SERVICES (CONT'D)**

July 1-December 31, 2016  
Houston Recycling Contract  
Renewal

Moved by Director Fisher  
 Seconded by Director Brienen

2016-9-13

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' June 1, 2016 memo titled "July 1 – December 31, 2016 Houston Recycling Contract Renewal."

2. Further, that the Board of Directors approve a contract extension with the Houston Bottle Depot in support of the proposal for the continuance of recycling services for Houston and Area, for the time period of July 1 – December 31, 2016 at a total cost of \$20,110 (excluding taxes)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the recycling of used paint and paint plus products. Further discussion at a future Waste Management Committee was discussed.

July 1-December 31, 2016  
Burns Lake Return-it Recycling  
Contract Renewal

Moved by Director Benedict  
 Seconded by Director Strimbald

2016-9-14

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' June 8, 2016 memo titled "July 1 – December 31, 2016 Burns Lake Return-it Recycling Depot Contract Renewal."

2. Further, that the Board of Directors approve a contract extension with the Burns Lake Return-it Recycling Depot in support of the proposal for the continuance of recycling services for Burns Lake and Area, for the time period of July 1 – December 31, 2016 at a total cost of \$23,127.50 (excluding GST)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

July 1-December 31, 2016  
Fraser Lake Bottle Depot  
Contract Renewal

Moved by Director Lindstrom  
 Seconded by Director Parker

2016-9-15

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' June 9, 2016 memo titled "July 1 – December 31, 2016 Fraser Lake Bottle Depot Contract Renewal."

2. Further, that the Board of Directors approve a contract extension with the Fraser Lake Bottle Depot in support of the proposal for the continuance of recycling services for Fraser Lake and Area, for the time period of July 1 – December 31, 2016 at a total cost of \$23,200 (excluding taxes)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ENVIRONMENTAL SERVICES (CONT'D)**

July 1-December 31, 2016  
Nechako Healthy Community  
Alliance Contract Renewal

Moved by Director Petersen  
 Seconded by Director Thiessen

2016-9-16

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' June 13, 2016 memo titled "July 1 – December 31, 2016 Nechako Healthy Community Alliance Contract Renewal."

2. Further, that the Board of Directors approve a contract extension with the Nechako Healthy Community Alliance in support of the proposal for the continuance of recycling services for Vanderhoof and Area, for the time period of July 1 – December 31, 2016 at a total cost of \$41, 304.02 (excluding taxes)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

July 1-December 31, 2016  
Nak'azdli Band Council  
Contract Renewal

Moved by Director Greenaway  
 Seconded by Director Newell

2016-9-17

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' June 14, 2016 memo titled "July 1 – December 31, 2016 Nak'azdli Band Council Contract Renewal."

2. Further, that the Board of Directors approve a contract extension with the Nak'azdli Band Council in support of the proposal for the continuance of recycling services for Fort St. James and Area, for the time period of July 1 – December 31, 2016 at a total cost of \$7,425.30 (excluding taxes)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Solid Waste Management Plan  
-MoE Planning Guideline  
Update

Moved by Director Benedict  
 Seconded by Director Bachrach

2016-9-18

"That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' June 9, 2016 memo titled "Solid Waste Management Plan – MoE Planning Guideline Update."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Solid Waste Management  
Facility Regulation and User  
Fee Bylaw No. 1764, 2016

Moved by Director Benedict  
 Seconded by Director Greenaway

2016-9-19

"That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' June 13, 2016 memo titled "Solid Waste Management Facility Regulation and User Fee Bylaw No. 1764, 2016."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES (All Directors)**

**MEMO**

Proposed Addition to Reserve for Stelat'en First Nation Moved by Director Parker  
 Seconded by Director Lindstrom

2016-9-20 "That the Regional District of Bulkley-Nechako Comment Sheet on Addition to Reserve Referral No. 5373-3-607-07527 be provided to the Province as the Regional District's comments on Addition to Reserve Referral No. 5373-3-607-07527."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ELECTORAL AREA PLANNING**

**BYLAW FOR ADOPTION**

Floodplain Management Amendment Bylaw Moved by Director Repen  
 Seconded by Director Bachrach

2016-9-21 "That "Regional District of Bulkley-Nechako Floodplain Management Amendment Bylaw No. 1771, 2016 be adopted this 23<sup>rd</sup> day of June, 2016."

(Participants/Directors/Majority)

**CARRIED UNANIMOUSLY**

**BYLAW FOR THIRD READING**

Rezoning File No. A-06-14 West-End Ventures Inc. (Bruitjes) – Electoral Area "A" Moved by Director Fisher  
 Seconded by Director Strimbold

2016-9-22 1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1712, 2016" included in the Supplementary Agenda."  
 2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1712, 2016" be given third reading this 23<sup>th</sup> day of June, 2016."

Opposed: Director Bachrach **CARRIED**  
 Chair Miller  
 Director Thiessen

(All/Directors/Majority)

**OTHER (All Directors)**

**Planning Department  
Reports and Correspondence**

Moved by Director Newell  
Seconded by Director Repen

2016-9-23

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department Reports:

- Planning Department Enquiries Report – May, 2016;
- Action List – May, 2016;
- Building Inspector's Report - May, 2016;

**CORRESPONDENCE**

- Ministry of Environment RE: Open Burning Smoke Control Regulations;
- Coastal Gaslink Pipeline Project RE: Project Activity Update #41 May – June, 2016;
- Coastal Gaslink Pipeline Project RE: Approved Socio-Economic Effects Management Plan Table of Contents."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**VERBAL REPORTS**

**Coastal GasLink Pipeline**

Director Benedict noted that Coastal GasLink Pipeline is proposing an amendment to its line near Tchesinkut Lake through to the Morice River. Discussion has taken place in regard to the amendment moving the pipeline closer to private property.

**Grocery Store Closure in  
Fraser Lake**

Director Lindstrom spoke of the grocery store closure in Fraser Lake and the lack of a food store in the community. Director Lindstrom mentioned that Vanderhoof Co-op has started to deliver groceries to the community once a week.

Director Parker commented that he manages the building in which the grocery store was located and noted that work is being done to fill the 17,000 sq. ft. location. He noted the impact that the loss of the grocery store has had on the community.

**Food Bank in Fraser Lake**

Director Lindstrom mentioned that Fraser Lake is establishing a Food Bank and the Vanderhoof Co-op has donated a new fridge and freezer. Director Lindstrom thanked the Vanderhoof Co-op for their donation.

**Consultation RE: Seniors  
Needs**

Directors Thiessen, Petersen, MacDougall, and Lindstrom met with stakeholders and April Hughes, Health Services Administrator, Northern Health on June 7, 2016 in Vanderhoof to determine what is available and what is needed in regard to seniors care in Vanderhoof and Fraser Lake. Director Thiessen noted that discussion took place regarding the utilization of volunteers to assist with seniors' needs but the process associated with becoming a volunteer can be challenging.

**Stress Testing Unit**

Director Thiessen mentioned that Vanderhoof has received a new \$73,000 stress testing unit. The funds were raised by the community and its businesses.

## VERBAL REPORTS (CONT'D)

- IDIDALAP in Vanderhoof Director Thiessen commented that the IDIDALAP Against Cancer in Vanderhoof on June 17, 2016 raised over \$23,000.
- Vanderhoof Pool – Update Director Thiessen mentioned that on June 26, 2016 local businesses are hosting a Paddle for the Pool event. On Sunday, June 24, 2016 an announcement will be made in regard to a donation for the pool. An Ice Cream social will be held July 5, 2016 to provide an update for the community in regard to the progress of the Vanderhoof Pool. Directors Parker and Petersen will be in attendance.
- Business Walk in Vanderhoof Director Thessen reported that he attended a Business Walk through Vanderhoof, along with Corrine Swenson, Manager of Regional Economic Development and representatives from Northern Development Initiative Trust and the Vanderhoof Chamber of Commerce. They received a lot of good feedback.
- Bulkley Valley Museum Director Fisher mentioned that he attended the opening of a new exhibit at the Bulkley Valley Museum and noted that it is a great educational facility and he very much enjoyed visiting the museum.
- Genetically Modified Organism's (GMO's) Director Fisher commented that he has been addressing the topic of Genetically Modified Organism's (GMO's), different growing methods and bridging the gap between growing methods in Electoral Area "A" (Smithers Rural).
- NewGold Blackwater Project Director Petersen noted that the New Gold Blackwater project has remained on schedule and is moving forward to begin development in 2018 once their Rainy River Project is complete in 2017. He provided a brief update of the project.
- Kluskus Road Connector Director Petersen reported that Quesnel continues to work to develop a road from Quesnel through to the Kluskus area. He mentioned the importance of continuing to monitor the situation.
- Director Thiessen indicated he has a meeting scheduled with Ulkatcho First Nation in regard to resources and access in regard to Anahim Lake and the Kluskus area.
- National Aboriginal Day Celebrations in Smithers Director Bachrach mentioned that the Town of Smithers had a great National Aboriginal Day Celebration and that they are planning for an even bigger event next year.
- Downtown Smithers Façade Improvement Program Director Bachrach spoke of the Town of Smithers moving forward with its 2016 Façade Improvement Program. This afternoon he is also planning to attend a tour of the Main Street building that was impacted by a fire last year that is being restored.
- Northwest Regional Hospital District Meeting Director Newell commented that he attended a Northwest Regional Hospital District Meeting on June 7, 2016 with the Nisga'a Lisims Government to develop a Memorandum of Understanding. The meeting was successful.
- BC Transit Evening Bus Between Smithers and Telkwa Director Repen mentioned that BC Transit has approved, for the Fall of 2017, a later evening bus between Smithers and Telkwa.

### VERBAL REPORTS (CONT'D)

- Volunteer Appreciation Day and Open House – June 9, 2016 Director Repen reported that the Village of Telkwa is hosting a Volunteer Appreciation Barbeque Day and Open House on July 9, 2016.
- Water Conservation and Fire Smart Day Director Repen also noted that the Village of Telkwa will be hosting a Water Conservation Education Day combined with Fire Smart Education.
- Tyhee Lake Triathlon Director Repen will be attending the Tyhee Lake Triathlon on July 10, 2016.
- CBC Comedy "Still Standing" -Telkwa - Airs July 12, 2016 Director Repen mentioned that on July 12, 2016 the CBC comedy "Still Standing" will air its episode on Telkwa.
- Greyhound Service Director Petersen indicated he had been made aware that due to the Ministry of Transportation and Infrastructure and BC Transit Northern Transportation Action Plan Greyhound Bus Service may reduce services along Highway 16.
- Water Controller and District of Vanderhoof Meeting Director Thiessen spoke of meeting with the Water Controller in regard to a Water Use Plan for the Nechako River and determining values for the watershed. The District of Vanderhoof has identified the following values: Flood Control, Species at Risk, Recreation and Agriculture. The District of Vanderhoof is hosting a meeting and will forward invitations to stakeholders of the Nechako Watershed on August 16, 2016 in Vanderhoof.
- Rio Tinto Alcan has also indicated it will be moving forward with consultations with individual groups and organizations.
- Concerns were brought forward regarding the lack of consultation with all stakeholders in the entire Nechako Watershed.
- Chair Miller – Update
- Father's Day Pancake Breakfast  
 Director Miller attended the Father's Day Pancake Breakfast at the Rose Lake Hall. Director Strimbold was cooking for the event.
- Spruce Beetle Provincial Committee  
 The Provincial Government has asked Chair Miller to sit on the Spruce Beetle Provincial Committee. He attended a meeting in Prince George on June 14, 2016 and noted that the attendees are retired Ministry of Forests, Lands and Natural Resource Operations District Managers, forest companies, industry representatives, and Entomologist Researchers from UBC. The Province has committed that they will utilize the outcomes and recommendations from the committee as strategic direction.
- International Bioenergy Conference and Convention – Prince George – June 15-17, 2016
- o Very good networking opportunity and the conference itself was very good;
  - o Excellent presentations.

**VERBAL REPORTS (CONT'D)**

**Receipt of Verbal Reports**

Moved by Director Newell  
 Seconded by Director Bachrach

**2016-9-24**

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADMINISTRATION CORRESPONDENCE**

**Administration Correspondence**

Moved by Alternate Director Gouglas  
 Seconded by Director Lindstrom

**2016-9-25**

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Ministry of Environment – *Water Sustainability Act*;
- Burns Lake Community Forest Ltd. – Info-Sharing on Proposed Development within the Burns Lake Community Forest;
- City of North Vancouver – Cigarette Butt Deposit Return Program;
- Auditor General For Local Government - AGLG Announces Drinking Water Auditees;
- BC Cancer Agency/Provincial Health Services Authority/Northern Health Authority/Ministry of Health – BC Cancer Agency's New Digital Mammography Vehicle Begins Summer Tour for Women in Northern BC;
- BC Ministry of Energy & Mines – Request for Expression of Interest: Community Energy Leadership Program;
- Ministry of Forests, Lands and Natural Resources Operations – Snow Survey and Water Supply Bulletin – May 15, 2016;
- Union of BC Municipalities
  - Input Sought on Solid Waste Management
  - RCMP Contract Management Committee Update
  - RCMP Five Year Review Update
  - Gas Tax Fund & Asset Management
  - Funding & Resources Update
  - Input Sought on Provincial Spill Response Regime
  - Opportunity to Host Suicide Prevention Training
  - Update on National Contract Management Committee
  - New Species and Ecosystems at Risk Reports
  - Call for Nominations: UBCM Executive
  - Sudden Passing of Councillor Chernoff
  - Fisheries Legacy Trust Issues Final Report
  - Climate and Energy Action Awards."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADMINISTRATION CORRESPONDENCE (CONT'D)**

Chair Miller mentioned that when attending the Skeena Regional Management Team Meeting he received a commitment from Bobby Love, Director of Authorizations, MFLNRO in regard to a presentation to the Regional Board regarding the *Water Sustainability Act*, and further a commitment from MFLNRO to provide a presentation regarding Wildlife Enhancement in regard to moose enhancement and elk issues in the region.

**INVITATION**

UBCM - 3<sup>rd</sup> Annual Resource Breakfast Series

Moved by Director Repen  
Seconded by Director Greenaway

2016-9-26

"That the Regional District of Bulkley-Nechako Board of Directors approve Chair Miller's attendance at the Forestry and Finance and Director Newell's attendance at the Mining Resource Breakfast Series - 3<sup>rd</sup> Annual Resource Breakfast Series - September 27 to 30, 2016 - Victoria, B.C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

BC Healthy Communities -Northern BC Citizen Series Webinar - Growing Up Northern: Raising Healthy Children, Families and Communities - June 28, 2016

Moved by Director Strimbold  
Seconded by Alternate Director Gouglas

2016-9-27

"That the Regional District of Bulkley-Nechako Board of Directors receive the invitation titled "BC Healthy Communities - Northern BC Citizen Series Webinar - *Growing Up Northern: Raising Healthy Children, Families and Communities- June 28, 2016.*"

(All/Directors/Majority) CARRIED UNANIMOUSLY

**FINANCIAL**

Operating Accounts -May, 2016

Moved by Director Fisher  
Seconded by Director Greenaway

2016-9-28

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts - Paid May, 2016."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**BYLAW**

**BYLAW FOR ADOPTION**

No.1764- Solid Waste Management Facility Regulation and User Fee Bylaw

Moved by Director Bachrach  
Seconded by Director Strimbold

2016-9-29

"That "Solid Waste Management Facility Regulation and User Fee Bylaw No. 1764, 2016" be adopted this 23<sup>rd</sup> day of June, 2016."

Opposed Director Thiessen CARRIED

(All/Directors/Majority)



**READING FILE**

Reading File

Moved by Alternate Director Gouglas  
Seconded by Director Newell

2016-9-30

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

**INVITATIONS:**

-Communities in Bloom – Healthy Communities Harvesting the Benefits – October 27-29, 2016. Regina, Saskatchewan – Delta Hotel;

**CORRESPONDENCE:**

-BC Community Forest Association – It was a very Successful Event – 2016 BCCFA Conference and AGM;  
-BC Healthy Communities – June 2016 eNews;  
-Clean Energy Canada – Clean Energy Review:  
- June 13, 2016 – Ontario Nails it  
- June 9, 2016 – Live from Ottawa  
- June 6, 2016 – Turning Green into Gold  
- June 3, 2016 – Is Canada Attractive?  
- May 30, 2016 – Alberta Makes it Happen  
- May 23, 2016 – Straining Credibility;  
-Community Development Institute – Economic Uptick Newsletter - June 2016;  
-Federation of Canadian Municipalities – FCM News:  
- June 6, 2016  
- May 16, 2016;  
-Federation of Canadian Municipalities – President's Corner Update;  
-Geoscience BC – Request for Proposals: Peace Region Magnetics Structural Interpretation, Northeast BC;  
-Geoscience BC – Receives \$5 Million in New Funding From BC Government for Mineral, Water and Energy Earth Science;  
-Geoscience BC – Request for Proposals: Search Project Phase 2 Airborne +/- Radiometric Survey;  
-Ministry of Environment, Ministry of Forests, Lands and Natural Resource Operations – May 19, 2016 – Enhanced Patrols Keep BC Safe Over May Long Weekend;  
-Ministry of Forests, Lands and Natural Resource Operations – Update From the Minister – May 2016;  
-Ministry of Forests, Lands and Natural Resource Operations, BC Wildfire Service – May 30, 2016 – Open Fire Bans Remain Despite Cooler Temperatures;  
-Municipal Advocacy Solutions – Municipal Intelligence Report – The Budget, The Bi-laterals and The Bee-Hive;  
-Nechako Reservoir Update - Flow Facts: June 8, 2016;  
-Northern BC Tourism – Google Trekker has Arrived!  
-Northern Development Initiative Trust – Building a Stronger North Newsletter – May 2016;  
-Northern Health News Releases: June 2, 2016 – New Funding Available to Address HIV and Hepatitis C in Northern BC;  
-Northern Health News Release – Northern Health Moves Toward Person and Family-centered Approach to Health Care;

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D):**

- Northern Health – Healthier Northern Communities ebriefs:
  - June 9, 2016
  - May 27, 2016;
- Resource Works Newsletter:
  - June 9, 2016 – Vancouver Mayor Attacks the National Energy Board
  - June 7, 2016 – Rallying Behind Rally4Resources
  - June 2, 2016 – The “Regular People” Stand up for BC LNG
  - May 31, 2016 – Race for Resources: Your Big Summer Event
  - May 26, 2016 – British Columbians Have Granted Social License for Pipelines
  - Natural Gas Mission to Ottawa Has Set The Bar High
  - SheTalks Resources “Powerful and Motivating Day.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**SUPPLEMENTARY AGENDA**

**Regional District of Fraser-Fort George – UBCM Resolution**

Moved by Director Parker  
Seconded by Director Fisher

**2016-9-31**

“That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Regional District of Fraser-Fort George regarding its Union of B.C. Municipalities Resolution in regard to Community Based Agricultural Extension Program.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ENVIRONMENTAL SERVICES**

**Vanderhoof Transfer Station Reuse Shed Operations**

Moved by Director Thiessen  
Seconded by Director Petersen

**2016-9-32**

1. “That the Regional District of Bulkley-Nechako Board of Directors authorize and direct staff to proceed with the awarding of a contract to the Vanderhoof Mensored Society for operation of the reuse shed at the Vanderhoof Transfer Station, with a monthly payment amount of \$2,341.67 (including applicable taxes) and a term expiring December 31, 2016.”
2. That the Board of Directors receive the Director of Environmental Services' June 21, 2016 memo titled “Vanderhoof Transfer Station Reuse Shed Operations.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ELECTORAL AREA PLANNING (All Directors)**

**MEMO**

Building Inspector Qualification Working Group Participation Moved by Director Greenaway  
Seconded by Director Strimbold

2016-9-33 "That the Regional District of Bulkley-Nechako Board of Directors authorize the Director of Planning to accept the offer of the Building and Safety Standards Branch to sit on the working group to discuss building official qualification implementation issues."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**NEW BUSINESS**

RDBN Hosted Community To Community Forum -July 7, 2016 – Smithers

Chair Miller requested that the Regional Board of Directors personally extend the invitation to their respective First Nations communities to attend the RDBN hosted Community to Community Forum on July 7, 2016 in Smithers. Discussion took place in regard to also extending the invitation to Friendship Centres in the region.

**SPECIAL IN-CAMERA MEETING MOTION**

Moved by Alternate Director Gouglas  
Seconded by Director Repen

2016-9-34 "In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to labour relations or other employee relations (CFO Replacement) and litigation or potential litigation (Smithers Motocross) or information received relating to the matter must be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**ADJOURNMENT**

Moved by Director Thiessen  
Seconded by Director Greenaway

2016-9-35 "That the meeting be adjourned at 2:13 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

\_\_\_\_\_  
Bill Miller, Chair

\_\_\_\_\_  
Wendy Wainwright, Executive Assistant

**AGRICULTURE COMMITTEE MEETING**  
**(Committee of the Whole)**

**Thursday, June 23, 2016**

**PRESENT:** Chair Mark Parker

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brien  
Tom Greenaway  
Mark Fisher  
Dwayne Lindstrom  
Bill Miller  
Rob Newell  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen – arrived at 10:09 a.m.

Directors Absent Thomas Liversidge, Village of Granisle  
Rob MacDougall, District of Fort St. James

Alternate Director Brenda Gouglas, District of Fort St. James

Staff Janine Dougall, Director of Environmental Services – arrived at 10:31 a.m.  
Farhan Hussain, Regional Economic Development Summer Student – arrived at 10:19 a.m., left at 10:57 a.m.  
Deborah Jones-Middleton, Protective Services Manager – arrived at 10:43 a.m.  
Corrine Swenson, Manager of Regional Economic Development  
Deneve Vanderwolf, Regional Economic Development Assistant – arrived at 10:33 a.m., left at 10:56 a.m.  
Wendy Wainwright, Executive Assistant

Others Derek MacDonald, Lake Babine Nation – arrived at 10:31 a.m.  
Bernard Patrick, Lake Babine Nation – arrived at 10:31 a.m.  
John Stevenson, Regional Agrologist, Ministry of Agriculture

Media Flavio Nienow, LD News – arrived at 10:25 a.m.

**CALL TO ORDER**

Chair Parker called the meeting to order at 10:01 a.m.

**AGENDA**

Moved by Director Newell  
Seconded by Director Petersen

**AG.2016-6-1**

"That the Agriculture Committee Meeting Agenda of June 23, 2016 be adopted."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## MINUTES

Agriculture Committee  
Meeting Minutes  
-May 26, 2016

Moved by Director Repen  
 Seconded by Director Brienen

AG.2016-6-2

"That the minutes of the Agriculture Committee meeting of May 26, 2016 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## DELEGATION

### MINISTRY OF AGRICULTURE – John Stevenson, Regional Agrologist RE: Update

Chair Parker welcomed John Stevenson, Regional Agrologist, Ministry of Agriculture.

Mr. Stevenson congratulated the Regional Board in its development of an Agriculture Committee. Mr. Stevenson mentioned that he has been the Regional Agrologist with the Ministry of Agriculture for the past four years and his region includes Haida Gwaii to west of Fort Fraser. Mr. Stevenson spoke of the Regional Agrologist team in the Interior of BC that has a cross section of experience including dairy, ranching, green house, horticulture, field vegetables, fruit and vegetable specialists, etc.

The Regional Agrologists are the Ministry's front line point of contact for residents and provide support in regard to:

- Emergency Management events to assist in relocating livestock, etc.;
- Soil and stockpile reclamation plans;
- Basic land agriculture capability ratings.

Mr. Stevenson spoke to:

- Underutilized agricultural land in the region;
- Working to create and increase efficiencies and opportunities in regard to private land available in the region;
- Affordability of land in the region to assist in building farming operations;
- Providing links in regard to soil, climate and crop data information on the RDBN website;
- The Ministry of Agriculture (MoA) developing a new Entrance Support Strategy to assist in the development of agriculture in B.C.;
- MoA Farm Advisory Service Program;
- MoA Strategic Outreach Initiative Fund;
- Farm management and the need to capitalize on moisture in the soils when the ground is most likely to have moisture for example in the fall;
- The importance of soil fertility;
- Niche markets such as Haskap Berry farming that are developing along with building strategic partnerships to enable different farming management.

Chair Parker brought forward the benefits of the Beyond the Market program and that there is lobbying taking place for the Provincial Government to support the program and the need to build on a program that has had successes. Director Miller noted that the Regional District of Fraser-Fort George is bringing a resolution forward to the 2016 UBCM Convention in regard to the Province supporting a Community Based Agricultural Extension Program.

**DELEGATION (CONT'D)**

**MINISTRY OF AGRICULTURE – John Stevenson, Regional Agrologist RE: Update (Cont'd)**

Director Repen mentioned the experimental farm in the Okanagan and questioned why there is not an experimental farm or funding in the northern region. Discussion took place in regard to bringing concerns forward at the UBCM Convention.

Mr. Stevenson discussed the possibility of developing a Northern Agriculture Producers Association.

Director Miller asked what direction/discussion the Ministry of Agriculture has had in regard to food security. Mr. Stevenson noted that Minister Letnick recently provided the 2016 top ten priorities for the Ministry of Agriculture and in that list is food security for B.C. residents.

Director Benedict questioned the role of the Ministry of Agriculture in regard to the issues and impacts of elk, deer and geese to farm lands. Mr. Stevenson noted that in the fall of 2016 they are considering a 3-D fencing workshop to work towards protecting the farmer's investment from predators. Discussion took place in regard to possible funding and fencing compensation to assist with the issue.

Chair Parker thanked Mr. Stevenson for attending the meeting.

**DISCUSSION ITEMS**

**1. Agriculture Forum**

Discussion took place regarding the following:

- Time line for an Agricultural Forum:
  - October, 2017;
- Including Agriculture at the 2017 RDBN Business Forum;
- Stakeholders;
- The importance and the need to support Agriculture in the region;
- Discussion topics:
  - Impacts of foreign ownership of agricultural lands;
  - Tree planting agricultural lands;
  - Food security in the north;
  - Hay exports;
  - Agri-tourism;
  - Crop diversification;
  - Shaping policy.

Agriculture Forum

Moved by Director Miller  
 Seconded by Director Fisher

AG.2016-6-3

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate a date for an Agriculture Forum at the end of October, 2016; and further, that staff gather topics for discussion from the RDBN Board of Directors."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place in regard to staff also including an Agriculture component in the 2017 RDBN Business Forum.

## DISCUSSION ITEMS (CONT'D)

### 2. Connecting Consumers and Producers

Corrine Swenson, Manager of Regional Economic Development provided an update in regard to the Connecting Consumers and Producers Brochure and Facebook webpage. Chair Parker noted the importance of promoting the brochure and the Facebook page. Ms. Swenson mentioned that there will be promotional information provided at events throughout the region. Discussion took place in regard to providing a brochure to individuals included in the Connecting Consumers and Producers Brochure.

## CORRESPONDENCE

BC Forage Council on  
Farm Demonstration  
Research 2<sup>nd</sup> Draft

Moved by Director Miller  
Seconded by Director Benedict

AG.2016-6-4

"That the Agriculture Committee receive the correspondence from the BC Forage Council regarding Farm Demonstration Research 2<sup>nd</sup> Draft."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the need for farm research to be completed by researchers and not be the sole responsibility of the individual farmer.

Letter RE: Funding for  
Regional Trials and  
Assessment of Crops  
and Agricultural Lands

Moved by Director Repen  
Seconded by Director Miller

AG.2016-6-5

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter requesting that the Federal Government contribute sufficient funds to undergo regional trials and assessment of crops and agricultural lands in the northern region of B.C. with funding from the \$800 million Mountain Pine Beetle monies; and further, that the letter be sent to the Honourable Lawrence MacAulay, Minister of Agriculture and Agri-Food Canada, the Honourable Norm Letnick, Minister of Agriculture, Nathan Cullen, MP Skeena-Bulkley Valley, Todd Doherty, MP Cariboo – Prince George."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## ADJOURNMENT

Moved by Director Miller  
Seconded by Director Brienon

AG.2016-6-6

"That the meeting be adjourned at 11:01 a.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Mark Parker, Chair

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Wendy Wainwright, Executive Assistant

**AGRICULTURE COMMITTEE MEETING**  
**(Committee of the Whole)**

**Thursday, May 26, 2016**

**PRESENT:** Chair Mark Parker

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brienen  
Tom Greenaway  
Mark Fisher  
Thomas Liversidge  
Rob MacDougall  
Bill Miller  
Rob Newell  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen

Director Dwayne Lindstrom, Village of Fraser Lake  
Absent

Staff Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Deborah Jones-Middleton, Protective Services Manager  
– arrived at 10:53 a.m.  
Jason Llewellyn, Director of Planning  
Jennifer MacIntyre, Planner 1  
Maria Sandberg, Planner  
Corrine Swenson, Manager of Regional Economic Development  
Wendy Wainwright, Executive Assistant

Others Marc Bekar, Smithers – arrived at 10:46 a.m.  
Claudette Gouger, New Gold Blackwater Project – arrived at  
10:42 a.m.  
Kim Grout, Chief Executive Officer, Agriculture Land  
Commission  
Frank Leonard, Chair, Agriculture Land Commission  
Wade Lubbers, Smithers – arrived at 10:46 a.m.  
Dave Merz, Vice-Chair, North Panel, Agriculture Land  
Commission  
Mark Rossman, Smithers – arrived at 10:46 a.m.

Media Flavio Nienow, LD News – arrived at 10:41 a.m.

**CALL TO ORDER**

Chair Parker called the meeting to order at 10:07 a.m.

**AGENDA**

Moved by Director Greenaway  
Seconded by Director Miller

**AG.2016-5-1**

"That the Agriculture Committee Meeting Agenda of May 26,  
2016 be adopted."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**



## **MINUTES**

Agriculture Committee  
Meeting Minutes  
-April 28, 2016

Moved by Director Benedict  
 Seconded by Director MacDougall

AG.2016-5-2

"That the minutes of the Agriculture Committee meeting of April 28, 2016 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **DELEGATION**

### **AGRICULTURAL LAND COMMISSION – Frank Leonard, Chair; Dave Merz, Vice-Chair, North Panel; Kim Grout, Chief Executive Officer RE: Presentation**

Chair Parker welcomed Frank Leonard, Chair, Dave Merz, Vice-Chair, North Panel and Kim Grout, Chief Executive Officer, Agricultural Land Commission.

Mr. Leonard provided a brief history of his background. He worked in local government for 28 years and was a business owner and operated a tire shop. He also teaches a Small Business course in Victoria. He mentioned that Ms. Grout was named Chief Executive Officer of the Agricultural Land Commission in December, 2015. Ms. Grout has a farming background and a degree in Agrology and has also worked in local government.

Mr. Leonard and Ms. Grout provided a PowerPoint Presentation.

#### **Agricultural Land Commission (ALC)**

- ALC is an Independent administrative tribunal;
- Carries out mandate set out in *ALC Act*;
- Interprets & applies the legislation written by gov't.

#### **Sec. 6 Purpose of the ALC Act**

- Preserve agricultural land;
- Encourage farming on agricultural land in collaboration with other communities of interest;
- Encourage local governments, First Nations, the government & its agents to enable & accommodate farm use of agricultural land & uses compatible with agriculture in their plans, bylaws & policies.

#### **The ALR – It's A Finite Resource in BC**

- **What's Out?** – 95% of the land base;
- **What's In?** – 5% of the land base;
- **Total Area:**
  - ALR +/- 4.6 million ha.
  - BC +/- 94.0 million ha.

#### **The ALR in BC**

- Land Area of B.C. - 100%;
- Agricultural Land Reserve (ALR) – 5%;
- Land in ALR Suitable for a range of crops – 2.7%;
- Prime agricultural land in ALR – 1.1%.

## DELEGATION (CONT'D)

### AGRICULTURAL LAND COMMISSION – Frank Leonard, Chair; Dave Merz, Vice-Chair, North Panel; Kim Grout, Chief Executive Officer RE: Presentation (CONT'D)

#### ALR Area by Region

Region	ALR Area (hectares)	Percent ALR Area
Okanagan	224,977	5%
Island	116,207	2%
South Coast	148,207	3%
Interior	1,528,968	33%
Kootenay	392,557	8%
North	2,210,783	49%
<b>Total</b>	<b>4,621,699</b>	<b>100%</b>

#### Bill 24 – ALC Act Changes

- September 5, 2014 – Came into force;
- Split ALR into two zones (Zone 1 and Zone 2);
- Legislated 6 independent panels;
- Role of the Chair defined;
- Section 4.3 new considerations in zone 2 (economic, cultural and social values).

#### Zone 1 and Zone 2 Panels

- **Zone 1:**
  - South Coast;
  - Island; &
  - Okanagan.
- **Zone 2:**
  - Kootenays;
  - Interior; &
  - North.

#### Section 4.3 of the ALC Act

- When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:
  - (a) the purposes set out in Section 6;
  - (b) economic, cultural and social values;
  - (c) regional and community planning objectives;
  - (d) other prescribed considerations.

#### ALC Governance Model

##### Chair

- North Panel;
- Interior Panel;
- Kootney Panel;
- Okanagan Panel;
- South Coast Panel;
- Island Panel.

**Full Commission** = 19 members;

**6 Regional Panels** = 1 Vice Chair + 2 Commissioners;

**Executive Committee** = Chair + 6 Vice Chairs;

**Chair.**

## **DELEGATION (CONT'D)**

### **AGRICULTURAL LAND COMMISSION – Frank Leonard, Chair; Dave Merz, Vice-Chair, North Panel; Kim Grout, Chief Executive Officer RE: Presentation (CONT'D)**

#### **Chair Oversight – Application Process**

##### **Refers all applications:**

- Region Panel;
- Executive Committee (EC);

##### **Reviews all panel decisions (within 60 days)**

- Re affirms decision;
- Directs EC to reconsider.

#### **Chair Oversight**

- Authority to refer a particular application to the Executive Committee within 60 days of a decision for reconsideration:
  - If believes may not fulfill the purpose of Section 6;
  - Does not adequately take into consideration the considerations set out in Section 4.3.

#### **Executive Committee**

- Chair and six Vice Chairs;
- Responsible for:
  - deciding applications referred by the Chair;
  - deciding applications referred by a regional panel;
  - making reconsideration determinations;
  - exercising any other functions delegated by the Commission (i.e. annual reporting).

#### **The Full Commission**

- Develop policies governing the Commission, pass resolutions and bylaws re: conduct of its affairs;
- Recommend legislative or regulatory changes to Gov't;
- Determine ALR boundary;
- Ensure local government land use planning is compatible with agricultural use of ALR;
- Develop policy that encourages agriculture.

#### **ALR Regulation Changes**

- Government amended the regulations in 2015;
- Amendments include:
  - Medical marihuana production permitted;
  - Farm retail & processing permitted by a Co-operative Association;
  - Breweries, distilleries and meaderies permitted provided the 50% farm product input;
  - Able to lease a portion of a farm for farm purposes.

#### **Local Government Partners**

- Local governments, regional and municipal, are partners in agricultural land preservation;
- First step in application process;
- Adopt supportive land use plans, policy, and bylaws;
- Work together to achieve compliance.

**75% of the ALR is under local government jurisdiction.**

## **DELEGATION (CONT'D)**

### **AGRICULTURAL LAND COMMISSION – Frank Leonard, Chair; Dave Merz, Vice-Chair, North Panel; Kim Grout, Chief Executive Officer RE: Presentation (CONT'D)**

#### **2016/2017 Budget Lift**

- \$1.1M (33%) base-budget increase to better support:
  - regional panel decision making process;
  - planning work with local governments;
  - compliance and enforcement.

#### **Fee Changes – effective April 1**

- **Application Fees:**
  - Zone 1 - \$1,500 (LG portion \$300);
  - Zone 2 - \$900 (LG portion \$300);
- **New Service fees for approved applications:**
  - Document review fees: \$150 per document;
  - Site Inspection fees: \$350 per inspection;
  - Monitoring fees: \$500 - \$2,000 annually.

#### **ALC Performance Targets**

- Making decisions within 60 business days;
- Refund of ALC fee portion after 90 business days;
- Developing comprehensive compliance and enforcement approach;
- Increasing engagement with local & regional governments & annual survey;
- Annual client survey.

Mr. Leonard noted that he would be willing to return to the region to meet with stakeholders and or interested parties in regard to agriculture and the ALC.

Discussion took place regarding the addition of six officers plus administration support to the ALC. The ALC is currently working on providing compliance officers throughout the province and not just in the Lower Mainland. Mr. Leonard spoke of the ALC working with local government and improving relationships to improve and encourage agriculture.

Chair Parker brought forward the issue in regard to planting trees on agricultural land by foreign companies to meet carbon offset initiatives. Mr. Leonard noted that the issue has been brought forward to the Minister of Agriculture. The ALC has recommended a legislative change to the provincial government in regard to planting trees on farm land and making it a non-farm use application process. Director Miller mentioned the importance of continuing to address the issue.

Mr. Leonard spoke to the process in which the ALC reviews the information it receives in regard to an ALC application. Mr. Leonard mentioned that the panels receive the report that is similar to what the Regional District reviews. They do not have a staff report attached but do receive a background historical report of the property: if there have been previous applications in regard to the property and past decisions made. Once the panel has made a decision and the Chair reviews the report he also reviews the local government reports. Ms. Grout noted that in her observations the panel is reviewing the applications and looking for board recommendations and an alignment with the local government Official Community Plans (OCP). She noted the interest by the ALC to become a part of the planning stages of local government OCP's and also with the Minister of Agriculture to create alliances and collaborate in regard to shared interests.

**DELEGATION (CONT'D)****AGRICULTURAL LAND COMMISSION – Frank Leonard, Chair; Dave Merz, Vice-Chair, North Panel; Kim Grout, Chief Executive Officer RE: Presentation (CONT'D)**

Director Miller spoke to the Bill 24 *Agricultural Land Commission Act* changes in regard to the split of the Agricultural Land Reserve (ALR) into two zones – Zone 1 and Zone 2 and the Section 4.3 new considerations in zone 2 including economic, cultural and social values. He noted that the economic, cultural and social values are not defined in the legislation. Ms. Grout commented that the panels are deliberating on all community objectives and plans and are wanting to make decisions in a collaborative manner to reserve, with preservation and long term vision, in line with the ALC focus. The ALC panels deliberate about the long term requirement under the *ALC Act* to preserve agriculture land, and is the continued priority recognizing there is community needs and objectives that come secondary to preserving agriculture. There is not a prescribed procedure or definition in deliberation and consideration of the economic, cultural and social values. It is decided as a tribunal and in zone 2 they have to provide written consideration of those values wherein zone 1 they may deliberate in regard to the values but there is no written obligation to include it in the panel's decision.

Director Repen brought forward concerns in regard to the mandate of the ALC to develop policy that encourages agriculture and yet there is a lack of ALC staffing in the region to be able to assess and determine the development of agriculture in the province. He noted that it is challenging for farmers to be able to afford to be on the land base. Director Repen spoke to the need to investigate and support smaller lots and younger farmers in order to encourage farming. He also brought forward the need to investigate the soil values and potential land use to determine what best can be grown and sustained in the region to mitigate the need to import products. Mr. Leonard mentioned that there are concerns also with allowing smaller agricultural land parcels and that the panels have completed application site visits to assist in determining the best decision in regard to an application. Mr. Leonard spoke of the panels making the best decisions based on the preservation and promotion of agriculture throughout the region and province.

The ALC is meeting in the Fall of 2016 to discuss planning and policy moving forward including defining the role of the ALC in the province.

Director Thiessen spoke of concerns of individuals purchasing large parcels of agricultural land that was/is growing crops but the purchaser does not intend to use the property for agricultural purposes. There are also issues with agricultural businesses being developed outside of communities to avoid community taxation and zoning bylaws and then requesting services from the community once the business is established. Director Thiessen questioned how the ALC and the ALC Chair visualize its role and understanding of agricultural needs in the north along with encouraging and enhancing agriculture in the north.

Mr. Leonard commented that in the past decisions were made by individuals from around the province wherein now decisions are made for the north by the North Panel which consists of two individuals from the Peace Region and one from the north. In 2015, Mr. Leonard as ALC Chair reviewed two percent of the applications that the ALC received. In moving forward his vision is to have compliance staff and planners in the region with office hours interacting with local government staff and the public. Director Thiessen spoke to the importance of having ALC staff interact and engage with local government.

**DELEGATION (CONT'D)**

**AGRICULTURAL LAND COMMISSION -- Frank Leonard, Chair; Dave Merz, Vice-Chair, North Panel; Kim Grout, Chief Executive Officer RE: Presentation (CONT'D)**

Chair Parker mentioned that when the ALC has its planning meetings the RDBN would be willing to provide a representative to provide input in moving forward. The recognition of the need to create a better staff to staff relationship between the ALC and local government is very important. He also spoke of the importance of Mr. Leonard and Ms. Grout spending time and touring the region to be able to get an assessment of the agricultural needs and wants of the region. Chair Parker noted that the RDBN Agriculture Committee could arrange a tour of the region.

Chair Parker thanked Mr. Leonard, Mr. Merz and Ms. Grout for attending the meeting.

**ADJOURNMENT**

Moved by Director Benedict  
 Seconded by Director Greenaway

AG.2016-5-3

"That the meeting be adjourned at 10:59 a.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Mark Parker, Chair

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Wendy Wainwright, Executive Assistant



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO:** Chairperson Miller and Board of Directors

**FROM:** Wendy Wainwright, Executive Assistant

**DATE:** July 13, 2016

**SUBJECT:** Committee Meeting Recommendations  
– June 23, 2016

---

Following are recommendations from the June 23, 2016 Agriculture Committee meeting for the Regional Board's consideration and approval.

**Agriculture Committee – June 23, 2016**

**Recommendation 1:**

**Re: Agriculture Forum**

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to investigate a date for an Agriculture Forum at the end of October, 2016; and further, that staff gather topics for discussion from the RDBN Board of Directors."

**Recommendation 2:**

**Re: Letter RE: Funding for Regional Trials and Assessment of Crops and Agricultural Lands**

"That the Regional District of Bulkley-Nechako Board of Directors write a letter requesting that the Federal Government contribute sufficient funds to undergo regional trials and assessment of crops and agricultural lands in the northern region of B.C. with funding from the \$800 million Mountain Pine Beetle monies; and further, that the letter be sent to the Honourable Lawrence MacAulay, Minister of Agriculture and Agri-Food Canada, the Honourable Norm Letnick, Minister of Agriculture, Nathan Cullen, MP Skeena-Bulkley Valley, Todd Doherty, MP Cariboo – Prince George."

**RECOMMENDATION:**

**(ALL/DIRECTORS/MAJORITY)**

Recommendations 1 through 2 as written.



## Regional District of Bulkley-Nechako Memo

**TO:** Chair Miller and Board of Directors

**FROM:** Cheryl Anderson, Manager of Administrative Services

**DATE:** July 11, 2016

**SUBJECT: ANNUAL UBCM CONVENTION**  
- September 26-30, 2016  
- Victoria, B.C.

---

This year's Union of B.C. Municipalities Convention is being held in Victoria, B.C. from September 26-30.

At this time, formal authorization is being requested for attendance at the Convention for those Rural Directors wishing to attend, as well as the Chief Administrative Officer.

### **RECOMMENDATION**

**(ALL/DIRECTORS/MAJORITY)**

"That the Board of the Regional District of Bulkley-Nechako authorize attendance of Rural Directors and the Chief Administrative Officer at the UBCM Convention from September 26-30, 2016 in Victoria, B.C."





## Preliminary Program

*The preliminary program below is tentative. Details will be confirmed closer to convention.*

### Monday, September 26

7:00 am - 6:00 pm	Registration
8:00 am - 5:30 pm	<b>Study Tours</b>
9:00 am - 4:30 pm	<b>Study Sessions</b>
1:30 pm - 4:30 pm	BC Mayors' Caucus
5:30 pm - 6:30 pm	Young Elected Officials Meet & Greet
7:00 pm - 8:00 pm	Electoral Area Directors Meet & Greet

### Tuesday, September 27

7:00 am - 8:30 am	Continental Breakfast ( <i>Clinic attendees only</i> )
7:00 am - 6:00 pm	Registration
7:30 am - 8:30 am	<b>Clinics</b>
9:00 am - 12:00 pm	<b>Forums</b>
12:00 pm - 1:30 pm	Forum Lunches
1:00 pm - 4:30 pm	UBCM Exhibitor Showcase
1:45 pm - 2:45 pm	<b>Plenary Session</b>
3:00 pm - 4:30 pm	<b>Provincial Policy Sessions</b>
4:00 pm - 5:00 pm	Municipal Finance Authority of BC Semi-Annual Meeting
4:00 pm - 5:30 pm	Municipal Insurance Association of BC AGM
5:30 pm - 6:30 pm	Municipal Insurance Association of BC Reception
6:30 pm - 8:30 pm	Welcome Reception

### Wednesday, September 28

7:00 am - 8:30 am	Continental Breakfast
7:00 am - 4:30 pm	Registration
7:00 am - 4:30 pm	UBCM Exhibitor Showcase
7:30 am - 8:15 am	<b>Clinics</b>
8:30 am	<b>Convention Opening Session</b>
9:00 am	<b>Annual Meeting</b>
9:20 am	First Report of the Nominating Committee for the Positions of Table Officers
	<b>Keynote Address</b>
9:25 am - 10:25 am	<b>Principal Policy Session: Resolutions</b>
10:25 am - 11:45 am	Address by the Leader of the Green Party
11:45 am - 11:55 am	Nominations from the floor for Table Officer positions
11:55 am - 12:00 pm	Area Association Lunches ( <i>optional</i> )
12:00 pm - 1:30 pm	Candidate speeches ( <i>as necessary</i> )
1:45 pm - 2:00 pm	Address by FCM President
2:00 pm - 2:15 pm	Address by the Minister of Community, Sport and Cultural Development
2:15 pm - 2:45 pm	Election of Table Officers ( <i>as necessary</i> )
	<b>Provincial Cabinet Panels</b>

2:30 pm - 5:00 pm	Presentation of 2016 Climate & Energy Action Awards
3:00 pm - 4:15 pm	BC Government Reception
4:15 pm - 4:30 pm	Consulate-General of the People's Republic of China in Vancouver Reception
5:30 pm - 7:00 pm	CUPE BC Reception
6:30 pm - 8:00 pm	

8:00 pm - 12:00 am

### Thursday, September 29

7:00 am - 8:30 am	Continental Breakfast Community Excellence Awards Breakfast Reception ( <i>invite only</i> ) UBCM Exhibitor Showcase
7:00 am - 12:00 pm	<b>Clinics</b>
7:30 am - 8:15 am	Election of Table Officers continues ( <i>as necessary</i> )
8:00 am - 9:00 am	Second Report of the Nominating Committee for Executive positions
8:30 am - 8:35 am	Address by Leader of the Official Opposition
	<b>Resolutions Session Continues</b>
8:35 am - 8:55 am	Nominations from the Floor for Executive Positions
8:55 am - 11:35 am	Candidate Speeches ( <i>as necessary</i> )
11:35 am - 11:40 am	Delegates Lunch
11:40 am - 12:00 pm	<b>Workshops</b>
12:00 pm - 1:30 pm	Election of Executive Positions ( <i>as necessary</i> )
2:30 pm - 4:30 pm	UBCM Reception
2:30 pm - 5:00 pm	UBCM Banquet
6:30 pm	<i>Presentation of Long Service, Special Long Service and Life Member Awards</i>
7:30 pm	

### Friday, September 30

7:00 am - 8:30 am	Continental Breakfast
7:30 am - 8:30 am	Election for Executive Positions continues ( <i>as necessary</i> )
8:00 am - 8:30 am	Federal Address
8:35 am - 10:45 am	<b>Resolutions Session Continues</b> <i>Consideration of:</i> <i>Report on Resolutions Received after the Deadline</i> <i>Remaining Section "B" Resolutions</i>
10:45 am - 11:00am	Installation of President Elect
11:00 am	Address by the Premier
12:00 pm	Adjourn

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: July 12, 2016**

**SUBJECT: Union of B.C. Municipalities Meeting Requests 2016**

---

The Regional Board has identified the following meeting requests for the upcoming Union of B.C. Municipalities Convention:

- Minister of Health
  - Fort St. James Primary Care Clinic and Hospital
- Minister of Transportation and Infrastructure
  - Colleymount Road
- Minister of Community, Sport and Cultural Development:
  - Provincial Download
    - Emergency Preparedness;
    - *New Fire Service Act*;
    - Dangerous goods transportation
    - Dikes (communities within the RDBN that have been impacted by the responsibility and maintenance of dikes within their communities)
- Network BC
  - Internet and cell phone connectivity
- Minister of Agriculture
  - Tree planting agricultural land for carbon offsets
  - Foreign ownership of agricultural land
  - Support for Beyond the Market Program

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Regional District of Bulkley-Nechako Board of Directors direct staff to submit the 2016 UBCM Meeting requests,” and further,  
“That attendees, a lead speaker, and required materials/information be identified for each meeting.”**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO:** Chair Miller and Board of Directors

**FROM:** Cheryl Anderson  
Manager of Administrative Services

**DATE:** July 12, 2016

**SUBJECT:** Round Lake Community Association – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

---

Attached is a request for Grant in Aid monies from the Round Lake Community Association.

The Association is seeking \$500 grant in aid monies from Electoral Area “A” (Smithers Rural) to refinish the floor of the Round Lake Hall.

Director Fisher has indicated that he is supportive of this application.

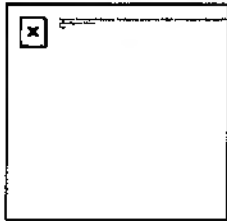
**RECOMMENDATION:** (All/Directors/Majority)

**“That the Round Lake Community Association be given \$500 grant in aid monies from Electoral Area “A” (Smithers Rural) to refinish the floor of the Round Lake Hall.”**

45

**Cheryl Anderson**

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** June-27-16 10:46 AM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 5771663437884-RoundLk Hall Floor.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Round Lake Community Association***

Mailing Address:

*14112 Round Lake Rd, Telkwa, V0J2X2*

Email:

*jheganwork@gmail.com*

*Cor VanderMeulen,*

Contact Person:

*radfarmer@hotmail.com, 250-846-5296*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Refinish Floor of Round Lake Hall*

Amount Requested:

*500*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

**Yes**

_____	_____	_____
(signature of authorized signatory)	(title)	Signature of Electoral Area Director
Amount Approved: _____		
Date: _____		

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

- a) *To take an active role in the planning and development of the community in the rural area east of Telkwa*
- b) *To improve conditions of rural life so that settlement be permanent in the community.*
- c) *To promote social interaction, mutual helpfulness, and to make newcomers welcome.*
- d) *To plan, develop, activate and promote community recreation.*
- e) *To coordinate community recreation services, program and activities in the Quick and Round Lake area, with an emphasis on the upgrade and maintenance of the Round Lake Hall.*

Describe the geographic area that receives services or benefits from your organization.

*Bulkley Valley and emphasis on the areas of Round Lake, Quick and Telkwa*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*Non*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Operating since 1921 as a community group. At first it was Women's Club. For many years it was Round Lake Recreation Society. Name change to Round Lake Community Association in the 1990's. The RCLA currently has 31 registered members and a large body of regular and volunteers from the community.*

**PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*capital project and/or equipment*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*The Round Lake Community Association is proud to make available to the local Quick/Telkwa community and residents of the Bulkley Valley region a year round high quality, beautiful, and historical important facility for public and private gatherings. The 2009 large scale renovations to the Hall included the installation of locally sourced Douglas*

*Fir wood flooring which is continuously recolonized as warm and elegant feature adding to the Hall's significant year round appeal and extensive regular use. It is now high time to refinish this floor in order to maintain its integrity and protect it from further more costly damage. The project aims to invest in a high quality refinish for the floor in order to withstand the high year round use and for the works to be done in the most timely manner under quality workmanship. The floor project will include the sanding and varnishing (several coats) of the floor, and a post hall cleanup of sanding dust. The works have been priced out as both an 'in-house project' and by contractor, with a local contractor being deemed as the most cost effective manner to complete the works prior to the busy hall rental times of August through October.*

Describe how this proposal will benefit the community:

*Round Lake Hall is a valuable asset to our rural community in terms of history, beauty, and most importantly for providing a necessary meeting place. Due to the hard work of many of the RCLA volunteers and local residents Round Lake Hall has been upgraded, maintained and used weekly for a wide variety of events ranging from community dances, potlucks and childrens' playgroups, 4H Club meetings, farming workshops, quilting bees, and numerous private celebrations such as family reunions, weddings, and memorials. Refinishing of the floor and the front deck stairs are larger projects needing to be addressed immediately to prevent further significant harm to the beautiful floor that contributes to the warmth and appeal of the building and the safety of the front entrance. The treatment of the floor will better stand up to the public and commercial usage of the Hall to ultimately enhance its appearance, cleaning and maintenance. If we do not act immediately, the floor will deteriorate to the point where it has to be completely replaced costing approximately \$20,000. The RCLA has put a lot of work into this hall over the last decade and values building equity in quality workmanship in rural/farm infrastructure. We believe this project is a prime example of how we can help maintain a valuable community asset for generations to come.*

## **FUNDING AND FINANCIAL INFORMATION**

files Submitted:

*5771663437884-RoundLk Hall  
Floor.xlsx*

Have you applied for a grant/funding from other source(s)?:

*Yes*

If not, please comment.:

Name of Grant or Funding Agency1:

*Wetinzin'kwa Community  
Forest Corp.*

Amount Applied for 1:

*5275*

Status of Grant Application1:

*Pending*

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:  
Amount Applied for3:  
Status of Grant Application3:

Name of Grant or Funding Agency4:  
Amount Applied for4:  
Status of Grant Application4:

Have you received assistance before from us.

*No*

Year, Amount and Purpose for assistance  
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:  
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising **Yes**  
campaign?:





**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: July 12, 2016**

**SUBJECT: Burns Lake Mountain Biking Association – Request for Grant  
in Aid – Electoral Area “B” (Burns Lake Rural)**

---

Attached is a request for Grant in Aid monies from the Burns Lake Mountain Biking Association.

The Association is seeking \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival.

Director Miller has indicated that he is supportive of this application.

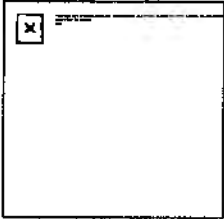
**RECOMMENDATION: (All/Directors/Majority)**

**“That the Burns Lake Mountain Biking Association be given \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival.”**

**Cheryl Anderson**

---

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** June-21-16 1:48 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 5769a7d654eeb-2016 Big Pig approximate costs.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Mailing Address:

4005 McKenna School Rd, Burns Lake,  
BC V0J 1E1

***Burns Lake Mountain Biking Association***

Email:

padube@sd91.bc.ca

Contact Person:

Patti Dube, 250-692-6724

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Big Pig Mountain Biking Festival*

Amount Requested:

500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)  
\_\_\_\_\_  
Signature of Electoral Area Director  
Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

***Yes***

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*We provide world class mountain biking and hiking trails, camping ,and fishing- free of charge.*

Describe the geographic area that receives services or benefits from your organization.

*Boer Mountain Recreation site (Kager Lake) and Burns Lake Bike Park.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*None*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*We have 12 directors and 132 members. BLMBA started in 2005*

**PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*We are requesting a \$500 donation towards the Big Pig Mountain Biking Festival.*

Describe how this proposal will benefit the community:

*The Big Pig Mountain Biking Festival brings in people from all over the BC and in some instances from around the world. It is a family friendly event.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted:

*5769a7d654eeb-2016 Big Pig approximate costs.docx*

Have you applied for a grant/funding from other source(s)?:

*Yes*

If not, please comment.:

Name of Grant or Funding Agency1:  
Amount Applied for 1:  
Status of Grant Application1:

*Hawkair  
Flights  
Pending*

Name of Grant or Funding Agency2:  
Amount Applied for2:  
Status of Grant Application2:

*Skeena Cat Skiing  
Cat skiing tickets  
Approved*

Name of Grant or Funding Agency3:  
Amount Applied for3:  
Status of Grant Application3:

*Central Mountain Air  
Flights  
Pending*

Name of Grant or Funding Agency4:  
Amount Applied for4:  
Status of Grant Application4:

Have you received assistance before from us.

*Yes*

Year, Amount and Purpose for assistance

*2015, \$500 Big Pig Mountain  
Biking Festival*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising *Yes*  
campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: July 12, 2016**

**SUBJECT: BC Council for International Education – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)**

---

Attached is a request for Grant in Aid monies from the BC Council for International Education.

The Council is seeking \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a student to attend the Beijing International Summer Culture Exchange 2016.

Director Greenaway has indicated that he is supportive of providing \$250 grant in aid monies toward this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the British Columbia Council for International Education be given \$250 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a student to attend the Beijing International Summer Culture Exchange 2016.”**

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**Cheryl Anderson**

---

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** June-24-16 9:12 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 576e048737434-GINA Grant Application - Beijing 2016 (1).docx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

*British Columbia Council  
for International Education*

Mailing Address:

*V0J 1P0 Fort St James, British Columbia,  
Canada*

Email:  
Contact Person:

*ginabirdi@hotmail.co.uk  
Harjit Birdi, (250)-996-7040*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Beijing International Summer Culture Exchange 2016*

Amount Requested:

*\$500*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

*Yes*

\_\_\_\_\_  
(signature of authorized signatory) (title)  
\_\_\_\_\_  
Signature of Electoral Area Director  
Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*No*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*The organization that I will be going with is the BCIEE. They provide recognized students the opportunity to experience life across the world in an educational exchange.*

Describe the geographic area that receives services or benefits from your organization.

*The BCIEE provides to students all around British Columbia. I was one of the selected 18 students that get to go.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*N/A*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*The program has been going on for 6 years.*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*other purpose*

Other Assistance Requested:

*As the only student that was chosen from Fort St James, I am requesting financial aid to help with the cost of travel.*

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*While maintaining a 4.0 Honor Roll with straight A's, it has not been easy to work a job and study simultaneously. Since I am representing the Bulkley-Nechako I would greatly appreciate the financial aid.*

Describe how this proposal will benefit the community:

*Attending this camp will be an opportunity to advertise to people from around the world my hometown of Fort St James. All students attending will exchange knowledge of their lives in different countries. I plan to spread information about Fort St James.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted:

576e048737434-GINA Grant  
Application - Beijing 2016 (1).docx

Have you applied for a grant/funding from other source(s)?:

*Yes*

If not, please comment.:

*I have only been approved for one of  
the two other agencies that I applied  
for financial aid.*

Name of Grant or Funding Agency1:

*District of Fort St James*

Amount Applied for 1:

*\$250*

Status of Grant Application1:

*Approved*

Name of Grant or Funding Agency2:

*School District 91*

Amount Applied for2:

*\$500*

Status of Grant Application2:

*Pending*

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

*No*

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct  
contributions?:OR, is your organization: Part of a provincial or national fund  
raising campaign?:



**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: July 12, 2016**

**SUBJECT: Southside Seniors Housing Society – Request for Grant in Aid  
– Electoral Area “E” (Francois/Ootsa Lake Rural)**

---

Attached is a request for Grant in Aid monies from the Southside Seniors Housing Society.

The Society is seeking \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Southside Garden Tour 2016.

Director Benedict has indicated that she is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Southside Seniors Housing Society be given \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Southside Garden Tour 2016.”**

**Cheryl Anderson**

---

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** June-21-16 9:42 AM  
**To:** Cheryl Anderson  
**Subject:** \*\*\*SPAM\*\*\*New submission from "Grant in Aid Application"

---



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Southside Seniors Housing Society***

Mailing Address:

*17781 Tatalrose Road, Burns Lake, BC  
VOJ 1E4*

Email:

Contact Person:

*mkhoesing@xplornet.com*

*Kathy Hoelsing 250 694 3714*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Southside Garden Tour 2016*

Amount Requested:

*\$500.00*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)  
  
Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_  
  
\_\_\_\_\_  
Signature of Electoral Area Director

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

---

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*Southside Seniors Housing Society's mandate is to provide housing for seniors on the Southside.*

Describe the geographic area that receives services or benefits from your organization.

*The Southside of Francois Lake and surrounding areas.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*N/A*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Incorporated as a society in March of 2007. We have 30+ members and volunteers.*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*2016 Southside Garden Tour- The garden tour is a wonderful social event enjoyed by both seniors and people of all ages from the Southside as well as surrounding areas. \$400 will go to cover costs of bus and driver. The additional \$100 will go towards advertising and food costs.*

Describe how this proposal will benefit the community:

*We will start out tour at Grassy Plains School. We will then be travelling down Tatalrose where we will see how root cellars are designed, built and used. We will also see examples of greenhouses, raised beds and the traditional garden. We will be enjoying lunch at Donna Lambert's.*

## **FUNDING AND FINANCIAL INFORMATION**

files Submitted:

Have you applied for a grant/funding from other source(s)?: No

If not, please comment.:

*We do a lot of in kind donations so we can provide door prizes and gifts for the hosts that so kindly let us visit their gardens.*

Name of Grant or Funding Agency1:  
Amount Applied for 1:  
Status of Grant Application1:

Name of Grant or Funding Agency2:  
Amount Applied for2:  
Status of Grant Application2:

Name of Grant or Funding Agency3:  
Amount Applied for3:  
Status of Grant Application3:

Name of Grant or Funding Agency4:  
Amount Applied for4:  
Status of Grant Application4:

Have you received assistance before from us. Yes

Year, Amount and Purpose for assistance

*2014 pay for rezoning of 2411 Hospital Point Road*

Year, Amount and Purpose for assistance

*2015 Garden tour \$400 for cost of bus and driver.*

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: July 13, 2016**

**SUBJECT: Items to be brought forward to the public agenda from Special  
(In-Camera) Meeting**

---

As per the Regional Board recommendation, the following motion is being brought forward from the Special (In-Camera) meeting:

**June 23, 2016**

**Chief Financial Officer  
Appointment**

**I.C.2016-7-4**

1. "That the Regional District of Bulkley-Nechako Board of Directors appoint Roxanne Shepherd as its Chief Financial Officer commencing August 8, 2016.
2. That the Regional Board approve the above noted motion be made public."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**Recommendation: (All/Directors/Majority)**

That the Regional District of Bulkley-Nechako Board of Directors ratify release of the above motion as written from the Special (In-Camera) meeting.

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**Regional District of Bulkley-Nechako  
Board of Directors Memorandum  
July 21, 2016**

To: Chair Miller and the Board of Directors  
From: Kristi Rensby, Finance/Administration Coordinator  
Date: July 12, 2016  
Regarding: Federal Gas Tax Funds – Electoral Area 'C' (Fort St. James Rural)  
Stuart Lake Seniors

---

The Stuart Lake Seniors Association has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to complete an Energy Efficiency improvement project at the Stuart Lake Seniors Centre, located in Fort St. James.

The Seniors Association would like to replace the inefficient furnace with a 92% high efficiency gas furnace at a cost of \$7,616.

Total uncommitted Gas Tax Funds remaining in the Electoral Area 'C' allocation is \$357,311.25. Director Greenaway is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$7,616 for this Energy Efficiency improvement project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

**RECOMMENDATION:**

1. That the RDBN Board of Directors authorize contributing \$7,616 of Electoral Area 'C' Federal Gas Tax allocation monies to the Pope Mountain Arts Council for an Energy Efficiency improvement project at the Stuart Lake Seniors Centre, and further,  

**(All/Directors/Majority)**
2. That the RDBN Board of Directors authorize the withdrawal of up to \$7,616 from the Federal Gas Tax Reserve Fund.  

**(Participants/Weighted/Majority)**



**Regional District of Bulkley-Nechako  
Board of Directors Memorandum  
July 21, 2016**

**To:** Chair Miller and the Board of Directors  
**From:** Kristi Rensby, Finance/Administration Coordinator  
**Date:** July 12, 2016  
**Regarding:** Federal Gas Tax Funds – Electoral Area 'F' (Vanderhoof Rural)  
 Cluculz Lake Community Recreation Association

The Cluculz Lake Community Recreation Association (CLCRA), a non-profit organization, has requested the Regional District of Bulkley-Nechako's assistance in the form of Federal Gas Tax Funds to complete a Recreation Infrastructure improvement project at the Cluculz Lake Hall, located in Electoral Area "F" (Vanderhoof Rural).

The CLCRA would like to bring the building up to code with some upgrades and renovations, including: install new high-efficiency furnaces, replace the sub-floor and install new surface flooring in the hall, improve accessibility of the main entrance, install a handicapped washroom, improve the insulation in the ceiling and replace the ceiling where needed, repair damaged areas in the roof, clear any mould that has grown up in the floor and ceiling, upgrade the electrical system to allow for the new furnaces, install siding on the exterior of the building, and re-do the drainage system to prevent further moisture issues. They are working with a Registered Professional (Engineer) to guide the project. We are also including a contingency of 10% in the total cost to ensure that the CLCRA are able to address smaller issues such as alterations to install the furnace, extra costs for the excavations in the drainage field, etc. Total project cost is estimated at \$253,000.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'F' allocation is approximately \$336,095. Director Petersen is very supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$253,000. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

**RECOMMENDATION:**

1. That the RDBN Board of Directors authorize contributing up to \$253,000 of Electoral Area 'F' Federal Gas Tax allocation monies to Cluculz Lake Community Recreation Association for a Recreation Infrastructure improvement project at the Cluculz Lake Hall;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$500 cost, and further,  
(All/Directors/Majority)
3. That the RDBN Board of Directors authorize the withdrawal of up to \$253,500 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)

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**Regional District of Bulkley-Nechako  
Board of Directors Memorandum  
July 21, 2016**

To: Chair Miller and the Board of Directors  
From: Kristi Rensby, Finance/Administration Coordinator  
Date: July 13, 2016  
Regarding: Federal Gas Tax Funds – Electoral Area ‘C’ (Fort St. James Rural)  
Community Arts Council of Fort St. James

---

The Community Arts Council of Fort St. James has requested the Regional District of Bulkley-Nechako’s assistance in the form of Federal Gas Tax Funds to complete a Cultural Infrastructure improvement project at the Pope Mountain Arts building, located in Fort St. James.

The Council has already completed the first phase of renovations to the Old Courthouse building, and is now set to begin the second phase of renovations including:

- Completing electrical upgrades
- Adding a wheelchair accessibility entrance
- Adding a basement entrance
- Completing mould remediation work
- Building a fire escape from the top floor
- Installing a kitchenette
- Building a recording studio inside

Total Phase 2 cost estimate \$96,043

The Arts Council is also applying for funding from Enabling Accessibility and Northern Development Initiative Trust, as well as contributing some of their own funds.

Total uncommitted Gas Tax Funds remaining in the Electoral Area ‘C’ allocation is \$357,311.25. Director Greenaway is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$43,628 for this Cultural Infrastructure improvement project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

**RECOMMENDATION:**

1. That the RDBN Board of Directors authorize contributing \$43,628 of Electoral Area ‘C’ Federal Gas Tax allocation monies to the Community Arts Council of Fort St. James for a Cultural Infrastructure improvement project at the Pope Mountain Arts building,
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,  
**(All/Directors/Majority)**
3. That the RDBN Board of Directors authorize the withdrawal of up to \$43,928 from the Federal Gas Tax Reserve Fund.

**(Participants/Weighted/Majority)**





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**Regional District of  
Bulkley-Nechako  
Memorandum  
July 21<sup>st</sup>, 2016**



**To: Chair Miller and the Board of Directors**  
**From: Deborah Jones-Middleton, Protective Services Manager**  
**Date: July 21<sup>st</sup>, 2016**  
**Regarding: BCEHS First Responder Agreement**

---

Staff have been working with British Columbia Emergency Health Services (BCEHS) to renew the agreement between BCEHS and the Regional District of Bulkley Nechako, specifically Topley Volunteer Fire Department, and Fort Fraser Volunteer Fire Department, to provide First Responder Services. Both Fort Fraser Volunteer Fire Department and Topley Volunteer Fire Department have volunteer members who are licensed as First Responders under the provisions of the Emergency Medical Assistants Regulation.

The Agreement recognizes the desire of Topley Volunteer Fire Department, and Fort Fraser Volunteer Fire Department to maintain trained volunteers capable of providing quality emergency health services to patients at a scene.

**Recommendation**

**ALL /DIRECTORS/MAJORITY**

1. That the Board of Directors receive the memo titled "BCEHS First Responder Agreement" from Deborah Jones-Middleton, Protective Services Manager.
2. That the Board of Directors approve staff entering into an agreement between British Columbia's Emergency Health Services and the Regional District of Bulkley Nechako, specifically for Topley Volunteer Fire Department, and Fort Fraser Volunteer Fire Department.

bb

- Submitted by  
Director Rob Newell  
- Receive

## 2016 BC Broadband Conference

Of the presentations at this conference those that applied directly to our RD are as follows:

### *Rural Broadband Projects in Review*

\* \$27 million awarded to BC projects

17% to carriers

83% to local ISP's

90% of the Provincial Program awards were complimentary to Federal awards

Connecting BC program has only 3 Million of the original 10 million dollars

remaining. However, it has 3 times the leveraging power

Of the 17 projects in BC one was in our RD (Granisle)

Two projects of note:

The **Columbia Basin Broadband Corporation** upgraded and expanded their ISP infrastructure. Creating connection points for rural ISP's to fibre optic networks providing affordable high-speed Internet to 12,000 rural households.

**GwaiiTel** adopted a similar process finishing up with cost-effective, quality and affordable high speed.

When asked how this was achieved again their responses were similar

*" A regional approach with a common vision, utilizing a variety of local assets with existing knowledge."*

### **Facts coming out of the Conference:**

\* Canada sat in 14<sup>th</sup> position in the world of connectivity in 2006. Today it is 54<sup>th</sup>.

\* The high price of Canadian Internet service is due mainly to the lack of competition in the marketplace. Although Price is a major factor; speed, latency and bandwidth caps are also a major problem

\* Research indicates that small communities and the surrounding rural areas with high quality broadband reap both short and long term economic benefits. Even with geographic obstacles the introduction of broadband to rural BC, with its clean air and affordable housing could be the largest economic growth factor in the north.

### **Follow up:**

During the Conference I had discussions with ABC Communication, BC Government Office (CIO), BCNet, Columbia Basin Trust, NDI, City West and Shaw

I had meetings with TELUS, Xplornet and Com Com Services.

I apologize for the delay in providing this report but I was waiting for follow up from some of the companies I have mentioned above.

The one I have had the most conversations with is Com Com Services who built Lytton Systems among other successful rural installation. Their prices are affordable and their track record sound. The following is a recap of email questions and answers:

Hi Rob,

I have contacted City West to find out what options are available for backhaul internet in Houston BC, I also got an email a few days ago about the BC government offering a 3 million dollar grant for Internet service providers in rural locations. I was thinking I could apply for that and get some support from your regional district to bring high speed Fiber internet to your area. Let me know what you think.....

We would also like to suggest that we could subsidize 50% of the cost for part ownership in the network. We also have over 10 years of experience in running and maintaining an Internet network so this is something we could arrange for the network we install in your area.....

**Speed:**

We would be able to offer 25Mbps Download and 10Mbps upload if we use a TELUS connection. If we can work something out with the city of Prince Rupert to use their Fiber that runs through the towns we could offer 100Mbps speeds.

**Cost:**

Fibre to the Home would be around \$2000 per house for fully installed service. LTE would be around \$30,000 per a tower site for 100-250 customers, and \$600 per customer installed.

**Timeframe:**

We should start right away if we want to get something done this year before winter. If this is something your district wants to pursue then let me know and I can schedule a time to come up and meet with a few people and do a site survey of the area. It would be good if you could convince your colleagues that Houston BC is the place to start our pilot project this year.

Thanks.

**Robert Richards**

**Com Com Services LTD.**

**Work:** 1-877-825-1530 ex103

**Cell:** 250-256-8710

<http://comcomservices.com>



## **Richard Bennett 1**

For several years it's been apparent that the ever-increasing performance of 4G/LTE wireless networks would make them a practical option for rural broadband. The specifications for LTE span the range from tens of megabits per second to hundreds, and with 5G the range extends from hundreds of megabits to thousands (gigabits.) Wireless performance is constrained by the number of users per unit of spectrum because it's a shared medium network, like Wi-Fi and most of the Internet. But users are less concentrated in rural areas than in urban ones, and there are also fewer candidates for spectrum assignments.

The math is so compelling that Australia's [National Broadband Plan](#) stressed fixed LTE for regions too remote for its high-flying optical fiber network, and even incorporated plans to use satellite broadband for the final two percent.

Purists like Susan Crawford have always poo-pooed LTE as a second rate technology, claiming that the data caps on current mobile plans would never be good enough for residential broadband services meant to be used by consumers of video streaming. The counter-argument holds that fixed LTE will be offered with higher data limits than mobile plans, especially in low-density areas.

While I've made that argument in the past, until recently there wasn't much evidence that such data plans would emerge or that anyone saw rural residential LTE as an interesting market. But that has started to change with the rise of small, subsidized carriers such as [Starry](#), [Infiniti Broadband](#), and [Rise Broadband](#).

Nokia and Huawei are [touting basestations](#) designed for the rural market already, and others are bound to follow. LTE is a global technology and there are lots and lots of rural people in the world who are clamoring for high performance broadband to the farm.

Rise Broadband is particularly aggressive:

Until recently, [Rise Broadband](#) was known as [JAB Broadband](#), but the company, which has [acquired multiple broadband wireless businesses](#) in recent years, recently changed its name and began using the Rise brand to replace the various brand names that it has acquired. The FCC made the rural broadband experiment awards under a previous JAB brand name Skybeam. The [FCC] announced last week that it had [released Skybeam funding](#) for parts of Illinois, Kansas and Texas after receiving required paperwork.

The FCC is sitting on a mountain of cash for universal service, a good portion of which can be used to support high cost and price-capped carriers, and the Farm Bill contains rural broadband funds as well.

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Once a few companies demonstrate that fixed LTE is a viable technology for rural broadband, the flood gates will open and the country folk will catch up the city-slickers, or at least get close enough that the remaining gap is not a big deal.

## **Regional District of Bulkley-Nechako – Fibre to the Home, and LTE Internet Service Upgrade**

Attn: Rob Newell  
37 3rd Ave / PO Box 820  
Burns Lake, BC V0J1E0  
[www.rdbn.bc.ca](http://www.rdbn.bc.ca)

Phone: (250) 845-2464  
Email: [rob.newell@rdbn.bc.ca](mailto:rob.newell@rdbn.bc.ca)

June 8, 2016

By:

Com Com Services Ltd.  
Box 277  
281 Main Street (upstairs)  
Lytton, BC V0K 1Z0

877-825-1530  
[info@comcomservices.com](mailto:info@comcomservices.com)

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## Company Overview:

Com Com Services is a relatively young company based in the BC Interior. We have a proven reputation with fibre projects and wireless networks, especially in remote areas.

Com Com Services has a unique perspective among contractors doing fibre optic installations. Since 2006 many of our key staff have been directly involved in the development, and management of a community owned network in the BC interior serving over 100km of the Fraser Canyon through "Lyttonnet," a trade name of Lytton Area Wireless Society.

Some recent Com Com Services fibre projects include:

- Lytton, BC – Fibre to the Home (FTTH) to over 250 houses (currently under construction, scheduled completion is July 31<sup>st</sup> 2016)
- Siska, BC-Fibre to the Home (FTTH) Project Phase I,(phase II is underway).
- Lytton, BC - Botanie Mt. remote repeater facility, fibre link.
- Lillooet, BC - Campus fibre deployment.
- Lillooet ,BC - Camels Foot Mt. remote repeater facility, fibre link.
- Kanaka Bar, BC – Kwoiek Creek Hydroelectric Plant fibre link.
- Abbotsford, BC – Industrial facility fibre deployment.
- Hope, BC – Campus fibre installation.



## **Project Overview:**

During the British Columbia Broadband Association conference in Vancouver last month, Rob Newell approached Com Com Services and requested that we put together a plan on how to serve the residents of the Regional District of Bulkley-Nechako. Rob Newell expressed how the regional district feels the need to improve internet service in the area, Smithers BC has been upgraded to Fibre optic service and is very happy with the service. The Regional District of Bulkley-Nechako would like to pursue the option of installing FTTH and to other communities in the region.

Com Com Services has a desire to make it possible for rural Canadians to have the same or better service than that of larger cities. We believe that when super high-speed internet is available in rural areas new job opportunities will emerge. People unable to live in the country before because of the lack of job options will be able to move to the country once FTTH or LTE is available.

Com Com Services has invested heavily in developing solutions to provide quality high-speed internet solutions to rural communities. We believe that we are well-positioned to work with the Regional District of Bulkley-Nechako to offer the residents of the area much-improved internet service. We also believe that once these services are installed the district will see a real boost in the economy.

The following pages provide a brief overview of how we propose to make FTTH and LTE a reality for the Regional District of Bulkley-Nechako.



# Why High-Speed?



## Essential Service

In a 2016 survey of low-income families, over half of the participants said they regularly take money from rent, food, or other essentials to pay for the internet.

Roughly two-thirds (69%) of Americans indicate that not having a home high-speed internet connection would be a major disadvantage to finding a job, getting health information, or accessing other key information.



## eHealth

Providing high-speed internet is critical strategy for early detection, telehealth technologies, remote video conferencing (with a doctor or specialist) and general medical knowledge. Access to timely information and self-assessment allows Canadians the freedom to make more informed decisions for the health and wellness of their families.



## Distance Learning

Bridging the divide with high-speed internet allows individuals to enjoy the benefits of rural areas while still participating in the education so key to our knowledge-driven economy.

In many cases rural students find online education a better fit for a variety of reasons ranging from cost to family connections.



## The Checklist

Over the last decade there has been a large shift in the way individuals and businesses view Internet. Often times ISPs are one of the first to be contacted by potential business or home owners confirming that they will have access to high-speed. In many cases the absence of good internet means these people will look elsewhere.



## Connected Agriculture

The Ontario Federation of Agriculture sees the value:

"Lack of access to reliable Internet has become a bigger issue now because Internet use on farms has expanded exponentially! Farmers use the Internet for a variety of functions, such as accessing market and weather information, taking training courses, participating in e-commerce, researching crop or livestock production tips on various websites, or for social media purposes."



## Telecommuting

Best Buy, British Telecom, Dow Chemical, and many others show that teleworkers are 35-40% more productive. Not only are teleworkers more productive they also avoid wasting time sitting in traffic and statistics show less sick days. For many, telecommuting is preferred where access to good Internet exists.



## Entertainment

Whether it's streaming the next big hockey game or just enjoying some late-night Netflix, high-speed Internet allows rural areas to experience front row entertainment without leaving the living room. With the ever increasing demand for mobility, TV is quickly being replaced by the Internet. In addition to entertainment, Internet allows rural Canadians to stay connected with current news and is by many the preferred delivery method.

So whether you are looking for a great place to retire, somewhere to grow a business idea, or simply great place to get away from the rush of the city, high-speed Internet makes it all possible.



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**COM COM**  
SERVICES

# Phase I

## pilot community project



select  
**pilot community**



make a  
**site survey**



**decide** on construction  
overhead/underground



**engineer plans,**  
**submit permits,**  
and bring online  
**backhaul connection**



agree on the **terms**  
and  
secure **funding**



Create  
**the proposal**



**advertise**  
the amazing  
lifestyle of having  
great internet in a  
fantastic location



**order supplies,**  
**mobilize team,**  
and  
**start construction**



final testing and  
**ribbon cutting**



**pilot community loves it**  
and the great news  
spreads, phase II  
services additional  
communities

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## Phase 1 – Selecting the pilot Community

- **Select pilot community**

Selecting the pilot community for the first deployment of Fibre to the home (FTTH) or LTE Wireless or a combination of LTE and FTTH. The community could be selected based on the following criteria:

- Greatest need of improved internet service
- Most likely of successful adoption of service (highest take rate)
- Funding secured quickest

The pilot community will be an example for what will be done in the remaining communities.

Because of the large scale of this project we are proposing to start with 1 community this year and then complete the remaining communities in the following 1-2 years. The advantage of this approach is it will require less funding to start and we will have a completed project much sooner.

- **Site survey**

A site survey will be conducted to determine the best approach to take for each section of the community.

- **Decide on Overhead/Underground**

Once the site survey is completed we will be able to determine the best solution. The options will include: micro-trenching, full depth trenching, and the use of TELUS poles.

- **Create proposal/agreement**

With the site survey and the best approach completed, we will create a proposal for the regional district to assess. We will revise the proposal as needed until we can come to agreeable terms.

- **Secure funding**

After coming to an agreement on the proposal we will work with the regional district to secure funding to complete the project.

- **Mapping/Design**

Project design can start as soon as we come to an agreement on the approach that will be used to serve FTTH. This will enable us to have everything ready for when the funding is available.

- **Permits**

Permits will be applied for once we have the project design completed. The permits will include permits to the ministry of transportation for underground and P408s to TELUS for the use of sections of the project that will be overhead.

- **Local advertising with date of when service will be available**

Once we have the necessary permits in place we can then begin local advertising on when service will be available. Advertising will help keep residents aware of what is going to be available in the future and it will also help with adoption of the service.

- **Order Supplies**

Once we have secured the funding we can begin ordering supplies for the project so it can complete in a timely manner.

- **Mobilize team and commence construction**

When the supplies have arrived we will mobilize our team and begin construction.

- **Test completed network**

Testing will be conducted as each section of cable is completed, this will enable us to start connecting customers as we complete each section of the community. A final test will be conducted once the network is completed.

- **System goes live, Ribbon Cutting**

When the network construction is completed we would like to put on a ribbon cutting event, this will help with community adoption of the service and it will give great publicity.

## **Phase 2-4 – Approach for remaining phases**

The following phases would follow a similar approach as phase 1. If the Rural areas are in need of improved internet more urgently than the more urban communities Phase 3 - Rural areas served by LTE could be started first.

The rural areas will be assessed and if there are small groups of houses of 50-100 in a stretch of road of about 5km or less; we would propose to install FTTH instead of LTE for better service to those homes.

# Phase II

additional communities served



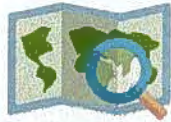
select **order**  
of additional  
**communities**



make a  
**site survey**



**decide** on construction  
overhead/underground



**engineer plans,**  
**submit permits,**  
and bring online  
**backhaul connection**



agree on the **terms**  
and  
secure **funding**



Create  
**the proposal**



**advertise**  
the amazing  
lifestyle of having  
great internet in a  
fantastic location



**order supplies,**  
**mobilize team,**  
and  
**start construction**



final testing and  
**ribbon cutting**

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**SERVICES**



**local economy is loving it**  
in each community,  
and phase III follows  
building on the existing  
network to service the  
rural areas

# Phase III

rural areas served by LTE



select **outlying areas** to be serviced



assess the **best location** to service the most households



agree on the **terms** and secure **funding**



**order supplies, mobilize team, and start construction**



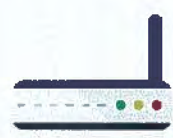
**advertise** the amazing lifestyle of having great internet in a fantastic location



**engineer plans, submit permits, and apply for spectrum licenses**



**final testing and ribbon cutting**



**installation of customer antennas**

brought to you by :



**local economy thrives**

as people realize they can live in an amazing location with great connectivity and phase IV follows allowing for continued growth and stability



# Phase IV

backhaul bridging communities



make a  
**site survey**  
along road corridor



**decide** on construction  
overhead/underground



Create  
**the proposal**



**order supplies,**  
**mobilize team,**  
and  
**start construction**

**engineer plans**  
and  
**submit permits**

agree on the **terms**  
and  
secure **funding**



final testing and  
**backhaul goes live**

**internet speeds soar**  
and  
**operationg costs drop**

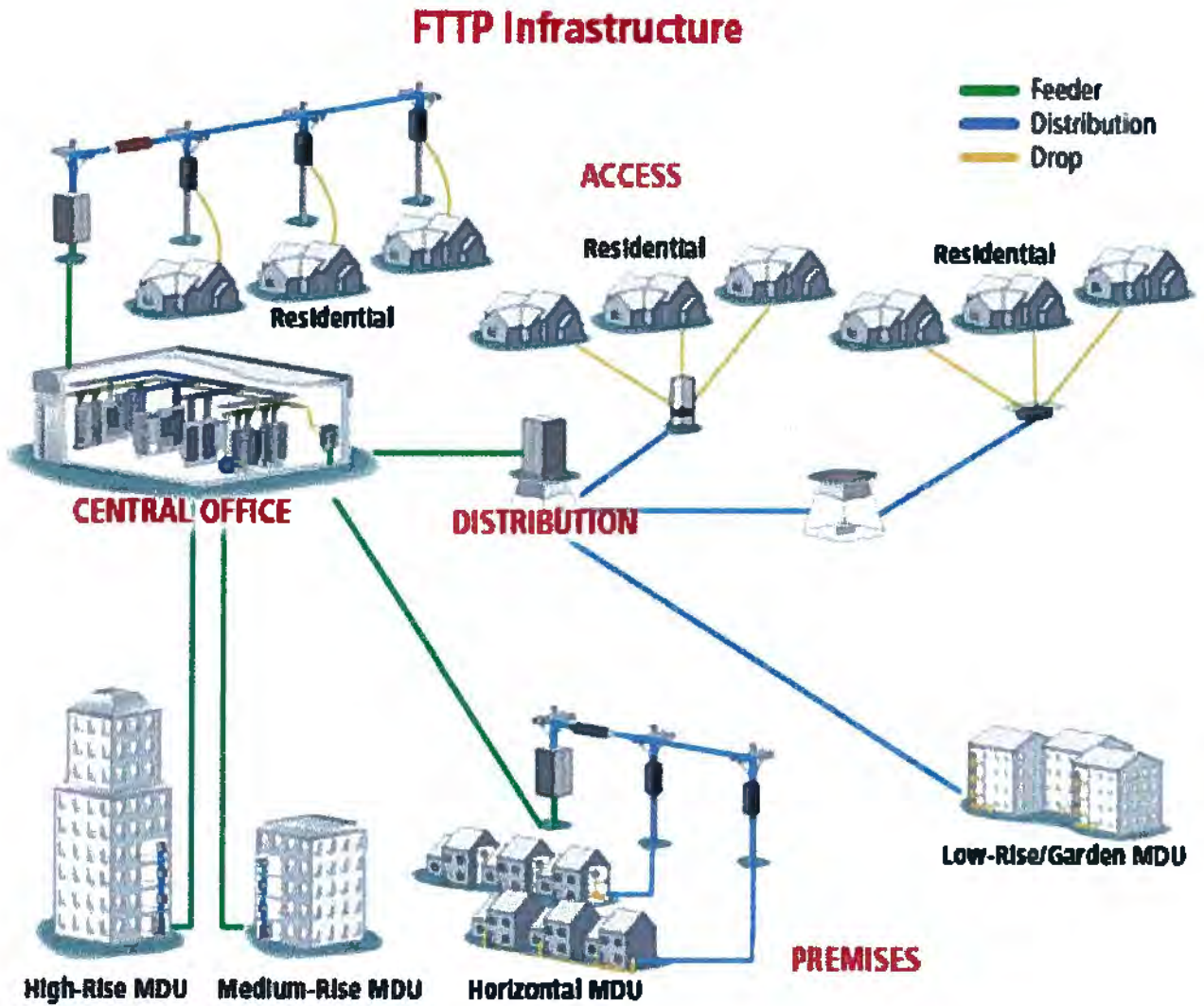


**everyone wins**  
in each community

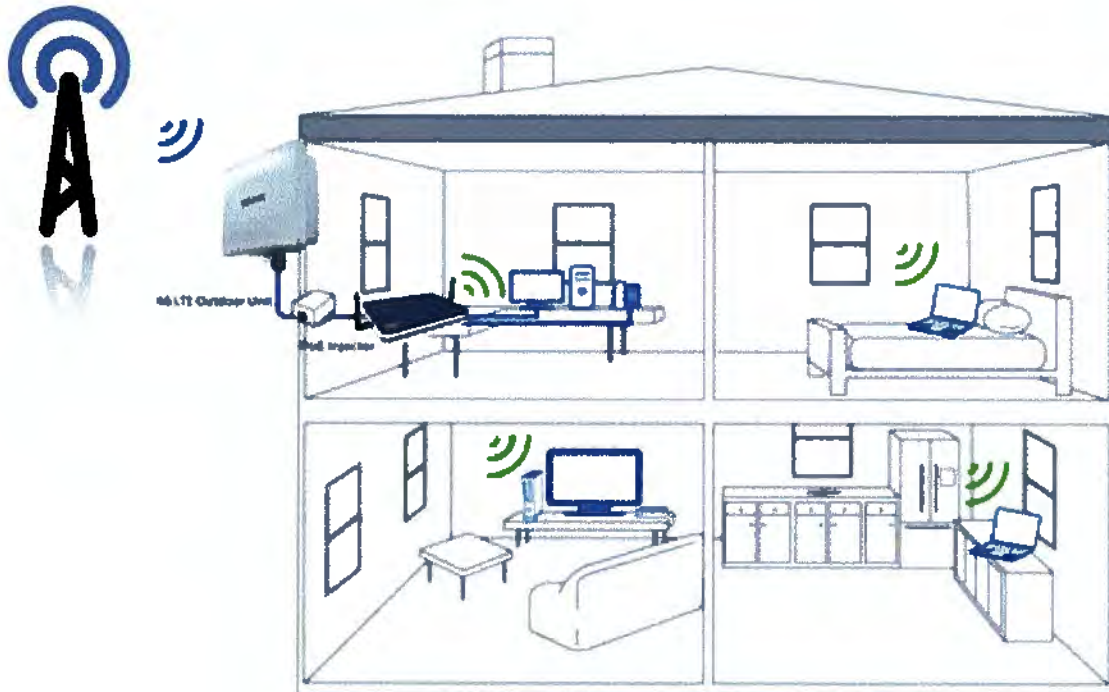
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**SERVICES**

# Basic Fibre to the Home Diagram



### Basic LTE Diagram





**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**MEMORANDUM**



**To:** Chairperson Miller and Board of Directors (July 21, 2016)  
**From:** Janine Dougall  
 Director of Environmental Services  
**Date:** July 13, 2016  
**Subject:** Nak'azdli Band Council Recycling Contract – June Progress Payment Overage

The contract with the Nak'azdli Band Council for the time period of January 1 to June 30, 2016 included payment to a maximum of \$13,890 (excluding taxes) to support ICI recycling of paper and cardboard. The Nak'azdli Band Council has submitted their June 2016 Progress Report which is a requirement of the contract to receive payment from the RDBN.

When combining the costs claimed for the entire January – June, 2016 period the total costs claimed are \$14,924.93 (excluding taxes) which is an overage of \$1,034.93 (excluding taxes). The explanation for the additional costs are associated with greater staff time required to keep up with the processing and recycling of paper and cardboard materials received at the Integris Recycling Center.

The total 2016 budget available for recycling in Fort St. James and surrounding area is \$99,474 and therefore there are sufficient monies available to cover the additional \$1,034.93 (excluding taxes) in costs.

At this time, Environmental Services Staff are recommending approval of the payment of an additional \$1,034.93 (excluding taxes) to the Nak'azdli Band Council to cover the additional staffing costs associated with ICI mixed paper recycling services included in the June, 2016 Progress Report.

**RECOMMENDATION**

(All/Directors/Majority)

1. That the Board of Directors receive the memorandum titled, "Nak'azdli Band Council Recycling Contract – June Progress Payment Overage" and dated July 13, 2016.
2. Further, that the Board of Directors approve the payment of an additional \$1,034.93 (excluding taxes) to the Nak'azdli Band Council to cover the additional staffing costs associated with ICI mixed paper recycling services included in the June, 2016 Progress Report.

Respectfully submitted,

Janine Dougall  
 Director of Environmental Services



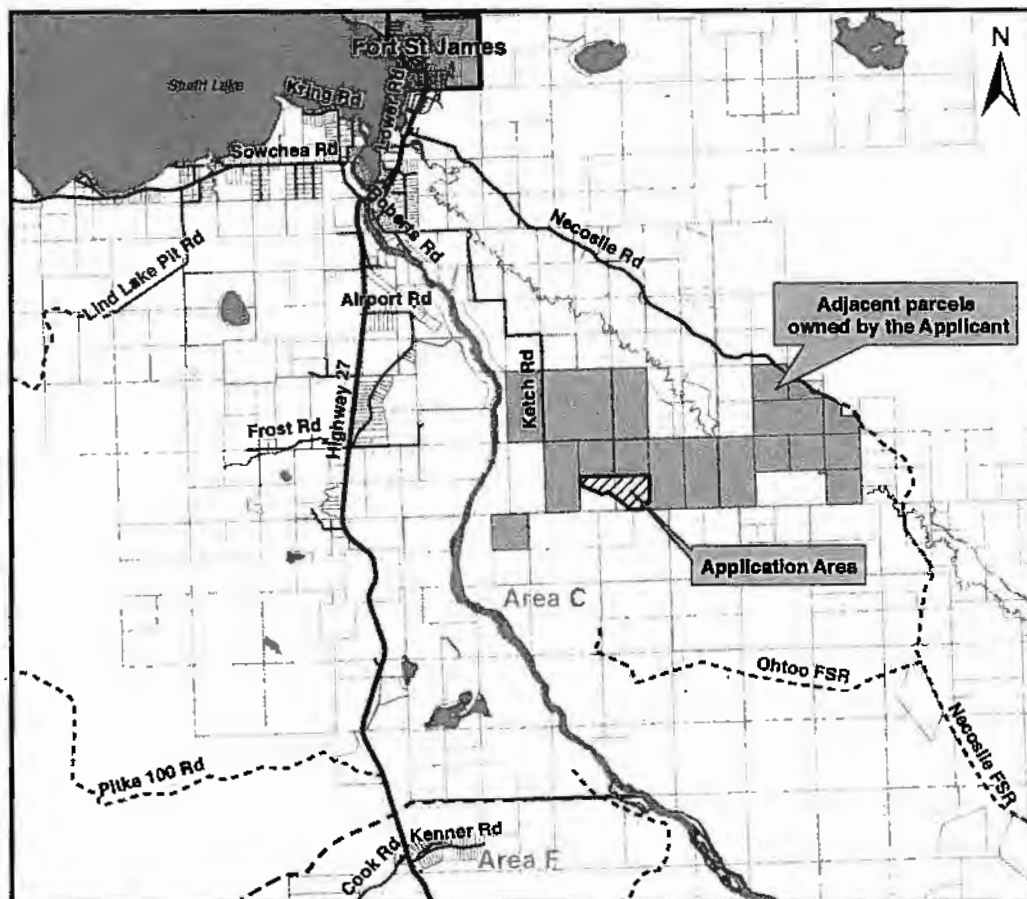
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## MEMORANDUM

To: Regional District Board  
From: Jennifer MacIntyre, Planner I  
Date: July 11, 2016  
Re: Land Referral File No. 7408719 (Tophay Leo Farms Ltd.)

This application is regarding a Crown Grant to obtain additional land for extensive agriculture purposes. The subject property is located on crown land, legally described as Part of SE ¼, District Lot 1616 and Part of the SW ¼ District Lot 1617, Range 5, Coast District. The application area is approximately 76.37 ha. in size and is approximately 9 kilometres southeast of Fort St. James.

### Location Map



The applicant, Tophay Leo Farms Ltd. is the owner of approximately 6,267.50 ha. of farm land in Electoral Areas C and F. The applicant mainly produces hay on the properties in

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association with a business which compresses hay for shipment to China and other Asian markets. The applicant also produces beef and forage crops according to the BC Assessment classification.

The intent of this application is to provide additional arable land to the applicant's adjacent farm holdings in Area C. The applicant's home site is approximately 3.7 kilometres from the application area. The applicant intends to clear the land and put it into cereal crops and/or forage. The land is currently vacant and forested.

It is noted that the application area is in the Agricultural Land Reserve.

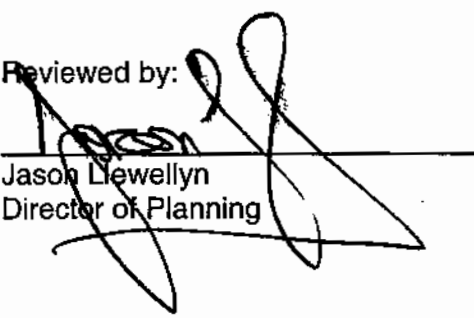
The application area is zoned Agricultural (Ag1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

**Recommendation**

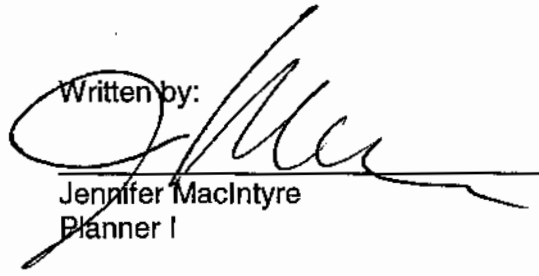
That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application No. 7408719.

*Development Services – All/Directors/Majority*

Reviewed by:

  
\_\_\_\_\_  
Jason Lewellyn  
Director of Planning

Written by:

  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT  
SHEET ON CROWN LAND REFERRAL No. 7408719**

---

<b>Electoral Area:</b>	C
<b>Applicant:</b>	Tophay Leo Farms Ltd.
<b>Existing Land Use:</b>	Vacant, Forested
<b>Zoning:</b>	Agricultural (Ag1) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
<b>Plan Designation</b>	Agriculture (AG) under Fort St. James Rural OCP
<b>Proposed Use Comply With Zoning:</b>	Yes
<b>If not, why?</b>	
<b>Agricultural Land Reserve:</b>	In the ALR
<b>Access Highway:</b>	Ketch Road
<b>Archaeological Site:</b>	Not according to our mapping
<b>Building Inspection:</b>	Outside the building inspection area
<b>Fire Protection:</b>	Outside Rural Fire Protection Area
<b>Other comments:</b>	None

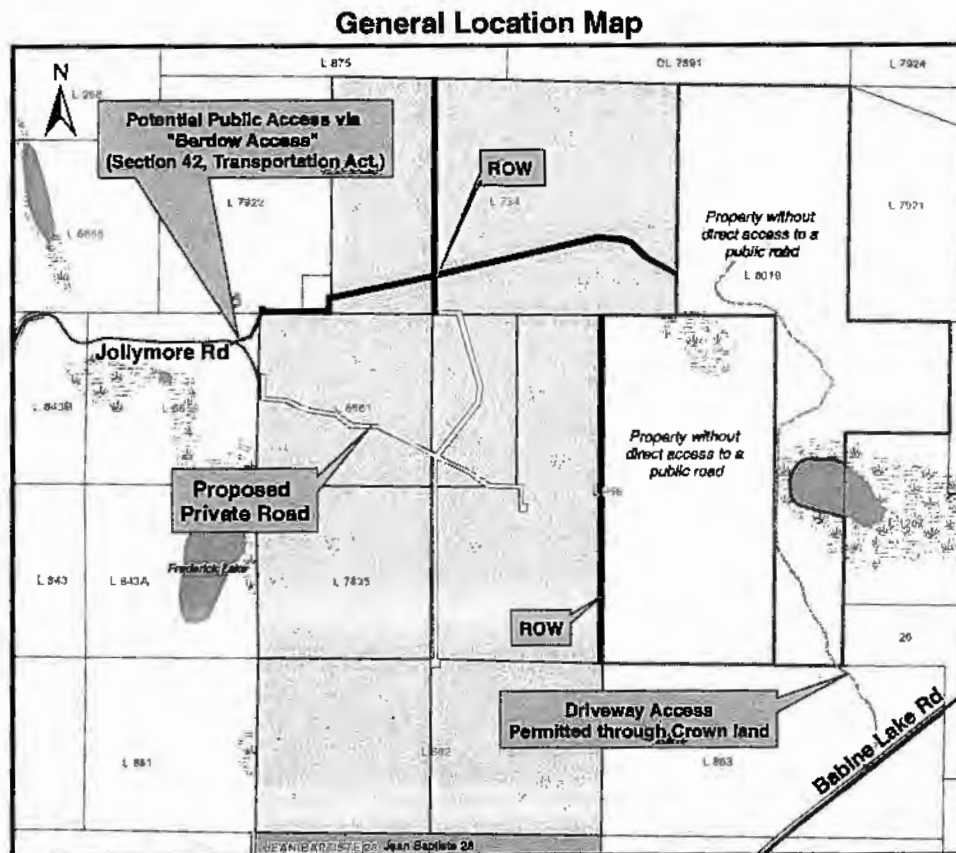
## MEMORANDUM



To: Chair Miller and Board of Directors  
 From: Jason Llewellyn, Director of Planning  
 Date: July 11, 2016  
 Re: DVP A-05-16 Information Report

At the May 22<sup>nd</sup>, 2016 Board Meeting the Board deferred consideration of application DVP A-05-16 to allow staff to provide further information to the Board regarding the impact of the proposed subdivision and private road on the access to adjacent lands.

The map below shows the lands associated with DVP A-05-16 and the proposed private road, the road right of ways that exist in the area, and the lands owned by adjacent property owners who have expressed concern.



### Access to Lands Owned by Adjacent Property Owners

The two parcels to the east of the applicant's lands do not have direct access to a public road. These parcels are accessed by a driveway from Babine Lake Road which goes through Crown Land. The owners of these two parcels have expressed concern regarding



the potential closure of the undeveloped ROWs shown on the above map and the impact of the proposed subdivision on their ability to gain future public road access.

The following letters are attached to this report for the Board's information.

- A letter dated May 24, 2016 from the owner of an adjacent lot to the east.
- A letter dated June 16, 2016 from the applicant's agent.

### **Road Right-of-Ways (ROWs)**

The ROWs shown on the map above are not developed and do not function as useable access to any functional public road. As part of the subdivision process the Ministry of Transportation and Infrastructure (MoTI) must consider whether access to lands beyond the subdivided lands should be provided as part of the subdivision process. The MoTI has decided that access to the two parcels to the east of the applicant's land do not have to be provided with access as part of the proposed subdivision. Staff's understanding is that the MoTI's decision is based on their determination that access to these lands from Jollymore Road is not practical, and that the lands are better accessed from Babine Lake Road.

The Ministry of Transportation has indicated that the applicant has previously requested that he be able to purchase the undeveloped ROWs and consolidate them into his properties. This ROW closure and sale was denied by the MoTI given the objections of adjacent property owners.

### **Summary**

In staffs opinion application DVP A-05-16 does not have any practical negative impact on the access issues faced by the adjacent properties. Therefore, staff reconfirm the recommendations made in their May 4<sup>th</sup>, 2016 staff report (attached).

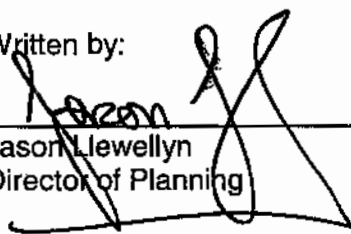
### **Recommendation**

That the Regional District Board:

1. Approve Development Variance Permit A-05-16 for the subject properties to vary Regional District of Bulkley-Nechako Zoning Bylaw No. 700 by reducing the minimum parcel size from 16 ha. to 8 ha. and;
2. Direct staff to ask the Provincial Subdivision Approving Officer to consider the impact of gates restricting emergency access to the lands served by the proposed private road, and determine the appropriate steps necessary to address the issue.

*Electoral Area Planning – Participants/ All Directors*

Written by:

  
 \_\_\_\_\_  
 Jason Lewellyn  
 Director of Planning



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
DEVELOPMENT VARIANCE PERMIT NO. A-05-16**

ISSUED TO: 7561466 Canada Inc.  
3405 Rue F.-X.- Tessier Vaudreuil-Dorion, QC  
J7V 5V5

**WITH RESPECT TO THE FOLLOWING LANDS:**

**Lot 2, Block B, District Lot 956, Range 5, Coast District, Plan EPP26092; Block A, District Lot 956, Range 5, Coast District; District Lot 734, Range 5, Coast District, Except Block A; District Lot 6661, Range 5, Coast District, Except Plan EPP26092; The NE 1/4 of District Lot 882, Range 5, Coast District; The NW 1/4 of District Lot 882, Range 5, Coast District; Block A, District Lot 734, Range 5, Coast District; and Lot 1, Block B, District Lots 956, 7835 and 6661, Range 5, Coast District, Plan EPP26092**

1. This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 700 as follows:

To vary Section 14.02 of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 to 8 ha from 16 ha. to allow the creation of Common Access Parcel shown on Schedule A, which forms part of this permit.

2. The lands shall be developed in accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A, which forms part of this permit.

AUTHORIZING RESOLUTION NO. \_\_\_\_\_  
day of \_\_\_\_\_

passed by the Regional Board this

Permit Issued on this \_\_\_\_\_ day of \_\_\_\_\_

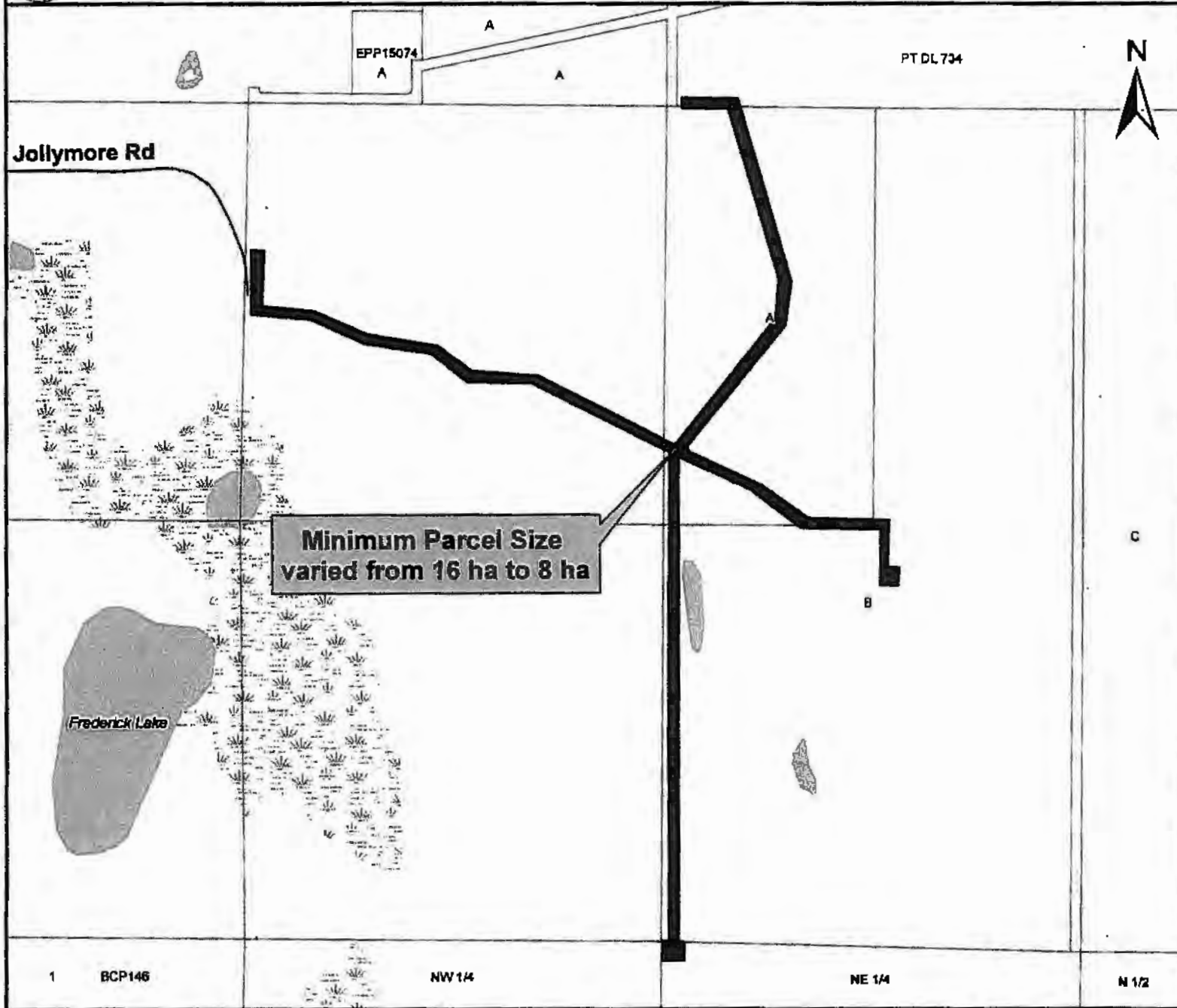
\_\_\_\_\_  
Corporate Administrator



# Schedule A: DVP A-05-16

## Legend

- Secondary Road
- Centre - Legal
- Lake
- Wetland
- Subdivisor\_Road\_Line
- DVP A-05-16



DISCLAIMER: The Regional District of Bulkley-Nechako makes no Warranty, Representation or Guarantee of any kind regarding other maps or other information provided hereto or the accuracy of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided hereon or the cause of such or for any damages made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained in a digital form, and as such, changes frequently.

**Scale: 1 cm = 102 m**  
 User: jennifer.macgregor  
 Date: 2018-04-27  
 Time: 3:47:17 PM

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Patricia Jean Bekar  
527 Fifth Street  
Nanaimo, BC V9R 1P2

Page 1 of 2 pages

May 24, 2016

Regional District of Bulkley Nechako  
PO Box 820,  
Burns Lake, BC V0J 1E0

Dear Sir/Madam:

**Re: Development Variance Permit Application**

Further to your letter dated May 11, 2016 I confirm that I am the owner of District Lot 8019. With respect to the application to be heard on Thursday, May 26<sup>th</sup>, 2016 and I wish to OPPOSE the application on the following concerns:-

(a) This entire property is a viable valuable parcel of ranch land and you are proposing to reduce the minimum parcel area requirement of 16 ha of the Ag1 Zone to 8 ha without even consulting the Agricultural Land Commission. I am sure the ALR would want to know that the current owner of this property is trying to subdivide this property by means of small derivations from the local zoning thus circumventing the need to involve the Agricultural Land Commission until the damage is done and he has his mini playground ready for the pleasure of the rich who want to use their guns, recreational vehicles and aircraft to destroy this once vibrant and productive ranch and creating a noise issue for the surrounding neighbours.

(b) Why is this proposed as a "private" road? You can guarantee that these roads will be used by the public even "in error" as the general public will randomly "explore" the area once the road is in place and thus the liability issue should still paramount. Even if the "easements" or "private road" are noted on the property who is going to manage and ensure that insurance is in place and the basic safety standards are met. What if an "explorer" gets killed on those roads? Private property signs just add incentive to the young and restless to see how far onto the property they can get without getting caught.

(c) If a road has to be built then why not a "public" road built to the standards of a public road and thus at least providing some guarantee that the roads will be safe for whomever is travelling on them.

(d) Once the access is in place -- be it private or public -- there will be more housing development

on each lot and eventually those lots will be sold as individual lots. If not by the current owner then by his heirs.

(e) The creation of a road through or to each parcel also leads to an application down the road for further subdivision of the lots since a road through the lots have created a "natural" boundary for a subdivision -- especially right through the middle of District Lot 6661 thus further destroying this valuable ranchland.

(f) There is currently a public access road through the top two parcels of land. **It is of paramount importance that any future development of these two properties NOT delete this road** as it is the only real access to my property at District Lot 8019 and to the landlocked Block C of District Lot 956. **Since there is already a provision for that public road** in place then why not expand on that road for the benefit of the other properties. A southerly turn at the property line between the two top properties would create a straight through access to all the other properties- all the current owner would need to do is connect Jolleymore Road through the northerly boundary of District Lot 6661 - thus eliminating the needs to go through the Middle of District Lot 6661 and preserve some use of that parcel of property. This would also limit the need for potential further division of the lots by way of the "proposed private" roads and yet give the access to the other properties as a public road which then meets the safety standards that should be required anytime that development is intended.

(g) If you allow this property variation and the idea of "private" roads to several parcels of property then you would have to, in the spirit of fair play, open the door for all other ranch lands in the area to circumvent our Agricultural Land Commission by way of making small changes that eventually lead to the demolition of all our ranch land and create "inadvertent subdivisions".

In conclusion the idea of private road access to these lots **IS NOT REQUIRED** as it would be less expensive and less hazardous to the general public to use the existing public road already in effect and it would minimize the potential for further subdivision of these parcels as the new public road could traverse the property lines between all the lots thus preserving some idea that these lots could still be used as farms (unfortunately not a ranch) instead of playgrounds that eventually lead to further subdivision.

Thank you for allowing me an opportunity to protect MY ranchland investment for my family.



PATRICIA JEAN BEKAR



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Rebecca Broten, EIT, BCLS  
Gina Hidber, PEng, BCLS  
Mark Rossmann, BCLS

Regional District of Bulkley Nechako  
PO Box 820  
Burns Lake, BC  
VOJ 1E0

HBH File: LUB1302  
ROBN File: A-05-16  
Date: June 16, 2016

Attn: Mr. Jason Llewellyn, Director of Planning

RE: Response to Development Variance Permit Application Board Meeting

Further to our discussion of June 2, 2016 and the objection letter provided by Ms. Patricia Jean Bekar, I will provide clarification of the project intent.

Access by Common Lot is a method of providing access to multiple titles without the creation of public roads. Private roads, though not common in the north, are an accepted development practice. The Common Lot being created is for the purpose of access only, in essence a private driveway network within the farm. The purpose of this style of access is to limit the public use to the agricultural development on the parcel. The development of these ranch lands for agricultural purposes has been an ongoing investment since its purchase in 2008. The owner has fenced the perimeter, cultivated 450 acres into productive hay crop and built 6 estate quality log homes. At times, the property is used as a corporate retreat, but its primary function is agricultural. Access by Common Lot would restrict public access to the development allowing the applicant the benefit of uninterrupted farm practices, security and privacy.

The scope of this Development Variance Permit application includes the affect of the proposed Common Lot on the surrounding land owners. Using the undeveloped Crown grant roads shown within District Lot 734 for access has been raised by surrounding land owner Ms. Bekar as an alternative to access by Common Lot; furthermore, Ms. Bekar has stated that all access roads throughout the property be dedicated as public road.

The applicant has no plans for development of the Crown grant roads as the land upon (DL 734) which they sit have been developed into an organic hay crop. This hay crop is to support an organic cattle ranching operation. It would be to the highest benefit of agriculture if these Crown grant road were not developed. Driveways giving access to DL 734 and the rest of the parcels on the property have already been constructed.



Rebecca Broten, EIT, BCLS  
 Gina Hidber, PEng, BCLS  
 Mark Rossmann, BCLS

Access to lands beyond is dealt with by the Provincial Approving Officer under Section 75 of the Land Title Act during the subdivision application process. Section 75 of the Land Title Act states:

- a) to the extent of the owner's control, there must be a sufficient highway to provide necessary and reasonable access
  - i) to all new parcels, and
  - ii) through the land subdivided to land lying beyond or around the subdivided land;

Access to Lands beyond is often waived as a condition of subdivision when dealing with Agricultural Land and large or small scale farming operations. These Crown grant roads and their statuses will be unaffected by the creation of the common lot private access. There will be no closure of these Crown grant roads. The Board of Variance should consider the affect access by Common Lot has on the surrounding land owners but should not consider access to lands beyond. Thorough investigation into this question will be completed in the ongoing subdivision application process.

Specific Responses to Ms. Bekar's letter (using a mirrored bulleting system for clarity):

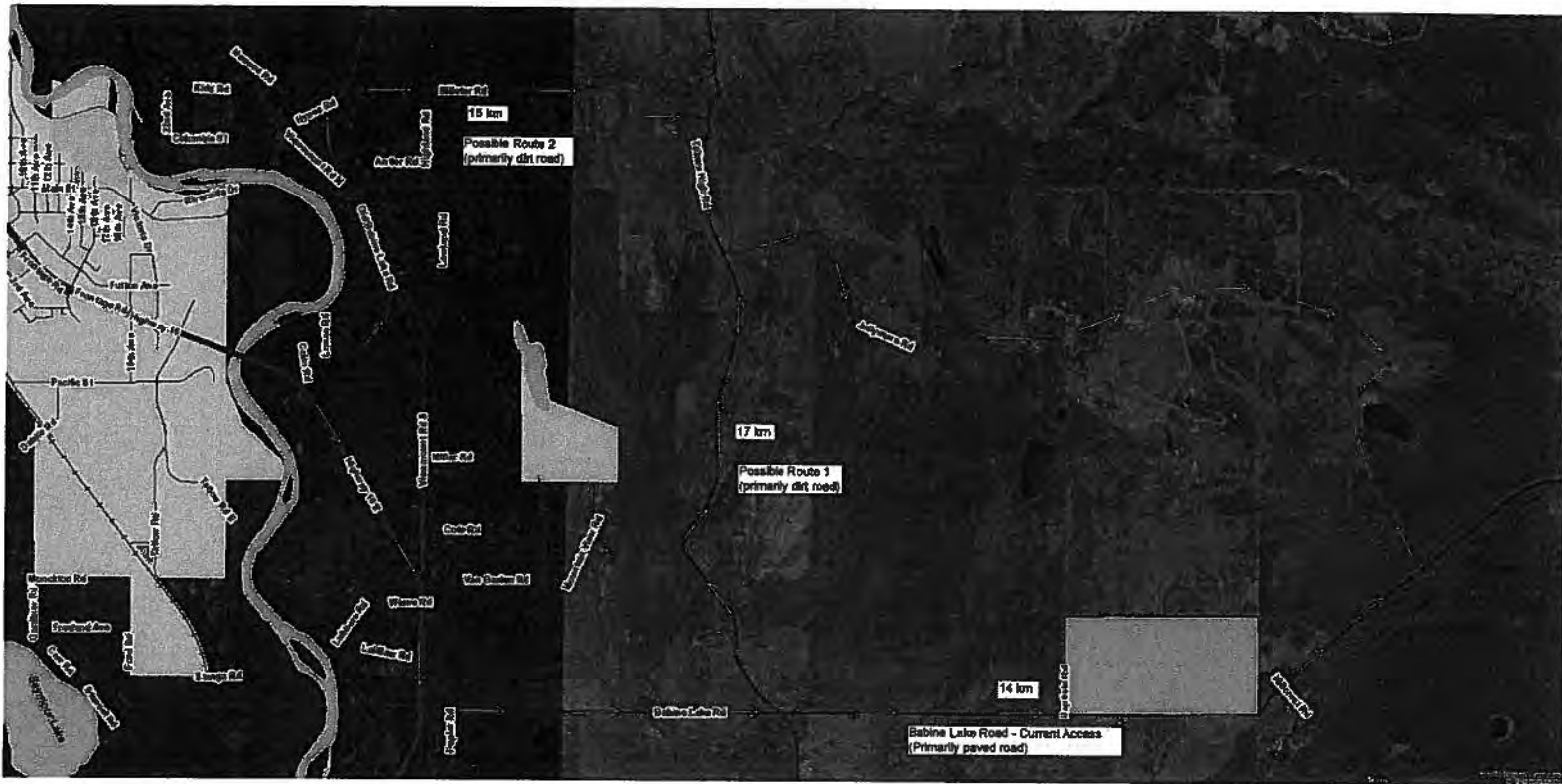
- (a) I believe there are two concerns expressed here, the circumvention of the Agricultural Land Commission and the size of the lot. I will address each separately.

The dedication of common lot as opposed to public road does not change the use of the land, simply who has rights to travel upon it. The applicant has not circumvented the Agricultural Land Commission with this proposal. On the contrary, the applicant is acting within the policies of the ALC by preventing additional public access into agricultural land. Two separate applications were submitted to the ALC regarding the proposed Common Lot access. The ALC approved the subdivision application for the creation of the common lot for its purpose as a Transportation Corridor. This decision can be viewed on the ALC website and is attached for your information. (ALC Resolution 5/2016, File 54393.)

Roads do not fall into zoning requirements and therefore do not fall under the scrutiny of the general public. In this case, as the "private road" is being considered a lot, the Development Variance Permit was required by the RDBN in order to facilitate the smaller lot size. Whether these lands were dedicated as a public road or as a private access by Common Lot, the use of the land is the same. Access is required to all eight titles. The Common Lot leaves construction and maintenance expenses to the developer.

- (b) The enforcement of the private nature of a driveway is the responsibility of the landowner. With a Common Lot access the landowner will be able to control trespass on private land. It is my opinion that this particular section of the objection letter reinforces why the owner requests a private (and therefore can be gated) access.
- (c) Safety concerns on private or public roads are not within the scope of a Development Variance Permit Application.
- (d) The restrictions applied to ALR land exist *per title*. The development of access to each parcel does not constitute the ability to subdivide further. Currently the landowner holds eight titles. At the conclusion of the boundary adjustment, all development will be within the laws, bylaws and regulations governing ALR land development. Building permits have been issued by the Regional District of Bulkley Nechako for all development.
- (e) Division by roads, private or public, does not allow for an ability to subdivide within the ALR. There are numerous ALC subdivision applications for properties bisected by Highway No. 16 which has been unsuccessful. Ms. Bekar's statement to the contrary is merely a false opinion shared by many who have not been involved in an ALC subdivision application process.
- (f) Currently there is public road dedication through Block A, DL 734 and Rem DL 734, the two most northerly land parcels. These roads are not constructed and will not be developed by the current landowner. The development of the hayfields and construction of the home on these lots have been mindful of the location of the road, ensuring no infrastructure such as services and geothermal systems encroach in to the road dedication area. The notion that developing this 1.2km of undeveloped road through active hay field rather than using the existing driveways constructed and in place would enhance the agricultural viability of District Lot 6661 does not make logical sense. The only purpose to developing these Crown grant road dedications would be for disconnected access to District Lot 8019. Not only would developing this access destroy the infrastructure developed by the landowner, it would add an additional commute to DL8019 along a dirt road when compared to the present access used by the owner of DL8019. (see attached access sketch)







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Rebecca Broten, EIT, BCLS  
Gina Hidber, PEng, BCLS  
Mark Rossmann, BCLS

- (g) The applicant is accessing longstanding legislation to achieve an appropriate access alternative to public roads on ALR land while still fulfilling the requirements of the Land Title Act.

The owner and developer of the 8 lots proposed to be accessed by this common lot has an eight year history of developing the lands in question in to an active hayfield required for the growth of organic hay. This hay provides feed for the organic cattle being raised on ranch lands owned near Houston. At present there are 450 acres in hay supporting 350 head of cattle. There were 1000 fence posts placed this year and the ranching and hay operations employ three full time personnel. This conscientious development and investment in to agricultural land has not been seen in the Bulkley Valley in many years. It is an appropriate use of agricultural land and an initiative the region should support.

Please feel free to contact me if there is further clarification required.

Respectfully Submitted,

Gina Hidber  
CSIUC9

Digitally signed by Gina Hidber CSIUC9  
DN: cn=CA, ou=Gina Hidber CSIUC9, ou=BC  
Land Surveyors, ou=Verby ID at  
gina.hidber.com\KUP.cfm?id=CSIUC9  
Date: 2016.06.16 15:23:55 -0700

Gina Hidber, P.Eng. BCLS  
HBH Land Surveying Inc.



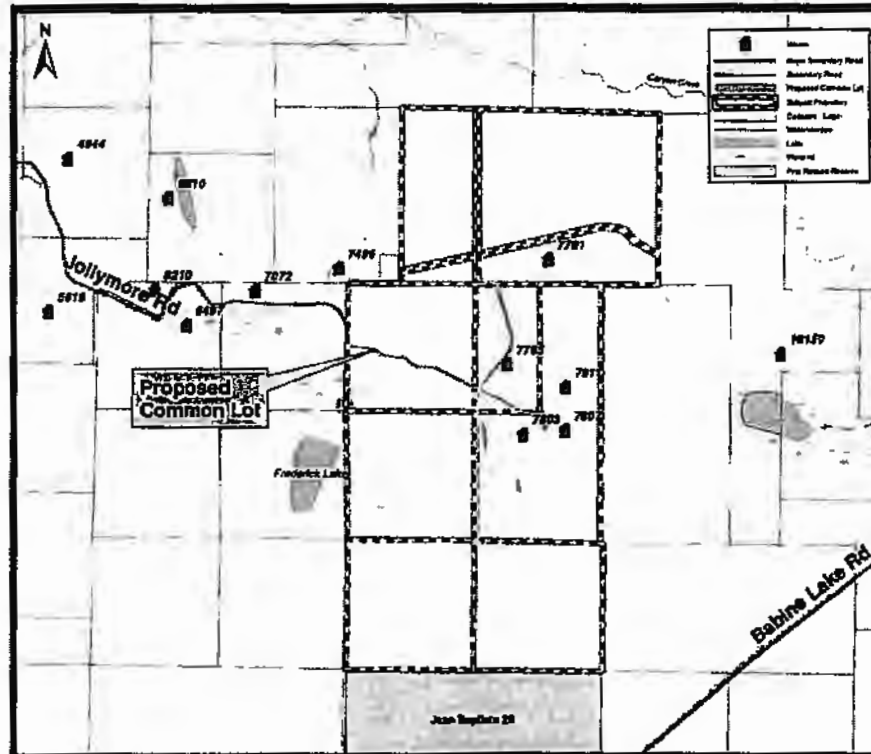
**Planning Department Referral Report**  
**Development Variance Permit Application A-05-16**  
**May 4, 2016**

## APPLICATION SUMMARY

- Name of Applicants:** 7561466 Canada Inc.
- Name of Agent:** HBH Land Surveying Inc.
- Electoral Area:** A
- Subject Properties:**
- Lot 2 Block B District Lot 956 Range 5 Coast District Plan EPP26092;
  - Block A District Lot 956 Range 5 Coast District;
  - District Lot 734 Range 5 Coast District Except Block A;
  - District Lot 6661 Range 5 Coast District Except Plan EPP26092;
  - The NE 1/4 of District Lot 882 Range 5 Coast District;
  - The NW 1/4 of District Lot 882 Range 5 Coast District;
  - Block A District Lot 734 Range 5 Coast District;
  - Lot 1 Block B District Lots 956, 7835 and 6661 Range 5 Coast District Plan EPP26092.
- OCP Designation:** Agricultural (AG) in the Smithers Telkwa Rural OCP Bylaw No. 1704, 2014
- Zoning:** Agricultural (Ag1)
- ALR Status:** Within the ALR
- Location:** The subject properties are located at the end of Jollymore Road, approximately 6.5 km from the Town of Smithers. To the east and west are large parcels used for agricultural and residential purposes. To the south is the Jean Baptiste Indian Reserve, and to the north there is undeveloped crown land.
- Proposal:**

This application is regarding the proposed creation of a parcel that will serve as road access to 8 rural parcels. This parcel is being proposed as an alternative to creating access by public roads. It is proposed that the common access parcel would be under shared ownership where each owner of a parcel accessed by the road would own a 1/8 share of the common access parcel. It is expected that the 1/8 share would be referenced on the title of the benefitting parcel so the share of the common access parcel cannot be sold separately. The map below show the location of the proposed common access parcel in relation to the existing parcels.

## Existing parcel configuration with proposed common access parcel



In November, 2015 the Board approved the proposed ALC subdivision to create the common access parcel and in January, 2016 the ALC approved the subdivision application by resolution #5/2016.

### Development Variance Permit

The application area is zoned Agricultural (Ag1) under Regional District of Bulkley-Nechako Bylaw No. 700, 1993. The area of the proposed common access parcel is 8 ha. in size. Therefore, the proposed common access parcel does not meet the minimum parcel area requirement of 16 ha. under the Ag1 Zone. Thus, the applicants are applying for a Development Variance Permit to reduce the required minimum parcel area to 8 ha. from 16 ha. to allow the subdivision.

## REFERRAL COMMENTS

### Advisory Planning Commission

Resolution: All in favor of granting the application for subdivision

Comments: The only concern expressed by the APC was ensuring that all surrounding property owners be made aware of the application and that consideration is taken for possible "land locked" property in the future.

**Ministry of Agriculture**

Thank you for the opportunity to comment on this proposed ALR subdivision.

I toured the subject properties with the ALC North Panel members in August of this year. At the time of our visit, it was observed that significant investment has been made by means of clearing, cultivating and rock-picking of new land, as well as seeding existing fields in both grasses and grain crops. Since that time I have spoken with the proponent and understand that a primary objective of his is to raise a large herd of black angus cattle in association with another large agriculture holdings he owns also in the Bulkley Valley.

I have spoken with Smithers FLNRO Range staff and was advised that there are no Range tenures in the immediate area that would be impacted by the limited access resulting from the common-lot proposal. As well, I was advised by Smithers MoTI staff that legal access for private agriculture parcels beyond (directly East – Bekar) has been accommodated.

From an agriculture perspective, I have no concerns with this subdivision proposal.

If you have any questions or require further information reading this proposal, please do not hesitate to call or email me.

**PLANNING DEPARTMENT COMMENTS****Land Use**

The eight parcels involved total 498.6 ha (1232.1 acres) in area and are owned by a Quebec company which has ties to the natural health industry. Previously there was an old homestead and some outbuildings on one of the properties. The majority of the land was undeveloped. The company has built large dwellings on 5 of the properties, and a 6<sup>th</sup> building which will be converted to a dwelling following the proposed boundary adjustment, if approved. Presently, the majority of these dwellings remain vacant for most of the year. There is a resident caretaker on the property and several full-time employees working on construction and land development.

A significant amount of effort has been expended clearing land and developing its agricultural potential. The perimeter of the eight properties has been fenced. The stated goal is to raise several hundred heads of Black Angus cattle.



It appears that the intent is to use the parcels as a large rural estate which contains a cattle ranch and dwellings intended for either personal or corporate use. The proposal also allows the parcels to be sold off to separate owners.



### **Official Community Plan and Zoning**

The proposed Development Variance Permit would facilitate access to the lands being subdivided. The subdivision proposal is supported under The Agricultural (AG) designation in the Smithers Telkwa Rural OCP, which encourages consolidation of legal parcels and boundary adjustments that permit more efficient use of arable land for agricultural purposes (3.1.2(8)).

### **Private Access**

Currently two of the eight parcels have no legal access. In order to do the desired boundary adjustment the applicant must satisfy Section 75 of the *Land Title Act*, which deals with access.

The subject properties are being developed for agricultural use (among other uses), and the owners desire to limit public access to the area does not appear to have any negative impact on the agricultural use of the land. However, the Planning Department has concerns with the restriction of public access to large areas of the rural community by allowing the privatization of the road network. If this type of development continues in the long term it could negatively impact the character of the rural area. However, given the nature of this specific application the Planning Department has no objections.

It is noted that the placement of gates at the entrance to these residential compounds can create access problems for emergency response personnel. It is recommended that the Subdivision Approving Officer consider this issue and determine the appropriate steps necessary to address this issue.

All property owners within 50 meters of the subject property have been provided notice of the application and will have an opportunity to comment on this application at the Board meeting on May 26, 2016 when the Board considers this application.

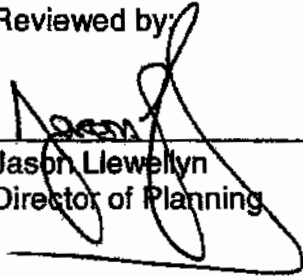
**Recommendation**

That the Regional District Board:

1. Approve Development Variance Permit A-05-16 for the subject properties to vary Regional District of Bulkley-Nechako Zoning Bylaw No. 700 by reducing the minimum parcel size from 16 ha. to 8 ha. and;
2. Direct staff to ask the Provincial Subdivision Approving Officer to consider the impact of gates restricting emergency access to the lands served by the proposed private road, and determine the appropriate steps necessary to address the issue.

*Electoral Area Planning – Participants/ All Directors*

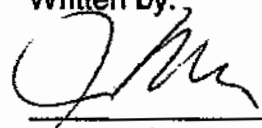
Reviewed by:




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Jason Llewellyn  
Director of Planning

Written by:




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Jennifer MacIntyre  
Planner I



**Planning Department Report  
Temporary Use Permit  
File A-02-15 Extension Request  
July 8, 2016**

**Name of Owner:** John Whitfield Dodds

**Name of Agent:** John Perry, Perry and Company

**Electoral Area:** A

**Subject Property:** Lot 2, Section 17, Township 4, Range 5, Coast District, Plan PRP11401. Property is 2.023 ha (5 acres) in size.

**O.C.P. Designation:** Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan 1704, 2014

**Zoning:** Small Holdings (H1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Residential and industrial

**ALR Status:** In the ALR. An ALC Non-Farm Use approval has been obtained for six years.

**Location:** The subject property is located at 1490 Weme Rd, approximately 2 kilometres southeast of the Town of Smithers.





## BACKGROUND

Temporary Use Permit A-02-15 was issued on August 10<sup>th</sup>, 2016 to allow the operation of a sheet metal fabrication and assembly business on the subject property for a one-year term with the following conditions:

- a. *Limit the hours of operation from 7 A.M. to 6 P.M. daily.*
- b. *Limit the number of employees working on-site at any time to a maximum of five.*
- c. *Only use the area designated as "Storage Area" on Schedule A, which is attached to this permit, for outside storage of finished products and materials.*
- d. *Undertake all manufacturing and assembly work inside a building.*

The Board also directed staff to contact area residents and inform them of the permit terms and invite area residents to contact staff if there are any concerns of non-conformance of Temporary Use Permit A-02-15. Staff has not received any complaints from the surrounding property owners since the permit was issued.

## PROPOSAL

The applicant has now requested a three year extension of Temporary Use Permit A-02-15.

Pursuant to Section 497 of the *Local Government Act*, a Temporary Use Permit holder may apply to have the permit renewed once, for a period of three years or less. It is noted that there are no legislated public notification requirements for Temporary Permit extension.

The permit should only be renewed in accordance with the policy identified in the applicable OCP. The Smithers Telkwa Rural Official Community Plan allows for the issuance of a Temporary Use Permit on the following basis.

- (1) Temporary use permits may be issued for temporary uses, pursuant to Section 921 of the *Local Government Act*, under the following circumstances.
  - (a) The proposed temporary use will not create an amount of traffic that will adversely affect the natural environment, or rural character of the area;
  - (b) The environment would not be negatively affected by the proposed temporary use.
  - (c) The proposed temporary use will not have adverse effects on neighbouring land uses or property owners.
  - (d) The applicant has provided, for consideration as part of the application process, a decommissioning and reclamation plan, if the temporary use

requires a significant amount of capital investment in a particular location, or otherwise results in the need for site reclamation.

- (e) The need for security in the form of an irrevocable letter of credit with an automatic extension clause has been considered to ensure that required decommissioning and reclamation is completed.
- (f) The proposed temporary use has the support of the Agricultural Land Commission if the land is within the Agricultural Land Reserve (ALR).

In staff's opinion the extension is not contrary to the Official Community Plan.

### Planning Department Comments

In the spring staff did note that the sheet metal fabrication and assembly business permitted by Temporary Use Permit A-02-15, was operating in contravention of condition 4.c of the permit by storing materials outside of the designated storage area. As explained in the attached letter from the applicant, he misunderstood the permit area and will comply with the condition of the permit in the future.

The Planning Department has no objection to the extension of Temporary Use Permit A-02-15. The Planning Department recommends that the Board approve the temporary use permit extension request, subject to the terms identified in this report.

### RECOMMENDATION AND PROCESS

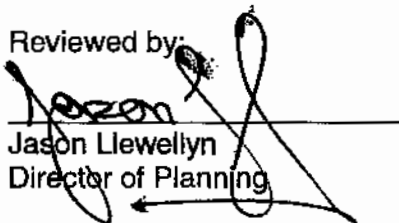
As noted there is no public consultation process required to extend a temporary use permit. Also, the request to extend the permit has not been reviewed by the Advisory Planning Commission (APC) for Electoral Area A. The Board can direct staff to undertake consultation with the public and the APC prior to consideration of the permit extension request if this is the Board's wish.

#### Recommendation


That the Regional District Board approve the extension of Temporary Use Permit A-02-15 and amend the permit terms as shown on the permit attached to the July 8, 2016 staff report.

*Electoral Area Planning – Participants/Directors/Majority  
(All Directors)*

Reviewed by:

  
Jason Llewellyn  
Director of Planning

Written by:

  
Maria Sandberg  
Planner



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
TEMPORARY USE PERMIT NO. A-02-15 (renewed 2016)**

**ISSUED TO:** John Whitfield Dodds  
Box 3547  
Smithers, BC V0J 2N0

**WITH RESPECT TO THE FOLLOWING LANDS:**

Lot 2, Section 17, Township 4, Range 5, Coast District, Plan 11401

1. This Temporary Use Permit authorizes the following temporary use:
 

The operation of a sheet metal fabrication and assembly business at the location shown on Schedule A, which is attached to and forms part of this permit.
2. The temporary use identified in Section 1 may only operate within the area identified as the "Use Area" in Schedule A, which forms part of this permit.
3. The temporary use identified in Section 1 may occur only in substantial accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A. If the terms of this permit are not met the permit shall be void.
4. The permit holder shall, as a term of this permit:
  - a. Limit the hours of operation from 7 A.M. to 6 P.M. daily.
  - b. Limit the number of employees working on-site at any time to a maximum of five.
  - c. Only use the area designated as "Storage Area" on Schedule A, which is attached to this permit, for outside storage of finished products and materials.
  - d. Undertake all manufacturing and assembly work inside a building.
5. This Permit authorizes the temporary use identified in Section 1 of this Permit to occur only for a term of three years from the date of renewal of this permit.

If a term or provision of this permit is contravened or not met, or if the Applicant or property owner suffers or permits any act or thing to be done in contravention of or in violation of any term or provision of this permit, or refuses, omits, or neglects to fulfill, observe, carry out or perform any duty, obligation, matter or thing prescribed or imposed or required by this permit the Applicant and / or property owner are in default of this permit, and the permit shall be void and of no use or effect.

6. As a term of this permit the owner of the land must remove all industrial equipment from the land upon which the temporary use is occurring, or has occurred within two months from the date of the expiration of this permit, unless this permit is renewed by the Board.
7. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. 2015-8-30 passed by the Regional Board this 25<sup>th</sup> day of June, 2015

PERMIT ISSUED on the 10<sup>th</sup> day of August, 2015

AUTHORIZING RESOLUTION FOR PERMIT RENEWAL passed by the Regional District Board on the            day of            ,

PERMIT RENEWED on the            day of

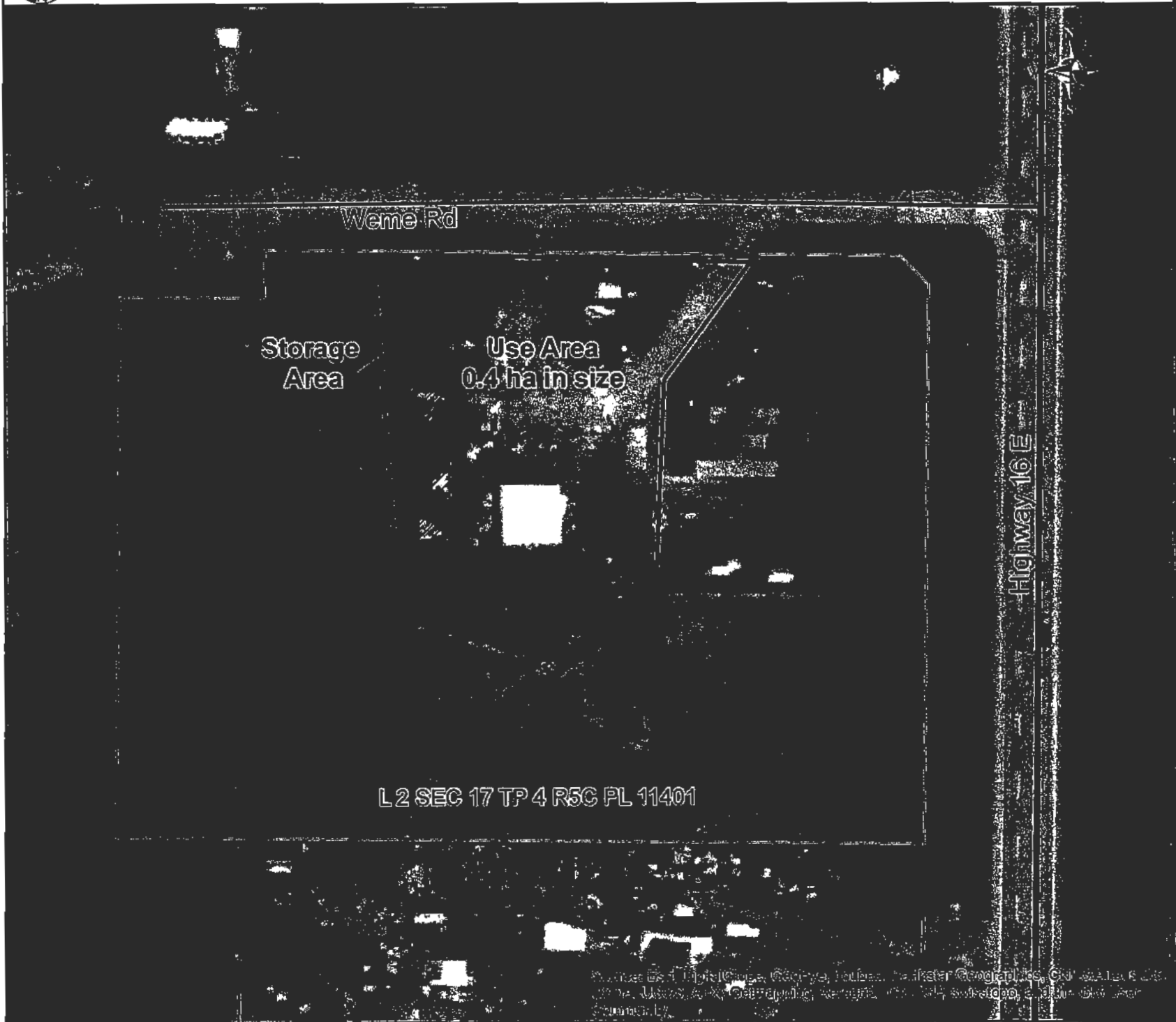
\_\_\_\_\_  
Corporate Administrator



# Schedule A: Temporary Use Permit A-02-15 Site Plan

## Legend

- Road
- Highway
- Cadastre
- Lakes



Weme Rd

Storage Area

Use Area  
0.4 ha in size

Highway 16 E

L 2 SEC 17 TP 4 R5C PL 11401

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This map is an approximate representation and should only be used for reference purposes.

Created by the  
Regional District of  
Bulkley-Nechako

SCALE 1:1,100

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# PERRY & COMPANY

BARRISTERS AND SOLICITORS  
NOTARIES PUBLIC

\* John L. Perry, LL.B.  
\* Sean E. Rowell, B.A., LL.B.  
Matthew J. Mazurek, B.A., LL.B.  
L. W. Perry (1921 - 2010)

\* Dale E. Perry, B.A., LL.B.  
Erin L. Crocker, B.A., LL.B.  
Lisa R. Feinberg, B.A., J.D., M.A.

\* Law Corporation

June 17, 2016

via email

Regional District of Bulkley Nechako  
PO Box 820,  
Burns Lake, BC V0J 1E0

**ATTENTION: Marla Sandberg**

Dear Madam:

**RE: John Dodds - Temporary Use Permit A-02-15 for 1490 Weme Road**

Thank you for emailing me the photos of the area of Mr. Dodds' property. I have marked the photographs A, B and C for reference and I am enclosing copies of them so that you might know what this letter is addressing.

Photograph A shows property stored outside of the designated storage area. Mr. Dodds, for some reason, did not get the sketch attached to the permit showing him what the designated storage area was. He thought he was complying with the permit by storing the items shown in Photograph A where they are presently located. He will agree to put them within the designated storage area now that he understands where it is.

Photographs B and C shows property stored within the designated storage area except for the pallet in the foreground in both pictures. The designated storage area is within the fence line which is at a less than 90 degree angle from Wems Road. The heavy black line is the actual fence line and most of the material is between that heavy black line and the buildings or in the designated storage area. Mr. Dodds will agree to move the materials from photograph A to the storage area.

Mr. Dodds said that he misunderstood where the storage area was, even though it was attached to the permit and that the next time there was a problem, he would appreciate it if the person taking the photographs would approach him and tell him where the proper storage area was. That way, much fuss will be avoided and he will certainly comply with the conditions of any permit.

I think the improper storage area issues have now been resolved and Mr. Dodds did not intend to put things in the wrong place. He just didn't 'know where he was supposed to put them and perhaps that is my fault or the fault of the astuteness at Mr. Dodds' end. Nevertheless, it will be rectified.

...../2

Mr. Dodds has instructed me that he would like to apply for an extension of the existing permit for three more years and my letter of May 19<sup>th</sup>, 2016 and this letter can be used in support of that request for an extension. Is there anything further Mr. Dodds or myself need to do to get this process completed?

I look forward to hearing from you.

Thank you.

Yours truly,  
**PERRY & COMPANY**

Per:



John L. Perry  
JLP/gc  
encls:  
cc: Client



**Planning Department Report  
OCP Amendment Bylaw No. 1768  
Rezoning Bylaw No. 1712  
File No. A-06-14, Adoption  
July 8, 2016**

## APPLICATION SUMMARY

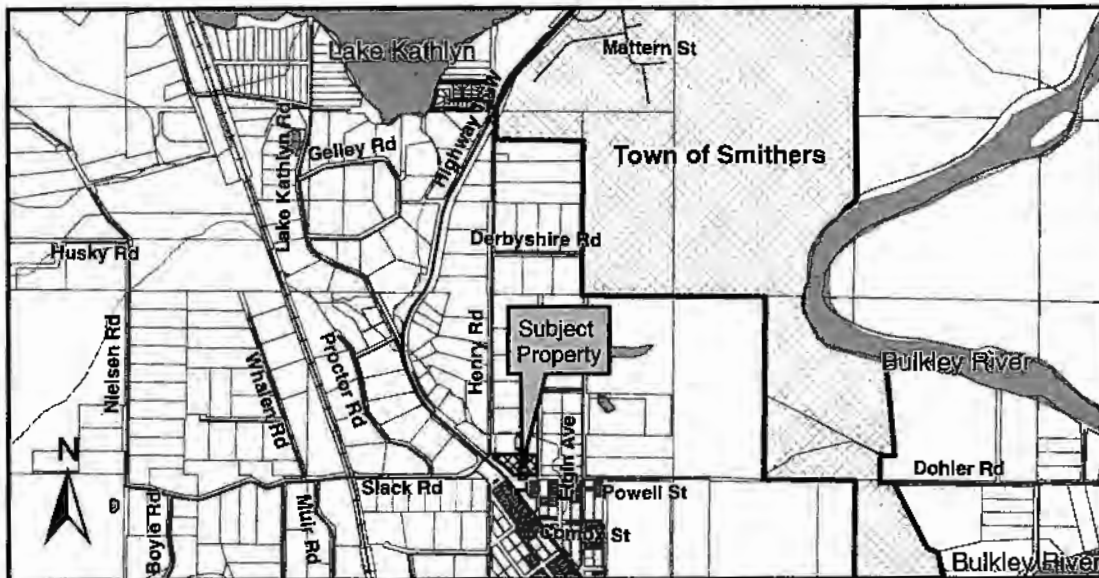
**Name of Owner:** West-End Ventures Inc.

**Name of Agent:** Colin Brintjes

**Electoral Area:** A

**Subject Property:** Lot 3, Section 2, Township 1A, Range 5, Coast District, Plan 4733. The property is 1.35 ha (3.34 acres) in size

**Location:** The subject property is located along Highway 16 at 3844 Henry Rd, approximately 600 metres northwest of the Town of Smithers.



**O.C.P. Designation:** Commercial (C) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

**Zoning:** General Commercial (C1) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Vacant land

**ALR Status:** Not in the ALR.



**Proposed OCP Amendment and Rezoning:**

To amend "Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014" by adding a section on Development Permit Areas, and designating the subject property as a Highway Corridor Development Permit Area.

To amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" by rezoning the subject property from the **General Commercial (C1) Zone** to a new zone, named the Light Industrial – Contracting Service Zone (M1B).

The proposed permitted uses are:

- (a) contracting;
- (b) motor vehicle rentals;
- (c) warehousing;

The proposed definitions of the uses are:

**CONTRACTING** means the use of land and structures as a base of operation for a business providing any one or more of the following services or activities on another location: engineering; land surveying; construction; building; building or property maintenance; logging; silviculture; excavation; drilling; carpentry; plumbing; electrical or other similar service of a construction nature. This use may include any one or more of the following incidental and subordinate uses provided that these uses do not occupy in total an area in excess of forty percent of the Gross Floor Area of the structure(s) used for Contracting: assembly of products or materials associated with the Contracting service being provided from the same site provided that this use does not occupy in total an area in excess of twenty-five percent of the Gross Floor Area of the Structure(s) used for Contracting; sale of products or materials associated with the Contracting service being provided from the same site provided that this use does not occupy in total an area in excess of twenty-five percent of the Gross Floor Area of the Structure(s) used for Contracting.

**MOTOR VEHICLE RENTALS** means the use of land and structures for the rental or lease of new or used vehicles, and may include as an incidental and subordinate use the service and repair of only those vehicles being rented or leased provided that the service and repair of vehicles occurs inside of a building. This use does not include Service Station.

**WAREHOUSING** means the use of lands or structures for the storage and distribution of goods, wares, merchandise, substances, articles, or other things, including the storage of goods in separately occupied, secured storage areas and lockers. This use does not include storage of goods for retail sales, wrecking and salvage or a waste disposal site.



## COMMENTS

### Planning Department

At its May 26<sup>th</sup>, 2016 meeting, the Board received the Report of the Public Hearing (held on May 16<sup>th</sup>, 2016) for Bylaws 1712 and 1768 and gave OCP Amendment Bylaw No. 1768, 2016 third reading.

At its June 23<sup>rd</sup>, 2016 meeting, the Board of the Regional District of Bulkley Nechako received the Report of the Public Hearing for Rezoning Bylaw No. 1712, 2016 (held on June 20<sup>th</sup>, 2016) and gave the bylaw third reading.

Bylaw 1712 has been approved and signed by the Ministry of Transportation and Infrastructure.

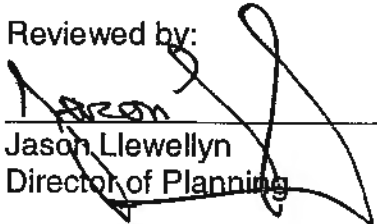
Bylaws No. 1712 and 1768 are now forwarded to the Board for consideration of adoption.

### Recommendation

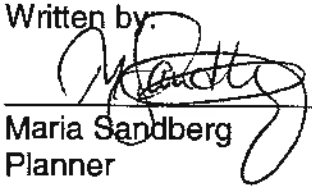
That "Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1768, 2016" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1712, 2016" be adopted.

*Electoral Area Planning – All Directors/Majority*

Reviewed by:

  
 Jason Llewellyn  
 Director of Planning

Written by:

  
 Maria Sandberg  
 Planner



**115**  
**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1712**

A Bylaw to Amend "Regional District of  
Bulkley-Nechako Zoning Bylaw No. 700, 1993"

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The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that:

1. The following definitions of Contracting, Motor Vehicle Rentals and Warehousing are added to section 2.02 definitions.

**CONTRACTING** means the use of land and structures as a base of operation for a business providing any one or more of the following services or activities on another location: engineering; land surveying; construction; building; building or property maintenance; logging; silviculture; excavation; drilling; carpentry; plumbing; electrical or other similar service of a construction nature. This use may include any one or more of the following incidental and subordinate uses provided that these uses do not occupy in total an area in excess of forty percent of the Gross Floor Area of the structure(s) used for Contracting: assembly of products or materials associated with the Contracting service being provided from the same site provided that this use does not occupy in total an area in excess of twenty-five percent of the Gross Floor Area of the Structure(s) used for Contracting; sale of products or materials associated with the Contracting service being provided from the same site provided that this use does not occupy in total an area in excess of twenty-five percent of the Gross Floor Area of the Structure(s) used for Contracting.

**MOTOR VEHICLE RENTALS** means the use of land and structures for the rental or lease of new or used vehicles, and may include as an incidental and subordinate use the service and repair of only those vehicles being rented or leased provided that the service and repair of vehicles occurs inside of a building. This use does not include Service Station.

**WAREHOUSING** means the use of lands or structures for the storage and distribution of goods, wares, merchandise, substances, articles, or other things, including the storage of goods in separately occupied, secured storage areas and lockers. This use does not include storage of goods for retail sales, wrecking and salvage or a waste disposal site.

2. The "Light Industrial – Contracting Service Zone (M1B)", as shown on Schedule "A", which is incorporated in and forms part of this bylaw, be added as section 20.2.
3. The "warehousing including cold storage plants, frozen food and lockers and feed and seed storage and distribution" use be removed from section 20.01 (1).
4. The Contracting, Motor Vehicle Rentals, and Warehousing uses be added to section 20.01 (1) as permitted uses in the "Light Industrial Zone (M1)".

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5. The following land is rezoned from the "General Commercial Zone (C1)" to "Light Industrial – Contracting Service Zone (M1B)".

Lot 3, Section 2, Township 1A Range 5, Coast District Plan 4733, shown on Schedule "B", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1712, 2016".

READ A FIRST TIME this 28<sup>th</sup> day of April, 2016

READ A SECOND TIME this 28<sup>th</sup> day of April, 2016

PUBLIC HEARING HELD this 16<sup>th</sup> day of May, 2016

READ A THIRD TIME (as amended) this 26<sup>th</sup> day of May, 2016

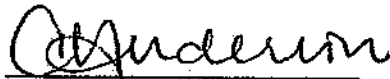
THIRD READING RESCINDED this 9<sup>th</sup> day of June, 2016

PUBLIC HEARING held this 20<sup>th</sup> day of June, 2016

READ A THIRD TIME this 23<sup>rd</sup> day of June, 2016

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1712, 2016"

DATED AT BURNS LAKE this 28 day of June, 2016



Corporate Administrator

APPROVED UNDER SECTION 52(3)(a) OF THE *TRANSPORTATION ACT*

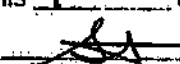
this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Ministry of Transportation and Infrastructure

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

<p>Approved under the Transportation Act</p> <p>this <u>7<sup>th</sup></u> day of <u>July 2016</u></p> <p></p> <p>Ministry of Transportation and Infrastructure</p>
--

**SCHEDULE "A" BYLAW NO.1712****SECTION 20.2 –LIGHT INDUSTRIAL – CONTRACTING ZONE (M1B)****20.2.01**      **Permitted Uses**

- (1) In the Light Industrial - Contracting Zone the following uses of land, buildings or structures, and no other uses, are permitted:
- (a) contracting;
  - (b) motor vehicle rentals;
  - (c) warehousing;
- (2) If a principal use of land has been established in the Light Industrial - Contracting Zone, the following secondary uses of land, buildings or structures are permitted:
- (a) office;
  - (b) one dwelling unit per parcel
  - (c) buildings and structures accessory to the permitted principal uses.

**20.2.02**      **Parcel Area**

The minimum parcel area required in the Light Industrial - Contracting Zone is 1 hectare (2.47 acres).

**20.2.03**      **Setback**

In the Light Industrial - Contracting Zone no building or structure or part thereof, except a fence, shall be located within:

- (i) 7.5 metres of any parcel line which does not abut a residential zone; or
- (ii) 15 metres of any parcel line which abuts a residential zone.

**20.2.04**      **Screening**

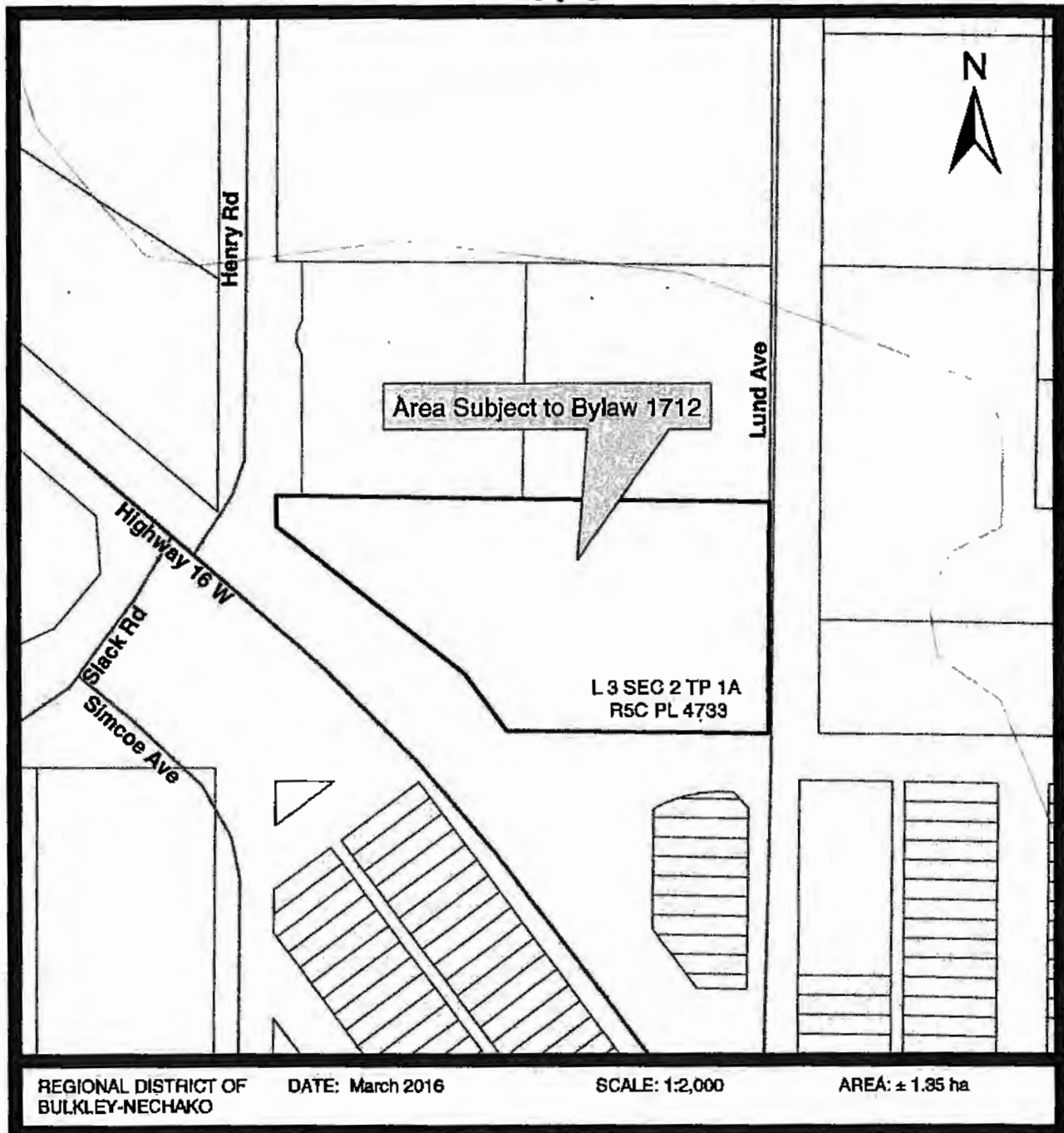
All industrial activity and associated materials shall be enclosed by a landscape screen not less than two metres (6.56 ft.) high.

**20.2.05**      **Parking**

Off-street parking space shall be provided in accordance with provisions of Section 27 of this bylaw.

**20.2.06**      **Loading**

Off-street loading space shall be provided in accordance with the provisions of Section 27 of this bylaw.



### **SCHEDULE "B" BYLAW NO. 1712**

Lot 3, Section 2, Township 1A Range 5, Coast District Plan 4733, comprising of ±1.35 ha. being rezoned from the "General Commercial Zone (C1)" to "Light Industrial – Contracting Service Zone (M1B), as shown.

I hereby certify that this is Schedule "B" of Bylaw No. 1712, 2016.

\_\_\_\_\_  
Corporate Administrator



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**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO.1768**

A Bylaw to Amend "Smithers Telkwa Rural Official  
Community Plan Bylaw No. 1704, 2014"

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The Board of Directors of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

That "Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014" be amended as follows:

That the following text is added to Schedule "A" as Section 7:

**"Section 7 – Development Permit Areas**

**7.1 Highway Corridor Development Permit Area**

The lands highlighted in the maps in Section 7.1.5 are designated as a Highway Corridor Development Permit Area, under the authority of sections 488(1)(a)(d) and (f) of the *Local Government Act*:

- protection of the natural environment, its ecosystems and biological diversity;
- revitalization of an area in which a commercial use is permitted;
- establishment of objectives for the form and character of commercial, industrial or multi-family residential development.

Without limiting section 489 of the *Local Government Act*, a development permit is required for the alteration of land, removal of vegetation, disturbance of soils (including grubbing, scraping, and removal of top soils), and the construction or erection of buildings and structures where the development is associated with the use of the land for commercial or industrial, or related, activities.

**7.1.1 Objectives**

- (1) To provide for the appropriate form and character of commercial and industrial development given the high visibility of these areas and their exposure to Highway 16.
- (2) To facilitate the compatibility of site design and site function with the rural setting and adjacent land uses.
- (3) To identify and implement the appropriate degree of landscaping and screening with special attention to the impacts on adjacent residential development and Highway 16.
- (4) To accomplish the above in a manner that protects the natural environment, and retains land in its natural state as much as possible, and otherwise enhancing and facilitating natural processes and habitat where possible.

**7.1.2 Exemptions**

A development permit is not required for the following development.

- (1) Subdivision.
- (2) Temporary buildings and structures such as construction trailers, temporary hoarding or scaffolding, temporary structures associated with a sidewalk/parking lot sale, and buildings and structures permitted by a Temporary Use Permit.
- (3) Construction of, addition to, or alteration of a building or structure involving only interior renovation, repair or maintenance, façade improvement to an area less than 20% of the existing facade, construction of an accessory building, or an addition of less than 100 m<sup>2</sup> to a principal building.
- (4) Replacement of a building that has been destroyed by natural causes, in cases where the replacement building is substantially identical to the original in both form and location.
- (5) Development activities that are not related to the commercial or industrial use of the land, including stand-alone residential buildings (for greater certainty, a DP is required for the entirety of mixed-use buildings that contain a commercial or industrial use).

### 7.1.3 Guidelines

#### General

- (1) Safety and security of residents should be considered in design and layout. Design should respond positively to Crime Prevention Through Environmental Design principles.
- (2) The form and character of new development should respect the form and character of existing development in the area around the development site.
- (3) Natural environmental features on the site, such as watercourses, shall be protected. Emphasis will be placed on retaining mature trees.

#### Parking

- (4) Vehicle lanes and parking should be designed to minimize queuing that will interfere with traffic or pedestrian movement.
- (5) Parking should be focused to the rear or side of buildings away from Highway 16.
- (6) The surface of public parking areas and vehicle maneuvering aisles should be paved or otherwise surfaced to ensure dust is not generated.
- (7) Snow must be cleared and stockpiled in a manner that minimizes impact on surrounding residential uses and the natural environment and otherwise promotes the objectives. A snow management plan should be provided for any site larger than 2,500 m<sup>2</sup>.

#### Lighting

- (8) Lighting should generally be located at pedestrian level (between 3 m and 4 m high to prevent vandalism and provide illumination over a reasonable area.
- (9) Lighting should be positioned in such a manner that undesirable light falling onto abutting properties and highways is minimized.



### Landscaping

- (10) A landscape buffer at least 6.0 m wide should screen building and parking areas from Highway 16.
- (11) Landscaped areas should contain trees and shrubs, and other features adequate to create interest and not appear barren or empty, and otherwise enhance the natural environment.
- (12) All areas of a property should be developed with landscaping, parking areas, or building and should not appear to be unfinished. The exception is that treed areas in their natural state may be retained, and areas reserved for future phases of development may be left un-landscaped provided that they are not in an unsightly state.

### Screening

- (13) Loading, storage, or product assembly functions should not be located between a building and Highway 16 and these areas should be effectively screened from a highway and adjacent properties.
- (14) Containers for garbage and recyclables should be effectively screened behind an opaque fence on a minimum of two sides.

### Signage

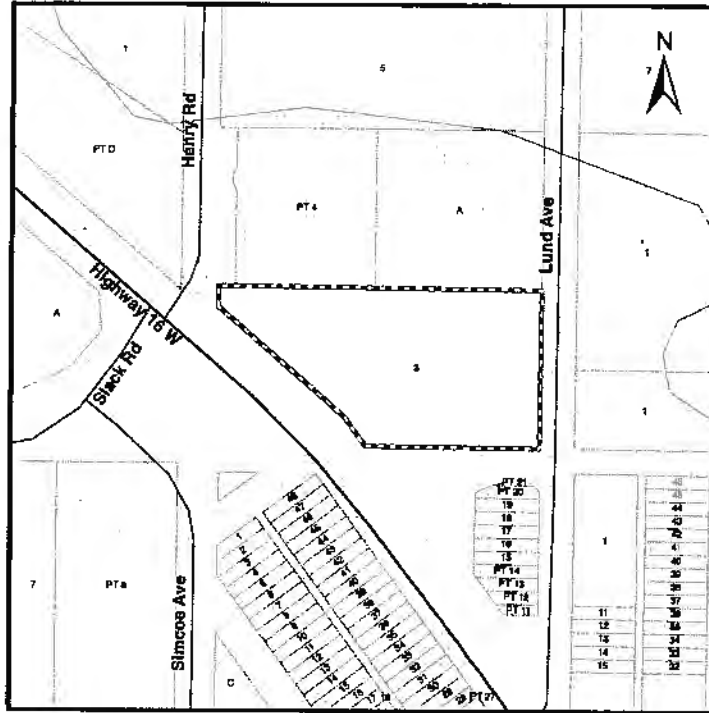
- (15) Signs should be integrated with the building facade through colour and graphic style.
- (16) Signs should not be obtrusive, should fit the scale of the development, and not result in light or undesirable glare falling onto abutting properties and highways.

#### **7.1.4 Security and Application Information**

- (1) A development permit application shall include plans illustrating cross sections of the proposed development and a site plan, adequate to evaluate compliance to applicable guidelines.
- (2) Without limiting the authority under section 502 of the *Local Government Act*, where the introduction of vegetation and landscaping is required the Regional District may require the applicant to submit a landscaping and security deposit equal to the total estimated costs of all materials and labour as determined by a landscape architect or other qualified person to the satisfaction of the Regional District.

7.1.5 Highway Corridor Development Permit Area Lands”

(1)



This bylaw may be cited as “Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1768, 2016”.

READ A FIRST TIME this 28<sup>th</sup> day of April, 2016

READ A SECOND TIME this 28<sup>th</sup> day of April, 2016

PUBLIC HEARING HELD this 16<sup>th</sup> day of May, 2016

READ A THIRD TIME this 26<sup>th</sup> day of May, 2016

I hereby certify that the foregoing is a true and correct copy of “Smithers Telkwa Rural Official Community Plan Amendment Bylaw No. 1768, 2016”.

DATED AT BURNS LAKE this      day of

\_\_\_\_\_  
Corporate Administrator

ADOPTED this                      day of

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator

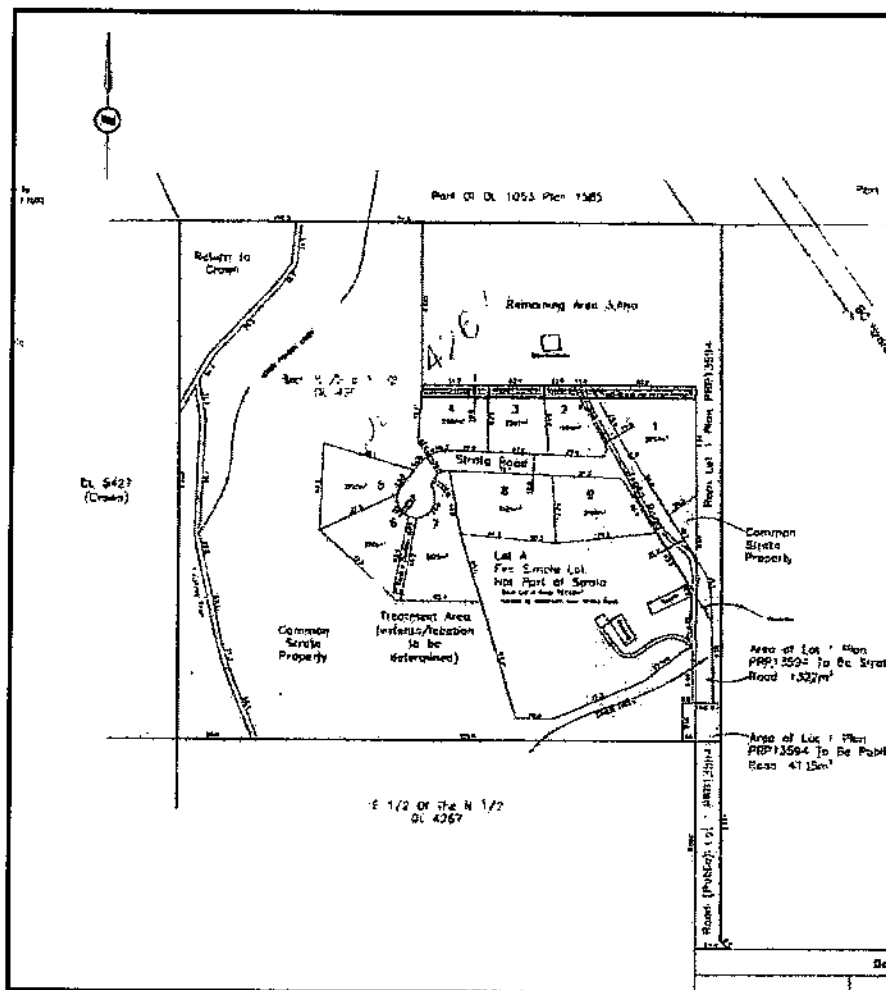


# 123 MEMORANDUM

To: Chairperson Miller and Board of Directors  
From: Jason Llewellyn, Director of Planning  
Date: July 11, 2016  
Re: Proposed changes to covenant document CA1963381 (Electoral Area "A")

## PROPERTY OWNER REQUEST

This report is regarding an amendment to Covenant No. CA1963381, which is registered on title of the property at 2803 Dahlie Rd. The covenant (attached) was registered on title as part of the rezoning process in 2010 and contains conditions relating to vegetation retention, land use, and subdivision design. The covenant also contains 3 geotechnical reports for the property. The subject property has recently been subdivided into the 9 lot bare land strata development shown below.



A consultant acting as agent for the property owner has sent the attached e-mail requesting that covenant CA1963381 and the amendment documents (attached) be removed from title. In follow up discussion with the agent it was clarified that their interest is in removing the three geotechnical reports from the covenant on title. They note that the 2<sup>nd</sup> and 3<sup>rd</sup> geotechnical reports counter the issues raised in the first geotechnical report. Therefore, as there are no notable geotechnical issues with the property (at the subdivision stage) they believe that it is appropriate to remove all three of the geotechnical reports from title. The three geotechnical reports, identified below, are available from staff on request and will be available at the Board meeting at which the Board considers this report.

#### 1<sup>st</sup> geotechnical report

- Report titled "Bradley Subdivision Proposal: Preliminary Legislated Landslide Hazard Assessment," dated March 15, 2010, prepared by Dr. Alan Campbell, P.Geo., PhD., FGAC.

#### 2<sup>nd</sup> geotechnical report

- Letter from Ryzuk Geotechnical dated October 7<sup>th</sup>, 2013 and Landslide Assessment Assurance Statement dated June 26, 2013 regarding the proposed 9 lot subdivision on Dahlie Road, prepared by S.W. Moore, P.Eng.

#### 3<sup>rd</sup> geotechnical report

- Report from Ryzuk Geotechnical, titled "Proposed Nine Lot Subdivision Dahlie Road – Smithers, BC," dated September 22, 2015, prepared by S.W. Moore, P.Eng., reviewed by L.G. Campbell M. Eng., P. Eng.

This report discusses the above noted request and recommends a process to remove the geotechnical reports from title.

### **BACKGROUND:**

The following is a chronology of the process leading to the most recent request to change the covenant.

- In June 2008 the Regional District Board approved rezoning application A-02-08 at 3<sup>rd</sup> reading. Board consideration of final approval was subject to a number of requirements. These conditions were never fulfilled and the bylaws expired in 2010.  
During the processing of this application staff recommended that a geotechnical report be undertaken to obtain some comfort that the property could be subdivided as proposed. The applicant asked to proceed with the rezoning and defer investigation of these issues until the time of subdivision.
- In June 2010 staff received a geotechnical report (1<sup>st</sup> geotechnical) from the property owner along with a second application to rezone the subject property. The new application (A-07-10) involved a new site development plan. The applicant was advised by RDBN staff to review the content of the geotechnical report with the Ministry of Transportation to make sure it will satisfy their needs at the subdivision stage. The geotechnical report contains a number of very specific requirements regarding the safe development of the site.

- In April 2011 the Regional District Board approved rezoning application A-07-10. The applicant registered Covenant No. CA1963381 on title of the property. The covenant contained the 1<sup>st</sup> geotechnical report, a site development plan, and a number of development related requirements.
- In mid-2013 the Regional District was informed that the property owner obtained another geotechnical report (2<sup>nd</sup> geotechnical report) which recommended a revised site development plan, and addressed a number of the concerns raised in the 1<sup>st</sup> geotechnical report.
- In August 2013 the property owner requested that the covenant be amended to include the 2<sup>nd</sup> geotechnical report and amend the site development plan.
- In February 2014 the Regional District Board approved the requested amendment to Covenant No. CA1963381. The property owner did not follow through on the covenant amendment process.
- In November 2015 the Regional District was provided another geotechnical report (3<sup>rd</sup> geotechnical report) that was prepared at the request of the Provincial Approving Officer as part of the subdivision approval process. The Provincial Approving Officer explained that the 3<sup>rd</sup> geotechnical report was required to substantiate the conclusions of the 2<sup>nd</sup> geotechnical report.
- In November 2015 the property owner requested that the covenant be amended to include the 2<sup>nd</sup> and 3<sup>rd</sup> geotechnical reports and amend the site development plan.
- In December 2015 the Regional District Board approved the requested amendment to Covenant No. CA1963381.
- The covenant was amended and the bare land strata subdivision was approved in early 2016.

## **DISCUSSION:**

### **Initial Covenant Registration**

There was no legislative requirement for the covenant containing the geotechnical reports to be registered on title as part of the rezoning process. The property owner offered to register the covenant as part of the rezoning process to address certain land use issues associated with rezoning. Given the number of recommendations contained in the 1<sup>st</sup> geotechnical report it was recommended that the report be attached to the covenant.

Staff are unaware of any legislative restriction against the removal of the geotechnical reports from title of the property, provided that the procedures relating to the public hearing are followed. However, there are potential risk/ future liability considerations.

### **Subdivision Approval and Review of Geotechnical Issues**

It was made clear during the rezoning process that evaluation of the geotechnical issues associated with the subdivision of the property is the responsibility of the Ministry of Transportation and Infrastructure as part of their subdivision approval process.

During the subdivision approval process the Provincial Subdivision Approving Officer (PAO) required the property owner to provide a geotechnical report to address the concerns raised in the 1<sup>st</sup> geotechnical report, and confirm that the land may be used safely for the use intended. The PAO has indicated that the 2<sup>nd</sup> and 3<sup>rd</sup> Ryzuk geotechnical reports adequately addressed the concerns raised in the 1<sup>st</sup> geotechnical report and confirmed that the land may be used safely for the use intended. The PAO also decided that the geotechnical reports did not need to be registered on title pursuant to section 86(1)(d) of the *Land Title Act*.

### **Section 56 of the Community Charter**

Section 56 (2) (b) of the *Community Charter* requires that a building inspector require a report certified by a qualified professional that the land may be used safely for the use intended if the building inspector considers that construction would be on land that is subject to or is likely to be subject to flooding, mud flows, debris flows, debris torrents, erosion, land slip, rockfalls, subsidence or avalanche. Unlike the PAO's powers to require only a Report or Covenant or both, the *Community Charter* requires both a Report and a Covenant.

The existing reports were specific to the subdivision stage of this development and not the building permit stage. This is not uncommon as specific building location and plans are not always available at the subdivision stage. For this subdivision, the building plans are not likely to follow until the lots have been sold and new owners propose to build.

If the Board initiates the process to consider removing the geotechnical reports given satisfaction of the subdivision stage requirements, the building inspectors would likely still have reason to require a report certified by a qualified professional that the land may be used safely for the use as part of the building inspection process for each parcel, in order to satisfy section 56 of the *Community Charter*.

It is up to the Building Inspectors to remember their responsibility under Section 56 of the *Community Charter*. Therefore, in staff's opinion it is appropriate to include in the modified covenant, or replacement covenant, a reference to the requirement for a geotechnical report relating to the suitability of the specific building site, and the specific building proposed, as part of the building permit approval process.

### **Public Hearing Requirement**

Covenant No. CA1963381 was placed on title as part of the process to approve rezoning application A-07-10, and was considered as part of the Public Hearing process for that rezoning. Therefore, it is appropriate that the public be given an opportunity to comment on any changes to that covenant through a similar process. Staff recommend that the cost of advertising the public hearing should be covered by the property owner.

## The Proposed Process

Should the Regional District Board initiate the process to consider the property owner's request to amend (or replace) the covenant, the following process will be followed; unless otherwise directed by the Board.

1. **Drafting of covenant modification or replacement document by the RDBN's solicitor.** The RDBN's solicitor will draft the required documents for consideration by the property owner. This process will involve an evaluation of whether the existing covenant should be amended or replaced with a new covenant, and the necessary reference to the need for further geotechnical reports in accordance with Section 56 of the *Community Charter*.
2. **Consultation with the Provincial Subdivision Approving Officer.** Staff will confirm with the PAO that she has no objection to the removal of the geotechnical reports from title of the property.
3. **Public Hearing.** The public hearing will be advertised, and held, in substantially the same manner as the public hearing for the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1586, 2010."
4. **Regional District Board consideration.** The Regional District Board will be asked to consider the proposed covenant modification or replacement documents, and report of the public hearing, and provide direction regarding the acceptance of the proposed covenant changes.

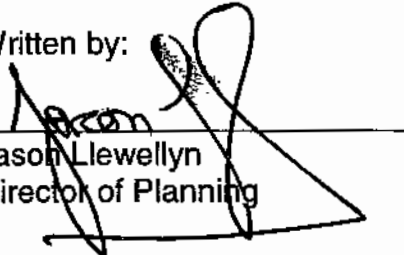
It is recommended that the above process not be initiated until the property owner provides the RDBN with \$5,000 to cover the cost of drafting the covenant document, and related legal advice, and advertising of the public hearing. Any unspent funds would be returned to the property owner.

### Recommendations

1. That staff initiate the process necessary to consider the modification or replacement of covenant document CA1963381 registered on title of the property at 2803 Dahlie Rd. once a deposit of \$5,000 is received from the property owner.
2. That a Public Hearing regarding the proposed modification or replacement of covenant document CA1963381 be held and delegated to the Director or Alternate Director for Electoral Area A.

*Electoral Area Planning – Participants/Directors/Majority*  
(All Directors)

Written by:

  
Jason Llewellyn  
Director of Planning

From: Dale Bellavance <dale@bellgroup.co>  
Date: 2016-05-25 12:19 PM (GMT-08:00)  
To: "Jason Llewellyn (jason.llewellyn@rdbn.bc.ca)" <jason.llewellyn@rdbn.bc.ca>  
Subject: Restrictive Covenant(s) Request to Remove: Bradley Nine Lot Subdivision

Attn: Jason Llewellyn

Regional District of Bulkley Nechako

Director of Planning

On behalf of, Teresa and Jody Bradley, Owners of the N 1/2 of the N1/2 of DL 4267, except plan PRP 13594, Range 5, Coast District and Subdivision of Lot 1 Plan 13594 DL (known as "the **Property**"),

We formally request that the Regional District of Bulkley-Nechako, through due process, consider removing the restrictive covenant, and the Memorandum Amended Covenant - CA1963381 (please refer to the attachment), from the **Property**. It is our understanding that this request will require a review by the Regional District's Lawyer, a Public Hearing, and RD Board Approval.

This is justified and warranted as the Dr. Alan N. Campbell, March 15, 2010, Preliminary Legislated Landslide Assessment (please refer to the attachment) should never have been considered as a Final Geotechnical Report and, as such, placed against the **Property** by means of a restrictive covenant. The author emphasizes the purpose of his assessment is for preliminary approvals only, and clearly states, that the individual lots have not been assessed with the spatial precision required by the APEGBC Legislated Landslide Hazard Assessment Guidelines. He further stipulates that a final, site specific, Landslide Hazard Assessment must be performed by an independent, professional, geotechnical third party, prior to final subdivision approvals. Ryzuk Geotechnical Engineering & Materials Testing was awarded this task.



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Ryzuk was initially engaged in May 2013 to undertake an assessment of: the existing geotechnical conditions and potential, surficial and geological soils mapping, along with digital data available through the BC Water Resource Atlas, IMap BC and Google. The field assessment and subsurface investigations were undertaken on June 10, 2013, and involved the excavation of nine test pits, throughout the proposed subdivision area, along with a traverse through the upslope watershed area. They issued their first report on June 26, 2013, with revisions on October 7, 2013.

Michelle Boudreau, the Provincial Approving Officer of Fort George District Office, Prince George, was not satisfied with the depth of Ryzuk's first report, and therefore, Ryzuk was once again engaged to further expand their geotechnical investigation of the **Property** in July 2015. Boudreau also mandated that Ryzuk be provided with a copy of Campbell's assessment (March 15th 2010) and the related original restrictive covenant-CA1963381, for their review. The final expanded Ryzuk Geotechnical Report (please refer to the attachment), co-authored by Lane G. Campbell, M.Eng., P.Eng Senior Geotechnical Engineer and Shane Moore, P.Geo Senior Geoscientist, and dated September 22nd, 2015 clearly identified that restrictions, in terms of land use on each of the proposed building lots, are not necessary. The updated report was delivered to the Ministry of Transportation and Infrastructure, reviewed by the Provincial Approving Officer, and was accepted as meeting the requirements for the proposed subdivision. The Preliminary Non Approved letter was revised to a Preliminary Approved letter on November 17th, 2015 and, the geotechnical engineering report condition was removed and, therefore, satisfied.

Dr. Campbell's assessment is a pragmatic, research based, document that aims to provide guidance for consideration by the client, the client's consultants, and professionals in approving agencies. This assessment considers social aspects, using decision science applications, to suggest recommendations that avoid risk preferred decision making. While test pits, field observation, and air photo analysis, were involved in the process, decision making based on social theories such as, the Gambler's Ruin, Framing Errors, Proportion Distortions and Linear Thinking Distortions, is the primary focus of his assessment. The dominant tool used to assess land hazard risk is Gambler's Ruin, which is defined by Dr. Campbell as: the technical term used by decision scientists for the unavoidable, unconscious and, automatic shift towards risk preference that occurs when choices get framed in terms of a significant loss.

Campbell, uses Gambler's Ruin to rate the risk of instability and hazard as a marginal -4.5 on an arbitrarily defined weigh scale ranging from -5 to 5, where -5 expresses instability/ high hazard risks. In stark contrast, the Ryzuk report uses subjective assessment, based on: professional judgment, empirical evidence, and case studies; and estimate that the probability of a landslide occurring, and affecting, the proposed subdivision site is less than 10% in 50 years. While Campbell's rating accounts for the importance of making decisions

through the point of view of a “prudent person”, Ryzuk’s conclusions are unbiased and stated in purely technical terms. On December 15<sup>th</sup>, 2015, The Ryzuk report was registered against the **Property** as a amended covenant, simply to counter Campbell’s assessment.

The Ryzuk report was written in conjunction with the Assurance Statement of the APEGBC Guidelines for Legislated Landslide Assessment for Proposed Residential Development in British Columbia. Ryzuk completed all prescribed tasks throughout the report, including but not limited to: the collection and review of background information, review of the proposed residential development, consideration of any changed conditions, and the conduction of field work on and beyond the **Property**; and reported these results in a comprehensive manner. Specific to landslide risk analysis, Ryzuk had reviewed and characterized any existing and future landslide risks that may affect the **Property**, in the hopes of, estimating potential consequences. Furthermore, Ryzuk has made comparisons between findings from their investigation and the level of landslide safety adopted by the Approving Authority. Based on the conditions contained in their Landslide Assessment Report for Subdivision Approval, as required by the Land Title Act, Shane Moore, of Ryzuk Geotechnical Engineering & Materials Testing, gives his assurance that the land may be used safely for the use intended without any registered covenant.

Although the burden that the restrictive covenant places on this **Property** makes the sale of any of the nine lots within this subdivision highly unlikely, our request to have the restrictive and amended covenant removed is based purely on scientific evidence. We thank you for considering our request and eagerly await your response.

Thank you,



Dale Bellavance

Bell Group

Tel: 250-652-8388

Cel: 250-413-7305

[dale@bellgroup.co](mailto:dale@bellgroup.co)

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Status: Registered

Doc #: CA1963381

RCVD: 2011-04-06 RQST: 2013-11-07 09:39.02

FORM\_C\_V17 (Charge)

NEW WESTMINSTER LAND TITLE OFFICE

LAND TITLE ACT  
FORM C (Section 233) CHARGE  
GENERAL INSTRUMENT - PART 1

Apr-06-2011 09:03:05.001

CA1963381 CA1963382

PAGE 1 OF 145 PAGES

Your electronic signature is a representation that you are a subscriber as defined by the Land Title Act, RSBC 1996 c.250, and that you have applied your electronic signature in accordance with Section 168.3, and a true copy, or a copy of that true copy, is in your possession.

Sean Ernest Rowell  
Rowell  
NWWSFQ

Digitally signed by Sean Ernest Rowell  
NWWSFQ  
DN: o=CA, cn=Sean Ernest Rowell  
NWWSFQ, o=Lawyer, ou=Verify ID at  
www.sarcel.com/LKUP.cfm?  
id=NWWSFQ  
Date: 2011.04.05 10:42:21 -0700

1. APPLICATION: (Name, address, phone number of applicant, applicant's solicitor or agent)

Perry & Company, Barristers & Solicitors

1081 Main Street

(250)847-4341

PO Box 790

Smithers

BC V0J 2N0

Document Fees: \$143.80

STC Fees: \$10.20

Deduct LTSA Fees? Yes

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LAND:

[PID]

[LEGAL DESCRIPTION]

015-221-946

THE NORTH 1/2 OF THE NORTH 1/2 OF DISTRICT LOT 4267 RANGE 5 COAST  
DISTRICT EXCEPT PLAN PRP13594

STC? YES

3. NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

SEE SCHEDULE

4. TERMS: Part 2 of this instrument consists of (select one only)

(a)  Filed Standard Charge Terms D.F. No.

(b)  Express Charge Terms Annexed as Part 2

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument.

5. TRANSFEROR(S):

JODY VICTOR BRADLEY AND TERESA ANNE BRADLEY

6. TRANSFEREE(S): (including postal address(es) and postal code(s))

THE REGIONAL DISTRICT OF BULKLEY-NECHAKO

P.O. BOX 820

BURNS LAKE

BRITISH COLUMBIA

V0J 1E0

CANADA

7. ADDITIONAL OR MODIFIED TERMS:

N/A

8. EXECUTION(S): This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)

Execution Date

Transferor(s) Signature(s)

John L. Perry  
Barrister & Solicitor  
P.O. Box 790  
Smithers, B.C. V0J 2N0

Y	M.	D
11	03	15

JODY VICTOR BRADLEY

TERESA ANNE BRADLEY

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

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LAND TITLE ACT  
FORM D

EXECUTIONS CONTINUED

Officer Signature(s)

Execution Date

Transferor / Borrower / Party Signature(s)

Gail E. Chapman  
A Commissioner for taking Affidavits for  
British Columbia  
Box 820, Burns Lake, BC V0J 1E0  
(250) 692-3195

Y	M	D
11	03	28
11	03	25

REGIONAL DISTRICT OF BULKLEY-  
NECHAKO by its authorized  
signatory(ies):

Lance Hamblin

ROYAL BANK OF CANADA by its  
authorized signatory(ies):

JEWELL GREENIDGE  
Team Leader

ESMERALDA ALVES  
Team Leader

Thevarajah Rabimohan, Notary Public  
City of Toronto, Limited to the  
attestation of Instruments and the  
taking of affidavits for Royal Bank of  
Canada, Royal Trust Corporation of  
Canada and The Royal Trust Company  
180 Wellington Street West,  
Toronto, Ontario, M5J 1J1  
Expires December 05, 2011

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

## TERMS OF INSTRUMENT - PART 2

**RECITALS:**

- A. The Transferor is the registered owner in fee-simple of those lands with a current civic address of 2803 Dahlie Road, more particularly described in Item #3 of Form C, in the Regional District of Bulkley-Nechako in Province of British Columbia (the "Lands").
- B. The Transferee is the Regional District of Bulkley-Nechako ("**Transferee**" or "**Regional District**").
- C. The Transferor has submitted an application to the Regional District to amend the Official Community Plan designation of the Lands to Rural Residential further to OCP Amendment Bylaw No. 1585 and to rezone the Lands to Bare Land Strata Residential Zone (R11) and Rural Residential (R6) Zones further to Rezoning Bylaw No. 1586 (the "**Amendment Bylaws**"), in order to permit a 9-lot bare land strata subdivision with significant greenspace protected as common property and through park dedication/return to the Provincial Crown, and acknowledging that it is in the public interest that the subdivision, development and use of the Lands be limited, in particular given potential geotechnical constraints, protection and conservation of natural habitat, greenspace, and existing and future trails, has volunteered and wishes to grant this covenant to the Transferee, and the Transferee has accepted this covenant (the "**Agreement**") and required its registration as a condition of the Amendment Bylaws.
- D. Section 219 of the *Land Title Act* gives authority for a covenant and indemnity, whether of a negative or positive nature, to be registered against the Lands and granted in favour of the Transferee with provisions:
- in respect of the use of land or the use of a building on or to be erected on land;
  - that land is to be built on in accordance with the covenant;
  - that land is not to be built on or subdivided except in accordance with the covenant;
  - that land is not to be used, built on or subdivided;
  - that parcels of land designated in the covenant and registered under one or more indefeasible titles are not to be sold or otherwise transferred separately; and
  - that land or a specified amenity in relation to it be protected, preserved, conserved, maintained, enhanced, restored or kept in its natural or existing state in accordance with the covenant and to the extent provided in the covenant.

**NOW THEREFORE** in consideration of the payment of the sum of \$10.00 by the Transferee to the Transferor (receipt and sufficiency acknowledged), the mutual covenants and agreements contained in this Agreement, and for other good and valuable consideration, the parties covenant and agree as to the following, including under Section 219 of the *Land Title Act*.

**Development in Compliance with Agreement**

1. The Transferor covenants and agrees with the Transferee that it must not use or permit the use of the Lands or any building on the Lands for any purpose, construct any building on the Lands or subdivide the Lands except in strict accordance with this Agreement.

**Subdivision Layout in Compliance with Plan**

2. The Transferor covenants and agrees the Lands must not be subdivided except in substantial compliance with the draft subdivision plan attached as Schedule 'A' ("**Subdivision Plan**").

3. The parties acknowledge and agree that the Subdivision Plan in Schedule "A" is schematic only and the exact configuration of boundaries, including of the areas labelled the fee simple "Lot A", the bare land Strata Lots 1-9, the "Common Strata Land" areas, the "Return to Crown" areas (which includes the Trail Return to Crown areas), and the roads and access routes, may be determined in accordance with subsequent surveys, and provided that:
- the total number of lots does not change and their respective areas does not change by more than five percent (5%),
  - the Return to Crown areas do not decrease in area,
  - the Common Strata Land area does not decrease except to allow a consequent increase in Return to Crown area, and
  - any changes are consistent with the Transferee's bylaws and regulations,

this Agreement shall be interpreted to apply to the areas so defined. The parties may modify this Agreement from time to time to reflect the more accurate description of the above-noted areas, and the Grantor agrees that these covenant restrictions may be registered against the whole of the Lands until such modification.

#### **Use and Development Restricted until Subdivision**

4. The Transferor agrees that, notwithstanding the land uses now or later permitted by the Regional District's Bylaws, the Transferor must not use, develop or build upon the Lands, or any portion of the Lands, or apply to the Regional District for any permit to do so, until completion of the subdivision that creates the areas to be developed and built upon in accordance with this Agreement, except as follows:
- (a) all existing land uses (the "**Existing Uses**") permitted by current bylaws may continue until the land uses permitted by the Amendment Bylaws have commenced provided that the Existing Uses are permitted by the Amendment Bylaws;
  - (b) the Transferor may carry out site servicing, clearing or excavation, except in the Return to Crown area;
  - (c) the Transferor may carry out geotechnical or geohazard investigations; and
  - (d) the Transferor may carry out exploring, digging and developing sources for potable water.

#### **Dedication concurrent with Subdivision**

5. The Lands must not be subdivided unless the Return to Crown area of the Lands, generally as shown on the Subdivision Plan, is concurrently dedicated as park on a registered plan of subdivision, or otherwise returned to the Provincial Crown, subject to clause 6 of this Agreement.
6. The parties acknowledge and agree that the Return to Crown area may be:
- (a) increased to include an area generally parallel to the southern boundary of the Lands, connecting the existing Dahlie Road and the Return to Crown area as presently shown, including for use as trails and parking lot, and if so increased the Common Strata Land area may be decreased proportionately; or
  - (b) decreased or eliminated entirely if the Provincial Crown chooses not to accept the dedication or return, and if so decreased or eliminated the Common Strata Land area must be increased proportionately.

**Riparian and Conservation Areas**

7. The Transferor acknowledges that the Lands contain watercourses, riparian and other areas with natural habitat values and therefore covenants and agrees to protect, preserve, conserve, maintain and keep in its natural and existing state the areas identified as Common Strata Land (and, until the Lands are subdivided, the Return to Crown Area) on the Subdivision Plan (the "Conservation Area"), and without limiting the generality of the foregoing, the Transferor covenants and agrees:
- (a) the Conservation Area must not be further subdivided following the creation of the areas identified on the Subdivision Plan;
  - (b) to protect, preserve and conserve in its natural state the vegetation and trees in the Conservation Area;
  - (c) not to cut, trim, prune, damage, defoliate or remove any vegetation or tree from the Conservation Area;
  - (d) not to excavate, remove soil or place fill from or on the Conservation Area;
  - (e) not to use pesticides, herbicides or any other deleterious substance of any kind on the Lands;
  - (f) not to build, place or install any building or structure of any kind on, over or under the Conservation Area; and
  - (g) not to do, omit to be done, or knowingly permit to be done or omitted, anything that does or could reasonably be expected to destroy, impair, diminish, negatively affect or alter the Conservation Area and vegetation and habitat therein.
8. As the sole exceptions to the preceding clause, and only on the conditions noted below, the Transferor may:
- (a) construct one pedestrian trail not to exceed 1.5 metres in width to connect the access route on the lands to existing or future trails in the Return to Crown area,
  - (b) undertake reasonable activities to develop a wastewater treatment facility for the development,
  - (c) undertake reasonable activities to construct buildings specifically permitted by zoning regulations and Regional District bylaws, and
  - (d) in an emergency situation, such as fire or a real and substantial threat to human safety or property, cut down or trim living or dead vegetation or trees in the Conservation Area,
- provided however that all of the following conditions are satisfied with respect to each of the above exceptions:
- (i) all such activities are done in such a manner as to prevent the direct or indirect release or deposit of any debris, soil, silt or other deleterious substance into any watercourse on the Lands,
  - (ii) all construction wastes, soil, fill or other substances deleterious to aquatic life are disposed of or placed on the Lands in such a manner as to prevent the direct or

indirect release or deposit of such wastes, soil, silt or substances into any watercourse on the Lands,

- (iii) the Transferor must notify the Transferee of the circumstances of all such activities within 30 days, including identifying the actual or likely effect on the Conservation Area as the case may be, and
- (iv) the Transferor undertakes to implement remedial measures to restore the overall habitat of the Conservation Area in accordance with recommendations, if any, of the Regional District, Provincial Ministry or independent professional at its sole cost.

For certainty, the parties agree this provision applies only to this Agreement and does not eliminate the lawful requirements of other governments.

9. For greater certainty, the provisions of this part of this Agreement are not intended to limit any agreements that may be reached between the Transferor and the Provincial Crown in relation to the recreational use of the Return to Crown areas. If the Provincial Crown does not accept the dedication or return of the Return to Crown areas, those portions of the Lands are added to the Common Strata Land, and therefore become part of the Conservation Area subject to this part, however one further unconditional exception applies: the Transferor and Provincial Crown may agree as to development, construction, ongoing maintenance and use of recreational uses, including trails, of the Return to Crown portion of the Conservation Area.

#### **Geotechnical & Fire Safety Considerations**

10. The Transferor acknowledges that the Lands may be subject to hazards as identified in the report entitled *Landslide Hazard Assessment* prepared by Dr. Alan Campbell and dated March 15, 2010, a copy of which is attached as Schedule 'B' to this Agreement (the "**Geotechnical Report**"), and therefore covenants and agrees that the Lands must not be built upon or used except in accordance with that Geotechnical Report and further no strata lot or fee simple lot proposed to be created from the Lands may be built upon or used unless:
- (a) such parcel has been reviewed and certified by a professional engineer or a professional geoscientist, with experience or training in geotechnical study and geohazard assessments, to be safely used for the intended use;
  - (b) the Transferor has provided the Transferee's building official with a copy of the geotechnical report(s) required under this section; and
  - (c) this provision in this Agreement has been replaced with a covenant under section 56 of the *Community Charter* or successor legislation in respect of the Lands, or relevant portion, if and as required in accordance with that section.
11. Without limiting the generality of the foregoing, the Geotechnical Report identifies a number of specific constraints on development, and the Transferor covenants and agrees not to build upon or use the Lands unless the following preliminary issues are addressed:
- (a) with respect to proposed Strata Lots 1, 2 and 3, no building until all areas of glacial till are identified;
  - (b) with respect to proposed Strata Lot 4, no building except with protection from flooding and extreme humidity, and only with the incorporation of dewatering measures (e.g. French drains);



- (c) with respect to proposed Strata Lots 5, 6 and 7,
  - (i) no building until potential slide hazards are investigated and addressed,
  - (ii) building permitted only with the incorporation of dewatering measures (e.g. French drains), and
  - (iii) no building, development or clearing of active alluvial fan deposits;
- (d) with respect to proposed Strata Lots 8 and 9,
  - (i) no building until all areas of glacial till are identified and determined to be sufficient and stable for development,
  - (ii) no building, development or clearing of active alluvial fan deposits or areas covered with poorly sorted sand and gravel, and
  - (iii) building permitted only with the incorporation of piers or reasonable alternatives designed by an engineer;

and all only in accordance with the recommendations and conditions of a professional engineer.

12. The parties acknowledge that the above provisions in this part in no way precludes the Approving Officer from requiring similar or alternative measures under the authority of the *Land Title Act* or Bare Land Strata Regulations, and such measures and covenants may or may not be sufficient to address the provisions in this part.
13. The Transferor further acknowledges that the Lands are located with the Rural Fire Service Protection Area and Official Community Plan policies for rezonings such as under the Amendment Bylaws contemplate any improvements and development be subject to annual fire inspections at the sole cost of the Transferor, with any recommendations implemented at the sole responsibility and cost of the Transferor, and therefore the Transferor covenants and agrees to engage a professional to undertake such annual inspections and only to build upon and continue to use the Lands in compliance with the recommendations of such inspections. The Transferor must provide a copy of such inspection reports, at no cost, to the Regional District on demand (and the Transferee may, but is under no obligation, to review and consider it).

#### **Indemnity and Release**

14. The Transferor covenants and agrees to indemnify and save harmless the Transferee from any and all claims, causes of action, suits, demands, fines, penalties, costs or expenses or legal fees (on a solicitor-client basis) whatsoever, in law or equity, which anyone has or may have against the Transferee or which the Transferee incurs as a result of any loss, damage, deprivation, enrichment or injury, including economic loss, arising out of or connected with the restrictions or requirements of this Agreement, the breach of any covenant in this Agreement, or the use of the Lands contemplated under this Agreement.
15. The Transferor releases and forever discharges the Transferee of and from any claims, causes of action, suits, demands, fines, penalties, costs or expenses or legal fees (on a solicitor-client basis) whatsoever, in law or equity, which the Transferor can or may have against the Transferee for any loss, damage, deprivation, enrichment or injury, including economic loss, arising out of or connected with the restrictions or requirements of this Agreement, the breach of any covenant in this Agreement, or the use of the Lands contemplated under this Agreement.

**Registration**

16. The restrictions and requirements in this Agreement are covenants running with the Lands in favour of the Transferee and intended to be perpetual, and shall continue to bind all of the Lands when subdivided.
17. At the Transferor's sole cost, the Transferor must do everything necessary to secure priority of registration and interest for this Agreement over all encumbrances of a financial nature.
18. The Transferor agrees to execute all other documents and provide all other assurances necessary to give effect to the covenants contained in this Agreement.
19. The Transferor, as a personal covenant between the parties, agrees to pay the legal fees and land title office costs of the Transferee in connection with the preparation and registration of this Agreement.

**General**

20. The Transferor covenants and agrees for itself, its heirs, executors, successors and assigns, that it will at all times perform and observe the requirements and restrictions set out in this Agreement.
21. It is mutually understood, acknowledged and agreed by the parties that the Transferee has made no representations, covenants, warranties, guarantees, promises or agreements (oral or otherwise) with the Transferor other than those contained in this Agreement. Furthermore, the Transferor acknowledges and agrees that due to the scope of private servicing required, technical restraints and hazards, the requirement for Approving Officer approvals and the requirements for third-party approvals, the Transferor may be unable to subdivide, or to use, develop or construct upon the Lands to the density permitted by the Amendment Bylaws, or at all, despite the Regional District's adoption of the Amendment Bylaws.
22. Nothing contained or implied in this Agreement:
  - (a) prejudices or affects the rights, powers or discretion of the Transferee in the exercise of its functions under any public or private statutes, bylaws, orders and regulations, all of which may be fully and effectively exercised in relation to the Lands as if the Agreement had not been executed and delivered by the Transferor;
  - (b) imposes any legal duty or obligation, including any duty of care or contractual or other legal duty or obligation, to enforce this Agreement or the breach of any provision in this Agreement; or
  - (c) imposes any public law duty, whether arising from the principles of procedural fairness or the rules of natural justice, on the Transferee with respect to its exercise of any right or remedy expressly provided in this Agreement or at law or in equity.
23. The Transferor covenants and agrees that the Transferee may withhold development permits, building permits and other approvals related to the use, building or subdivision of land as necessary to ensure compliance with the covenants in this Agreement, and that the issuance of a permit or approval does not act as a representation or warranty by the Transferee that the covenants of this Agreement have been satisfied.
24. The Transferor covenants and agrees that:

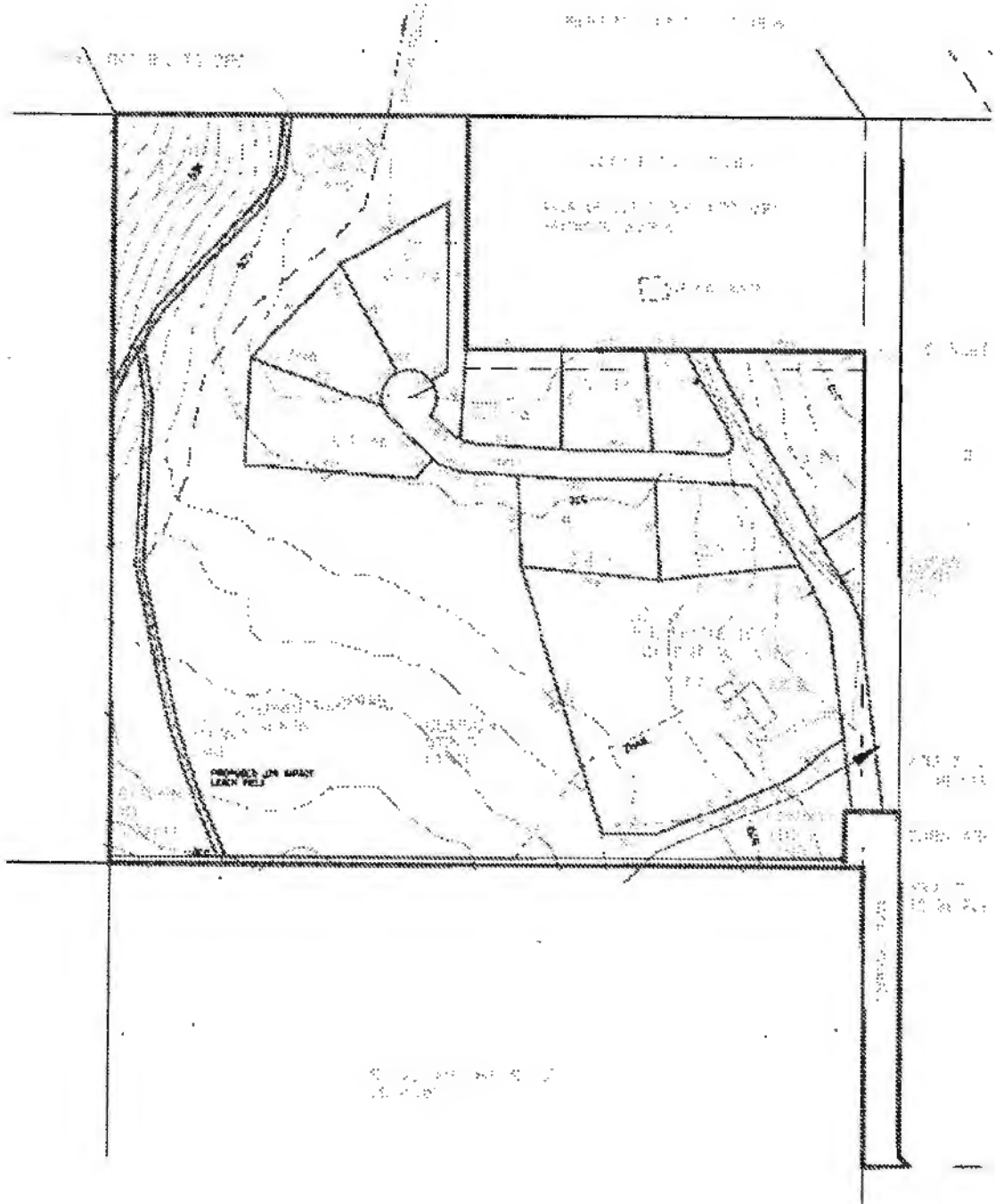
- (a) if the Transferee advises of a breach of this Agreement, as determined in its reasonable discretion, the Transferor must promptly remedy that breach at its sole cost;
  - (b) if the Transferor has not remedied the breach to the reasonable satisfaction of the Transferee within fifteen (15) days of notice or other time longer period specified by the Transferee, the Transferee may, but is under no obligation to, remove or rectify the breach at the expense of the Transferor without further notice; and
  - (c) any costs to the Transferee of such removal or rectification is a debt due from the Transferor to the Transferee together with interest at a rate of 3% per annum in excess of the Prime Lending Rate of the Royal Bank of Canada in effect from time to time, and:
    - (i) the Transferor must pay such costs and interest to the Transferee forthwith upon demand; and
    - (ii) failing payment, the Transferee may add such costs to property taxes for the Lands.
25. No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative with all other remedies at law or in equity.
26. The waiver by a party of any breach of this Agreement or failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar, and no waiver is effective unless it is written and signed by both parties.
27. If any part of this Agreement is held to be invalid, illegal or unenforceable by a court having the jurisdiction to do so, that part is to be considered to have been severed from the rest of this Agreement and the rest of this Agreement remains in force unaffected by that holding or by the severance of that part.
28. The Transferor acknowledges having received legal advice prior to executing this Agreement, and the Transferor agrees that it fully and completely understands this Agreement and its impact on the Land.
29. This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia.

#### Priority

30. ROYAL BANK OF CANADA (the "Chargeholder") is the registered holder of a charge by way of MORTGAGE against the Lands, registered under No. CA574838 (the "Charge"), agrees with the Transferee, in consideration of the sum of Ten Dollars (\$10.00) paid by the Transferee to the Chargeholder (receipt and sufficiency acknowledged), that the Agreement shall be an encumbrance upon the Lands in priority to the Charge in the same manner and to the same effect as if the Agreement had been dated and registered prior to the Charge.

The Transferor and Transferee acknowledge that this Agreement has been duly executed and delivered by the parties executing Forms C and D (pages 1 and 2) attached.

Schedule A - Subdivision Plan



112 010/2803 Dahlie Road/Rezoning Covenant/Feb 14, 2011

**Schedule B – Geotechnical Report**



**Campbell & Associates** 6915 Lake Rd Telkwa BC Canada V0J 2X1

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**Bradley Subdivision Proposal**

**Preliminary Legislated Landslide  
Hazard Assessment  
March 15, 2010**

**Dr. Alan N. Campbell P.Geo., Ph.D., FGAC**

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Your electronic signature is a representation that you are a subscriber as defined by the Land Title Act, RSBC 1996 c.250, and that you have applied your electronic signature in accordance with Section 168.3, and a true copy, or a copy of that true copy, is in your possession.



1. APPLICATION: (Name, address, phone number of applicant, applicant's solicitor or agent)

**Perry & Company, Barristers & Solicitors**  
3875 Broadway Avenue (250)847-4341  
PO Box 790  
Smithers BC V0J 2N0

Deduct LTSA Fees? Yes

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LAND:  
[PID] [LEGAL DESCRIPTION]

**015-221-946 THE NORTH 1/2 OF THE NORTH 1/2 OF DISTRICT LOT 4267 RANGE 5 COAST DISTRICT EXCEPT PLAN PRP13594**

STC? YES

3. NATURE OF INTEREST CHARGE NO. ADDITIONAL INFORMATION

**SEE SCHEDULE**

4. TERMS: Part 2 of this instrument consists of (select one only)

(a)  Filed Standard Charge Terms D.F. No. (b)  Express Charge Terms Annexed as Part 2  
A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument.

5. TRANSFEROR(S):

**JODY VICTOR BRADLEY AND TERESA ANNE BRADLEY AND ROYAL BANK OF CANADA**

6. TRANSFEREE(S): (including postal address(es) and postal code(s))

**THE REGIONAL DISTRICT OF BULKLEY NECHAKO**

P.O. BOX 820  
BURNS LAKE BRITISH COLUMBIA  
V0J 1E0 CANADA

7. ADDITIONAL OR MODIFIED TERMS:

8. EXECUTION(S): This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)

ERIN L. CROCKER  
Barrister & Solicitor  
P.O. BOX 790  
SMITHERS, B.C. V0J 2N0

Execution Date		
Y	M	D
15	10	

Transferor(s) Signature(s)

JODY VICTOR BRADLEY

TERESA ANNE BRADLEY

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the Evidence Act, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the Land Title Act as they pertain to the execution of this instrument.

## TERMS OF INSTRUMENT - PART 2

---

**RECITALS:**

- A. The Transferor is the registered owner in fee-simple of those lands with a current civic address of 2803 Dahlie Road, more particularly described in Item #2 of Form C, in the Regional District of Bulkley-Nechako in Province of British Columbia (the "Lands").
- B. The Transferee is the Regional District of Bulkley-Nechako ("Transferee" or "Regional District").
- C. Pursuant to the Section 219 Covenant registered in the Prince Rupert Land Title Office under Number CA1963381 (the "Covenant"), the Lands are subject to restrictions and requirements affecting the subdivision, development and use of the Lands, in particular given potential geotechnical constraints, and for the protection and conservation of natural habitat, greenspace, and existing and future trails.
- D. The Transferor, following consultation with the Provincial Approving Officer and further geotechnical investigations for subdivision purposes, proposes:
- (a) an alternate subdivision layout of lots as identified in the plan entitled "Proposed Bare Land and Conventional Subdivision" prepared by HBH Land Surveying Inc. file No. BRA1302 – Rev. 4 dated October 2013 (the "Second Subdivision Plan"), a copy of which is attached to, and forms part of, this Modification as Schedule "I",
  - (b) the addition of the further geotechnical information and assessment prepared by Ryzuk Geotechnical dated October 7, 2013 and September 22, 2015 - File 8-6727-1 (collectively the "Second Geotechnical Report"), including the Landslide Assessment Assurance Statements dated June 26, 2013 and September 22, 2015 for "subdivision approval" purposes, copies of which are attached to, and form part of, this Modification as Schedule "II",

and the parties have agreed to modify the Covenant accordingly in this agreement (the "Modification").

- E. Section 219 of the *Land Title Act* gives authority for a covenant and indemnity, whether of a negative or positive nature, to be registered against the Lands and granted in favour of the Transferee with provisions:
- in respect of the use of land or the use of a building on or to be erected on land;
  - that land is to be built on in accordance with the covenant;
  - that land is not to be built on or subdivided except in accordance with the covenant;
  - that land is not to be used, built on or subdivided;
  - that parcels of land designated in the covenant and registered under one or more indefeasible titles are not to be sold or otherwise transferred separately; and
  - that land or a specified amenity in relation to it be protected, preserved, conserved, maintained, enhanced, restored or kept in its natural or existing state in accordance with the covenant and to the extent provided in the covenant.

**NOW THEREFORE** in consideration of the payment of the sum of \$10.00 by the Transferee to the Transferor (receipt and sufficiency acknowledged), the mutual covenants and agreements contained in this Modification, and for other good and valuable consideration, the parties covenant and agree as to the following, including under Section 219 of the *Land Title Act*:

#### **Replacement of Subdivision Plan**

1. The "**Subdivision Plan**" defined in paragraph 2, located at Schedule "A" and referenced in various other paragraphs of the Covenant, shall, from the date of registration of this Modification, be considered a reference to the Second Subdivision Plan.
2. Consequential amendments pertaining to the Subdivision Plan and Second Subdivision Plan include:
  - (a) Reference to "Common Strata Land" in the Covenant shall now be "Common Strata Property";
  - (b) The "Return to Crown" areas shall continue to include areas identified on the original Subdivision Plan whether or not labelled on the new Subdivision Plan; and
  - (c) The "Return to Crown" areas shall continue to include the "Existing Trail" labelled on the new Subdivision Plan.

#### **Additional Geotechnical Report**

3. In paragraphs 10 and 11 of the Covenant, the words "and Second Geotechnical Report" shall be inserted after each reference to the "Geotechnical Report".
4. In paragraph 11 of the Covenant, the numbered Strata Lots shall be adjusted accordingly to reflect the updated lot number of the Second Subdivision Plan.
5. For greater certainty, the addition of the Second Geotechnical Report, being for subdivision purposes, shall not be considered satisfaction of paragraph 10(c) of the Covenant, and the Building Inspector remains at liberty to exercise his/her authority under section 56 of the *Community Charter* following applications for building permit.

#### **All other Provisions Continue and are Updated to reflect this Modification**

6. The instrument shall be read and construed with the Covenant and be treated as a part thereof and, save as amended above in relation to the Second Subdivision Plan and Second Geotechnical Report, all other terms, covenants and conditions, including personal agreements, shall continue in full force and effect and references to "Agreement" shall be read to include this Modification.

#### **Indemnity and Release**

7. The Transferor covenants and agrees to indemnify and save harmless the Transferee from any and all claims, causes of action, suits, demands, fines, penalties, costs or expenses or legal fees (on a solicitor-client basis) whatsoever, in law or equity, which



anyone has or may have against the Transferee or which the Transferee incurs as a result of any loss, damage, deprivation, enrichment or injury, including economic loss, arising out of or connected with the restrictions or requirements of this Agreement, the breach of any covenant in this Agreement, or the use of the Lands contemplated under this Agreement.

8. The Transferor releases and forever discharges the Transferee of and from any claims, causes of action, suits, demands, fines, penalties, costs or expenses or legal fees (on a solicitor-client basis) whatsoever, in law or equity, which the Transferor can or may have against the Transferee for any loss, damage, deprivation, enrichment or injury, including economic loss, arising out of or connected with the restrictions or requirements of this Agreement, the breach of any covenant in this Agreement, or the use of the Lands contemplated under this Agreement.

### **Registration**

9. At the Transferor's sole cost, the Transferor must do everything necessary to secure priority of registration and interest for this Modification over all encumbrances of a financial nature.
10. The Transferor, as a personal covenant between the parties, agrees to pay the legal fees of the Transferee in connection with the preparation of this Modification, and to be solely responsible for, including costs for, registration of this Modification at the Land Title Office, and to provide a registered copy and updated title search to the Transferee.

### **Priority**

11. ROYAL BANK OF CANADA (the "Chargeholder") is the registered holder of a charge by way of MORTGAGE against the Lands, registered under No. CA574838 (the "Charge"), agrees with the Transferee, in consideration of the sum of Ten Dollars (\$10.00) paid by the Transferee to the Chargeholder (receipt and sufficiency acknowledged), that the Modification shall be an encumbrance upon the Lands in priority to the Charge in the same manner and to the same effect as if the Modification had been dated and registered prior to the Charge.

The Transferor and Transferee acknowledge that this Modification has been duly executed and delivered by the parties executing Forms C and D (pages 1 and 2) attached.



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SCHEDULE 2  
SECOND GEOTECHNICAL REPORT

**RYZUK GEOTECHNICAL**  
Engineering & Materials Testing

28 Crease Avenue, Victoria, BC, V8Z 1S3 Tel: 250-475-3131 Fax: 250-475-3611 www.ryzuk.com

October 7, 2013  
File No: 8-6727-1

Bell Group International  
PO Box 171  
Brentwood Bay, BC  
V8M 1R3

Attn: Dale Bellavance (By E-mail: dale@bellgroupinternational.org)

Dear Sir,

Re: The North ½ of the North ½ of District Lot 4267 Range 5 Coast District  
Except Plan PRP 13594  
Proposed Nine Lot Subdivision - Dahlie Road - Smithers, BC

As requested, and in accordance with our proposal of May 24, 2013, we have undertaken an assessment of the existing geotechnical conditions as such relate to subdivision of the land and subsequent construction of residences. We understand that a Legislated Landslide Assessment has been requested by the Ministry of Transportation and Infrastructure as part of the subdivision process. Our work has involved a background review of available digital aerial imagery and surficial and geological bedrock mapping, as well as a visual assessment of the site and a subsurface test pit investigation program on June 10, 2013. Our associated comments and recommendations are provided herein, and our work has been undertaken in accordance with, and is subject to, the attached Terms of Engagement.

The property is approximately L-shaped and is located a short distance north of Dahlie Road. It is accessed by an unnamed public road and is bounded by undeveloped land. The property is generally level, but gently slopes down toward the north and northeast with a total of approximately 20 m of relief across the site. A local low-lying boggy area in the vicinity of North Fishhook Creek is present within the northwest portion of the site, to the north of the proposed lots, while Dahlie Creek runs through the southeast corner of the site. Currently the property is mostly undeveloped and consists of mixed forest (spruce, poplar, and birch) and grassy areas with one existing dwelling in the southeast of the site.

We understand that the proposed subdivision will involve the creation of nine bare land strata parcels ranging in size from 0.2 to 0.5 ha and one fee simple lot of approximately 1.8 ha. At the time of our attendance, the proposed lot layout was generally marked in the field with stakes and flagging. The proposed layout is shown on the attached Test Pit Location Plan, dwg no. 8-6727-1-1.



# Planning Department Enquiries Report, Month of June 2016

## Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of June 2016. During this month the Planning Department responded to 210 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In June 2015, the Planning Department answered 242 enquiries.

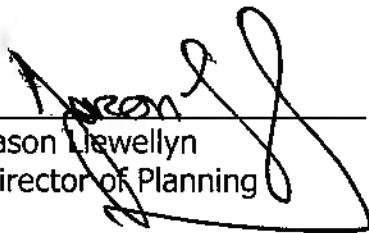
<b>Subject Area</b>	<b>Jan 2016</b>	<b>Feb 2016</b>	<b>Mar 2016</b>	<b>Apr 2016</b>	<b>May 2016</b>	<b>June 2016</b>
Development Services	34	29	16	31	25	29
Electoral Area Planning	45	68	42	55	66	46
House Numbering	23	17	19	11	25	23
Maps	29	34	51	68	53	48
Bylaw Enforcement	5	5	6	10	15	11
Other	39	77	43	90	49	53
<b>Total</b>	<b>175</b>	<b>230</b>	<b>177</b>	<b>265</b>	<b>233</b>	<b>210</b>

### Recommendation

"That the Board receive the June 2016 Planning Department Enquiries Report."

*(All Directors)*

Respectfully submitted,

  
\_\_\_\_\_  
Jason Jewellyn  
Director of Planning

**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
Planning Department**

**June 2016 – Action List**

<b>PAGE #</b>	<b>AGENDA ITEM</b>	<b>ACTION REQUIRED</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>DATE COMPLETED</b>
Page 70 -72 Rural Agenda June 9, 2016	Land Referral File No. 0221818 Jan Carlson Electoral Area "D"	Respond to Referral	Marli	Completed	June 10, 2016
Page 73 - 76 Rural Agenda June 9, 2016	Land Referral File No. 7409848 Edward Klassen & Laurie Cormack Electoral Area "F"	Respond to Referral	Marli	Completed	June 10, 2016
Page 77 - 80 Rural Agenda June 9, 2016	Land Referral File No. 7409818 Chad Johnson Electoral Area "F"	Respond to Referral	Marli	Completed	June 10, 2016
Page 289 - 296 Board Agenda June 23, 2016	Proposed Addition to Reserve for Stellat'en First Nation	Respond to Referral	Maria	Completed	June 28, 2016
Page 297 - 301 Board Agenda June 23, 2016	Floodplain Management Bylaw Amendments	Amendment for Floodplain Management Bylaw No. 1771, 2016	Maria/Debra	Ongoing	
Page 302 - 314 Board Agenda June 23, 2016	Rezoning File No. A-06-14 West End Ventures Inc. Electoral Area "A"	Send bylaw to MOTI for signatures	Maria	Ongoing	

b7d

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Page 13 - 18  
Board Supp Agenda  
June 23, 2016

Building Inspector Qualification  
Working Group Participation

Participate in Working  
Group

Jason

Ongoing

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Saved: M:/Planning/General Topics/AGENDAS/2016/Action Lists/June2016 Action List.doc

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## ***Building Inspector's Report*** ***For June, 2016***

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 16 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$9,312.00, with a total construction value of \$1,543,000.00. There have been 54 permits issued to date in 2016.

2. Building Permit Summary for the Village of Burns Lake

There were 3 building permit applications submitted this reporting period with a total construction value of \$101,000.00. There have been 8 permits issued to date in 2016.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period. There has been 1 permit issued to date in 2016.

4. Building Permit Summary for the Village of Granisle

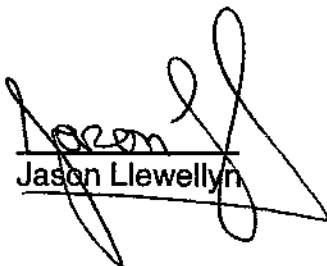
There were no building permit applications submitted this reporting period. There have been no permits issued to date in 2016.

5. Building Permit Summary for the District of Fort St. James

There were 9 building permit applications submitted this reporting period with a total construction value of \$2,294,499.00. There have been 15 permits issued to date in 2016.

Reviewed by:

Written by:

  
Jason Llewellyn

  
Jason Berlin

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British Columbia News

## Clarity given on tree-planting in the Agricultural Land Reserve

<https://news.gov.bc.ca/11503>

Monday, July 11, 2016 1:30 PM

**Quesnel** - The B.C. government is providing clarity to businesses and individuals considering planting trees for things like carbon sequestration on land in the Agricultural Land Reserve (ALR) – they will need to apply for permission from the Agricultural Land Commission (ALC) first.

A change in regulation under the ALC Act requires land owners in the ALR to make an application to the commission to plant trees on properties larger than 20 hectares, if those trees are not for an accepted ALC farm use such as food production or agroforestry.

The change followed discussions with stakeholders including the Agricultural Land Commission, BC Cattlemen's Association and the BC Agriculture Council. The 20 hectare threshold was determined as a result of those discussions, recognizing 20 hectares is large enough for most agricultural purposes, and carbon sequestration projects would require a larger land area than that to be feasible.

The legislative clarity follows 2015 discussions between the Ministry of Agriculture and a private company that had been planting coniferous trees on land in the ALR under a program to sequester carbon and promote the company's carbon neutrality. The company is reviewing their program to ensure that it is meeting its objectives, and is supported by local communities and stakeholders and has decided not to make any new offers to purchase land, or plant trees for the purpose of carbon sequestration on their existing land while they are conducting their review.

The Agricultural Land Commission is an independent administrative tribunal dedicated to preserving agricultural land and encouraging farming in British Columbia. There are approximately 4.7 million hectares of land in the ALR. The land in the ALR has increased by 31,000 hectares since 2001.

### Quotes:

#### **Cariboo North MLA, Coralee Oakes –**

“This change brings clarity and certainty to farmers and ranchers and our communities about growing trees on land in the ALR. The change supports food production, timber harvesting, agroforestry and silviculture and makes clear that land in the ALR is better used for those purposes.”

#### **MNM Ranch owner, Martin Rossman –**

“The 4.7 million hectares of land described as ALR is about 5% of B.C.'s total land area. It is crucial that we take steps to preserve this valuable resource for its intended purpose of production of food. I commend MLA Oakes and the provincial government for facilitating these changes.”

### Learn More:

Link to the regulation: [http://www.bclaws.ca/civix/content/oic/oic\\_cur/295112230/1666415202/673598472/?xsl=/templates/browse.xsl](http://www.bclaws.ca/civix/content/oic/oic_cur/295112230/1666415202/673598472/?xsl=/templates/browse.xsl)

Living in the ALR: <http://www.alc.gov.bc.ca/alc/content/alr-maps/living-in-the-alr>

### Media Contacts

**Ministry of Agriculture**  
Government Communications and Public Engagement





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Reference: 221376

June 13, 2016

Bill Miller, Chair  
Regional District of Bulkley Nechako  
PO Box 820  
Burns Lake, British Columbia  
V0J 1E0

RECEIVED  
JUN 16 2016  
REGIONAL DISTRICT  
BULKLEY NECHAKO

Dear Chair Miller:

Thank you for your letter of April 4, 2016, regarding derelict buildings on Crown lands (21751 Reno Road, Topley and 4620 Kissock Road, Decker Lake) in the Bulkley Nechako Regional District.

The province is committed to the clean-up of derelict or abandoned sites. Our first priority is to have those responsible for these sites held accountable for covering the costs. However, in some cases this is not feasible and the province can step in to lead the clean-up.

Ministry staff have inspected the two properties and identified these as high priority for clean-up. As there are no parties identified and the costs are modest, the province will cover the costs for demolition and clean-up. Staff are currently exploring cost effective options to do this work. Bobby Love, Director of Authorizations, Skeena Region will be in contact with your staff to ensure the clean-up is completed in a timely manner.

If you have any further questions or concerns please contact Bobby Love by phone at 250 847-7517 or by email at [Bobby.Love@gov.bc.ca](mailto:Bobby.Love@gov.bc.ca).

Thank you again for writing.

Sincerely,

Steve Thomson  
Minister

Page 1 of 2



37, 3RD AVE, PO Box 820  
BURNS LAKE, BC  
VOJ 1E0

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REGIONAL DISTRICT  
OF BULKLEY-NECHAKO  
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

April 4<sup>th</sup>, 2016

Honourable Steve Thomson  
Minister of Forests, Lands and Natural Resource Operations  
PO Box 9049, Stn Prov Govt  
Victoria, BC, V8W 9E2

Re: Derelict Building on Crown Lands in the Regional District of Bulkley-Nechako

Dear Minister Thomson:

This letter is asking for your assistance regarding two derelict, unsightly, and potentially unsafe buildings which are owned by the Provincial Government. The two buildings in question are discussed below.

**21751 Reno Road / Topley / Lot 2, District Lot 2625, Range 5, CD, Plan 8726**

The estimated cost to demolish and remove the structure is \$2,300.



This building has potential to be burnt by the local fire department as a training exercise.

The estimated cost to cut up and remove the buildings metal frame and clean up after burning is \$1,500.

**4620 Kissock Road / Decker Lake / Lot 9, District Lot 2501, CD, Plan 4030**



The estimated cost to demolish and remove the structures and clean up the site is \$5,000.



MUNICIPALITIES:

SMITHERS FORT ST JAMES  
VANDERHOOF FRASER LAKE  
HOUSTON TELKWA  
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOYSA LAKE RURAL  
B - BURNS LAKE RURAL F - VANDERHOOF RURAL  
C - FORT ST. JAMES RURAL G - HOUSTON RURAL  
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.CA  
WWW.RDBN.BC.CA  
PH: 250-692-3195  
FX: 250-692-3305  
TF: 800-320-3339

The Regional District of Bulkley Nechako has asked your Ministry to remove these buildings. This request was denied. The Regional District then offered to undertake the work to remove the buildings if the Province covered the associated costs. Unfortunately this request was also denied. The reason for denial appears to be a lack of financial resources allocated for such work.

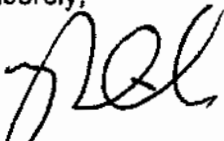
The Regional District of Bulkley Nechako appreciates the need for government to appropriately manage budgets. However, it is reasonable to expect that the Province will spend the funds necessary to ensure that the lands for which it has responsibility are not unsightly, and are safe.

It is expected that the Province will sell these properties at some time. The derelict buildings are currently a liability that detract from the value of the property. The funds spent to remove these structures will be recovered by the Province upon the sale of the land. It is not appropriate for the Province to pass these cost onto the Regional District of Bulkley Nechako.

It is requested that the Province please remove the derelict, unsightly, and unsafe buildings from the properties noted above. If the Province is not willing to do this work it is requested that the Province agree to pay the associated costs if the Regional District undertakes the work for the Province.

The Board appreciates your attention to this matter and hopes that the Province is able to work cooperatively with the Regional District Board on this issue.

Sincerely,



Bill Miller  
Chair, Regional District Board

CC: John Rustad, MLA, Box 421, 183 First St, Vanderhoof BC V0J 3A0  
Doug Donaldson, MLA, 1175 Main Street, PO Box 895, Smithers, BC, V0J

Joint venture companies



July 11, 2016

## LNG Canada's Joint Venture Participants Delay Timing of Final Investment Decision

Impact of global industry challenges, despite strong project fundamentals

**Vancouver, British Columbia** -- Today, LNG Canada announces that its joint venture participants -- Shell, PetroChina, Mitsubishi Corporation and Kogas -- have decided to delay a final investment decision on LNG Canada that was planned for end 2016.

LNG Canada remains a promising opportunity -- it has strong stakeholder and First Nations' support, has achieved critical regulatory approvals, has important commercial and engineering contracts in place to design and build the project, and through its pipeline partner Coastal Gas Link, has received necessary environmental approvals and First Nations support along the pipeline right-of-way.

"Our project has benefitted from the overwhelming support of the BC Government, First Nations -- in particular the Haisla, and the Kitimat community. We could not have advanced the project thus far without it. I can't say enough about how valuable this support has been and how important it will be as we look at a range of options to move the project forward towards a positive FID by the Joint Venture participants," said Andy Calitz, CEO LNG Canada.

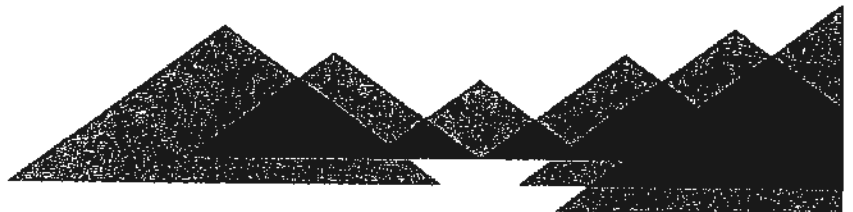
Through their efforts to build a strong LNG sector for Canada, and a critical, cleaner energy alternative for the world, the governments of British Columbia and Canada have developed sound fiscal and regulatory frameworks for success.

However, in the context of global industry challenges, including capital constraints, the LNG Canada Joint Venture participants have determined they need more time prior to taking a final investment decision. At this time, we cannot confirm when this decision will be made.

In the coming weeks, LNG Canada will continue key site preparation activities and work with its joint venture participants, partners, stakeholders and First Nations to define a revised path forward to FID.

LNG Canada Joint Venture Participants are Shell (50%), PetroChina (20%), Mitsubishi Corporation (15%) and Kogas (15%).

--- END ---

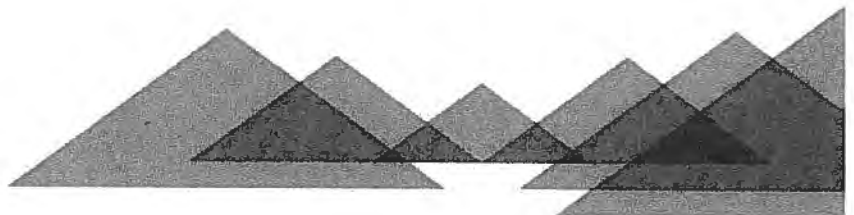


**Contact:**

LNG Canada Media Relations  
Katharine Birtwistle  
[media@lngcanada.ca](mailto:media@lngcanada.ca)

**About LNG Canada**

LNG Canada is a joint venture company comprised of Shell Canada Energy (50%), an affiliate of Royal Dutch Shell plc, and affiliates of PetroChina (20%), Korea Gas Corporation (15%) and Mitsubishi Corporation (15%). The joint venture is proposing to build an LNG export facility in Kitimat that initially consists of two LNG processing units referred to as "trains," each with the capacity to produce 6.5 million tonnes per annum of LNG annually, with an option to expand the project in the future to four trains.





Office of the Mayor

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Board-Receive

**District of Vanderhoof**  
Incorporated 1926  
*Geographical Centre of BC*

June 28, 2016

Bill Miller  
Chair - Regional District Bulkley Nechako  
Box 820  
Burns Lake, BC  
VOJ 1E0

EMAIL: [bill.miller@rdbn.bc.ca](mailto:bill.miller@rdbn.bc.ca)

Dear Bill,

Re: tipping fees at all RDBN Transfer Stations and Landfills


Many of the materials that were formerly buried in landfills are now recyclable/compostable. Landfills serve as a different outlet today than 50 years or even 15 years ago. The District of Vanderhoof Council has discussed how our community can maximize source reduction by recycling and composting and reducing our solid waste that goes into the landfill.

Council believes that tipping fees would provide a financial incentive to our residents to divert landfill materials from being deposited that can be recycled and/or composted and delivered to the appropriate depots at the transfer station. It is our understanding that the Regional District has not established tipping fees to all transfer stations/landfills in the RDBN. Without them there is little incentive to reduce.

The District of Vanderhoof Council strongly recommends that to provide financial incentive to divert solid waste from the landfill, tipping fees be initiated in all Regional District Bulkley Nechako landfills and transfer stations.

Thank you for your time and I look forward to your response.

Sincere Regards,  
DISTRICT OF VANDERHOOF

  
Gerry Thiessen  
Mayor

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Board ~~Receive~~  
UBCM  
Union of BC  
Municipalities

June 15, 2016

Chair Bill Miller  
Regional District of Bulkley-Nechako  
Box 820  
Burns Lake BC V0J 1E0

RECEIVED  
JUN 24 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Dear Chair Miller:

**Re: 2015 Resolutions**

Please find attached the provincial response to the 2015 resolution(s) put forward by your Board and endorsed by the UBCM membership at Convention.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, UBCM Information & Resolutions Coordinator with any questions.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,



Chair Al Richmond  
President

*Enclosure*

Whereas the Office of the Fire Commissioner issued the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' which establishes the "minimum standards of training required for fire services personnel in British Columbia" in September 2014 applicable to any fire service/department in British Columbia that provides fire services and includes municipal fire departments, volunteer fire departments, and fire departments established as a society under the Society Act of BC."

And whereas the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' states the "Authority Having Jurisdiction" describes local or regional government and further states that each local government must select and declare its firefighting Service Level in order for the local government to determine which set of minimum standards are to be met."

And whereas it is the responsibility of each local government to immediately take steps to ensure implementation of the training requirements associated to the Service Level selected;

And whereas the financial cost to local government to implement the new 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' Regulations are extremely prohibitive for rural communities and small volunteer fire departments, and may result in the closure of these departments:

Therefore be it resolved that the Province provide funding for rural communities and small volunteer fire departments to cover the additional costs as a result of the 'British Columbia Fire Service Minimum Training Standards – Structure Firefighters Competency and Training Playbook' Regulations.

**Convention Decision:                      Endorsed**

#### Provincial Response

##### ***Emergency Management BC***

*The establishment of the new minimum fire training standard in September 2014 provided a specific set of achievable training requirements, while ensuring firefighter safety. The new competency based standard and accompanying training materials, provide the local authority the ability to access training in a cost effective manner.*

*The amount of training required is determined by the fire services that the local authority chooses to provide. Smaller and rural fire departments have the ability to choose to provide in-house training using training materials made available by the Office of the Fire Commissioner.*



WHEREAS the maintenance of a sustainable and vibrant agricultural sector is critically important to the province's economic, social, and sustainable future;

AND WHEREAS the loss of productive agricultural lands to tree planting by companies seeking to offset their corporate carbon emissions is an unsustainable practice which threatens the long term health and viability of the agricultural sector in the province:

Therefore be it resolved that the Province of British Columbia take action to stop the reforestation of productive agricultural land for carbon offset purposes.

**Convention Decision:                      Endorsed**

#### Provincial Response

##### **Ministry of Agriculture**

*The Ministry of Agriculture and the Agricultural Land Commission are in contact with the company. The company is reviewing their program to ensure that it is meeting its objectives and is supported by local communities and stakeholders. The company has decided not to make any new offers to purchase land, or plant trees on their existing land while they are conducting their review.*

*The Ministry of Agriculture is working with the Agriculture Land Commission to identify solutions to prevent this type of activity in the future, and ensure that agriculture land be used to support the primary purpose of food production and continue to support the long term viability of the agriculture sector in the Province.*

WHEREAS the British Columbia Emergency Response Management System (BCERMS) was developed to ensure a coordinated and organized provincial response and recovery to any and all emergency incidents;

AND WHEREAS the BCERMS Response Objectives are not being applied to flooding events to ensure residents of BC are ranked first:

Therefore be it resolved that the Province of British Columbia ensure the residents of BC are ranked first during all emergency incidents including flooding events; and further, that the ranking apply to both natural and unnatural (industry) led events.

**Convention Decision:                      Endorsed**

### Provincial Response

#### ***Emergency Management BC***

*Both the British Columbia Emergency Response Management System (BCERMS), and provincial response plans are already in symmetry with the resolution. Within the BCERMS response goals, the residents of BC are included in both the first and second goals, providing for the safety of all responders and saving lives.*

*Specific to flooding, and similar to other provincial response plans, the 2013 British Columbia Flood Response Plan (the Plan), aligns with the BCERMS. The Plan describes the methodology the provincial government will utilize for coordinating activities to manage a flood event. The plan clarifies the roles and responsibilities of the ministries involved in flood management during an integrated provincial response event.*

*The Plan also details at a high level that local authorities will initiate actions to meet the BCERMS goals in response to flooding. Local authorities will activate emergency plans and directly control the resources within their jurisdiction for the purpose of emergency response and recovery from flooding.*

1163  
RECEIVED

JUN 23 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO



June 17, 2016

Chair Bill Miller  
Regional District of Bulkley-Nechako  
Box 820  
Burns Lake BC V0J 1E0

Dear Chair Miller:

**Re: 2015 Resolutions**

At the 2015 UBCM Convention, your community sponsored a resolution that was grouped with the Section C – Part 2 resolutions (resolutions referred to other resolutions within the *Resolutions Book*).

Please find enclosed a copy of your resolution, the resolution to which your resolution was referred, as well as the provincial response to the latter.

I trust this information will be of assistance to you.

Please feel free to contact Reiko Tagami, Information and Resolutions Coordinator with any questions about this process.

Tel: 604 270 8226 ext. 115 E-mail: rtagami@ubcm.ca

Sincerely,



Chair Al Richmond  
President

*Enclosure*

**2015 C5 Rural Inspection and Enforcement of Fire Service  
Act Regulations**

**Bulkley-Nechako RD**

Whereas the provincial government has enacted various building and fire code regulations for public buildings, including the Fire Services Act;

And whereas the provincial government has, through the BC Safety Authority, and various other provincial agencies such as the Health Authorities, established regulatory regimes designed to inspect various installations and operations, such as gas, electrical, health, food safety, etc. aimed at protecting the public from potential hazards associated with public facilities, while the Fire Services Act remains without an effective regulatory regime;

And whereas the provincial government is considering requiring regional districts to enforce the Fire Services Act and its regulations in the unincorporated areas of the province, including the obligation to provide for a regular system of inspection of hotels and public buildings;

And whereas regional districts do not have the capacity to take on an inspection and enforcement role in the rural areas:

Therefore be it resolved that the provincial government retain the responsibility to inspect and enforce.

**Convention Decision: Not Admitted for Debate**

**Resolutions Committee Comments**

*Refer to resolution A3.*

**2015 A3 Provincial Responsibility for Fire Services Act and Regulations****Squamish-Lillooet RD**

Whereas the provincial government has enacted various building and fire code regulations for public buildings, including the Fire Services Act and regulations under that Act;

And whereas the provincial government is considering requiring regional districts to enforce the Fire Services Act and its regulations in the unincorporated areas of the province, including the obligation to provide for a regular system of inspection of hotels and public buildings;

And whereas regional districts do not have the capacity to take on an inspection and enforcement role in the rural areas without significant additional financial and human resources:

Therefore be it resolved that the provincial government provide the resources necessary to inspect and enforce provincial safety regulations, including the Fire Services Act and its regulations, through either the Office of the Fire Commissioner or the BC Safety Authority rather than pursuing options to download the responsibility for inspections and enforcement of provincial regulations on local governments.

**Convention Decision:                      Endorsed**

**Provincial Response*****Emergency Management BC***

*The current review of the existing Fire Services Act includes stakeholder input and feedback on possible options for each component of the Act. The province is committed to ensuring that public safety is addressed across BC, including the issue of compliance monitoring. The province will continue to consult with stakeholders as the process continues.*



Selina Robinson, MLA  
(Coquitlam-Maillardville)



Province of  
British Columbia  
Legislative Assembly

Board-Receive

Selina Robinson, MLA  
(Coquitlam-Maillardville)  
Victoria Office:  
Room 201  
Parliament Buildings  
Victoria, BC V8V 1X4

Community Office:  
102 - 1108 Austin Avenue  
Coquitlam, BC V3K 3P5  
Telephone: 604 933-2001  
Facsimile: 604 933-2002

July 5, 2016

Chairperson Bill Miller and Directors  
Bulkley-Nechako Regional District  
Box 820  
Burns Lake, BC V0J1E0

RECEIVED  
JUL 11 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Dear Chairperson Bill Miller and Directors,

I hope your summer is going well. I am writing to you in preparation for the UBCM Convention September 26-30. I am pleased to inform you that all of the Opposition MLAs will be at the UBCM Convention and that we would love to meet with you and hear more about your issues and concerns.

In order to book an appointment with an MLA during UBCM please contact my Legislative Assistant Brontë Renwick-Shields at [bronte.renwick-shields@leg.bc.ca](mailto:bronte.renwick-shields@leg.bc.ca) or call 250-952-7647 and she will be happy to schedule an appointment for you. Please let Brontë know the specific issues or concerns that you would like to address in the meeting so that we can ensure the appropriate MLAs are in attendance.

We would also like to remind you that the Opposition will be hosting a free breakfast on the Friday morning of UBCM in the Crystal Ballroom Room at the Fairmont Empress Hotel, doors open at 6:45 am but please come when you can before 8:30 am. We would love to have you join us, invitations and further information will be included in your Convention package.

Yours sincerely,

Selina Robinson, M.L.A Coquitlam-Maillardville  
Opposition Spokesperson for Local Government, Seniors and Sports

**Bob Gammer**

Community Relations Manager

Northern Region

Phone: 250-561-4858

Cell: 250-961-0676

Email: bob.gammer@bchydro.com

June 27, 2016

Dear Chair & Directors:

Re: 2016 UBCM Convention

BC Hydro is pleased to be participating in the 2016 UBCM Convention in Victoria, during the week of September 26 to 30, 2016.

If you would like to arrange a meeting on a local issue with one of our senior managers while you are at the convention, please send an email request, with a brief description of the issue, to Lisa Waddell ([lisa.waddell@bchydro.com](mailto:lisa.waddell@bchydro.com)) by **Wednesday, August 10.**

The meetings will be scheduled for September 27 to 29 and will be held in the Victoria Marriott Inner Harbour hotel (across from the Convention Centre). We will provide full details when we confirm your meeting date and time.

If you have any questions, please don't hesitate to contact myself, or Community Relations Coordinator Dave Mosure. During the convention, Dave and I may be reached at:

Bob Gammer – cell: 250 961-0676

Dave Mosure – cell: 250 961-0574

We look forward to seeing you at the convention.

Sincerely,

Bob Gammer



**VIA EMAIL**

inquiries@rdbn.bc.ca

July 7, 2016

Regional District of Bulkley Nechako  
PO Box 820  
37 3<sup>rd</sup> Avenue  
Burns Lake, BC V0J 1E0

Dear Sir or Madam:

Re: British Columbia Hydro and Power Authority and FortisBC Inc.  
Residential Inclining Block Rate Report to the Government of British Columbia

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The BC Minister of Energy and Mines has asked the British Columbia Utilities Commission (Commission) to report to the Government of BC concerning the impact of British Columbia Hydro and Power Authority (BC Hydro) and FortisBC Inc.'s (FortisBC) residential inclining block electricity rates (often referred to as the Residential Conservation Rate or RCR) on customers without access to natural gas.

As part of this reporting process, the Minister has asked the Commission to gather information from residential electricity customers in regions not served by natural gas regarding the following items:

- the impacts of the residential inclining block electricity rates; and
- customers' awareness of ways to mitigate any impacts.

The Commission will be issuing the enclosed public notice to various regional newspapers to advertise the opportunity for residential electricity customers in regions not served by natural gas to provide letters of comment to the Commission on this matter.

We are also asking for your support in communicating the contents of the enclosed public notice to residents within the Bulkley-Nechako Regional District. The communities that appear to not have access to natural gas and be in the Bulkley-Nechako Regional District include:

Takla Landing	Francois Lake	Takysie Lake	Southbank	Cluculz
Cluculz Lake	Engen	Fort Babine	Granisle	Topley Landing

We request that you provide the enclosed public notice, if possible, directly to the relevant communities or to the appropriate electoral districts to post and distribute the public notice to residents. Possible ways for you to distribute the public notice to these residents include:

- Post on your website;
- Discuss at any public meetings, as appropriate; and/or
- Post in public spaces such as the library, city hall, or recreation centre.



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Please respond to the Commission, if possible, indicating what measures the Bulkley-Nechako Regional District pursued to distribute the public notice on or before Monday, August 15, 2016.

More information about the process is available at the following link:  
<http://www.bcuc.com/ApplicationView.aspx?ApplicationId=506>

If you require further information please contact Alison Thorson, Director – Policy, Planning and Customer Relations at 1-800-663-1385 or [Commission.Secretary@bcuc.com](mailto:Commission.Secretary@bcuc.com).

Thank you in advance for your participation in this public consultation process.

Yours truly,

  
Laurel Ross

BM/kbb  
Enclosure



## Request for Comments on Residential Inclining Block Electricity Rates

The BC Minister of Energy and Mines has asked the British Columbia Utilities Commission (Commission) to report to the Government of BC on the impact of British Columbia Hydro and Power Authority (BC Hydro) and FortisBC Inc.'s (FortisBC) residential inclining block electricity rates (often referred to as the Residential Conservation Rate or RCR) on customers in regions without access to natural gas.

If you are a residential electricity customer of BC Hydro or FortisBC without access to natural gas, the Commission is seeking your comments on:

- the impacts you have experienced or identified from the residential inclining block electricity rates; and
- your awareness of ways to mitigate any impacts.

Please provide your comments using the Commission's Letter of Comment Form found online at <http://www.bcuc.com/Register-Letter-of-Comment.aspx>. All comments must be received in writing. Please send your written comments by email or mail to the Commission Secretary on or before **Monday, August 15, 2016** at:

**Email:** [Commission.Secretary@bcuc.com](mailto:Commission.Secretary@bcuc.com)

**Mail:** Ms. Laurel Ross  
Acting Commission Secretary  
BC Utilities Commission  
Sixth Floor, 900 Howe Street  
Vancouver, BC V6Z 2N3

By providing a letter of comment in this process, you agree to your comments being placed on the public record and posted on the Commission's website. All letters of comment are placed on the public record, posted on the Commission's website and provided to the Panel and all participants in the proceeding.

All of the documents related to this matter are available on the Commission's website at:  
<http://www.bcuc.com/ApplicationView.aspx?ApplicationId=506>

For more information please contact the Commission using the contact information above or by phone at 1-800-663-1385.



Thank you for your support & generosity to our society for the preservation of this wonderful heritage site!

St Luke's on the Lake  
Society!



172  
 377, rue Bank Street,  
 Ottawa, Ontario K2P 1Y3  
 tel./tél. 613 236 7238 fax/télé. 613 563 7861

Board-Receive

June 6, 2016

Bill Miller  
 Chair  
 Regional District of Bulkley-Nechako  
 PO Box 820 37 3rd Ave  
 Burns Lake, BC V0J 1E0

RECEIVED  
 JUN 15 2016  
 REGIONAL DISTRICT OF  
 BULKLEY NECHAKO

Bill Miller,

**Re: Federal government reviewing our public postal service - Have your say!**

I am writing to let you know that the federal government is conducting a review of Canada Post. It says that everything but postal privatization is on the table. This means daily mail delivery, restoring home delivery, postage rates, the moratorium on post office closures and more.

The review will have two phases. The government has appointed an independent task force to collect input from Canadians, do research, gather facts and identify options for the future of our postal service by September 2016. Following this, a parliamentary committee will consult with Canadians on the options identified by the task force and make recommendations to the government by year's end. The government expects to announce its decisions about Canada Post in the spring of 2017. For more information, go to [CUPW.ca/canadapostreview](http://CUPW.ca/canadapostreview) and [Canada.ca/canadapostreview](http://Canada.ca/canadapostreview)

While CUPW welcomes the opportunity to look at the future of our public postal service, we have a number of concerns about the review. The review's first phase – the part that determines the options that will be examined – is being held over the summer. As well, there has been very little information and advertising about the review, except in social media. We are concerned people will not learn about the review until it's too late.

CUPW would like to ensure that the views of municipalities are considered. Therefore, we would like you, if at all possible, to provide input to the Canada Post Review. We have attached a resolution for your consideration, information on providing input and some fact sheets on key issues.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. We would also like to take this opportunity to express our gratitude to the many municipalities that supported our campaign to stop the cuts that Canada Post announced in December 2013, including the end of home mail delivery. We had a major victory when Canada Post announced a temporary hold on its plan to eliminate door-to-door delivery. CUPW is confident that we can build on this success and convince the Canada Post Review to recommend against further cuts in favour of new services that generate revenues and allow us to build a universal, affordable and green public postal system for future generations.

In solidarity,

Mike Palecek  
 National President

c.c. National Executive Committee, Regional Executive Committees, National Union Representatives, Regional Union Representatives, Specialists, Campaign Co-ordinators, Negotiators, CUPW locals





# A bank for everyone

## Support Postal Banking

Postal banking is the provision of financial and banking services through a post office. It is not a new or radical idea. Postal banks already exist in many parts of the world where they are used to:

- increase financial inclusion
- promote economic development
- and generate revenue to preserve public postal service and jobs

In fact, our post office used to have a national savings bank – up until 1969 – and there is no reason we shouldn't have one today.



### Why do we need postal banking?

- 1** Banks are failing to meet the needs of a growing number of Canadians. Thousands of towns and villages across our country do not have a bank. But many of them have a post office that could provide access to financial and banking services.
- 2** Nearly two million Canadians in urban and rural areas desperately need an alternative to predatory payday lenders. A postal bank could be that alternative.

**3** Canadian banks have raked in enormous profits while cutting service, closing branches and charging some of the highest banking and ATM fees in the world. We deserve better.

**4** Post administrations around the world, including Canada Post, have seen traditional mail volumes decline in recent years. Many post offices have added or expanded financial services in order to lessen their dependence on declining mail volumes and revenues. Postal banking could help Canada Post make money and increase its ability to provide public postal service and create decent jobs in communities throughout Canada.

## Postal banking is lucrative!

**New Zealand:** Kiwibank generated 81% of New Zealand Post's after tax profits.

**Switzerland:** PostFinance produced 48% of Swiss Post's operating profits.

**Italy:** BancoPosta profits allowed the Italian post office to make 57 million Euros in profits (\$86.1 million CAD) in spite of losses incurred by its postal business.

**France:** La Banque Postale's operating profits of 842 million Euros (\$1271.6 million CAD) made a significant contribution to Le Group La Poste's operating profits of 719 million Euros (\$1085.8 million CAD).

*Sources: New Zealand Post, Swiss Post, Poste Italiane and Le Group La Poste, 2014*

## Postal banking has social & economic benefits

**France:** Banque Postale has an obligation to provide products and services to as many people as possible. It provides a Livret A or passbook savings account, at no charge, to anyone who requests it. It also provides banking services to the financially vulnerable and financing for social housing, voluntary organizations and microentrepreneurs lacking bank credit.



**LA POSTE**

**Brazil:** Since its creation in 2002, Banco Postal at Brazil's post office has opened over 6,200 postal bank branches and provided bank accounts to about ten million people. These efforts are largely designed to meet the needs of poor and marginalized populations living in rural and underdeveloped areas.



**Correios**

**Italy:** BancoPosta offers current accounts, payment services and postal savings products on behalf of Cassa depositi e prestiti (CDP). The CDP, which is 80% owned by the Italian government, supports the development of the country

**Posteitaliane**

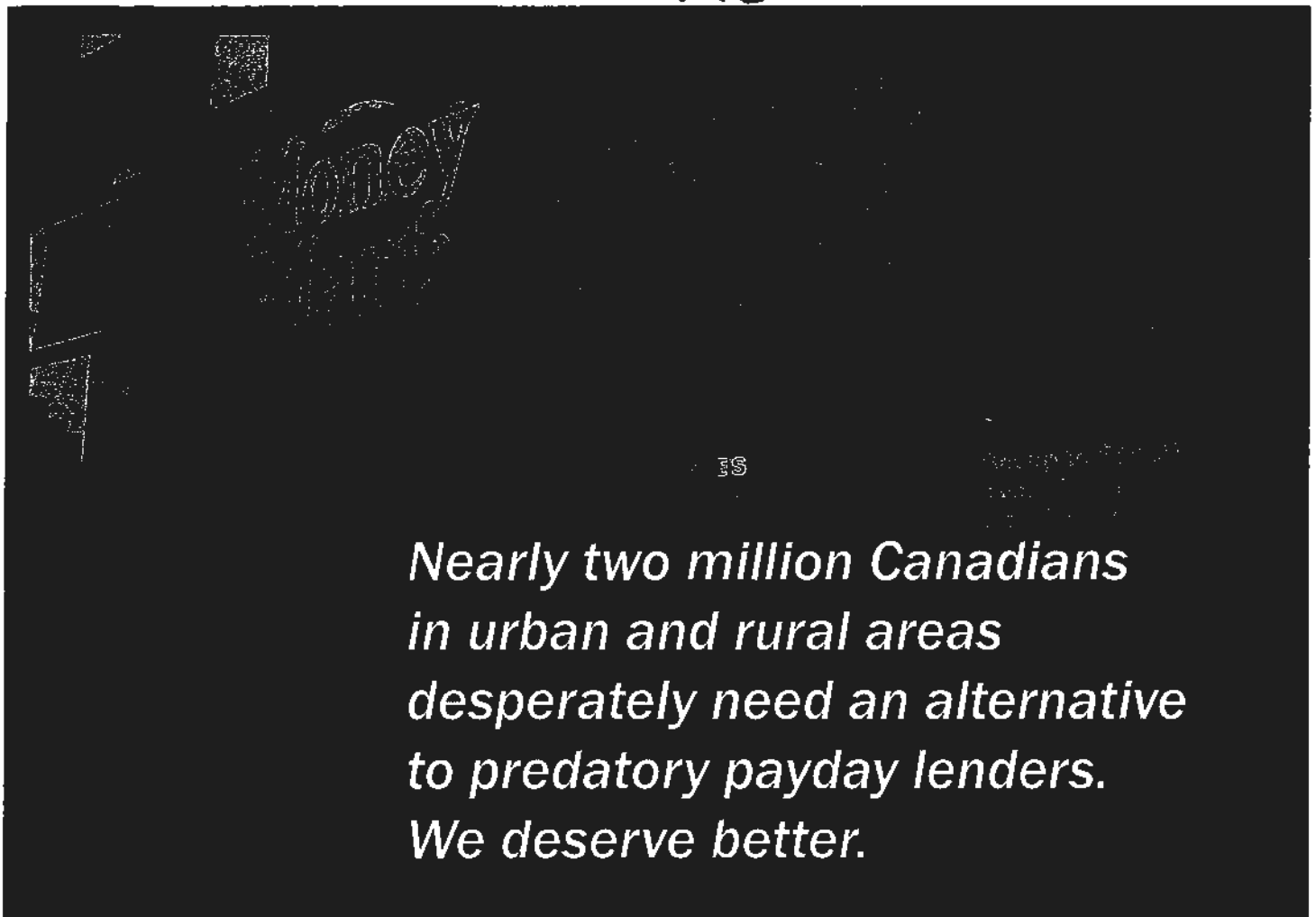
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by financing the investments of public entities, helping local authorities leverage their real estate assets, investing in social housing, and supporting energy efficiency policies.

## We had a postal bank

Canada had postal banking for over a hundred years. The federal government passed legislation establishing a post office savings bank system just after Confederation in 1867 in order to provide a savings service to the working classes and small town residents. This system began operating in 1868 with 81 locations and grew quickly. By 1884, there were 343 post office savings banks, with a balance of \$13 million from almost 67,000 accounts. However, Canada's postal banking system confronted challenges from chartered banks by the 1890s. These banks, facing a recession, became interested in attracting the kind of small-time depositors who used post office savings





*Nearly two million Canadians  
in urban and rural areas  
desperately need an alternative  
to predatory payday lenders.  
We deserve better.*

banks and they actively worked to undermine postal banking. In 1898, the chartered banks successfully lobbied the government to reduce the interest rate paid on deposits at postal savings banks from 3% to 2.5%. They also worked to eliminate advertising by postal banks. As time went on, chartered banks and credit unions increased their presence in communities and the post office and government became less interested in maintaining the network. The post office savings bank system was closed down in 1969.

### **Support for postal banking**

**Municipalities:** Over 600 municipalities have passed resolutions that support postal banking.

**Public:** Almost two out of every three respondents (63%) to a 2013 Stratcom poll supported Canada Post expanding revenue-generating services, including financial services like bill payments, insurance and banking.

**Canada Post:** A number of former Canada Post presidents have considered and even promoted the notion of the corporation getting more involved in financial services: Michael Warren, Andre Ouellet, Moya Greene.

**Universal Postal Union:** The UPU, a United Nations agency, thinks post offices should be looking at expanding financial services. It has produced a global roadmap for the future. This roadmap calls for the continued development of postal networks along three dimensions – physical, financial and digital/electronic.

**Federal parties:** Most federal parties have expressed either support for or an interest in postal banking. In 2014, the Liberal Party postal critic said the merits of postal banking should be explored in the context of several different options for the future of Canada Post.

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## Canada Post's secret postal banking study

Canada Post conducted a secret four-year study on postal banking that indicates that adding this service "would be a win-win strategy" for the corporation. This study was obtained through an Access to Information (ATI) request. Unfortunately, 701 of the study's 811 pages were redacted. CUPW has asked Canada Post's President to release the full report, but he has refused.

## What would a postal bank look like?

There are many different models of postal banking. Some postal administrations set up their own bank. Others act as a financial intermediary by providing services in partnership with banking and other financial institutions, such as credit unions. In this instance, they work with one or a number of institutions, which operate nationally or in different regions. Some postal banks deliver a broad range of financial services, while others provide a more limited offering.

Services provided by postal banks:

- Savings and checking accounts
- Online banking
- Bank machines
- Credit cards, debit cards, pre-paid cards
- Money transfers, including remittances
- Insurance (home, auto, travel, etc.)
- Loans and mortgages
- Investment products (RRSPs, mutual funds, annuities)
- Foreign currency
- Other services such as financial counselling

## Government review of Canada Post

CUPW wants the government review of Canada Post to recommend the addition of financial and banking services at Canada Post, or at a minimum, a task force to determine how to deliver new financial and banking services through our postal service.

Please consider making this recommendation to the review.

### For more information:

A postal bank for everyone – Support Postal Banking  
[www.cupw.ca/PostalBanking](http://www.cupw.ca/PostalBanking)

Why Canada Needs Postal Banking  
<https://www.policyalternatives.ca/publications/reports/why-canada-needs-postal-banking>

The Banks Have Failed Us: Postal Banking To The Rescue  
<http://www.cupw.ca/postal-banking-rescue>

Rural Canada is underserved by financial services: Why post offices need to offer banking services  
[http://cpaa-acmpa.ca/pub/files/banking\\_services\\_SEPT23Eng.pdf](http://cpaa-acmpa.ca/pub/files/banking_services_SEPT23Eng.pdf)

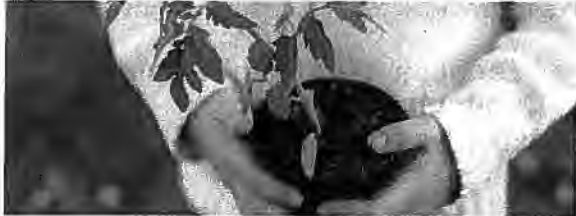
Banking on a future for posts  
<http://www.cupw.ca/campaign/resources/banking-future-posts>







## A Canada Post for Everyone



### **Our Postal Service is Under Review: What's In It For You?**

The federal government says it wants to ensure that "Canadians receive quality postal services at a reasonable price."

It's asking Canadians for our input. So, how do you think our national postal service should change with the times?

### **High Quality Service to Meet Our Changing Needs.**

People everywhere are sending fewer letters through the mail, which has affected the revenues of post offices around the world. Some postal systems have raised prices or cut services and jobs, as Canada Post did when the Conservatives were in power.

But post offices in many other countries have expanded their services and branched out into new avenues in order to make more money.

It's time for Canada Post to make full use of its presence in every community and add new revenue-generating services. Here are a few options to think about:

### **Why Not Get More At The Counter?**

With 6,300 outlets, Canada Post has the largest retail network in the country. It could be doing a lot more with this network.

### **Get Your Documents:**

Canada Post already processes passport applications and issues fishing and hunting licenses. It could also accept identity card applications, provide identity authentication services, register voters, certify documents, issue permits and much, much more.

Canada Post could also process payments and cheques for federal and provincial governments, and offer government services in places that don't have any.

### **Get a Bank for Everyone:**

Canada Post used to and could still provide financial and banking services like other post offices around the world. We could provide savings and chequing accounts; bank machines; lines of credit, mortgages, money transfers, etc.

Postal banking is profitable in many parts of the world and could reinvest its profits back into our communities. See CUPW's A Bank for Everyone campaign and go to [cupw.ca/PostalBanking](http://cupw.ca/PostalBanking).

### **Get Display Space:**

Canada Post's retail space could be better used in many locations. Why not rent display space to artists and producers for showcasing their specialty goods for fixed lengths of time? Showcase "Canadiana"? Or help on-line sales of products through a website portal like the Swiss post office?

### **Why Not Get Better Cell, Internet and Secure Data Service?**

Canadians want simple, affordable internet and cell phone service. Canada Post could offer basic cell phone packages. It could also use its infrastructure to provide high-speed internet in rural and remote areas that do not have access to this service. Many post offices in Europe, such as the UK, Italy and France, already offer internet and cell service.

Canada Post could also collect data quickly and frequently for ethical use in transportation, infrastructure and public planning.

## Why Not Get More at the Door?

With the largest delivery network in the country, Canada Post could deliver a lot more.

### Get More Parcels:

The parcel delivery sector is growing rapidly as a result of e-commerce and internet marketing. It doesn't make sense to have multiple courier companies driving down the same streets every day to deliver parcels.

Canada Post could provide last mile delivery for the entire sector. This would lower prices and be good for the environment because it would reduce our use of fossil fuels, and cut pollution and traffic congestion.

Canada Post already provides last mile for FedEx in rural and small communities.

### Get Your Groceries:

Canada Post could partner with large grocery stores to offer home delivery across the country like the Swiss and Danish post offices.

## Remember, It's A Canada Post for Everyone

Of course, Canada Post isn't simply about making money. Like other Crown corporations, it is supposed to serve our public interest.

As well as considering revenue-generating services, Canada Post ought to be strengthening and expanding the services it provides to all Canadians. For example:

### Get Better Services to Indigenous and Northern Communities:

- Postal Banking
- Food Mail

### Get a Greener Canada Post:

- Electric Car Charging Stations at Post Offices
- Made in Canada Electric Postal Fleet
- Door-to-door as the greener option

For more information, visit [cupw.ca](http://cupw.ca) and [deliveringcommunitypower.ca](http://deliveringcommunitypower.ca)



### Get Better Services for Seniors and People with Mobility Issues:

Our population is aging and we need to keep our communities connected.

Canada Post used to have a service called Letter Carrier Alert that allowed letter carriers to monitor seniors and people with disabilities. Many letter carriers still informally check up on their neighbourhoods and the people on their routes. In partnership with municipal governments, communities, health care providers and seniors, we can keep doing this, helping older Canadians to remain in their homes for as long as possible.

La Poste in France is a leader in testing such new roles for the letter carriers. It partners with pharmacies to deliver medicine and works with organizations to check on people who are vulnerable, isolated or disabled.

Japan Post also has a service called "Watch Over" that checks on seniors and reports back to family members for a small monthly fee.

This service costs the equivalent of about \$8.40 US per month. According to the Inspector General of the United States Postal Service, a similar service in the US would generate \$12.6 million in revenues annually if just one per cent of its 12.5 million older adults that live alone signed up.

Japan Post will deliver 4-5 million iPads to seniors by 2020. The iPads will have apps that facilitate check-ins and remind seniors to take their medications, eat and exercise.



## A Canada Post for Everyone



## Daily door-to-door delivery: It's not just more convenient. It's better for the environment.

Canada Post delivers billions of letters and parcels to homes and businesses every year. Many Canadians consider it a trusted and valuable service.

But did you know that home mail delivery is the most environmentally friendly way of moving letters and parcels from sender to receiver? And it's greener when it's done five or six days a week.

### Why Canada Post is the greener option

The boom in online shopping means that millions more parcels are being delivered by Canada Post and other delivery companies. That's a lot of cars and trucks on delivery runs.

Last year, the number of parcels delivered by Canada Post alone increased by almost 10%. But with Canada Post, the amount of greenhouse gas emissions barely increases. Why? Because, unlike other delivery companies, Canada Post already has people delivering mail and parcels to every neighbourhood in the country on a daily basis.

From an environmental perspective, Canada Post is the best delivery option. According to a 2011 report, getting a parcel delivered by Canada Post can cause up to 6 times less CO2 emissions than an overnight delivery by a courier, and 3 times less than having a customer make a 5-km trip to pick it up in a store.

### Why daily delivery is the greener option

If we cut mail delivery back to three days per week, Canada Post would lose its environmental advantage. It would make Canada Post's parcel delivery more expensive, which would result in the corporation losing market share to less environmentally efficient companies.

A vehicle delivering letters and parcels together keeps down the cost and environmental impact of each piece.

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## What if I don't get my mail every day?

Lots of us don't get mail every day. That kind of fluctuation in volume is already built into the delivery system. Having carriers deliver fewer days per week would only make it harder to reduce our carbon footprint.

Businesses of all sizes rely on daily delivery for cash flow and time-sensitive items. So courier companies would step in to fill in the gap, meaning three or more delivery trucks and vans driving the same streets.

## Why door-to-door delivery is the greener option

There are many reasons why people hate so-called "community mailboxes":

- they cause more traffic congestion
- lower property values
- thefts, and injuries due to slips and falls

They also cause more people to drive to pick up their mail, creating more pollution. Cars sit idling while residents struggle to open frozen locks and get the mail.

One poll shows that over a third (34.2%) of people drive to pick up their mail from a group mailbox.



**Our daily door-to-door delivery network is part of a sustainable future for Canada Post.**

**Let's keep it greener.**

## CONTACT INFORMATION FOR CANADA POST REVIEW

### **Step 1: Providing input to the task force now**

The task force is collecting input from Canadians through a 'question of the week'. It is also providing a number of ways for people to make general comments (June 23<sup>rd</sup> deadline for municipalities and organizations, end of July deadline for public):

- Online: [Canada.ca/canadapostreview](http://Canada.ca/canadapostreview)
- Email: [TPSGC.ExamendeSPC-CPCReview.PWGSC@tpsgc-pwgsc.gc.ca](mailto:TPSGC.ExamendeSPC-CPCReview.PWGSC@tpsgc-pwgsc.gc.ca)
- Twitter: Tweet and use #CPReview2016 hashtag
- Facebook: Like, share and comment at [Facebook.com/Canada-Post-Review-521437564704406](https://www.facebook.com/Canada-Post-Review-521437564704406)
- Instagram: Share photos and include the #CPReview2016 hashtag
- Fax: 1-844-836-8138
- Mail:  
Canada Post Review  
CP 2200  
Matane, QC G4W 0K8

Please share your input with us at [Feedback@cupw-sttp.org](mailto:Feedback@cupw-sttp.org) or mail to Mike Palecek, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

### **What to say?**

Tell the task force what you want from your public postal service and what you don't want. Make suggestions on how postal services could be expanded. You can get information on new services and other issues in the weeks to come at [CUPW.ca/canadapostreview](http://CUPW.ca/canadapostreview)

### **Step 2: Providing input to the parliamentary committee in the fall**

The government says that details about the parliamentary committee's consultations will be made public as they become available.

## Public review on future of Canada Post

**Whereas** Canada Post announced drastic cutbacks to our public postal service in December 2013, including plans to end home mail delivery in our country.

**Whereas** there was a huge public outcry in response to the cutbacks and stiff opposition from most federal parties, including the Liberal Party, which promised to halt the delivery cuts and conduct a review of Canada Post, if elected.

**Whereas** the delivery cuts were halted and our Liberal government is currently conducting a Canada Post Review, starting with an independent task force that will collect input from Canadians, do research, gather facts and draft a discussion paper in September of 2016, identifying viable options for postal service in this country.

**Whereas** a parliamentary committee will consult with Canadians in the fall of 2016 on the options that have been identified in the task force's discussion paper and then make recommendations to the government on the future of Canada Post.

**Whereas** it will be crucial for the task force and parliamentary committee to hear our views on key issues, including the importance of maintaining the moratorium on post office closures, improving the Canadian Postal Service Charter, restoring home mail delivery, keeping daily delivery, adding postal banking, greening Canada Post, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible.

**Therefore be it resolved** that (name of municipality) provide input to the Canada Post Review task force and make a submission when the parliamentary committee consults with Canadians this fall.

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Board-Receive

June 30, 2016

Open letter and wakeup call to;

- Christy Clarke – Present Premier of B.C.
- Justin Trudeau – Present Prime Minister of Canada
- Galen Weston – CEO Store Chain

RECEIVED

JUL 08 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Dear Madam and Sirs:

With my utmost gratitude I offer our heartfelt thank you for the political financial decisions made by our leaders and legal corporate people with the sound advice from their paid M.B.A.'s to close the public grocery stores in Fraser Lake and Houston B.C.

As a citizen of Fraser Lake for over fifty years, grocery stores have come and gone since Louie Dahlgren's facility and post office of the 1960's with post master P.T. Jacobson and before that Gayer and Connelly.

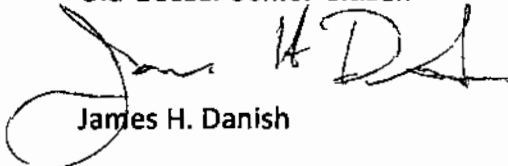
Now we have the opportunity to form an affiliated co-op or our own grocery that will stock healthy food for the members of local owners, having like you a monopoly to capitalize on the purchasing power of all locals and keep the profits and taxes nearby to support Farmer's markets and locally produced products with fair and real competition without having the need to boycott your enterprises throughout the nation, while doing our best to eliminate Monsanto in the food chain.

The Government policy to keep 70% of tax collected has not helped anyone here and we will be working to change that to 70% kept local and 30% sent to the tax emperors in Victoria and Ottawa.

I again thank you for this decision and hope you see the light and meet with our local committees to try and salvage your profits and taxes before it is too late.

Your Humble Servant

Old Geezer Senior Citizen



James H. Danish

P.S. The local restaurant in Fraser Lake, BC, Head chef borrowed factory eggs and returned Free Run. He was amazed at the difference!



Stores owned by Galen Weston- Net worth 9.8 Billion dollars (June 2015)

Over 1500 Subsidiary Companies under Lob Laws-

Including:

- 1) Old store in Fraser Lake, BC
- 2) Old store in Houston, BC
- 3) Wal-Mart
- 4) Safeway
- 5) Real Canadian Super Store
- 6) Shoppers Drug Mart (thinking of dispensing Marijuana also???)
- 7) Presidents Choice
- 8) Super-Value
- 9) No frills
- 10) Extra Foods
- 11) Independent Grocer
- 12) Shop Easy Foods
- 13) ..... and more.

A. This is what happens when the money is in too few hands.



Stores owned by Jim Pattison- Net worth 4.9 Billion dollars (May 2016)

Along with owning Media and Entertainment groups as well as an Automotive Distribution Group, here are some of the Food Groups he owns:

- 1) Overwaitea
- 2) Save-On-Foods
- 3) Buy Low Foods
- 4) Associated Grocers
- 5) Van Whole Foods
- 6) Ocean's Cuisine
- 7) Gold Seal
- 8) Ocean's
- 9) Western Family
- 10) Price Smart Foods
- 11) Everything Wine
- 12) Sun-Rype Products Ltd.
- 13) ..... and more.

B. Where is our 4 levels of Government? Sleeping? Or just in bed with them?



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**Geraldine Craven**

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**From:** Louise Niro <Louise.Niro@neb-one.gc.ca>  
**Sent:** July 8, 2016 2:14 PM  
**To:** Sharon Wong  
**Subject:** FW: National Energy Board - Letter to Northern Gateway Pipelines Inc. - Sunset Clause Extension - Certificates OC-060 and OC-061 (A78482)

This is to notify you that the National Energy Board has issued a letter to Northern Gateway Pipelines Inc. regarding the Sunset Clause Extension. This document could be viewed on the Board's website at receipt A78482 or the following link:

<http://docs.neb-one.gc.ca/fetch.asp?language=E&ID=A78482>

Do not hesitate to contact me if you problems retrieving this document.

-----  
Cet envoi est pour vous aviser que l'Office national de l'énergie a émis une lettre à Northern Gateway Pipelines Inc. Concernant sa demande de prorogation de la clause de temporisation des crtificats OC-060 et OC-061. Ce document peut être examiné sur le site web de l'Office au [www.neb-one.gc.ca](http://www.neb-one.gc.ca) ou au lien suivant:

<http://docs.neb-one.gc.ca/fetch.asp?language=E&ID=A78482>

N'hésitez pas à me contacter si vous avez des difficultés à récupérer ce document.

Louise Niro  
Regulatory Officer / Agente de réglementation Office of the Secretary / Bureau de la secrétaire

telephone / téléphone 403-299-3987

Toll free / sans frais: 1-800-899-1265

National Energy Board | 517 Tenth Avenue SW Calgary Alberta T2R 0A8 Office national de l'énergie | 517, Dixième Avenue S.-O. Calgary (Alberta) T2R 0A8

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**Geraldine Craven**

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**From:** Bas Brusche <brusche@geosciencebc.com>  
**Sent:** July 11, 2016 12:24 PM  
**To:** inquiries  
**Subject:** Geoscience BC - information about airborne survey in the RDBN  
**Attachments:** Geoscience BC - Letter to RDBN Electoral Area Directors.pdf

Dear Sir/Madam,

Please find enclosed a copy of a letter with information about an airborne survey out of Burns Lake airport that is being conducted in the area in the upcoming weeks. The survey will cover large parts of the Regional District of Bulkley – Nechako. I have sent this letter to all electoral area directors in the District. A similar letter has been sent to the mayors of communities that are close to or within the project area.

Do not hesitate to contact me if you have any questions or concerns.

Sincerely,

**Bas Brusche**

*Vice President, External Relations*

**Geoscience BC**

604.662.4147 ext. 30

[brusche@geosciencebc.com](mailto:brusche@geosciencebc.com)

1101 - 750 West Pender St., Vancouver BC, V6C 2T7

[Website](#) | [Twitter](#) | [Facebook](#) | [LinkedIn](#)

**Join the Geoscience BC mailing list for the latest news, events and data releases.**

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Electoral Area Directors  
Regional District of Bulkley - Nechako

July 11, 2016

**Geoscience BC – Search Project Activities for 2016**

Dear Director,

Geoscience BC will be conducting an airborne survey in the regional district as part of the Search project and the contractor will be basing their field activities out of the Burns Lake airport in the upcoming weeks. Initial preparations at the airport have just been started. The goal of this project is to generate high quality, updated, information about the magnetic character of the bedrock. This will provide much needed information about the geology of the region to assist in land use decisions and help mineral explorers focus their efforts. Communities will directly benefit from this project as we cover all the cost of the survey and access to the resulting data is free. We have been informed that approximately 40-45% of the project's budget will be spent in Burns Lake and nearby communities in the region.

At the end of June we concluded our contract process and things have moved very quickly since: the selection of the airport as the base became obvious when the program boundary was finalized and it was perfectly centered.

This airborne survey involves up to three airplane flying within the region shown on the attached map. The flights are planned to occur as weather allows between the months of July-October 2016. When flying is happening, an aircraft might be seen 1-3 times within an hour for 1-3 hours to complete an area. No ground activities accompany the program and no land disturbance will occur.



*One of the aircraft that will be flying in the area this summer*

I have attached more information about the project and about Geoscience BC. We are very excited to be commencing this program in west central British Columbia and passing along all the benefits of world-class geoscience to all communities.

Do not hesitate to contact me in case you have any questions or concerns.

Sincerely,

Bas Brusche  
VP External Relations  
Geoscience BC

Suite 1101-750 West Pender Street  
Vancouver, BC Canada V6C 2T7  
Tel 604.662.4147 Fax 604.662.4107  
[www.geosciencebc.com](http://www.geosciencebc.com)

### **Who is Geoscience BC?**

Geoscience BC is a publicly-funded organization that generates earth science information to expand the understanding of natural resources beneath our feet. Over the past ten years, Geoscience BC has worked closely with First Nations, communities, governments and the resource sector to identify the most appropriate areas to operate in. We recognize that our activities may occur within your traditional territory.

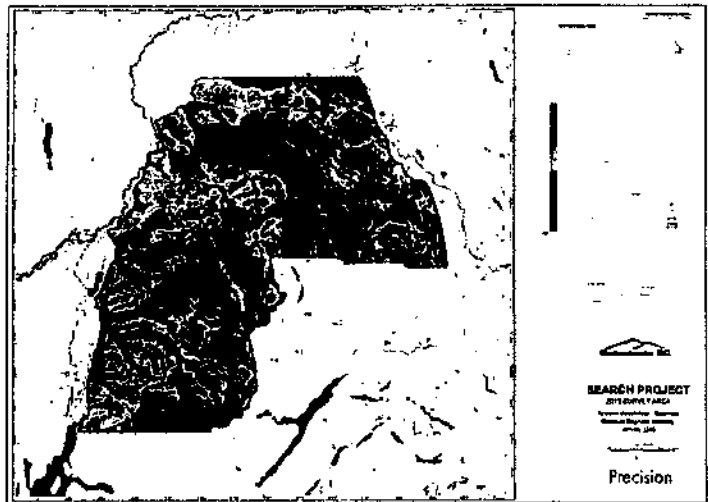
### **The Search project information**

This summer, Geoscience BC plans to continue flying the airborne survey portion of its Search project. In the fall of 2015 the survey began in the Kitimat-Terrace-Smithers region with about 30 days of surveying over a three month period. The survey is proposed to cover an area between Smithers and Vanderhoof this year (map on next page) but could be smaller as we continue through this planning process. The survey will measure the magnetic signature of bedrock which is useful in interpreting the geology of an area.

### **Impacts of the survey**

The survey flights would be 80 meters above the ground resulting in minimum impact on the land and wildlife. There will be no activities on the ground and there will be no land disturbance. The instruments do not emit any signatures but rather measure existing ones.

For flight activities we provide our contractors with a project specific wildlife management plan to minimize disturbance of animals in the survey region. We learned from last year's survey that, with the aircraft being at least 80 meters above the ground and passing over a few times each hour, spotted animals did not react negatively to a helicopter. We will still direct our contractors, however, to alter their activities if there is any indication that wildlife is being unreasonably disturbed.



*A map of the Terrace-Smithers area showing the results of an airborne magnetic survey flown in 2015.*

### **What we do with the survey outcome**

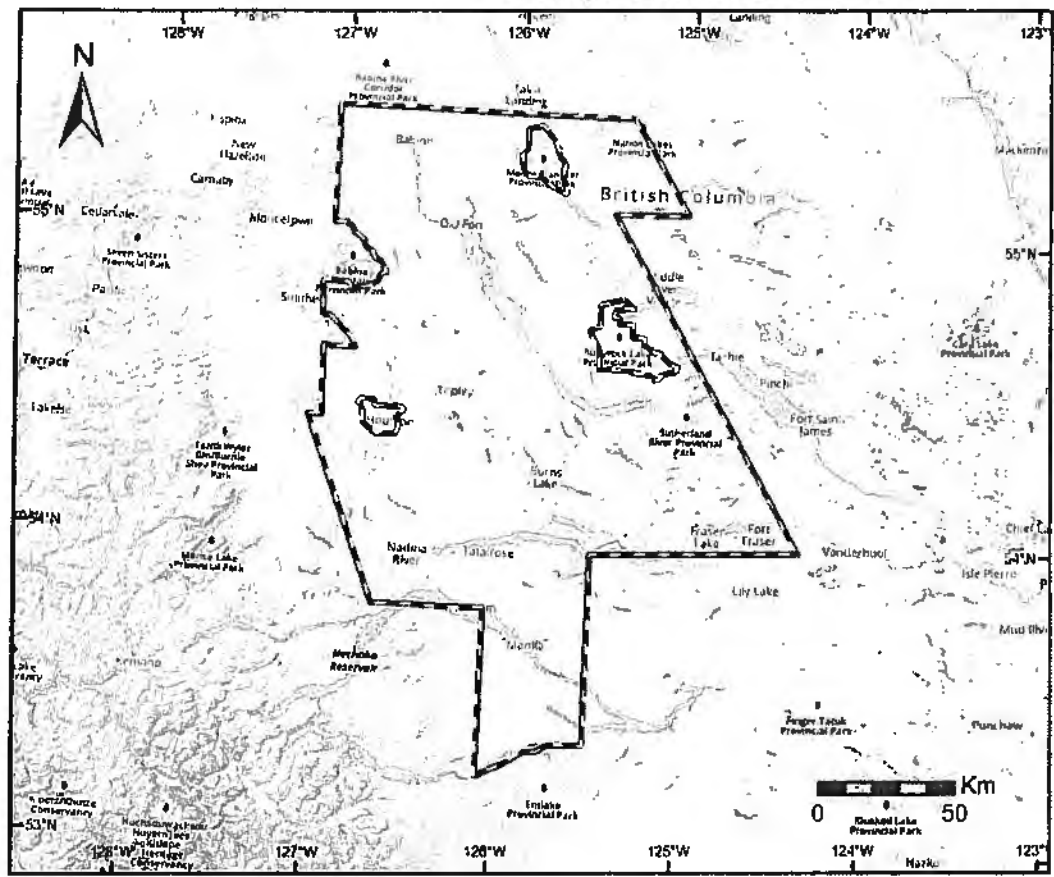
All information we produce is distributed for free. We have developed an internet viewer called "Earth Science Viewer" where our data can be seen and used alongside other earth science information. It is available through our website ([www.geosciencebc.com](http://www.geosciencebc.com))

### **Potential benefits of the project**

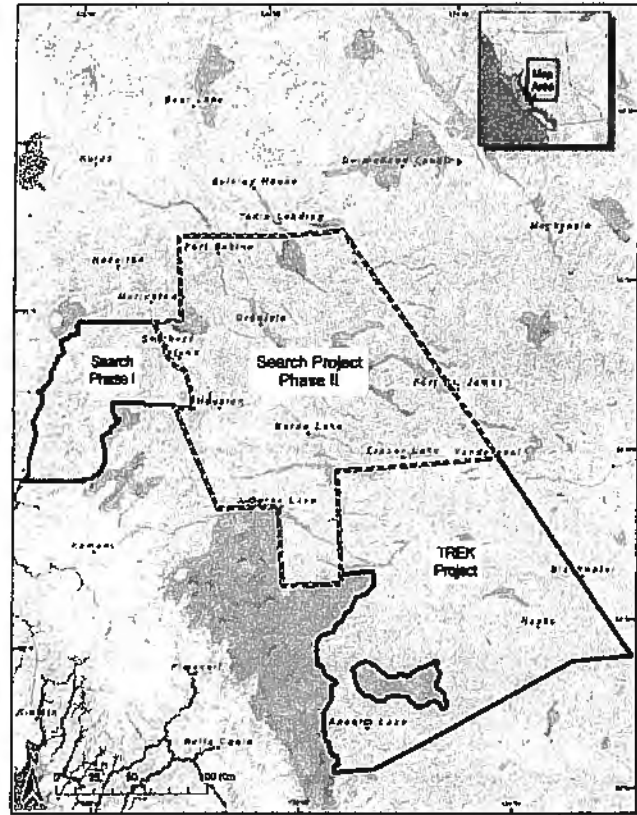
Governments advise us that such information is a helpful resource to better understanding resources within their respective regions. This is also helpful in making land use determinations by understanding where future exploration work might occur. Mineral explorers will use the data to identify where conditions are more favorable for the formation of mineral deposits.

### **Our commitment**

Geoscience BC is committed to building positive relationships with communities and First Nations whose territories we operate within. Although the contracting for this survey involves specialized aircraft and operators we believe that the support and services in area communities is vital to the program's success.



Map showing the maximum area planned for 2016 Search Project Phase II airborne activities.



Map showing the area planned for 2016 Search Project Phase II airborne activities in relation to other recent surveys flown by Geoscience BC. The Phase II boundary has been changed since this map was created.



**Keith Vorland**  
Sr. External Relations Advisor

July 8, 2016

Director Mark Fisher  
Electoral A - Smithers Rural  
PO Box 820  
37 - 3rd Avenue  
Burns Lake, BC V0J 1E0

Dear Director Mark Fisher,

**Re: Kitimat LNG work on the Pacific Trail Pipeline in your region**

I am writing on behalf of Chevron Canada to share the current status on the proposed Kitimat LNG project as a follow up to our April 2016 project update and notification. The Kitimat LNG project includes the Kitimat LNG facility in Kitimat, the proposed Pacific Trail Pipeline (PTP) natural gas pipeline project, and the upstream assets in the Horn River and Liard basins.

Please be advised of the following tentative activities in your region.

- Environmental studies and surveys
- Proposed pipeline route right of way monitoring and erosion mitigation
- Road maintenance

These activities are part of the ongoing early works related to the Kitimat LNG facility site and PTP that will help confirm project specifications. As part of our ongoing commitment to communities to meet or exceed regulatory requirements, Chevron shares project information and our latest schedule of activities so that you may inform your members or constituents in a timely way and provide feedback.

A variety of informational videos, including a project overview and an economic opportunities video, are available on our website at [www.chevron.ca/kitimatlng](http://www.chevron.ca/kitimatlng).

For more information, or to pose questions, please contact us by email at [KitimatLNGfeedback@chevron.com](mailto:KitimatLNGfeedback@chevron.com), call us at 1-844-800-0900, or visit [www.chevron.ca/kitimatlng](http://www.chevron.ca/kitimatlng).

Yours truly,

Keith Vorland

RECEIVED  
JUL 12 2016  
REGIONAL OFFICE  
BULKLE, TECH

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**WET'SUWET'EN FIRST NATION**  
*(Formerly Broman Lake Band)*  
#21 Tom Drive  
PO Box 760, Burns Lake, BC V0J 1E0

Phone: (250) 698-7307 Fax: (250) 698-7480 Email: [wfnqm@lakescom.net](mailto:wfnqm@lakescom.net)

**JULY 7, 2016**

**To Whom It May Concern;**

**RE: INTRODUCTION TO CHIEF & COUNCIL OF WET'SUWET'EN FIRST NATION**

We are very pleased to be able to introduce to you our new Chief & Council as at July 7, 2016 for the next 3 years.

**Vivian Tom, Chief**

[wfnchief@lakescom.net](mailto:wfnchief@lakescom.net)

**Tara Alfred, Broman Lake Councillor**

[wfnCouncil2@lakescom.net](mailto:wfnCouncil2@lakescom.net)

**Erwin Tom, Palling Councillor**

[wfnCouncil1@lakescom.net](mailto:wfnCouncil1@lakescom.net)

Join us in welcoming the Chief & Council to the WET'SUWET'EN FIRST NATION team!

**Yours Sincerely,  
WET'SUWET'EN FIRST NATION**

  
\_\_\_\_\_  
**Tracey Joseph  
General Manager**

**RECEIVED**  
JUL 12 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO



Board-Receive

RECEIVED  
JUN 14 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Ref: 113278

JUN 09 2016

Mr. Al Richmond  
President  
Union of British Columbia Municipalities  
525 Government Street  
Victoria, BC V8V 0A8

RECEIVED  
JUN 14 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Dear Mr. Richmond:

*Al:*

I am writing to follow-up on my letter of February 26, 2016, to provide you with a further update on the arrival of Syrian refugees to our province.

I am proud to say that British Columbia (BC) has now welcomed more than 2,300 Syrian refugees to over 45 communities across the province. Nearly all Syrian refugees who have arrived are in permanent housing and are rebuilding their lives as new British Columbians. I am very grateful to our municipalities for the important role they have played in welcoming and supporting Syrian refugees, and would like to express my thanks for their efforts. I have had the great pleasure of meeting with newly resettled refugees and local service providers in Prince George and was humbled by the resiliency and community spirit they possess.

As of March 18, 2016, the regional breakdown for Syrian refugee arrivals to BC was: 52 individuals to the North (2%); 125 to Thompson-Okanagan (5%); 277 to Vancouver Island (12%); 824 to Surrey and the Fraser Valley (35%) and, 1,050 to Metro Vancouver (45%). These figures are updated on a bi-weekly basis and disseminated online through the province's Refugee Readiness Hub (<http://refugeehub.issbc.org/newsletters>). The province-wide hub also contains information on existing services, community-based refugee readiness teams, training materials, and other resources that may be of interest to municipalities.

.../2



Mr. Al Richmond

Page 2

Although the federal government has not yet finalized refugee arrivals to BC for the remainder of 2016, the national target for refugees in 2016 is 55,800 – over double the 2015 target. Based on this number, we know that BC can expect a higher number of refugees to arrive over the remainder of the year compared to previous years. It is anticipated that the majority of the remaining 2016 arrivals will happen in the fall. I will be sure to share more up-to-date information with you as it becomes available. In the meantime, Immigration, Refugees and Citizenship Canada (IRCC) is currently in discussions with local settlement service providers to assess their capacity and obtain further information to influence final destining decisions. IRCC has communicated that they will continue to promote a regional approach for destining refugees, whereby government-assisted refugees will benefit from resettlement assistance outside of the lower mainland in communities such as Nanaimo, Abbotsford, Prince George, and Kelowna. This approach will continue to support newcomers in finding available housing and employment opportunities across the province.

People arriving to BC as refugees may have travelled with few belongings, but they bring important knowledge, skills, and experience to their new communities. Recognizing that good jobs help create better futures for newcomers and their families, the province has allocated up to \$1M through the Canada-BC Job Grant Refugee Fund to support job readiness and job-specific skills training for refugees. I strongly encourage municipalities to promote this fund among local industry and employer associations, as well as foster connections between employers and the WorkBC Employer Services Centres serving refugees in their communities. More information is available at: [www.workbc.ca/Employer-Resources/Canada-BC-Job-Grant.aspx](http://www.workbc.ca/Employer-Resources/Canada-BC-Job-Grant.aspx) and [www.workbc.ca/Employment-Services/WorkBC-Centres.aspx](http://www.workbc.ca/Employment-Services/WorkBC-Centres.aspx).

As a part of the overall \$1M Refugee Readiness Fund investment, the province has provided \$500,000 to five Refugee Readiness Teams that are now actively working across BC to identify and prioritize community needs to support a coordinated approach to helping refugees. These teams are an excellent resource for municipalities as they have all completed two-day training workshops on refugee readiness, developed community-based action plans, and are in the process of coordinating local supports. More information on the teams is available on the Hub at: <http://refugeehub.issbc.org/readiness-teams/>.

I also wanted to inform you that, in honour of Canada's humanitarian traditions, BC has recently proclaimed June 20<sup>th</sup> as "World Refugee Day". This day will mark a key moment to celebrate the efforts of BC communities in welcoming refugees and to raise awareness of the importance of continuing to help refugees resettle and rebuild their lives in our province.

Mr. Al Richmond  
Page 3

I want to thank you again for your dedicated support of refugee settlement across the province. Please feel free to share this letter with your members as appropriate. I look forward to our ongoing engagement on this issue.

Sincerely,

A handwritten signature in black ink that reads "Shirley Bond". The signature is written in a cursive, flowing style.

Shirley Bond  
Minister

Enclosure

pc: Honourable Peter Fassbender  
Ministry of Community, Sport, and Cultural Development  
and Minister Responsible for TransLink

**APPENDIX 1: Syrian Refugee Arrivals by BC Destination – as of May 17, 2016**Source: <http://www.cic.gc.ca/english/refugees/welcome/map.asp>

Please note: the data below reflects the initial community that refugees were destined for, based on federal government data. It does not reflect secondary movement or the sub-contract arrangements between the Immigrant Services Society of BC in Vancouver and other communities that enabled government assisted refugees to be settled in Nanaimo, Abbotsford, Prince George, Kamloops, and Kelowna.

City	Admitted GARs	Admitted BVORs	Admitted PSRs	Total Admitted	PSRs in Inventory	Total Admitted plus Inventory
Abbotsford	0	7	1 to 4	8 to 11	1 to 4	9 to 15
Aldergrove	0	5	0	5	0	5
Burnaby	0	20	53	73	55	128
Campbell River	0	0	0	0	10	10
Cawston	0	1 to 4	0	1 to 4	0	1 to 4
Charlie Lake	0	0	1 to 4	1 to 4	0	1 to 4
Chilliwack	0	12	0	12	5	17
Clearwater	0	1 to 4	0	1 to 4	0	1 to 4
Coquitlam	0	0	11	11	6	17
Cowichan Bay	0	0	1 to 4	1 to 4	7	8 to 11
Cranbrook	0	1 to 4	0	1 to 4	0	1 to 4
Dawson Creek	0	1 to 4	0	1 to 4	0	1 to 4
Delta	0	0	0	0	1 to 4	0
Duncan	0	7	0	7	0	7
Fernie	0	0	1 to 4	1 to 4	0	1 to 4
Fruitvale	0	0	0	0	1 to 4	1 to 4
Gabriola	0	6	0	6	0	6
Gibsons	0	0	0	0	7	7
Kamloops	0	17	0	17	1 to 4	18 to 21
Kelowna	0	27	13	40	21	61
Ladysmith	0	0	1 to 4	1 to 4	0	1 to 4
Langley	0	5	5	10	11	21
Maple Ridge	0	0	5	5	1 to 4	6 to 9
Nanaimo	0	18	0	18	0	18
New Westminster	0	0	16	16	13	29
North Vancouver	0	5	11	16	8	24
Oliver	0	7	0	7	0	7

City	Admitted GARS	Admitted BVORs	Admitted-PSRs	Total Admitted	PSRs in Inventory	Total Admitted plus Inventory
Osoyoos	0	1 to 4	0	1 to 4	0	1 to 4
Pender Island	0	6	0	6	0	6
Penticton	0	1 to 4	0	1 to 4	0	1 to 4
Port Coquitlam	0	0	1 to 4	1 to 4	0	1 to 4
Port Moody	0	0	0	0	1 to 4	1 to 4
Powell River	0	0	0	0	13	13
Prince George	0	6	10	16	0	16
Richmond	0	6	15	21	1 to 4	22 to 25
Salmon Arm	0	11	0	11	6	17
Salt Spring Island	0	0	0	0	6	6
Smithers	0	5	5	10	0	10
Squamish	0	0	0	0	8	8
Summerland	0	5	0	5	0	5
Surrey	0	6	49	55	48	103
Terrace	0	0	0	0	5	5
Vancouver	1579	30	57	1666	76	1742
Vernon	0	0	0	0	1 to 4	1 to 4
Victoria	244	28	16	288	78	366
West Vancouver	0	0	5	5	1 to 4	6 to 9
Whistler	0	0	0	0	5	5
White Rock	0	0	1 to 4	1 to 4	0	1 to 4
<b>TOTAL</b>	<b>1823</b>	<b>245 to 263</b>	<b>278 to 299</b>	<b>2346 to 2385</b>	<b>397 to 424</b>	<b>2743 to 2809</b>

JUN 30 2016

Board-Receive

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

# Coastal GasLink Connector

Coastal GasLink Connector

June 2016

## Project moves one step closer to construction

May 2016 marked a key project milestone, with Coastal GasLink receiving all of the major provincial regulatory approvals required for the construction and operation of the proposed pipeline and related facilities.

The BC Oil and Gas Commission issued the permits, eight of which are related to pipeline construction. The other two permits are for a natural gas compressor station and meter station in Groundbirch, and a meter station in Kitimat.

A Final Investment Decision (FID) by our pipeline customers, the joint venture partners of LNG Canada is expected in late 2016. If the LNG Canada partners elect to proceed with their project, pipeline construction would begin in 2017.

## 13 project agreements completed with First Nations

Recent project agreements signed with Kitselas First Nation and McLeod Lake Indian Band demonstrate that Aboriginal communities do not have to choose between development and their traditional way of life. In turn, TransCanada has their support to build projects like Coastal GasLink, respecting the environment, traditional and cultural resources, while providing community benefits.

"We look forward to continuing our relationship with the Coastal GasLink team. We believe that meaningful participation can work to the benefit of our members and the project, and that we can achieve balance with protecting our environment," said Chief Joe Bevan, Kitselas First Nation.

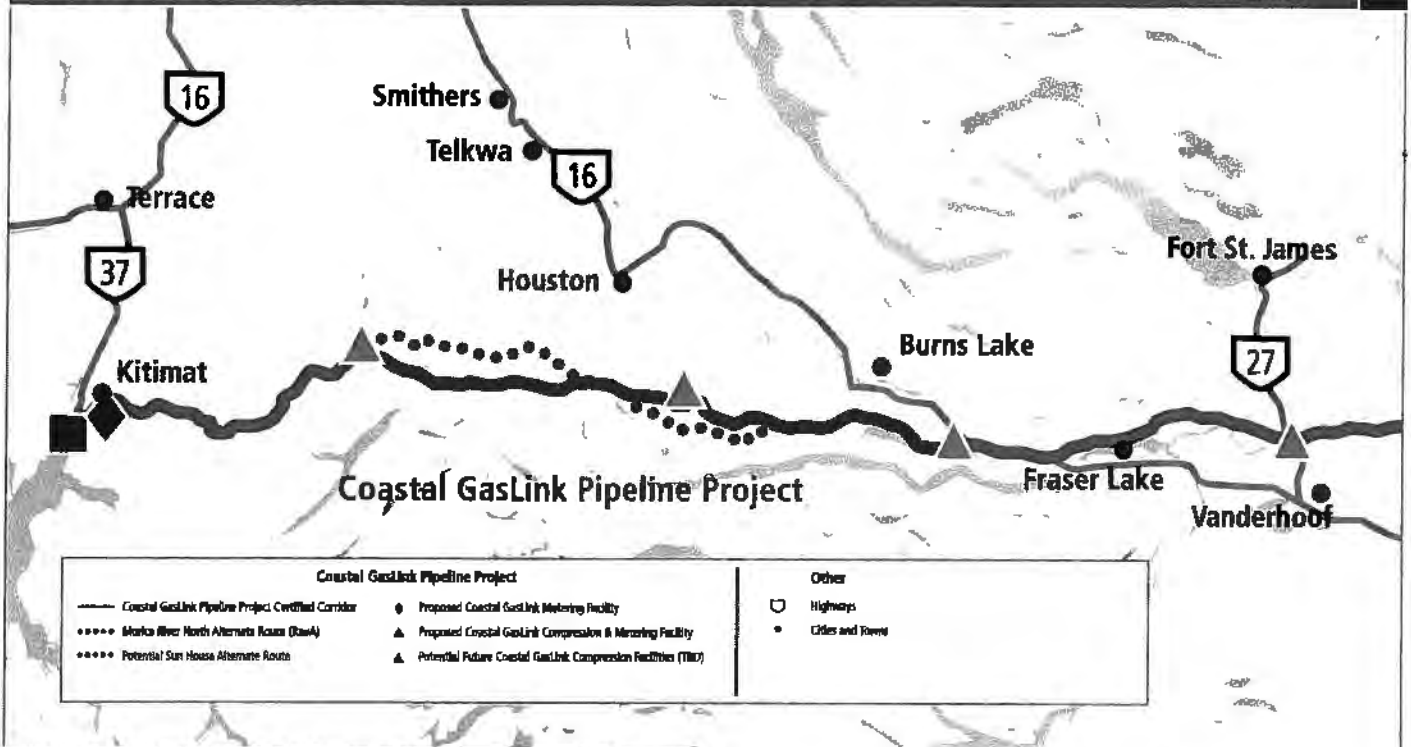
Agreements enable First Nations to allocate the benefits in areas that are of most importance to their community. Benefits could include training and education, provisions for a liaison committee to maintain ongoing relationships between Coastal GasLink and the First Nation, or designated contracting opportunities specific to the community that has signed the agreement.



To date, Coastal GasLink has signed project agreements with:

- Skin Tyee First Nation
- Nee Tahi Buhn Indian Band
- Yekooche First Nation
- Wet'suwet'en First Nation
- Doig River First Nation
- Halfway River First Nation
- Blueberry River First Nations
- Burns Lake Indian Band
- Lheldil T'enneh First Nation
- Nadleh Whut'en First Nation
- West Moberly First Nations
- Kitselas First Nation
- McLeod Lake Indian Band

Coastal GasLink  
Pipeline Project



### Investigating the Sun House alternate route

Our field work team will be busy over the coming months investigating a potential alternate route. The decision to look at the Sun House alternate route came after feedback from Wet'suwet'en leaders, as it moves us further away from cultural areas that are important to them. The alternate route starts approximately 21 km southwest of Burns Lake and ends 25 km south of Houston and is approximately 41 km in length.

After our team completes all of the necessary field work in the area, we will make a decision on submitting applications to the Environmental Assessment Office and the BC Oil and Gas Commission later in 2016. Additional information about our progress and findings will be provided after we complete the necessary field work.

### Did you know?

We've had over 15,000 interactions and engagements with Aboriginal communities along the proposed pipeline route. Over a third of the 362,000+ hours of fieldwork on the project has been conducted by Aboriginal people.

## Making a 'splash' in Terrace

A recent contribution of \$50,000 to the Rotary Clubs of Terrace and Terrace Skeena Valley is helping make the much-anticipated splash park in Terrace a reality.

"When TransCanada gave us word they were donating \$50,000 towards the Rotary Splash Park, we were thrilled, and it completely changed our outlook," said Kelly Gingies, Chair and Lisa Novich, Vice-Chair of the Rotary Splash Park committee.

"Once complete, the Splash Park is going to be a destination to many young families and visitors of Terrace and surrounding areas. It means so much to us to have a corporate sponsor believe in our dream and our community."

The splash park, one of Coastal GasLink's many investments in small communities, will be free of charge and will be located at George Little Park, a premier city park and central plaza. The park will serve people from the surrounding area including Terrace, Kitimat, Thornhill, Kitsumkalum and Kitselas First Nation.



"We're pleased to be able to help enhance the Terrace community, and provide a healthy, positive activity for youth and residents," said Greg Cano, Director, Project Planning and Execution.



Local residents assist in finishing the playground during Coastal GasLink's community work bee on May 26.



Thanks to all from the Fraser Lake community who came out to help!

## Investment in Fraser Lake playground equipment makes a difference to residents

With many young families calling Fraser Lake home, residents were pleased to learn about our \$29,000 contribution to support the construction of a new playground.

A joint community investment with local literacy group, Success by Six, our teams worked together to complete the playground and launch the partnership on May 26.

Aligning with TransCanada's 'community' pillar of the community investment program, the playground will help the Village of Fraser Lake thrive in a healthy, vibrant way by ensuring there are affordable, supportive and engaging activities for community members.

**Tweet tweet! Can't wait until the next newsletter?**  
**Receive updates as they happen by following along on Twitter: @CoastalGasLink.**

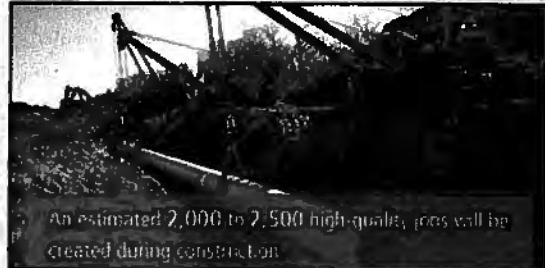
**CGL Coastal GasLink**  
**@CoastalGasLink**

Believe it or not, there's a pipeline under there!



**CGL Coastal GasLink**  
**@CoastalGasLink**

Work, work, work. #CoastalGasLink will create thousands of jobs over the four year construction period.



An estimated 2,000 to 2,500 high-quality jobs will be created during construction.

**CGL Coastal GasLink**  
**@CoastalGasLink**

Did you know? Property tax revenues from #CoastalGasLink can help build things like schools, roads and hospitals.



**CGL Coastal GasLink**  
**@CoastalGasLink**

We are so proud of these students. Congrats to @NLCinthenews's recent graduates! #LNGinBC



## Your input matters

If you have questions or comments about TransCanada's Coastal GasLink Pipeline Project, please contact our project team by email ([coastalgaslink@transcanada.com](mailto:coastalgaslink@transcanada.com)) or by phone at 1.855.633.2011 (toll-free).

Our website has maps, videos, past newsletters and more at [www.coastalgaslink.com](http://www.coastalgaslink.com)





## Snow Survey and Water Supply Bulletin – June 15<sup>th</sup>, 2016

The June 15<sup>th</sup> snow survey is now complete. Data from 5 snow courses and 62 automated snow weather stations around the province, collected by the Ministry of Environment Snow Survey Program and partners, and climate data from Environment Canada have been used to form the basis of the following report<sup>1</sup>.

### Weather

Weather through the first half of June has generally been seasonable, with periods of unsettled weather and showers across the province. A high pressure system in early-June brought hot temperatures through southern BC. Since early-June a number of cold low systems have swept across the province, bringing cooler temperatures and wetter weather. Precipitation through the first part of June has been variable across the province, with below normal rainfall in western and southwestern BC, and above normal precipitation in central BC and the north-east.

### Snowpack

Snow packs are generally depleted at snow monitoring locations across the province as of June 15<sup>th</sup>, with only 12 of the 62 automated snow weather stations recording more than 50 mm of snow water equivalent. Where snow packs were sufficient to support melt, observed melt over the June 1<sup>st</sup> to June 15<sup>th</sup> period was typically in the 200 to 400 mm range.

Snow basin indices are extremely low for the June 15<sup>th</sup> period. Since very few manual snow surveys are collected on June 15<sup>th</sup> (historically and for the 2016 survey period), snow conditions are largely interpreted from automated snow weather station data. As a result, many basins have limited data to assess snow basin index values.

**Table 1: BC Snow Basin Indices – June 15, 2016**

Basin	% of Normal	Basin	% of Normal
Upper Fraser West	NO DATA	Boundary	5
Upper Fraser East	5	Similkameen	1
<b>Nechako</b>	<b>NO DATA</b>	South Coast	26
Middle Fraser	17	Vancouver Island	6
Lower Fraser	18	Central Coast	0
North Thompson	33	Skagit	NO DATA
South Thompson	43	Peace	7
Upper Columbia	29	Skeena-Nass	NO DATA
West Kootenay	20	<b>Stikine</b>	<b>0</b>
East Kootenay	1	Liard	NO DATA
Okanagan	0	Northwest	NO DATA

1. 'No Data' indicates that no basin index snow surveys were conducted within the basin during this survey period.

1. Every effort is made to ensure that data reported on these pages are accurate. However, in order to update the graphs and indices as quickly as possible, some data may have been estimated. Please note that data provided on these pages are preliminary and subject to revision upon review.



## Snow Survey and Water Supply Bulletin – June 15<sup>th</sup>, 2016

Low snow basin indices for June 15<sup>th</sup> reflect the early season melt that happened this spring. Based on historic automated snow weather station data, conditions this year on June 15<sup>th</sup> are more typical of early-July conditions, indicating that this season's melt continues to be 3-4 weeks ahead of normal.

### Streamflow

Freshet runoff echoes the pattern in snow melt, with many rivers experiencing flow conditions that are 3-4 weeks or more ahead of normal conditions. While April runoff was generally well above normal across the province, flows eased as rivers have transitioned to the declining limb of the snow melt runoff cycle. Rivers across the Interior of BC are generally at 25% to 75% of normal flow levels for this time of year. These represent flows generally in the 5<sup>th</sup> to 15<sup>th</sup> percentile range. The exception to this is in the central Interior and in north-east BC, where flows are closer to normal, or even above normal, as the result of wet weather over the past few weeks. On Vancouver Island and smaller, non-glaciated drainage basins in south-west BC, river levels are extremely low for this time of year as the result of drier weather and early snow melt, with current flows typically in the 1<sup>st</sup> to 5<sup>th</sup> percentile range.

### Outlook

The Climate Prediction Centre at the U.S. National Weather Service/NOAA has ended their El Niño Advisory as sea surface temperature anomalies in the equatorial Pacific Ocean have declined to neutral levels. A "La Niña Watch" has been issued as modelling is indicating that La Niña conditions are favoured to develop by the fall-winter of this year. Seasonal forecasts from Environment Canada indicate an increased likelihood of above-normal temperatures across British Columbia over the June to August period.

Most rivers have experienced their peak levels for the year, unless an extreme rainfall event occurs in late-June or early-July.

The advanced freshet is expected to put pressure on summer low flows in snow melt-dominated rivers across the province. Through most of the province, the transition to seasonally lower than normal flows occurred. The influence of the snow melt season occurring about a month early this year is expected to continue through the summer, with the largest departures from normal flows occurring in late-June and through July. By August and into September, rainfall is an important factor in determining streamflow as the influence from snow melt diminishes. While the impact of this will vary from river to river across the province, the proportion of flows in June, July and August that are derived from snow melt will be greatly reduced. In the northeast and in lower elevation coastal watersheds, snow melt usually plays a minor role in summer flows, and rainfall is particularly important for determining the flows that are experienced through the summer.

This is the final Snow Survey and Water Supply Bulletin for the 2016 season. The River Forecast Centre will continue to monitor streamflow and weather across the province, and

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## **Snow Survey and Water Supply Bulletin – June 15<sup>th</sup>, 2016**

issue Water Supply and Streamflow Bulletins throughout the summer as conditions warrant. Seasonal information on drought and drought levels is available on the [BC Drought Information Portal](#).

BC River Forecast Centre  
June 23, 2016

2016 Automated Snow Pillow/Manual Snow Survey Data				June 15					Historic Snow Water Equivalent (mm)					
Station ID	Name	Basin	Elevation (masl)	Survey Date YYYY-MM-DD	SD (cm)	SWE (mm)	Code	SWE % 1981-2010 Normal	2015 SWE (mm)	2014 SWE (mm)	Minimum (mm)	Maximum (mm)	1981-2010 Normal (mm)	Years of Record
1B01	MOUNT WELLS	Nechako	1489	NS	NS	NS	NS						0	0
1B01P	MOUNT WELLS	Nechako	1490	2016-06-15	NA	0		0%	0	0	0	321	44	24
1B02	TAHTSA LAKE	Nechako	1319	NS	NS	NS	NS						0	1
1B02P	TAHTSA LAKE	Nechako	1300	2016-06-15	NA	75		12%	264	29	0	1870	617	24
1B05	SKINS LAKE	Nechako	877	NS	NS	NS	NS						0	0
1B06	MOUNT SWANNELL	Nechako	1596	NS	NS	NS	NS						0	0
1B07	NUTLI LAKE	Nechako	1502	NS	NS	NS	NS						0	0
1B08P	MOUNT PONDOSY	Nechako	1400	2016-06-15	NA	3		4%	7	7	0	520	75	24
4B01	KIDPRICE LAKE	Skeena-Nass	1415	NS	NS	NS	NS						0	1
4B02	JOHANSON LAKE	Skeena-Nass	1480	NS	NS	NS	NS						0	0
4B03A	HUDSON BAY MTN	Skeena-Nass	1452	N	N	N	N		0	0	0	0	96	35
4B04	CHAPMAN LAKE	Skeena-Nass	1485	NS	NS	NS	NS						0	2
4B06	TACHEK CREEK	Skeena-Nass	1133	NS	NS	NS	NS						0	0
4B07	MCKENDRICK CREEK	Skeena-Nass	1048	NS	NS	NS	NS						0	1
4B08	MOUNT CRONIN	Skeena-Nass	1491	NS	NS	NS	NS						0	5
4B10	NINGUNSAW PASS	Skeena-Nass	647	NS	NS	NS	NS						0	0
4B11A	BEAR PASS	Skeena-Nass	437	NS	NS	NS	NS						0	0
4B13A	TERRACE AIRPORT	Skeena-Nass	219	NS	NS	NS	NS						0	0
4B14	EQUITY MINE	Skeena-Nass	1434	NS	NS	NS	NS						0	0
4B15	LU LAKE	Skeena-Nass	1296	NS	NS	NS	NS						0	0
4B15P	LU LAKE	Skeena/Nass	1300	2016-06-15	0	13			14	0	0	14	0	18
4B16P	SHEDIN CREEK	Skeena/Nass	1480	2016-06-15	0	4		1%	4	7	0	916	340	20
4B17P	TSAL CREEK	Skeena/Nass	1360	2016-06-15	10	0		0%	384	158	0	1772	612	18
4B18P	CEDAR - KITEEN	Skeena/Nass	885	2016-06-15	0	0	E	0%	11	0	0	154	7	15
<b>Code</b>	<b>Description</b>													
A	Sampling problems were													
B	Early or late sampling													
C	Early or late sampling													
E	Estimate													
N	Scheduled, but not sampled													
NA	Not available													
NS	Not scheduled													
SD	Snow Depth													
SWE	Snow Water Equivalent													
T	Trace Amount													

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Board-Receive

**Geraldine Craven**

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**From:** Minister, SBRT SBRT:EX <SBRT.Minister@gov.bc.ca>  
**Sent:** June 13, 2016 3:30 PM  
**Subject:** 2016 Open for Business Awards - Call for Submissions  
**Attachments:** Open for Business Awards Application Package.pdf

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JUN 14 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Ref: 37825

Dear Mayor and Chair:

As Chair of the British Columbia (BC) Small Business Roundtable (Roundtable), I am pleased to invite your community to compete for the 2016 Open for Business Awards.

Launched in 2013, this award recognizes communities that are undertaking initiatives and partnerships to reduce the cost and complexity of doing business in BC. For 2016, based on feedback from the 2016 Regional Roundtable Consultations, the Roundtable wants to foster competition within the regions to celebrate communities that are going above and beyond to get to “yes” on important initiatives that empower small business owners to strengthen their communities.

Please note that the deadline for submitting an application is **August 1, 2016**, with the finalists announced in September. The winners will be announced at an event in the Legislature during the UBCM Annual Convention in September.

I encourage your staff and government officials to collaborate with your local business improvement association, chamber of commerce, economic development officers and small business community to seek their endorsement of your award submission.

The Open for Business Awards Best Practices Guide highlights local government initiatives that are in the spirit of the BC Small Business Accord and helped distinguish finalist communities as “open for business.” These best practices were identified by the Roundtable through the evaluation of past Open for Business Awards submissions. They represent communities that have reduced regulatory overlap, leveraged partnerships to improve government interactions with small businesses and accelerated local economic development for the small business community.

Information about the Roundtable, the BC Small Business Accord and the Open for Business Awards is available in the attached application package as well as at [www.smallbusinessroundtable.com](http://www.smallbusinessroundtable.com).

The Roundtable Secretariat is available to support the preparation of your application and can be contacted by telephone at 250 387-9083 or by email to: [roundtablesecretariat@gov.bc.ca](mailto:roundtablesecretariat@gov.bc.ca).

We look forward to receiving your submission.

Sincerely,

Coralee Oakes  
Minister of Small Business and Red Tape Reduction  
and Minister Responsible for the Liquor Distribution Branch



Nechako-Kitamaat  
Development Fund Society

Toll-free 1-877-478-3863

manager@nkdf.org

www.nkdf.org

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Board - Receive

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JUN 22 2016

REGIONAL DISTRICT OF

BULKLEY NECHAKO

## PRESS RELEASE

### **\$125,380.00 in Funding from NKDF for Four New Projects in Burns Lake, Vanderhoof and Fraser Lake**

**June 17, 2016** – At the May 12<sup>th</sup>, 2016 meeting of the Nechako-Kitamaat Development Fund Society Board, Directors approved \$120,680.00 in funding for three new projects. An additional \$4,700.00 was approved in the under \$5000 category earlier in May.

The four projects are:

- Village of Fraser Lake was granted \$15,680.00. This funding will be used to put on a two day Festival of the Arts in Fraser Lake this August.
- Freshwater Fisheries Society of BC is awarded \$5,000.00 to go towards developing a business plan for the proposed Water Stewardship Centre in Vanderhoof.
- Lakes District Airport Society is approved in the amount of \$100,000.00 to assist with resurfacing the Baker Airport Runway. This is the second approval for this project and in total NKDF is contributing \$200,000.00 toward the project.
- The Village of Burns Lake was granted \$4,700.00 toward the Burns Lake Rotary Club Cemetery Upgrade project. This funding will assist with restoring and promote two famous historical people buried in the Burns Lake Cemetery.

“The funding for these four projects demonstrates NKDF’s clear commitment to improving the quality of life for residents in the Nechako-Kitamaat area and creating sustainable communities for B.C. families,” said Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour. “Investments in runway upgrades, local arts festivals and other beneficial community projects provide significant opportunities that contribute to the betterment of our communities by creating jobs and strengthening local economies.”

Of these approvals, Gaby Poirier, General Manager of Rio Tinto's Aluminum group in BC says, “Rio Tinto is always happy to hear about the projects in our neighbouring communities that receive support from the Nechako-Kitamaat Development Fund. This fund is directed by local board members for local communities’ projects that are important to local residents – it is a win-win-win process. Congratulations to the successful applicants.”

“The NKDF Board of Director’s is pleased to support these projects that will continue to build on their economic future,” says NKDF Chair Wayne Salewski.

"These projects will help boost community services here in our region," Nechako Lakes MLA John Rustad said.

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The next proposal deadline is July 29th, 2016. For requests under \$5000.00 NKDF accepts requests on an ongoing basis. For more information please visit <http://www.nkdf.org/>

For more information on past projects funded throughout the NKDF investment area please visit <http://www.nkdf.org/projects> or Facebook at <https://www.facebook.com/NKDFS>

The Nechako-Kitimaat Development Fund Society was jointly established in 1997 with a combined contribution of \$15 million by the government of British Columbia and the former Alcan Inc., now Rio Tinto. The Fund's investment area includes lands impacted by the original Kemano project and focuses on the communities in the Ootsa, Lakes, Nechako and Haisla regions of the north.

The Society encourages applications from local governments and legally incorporated non-profit organizations. NKDF invests in projects that create sustainable employment, diversify the economy, and improve the basic infrastructure needed for community stability, quality of life and growth.

-30-

More information on the NKDF Society is available by visiting <http://www.nkdf.org/> or contacting the manager:

Dan Boudreau, PO Box 101  
Prince George, BC V2L 4R9  
Phone: 1.877.478.3863 or 250.964.4066  
Fax: 1.888.648.3875  
Email: [manager@nkdf.org](mailto:manager@nkdf.org)

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JUL 11 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

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## MEDIA BULLETIN

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For Immediate Release  
July 11, 2016

**Dr. Geoff Appleton retires as Northwest Medical Director - Dr. Jaco Fourie set to take on the role**

After serving the northwest as medical director since 2009 (for seven years), Dr. Geoff Appleton is set to retire as Northern Health's Northwest Medical Director. Although it is an official retirement from this role, Dr. Appleton will continue working with the local physician community in other capacities.

Dr Appleton immigrated from the United Kingdom to Canada in 1973 and started to work in 1974 as a General Practitioner in Terrace. Prior to 2009, he was an active Board member of the Doctors of BC Board and served for a term as President of the Doctors of BC.

Dr. Jaco Fourie, who currently serves as the lead for the Northern Health Medical Advisory Committee and medical lead for Northern Health Cancer Care, will be taking over the role. Dr Fourie immigrated to Canada from South Africa in 1992, where he started his Canadian General Practitioner career in Flowers Cover, Newfoundland before moving to Moose Jaw, Saskatchewan. He moved to Terrace in 1995 where he served as a general practitioner. He developed an interest in medical oncology and for the past decade has been the General Practitioner in Oncology for Terrace and the surrounding region.

**Media Contact**

Northern Health Media Line: 1 (877) 961-7724



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COLUMBIA



209

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JUN 20 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

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## NEWS RELEASE

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For Immediate Release  
June 20, 2016

**Northern Health board recognizes United Church of Canada's 115 years of service to the Hazeltons**

Northern Health's board celebrated the United Church of Canada's 115 year commitment to quality health care services in the Hazeltons during a ceremony today. These services, including Wrinch Memorial Hospital, have been provided most recently by The United Church Health Services Society (UCHSS). Wrinch Memorial Hospital officially transitioned from the UCHSS to Northern Health on March 31, 2016.

"The United Church Health Services has been an important partner in the delivery of health care services in communities across British Columbia," said Health Minister Terry Lake. "Moving forward, Northern Health will work hard to build on the legacy of the United Church and to continue to provide the best health care for residents of the Hazeltons."

The ceremony included the unveiling of a plaque that will be placed in Wrinch Memorial Hospital as a memory of the United Church of Canada's work in the community. The new signs for the facility were also officially unveiled.

"Northern Health would like to thank the United Church of Canada for their commitment to delivering health care services to the Hazeltons over the last 115 years, and we are pleased to follow in their legacy of providing quality services at Wrinch Memorial Hospital," said Dr. Charles Jago, Northern Health's board chair. "We would like to thank staff, physicians and the communities of the Upper Skeena region for their support as Northern Health has worked through the transition processes with the United Church Health Services Society."

Services that have transferred to Northern Health include Wrinch Memorial Hospital, the Doctors' Clinic and the Dental Clinic. The pharmacy will continue to be operated by the UCHSS until it can be sold to an appropriate buyer and the grant funded programs (Starting Smart, Stepping Stones and Little Flowers) will transfer to Wrinch Memorial Foundation. As we committed, operations have been transferred "as is" wherever possible to avoid disruption in care and service.



BRITISH  
COLUMBIA

"It was with difficulty that The United Church Health Services Society and the United Church of Canada made the decision to withdraw from the provision of hospital care in northwestern BC," said Reverend Michael Hare, the UCHSS board chair. "The staff who served Wrinch Memorial Hospital and associated clinics were pioneers in the provision of health care in creative and innovative ways. It is our hope that Northern Health will build upon this legacy to provide exceptional care to the residents of the Upper Skeena."

Dr. Peter Newbery was also honoured for his commitment and dedication to service in the Hazeltons, which began in 1978. He has been an active part of United Church of Canada, acting as a director for the organization until 2009 and as the medical director of The United Church Health Services Society from 2009 to 2016. Training health care professionals has been a passion for Dr. Newbery, who has served as the director of the rural enhanced skills program and the post graduate medical program at the University of British Columbia. He will retire from his role with the UCHSS this year, and will continue as an active member of the community. A full biography about Dr. Newbery is available on the [Order of B.C. website](#).

"It takes certain qualities to provide medical care in rural and isolated communities, including the willingness to make a full commitment to a community, an ability to make independent decisions, 'clinical courage', and a willingness to work supportively with colleagues," said Dr. Peter Newbery. "With the transfer of Wrinch Memorial Hospital from the United Church Services Society to the capable hands of Northern Health, I would like to recall the remarkable spirit of and give thanks to all of our doctors and clinic and hospital staff who have demonstrated these qualities and an impressive range of 24 hour skilled service since the hospital first opened."

Since the transition has officially been completed, attention has now turned to learning about and assessing local operations.

**Media Contact**

Northern Health Media Line: 1 (877) 961-7724





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JUN 20 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

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## NEWS RELEASE

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For Immediate Release  
June 18, 2016

### **Haida Gwaii Hospital and Health Centre - Xaayda Gwaay Ngaaysdll Naay selected as name for the new facility in the Village of Queen Charlotte**

The name of the new hospital in the Village of Queen Charlotte will be Haida Gwaii Hospital and Health Centre - Xaayda Gwaay Ngaaysdll Naay. It is the first facility in Northern Health that carries both an English name and a First Nations name.

“This name reflects the culture and history of Haida Gwaii,” said Health Minister Terry Lake. “We know that local health care facilities are important to communities, and this government’s investment in the new Haida Gwaii Hospital and Health Centre - Xaayda Gwaay Ngaaysdll Naay is another example of our commitment to supporting the well-being of local families and visitors.”

The name was selected through a process that included an open call for nominations, selection by a local engagement committee, followed by approval from the Northern Health Board and Ministry of Health through their naming guideline processes. The Haida name selected, Xaayda Gwaay Ngaaysdll Naay, translates to English as wellness house and was put forward by the Skidegate Haida Immersion Program.

“I’m proud of the process that was undertaken by the local engagement committee to come forward with a name that reflects the importance of the new hospital and health centre on Haida Gwaii,” said Dr. Charles Jago, Northern Health Board Chair. “I would like to thank all of the members of the engagement committee including the Haida Nation, Skidegate Band Council, Village of Queen Charlotte, the North West Regional Hospital District and the Regional District of Skeena Queen Charlotte.”

The name was officially announced during the Hospital Day celebration in the Village of Queen Charlotte. Activities during the day included a parade, games for kids, silent and live auctions, a barbeque, and a baseball tournament. The money raised goes toward health care equipment purchases for Haida Gwaii. Last year the Hospital Day committee raised \$30,189.

“I was happy to be asked to be a part of the naming process for our new hospital and to present it to Northern Health and the Province of B.C.,” said Missy McDonald, Skidegate Band Councillor and local engagement committee member. “The name of the hospital will show respect to the Haida people and our language. This is a good start in partnering with Northern Health to deliver a wellness model to our islands.”



BRITISH  
COLUMBIA

Progress continues on the new hospital with a majority of the work completed on the first level which includes the physician offices and other community health services. Construction crews are making substantial progress on the interior of the second level. The facility is expected to open in the fall of 2016.

The project began with clearing of rock and soil on the site in late 2013. There was over 2,200 cubic meters of top soil and rock taken from the site. The new hospital is being built around the current facility that is still in operation. As the project site is tight, Bouygues Building Canada brought in a crane to help with the construction of the building structure. After the facility was fully enclosed, the crane was removed from the site. The materials for the project have been delivered to Haida Gwaii on barges and by ferry.

“The Haida Gwaii Hospital and Health Centre - *Xaayda Gwaay Ngaaysdll Naay* will be a facility that will work in collaboration with other health care facilities on Haida Gwaii, and improve the patient, staff, and physician experience,” said Harry Nyce, Chair of the North West Regional Hospital District. “This is a state-of-the-art facility that we’re proud of funding and look forward to the opening this fall.”

The health centre will have eight acute-care beds, a labour, delivery and recovery suite, a home and community care wing with eight residential-care beds, a primary care centre, and space for diagnostic imaging, laboratory and pharmacy services. The hospital will also have a dedicated chemotherapy suite, a fully digital diagnostic x-ray system, an expanded emergency department, and provision for public health, mental health and addictions, home and community care, and local physician services.

The total value of the replacement hospital is \$50 million—and the funding will be cost-shared by the province and the North West Regional Hospital District. Bouygues Building Canada and Perkins + Will are working collaboratively to build the new Queen Charlotte/Haida Gwaii Hospital.

Media Contact Northern Health Media Line: 1 (877) 961-7724



## NWFC Responding to Lightning Fires

### INSIDE THIS ISSUE

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### NWFC STATS

#### Since April 1, 2016

Total fires in NWFC: 40

Human-caused: 32

Lightning-caused: 8

#### 2015 at this time

Total fires in NWFC: 44

Human-caused: 26

Lightning-caused: 18

#### Provincial Stats

Total fires in BC: 427

Human-caused: 289

Lightning-caused: 78

Other: 60



*Tankers action a wildfire east of Tchesinkut Lake on Sunday, June 26.*

Summer has officially begun and with it the northwest has had some hot, sunny weather. As many of us get outside to enjoy the great outdoors, make sure to stay aware of the fire danger rating and burning regulations in your area. There are currently no open burning or campfire restrictions in the Northwest Fire Centre—which stretches from the north coast to just west of Endako and from the Yukon border south to Tweedsmuir Provincial Park. However, with high hazard ratings across the northwest it's very important to be cautious with burning and outdoor activities.

With lightning recently passing through the area, the NWFC is responding to a number of new fires. The fire east of Tchesinkut Lake discovered on June 26 was 16 hectares and is now 100 percent contained. Six fires were discovered on June 28 across the region and are being actioned by crews. Thank you to everyone who reported these fires. The rapid detection of fires is a crucial part of effective fire suppression. As more lightning fires may become visible over the next few days, please call 1-800-663-5555 or \*5555 on a cellphone if you see smoke.

For more information about current fires, updated conditions or fire regulations visit [bcwildfire.ca](http://bcwildfire.ca).

Prevention means stopping wildfires before they start. Campfires, discarded cigarette butts, hot exhaust pipes in contact with dry grass and vegetation, power tools (such as chainsaws), Tiki torches and even discarded glass can all ignite a wildfire.

It is important to exercise caution when outdoors and when using tools and handling, storing and disposing of materials and fuels.

## Campfires

Campfires are a fun addition to any camping trip. To prevent your campfire from turning into a wildfire be sure to;

- Check current campfire restrictions for your area
- Select your campfire location carefully
- Remove all leaves, twigs and other flammable material from around your campfire
- Never have a campfire when it's windy
- Choose a proper fire pit or make a ring of rocks at least three metres from trees, shrubs, structures and debris
- Do not leave a campfire unattended for ANY amount of time
- Keep a bucket of at least eight litres of water close by the fire at all times, and/or a hand tool (such as a shovel) to extinguish the fire properly
- Completely extinguish your campfire before you go to sleep or leave the area for any period of time.

To extinguish your campfire, pour plenty of water on the fire and surrounding area, dousing the site of the campfire thoroughly. Stir the campfire until there are no embers and carefully check that the ashes are cool to the touch.

**What is your favourite thing to do while camping?**



*The Sierra Unit Crew from Princeton camped during their deployment to Ontario.*

## Other Fire Prevention Considerations

Do not discard smoking materials from vehicles. Always use interior ashtrays.

Motorized vehicles including All-Terrain Vehicles (ATVs) and dirt bikes produce a significant amount of heat from their exhaust systems. This heat can be enough to spark a wildfire. Avoid operating any motorized vehicle in tall grass and vegetation when the weather is hot and dry.

## Bans and Restrictions

Depending on current and anticipated weather conditions as well as existing fire activity, the BC Wildfire Service may implement bans and prohibitions that restrict the use of open fire (including campfires) as well as items such as fireworks, Tiki torches, burn barrels, sky lanterns, and other potential fire-starting equipment. These prohibitions are put in on a regional basis, and affect all Crown and private land not under the jurisdiction of a local authority (such as a municipality or First Nation).

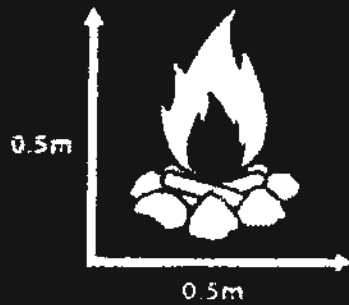
If you are within the jurisdiction of a fire department or local authority, contact them before having any manner of open fire.

# OPEN FIRE REGULATIONS

40%

40% of B.C. wildfires are human-caused and therefore preventable

## CAMPFIRES, CATEGORY 2 FIRES AND CATEGORY 3 FIRES: WHAT'S THE DIFFERENCE?



### CAMPFIRE:

- Any fire smaller than 0.5 metres high by 0.5 metres wide

#### REGULATIONS:

- Use a shovel to dig a fire pit, 10cm deep, in a cleared area of bare earth or sand.
- Use a bucket of water to extinguish the fire when you are finished.
- Do not burn anything that is not wood, such as plastic, paper, tires, or other household waste.
- Do not burn anything that is more than 10cm high, 10cm wide, and 10cm thick, and the pit must be no larger than 10cm by 10cm.
- Do not burn anything that is not wood, such as plastic, paper, tires, or other household waste.



### CATEGORY 2 FIRE:

- 1 to 2 concurrently burning piles no larger than 2 metres high by 3 metres wide
- Stubble or grass burning over an area less than 0.2 hectares

#### REGULATIONS:

- Do not burn anything that is more than 2 metres high by 3 metres wide.
- Do not burn anything that is more than 2 metres high by 3 metres wide.
- Do not burn anything that is more than 2 metres high by 3 metres wide.
- Do not burn anything that is more than 2 metres high by 3 metres wide.
- Do not burn anything that is more than 2 metres high by 3 metres wide.



### CATEGORY 3 FIRE:

- Any fire larger than 2 metres high by 3 metres wide
- 3 or more concurrently burning piles no larger than 2 metres high by 3 metres wide
- 1 or more burning windrows
- Stubble or grass burning over an area greater than 0.2 hectares

#### REGULATIONS:

- Do not burn anything that is more than 2 metres high by 3 metres wide.
- Do not burn anything that is more than 2 metres high by 3 metres wide.
- Do not burn anything that is more than 2 metres high by 3 metres wide.
- Do not burn anything that is more than 2 metres high by 3 metres wide.
- Do not burn anything that is more than 2 metres high by 3 metres wide.

## GENERAL REGULATIONS:

- Never use fuel oil, kerosene, or other flammable liquids to start a fire.
- Always use a shovel to dig a fire pit, 10cm deep, in a cleared area of bare earth or sand.
- Always use a bucket of water to extinguish the fire when you are finished.

For more information, visit [www.bccwildfire.ca](http://www.bccwildfire.ca) or call 1-800-663-5555.

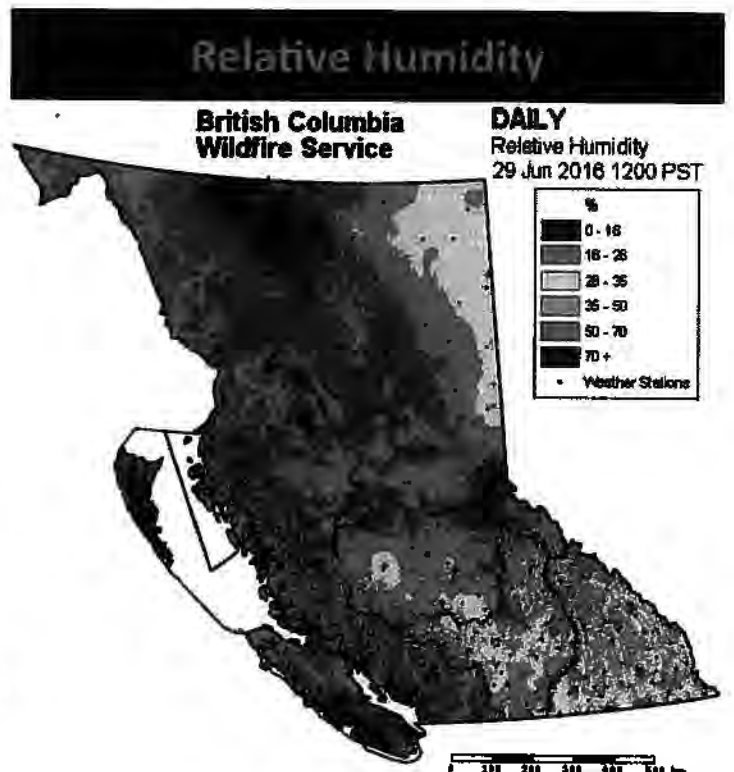
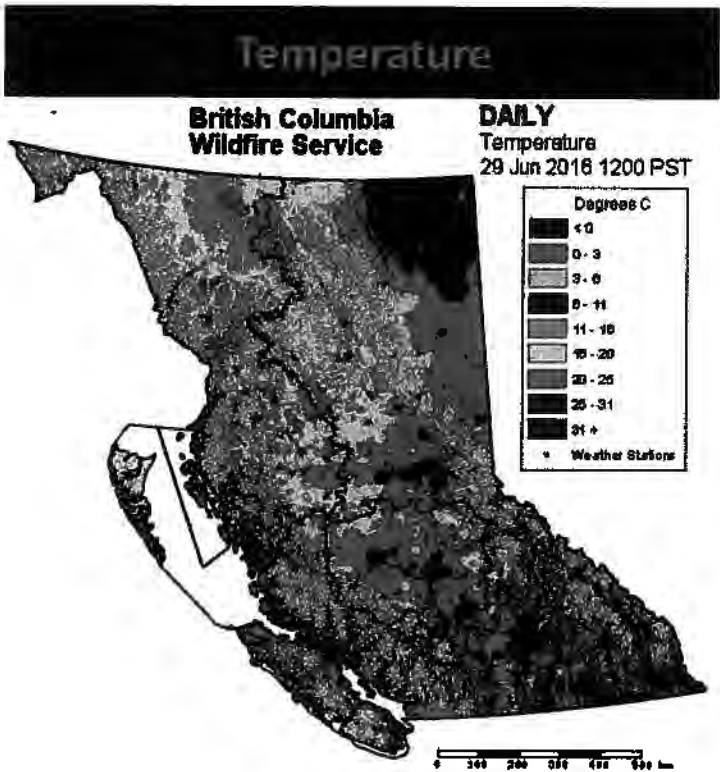
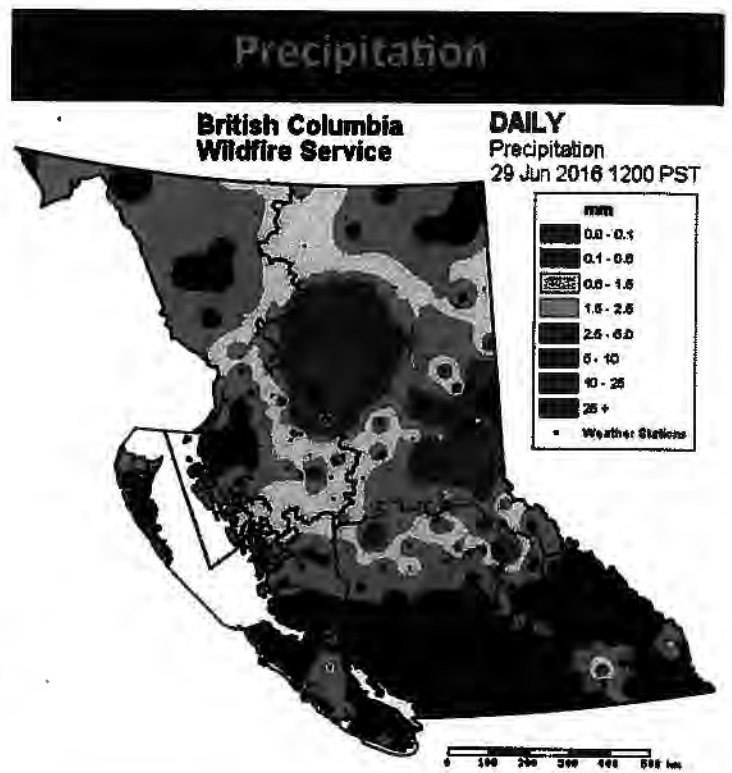
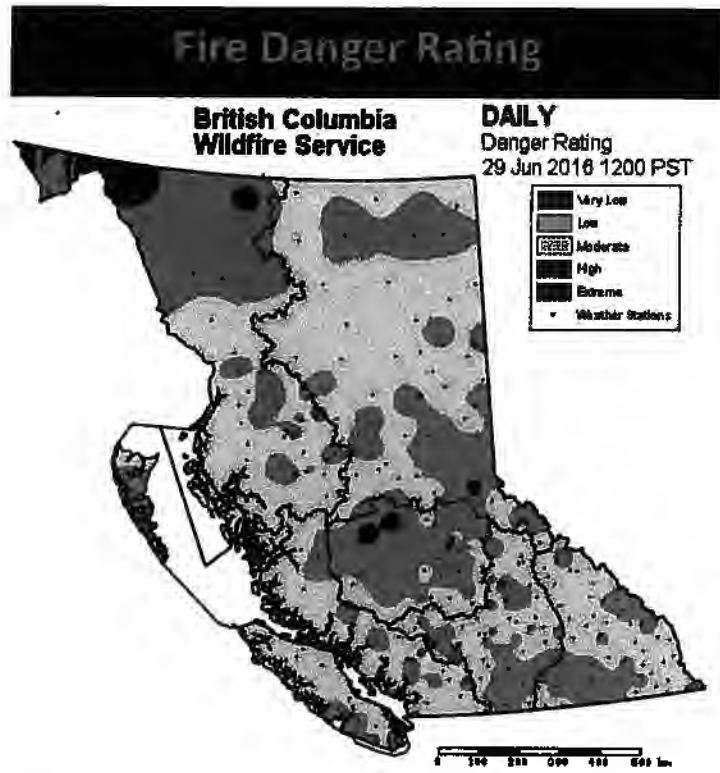


Report any fire, however small, to the fire department by calling 911. Do not attempt to fight a fire yourself unless you are trained and have the proper equipment. If you are unsure, call 911. Do not attempt to fight a fire yourself unless you are trained and have the proper equipment. If you are unsure, call 911.



For more information, visit [www.bccwildfire.ca](http://www.bccwildfire.ca) or call 1-800-663-5555.

Please report wildfires by calling 911 or 1-800-663-5555.



These maps are current for Wednesday, June 28, 2016 at 1200 PST.

For the most recent weather maps, please see [www.bcwildfire.ca/weather](http://www.bcwildfire.ca/weather)

These maps are for informational purposes only and should not be used to make operational decisions.



Valid as of 12:00 Wednesday, June 29, 2016

Wx Zone	Station	Status	Temp.	RH	Wind Dir.	Wind Sp.	Precip.	Grass Cure	FFMC	DMC	DC	ISI	BLI	PWI	Dgr. Cl.
8	HONNA	for	18.0	58	230	5	0.0	*	85.8	24	212	3.0	37	7.4	2
8	KITPARK	for	19.0	52	210	7	0.0	*	89.1	43	286	5.4	62	15.8	3
	ROSSWOOD	for	20.0	45	225	6	0.0	*	89.6	38	228	5.7	54	15.2	3
	TERRACE (EC)	for	17.0	60	225	10	0.0	*	87.3	34	232	4.8	50	12.8	3
9	ATLIN	for	18.0	45	210	10	0.0	*	89.5	81	569	6.6	119	25.7	4
	BOB QUINN LAKE	for	15.0	70	270	5	1.0	*	80.1	42	226	1.5	57	5.0	3
	DEASE LAKE FS	for	16.0	70	230	8	0.0	*	86.5	82	473	3.9	115	17.3	4
	ISKUT	for	15.0	40	180	10	0.0	*	90.3	49	335	7.5	71	21.7	4
	TELEGRAPH CREEK	for	18.0	43	250	10	0.0	*	89.8	72	538	6.7	108	24.9	4
11	TOAD RIVER	for	26.0	30	280	8	0.0	0	92.3	33	186	8.9	46	19.5	4
13	BURNS LAKE BSNM	for	21.0	40	230	14	0.0	*	91.1	36	295	10.2	55	23.8	4
	EAST OOTSA	for	20.0	48	270	10	0.7	*	87.9	32	340	5.2	51	14.0	3
	GANDOKWA	for	20.0	38	225	8	0.4	*	90.9	37	215	7.3	51	18.0	4
	GRASSY PLAINS HUB	for	20.0	40	225	15	1.3	*	85.7	44	382	4.9	68	15.8	3
	HOUSTON(DUNGATE)	for	22.0	38	230	12	1.0	*	87.6	36	370	5.7	58	15.9	3
	LOVELL COVE	for	22.0	55	220	12	8.0	*	66.1	22	158	1.0	33	1.9	2
	MOOSE LAKE	for	23.0	38	220	14	0.0	0	91.7	23	230	11.0	37	20.5	3
	PEDEN	for	23.0	40	225	13	3.6	*	78.8	28	449	1.9	49	5.6	3
	PINE CREEK	for	15.0	46	240	12	1.2	*	82.5	21	192	2.8	33	6.2	2
	SMITHERS AP (EC)	for	20.0	38	310	7	0.0	*	91.1	49	443	7.1	77	21.9	4
	VANDERHOOF HUB	for	24.0	38	230	14	3.0	0	81.7	33	262	2.8	50	8.2	3
28	BELL-IRVING	for	18.0	48	270	7	2.0	*	77.9	40	214	1.3	55	4.3	3
	CEDARVALE	for	21.0	38	230	10	0.2	*	88.6	53	367	5.8	78	18.9	4
	KISPROX HUB	for	21.0	38	240	8	0.0	*	91.0	58	401	7.4	83	23.3	4
	NASS CAMP	for	21.0	38	240	7	0.0	*	89.3	44	251	5.6	61	16.1	3
	VAN DYKE	for	20.0	38	225	8	0.0	*	89.9	50	226	6.3	65	18.2	4
30	BOYA LAKE	for	16.0	75	180	7	2.0	*	71.3	73	529	0.9	109	4.9	3
	FIRESIDE	for	20.0	60	180	7	1.7	*	78.8	39	221	1.4	54	4.5	3
	KETCHIKA	for	17.0	70	225	5	1.5	*	76.4	63	439	1.1	93	5.1	3
	WATSON LAKE FS	for	18.0	70	225	8	2.0	*	73.4	65	520	1.1	99	5.3	3

Different types of codes are used to describe the dryness of forest fuel classes on a given day. These codes are calculated from weather data gathered by weather stations situated throughout the province.

These codes are part of the Canadian Forest Fire Danger Rating System, which provides a numeric, uniform method of rating fire danger. Examples of some of the codes are as follows:

#### Fine Fuel Moisture Code (FFMC)

This code rates the moisture content of cured fine fuels and forest floor litter. It is an indicator of how easily fine fuels will ignite and burn.



















#### Drought Code (DC)

This is a numerical rating of the average moisture content of compact, deep organic layers. It is a useful code for indicating the effects of seasonal drought on forest fuels, and the amount of smouldering that could occur in large logs and deep duff layers.

#### Duff Moisture Code (DMC)

A code that rates the average moisture content of loosely compacted organic layers found at a moderate depth. It indicates fuel consumption in medium-sized woody material and in moderate duff layers.

The **Danger Class Report** provides both forecasted and estimated Fire Danger Rating (FDR) values for specific weather stations. Danger Class and FDR are equivalent, where 1 and 2 Danger Class equal "low" FDR, 3 equals "moderate", 4 is "high", and 5 equals "extreme".

Fire Centre	Coastal	Northwest	Prince George	Kamloops	Southeast	Cariboo
Open Fires	 Restrictions	 Permitted	 See notes	 Restrictions	 Restrictions	 See notes
Campfires	 Permitted	 Permitted	 Permitted	 Permitted	 Permitted	 Permitted
Forest Use	 Unrestricted	 Unrestricted	 Unrestricted	 Unrestricted	 Unrestricted	 Unrestricted

**There are currently no prohibitions in the Northwest Fire Centre**



*Tent layout at fire camp in Pemberton (2015). This fire camp supported a large project fire.*

Report a wildfire	<b>*5555 on a cell or 1 800 663 5555</b>
Wildfire Information Line	<b>1 888 3FOREST</b>
Burn Registration Line	<b>1 888 797 1717</b>
Northwest Fire Information Officer	<b>1 250 847 6639</b>

***Want more information? Visit our website at [bcwildfire.ca](http://bcwildfire.ca)***

JUN 30 2016

**Geraldine Craven**

REGIONAL DIR.

**From:** Prince Rupert Gas Transmission <princerupertgas@transcanada.com>  
**Sent:** June 29, 2016 3:00 PM  
**To:** Prince Rupert Gas Transmission  
**Subject:** Prince Rupert Gas Transmission Project – Project Activity Update #33 (April-June 2016)  
**Attachments:** 2016 06 29 PRGT Project Activity Update 33.pdf

BULKLEY NE

Good Afternoon:

As part of our effort to keep stakeholders informed on activities in your respective areas as they relate to the Prince Rupert Gas Transmission project, attached is the Project Activity Update #33 for the second quarter of 2016. We will continue to issue this form of update each quarter with our latest information. Please see the attached document.

Previous Project Activity Updates, as well as additional information on the project, can be found on our website:  
<http://www.princerupertgas.com/about/documents-links/>.

Please let me know if you would like to be removed from the distribution list, or if you would like the update sent to anyone else in your organization. We can be reached by email at [princerupertgas@transcanada.com](mailto:princerupertgas@transcanada.com) or by phone at 1-855-253-0099 with any questions or comments.

**Rebecca McElhoes**  
 Manager, Community Relations

Prince Rupert Gas Transmission Ltd.  
 TransCanada  
 450 -1<sup>st</sup> street, Calgary, AB T2P 5H1



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**Prince Rupert  
Gas Transmission Project**

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JUN 30 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

**PRGT Project**

# **Activity Update #33**

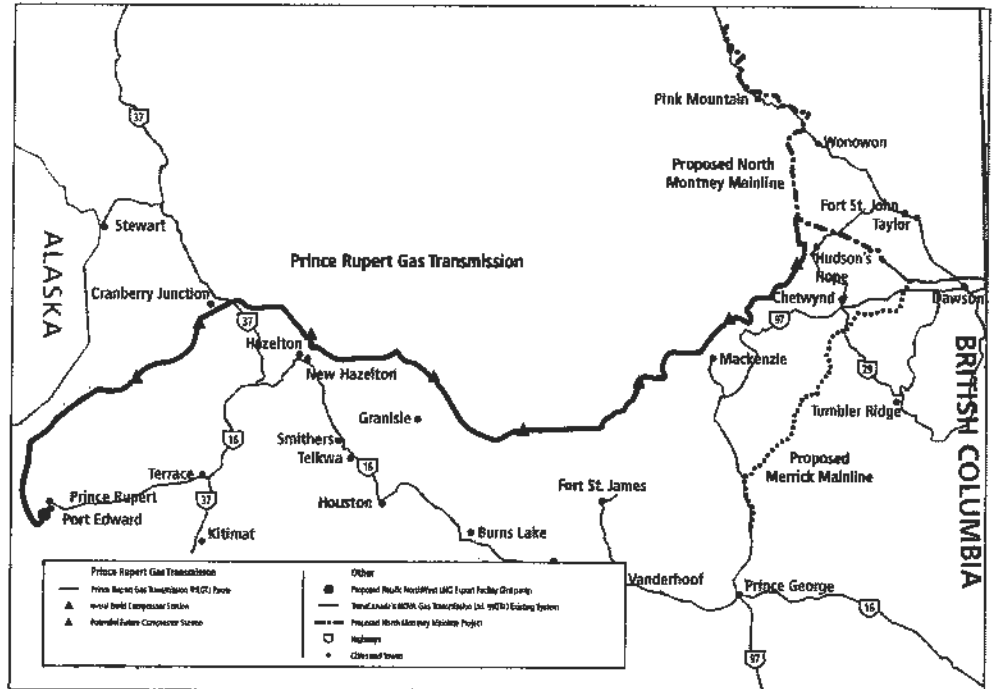
April–June 2016

## PRGT Project Activity Update #33

### About the Project

The proposed Prince Rupert Gas Transmission (PRGT) Project is an approximately 900 kilometre natural gas pipeline to be routed from north of Hudson's Hope B.C. to the proposed Pacific NorthWest LNG export facility on Lelu Island within the District of Port Edward. Upon receiving all approvals, PRGT will be constructed and operated with safety and environmental stewardship as top priorities.

Once it's operating, the project will generate an estimated \$25 million each year in property taxes. This revenue will help support school and hospital districts, emergency services, recreation services, recycling programs and other local programs vital to sustaining strong communities.



### Project Updates

#### Schedule

In February, a public comment period related to Pacific NorthWest LNG's (PNW LNG) Canadian Environmental Assessment Agency (CEAA) application kicked off, which concluded on March 11. In that time, over 8,000 comments were submitted with many Canadians and British Columbians voicing support for the project.

[click here to read more](#)

Once CEAA has received all the required information from PNW LNG, a report will be prepared for review by federal cabinet ministers, who will make a final decision on the permit for PNW. The federal government has committed to making a decision on the permit within 90 days of receiving all required information from PNW LNG.

In the meantime, PRGT continues to engage with communities and First Nations, is pursuing all required construction-related permits, and is refining costs and schedules to be ready to begin construction. Once

PNW LNG receives a positive decision from the federal government under the Canadian Environmental Assessment Act and has confirmed its decision to proceed with the project, PRGT will begin construction activities. The project will begin site preparation at camp locations (required to house construction staff) and right-of-way clearing, with commencement of pipeline construction activities shortly thereafter.

#### Visit our new website!

PRGT is pleased to launch our new and improved website. Here you'll find the latest news and information about the project, facts about natural gas and LNG, our Vendor Registration form, maps, articles, previous project activity updates, and much more. We encourage you to head to [www.princerupertgas.com](http://www.princerupertgas.com) for more information about PRGT!

## PRGT Project Activity Update #33



### **Building strong, long-term relationships with Indigenous peoples**

In April, PRGT announced two more project agreements with B.C. First Nations bringing the total number of project agreements signed on PRGT to 11. Agreements with the Takla Lake First Nation and McLeod Lake Indian Band (MLIB) outline benefits and commitments, including business opportunities, employment for community members that will be provided during construction as well as financial benefits now and for as long as the project is in service.

TransCanada continues to build on more than 30 years of engaging with Indigenous communities. We advanced our commitment to building and maintaining long-term relationships with Indigenous communities based on respect, trust, open communication, and recognition that many of our activities occur on traditional lands. Respecting the rights of Indigenous peoples, while acknowledging and learning from Indigenous peoples' distinct relationship to the land remains integral to our work.

### **In The Community**

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#### **September 9: Mackenzie Free Swim**

Join us for a back-to-school free swim at the Mackenzie Rec Centre on September 9 from 6am to 9pm. TransCanada staff will be set up in the lobby from 4pm to 8pm with snacks for all attendees.

## PRGT Project Activity Update #33



## Investing in Skills Training and Education

Over the past 2 years, TransCanada's Pathway to Pipeline Readiness Program has been delivering training and capacity development initiatives to northern B.C. residents and First Nations with a focus on preparing the local workforce for opportunities in the pipeline construction field, as well as providing transferable skills that can be used in a variety of industrial areas.

Since 2014, we have created over 550 course seats and bursaries available to individuals across B.C. through our partners including northern colleges and Aboriginal training organizations. To date, 372 students have enrolled in one of the Pathway to Pipeline Readiness initiatives and 313 of these students have successfully graduated for an average graduation rate of 84% overall.

Please visit our Project Benefits website page to learn about specific training opportunities currently available in your region:  
<http://www.princerupertgas.com/benefits/>

### TRICORP

The 3rd group of TransCanada-sponsored TRICORP students graduated from the industry safety and essential skills training program on June 24, 2016. Over the past 10 weeks, 15 students from the Prince Rupert area have been working to upgrade their math and English skills and earn certificates required for positions related to pipeline construction and other fields. Since 2015, through TransCanada's partnership with TRICORP, a total of 42 students from First Nations communities across western B.C. have been able to access training to prepare them for the workforce and build their skills sets. Congratulations to all the students!

## PRGT Project Activity Update #33



TransCanada's BC projects were a proud sponsor of the 2016 NCLGA AGM and Conference.



Patricia Zuzcek, North Montney Mainline Project Manager, introduces speaker Sarah McVanel, who presented on living and leveraging our greatness.

## Investing in the Community

### Spark Women's Leadership Conference

For the third year in a row, TransCanada was proud to be a sponsor of the Spark Women's Leadership Conference, hosted by the North Peace Economic Development Commission. This year's theme was Step Boldly, encouraging the women in attendance to step outside their comfort zones and go for their goals. The conference featured a variety of engaging speakers who presented on topics such as effective public speaking, recognizing our greatness, and staying grounded when facing adversity. Team members from TransCanada's North Montney Mainline Project were honored to attend and support this fantastic event.

### NCLGA

PRGT was pleased to participate in this year's North Central Local Government Association (NCLGA) AGM and Conference in Dawson Creek. Leaders from municipalities, First Nations, and industries across Northern BC converged on the Encana Events Centre to network, discuss policies, and debate resolutions specific to regional issues affecting residents of the north. Resolutions at this year's AGM addressed topics ranging from fossil protection, to wildfire management, to industry community consultation.

Thank you to the City of Dawson Creek for a wonderful conference!

### BC Chamber of Commerce AGM

It was clear BC businesses are ready for the opportunities LNG will bring during this year's BC Chamber of Commerce AGM and Conference, held in Kelowna. Over 200 delegates participated in the annual conference, which sees local Chambers throughout BC develop, debate, and vote on policy that helps shape their advocacy work in the province. TransCanada was excited to sponsor the Monday breakfast, which featured a presentation from Jesse Hirsh of Metaviews Media Management, discussing what the economy of the future looks like.



## PRGT Project Activity Update #33



Niels Petersen of Denmark works on his carving during the 2016 Chetwynd International Chainsaw Carving Championship.



This incredible carving by Chad Danczyk took first place at this year's competition.

### Chetwynd International Chainsaw Carving Championship

The Chetwynd International Chainsaw Carving Championship is a world-class competition that draws some of the most skilled carvers from countries around the world. Started in 2005, this year's annual event ran from June 9-12 and featured 12 carvers from all over Canada, the US, Denmark, and the UK. TransCanada was proud to be a sponsor of the 2016 competition and team members from PRGT were on hand to take in some of the exciting events.

Congratulations to the Chetwynd Chamber of Commerce for yet another successful year!

JUN 23 2016

**Geraldine Craven**DISTRICT OF  
BULKLEY NECHAKO

**From:** EP.RPY / SAR.PYR (EC) <ec.ep.rpy-sar.pyr.ec@canada.ca>  
**Sent:** June 22, 2016 4:14 PM  
**Cc:** EP.RPY / SAR.PYR (EC)  
**Subject:** Notification of Order to Amend Schedule 1 of the Species at Risk Act

Please note that on June 18, 2016, a proposed Order to amend Schedule 1 of the *Species at Risk Act* (SARA), the 'legal list', was posted to the Species at Risk Public Registry. The proposed Order and related background information are available here: [http://www.registrelep.gc.ca/document/default\\_e.cfm?documentID=2947](http://www.registrelep.gc.ca/document/default_e.cfm?documentID=2947). The public consultation period ends on July 18, 2016.

This proposed Order to amend the 'legal list' follows listing consultations you may have previously participated in. Potential socio-economic impacts are considered in the listing decision and once a species is listed, one or more recovery documents may be produced. For those species listed as Extirpated, Endangered, or Threatened, if enough information is available, critical habitat (the habitat needed for the survival or recovery of a species) will be identified and the ongoing protection of that habitat will be assessed by Environment and Climate Change Canada.

We are grateful to all who have provided input regarding these species and their inclusion in SARA Schedule 1 in the past. We continue to welcome comments and questions and encourage your involvement in our future work on these and other species.

The proposed Order applies to nine additions to SARA Schedule 1 and four reclassifications for species in British Columbia.

**Broad ranging species:**

- Buff-breasted Sandpiper (*Tryngites subruficollis*): Addition to Schedule 1; classified as Special Concern.
  - The Buff-breasted Sandpiper is a bird which passes through BC during migration.
- Horned Grebe, Western population (*Podiceps auritus*): Addition to Schedule 1; classified as Special Concern.
  - The Horned Grebe, Western population is a bird found throughout much of BC (although less common on the coast).

**South-central and Southeastern BC:**

- Olive Clubtail (*Stylurus olivaceus*): Addition to Schedule 1; classified as Endangered.
  - The Olive Clubtail is a dragonfly found in south-central BC.
- Okanagan Efferia (*Efferia okanaganana*): Addition to Schedule 1; classified as Endangered.
  - The Okanagan Efferia is a fly found in south-central BC.
- Magnum Mantleslug (*Magnipelta mycophaga*): Addition to Schedule 1; classified as Special Concern.
  - The Magnum Mantleslug is a slug found in southeastern and south-central BC.
- Behr's Hairstreak (*Satyrium behrii*): Reclassification from Threatened to Endangered.
  - The Behr's Hairstreak is a butterfly found in BC's southern Okanagan valley.
- Western Screech-owl *macfarlanei* subspecies (*Megascops kennicottii macfarlanei*): Reclassification from Endangered to Threatened.

- The Western Screech-owl *macfarlanei* subspecies is an owl found in BC's southern interior.
- Lyall's Mariposa Lily (*Calochortus lyallii*): Reclassification from Threatened to Special Concern.
  - The Lyall's Mariposa Lily is a plant found in BC's southern interior.

### Coastal BC

- Western Screech-owl *kennicottii* subspecies (*Megascops kennicottii kennicottii*): Reclassification from Special Concern to Threatened.
  - The Western Screech-owl *kennicottii* subspecies is an owl found along BC's coast.
- Batwing Vinyl Lichen (*Leptogium platynum*): Addition to Schedule 1; classified as Endangered.
  - The Batwing Vinyl Lichen is a lichen found on southern Vancouver Island and historically in the Fraser valley.
- Peacock Vinyl Lichen (*Leptogium polycarpum*): Addition to Schedule 1; classified as Special Concern.
  - The Peacock Vinyl Lichen is a lichen found in coastal BC

### Northern BC

- Crumpled Tarpaper Lichen (*Collema coniophilum*): Addition to Schedule 1; classified as Threatened.
  - The Crumpled Tarpaper Lichen is a lichen found north and east of Prince George
- Collared Pika (*Ochotona collaris*): Addition to Schedule 1; classified as Special Concern.
- The Collared Pika is a mammal found in the extreme north west of BC near the Yukon border.



## **Liquor Policy Working Group Update**

June 29, 2016

On June 23, 2016, the Local Government Working Group on Liquor Policy, co-chaired by UBCM and the Province, met to discuss recent changes in provincial liquor policy, the provincial timeline for implementation of all Liquor Policy Review recommendations, and upcoming opportunities for local government input.

The Local Government Working Group on Liquor Policy is the forum created for consultation and communication between the Province and local governments with respect to changes in liquor policy. Since the release of the Liquor Policy Review Final Report in January 2014, the Province has implemented 42 of the 73 recommendations included in the report, which seeks to modernize liquor laws in British Columbia.

For the reference of UBCM members, the Working Group's discussions are summarized below.

### **Special Occasion Licence Changes**

In addition to changes that have already taken place (e.g. new online application process), the Province is looking at permitting businesses to obtain Special Occasion Licences (SOLs) to raise funds for charity, and to remove the regulation that requires non-profit organizations to apply for SOLs. The latter will place the burden of responsibility for these events on licensees, which would be businesses such as promoters. The Province has released a consultation paper requesting feedback on this issue (deadline is July 15, 2016).

### **Hotel Policy Changes**

The Province consulted Working Group members on the benefits and drawbacks related to allowing hotel patrons to carry liquor throughout designated areas of the hotel; in particular, allowing patrons to bring a drink from a licenced establishment (owned by the hotel) within the hotel to their rooms. Although these changes would be optional, several local governments were concerned about patrons taking alcohol outside designated areas. Others welcomed the change, as it was noted that the majority of responsibility would rest with the hotel.

### **Liquor Policy Review Update**

Implementation of the 73 LPR recommendations has gone more slowly this year than last, and currently stands at 42 changes complete. Provincial staff are working on regulations for the new *Liquor Control and Licensing Act*, which once complete will bring about the implementation of 15 more LPR recommendations. The provincial timeline has the new Act and regulations being finished and in place by early 2017.

### **Wine on Shelves Auction Update**

In April 2016, the Province auctioned off six opportunities to apply for licences to sell 100% BC wine on grocery store shelves. The subsequent 60 day period for winners to submit their licence applications is close to expiring, with none having yet been submitted. Although the Province is not permitted to release the name and location of auction winners, due to the

zoning approvals required for an application to proceed, it is expected that affected local governments will know a successful applicant's identity earlier than the public.

### **Food and Liquor Primary Licence Changes**

At the March 2016 Working Group teleconference, members discussed two LPR recommendations that could allow food-primary enterprises to transition away from food service at a certain hour, and make food- or liquor-primary licences available to other types of establishments (e.g. schools, spas) to produce alcohol for clients. Members' concerns about certain businesses using a licence for unintended purposes (e.g. spa turning into a nightclub) without any public consultation were alleviated when the Province noted that any structural changes would trigger an opportunity for public feedback.

### **Changes to Licence Retail Store Relocations**

After eliminating the 5 kilometre rule for liquor retailers looking to relocate outside a local jurisdiction, provincial staff have received a number applications for relocating a Licensee Retail Store. The one kilometre rule, disallowing a liquor store to be within one kilometre of another liquor store, has led to complaints that some licensees are making "placeholder" applications (without actually opening an establishment) to ensure competitors do not open in a certain area.

### **Parallel Process Update**

Over the past five months, the Province has been consulting local governments on a new process to streamline the liquor application process. The Province has recently sent out a draft application form and associated guide, and Q&A document to Working Group members and others who have participated in the feedback process. Local governments who did not receive the documents and would like to provide feedback may contact Bhar Sihota, UBCM Policy Analyst before July 7, 2016.

### **Standalone Patios**

Although current policy does not allow standalone patios, the Province is considering a policy change to permit food- or liquor-primary businesses to operate entirely outdoors. Members discussed land use and permit implications, opportunities for public input, and local government areas of control (e.g. washroom requirements). The Province is still in the early stage, and is unsure when they will have a draft policy.

### **Liquor Primary Relocations**

The Working Group discussed liquor-primary (LP) establishments moving within a community, and the current policy of cancelling a licence and applying for a new licence. Members also discussed impacts to offsale privileges, which some LP's have through a grandfather clause. At this point, there is no indication that changes will be made to this policy, which only allows LP relocation within a reasonable walking distance (all other movement must involve a new application).

### **Production of Liquor Without a Licence**

This potential policy change is targeted towards businesses that produce alcohol but may not necessarily require regulatory oversight (e.g. certain equipment operators and education facilities). The Province is looking at allowing these businesses, under a narrow set of circumstances, to produce alcohol that cannot be sold (only produced for education- or equipment-related purposes).

The Local Government Working Group on Liquor Policy welcomes local government feedback on the matters discussed above or any aspect of liquor policy in British Columbia. Questions or comments may be directed to Bhar Sihota, UBCM Policy Analyst.



## Healthy Families BC Communities Report

June 22, 2016

Healthy Families BC Communities (HFBC-C) is a key initiative of the Province's health promotion strategy focused on improving community wellness through promotion of physical activity, healthy eating, and healthy built environments among other elements. HFBC-C has released an Evaluation Report, summarizing work done between April 2014 and March 2015.

The report is available on the Provincial Health Services Authority webpage. Highlights include a summary of progress in the number of communities implementing Healthy Living Strategic Plans, an overview of local government partnerships with health authorities, and several examples of local collaborative efforts to promote public health.

UBCM is a member of the HFBC-C Evaluation Advisory Team, and has been active in bringing forward the local government perspective in the development and implementation of HFBC-C. Further information in the HFBC-C initiative including links to HFBC tools is available at the HFBC webpage.

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## Economic Development Survey Findings

June 22, 2016

On June 14<sup>th</sup> UBCM, Ministry of Jobs, Tourism and Skills Training (MJTST) and the BC Economic Development Association (BCEDA) jointly released the report *Local Economic Development in BC* at the annual BCEDA conference. The report highlights the results of a survey conducted jointly by the three associations on local economic development practices.

Conducted in March 2016, with over 400 survey respondents, the findings provide an overview of the different approaches undertaken by local governments to deliver economic development and reveal how economic development is supported, planned and monitored within communities. The findings also identify what activities communities are focusing on and what they see as their challenges and opportunities.

This joint work survey builds on an earlier economic development survey conducted by UBCM in 2009. Interestingly the 2009 and 2016 identified the same top priority and top two barriers for communities:

- Local business retention and expansion (BR&E) continues to be the top priority for economic development efforts, followed by tourism and cultural activities, and attracting external industry, business and resources.
- The two most significant internal barriers to economic development faced by respondents in their communities were lack of financial and human resources.

For further information about the survey and to get a more detailed breakdown of the results please go to the MJTST website.

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## 2016 Open for Business Awards

June 22, 2016

The Small Business Roundtable is now accepting community submissions for the 2016 Open for Business Awards. This award recognizes communities that are undertaking initiatives and partnerships to reduce the cost and complexity of doing business in BC.

The Open for Business Awards Best Practices Guide highlights local government initiatives that are in the spirit of the BC Small Business Accord and helped distinguish finalist communities as "open for business." These best practices were identified by the Roundtable through the evaluation of past Open for Business Awards submissions and represent communities that have reduced regulatory overlap, leveraged partnerships to improve government interactions with small businesses and accelerated local economic development for the small business community.

Information about the Roundtable, the BC Small Business Accord and the Open for Business Awards is available on the website.

The Roundtable Secretariat is available to support the preparation of community applications by contacting: 250 387-9083 or by email.

The deadline for submitting an application is August 1, 2016. Winners will be announced at an event in the Legislature during the UBCM Annual Convention in September.

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## Long Service Awards

Each year, UBCM presents Long Service Awards to eligible local elected officials at the Annual UBCM Convention. The award is outlined in Section 6.6.1 of the UBCM Executive Policies as follows:

*UBCM shall present Long-Service certificates to any person who has served a total of twenty-five (25) years as an elected member of a council or regional board. UBCM shall also present Special Long-Service awards to any person who has served a total of thirty-five (35) years or more as an elected member of a council or regional board. Service required for both awards need not be continuous nor on the same council or board but must be municipal or regional district service and not on other public bodies.*

Nominations are accepted every year from the beginning of June until the end of August for both the Long Service Awards (25 years) and Special Long Service Awards (35+ years). Local government administrators are asked to advise UBCM of the names of any persons who they feel would qualify for this award.

Replies should contain:

- the full name of the individual;
- the dates during which he/she served as a member of Council or Regional Board; and,
- the position(s) held during the dates given.

### Long Service Awards Criteria

The following prerequisites should be adhered to:

1. The recipient must have served, as an elected member, on a BC Municipal Council or Regional District Board for a total of 25 years or more. Service can be in broken periods and on different Councils or Regional District Boards, but the time so involved must add up to at least 25 years of service.
2. The recipient can have served as Mayor, Reeve, Alderman, Councillor, Electoral Area Director, Village Chairman, or Village Commissioner, but service on other municipal bodies or boards, etc., such as School Trustee, Hospital Board members, Library Board, etc. cannot be considered in computing the total length of elected service.
3. The recipient can be presently in elected office or might now be retired from the field.

### Special Long Service Awards Criteria

Individuals who have served as an elected member on a BC Municipal Council or Regional District Board for 35 years or more are eligible for this special award. To qualify for the Special Long Service Award, the individual:

- must meet the long service criteria, listed above,

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· may or may not have also received a regular long-service award for 25 years of service.

**Please email your nomination to: [jyoung@ubcm.ca](mailto:jyoung@ubcm.ca)**

**Subject line: *Long Service Awards***

**Please indicate whether the nominee qualifies for LONG SERVICE or SPECIAL LONG SERVICE – 35+ YEARS**

To view a list of past recipients, please follow this link:

[UBCM Long Service Award Recipients](#)

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## Preparing for and Preventing Wildfire: Reflection and Resources

June 15, 2016

The recent tragedy in Fort McMurray has brought into stark focus the threat and consequence of a major interface wildfire. Preparing for and preventing wildfire in BC is an ongoing and shared responsibility of the Province, local governments, First Nations, industry and all BC residents.

Every year BC experiences on average 1,800 wildfires. While hundreds of thousands of hectares of forestland burn annually, only a few of those fires (and a small portion of that total area) occur in the community interface where people and property are at direct risk.

In a forested province such as ours, however, that risk is ever present with a chance combination of ignition, fuel and temperature creating sudden and unforeseen emergency situations.

Ask the residents of Cranbrook, Kelowna or Barriere, who could only evacuate their homes and watch as the 2003 "Firestorm" wildfires threatened to destroy neighbourhoods, businesses and livelihoods. For many, the results were catastrophic. Last August, the citizens of Rock Creek had to respond urgently as their community was overtaken by wildfire. More than 30 homes were destroyed.

The Canadian Wildland Fire Strategy is the national plan for wildfire prevention, mitigation and preparedness. This week the Canadian Council of Forest Ministers reaffirmed a strong joint commitment to the Strategy in a 10-Year Review and Renewed Call to Action in the face of increasing fire frequency and severity.

In our province, the BC Wildfire Service is responsible for preparing for, and responding to, fires when they occur, threatening resources and property.

Communities can, and must, play an active role in identifying and eliminating hazards. About half of BC wildfires are caused by people and while they may be unforeseen, almost 50% of them are preventable. We all have a role to play to prepare for fire, prevent ignitions and work to limit damaging effects when they occur.

Through UBCM, local governments have been partners in wildfire prevention since 2004, working with the Province to reduce the threat and prepare for interface fires. Communities such as Hudson's Hope, Logan Lake, Kelowna, Nelson, Prince George, Telkwa and Whistler have made use of Strategic Wildfire Prevention Initiative (SWPI) grant funding to plan and undertake forest fuel management on public lands with high and extreme wildfire threat ratings.

First Nations are also eligible for funding to reduce the hazard around their communities. The First Nations' Emergency Services Society provides technical expertise to SWPI and FireSmart efforts, and delivers other fire prevention services on reserve.

Under SWPI, nearly 300 Community Wildfire Protection Plans have been completed, with more presently under development and more than 11,000 hectares of forestland has been treated, reducing the threat to communities.

SWPI FireSmart Planning Grants, the FireSmart Community Recognition Program and FireSmart Local Representative Workshops provide funds, resources and training to further protect communities "from the inside out," educating homeowners and reducing the fire threat on private lands.

By being aware and prepared, we all play a role in keeping our communities safe from wildfire. It is difficult to imagine a more vivid example of the potential for devastation than what we have just witnessed in northern Alberta.

**Follow Us On**

- Twitter: @ubcm



## Session Proposal Process

The session proposal process for the 2016 UBCM Convention is now open.

There are two opportunities for session participation at the 2016 Convention: workshops and clinics. Please refer to the session details and tips offered below prior to submitting a proposal.

### Workshops

These are limited to *four* sessions of approximately two hours. While some proposals are accepted as submitted, preference is given to those that have multi-party participation. UBCM will review such proposals and may suggest combining them with other proposals that have similar themes.

### Clinics

These are early morning sessions of 45 minutes in length that generally involve a presentation by a group to a small audience of delegates. Typically, five clinics are offered on Tuesday and four to five each on Wednesday and Thursday. *Approximately 15 clinics* are held, making this the best opportunity for inclusion in the Convention program.

### Proposal Guidelines

The proposal submission process is comprised of the following steps:

- Call for proposals: **April 27**
- Proposals received until **June 17**
- Convention Committee deliberates: **July 14**
- Proponents are informed of results by **July 29**. *Please do not contact UBCM about results before this date.*
- Successful applicants must confirm their session description and list of presenters with UBCM by **August 12**, for inclusion in the Convention program booklet
- Presenters must agree to submit all PowerPoint and multimedia files for their presentation to the Convention Presentation Management upload site no later than **September 21**

### How to Apply

To view the application form or submit your proposal, please click [here](#). Please note that you will *not* be able to log back into the form after you click "submit".

### Criteria

1. Proposals must be submitted following the application process provided by UBCM. Submissions sent in any other format will not be accepted.
2. UBCM will accept applications until June 17.
3. The application must be completed online.
4. All questions/fields of the online application form must be completed.

5. All successful applicants must provide a properly labeled electronic copy of their presentation to the Presentation Management System no later than September 21. Once uploaded, the presenter must inform their UBCM contact person. Information on accessing this website will be provided by the UBCM staff contact person assigned to each successful applicant.
6. These requirements apply to all proposals, including those from UBCM staff, UBCM Committees and external groups.

### **Committee Decision**

The Convention Committee will carefully weigh all final proposals to determine which contribute the most to delegate knowledge and contain subject matter currently relevant to local governments. Proponents will be informed of the Committee's decisions by July 29. Once accepted, proponents must commit to having a clinic/workshop description complete by August 12, should the initial application description not be sufficient. This final description will be published in the convention program. The description must be 125 words or less in length.

Should proponents fail to meet the program description deadline, the Committee may substitute with another proposal.

### **Contact**

Joslyn Young  
Executive & Association Services Coordinator  
Email: [jyoung@ubcm.ca](mailto:jyoung@ubcm.ca)  
Tel: 604-270-8226 ext 103

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**Geraldine Craven**

**From:** Simone Hill <roundup@amebc.ca>  
**Sent:** June 27, 2016 2:48 PM  
**To:** Geraldine Craven  
**Subject:** Save the Date for Roundup 2017

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Association for  
Mineral Exploration

June 27, 2016

UPCOMING EVENTS & CONFERENCES  
COMMENTS & SUGGESTIONS



Save the date for Roundup 2017!

AME wishes you a successful and safe field season

We are looking forward to hearing your stories, reconnecting, and learning about your projects as we gear up for discovery at Roundup 2017.



January 23-26, 2017  
Canada Place

Gear up for Roundup 2017

22-27 \$199.00



### Book your accommodation

Book your hotel in the AME Roundup 2017 hotel block to help support our industry and receive free perks in return!

[Read More](#)



### Become a sponsor

Connect your company with thousands of mineral exploration leaders by becoming a Roundup 2017 sponsor.

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### Exhibit at Roundup

The Exhibit Hall is a staple of Roundup and presents an unparalleled opportunity to make your project or company known in the mineral exploration and development sector.

[Read More](#)



### Get up to speed on AME

We have been busy this year advocating on behalf of our members! Look through our [Core Matters](#) and [News Updates](#) to see how we have been striving to help explorers of all backgrounds uncover opportunities, search for discoveries, and realise their full potential.

Watch out for the launch of our new Roundup website in September

And in the meantime, check out our Roundup 2016 video!



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Association for Mineral Exploration  
Suite 800 - 889 West Pender Street  
Vancouver, BC V6C 3B2  
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This year marks 30 years since the inception of The Canadian Institute. It is time to match our brand with the dynamic strides we have made. See inside for details...

September 20-21, 2016 | Metropolitan Hotel | Vancouver

The Canadian Institute's

# Building Aboriginal Relationships in BC

Enhance your learning by attending in-depth interactive workshops on:

- A** Closing the Gap on Duty to Consult
- B** Strategic Economic Partnerships with Aboriginal Communities

## Conference highlights include:

- Learn how to handle referrals faster and more efficiently through **Information Management for Greater Capacity Building**
- Identify early, the **Pressure Points and Pitfalls** of an environmental assessment application to **Keep Projects on Track**
- **Overcoming Barriers and Identifying Employment Opportunities** by implementing a business and training plan
- Shining the **Spotlight on the Biggest Legal Cases** Impacting Consultation and Engagement
- **Hot Topic! Banking Breakdown for Capacity Building** including managing joint-venture lending
- Stay current on the **Water Sustainability Act in British Columbia**

Gain a greater understanding of how to initiate first contact with Aboriginal communities and businesses, and discover ways to reinvigorate relationships for a long-lasting business relationship.

Join us to receive the latest updates from an impressive roster of experts, including:



**Celeste Haldane**  
A/Chief Commissioner  
BC Treaty Commission



**Laurie Sterrit**  
Director, Aboriginal Employment and Business Development, BC Hydro



**Clarence Louie**  
Chief, Osoyoos Indian Band and CEO, Osoyoos Indian Band Development Corporation



**Roger William**  
Chief, Xeni Gwet'in First Nation Vice Chair, Tsilhqot'in National Government



**Carlos da Ponte**  
President, Environmental Managers Association of BC Co-Director & Co-Founder Sustainable Elements Inc.



**Allison Rippin Armstrong**  
Vice President, Sustainability Kaminack Gold Corporation

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a C5 Group Company  
Business Information in a Global Context

## Join us for another great year of learning, networking and discussion.

Building trust and relationships takes time and investment from all parties, and is a constant work-in-progress. Sometimes it is difficult to maintain good relationships while getting buried by referrals and deadlines, and striving to maintain a successful business during a down economy. Find the opportunities to forge meaningful trusting relationships while developing economic business advancement despite uncertainty in the resource sector.

The Canadian Institute's **Building Aboriginal Relationships in BC Conference** will tap into the success of its programs in British Columbia to better meet the needs of a sophisticated and diverse business community, in both Canada's resource sector and Aboriginal communities, for practical, candid discussions and interactive working sessions.

### Faculty

**Karen Aird**  
Indigenous Cultural  
Heritage Strategist  
Treaty 8 Tribal Association  
and Tse'K'wa Heritage  
Society

**Jeff Beale**  
Sr. Aboriginal Relations  
Advisor  
Encana Services  
Company Ltd.

**Honourable Bill Bennett**  
Minister of Energy and  
Mines and  
Minister Responsible  
for Core Review  
Government of British  
Columbia

**Oliver Brandes**  
Co-Director  
POLIS Project on  
Ecological Governance  
Centre for Global Studies,  
University of Victoria

**Angela D'Elia Decembrini**  
Lawyer  
First Peoples Law  
Corporation

**Eric Denhoff**  
President & CEO  
Canadian Hydrogen and  
Fuel Cell Association

**Candace Dennis**  
Director Aboriginal  
Banking, BC & Yukon  
BMO Bank of Montreal

**Representative**  
Teck Resources Ltd.

**Celeste Haldane**  
A/Chief Commissioner  
BC Treaty Commission

**Keith Henry**  
President  
BC Métis Federation

**Kevin Horsnell**  
Group General Manager,  
Forest Management Group  
Canadian Forest Products  
Ltd (Canfor)

**Rick Jeffery**  
President & CEO  
Coast Forest Products  
Association

**Dan M. Jepsen**  
Chairman & CEO  
C3 Alliance Corp

**Clarence Louie**  
Chief  
Osoyoos Indian Band  
and CEO, Osoyoos Indian  
Band Development  
Corporation

**Louise Mandell, Q.C.**  
Partner Emeritus  
Mandell Pinder LLP

**Carlos da Ponte**  
President  
Environmental Managers  
Association of BC  
Co-Director & Co-Founder  
Sustainable Elements Inc.

**Allison Rippin Armstrong**  
Vice President,  
Sustainability  
Kaminack Gold  
Corporation

**Rosie Simms**  
Water Law and Policy  
Researcher/Coordinator  
POLIS Project on  
Ecological Governance

**Dallas W. Smith**  
President  
Nanwakolas Council

**Laurie Sterritt**  
Director, Aboriginal  
Employment and Business  
Development  
BC Hydro

**Trina Wamboldt**  
Management Consultant  
Urban Systems Ltd.

**Roger William**  
Chief  
Xeni Gwet'in First Nation  
Vice Chair  
Tsilhqot'in National  
Government



This year marks 30 years since the inception of The Canadian Institute.

- 30 years hosting more than 6,000 conferences
- 30 years building a network of industry leaders
- 30 years expanding across the globe

It is time for a brand, logo and language in keeping with the dynamic strides we have made as a company. It is time for a brand that will take us forward for the next 30 years.

C5 Group, comprising The Canadian Institute, American Conference Institute and C5 in Europe, will unite under one central brand image, appropriately a globe. See how bringing together the power of people and the power of information can accelerate your growth and success.

Our new brand look and language will be fully revealed soon. Stay tuned for more exciting changes.



Join our email list to receive exclusive discounts and program updates at [CanadianInstitute.com/elist](http://CanadianInstitute.com/elist)

Join the Conversation



@AborigConnect #BCAaboriginal



Voices: Bringing together Aboriginal, Industry and Government perspectives

# Day One

TUESDAY, SEPTEMBER 20

8:00 a.m.

Registration Opens and Refreshments are Served

9:00 a.m.

Traditional Welcome

9:05 a.m.

Opening Remarks from the Chair

9:15 a.m. *Keynote*

Aboriginal Governance, Treaty and Title: On Paper and in Spirit



**Celeste Haldane**  
A/Chief Commissioner  
BC Treaty Commission

- Signing a Treaty, not signing away title or rights
- Varying perspectives on Treaty, its interpretation and application
- How to move forward: process and progress in BC

9:45 a.m.

Walking the Path to Engagement and Knowing Where It Leads



**Keith Henry**  
President  
BC Métis Federation



**Dallas Smith**  
President  
Nanwakolas Council

- What are the steps to consultation and variances depending on community and project?
- Taking the necessary steps to meaningful engagement and gaining deeper trust for meeting long-term goals
- Avoiding communication breakdowns and keeping the communication lines open

10:30 a.m.

Networking Refreshment Break

## SPONSORSHIP & EXHIBITION OPPORTUNITIES

Maximize your organization's visibility in front of key decision-makers in your target market. For more information, contact Director of Business Development Daniel Gellman at 416-927-0718 ext. 7389, toll-free 1-877-927-0718 ext. 7389 or by email at [D.Gellman@CanadianInstitute.com](mailto:D.Gellman@CanadianInstitute.com)

10:45 a.m. *Panel*

Strengthening Consultation Relationships – A Cross-Sector Discussion



**Rick Jeffery**  
President & CEO  
Coast Forest Products  
Association

*Representative*  
Teck Resources Ltd.



**Kevin Horsnell**  
Group General Manager,  
Forest Management Group  
Canadian Forest Products Ltd  
(Canfor)



**Allison Rippin Armstrong**  
Vice President, Sustainability  
Kaminack Gold Corporation

- Reaching mutual agreement with individual or multiple communities
- Moving forward while leaving the door open for further participation
- Exploring initiatives for sustaining long-term engagement with communities

11:45 a.m.

Information Management for Greater Capacity Building



**Carlos da Ponte**  
President  
Environmental Managers  
Association of BC  
Co-Director & Co-Founder  
Sustainable Elements Inc.

- Handling referrals faster and more efficiently
- Sharpening your in-house knowledge, and gaining a wider understanding of proponents' position
- Tracking conditions on agreements and status of completion

12:15 p.m.

Networking Luncheon for Speakers and Delegates

1:15 p.m. *Hot Topic!*

Banking Breakdown for Capacity Building



**Candace Dennis**  
Director Aboriginal Banking,  
BC & Yukon  
BMO Bank of Montreal

- Managing joint-venture lending
- Finding capital within communities and history

1:35 p.m.

Overcoming Barriers and Identifying Employment Opportunities



**Karen Aird**  
Indigenous Cultural Heritage  
Strategist  
Treaty 8 Tribal Association and  
Tse'K'wa Heritage Society



**Trina Wamboldt**  
Management and  
Communications Consultant  
Urban Systems Ltd

**Jeff Beale**  
Sr. Aboriginal Relations Advisor  
Encana Services Company Ltd.

- Understanding Aboriginal employment and training barriers
- Embracing innovative approaches to Aboriginal employment and economic development
- Exploring a case study in cultural employment
- Adapting to a new economy: an industry perspective

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Canadian Mining Journal serves the operations segment of Canada's mining industry. It provides its readers with pertinent information on the latest equipment, products, methods and technologies used in mining and mineral processing. With its AAM audited circulation, and multi-media delivery, CMJ guarantees advertisers exposure to the buying influences at the mine site, mill and head office. [www.canadianminingjournal.com](http://www.canadianminingjournal.com)

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2:30 p.m.

**Networking Refreshment Break**

2:45 p.m.

**Out of the Courtroom –  
Applying the *Tsilhqot'in* Decision  
to Future Projects**

**Roger William**  
Chief, Xeni Gwet'in First Nation  
Vice Chair, Tsilhqot'in National  
Government

- Applying Aboriginal rights and titles to Aboriginal lands for communities
- Analyzing the resource sector perspective for industry
- Embracing the Truth and Reconciliation Commission's recommendations for government

3:30 p.m.

**Spotlight on the Biggest Legal  
Cases Impacting Consultation  
and Engagement**

**Louise Mandell, Q.C.**  
Partner Emeritus  
Mandell Pinder LLP

- An overview of the most significant cases from 2015 and what's in the pipeline
- Respecting spiritual rights *Ktunaxa Nation v BC*
- The unfolding case of *Saik'uz First Nation and Stelat'en First Nation v. Rio Tinto Alcan Inc*
- Legal questions remaining unanswered and what parties need to know

4:00 p.m.

**Closing Remarks from the Chair**

## Day Two

WEDNESDAY, SEPTEMBER 21

8:15 a.m.

**Refreshments are Served**

8:45 a.m.

**Opening Remarks from the Chair**9:15 a.m. *Keynote Address*

**Honourable Bill Bennett**  
Minister of Energy and Mines and  
Minister Responsible for Core Review  
Government of British Columbia

9:45 a.m.

**Stimulating Inclusion Through  
Major Capital Projects**

**Laurie Sterritt**  
Director, Aboriginal Employment  
and Business Development  
BC Hydro

- Opportunity: maximizing potential for Aboriginal communities
- Leadership: driving change while managing complex projects
- Commitment: implementing policy and putting action to words

10:30 a.m.

**Networking Refreshment Break**

10:45 a.m.

**Pressure Points and Pitfalls –  
Why Your Projects Stall**

**Dan M. Jepsen**  
Chairman & CEO  
C3 Alliance Corp

- Knowing the fiscal reality and operational challenges of your company and project
- Undertaking an environmental assessment with clear objectives and timelines
- Outlining contingency plans, emergency procedures and assurances for socially responsible business plans, and for gaining community support

11:30 a.m.

**Gaining Ground on the Water  
Sustainability Act in British  
Columbia**

**Oliver Brandes**  
Co-Director  
POLIS Project on Ecological  
Governance, Centre for Global  
Studies, University of Victoria



**Rosie Simms**  
Water Law and Policy Researcher/  
Coordinator  
POLIS Project on Ecological  
Governance

- Analyzing the WSA and its core regulation areas
- Assessing relevant areas of opportunity, such as water objectives and water sustainability plans, and ways communities can engage
- Highlighting ongoing concerns

12:15 p.m.

**Closing Keynote Address**

**Clarence Louie**  
Chief, Osoyoos Indian Band  
and CEO, Osoyoos Indian Band  
Development Corporation

12:45 p.m.

**Closing Remarks from the Chair  
Conference Concludes**

## Who You Will Meet

Chiefs and Councillors, Senior Executives, Directors and Managers of Aboriginal Relations, Internal and External Affairs, Stakeholder Relations, Community Relations, Project Development, Environmental Planning, Government and Corporate Affairs, Policy Analysts, In-House Counsel and Partners from:

- Aboriginal Communities
- Provincial and Federal Government
- Mining and Exploration
- Power Generation and Transmission
- Agriculture and Forestry
- Oil and Gas
- Engineering and Environmental Services
- Law Firms

## Top 5 Reasons to Attend

- 1 Hear directly from Aboriginal leaders about best practices for building successful relationships
- 2 Understand the pitfalls of an environmental assessment and why projects stall
- 3 Gain clarity on treaty regulations, government policies and legal precedence
- 4 Explore the key criteria for a win-win Aboriginal-Industry business partnership
- 5 Network with industry, government and Aboriginal thought-leaders

Join the Conversation



@AborigConnect #BCAboriginal



Voices: Bringing together Aboriginal, Industry and Government perspectives

# Workshops WEDNESDAY SEPTEMBER 21

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1:45 p.m. to 3:15 p.m. (Registration Opens at 1:15 p.m.)

## A Closing the Gap on Duty to Consult



**Angela D'Elia Decembrini**  
Lawyer  
First Peoples Law Corporation

*This invaluable workshop provides the essentials of Duty to Consult, demystifying complex issues and legal principals. Gain a clear perspective on the cases, concepts and factors impacting consultation, regulator and litigation proceedings.*

- Current legal status of Duty to Consult
- Triggering the duty to consult at the federal, provincial and municipal levels
- Bearing the costs of consultation while meeting deadlines

3:30 p.m. to 5:00 p.m. (Registration Opens at 3:00 p.m.)

## B Strategic Economic Partnerships with Aboriginal Communities



**Eric Denhoff**  
President & CEO, Canadian Hydrogen and Fuel Cell Association (CHFCA)

*The world of partnering between industry and Indigenous communities is changing quickly, and new approaches, new business models and new realities are the drivers for successful deals.*

- An A- to Z-guide to IBAs and MOUs
- Identifying opportunities for structuring joint ventures
- Obtaining contracts and maximizing competitiveness
- Dealing with challenging community support issues
- Changing the negotiating dynamic to reflect current leverages

*A light lunch will be served to those attending afternoon workshop sessions.*

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### 1 Choose your Registration Method



**PHONE:**  
1-877-927-0718x7401



**EMAIL:**  
S.Baranda@CanadianInstitute.com

### MAIL:

The Canadian Institute  
1329 Bay Street  
Toronto, Ontario M5R 2C4

### 2 Select your Level of Engagement

SAVE \$200  
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<input type="checkbox"/> Program (on site)	\$1,695	\$1,895
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Special pricing for Government and Aboriginal Communities †		
<input type="checkbox"/> Program (on site)	\$1,395	\$1,595
<input type="checkbox"/> Program + 1 Workshop <input type="checkbox"/> A or <input type="checkbox"/> B	\$1,790	\$1,990
<input type="checkbox"/> ELITEPASS*: Program + Both Workshops	\$2,085	\$2,285
<input type="checkbox"/> Live Webcast (Program Only)		\$1195

All program participants will receive an online link to access the conference materials as part of their registration fee.

I cannot attend and would like to purchase a copy of the electronic conference material for \$495 + applicable taxes.

\*ELITEPASS is recommended for maximum learning and networking value.

† CI reserves the right to review eligibility for the Government & Aboriginal Communities rate. This special rate cannot be combined with group pricing or any other offer.

### 3 Fill in your Profile

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389W17-VAN

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Please add 5% GST to all orders

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The Canadian Institute's

# Building Aboriginal Relationships in BC

The Canadian Institute  
1329 Bay Street  
Toronto, Ontario M5R 2C4

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September 20-21, 2016  
Metropolitan Hotel | Vancouver

The Canadian Institute's

# Building Aboriginal Relationships in BC

The economy is down, projects are stalled, questions are looming. **Find answers here!**

## You Asked – We Delivered!

- A greater focus on economic development
- A more diverse faculty of high-caliber speakers
- Case Studies from Aboriginal Communities
- Only the most valuable legal topics for your organization



**Geraldine Craven**

---

**From:** Kachur, Katie <katie.kachur@capp.ca>  
**Sent:** July 13, 2016 8:53 AM  
**Cc:** Coonfer, Lee  
**Subject:** CAPP Oil Sands Tour (September 25)

Good morning,

Thank you for your interest in the September 25<sup>th</sup> CAPP Oil Sands Tour. I will be working with my colleague Lee Coonfer (cc'd) to organize and host the tour of the oil sands, located in Northern Alberta.

I am currently working on finalizing logistics for the day, but can confirm that it will be an all-day event, departing a central Victoria hotel around 6 am (location TBC), arriving back to the hotel around 7 pm. All transportation (busses and plane) and meals will be provided for by CAPP. I will send out a detailed itinerary for the day closer to the tour date, as well as additional information on clothing, photo, and safety policies.

This tour is a rare opportunity to visit oil sands production sites, speak with local employees and learn about the oil sands resource from experts.

In order to finalize logistics, I ask that you please email me back with your confirmed attendance by **Monday August 1<sup>st</sup>** as space is limited for this tour.

If you have any questions, please don't hesitate to contact me directly.

Best,

Katie Kachur | Oil Sands Advisor



Tel: 403.776.1410 | Email: Katie.kachur@capp.ca



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<b>ABC003 ABC COMMUNICATIONS</b>										
	PA	29927	06/09/16			29927	-493.19	0.00		
Vendor (ABC003) totals:							<b>-493.19</b>	<b>0.00</b>		
<b>ACE002 ACE HARDWARE</b>										
	PA	29951	06/23/16			29951	-52.47	0.00		
Vendor (ACE002) totals:							<b>-52.47</b>	<b>0.00</b>		
<b>AER001 AERO GEOMETRICS LTD.</b>										
	PA	29928	06/09/16			29928	-10,153.50	0.00		
Vendor (AER001) totals:							<b>-10,153.50</b>	<b>0.00</b>		
<b>ALT003 ALTERNATIVE GROUNDS</b>										
	PA	TP-239-001	06/10/16			TP-239-001	-250.67	0.00		
	PA	TP-242-001	06/23/16			TP-242-001	-162.47	0.00		
Vendor (ALT003) totals:							<b>-413.14</b>	<b>0.00</b>		
<b>ARO001 ARO AUTOMOTIVE &amp; INDUSTRIAL</b>										
	PA	TP-239-002	06/10/16			TP-239-002	-285.69	0.00		
Vendor (ARO001) totals:							<b>-285.69</b>	<b>0.00</b>		
<b>AUT001 AUTUMN SERVICES</b>										
	PA	29952	06/23/16			29952	-210.00	0.00		
	PA	29961	06/30/16			29961	-30.00	0.00		
Vendor (AUT001) totals:							<b>-240.00</b>	<b>0.00</b>		
<b>BCH002 BC HYDRO</b>										
	PA	TP-239-003	06/10/16			TP-239-003	-9,108.80	0.00		
Vendor (BCH002) totals:							<b>-9,108.80</b>	<b>0.00</b>		
<b>BKV001 BKV ENTERPRISES</b>										
	PA	29923	06/07/16			29923	-245.28	0.00		
Vendor (BKV001) totals:							<b>-245.28</b>	<b>0.00</b>		
<b>BLA001 BLACK PRESS GROUP LTD</b>										
	PA	TP-242-002	06/23/16			TP-242-002	-2,258.30	0.00		
Vendor (BLA001) totals:							<b>-2,258.30</b>	<b>0.00</b>		
<b>BLR001 BL RETURN-IT RECYCLING DEPOT</b>										
	PA	TP-239-004	06/10/16			TP-239-004	-4,173.75	0.00		
Vendor (BLR001) totals:							<b>-4,173.75</b>	<b>0.00</b>		
<b>BUL003 BULKLEY VALLEY CHRISTIAN SCHOO</b>										
	PA	29929	06/09/16			29929	-200.00	0.00		
Vendor (BUL003) totals:							<b>-200.00</b>	<b>0.00</b>		
<b>BUL008 BULKLEY VALLEY HOME CENTRE LTD</b>										
	PA	29945	06/13/16			29945	-847.06	0.00		
Vendor (BUL008) totals:							<b>-847.06</b>	<b>0.00</b>		
<b>BUL010 BULKLEY VALLEY WATER SERVICES</b>										
	PA	TP-239-005	06/10/16			TP-239-005	-273.00	0.00		
Vendor (BUL010) totals:							<b>-273.00</b>	<b>0.00</b>		
<b>BUL012 BULKLEY VALLEY ECONOMIC</b>										
	PA	TP-240-001	06/29/16			TP-240-001	-3,333.33	0.00		
Vendor (BUL012) totals:							<b>-3,333.33</b>	<b>0.00</b>		
<b>BUL015 BULKLEY VALLEY FARMERS' MARKET</b>										
	PA	29962	06/30/16			29962	-4,000.00	0.00		
Vendor (BUL015) totals:							<b>-4,000.00</b>	<b>0.00</b>		
<b>BUR001 BURNS LAKE AUTOMOTIVE SUPPLY</b>										

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<b>BUR001 BURNS LAKE AUTOMOTIVE SUPPLY (Continued)</b>										
PA	TP-242-003	06/23/16				TP-242-003	-1,196.98	0.00		
Vendor (BUR001) totals:							<b>-1,196.98</b>	<b>0.00</b>		
<b>BUR012 BURNS LAKE PUBLIC LIBRARY</b>										
PA	TP-240-002	06/29/16				TP-240-002	-14,930.58	0.00		
Vendor (BUR012) totals:							<b>-14,930.58</b>	<b>0.00</b>		
<b>BUR014 BURNS LAKE REBROADCAST SOCIETY</b>										
PA	TP-240-003	06/28/16				TP-240-003	-2,500.00	0.00		
Vendor (BUR014) totals:							<b>-2,500.00</b>	<b>0.00</b>		
<b>BUR028 BURNS LAKE HOME HARDWARE</b>										
PA	TP-239-006	06/10/16				TP-239-006	-7,263.11	0.00		
Vendor (BUR028) totals:							<b>-7,263.11</b>	<b>0.00</b>		
<b>BUR041 BURNS LAKE COMMUNITY GARDEN SC</b>										
PA	29930	06/09/16				29930	-2,500.00	0.00		
Vendor (BUR041) totals:							<b>-2,500.00</b>	<b>0.00</b>		
<b>BUR042 BURNS LAKE CHRISTIAN SUPPORTIVE</b>										
PA	29963	06/30/16				29963	-3,000.00	0.00		
Vendor (BUR042) totals:							<b>-3,000.00</b>	<b>0.00</b>		
<b>BVA001 B V AQUATIC CENTRE MANG. SOCIE</b>										
PA	TP-240-004	06/29/16				TP-240-004	-40,707.25	0.00		
Vendor (BVA001) totals:							<b>-40,707.25</b>	<b>0.00</b>		
<b>BVH001 B. V. HISTORICAL &amp; MUSEUM SOC.</b>										
PA	29953	06/23/16				29953	-234.00	0.00		
Vendor (BVH001) totals:							<b>-234.00</b>	<b>0.00</b>		
<b>CAR005 CARSWELL</b>										
PA	TP-239-007	06/10/16				TP-239-007	-775.30	0.00		
Vendor (CAR005) totals:							<b>-775.30</b>	<b>0.00</b>		
<b>CAR007 CARVELLO LAW CORPORATION</b>										
PA	TP-239-008	06/10/16				TP-239-008	-2,615.39	0.00		
Vendor (CAR007) totals:							<b>-2,615.39</b>	<b>0.00</b>		
<b>CAS002 CASCADES RECOVERY INC.</b>										
PA	29964	08/30/16				29964	-3,714.90	0.00		
Vendor (CAS002) totals:							<b>-3,714.90</b>	<b>0.00</b>		
<b>CDW001 CDW CANADA INC</b>										
PA	TP-239-009	06/10/16				TP-239-009	-399.06	0.00		
PA	TP-242-004	06/23/16				TP-242-004	-2,582.65	0.00		
Vendor (CDW001) totals:							<b>-2,981.71</b>	<b>0.00</b>		
<b>CHE002 CHEVRON CANADA LIMITED</b>										
PA	29924	06/07/16				29924	-5,561.67	0.00		
Vendor (CHE002) totals:							<b>-5,561.67</b>	<b>0.00</b>		
<b>CIT007 CITYFAST EXPRESS</b>										
PA	29954	06/23/16				29954	-18.40	0.00		
Vendor (CIT007) totals:							<b>-18.40</b>	<b>0.00</b>		
<b>CLU003 CLUCULZ LAKE VOL. FIRE DEPT</b>										
PA	TP-240-005	06/29/16				TP-240-005	-1,497.25	0.00		
Vendor (CLU003) totals:							<b>-1,497.25</b>	<b>0.00</b>		
<b>COL005 COLLEGE OF NEW CALEDONIA</b>										
PA	29931	06/09/16				29931	-296.00	0.00		

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COL005	COLLEGE OF NEW CALEDONIA (Continued)								
	Vendor (COL005) totals:					-298.00	0.00		
COR001	CORNERSTONE PLANNING GROUP								
PA	29965 06/30/16				29965	-733.95	0.00		
	Vendor (COR001) totals:					-733.95	0.00		
DEL003	DELL CANADA INC.								
PA	TP-239-010 06/10/16				TP-239-010	-2,008.00	0.00		
	Vendor (DEL003) totals:					-2,008.00	0.00		
DEW002	Melany de Weerd								
PA	29948 06/20/16				29948	-5,000.00	0.00		
PA	29966 06/30/16				29966	-1,170.31	0.00		
	Vendor (DEW002) totals:					-6,170.31	0.00		
EAG001	EAGLE AUTOMOTIVE CENTER								
PA	TP-242-005 06/23/16				TP-242-005	-827.13	0.00		
	Vendor (EAG001) totals:					-827.13	0.00		
EVE002	EVERGREEN INDUSTRIAL SUPPLIES								
PA	TP-239-011 06/10/16				TP-239-011	-111.23	0.00		
	Vendor (EVE002) totals:					-111.23	0.00		
EXT001	EXTREME SIGNS & STRIPES								
PA	TP-242-006 06/23/16				TP-242-006	-526.40	0.00		
	Vendor (EXT001) totals:					-526.40	0.00		
FIN003	FINNING (CANADA)								
PA	TP-242-007 06/23/16				TP-242-007	-2,197.61	0.00		
	Vendor (FIN003) totals:					-2,197.61	0.00		
FOR008	FORT FRASER VOL. FIRE DEP.								
PA	TP-240-006 06/29/16				TP-240-006	-1,516.67	0.00		
	Vendor (FOR008) totals:					-1,516.67	0.00		
FOR015	FORT ST. JAMES LIBRARY								
PA	TP-240-007 06/29/16				TP-240-007	-1,145.83	0.00		
	Vendor (FOR015) totals:					-1,145.83	0.00		
FOR018	FORT ST. JAMES SECONDARY								
PA	29932 06/09/16				29932	-1,000.00	0.00		
PA	29967 06/30/16				29967	-1,000.00	0.00		
	Vendor (FOR018) totals:					-2,000.00	0.00		
FOR033	FORT SAINT JAMES TV SOCIETY								
PA	TP-240-008 06/29/16				TP-240-008	-12,993.50	0.00		
	Vendor (FOR033) totals:					-12,993.50	0.00		
FOU002	FOUR STAR COMMUNICATIONS INC								
PA	TP-240-009 06/29/16				TP-240-009	-118.13	0.00		
	Vendor (FOU002) totals:					-118.13	0.00		
FRA009	FRASER LAKE BUILDING SUPPLIES								
PA	29955 06/23/16				29955	-44.79	0.00		
	Vendor (FRA009) totals:					-44.79	0.00		
FRA012	FRASER LAKE ELEM-SECOND SCHOOL								
PA	29968 06/30/16				29968	-1,000.00	0.00		
	Vendor (FRA012) totals:					-1,000.00	0.00		
FRA014	FRASER LAKE LIBRARY BOARD								
PA	TP-240-010 06/29/16				TP-240-010	-2,013.00	0.00		

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<b>FRA014 FRASER LAKE LIBRARY BOARD (Continued)</b>										
Vendor (FRA014) totals:							-2,013.00	0.00		
<b>FRA016 FRASER LAKE REBROADCASTING SOC</b>										
PA	TP-240-011	06/29/16				TP-240-011	-5,583.33	0.00		
Vendor (FRA016) totals:							-5,583.33	0.00		
<b>FRA025 FRASER LAKE BOTTLE DEPOT</b>										
PA	TP-239-012	06/10/16				TP-239-012	-3,993.67	0.00		
Vendor (FRA025) totals:							-3,993.67	0.00		
<b>FRA033 FRASER LAKE FESTIVAL OF THE ARTS</b>										
PA	29969	06/30/16				29969	-2,500.00	0.00		
Vendor (FRA033) totals:							-2,500.00	0.00		
<b>GIR003 GIRL GUIDES OF CANADA</b>										
PA	29970	06/30/16				29970	-200.00	0.00		
Vendor (GIR003) totals:							-200.00	0.00		
<b>GRE003 GREYHOUND COURIER EXPRESS</b>										
PA	TP-239-013	06/10/16				TP-239-013	-265.14	0.00		
PA	TP-242-008	06/23/16				TP-242-008	-159.47	0.00		
Vendor (GRE003) totals:							-424.61	0.00		
<b>GRE008 GREAT WEST EQUIPMENT</b>										
PA	TP-242-009	06/23/16				TP-242-009	-271.51	0.00		
Vendor (GRE008) totals:							-271.51	0.00		
<b>GRO004 GROUNDBREAKERS AGRICULTURAL A</b>										
PA	29933	06/09/16				29933	-5,000.00	0.00		
Vendor (GRO004) totals:							-5,000.00	0.00		
<b>HAN004 NAOMI HANSON</b>										
PA	TP-239-014	06/10/16				TP-239-014	-131.93	0.00		
PA	TP-242-010	06/23/16				TP-242-010	-471.19	0.00		
Vendor (HAN004) totals:							-603.12	0.00		
<b>HIL003 HILL STOP TRUCK WASH</b>										
PA	29934	06/09/16				29934	-39.58	0.00		
Vendor (HIL003) totals:							-39.58	0.00		
<b>HOT001 HOTSYNCH COMPUTER SOLUTIONS</b>										
PA	TP-239-015	06/10/16				TP-239-015	-3,638.26	0.00		
PA	TP-242-011	06/23/16				TP-242-011	-2,268.00	0.00		
Vendor (HOT001) totals:							-5,906.26	0.00		
<b>HOU018 HOUSTON BOTTLE DEPOT</b>										
PA	TP-239-016	06/10/16				TP-239-016	-2,964.26	0.00		
Vendor (HOU018) totals:							-2,964.26	0.00		
<b>IGI001 IGI RESOURCES</b>										
PA	TP-242-012	06/23/16				TP-242-012	-500.55	0.00		
Vendor (IGI001) totals:							-500.55	0.00		
<b>IND006 INDUSTRIAL TRANSFORMERS</b>										
PA	TP-239-017	06/10/16				TP-239-017	-327.78	0.00		
Vendor (IND006) totals:							-327.78	0.00		
<b>INF001 INFOSAT COMMUNICATIONS</b>										
PA	TP-239-018	06/10/16				TP-239-018	-53.37	0.00		
Vendor (INF001) totals:							-53.37	0.00		
<b>INL001 INLAND KENWORTH</b>										

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<b>INL001 INLAND KENWORTH (Continued)</b>										
PA	TP-242-013	06/23/16				TP-242-013	-4,356.19	0.00		
Vendor (INL001) totals:							<b>-4,356.19</b>	<b>0.00</b>		
<b>INS005 INSURANCE CORPORATION OF B.C.</b>										
PA	29949	06/21/16				29949	-18,611.00	0.00		
PA	29950	06/22/16				29950	-2,731.00	0.00		
Vendor (INS005) totals:							<b>-21,342.00</b>	<b>0.00</b>		
<b>IRL001 IRL SUPPLIES LTD.</b>										
PA	TP-239-019	06/10/16				TP-239-019	-435.16	0.00		
Vendor (IRL001) totals:							<b>-435.16</b>	<b>0.00</b>		
<b>JAN002 JANIK SERVICES LTD.</b>										
PA	29935	06/09/16				29935	-693.00	0.00		
Vendor (JAN002) totals:							<b>-693.00</b>	<b>0.00</b>		
<b>KAL003 KAL TIRE - BURNS LAKE</b>										
PA	TP-239-020	06/10/16				TP-239-020	-3,702.06	0.00		
Vendor (KAL003) totals:							<b>-3,702.06</b>	<b>0.00</b>		
<b>LAK004 LAKES DISTRICT AIRPORT SOCIETY</b>										
PA	TP-240-012	06/29/16				TP-240-012	-6,250.00	0.00		
Vendor (LAK004) totals:							<b>-6,250.00</b>	<b>0.00</b>		
<b>LAK012 LAKES DISTRICT MUSEUM SOCIETY</b>										
PA	TP-240-013	06/29/16				TP-240-013	-3,083.33	0.00		
Vendor (LAK012) totals:							<b>-3,083.33</b>	<b>0.00</b>		
<b>LAK014 LAKES DISTRICT PRINTING</b>										
PA	TP-239-021	06/10/16				TP-239-021	-141.12	0.00		
Vendor (LAK014) totals:							<b>-141.12</b>	<b>0.00</b>		
<b>LAK027 LAKES DISTRICT ARTS COUNCIL</b>										
PA	29971	06/30/16				29971	-1,000.00	0.00		
Vendor (LAK027) totals:							<b>-1,000.00</b>	<b>0.00</b>		
<b>LAK032 LAKES DISTRICT FILM</b>										
PA	TP-240-014	06/29/16				TP-240-014	-150.00	0.00		
Vendor (LAK032) totals:							<b>-150.00</b>	<b>0.00</b>		
<b>LDF001 LD FREE CLASSIFIEDS</b>										
PA	TP-239-022	06/10/16				TP-239-022	-1,485.47	0.00		
Vendor (LDF001) totals:							<b>-1,485.47</b>	<b>0.00</b>		
<b>LEV001 ED LEVICK</b>										
PA	29925	06/07/16				29925	-500.00	0.00		
Vendor (LEV001) totals:							<b>-500.00</b>	<b>0.00</b>		
<b>LOO001 LOOMIS EXPRESS</b>										
PA	TP-239-023	06/10/16				TP-239-023	-74.16	0.00		
Vendor (LOO001) totals:							<b>-74.16</b>	<b>0.00</b>		
<b>MAX001 MAXXAM ANALYTICS INC</b>										
PA	TP-239-024	06/10/16				TP-239-024	-9,195.38	0.00		
PA	TP-242-014	06/23/16				TP-242-014	-3,621.98	0.00		
Vendor (MAX001) totals:							<b>-12,817.36</b>	<b>0.00</b>		
<b>MED001 MEDICAL SER. PLAN</b>										
PA	29936	06/09/16				29936	-4,154.00	0.00		
PA	29972	06/30/16				29972	-4,154.00	0.00		
Vendor (MED001) totals:							<b>-8,308.00</b>	<b>0.00</b>		

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<b>MID001 MID-VALLEY VENTURES LTD.</b>									
PA	29926	06/07/16			29926	-31,500.00	0.00		
Vendor (MID001) totals:						<u>-31,500.00</u>	<u>0.00</u>		
<b>MUS001 MUSIC ON THE MOUNTAIN</b>									
PA	29937	06/09/16			29937	-1,000.00	0.00		
Vendor (MUS001) totals:						<u>-1,000.00</u>	<u>0.00</u>		
<b>NAP001 NAPA AUTO PARTS - BL</b>									
PA	29956	06/23/16			29956	-140.05	0.00		
Vendor (NAP001) totals:						<u>-140.05</u>	<u>0.00</u>		
<b>NAP003 NAPA AUTO PARTS - HOUSTON</b>									
PA	TP-239-025	06/10/16			TP-239-025	-42.54	0.00		
Vendor (NAP003) totals:						<u>-42.54</u>	<u>0.00</u>		
<b>NEC004 NECHAKO TRADING CO.</b>									
PA	TP-239-026	06/10/16			TP-239-026	-8.70	0.00		
Vendor (NEC004) totals:						<u>-8.70</u>	<u>0.00</u>		
<b>NEC007 NECHAKO VALLEY EXHIBITION SOC.</b>									
PA	29938	06/09/16			29938	-10,000.00	0.00		
Vendor (NEC007) totals:						<u>-10,000.00</u>	<u>0.00</u>		
<b>NOR019 NORTHLAND AUTOMOTIVE</b>									
PA	TP-239-027	06/10/16			TP-239-027	-207.55	0.00		
Vendor (NOR019) totals:						<u>-207.55</u>	<u>0.00</u>		
<b>NOR026 NORTHERN SOCIETY FOR</b>									
PA	29973	06/30/16			29973	-1,000.00	0.00		
Vendor (NOR026) totals:						<u>-1,000.00</u>	<u>0.00</u>		
<b>OVE002 OVERWAITEA FOODS</b>									
PA	29939	06/09/16			29939	-340.61	0.00		
Vendor (OVE002) totals:						<u>-340.61</u>	<u>0.00</u>		
<b>P&amp;H001 P &amp; H SUPPLIES</b>									
PA	TP-239-028	06/10/16			TP-239-028	-102.62	0.00		
Vendor (P&H001) totals:						<u>-102.62</u>	<u>0.00</u>		
<b>PAC004 PACIFIC NORTHERN GAS LTD.</b>									
PA	TP-239-029	06/10/16			TP-239-029	-2,404.35	0.00		
PA	TP-242-015	06/23/16			TP-242-015	-292.24	0.00		
Vendor (PAC004) totals:						<u>-2,696.59</u>	<u>0.00</u>		
<b>PAC007 PACIFIC TRUCK &amp; EQUIPMENT INC</b>									
PA	TP-239-030	06/10/16			TP-239-030	-8,310.34	0.00		
Vendor (PAC007) totals:						<u>-8,310.34</u>	<u>0.00</u>		
<b>PEE003 SUSAN PEEBLES</b>									
PA	29957	06/23/16			29957	-300.00	0.00		
Vendor (PEE003) totals:						<u>-300.00</u>	<u>0.00</u>		
<b>PID001 PIDHERNY CONTRACTING LTD.</b>									
PA	29940	06/09/16			29940	-10,585.93	0.00		
Vendor (PID001) totals:						<u>-10,585.93</u>	<u>0.00</u>		
<b>PRA002 PRAGMATIC CONFERENCING</b>									
PA	TP-242-016	06/23/16			TP-242-016	-52.49	0.00		
Vendor (PRA002) totals:						<u>-52.49</u>	<u>0.00</u>		
<b>PUB001 PUBLIC SECTOR PUBLICATIONS</b>									
PA	29958	06/23/16			29958	-367.15	0.00		

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PUB001	PUBLIC SECTOR PUBLICATIONS (Continued)								
	Vendor (PUB001) totals:					-367.15	0.00		
PWC001	PRICEWATERHOUSECOOPERS LLP								
PA	29941	06/09/16			29941	-12,075.00	0.00		
	Vendor (PWC001) totals:					-12,075.00	0.00		
REI001	REITSMA'S HOME HARDWARE								
PA	TP-239-031	06/10/16			TP-239-031	-118.68	0.00		
	Vendor (REI001) totals:					-118.68	0.00		
ROG001	ROGERS								
PA	TP-242-017	06/23/16			TP-242-017	-165.83	0.00		
	Vendor (ROG001) totals:					-165.83	0.00		
ROS001	ROSE LAKE COMMUNITY CLUB								
PA	29959	06/23/16			29959	-11,500.00	0.00		
	Vendor (ROS001) totals:					-11,500.00	0.00		
SHA007	SHADOW LEATHERS								
PA	29960	06/23/16			29960	-430.76	0.00		
	Vendor (SHA007) totals:					-430.76	0.00		
SHE006	Roxanne Shepherd								
PA	29975	06/30/16			29975	-612.00	0.00		
	Vendor (SHE006) totals:					-612.00	0.00		
SMI007	SMITHERS PUBLIC LIBRARY								
PA	TP-240-015	06/29/16			TP-240-015	-7,019.50	0.00		
	Vendor (SMI007) totals:					-7,019.50	0.00		
SOU003	SOUTHSIDE VOLUNTEER FIRE DEPT.								
PA	TP-240-016	06/29/16			TP-240-016	-1,992.00	0.00		
	Vendor (SOU003) totals:					-1,992.00	0.00		
SPO001	SPOTLESS UNIFORM LTD.								
PA	TP-239-032	06/10/16			TP-239-032	-100.08	0.00		
	Vendor (SPO001) totals:					-100.08	0.00		
SSQ001	SSQ FINANCIAL								
PA	29942	06/09/16			29942	-906.38	0.00		
PA	29976	06/30/16			29976	-980.24	0.00		
	Vendor (SSQ001) totals:					-1,886.62	0.00		
STA008	STARLAND SUPPLY LTD								
PA	TP-239-033	06/10/16			TP-239-033	-28.64	0.00		
	Vendor (STA008) totals:					-28.64	0.00		
STE012	STEWART MCDANNOLD STUART								
PA	TP-242-018	06/23/16			TP-242-018	-13,815.74	0.00		
	Vendor (STE012) totals:					-13,815.74	0.00		
STU007	STUART LAKE SENIORS ASSOC.								
PA	29977	06/30/16			29977	-450.00	0.00		
	Vendor (STU007) totals:					-450.00	0.00		
SUD001	SUDS N' DUDS								
PA	TP-239-034	06/10/16			TP-239-034	-156.81	0.00		
	Vendor (SUD001) totals:					-156.81	0.00		
SUN002	SUN LIFE FINANCIAL								
PA	29943	06/09/16			29943	-11,068.54	0.00		
PA	29978	06/30/16			29978	-16,038.53	0.00		

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SUN002	SUN LIFE FINANCIAL (Continued)								
	Vendor (SUN002) totals:					-27,107.07	0.00		
SWE001	SWEeping BEAUTIES JANITORIAL								
PA	TP-240-017	06/29/16			TP-240-017	-2,034.61	0.00		
	Vendor (SWE001) totals:					-2,034.61	0.00		
TAY002	TAYLOR BROS HARDWARE								
PA	TP-239-035	06/10/16			TP-239-035	-224.10	0.00		
	Vendor (TAY002) totals:					-224.10	0.00		
TEL007	TELUS MOBILITY								
PA	TP-242-019	06/23/16			TP-242-019	-1,212.87	0.00		
	Vendor (TEL007) totals:					-1,212.87	0.00		
TOP005	TOPELY FIRE PROTECTION SOC.								
PA	TP-240-018	06/29/16			TP-240-018	-2,620.84	0.00		
	Vendor (TOP005) totals:					-2,620.84	0.00		
TOW003	TOWER COMMUNICATIONS								
PA	TP-239-036	06/10/16			TP-239-036	-3,935.13	0.00		
	Vendor (TOW003) totals:					-3,935.13	0.00		
TRE004	TREEHOUSE HOUSING ASSOCIATION								
PA	29979	06/30/16			29979	-500.00	0.00		
	Vendor (TRE004) totals:					-500.00	0.00		
USB001	US BANK CANADA								
PA	TP-241-001	06/21/16			TP-241-001	-10,619.03	0.00		
	Vendor (USB001) totals:					-10,619.03	0.00		
VAL005	VALLEY DIESEL								
PA	29947	06/13/16			29947	-351.03	0.00		
	Vendor (VAL005) totals:					-351.03	0.00		
VAN005	VANDERHOOF & DISTRICTS CO-OP								
PA	TP-242-020	06/23/16			TP-242-020	-10,520.68	0.00		
	Vendor (VAN005) totals:					-10,520.68	0.00		
VAN007	VANDERHOOF CHILDREN'S THEATER								
PA	29944	06/09/16			29944	-4,000.00	0.00		
	Vendor (VAN007) totals:					-4,000.00	0.00		
VAN020	VANN STRUTH CONSULTING GROUP								
PA	29980	06/30/16			29980	-1,050.00	0.00		
	Vendor (VAN020) totals:					-1,050.00	0.00		
VIS001	THE MOOSE - VISTA RADIO LTD.								
PA	29981	06/30/16			29981	-231.00	0.00		
	Vendor (VIS001) totals:					-231.00	0.00		
WAS001	WASTE MANAGEMENT OF CANADA CO								
PA	TP-242-021	06/23/16			TP-242-021	-4,432.91	0.00		
	Vendor (WAS001) totals:					-4,432.91	0.00		
WEL002	WELLMAN'S CAR AND TRUCK WASH								
PA	TP-239-037	06/10/16			TP-239-037	-57.86	0.00		
	Vendor (WEL002) totals:					-57.86	0.00		
WES006	WESTLINE FORD LTD.								
PA	29982	08/30/16			29982	-63,564.48	0.00		
	Vendor (WES006) totals:					-63,564.48	0.00		
WIL004	WILLIAMS MACHINERY								



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<b>WIL004 WILLIAMS MACHINERY (Continued)</b>									
PA	TP-242-022	06/23/16			TP-242-022	-528.84	0.00		
	<b>Vendor (WIL004) totals:</b>					<b>-528.84</b>	<b>0.00</b>		
<b>XER001 XEROX CANADA LTD.</b>									
PA	TP-239-038	06/10/16			TP-239-038	-1,740.25	0.00		
PA	TP-242-023	06/23/16			TP-242-023	-170.43	0.00		
	<b>Vendor (XER001) totals:</b>					<b>-1,910.68</b>	<b>0.00</b>		
<b>YIN001 YINTAH CONSULTING</b>									
PA	29983	06/30/16			29983	-593.75	0.00		
	<b>Vendor (YIN001) totals:</b>					<b>-593.75</b>	<b>0.00</b>		
	<b>Control account (1) totals:</b>					<b>-504,483.60</b>	<b>0.00</b>		
<b>REC002 RECEIVER GENERAL</b>									
PA	29922	06/03/16			29922	-35,072.32	0.00		
PA	29946	06/13/16			29946	-43,497.91	0.00		
PA	29974	06/30/16			29974	-39,358.49	0.00		
	<b>Vendor (REC002) totals:</b>					<b>-117,928.72</b>	<b>0.00</b>		
	<b>Control account (2) totals:</b>					<b>-117,928.72</b>	<b>0.00</b>		
	<b>Report Total</b>					<b>-622,412.32</b>	<b>0.00</b>		

125 vendor(s) printed.