



1

REGIONAL DISTRICT
OF BULKLEY-NECHAKO

AGENDA

MEETING NO. 10

June 21, 2018

P.O. BOX 820
BURNS LAKE, BC V0J 1E0
PHONE: (250) 692-3195 OR 1-800-320-3339
FAX: (250) 692-3305
www.rdbn.bc.ca

"A WORLD OF OPPORTUNITIES
WITHIN OUR REGION"

2

VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”

Strategic Priorities 2017-2019

Now

- Revenue Sharing (Northwest Resource Benefits Alliance (RBA))
- Waste Management Strategy – Board reading/reviewing
- Internet Connectivity
- Transportation – moving people between communities; First Nations relations; Community to Community Forum

Next

- Attraction/Retention – Residents, Businesses, Organisations, Communities

Board Advocacy

- Health Services (Regional Health Services Access – Local Access, Hospital construction)
- Wildfire Mitigation
- Nechako Watershed
- CN Emergency Meeting and Exercise
- Three Phase Power

AGENDA

Thursday, June 21, 2018



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – June 21, 2018</u>	Approve
	<u>MINUTES</u>	
	(All grey highlighted items may be received as a block)	
10-36	Board Meeting Minutes – May 24, 2018	Adopt
37-41	Agriculture Committee Meeting Minutes - June 7, 2018 (unapproved)	Receive
42-44	Agriculture Committee Meeting Minutes - April 19, 2018	Receive
45-54	Committee of the Whole Meeting Minutes - June 7, 2018 (unapproved)	Receive
55-65	Committee of the Whole Meeting Minutes - May 3, 2018	Receive
66-69	Regional Transit Committee Meeting Minutes - May 24, 2018 (Unapproved)	Receive
70-77	Regional Transit Committee Meeting Minutes - February 22, 2018	Receive
78-83	Rural Directors Committee Meeting Minutes - June 7, 2017 (unapproved)	Receive
84-89	Rural Directors Committee Meeting Minutes - May 3, 2018	Receive

BUSINESS ARISING OUT OF THE MINUTES**DELEGATION****SANDBOX SYSTEMS**

Mark Halwa

RE: Internet Connectivity Project Discussion

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
90-93	John Illes, Chief Financial Officer - FCM Special Advocacy Fund	Direction
94-132	Cheryl Anderson, Manager of Administrative Services – Union of B.C. Municipalities Meeting Requests 2018	Direction
133-136	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - June 7, 2018	Recommendation (Page 136)
137	Laura O’Meara, Senior Financial Assistant - Financial Information Act Statements	Recommendation (Page 137)
138-139	Corrine Swenson, Manager of Regional Economic Development – Internet Connectivity Study	Recommendation (Page 138)
140	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “D”, Fraser Lake Rural – Village of Fraser Lake – C.H. Foote Memorial Arena	Recommendation (Page 140)
141	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “A” (Smithers Rural) Village of Telkwa	Recommendation (Page 141)
142	John Illes, Chief Financial Officer – Remuneration Bylaw 1837	Recommendation (Page 142)
143	Melany de Weerd, Chief Administrative Officer Proposed Bylaw “Regional District of Bulkley- Nechako Procedure Bylaw No. 1832, 2018	Recommendation (Page 143)
144-145	Rob Newell, Director, Electoral Area “G” - BC Broadband Conference 2018 - Minerals North 2018	Receive
<u>ENVIRONMENTAL SERVICES REPORTS</u>		
146-147	Rory Mckenzie, Director of Environmental Services – Cost Recovery Study – Scope of Work and Fee Estimate	Recommendation (Page 147)
148-150	Janette Derksen – Deputy Director of Environmental Services – Nechako Healthy Community Alliance (NHCA) Contract Scope Change	Recommendation (Page 148)

<u>PAGE NO.</u>	<u>ENVIRONMENTAL SERVICES CORRESPONDENCE</u>	<u>ACTION</u>
151-157	TRUE Consulting – Weekly Field Review Report - Fort Fraser Water Distribution Improvements	Receive
158-159	Recycle BC – 116 Recycle BC Depots Collecting Other Flexible Plastic Packaging	Receive
	<u>DEVELOPMENT SERVICES</u>	<u>ACTION</u>
	<u>ALR Applications</u>	
160-166	ALR Application No. 1205 (Butz) Non-Farm Use within the ALR Electoral Area “A”	Recommendation (Page 163)
167-175	ALR Application No. 1206 (Frohlick) Subdivision within the ALR Electoral Area “A”	Recommendation (Page 172)
	<u>Provincial Referrals</u>	
176-196	Land Referral File No. 7410005 Thompson Creek Metals Electoral Area “C”	Recommendation (Page 177)
197-200	Land Referral File No. 6403084 0895651 BC Ltd. (Tetachuk Lodge) Electoral Area “E”	Recommendation (Page 198)
	<u>Memo</u>	
201- 212	Tenas Coal Project requirement for an Environmental Assessment as per Section 6 of the Environmental Assessment Act Electoral Area “A”	Recommendation (Page 204)



<u>PAGE NO.</u>	<u>ELECTORAL AREA PLANNING</u>	<u>ACTION</u>
	<u>Bylaws for Third Reading and Adoption</u>	
213-221	OCP Amendment & Rezoning File No. E-01-18 Bylaws No. 1834 & 1835 Antilla Ventures Ltd. Electoral Area "E"	Recommendation (Page 221)
222-225	Regional District of Bulkey-Nechako Zoning Bylaw No. 700, 1993 Section 4.02 Permitted Uses in All Zones Rezoning Bylaw No. 1833	Recommendation (Page 223)
226-232	Regional District of Bulkey-Nechako Zoning Bylaw No. 700, 1993 Amendment to address Cannabis Legalization Rezoning Bylaw No. 1836	Recommendation (Page 229)
	<u>EMERGENCY SERVICES</u>	
	<u>Memos</u>	
233-234	Jason Ilewellyn, Director of Planning RE: Search and Rescue and Road Rescue Services	Recommendation (Page 233)
235-236	Rebecca Goertzen, Protective Services Assistant RE: Monthly 9-1-1 Call Report – May 2018	Receive
	<u>OTHER</u>	
	<u>Building Inspector's Report</u>	
237	For May 2018	Receive
	<u>Planning Department Enquiries Report</u>	
238	For May, 2018	Receive
	<u>VERBAL REPORTS</u>	
	<u>RECEIPT OF VERBAL REPORTS</u>	

<u>PAGE NO.</u>	<u>ADMINISTRATION CORRESPONDENCE</u> (All grey highlighted items may be received as a block)	<u>ACTION</u>
239	Burns Lake Mountain Biking Association - Request for Letter of Support	Direction
240-243	Burns Lake Community Forest Ltd. - Request for Letter of Support	Direction
244	Tchesinkut Watershed Protection Society - Opposition to Proposed TransCanada Work Camp	Receive
245	Nechako-Kitamaat Development Fund Society - Regional Strategies for Economic Stability	Receive
246-247	District of Houston – Thank You for Supporting Houston 2018 Minerals North	Receive
248-249	Union of B.C. Municipalities – 2017 Resolutions	Receive
250-266	Ministry of Forests, Lands, Natural Resource Operations & Rural Development – Telkwa Caribou Wildlife Habitat Area 6-333 Amendment Notice	Receive
267-280	Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note – March 2018	Receive
281-282	CN – 2018 Edition of <i>CN in your Community</i>	Receive
283-284	Township of Spallumcheen – Cannabis Production Facilities on Agricultural Land Reserve Lands	Receive
285-300	City of New Westminster – Changes to the Strata Property Act	Receive
301-303	Bulkley Valley – Lakes District Airshed Management Society – Meeting Minutes - May 3, 2018	Receive
304	Federation of Canadian Municipalities - Shaping the Future of Rural Canada - A National Opportunity	Receive
305-306	Federation of Canadian Municipalities - Community Resilience: New Federal Fund Answers FCM's Call	Receive

PAGE NO. ADMINISTRATION CORRESPONDENCE (CONT'D) ACTION

**307-310 New Gold Blackwater Project – Spring 2018 Receive
 Newsletter**

311-330 Union of B.C. Municipalities Receive

- Call for Nominations: UBCM Executive
- Intake for Core Infrastructure Funding
- Executive Meeting Highlights
- Indigenous Initiatives and Agreements Resource
- Call for Nominations: UBCM Executive
- Forest Inventory Program Review
- Funding & Resources Update
- Resolutions Deadline
- Rural and Remote Child Care
- Resolutions Changes for 2018
- Actions on Resolutions Directed to UBCM
- UBCM Forestry Workshop Summary
- Flood and Wildfire Review Findings Released
- 2018 Local Government Awareness Week
- 2018 Community Excellence Awards
- Community Gaming Grants Webinar
- Climate & Energy Action Awards

INVITATIONS

(All grey highlighted items may be received as a block)

**331-334 Resource Breakfast Series – Registration Direction/Receive
 Now Open – September 11-13, 2018
 - Whistler, B.C.**

335-337 BC Hydro – UBCM 2018 BC Hydro Meetings Direction/Receive

**338 Ministry of Jobs, Trade and Technology Receive
 - TechDev101 Workshop – Burns Lake, B.C.
 - June 25, 2018**

FINANCIAL

**339-348 Operating Accounts Ratify
 - Accounts Paid May, 2018**

<u>PAGE NO.</u>	<u>ADMINISTRATION BYLAWS</u>	<u>ACTION</u>
	<u>Bylaws for First, Second, Third Reading & Adoption</u>	
349-365	<u>No. 1832</u> – RDBN Procedure Bylaw (All/Directors/two-thirds)	1 st , 2 nd , 3 rd Reading & Adoption
366-378	<u>No. 1837</u> – RDBN Directors’ Remuneration and Expenses Bylaw (All/Directors/two-thirds)	1 st , 2 nd , & 3 rd Reading & Adoption
	<u>Bylaw for Adoption</u>	
379-380	<u>No. 1823</u> – Area “F” Emergency Extrication Contribution Local Service Area Establishment Repeal Bylaw (All/Directors/Majority)	Adopt
381-382	<u>No. 1824</u> – Lakes District (Electoral Areas “B” and “E”) Emergency Response Contribution Local Service Establishment Repeal Bylaw (All/Directors/Majority)	Adopt

READING FILE

SUPPLEMENTARY AGENDA

NEW BUSINESS

IN-CAMERA MOTION

In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Sections 90(1)(c) labour relations or other employee relations may be closed to the public therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 9****Thursday, May 24, 2018**

PRESENT: Chair Bill Miller

Directors Taylor Bachrach
Chris Beach – left at 3:30 p.m.
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Rob MacDougall – left at 2:45 p.m., returned at 3:20 p.m.
Rob Newell
Mark Parker
Jerry Petersen
Gerry Thiessen

Director Absent Darcy Repen, Village of Telkwa

Alternate Director Brad Layton, Village of Telkwa

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Scott Brown, Planning Student
Janette Derksen, Deputy Director Environmental Services
left at 2:53 p.m.
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning
Rory Mckenzie, Director Environmental Services
- left at 3:12 p.m.
Corrine Swenson, Manager of Regional Economic Development
Elaine Wiebe, Sustainability Coordinator – left at 3:12 p.m.

Other Carey Mclver, Carey Mclver and Associates – left at 2:53 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 1:54 p.m.

AGENDA & SUPPLEMENTARY AGENDAMoved by Director MacDougall
Seconded by Director Parker2018-9-1

"That the agenda of the Regional District of Bulkley-Nechako Board meeting of May 24, 2018 be approved; and further, that the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**NEW STAFF INTRODUCTION**

Chair Miller introduced Scott Brown, Planning Student to the Regional Board.

MINUTES

Board Meeting Minutes
-April 19, 2018

Moved by Director Petersen
Seconded by Alt. Director Layton

2018-9-2

"That the Regional District of Bulkley-Nechako Board Meeting Minutes of April 19, 2018 be adopted."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Special Board Meeting
Minutes –May 3, 2018

Moved by Director Newell
Seconded by Director Fisher

2018-9-3

"That the Regional District of Bulkley-Nechako Special Board Meeting Minutes of May 3, 2018 be adopted."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Committee
Meeting Minutes

Moved by Director Brienen
Seconded by Director Benedict

2018-9-4

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Committee Meeting Minutes:

- Agriculture Committee Meeting Minutes
-April 19, 2018 (Unapproved);
- Committee of the Whole Meeting Minutes
-May 3, 2018 (Unapproved);
- Committee of the Whole Meeting Minutes
- April 5, 2018;
- Rural Directors Committee Meeting Minutes
- May 3, 2018 (Unapproved);
- Rural Directors Committee Meeting Minutes
- April 5, 2018."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

DELEGATION

Mclver and Associates – Carey Mclver, Consultant RE: Draft RDBN Solid Waste Management Plan (SWMP)

Chair Miller welcomed Carey Mclver, Carey Mclver Consultant.

Ms. Mclver provided a PowerPoint Presentation.

Draft Solid Waste Management Plan (SWMP) Review and Update

Agenda

1. Introduction
2. Solid Waste System
3. Goals and Strategies
4. Plan Monitoring & Measurement
5. Finance & Administration
6. Plan Schedule
7. Consultation Plan
8. Next Steps

DELEGATION (CONT'D)

Mclver and Associates – Carey Mclver, Consultant RE: Draft RDBN Solid Waste Management Plan (SWMP)

BC Solid Waste Management Planning

- All regional districts in BC required to have Solid Waste Management Plans
- The Plan is comprehensive for the next 10 years, with vision for next 20-30 years
- Include all material streams and aspects of solid waste management
 - Collection
 - Recycling and composting
 - Waste reduction
 - Disposal
 - Financing
 - Education

Provincial targets for 2020

- EPR – 75% recovery of materials covered by extended producer responsibility programs
- Organics – 75% of BC's population covered by organic waste disposal restrictions
- Disposal – lower the provincial SMW disposal rate to 350 kg per capita

Planning Process

Stage 1:

- Assessment of current system and identification of gaps and issues

Stage 2:

- Options Analysis, Evaluation and Preparation of Draft SWMP

Stage 3: (where currently)

- Community and Stakeholder consultation on Draft SWMP

Stage 4:

- Update Solid Waste Management Plan for Ministry approval

RSWAC (Regional Solid Waste Advisory Committee) reviews and provides feedback along the way

RDBN Guiding Principles

1. Promote the first 3 Rs (reduce, reuse and recycle)
2. Prevent organics and recyclables from going into the garbage wherever practical
3. Level the playing field within and between regions to support equitable access to waste management and diversion opportunities throughout the province
4. Promote zero waste approaches and support a circular economy
5. Develop collaborative partnerships with interested parties to achieve regional targets set in plans
6. Collaborate with other regional districts wherever practical
7. Maximize beneficial use of waste materials and manage residuals appropriately
8. Support polluter and user-pay approaches and manage incentives to maximize behavior outcomes.

Solid Waste Management System in the RDBN

Plan Area, Population, Households

- Population: 37,896
- Municipalities: 50%
 - o Smithers, Vanderhoof, Fort St. James, Houston, Fraser Lake, Burns Lake, Granisle, Telkwa, Fort Fraser
- Electoral Areas: 50%
 - o A,B,C,D,E,F
- First Nations
- 15,000 households: 78% single detached homes, 6% semi-detached, 6% apartments, 10% movable dwellings

DELEGATION (CONT'D)

Mclver and Associates – Carey Mclver, Consultant RE: Draft RDBN Solid Waste Management Plan (SWMP)

Plan History and Implementation Status

- 1996 Regional SWMP
- 2009 Plan Review

Solid Waste Management System

- Waste Prevention
 - o Backyard composting
 - o Buying/selling used goods
 - o Repair and upcycling
- Waste Generation
 - o Homes
 - o Businesses
 - o Construction & Demolition (C&D)
- Collection
 - o Municipal curbside collection
 - o Commercial collection services
 - o Self-haul
- Diversion
 - o Recycling
 - o Organics
 - o Extended Producer Responsibility
- Disposal
 - o Transfer Stations
 - o Landfills
 - o Closed landfills

Transfer & Disposal Facilities

- Manson Creek Landfill
- Takla Landing Transfer Station
- Fort St. James Transfer Station
- Clearview Landfill
- Vanderhoof Transfer Station
- Area "D" Transfer Station
- Burns lake Transfer Station
- Southside Transfer Station
- Knockholt Landfill
- Granisle Transfer Station
- Smithers/Telkwa Transfer Station

System Performance 2016

- RDBN has a higher disposal rate compared to the province but lower than other northern regions and neighbouring regions

What is in our Garbage?

- Estimated RDBN Waste Composition (by weight) (updated estimate based on 2008 AECOM study)
 - o Organics – 38%
 - o Paper – 18%
 - o Plastic – 13%
 - o Composite – 8%
 - o Metal – 6%
 - o Textiles – 4%
 - o Glass – 2%
 - o Wood 2%

DELEGATION (CONT'D)

Mclver and Associates – Carey Mclver, Consultant RE: Draft RDBN Solid Waste Management Plan (SWMP)

- o C&D – 2%
- o Pet Waste – 2%
- o Electronic Waste – 1%
- o Household Hazardous Waste – 1%
- o Rubber – 1%
- o Fines – 1%
- o Other – 1%

Key Issues

1. No programs aimed at reducing generation of food waste
2. Limited access to recycling for residential sector
3. Limited access to recycling for ICI sector
4. Opportunities exist to expand organics diversion
5. Opportunities may exist to divert wood and other C&D waste
6. No framework for participation in EPR programs
7. Limited public education and communication for HHW
8. Limited diversion opportunities for agricultural plastics
9. Insufficient staff resources to support diversion

Goals and Strategies – Reduce, Reuse, Recycle

Strategy 1: Increase Reduction and Reuse

Issue: Currently no programs aimed at reducing the generation of food waste.

- A. Promote ideas from "Love Food Hate Waste"-style campaigns in regional education and communication.
- B. Encourage and promote food donation for businesses and restaurants to food banks and farms.
- C. Continue to promote existing programs at public access facilities and operated by private sector and non-profit organizations in the region.
- D. Estimated Operating Cost - 0.1 FTE

Strategy 2: Expand Access to Residential Recycling

Issue: Limited access to recycling for residential sector

- A. Lobby the Province to reduce or eliminate the proposed Recycle BC population cut-off for curbside service.
- B. Host Recycle BC depots at all RDBN public drop-off facilities (where practical). Provide infrastructure and staff as necessary to meet the standards set out in agreements with Recycle BC.
- C. Assess the need for consolidation capacity in the region and provide infrastructure for the eastern portion and western portion of the region if required.
- D. Support the expansion of multi-family recycling by encouraging expansion and communication by collection providers (where practical).
- E. Provide support to local non-profit recycling organizations to deliver 3Rs education & communication @2.50 per household serviced

Strategy 3: Increase ICI Sector Recycling

Issue: Limited access to recycling for ICI sector.

- A. Develop, support and collaborate with existing private and non-profit service providers to educate businesses on recycling options.
- B. Implement disposal restrictions on other readily divertible materials. Expand to additional materials when available.
- C. Advocate for ICI packaging and printed paper (PPP) to be included in EPR legislation in the North.
- D. Increase access to recycling for small load ICI old corrugated cardboard (OCC).
- E. Estimated Operating Cost - 0.25 FTE

DELEGATION (CONT'D)

Mclver and Associates – Carey Mclver, Consultant RE: Draft RDBN Solid Waste Management Plan (SWMP)

Strategy 4: Increase Organics Diversion

Issue: Opportunities exist to expand organics diversion.

- A. Improve the backyard composting program to actively support source reduction. Expand the program to provide greater access to composter subsidies.
- B. Develop an organics diversion strategy to provide clear direction with respect to policy, collection, processing, and transfer operations to provide cost-effective diversion.
- C. Implement the processing infrastructure necessary to process all organics collected in the region.

Strategy 5: Increase C&D Waste Diversion

Issue: Opportunities may exist to divert wood and other C&D waste.

- A. Work with local partners to identify potential processors and markets for higher value materials.
- B. Lobby the Province to include C&D materials into BC's EPR system.
- C. Estimated Operating Cost – 0.1FTE

Strategy 6: Support Expansion of EPR Programs

Issue: No framework for participation in EPR programs.

1. Establish a policy framework for making decisions regarding participation in current and future EPR programs.
2. Estimated Operating Cost – Current Staff

Strategy 7: Support HHW (Household Waste) Diversion

Issue: Limited public promotion and education on proper handling and collection locations for HHW.

1. Increase public education and communication on proper handling and collection locations for HHW.
2. Estimated Operating Cost – Current Staff

Strategy 8: Support Recycling and Diversion of Agricultural Plastics

Issue: Diversion and disposal of agricultural plastics

1. Work with local partners to encourage alternative management of Agricultural Plastics.
2. Lobby the Ministry to create an EPR program for Agricultural Plastics.
3. Estimated Operating Cost – Current Staff

Strategy 9: Expand Regional Education and Behaviour Change Programs

Issue: Insufficient staff resources to support diversion.

- A. Apply community based social marketing (CBSM) as an approach to develop new – and build on – existing waste reduction and diversion programs and campaigns.
- B. If available, use Recycle BC education and administration top-ups to support regional recycling education and promotions.
- C. Expand regional coordination of diversion, education, and behaviour change programs. Increase staff allocation to planning, program, and policy development.
- D. Estimated Operating Cost – Current Staff – When all facilities are in operation: \$42,000 (i.e., net revenue by year three)

Goals, and Strategies – Residual Waste Management

Residual Waste Management Strategies

Issue: The region's disposal facilities operate under Operational Certificates that may not meet new Landfill Guidelines.

1. Continue to operate the Clearview sub-regional landfill
2. Continue to operate the Knockholt sub-regional landfill
3. Continue to operate the Manson Creek landfill
4. Finalize closure of historical landfills/dumps

DELEGATION (CONT'D)

Mclver and Associates – Carey Mclver, Consultant RE: Draft RDBN Solid Waste Management Plan (SWMP)

Strategy 1: Continue to Operate the Clearview Sub-Regional Landfill

Issue: The region's disposal facilities operate under Operational Certificates that may not meet new Landfill Guidelines

- A. Complete a study to confirm compliance and conformance with 2016 guidelines.
- B. Complete a leachate management plan to deal with leachate break-outs. Install leachate treatment pond if required.
- C. Landfill gas generation assessments required every five years; consider alternate cover systems such as biocovers to minimize LFG production.

Strategy 2: Continue to Operate the Knockholt Sub-Regional Landfill

Issue: The region's disposal facilities operate under Operational Certificates that may not meet new Landfill Guidelines

- A. Complete a study to confirm compliance and conformance with 2016 guidelines. Budget additional funds to support landfill design and planning
- B. Assess the performance and capacity of leachate generation ponds and leachate treatment ponds improvements if required.
- C. Landfill gas generation assessments required every five years; consider alternate cover systems such as biocovers to minimize LFG production.

Strategy 3: Continue to Operate the Manson Creek Landfill

Issue: The region's disposal facilities operate under Operational Certificates that may not meet new Landfill Guidelines

- A. There is no design and operations plan and lifespan of site unknown.
- B. Budget additional funds to periodically assess landfill operation and management.
- C. Budget additional funds for site maintenance if required.

Strategy 4: Finalize Closure of Historical Landfills/Dumps

Issue: RDBN has completed closure works as needed at each site however region has not received approval of closure works.

- A. Continue to engage ministry staff to confirm closure and potential to abandon permits.

Supporting Policies and Bylaws

Assess Cost Recovery Through User Fees

Issue: Cost recovery funded primarily through taxation versus tipping fees provides limited incentive to reduce, reuse and recycle.

- A. Develop a strategy to increase cost recovery from municipal solid waste and other materials in the RDBN.

Cost Recovery Policy

1996 Plan Cost Recovery

- User Fees - 70%
- Taxes – 30%

Current Cost Recovery

- Taxes – 82%
- Grants – 9%
- User Fees – 5%
- Recycling – 4%

Cost Recovery in Similar Regional Districts

- Kitimat-Stikine – 33%
- Peace River - 38%
- RDFFG – 50%
- Cariboo – 20%
- Thompson-Nicola (excluding Kamloops) – 25%

Options to Increase Cost Recovery

- Volume based fees
- Weight based fees

DELEGATION (CONT'D)

Mclver and Associates – Carey Mclver, Consultant RE: Draft RDBN Solid Waste Management Plan (SWMP)

Update Current Facility Regulation and User Fee Bylaw

Issue: Changes to cost recovery will require amendment to the solid waste management facility regulation and user fee bylaw.

- A. Based on the cost recovery strategy approved by the Board, update the bylaw to implement additional user fees at all facilities.
- B. Expand the current list of regulated recyclable materials to include residential paper and packaging collected by Recycle BC at RDBN transfer stations.
- C. Estimated Operating Cost – Current Staff

Implement Disposal Charges for Camp Waste and Other Industries

Issue: Camps and other industries that support them are not paying their “fair share” of the RDBN's costs for solid waste.

- A. Develop a policy to require that all materials from specified industries are delivered to scaled facilities and charge a weight-based tipping fee for all landfilled waste or set an annual per head or per bed cost for all facilities being constructed in the region and assess this as a solid waste disposal fee with other regional fees and taxes.
- B. Estimated Operating Cost – Current Staff – No revenues have been projected.

Mitigate Illegal Dumping

Issue: As cost-recovery and user fees are implemented, the issue of illegal dumping may arise short-term during transitions.

- A. Collaborate with local governments, First Nations, and private sector stakeholders to identify and address illegal dumping issues.
 - a) Assess nature of illegal dumping and map problem sites
 - b) Conduct a regional campaign to illegal dumping
 - c) Develop an “observe, record, report” program
 - d) Waive tipping fees for clean-up events
- B. Estimated Operating Cost – 0.5 FTE (New) – no funding to waive tipping fees has been assumed as tipping fees for municipal solid waste are not in place.

Plan Monitoring and Measurement

Monitoring and Measurement

1. Regional Solid Waste Advisory Committee (RSWAC)
 - Continued monitoring throughout the term of the plan.
2. Annual Reporting
 - Compilation of data from all sites
3. Five-Year Effectiveness Review
 - Assess the effectiveness of programs and actions undertaken in the first five years of the SWMP.
4. Estimated Operating Cost - \$10,000 to be allocated in year five
5. Waste Composition Studies
6. Estimated Operating Cost - \$25,000 to be allocated in year four

Finance and Administration

Staffing

- Senior Management
 - o Director of Environmental Services (1)
- Management
 - o Operations Supervisor (1)
 - Field Staff
 - Regional District Haul Drivers (3)
 - Regional District Landfill and Transfer Station Attendants (28)

DELEGATION (CONT'D)

Mclver and Associates – Carey Mclver, Consultant RE: Draft RDBN Solid Waste Management Plan (SWMP)

- Deputy Director of Environmental Services (1)
 - Office Staff
 - Environmental Services Assistant (1)
 - Field Staff
 - Fort Fraser's Utilities Operator (1)
- Potential for additional staffing
 - Operations Foreman
 - Facility Operations and Management Support
 - 1 FTE required
 - Estimated Budget Implication
 - To be updated with staff input
 - Diversion Coordinator
 - Coordination and implementation of reduction, reuse, and recycling strategies and supporting programs and policies
 - 1 FTE required
 - To be updated with staff input

Consultation Plan

Key Consultation Objectives

- Provide opportunities to inform and educate the public and stakeholders about proposed options
- Provide opportunities for feedback

Consultation Plan Process

- Consultation with RSWAC
 - Ongoing
- Phase 1
 - Initial public engagement to gauge solid waste system satisfaction
 - January 2018
 - Website update
 - RSWAC Announcement
 - Online Survey
 - Complete
- Phase 2
 - Engagement with general public to get input on draft plan and strategies
 - May-June, 2018
 - Outreach material development
 - June, 2018
 - Open house(s)
 - Stakeholder meeting(s)
 - Online survey implementation
 - Survey Data Synthesis
 - Consultation Summary
 - July, 2018
 - Incorporate public and stakeholder input to finalize and approve SWMP
 - Next step
 - Public and Stakeholder Consultation – June
 - Advisory Committee Meeting #6 – Consultation Results and Final Plan – July TBA
 - Board Approval – August.

DELEGATION (CONT'D)

Mclver and Associates – Carey Mclver, Consultant RE: Draft RDBN Solid Waste Management Plan (SWMP)

Discussion took place in regard to Recycle BC no longer providing curbside collection to communities under a population of 5000 and some of the considering factors such as small communities not generating as much garbage. Ms. Mclver spoke of Recycle BC's low percentage of contamination in its product recycling programs and the impacts of the international markets.

Chair Miller thanked Ms. Mclver for attending the meeting.

ADMINISTRATION REPORTS

Directors' Remuneration Bylaw Moved by Director Newell
For Review Bylaw 1717/1796 Seconded by Director Bachrach

2018-9-5 "That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's May 14, 2018 titled "Directors' Remuneration Bylaw for Review;" and further, that staff remove section 8. Expenses (A) Transportation Costs (d) only for trips in excess of 20 km (one way) from the Directors' Remuneration Draft Bylaw."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

Committee Meeting Moved by Director Benedict
Recommendations Seconded by Alt. Director Layton
- May 3, 2018

2018-9-6 "That the Regional District of Bulkley-Nechako Board of Directors approve Recommendations 1 through 6 as written:

Committee of the Whole Meeting – April 5, 2018

Recommendation 1:

Re: Canadian Bioenergy Conference & Exhibition-June 6-8, 2018, Prince George, B.C.

"That the Regional District of Bulkley-Nechako authorize Chair Miller's attendance at the Canadian Bioenergy Conference and Exhibition on June 6-8, 2018 in Prince George, B.C."

Recommendation 2:

Re: Chair, Vice-Chair Remuneration and Committee Chair

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to amend the draft RDBN Remuneration and Expense Bylaw to include:

Schedule A - Chair and Directors' Remuneration
 #3) Chair, Vice-Chair Remuneration and Committee Chair
 D) Where more than one Chair or Vice-Chair or Committee Chair position is held by the same Director, for more than one committee the Chair receives remuneration for each committee Chaired."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee - May 3, 2018

Recommendation 3:

Re: Lakes District 4-H Senior Council- Request for Grant in Aid – Electoral Area "B" (Burns Lake Rural)

"That the Lakes District 4-H Senior Council be given \$450 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for costs associated with a 4-H Family Day and Camp."

Recommendation 4:

Re: Fort St. James Secondary School - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)

"That the Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for a Grade 9 class trip to Haida Gwaii."

Recommendation 5:

Re: Royal Canadian Legion Branch 274 - Request for Grant in Aid - Electoral Area "D" (Fraser Lake Rural)

"That the Royal Canadian Legion Branch 274 be given \$2,450.31 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) subject to confirmed funding for the remainder of the project."

Recommendation 6:

Re: Fraser Lake Elementary - Secondary School - Request for Grant in Aid - Electoral Area "D" (Fraser Lake Rural)

"That the Fraser Lake Elementary - Secondary School be given \$2,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with a formal exchange program:

Recommendation 7:

Re: Nechako Valley Sporting Association (Nechako Nordic Cross Country Ski Club) - Request for Grant in Aid - Electoral Area "F" (Vanderhoof Rural)

"That the Nechako Valley Sporting Association (Nechako Nordic Cross Country Ski Club) be given \$5,440.96 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for the purchase of ski equipment for its Ski S'Kool."

Recommendation 8:

Re: Vanderhoof International Airshow Society - Request for Grant in Aid - Electoral Area "F" (Vanderhoof Rural)

"That the Vanderhoof International Airshow Society be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the 2018 Vanderhoof International Airport."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee - May 3, 2018 (CONT'D)

Recommendation 9:

Re: Burns Lake Youth Soccer Association- Request for Grant in Aid - Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural)

"That the Burns Lake Youth Soccer Association be given \$500 grant in aid monies from each of Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for costs associated with Provincial Tournament expenses."

Recommendation 10:

Re: Nechako Watershed Roundtable - Request for Grant in Aid - Electoral Areas "B" (Burns Lake Rural), "C" (Fort St. James Rural), "D" (Fraser Lake Rural), "E" (Francois/Ootsa Lake Rural) and "F" (Vanderhoof Rural)

"That the Nechako Watershed Roundtable be given \$1,700 grant in aid monies from Electoral Areas "B" (Burns Lake Rural), "C" (Fort St. James Rural), "D" (Fraser Lake Rural), and "F" (Vanderhoof Rural) and \$1,000 from Electoral Area "E" (Francois/Ootsa Lake Rural)."

Recommendation 11:

Re: RDBN Grant in Aid Policy

"That the Regional District of Bulkley-Nechako Board of Directors approve amending the RDBN Electoral Area Grant in Aid Policy by replacing section 3 with the following:

If a grant in aid is approved, the following will apply:

A cheque will be issued to the requesting organization. A letter documenting the grant approval will be sent under the signature of the Electoral Area Director.

If the grant exceeds \$1,000, a report must be submitted to the Regional Board inclusive of satisfactory evidence that the goods or services have been obtained (ie. a report from the organization inclusive of receipts and/or a report of the expenditures)."

Recommendation 12:

Re: RDBN Grant in Aid Policy

"That the Regional District of Bulkley-Nechako Board of Directors approve the removal of RDBN Electoral Area Grant in Aid Policy Section 5 (c) Purposes which, in the Regional Board's opinion, would be appropriately addressed by establishing a Regional District service to either operate an extended or local service or to contribute towards the costs of the service provided by someone else."

ADMINISTRATION REPORTS (CONT'D)

Rural Directors Committee - May 3, 2018 (CONT'D)

Recommendation 13:

Re: Bulkley Valley Christian School- Request for Grant in Aid - Electoral Area "A" (Smithers Rural)

"That the Bulkley Valley Christian School be given \$400 grant in aid monies from Electoral Area "A" (Smithers Rural) towards the litterathon."

Recommendation 14:

Re: Stuart Lake Seniors Association - Request for Grant in Aid - Electoral Area "C" (Fort St. James Rural)

"That the Stuart Lake Seniors Association be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Strawberry Tea."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Grant in Aid Policy

Moved by Director Parker
Seconded by Director Fisher

2018-9-7

"That the Regional District of Bulkley-Nechako Board of Directors approve the revised Electoral Area Grant in Aid Policy."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Rail Safety Resolution

Moved by Director Fisher
Seconded by Director Newell

2018-9-8

"That the Regional District of Bulkley-Nechako Board of Directors submit the Rail Safety resolution to the Union of B.C. Municipalities for consideration at its 2018 convention."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Nechako Valley Sporting Association Northern Development Application -Community Halls and Rec Facilities – Prince George RAC

Moved by Director Petersen
Seconded by Alt. Director Layton

2018-9-9

"That the Regional District of Bulkley-Nechako Board of Directors support the application to Northern Development Initiative Trust from the Nechako Valley Sporting Association: Ski Section for the Nechako Nordics Cross Country Ski Terrain Park Project from the Community Hall and Recreation Facilities Account."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

2017 Audit Findings Report to the Board of Directors

Moved by Alt. Director Layton
 Seconded by Director Brien

2018-9-10

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's May 14, 2018 memo titled "2017 Audit Findings Report to the Board of Directors" and further, that Chair Miller be authorized to sign the acknowledgement for the "2017 Audit Findings Report" on behalf of the Board of Directors.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Lakes District Arts and Culture Service

Moved by Director Benedict
 Seconded by Director Beach

2018-9-11

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's May 3, 2018 memo titled "Lakes District Arts and Culture Services"; and further, That the Regional District of Bulkley-Nechako Board of Directors consider giving three readings to Bylaw 1831 later in the agenda" and; further,
 "That a referendum to gain electoral assent for this new service be held in conjunction with local government elections in October of 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Natural Gas Invoice for Bulkley Valley Pool

Moved by Director Fisher
 Seconded by Director Brien

2018-9-12

"That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's May 9, 2018 memo titled "Natural Gas Invoice for Bulkley Valley Pool."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES

Approve Draft of Solid Waste Management Plan for Public Consultation

Moved by Director Benedict
 Seconded by Director Liversidge

2018-9-13

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' May 9, 2018 memo titled "Approve Draft of Solid Waste Management Plan for Public Consultation."
2. That the Regional District of Bulkley-Nechako Board of Directors approve the draft of the Solid Waste Management Plan for Public Consultation."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES (CONT'D)

Climate Action Revenue Incentive Program (CARIP) Public Report – Climate Action Survey 2017 Moved by Director Beach
 Seconded by Director Liversidge

2018-9-14 "That the Regional District of Bulkley-Nechako Board of Directors receive the Environmental Services Assistant's May 15, 2018 memo titled "Climate Action Revenue Incentive Program (CARIP) Public Report 2017."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ENVIRONMENTAL SERVICES CORRESPONDENCE

Nechako Waste Reduction Initiative Moved by Director Thiessen
 Seconded by Director Fisher

2018-9-15 "That the Regional District of Bulkley-Nechako Board of Directors receive the Environmental Services Correspondence titled "Nechako Waste Reduction Initiative."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

ALR APPLICATION

ALR Application No. 1204 (Bryant) Exclusion from the ALR Electoral Area "A" Moved by Director Fisher
 Seconded by Director Benedict

2018-9-16 "That Agricultural Land Reserve Subdivision Application No. 1204 (Bryant) be recommended to the Agricultural Land Commission for denial."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MEMO

Coastal GasLink Tchesinkut Lake Work Camp Open House Summary Moved by Director Benedict
 Seconded by Director Greenaway

2018-9-17 "That the Regional District of Bulkley-Nechako Board of Directors advise TransCanada to work with the RDBN or Village of Burns Lake staff, as appropriate, to find an alternative work camp location which has reduced potential for negative environmental, social, and safety impacts on the local community; and further, that the Supplementary Development Services Correspondence – Letter from Kiel Giddons, Regional Manager, Public Affairs – Coastal Gaslink Tchesinkut Lake Work Camp be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDECE

Correspondence

Moved by Director Thiessen
 Seconded by Alt. Director Layton

2018-9-18

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Mount Milligan Centerra Gold Draft Amendment Application
- Mount Milligan Centerra Gold Project Description for Ground Water Supply to support the Application for an Amendment for an Environmental Assessment Certificate
- Coastal GasLink Pipeline Project – South of Houston Alternate Route (SHAR) Amendment Decision."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING

Bylaws for First & Second Reading

OCP Amendment & Rezoning Moved by Director Benedict
File No. E-01-18 Bylaws No. Seconded by Director Parker
1834 & 1835 Antilla Ventures Ltd.
Electoral Area "E"

2018-9-19

1. "That "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1834, 2018" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1835, 2018" be given first and second reading this 24th day of May, 2018 and subsequently be taken to Public Hearing."

2. That the Public Hearing for "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1834, 2018" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1835, 2018" be delegated to the Director or Alternate Director for Electoral Area E.

3. That the Regional District of Bulkley-Nechako Board of Directors consider and approve the consultation identified in the consultation checklist Appendix A."

4. That the Area "E" APC Meeting Minutes – OCP Amendment & Rezoning File No. E-01-18, Bylaws No. 1834 & 1835 – Antilla Ventures Ltd. on the Supplementary Agenda be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (CONT'D)

Bylaws for First & Second Reading (Cont'd)

Regional District of Bulkley-
 Nechako Zoning Bylaw No.
 700, 1993 Section 4.02
 Permitted Uses in All Zones
 Rezoning Bylaw No. 1833

Moved by Alt. Director Layton
 Seconded by Director Petersen

2018-9-20

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1833, 2018" be given first and second reading this 24th day of May, 2018 and subsequently be taken to Public Hearing."

2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1833, 2018" be delegated to the Chair or Vice Chair of the RDBN Board."

(Participants/Directors/Majority) CARRIED UNANIMOUSLY

EMERGENCY SERVICES

Emergency Services Reports
 and Planning Enquiries Report

Moved by Director Newell
 Seconded by Director Greenaway

2018-9-21

"That the Regional District of Bulkley-Nechako Board of Directors receive the following reports:

- Monthly 9-1-1 Call Report – March 2018
- Building Inspector's Report for March 2018
- Planning Department Enquiries Report for April, 2018."

(All/Directors/Majority) CARRIED UNANIMOUSLY

VERBAL REPORTS

Public Meeting Held in
 Fort St. James RE: North
 Road – Proposed Change from
 a Public Road to a Forest
 Service Road

Director Greenaway mentioned that he attended a Public meeting in Fort St. James on May 17, 2018 regarding the proposed change for the North Road from a public road to a Forest Service Road. He commented that the meeting was very well attended. Canfor provided information in regard to changing the road to an FSR. Appollo, Conifex, Mount Milligan, Pinchi Mine Road residents and Directors MacDougall and Greenaway have expressed their opposition to the proposed change. A petition has been circulated with approximately 1500 signatures in opposition of the change. An alternate route has been proposed.

Colleymount Road and
 Southside Road Washouts

Director Benedict commented that due to the spring melt there have been washouts and limited access on the Colleymount Road and roads on the Southside of Francois Lake.

BC Community Forest AGM
 in Burns Lake – May 24-26,
 2018

Director Beach spoke of the BC Community Forest Annual General Meeting currently taking place in Burns Lake. He noted that Saturday, May 26th presentations will be held in regard to Wildfire Mitigation and is open to the public to attend.

VERBAL REPORTS (CONT'D)

NCLGA 2018 Convention
- Fort Nelson, B.C.
- May 8-10, 2018

Director Lindstrom attended the NCLGA 2018 Convention in Fort Nelson on May 8-10, 2018. He mentioned that the event was well organized. Director Lindstrom thanked RDBN staff for scheduling the charter flight to the event.

Director Brienien commented that the Rural Roundtable at NCLGA was successful and noted the disconnect between rural BC and the Province in a number of areas affecting rural BC.

Chair Miller mentioned that he appreciated the ability to attend the NCLGA Convention in Fort Nelson. He spoke of the resiliency of the community through the economic boom and bust.

Chair Miller participated in a presentation with Mayor Bumstead, Dawson Creek and Mayor Streeper, Northern Rockies Regional Municipality in regard to share agreements. Chair Miller commented that it provided a better understanding in regard to the impact to the northwest region due to not having a share agreement.

Community Wildfire
Preparedness - May 5, 2018

Director Parker attended a community Wildfire Preparedness Workshop on May 5, 2018 in Fraser Lake. He noted that it was a very good interactive session. Director Parker spoke on behalf of the Regional District and provided information in regard to the role of the Regional District during an event.

Wildfire near Vanderhoof

Director Thiessen mentioned that a wildfire occurred near Vanderhoof and grew from approximately 30 hectares to 300 hectares overnight.

Funeral Service for June
Clark in Vanderhoof

Director Thiessen commented that a Funeral Service will take place for June Clark on June 2, 2018 in Vanderhoof.

Smithers Northwest Trade
Expo 2018 - May 4-5, 2018

Director Fisher attended the Smithers Northwest Trade Expo 2018 in Smithers May 4-5, 2018. It was a successful event.

Minerals North - 2018
-Houston, B.C. April 25-28,
2018

Director Brienien noted that Minerals North 2018 held in Houston, April 25-28, 2018 was a huge success and thanked all those who attended the event. Chair Miller commented that Minerals North was well organized and thanked Director Brienien for a great event.

Buckflats meeting with BC
Community Forest and
FLNRORD

Director Newell mentioned that on Wednesday, May 30, 2018 a meeting will be held with Buckflats residents and BC Community Forest and Ministry of Forests, Lands, Natural Resource Operations and Rural Development representatives to discuss the logging of the spruce beetle in the area.

Telkwa Coal Open House
-Telkwa - May 23, 2018

Alternate Director Layton noted that Telkwa Coal hosted an Open House in Telkwa on May 23, 2018 which was well attended.

VERBAL REPORTS (CONT'D)

Addressing the New Normal: 21st Century Disaster Management in BC Alternate Director Layton spoke of the release of the report titled "Addressing the New Normal: 21st Century Disaster Management in BC." The report is an independent review of BC's response to the 2017 wildfires and flooding. He suggested having the report on a future RDBN Board agenda.

Announcement – Walnut Park Elementary School – Smithers Director Bachrach stated that the Ministry of Education announced this morning that it will fund the build of a new Walnut Park Elementary School contributing up to \$27.6 million for the project. Director Bachrach noted that the school will be built to Leadership in Energy and Environmental Design (LEED) gold standards.

Smithers Airport Expansion Project Director Bachrach commented that the temporary departure lounge at the Smithers Airport will be decommissioned in the near future with the new departure lounge opening in late July, 2018.

Meeting with Wildfire Management Chair Miller met with Wildfire Management and the Nadina FLNRORD District staff a few months ago and a commitment was made to hold more informational meetings with agencies and the public moving forward.

RBA All Members Meeting May 26, 2018 Chair Miller will be attending the RBA All Members Meeting in Terrace on May 26, 2018.

Receipt of Verbal Reports Moved by Director Lindstrom
 Seconded by Alt. Director Layton

2018-9-22 "That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Bulkley Valley Search and Rescue – Request for Letter Of Support – Search and Rescue Hall Moved by Director Fisher
 Seconded by Director Bachrach

2018-9-23 "That the Regional District of Bulkley-Nechako Board of Directors write a letter of support to the Bulkley Valley Search and Rescue for its new Search and Rescue response hall building at the Smithers airport."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Trans Canada Yellowhead
 Highway Association - RDBN
 Resolution to TCYHA RE:
 Safety Infrastructure Funding

Moved by Director Petersen
 Seconded by Alt. Director Layton

2018-9-24

"That the Regional District of Bulkley-Nechako Board of Directors amend its resolution to the Trans Canada Yellowhead Highway Association RE: Safety Infrastructure Funding as follows:

WHEREAS Highway 16 creates a significant hazard to pedestrians, cyclists and other motorists where it passes through populated areas and incorporated communities;

AND WHEREAS municipalities require passing lanes and pedestrian crosswalks;

AND WHEREAS those communities incur significant costs and impacts to their residents due to the Highway 16 corridor passing through those communities;

THEREFORE BE IT RESOLVED that the Trans Canada Yellowhead Highway Association lobby the Provincial and Federal Governments to support those communities financially to offset the costs of mitigating hazards and support necessary for safety infrastructure on Highway 16.

(All/Directors/Majority) CARRIED UNANIMOUSLY

Community Energy Association
 -Kick off for Highway 97/16 EV
 Charging Network Collaboration
 Study – RE: RDBN Delegate on
 the Advisory Committee

Moved by Director Fisher
 Seconded by Director MacDougall

2018-9-25

"That the Regional District of Bulkley-Nechako Board of Directors appoint Director Taylor Bachrach to the Community Energy Association Advisory Committee regarding the Highway 97/16 EV Charging Network Collaboration Study."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Northern Brain Injury
 Association – Request for
 Grant/Sponsorship –Road
 Safety Survey

Moved by Director Fisher
 Seconded by Director Bachrach

2018-9-26

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Northern Brain Injury Association regarding its request for Grant/Sponsorship – Road Safety Survey."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

**Administration
 Correspondence**

Moved by Director MacDougall
 Seconded by Director Bachrach

2018-9-27

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- RDBN – Public Notifications
 - Spring Freshet
 - Flood Watch Advisory -Nautley and Nechako River – Issued May 10, 2018 at 12:15 hrs
 - Flood Warning Advisory – Bulkley River-Issued May 10, 2018 at 12:15 hrs
 - Ebenezer Flats, Electoral Area "A" Evacuation Alert - Issued May 10, 2018 at 1900 hrs
- CN – Infrastructure Improvements on its Rail Network within the RDBN
- Ministry of Transportation and Infrastructure -RE: Transportation Issues
- Burns Lake Public Library – RE: Board of Directors Liability Insurance
- Village of Burns Lake – RE: Resource Benefits Alliance Allocation
- Heather Wiebe, NxNW Caribou Team Lead Omineca Region – Douglas Fir Beetle – North of Francois Lake
- Fort St. James Secondary School – Thank You Letter
- Natural Resources Forum BC Society Established BC Natural Resources Forum – Updates and Clarifications on the 2019 Forum
- BC Treaty Commission Congratulates Parties on Initialing Lheidli T'enneh Treaty
- LNG Canada – Committed to Starting Construction on Project in 2018
- Ministry of Education – RE: Nominations are Now Open for the New Premier's Awards for Excellence in Education
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Information Bulletin – Public Reminded to be Cautious with Fire
- Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Information Bulletin – Warmer Weather Prompts Outdoor Burning Precautions
- Northern Development Initiative Trust – Wistaria Hall Foundation – Community Halls and Recreation Facilities Program
- Northern Development Initiative Trust
 - Digital Tourism Asset Development – Marketing Initiatives Program
- Northern Society for Domestic Peace – Reporting Stats – Smithers RCMP Victim Assistance Program
- Federation of Canadian Municipalities RE: Highway 16 Electric Vehicle Charging Network Collaboration
- Federation of Canadian Municipalities-Connect
 - FCM Invests New Funding In Cities and Communities across Canada
 - Support for Municipalities to Reach their 2050 Carbon Reduction Targets
 - Access Local Training to Help You Make Better Infrastructure Decisions

ADMINISTRATION CORRESPONDENCE

- Federation of Canadian Municipalities-Voice
 - Cannabis Legalization is coming: We Can Help
 - Municipal Guide to Cannabis Legalization
 - Mayors Gather to Find Solutions to Mental Health Crisis
- Northern Health – News Release - Tele-PICU Connects Northern Pediatric Patients with Specialist Care
- Andy Shadrack – Letter to Passenger Transportation Board – Reconsideration Request:-Greyhound Canada Transportation ULC – Passenger Transportation Application 256-17
- District of Kent (Agassiz) – RE: Cannabis Production Facilities on Agricultural Land Reserve Lands
- Union of B.C. Municipalities
 - Oceans Protection Plan Consultation
 - Wood WORKS! Awards
 - Awards Recognize Land Use Best Practices
 - Employer Health Tax Impact on Local Government
 - Province Intends to Amend Traffic Fine Agreement
 - Expense Limits for 2018 Local Elections
 - Legislation for Cannabis Control & Licensing, Distribution
 - Campaign Finance Rules for Elector Organizations
 - Funding & Resource Update
 - Species at Risk Legislation
 - Provincial Housing Affordability Announcements
 - Additional Funding for Asset Management
 - Cannabis Legalization Guide Released
 - Local Government Awareness Week
 - Additional Provincial Resolution Responses
 - Community Poverty Reduction Grants
 - Support for Tenants Facing Eviction
 - Funding for National Housing Strategy
 - 2018 Community Excellence Awards
 - Rental Housing Task Force Announced
 - Consultation on Recognition of Indigenous Rights
 - Provincial Spill Response Webinar

INVITATIONS

- Smithers Community Services Association-Hosting a Lunch in Honour of Mike Wyllie, 27 Years of Steering SCSA's Transit System May 25, 2018 12 :00 – 2 :00 p.m.
- The Salvation Army – Vanderhoof Grand Opening – May 31, 2018 beginning at 3:00 p.m.
- Fraser Basin Council – North Central BC Clean Receive Air Forum, June 4 & 5, 2018 – Prince George, B.C.

ACTION LISTS

- February 2018
- March 2018."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

FINANCIAL

Operating Accounts -April, 2018

Moved by Director Benedict
 Seconded by Director Bachrach

2018-9-28

"That the Regional District of Bulkley-Nechako Board of Directors ratify the Operating Accounts – Paid March, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION BYLAW

Bylaw for First, Second, & Third Reading

No. 1822– RDBN Electoral Area "D" (Fraser Lake Rural) Emergency Extrication Service Area Establishment Repeal Bylaw

Moved by Director Parker
 Seconded by Director Lindstrom

2018-9-29

"That "Regional District of Bulkley-Nechako Electoral Area "D" (Fraser Lake Rural) Emergency Extrication Service Area Establishment Repeal Bylaw No. 1822, 2018" be given first, second, and third reading this 24th day of May, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

No. 1831– Lakes District Arts and Culture Service Establishment Bylaw

Moved by Director Benedict
 Seconded by Director Parker

2018-9-30

"That "Lakes District Arts and Culture Service Establishment Bylaw No. 1831, 2018" be given first, second, and third reading this 24th day of May, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaw for First, Second, Third Reading & Adoption

No. 1832– RDBN Procedure Bylaw

Moved by Director Bachrach
 Seconded by Director Petersen

2018-9-31

"That "Regional District of Bulkley-Nechako Procedure Bylaw No. 1832, 2018" be given first, second, third reading, and adoption this 24th day of May, 2018."

(All/Directors/Two-thirds)

CARRIED UNANIMOUSLY

READING FILE

Reading File

Moved by Director Newell
 Seconded by Alt. Director Layton

2018-9-32

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

INVITATIONS

-International Urban Forestry Congress – September 30-October 3, 2018 Vancouver, B.C.

CORRESPONDENCE:

- Association for Mineral Exploration – Newsletter April 2018
- BC Hydro Power Smart Report 2018 – Unplugged: Myths Block Road to the Electric Car Dream
- BC Rural Centre – May 2018 Newsletter
- Canada Research Connections – Reminder: Final Biodiversity Conversations on April 30, 2018
- Canada Wood Updates:
 - May 3, 2018 – May 2018 Newsletter
 - May 2, 2018 - Market Summary Report/Interim 3; 2017/2018
- CANFOR Corporation: Reports Results for First Quarter of 2018 –April 24, 20178
- City of Prince George Economic Development – Economic Update – April 2018
- Clean Energy Review:
 - May 14, 2018 – The World's First Fossil-Free Country
 - May 7, 2018 – A Conservative Climate Plan
 - April 30, 2018 – A Symbolic Year for Wind Power
 - April 23, 2018 – It would be Historic
- Federation of Canadian Municipalities – National Housing Strategy – New Details Announced
- Federation of Canadian Municipalities – Connect Update:
 - May 11, 2018 – Sign up for Local Asset Management Training
 - May 8, 2018 – FCM's 2018 Annual Conference / Meet our Programs Outreach Advisors
 - May 1, 2018 – Videos of Award-Winning Projects / Solutions for Sustainability Challenges / Sustainability Best Practices
 - April 25, 2018 – New Asset Management Guidebook / Have Your Say for Municipal Innovators / Take our Online Local Adaptation in Canada Survey
 - April 17, 2018 – Transition 2050 / Meet PCP's Local Climate Change Heroes / Update on the Global Covenant of Mayors in Canada
- Federation of Canadian Municipalities – The Voice – May 14, 2018 – Cannabis / Tools for Tomorrow's Canada / Historic Friendship Agreement in Nova Scotia
- April 23, 2018 – Transformative Infrastructure / Municipal Cannabis Guide / Webinars: Diverse Voices for Change
- Northern Health – Healthier Northern Communities ebrief May 2018

READING FILE (CONT'D)

- Resource Works — Newsletter
 - May 10, 2018 – Pipeline Energy and Ingenuity
 - April 26, 2018 Greens' Attack on Resource People
 - April 12, 2018 – Canada as a Nation at Stake
- Rio Tinto Alcan - Nechako Reservoir Flow Facts:
 - May 9, 2018 Update
 - May 5 to May 11, 2018
 - April 28 to May 4, 2018
 - April 30, 2018
 - April 21 to April 27, 2018
 - April 21, 2018 Spillway Discharge Update
 - April 10, 2018 – Spillway Discharge Update
 - April 14, to April 20, 2018
 - April 7 to April 13, 2018
- Smithers Exploration Group – Mining Month Lunch May 11th.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORT

Burns Lake Public Library
 Insurance Request

Moved by Director Benedict
 Seconded by Director Liversidge

2018-9-33

“That the Regional District of Bulkley-Nechako Board of Directors receive the Chief Financial Officer's May 23, 2018 memo titled “Burns Lake Public Library Insurance request” and further, that the Regional District of Bulkley-Nechako Board of Directors include the Burns Lake Public Library Association as an Associate Member on its Municipal Insurance Policy and that the cost for this inclusion be charged to the Burns Lake and Area Library Grant local service.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE

Ministry of Indigenous Relations
 and Reconciliation-Progress of
 Negotiations towards Settlement
 and Reconciliation with the
 Cheslatta Carrier Nation

Moved by Director MacDougall
 Seconded by Alt. Director Layton

2018-9-34

“That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Ministry of Indigenous Relations and Reconciliation re: Progress of Negotiations towards Settlement and Reconciliation with the Cheslatta Carrier Nation.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION CORRESPONDENCE (CONT'D)

Ministry of Forests, Lands,
 Natural Resource Operations
 and Rural Development/BC
 Wildfire Service – Burn
 Prohibition Expanded in Prince
 George Fire Centre Moved by Director MacDougall
 Seconded by Alt. Director Layton

2018-9-35

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development/BC Wildfire Service re: Burn Prohibition Expanded in Prince George Fire Centre."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Administration Correspondence
 Invitation & Development
 Services Correspondence Moved by Director Brien
 Seconded by Alt. Director Layton

2018-9-36

"That the Regional District of Bulkley-Nechako Board of Directors receive the following:

Administration Correspondence

- SPARC BC – Access Awareness Day – June 2, 2018

Invitation

- Trans Canada Evening Reception – June 2, 2018 – Halifax, N.S.

Development Services – Correspondence

- John Stevenson, Regional Agrologist RE: ALR Application No. 1204 (Bryant)."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING

Bylaws for First & Second Reading

RDBN Zoning Bylaw No. 1836
 Zoning Bylaw Changes to
 Address Cannabis
 Legalization Moved by Director Liversidge
 Seconded by Director Fisher

2018-9-37

1. "That the Regional District of Bulkley-Nechako Rezoning Bylaw No. 1836, 2018" be given first and second reading this 24th day of May, 2018 and subsequently be taken to Public Hearing.

2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1836, 2018" be delegated to the Chair or the RDBN Board or Vice Chair."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

EMERGENCY SERVICES

Correspondence

Letter-Rebecca Bishop, UBCM Moved by Alt. Director Layton
Program Officer RE: 2017 Seconded by Director Fisher
Flood Mapping & Flood
Mitigation Planning Program

2018-9-38 "That the Regional District of Bulkley-Nechako Board of Directors authorize staff to amend the contract with McElhanney Consulting Services Ltd. regarding the Ebenezer Flats/Kidd Road Flood Mitigation Study from the amount of \$101,000 to \$121,000 to enable new LiDAR data collection as approved by the Union of B.C. Municipalities under its Community Emergency Preparedness Fund for the 2017 Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning program."

(All/Directors/Majority) CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Bachrach
Seconded by Alt. Director Layton

2018-9-39 "That the meeting be adjourned at 3:59 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Bill Miller, Chair

Cheryl Anderson, Manager of Administrative Services

REGIONAL DISTRICT OF BULKLEY-NECHAKO

AGRICULTURE COMMITTEE MEETING
(Committee Of The Whole)

Thursday, June 7, 2018

PRESENT: Chair Mark Parker

Directors Taylor Bachrach
Chris Beach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Thomas Liversidge
Rob MacDougall
Bill Miller
Rob Newell
Jerry Petersen
Darcy Repen
Gerry Thiessen – left at 2:43 p.m.

Director Dwayne Lindstrom, Village of Fraser Lake
Absent

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Debbie Evans, Agriculture Coordinator
Wendy Wainwright, Executive Assistant

CALL TO ORDER Chair Parker called the meeting to order at 2:23 p.m.

AGENDA & SUPPLEMENTARY AGENDA Moved by Director Miller
Seconded by Director Benedict

AG.2018-4-1 "That the Agriculture Committee Agenda of June 7, 2018 be adopted; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

MINUTES

Agriculture Committee Meeting Minutes -April 19, 2018 Moved by Director Bachrach
Seconded by Director Newell

AG.2018-4-2 "That the Minutes of the Agriculture Committee Meeting of April 19, 2018 be received."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

REPORTS

Mark Parker, Chair – BV Cattlemen's Association AGM

- Attended the 3 day BC Cattlemen's Association AGM in Smithers
- Thank You to Smithers for hosting the event
 - o 250 people registered
 - o 328 people were in attendance at one of the dinner events
 - o Participants in attendance from all over B.C.
- Provided a presentation on behalf of the Regional District in regard to the formation of the Agriculture Committee and Agriculture Coordinator Position
 - o Received a lot of feedback
 - o Received questions regarding the Agriculture Committee and implementing the Agriculture Coordinator position along with the mandate and direction of the Regional District
 - o Very positive response
- Highlights
 - o BC Cattlemen's Association (BCCA) is intertwined with agencies and organizations throughout B.C. such as FLNRORD and Water Stewardship
 - o BCCA's 90th AGM program provides a resource of information – very worthwhile read
- Major Announcement
 - o \$14 million/3 years for wildlife management, species at risk and predator control as it interfaces with agriculture
 - Cariboo was also discussed
 - o The Honourable Lana Popham, Minister of Agriculture was in attendance
 - Announced \$450,000 commitment to conduct a study for the proposed processing plant in Prince George
 - o Significant process still remains in order for the proposed processing plant to be built
 - The province's contribution is encouraging
 - Will potentially employ 450 people with external jobs of approximately 650
 - Discussed the positive benefits of the proposed processing plant to farming in the northwest and region
 - the current practice involves beef processing being completed in Alberta
- Good networking and discussion opportunities
- Great to have an event of that size in the region
- Very good opportunity to showcase Smithers and the Regional District and promote the region.

Mark Parker, Chair – BV Cattlemen's Association AGM

Moved by Director Beach
Seconded by Director Brien

AG.2018-4-3

"That the Agriculture Committee receive Chair Mark Parker's verbal report regarding the BV Cattlemen's Association AGM."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

RDBN Agriculture Plan and
Regional Agriculture Forum
Update – Northwest Food
Security Forum – Livestock
Processing Meeting – Regional
Agrologist AGM

Moved by Director Beach
Seconded by Director Bachrach

AG.2018-4-4

"That the Agriculture Committee receive the Agriculture Coordinator's May 29, 2018 memo titled "RDBN Agriculture Plan and Regional Agriculture Forum Update; and further, the following information be received: Update – Northwest Food Security Forum, Livestock Processing Meeting and Regional Agrologist AGM."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to food security in the RDBN Agriculture Plan and food security in the region.

Debbie Evans, Agriculture Coordinator provided a verbal summary of the following:

- o Northwest Food Security Forum
- o Livestock Processing Meetings
 - Chair Parker expressed frustration in regard to the limited public notification in regard to the meeting dates and the meetings to address the Standing Committee being cancelled in northern locations with minimal notification
- o Ministry of Agriculture Discussion prepared for the Select Standing Committee on Agriculture, Fish and Food
- o BC Institute of Agrologists AGM
 - Ms. Evans was presented with her Professional Agrologist certificate
- o Connecting Consumers and Producers.

CORRESPONDENCE

BC News – Farming in B.C.
Goes High Tech with \$14-
million Innovation Program

Moved by Director Miller
Seconded by Director MacDougall

AG.2018-4-5

"That the Agriculture Committee receive the correspondence titled "BC News – Farming in B.C. Goes High Tech with \$14-million Innovation Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORT

2018 UBCM Session Proposal Support to Agriculture in the RDBN Moved by Director MacDougall
Seconded by Director Greenaway

AG.2018-4-6 "That the Agriculture Committee receive the 2018 UBCM Session Proposal titled "Support to Agriculture in the RDBN."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Moved by Director Beach
Seconded by Director Brienens

AG.2018-4-7 "That the Agriculture Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the 2018 UBCM Session Proposal titled "Support to Agriculture in the RDBN" be ratified as amended to include additional presenters to participate in the session along with the RDBN."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Discussion took place in regard to broadening the scope of the session to include what local governments can do to support Agriculture in their regions. Inviting a representative from Northern Development Initiative Trust (NDIT) and/or Rural Development and/or School Districts to present along with the Regional District was discussed.

NEW BUSINESS

Invitation to a Veterinarian RE: Prescription Regulations Regarding Antibiotics

Director Benedict brought forward concerning the regulations relating to prescription antibiotics for farm animals and the potential issues and costs. She suggested inviting a veterinarian to attend a future Agriculture Committee Meeting to discuss the regulations. Chair Parker will provide staff with information regarding potential delegations.

Invitation to WorkSafe BC and AgSafe BC

Director Thiessen commented that WorkSafe BC enforcement may have a significant impact on farming operations in the near future. He suggested extending an invitation to WorkSafe BC to attend a future Agriculture Committee Meeting. Chair Parker also suggested including AgSafe BC.

Agriculture Land Commission Zones 1 and 2

Chair Parker commented that the Agriculture Land Commission is moving towards the Zone 1 and 2 designations within BC and combining them to be one Zone. Concerns were brought forward regarding the potential impacts of the removal of Zone 1 and 2 and the potential removal of the three member panel committees. Discussion took place regarding the current system working well in northwest BC. Director Miller spoke of promoting agriculture in the region and the importance to regional economic development. He expressed the importance of voicing concerns to the Honourable Lana Popham, Minister of Agriculture.

NEW BUSINESS (CONT'D)

Invitation to the Honourable
Lana Popham, Minister of
Agriculture

Moved by Director Miller
Seconded by Director Greenaway

AG.2018-4-8

"That the Agriculture Committee recommend that the Regional District of Bulkley-Nechako Board of Directors invite the Honourable Lana Popham, Minister of Agriculture to the RDBN to discuss the proposed changes to the Agriculture Land Commission; and further, that if Minister Popham is unable to attend a Meeting in the RDBN that the Chair of the Agriculture Committee and one Director meet with Minister Popham in Victoria, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Agriculture/Farm Plastics

Director Benedict mentioned that while attending the BC Cattlemen's AGM discussion took place regarding an 'end market' for agriculture/farm plastics. She indicated that she had provided RDBN Environmental Services' staff contact information. Director Fisher commented that he had also had discussion and received contact information from individuals while attending the Federation of Canadian Municipalities 2018 Convention in Halifax, B.C.

ADJOURNMENT

Moved by Director MacDougall
Seconded by Director Brien

AG.2018-4-9

"That the meeting be adjourned at 3:16 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

4a

REGIONAL DISTRICT OF BULKLEY-NECHAKO

AGRICULTURE COMMITTEE MEETING
(Committee Of The Whole)

Thursday, April 19, 2018

PRESENT: Chair Mark Parker

Directors Taylor Bachrach
Chris Beach
Eileen Benedict
Shane Brienen
Mark Fisher
Tom Greenaway
Dwayne Lindstrom
Thomas Liversidge
Bill Miller
Rob Newell
Jerry Petersen
Gerry Thiessen

Directors Absent Rob MacDougall, District of Fort St. James
Darcy Repen, Village of Telkwa

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Debbie Evans, Agriculture Coordinator
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Parker called the meeting to order at 2:25 p.m.

AGENDA

Moved by Director Lindstrom
Seconded by Director Beach

AG.2018-3-1

"That the Agriculture Committee Agenda of April 19, 2018 be adopted."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Agriculture Committee
Meeting Minutes
-March 8, 2018

Moved by Director Beach
Seconded by Director Greenaway

AG.2018-3-2

"That the Minutes of the Agriculture Committee Meeting of March 8, 2018 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

RDBN Agriculture Coordinator Work Report Moved by Director Brien
 Seconded by Director Beach

AG.2018-3-3 "That the Agriculture Committee receive the Agriculture Coordinator's April 9, 2018 memo titled "RDBN Agriculture Coordinator Work Report."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Fisher asked if there would be a presentation in regard to Work Report Item 10. Updating the RDBN Agriculture Plan 2012. Debbie Evans, Agriculture Coordinator noted that the work on updating the plan will take place in late Fall of 2018/Winter 2019. Staff intend to utilize Community Forums and questionnaires at farmer markets to receive feedback and move forward with starting the process of updating the plan.

Director Miller raised concerns in regard to the increase in insurance costs to farmlands and commercial rural properties from the impacts of the wildfires in the summer of 2017. Ms. Evans noted that the BC Cattlemen's Association is in discussion with insurance agencies in regard to the issue.

Climate Change Regional Adaptation Program Moved by Director Brien
 Seconded by Director Liversidge

AG.2018-3-4 "That the Agriculture Committee receive the Agriculture Coordinator's April 9, 2018 memo titled "Climate Change Regional Adaptation Program."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Minutes from the RDBN Beef Workshop Moved by Director Miller
 Seconded by Director Beach

AG.2018-3-5 "That the Agriculture Committee receive the Agriculture Coordinator's April 9, 2018 memo titled "Minutes from the RDBN Beef Workshop."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE

A Growing Concern – How to Keep Farmland in the Hands of Canadian Farmers – Report of the Standing Senate Committee on Agriculture and Forestry Moved by Director Beach
 Seconded by Director Miller

AG.2018-3-6 "That the Agriculture Committee receive the correspondence titled "A Growing Concern – How to Keep Farmland in the Hands of Canadian Farmers – Report of the Standing Senate Committee on Agriculture and Forestry."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE (CONT'D)

Groundbreakers – Youth on Farms Work Program

Moved by Director Fisher
Seconded by Director Liversidge

AG.2018-3-7

"That the Agriculture Committee receive the correspondence titled "Groundbreakers – Youth on Farms Work Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

INVITATION

Northern Agriculture Gala

Moved by Director Petersen
Seconded by Director Fisher

AG.2018-3-8

"That the Agriculture Committee receive the invitation titled "Northern Agriculture Gala – April 28, 2018 – Smithers, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SPECIAL IN-CAMERA MEETING MOTION

Moved by Director Beach
Seconded by Director Liversidge

AG.2018-3-9

In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90(1)(k) - negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public may be closed to the public therefore exercise their option of excluding the public for this meeting.

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Brienen
Seconded by Director Thiessen

AG.2018-3-10

"That the meeting be adjourned at 2:36 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Mark Parker, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, June 7, 2018**

PRESENT:	Chair	Bill Miller
	Directors	Taylor Bachrach Chris Beach Eileen Benedict Shane Brienen Mark Fisher Tom Greenaway Thomas Liversidge Rob MacDougall Rob Newell Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
	Director Absent	Dwayne Lindstrom, Village of Fraser Lake
	Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Debbie Evans, Regional Agriculture Coordinator John Illes, Chief Financial Officer Jason Llewellyn, Director of Planning – left at 11:48 a.m., returned at 12:50 p.m., left at 1:44 p.m., returned at 2:17 p.m. Corrine Swenson, Manager of Regional Economic Development - left at 1:33 p.m. Wendy Wainwright, Executive Assistant
	Others	Alistair Schroff, Lakes Animal Friendship Society – left at 12:03 p.m. Gord Lester, Burns Lake Community Forest – left at 11:57 a.m. Frank Varga, RPF, General Manager, Burns Lake Community Forest – left at 11:57 a.m.

CALL TO ORDER

Chair Miller called the meeting to order at 11:19 a.m.

**AGENDA &
SUPPLEMENTARY**Moved by Director MacDougall
Seconded by Director Greenaway**C.W.2018-5-1**"That the Agenda of the Regional District of Bulkley-Nechako
Committee of the Whole meeting of June 7, 2018 be approved;
and further, that the Supplementary Agenda be dealt with at this
meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Committee of the Whole
Minutes –May 3, 2018

Moved by Director Petersen
Seconded by Director Bachrach

C.W.2018-5-2

"That the Committee of the Whole meeting minutes of May 3, 2018 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATIONS

BURNS LAKE COMMUNITY FOREST – Frank Varga, RPF, General Manager RE: Mountain Pine Beetle Mitigation Project

Chair Miller welcomed Frank Varga, RPF, General Manager, Burns Lake Community Forest.

Mr. Varga provided a PowerPoint Presentation.

2018: Burns Lake Community Forest

Mission Statement

ComFor Management Services Ltd and subsidiary Burns Lake Community Forest Ltd. manage and operate the Community Forest Agreement K1A in a safe, profitable, and innovative manner that enhances the forest resources while respective to the principles of intergraded use, environmental stewardship, and public consultation.

Topics

- History
- Community Benefit
- MPBM (Mountain Pine Beetle Mitigation) Project
- Future of Rural Communities

History

- BLCF was established in July, 2000 as a Pilot Community Forest Licence, consisting of 23.325 ha
- In the first 15 years:
 - o From 23.325 ha to 92.062 ha
 - o From an AAC of 23.677 m³ to an uplift of 500,000 m³
 - o 2016 – AAC is 225,000 with Green Partition
- Re-structuring and re-focusing the Community Forest vision and mission became the primary objective
- MPB Outbreak produced new challenges
- In April of 2005, BLCF was awarded 25 year Community Forest Agreement (K1A)
- MPB management has managed BLCF
 - o Race to salvage dead pine became the norm

Harvest Performance

MP #3 and resultant AAC determination (2016)

- 225,000 m³ AAC, a maximum volume of 900,000 m³ from 2016 to 2020
- May 2017 Adjustment
 - o Maximum volume that can be live trees or 210,000 up from 180,000 m³
- From 2016 to 2020, accommodate definition "high risk" stand (.50% Pli)
- Very restrictive determination

DELEGATIONS (CONT'D)

BURNS LAKE COMMUNITY FOREST – Frank Varga, RPF, General Manager RE: Mountain Pine Beetle Mitigation Project (CONT'D)

Community Benefit

For Fiscal 2016/2017

- A total \$283,251.96 was donated to 50 different organizations in the community, as well as \$13,100 in-kind contributions
- 119,960 hours of direct employment (about 53 FTE hrs)
- Purchased over \$3 million worth of goods and services (more than 85% local)
- Over 1 million trees planted 50/50 spruce/pine mix
- \$204,013 was paid in stumpage to B.C. government
- Village of Burns Lake - \$412,054.92 – 23%
- Wet'suwet'en First Nation \$412,054.92 – 23%
- Ts'il Kaz Koh (Burns Lake Band) - \$412,054.92 – 23%
- Retained by COMFOR \$538,698.24 – 30%

Moving into 2018 & Beyond

- Mountain Pine Beetle Mitigation Project
- Forest Stewardship Certification (FSC)
- Implementation (MPBMP, KPMG-OFA)
- Area Base Tenure Management

Transition to the Future 'Beyond the Beetle'

- MPB has driven management of BLCF since inception in 2000
- Reactive, not proactive

Current Situation

- MPB attacked the majority of the Community Forest (avg 67%)
- Harvested MPB killed timber (logging 11.463+ ha since January, 2007)
- Salvage era end around 2020
- Impact to Timber Supply = Impact to Economy = Socioeconomic Conditions

Mountain Pine Beetle Mitigation

- Faced with MPB crisis, what would an owner do?
- BLCOMFOR Board Vision for MPB Mitigation Plan: "Think like an owner, take action like an owner"
- Board Objectives for MPB Mitigation Plan:
 - o Maximize salvage
 - o Improve timber supply
 - o Diversify products, markets
 - o Improve resource information
- MPB Mitigation Plan Purpose:
 - o MPB Mitigation Plan
 - Improved resource inventories
 - Improved silviculture regimes
 - BLCF economic model
 - Environmental program
 - Forest Stewardship Council
 - New Timber Supply Analysis (TSA)

DELEGATIONS (CONT'D)

BURNS LAKE COMMUNITY FOREST – Frank Varga, RPF, General Manager RE: Mountain Pine Beetle Mitigation Project (CONT'D)

Challenging Status Quo

- Improved information
 - o Resource data used:
 - Predictive Ecosystem Mapping (PEM)
 - New VRI (Vegetation Resources Inventory)
 - Landbase classification
 - Timber value
 - LIDAR and drones
 - Analysis model set to improve or optimize the management of environmental values
- Forest Stewardship Certification (FSC)
- Public support , communication and engagement
 - o FSC Certified December 2017
 - First Nation Engagement – United Nations Declaration – FPIC
 - Highest environmental stewardship recognition
 - Market diversification

First Nations Engagement and Forest Stewardship Certification (FSC)

- Strengthen FN Involvement
- Develop communication and engagement strategy
- Data Sharing Agreement
- Technical Working Agreement

Future

Where to go next?

- Unlocking the power of area based management
 - o The key to unlocking the power of area-based management rests in taking advantage of the unique rights, obligations and statutory discretions arising from the Community Forest Association (CFA) management plan:
 - o Statutory Discretions
 - Approve Management Plan (MP)
 - Set AAC in accord with Community Forest Association (CFA) (MP)
 - o Rights
 - Tailor MP uniquely suited to CFA
 - Manage land in accord with MP
 - o Obligations
 - Propose an AAC in MP
 - Implement commitments
 - o There is no parallel for this for volume based licenses

Challenging Status Quo – Enabling Implementation

- Minister Donaldson Address – ABCFP (Association of BC Forest Professionals), TLA (Truck Loggers Association) (2018)
- Public Review Fire & Flood (May, 2018)
- Special Committee on Timber Supply Report (2012)
- Ministry of Forest, Lands, Natural Resource Operations and Rural Development – Fiber Action Plan
- Community Wildfire Protection Plan (2017) Regional District of Bulkley-Nechako & Village of Burns Lake
- Legacy of Legal orders Covering Lakes TSA and BLCF
 - o Landscape Connectivity
 - o Wildlife Habitat
 - o Biodiversity Conservation
 - o Scenic Areas Management
- Implementation of Mitigation Plan requires revisiting these “Statutory Decisions”

DELEGATIONS (CONT'D)

BURNS LAKE COMMUNITY FOREST – Frank Varga, RPF, General Manager RE: Mountain Pine Beetle Mitigation Project (CONT'D)

Interface Fires

Top 20 Communities at Risk – Based on the % Area of Hazardous Fuels

*B.A. Blackwell & Associates – BCCFA AGM Presentation 2018

1. Wells
2. Tumbler Ridge
3. Granisle
4. Houston
5. Burns Lake
6. Sparwood
7. Mackenzie
8. Elkford
9. Clearwater
10. Valemount
11. Sun Peaks Mountain Resort
12. Chetwynd
13. Golden
14. Logan Lake
15. Fernie
16. Nelson
17. Fraser Lake
18. Telkwa
19. Slokan
20. Fort St. James

Reduced Resilience to Climate Change

*Lory Daniels, UBC Faculty of Forestry – BCCFA AGM Presentation 2018

- Surface fires + fire exclusion = fuels build-up + climate change = more frequent severe fires

Challenges

*B.A. Blackwell & Associates – BCCFA AGM Presentation 2018

- There are large areas of hazardous fuel types that are within OGMA's and or Mule Deer Winter Range – without treatment many of these areas pose a risk to communities and are not resilient to fire

Discussion took place in regard to the partition cut for BLCF and the impact of the FSC Certification and the ability to have local decision making in regard to issues such as caribou. Director Thiessen commented that while attending the Federation of Canadian Municipalities 2018 Convention in Halifax, NS caribou was a big issue and discussed at length. Mr. Varga commented that BLCF chose to move forward with FSC Certification for environmental stewardship and a land manager on the land base. It also provides an opportunity to recognize long-term sustainable harvest levels for the community forest and the community in the long term.

Director Beach congratulated and thanked BLCF for hosting the BC Community Forest AGM in Burns Lake. He also noted that as a local government stakeholder in BLCF the Village of Burns Lake has provided a letter of support to Burns Lake Community Forest for its FSC certification.

Discussion took place regarding broadcast burning in regard to BCLF Mitigation plan. Mr. Varga noted to date that BLCF has not completed any broadcast burning to date and would be completed as a collaborative approach with BC Wildfire Management. He mentioned that BCLF is investigating the ability to utilize and recover more fibre from the land base. Growing of deciduous stands for bio fuels was also discussed.

DELEGATIONS (CONT'D)

BURNS LAKE COMMUNITY FOREST – Frank Varga, RPF, General Manager RE: Mountain Pine Beetle Mitigation Project (CONT'D)

Chair Miller spoke of the importance of discussing visual quality objectives and wildfire mitigation. He also noted that the FSC certification provides a tool for communities to address needs.

Discussion took place regarding Bruce Blackwell, B.A. Blackwell & Associates presenting to the Regional Board. Mr. Varga indicated that he has invited him to BLCF to provide a presentation he will provide information when available.

Chair Miller thanked Mr. Varga for attending the meeting.

DELEGATIONS (CONT'D)

LAKES ANIMAL FRIENDSHIP SOCIETY – Alistair Schroff – RE: Update

Chair Miller welcomed Alistair Schroff, Lakes Animal Friendship Society.

Mr. Schroff mentioned that when the Lakes Animal Friendship Society began in 2011 there were very few initiatives addressing companion animal over population in northwest BC. The Village of Burns Lake, since 2011, has become a success story in its animal population initiatives. Mr. Schroff reported that Vet to Pet Mobile Service from Smithers is also becoming active in communities in the northwest that do not currently have veterinarian services. There is also an organization called Spirits Mission located at Saik'uz First Nation that has similar programs. Programs and services are continuing in Burns Lake using local veterinarians for outreach programs to support outlying communities. Mr. Schroff mentioned the excellent support from Mayor Beach and the Village of Burns Lake and the saving from the reduction in animal population and using it for prevention initiatives. It is a local model that is having success.

Mr. Schroff spoke of the provincial organization Paws for Hope that has created the Animal Welfare Advisory Network of B.C. It is bringing the BC SPCA and regional groups together to address common issues. The advisory group is working on identifying deficiencies in communities in order to identify issues. It is an encouraging initiative.

The Lakes Animal Friendship Society has new resources it is distributing:

- New activity book
- Picture book in regard to animal care
 - o First Nations, northern and rural element in the material
 - o Local children provided the artwork
 - o Continue to build on momentum

Mr. Schroff thanked the Regional Board for its support and encouragement in moving forward its initiatives. He expressed appreciation for Electoral Areas "B" (Burns Lake Rural) and "E" (Francois/Ootsa Lake Rural) for grant in aid support and letters of support in the past. He noted that the Lakes Animal Friendship Society is being recognized across Canada in regard to animal care initiatives.

Director Beach thanked Mr. Schroff for the continued leadership and the difference that has been made in Burns Lake and surrounding community. Mr. Schroff noted that an animal wellness day was held at Lake Babine Nation on May 22, 2018.

Chair Miller thanked Mr. Schroff for attending the meeting.

Break for lunch at 12:03 p.m.

Reconvened at 12:45 p.m.

REPORTS

Appreciation for Term in Office for Elected Officials

Moved by Director Bachrach
Seconded by Director Newell

C.W.2018-5-3

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors authorize staff to plan and organize an end of term BBQ at Chair Miller's residence after an RDBN Meeting for late afternoon/evening."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Staff will contact the Regional Board to determine a date.

Appreciation for Term in Office for Elected Officials

Moved by Director Benedict
Seconded by Director Greenaway

C.W.2018-5-4

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors approve ordering one coat for each elected official wanting a coat in 2018 (outgoing and incoming); and further, that the Height 3 & 1 coat in the Chief Administrative Officer's May 30, 2018 report be the coat for consideration."

Opposed: Director Fisher
Director Parker

CARRIED

(All/Directors/Majority)

Road Rescue Bylaws

Moved by Director Beach
Seconded by Director Greenaway

C.W.2018-5-5

"That the Committee of the Whole receive the Manager of Administrative Services' May 30, 2018 memo titled "Road Rescue Bylaws."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

The following was discussed:

- Electoral Area "D" (Fraser Lake Rural)
 - Option 3 – Place the bylaw on hold and lobby the provincial government to issue task numbers regardless of any bylaw in support of road rescue.
- Electoral Area "F" Emergency Extrication Contribution Local Service Area Establishment Repeal Bylaw No. 1823, 2018
 - Option 1 – Proceed with adoption of the bylaws – contributions to the municipalities would discontinue.
- Lakes District (Electoral Areas "B" and "E") Emergency Response Contribution Local Service Establishment Repeal Bylaw No. 1824, 2018
 - Option 1 – Proceed with adoption of the bylaws – contributions to the municipalities would discontinue.

Staff will bring forward Bylaws at the June 21, 2018 Regional Board meeting.

REPORTS (CONT'D)

Chair Miller noted that lobbying efforts move forward from the Regional Board in regard to EMBC's position that task numbers would not be issued to reimburse fire departments for road rescue services in areas covered by any type of road rescue service support by local government bylaws.

2018 UBCM Resolution
Deadline

Moved by Director Beach
Seconded by Director Benedict

C.W.2018-5-6

"That the Committee of the Whole receive the Manager of Administrative Service's May 30, 2018 memo titled "2018 UBCM Resolution Deadline."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Bachrach brought forward the importance of focusing on one or two issues of high priority and only forwarding those resolutions to UBCM. Discussion took place in regard to the process and UBCM resolutions being addressed by the province. The Union of B.C. Municipalities resolutions vs. the Federation of Canadian Municipalities resolutions were discussed along with the action by provincial and federal government in addressing resolutions.

Director Newell questioned the number of resolutions that are brought forward through the UBCM resolution process that are actioned by the province.

Discussion took place in regard to meeting with Ministers advocating a topic and/or issue and providing resolutions to UBCM in regard to the same topics/issues. UBCM resolutions at times will take several years but will initiate a cumulative result in regard to an issue.

Director Thiessen noted the importance of building alliances with other municipalities and regions when bringing forward issues to UBCM and/or the province. Director MacDougall spoke of the structure of the Omenica Beetle Action Coalition (OBAC) where a report was completed in regard to a priority identified by OBAC that provided the information for the priority along with a solution.

Discussion took place in regard to advocacy for Waste Management and Road Rescue.

BC Rural Dividend Program
Announcement

Moved by Director Beach
Seconded by Director Parker

C.W.2018-5-7

"That the Committee of the Whole receive the Proposal Writer's May 29, 2018 memo titled "BC Rural Dividend Program Announcement."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

2018 Minerals North
Tradeshaw Report

Moved by Director Newell
Seconded by Director MacDougall

C.W.2018-5-8

"That the Committee of the Whole receive the Manager of Regional Economic Development's May 29, 2018 memo titled "2018 Minerals North Tradeshaw Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort Fraser Water Project
-Status of Work – May 25, 2018

Moved by Director Parker
Seconded by Director Fisher

C.W.2018-5-9

"That the Committee of the Whole receive the report dated May 25, 2018 in regard to the Fort Fraser Water Project – Status of Work – May 25, 2018."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Correspondence

Moved by Director Thiessen
Seconded by Director Beach

C.W.2018-5-10

"That the Committee of the Whole receive the following correspondence:
-Northern Health – Media Release – Northern Health Connections Expands Eligibility to Improve Access to Health Related Travel;
-Office of the Premier and Ministry of Transportation and Infrastructure – Province Launches BC Bus North for Affordable, Safe Travel in Northern B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

Rail Safety UBCM
Resolution

Moved by Director Repen
Seconded by Director Beach

C.W.2018-5-11

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to replace the Rail Safety resolution approved on May 24, 2018 for consideration at the Union of B.C. Municipalities 2018 Convention with the resolution proposed in the Director of Protective Services' June 7, 2018 memo titled "Rail Safety UBCM Resolution" as amended to include all railways and rail operators."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to the limited capacity that exists in the province to respond to a dangerous goods emergency and the AskRail App and contact number. Staff has been in discussion with CN Rail in regard to scheduling a meeting with CN and their dangerous goods experts.

NEW BUSINESS

RBA Projects and Stakeholder
Engagement

Discussion took place in regard to RBA Stakeholder engagement and Directors ability to speak and meet with key stakeholders.

Further research was discussed in regard to determining funds flowing in and out of the region. Director Brienen and Repen will follow-up and provide further information to the Regional Board.

Mathletics – Evelyn Dickson
Elementary School
-Vanderhoof

Director Thiessen announced that Mrs.Toth's grade 5 class at Evelyn Dickson Elementary School in Vanderhoof is currently # 1 in Canada and #24 in the world within the 'Mathletics' world.

ADJOURNMENT

Moved by Director Bachrach
Seconded by Director Petersen

C.W.2018-5-12

"That the meeting be adjourned at 2:19 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**COMMITTEE OF THE WHOLE MEETING****Thursday, May 3, 2018**

PRESENT:	Chair	Bill Miller
	Directors	Taylor Bachrach Chris Beach Eileen Benedict Shane Brienen Mark Fisher Tom Greenaway Dwayne Lindstrom Rob MacDougall Mark Parker Jerry Petersen
	Directors Absent	Thomas Liversidge, Village of Granisle Rob Newell, Electoral Area "G" (Houston Rural) Darcy Reppen, Village of Telkwa Gerry Thiessen, District of Vanderhoof
	Alternate Directors	Brad Layton, Village of Telkwa Linda McGuire, Village of Granisle
	Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Nellie Davis, Proposal Writer – arrived at 12:50 p.m., left at 1:30 p.m. John Illes, Chief Financial Officer Jason Llewellyn, Director of Planning – arrived at 11:55 a.m., left at 12:01 p.m., returned at 1:33 p.m., left at 1:45 p.m. Kristi Rensby, Finance/Administration Coordinator – arrived at 1:04 p.m., left at 1:53 p.m. Wendy Wainwright, Executive Assistant
	Others	Brian Hearnden, Performance Management Analyst, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 12:07 p.m. Kasia Kistowska, Ecosystems Biologist, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 12:07 p.m. Sean Mitchell, Land and Resource Coordinator, Regional Initiatives, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 12:07 p.m. Eamon O'Donoghue, Regional Executive Director, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 12:07 p.m. Len Vanderstar, Ecosystems Biologist, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 12:07 p.m. Heather Wiebe, Caribou Project Lead, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 12:07 p.m.

CALL TO ORDER

Chair Miller called the meeting to order at 10:51 a.m.

AGENDA & SUPPLEMENTARY

Moved by Alternate Director Layton
 Seconded by Director Petersen

C.W.2018-4-1

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of May 3, 2018 be approved; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

**Committee of the Whole
 Minutes –April 5, 2018**

Moved by Director Parker
 Seconded by Alternate Director Layton

C.W.2018-4-2

"That the Committee of the Whole meeting minutes of April 5, 2018 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Eamon O'Donoghue, Regional Executive Director and Heather Wiebe, Caribou Project Lead RE: Caribou Recovery Program

Chair Miller welcomed Eamon O'Donoghue, Regional Executive Director and Heather Wiebe, Caribou North by Northwest (NxNW) Project Lead, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

Mr. O'Donoghue introduced Brian Hearnden, Performance Management Analyst, Kasia Kistowska, Ecosystems Biologist, Sean Mitchell, Land and Resource Coordinator, Regional Initiatives and Len Vanderstar, Ecosystems Biologist, Ministry of Forests Lands, Natural Resource Operations and Rural Development.

Mr. O'Donoghue outlined the roles of the Provincial and Federal Government in regard to the Caribou Project:

Provincial Government

- Responsible for the management of wildlife including Caribou Processes and procedures in place to protect the caribou habitat

Federal Government

- *Species at Risk Act*
- Have an obligation under the *Act* to protect Species at Risk
- Localized small areas where the Federal Government has implemented the *Species at Risk Act*
 - Example: Used the *Species at Risk Act* in Saskatchewan – Sage grouse
- Approximately two years ago the Federal Government relayed to the Province of BC that a review of the BC Caribou would be conducted

The Province of BC used significant resources to hire more staff, build science and knowledge in regard to the Caribou to ensure their continuation. The Province looks at a series of actions to build recovery plans such as habitat protection, predator and prey control, penning, feeding, recreation access control, etc. The Federal Government is very focused on habitat reduction and have completed reviews that identified caribou herds at risk in B.C. The Southern Mountain Caribou herds in northern B.C. identified by the Federal Government, as being imminently threatened was the Telkwa herd. The Province has determined it will take approximately two

DELEGATION (CONT'D)

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Eamon O'Donoghue, Regional Executive Director and Heather Wiebe, Caribou Project Lead RE: Caribou Recovery Program

years to accumulate the science needed and complete the engagement required to determine recommendations to maintain the Telkwa caribou herd. Currently the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) utilizes the government action regulations to protect the caribou habitat. The protection was established approximately one year ago. The Tweedsmuir and Takla caribou herds are also located, along with Telkwa, in the Skeena FLNRORD District. Mr. O'Donoghue noted that he is currently reviewing a habitat protection plan for the Takla herd and FLNRORD is working on completing a plan for the Tweedsmuir herd. He also commented that the Federal and Provincial habitat layers are often different. The Provincial information reflects the most current information and the Federal Government may not always capture the local knowledge available. In the case of the Telkwa Caribou herd the information between the Province and Federal Governments was very similar with a few minor differences. A fundamental difference between the Province and Federal Governments is the Province reviews the social, economic and environmental interests when making a decision while the Federal Minister of Environment must review only the environmental aspects under legislation. If the Federal Minister of Environment decides to provide a habitat protection designation for a species and there is a potential socioeconomic implication as there is in BC, she must refer and discuss the designation with cabinet colleagues before the decision is finalized.

There is a team of six dedicated staff working with Ms. Wiebe on improving the information and developing a recovery plan. Mr. O'Donoghue mentioned that the intention is to work closely with local government and First Nations to develop recommendations in regard to the caribou recovery plan. At the completion of the review, FLNRORD will bring forward the information to request support from the Regional District.

Ms. Wiebe provided an outline of the work plan moving forward:
Currently:

- Assembling the best known population estimates herd by herd
- Assembling the best science
- Reviewing comments local governments provided in the past regarding Timber Supply Review (TSR) processes, etc.
- Working with First Nations to understand traditional knowledge
- Work with stakeholders
- Build the current knowledge base and continue to meet and work with the key stakeholders to:
 - Investigate recovery implementation through each herd plan
- Once recovery is established review implementation for the future (the next 10-20 years)
- Overview and understanding in regard to socioeconomic concerns

Ms. Wiebe mentioned that the 23 herds including the Telkwa herd in the Omineca and Skeena FLNRORD Districts are not currently experiencing the same attention and pressures from Canada as the caribou herds in the southern and northeast regions of the province. She spoke of this being the opportune time for BC, working with First Nations, local governments, key stakeholders and Canada, to ensure that the caribou herds are brought to a sustainable level or maintain herds. If herds are in decline, and the limiting factors cannot be controlled, and the tools not available to bring a herd back to a sustainable level it will be a difficult process.

Ms. Wiebe noted that FLNRORD would be returning to the Regional Board to provide an update as the Caribou Recovery Plan moves forward providing the current available information, along with new data and information. She also mentioned that the Tweedsmuir herd is a priority and the short and long-term recovery plans a focus.

DELEGATION (CONT'D)

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Eamon O'Donoghue, Regional Executive Director and Heather Wiebe, Caribou Project Lead RE: Caribou Recovery Program

Alternate Director Layton commented that there is a need to understand the information that is available and what is being done for up to date data. Mr. O'Donoghue mentioned that initial data began in the 1960's and 1970's which provided an estimate of the Telkwa caribou herd. In the 1990's studies were completed that indicated that the herd was in significant decline. The Province brought 30 animals into the herd and it recovered to over 100 animals and was determined a successful recovery plan at that time. Mr. O'Donoghue noted that due to a lack of funding provided to continue the studies there is a gap in information available. In 2008 and 2009 it was noted that the numbers for the Telkwa caribou herd had declined significantly and by 2011 and 2012 there were approximately 12 caribou remaining.

Mr. O'Donoghue mentioned that the Province has moved the responsibility of the caribou recovery to the FLNRORD allowing for more capacity and funding to be allocated to study the animals. He also noted that there is better technology available to use to study the herd such as GPS collars. The herd has recovered slightly and there are approximately 18-20 animals. FLNRORD has also started to collar wolves to better understand the predator/prey dynamic and FLNRORD Biologists indicate that predators do have an impact. Predator control can be an option but requires careful consideration.

Director Beach questioned the Tweedsmuir caribou herd affecting the Burns Lake Timber Supply Review (TSR) and Canada's concerns regarding the caribou in the Prince George area. Ms. Wiebe noted that the concerns from the Federal Government blanket all of BC. They currently have a petition under section 80, which indicates more needs to be done to protect the imminent threat to the caribou herds. Currently, the Omineca and Skeena are not one of the four areas in the Province that has a section 80 review taking place at this time. The Tweedsmuir herd does currently have some protection measures in place through old growth management areas in the LRMP (Land and Resource Management Plan) but the caribou have experienced impacts to habitat from the mountain pine beetle (MPB) and forest fires. Discussion took place regarding the potential impacts from the fall down of MPB trees. Mr. O'Donoghue mentioned that some logging has taken place in the Tweedsmuir area. FLNRORD will bring forward further information at a later date regarding the Tweedsmuir and Takla herds during the consultation phase of the recovery plans. The Takla herd has less than 1% impact to the timber supply but the Federal polygon area is larger than the Provincial polygon area.

Ms. Wiebe mentioned the need to understand the impacts and further discussions will take place regarding each of the caribou herds, defining critical habitat and the disturbances that have occurred such as fire and/or anthropogenic. Mr. O'Donoghue noted that in some areas where a fire has taken place the collared animals being researched have been travelling differently and moving into areas where they have not normally been in prior to the fire in search of a food source.

Director Bachrach questioned the measurable targets to achieve success. He also questioned the socioeconomic balance and the strategies that have been used to manage caribou in southern BC and the herd being reduced to approximately four animals. Ms. Wiebe noted that the Federal Government reviews a recovery strategy on a broad base not herd by herd, within the larger area the limiting factors that are believed to be contributing to the decline in numbers are described. The Federal Government under the *Species At Risk Act* also set how wildlife are protected which is defined under three points: can't kill or harass individual species, can't damage or destroy the residence and can't destroy critical habitat defined in the recovery strategy. Ms. Wiebe commented that her team is investigating herd by herd to understand the recovery strategy level and review the Federal Governments required achievements. The Federal Recovery Strategy is identifying that BC needs to improve the management of the herds on a larger geographical scale and Ms. Wiebe noted that her team is researching each herd

DELEGATION (CONT'D)

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Eamon O'Donoghue, Regional Executive Director and Heather Wiebe, Caribou Project Lead RE: Caribou Recovery Program

individually to amass the details and have a better understanding of the factors and uniqueness of each herd. FLNRORD will be investigating each herds level of sustainability based on cyclic population numbers. Mr. O'Donoghue noted that the intent is not to populate the caribou herd to historic levels but to reach a sustainable level utilizing additional habitat measures.

Discussion took place in regard to camera systems to monitor wildlife. Mr. O'Donoghue mentioned that FLNRORD biologists are using various technologies including camera's in some locations as a tool to monitor wildlife.

Chair Miller questioned factors that may impact the caribou herds such as transportation corridors such as highways and railways. FLNRORD is including transportation corridors in its consideration but information to date indicates there is a significant impact to the moose population and not to the caribou herds. Discussion took place regarding the decline of the moose population may create more of a predatory impact to the caribou population.

Chair Miller mentioned that in conversations with representatives of NewGold Blackwater Project and the concerns regarding caribou migratory paths in the area near the project the Federal Government has recently indicated it would not be pursuing the matter further.

Chair Miller questioned the use of spatial solutions for caribou herds. Ms. Wiebe indicated that spatial considerations is a tool among many that can be considered to assist in providing a clean and healthy ecosystems which is required for all species. She noted that there is not one factor that will address the issue but many factors that need to be utilized to find a balance in determining the caribou recovery but habitat is the foundation. Collaring the animals will provide a sense of their migratory patterns and other key factors to consider.

Discussion took place in regard to funding for the caribou recovery project. Mr. O'Donoghue mentioned that the Caribou Recovery Plan is an important issue for the Provincial Government and significant funding has been provided to allow for the hiring of six additional staff to assist Ms. Wiebe and gather the information required to move forward. Ms. Wiebe mentioned that if there is movement towards a conservation agreement under the *Species At Risk Act* there is federal funding available but an agreement needs to be in place.

Director Brien spoke of the need to ensure that all regions and areas need to communicate and work together to determine best practices and strategies. Mr. O'Donoghue mentioned that the Caribou Recovery Plan is a Provincial strategy and has a provincial lead, Paul Rasmussen Executive Director Provincial Caribou Recovery Program is meeting with the provincial team, with dedicated staff, to communicate and build the foundation to ensure the principals are the same across the Province also recognizing that each herd is unique. Director Brien also noted the importance and need for adequate and accurate up to date data. Mr. O'Donoghue commented that the complexity of issues has often impacted the data information available but in recent years better technology and funding has made available data significantly better. He did note that there is an ongoing pursuit for better data but in making decisions there is often times where there is never enough data available. In regard to the caribou herds in imminent risk there is a recognition that data can change and an adaptive approach is required.

Alternate Director Layton suggested that in regard to public meetings providing information based on scientific evidence and data used to determine the information and outcomes is important. Mr. O'Donoghue commented that there may be an opportunity in the North by Northwest (NxNW) to proactively communicate the data utilized by FLNRORD for the Caribou Recovery Plan.

Chair Miller spoke of the importance of the Province taking a lead role in the Caribou Recovery Plan process and thanked Mr. O'Donoghue and Ms. Wiebe for attending the meeting

DELEGATION (CONT'D)

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Len Vanderstar, Ecosystems Biologist and Kasia Kistowska, Ecosystems Biologist RE: Mountain Goat Ungulate Winter Range Orders

Chair Miller welcomed Len Vanderstar, Ecosystems Biologist and Kasia Kistowska, Ecosystems Biologist, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

Mr. Vanderstar mentioned that under the *Forests and Range Practices Act* which governs forests and range practices in BC is the Government Action Regulation which allows Ecosystem Biologists to meet with interested parties, stakeholders to determine habitat protection measures and to ensure viability of wildlife populations. Currently there are winter range orders for grizzly bears and other wildlife including the Mountain Goat Ungulate. In the Skeena region there is approved mountain goat winter range orders along highway 16 including the Stikine, North Coast, Hazelton, Kispiox, Morice and Lakes District most recently. The Bulkley Timber Supply Area (TSA) is the only TSA that remains outstanding within the Skeena region for ungulate mountain goat winter range orders.

Bulkley TSA

- Hudson Bay Mountain
- The Land Resource Management Plan (LRMP) in the 90's mapped out the mountain goat range with the information available at that time
- At that time there was no overlap of the Timber Harvesting Land Base (THLB)
- Since that time resource functions have been developed and a habitat resource section model that was able to reduce the size of the habitat polygon of the ungulate
- Less constrained on the THLB
- Over time the THLB has changed
 - Climate change
 - Market change
 - Resulting in a desire to harvest wood in fringe areas
 - Not a single cut block to date has overlapped the ungulate mountain goat winter range order area
 - The order for the ungulate mountain goat will not currently impact the THLB
- Implement the order to protect the habitat for 50-100 years
- There is a one kilometer buffer around the habitat areas
- Avoid winter harvesting between November 1 to June 15 in order to not displace the ungulate in its winter habitat
- Bulkley TSA is unique as it has areas that have winter only wood so accommodations have been made to allow harvesting – not affecting more than 10% of the ungulate.

Alternate Director Layton questioned the scientific data available to identify locations of winter mountain goats and their habitat that are being identified and orders implemented. He spoke of the mountain goat habitat in the Morice TSA. Mr. Vanderstar noted that there are satellite bluff areas within the Morice TSA that are captured in the order. In some of those areas, there has not been occupancy of the area and the forest industry, when logging, has brought the information forward to the scientists. In the future, there may need to be a review of some of those areas.

Discussion took place regarding the location of the mountain goat winter range areas being in the upper bands of the forests where they are able to forage on subalpine fir in the winter. In the coastal range they are closer to tide water and in the interior of the province goats mix using higher elevation bands and wind swept alpine. Mountain goats live on body fat 7-8 months of the year and move on average 30 metres in a day. If the goats become stressed it can cause impacts such as the females reabsorbing their fetus' and stressors will cause the goats to use their fat reserves more quickly. In working with other industries such as heli-skiing they ensure that flight plans don't impact the goats.

61

DELEGATION (CONT'D)

Ministry of Forests, Lands, Natural Resource Operations and Rural Development – Len Vanderstar, Ecosystems Biologist and Kasia Kistowska, Ecosystems Biologist RE: Mountain Goat Ungulate Winter Range Orders (CONT'D)

Ms. Kistowska provided a PowerPoint Presentation

**Thinhorn Sheep Disease Prevention:
GAR SA-6-292 & Land Act Section 17 Map Reserve**

- **Skeena and Northeast Region**
 - Formal consultation began the week of April 23rd, 2018
 - Introduction of domestic goat and sheep has created massive die offs in wild sheep particularly thinhorn sheep in the Okanagan and the U.S.A

- **Goals: map reserve and Order**
 - Part of a larger disease prevention effort
 - Prohibit domestic sheep, goat, camelids
 - Prohibit use of attractants that have come in contact with domestic sheep, goat, camelids
 - thinhorn sheep are across the Skeena, Omineca and Northeast
 - Current consultation is for the Skeena and Peace region
 - Omineca will review in 2018 and conduct a consultation process
 - Covers Crown Land – not private land

- **Disease Prevention**
 - Range Tenure Prohibitions (Grazing and Silviculture)
 - Map Reserve- Land Tenure Licensees and Leases (intensive and extensive agriculture, and commercial rec)
 - Recreational restrictions ?? (FRPA Section 58 (1) (b) – NO GO or Wildlife Act – NO GO)
 - Working to restrict the use of llama trackers, etc.
 - Parks- amendment to their conservation policy
 - Public Outreach Strategy
 - Mountain Goats

Ms. Kistowska provided an example of disease wiping out 90% of two thinhorn sheep herds in Nevada, USA in 2009 and 2010. She noted that the potential impact to guide outfitters as they rely on the thinhorn sheep for their business would be significant.

Mr. Vanderstar commented that the order is a precautionary measure to prevent disease. FLNRORD will continue to communicate and share data with municipalities and the Regional District as requested.

Chair Miller thanked Mr. Vanderstar and Ms. Kistowska for attending the meeting

Break for Lunch at 12:07 p.m.

Reconvened at 12:45 p.m

62

REPORTS

Spring Freshet – Update

Jason Llewellyn, Director of Planning provided an update in regard to the Spring Freshet in the RDBN. He noted that there are some localized areas within the region that are currently sandbagging due to imminent threat to primary residence from rising water levels. Director Llewellyn thanked District of Fort St. James staff for their assistance in providing information regarding rising water levels in Electoral Area “C” (Fort St. James Rural). Staff will be receiving an update from the River Forecast Centre on May 8th in regard to upcoming forecasts.

**Canadian Bioenergy
Conference & Exhibition
-June 6-8, 2018, Prince
George, B.C.**

Moved by Director Bachrach
Seconded by Alternate Director Layton

C.W.2018-4-3

“That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako authorize Chair Miller’s attendance at the Canadian Bioenergy Conference and Exhibition on June 6-8, 2018 in Prince George, B.C.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Directors’ Remuneration Draft bylaw for Discussion

John Illes, Chief Financial Officer provided an overview of changes made to the RDBN Remuneration and Expenses Bylaw.

Discussion took place regarding the following:

- 8. Expenses
 - (C) Meal Expenses Within the RDBN
 - (B)(ii) Accommodation Costs
 - Discussed adjusting the private accommodation rate paid of \$30
 - 9. Insurance – Use of Private Vehicle
 - 10. Communications
 - Discussed the ability to transfer a personal cell phone to RDBN cell carrier if the phone is a secure phone
 - 11. Local Government Conventions
 - Creating an incentive for car pooling
 - Schedule A – Chair and Directors’ Remuneration
 - 2. Rural Directors’ Local Governance Remuneration
 - 3. Chair, Vice-Chair Remuneration and Committee Chair
 - Being a Chair for more than one Committee and receive remuneration for only one meeting
 - Discussed the workload of a chair of a committee
 - 5. Emergency Situations
 - Schedule B – Meeting Remuneration
 - Schedule C – Travel Time Remuneration
 - In the past travel has been included in the day rate
 - No longer claim for travel days but for travel time
 - Keep the information simple and clearly define travel time
 - Difference between municipalities and regional districts
 - Receive \$0.55 per km and travel time remuneration of \$25 per 100 kilometres driven
 - Minimum mileage claim – in the current bylaw is 16 kms

REPORTS (CONT'D)

Director Thiessen spoke of determining a minimum dollar amount to attend meetings. He noted the challenges of being an elected official in regard to time vs. compensation. Director Greenaway spoke of the travel time required of some Directors to attend meetings and expressed his support for travel time remuneration.

Director Fisher spoke of developing incentives to car pool. Discussion took place regarding the challenges for some Directors to car pool and the ability to car pool when possible. Discussion took place in regard to the expense of using a vehicle.

Staff directed to:

- Leave in: Schedule C- Travel Time Remuneration # 2 – Travel time remuneration is \$25 per 100 kilometres driven
- Return: the Per day rate travel remuneration (current policy)
- Remove: separate remuneration for travel to conventions and event
- Accommodation Costs
 - adjust the private accommodation rate paid of \$30 to \$60
- Schedule A – Chair and Directors' Remuneration #2 Rural Directors' Local Governance Remuneration – current policy remain to include Rural Directors will be paid an additional \$1 per year for each resident in their respective electoral area

Chair, Vice-Chair
 Remuneration and
 Committee Chair

Moved by Director Bachrach
 Seconded by Director Benedict

C.W.2018-4-4

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to amend the draft RDBN Remuneration and Expense Bylaw to include:

Schedule A – Chair and Directors' Remuneration
 #3) Chair, Vice-Chair Remuneration and Committee Chair
 D) Where more than one Chair or Vice-Chair or Committee Chair position is held by the same Director, the chair is compensated at the highest of any Chair remuneration; and further, that for each additional meeting Chaired, the Chair is compensated at 50% of the highest of any Chair remuneration."

(All/Directors/Majority)

DEFEATED

Chair, Vice-Chair
 Remuneration and
 Committee Chair

Moved by Director Parker
 Seconded by Alternate Director Layton

C.W.2018-4-5

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to amend the draft RDBN Remuneration and Expense Bylaw to include:

Schedule A – Chair and Directors' Remuneration
 #3) Chair, Vice-Chair Remuneration and Committee Chair
 D) Where more than one Chair or Vice-Chair or Committee Chair position is held by the same Director, for more than one committee the Chair receives remuneration for each committee Chaired."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

64

REPORTS (CONT'D)

**Administration Reports,
Correspondence & Invitations**

Moved by Alternate Director McGuire
Seconded by Director MacDougall

C.W.2018-4-6

"That the Committee of the Whole receive the following reports:
-the Proposal Writer's April 19, 2018 memo titled "Building BC
Community Housing Fund;
-Finance/Administration Coordinator's April 18, 2018 memo titled
"2019 Changes to BC Medical Service Plan Premiums;
-Finance/Administration Coordinator's April 18, 2018 memo titled
"2019 Changes to Canada Pension Plan;
Emergency Services Manager's April 24, 2018 memo titled "April
1, 2018 Snow Survey and Water Supply Bulletin;

CORRESPONDENCE:

-Columbia Shuswap Regional District in regard to Class E
Licences;
the Federation of Canadian Municipalities in regard to Climate
Change Staff Grants;

INVITATIONS

-Building Partnerships for Community Sustainability on June 6,
2018 in Prince George, B.C;
-BC Natural Resources Forum – Resources for Future
Generations on June 16-21, 2018 in Vancouver, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

CORRESPONDENCE

**Fraser Basin Council
-Invitation Nechako Watershed
Roundtable Local Government
Update and Scoping Discussion**

Moved by Alternate Director Layton
Seconded by Director Greenaway

C.W.2018-4-7

"That the Committee of the Whole receive the Fraser Basin Council
– Invitation to attend the Nechako Watershed Roundtable Local
Government Update and Scoping Discussion on May 9, 2018
4:30 to 5:15 p.m. at the NCLGA AGM in Fort Nelson."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Greenaway mentioned that a meeting is being planned
with the Regional District of Fraser-Fort George to discuss the
Nechako Watershed Roundtable while in attendance at the
NCLGA AGM. RDBN Directors are invited to attend.

**Provincial Caribou Recovery
Program – Discussion Paper**

Moved by Director Brien
Seconded by Alternate Director Layton

C.W.2018-4-8

"That the Committee of the Whole receive the Provincial Caribou
Recovery Program Discussion Paper."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

65

Committee of the Whole
May 3, 2018
Page 11

IN-CAMERA MOTION

Moved by Alternate Director Layton
Seconded by Director Brien

C.W.2018-4-9

"In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Sections 90 (1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for the purpose (Home Occupation at Gala Bay Road) may be closed to the public therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Bachrach
Seconded by Director Greenaway

C.W.2018-4-10

"That the meeting be adjourned at 1:57 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bill Miller, Chair

Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO

REGIONAL TRANSIT COMMITTEE MEETING
(Committee Of The Whole)

Thursday, May 24, 2018

PRESENT:

Chair	Taylor Bachrach
Directors	Chris Beach Eileen Benedict Shane Brienen Mark Fisher Tom Greenaway Dwayne Lindstrom Thomas Liversidge Rob MacDougall Bill Miller Rob Newell Mark Parker Jerry Petersen Gerry Thiessen
Director Absent	Darcy Repen, Village of Telkwa
Alternate Director	Brad Layton, Village of Telkwa
Staff	Melany de Weerd, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Scott Brown, Planning Student John Illes, Chief Financial Officer Jason Llewellyn, Director of Planning Deneve Vanderwolf, Regional Transit Coordinator
Others	Deborah Bowman, Assistant Deputy Minister, Transportation Policy and Programs, Ministry of Transportation and Infrastructure Jeannie Hollis, Manager, Corporate Engagement Initiatives, BC Public Service Agency Carl Lutz, District Manager Bulkley-Stikine, Ministry of Transportation and Infrastructure
Via Tele- Conference	Zoe Dhillon, Special Projects Coordinator, District of Vanderhoof Lyn Hall, Mayor, City of Prince George – left at 1:45 p.m. Chris Fudge, Senior Regional Transit Manager, BC Transit Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure Jim Martin, CAO, Regional District of Fraser-Fort George Adrianna McMullen, Transportation Planner, Business Development Planning, BC Transit

CALL TO ORDER

Chair Bachrach called the meeting to order at 1:02 p.m.

AGENDA

Moved by Alt. Director Layton
Seconded by Director Newell

RTC. 2018-2-1

"That the Regional Transit Committee Agenda for May 24, 2018 be adopted."

(All/Directors/Majority) CARRIED UNANIMOUSLY

MINUTES

Regional Transit Committee Meeting Minutes -February 22, 2018

Moved by Director Beach
Seconded by Director Petersen

RTC.2018-2-2

"That the Minutes of the Regional Transit Committee meeting of February 22, 2018 be received."

(All/Directors/Majority) CARRIED UNANIMOUSLY

REPORTS

Highway 16 Bus Stop Analysis Updates

Moved by Alt. Director Layton
Seconded by Director Petersen

RTC.2018-2-3

"That the Regional Transit Committee receive the Regional Transit Coordinator's May 8, 2018 memo titled "Highway 16 Bus Stop Analysis Updates;" and further, that the Regional Transit Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve bus stop signage in Table 1 as outlined in the Regional Transit Coordinator's May 8, 2018 memo."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Moved by Director Fisher
Seconded by Alt. Director Layton

RTC.2018-2-4

"That the Regional Transit Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to further investigate the feasibility of the following Proposed Stop Locations:

- Van Horne Frontage Road – Electoral Area "A"
- Include and prioritize: Quick Road West and Walcott Road– Electoral Area "A" rather than Hungry Hill Rest Area and Pottinger Frontage Road – Electoral Area "A"
- Bye Frontage Road – Electoral Area "G" to be further discussed with the Electoral Area Director; and further, that that the Stop Type be "By Request."

(All/Directors/Majority) CARRIED UNANIMOUSLY

68

REPORTS (CONT'D)

Ridership Table
-January-March 2018

Moved by Director Miller
Seconded by Alt. Director Layton

RTC.2018-2-5

"That the Regional Transit Committee receive the Regional Transit Coordinator's May 9, 2018 memo titled "January to March 2018 Ridership Table."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Consultation with the
Honourable Claire Trevena,
Minister of Transportation
and Infrastructure

Director Miller expressed disappointment that Minister Trevena, Ministry of Transportation and Infrastructure did not contact the Chairs of Regional Districts to consult about long haul passenger transportation in the northwest with the Passenger Transportation Board's decision to allow the withdrawal of passenger services by Greyhound as of May 31, 2018. Ms. Bowman apologized for the omission.

Deborah Bowman, Assistant Deputy Minister, Transportation Policy and Programs, Ministry of Transportation and Infrastructure mentioned that Minister Trevena has made a commitment and engaged stakeholders in various ways to determine a solution. An announcement will be made in the near future concerning long haul passenger services in the northwest. The MoTI has been working with BC Transit to develop a basic two round trip per week service that will be implemented shortly after the May 31 withdrawal of Greyhound passenger services in the northwest. Ms. Bowman noted that it will be an interim solution for the next year and the intention is to work with communities to develop and investigate opportunities available to ensure a long-term sustainable service. The priority is for the interim proposed service to address routes that Greyhound will be withdrawing services from as of May 31. Ms. Bowman spoke of the complexities of a long haul passenger service and the need to provide certain amenities such as washroom facilities etc. Ms. Bowman mentioned the importance of accumulating data in the next year to determine the needs of the region.

Mayor Lyn Hall, City of Prince George recognized the work that the Provincial Government has done in regard to finding a solution to long haul passenger transportation in the region and the recognition of the importance of a service in the region. Mayor Hall spoke of the importance of Regional Districts and municipalities supporting the Provincial Government in investigating alternate transportation opportunities within the northwest.

Ms. Bowman mentioned that through a grant funding opportunity there are 12 organizations that deliver community transportation opportunities. She noted that as of May 15, 2018 ten of the twelve community vehicles took 14,315 trips.



CORRESPONDENCE (CONT'D)

Greyhound Canada Moved by Alt. Director Layton
Transportation ULC Route, Seconded by Director Liversidge
Route Segment and Route Point
Eliminations – Notice to
Passengers-Effective May 31, 2018
at 11:59 p.m.

RTC.2018-2-6 "That the Regional Transit Committee receive the correspondence from Greyhound Canada Transportation ULC regarding Route, Route Segment and Route Point Eliminations – Notice to Passengers – Effective May 31, 2018 at 11:59 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

Commuter Service between Director Newell noted that there is a need for a commuter
Houston and Smithers service between Houston and Smithers to support employees, students, etc. travelling between the two communities.

Chris Fudge, Senior Regional Transit Manager, BC Transit mentioned that the intent is to complete a more in depth analysis of the system and provide information to the Regional Transit Committee in August, 2018.

ADJOURNMENT

Moved by Alt. Director Layton
Seconded by Director MacDougall

RTC.2018-2-7 "That the meeting be adjourned at 1:47 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Taylor Bachrach, Chair

Cheryl Anderson, Manager of
Administrative Services

REGIONAL DISTRICT OF BULKLEY-NECHAKO

REGIONAL TRANSIT COMMITTEE MEETING
(Committee Of The Whole)

Thursday, February 22, 2018

PRESENT: Chair Taylor Bachrach

Directors Chris Beach
 Eileen Benedict
 Shane Brienen
 Mark Fisher
 Tom Greenaway
 Dwayne Lindstrom
 Rob MacDougall
 Bill Miller
 Rob Newell
 Mark Parker
 Jerry Petersen
 Darcy Repen
 Gerry Thiessen

Director Thomas Liversidge, Village of Granisle
 Absent

Staff Melany de Weerd, Chief Administrative Officer
 John Illes, Chief Financial Officer
 Deneve Vanderwolf, Regional Transit Coordinator
 Wendy Wainwright, Executive Assistant

Via Tele-Conference Lara Beckett, Director Electoral Area "C" Chilako River-Nechako, Regional District of Fraser-Fort George
 Deborah Bowman, Assistant Deputy Minister, Transportation Policy and Programs, Ministry of Transportation and Infrastructure
 Zoe Dhillon, Special Projects Coordinator, District of Vanderhoof
 Chris Fudge, Senior Regional Transit Manager, BC Transit
 Linda Harmon, Transit Crown Agency Programs, Ministry of Transportation and Infrastructure
 Debbie Joujan, Chief Administrative Officer, Village of Telkwa
 Jim Martin, CAO, Regional District of Fraser-Fort George
 Adrianna McMullen, Transportation Planner, Business Development Planning, BC Transit
 Tiina Schaeffer, Manager of Sustainable Community Development and Transit, City of Prince George

Other Hazel Burt, Councillor, Cheslatta Carrier Nation – left at 1:55 p.m.

CALL TO ORDER

Chair Bachrach called the meeting to order at 1:05 p.m.

AGENDA & SUPPLEMENTARY AGENDA

Moved by Director Miller
 Seconded by Director Petersen

RTC. 2018-1-1

"That the Regional Transit Committee Agenda for February 22, 2018 be adopted; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Regional Transit Committee Meeting Minutes -October 12, 2017

Moved by Director MacDougall
Seconded by Director Beach

RTC.2018-1-2

"That the Minutes of the Regional Transit Committee meeting of October 12, 2017 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

2018 Regional Transit Committee Meeting Schedule

Moved by Director Repen
Seconded by Director Newell

RTC.2018-1-3

1. "That the Regional Transit Committee receive the Regional Transit Coordinator's memo dated January 29, 2018 titled "2018 Regional Transit Committee Meeting Schedule."
2. That the Regional Transit committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the 2018 Regional Transit Committee Meeting Schedule."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2017 Rider Survey Report

Moved by Director Repen
Seconded by Director Beach

RTC.2018-1-4

"That the Regional Transit Committee receive the Regional Transit Coordinator's January 25, 2018 memo titled "2017 Rider Survey Report."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director MacDougall mentioned that with the Passenger Transportation Board's decision to allow Greyhound Canada to withdraw passenger bus service from the region he will be reaching out to Ministry of Transportation and Infrastructure and BC Transit in regard to finding a possible solution to connect Fort St. James to the Highway 16 Transit System.

2017 Ridership Table

Moved by Director MacDougall
Seconded by Director Parker

RTC.2018-1-5

"That the Regional Transit Committee receive the Regional Transit Coordinator's January 25, 2018 memo titled "2017 Ridership Table."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Repen commented that the service between Houston and Smithers is demonstrating use between the two hubs and perhaps in the future there may be an opportunity to review future expansion of the route.

REPORTS (CONT'D)

Information Signage Infrastructure

Moved by Director Miller
Seconded by Director Repen

RTC.2018-1-6

"That the Regional Transit Committee receive the Regional Transit Coordinator's February 6, 2018 memo titled "Information Signage Infrastructure."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Bachrach spoke of the challenges of overlapping routes and designing signage that best identifies the different routes. He mentioned the Telkwa/Smithers route and the Smithers/Morricetown route as examples. They are two different buses with two different fares but both travel Highway 16.

Chris Fudge, Senior Regional Transit Manager, BC Transit reiterated that there are challenges and BC Transit is working on communications and information sharing on an ongoing basis in order to find a balance in its messaging and the best solution to provide information to riders.

Discussion took place in regard to the possibility of having multiple schedules at bus stops. Mr. Fudge indicated that in some circumstances where space allows that is a possibility.

The possible branding or advertising on the BC Transit buses was discussed. Mr. Fudge mentioned that BC Transit is a provincial corporate brand and advertising options are limited, as the transit bus needs to be recognized as a BC Transit Bus.

CORRESPONDENCE

BC Transit – Draft Highway 16 Bus Stop Analysis Updates

Moved by Director Beach
Seconded by Director Fisher

RTC.2018-1-7

"That the Regional Transit Committee receive the correspondence from BC Transit – Draft Highway 16 Bus Stop Analysis Updates."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher spoke of prioritizing the utilization of the existing stop location in Electoral Area "A" (Smithers Rural) for Route 162 Smithers to Burns Lake. Adrianna McMullen, Transportation Planner, Business Development Planning, BC Transit indicated that the stop could be a request stop and if ridership increased consideration could be given to implementing the stop as a permanent stop location for Route 162.

Mr. Fudge commented that the BC Transit document Draft Highway 16 Bus Stop Analysis Updates was conducted to review potential new proposed stops. In implementing the Highway 16 Transit System, BC Transit and Ministry of Transportation and Infrastructure anticipated that there would be a need to review stop locations and possibly add new location and make changes to existing locations. Safety was one of the key considerations in the bus stop analysis.

CORRESPONDENCE (CONT'D)

Discussion took place in regard to stop locations identified as Area "G" (Houston Rural) in Table 1. Director Newell mentioned there are currently no stops located in Area G. Ms. McMullen identified that there are Medium Term Bus Stops Proposed in Table 2 of the document for Area "G".

News-Release – Northern Residents Benefiting from Safer, More Affordable Travel on Highway 16

Moved by Director Beach
Seconded by Director Newell

RTC.2018-1-8

"That the Regional Transit Committee receive the News Release from the Ministry of Transportation and Infrastructure - Northern Residents Benefiting from Safer, More Affordable Travel on Highway 16."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Chair Bachrach commented that there have been a number of positive comments in regard to the implementation of the Highway 16 Transit System and thanked the Ministry of Transportation and Infrastructure and BC Transit for their work in moving forward the Highway 16 Transit System. Deborah Bowman, Assistant Deputy Minister, Transportation Policy and Programs, Ministry of Transportation and Infrastructure recognized BC Transit and all stakeholders for their work and spoke of the importance of recognizing the one-year milestone of the transit work that has occurred along Highway 16.

BC Transit – Transit Shelter Program

Moved by Director MacDougall
Seconded by Director Repen

RTC.2018-1-9

"That the Regional Transit Committee receive the correspondence from BC Transit – Transit Shelter Program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Ministry of Transportation and Infrastructure – Transit Minor Betterments Program -Application Guide-Program Criteria

Moved by Director Miller
Seconded by Director Repen

RTC.2018-1-10

"That the Regional Transit Committee receive the correspondence from the Ministry of Transportation and Infrastructure – Transit Minor Betterments Program – Application Guide – Program Criteria."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE (CONT'D)

Town of Smithers – Minutes of the Smithers and District Transit Committee -December 1, 2017

Moved by Director Beach
Seconded by Director Newell

RTC.2018-1-11

“That the Regional Transit Committee receive the correspondence from the Town of Smithers – Minutes of the Smithers and District Transit Committee – December 1, 2017.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Director Newell brought forward the possibility of implementing a commuter system between Houston and Smithers and the economic benefit this would provide to the area.

Director Repen spoke of the challenges of communicating the new schedule for the Smithers to Telkwa Route and appreciates the effort to partner and promote the new schedule between the Village of Telkwa, Town of Smithers, Electoral Area “A” (Smithers Rural) and Witsset First Nation (Morisetown Band).

Director Fisher has sent an e-mail to Via Rail in regard to an article from the Toronto Star: “*Via Rail may offer \$5 fares for ‘Highway of Tears’ route*” he presented at the Smithers and District Transit Committee Meeting Friday, December 1, 2017. He has not yet had a response.

Town of Spallumcheen-Letter of Support for the Adoption of a Flexible Ride-Sharing Regulation in the Province of B.C.

Moved by Director Miller
Seconded by Director Brienen

RTC.2018-1-12

“That the Regional Transit Committee receive the correspondence from the Town of Spallumcheen – Letter of Support for the Adoption of a Flexible Ride-Sharing Regulation in the Province of B.C.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

January 2018 Ridership Table

Moved by Director MacDougall
Seconded by Director Beach

RTC.2018-1-13

“That the Regional Transit Committee receive the Regional Transit Coordinator’s February 20, 2018 memo titled “January 2018 Ridership Table.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA (CONT'D)

REPORT (CONT'D)

Passenger Transportation Board – Greyhound Decision

Discussion took place in regard to the Honourable Claire Trevena, Minister of Transportation and Infrastructure contacting a number of RDBN member Municipal Mayors in regard to the Passenger Transportation Board Greyhound Canada Application Decision. Chair Bachrach noted that Minister Trevena indicated that she wants to work with communities to find solutions to mitigate the impact of Greyhound Canada withdrawing passenger service in the region. Chair Bachrach mentioned that a Town of Smithers Councillor is currently at UBCM and has spoken with Minister Trevena and she indicated her concerns in regard to the gap in transit service with the decision from the Passenger Transportation Board.

Director MacDougall, in speaking with Minister Trevena, noted that it would be beneficial for the Highway 16 Transit System to receive long term funding to potentially mitigate the issues that may be experienced with the withdrawal of passenger services from Greyhound Canada. It would also be beneficial if in the near future, the system could be expanded to off highway communities such as Fort St. James, Granisle and First Nations communities.

Discussion took place in regard to the specific requests of the Minister of Transportation and Infrastructure from each of the communities in the region. Director Thiessen suggested that municipal councils determine the needs of their communities and bring forward the information to provide a unified Transit Committee voice. Director Thiessen voiced concerns in regard to people not having access to transportation in order to travel to the region with the withdrawal of services.

Director Miller brought forward concerns regarding the lack of a long journey provision and the potential impact of freight delivery to the business community.

Ms. Bowman spoke to the following:

- Minister Trevena is fully committed to looking for solutions
- Wednesday, February 21, 2018 Ministry of Transportation and Infrastructure Media Release spoke to the Minister wanting to work closely with communities to find solutions
- MoTI is working very hard to explore opportunities
 - There may be an opportunity for the private sector to potentially provide a service
 - There may be smaller companies that can be nimble and innovative that can make an opportunity work to provide long-haul, inter-city bus service
 - Won't wait for the private sector to step in but there is potential for them to do so
- Communities will receive communication from either Ms. Bowman's office or Minister Trevena's office in regard to consultation and next steps
- There is a 90 day time frame prior to the full withdrawal of passenger transportation services
- Greyhound Canada has indicated freight delivery will continue
- Communities speaking with one voice is important
 - Encouraged communities to make decisions relatively quickly in regard to the wants in the region
 - Need to understand from a broader community perspective what the government needs to be aware of
 - Important for the MoTI and Minister Trevena to hear those thoughts
- Need to work together across jurisdictions and political parties
- Met with John Rustad, MLA Nechako Lakes, Ellis Ross, MLA Skeena and Shirley Bond, MLA Prince George-Valemount in regard to the issue
- Minister Trevena is committed to work on finding a solution and MOTI will be connecting with communities in the very near future

SUPPLEMENTARY AGENDA (CONT'D)

REPORT (CONT'D)

- Via Rail
 - Received a call from Via Rail
 - MOTI will be engaging with Via Rail to investigate options for Via Rail service and assistance
 - MOTI spent time with Via Rail in 2017 to evaluate the service
 - Dependability and safety of passengers is a consideration
- Ride-Share
 - All Party Parliamentary Committee – representatives from government and both opposition parties tabled a committee report February 14, 2018 under Crown Corporation in regard to Ride-Share
 - A number of recommendations to government
 - In the process of working with an expert from Ottawa in regard to the revitalization of taxi service in B.C.

Director Repen brought forward concerns in regard to Via Rail scheduling being impacted by CN Railway. He spoke of examples of transit systems in northern Scandinavia countries where service is provided through public partnerships that contract to private contractors to provide transit service systems.

Director Miller expressed frustrations that approximately 50% of the population of the Regional District of Bulkley-Nechako resides outside municipal boundaries and Minister Trevena did not contact the Regional District concerning the Passenger Transportation Board Greyhound Canada application decision. He spoke of the importance of reaching out to Regional Districts.

Chair Bachrach spoke to Minister Trevena's plans in regard to consultation. Ms. Bowman noted that currently there is not a formal plan in place and she will bring comments forward to Minister Trevena. Ms. Bowman mentioned that MOTI is in the process of determining the next steps moving forward and has access to the transcripts of the Passenger Transportation Board's Public Hearings and the letters received in regard to the issue.

Lara Beckett, Director Electoral Area "C" Chilako River-Nechako, Regional District of Fraser-Fort George commented that she is a member of the North Central Local Government Association (NCLGA) Board of Directors and that there may be an opportunity to bring forward a late resolution to NCLGA in regard to transit. Chair Bachrach spoke of having discussions as a Regional Board to potentially provide a resolution to NCLGA.

Ms. Bowman noted that Greyhound Canada would withdraw service in 90 days, which occurs on May 31, 2018. Greyhound Canada passenger transportation will no longer be in effect as of June 1, 2018. Ms. Bowman commented that this does not allow a lot of time in moving forward and it is a priority of the Ministry of Transportation and Infrastructure. The Passenger Transportation Board has also indicated it would expediently review any applications received from the private sector in regard to long-haul intercommunity service through the region.

CORRESPONDENCE

Passenger Transportation Board – Greyhound Decision

Moved by Director Beach
Seconded by Director Newell

RTC.2018-1-14

"That the Regional Transit Committee receive the Regional Transit Coordinator's February 21, 2018 memo titled "Passenger Transportation Board Greyhound Canada Application Decision."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Newell
Seconded by Director Beach

RTC.2018-1-15

"That the meeting be adjourned at 2:05 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Taylor Bachrach, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, June 7, 2018**

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Tom Greenaway
Bill Miller
Rob Newell
Mark Parker – left at 3:50 p.m.
Jerry Petersen

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

CALL TO ORDER

Chair Benedict called the meeting to order at 3:19 p.m.

AGENDAMoved by Director Greenaway
Seconded by Director Parker**RDC.2018-5-1**

"That the Rural Directors Committee Agenda for June 7, 2018 be approved."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-May 3, 2018**Moved by Director Newell
Seconded by Director Greenaway**RDC.2018-5-2**

"That the minutes of the Rural Directors Committee meeting of May 3, 2018 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**REPORTS****Bulkley-Nechako Regional
Transit Service – Grant in Aid**Moved by Director Parker
Seconded by Director Fisher**RDC.2018-5-3**

"That the Rural Directors Committee receive the Regional Transit Coordinator's May 23, 2018 memo titled "Bulkley-Nechako Regional Transit Service – Grant in Aid."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the RDBN's share of the operating cost for the Bulkley-Nechako Regional Transit Services and the Province funding the capital costs for the service for a term of 5 years.

Chair Benedict spoke of the projected budget for operating expenditures for the year and the specific use of a grant in aid contribution. Melany

79

de Weerd, CAO noted that the service is currently being funded by the municipalities within the region and that further information was needed by the electoral area directors to determine the use and ridership of rural residents. Further information to consider a potential service area was also discussed. Ms. de Weerd mentioned that the Regional Transit Committee consists of funding partners and a request will be forwarded to the Regional District of Fraser-Fort George, Electoral Area C Chilako River-Nechako.

Director Petersen expressed his opposition to utilizing grant in aid for the Regional Transit Service and requested clarification on the Transit Ridership Survey Residence Summary information. Ms. de Weerd provided an overview of the summary information.

Director Miller spoke to the ridership numbers and the use of the service and future consideration to establish a service area. Director Parker voiced his support for the Fraser Lake commuter bus.

Director Fisher requested information in regard to garbage pickup at bus stop locations. Ms. de Weerd noted that the RDBN does not own the land where the assets are located and that the Ministry of Transportation and Infrastructure indicated the landowner (MoTI or municipality) is responsible.

Director Newell spoke of the need for a commuter system between Houston and Smithers.

Discussion took place in regard to Directors wanting to contribute grant in aid funds to the service. Staff will forward information to the Rural Directors Committee.

CICK 93.9 FM Smithers
Community Radio Society
– Request for Grant in Aid
– Electoral Area “A”
(Smithers Rural)

Moved by Director Fisher
Seconded by Director Parker

RDC.2018-5-4

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that CICK 93.9 FM Smithers Community Radio Society be given \$2,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with Board development and volunteer training.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Burns Lake Mountain Biking
Association – Request for Grant
in Aid – Electoral Area “B”
(Burns Lake Rural)

Moved by Director Miller
Seconded by Director Greenaway

RDC.2018-5-5

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Mountain Biking Association be given \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Lakes District Arts Council
– Request for Grant in Aid
– Electoral Area "B"
(Burns Lake Rural)

Moved by Director Miller
Seconded by Director Greenaway

RDC.2018-5-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Arts Council be given \$2,000 grant in aid monies from Electoral Area "B" (Burns Lake Rural) for costs associated with events during the 2018/19 season."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Stuart Lake Sailing Club
School – Request for Grant
in Aid – Electoral Area "C"
(Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Miller

RDC.2018-5-7

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Sailing Club be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with sail camps on Stuart Lake."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Music on the Mountain Society
– Request for Grant in Aid
– Electoral Area "C"
(Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Parker

RDC.2018-5-8

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Music on the Mountain Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with the 2018 Music on the Mountain Festival."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fraser Lake Elementary
Secondary School – Track
Team – Request for Grant in
Aid – Electoral Area "D"
(Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Petersen

RDC.2018-5-9

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School – Track Team be given \$1,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Track Team attending Provincial Championships in Langley, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Fraser Lake Elementary
Secondary School – Sr. Girls
Soccer Team – Request for
Grant in Aid – Electoral Area "D"
(Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Miller

RDC.2018-5-10

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School – Sr. Girls Soccer Team be given \$2,500 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with attending Provincial Championships in Penticton, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fraser Lake Elementary
Secondary School – Golf
Team – Request for Grant in
Aid – Electoral Area "D"
(Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Greenaway

RDC.2018-5-11

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School – Golf Team be given \$1,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) for costs associated with the Golf Team attending Provincial Championships in Osoyoos, B.C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

School District 91– Request
for Grant in Aid
– Electoral Area "E"
(Francois/Ootsa Lake Rural)

Moved by Director Miller
Seconded by Director Petersen

RDC.2018-5-12

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that School District 91 be given \$4,200 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with the Southside (Area E) WOW Bus Service."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Search
and Rescue Society
– Request for Grant in Aid
– Electoral Area "F" (Vanderhoof
Rural)

Moved by Director Petersen
Seconded by Director Newell

RDC.2018-5-13

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Search and Rescue Society be given \$2,500 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for its 3 bay heated garage project."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES

Referrals

Land Referral File No. 0272093 Moved by Director Petersen
Brian Pollard – Electoral Area Seconded by Director Newell
"F"

RDC.2018-5-14

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No.0272093" be provided to the Province as the Regional District's comments on Crown Land Referral 0272093."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 6402533 Moved by Director Newell
and 6402543 – Electoral Area Seconded by Director Miller
"G"

RDC.2018-5-15

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No.6402533 and 6402543" be provided to the Province as the Regional District's comments on Crown Land Referral 6402533 and 6402543."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

2018 Property Tax Notice

John Illes, Chief Financial Officer spoke to the letter from the Ministry of Finance in regard to the 2018 property tax notice in regard to a printing error that prevented some of the 2018 property tax notices in certain areas from being issued. The letter indicates that the province has extended the property tax due date to address the delay.

RBA (Northwest Resource Benefits Alliance)

Director Miller brought forward the RBA distribution model for discussion. He spoke of the deficits in the rural areas within the Regional District and requested that the Rural Directors Committee provide information to staff in regard to deficits within their electoral areas.

Buckflats Meeting with BC Community Forest and FLNRORD

Director Newell mentioned that on Wednesday, May 30, 2018 he attended a meeting with Buckflats residents, BC Community Forest and Ministry of Forests, Lands, Natural Resource Operations and Rural Development representatives to discuss the logging of the spruce beetle in the area. Discussion took place in regard to regulations in recreational areas.

ADJOURNMENT

Moved by Director Petersen
Seconded by Director Newell

RDC.2018-5-16

"That the meeting be adjourned 3:54 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, May 3, 2018**

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Tom Greenaway
Bill Miller – arrived at 2:33 p.m.
Mark Parker
Jerry Petersen

Director Absent Rob Newell, Electoral Area “G” (Houston Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Others Brad Layton, Deputy Mayor, Village of Telkwa – arrived at 2:18 p.m.
Linda McGuire, Mayor, Village of Granisle

CALL TO ORDER

Chair Benedict called the meeting to order at 2:06 p.m.

AGENDAMoved by Director Greenaway
Seconded by Director Parker**RDC.2018-4-1**

“That the Rural Directors Committee Agenda for May 3, 2018 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY**SUPPLEMENTARY AGENDA**Moved by Director Petersen
Seconded by Director Greenaway**RDC.2018-4-2**

“That the Rural Directors Committee Supplementary Agenda for May 3, 2018 be dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-April 5, 2018**Moved by Director Greenaway
Seconded by Director Petersen**RDC.2018-4-3**

“That the minutes of the Rural Directors Committee meeting of April 5, 2018 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Lakes District 4-H Senior
 Council – Request for Grant
 In Aid – Electoral Area “B”
 (Burns Lake Rural)

Moved by Director Parker
 Seconded by Director Greenaway

RDC.2018-4-4

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District 4-H Senior Council be given \$450 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with at 4-H Family Day and Camp.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary
 School – Request for Grant
 In Aid – Electoral Area “C”
 (Fort St. James Rural)

Moved by Director Greenaway
 Seconded by Director Parker

RDC.2018-4-5

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a Grade 9 class trip to Haida Gwaii.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Royal Canadian Legion Branch
 274 – Request for Grant
 In Aid – Electoral Area “D”
 (Fraser Lake Rural)

Moved by Director Parker
 Seconded by Director Greenaway

RDC.2018-4-6

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Royal Canadian Legion Branch 274 be given \$2,450.31 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) subject to confirmed funding for the remainder of the project.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fraser Lake Elementary
 Secondary School – Request
 for Grant in Aid – Electoral
 Area “D” (Fraser Lake Rural)

Moved by Director Parker
 Seconded by Director Greenaway

RDC.2018-4-7

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary – Secondary School be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with a formal exchange program.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Nechako Valley Sporting Association (Nechako Nordic Cross Country Ski Club) – Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural) Moved by Director Petersen
Seconded by Director Greenaway

RDC.2018-4-8

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Sporting Association (Nechako Nordic Cross Country Ski Club) be given \$5,440.96 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for the purchase of ski equipment for its Ski S’Kool.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Vanderhoof International Airshow Society – Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural) Moved by Director Petersen
Seconded by Director Parker

RDC.2018-4-9

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof International Airshow Society be given \$5,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the 2018 Vanderhoof International Airport.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Burns Lake Youth Soccer Association – Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) Moved by Director Greenaway
Seconded by Director Fisher

RDC.2018-4-10

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Youth Soccer Association be given \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with Provincial Tournament expenses.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Nechako Watershed Roundtable – Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural), “C” (Fort St. James Rural), “D” (Fraser Lake Rural), “E” (Francois/Ootsa Lake Rural) and “F” (Vanderhoof Rural)

Moved by Director Greenaway
 Seconded by Director Parker

RDC.2018-4-11

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Watershed Roundtable be given \$1,700 grant in aid monies from Electoral Areas “B” (Burns Lake Rural), “C” (Fort St. James Rural), “D” (Fraser Lake Rural), and “F” (Vanderhoof Rural) and \$1,000 from Electoral Area “E” (Francois/Ootsa Lake Rural).”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Allocation of Federal Gas Tax Funds -First Quarter 2018

Moved by Director Greenaway
 Seconded by Director Petersen

RDC.2018-4-12

“That the Rural Directors Committee receive the Finance/Administration Coordinator’s April 20, 2018 memo titled “Electoral Area Allocations of Federal Gas Tax Funds –First Quarter 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN Grant in Aid Policy

Discussion took place in regard to follow up reporting for grant in aids exceeding \$2,500. In Fall 2017 staff brought forward the RDBN Grant in Aid Policy to the Rural Directors Committee and the Committee requested that when a letter is sent documenting the grant approval staff request that a follow-up report be provided from the organization. Cheryl Anderson, Manager of Administrative Services commented that staff have implemented the request and it is not an onerous process. Director Petersen suggested that the letter sent to recipients include the signature from the Electoral Area Director. Discussion took place in regard to the dollar amount that would initiate simple reporting requests.

RDBN Grant in Aid Policy

Moved by Director Parker
 Seconded by Director Fisher

RDC.2018-4-13

“That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve amending the RDBN Electoral Area Grant in Aid Policy by replacing section 3 with the following:

If a grant in aid is approved, the following will apply:

- a) A cheque will be issued to the requesting organization. A letter documenting the grant approval will be sent under the signature of the Electoral Area Director.
- b) If the grant exceeds \$1,000, a report must be submitted to the Regional Board inclusive of satisfactory evidence that the goods or services have been obtained (ie. a report from the organization inclusive of receipts and/or a report of the expenditures).”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

John Illes, Chief Financial Officer noted that a report will be coming forward at an upcoming Regional Board meeting in regard to Canadian Revenue Agency reporting requirements for local governments providing funding to societies and organization.

Discussion took place regarding grant in aid being provided for operational purposes and the requirements of the *Local Government Act*. Providing grant in aid to qualified groups under the *Local Government Act* and the RDBN Electoral Area Grant in Aid Policy is at the discretion of the Electoral Area Director and Regional Board.

RDBN Grant in Aid Policy Moved by Director Parker
Seconded by Director Fisher

RDC.2018-4-14 "That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the removal of RDBN Electoral Area Grant in Aid Policy Section 5 (c) Purposes which, in the Regional Board's opinion, would be appropriately addressed by establishing a Regional District service to either operate an extended or local service or to contribute towards the costs of the service provided by someone else."

(All/Directors/Majority) CARRIED UNANIMOUSLY

CORRESPONDENCE

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note Moved by Director Greenaway
Seconded by Director Parker

RDC.2018-4-15 "That the Rural Directors Committee receive the correspondence from the Nechako Watershed Roundtable Co-Chair and Secretariat re: Briefing Note."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Bulkley Valley Christian School – Request for Grant In Aid – Electoral Area "A" (Smithers Rural) Moved by Director Fisher
Seconded by Director Parker

RDC.2018-4-16 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Bulkley Valley Christian School be given \$400 grant in aid monies from Electoral Area "A" (Smithers Rural) towards the litterathon."

(All/Directors/Majority) CARRIED UNANIMOUSLY

89

REPORTS (CONT'D)

Stuart Lake Seniors Association Moved by Director Greenaway
- Request for Grant In Aid Seconded by Director Petersen
- Electoral Area "C"
(Fort St. James Rural)

RDC.2018-4-17

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Seniors Association be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Strawberry Tea."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Miller
Seconded by Director Parker

RDC.2018-4-18

"That the meeting be adjourned 2:34 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant



Regional District of Bulkley-Nechako Memo Board Agenda – June 21, 2018

To: Chair Miller and Board of Directors
From: John Illes, Chief Financial Officer
Date: June 12, 2018
Re: FCM Special Advocacy Fund

Attached is a request for a voluntary contribution to the Federation of Canadian Municipalities' Special Advocacy Fund. Information about this fund is included with this memo. The recommended contribution is \$1,200 (not including \$60 of GST).

As this is a newly established fund, the board has not previously (formally) considered a contribution to this fund.

I would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

"That the Board of the Regional District of Bulkley-Nechako receive the Chief Financial Officer's memo dated June 12, 2018 titled "FCM Special Advocacy Fund" and further that

The Board provide direction on this contribution request.



FEDERATION
OF CANADIAN
MUNICIPALITIES

91
FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

Special Advocacy Fund

24, rue Clarence Street
Ottawa, Ontario K1N 5P3
T. 613-241-5221
F. 613-241-7440

RECEIVED

MAY 22 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

de Weerd, Melany
Regional District of Bulkley-Nechako
P.O. Box 820 37 3rd Avenue
Burns Lake, British Columbia V0J 1E0
Canada

INVOICE/FACTURE: ORD-18528-Y7W8Y8

DATE: 05/04/2018

ACCOUNT/COMPTE: 232

HST # / No. de TVH: 11891 3938 RT0001
QST # / No. de TVQ: 1202728231 TQ 0001

ITEM/DESCRIPTION	RATE/TAUX	TAX/TAXE	TOTAL
Contribution year 1 // année 1	\$600.00	\$30.00	\$630.00
Contribution year 2 // année 2	\$600.00	\$30.00	\$630.00
SUBTOTAL/SOUS-TOTAL:			\$1,200.00
GST/TPS:			\$60.00
TOTAL:			\$1,260.00

Learn all about FCM's Special Advocacy Fund and your voluntary contribution:

<http://fcm.ca/advocacyfund>

PAYMENT / PAIEMENT

By cheque payable to / Par chèque à l'ordre de

Federation of Canadian Municipalities

Fédération canadienne des municipalités

By Electronic Funds Transfer/

Par transfert de fonds électronique

Royal Bank of Canada (RBC)

90 Sparks St, Ottawa, ON K1P 5T7

Transit Number/Numéro de transit: 00006

Account Number/Numéro de compte: 1006063

accountsreceivable@fcm.ca

Choose your preferred payment option below / Veuillez choisir votre option de paiement:

Acct# 232

Payment Amount / Montant Payé

Option 1 - Full payment / Paiement complet

OR / OU

Option 2 - Partial payment / paiement partiel

Due immediately - Year 1 - contribution /
Échéance immédiate - contribution - année 1

Due April 1st, 2019 - Year 2 - contribution /
Échéance le 1er avril 2019 - contribution - année 2



Dear Members

Your FCM Board of Directors is taking steps to propel local governments to new heights through Federal Election 2019, and the crucial months following. This needs to be our biggest effort ever. That's why, in March, your Board approved a Special Advocacy Fund to help make that happen.

As you know, FCM has a long track-record of delivering gains for municipalities, like the permanent Gas Tax Fund. Starting with Election 2015, we've shaped game-changing investments in local priorities like never before, and we've achieved new levels of influence for local governments. Now more than ever, all federal parties understand that local solutions tackle national challenges.

Our Election 2015 breakthrough has created new opportunities, and new expectations. To seize this moment — and to build on our historic gains — we need the right tools. We can't risk seeing federal parties move on from local priorities. Election 2019 is our vital opportunity to make municipal progress "the new normal," and to keep our priorities front-and-centre for years to come.

Enclosed you'll find more information about the Special Advocacy Fund, as well as your municipality's voluntary invoice. As the order of government closest to daily life, Canadians count on us to build more vibrant and livable communities. This is our moment. With your support, we can continue to deliver.

JENNY GERBASI
FCM President



To learn more about
FCM's Special Advocacy Fund, visit
fcm.ca/advocacyfund

FCM delivers for municipalities

Now we need to take the next step

Starting with our Election 2015 breakthrough, FCM's hard work and influence has significantly shaped historic gains for local governments, including:

- ▶ The **Investing in Canada infrastructure plan** — a 12-year, \$180 billion federal investment in local infrastructure, from public transit to wastewater system upgrades.
- ▶ Canada's first-ever **national housing strategy**, including key commitments to repair and build affordable housing across the country.
- ▶ A strengthened **seat at the table**, including through unprecedented engagement with federal, provincial and territorial ministers, as well as with opposition leaders and the Prime Minister.
- ▶ A **predictable federal allocation model** for transit expansions that puts municipalities in the driver's seat.
- ▶ A \$2 billion **rural and northern infrastructure fund** — the biggest investment of its kind in a generation.
- ▶ Better access to **high-speed broadband** through the federal Connect to Innovate program and the CRTC decision to mandate universal broadband access.
- ▶ New **capacity-building programs** on asset management and climate change — led by FCM — as well as a new \$125 million capital investment in FCM's Green Municipal Fund.

▶ What is the Special Advocacy Fund?

The last federal election was a turning point that propelled municipal priorities onto the national agenda like never before. The next election is a vital opportunity to build on those gains. To ensure we have the right tools to seize this moment, FCM's Board of Directors has approved a 2-year Special Advocacy Fund. This fund is supported by FCM members using a fee structure similar to how membership fees are determined.

▶ What will the fund be used for?

The Special Advocacy Fund will drive FCM's largest and most ambitious campaign ever, reaching out to every federal party. It means an intensive, multi-faceted strategy that integrates polling, detailed platform development, sustained outreach, and an innovative communications and media plan. It means an extended campaign that keeps municipal priorities front-and-centre heading into Election 2015 as well as in the crucial first months of a new government.

▶ Is the fund mandatory?

The Special Advocacy Fund is voluntary, and not tied to FCM membership. However, it's a vital opportunity for municipalities to take our historic progress to new heights and to continue to deliver for Canadians the same way we always have — together.

94



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Miller and Board of Directors

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: June 12, 2018

SUBJECT: Union of B.C. Municipalities Meeting Requests 2018

Attached are letters from Premier Horgan and The Honourable Selina Robinson, Minister of Municipal Affairs and Housing in regard to requesting meetings at the upcoming Union of B.C. Municipalities Convention. With the Convention being held earlier than usual this year (September 10-14), the deadline for submitting meeting requests is July 13th.

Attached are the requests from last year, along with background information.

At this time, staff is seeking input from Directors on any meeting requests they wish to have submitted for the upcoming UBCM Convention.

RECOMMENDATION: (All/Directors/Majority)

Direction.



June 11, 2018

Dear Mayors and Regional District Chairs:

My caucus colleagues and I are looking forward to seeing you all again at this year's Union of British Columbia Municipalities (UBCM) Convention in Whistler from September 10-14.

Communication, Collaboration, Cooperation, the theme for the 2018 Convention, is indeed an appropriate focus as we engage in dialogue around local, provincial, federal, and First Nations governments working together to build strong and vibrant communities throughout our province. We all have a part to play in finding solutions and developing ideas that will ensure our communities thrive, and UBCM provides us with a wonderful opportunity to listen to one another, share ideas, and work together to build a better BC.

If you would like to request a meeting with a Cabinet Minister or with me during this year's convention, please register online at <https://UBCMreg.gov.bc.ca> (live, as of today). Please note that this year's invitation code is **MeetingRequest2018** and it is case sensitive. If you have any questions, please contact UBCM.Meetings@gov.bc.ca or phone 250-213-3856.

I look forward to being part of your convention, meeting with many of you, and exploring ways that we can partner together to address common issues.

Sincerely,

John Horgan
Premier

**Office of the
Premier**

Web Site:
www.gov.bc.ca

Mailing Address:
PO Box 9041 Stn Prov Govt
Victoria BC V8W 9E1

Location:
Parliament Buildings
Victoria



June 11, 2018

Dear Mayors and Regional District Chairs:

I am pleased to provide you with the following information regarding the process for requesting a meeting with me, or with provincial government, agency, commission and corporation staff, during the upcoming annual UBCM Convention taking place in Whistler, September 10 to 14, 2018.

You will also receive a letter from the Honourable John Horgan, Premier, containing information about the online process for requesting a meeting with Premier Horgan and other Cabinet Ministers.

If you would like to meet with me at the Convention, please complete the online request form at: [MAH Minister's Meeting](#) and submit it to the Ministry of Municipal Affairs and Housing before **July 13, 2018**. Meeting arrangements will be confirmed by mid -August. I will do my best to accommodate as many meeting requests as possible.

To get the most out of your delegation's meeting with me, it would be helpful if you would fill out the online form with detailed topic information. By providing this information in advance of the meeting, I will have a better understanding of your delegation's interests and it will allow for discussions that are more productive.

Ministry staff will email the Provincial Appointment Book (PAB). This PAB lists all government, agency, commission and corporation staff expected to be available to meet with delegates at the Convention, as well as details on how to request a meeting with staff online.

As I approach my second Convention as Minister responsible for local government, I look forward to hearing more about your communities, to identifying opportunities to work together with you in partnership, and to growing our relationships in the spirit of collaboration.

Sincerely,

Selina Robinson
Minister

pc: Honourable John Horgan, Premier
Wendy Booth, President, Union of British Columbia Municipalities

Ministry of Municipal Affairs and
Housing

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-2283
Fax: 250 387-4312

Location:
Room 310
Parliament Buildings
Victoria BC

www.gov.bc.ca/mah

BRIEFING NOTE – Minister of Agriculture
2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Foreign Ownership of Agricultural Lands

BACKGROUND: See attached documents

REQUEST: Request that the provincial government develop and implement restrictions on foreign ownership of agricultural land.

TOPIC 2: Agricultural Land Commission

BACKGROUND: n/a

REQUEST: 1. Request that the provincial government keep zones 1 and 2 as per current policy.
2. Request that a northern panel remain in place to reflect the differing agricultural requirements.
3. Request for continued funding at the same level from the Province.

TOPIC 3: Secure Fibre Supply for bedding livestock and good animal husbandry

BACKGROUND: See attached letter

REQUEST: That the provincial government recognizes that fibre supply decisions impact the region and develop policy that addresses the need for a secure supply for bedding livestock and good animal husbandry.

TOPIC 4: Northwest BC Resource Benefits Alliance

BACKGROUND: see attached documents

REQUEST: That the provincial government support negotiations moving forward this fall and allocate provincial resources to support the negotiation process.

December 12, 2017

The Honourable Lana Popham
Minister of Agriculture
P.O. Box 9043
Stn Prov Govt
Victoria, B.C.
V8W 9E2

Dear Minister Popham,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September.

Again, we wish to thank you for your past support as Opposition Critic for agriculture and food.

We appreciated the opportunity to express our concerns in regard to Foreign Ownership of Agricultural Lands. We were very pleased when the *Property Law Amendment Act, 2017* was reintroduced. This is a very positive step toward protecting the land reserve from foreign ownership.

Thank you for your consideration of developing a working group with Regional District of Bulkley-Nechako representation. We look forward to this opportunity.

The Regional District of Bulkley-Nechako also requested that the Provincial Government consider keeping Agricultural Land Commission zones 1 and 2 as per current policy. It is critical that funding be maintained or increased and that a northern panel remain in place to reflect the differing agricultural requirements. It was encouraging to hear that there would be no loss of funding and that the panel system is being addressed.

99

Again, thank you for your time and attention to our requests. We look forward to collaborating with you and your staff in regard to these topics.

Yours truly,

Bill Miller
Chair

BRIEFING NOTE – Minister of Energy, Mines and Petroleum Resources
2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Tailings Ponds (Equity Mine Dam Safety)

BACKGROUND: See attached document

REQUEST: That Equity Mine be requested to have an Emergency Response Plan and follow through process in place regarding tailings ponds.

TOPIC 2: Oil and Gas Commission Process

BACKGROUND: See attached document

REQUEST: That the Oil and Gas Commission communicate to local residents and stakeholders early in the process and that Local Government be able to provide input on referrals that is meaningfully considered by the OGC early in the process.

TOPIC 3: Northwest BC Resource Benefits Alliance

BACKGROUND: See attached documents

REQUEST: That the provincial government support negotiations moving forward this fall and allocate provincial resources to support the negotiation process.

November 21, 2017

The Honourable Michelle Mungall
Minister of Energy, Mines and Petroleum Resources
PO Box 9060 STN PROV GOVT
Victoria, B.C.
V8W 9E2

Dear Minister Mungall,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September.

We appreciated the opportunity to express our concerns in regard to tailings ponds, specifically the Equity Mine Emergency Response Plan, as well as the Emergency Response Plan approval process and how the RDBN can formally express its concerns to the Ministry. Equity Mine staff have indicated that the RDBN's concerns regarding lodging and drinking water are beyond the scope of the plan. The RDBN wishes to understand the ministry's process in reviewing and approving Equity Mine's Emergency Response Plan in order to best protect its residents in the case of an emergency and how the ministry considers the concerns raised by the level of government primarily responsible for emergency response should the mine have to implement its Emergency Response Plan.

The RDBN Board of Directors has also requested that the ministry make a representative available to attend a Board meeting and look forward to hearing from ministry staff in this regard.

We thank for your time and attention to our concerns. We look forward to collaborating with you and your staff in regard to these topics.

Yours truly,

Bill Miller
Chair

BRIEFING NOTE – Minister of Environment and Climate Change Strategy
2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Zero Waste and Landfill Guidelines

BACKGROUND: See Attached Documents

REQUEST: That the Province creates a zero waste strategy and review landfill guidelines in collaboration with local government so that diversion initiatives and concerns of more rural and northern communities are addressed. These include, but are not limited to, province wide material bans, requirements for industry (including agriculture) to work with local governments during the project planning process and ongoing activities, lack of Recycle BC services (because of provincial vs. regional targets) and residents who are thereby double paying for diversion initiatives (through EPR and RD fees).

TOPIC 2: Water Licensing

BACKGROUND: no information provided

REQUEST: That provincial staff be available to support the licensing process, and that the province release clear and regular updates regarding the transition.

TOPIC 3: Northwest Resource Benefits Alliance

BACKGROUND: See attached documents

REQUEST: That the provincial government support negotiations moving forward this fall and allocate provincial resources to support the negotiation process.

December 12, 2017

The Honourable George Heyman
Minister of Environment and Climate Change Strategy
P.O. Box 9047
Stn Prov Govt
Victoria, B.C.
V8W 9E2

Dear Minister Heyman,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September.

We appreciated the opportunity to express our desire to be involved in the provincial planning process to address geographic challenges and economies of scale. Currently, there is northern representation on Recycle B.C. Representation from consumers, a northern perspective, as well as collector representation are essential in identifying needs and challenges.

The Regional District of Bulkley-Nechako feels that a province wide Zero Waste Strategy would be helpful for local governments to align their planning processes with the province's direction.

The RDBN expressed its challenges with Recycle BC and the potential for it to cancel collector status with some groups. We thank you for your commitment to have Bob McDonald, Director of Extended Producer Responsibility contact us in this regard. He did contact us to encourage ongoing dialogue and explore collector status opportunities in the region.

We discussed water licensing and the need for information. The RDBN requested that provincial staff be available to support the licensing process and that clear, timely, and regular updates be provided regarding the transition. We look forward to hearing more about the new regulation and clarification in relation to licensing requirements for livestock.

104

Again, thank you for your time and attention to our requests. We look forward to collaborating with you and your staff in regard to these topics.

Yours truly,

Bill Miller
Chair

Cheryl Anderson

Subject: FW: UBCM 2017 Ministry of Environment Follow up

From: Minister, ENV ENV:EX <ENV.Minister@gov.bc.ca>

Sent: Monday, October 16, 2017 11:20 AM

To: 'bmiller.pbm@gmail.com'

Cc: Dawes, Jacquie MAH:EX; Sheldan, Tim FLNR:EX; McGuire, Jennifer ENV:EX; Morel, David P ENV:EX; Kriwoken, Lynn ENV:EX; McDonald, Bob ENV:EX

Subject: UBCM 2017 Ministry of Environment Follow up

Reference: 312202

October 16, 2017

Bill Miller, Chair
and Council representatives
Regional District of Bulkley-Nechako
Email: bmiller.pbm@gmail.com

Dear Chair Miller and Council representatives:

I am writing to follow up on my recent meeting with Regional District of Bulkley-Nechako representatives at the 2017 Union of British Columbia Municipalities (UBCM) Convention.

The annual UBCM convention offers an important opportunity for local governments to have conversations and outline priorities with the provincial government. These meetings help to inform ministries on issues that matter most to communities in British Columbia. I value these opportunities and I hope that you continue to engage with my ministry and our new government on issues that matter to you and your residents so that we can continue to move forward with our goal of building a strong, sustainable, innovative economy that works for everyone.

Thank you for articulating your concerns regarding zero waste, Recycle BC, water licencing specific to livestock, and the Northwest BC Resource Benefits Alliance. I understand that northern communities are facing multiple challenges when it comes to waste. As discussed, I encourage you to raise your concerns at the upcoming Recycle BC stewardship plan consultations on November 15 and 16, 2017. Ministry staff will be present and monitoring these discussions carefully. In the mean time, the Director of Extended Producer Responsibility Bob McDonald will reach out to Mr. Mark Fisher and Ms. Melany deWeerdts regarding the status of your Recycle BC offer. Lastly, I will have my Executive Director of Water Protection and Sustainability, Lynn Kriwoken, connect with her colleagues at the Ministry of Forests, Lands, Natural Resource Operations and Rural Development regarding the status of your water licence. As a component of the *Water Sustainability Act*, Minister Donaldson and myself will be developing a new regulation to protect stream values while supplying water to livestock so please stay engaged in the consultation process as regulation development continues.

106

As you may know, I am also committed to implementing a comprehensive climate-action strategy that provides a pathway for BC to prosper economically, while meeting carbon pollution reduction targets and I hope that you will keep this goal in mind in your local decision-making for the benefit of all British Columbians.

Thank you again for taking the time to meet. I look forward to continuing to work closely with you in the future on issues of mutual importance.

Sincerely,

George Heyman
Minister

cc: Jacquie Dawes, Deputy Minister, Ministry of Health
Tim Sheldan, Deputy Minister, Ministry of Forests, Lands, Natural Resource Operations and Rural Development
Jennifer McGuire, A/Assistant Deputy Minister, Environmental Sustainability and Strategy Policy Division, Ministry of Environment and Climate Change Strategy
David Morel, Assistant Deputy Minister, Environmental Protection Division, Ministry of Environment and Climate Change Strategy
Lynn Kriwoken, Executive Director, Environmental Sustainability and Strategic Policy Division, Ministry of Environment and Climate Change Strategy
Bob McDonald, Director, Extended Producer Responsibility, Environmental Protection Division, Ministry of Environment and Climate Change Strategy

107

* Did not get meeting

BRIEFING NOTE – Minister of Finance and Deputy Premier
2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Clean Water and Waste Water Fund and Infrastructure Funding

BACKGROUND: See attached documents

REQUEST: That the provincial government request that the federal government increase the funding allocation and release the funding as soon as possible.

TOPIC 2: Northwest BC Resource Benefits Alliance

BACKGROUND: See attached documents

REQUEST: As per the mandate letter, that the provincial government evaluate the fairness of revenue and taxation to level the playing field. That the provincial government supports negotiations moving forward this fall and allocate provincial resource to support the negotiation process

**BRIEFING NOTE – Ministry of Forests, Lands and Natural Resource Operations and Rural
Development**

2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Request for a meeting with the Minister subsequent to the UBCM Convention

BACKGROUND: See below

REQUEST: Meet with Minister to discuss below topics in detail

TOPIC 2: Wildfires

BACKGROUND: Document Attached

REQUEST: That the Provincial Government form a Commission on Wildfire Management and Response in BC independent of the provincial government to fulfil the mandate as per the attached document.

TOPIC 3: Community Wildfire Protection Plan

BACKGROUND: The current practice of the provincial government places the onus on local government to develop Community Wildfire Protection Plans in relation to assets that are owned and managed by the Province.

REQUEST: That the Province develop a Wildfire Protection Plan and strategy at a provincial level where the local government role is to provide input into the plan and strategy.

Topic 4: Spruce Beetle

Background:

Request: 1. That the provincial government have a pro-active response to the spruce beetle infestation.

2. That the provincial government conduct an audit of industry licensees for compliance to

a) determine if they are doing what's in their plan

b) Is it effective?

Topic 5: Harvesting Practices

Request: That the Provincial Government develop a policy that requires full utilization of fibre.

Topic 6: Grizzly Bear Population

Request: That the population numbers need to be managed and culled in consultation with local input including the farming community.

Topic 7: Jobs and Rural Development (fibre supply, tariffs, other)

Request: That tariff negotiations be conducted to protect the interest of BC's interior mills and that local government be involved in the discussions.

That policies be implanted that ensure a secure fibre supply for regional agricultural producers.

Topic 8: Northwest BC Resource Benefits Alliance

Background: Document Attached

Request: That the provincial government support negotiations moving forward this fall.

December 12, 2017

The Honourable Doug Donaldson
Minister of Forests, Lands and Natural Resource Operations & Rural Development
PO Box 9049 STN PROV GOVT
Victoria, B.C.
V8W 9E2

Dear Minister Donaldson,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September. We would like to request an additional meeting with you to discuss further topics that we did not have time to address during our UBCM meeting.

We appreciated the opportunity to discuss our concerns in regard to wildfires. The wildfires in the Cariboo region this year were devastating, and could have happened anywhere in the province. We believe that it is critical that the reviews and recommendations from the past fire seasons including this year should be reviewed by an independent review body to ensure that the recommendations are being followed through in order to prevent future fires or assist with the management of future fires.

The RDBN also addressed the spruce beetle infestation. We feel that the infestation is worse on the ground than it appears. It will have a significant impact on the AAC without a proactive response. The RDBN requests that the provincial government conduct an audit of industry licensees for compliance to determine if they are doing what is in their plan and if results are being achieved. We encourage you to continue working to stop the spread of this infestation.

We discussed the grizzly bear population and requested that the population numbers be managed and culled in consultation with local input including the farming community. Trophy hunts are being phased out, but there is a healthy population of grizzly bears and numbers can increase quickly. They are showing up within communities and on ranches. There have also been a very healthy number of black bears observed.

The forest sector is an integral piece of BC's sustainable economy. We expressed that it is imperative that local government is engaged both during and after the Softwood Lumber Agreement litigation process to ensure that communities are represented in order to mitigate impacts.



We appreciate your dedication to holding monthly mayors call to begin engagement immediately.

Again, thank you for your time and attention to our concerns.

Yours truly,

Bill Miller
Chair

BRIEFING NOTE – Minister of Health
2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Fort St. James Hospital Replacement

BACKGROUND: See attached document

REQUEST: That the provincial government keep the Fort St. James Hospital Replacement as a high priority

TOPIC 2: Seniors Health Care and Gap in Assisted Living

BACKGROUND: See attached document

REQUEST: That the provincial government be requested to provide new assisted living accommodations to address increased seniors healthcare and the deficit in assisted living.

TOPIC 3: Northwest BC Resource Benefits Alliance

BACKGROUND: See attached documents

REQUEST: That the provincial government support negotiations moving forward this fall and allocate provincial resources to support the negotiation process.

December 12, 2017

The Honourable Adrian Dix
Minister of Health
Room 337 Parliament Buildings
Victoria, B.C.
V8V 1X4

Dear Minister Dix,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with the Stuart Nechako Regional Hospital District at the Union of B.C. Municipalities Convention in Vancouver in September.

The RDBN Board of Directors recognizes the critical need for replacement of the Fort St. James Hospital for residents of Fort St. James and surrounding First Nations. Its replacement is a top priority for both the Northern Health Authority and the Stuart-Nechako Regional Hospital District. We request that you also prioritize this project with consideration given to the small size of the hospital district and the limitations in further tax increases.

We also discussed that seniors health care and the gap in assisted living are major challenges in our region. The RDBN requests that the provincial government provides new assisted living accommodations to address seniors healthcare and the deficit in assisted living. Immediate investment is a necessity.

Again, thank you for your time and attention to our concerns. We look forward to collaborating with you and your staff in this regard.

Yours truly,

Bill Miller
Chair

BRIEFING NOTE – Minister of Mental Health and Addictions
2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Youth and Adult Mental Health Services

BACKGROUND: See attached documents

REQUEST: That more information be provided on services and where they are offered in our region.
Request that additional services be provided.

TOPIC 2: Opioid Crisis

BACKGROUND: See attached documents

REQUEST: That additional services and information on these services be provided.

TOPIC 2: Northwest BC Resource Benefits Alliance

BACKGROUND: See attached documents

REQUEST: As per the mandate letter, that the provincial government evaluate the fairness of revenue and taxation to level the playing field. That the provincial government supports negotiations moving forward this fall and allocate provincial resource to support the negotiation process.

December 12, 2017

The Honourable Judy Darcy
Minister of Mental Health & Addictions
P.O. Box 9638
Stn Prov Govt
Victoria, B.C.
V8W 9P1

Dear Minister Darcy,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September.

We appreciated the opportunity to meet with you to discuss the lack of mental health and addictions services within our region and the challenges associated with getting referrals to larger centres and the wait times involved.

The programs in place seem to lack an assessment piece for those requiring assistance. There have been a large number of adult suicides within the region which is very concerning. Many schools do not have mental health and addictions programs in place to address the needs of the youth.

We were very interested in your mention of potential mobile units to address community needs and look forward to receiving additional information in this regard.

Again, thank you for your time and attention. We look forward to collaborating with you and your staff in regard to these topics.

Yours truly,

Bill Miller
Chair

116

BRIEFING NOTE
2017 UBCM CONVENTION

MINISTRY OF MUNICIPAL AFFAIRS AND HOUSING
MINISTER'S MEETING

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** CSCD.UBCM.MeetingRequests@gov.bc.ca

TOPIC 1: Housing - It is cost prohibitive constructing new housing due to regulations and owner/builder restrictions

BACKGROUND: Please see attached documents

REQUEST: The Minister to support in a timely fashion the promised second round of changes to the regulations that relate to the requirements for level 3 building inspectors and exemptions for new building inspectors who are in the process of becoming qualified.

TOPIC 2: Northwest BC Resource Benefits Alliance (RBA)

BACKGROUND: Please see attached documents

REQUEST: 1. The Minister to support commencing negotiations between the Province and the Northwest BC Resource Benefits Alliance (RBA) in the fall of 2017. 2. The Minister to allocate Provincial resources to support the negotiation process.

November 21, 2017

The Honourable Selina Robinson
Minister of Municipal Affairs & Housing
PO Box 9056 STN PROV GOVT
Victoria, B.C.
V8W 9E2

Dear Minister Robinson,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September.

We appreciated the opportunity to discuss the challenges regarding building code changes. It is difficult for local governments in the north to recruit qualified building inspectors. Eligibility requirements will create a higher demand for qualified building officials exacerbating the recruitment challenges that local governments in the north are already facing. The RDBN requests your support in timely changes to the regulations that relate to the requirements for level 3 building inspectors and exemptions for new building inspectors who are in the process of becoming qualified.

In addition, the owner builder restrictions are concerning. The RDBN feels that the test required does not achieve the objective as some qualified contractors are unable to pass the test, however, people with book learning may be able to pass the test but are not necessarily competent builders. Challenges in the north are different. Our owner/builders build their own homes to ensure high quality construction with the intention of residing there for life rather than for resale. We have zero vacancy in our region, and these exam requirements exacerbate this situation.

The Energy Step Code is also a significant concern of the RDBN. While we appreciate the intent behind the Energy Step Code, it will introduce notable new costs for building materials, mechanical equipment, and testing by professionals. These costs will result in older, less energy efficient homes not being replaced by new homes. We are requesting that the implementation of the Energy Step Code in our region be reconsidered. Although the Energy Step Code is currently optional, the RDBN is requesting clarification on whether it will stay that way, or become mandatory in 2032.

118

The Honourable Selina Robinson
UBCM 2017
Page 2

Again, thank you for your time and attention to our concerns. We look forward to collaborating with you and your staff in regard to these topics.

Yours truly,

Bill Miller
Chair



Board-Receive

November 8, 2017

Ref: 207253

Bill Miller
Chair
and Members of the Board
Regional District of Bulkley-Nechako
37 - 3rd Ave
PO Box 820
Burns Lake BC V0J 1E0

RECEIVED
NOV 14 2017
REGIONAL DISTRICT OF
BULKLEY-NECHAKO

Dear Chair Miller and Board Members:

It was a great pleasure to meet with your delegation at the 2017 UBCM Convention. Our new government is committed to building partnerships with local government to make life more affordable for all British Columbians, to improve service delivery and to promote a strong economy that creates sustainable jobs.

The issues brought forward in our meeting were of great interest to me.

I appreciate your delegation's concerns regarding owner-builder authorization requirements, mandatory qualifications for local government building officials in 2021 and the voluntary Energy Step Code. I understand that the implementation of housing policies has a different impact for small rural municipalities such as Telkwa, than it does for larger ones such as Saanich, which is why you are interested in seeing more flexibility built into these requirements for rural areas.

As discussed, government introduced the new building official qualification and owner-builder authorization requirements to ensure a level of consistency across the province for enforcement and to strengthen consumer protection for the owner-builder and subsequent purchasers. On the other hand, the Energy Step Code is a voluntary standard that communities may choose to adopt, but are not required to do so.

Our new government is committed to addressing housing affordability and does not want to see the development of new housing stall in communities such as your own. If your housing concerns have not been addressed, please feel to contact me so that we can discuss these concerns further. You may also wish to contact Andrew Pape-Salmon, Executive Director, Building Safety Standards Branch, to discuss your concerns. Mr. Pape-Salmon can be reach by telephone at: 250 812-1933; or by email at: Andrew.PapeSalmon@gov.bc.ca.

.../2

Chair Miller and Board Members
Page 2

During our meeting at Convention, I was pleased to present your delegation with a \$10,000 Infrastructure Planning Grant to assist with the Fort Fraser Sewer Condition Assessment. I trust this grant will help the Regional District to achieve its goals.

I also appreciated our discussion on the needs of the Northwest Resource Benefits Alliance. As you know, our government has asked the Deputy Minister of Finance to receive and review the business case which I understand is underway. I look forward to the results of this review coming forward to our government for consideration. Staff in the Ministries of Finance and Municipal Affairs and Housing will continue to be in touch with yours.

I found tremendous value in hearing directly from you and other local governments over the course of the week. As a new Minister, this was an important opportunity to better understand challenges and opportunities in your communities. I am looking forward to working in partnership with you to address the priority issues for all British Columbians.

Thank you again to your delegation for taking the time to meet with me.

Sincerely,



Selina Robinson
Minister

Enclosure

pc: Honourable Doug Donaldson, MLA
Stikine

John Rustad, MLA
Nechako Lakes

121

BRIEFING NOTE – Minister of Public Safety and Solicitor General
2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Provincial Download of Emergency Preparedness

BACKGROUND: See attached documents

REQUEST: That Emergency Preparedness responsibilities previously downloaded from the province to local government be taken back by the province and, as per Section 2 of the *Community Charter*, that the provincial government not assign responsibilities to local government unless there is provision for resources required to fulfill the responsibilities.

TOPIC 2: Tailings Ponds (Equity Mine Dam Safety)

BACKGROUND: See attached documents

REQUEST: That Equity Mine be requested to have an Emergency Response Plan and follow through process in place regarding tailings ponds.

TOPIC 3: Flood Mitigation/Dykes

BACKGROUND: See Attached documents

REQUEST: That there be increased funding and increased flexibility with flood mitigation funding for property owners in flood prone areas.

TOPIC 4: Northwest BC Resource Benefits Alliance

BACKGROUND: See attached documents

REQUEST: That the provincial government support negotiations moving forward this fall and allocate provincial resources to support the negotiation process.

laa

November 21, 2017

The Honourable Mike Farnworth
Minister of Public Safety and Solicitor General
PO Box 9046 STN PROV GOVT
Victoria, B.C.
V8W 9E2

Dear Minister Farnworth,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September.

We appreciated the opportunity to express our concerns in regard to the download of emergency preparedness onto local governments. The *Community Charter* section 2 (b) indicates that the Provincial government must not assign responsibilities to municipalities unless there is a provision for resources required to fulfill the responsibilities, however sufficient resources are not being provided, which is a tremendous strain on staff, elected officials, and taxpayers. The RDBN requests that if there is download from the Province that it comes with capacity.

RDBN concerns were expressed regarding flood mitigation for Ebenezer Flats. The RDBN has applied for funding through the Community Emergency Preparedness Fund and is awaiting a response.

To date, the RDBN has been unable to schedule a meeting with BC Ministry of Energy, Mines and Petroleum Resources to discuss its concerns

We thank for your time and attention to our concerns. We look forward to collaborating with you and your staff in regard to these topics.

Yours truly,

Bill Miller
Chair



BRITISH
COLUMBIA

JAN 05 2018

Mr. Bill Miller
Chair
Regional District of Bulkley-Nechako
PO Box 820
Burns Lake BC VOJ 1E0

RECEIVED

JAN 16 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Dear Mr. Miller:

I would like to thank the Regional District of Bulkley-Nechako for bringing your concerns forward at this year's Union of British Columbia Municipalities Convention held in Vancouver. I regret that my schedule did not allow us to meet in person. I understand from Parliamentary Secretary Jennifer Rice that your meeting with her was very informative and I am writing to follow up on the discussion regarding holding mine operators accountable for potentially disastrous actions and the amount of support the regional district receives from the province for emergency preparedness and flood mitigation.

In that discussion, the regional district requested provincial support to get a better understanding of how to hold mine operators accountable. Ministry staff can assist the regional district in coordinating with other ministries, however, it's always a good approach to contact mine operators directly as a first step. To assist you with this issue, Mr. Howard Davies, Regional Director of the Health, Safety, and Permitting Branch, with the Ministry of Energy, Mines and Petroleum Resources, is available. He can be reached by telephone at: 250 847-7653 or by email at: Howard.Davies@gov.bc.ca.

Following on this summer's flood and wildfires, Emergency Management BC and BC Wildfire Service held a series of after-action review sessions. Feedback and contributions from communities affected by the wildfires of this past summer will assist the provincial government's future responses.

I appreciate these important opportunities to exchange ideas and share information. Through a continued partnership, I am confident that we can work together to increase the well-being of the Regional District of Bulkley-Nechako and its citizens.

Sincerely,

Mike Farnworth
Minister of Public Safety
and Solicitor General

pc: Ms. Jennifer Rice
Mr. Robert Turner
Mr. Howard Davies

BRIEFING NOTE – Ministry of Transportation and Infrastructure
2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Improvements to Colleymount Road – Electoral Area “E” (Francois/Ootsa Lake Rural)

BACKGROUND: Attached is a map that identifies a portion of the road where straightening of the road may be a possibility. Easements are in place, and a working group made up of Colleymount Community members has identified this section of the road a top priority.

REQUEST: There are considerable safety hazards associated with the condition of Colleymount Road. Improvements are necessary in reducing the danger for residents and other road users travelling on this road.

TOPIC 2: Lack of Passing Lanes on Highway 16 – particularly between Burns Lake and Smithers

BACKGROUND: No background information available.

REQUEST: The RDBN would like to thank MOTI for improvements that have taken place to date in relation to twinning on Highway 16 and requests continued improvements inclusive of local consultation.

TOPIC 3: Northroad (Fort St. James to Mackenzie Connector)

BACKGROUND: Discussion has taken place that consideration is being given to changing the Northroad from a Ministry of Transportation and Infrastructure Road to a Forest Service Road.

REQUEST: The RDBN opposes this change and requests that the MOTI oppose the change as well.

Topic 4: Northwest BC Resource Benefits Alliance

BACKGROUND: See attached documents

125

REQUEST: That the provincial government support negotiations moving forward this fall and allocate provincial resources the support the negotiation process.

126

December 13, 2017

The Honourable Claire Trevena
Minister of Transportation and Infrastructure
P.O. Box 9055
Stn Prov Govt
Victoria, B.C.
V8W 9E2

Dear Minister Trevena,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September.

We identified the need for additional passing lanes on Highway 16 and wish to commend you for the work being done in that regard.

We expressed our concerns regarding the North Road (Fort St. James to Mackenzie Connector) potentially changing from a Ministry of Transportation and Infrastructure Road to a Forest Service Road as a result of a movement from major licensees. This road is also utilized by residents, mining user groups, and recreational users. We urge you to oppose the change and include us in any discussions that are related to this topic.

Improvements to the Colleymount Road are critical as there are currently considerable safety hazards associated with the condition of the road. It is utilized by logging trucks, cattle trucks, tourists and residents.

There have been a number of accidents on the road with the most recent accident involving a logging truck that ended up in Francois Lake. This accident occurred where there is an "s" curve where trucks must cut the corner to get around it. The Ministry of Transportation and Infrastructure has an easement in place to fix this portion of the road and we request that this be identified as a top priority. We were pleased to hear that this issue has been identified in the Ministry's planning process, and we look forward to seeing these improvements completed.

127

UBCM Meeting
Page 2

Again, thank you for your time and attention. We look forward to collaborating with you and your staff in regard to these topics.

Yours truly,

Bill Miller
Chair



Board - Receive

JAN 25 2018

Bill Miller, Chair
Regional District of Bulkley-Nechako
PO Box 820
Burns Lake BC V0J 1E0

Reference: 270824

Dear Chair Miller,

Re: UBCM Meeting - Thank You

RECEIVED
FEB 01 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Thank you for taking the time to meet with me at the Union of British Columbia Municipalities (UBCM) gathering in Vancouver. I was glad we had the opportunity to discuss your support for the continued construction of passing lanes along Highway 16, your wish to have Germansen Landing Road remain a ministry road and the need to improve Colleymount Road. Please accept my apologies for the time it has taken me to follow up on our meeting.

As I work to ensure our government delivers the provincial highways, roads, bridges and other infrastructure British Columbians need, I am grateful to have had the chance to meet face-to-face with representatives from across B.C. and gain a clearer understanding of the priorities and needs of their communities. It was a pleasure to see firsthand the outstanding level of dedication shown by local leaders like yourself, and to look at ways we can work together to ensure our province's communities have the resources and support they need to continue building a strong economy that works for everybody.

I am confident we all share the same goal when it comes to transportation and infrastructure in B.C.: to provide British Columbians with the safest, most reliable transportation network possible. Positive and productive collaboration is the key to ensuring we can deliver on our commitments.

I asked that ministry staff review the priority safety issues identified during our meeting and discuss these matters further with Regional District staff and the local road user group, and was pleased to hear that Regional District and Ministry staff have met since our meeting at UBCM.

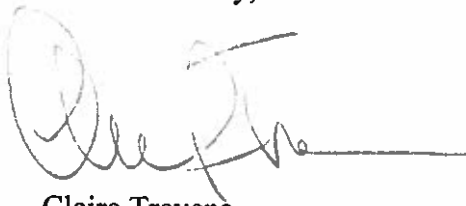
.../2

129

- 2 -

Thank you again for taking the time to meet with me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Claire Trevena', with a long horizontal line extending to the right.

Claire Trevena
Minister

Copy to: Grant Main, Deputy Minister

Deborah Bowman, Assistant Deputy Minister
Transportation Policy and Programs Department

Kevin Richter, Assistant Deputy Minister
Highways Department

BRIEFING NOTE – Network BC
2017 UBCM CONVENTION

LOCAL GOVERNMENT: Regional District of Bulkley-Nechako

****Please send the completed briefing note to:** UBCM.Meetings@gov.bc.ca

TOPIC 1: Internet and Cell Phone Connectivity

BACKGROUND: [Click here to enter background information](#)

REQUEST: 1. What is the status of CityWest? 2. The RDBN requests that continuity of funding for internet and cell phone connectivity remains in place. 3. The RDBN is concerned with the increased number of lost calls on the Highway 16 Corridor. Cell phone connectivity is both an economic driver and important for safety when travelling. The RDBN requests that the issue of dropped calls be addressed. 4. The RDBN requests support for access to funding for increased cell coverage.

TOPIC 2: Northwest BC Resource Benefits Alliance

BACKGROUND: See attached documents

REQUEST: That the provincial government support negotiations moving forward this fall and allocate provincial resources to support the negotiation process.

December 12, 2017

Network BC
PO Box 9412 STN PROV GOVT
Victoria, B.C.
V8W 9V1

Attention: Howard Randell, Executive Director

Dear Mr. Randell,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September.

We appreciated the opportunity to discuss internet and cell phone connectivity in the region. The Regional District of Bulkley-Nechako encompasses a large rural population, and in order to service the rural population, a municipal hub would be required.

As discussed during the meeting, there are many dead zones on the Highway 16 corridor and there seems to be an increase in dropped calls. We understand that the decreased service is as a result of Telus building out fibre but using it for internet and cell coverage. Cell phone connectivity is both an economic driver and important for safety when travelling.

There is potential for industry to implement temporary systems within the region while their projects are taking place. We would like to be able to take advantage of such systems and see that the infrastructure remain permanent.

You expressed the importance of completing an inventory and identifying what the RDBN wishes to achieve. Thank you for offering to share the data that you have in regard to service gaps with Regional Districts. We look forward to collaborating with you and your staff in regard to these topics.

Yours truly,

Bill Miller
Chair

132

December 5, 2017

Andrew Weaver, MLA
Oak Bay – Gordon Head
219-3930 Shelbourne St.
Victoria, B.C.
V8P 5P6

Dear Mr. Weaver,

On behalf of the Regional District of Bulkley-Nechako (RDBN), I would like to thank you for meeting with us at the Union of B.C. Municipalities Convention in Vancouver in September.

We appreciated the opportunity to express our concerns in regard to Foreign Ownership of Agricultural Lands and thank you for your commitment to give this issue the highest priority. We were very pleased with your quick action in reintroducing the *Property Law Amendment Act, 2017* to ensure that land reserve is protected from foreign entities purchasing over five acre parcels without first obtaining permission from the Lieutenant-Governor-in Council.

We also thank you for your interest in Mark Parker, Chair, RDBN Agriculture Committee's presentation to the Senate and the need for an incentive program for young farmers.

We thank for your time and attention to our concerns. We look forward to collaborating with you and your staff in regard to these topics.

Yours truly,

Bill Miller
Chair

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEMORANDUM**

TO: Chairperson Miller and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: June 13, 2018

SUBJECT: Committee Meeting Recommendations
 – May 24, 2018
 – June 7, 2018

Following are recommendations from the May 24 and June 7, 2018 Committee meetings for the Regional Board's consideration and approval.

Regional Transit Committee Meeting – May 24, 2018**Recommendation 1:****Re: Highway 16 Bus Stop Analysis Updates**

“That the Regional Transit Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve bus stop signage in Table 1 as outlined in the Regional Transit Coordinator’s May 8, 2018 memo.”

Recommendation 2:**Re: Highway 16 Bus Stop Analysis Updates**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to further investigate the feasibility of the following Proposed Stop Locations:

- Van Horne Frontage Road – Electoral Area “A”
- Include and prioritize: Quick Road West and Walcott Road– Electoral Area “A” rather than Hungry Hill Rest Area and Pottinger Frontage Road – Electoral Area “A”
- Bye Frontage Road – Electoral Area “G” to be further discussed with the Electoral Area Director; and further, that that the Stop Type be “By Request.”

Committee of the Whole Meeting – June 7, 2018**Recommendation 3:****Re: Appreciation for Term in Office for Elected Officials**

“That the Regional District of Bulkley-Nechako authorize staff to plan and organize an end of term BBQ at Chair Miller’s residence after an RDBN Meeting for late afternoon/evening.”

Committee of the Whole Meeting – June 7, 2018 (Cont'd)

Recommendation 4:

Re: Appreciation for Term in Office for Elected Officials

“That the Regional District of Bulkley-Nechako approve ordering one coat for each elected official wanting a coat in 2018 (outgoing and incoming); and further, that the Height 3 & 1 coat in the Chief Administrative Officer’s May 30, 2018 report be the coat for consideration.”

Recommendation 5:

Re: Rail Safety UBCM Resolution

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to replace the Rail Safety resolution approved on May 24, 2018 for consideration at the Union of B.C. Municipalities 2018 Convention with the resolution proposed in the Director of Protective Services June 7, 2018 memo titled “Rail Safety UBCM Resolution” as amended to include all railways and rail operators.”

Rural Directors Committee – June 7, 2018

Recommendation 6:

Re: CICK 93.9 FM Smithers Community Radio Society – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)

“That CICK 93.9 FM Smithers Community Radio Society be given \$2,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with Board development and volunteer training.”

Recommendation 7:

Re: Burns Lake Mountain Biking Association- Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)

“That the Burns Lake Mountain Biking Association be given \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival.”

Recommendation 8:

Re: Lakes District Arts Council- Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)

“That the Lakes District Arts Council be given \$2,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with events during the 2018/19 season.”

Recommendation 9:

Re: Stuart Lake Sailing Club School - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Stuart Lake Sailing Club be given \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with sail camps on Stuart Lake.”

Rural Directors Committee – June 7, 2018 (CONT'D)

Recommendation 10:

Re: Music on the Mountain Society - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

“That the Music on the Mountain Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the 2018 Music on the Mountain Festival.”

Recommendation 11:

Re: Fraser Lake Elementary – Secondary School – Track Team - Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That the Fraser Lake Elementary Secondary School – Track Team be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Track Team attending Provincial Championships in Langley, B.C.”

Recommendation 12:

Re: Fraser Lake Elementary – Secondary School – Sr. Girls Soccer Team- Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That the Fraser Lake Elementary Secondary School – Sr. Girls Soccer Team be given \$2,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with attending Provincial Championships in Penticton, B.C.”

Recommendation 13:

Re: Fraser Lake Elementary – Secondary School – Golf Team- Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

“That the Fraser Lake Elementary Secondary School – Golf Team be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Golf Team attending Provincial Championships in Osoyoos, B.C.”

Recommendation 14:

Re: School District 91 - Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

“That School District 91 be given \$4,200 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Southside (Area E) WOW Bus Service.”

Recommendation 15:

Re: Nechako Valley Search and Rescue Society - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)

“That the Nechako Valley Search and Rescue Society be given \$2,500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for its 3 bay heated garage project.”

Rural Directors Committee – June 7, 2018 (CONT'D)

Recommendation 16:

Re: 2018 UBCM Session Proposal Support to Agriculture in the RDBN

“That the 2018 UBCM Session Proposal titled “Support to Agriculture in the RDBN” be ratified as amended to include additional presenters to participate in the session along with the RDBN.”

Recommendation 17:

Re: Invitation to the Honourable Lana Popham, Minister of Agriculture

“That the Regional District of Bulkley-Nechako Board of Directors invite the Honourable Lana Popham, Minister of Agriculture to the RDBN to discuss the proposed changes to the Agriculture Land Commission; and further, that if Minister Popham is unable to attend a Meeting in the RDBN that the Chair of the Agriculture Committee and one Director meet with Minister Popham in Victoria, B.C.”

RECOMMENDATION:

(ALL/DIRECTORS/MAJORITY)

Recommendations 1 through 17 as written.

137

**Regional District of Bulkley-Nechako
Memo – Board Agenda
June 21, 2018**

To: Chair Miller & Board of Directors
Date: June 12, 2018
From: Laura O'Meara (Senior Financial Assistant)
Regarding: Financial Information Act Statements

Enclosed under separate cover is a copy of the Financial Information Act Statements for the year ended December 31, 2017.

These statements are required to be approved by the RDBN Board of Directors before they are submitted to the Ministry of Municipal Affairs and Housing for review. If you have any questions I would be pleased to discuss them with you.

Recommendation: (all/directors/majority)

That the RDBN Board of Director's receive the Senior Financial Assistant's June 12, 2018 memo titled "Financial Information Act Statements" and approve the Financial Information Act Statements for the year ended December 31, 2017.



**Regional District of Bulkley-Nechako
Board of Directors
June 21, 2018**

To: Chair Miller and the Board of Directors
 From: Corrine Swenson, Manager of Regional Economic Development
 Date: June 12, 2018
 Regarding: Internet Connectivity Study

During the June 21st Board meeting, Mark Halwa from Sandbox Systems will be attending as a delegation to initiate the Internet Connectivity study project discussion. Following this delegation, Staff are recommending entering into an agreement with Sandbox Systems Inc. (Mark Halwa) for completion of the Internet Connectivity Study.

Deliverables for this agreement will include:

- Initial project meeting
- Strategic perspective (vision, benefits, goals and objectives)
- State of connectivity (nationally, provincially, regionally)
- Identification of areas currently eligible for funding
- Cost estimates
- Analysis of support/enabement options
- Delivery of final report (November 29, 2018)

Currently, included in the 2018 Budget is \$20,000 in expenditures for the connectivity study and \$25,000 is also available in special projects contingency.

The cost to complete the study with Sandbox Systems Inc is \$24,000 plus travel expenses. It is anticipated there will be a minimum of three trips to the region, June 21 – December 31, 2018.

Staff are requesting the Board access up to \$12,000 from the special projects contingency funding to complete the study.

Attached is the draft table of contents for the report.

Staff would be happy to answer any questions the Board may have.

RECOMMENDATION:	(All/Directors/Majority)
<p>That the Regional District of Bulkley-Nechako Board of Directors approves entering into an agreement with Sandbox Systems Inc in the amount of \$24,000 plus travel expenses, and furthermore up to \$12,000 will be allotted from the special projects contingency budget.</p>	

Internet Connectivity Study
Connecting the RDBN
Table of Contents

Strategic Perspective

What does the RDBN hope to achieve with increased connectivity?

Vision

Benefit Statement

Strategic Goals and Objectives

State of Connectivity

What exists and how does the RDBN compare?

Federal and Provincial connectivity, policies, targets and dates

Regional comparisons, coverage analysis

Defining Connectivity

Local Internet Service Providers Overview

Analysis of Options

Components and Milestones

Estimated Costs

Opportunities

What exists for the RDBN? Funding/grants, examples of other local govt initiatives

Strategic Action Plan



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
June 21, 2018**

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: June 11, 2018
 Regarding: Federal Gas Tax Funds – Electoral Area 'D', Fraser Lake Rural
 Village of Fraser Lake – C.H. Foote Memorial Arena

The Village of Fraser Lake has requested the Regional District's assistance in the form of Federal Gas Tax Funds for a recreation improvement project at the C.H. Foote Memorial Arena, located in Fraser Lake Arena.

The Village plans to replace the condenser and overhaul one compressor, while also performing maintenance work on the second compressor. These upgrades are critical for the continued operation of the facility, which provides a number of sport and recreation functions to the community.

The total project cost is estimated at \$127,795.86. Funding has been committed by both the Nechako-Kitimaat Development Foundation (\$60,000) and the Northern Development Initiative Trust (\$15,000). Additionally, the Village receives back their GST (\$6,085.52). The Gas Tax funding request has been made for the remaining \$46,710.34.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'D' allocation is \$281,571.48. Director Parker is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$46,710.34. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to \$46,710.34 of Electoral Area 'D' Federal Gas Tax allocation monies towards the recreation infrastructure improvement project at the Fraser Lake Arena, and further,
(All/Directors/Majority)
2. That the RDBN Board of Directors authorizes the withdrawal of \$46,710.34 from the Federal Gas Tax Reserve Fund.
(Participants/Weighted/Majority)



**Regional District of Bulkley-Nechako
Board of Directors Memorandum
June 21, 2018**

To: Chair Miller and the Board of Directors
 From: Kristi Rensby, Finance/Administration Coordinator
 Date: June 12, 2018
 Regarding: Federal Gas Tax Funds – Electoral Area 'A' (Smithers Rural)
 Village of Telkwa

In July 2017, the RDBN Board of Directors passed resolution 2017-10-5 in support of providing \$60,736 in Area 'A' Federal Gas Tax Funds to the Village of Telkwa for their planned renovations to the Telkwa Community Hall.

As the project has gotten nearer to beginning, the required scope of work has changed slightly and the Village is requesting an additional \$21,957.95 in Gas Tax funding to complete the additional renovations required. Northern Development Initiative Trust is contributing \$10,246, and the Village of Telkwa has committed \$15,000 of their own Gas Tax funds as well.

Total uncommitted Gas Tax Funds remaining in Electoral Area 'A' allocation is \$835,093.96. Director Fisher is supportive of this project and accessing additional Federal Gas Tax Funds in the amount of up to \$21,957.95. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

RECOMMENDATION:

1. That the RDBN Board of Directors authorize contributing up to an additional \$21,957.95 of Electoral Area 'A' Federal Gas Tax allocation monies to the Village of Telkwa towards the Recreation Infrastructure renovation project at the Telkwa Community Hall; and further,

(All/Directors/Majority)
2. That the RDBN Board of Directors authorize the withdrawal of up to \$21,957.95 from the Federal Gas Tax Reserve Fund.

(Participants/Weighted/Majority)



Regional District of Bulkley-Nechako Memo Board Agenda – June 21, 2018

To: Chair Miller and Board of Directors
From: John Illes, Chief Financial Officer
Date: June 12, 2018
Re: Remuneration Bylaw 1837

The remuneration bylaw has been reviewed by the Directors at the Committee of the Whole meetings on April 5 and May 3.

On May 3 the directors requested that the minimum distance that is travelled before a mileage claim be made be eliminated and the bylaw has been updated to reflect this.

Bylaw 1837, later in the agenda, is recommended for three readings and adoption.

Staff would be pleased to answer any questions.

Recommendation:

(All/Directors/Majority)

“That the Board of the Regional District of Bulkley-Nechako receive the Chief Financial Officer’s memo dated June 12, 2018 titled “Remuneration Bylaw 1837” and further that

“The Board of Directors consider giving Bylaw 1837 three readings and adoption later in the agenda.”

143



REGIONAL DISTRICT OF BULKLEY-NECHAKO
Board of Directors
June 21, 2018

Memorandum

TO: Chair Miller and Board of Directors

FROM: Melany de Weerd, Chief Administrative Officer

SUBJECT: Proposed bylaw "Regional District of Bulkley-Nechako Procedure Bylaw No. 1832, 2018"

DATE: June 6, 2018

The Board of the Regional District of Bulkley-Nechako provided direction to revise the RDBN Bylaw to regulate the meetings and conduct of the Regional Board and Committees following this winter's major weather event that blanketed the region, precluding travel to the RDBN office and resulting in a lack of quorum to proceed with meetings. The Board expressed a desire to provide for a larger portion of the Board to have the ability to attend electronically when circumstances require. The proposed bylaw provides for "No more than two Directors at one time may participate at a meeting under section 8.2 *unless otherwise authorized by the Chair.*" [emphasis added]

The proposed bylaw also includes updates to reflect the current sections of the *Local Government Act*.

RECOMMENDATION: (All/Directors/2/3 Majority)

THAT the Regional District of Bulkley-Nechako Board of Directors provide three readings and adoption to "Regional District of Bulkley-Nechako Procedure Bylaw No. 1832, 2018", a bylaw to regulate the meetings and conduct of the Regional Board and Committees, further in the agenda.

144



REGIONAL DISTRICT OF BULKLEY-NECHAKO

REPORT

30 MAY 2018

TO:	Chair and Regional Board of Directors
FROM:	Director Newell
DATE:	May 17, 2018
RE:	BC Broadband Conference 2018

I attended the above-noted <input type="checkbox"/> meeting <input type="checkbox"/> workshop <input checked="" type="checkbox"/> conference <input type="checkbox"/> other	
On: May 2-3 2018	in: Richmond

The key topics/points of interest were: *the rapid actual and potential steps forward in broadband technology. The main thrust of the conference 5G and gigabit wireless which I personally believe will not be as advantageous in rural areas as in urban. However, it was obvious from panel and regional discussions that we have within our grasp the ability to create reliable, cost effective systems that are both essential and integral to our Regional infrastructure development.*

Topic(s) of discussion that I particularly enjoyed or felt was relevant to the Regional District of Bulkley-Nechako include: *With the introduction of additional fibre lines in the NW, relatively inexpensive wireless options and the potential of 4,800 low orbit satellites providing low cost broadband this places us with a difficult decision. Do we spend a considerable amount on ground infrastructure (fibre), install low cost wireless networks or wait for the Elon Musk's and Googles to give us "inexpensive" satellite coverage in 2021? There are pro's and con's in all three. The fibre line from Prince report to Prince George has improved connectivity in small communities along its route (low hanging fruit), yet has left much of our rural areas underserved. In speaking to ISP's at the conference this does not leave a profitable business case in many rural areas. I asked the Columbia Basin Broadband Corporation if they could have completed their project without the Columbia Basin Trust. Their comment was, "we could have provided high speed internet for 85-90% of the population in the 3 regional districts but that was not our mandate. CBT agreed to pick up the deficit for as long as it took to provide 100%". This is another good reason for RBA. It was fortunate to have Corrine present at this conference. Corrine arranged a meeting with a potential consultant who seems to understand the challenges of rural BC. Also, Corrine gave an often different perspective from her conversations with the many people and companies we both spoke with.*

Action recommended by Director: To get a consultant on board - make decisions based on their recommendations and move ahead.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

JUN 11 2018

REGIONAL DISTRICT OF
BULKLEY-NECHAKO

REPORT

TO:	Chair and Regional Board of Directors
FROM:	Director Newell
DATE:	May 14, 2018
RE:	Minerals North 2018

I attended the above-noted meeting workshop conference other

On: April 25-27 2018

in: Houston

The key topics/points of interest were: *An outline of the industry performance in our Region for 2017 and the highlights of prospects for 2018. Minerals North also provided a platform for promoting the RBA and the advantage it would provide for the industry.*

Topic(s) of discussion that I particularly enjoyed or felt was relevant to the Regional District of Bulkley-Nechako include: *British Columbia's mineral and coal exploration industry grew last year for the first time since 2012 and is anticipated to continue in 2018. Access to land for mineral exploration is still one of the main questions asked by investors. AME adapted the Mining Health and Safety workshop for local students. I was able to enroll 10 students from local schools. The students will receive a certificate that they can add to their resume for future employment opportunities. It would seem a waiting game for Huckleberry and Endako. There is increased exploration activity and property acquisition taking place in our region, much of which is due to the Geoscience BC Phase II airborne magnetic and radiometric survey, located near the communities of Smithers, Houston, Burns Lake, Fraser Lake and Vanderhoof.*

Action recommended by Director:

The importance of speaking in the schools to educate students on the RD function and promote industry opportunities in our resource sectors through apprenticeships, scholarships and bursaries.

Follow-up required by:

- Regional District Director Other _____
 Regional District Board None
 RDBN Staff at the discretion of the Regional District Board of Directors

Recommendations:

146



REGIONAL DISTRICT OF BULKLEY-NECHAKO MEMORANDUM

To: Chairperson Miller and Board of Directors (June 21, 2018)
From: Rory Mckenzie
Director of Environmental Services
Date: June 11, 2018
Subject: Cost Recovery Study – Scope of Work and Fee Estimate

The 2018 Solid Waste Management Plan (SWMP) draft was approved by the RDBN Board of Directors for public consultation on May 24, 2018. At that meeting Directors indicated that they would like to see the cost recovery study and implications of such a study as soon as possible.

A key component of the SWMP draft is the need to address cost recovery and understand the implications of cost recovery for the RDBN's solid waste management system.

Below please find the Cost Recovery Study – Scope of Work and Fee Estimate

Background

The RDBN and Tetra Tech are 9 months into the SWMP review and update. The Solid Waste Management Plans costs continue to rise and implementing the options and actions identified in the SWMP will result in increases to operating costs as well as regulatory requirements to fund closure and post closure liabilities. These costs will need to be recovered through increases to taxation, cost recovery fees or a combination of both.

In the 2018 SWMP draft Section **4.3.1 Assess Cost Through User Fees** it states to assess a strategy to increase cost recovery from municipal solid waste and other material in the RDBN in year one of the plan. Tetra Tech Canada Inc. (Tetra Tech) has prepared a scope of work and fee estimate for a cost recovery study.

Key Study Objectives

Define the funding gap in the 5 year financial plan including the operating and capital costs defined in the draft 2018 SWMP and required reserve funding.

Review cost recovery models in similar regional districts and provide guidance on applicability to RDBN.

Define options for closing the funding gap.

Provide summaries of projected revenue and conceptual costs of prioritized cost recovery options.

Provide the information required to satisfy members of the Board of Directors that the draft 2018 SWMP can be funded through reasonable changes to the RDBN cost recovery model.

Budget

The price for this study would be \$22,760.00 excluding taxes. There are sufficient funds in the SWMP budget to cover this study.

147

Cost recovery study
Tetra tech



Completion

This cost recovery study will be completed by Aug 2, 2018 and then reviewed by staff. It will then be submitted to the board on August 16, 2018.

RECOMMENDATION	(All/Directors/Majority)
1. That the Board of Directors receive the memorandum titled, "Cost Recovery Study – Scope of Work and Fee Estimate" and dated June 21, 2018.	
2. Further, that the Board of Directors approve Tetra Tech Canada Inc. to proceed with the "Cost Recovery Study – Scope of Work and Fee Estimate" for a cost of \$22,760.00 excluding taxes.	

Respectfully submitted,

Rory Mckenzie
Director of Environmental Services



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
MEMORANDUM**

To: Chair Miller and Board of Directors (June 21, 2018)
From: Janette Derksen - Deputy Director of Environmental Services
Date: June 11, 2018
Subject: Nechako Healthy Community Alliance (NHCA) Contract Scope Change

On April 10th, the Regional District of Bulkley-Nechako (RDBN) signed a contract to host a Recycle BC Depot at the Vanderhoof Transfer Station that opened on May 1st. This was a big accomplishment for the RDBN as well as a huge step towards bringing residential recycling together within the community. However, some of the services that used to be provided on behalf of NHCA for the community that were funded by the RDBN are now part of the new Vanderhoof recycling depot operations covered by the Recycle BC program, these being the payment and management costs for the onsite mixed paper and plastic roll-off bins by Nechako Waste Reduction Initiative (NWRI) an umbrella organization of NHCA. As there is no longer a need for this expenditure the contract between NHCA and the RDBN will need to change to reflect this.

RDBN staff asked NWRI to submit a proposal that would outline the remaining services and to include educational and promotional initiatives for the start-up of the new residential recycling program for the area of Vanderhoof. You will find the proposed remaining services and its costs attached to this Memorandum submitted by NWRI. The Change in Scope Notice Form reflects the price adjustment to be \$10,234.38 for the term of May 1st – July 31st, 2018.

The RDBN has paid NWRI \$25,515.30 (January 1st - April 30th) of the Board approved \$75,650.52. With the proposed price change this decreases the 2018 funding assistance to \$35,749.68, leaving \$39,900.84 to remain in the budget to be utilized for the Vanderhoof recycling depot operations.

Staff is recommending that the Board of Directors approve the reduction in funding to NHCA's contract due to the change in scope with the existing contract. This change of scope shifts their program from looking after the recycling to more of a focus on education and promotion for the new residential recycling program at the Vanderhoof Transfer Station for the Vanderhoof area only. If the Board agrees with this change in scope the attached notice and the submitted proposal will be attached to the original contract for signing.

Staff is also recommending that the Board of Directors approve rescinding the contract thereafter the proposed term of May 1st -July 31st, 2018. Even though the two remaining services, Post Office recycling and the Green Toolkit, are effective services to the community, the RDBN can no longer accept the recycling material from the Post office through the Recycle BC program and the Green Toolkit should be able to support the program through fees.

RECOMMENDATION

(All/Directors/Majority)

1. That the Board of Directors receives the memorandum titled, "Nechako Healthy Community Alliance (NHCA) Contract Scope Change" dated June 11, 2018.
2. And that, the Board of Directors approves the contract scope change with the Nechako Healthy Community Alliance for the proposed term of May 1st to July 31st, 2018 to shift the program to focus on education and promotion of the new residential recycling program at the cost of \$10,234.38.
3. And that, the Board of Directors authorizes staff to rescind the contract after the proposed education and promotion program is completed at the end of the term May 1st-July 31st, 2018.

Scope Change Proposal to the RDBN regarding Education/Promotion for the Recycle BC Depot at the Vanderhoof Transfer Station

The Nechako Waste Reduction Initiative (NWRI) would like to assist the Regional District of Bulkley Nechako (RDBN) in promoting and educating the residents of Vanderhoof about the new Recycle BC depot opening at the Vanderhoof Transfer Station. Effective and clear education/promotion campaigns for recycling programs help to decrease the potential for contamination and result in a positive recycling experience for all. The NWRI understands that Recycle BC has existing promotion/education materials available and the NWRI would be responsible for tailoring it to the Vanderhoof program specifically with location and products accepted.

Promotion & Education initiatives include:

- Advertising in local print media and throughout town with posters
- Advertising on local radio stations
- Advertising and engage residents through social media
- Visit and engage local businesses/schools (ICI) to educate on how changes affect them
- Attend local events to help promote correct recycling practices
- Mail out through Canada Post
- Working with local schools to encourage new and proper recycling practices

We are unsure of the number of hours this promotion and education campaign will require but we are confident it will not exceed the current contract with the RDBN of 16hrs/week for the Sustainability Coordinator. The NWRI will also continue to administer existing on-going programs including Vanderhoof post office recycling and the Green Toolkit reusable dishes.

This proposal and accompanying budget covers the education and promotion responsibilities from May through to the end of July 2018.

Nechako Waste Reduction Initiative**Waste Reduction Budget for May- July 2018****Total Costs**

Advertising/Printing costs	\$	3,000.00
Marketing Campaign Supplies	\$	300.00
Supervisor	\$	650.00
Sustainability Coordinator	\$	6,187.83
Post Office Pick-Up	\$	180.00
Mileage-Post Office	\$	79.20
Administration (5%)	\$	519.85
TOTAL REQUIRED	\$	10,916.88

In Kind

Supervisor	\$	650.00
Administration (5%)	\$	32.50
TOTAL IN KIND	\$	682.50

Total Requested from RDBN

Advertising/Education Supplies	\$	3,000.00
Marketing Campaign Supplies	\$	300.00
Sustainability Coordinator	\$	6,187.83
Post Office Pick-Up	\$	180.00
Mileage- Post Office	\$	79.20
Administration (5%)	\$	487.35
TOTAL REQUESTED	\$	10,234.38

Total Funds Requested from RDBN	\$ 10,234.38
--	---------------------



151

FORM F.1 Weekly Field Review Report

GENERAL PROJECT INFORMATION

Date of Report: June 13, 2018

Client Name: RDBN

Job Number: 1266-011

Project Name: Fort Fraser Water Distribution Improvements

Contractor: Infracon

Reviewer: Aleese Kryzanowski

Date of Field Reviews: June 4 – June 10, 2018

STATUS OF WORK: Construction to date appeared to be in general conformance with the Issued for Construction drawings. The following is a list of observations, comments, and work progress made while on-site.

True Consulting Work Tasks:

- On-site for quality assurance while construction phase of the watermain is in progress.
- Brought GeoNorth Engineering to site to complete compaction testing of the backfill in Corporation Street road crossing. The native backfill material is silty, soft and did not meet compaction specifications for the road crossings. Geogrid and geotextile was used in the road crossing trench and out-sourced drier clay material was used for backfilling.
- Completed daily field reporting and as-built survey as required.
- Determined alignment changes that would be required and directed Infracon to offset original alignment to avoid unnecessary landscape destruction and for ease of install.

Infracon Work Tasks:

- Completed installation of 150mm diameter watermain along 5th Avenue between Empire Street (Sta 0+940m) and Corporation Street (Sta 0+720m). The contractor installed approx. 120m of pipe on 5th Avenue.
- Completed installation of 150mm diameter water on Corporation St. north of 5th Ave between 0+220m to 0+300m and south of 5th Avenue between 0+170m to 0+210m.
- Pipe crew exposed an existing sanitary main on 5th Avenue and one on Corporation Street. Joint protection was completed on the existing sanitary mains and the new watermain in accordance with the contract drawings.
- Backfill crew continued daily to backfill the pipe trenches in 5th Avenue and Corporation Street. Infracon out-sourced drier clay materials which are to be use as backfill in the road crossings only.
- Pacific Northern Gas completed a repair on the exterior coating of an existing gas service on Corporation Street.

Infracon Work Tasks (Come Back to Complete):

- Install 2.0m fire hydrant at approx. Sta 1+140 on 5th Avenue.
- Contractor to tie-in new school service to the existing school service.

15a

- Repair school driveway access and install new culvert.
- Install curb stop and tie-in water service to property 561 on 5th Avenue.
- Complete all road crossings by cutting 3:1 slope and filling with new road structure materials.
- Add culvert to Corporation Street and Empire Street road crossings running east to west.

FIELD INSPECTION PHOTOS:



5th Avenue Between Empire Street and Berkshire Street Facing East



Open Excavation on 5th Avenue



Pipe Crew Crossing Corporation Street



Cross Placed in 5th Avenue and Corporation Street Intersection

154



Backfill Crew Continuing to Work on 5th Avenue



Geogrid and Out-sourced Drier Backfill Material Placed in Corporation St Crossing



GeoNorth Engineering On Site Testing Compaction in the Road Crossings



Fire Hydrant Installed on 5th Avenue at Approx. Sta 0+720m

156



Pipe Crew Starting on Corporation Street (North)



Pipe Crew on Corporation Street Near the Fire Hall



Shrink Wrap on Both the Sanitary Sewer and New Watermain Joints



5th Avenue South Ditch Restored to Original Condition



RECYCLEBC™

116 Recycle BC Depots Collecting Other Flexible Plastic Packaging

Anthony

May 31, 2018

As of Friday, June 1, stand-up pouches, crinkly potato chip bags and net bags for produce – just a few examples of items that fall under the umbrella category of Other Flexible Plastic Packaging – will be collected by 116 depots throughout the province as part of a research and development project led by Recycle BC. This material is accepted at participating depots only, it is not accepted in curbside or multi-family recycling.

The project will determine how best to recycle materials in this category, which is one of the fastest growing packaging types on the market, and one of the largest categories of packaging not previously collected under the residential recycling program. The not-for-profit has partnered with Merlin Plastics to research a solution to recycle this type of packaging, which presents challenges due to the combined materials involved. Any packaging collected during the project that can't be recycled will be recovered and produced into engineered fuel. The project will also be supported by Green by Nature, Recycle BC's post-collection partner.

"Each day, we move closer toward our ultimate goal of collecting all types of packaging," said Allen Langdon, Managing Director of Recycle BC. "We're excited to be developing a viable commercial process to recycle these common but tough-to-process items, and ultimately to bring more recycling options to communities throughout the province."

The program expansion is being rolled out in three phases, with the first round of depots beginning collection June 1, followed by additional depots voluntarily beginning collection September 1. As of January 1, 2019, all Recycle BC depots in the province are expected to collect this type of packaging.

Examples of materials that are accepted as part of Other Flexible Plastic Packaging:

Stand-up and Zipper Lock Pouches

- Zipper lock pouches for frozen foods like prawns, berries and prepared food
- Zipper lock bags for fresh foods like grapes, berries and deli meat
- Stand-up pouches for baby food and hand soap refills
- Stand-up and zipper lock pouches for items like dried fruits, granola, sugar, oatmeal, quinoa, dish detergent pods and grated cheese

Crinkly Wrappers and Bags

- Bags for potato chips, candy, dried pasta, coffee and cereal
- Cellophane for flowers and gift baskets
- Wrappers for cheese slices, snack bars and instant noodles

15A

Flexible Packaging with Plastic Seal

- Packaging for fresh pasta, pre-packaged deli meats and pre-packaged cheese

Woven and Net Plastic Bags

- Net bags for avocados, onions, oranges, lemons and limes
- Woven plastic bags for rice

Non-food Protective Packaging

- Padded protective plastic like plastic shipping envelopes, plastic air packets and bubble wrap

Examples of materials that will not be part of the expanded program:

- Plastic Squeeze Tubes
- Plastic-lined Paper
- Paper-lined Plastic
- Plastic Strapping
- 6-pack Rings
- Biodegradable or Oxo Plastic
- PVC/Vinyl

To learn more about the Other Flexible Plastic Packaging program and to view a list of depots, please visit RecycleBC.ca/FlexiblePackaging.

View the [list of depots collecting Other Flexible Plastic Packaging](#).



Regional District of Bulkley Nechako
 Planning Department Report
Application No. 1205 – Non-Farm Use within the ALR
 June 11, 2018

APPLICATION

Name of Owner: Lorna and Thomas Butz

Electoral Area: A

Subject Property: Part East 1/2 District Lot 1123 Range 5 Coast District EXCEPT Plan 10258 and is approximately 48.07 ha. (118.8 acres) in size.

O.C.P. Designation: Agriculture (AG)

Zoning: Agricultural (Ag1) pursuant to Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

Existing Land Use: Residential

Location: The subject property is located at 24543 Highway 16, approximately 20 kilometers northwest of the Town of Smithers.

The surrounding land use is a mix of residential and agricultural uses. The agricultural uses in the immediate area of the subject property are dairy, beef, and mixed farm uses. The majority of the surrounding properties are mainly 60 ha. in size.

Proposal:

This is a non-farm use application to allow the construction of a secondary dwelling located above an existing garage.

AGRICULTURAL CAPABILITY

(Based on Canada Land Inventory mapping)

45% of the Subject Property is:

- 70% Class 5 land limited by stoniness and topography
- 30% Class 4 land limited by stoniness

42% of the Subject Property is:

- 70% Class 5 land limited by stoniness and moisture deficiency
- 30% Class 4 land limited by stoniness

13% of the Subject Property is:

- 60% Class 3 land limited by cumulative and minor adverse conditions
- 30% class 5 land limited by stoniness and moisture deficiency

Class 3 Land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat

restrictive.

Class 4 Land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

Class 5 Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and or climate conditions severely limit capability.

Previous Applications:

No. 961 District Lot 6666, Range 5, Coast District, Plan BCP10673

Application to subdivide off the non-arable 22.7 ha portion of the 69.6 ha property that lies north of Reiser Creek (2002).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

SURROUNDING APPLICATIONS

No. 712 District Lot 2290, Range 5 Coast District, except DTL RW

Application to subdivide a 3.5 ha parcel from the original 107.4 ha (1988).

Staff recommendation:	Approval
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 489 District Lot 2291, excepting any portion of the RW if the Dominion Telegraph Line having a width of 100 feet, which may lie within the boundaries of these lands, Range 5, Coast District.

Application to subdivide 55.08 ha into one parcel of 1.62 ha and one parcel of 53.46 ha as divided by Telkwa High Road (1982).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

REFERRAL COMMENTS

Advisory Planning Commission

Will appear on the supplemental agenda

Ministry of Agriculture

No comments received

RDBN Agriculture Coordinator

Approval Recommended for Reasons Outlined Below:

2nd unit will not have an impact on agricultural land and used as a farm hand dwelling could increase the use of this ALR property.

PLANNING DEPARTMENT COMMENTS

Background

The applicants built a 660 ft² garage with a 780 ft² illegal suite located above without a building permit in 2015. In 2017 prospective purchasers wanted the building legalized prior to purchase; therefore, the property owners decommissioned the suite and obtained a building permit for the garage.

The property owner says that the new prospective purchaser wishes to purchase the property on the condition that the space above the garage can be used as a suite for farm help. Therefore, the applicant has applied to allow a 2nd dwelling above the garage as a non-farm use.

Zoning & OCP

The subject property is zoned Agricultural (Ag1), and the OCP designation is Agriculture (AG). This designation is intended to preserve these lands for the purposes of farming and other related activities.

Section 3.1.2(6) of the OCP states that:

Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.

- a) There is limited agricultural potential within the proposed area.*
- b) Soil conditions are not suitable for agriculture.*
- c) Neighbouring uses will not be compromised.*
- d) Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- e) The application is in the best interest of the local community.*
- f) The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment, including wildlife habitat.*
- g) And, traffic management issues will be considered and addressed appropriately.*

Discussion

It is not uncommon for rural residents to want a 2nd dwelling on their rural property as a 'mortgage helper' to aid housing affordability, a "granny suite" to support an ageing relative, or a residence for farm help. Typically staff are supportive of these uses provided that the property can support the on-site sewage disposal.

The property owner says that the prospective purchaser has expressed an interest in raising horses, and wishes is to supplement their farming income by having a secondary suite, or housing for farm help.

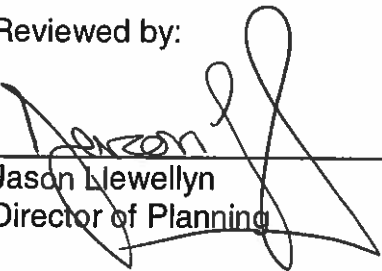
In staff's opinion allowing a second dwelling above the existing garage will not have any negative impact on the use of the land.

Recommendation

1. That Agricultural Land Reserve Non-Farm Use Application No. 1205 (Butz) be recommended to the Agricultural Land Commission for approval.
2. That the APC Meeting Minutes for ALR No 1205 (Butz) on the Supplementary Agenda be received.

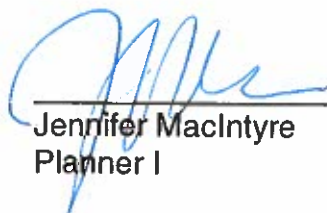
Development Services – All/Directors/Majority

Reviewed by:



Jason Lewellyn
Director of Planning

Written by:



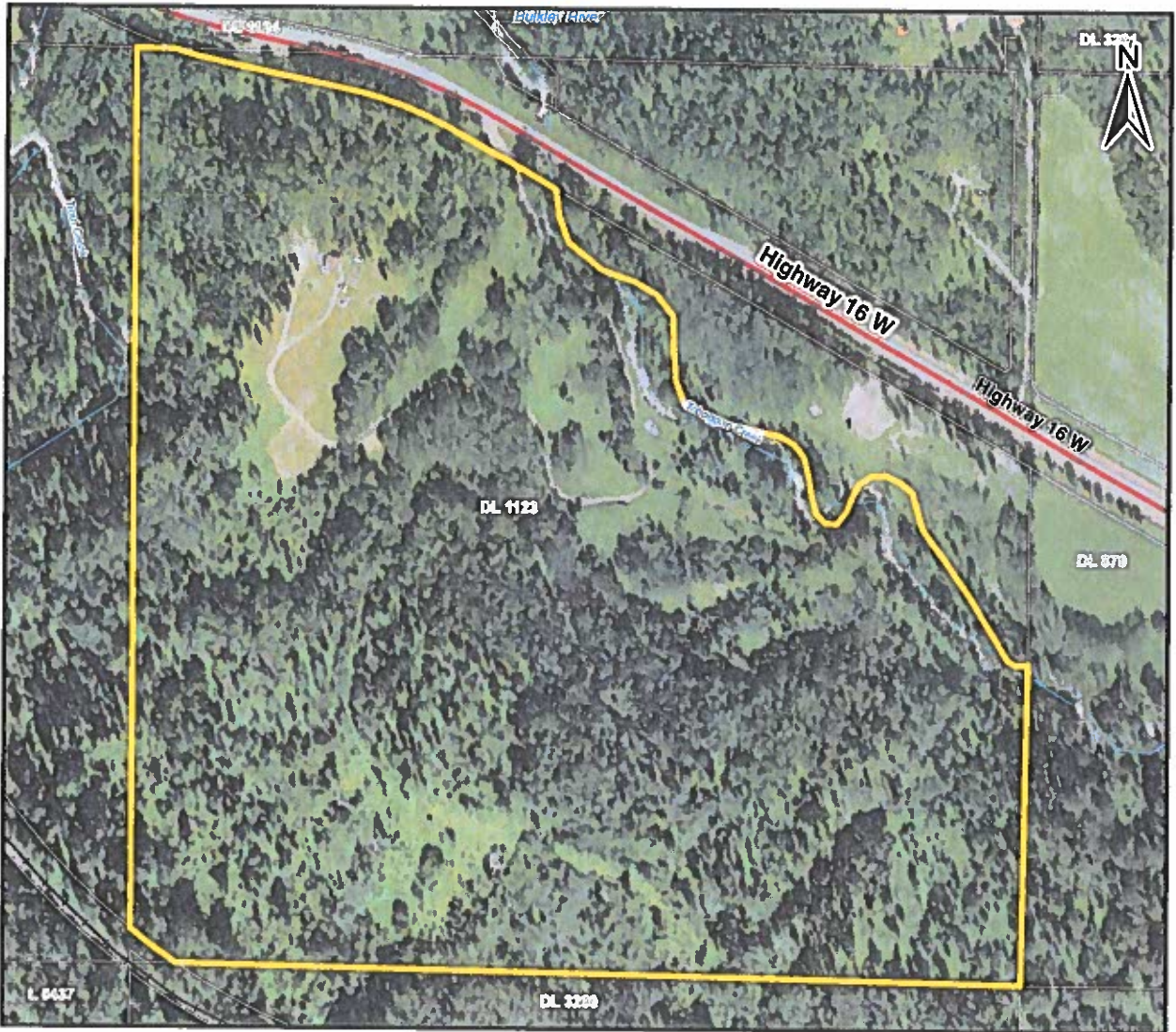
Jennifer MacIntyre
Planner I

164

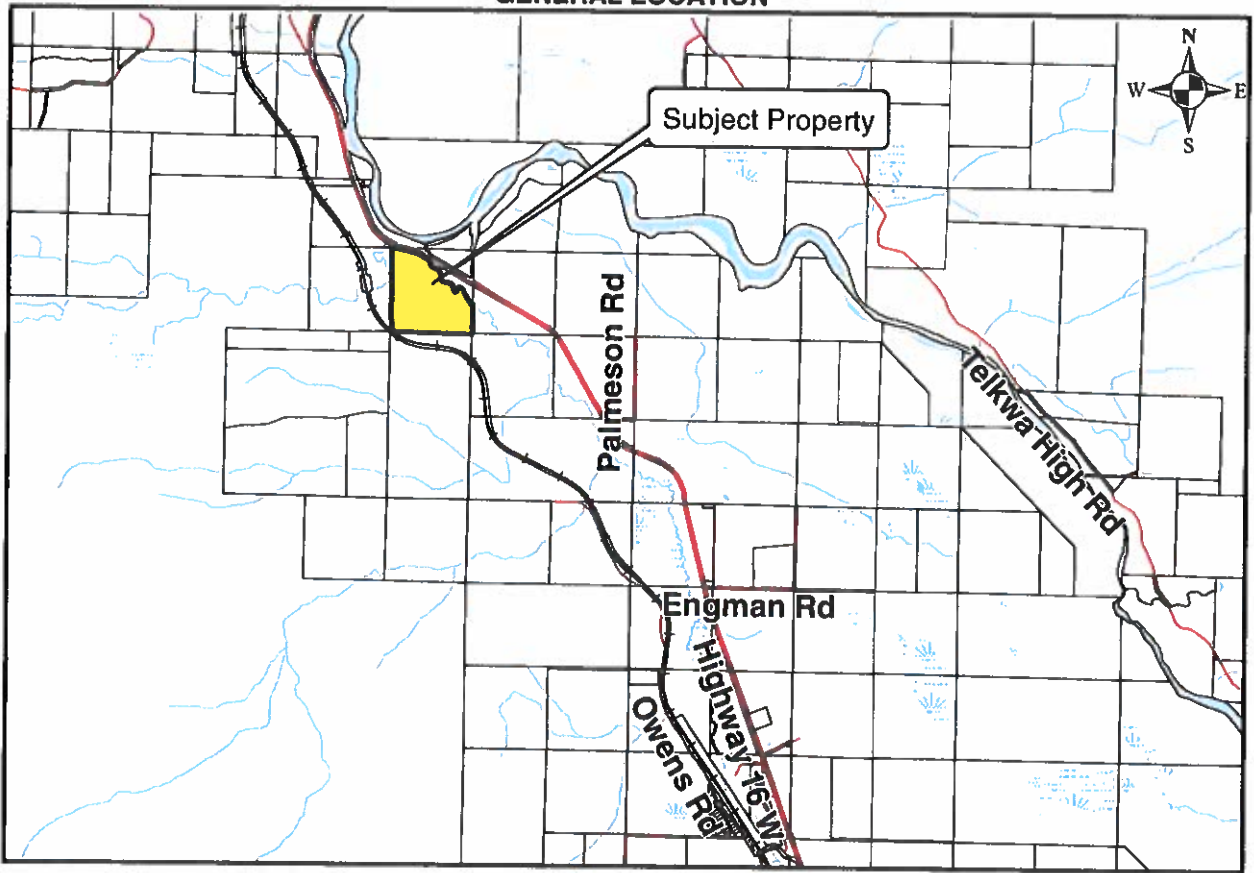
ALR Application #1205
Electoral Area "A"

Butz

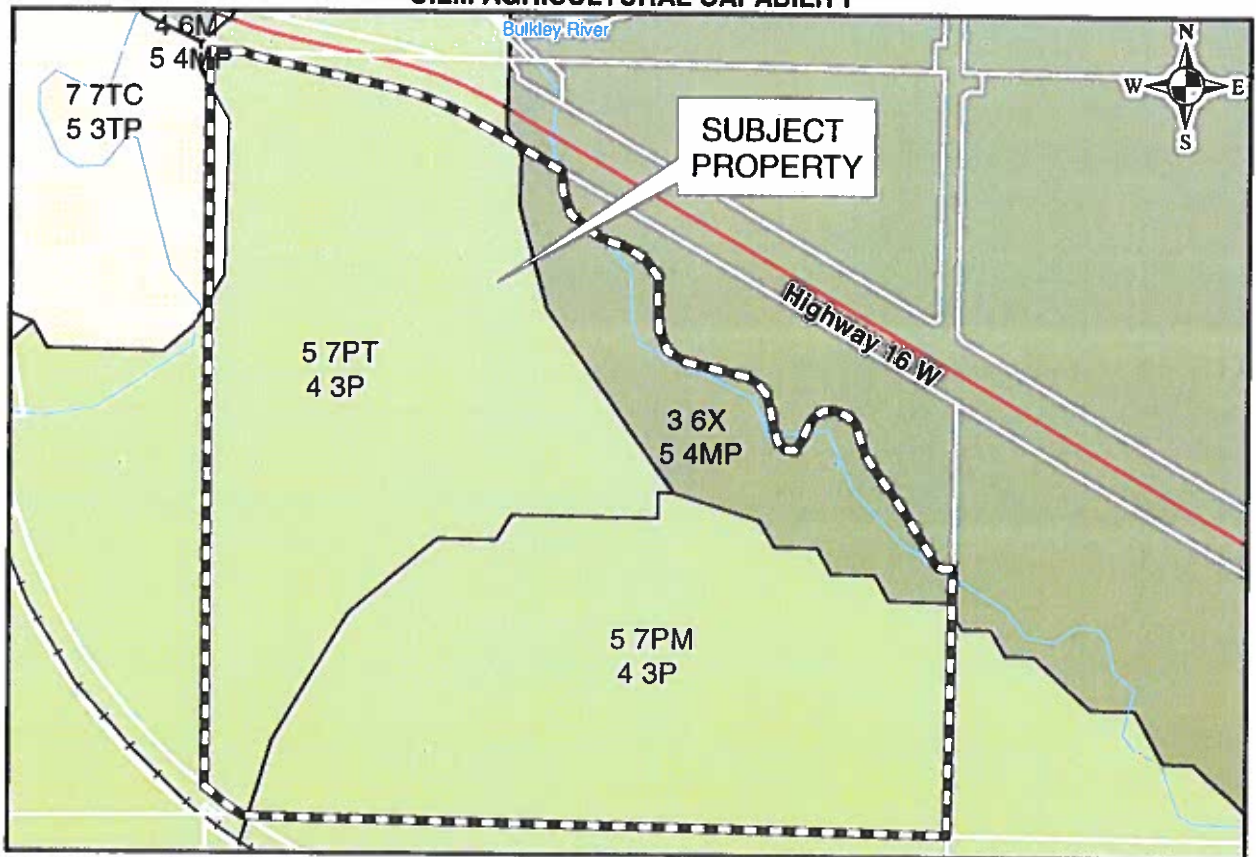
Specific Location



GENERAL LOCATION



C.L.I. AGRICULTURAL CAPABILITY

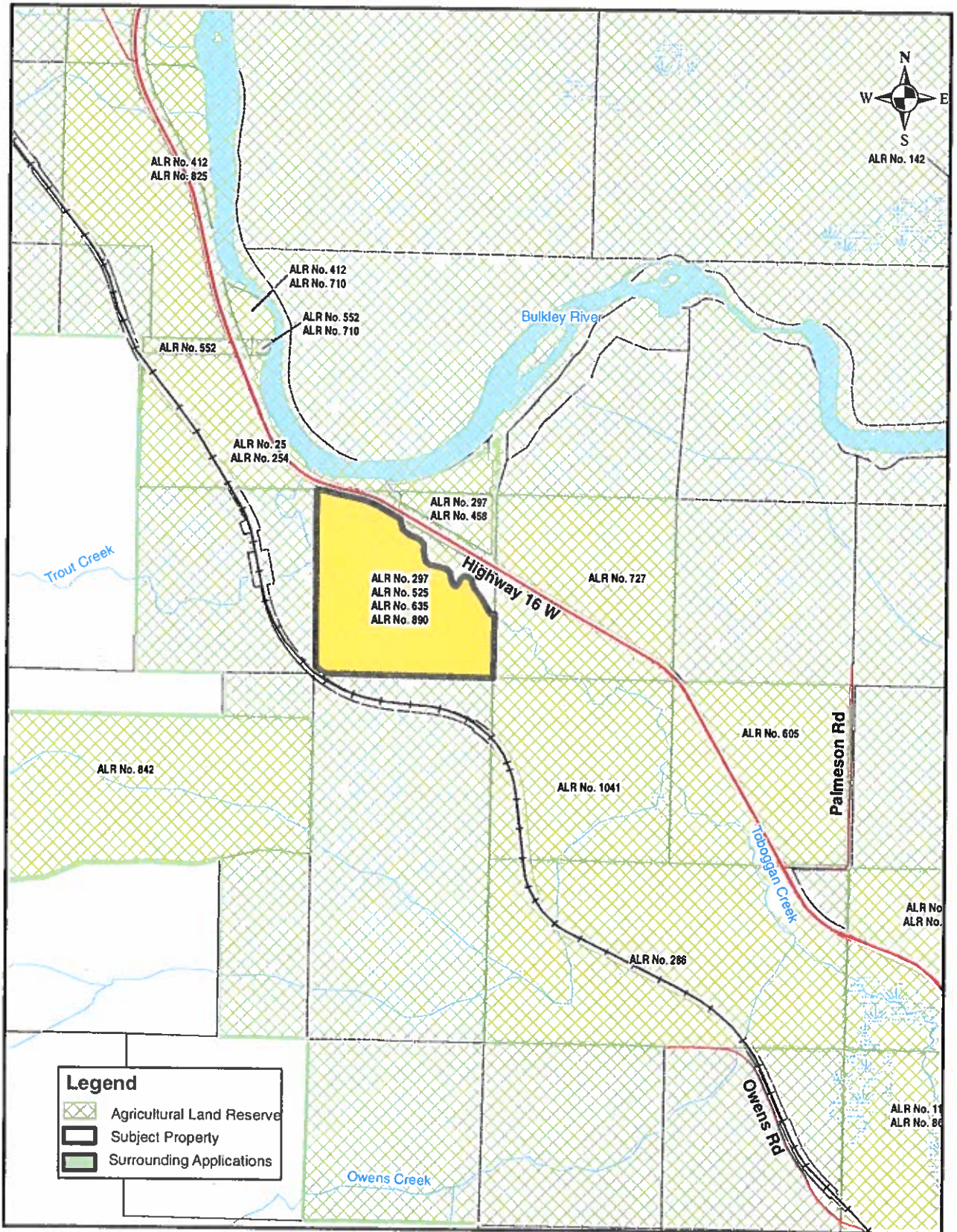


166

ALR Application #1205
Electoral Area "A"

Butz

Surrounding Applications, ALR Status & Surrounding Development





Regional District of Bulkley Nechako
Planning Department Report
Application No. 1206 – Subdivision within the ALR
June 11, 2018

APPLICATION

Name of Owner: Michael Frohlick
Name of Agent: HBH Land Surveying
Electoral Area: A
Subject Property: Lot A, Section 15, Township 2A, Range 5, Coast District, Plan 5934, Excl Plan 6431
O.C.P. Designation: Agricultural (AG)
Zoning: Agricultural (Ag1) pursuant to Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Existing Land Use: Residential
Location: The subject property is located at 4468 Gilbert Road, approximately 10 kilometers east of the Town of Smithers.

Proposal summary:

The purpose of this application is to subdivide the 6.68 ha. subject property to create a 4.7 ha. property (Proposed Lot 1) and a 2.0 ha. property for their daughter (Proposed Lot 2).



AGRICULTURAL CAPABILITY*(Based on Canada Land Inventory mapping)*

100% of the Subject Property is:

70% Class 4 land limited by stoniness and topography
 30 % Class 5 land limited by topography and soil moisture deficiency

Class 4 Land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

Class 5 Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and/or climate conditions severely limit capability.

SURROUNDING APPLICATIONS

No. 53 Fractional parts SW 1/4, District Lot 847, lying west of Adams Road.

Application to subdivide one lot of eight acres (1975).

Staff recommendation:	Denial
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 389 District Lot 847, Range 5 Coast District except Plans 4051 and 8793

Application to subdivide the property into three lots of 2.02 ha, 4.04 ha, and 46.54 ha (1981).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 185 SW 1/4, of District Lot 846, Range 5, Coast District.

Application for exclusion from ALR (1977).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 420 District Lot 846, except Plans 4840, 7446, 7903 and 7914, Range 5 Coast District

Application to subdivide one parcel of 2 ha from the aforementioned 124.25 ha (1981).

Staff recommendation:	Denial
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

No. 55 Fractional SE 1/4, Section 15, Township 2A, Range 5, Coast District

Application to subdivide the 16.5 ha of the above described property into two parcels of 8 ha each (1975).

Staff recommendation:	Approval
Regional Board recommendation:	Approval

A.L.C. Decision:

Approved

No. 441 Section 15, Township 2A, Range 5, Coast District, except Plans 5934 and 8253.

Application to subdivide one, 2 ha parcel from ± 12.5 ha. (1981).

Staff recommendation:	Denial
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

No. 1101 District Lot 179, Range 5, Coast District

To allow the subdivision of the property in half to create two parcels (2010).

Staff recommendation:	Denial
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

No. 1149 District Lot 4765, Range 5, Coast District

To allow the subdivision of the property into two parcels (2013).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 1147 Fractional NE1/4 of Section 10, Township 2A, Range 5 Coast District, Except Plan 6536 and 6537

To allow the subdivision of the property into two parcels as divided by Driftwood Creek (2013).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

No. 811 Part NW ¼, Section 22, Township 2A, Range 5 Coast District, Except Plan 6469

Application to subdivide 0.26 ha from the 16 ha property (1992).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

No. 1126 Fractional NW ¼ of Section 22, Township 2A, Range 5 Coast District Except Plan 6469

To allow the subdivision of the property into two parcels (2012).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Denied

REFERRAL COMMENTS

Advisory Planning Commission

Will appear on the supplemental agenda

Ministry of Agriculture

No comments received

RDBN Agriculture Coordinator

Approval Not Recommended Due to Reasons Outlined Below

Subject property has potential for agriculture if action was taken. To subdivide would reduce property size and smaller parcels put pressure on future ALR decisions. Therefore, not in favour of subdivision.

LAND USE POLICY

OCP and Agricultural Plan

The current OCP designation for the property is Agriculture (AG). This designation is intended to preserve these lands for the purposes of farming and other related activities.

Section 3.1.2(6) of the OCP states that:

Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.

- a) *There is limited agricultural potential within the proposed area.*
- b) *Soil conditions are not suitable for agriculture.*
- c) *Neighbouring uses will not be compromised.*
- d) *Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- e) *The application is in the best interest of the local community.*
- f) *The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment, including wildlife habitat.*
- g) *And, traffic management issues will be considered and addressed appropriately.*

A guiding policy under RDBN's Agricultural Plan is to maintain appropriately large parcel sizes and to keep smaller parcel residential development away from farming areas. This policy helps preserve the integrity of agricultural lands and minimizes conflict between agriculture and non-agriculture uses. The Agriculture Plan recommends that:

The RDBN should continue with its efforts to protect and preserve farm land and soil having capability for agricultural purposes through the restriction of subdivision, and limited encroachment of non-farm uses.

This application will be referred to the RDBN Agriculture Coordinator, the Regional

Agrologist and the Area's Advisory Planning Commission for more input on the agricultural impacts from the proposed subdivision.

Zoning

The proposed parcels do not meet the minimum parcel size requirement. However, the subdivision may be approvable without rezoning the property under Section 514 "Subdivision to provide residence for a relative" of the Local Government Act. Alternatively, the applicant may apply to rezone or apply for a development variance permit to vary the minimum parcel size of the property to create the parcel smaller than 16 ha.

Since the property is zoned Agricultural and Designated Agriculture under the Area's Official Community Plan the Regional District Board has the following options as per Section 25 (3) of the *ALC Act*.

The Regional District Board may:

1. Provide a local government resolution not authorizing the application to the ALC;
2. Forward the application to the ALC with a recommendation that the application not be supported; or,
3. Forward the application to the ALC with a recommendation that the application be supported.

DISCUSSION

Surrounding Land Use

Surrounding the property there is a mixture of uses and property sizes. To the north east and west of the property there are large farmed properties, and to the south the majority of the parcels are smaller residential acreages.

Subject property details

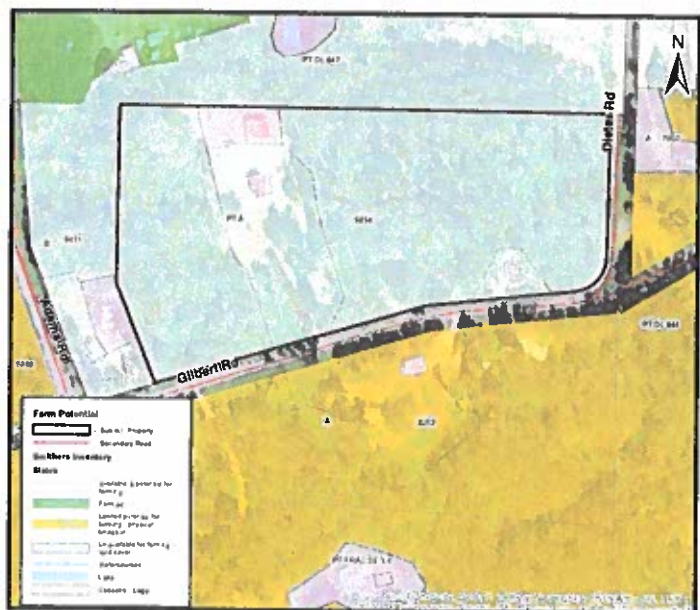
In the summer of 2013, RDBN staff did an Agricultural Land Use Inventory (ALUI), which includes the subject property.

According to the ALUI 3 % of the property is used for residential purposes and the rest of the subject property is classified as available having potential for farming.

Subdivision Concerns

Parcel size is a consideration when determining the agricultural potential of a land parcel. Larger parcels usually allow farmers greater flexibility to expand or change their type of operation as the economy and markets change. Although this parcel is

ALUI Map



considered small already there are some types of agriculture that can be successful on small parcels such as market gardens, greenhouse operations, nurseries, etc.,

It is unlikely that both the proposed lots can be self-sustaining as an independently farmed parcel due to their proposed sizes. Therefore, agriculture on the subject property will be compromised if subdivided into smaller acreage.

Of all private owned ALR parcels in Electoral Area A, 6% (106 parcels) are between the size of 4 ha and 8 ha. This is the smallest group of parcel size class found in the area. 43% of private owned ALR parcels are less than the proposed size of 4 ha.

Secondly, it is expected that if subdivided, Proposed Lot 2 would require new residential infrastructure and investment, thus taking away from the arable lands. Therefore, the Planning Department opinion is that the agricultural interests are best served by keeping the land as one property. Small 6 ha ALR parcels are rare in Rural Smithers, Telkwa and provide an opportunity for new farmers.

Recommendation

Section 25 (3) of the ALCA requires that this application not proceed to the ALC for consideration unless it is authorized by a local government resolution. The Regional District Board may:

1. Not provide a local government resolution authorizing the application to the ALC.
2. Forward the application to the ALC with a recommendation that the application not be supported.
3. Forward the application to the ALC with a recommendation that the application be supported.

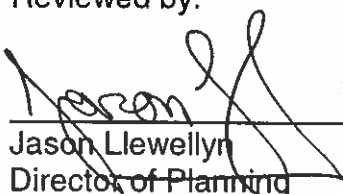
Where staff do not support a subdivision application staff typically recommend option 2. This allows the ALC to approve the application contrary to the recommendation of the Board. However, given the subdivision concerns mentioned above staff are recommending that the application not be forwarded to the ALC for consideration. The effect of this is that the subdivision cannot proceed.

Recommendation

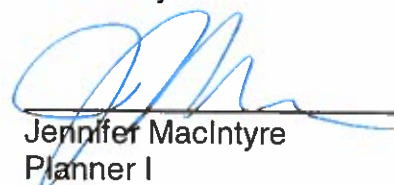
1. That the Regional District Board not authorize the submission of Agricultural Land Reserve Subdivision Application No. 1206 (Frohlick) to the Agricultural Land Commission.
2. That the APC Meeting Minutes for ALR No 1206 (Frohlick) on the Supplementary Agenda be received.

Development Services – All/Directors/Majority

Reviewed by:


 Jason Llewellyn
 Director of Planning

Written by:


 Jennifer MacIntyre
 Planner I

173

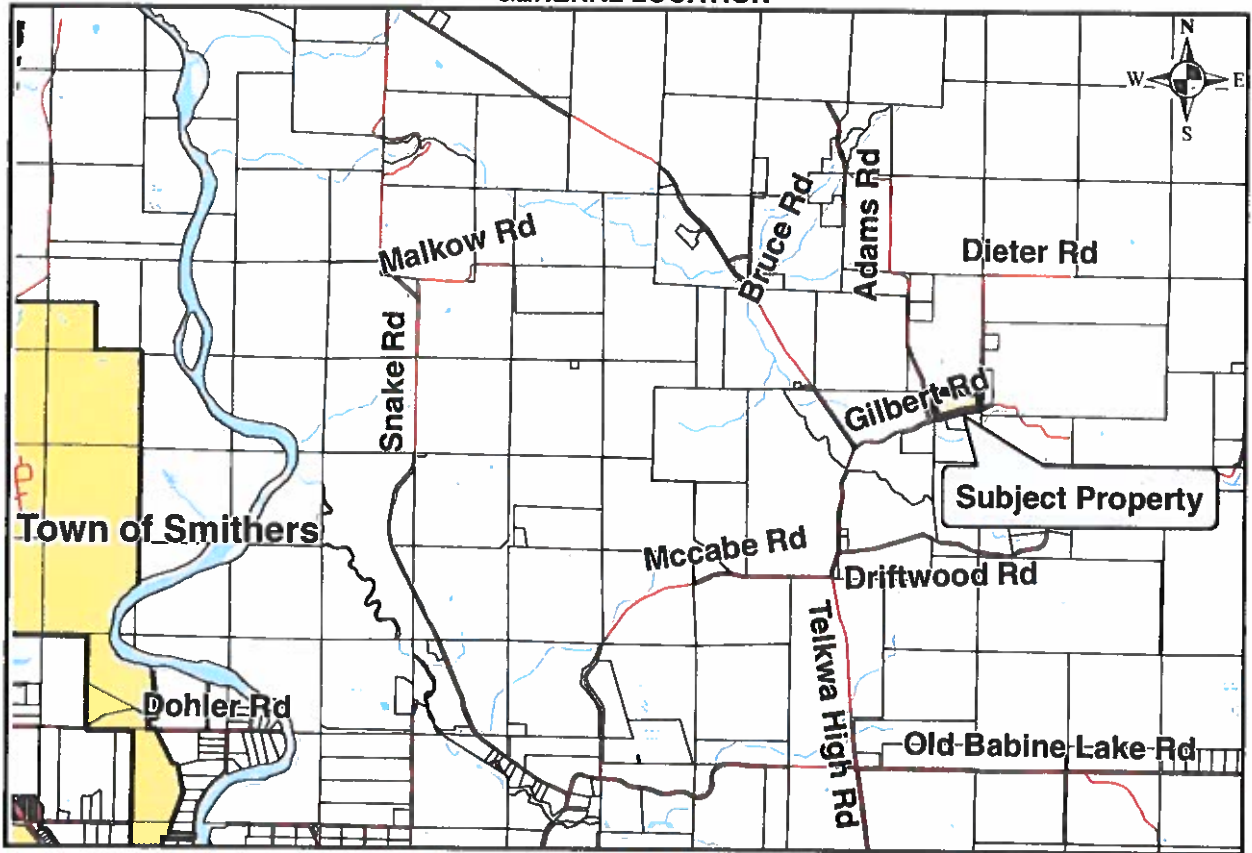
ALR Application #1206
Electoral Area "A"

Frohlick
(HBH)

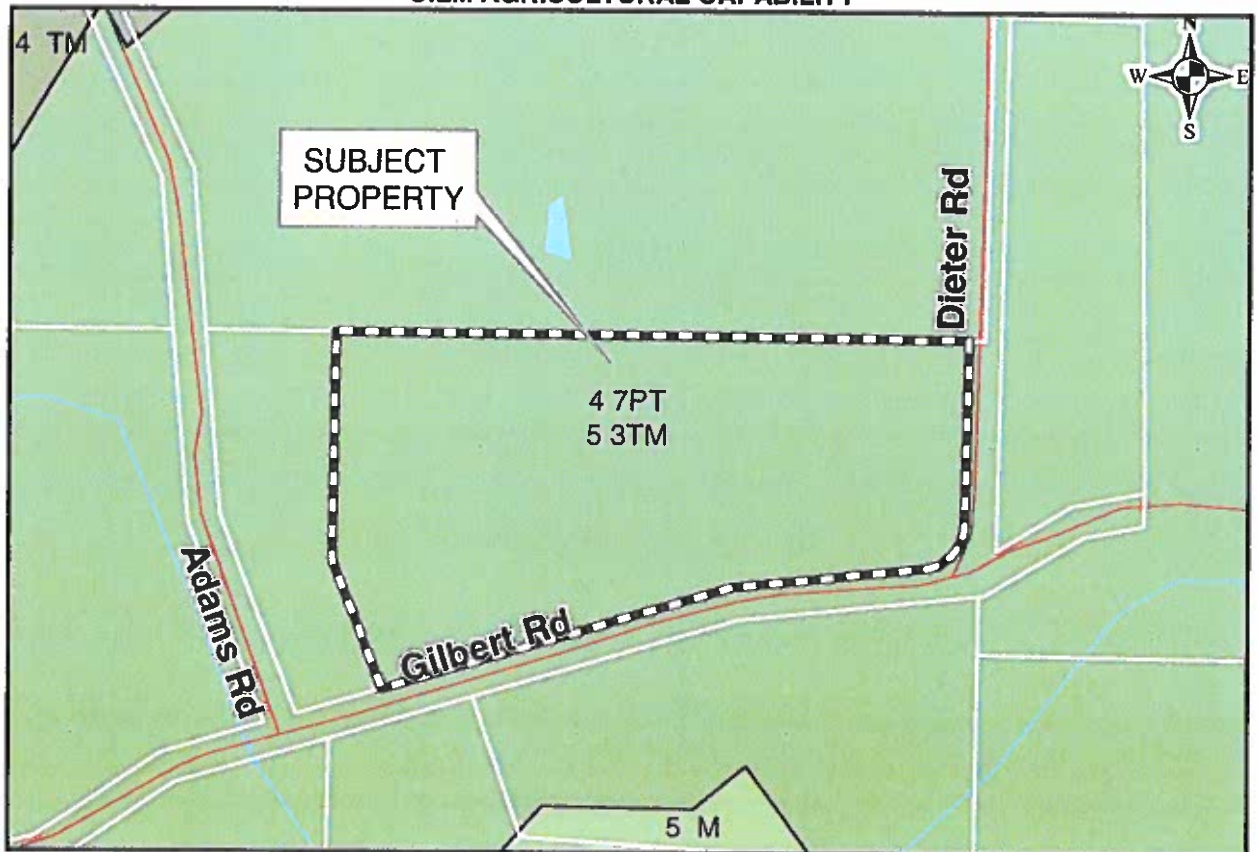
Specific Location



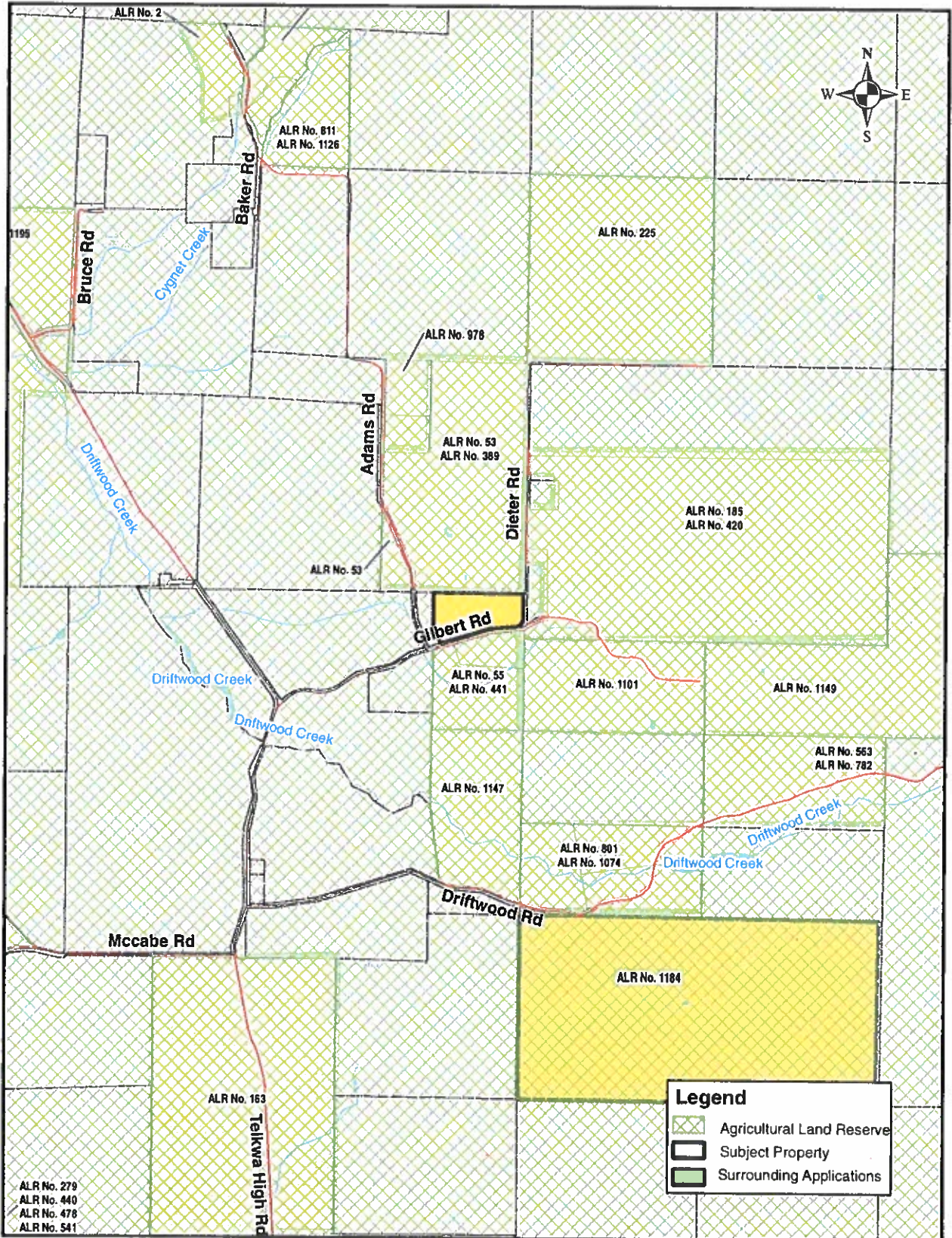
GENERAL LOCATION



C.L.I. AGRICULTURAL CAPABILITY



Surrounding Applications, ALR Status & Surrounding Development





176

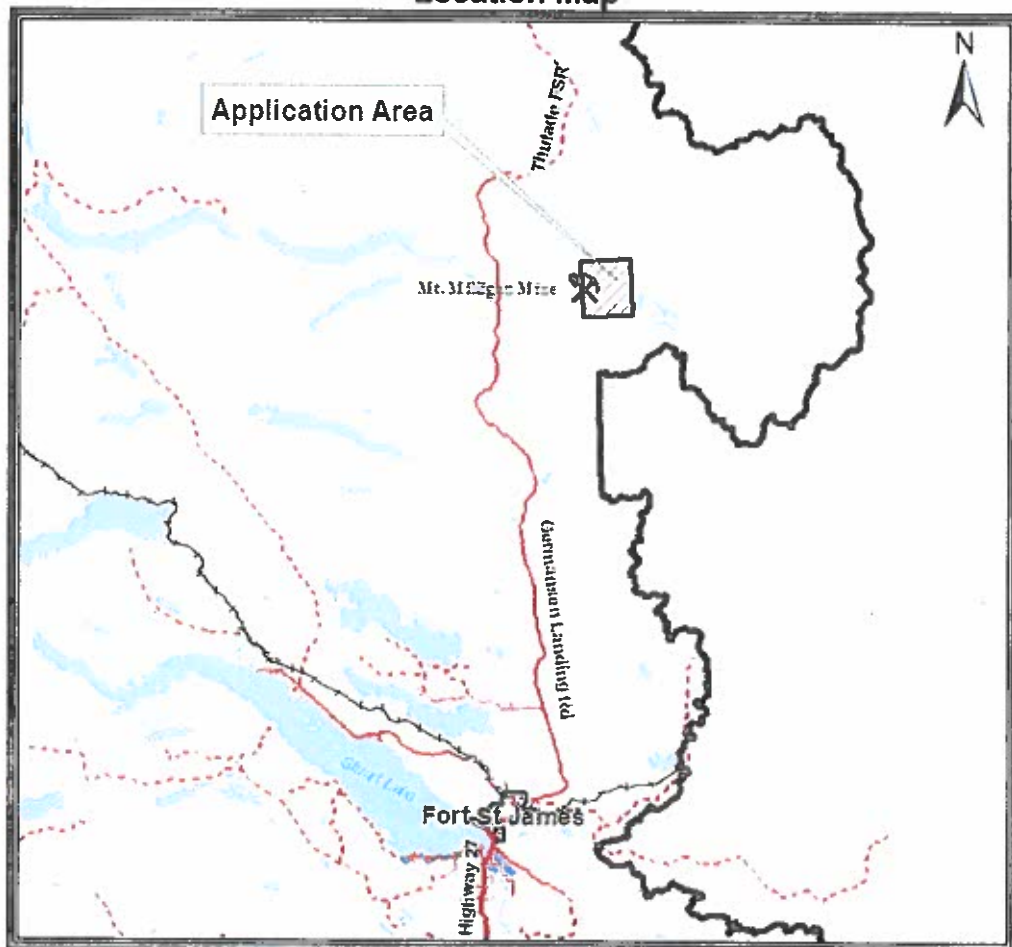
MEMORANDUM

To: Board of Directors
From: Scott Brown, Planning Technician
Date: June 7, 2018
Re: Land Referral File #7410005

This application is regarding a Licence of Occupation – Industrial General for Thompson Creek Metals to conduct investigative ground water well drilling and testing on unsurveyed Crown Land. The application area is located 96.2 km North of Fort St. James via Germansen Landing Rd and Community Connector FSR. Application #7410005 encompasses an approximate 5428 ha. area around the current Mt. Milligan mine operation.

The application area is not zoned under "Regional District of Bulkley-Neuchako Zoning Bylaw No. 700, 1993". A portion of the area around the Mt Milligan mine is designated Resource (RE) under Fort St. James Rural Official Community Plan, Bylaw No. 1578, 2010.

Location Map



177

The intent of this application under an Industrial General licence of occupation is to provide access for an investigative phase of well drilling and testing. All test holes will be non-permanent and vegetation brushing is to occur where necessary. According to communication by FLNRO representatives the investigative license will be a 1-5 year term until a site is located. At that time a ground water licence under the Water Sustainability Act will be required and permanent well infrastructure will be installed to support mining operations.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application File # 7410005

Rural Directors – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:

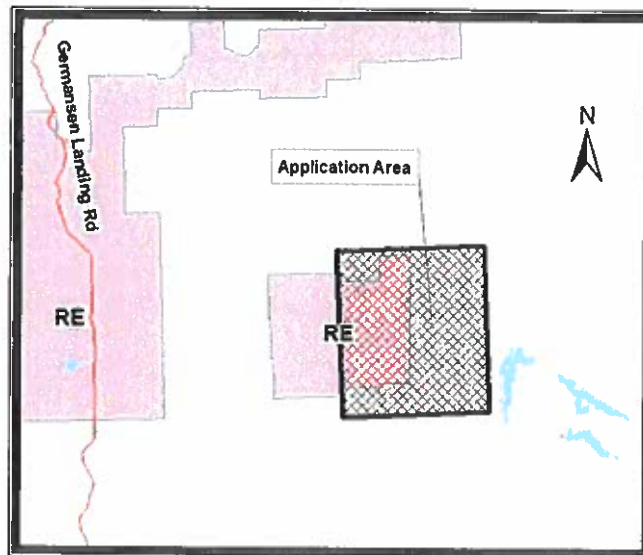


Scott Brown
Planning Technician

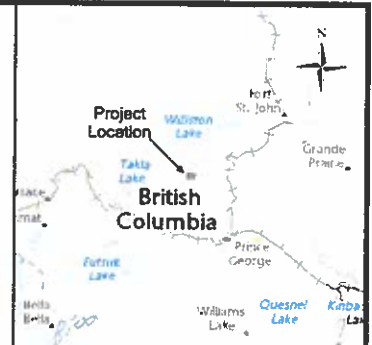
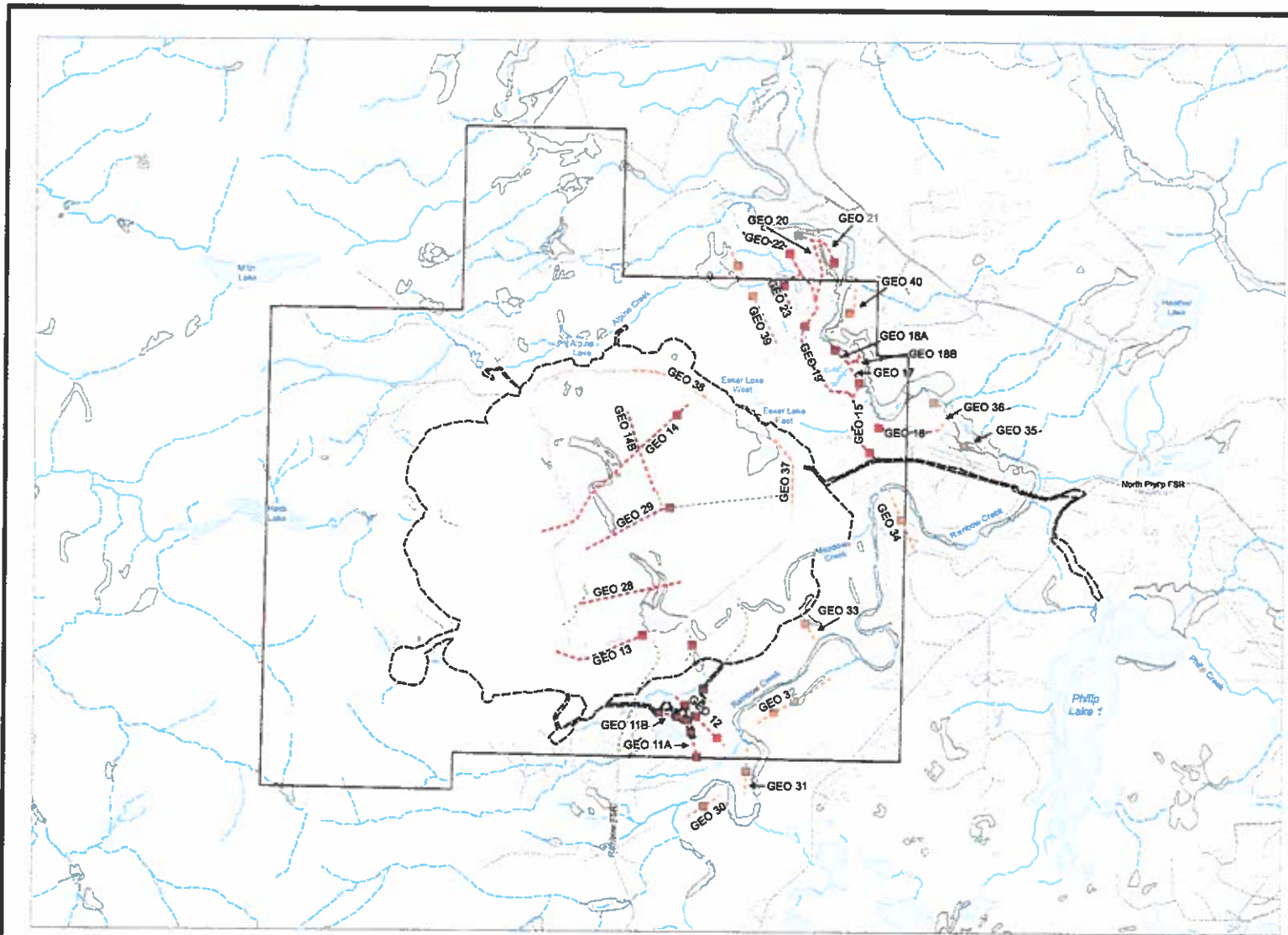


REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL #7410005

Electoral Area:	C
Applicant:	Thompson Creek Metals
Existing Land Use:	Resource
Zoning:	None
Plan Designation	Portion of overall area Resource (RE) under Fort St. James Rural Official Community Plan, Bylaw No. 1578, 2010.



Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Outside the ALR
Access Highway:	Germansen Landing Rd
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	None



- TSF Footprint
- Forest/Tenure/Roads
- ▭ Mine Boundary
- ▭ Mining Lease (631503)
- Geophysics Line**
- Stage 1 (complete)
- - - Stage 2
- - - Stage 3
- Potential Test Well Location**
- Stage 2
- Stage 3
- Rivers/Streams**
- River/Stream - Definite
- - - Indefinite
- - - Intermittent
- Canal/Ditch
- Waterbody
- Wetland
- Forest Tenure Cut Block Opening

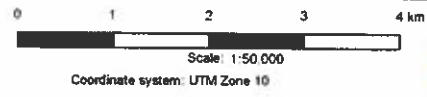
179

TCMC Mount Milligan
 Crown Land Tenure Application (100246965)

**TCMC MOUNT MILLIGAN GEOPHYSICS
 AND TEST WELL LOCATIONS**

Waterline	Project No.	100246965
	Scale	1:50,000
		FIGURE 1

Sources:
 Data BC, Government of British Columbia;
 Natural Resources Canada;
 Thompson Creek Metals Company Inc. (TCMC)
 This map contains data licensed under the Open Government License - British Columbia.



Management Plan

Please describe the details of your project to the extent known. Consult the guidance document for further information on regulatory requirements, rationale for why the information is required, and how to find required information.

The scope and the timing for response will be provided. If information is requested and not received, it may result in the disallowance of the application.

Information on these topics may be required as part of the application processing and if further detail is necessary that is not part of the application and management plan received, you will be contacted and requested to provide additional information. In some circumstances, the use of a qualified professional to complete the plan may be required.

1.0 Background

1.1 Project Overview

Describe project for which authorization is requested, including construction and/or phased development details:

An investigative, non-intrusive, ground geophysics program that may indicate the presence of productive aquifers in the region, followed by the drilling of test water wells at high priority locations. The ground geophysics program will be initiated to provide information in addition to publicly available and historical data.

The geophysics program is being completed in three stages which provides time for data interpretation, and follow-up drilling and testing of new high priority aquifer targets following each stage of investigative work. Stage 1 is complete (located inside current EA boundary), stage 2 is mostly accessible by existing roads and in areas of high priority, stage 3 is less accessible and would only be initiated if test wells completed in stage 2 are deemed unsatisfactory.

The investigative ground geophysics will be completed on existing roads and existing cut blocks wherever possible, some brushing will be required on some of the lines.

Final selection of aquifer targets will proceed following each stage of the investigative geophysics program. Drilling locations that can be accessed on existing roads will be drilled using a standard truck-mounted, water well rig (stage 2). Potential aquifer targets that have no existing access will be drilled using a helicopter-transportable drill in order to minimize the ground and environmental disturbance during the exploration stage (stage 3). A temporary drilling pad will be constructed and drilling and testing equipment mobilized via helicopter.

1.2 Investigative Work

If any preliminary investigative work has been carried out, with or without an investigative authorization, provide details on work completed, incomplete or on-going from previous term.



Activity	Brief Description of Activity	Status (e.g. Complete, incomplete, ongoing)	Comments / Milestones
Desktop Study	Review of publicly available and historical data to identify potential aquifer target locations.	Complete	Used to identify areas of interest.
Add Row			

1.4 First Nations Consultation

Describe any contact you may have had, including the name of the First Nation(s) and representatives contacted.



Working group session held on April 12 attended by Takla Lake First Nation, McLeod Lake Indian Band and Nak'azdli Whut'en representatives/technical advisors. Geophysics program and well exploration program off the mine site discussed during this session.

2.0 Location

2.1 Description

Provide a general description of the location of the project:



Thompson Creek Metals Company Inc. (TCMC) Mount Milligan Copper-Gold mine located in north central British Columbia, approximately 155 kilometres (km) northwest of Prince George, approximately 95 km west of Mackenzie, and 95 km northeast of Fort St. James.

Work is centered around coordinates (Lat/Long) 55.12635, -123.96274.

2.2 Location Justification

Provide your reasons/justification of the need for this type of project at this location:



Suitable geology and aquifer targets.

2.3 Seasonal Expectations of Use

When will the Project require use of the land? Include information on key works during construction phases as well as operations phase. Please reference [reduced risk fish windows](#) as required by DFO:



Project Phase (Construction / Operations)	Brief Description of Activity / Works	Season
Construction - Stage 2 & 3	Brushing of a foot path for investigative geophysics work where necessary. Sensitive and riparian areas will be avoided when brushing occurs. If work is to be completed in/around stream, reference will be made to the Omineca Region's Regional Terms & Conditions & Timing Windows; as well as, TCMC's existing Fish Habitat Mitigation and Compensation Plan.	Spring/Summer 2018

Project Phase (Construction / Operations)	Brief Description of Activity / Works	Season
Operations - Stage 2 & 3	Geophysics work will access the areas via existing road or brushed foot path where necessary. If work is to be completed in/ around stream, reference will be made to the Omineca Region's Regional Terms & Conditions & Timing Windows; as well as, TCMC's existing Fish Habitat Mitigation and Compensation Plan.	Spring/Summer 2018
Construction - Stage 2 Test Wells	Following investigative work, and only at areas of high priority, construction of drilling pad (25mx25m), using fill material, at locations accessible from existing roads.	Spring/Summer 2018
Construction - Stage 3 Test Wells	Following investigative work, and only at areas of high priority, clear area for temporary drilling pad (20mx20m). Cut brush and timber where necessary. Sensitive and riparian areas will be avoided.	Spring/Summer 2018
Operations - Stage 2 & 3	Following investigative work, drilling and testing of water well(s)	Spring/Summer 2018
Add Row		

3.0 Infrastructure and Improvements

3.1 Facilities and Infrastructure

Detail any new and existing facilities, infrastructure or processes proposed and any ancillary uses. Provide details of planned construction methods and materials, and construction scheduling.

Facility/Infrastructure/Process	Construction Methods/Materials	Construction Schedule
Drilling pads	Following investigative work, and only at areas of high priority, drilling pads located off existing roads will be constructed with fill material.	Spring/Summer 2018
Test wells (water)	Following investigative work, and only at areas of high priority, vertical drilling of 6" test wells constructed of steel casing.	Spring/Summer 2018
Add Field		

3.2 Access

Identify existing and proposed roads used for access and their use by season. Include any proposed connections to public or Forest Service Roads; traffic information including volume of traffic during construction/operation and phase or season that the traffic is expected:



Roadway/Proposed Connection	Existing/Proposed	Existing Road Classification	Road Permittee Information and Road Use Agreements	Traffic Volume		Mitigation of Traffic Effects
				Construction Phase	Operations Phase	
North Philip Forest Service Road	Existing	Forest Service Road		negligible	negligible	Notify users as needed.
Rainbow Forest Service Road	Existing	Forest Service Road		negligible	negligible	Notify users as needed.
Forest Tenure Roads	Existing	Forest Tenure Road		negligible	negligible	Notify users as needed.
Add Field						

3.3 Utility Requirements and Sources

Describe utility requirements and sources, include agreements in place or underway allowing access to utilities.



None.

3.4 Water Supply

Identify water requirements for construction and operation phases (e.g. surface water and/or groundwater), including sources, location, volume and a general description of infrastructure planned to meet water supply requirements, include any agreements outside of Water Act Authorizations identified above (Section I, Authorizations, Permits or Approvals), such as Municipal water supply.

Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
None					
<input type="button" value="Add Field"/>					

K65

3.5 Waste Collection Treatment and Disposal

Identify water requirements for construction and operation phases (e.g. surface water and/or groundwater), including:



Project Phase (Construction/ Operation)	Water Requirement (e.g. Surface water or ground water, etc)	Source/location	Volume	Infrastructure Description	Agreements
None					
<input type="button" value="Add Field"/>					

4.0 Environmental

Describe any significant impacts and proposed mitigation for the following environmental classes:

4.1 Land Impacts

4.1.1 Vegetation Removal

Is any timber removal required?

Yes No

Are any areas of vegetation to be cleared, outside of timber removal?

Yes No

Removal Type	Impacts	Proposed Mitigation
Brushing of foot paths	Minor vegetation removal.	Only remove where necessary for investigative work. Where possible, consider relocation or reconfiguration. Reference TCMC's Landscape, Soil and Vegetation Management Plan. and Wildlife Management Plan.
Vegetation clearing	Where necessary, clearing of vegetation (25mx25m) for drill pads.	Only clear areas required. Where possible, consider relocation or reconfiguration. Reference TCMC's Landscape, Soil and Vegetation Management Plan.pdf and Wildlife Management Plan.
Add Field		

4.1.2 Soil Disturbance

Will there be any areas of soil disturbance, including clearing, grubbing, excavation and levelling?

Yes No

Disturbance Type	Impacts	Proposed Mitigations
Hand excavated shot holes for geophones (geophysics).	Spaced approximately 5m along each line.	This will only be completed where necessary. Fill hole with original material once completed. Reference TCMC's Landscape, Soil and Vegetation Management Plan.
Hand excavated shot holes for seismic energy.	Number of holes dependant on length of line	This will only be completed where necessary. Fill hole with original material once completed. Reference TCMC's Landscape, Soil and Vegetation Management Plan.
Add Field		

Is the area to be excavated a Brownfield site or has the potential to be contaminated?

Yes No

Is there potential for disturbance of archaeological, paleontological fossils or historical artifacts?

Yes No

Additional research and plans may be required. [Heritage Conservation Act](#)

4.1.3 Riparian Encroachment

Will any works be completed within or adjacent to the riparian zone of any water body?



Yes No

Identify all works that may affect the Riparian zone, the impacts, and proposed mitigations:

Work Type	Impacts	Proposed Mitigations
Access trail / geophysics line brushing for stream crossings.	Vegetation brushing where necessary.	Only brush in the Riparian areas when necessary. Please refer to the "Land Act Application Table.xlsx" for potential impacts of each geophysics line. Reference TCMC's Fish Habitat Mitigation and Compensation Plan, Landscape, Soil and Vegetation Management Plan, and Wildlife Management Plan.
Add Field		

4.1.4 Pesticides and Herbicides

Will there be any use of pesticides or herbicides during construction, operations and/or maintenance?

Yes No

4.1.5 Visual Impacts

Will there be any adverse effects of the projects, and any potential adverse effects on sight lines to the project area from surrounding areas likely to be used for scenic viewing by residents or other users?

Yes No

4.1.6 Archaeological Sites

Are there any known or high potential (Arch Procedure) archaeological sites within the project area?

Yes No

Have you conducted an AIA or engaged an archaeologist to assist with your investigations?

Yes No

Please include information or reports generated:

Consultant has been hired to complete an AOA of the proposed work areas and subsequent HCA permit application and AIA if sensitive areas identified.

4.1.7 Construction Methods and Materials

Identify the types of construction materials, the methods used, their impacts, and any mitigations:

Construction Material/Method	Impacts	Mitigations
Temporary drilling pads constructed from local materials (i.e. timber and fill materials) sourced from site.	Clearing of approximately 20mx20m area at high priority target(s) along geophysics line not accessible by road.	Reference TCMC's Fish Habitat Mitigation and Compensation Plan, Landscape, Soil and Vegetation Management Plan, and Wildlife Management Plan.
<input type="button" value="Add Field"/>		

4.2 Atmospheric Impacts

4.2.1 Sound, Odor, Gas or Fuel Emissions

Will the project construction or operation cause any of the following to disturb wildlife or nearby residents:

[\(Best management practices for sound\)](#)

Sound? Yes No

Explain the current conditions, source, type and range of emission. Provide a description of atmospheric effects from proposed construction, operation, and decommissioning phases. Also include proposed mitigation measures to manage or mitigate adverse effects.

Emission Source	Current Conditions	Project Impacts	Proposed Mitigations / Management
Potential line brushing (use of chainsaws)	Located in remote area.	Intermittent small gas engines.	Reference TCMC's existing Wildlife Management Plan.
Seismic charges for geophysics (8 gauge blank shotgun shells)	Located in remote area.	Intermittent discharge of shells.	Reference TCMC's existing Wildlife Management Plan.
Helicopter	Located in remote area.	Helicopter transport of drilling equipment.	Helicopter only present when necessary.
Drilling Rig (water wells)	Located in remote area.	Gas/Diesel generators and drilling rig,	Standard drilling practices to be used to minimize disturbance. Drilling will only be conducted at high priority locations.

Add Field

Odor? Yes No

Gas? Yes No

Fuel Emissions? Yes No

Explain the current conditions, source, type and range of emission. Provide a description of atmospheric effects from proposed construction, operation, and decommissioning phases. Also include proposed mitigation measures to manage or mitigate adverse effects.

Emission Source	Current Conditions	Project Impacts	Proposed Mitigations / Management
Gasoline/Diesel generator	Located in remote area.	negilible	Only run when required.
Drilling rig	Located in remote area.	negilible	Only run when required.
Add Field			

4.3 Water or Land Covered by Water Impacts

4.3.1 Drainage Effects

Will the project result in changes to land drainage?

Yes No

4.3.2 Public Access

Will the project result in changes to public access?

Yes No

4.3.3 Flood Potential

Will the project result in a potential for flooding?

Yes No

4.4 Fish and Wildlife Habitat Impacts

4.4.1 Disturbance to Wildlife and Wildlife Habitat

Will the project result in adverse effects to wildlife or wildlife habitat?

(BC Wildlife Act)

Yes No

Provide a description of any potential adverse effects to wildlife and wildlife habitat from proposed construction and operation (including seasonal considerations, potential adverse effects from changes to access by hunters and fishers, along with proposed measures to mitigate adverse effects).

Project Phase		Potential Impacts	Proposed Mitigations / Management Plan
Drilling and testing of water wells	Spring/summer	Clearing of 25mx25m area for drill pads where exploration water wells are to be drilled and tested. To proceed after investigative stage and only at high priority locations.	Only clear areas when required. Please refer to "Land Act Application Info Table.xlsx" for outline of potential impacts. Reference TCMC's Wildlife Management Plan and Fish Habitat Mitigation and Compensation Plan.
<input type="button" value="Add Field"/>			

Will the project (construction or operations phase) occur in and around streams, lakes, estuarine or marine environments?

Yes No

Describe the fish habitat on or near the project site, include potential impacts of the Project (e.g. stream crossings, water diversions, etc), including seasonal considerations, and plans to manage/mitigate effects.

Project Phase	Impacts	Proposed Mitigations / Management
Investigative geophysics	Line brushing of foot paths to allow stream crossings.	Avoid brushing around streams, lakes, ponds, and wetlands. Please refer to "Land Act Application Info Table.xlsx" for outline of potential impacts. Reference TCMC's existing Fish Habitat Mitigation and Compensation Plan.
<input type="button" value="Add Field"/>		

Is the project (construction or operations phase) likely to increase erosion or sedimentation?

Yes No

Will the project (construction or operations phase) require water diversion?

Yes No

Will the project threaten or endanger species at risk in the area?

[Species At Risk Act](#)

Yes No

5.0 Socio-Community

5.1 Land Use

Describe the current community setting on or near the project area, including the location of non-aboriginal and aboriginal communities or known use areas.

Prince George is approximately 155 kilometres (km) south , Mackenzie is approximately 95 km west, and Fort St. James is 95 km northeast of the mine site.
Nak'azdli Whut'en's main community is located approximately 100 km south of the mine site at Fort St. James. MLIB's main community is located approximately 70 km southeast of the mine site on Highway 97 at McLeod Lake. In addition, there are a number of reserves located within 100 km of the mine site, with the closest being the Nak'azdli Whut'en's Inzana Lake 12 reserve, located approximately 40 km to the southwest of the mine site.

5.1.1 Land Management Plans and Regional Growth Strategies

Are there any land and resource management plans, coastal plans, provincial, regional growth strategies or local government plans with zoning, or management policies or use restrictions in place that could limit or preclude your proposed use of the land? (Please refer to the [Union of BC Municipalities \(UBCM\)](#), and check the websites of the municipality, regional district or other organization with jurisdiction including your project area.)

Yes No

Please list:

Mackenzie Land and Resource Management Plan Area

5.2 Socio-Community Conditions

5.2.1 Adjacent Users or Communities

Is the project likely to restrict public access, or the ability, or the ability of adjacent land owners or tenure holder to access their property or tenures?

Yes No

5.2.2 Existing Services

Provide a description any increased demand on fire protection and other health facilities and emergency services arising from your Project, including proposed management or mitigation measures.





MOUNTMILLIGAN



**MOUNT MILLIGAN COPPER-GOLD MINE
LANDSCAPE, SOIL AND VEGETATION MANAGEMENT
PLAN**

**Thompson Creek Metals Company
A Subsidiary of Centerra Gold**

Version	Description	Date	Prepared By	Reviewed By	Signature
1.0	Issued for review by MEM	May 1, 2012	Scott Morrison	Ministry of Energy and Mines	
2.0	Issued for review	January 9, 2017	Daphne Hall	Tim Caldwell	
3.0	Issued for MAPA	December 5, 2017	Stephanie Righi	Tim Caldwell	



Table of Contents

1.0 LANDSCAPE, SOIL AND VEGETATION MANAGEMENT PLAN 3
1.1 Introduction..... 3
1.2 Scope and Objectives 3
2.0 REGULATORY FRAMEWORK..... 3
3.0 MANAGEMENT MEASURES..... 4
4.0 INVASIVE SPECIES PREVENTION..... 4
5.0 INVASIVE SPECIES MANAGEMENT..... 5



1.0 LANDSCAPE, SOIL AND VEGETATION MANAGEMENT PLAN

1.1 Introduction

The *Landscape, Soil and Vegetation Management Plan* (LSVMP) is a key component of the Mount Milligan Environmental, Health and Safety Management System (EHSMS). The LSVMP is an adaptive management plan based on prevention, mitigation and management of impacts identified in the Environmental Assessment (EA) of land disturbance and also on adherence to relevant regulations and permits for the duration of the mine life. This plan is a living document subject to on-going review and is guided by best-management practices to prevent unnecessary degradation or misappropriation of resources at Mount Milligan.

1.2 Scope and Objectives

The scope of the LSVMP applies to the Mount Milligan mine site as well as to linear features such as the powerline corridor, load-out facility, and the proposed water pipeline right-of-way (ROW) extending east to Philip Lake that is part of a current amendment application. The preservation and conservation of ecosystems is a concern for all phases of the mine life with the highest occurrence of land disturbance occurring during the construction phase. The decommissioning and closure phase is expected to reverse any effects experienced during operations.

The objectives of the LSVMP are to provide a framework of measures to minimize the loss of salvageable reclamation material, to promote ongoing and progressive reclamation during the operations phase and to minimize unnecessary land disturbances. Limiting the amount of disturbance is the most effective way to manage soil and vegetation in support of the end-land use objectives.

Specific objectives are:

- Handle landscape, soil and vegetation in a manner that supports end land-use objectives and promotes ongoing and progressive reclamation; and
- Works towards environmental stewardship on site.

2.0 REGULATORY FRAMEWORK

2.1 Regulatory Compliance

Under provincial regulations, the *Forest and Range Practices Act* (Ministry of Forests, Land and Natural Resources Operations), requires that all activities conducted on Crown land in BC are done in such a way as to promote environmental protection of plants, animals and ecosystems. The *BC Community Charter S.B.C.* (Ministry of Community, Sport and Cultural Development) provides regulations on how activities affecting communities must meet the needs of the municipality. Additionally, the *Environmental Management Act* (Ministry of Environment) and the *Hydro and Power Authority Act* (Ministry of Energy and Mines) may have implications to the LSVMP.

Federally, the *Plant Protection Act* (Canadian Food Inspection Agency) and the *Species at Risk Act* (Environment Canada) may impact landscape, soil and vegetation management at Mount Milligan.



MOUNTMILLIGAN

2.2 Permit Compliance

Mount Milligan has existing permits that stipulate specific requirements pertaining to the treatment of landscape, soil and vegetation. The relevant permits and sections are *The Protection of Ecological Values* (Environmental Assessment Certificate #M09-01), *Vegetation Management* (Mines Act Permit #M-236), *Minimizing Removal of Vegetation* (Effluent Permit #104777).

2.3 Related Management Plans

The treatment of landscape, soil and vegetation is linked to a large group of environmental management strategies. The LSVMP is connected to other management plans that contain strategies to meet the end land use objectives and support progressive reclamation such as the *Invasive Species Management Plan*, *Environmental Management Plan*, *Transportation and Access Management Plan*, *Reclamation Plan* and the *Water Seepage and Erosion Control Plan*.

3.0 MANAGEMENT MEASURES

Landscape, soils and vegetation will be affected in all phases of the project. Landscape, soils and vegetation effects are expected to be greatest during any construction activities when soil is removed and terrain and vegetation disturbed (i.e. mine infrastructure, haul and access roads, open pit, tailings impoundment, and water pipeline ROW). Little development is expected during operation activities, but there will be some effects during closure when facilities are dismantled and removed.

4.0 INVASIVE SPECIES PREVENTION

4.1 Limit Soil Disturbance

Land that has been disturbed will be most prone to invasive species establishment and spread; therefore, preventing unnecessary vegetation removal will greatly reduce a species' ability to ingress.

The internal Permit to Disturb process includes considerations of invasive species and requires on-site surveys be conducted before and after land disturbances occur. The pre and post disturbance surveys will promote early identification of invasive species and allow mitigation efforts to commence as soon as a problem is detected.

4.2 Reclaim Disturbed Sites

Where land is disturbed it is most prudent to re-seed with native species or a tailored, approved seed blend as soon as feasible to prevent the ingress of invasive species. Progressive reclamation, specifically re-vegetation, will be a key measure in prevention.

196



MOUNT MILLIGAN

4.3 Use Certified Weed Free Products

Reclamation seed mixtures will be a blend of approved species that is certified "weed free." To ensure a seed mix is virtually weed free, each purchase of seed for use at Mount Milligan should include a request for a "Certificate of Seed Analysis."

Similarly, hay bales purchased for sediment control will be "weed free" from producers that can verify with a "Certificate of Inspection." Hay bales must also be herbicide and pesticide free to be in compliance with Permit M-236 requirements.

4.4 Employee Education and Awareness

Environmental staff will be educated on the negative effects of invasive plants and trained on their roles in prevention and mitigation should an infestation be discovered. Identifying invasive species that have been observed or are more likely to be observed on the mine property will be crucial. Several resources for plant identification include:

- Field Guide to Noxious and Other Selected Weeds of BC (Cranston 2002);
- Guide to Weeds in British Columbia (BCMOAFF 2002); and
- Best Practices for Managing Invasive Plants on Roadsides (MOTI, 2010).
- Ministry of Agriculture website:
<http://www.agf.gov.bc.ca/cropprot/weedguide/weedguide.htm>

5.0 INVASIVE SPECIES MANAGEMENT

The key steps to minimizing the effects of invasive plants on natural environments include:

- Identifying potential introductory methods and vectors;
- Preventing invasive species establishment;
- Establishing a screening process and early detection system;
- Eradicating, controlling, and managing promptly and efficiently; and
- Reporting discoveries of invasive species



197

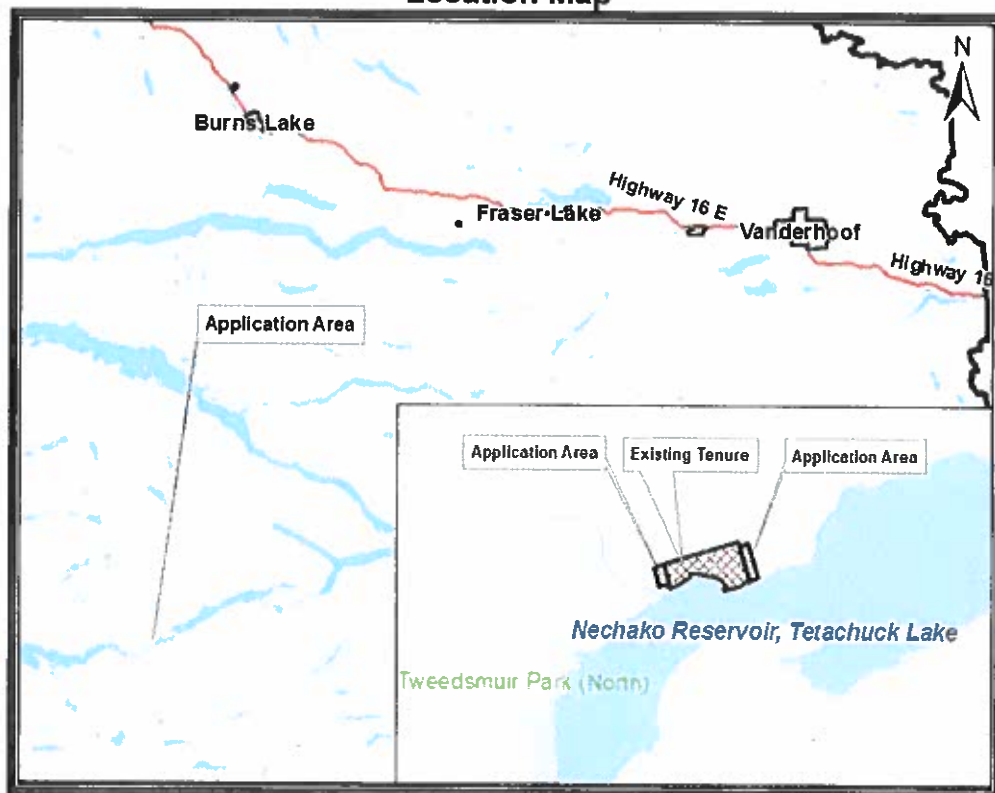
MEMORANDUM

To: Board of Directors
From: Scott Brown, Planning Technician
Date: June 11, 2018
Re: Land Referral #6403084

This application is regarding a Licence of Occupation for Commercial purposes to amend an existing tenure to include two additional land parcels. The subject property is located on Tetachuk Lake near the border of Tweedsmuir Provincial Park. The only access to the property is via air or boat.

The original tenure includes an area that is approximately 10.73 ha which contains a main house with kitchen and dining facilities as well as 6 small guest cabins. Application #6403084 will add two parcels to this tenure that are 0.08 ha. and 1.3 ha in size. The company has completed a management plan which indicates no major changes to existing facilities and the replacement of one cabin on a parcel addition. Tetachuk Lodge is a fly-in wilderness lodge that has been in operation since 1995. The lodge runs seasonally from June to October for eco-tourism and fishing. The property is not zoned and is outside of the Building Inspection Service area.

Location Map



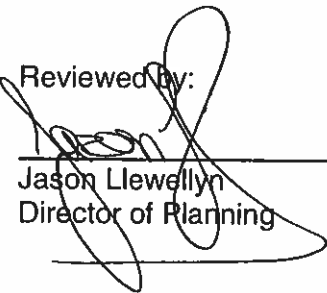
It is noted that isolated resorts and lodges increase the risk of interface fires, and represent a challenge to firefighters who must focus attention on protecting the building. This can increase firefighting costs and take away from the protection of other resources. It is recommended that the Province consult with their Wildfire Management Branch regarding the need to apply "Fire Smart" standards to the development to mitigate the interface fire risk.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application #6403084

Rural Directors – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:

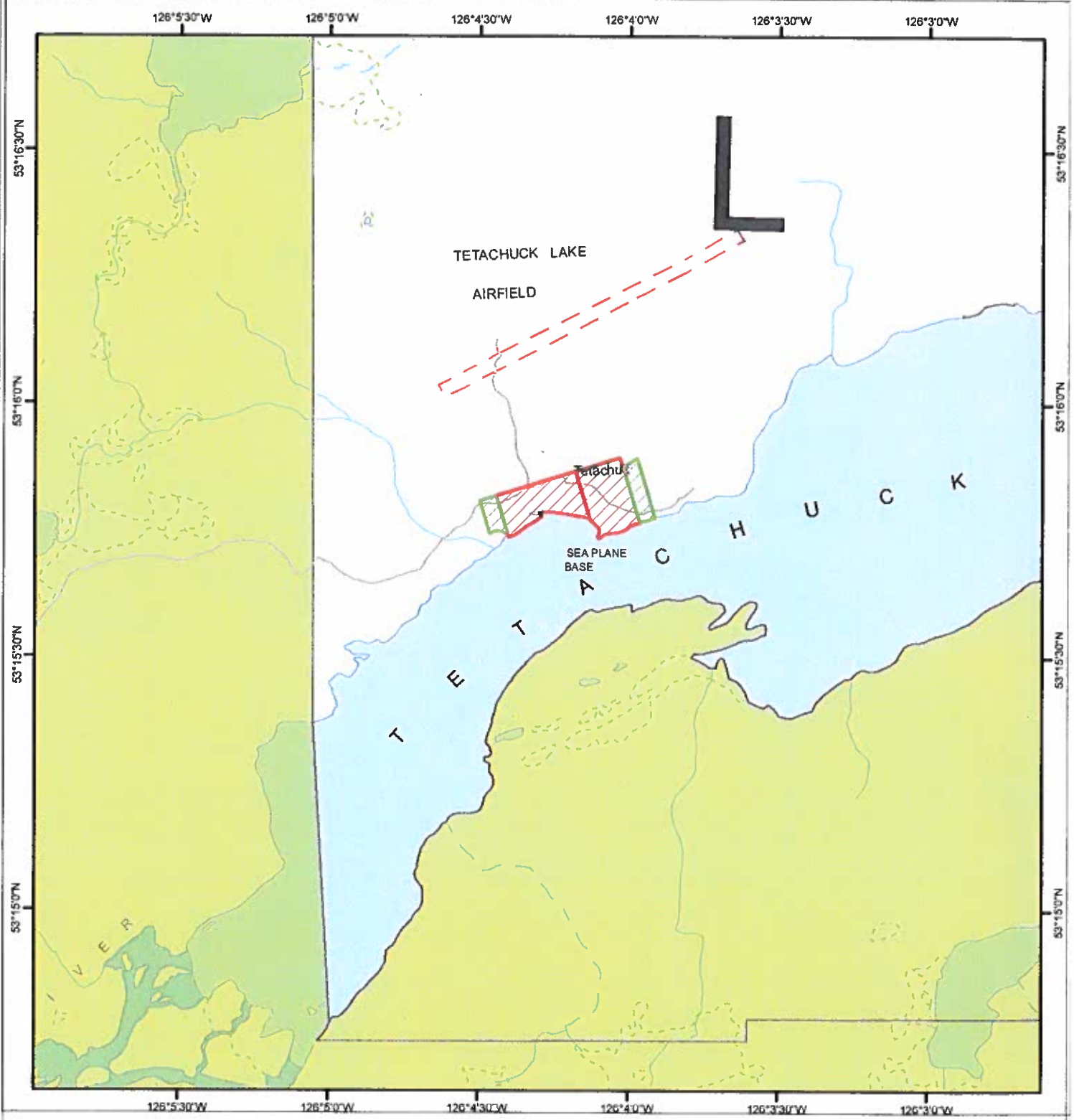


Scott Brown
Planning Technician




REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 6403084

Electoral Area:	E
Applicant:	0895651 BC Ltd.
Existing Land Use:	Commercial
Zoning:	None
Plan Designation Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Outside the ALR
Access Highway:	None
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	It is noted that isolated resorts and lodges increase the risk of interface fires, and represent a challenge to firefighters who must focus attention on protecting the buildings. This can increase firefighting costs and take away from the protection of other resources. It is recommended that the Province consult with their Wildfire Management Branch regarding the need to apply "Fire Smart" standards to the development to mitigate the interface fire risk.



Scale: 1:20,000
 Type: LEASE
 Sub Type: STANDARD LEASE
 Purpose: COMMERCIAL RECREATION
 Subpurpose: ECO TOURIST LODGE/RESORT

Legend

	6403084 New Tenure
	6403084 Existing Tenure
	Indian Reserves
	Parks and Protected Area

Referral Map



BRITISH COLUMBIA
www.gov.bc.ca

Date: 04 Jun 2018
Area: 10.73 ha





MEMORANDUM

To: Chairperson Miller and Board of Directors
 From: Jennifer MacIntyre, Planner I
 Date: June 12, 2018
 Re: Tenas Coal Project requirement for an Environmental Assessment as per Section 6 of the *Environmental Assessment Act*

PURPOSE

The Tenas Coal Project is a coal mine located approximately 10 km southwest of Telkwa that is proposed by Telkwa Coal Limited. The project's projected production is just under the benchmark where an Environmental Assessment (EA) Certificate is required. The Minister of Environment and Climate Change Strategy (the Minister) has received a number of requests from the public that the Tenas Project be required to obtain an EA Certificate pursuant to Section 6 of the *Environmental Assessment Act* (EAA). As part of the process to consider this request the provincial Environmental Assessment Office (EAO) is asking the Regional District of Bulkley-Nechako (RDBN) for its comment. This report provides recommended comments from the RDBN for the Board's consideration.

BACKGROUND

The proponent has indicated that the proposed mine's production will be limited to 240,000 tpa over 40 years, even though the production capacity could be increased significantly. This proposed production level is 4% below the 250,000 tpa threshold that triggers an EA review and requirement for an EA Certificate.

Section 6 of the EAA allows the Minister to require a project to undergo the EA review process even though a project does not require an EA Certificate under the regulations. The Minister may require an EA review if the Minister is satisfied that the project may have a significant adverse environmental, economic, social, heritage, or health effect and that the review is in the public interest.



The key concerns raised by members of the public relate to the impacts of the Tenas Coal Project on:

- air quality and human health (dust);
- surface and groundwater quality (acid rock drainage and metal leaching);
- noise (traffic); and
- fish, wildlife and tourism (fishing).

The EAO is asking the RDBN to provide comments regarding:

- any relevant preliminary information related to the public concerns identified above that should inform the recommendation; and
- whether or not the effects can be assessed and managed through the RDBN's legislative and/or permitting framework;
- the potential for significant adverse effects as they relate to the RDBN's mandate and jurisdiction;
- any additional concerns not listed.

Previous Tenas Coal Project Referrals

The RDBN commented on two referrals from the Province regarding the Tenas Project in 2017. One application was a renewal for a Coal Licence from the Ministry of Energy and Mines (MOEM). The Board recommends that the Province do the following:

- work with the applicant to confirm the nature and location of the works proposed, and the future use of the land;
- require the applicant to undertake a community engagement process to receive feedback from the community on the proposed activities; and
- evaluate the mitigation necessary to ensure there are no environmental and social impacts associated with the proposed activity.

The second referral was from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) regarding the issuance of a Temporary Licence for Investigative Use purposes to allow Telkwa Coal Limited to conduct geotechnical drilling and other activities to evaluate the site for a rail loadout facility. The Board recommended that the Province be informed that the RDBN can be expected to have concerns regarding the impacts of any rail loadout facility. The RDBN requested that the Province ensure that the RDBN receives a referral regarding any future application to the Province related to the use of the land as a rail loadout facility, and that the applicant be required to provide the following information with their application.

- A site plan showing the manner in which the land is to be developed and used.

- A detailed written description of the activities and uses proposed for the land.
- An impact assessment and mitigation plan that deals with noise, vibration, dust and any other potential impacts.
- An impact assessment and mitigation plan for the haul route.
- The results of public consultation regarding the proposed facility. The applicant is encouraged to consult with the RDBN regarding the nature of this consultation.

It was also recommended that the Province consult with their Archaeological Branch regarding the known archaeological site as part of the process to consider this application. The Province and applicant were also encouraged to consult with the Agricultural Land Commission regarding any necessary approval processes.

DISCUSSION

The EAO has asked the RDBN to provide comments on three questions, which are outlined and discussed below.

Does the RDBN have any relevant preliminary information related to the public concerns identified above that should inform the recommendation?

Staff are concerned that the Tenas Coal Project and associated facilities may have adverse effects on area residents. However, the RDBN does not have any relevant preliminary information related to the public concerns as there is little information available regarding the expected effects and the mitigation measures proposed to address these effects.

Can the effects identified by residents (air quality and human health (dust), surface and groundwater quality (acid rock drainage and metal leaching); noise (traffic); and fish, wildlife and tourism (fishing)) be assessed and managed through your legislative and/or permitting framework?

Provincial legislation prohibits local governments from regulating mining. Therefore, the RDBN has no legislative and/or permitting framework by which it can assess or manage effects relating to the Tenas Coal Project. The RDBN may have a role to play in regulating a rail load out facility separate from the mine.

What is the potential for significant adverse effects as they relate to the RDBN's mandate and jurisdiction?

As noted the RDBN has no jurisdiction or mandate relating to the Tenas Coal Project and its effects. However, the RDBN is concerned that there may be a potential for significant adverse effects on resident's quality of life.

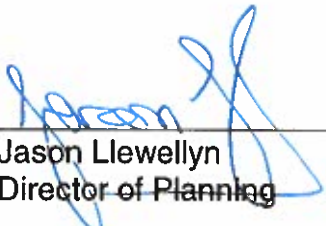
Does the RDBN have any additional concerns not listed.

The RDBN is concerned that there may be significant potential for environmental and social adverse effects. However, the RDBN is not in a position to assess, or manage any of these effects given local government's lack of jurisdiction. The RDBN, and its residents, are relying on the Province to ensure that the project undergoes the appropriate review process. Therefore, the RDBN has no objection to the Minister requiring that the Tenas Coal Project undergo the Environmental Assessment review process.

Recommendation:

That the RDBN Board direct staff to provide the letter attached to the June 12th, 2018 staff regarding the Tenas Project to the Environmental Assessment Office.

Directors / Majority



Jason Llewellyn
Director of Planning



Jennifer MacIntyre
Planner I



37, 3RD AVE, PO Box 820
BURNS LAKE, BC
VOJ 1E0

205

BULKLEY-NECHAKO
"A WORLD OF OPPORTUNITIES WITHIN OUR REGION"

June 22, 2018

Environmental Assessment Office
C/O Minister of Environment and Climate Change Strategy
2nd Floor 836 Yates St
PO Box 9426 Stn Prov Govt
Victoria BC V8W 9V1

Sent by e-mail to: Matthew.Rodgers@gov.bc.ca

RE: Comments from the Regional District of Bulkley-Nechako

The Board of the Regional District of Bulkley-Nechako wishes to present the following comments for consideration by the Minister of Environment and Climate Change Strategy regarding the requirement for an Environmental Assessment as per Section 6 of the *Environmental Assessment Act* for the proposed Tenas Coal Project.

The EAO has asked the RDBN to provide comments on four questions, which are outlined and discussed below.

1. Does the RDBN have any relevant preliminary information related to the public concerns identified above that should inform the recommendation?

The RDBN is concerned that the Tenas Coal Project and associated facilities may have adverse effects on area residents. However, there is little information available to assess the effects to be expected and the mitigation measures necessary to address these effects.

2. Can the effects identified by residents (air quality and human health (dust), surface and groundwater quality (acid rock drainage and metal leaching); noise (traffic); and fish, wildlife and tourism (fishing)) be assessed and managed through your legislative and/or permitting framework?

Provincial legislation prohibits local governments from regulating mining. Therefore, the RDBN has no legislative and/or permitting framework by which it can assess or manage effects relating to the Tenas Project. The RDBN may have a role to play in regulating a rail load out facility separate from the mine.

MUNICIPALITIES:

SMITHERS FORT ST. JAMES
VANDERHOOF FRASER LAKE
HOUSTON TELKWA
BURNS LAKE GRANISLE

ELECTORAL AREAS:

A - SMITHERS RURAL E - FRANCOIS/OOTSA LAKE RURAL
B - BURNS LAKE RURAL F - VANDERHOOF RURAL
C - FORT ST. JAMES RURAL G - HOUSTON RURAL
D - FRASER LAKE RURAL

INQUIRIES@RDBN.BC.C

WWW.RDBN.BC.C

PH: 250-692-319

FX: 250-692-330

TF: 800-320-333

3. What is the potential for significant adverse effects as they relate to the RDBN's mandate and jurisdiction?

As noted the RDBN has no jurisdiction or mandate relating to the Tenas Coal Project and its effects. However, the RDBN is concerned that there may be a potential for significant adverse effects on resident's quality of life.

4. Does the RDBN have any additional concerns not listed.

As noted the RDBN is concerned that there may be significant potential for environmental and social adverse effects. However, the RDBN is not in a position to assess, or manage any of these effects given its lack of jurisdiction. The RDBN, and its residents, are relying on the Province to ensure that the project undergoes the appropriate review process. Therefore, the RDBN has no objection to the Minister requiring that the Tenas Coal Project undergo the Environmental Assessment review process.

The RDBN Board appreciated this opportunity to comment. Please do not hesitate to contact Jason Llewellyn, Director of Planning, should there be any questions.

Sincerely,

Bill Miller, Chair
Regional District of Bulkley-Nechako

207

From: Pratt, Terry EAO:EX
To:

Cc:
Subject: REQUEST: Tenas Coal Project_ EA Act Section 6 Consideration
Date: Monday, May 14, 2018 4:58:53 PM

Dear Agency and Local Government Representatives,

The Environmental Assessment Office (EAO) is seeking information from your agency regarding the Tenas Project, a proposed open pit coal mine, located approximately 10 km southwest of Telkwa. The project is being proposed by Telkwa Coal Limited (Telkwa Coal), a subsidiary of Australian-based Allegiance Coal Limited (please see attached map). We kindly ask that we receive your comments on our request below by **June 15, 2018**.

Project Background:

Telkwa Coal's most recent [project summary](#) (April 2018) indicates that the Tenas Project would produce 240,000 to 900,000 tonnes of clean coal annually (tpa) over 40 years. Telkwa Coal has advised the EAO that it intends production to be 240,000 tpa, which is 4% below the 250,000 tpa threshold for an environmental assessment (EA) in the [Reviewable Projects Regulation](#) (RPR).

Section 6 Consideration:

The Minister of Environment and Climate Change Strategy (the Minister) has received a number of requests from members of the public that the Tenas Project undergo an EA pursuant to [Section 6](#) of the *Environmental Assessment Act* (Act). Section 6 allows the Minister to designate a sub-threshold project as a reviewable project that requires an EA if the Minister is satisfied that there could be significant adverse environmental, social, heritage or health effects and that the designation would be in the public interest. The Minister must also believe on reasonable grounds that the project has not been substantially started.

A full Section 6 consideration process will only be undertaken in extraordinary circumstances. Extraordinary circumstances mean that:

- The project is of a category included in the RPR but is below threshold; *and*
- The potential for significant adverse effects is extraordinary or not typical for the category; *and*
- Another regulatory regime/process does not exist to *assess/*manage potential significant adverse effects, for example the joint *Mines Act* and *Environmental Management Act* permitting process.

The EAO is reviewing the Section 6 requests and gathering available information regarding the proposed Tenas Project to inform its recommendation to the Minister on the application of

Section 6 to the Tenas Project.

Issues Identified:

The key concerns raised by the members of the public to date include effects of the Tenas Project on: air quality and human health (dust), surface and groundwater quality (acid rock drainage and metal leaching), noise (traffic), fish, wildlife, and tourism (fishing).

The EAO has identified your agency as having a key interest in the Tenas Project as it relates to your interests, jurisdiction or mandate, and we are seeking your input to help inform the Minister's Section 6 consideration. The EAO will also be contacting the Office of the Wet'suwet'en and Wet'suwet'en First Nation.

We kindly ask that your office review Telkwa Coal's [project summary](#) and provide comments to the EAO as they relate to:

- the potential for significant adverse effects as they relate to your agency's mandate and jurisdiction;
- whether or not the effects can be assessed and managed through your legislative and/or permitting framework;
- any relevant preliminary information related to the concerns identified above that should inform the recommendation; and
- any additional concerns not listed.

We ask that you send us your comments by **June 15, 2018**. Please contact me at 250 371 3710 or by email, or Matt Rodgers at 778 698 9319 or Matthew.Rodgers@gov.bc.ca if you have any questions or would like to arrange a call to discuss this request further.

Please forward this information to any other agency who may have an interest in the project that we may have inadvertently missed in our distribution.

Thank you for your assistance in providing the EAO with additional information in this matter.

Kind regards,

Terry

Terry (Teresa) Pratt | Project Assessment Manager
2nd Floor- 441 Columbia St.
Kamloops, B.C. V2C 2T3
Tel: 250-371-3710
Mobile 250-320-1337 | Terry.Pratt@gov.bc.ca

209

BRITISH
COLUMBIA

TENAS
PROJECT



TELKWA COAL
LIMITED

TENAS PROJECT

Telkwa Coal Limited, a wholly-owned subsidiary of Australian-based and ASX listed Allegiance Coal, is proposing to develop and mine the Telkwa steelmaking or metallurgical coalfield in British Columbia's northwest region.

The coalfield, which contains three deposits - Tenas, Goathorn and Telkwa North - is located in the Bulkley Nechako region, 20 km south of Smithers and 10 km southwest of Telkwa, BC. Mining has historically occurred for decades in the region between 1918 and 1985.

The pre-feasibility studies prioritized the development of the Tenas deposit. The feasibility studies underway in 2018 will continue to focus on this deposit. Taking a 'small mine' approach would see annual production of between approximately 240,000 to 900,000 metric tonnes over

an estimated 40-year period. This will be further refined as the project undergoes a comprehensive regulatory review.

The steelmaking coal would be shipped on the CN rail line to Prince Rupert's Ridley Terminal for export to steel mills - most likely in Asia.

The project and any changes to the planned activities in the future will require Wet'suwet'en, community and regulatory review.

We look forward to having an open dialogue with our neighbours - working to address community questions and developing the Telkwa coalfield responsibly and respectfully.



TENAS DEPOSIT

PROJECT AT A GLANCE

Based on 2017 Pre-Feasibility Studies

Annual Production 240,000 tonnes

Mine Life ~ 40 years

Footprint ~ 1,000 ha

Direct Local Employment 40-50, in addition to further employment during the feasibility and construction phases

Indirect Local Employment ~110

Number of Trains 2 train sets of 23 cars / week

Number of Trucks 1 loaded truck and 1 returning empty truck every hour

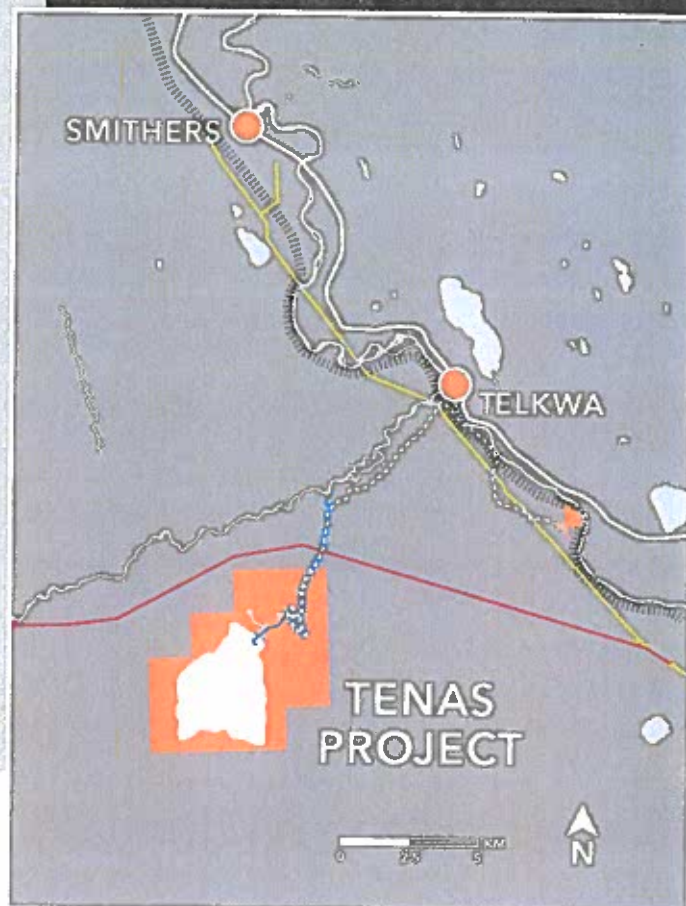
Operating Schedule Daytime, 4 days a week for pit operations

Coal Processing Conventional plant using water and gravity to separate coal from rock

Tailings Management Rock separated from the coal will be returned to the pit

Pit Equipment Conventional truck and shovel surface mine operation

Transportation
 Rail - Using existing CN rail line to Prince Rupert
 Road - Using existing roads, with potential bypass upgrades



- PROJECT AREA
- MINE FOOTPRINT
- PROPOSED COAL HAUL ROUTE
- PROPOSED WATER PIPELINE
- MAJOR ROAD
- RAILWAY (CNR)
- 500KV TRANSMISSION LINE
- 138KV TRANSMISSION LINE
- LAKE / RIVER

STEELMAKING COAL

Steelmaking or metallurgical coal is a necessary ingredient in the production of steel. About 750 kg of coal goes into every tonne of steel produced. In turn, that steel is used for many of the fundamental requirements in our daily lives - buildings, transportation, heating, healthcare and food production. As an example, the steel in an average car contains 650 kg of steelmaking coal and a wind turbine contains 142,000 kg.

Pre-Application Community Dialogue

Regulatory Review Public Consultation

2016

2017

2018

2019

2020

2021

Baseline
Environmental &
Cultural Studies

Pre-Feasibility Studies

Feasibility Studies

Applications to Regulators

Project Decision
& ConstructionMine Operations &
Environmental Monitoring

PROJECT REVIEW AND PERMITTING

Telkwa Coal is committed to working with the Wet'suwet'en and the local community to responsibly develop the Tenas project. For us, that means listening and engaging in open dialogue as we proceed with the project review and regulatory process.

The decision on the oversight and scope of our project review is for the government to determine. We are committed to addressing health, environment and community questions and minimizing the potential effects of our operations. We will meet the environmental requirements to operate safely and responsibly for decades to come.

We aim to create a positive legacy of mining, collaborating with our neighbours to develop opportunities that will contribute to building strong, local communities. Closure planning and design will be approved by government and will have community input.

Our immediate focus is to complete our baseline and feasibility studies and continue with our First Nations and community engagement activities.

We are currently assessing and monitoring:

Baseline Studies

- Meteorology & Climate
- Surficial Geology & Terrain Mapping
- Terrain Stability & Natural Hazards
- Groundwater & Surface Water Quality & Quantity
- Sediment Quality
- Fisheries & Aquatic Resources
- Vegetation
- Wildlife
- Land Status & Use
- Land Capability
- Archaeology & Cultural Use

Mine Plan Development

- Geotechnical Aspects
- Geology Modeling
- Coal Processing
- Infrastructure
- Rail Access
- Road Access & Bridges
- Powerlines
- Reclamation Planning & Effective Mine Closure
- Discharges & Treatment Plans

These activities are required for the Mines Act and Environmental Management Act Permit Applications.

Once the studies are complete, we will have a detailed plan of the anticipated production and life of mine. We will then submit our various regulatory applications based on this information, and commence the regulatory review process, likely in 2019.

OUR COMMITMENTS

HEALTH AND SAFETY

Safety is a core value of our company. We believe that all activities can be completed with zero harm to personnel and that all incidents and injuries are preventable. We will provide resources to manage health and safety and expect all employees and contractors to share in the responsibility.

INDIGENOUS PEOPLE

We acknowledge and respect the unceded rights, title, interests, culture and aspirations of the Wet'suwet'en to 22,000 square km of traditional territory. In April 2016, we signed a Communications and Engagement Agreement as an initial, formal step in our commitment to the Wet'suwet'en.

ENVIRONMENT

We will ensure that our activities are responsible and protective of the environment. Our design and operational activities adhere to the mitigation hierarchy to avoid and minimize impacts, restore on-site and offset, where necessary.

COMMUNITY

Integrity is fundamental to how we operate. We will engage with the community and stakeholders with the aim of ensuring the socio-economic priorities and goals are understood and addressed.

212

IN THE COMMUNITY

Our project is led from our main office in Telkwa, BC.

There are many technical experts residing in the Bulkley Nechako region and we are using that local expertise for our baseline environmental, archaeology, cultural and exploration programs. Over 40 people from Telkwa, Smithers and the broader region are engaged as members of either the baseline and/or exploration teams. Included on the project team are wildlife, vegetation and soil experts; experts in water, fish resources and atmospheric sciences; archaeology and cultural experts. Several members of the Wet'suwet'en have been a part of the surface, groundwater, hydrology and atmospheric baseline programs.

During construction and eventual operation, we will also hire locally as part of our commitment to create lasting benefits for the local community.

COMMUNITY MEETINGS

Community meetings in advance of the regulatory review process are planned for the Spring and Fall of 2018. There will be additional opportunities for public input and review in 2019 during the regulatory review process.

We want to hear from the community, so we are able to fully consider local issues of concern in our project planning. In addition to these meetings, we invite you to connect with us.

CONNECTING

Web More information, including meeting dates will be posted on our project website at www.allegiancecoal.com

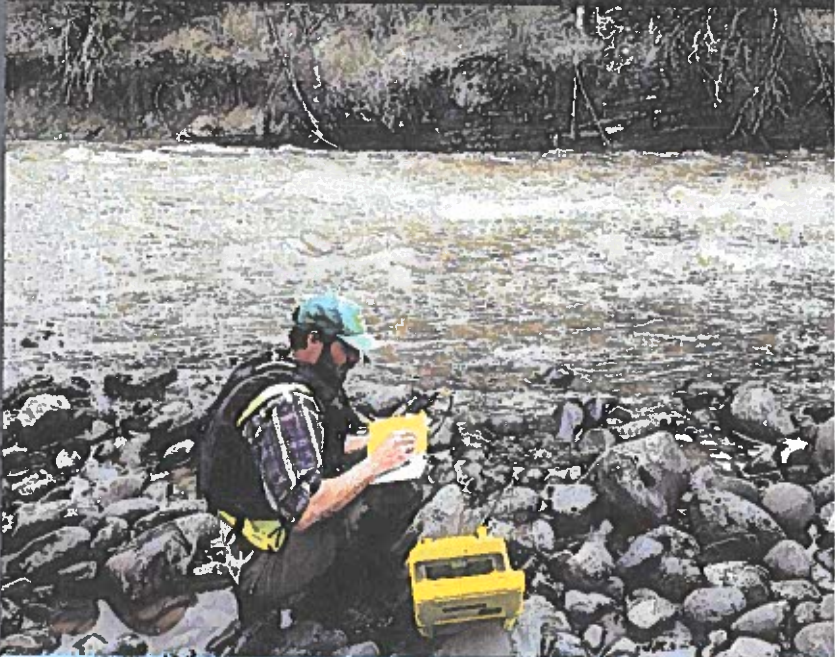
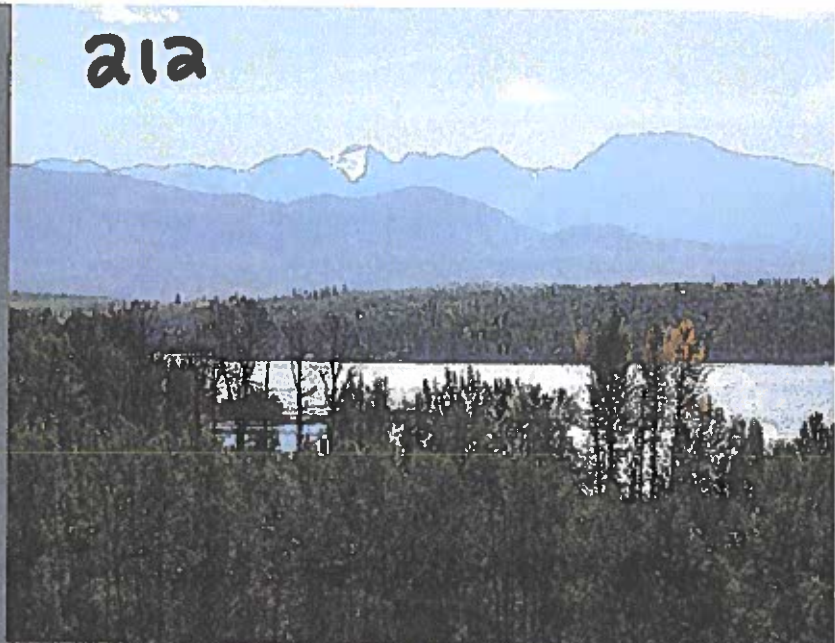
Email Questions can be sent to info@allegiancecoal.com.au

Phone 778.643.2843

Address 1415 Hankin Avenue, Suite D
Telkwa, BC V0J 2X0



TELKWA COAL
LIMITED



WWW.ALLEGIANCECOAL.COM



**Planning Department Report
 OCP Amendment Bylaw No. 1834
 & Rezoning Bylaw No. 1835
 3rd Reading and Adoption Report
 File No. E-01-18
 June 8, 2018**

APPLICATION SUMMARY

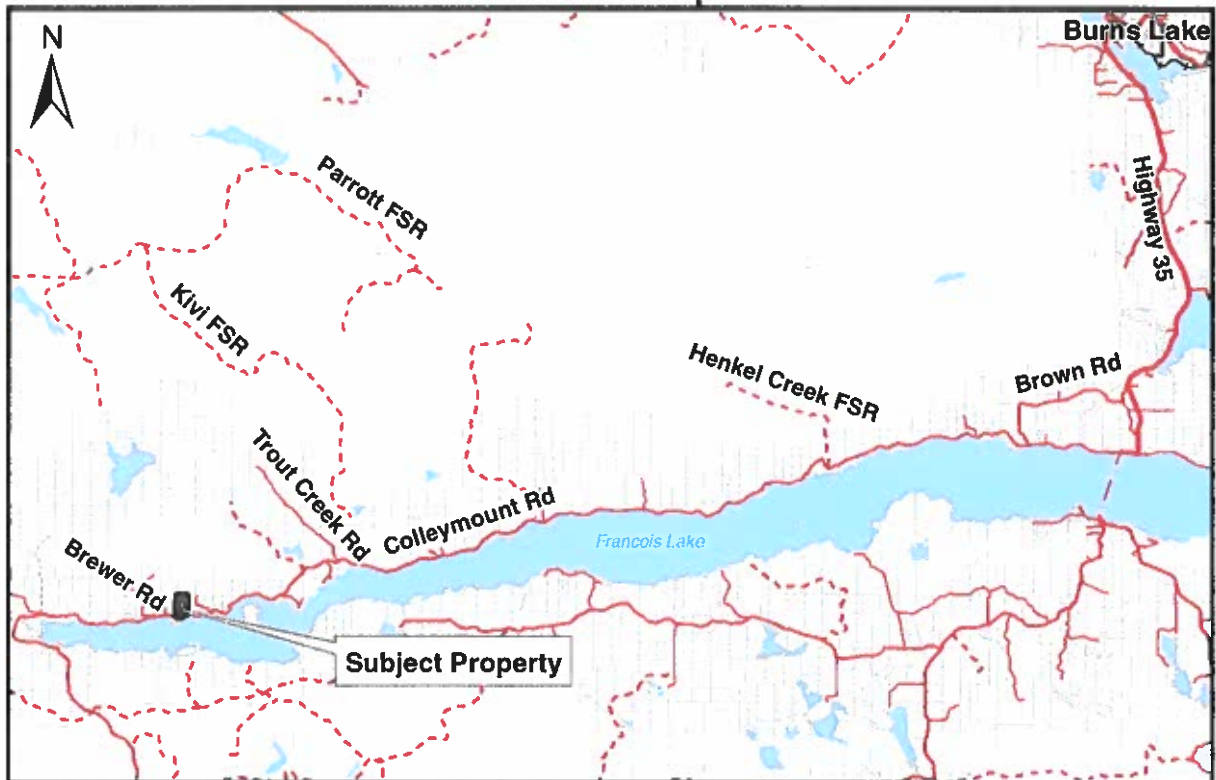
Name of Property Owner: Antilla Ventures Ltd.
 Directors: Denise and Walter Fuller

Electoral Area: E

Subject Property: Lot 1, District Lot 700, Range 4, Coast District, Plan EPP197 and is 33.99 ha. in size.

Location: The subject property is located on Collymount Road, near the community of Noralee, approximately 62 km southwest of the Village of Burns Lake.

Location Map



O.C.P. Designation(s): Resource (RE) in the Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017.

Zoning: Rural Resource (RR1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

ALR Status: Outside the ALR

214 PROPOSAL

Proposed OCP Amendment and Rezoning

To amend Burns Lake Rural and Francois Lake (North Shore) Official Community Plan from **Resource (RE)** to **Rural Residential (RR)** for the 4.38 ha application area to allow the rezoning.

To amend the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 (Zoning Bylaw) from **Rural Resource (RR1) Zone** to **Small Holdings (H1) Zone** by rezoning the 4.38 ha application area to facilitate the proposed subdivision.

Proposed Subdivision

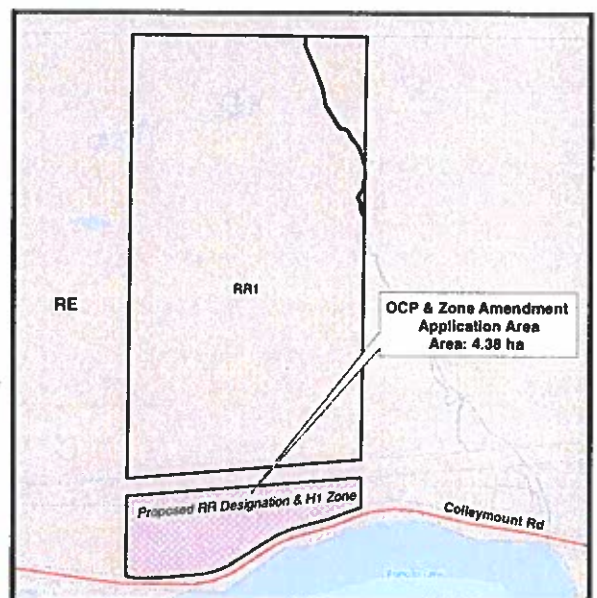
The applicant wishes to subdivide the subject property in three parcels

- Proposed Lots 1 and 2, are both 2.19 ha. in size
- Proposed Remainder Lot is 28.3 ha in size

Proposed Subdivision Plan



Proposed Amendment



REFERRAL COMMENTS

Advisory Planning Commission

Resolution: Motion to approve as info provided. No opposition.

Comments: Makes sense. Property already subdivided by Government owned Right-Of-Way.

Ministry of Transportation

The Ministry of Transportation and Infrastructure (ministry) has received and reviewed your referral dated April 20, 2018 amend a 4.38 ha portion of the subject property Lot 1, DL 700, R4C, Plan EPP197, from Resource to Rural Residential within Burns Lake and Francois Lake (North Shore) Official Community Plan; and to rezone from Rural Residential Zone to Small Holdings Zone within RDBN Zoning Bylaw for the purpose of facilitating a proposed subdivision.

The property does not fall within Section 52 of the Transportation Act and will not require Ministry of Transportation and Infrastructure formal approval. The Ministry has no objections to the re-zoning in principle; however, the ministry has not yet received a subdivision application for the subject property. Any future subdivision must meet the ministry's subdivision guidelines and/or conditions identified during the subdivision approval process.

Thank you for the opportunity to comment. If you or the applicant has any questions, please contact me at (250) 847-7443, or by email at Cailey.Brown@gov.bc.ca

Northern Health Authority

Northern Health has no objections at this time. However, at the subdivision stage we would require site assessments to be completed to determine whether Proposed Lot 1 and Proposed Lot 2 are suitable to have on-site sewage disposal systems.

PLANNING DEPARTMENT COMMENTS

Official Community Plan

The property is designated Resource (RE) in the Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017 (the OCP). The intent of this designation is to preserve lands within the Plan area for agriculture and grazing, mineral extraction, fish and wildlife management, trapping, wilderness oriented recreation and necessary institutional, public utility or transportation services.

The proposed subdivision is contradictory to the OCP as the Resource designation only supports the creation of parcels as small as 8 ha. Therefore, the applicant must amend the OCP to a designation that is more suitable to residential development, such as the Rural Residential designation.

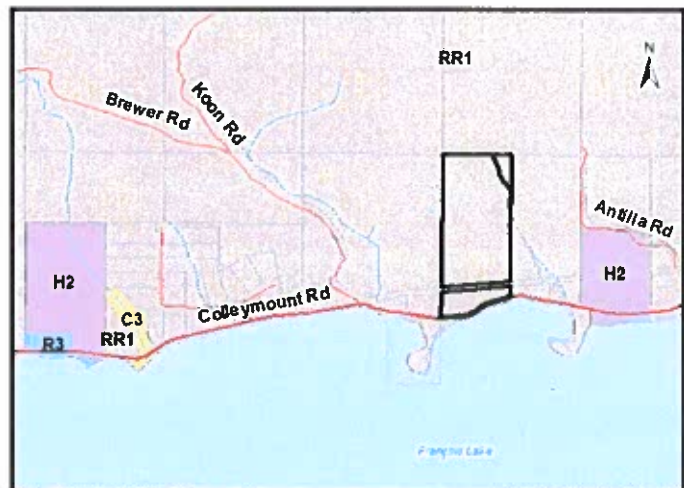
Zoning

The minimum parcel size requirement of the RR1 zone is 28 ha; therefore, both proposed Lots 1 and 2 must be rezoned to Small Holdings (H1).

The Remainder Lot will remain the existing Rural Resource (RR1) zone as it meets the minimum parcel size requirement.

The uses permitted in the proposed H1 zone include:

- (a) *Single family dwelling;*
- (b) *Two family dwelling;*
- (c) *Agriculture;*
- (d) *Horticulture;*
- (e) *Silviculture*
- (f) *Kennel and veterinary clinic;*
- (g) *Home occupation;*
- (h) *Buildings and structures accessory to the permitted principal uses.*



Land Use

The uses found in the surrounding area are primarily residential, seasonal recreational and tourist commercial. The permitted uses fit the character of the area, and the zones would allow the subdivision as proposed.

The size of the proposed parcels are smaller than those in the immediate surrounding area. However, there are 2 ha size lots along Francois Lake and in the nearby community of Noralee. The Planning Department does not expect that the proposed rezoning would have a negative impact on the character of this area.

Covenant

There is a Section 219 covenant registered on title of the subject property. The covenant restricts a building being constructed, reconstructed, placed, moved, extended, or located within 7.5 metres of the Natural Boundary/ top bank of Francois Lake. In addition, areas used for habitation must be at an elevation of 3.96 meters above the Water Survey of Canada gauge #08JB0001.

Access, flood and erosion concerns will be evaluated by the Provincial Approving Officer at the time of subdivision to determine if the subdivision is appropriate.

Public Hearing

The public hearing for Bylaws 1834 and 1835 will be held on June 12, 2018. The report of the Public Hearing will appear on the Supplemental Agenda.

Recommendations:

1. That "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1834, 2018" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1835, 2018" be given third reading and adoption.
2. That the Public Hearing Report for Official Community Plan Amendment Bylaw No. 1834, 2018 & Rezoning Bylaw No. 1835 on the Supplementary Agenda be received."

Electoral Area Planning – All Directors/ Majority

Reviewed by


Jason Llewellyn
Director of Planning

Written by:


Jennifer MacIntyre
Planner I



217

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1834

A Bylaw to Amend "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017"

The Board of Directors of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

That the "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1785, 2017" be amended such that the designation of the following land is changed from Resource (RE) to Rural Residential (RR).

Lot 1, District Lot 700, Range 4, Coast District, Plan EPP197 and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1834, 2018".

READ A FIRST TIME this 24 day of May, 2018

READ A SECOND TIME this 24 day of May, 2018

PUBLIC HEARING HELD this 12 day of June, 2018

READ A THIRD TIME this day of , 2018

I hereby certify that the foregoing is a true and correct copy of "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan" Amendment Bylaw No. 1834, 2018".

DATED AT BURNS LAKE this day of

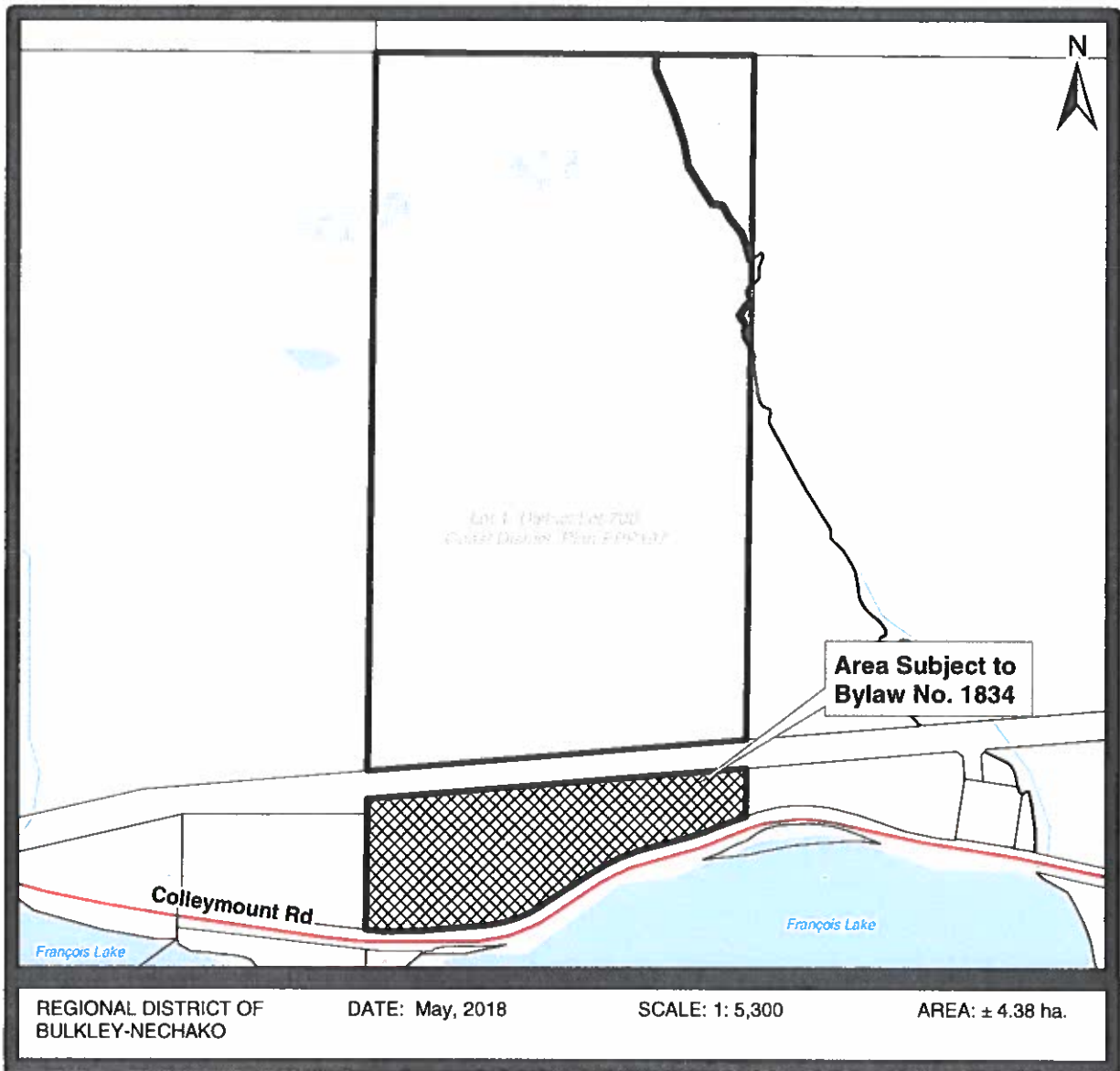
Corporate Administrator

ADOPTED this day of , 2018

Chairperson

Corporate Administrator

218



SCHEDULE "A" BYLAW NO. 1834

Lot 1, District Lot 700, Range 4, Coast District, Plan EPP197, comprising of ± 4.38 ha. Designation being changed from Resource (RE) to Rural Residential (RR) as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1834, 2018.

Corporate Administrator



219

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1835

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "Rural Resource (RR1)" Zone to "Small Holdings (H1)" Zone.

Lot 1, District Lot 700, Coast District, Plan EPP197 and shown on Schedule "A", which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1835, 2018."

READ A FIRST TIME this 24 day of May, 2018

READ A SECOND TIME this 24 day of May, 2018

PUBLIC HEARING HELD this 12 day of June, 2018

READ A THIRD TIME this day of , 2018

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1835, 2018"

DATED AT BURNS LAKE this day of , 2018

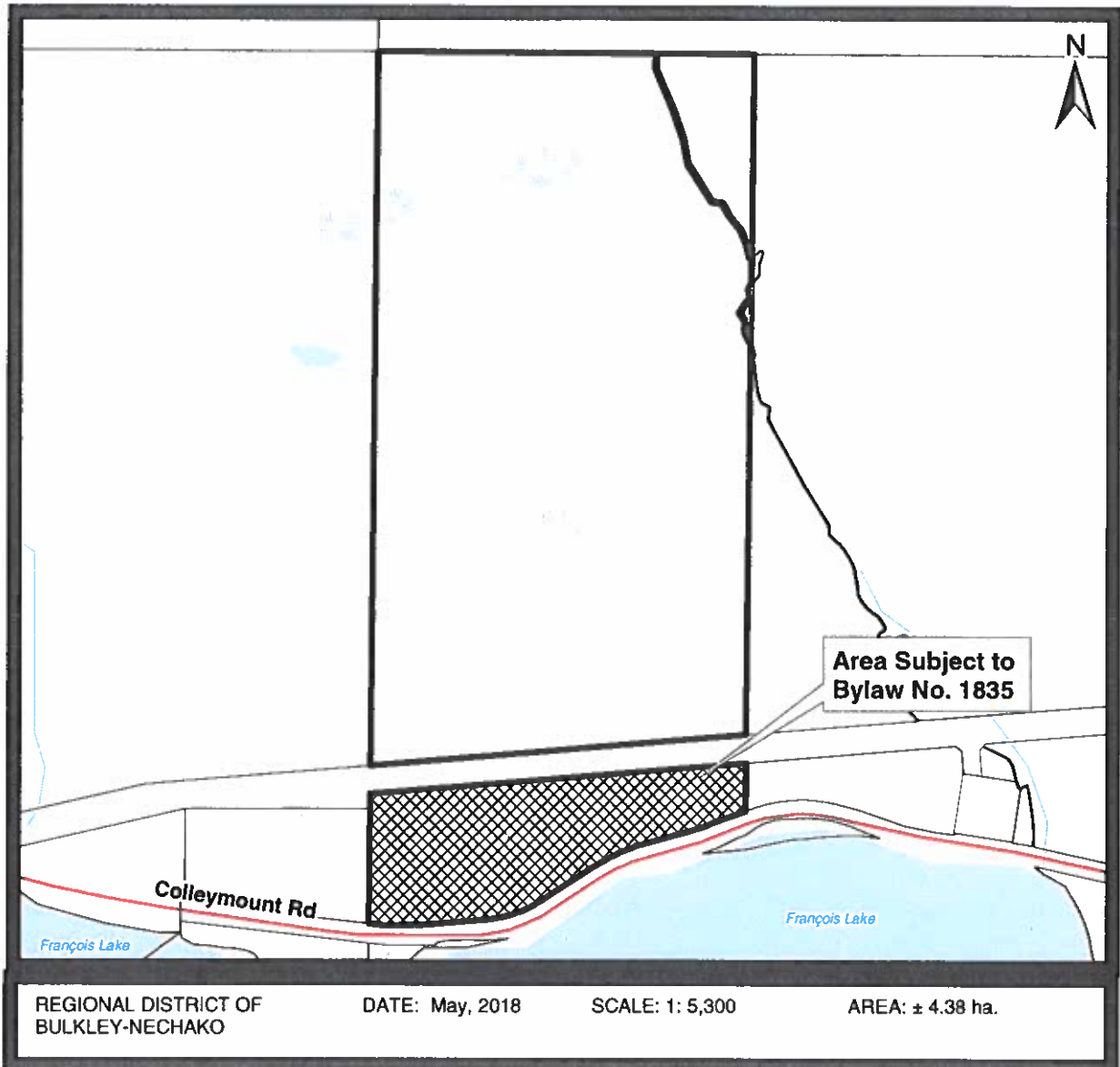
Corporate Administrator

ADOPTED this day of , 2018

Chairperson

Corporate Administrator

220



SCHEDULE "A" BYLAW NO. 1835

Lot 1, District Lot 700, Coast District, Plan EPP197, comprising of ± 4.38 ha. Being rezoned from the "Rural Resource (RR1) Zone" to "Small Holdings (H1) Zone" as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1835 2018.

Corporate Administrator

Land Use

The uses found in the surrounding area are primarily residential, seasonal recreational and tourist commercial. The permitted uses fit the character of the area, and the zones would allow the subdivision as proposed.

The size of the proposed parcels are smaller than those in the immediate surrounding area. However, there are 2 ha size lots along Francois Lake and in the nearby community of Noralee. The Planning Department does not expect that the proposed rezoning would have a negative impact on the character of this area.

Covenant

There is a Section 219 covenant registered on title of the subject property. The covenant restricts a building being constructed, reconstructed, placed, moved, extended, or located within 7.5 metres of the Natural Boundary/ top bank of Francois Lake. In addition, areas used for habitation must be at an elevation of 3.96 meters above the Water Survey of Canada gauge #08JB0001.

Access, flood and erosion concerns will be evaluated by the Provincial Approving Officer at the time of subdivision to determine if the subdivision is appropriate.

Public Hearing

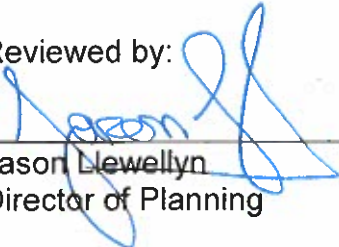
The public hearing for Bylaws 1834 and 1835 will be held on June 12, 2018. The report of the Public Hearing will appear on the Supplemental Agenda.

Recommendations:

1. That "Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Amendment Bylaw No. 1834, 2018" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1835, 2018" be given third reading and adoption.
2. That the Public Hearing Report for Official Community Plan Amendment Bylaw No. 1834, 2018 & Rezoning Bylaw No. 1835 on the Supplementary Agenda be received."

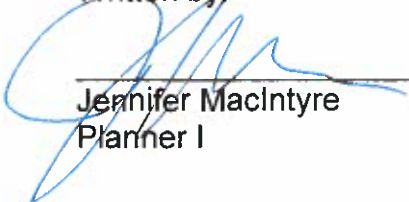
Electoral Area Planning – All/Directors/Two-Thirds

Reviewed by:



Jason Lewellyn
Director of Planning

Written by:



Jennifer MacIntyre
Planner I



MEMORANDUM

To: Board of Directors
From: Jennifer MacIntyre, Planner I
Date: June 11, 2018
Re: Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Section 4.02 Permitted Uses in All Zones

PURPOSE

This report proposed to amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" (the Zoning Bylaw) to allow a structure of up to 55 m² (592 ft²) Total Floor Area to be used for storage in all zones.

BACKGROUND

Historically staff have taken a flexible interpretation of Section 4.04 of the Zoning Bylaw to allow the construction and use of a building that is less than 45 square meters for storage purposes in any zone. It has become apparent that this interpretation of the Zoning Bylaw is incorrect as the bylaw does not allow buildings to be used for storage purposes as a Principal Use (the main use of the property). Storage is permitted in industrial zones or as an Accessory Use to a permitted Principal Use. An example of an Accessory use is a storage shed associated with a residential dwelling.

Staff propose to amend the Zoning Bylaw to allow a small storage building on any parcel, in accordance with past practice, provided that the storage is not associated with a business use.

DISCUSSION

There is a demand for property owners to use a property for storage purposes only. The most common situation is where an owner wants a storage building or garage prior to the construction of their home. Also, waterfront property owners would like a storage building for recreational equipment for use on a property without a dwelling.

In staff's opinion it is necessary to restrict the use of properties in residential areas for storage purposes where there is no dwelling, or other Principal Use, on the property. These storage buildings will tend to be used for business or light industrial uses. The appearance of these properties, and the activities commonly occurring can be expected to negatively impact the character of an area and result in increased enforcement activity. Also, facilitating the purchase and use of properties by persons with no intention to build a dwelling on the property can have a negative impact to the function and character of the area in the long term.

To limit the impact of allowing storage as a Principal Use on any property staff are proposing to limit the size and height of the building used for storage to a maximum size of 55m² (592 ft²). Also, it is proposed to prohibit storage associated with any business.

It is noted that property owners would be able to apply to the Regional District for a Development Variance Permit to vary the size and height restriction, if the proposed bylaw is approved.

Staff recommend that the Zoning Bylaw be amended by adding the following text to Section 4.02 – Permitted Uses in All Zones:

- (e) A Structure with a Total Floor Area of 55 square meters (592 ft²) or less used only for storage not associated with any commercial operation or business.

Public Hearing

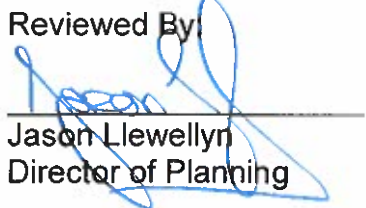
The public hearing for Bylaw 1836 will be held on June 11, 2018. The report of the Public Hearing is attached.

Recommendation:


1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1833, 2018"
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1833, 2018" be given Third Reading and Adoption.

Electoral Area Planning – All/Directors/Two-Thirds

Reviewed By:


Jason Llewellyn
Director of Planning

Written By:


Jennifer MacIntyre
Planner I

224



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1833

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

1. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that 'Section 4.02 – Permitted Uses in All Zones' is amended by adding the following
 - (e) A Structure with a Total Floor Area of 55 square meters (592 ft²) or less used only for storage not associated with any commercial operation or business.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1833, 2018".

READ A FIRST TIME this 24 day of May, 2018

READ A SECOND TIME this 24 day of May, 2018

PUBLIC HEARING HELD this 11 day of June, 2018

READ A THIRD TIME this day of , 2018

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1833, 2018".

DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of , 2018

Chairperson

Corporate Administrator

225

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
REPORT OF THE PUBLIC HEARING FOR BYLAWS NO. 1833
June 11, 2018**

Report of the Public Hearing held at 6:00 p.m., Monday, June 11, 2018 at the Regional District of Bulkley-Nechako Board Room, 37 3rd Ave, Burns Lake BC regarding Bylaw No. 1833.

Present: Bill Miller, Chairperson
Jason Llewellyn, Recording Secretary

CALL TO ORDER: The meeting was called to order at 6:00 p.m.

BUSINESS:

No members of the public attended the public hearing, and no written submissions were received.

Chairperson Miller

Closed the hearing at 6:25 p.m.

Bill Miller, Chairperson



Jason Llewellyn, Recording Secretary



MEMORANDUM

To: Regional District Board
 From: Jason Llewellyn, Director of Planning
 Date: June 8, 2018
 Re: Rezoning Bylaw 1836 for Third Reading and Adoption

PURPOSE

Federal legislation legalizing recreational use of cannabis, Bill C-65, the *Cannabis Act*, is anticipated to come into effect as early as August 2018. Also, the Province has recently announced its plans for regulating the sale and use of cannabis. This report provides an overview of the proposed federal and provincial regulatory changes relating to cannabis, and proposes changes to "Regional District of Bulkley-Nechako Zoning Bylaw. No. 700, 1993" to accommodate the legalized land uses.

BACKGROUND

Distribution of Responsibilities

The distribution of responsibilities relating to cannabis are outlined below.

AREA OF RESPONSIBILITY	LEVEL OF GOVERNMENT RESPONSIBLE			
	Federal	Provincial	Regional District	Municipal
Production	x			
Possession limits	x (30 grams)	x (30 grams)		
Advertising	x			
Minimum age limits	x (18)	x (19)		
Personal cultivation	x	x		
Medical cannabis regime	x			
Product testing	x	x		
Distribution framework		x		
Workplace safety		x		
Location of production	x		x	x
Location of wholesale outlets		x	x	x
Location of retail outlets		x	x	x
Public consumption		x	x	x
Business licensing				x
Public health		x		
Enforcement	x	x	x	x

The Provincial Distribution Framework

The wholesale distribution of cannabis will be undertaken by the Liquor Distribution Branch (LDB). The provincial strategy is to allow the sale of cannabis in privately run retail stores operated by the LDB and government operated retail stores licensed by the Liquor Control and Licensing Branch (LCLB). It appears that the operation of the public and private cannabis retail stores will be similar to liquor stores.

The Province has indicated that the LCLB will not issue retail sales licenses without the support of local governments. Also, it has been indicated that local governments will be sent referrals regarding retail sales licenses and will be required to implement public consultation as part of the referral process.

This referral process is anticipated to be similar to the process that the LCLB uses to consult with local governments regarding the issuance of certain types of liquor licenses. Local governments, including the RDBN, have developed Liquor Licensing Policy which outlines the process for the proponent to make application for a local government resolution supporting the proposed liquor license change. A similar process exists for the establishment of a rural agency store. It is required that local governments obtain and consider public comment as part of the process to evaluate the liquor license application.

In urban areas cannabis retail stores cannot operate in conjunction with stores selling liquor, tobacco, food, gas, lottery tickets, or clothing. However, the Province is considering a relaxation of this restriction for rural areas. It is possible that cannabis may be allowed to be sold in conjunction with rural agency stores (rural liquor stores).

Businesses established for the purpose of on-site purchase and consumption of cannabis are not permitted.

Public Use

It is anticipated that Provincial legislation will be developed to allow cannabis to be used in public spaces where tobacco smoking and vaping are permitted. However, its use will be banned in vehicles and public spaces frequented by children (parks, playgrounds). Local governments can establish additional restrictions on the use of cannabis, as they can for tobacco use. Staff are not proposing any regulations regarding the public use of cannabis.

RDBN staff are not considering recommending that the Board establish restrictions on the public use of cannabis.

Personal Cultivation

The federal legislation allows adults to grow up to four cannabis plants per household. The Province has indicated that it will align its regulations with the federal regulations. There is no indication that local governments will be required to play a role in regulating personal cultivation. Home cultivation of non-medical cannabis will be banned by the Province in dwellings used as daycares. In addition, landlords and strata councils will be able to restrict or prohibit home cultivation.

Agricultural Land Reserve

The ALR has implemented regulations allowing the growing and processing of medical marihuana as a protected farm use in the ALR. The use may be regulated but must not be prohibited by a local government bylaw. The ALC has not indicated if their regulations will be amended to include the growing and processing of recreational cannabis as a protected farm use.

LAND USE ISSUES AND PROPOSED AMENDMENTS TO ZONING

Land Use: Growing, Processing, and Warehousing Cannabis

In early 2014 the RDBN amended "Regional District of Bulkley Nechako Zoning Bylaw No. 700, 1993" (the Zoning Bylaw) to establish where and how medical marihuana (cannabis) can be grown.

Medical Marihuana Production Facilities are permitted in the Ag1 (Agriculture), RR1 (Rural Resource), and M1A (Special Light Industrial - Agricultural) zones as part of the Intensive Agriculture use. Intensive Agriculture uses must be located 60 metres from a parcel line and 30 metres from a well, spring, lake or watercourse. The Ag1 zone is typically applied to lands that are located in the ALR and intended to be used for agriculture and other compatible uses. The RR1 zone is applied to lands characterized by a lack of settlement and a larger parcel size. The M1A Zone is applied to lands appropriate for a mix of light industrial and agricultural uses.

Bylaw No. 1836 amends the Zoning Bylaw to allow the production and associated processing of medical and non-medical cannabis in the same manner as medical marihuana, in the Ag1, RR1, and M1A zones.

The distribution of recreational cannabis is to be controlled by the LDB. It is not expected that warehousing facilities will be located in the RDBN rural area. However, this use would be permitted on lands zoned M1 (Light Industrial), M1A, and M1B (Light Industrial – Contracting) zones. Staff do not recommend amending the Zoning Bylaw to prohibit the warehousing of cannabis in these zones.

Bylaw No. 1836 also amends the Zoning Bylaw to confirm that cannabis production cannot occur as part of a home occupation or under the horticulture use (which is permitted in many small lot residential areas).

Land Use: Retail

As noted, it is proposed that recreational cannabis be sold from LDB operated retail stores and privately operated retail stores licensed by the LCLB. The Province has indicated that cannabis retail stores will not be licensed without the support of local governments, following mandatory public consultation as part of the referral process.

As noted, in urban areas, cannabis retail stores must operate separate from stores selling liquor, tobacco, food, gas, lottery tickets, or clothing. However, in rural areas, cannabis may be allowed to be sold in dedicated cannabis retail stores or in conjunction with rural agency stores (rural liquor stores).

The RDBN Zoning Bylaw does not define the sale of cannabis as a use that is separate from a retail store in the C1 (General Commercial) zone, or a convenience store in the C2 (Highway Commercial), C3 (Tourist Commercial), and C5 (Resort Commercial) zones. The key question is whether the RDBN Board is satisfied relying on the LCLB licensing process, and the associated local government referral process, to control where the retail sale of cannabis may occur. The details of this referral process are not available, and the process can potentially be changed at the discretion of the Province. However, staff are adequately confident that the Province would not change their proposed process without adequate consultation with local governments. If the Board wishes to ensure it has ultimate control over the location of cannabis retail outlets, beyond limiting the use to locations where retail is permitted, the Zoning Bylaw must be amended to separate the retail sale of cannabis from the retail store or convenience store uses and define where the retail sale of cannabis may occur.

Staff are recommending that the Zoning Bylaw not be amended to separate the retail sale of cannabis from the retail store or convenience store uses, and that the RDBN rely on the LCLB referral process to evaluate where the retail sale of cannabis may occur. This is similar to the manner in which the Zoning Bylaw deals with the retail sale of alcohol.


Public Hearing

The public hearing for Bylaw 1836 will be held on June 11, 2018. The report of the Public Hearing is attached.

Recommendation:

1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1836, 2018"
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1836, 2018" be given Third Reading and Adoption.

Electoral Area Planning – All/Directors/Two-Thirds



Jason Llewellyn
Director of Planning



230

REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO.1836

A Bylaw to Amend "Regional District of
Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

1. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the definitions of Agriculture, Intensive Agriculture, and Horticulture in Section 2.02 Definitions are deleted and replaced with the following definitions.

AGRICULTURE means the use of land, Buildings and Structures for one or more of the following: horticulture; growing, cultivating, harvesting and storage of plants and crops in fields, nurseries and greenhouses; the rearing of Livestock and Poultry; the selling of plants and crops harvested and livestock and Poultry reared on the same Parcel; the slaughter of up to ten Animal Units annually, where the Livestock or Poultry slaughtered are reared on the same parcel. This use does not include Intensive Agriculture.

AGRICULTURE, INTENSIVE means the use of land, Buildings and Structures for one or more of the following: the auction of agricultural products; a feedlot; the growing of mushrooms; the slaughter of up to ten Animal Units annually; Cannabis Production.

HORTICULTURE means the commercial practice of growing fruits, vegetables, flowers, or ornamental plants. This use does not include Cannabis Production.

2. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the Medical Marihuana Production Facility definition is deleted and that the following definition for Cannabis Production is added to Section 2.02 definitions.

CANNABIS PRODUCTION means the use of land, buildings or structures for the propagation, production, cultivation, or harvesting of cannabis or any part of a cannabis plant as permitted by the *Access to Cannabis for Medical Purposes Regulations (ACMPR)* and *Bill C-45 (the Cannabis Act)*, and any subsequent regulations or acts which may be enacted henceforth, but excludes the growing of cannabis by an individual for their personal use and consumption. This use includes the processing, packaging, storage, or distribution of cannabis produced and harvested on the same property.

231

3. That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the text of Section 4.03 (vi) Home Occupations is deleted and replaced with the following wording:

(vi) a home occupation does not include Cannabis Production.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1836, 2018".

READ A FIRST TIME this 24 day of May, 2018

READ A SECOND TIME this 24 day of May, 2018

PUBLIC HEARING HELD this 11 day of June, 2018

READ A THIRD TIME this day of , 2018

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1836, 2018".

DATED AT BURNS LAKE this day of

Corporate Administrator

ADOPTED this day of , 2018

Chairperson

Corporate Administrator

232

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
REPORT OF THE PUBLIC HEARING FOR BYLAWS NO. 1836
June 11, 2018**

Report of the Public Hearing held at 6:30 p.m., Monday, June 11, 2018 at the Regional District of Bulkley-Nechako Board Room, 37 3rd Ave, Burns Lake BC regarding Bylaw No. 1836.

Present: Bill Miller, Chairperson
Jason Llewellyn, Recording Secretary

CALL TO ORDER: The meeting was called to order at 6:30 p.m.

BUSINESS:

No members of the public attended the public hearing, and no written submissions were received.

Chairperson Miller Closed the hearing at 6:47 p.m.

Bill Miller, Chairperson



Jason Llewellyn, Recording Secretary



233

Memorandum

To: Chair Miller and the Board of Directors
From: Jason Llewellyn, Director of Protective Services
Date: June 7, 2018
Regarding: Search and Rescue and Road Rescue UBCM Resolutions

BACKGROUND:

At the April 5th, 2018 Committee of the Whole meeting the committee directed staff to prepare a resolution regarding a stable funding source for Search and Rescue groups. This report provides a draft resolution for the Board's consideration.

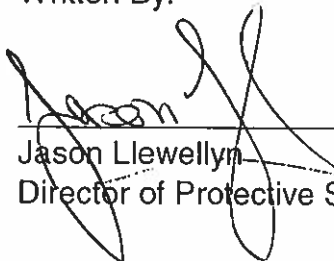
Also attached is a proposed resolution regarding road rescue services.

Recommendation

That the Board consider the attached resolutions regarding Search and Rescue funding and Road Rescue services.

All/Directors/Majority

Written By:



Jason Llewellyn
Director of Protective Services

UBCM Resolution: Search and Rescue Funding

WHEREAS Search and Rescue volunteers provide valuable service in support of police forces, the BC Ambulance Service, the Coroners Service, and local governments in the Province, and the costs associated with providing the necessary training, equipment and facilities is increasing, and

WHEREAS Search and Rescue groups rely on grants and other time consuming, short term and unpredictable funding sources which do not provide financial security or allow long term strategic operational planning.

THEREFORE BE IT RESOLVED that UBCM petition the Province of BC to implement a consistent and sustainable funding model for Search and Rescue groups to allow them to better provide efficient and effective search and rescue operations.

UBCM Resolution: Road Rescue Funding

WHEREAS local governments voluntarily provide road rescue service to out of region travellers using Provincial Highways in support of the BC Ambulance Service and the RCMP, and Emergency Management BC's (EMBC) reimbursement levels are not adequate to cover the cost of providing the service, and are not available to local governments that support road rescue through taxation, and

WHEREAS the EMBC road rescue reimbursement policy forces local governments to choose between not providing the service, providing the service funded only by inadequate EMBC reimbursements, or providing the service funded only by local taxpayers.

THEREFORE BE IT RESOLVED that UBCM petition the Province of BC to work cooperatively with local governments in funding road rescue service for the benefit of the users of Provincial Highways, and establish an adequate, sustainable and consistent funding and governance model for the provision of road rescue services.

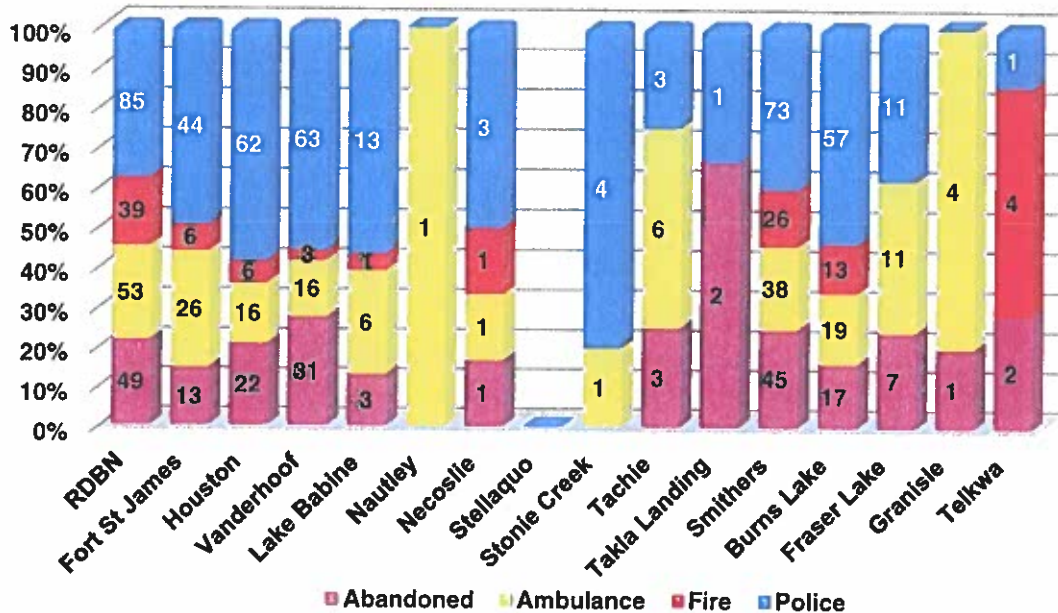


235 Memorandum

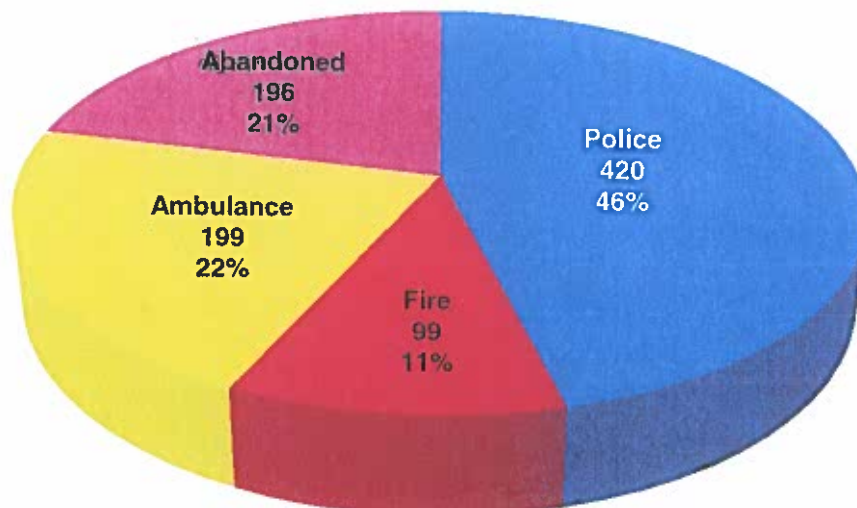
To: Chair Miller and the Board of Directors
 From: Rebecca Goertzen, Protective Services Assistant
 Date: June 4, 2018
 Re: Monthly 9-1-1 Call Report – May 2018

E-COMM received a total of **914** 9-1-1 calls for the month of May 2018 from the Regional District of Bulkley-Nechako area. The charts below show the 9-1-1 calls received by jurisdiction and call type.

**May 2018
Monthly 9-1-1 Call Summary
By Area**



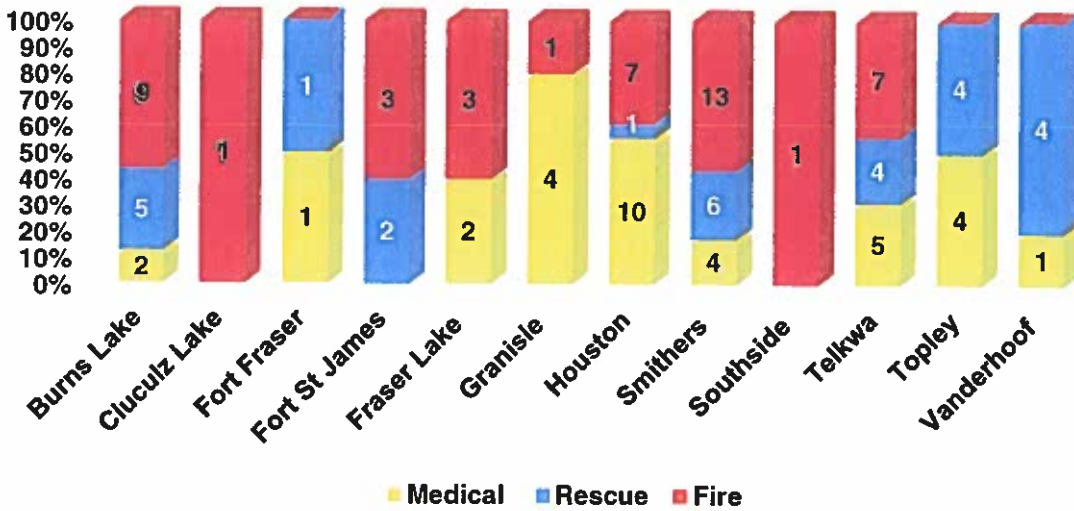
**May 2018
Monthly 9-1-1 Call Summary
By Type**



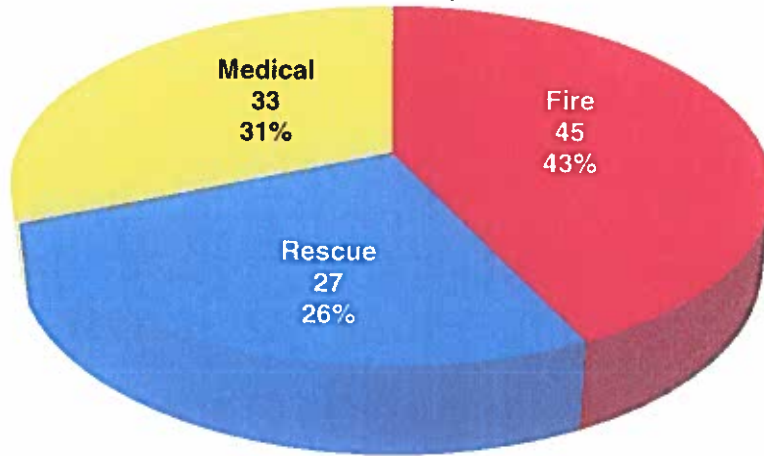
236

Of the 914 911 calls received in May 105 were forwarded to the Fire Operation Communication Centre for Fire Department response. The charts below show the 9-1-1 calls received by Fire Department and by call type.

May 2018
Fire Department Call Summary
By Area



May 2018
Fire Service Call Summary
By Activity



Recommendation

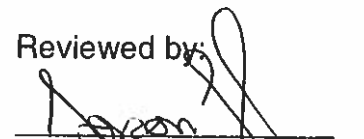
That the Board of Directors receive the memorandum titled "Monthly 9-1-1 Call Report".

All/Directors/Majority

Written By:


Rebecca Goertzen
Protective Services Assistant

Reviewed by:


Jason Jewell
Director of Planning
and Protective Services



Building Inspector's Report ***For May, 2018***

1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were 11 building permit applications submitted this reporting period. The fees collected this reporting period amount to \$3,800.00, with a total construction value of \$755,000.00. There have been 37 permits issued to date in 2018.

2. Building Permit Summary for the Village of Burns Lake

There was 4 building permit application submitted this reporting period with a total construction value of \$2,890,097.07. There have been 6 permits issued to date in 2018.

3. Building Permit Summary for the Village of Fraser Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$12,000.00. There has been 1 permit issued to date in 2018.

4. Building Permit Summary for the Village of Granisle

There was 1 building permit application submitted this reporting period with a total construction value of \$5,000.00. There has been 1 permit issued to date in 2018.

5. Building Permit Summary for the District of Fort St. James

There were no building permit applications submitted this reporting period. There have been 3 permits issued to date in 2018.

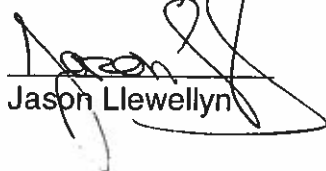
6. Building Permit Summary for the Village of Telkwa

There were 5 building permit applications submitted this reporting period with a total construction value of \$372,000.00. There have been 10 permits issued to date in 2018.

7. Building Permit Summary for the District of Houston

There were 2 building permit applications submitted this reporting period with a total construction value of \$208,000.00. There have been 6 permits issued to date in 2018.

Reviewed by:


Jason Llewellyn

Written by:


Jason Berlin



238

Planning Department Enquiries Report, Month of May, 2018

Planning Enquiries

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of May 2018. During this month the Planning Department responded to 215 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other.

Subject Area	January 2018	February 2018	March 2018	April 2018	May 2018
Development Services	32	31	35	55	34
Electoral Area Planning	47	45	60	60	64
House Numbering	9	3	7	23	29
Maps	33	23	32	63	68
Bylaw Enforcement	0	10	11	3	0
Other	47	89	25	26	20
Total	168	201	170	230	215

Recommendation

"That the Board receive the May 2018 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,



Jason Llewellyn
Director of Planning

Cheryl Anderson

From: Guy Epkens-Shaffer <epkens.shaffer@gmail.com>
Sent: June 7, 2018 2:59 PM
To: Cheryl Anderson
Subject: BLMBA Gaming Grant application

Hey Cheryl,

Nellie is putting a Gaming Grant application together for the Biking Association for some funding to help with the never-ending brushing. I think a letter from the Regional District supporting the application would be a huge benefit and would increase our chances of being successful. So the purpose of this email is to request a letter of support. Please feel free to get a hold of me anytime if you need any further information about this request.

Thanks Cheryl!

Guy

BLMBA

250-692-0922 (cell)

250-695-6400 (home)



BURNS LAKE COMMUNITY FOREST LTD.

240

Board- Direction
(Letter of support)

153 Francois Lake Drive, Box 78
Burns Lake, B.C. V0J 1E
(250) 692-777
info@blcomfor.co

June 7th, 2018

Chair Bill Miller
Regional District of Bulkley Nechako
Burns Lake, B.C. V0J 1R0

Re: Burns Lake Community Forest —Support Letter Management Plan & Mountain Pine Beetle Mitigation Efforts

Dear Bill Miller

I would like to take this opportunity to bring the proceedings Burns Lake Community Forest Ltd. (BLCF) has been working on in the last 18 months to your attention.

As you are aware, BLCF embarked on a vision of being the top performing community forest in B.C. with a strong mission to operate the Community Forest Agreement K1A in a safe, profitable, and innovative manner that enhances the forest resources while respective to the principles of intergraded use, environmental stewardship, and public consultation.

The Board of Directors of Burns Lake Community Forest identified three key projects to achieve the intent of this mission:

- 1) Complete a Mountain Pine Beetle Mitigation Project to move BLCF beyond the beetle salvage mode;
- 2) Complete an operational and financial analysis to assess long-term sustainability and viability of the K1A licence;
- 3) Attain Forest Stewardship Council (FSC) certification to show that:
 - a. BLCF puts United Nations Declaration of Indigenous Rights (UNDRIP) at the fore front of forest management
 - b. BLCF manages the K1A licence to the highest environmental stewardship standards recognized internationally
 - c. BLCF can maintain opportunities for fiber utilization with a sustainable economic opportunity

I am excited to report that BLCF has completed the Operational and Financial Analysis, as well as attained FSC certification as of November 2017.

The last measure of our success hinges on the successful integration of the Mountain Pine Beetle Mitigation project components into the legal bound management plan document. I will spend a few minutes highlighting the following that has been completed to date to bring this project to fruition:

- Attained and implemented utilization of state of the art technologies such as LiDAR, and Drone Ariel Reconnaissance in order to make better sound social, environmental, and economic decisions;
- Used tools to gather better quality data for measure and analysis;
- Completed extensive ecosystem analysis and evaluations to ensure that we are measuring and managing the forest to the highest environmental standards;
- Examined High Conservation Value Forest analysis, First Nations Values, and Ecological values in detail:
 - Old Growth Management Areas (OGMAs)
 - Landscape Connectivity Corridors (LCMs)
 - Visual Quality Objective (VQOs)
 - Government Action regulations (GAR) (ie: goshawks, goats, moose etc.)
 - First Nation Cultural Values
 - Increased Effective Riparian retention (as per FSC requirements)
 - Range of Natural Variation Analysis to ensure long-term recruitment and retention of age class distribution from young and old forest is managed to the environmental requirements of the biodiversity criteria for this region
 - Timber Supply Analysis with a seven-generation output to show long-term sustainable harvest levels
- Completed a Moose Mitigation and Marten Habitat Assessment Project to examine operational activities;
- Assessed roads and structures to support a strategic plan for road deactivation and maintenance of road our networks. An Access Management Project and a Stream Assessment Project are in progress that also support our moose mitigation efforts;

The current legislation supports extensive statutory decision-making authority to the local district manager and regional executive director. Unfortunately to date, we have received limited flexibility in our current operational needs. We have had little effort to find a middle ground on supporting BLCF with its current operational needs and to support Babine Forest Products rebuild while setting BLCF on a sustainable long-term strategic direction.

The contents of this summary with detailed rationales will be embedded within a new management plan, planned for submission soon.

As I hopefully highlighted in my presentation to you, we have attained the following information:

- **Biodiversity Emphasis Option:** The LRMP (Land and Resources Management Plan 2004) set most of the Landscape Units (LU) in the BLCF to have a LOW BEO. Our analysis showed that the BLCF is above LOW now and the forecast shows future BEO will be well beyond LOW. This is impacting the timber supply
- **OGMA's (Old Growth Management Areas)-** Currently BLCF has a disproportional amount of spatially mapped OGMA's in SBS of approximately 700 hectares. Our seven-generation Timber Supply Analysis showed a positive mid-term impact if we moved to a percentage of floating OGMA's. Other Timber Supply Areas use this approach. We are proposing to move to a proportion of floating OGMA's on BLCF tenure area.
- **Co-Location & Landscape Connectivity:** The LCM encompasses a very large area on the landbase. In its current version, it can be argued that it is not very efficient to incorporate biodiversity values designed for. Co-location is a particularly important issue for the BLCF in the LCM discussion because of the amount of area (16,563 ha) and proportion of area that does not meet biodiversity values (~40%).
- **Seral Stage Distribution:** The LRMP/SRMP set seral stage distribution targets by landscape unit/BEO and BEC. Contrary to parts of the LRMP, the SRMP seems to have taken an approach and expectation to manage all values everywhere. This results in an overly constrained area base with restricted polygons that may not necessarily reflect the values that should be managed for.
- **Visual Quality Objectives/FireSmart/Deciduous Strategy:** 43% of the mature timber is tied up in VQOs. A considerable amount of this is in close to very close proximity to the Community of Burns Lake, as well as Tchesinkut Lake, Francois Lake, and Decker Lake rural communities. BLCF is committed to meet VQO objectives where feasible to do so; however, considerable areas within VQO R (retention) are dead pine and are blowing down. (This is very evident by observing the hillside across Burns Lake looking south). This is a cause for concern not only from a fire hazard abatement issue, but also from a lost social and economic opportunity, and the potential to impact the encroaching spruce beetle epidemic. (Dead trees often bring green live spruce down with them and spruce beetles prefer blown-down green trees). It has also been shown that increasing deciduous aspen and poplars around communities can effectively reduce fire hazard. We are exploring a deciduous species policy as a supporting component of the management plan to support FireSmart. Lakes LRMP allows for the visual quality to be compromised for salvage harvesting.
- **Forest Stewardship Certification (FSC) Riparian:** FSC riparian shows that we support the concerns of MPB impacted ecosystem restoration. We support FN water quality concerns. We are prepared to walk the talk on additional environmental values if we see value.

Through this summary document and my presentation, I hope that the information provided some clear guidance around the proceedings of BLCF. I hope that you will support BLCF in a formal letter to show community unity and the value that Burns Lake Community Forest brings to the social and economic wellbeing of the Lakes District.

243

We need to emphasize the importance of community safety due to the wildfire threat surrounding the community and support harvesting within VQO retention polygons, social wellbeing of the community, and the economic sustainability of the Lakes District as it pertains to the long-term timber supply opportunity. Community support is required to complete amendments/changes to current landscape level requirement as it pertains to LCM, OGMA's and VQO for the purposes of implementing the findings of the MPBM Project.

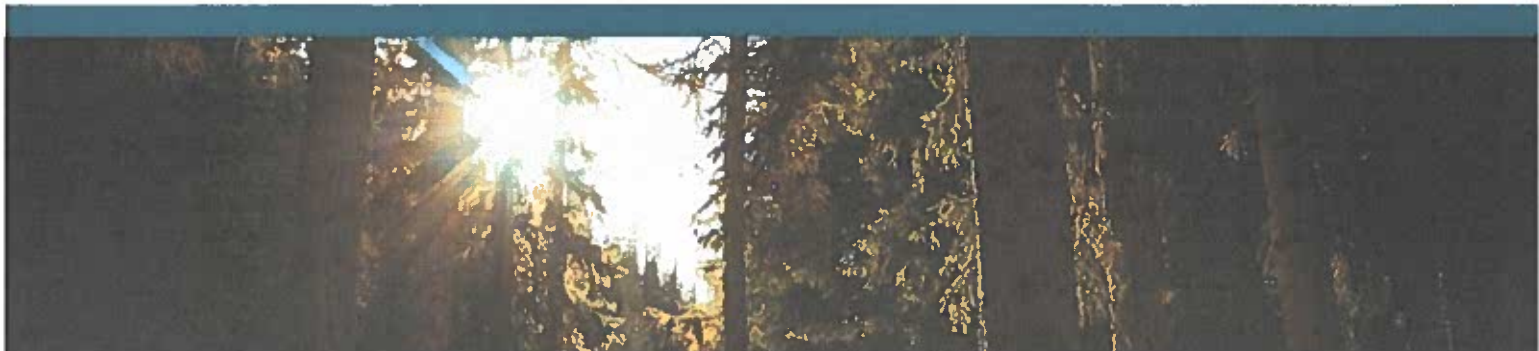
Without community support for the initiatives that I have discussed with you, our economic opportunity will be lost, along with the long standing social and financial support.

These changes are being requested while still managing the community forest to the highest environment standards, First Nation Engagement, and community expectations. If you have any questions or concerns, please feel free to contact me.

Sincerely,



Frank Varga, RPF
General Manager
Burns Lake Community Forest Ltd
Comfor Management Services Ltd.



244

Board-Receive

RECEIVED
MAY 23 2018
REGIONAL DISTRICT OF
BULKLEY NECHAKO

Mr. Bill Miller,
Chairperson,
Regional District of Bulkley Nechako
Burns Lake, BC
V0J 1E0

Dear Mr. Miller,

We, the Tchesinkut Watershed Protection Society (TWPS), are writing to you in regard to the planned location for the proposed TransCanada work camp at Tchesinkut Lake, to service their pipeline project.

The proposed location is in direct conflict with the TWPS Lake Management Plan (March 2000) in that there is real potential for water quality degradation from this site. An important part of our mandate is to maintain water quality and to prevent any adverse impacts to Tchesinkut Lake.

The area proposed for the camp is surrounded by wetlands and all drainage from this area flows into Tchesinkut Lake. Due to the close proximity to the lake, a spill of any kind (fuel, sewage, etc.) could result in rapid negative effects on the water quality. The residential neighbourhoods in the vicinity mostly rely on Tchesinkut Lake for their domestic water supply. Other anticipated problems are traffic congestion, noise and light pollution.

Because of the above stated concerns and the lack of specific planning details available from TransCanada, we strongly oppose this location for TransCanada's work camp.

Respectfully yours,



T.H. Blair,
President,
Tchesinkut Watershed Protection Society

245

Board-Receive



Box 101
Prince George, BC
V2L 4R9

Phone 250 964 4366
Fax 1 888 648 3875
Toll Free 1 877 478 3863

manager@nkdf.org
nkdf.org
facebook.com/nkdfs

*Nechako-Kitamaat
Development Fund Society*

May 16th, 2018

Bill Miller, Chair
Regional District Bulkley-Nechako
37 3rd Avenue, PO Box 820
Burns Lake BC V0J 1E0

RECEIVED

JUN 05 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

RE: Regional District of Bulkley-Nechako – Regional Strategies for Economic Stability

Dear Bill,

I wish to thank you for your application for funding assistance for the Regional District of Bulkley-Nechako – Regional Strategies for Economic Stability project which was reviewed by Directors on May 16th, 2018.

After consideration of your proposal, it is the decision of the Board to decline the application based on the fact the project duplicates work already being done in the region.

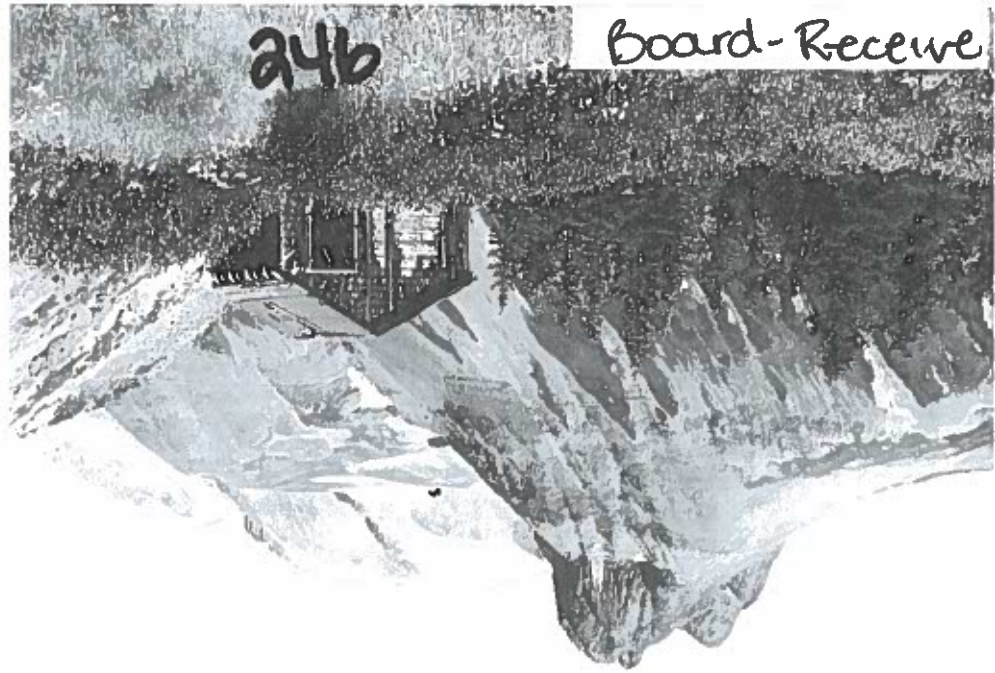
If you have any questions or wish to discuss, I encourage you to call our Manager at 1-877-478-3863.

Sincerely,

Wayne Salewski
Chair

Cc:// Corrine Swenson, Manager of Regional Economic Development, RDBN





www.houston.ca

*Sweeney Mountain, Sibola Range
Special thanks to Theresa Niven for the beautiful photo.*

~~Kelly~~ 247

Tim Anderson

Glen

Maureen

Adele

Rebecca Jait
Dana G

Yampa

Angi Aman

Sharon Brown

Thank you
for supporting
Houston 2018 Minerals North -
Mining: It's In Our Veins

Houston 2018 Minerals North Organizing Committee

248

Board-Receive

Cheryl Anderson

Subject: FW: Resolutions

From: Marie Crawford <mccrawford@ubcm.ca>

Sent: Monday, June 11, 2018 4:27 PM

To: Rob Newell

Cc: Jamee Justason

Subject: Re: Resolutions

Hi Director Newell:

Thank you for your email.

I wish our tracking process was that simple but unfortunately it isn't. Change can often take time so it is difficult to track on a yearly basis. I can advise when staff did our analysis of the provincial responses to the 126 resolutions that were conveyed to the Province after the 2017 Convention our breakdown was as follows:

Province supports the request - 12
Province willing to consider changes, or suggestions - 25
Province willing to undertake further review or study - 13
Province felt issue had been addressed through other means - 46

We would note that not all asks or enactment clauses within resolutions are requests for legislation changes, some ask for better communication/consultation, or seek a change in process, that is not specific to legislation. As well, sometimes change can occur quickly depending on legislative calendars, when the House is in session, Government priorities, work already underway, etc. Our policy remains on the books and so we track resolutions from year to year and as opportunities arise we bring issues forward to the Province.

I would draw your attention to the 2017 Annual Report - there is an extensive summary of how our resolutions were acted upon by the provincial and federal government. We are in the process of preparing the 2017 summary but I would suggest you have a look at last year's to give you a sense of how we are impacting change for our members. Page 28 of the report covers nearly 20 pages of policy updates based on our resolutions:

http://www.ubcm.ca/assets/About~Us/Annual~Reports/2010-2019/2017_UBCM_Annual_Report_Resolutions_Book.pdf

I hope this is helpful in understanding how our resolutions process works.

Thanks
Marie Crawford

249

Marie Crawford
General Manager, Richmond Operations
UBCM
Phone: 604.270.8226 ext.104
Email: mcrawford@ubcm.ca

The Compass: Weekly News and Information from UBCM subscribe for free at
www.ubcm.ca

On 2018-06-11, 3:16 PM, "Jamee Justason" <jjustason@ubcm.ca> wrote:

>Hi Marie,

> Can you please respond to Rob Newell?

>

>Thank you,

>Jamee

>>

>>

>>On 2018-06-07, 1:20 PM, "Rob Newell" <rob.newell@rdbn.bc.ca> wrote:

>>

>>>With the number of UBCM resolutions passed in 2017 how many have become
>>>legislation?

>>>

>>>Rob Newell

>>>Area G

>>>Bulkley-Nechako RD

>>>

>>>Sent from my iPad

>>

>

250

Board Receive
RECEIVED

MAY 31 2018

Geraldine Craven

REGIONAL DISTRICT OF

From: Kistowska, Kasia FLNR:EX <Kasia.Kistowska@gov.bc.ca> **BULKLEY NECHAKO**
Sent: May 18, 2018 11:19 AM
To: 'neetahibuhnband@ngis.ca'; 'Kieranb2@telus.net'; 'kbroderick@ntbband.ca';
'deputychief@ntbband.ca'; 'nrliason@ntbband.ca'; Skeena Timber Sales Office, Forests
FLNR:EX; 'Greg.Yeomans@canfor.com'; 'Matt.Sear@westfraser.com'; Daly, Dean
FLNR:IN; Bernard, Agathe FLNR:EX; May, Brent FLNR:EX; Buhr, Glen FLNR:EX; Hanchard,
Jevan FLNR:EX; 'rjo@telus.net'; Heemskerk, Ben H FLNR:EX;
'david.dewitt@wetsuweten.com'; 'LR.Director@kitselas.com'; 'cao@houston.ca'; inquiries
Cc: Vanderstar, Len FLNR:EX
Subject: Telkwa Caribou Wildlife Habitat Area 6-333 Amendment Notice

Dear Sir/Madam,

WILDLIFE HABITAT AREA AMENDMENT – TELKWA CARIBOU

Notice is hereby given that Wildlife Habitat Area (WHA) 6-333 (Bulkley & Morice TSA) has been amended. The amendment was signed on April 30, 2018 under the authority of sections 9(1), 9(2) and 12(1) of the *Government Actions Regulation* (B.C. Reg. 582/2004) for the *Forest and Range Practices Act*, and gazetted on May 10, 2018. Details of the GAR Order may be obtained from <http://www.env.gov.bc.ca/wld/frpa/iwms/wha.html>

If you have any questions, please contact Len Vanderstar at 250-847-7326, Len.Vanderstar@gov.bc.ca

Thank you for time,

Kasia Kistowska, BIT, B.Sc.
Ecosystem Biologist
Ecosystem Section, Resource Management Division
Skeena Region
Ministry of Forests, Lands, Natural Resource Operations & Rural Development
Office: 250-847-7471
Cell: 250-641-1092

ORDER - Wildlife Habitat Area
6-333
Northern Caribou - Telkwa Herd
Skeena-Stikine and Nadina Natural Resource Districts

This order is given under the authority of sections 9 (2), 10 (1) and 10 (2) of the *Government Actions Regulation* (B.C. Reg. 582/04).

1. The Skeena Regional Executive Director of Forests, Lands and Natural Resource Operations, being satisfied that:
 - i. the following area contains habitat that is necessary to meet the habitat requirements for northern caribou - Telkwa herd (*Rangifer tarandus caribou*); orders that:
 - a) the area shown in the attached Schedule A (WHA 6-333) and contained in the wildlife habitat area (WHA) spatial layer stored in the Geographic Warehouse (WHSE_WILDLIFE_MANAGEMENT.WCP_WILDLIFE_HABITAT_AREA_POLY) is established as wildlife habitat area WHA 6-333 for northern caribou (Telkwa herd). The centre point of the line on the attached Schedule A is what establishes the WHA boundary; and
 - b) if there is a discrepancy between the areas shown in the map set out in the attached Schedule As and the WHA spatial layer stored in the Geographic Warehouse (WHSE_WILDLIFE_MANAGEMENT.WCP_WILDLIFE_HABITAT_AREA_POLY), the areas as detailed in the WHA spatial layer will take precedent; and
 - c) pursuant to section 7(3) of the *Forest Planning and Practices Regulation*, the person(s) required to prepare a forest stewardship plan are hereby exempted from the obligation to prepare results or strategies in relation to the objective set out in section 7(1) of the *Forest Planning and Practices Regulation* to the extent that WHA 6-333 address the amount included for northern caribou (Telkwa herd) in the Notice for the Morice timber supply area.

2. The Skeena Regional Executive Director of Forests, Lands and Natural Resource Operations, being satisfied that:
 - i. the general wildlife measures (GWMs) described below are necessary to protect or conserve northern caribou (Telkwa herd) and the habitat of northern caribou (Telkwa herd); and
 - ii. GAR or another enactment does not otherwise provide for that protection or conservation; orders that:
 - a) the GWMs outlined in Schedule 1 are established for WHA 6-333;
 - b) for woodlot licensee, only GWM 5 outlined in Schedule 1 is applied to the area specified as WHA 6-333;

- c) for the Bulkley and Morice timber supply areas (TSAs), LRMP management zones with legal "Objectives Set by Government" exist within WHA 6-333. Their legal management direction will continue to apply following enactment of this Order. The landbase within these areas within WHA #6-333 shall contribute to achievement of WHA #6-333 General Wildlife Measures. Seral stage thresholds as directed by this Order are applicable by biogeoclimatic zone and variant (ESSF, SBSmc and SBSdk) by timber supply area within the WHA. Small areas of CWH and ICH biogeoclimatic zones will be grouped with SBSmc or SBSdk for management direction. Mature plus old seral retention targets areas should be planned and designed to maintain caribou habitat attributes and to maintain an even seral distribution across the WHA as per Schedule 1; and
3. The Skeena Regional Executive Director of Forests, Lands and Natural Resource Operations, being satisfied that:
 - i. the wildlife habitat area requires special management that has not otherwise been provided for under GAR or another enactment;
orders that:
 - a) the objectives outlined in Schedule 2 are established for WHA 6-333.

Definitions

Words and expressions not defined in this order have the meaning given to them in the *Forest and Range Practices Act* (FRPA) and the regulations made thereunder, unless context indicates otherwise.

a) General Road Class Definitions:

- i. Mainline road – A mainline road is an artery road providing access to a watershed, or a given geographic area. A mainline road is usually a long-term permanent road that may be used continuously or intermittently.
- ii. Operational roads – An operational road branches off a mainline road or another operational road. This class of road provides access to cut blocks which are part of one or more cutting permits or timber sales. An operational road is normally considered to be a medium term road.
- iii. Block roads – A block road is located wholly within a cut block boundary and does not provide access to timber beyond the cut block. A block road is a temporary road.

b) Deactivate, deactivated, deactivation refers to either partial or complete treatment of roads and trails with the intent to deter motor vehicle access, while taking into account site specific operating constraints.

c) Motor Vehicle means a device in, on or by which a person or thing is being or may be transported or drawn, and which is designed to be self-propelled, and includes an ATV or snowmobile, but does not include:

- i. a device designed to be moved by human, animal or wind power,
- ii. a device designed to be used exclusively on stationary rails or stationary tracks, or
- iii. a boat propelled by motorized power.

d) "Trees with abundant arboreal lichens" refers to class 3 to class 5 as per Land management Handbook FIELD GUIDE INSERT #7.

e) Security Cover is defined as sufficient vegetation cover and/or terrain features that prevent displacement or disturbance behaviour in caribou, despite adjacent activities or predator movement that might otherwise elicit these behaviours.

f) Mineral or Coal Exploration and Development Activities are activities related to the exploration and development of a mineral, coal or placer tenure that may involve cutting trees, or construction and/or maintenance of roads or trails.

Schedule 1-General Wildlife Measures

GWMs 1 through 6 apply to primary forest activities as authorized under the *Forest Act* and *Forest and Range Practices Act* and associated regulations. GWM 7 applies to *Forest Act* and *Forest and Range Practices Act* and associated regulations that are required to facilitate Mineral or Coal Exploration and Development Activities as authorized under the *Mines Act*.

(1) Telkwa Caribou No Timber Harvest Zone.

Within the Telkwa Caribou No Timber Harvest Zone:

- a. Timber extraction is not permitted.
- b. Road or trail construction, maintenance or improvement is not permitted.

(2) Within the WHA :

- A. Primary forest activities will focus in-block retention to:
 - a. include key caribou habitat features including, but not limited to, mature forest conditions, wetland and meadow forested buffers, terrestrial lichen sites, groups of trees with abundant arboreal lichens;
 - b. provide sufficient forest retention to provide visual screening, if available, around wetland and meadow complexes greater than 5 ha in size, and next to roads and cut blocks to limit snowmobile and ATV access, and to provide security cover for caribou;
- B. Road development, access, and deactivation will be planned to minimize the amount of accessible roads to promote caribou seclusion from human-use and predators. New roads are those that were planned and/or developed after the Order approval date. Existing roads are those that were constructed prior to the Order approval date.
 - a. Deactivate new operational roads within five (5) years following harvest completion date by cutting permit area or timber sale licence.
 - b. Deactivate new block roads within two (2) years following harvest completion date by cutting permit area or timber sale licence.
 - c. Road deactivation will be prioritized on the highest elevation portions.
 - d. Existing roads providing access to private property or government tenured cabins are not to be deactivated unless part of an access management strategy.

(3) Within the Bulkley TSA:

- A. Primary forest activities within the WHA, excluding the Bulkley Valley Landscape Unit, will result in or provide for:
 - a. more than 60% of the SBSmc within the WHA being older than 80 years;

- b. less than 28% of the SBSmc within the WHA being younger than 40 years;
 - c. more than 45% of the SBSdk within the WHA being older than 80 years;
 - d. less than 39% of the SBSdk within the WHA being younger than 40 years.
- B. Primary forest activities within the Bulkley Valley Landscape Unit portion of the WHA will result in or provide for $\geq 10\%$ of this portion being more than 140 years old.

(4) Within the Morice TSA:

- A. Primary forest activities within the WHA, outside the No Harvest Zone, and excluding the Thautil Zone as shown in the attached Schedule A map, the Thautil/Gosnell Rivers High Biodiversity Emphasis Area (HBEA), the Upper Morice River HBEA, and the Lower Morice River HBEA, will result in or provide for:
 - a. more than 17% of the SBSmc within the WHA being older than 140 years;
 - b. less than 48% of the SBSmc within the WHA being younger than 40 years;
 - c. more than 8% of the SBSdk within the WHA being older than 140 years;
 - d. less than 64% of the SBSdk within the WHA being younger than 40 years.
- B. Primary forest activities within the Thautil Zone as shown in the attached Schedule A map, will be consistent with a Caribou Management Plan prepared by licensee and/or BCTS manager, and approved by the Director of Resource Management, FLNRO. Caribou Management Plans must be prepared and approved in advance of harvesting and show how activities will effectively meet the objectives outlined in Schedule 2.
- C. Primary forest activities within the Thautil/Gosnell Rivers High Biodiversity Emphasis Area (HBEA), the Upper Morice River HBEA, the Lower Morice River HBEA, or within areas of ESSF outside of the no harvest zone will be managed in a way that is consistent with the direction in the Morice LRMP.

(5) Woodlots

- A. Within woodlot licences, primary forestry activities will:
 - a. minimize access roads, particularly all season in-block roads, by modifying layout and deactivating;
 - b. support the growth and retention of arboreal lichens, maintain visual screening, and minimize the duration of early seral forage by maintaining a minimum 50% of sub-canopy trees and advance growing stock (by stem count using an ocular estimate pre and post harvest) in spruce (Sx) leading or fir (BI) leading stand types;
 - c. retain 25% of trees and cluster of trees (using an ocular estimate pre and post harvest) that support a relatively high abundance of arboreal lichens (defined as \geq class 3 in "Estimating the Abundance of Arboreal Lichens" (available at: <https://www.for.gov.bc.ca/hfd/pubs/docs/Fgi/Fgi07.pdf>))

- d. apply single tree or group selection timber harvesting within SBSmc2 02 site series where >50% of the ground cover is lichen;
- e. harvest SBSmc2 02 site series where >50% of the ground cover is lichen during the winter or machine free during the summer;
- f. not conduct mechanical site preparation within SBSmc2 02 site series;
- g. not prune trees from ground level to 4.5 meters above ground;
- h. plant tree species (where required), to create a stand similar in species composition at maturity to the pre-harvest stand within as short a time frame as possible.

(6) Caribou Management Plan

- A. GWMs 2-4 do not apply if licensees and/or BCTS manager prepare a Caribou Management Plan (CMP) for the Telkwa herd recovery area, in whole or in part, that describes how forest management strategies will meet the objectives outlined in Schedule 2. The CMP must be approved by the Director of Resource Management, MFLNRORD prior to conducting primary forestry activities.

(7) Mineral or Coal Exploration and Development Activities

All applications for mineral or coal exploration and development activities within the caribou WHA will include a caribou mitigation and monitoring plan (CMMP) that outlines all efforts to avoid, minimize and restore impacts to caribou and caribou habitat. At a minimum, the CMMP will include the following:

- a. Within the ESSF, subalpine and alpine (BAFA) biogeoclimatic zones, no mineral or coal exploration and development activities are permitted between September 15 and July 15.
- b. The building or improvement of trails and roads in the Telkwa Caribou No Timber Harvest Zone as identified on the attached Schedule A and all associated subalpine and alpine (BAFA biogeoclimatic zone) may occur under the following conditions:
 - Options for helicopter supported mineral or coal exploration and development are explored and deemed not practicable as determined by the Inspector of Mines – Permitting, and in consultation with Resource Management Division, FLNRO;
 - Only personnel directly related to mineral or coal exploration and development are permitted beyond access control points;
 - Full trail and road decommissioning and restoration (see 7e. below) to occur within the shortest time frame and:
 - i. prior to removal of access control point; or
 - ii. within two years following the cessation of mineral or coal exploration and development for which the associated trail or road was required.

- c. Use existing clearings, trails and roads for mineral or coal exploration and development unless no other practicable option exists.
- d. New trails and roads will not exceed a running width of 3.5m.
 - Restrict access to new or improved roads and trails at the time they become accessible. Measures to restrict access may include, but are not limited to, the use of signage and gates on active trails and roads.
- e. New trails and roads must be deactivated within 2 years following the cessation of development activities. Clearings and linear features must be restored within 1 year following the cessation of development activities. Restoration and deactivation actions may include, but are not limited to:
 - Removing bridge spans, culverts and other water-management structures.
 - Replanting linear features with trees.
 - Making trails/roads impassable to predators by creating large, long and frequent rough piles of coarse-woody-debris, and other materials.
 - Providing visual breaks along edges of linear features until such time as they are fully restored to original condition. Features include berms, dense conifer planting, rough piles of coarse-woody-debris, rocks and stumps.
 - Blocking off linear features at the intersection with other linear features to minimize utility to predators.
 - Recontouring slopes and restoring drainage systems and stabilize for erosion.
- f. Limit attracting early-seral ungulates and predators to mineral or coal exploration and development areas by:
 - Limiting seeding for revegetation, or where revegetation is required to achieve erosion objectives and/or to prevent establishment of invasive species, select less palatable native plant species for re-vegetation such as non-leguminous species. Avoid use of species that will result in a dense cover of mat-forming graminoids with the preference for short lived species that will allow for natural species re-colonization. Where agronomic species are necessary, ensure the species mix includes only annual, non-mat-forming, and non-leguminous species.
 - Facilitating the re-establishment of lichens in appropriate habitats.
- g. Do not remove trees from mature stands (≥ 80 years old) and do not remove lichen-bearing trees, unless it is not practicable to do so.
- h. Within the defined no-harvest zone, individual forest openings (defined as the total tree harvested area created for the purposes of mineral or coal exploration and development) must not be greater than one (1) ha. This does not include forest openings for the purposes of building trails and roads. Exploration activities should be designed to minimize the total number of forest openings.

- i. Prevent project-related displacement or disturbance of caribou by:
 - Reducing project-related noise;
 - Having a qualified professional involved in the preparation and implementation of the Caribou Mitigation and Monitoring Plan (CMMP);
 - Implementing a program to monitor wildlife sightings and ensure that a stop work order is in place in the event that caribou are observed within the mineral or coal exploration and development area;
 - Restricting development activities and industrial traffic around known caribou migration corridors during migration periods;
 - Avoiding activities in areas where recent caribou use is observed; and
 - Maintaining a minimum of 500 m vertical distance above ground, and a minimum of 2000 m horizontal separation from observed caribou while using helicopter and fixed-wing aircraft.
- j. Prior to completion of road construction, establish road restrictions and road safety protocols, including signage for speed restrictions and traffic calling protocols.

Schedule 2- Wildlife Habitat Area Objectives

A. GWMs 2-5 do not apply if licensees or BCTS managers prepare a Caribou Management Plan (CMP) in whole or in part, that describes how forest management strategies meet the following objectives. The Caribou Management Plan must be approved by the Director of Resource Management, MFLNRORD prior to the commencement of forestry activities.

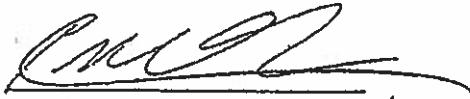
(1) Maintain forests within the Telkwa Caribou WHA that:

- a. contain mature and old-forest characteristics (eg. diversity of structure and species) that are consistent with the near natural-disturbance patterns by biogeoclimatic zone;
- b. support a long-term supply of terrestrial and arboreal lichen forage; and
- c. provide security cover;

(2) Design primary forest activities to result in or provide for:

- a. large patches and at least equivalent size connected leave areas of appropriate forest stand type as suitable for the natural disturbance regime for the area; and
- b. avoidance of caribou displacement and mortality, by reducing human, caribou and predator interactions.

259



Signed this 30 day of April, 2018

Eamon O'Donoghue, Regional Executive Director, Skeena Region
Ministry of Forests, Lands and Natural Resource Operations

Appendix 1- General Information

The following information is intended to provide background information and support to the legal order establishing WHA 6-333. This appendix is not part of the legal order.

Forestry & Associated Permits:

1. As per section 2(2) of the *Government Actions Regulation*, the order entitled "ORDER - Wildlife Habitat Area # 6-333" does not apply to:
 - a. any of the following entered into before the order takes effect:
 - i. a cutting permit;
 - ii. a road permit;
 - iii. a timber sale license that does not provide for cutting permits;
 - iv. a forestry license to cut issued by a timber sales manager under section 47.6(3) of the *Forest Act*;
 - v. subject to subsection (3), a minor tenure.
 - b. a declared area;
 - c. areas described in section 196(1) of the FRPA; and
 - d. areas referred to in section 110 of the FPPR.

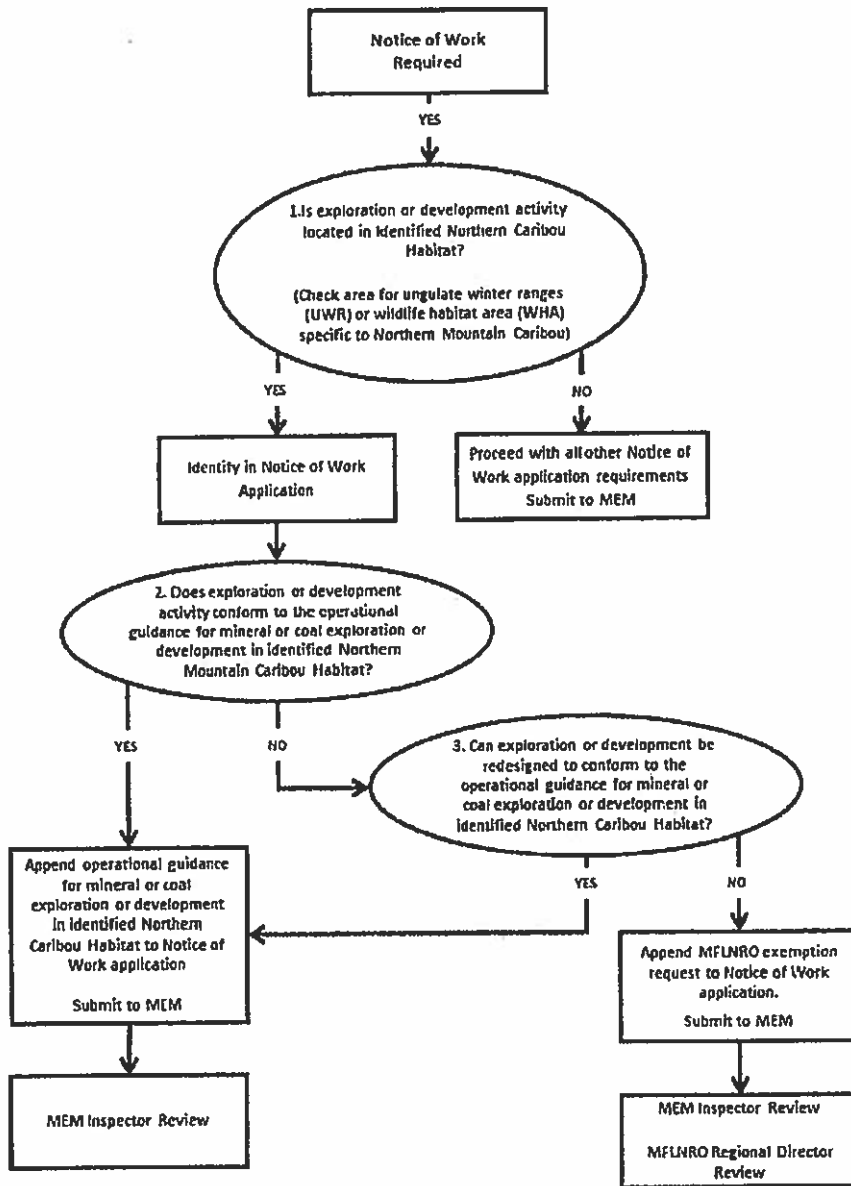
In these instances the requirement to comply with the order and the general wildlife measures does not apply.

2. Authority to consider an exemption from these general wildlife measures is provided in section 92(1) of the *Forest Planning and Practices Regulation*, section 70(1) of the *Woodlot Licences Planning and Practices Regulation*, and section 36(3) of the *Range Planning and Practices Regulation*. An exemption may be provided if the Minister's delegate is satisfied that the intent of the general wildlife measure will be achieved or that compliance with the provision is not practicable, given the circumstances or conditions applicable to a particular area. This exemption process can be applied to any authorization under the *Forest and Range Practices Act* regardless of the type of industrial activity (e.g. may be applied to FRPA authorizations required to access mineral or coal tenure rights).
3. An exemption application should be submitted to the Minister's delegate (Regional Executive Director—Ministry of Forests, Lands and Natural Resource Operations) with a rationale describing the nature of the problem and options to integrate caribou habitat conservation with proposed forestry practices. This submission will assist in timely consideration of the matter, and will inform the conditions, if any, of the exemption that may be granted prior to commencement of activities.
4. Plan timber harvesting activities to result in large harvested patches and at least equivalent size connected leave areas of appropriate forest stand type as suitable for the natural disturbance regime for the area. Timber harvest activities should be concentrated within a relatively short time frame, followed by extended periods of no harvest activity within the operating area. Silvicultural activities should also be temporally concentrated and followed by extended periods of no activities, wherever practicable. Operators should work co-operatively and meet these objectives wherever practicable.

5. Minimize the total amount of vehicle accessible roads within the WHA. The primary intent is to maintain all mainline roads in operable condition and to restrict vehicle access on all operational and block roads. Deactivation should consider the timing, location, and mechanism to best restrict vehicle-access, and the potential requirement for future road-use for primary forestry activities. High-elevation roads (e.g., within 2km of the ESSF) to be deactivated as a first priority.
6. Mature standing-dead conifers that are more than 80 years old qualify for meeting forest seral retention targets for up to twenty (20) years post natural disturbance date - not including fire. Qualifying stands should be comprised of a minimum of 70% volume by the affected conifer species and have experienced a minimum of 50% stand volume mortality.
7. For primary forest activities associated with removal of vegetative cover, avoid operations within sites having high abundance of either terrestrial or arboreal lichen relative to the WHA # 6-333.
8. Best practices of protecting high quality potential caribou foraging sites should be employed in planning layout and harvest design.
9. Qualified professionals should assess block design, road layout options and caribou habitat value to follow SBSmc management direction for resource development activities occurring within the Coastal Western Hemlock biogeoclimatic zone.
10. Woodlot licence holders should manage towards a 120 year rotation, (i.e. one third of the stand being maintained as 80 years of age or older). Single tree and group selection harvesting techniques are recommended. Where operationally feasible, woodlot tenure holders are encouraged to employ techniques or strategies related to increasing or retaining terrestrial and arboreal lichen and providing for wetland, meadow or roadside screening as best possible.
11. With respect to related timber supply impacts (associated with this Order), exceeding Land & Resource Management Plan and other Higher Level Plan/Order agreements, timber supply offsets will be determined and documented within five year increments.

Mineral or Coal Exploration and Development:

Exemptions to GWM 7 will be reviewed under the following Notice of Work application process for exploration activities in northern caribou habitat. Refer to *Skeena Region's Notice of Work Operational Guidance for Mineral or Coal Exploration and Development Activity in Northern Caribou Habitat* for more detail.



263



ORDER – AMENDMENT TO TELKWA CARIBOU WILDLIFE HABITAT AREA
WHA-6-333

This order is given under the authority of sections 9 (2), 10 (1) and 10 (2) of the *Government Actions Regulation* (B.C. Reg. 582/04).

The Regional Executive Director of the Ministry of Forests, Lands and Natural Resource Operations orders that:

2. ii. b) “for woodlot licensee, only GWM 6 outlined in Schedule 1 is applied to the area specified as WHA 6-333;” is replaced with:

“for woodlot licensee, only GWM 5 outlined in Schedule 1 is applied to the area specified as WHA 6-333;”

2. ii. c) ...”Mature plus old seral retention targets areas should be planned and designed to maintain caribou habitat attributes and to maintain an even seral distribution across the WHA as per Schedule 1, items 2 c, 3 c and 4 c; and to maintain an even seral distribution across the WHA; and” is replaced with:

...”Mature plus old seral retention targets areas should be planned and designed to maintain caribou habitat attributes and to maintain an even seral distribution across the WHA as per Schedule 1;”

Definitions:

- b) “Deactivate refers to either partial or complete treatment of roads and trails with the intent to deter motor vehicle access, while taking into account site specific operating constraints.” is replaced with:

“Deactivate, deactivated, deactivation refers to either partial or complete treatment of roads and trails with the intent to deter motor vehicle access, while taking into account site specific operating constraints.”

Schedule 1

(1) b. "Road or trail construction or improvement is not permitted." is replaced with:
"Road or trail construction, maintenance or improvement is not permitted."

(2) B. "Road development, access, and deactivation will be planned to minimize the amount of accessible roads to promote caribou seclusion from human-use and predators." is replaced with

"Road development, access, and deactivation will be planned to minimize the amount of accessible roads to promote caribou seclusion from human-use and predators. New roads are those that were planned and/or developed after the Order approval date. Existing roads are those that were constructed prior to the Order approval date."

(2) B. c. "Road deactivation should be planned to limit human or wildlife travel on the highest elevation portions as soon as possible and as a first priority." is replaced with:

"Road deactivation will be prioritized on the highest elevation portions."

(5) Woodlots

A. "Within woodlot licences, primary forestry activities will result in:

- a. 33% or more of the woodlot to be comprised of forest stands of 80 years of age or older and
 - b. small openings, 1 to 3 ha in size with a maximum opening size of 5 ha."
- is replaced with:

A. "Within woodlot licences, primary forestry activities will:

- a. minimize access roads, particularly all season in-block roads, by modifying layout and deactivating;
- b. support the growth and retention of arboreal lichens, maintain visual screening, and minimize the duration of early seral forage by maintaining a minimum 50% of sub-canopy trees and advance growing stock (by stem count using an ocular estimate pre and post harvest) in spruce (Sx) leading or fir (Bl) leading stand types;
- c. retain 25% of trees and cluster of trees (using an ocular estimate pre and post harvest) that support a relatively high abundance of arboreal lichens (defined as \geq class 3 in "Estimating the Abundance of Arboreal Lichens" available at: <https://www.for.gov.bc.ca/hfd/pubs/docs/Fgi/Fgi07.pdf>)

- d. apply single tree or group selection timber harvesting within SBSmc2 02 site series where >50% of the ground cover is lichen;
- e. harvest SBSmc2 02 site series where >50% of the ground cover is lichen during the winter or machine free during the summer; .;
- f. not conduct mechanical site preparation within SBSmc2 02 site series;
- g. not prune trees from ground level to 4.5 meters above ground;
- h. plant tree species (where required), to create a stand similar in species composition at maturity to the pre-harvest stand within as short a time frame as possible."

(6) Caribou Management Plan

- A. "GWMs 2-5 do not apply if licensees prepare a Caribou Management Plan for the Telkwa herd recovery area, in whole or in part, to the satisfaction of the Director Resource Management FLNRO, that demonstrates effectively meeting the Wildlife Habitat Area Objectives outlined in Schedule 2." is replaced with:
- A. "GWMs 2-4 do not apply if licensees and/or BCTS manager prepare a Caribou Management Plan (CMP) for the Telkwa herd recovery area, in whole or in part, that describes how forest management strategies will meet the objectives outlined in Schedule 2. The CMP must be approved by the Director of Resource Management, MFLNRORD prior to conducting primary forestry activities."

Schedule 2 - Wildlife Habitat Area Objectives

"GWMs 2-4 do not apply if licensees and/or BCTS manager prepare a Caribou Management Plan for the Telkwa herd recovery area, in whole or in part, to the satisfaction of the Director of Resource Management, FLNRO that demonstrates effectively meeting the Wildlife Habitat Area Objectives outlined in Schedule 2." is replaced with:

- A. "GWMs 2-5 do not apply if licensees or BCTS managers prepare a Caribou Management Plan (CMP) in whole or in part, that describes how forest management strategies meet the following objectives. The Caribou Management Plan must be approved by the Director of Resource Management, MFLNRORD prior to the commencement of forestry activities."

266

Schedule 2 (2) a.

"primary forest activities will result in large patches and at least equivalent size connected leave areas of appropriate forest stand type as suitable for the natural disturbance regime for the area;": is replaced with:

"large patches and at least equivalent size connected leave areas of appropriate forest stand type as suitable for the natural disturbance regime for the area;"



Signed this 30 day of April, 2018

Eamon O'Donoghue, Regional Executive Director, Skeena Region
Ministry of Forests, Lands and Natural Resource Operations

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

SUMMARY OF PROGRESS

Since October 2017 (start of year 1 of 3 year Transitional Budget period), the Nechako Watershed Roundtable (NWR) Co-Chairs, Core Committee and Secretariat (FBC) members have focused activities on identifying and securing sustainable funding from multiple levels of government and non-government agencies. The goal is to secure between \$200,000 annually to fully implement the NWR (operations, education and programs) by 2020.

Through the Sustainable Funding for Watershed Governance (SFWGI) Project all local government communities in the watershed¹ were engaged to increase awareness of the NWR, activities and the business case/options for sustainable funding (Table 1. Local Government Sustainable and Transition Funding Status Summary). The NWR Core Committee and Secretariat members will complete and submit all outputs for the SFWGI project by March 31, 2018. These outputs will include the:

- Sustainable funding literature review,
- NWR Sustainable Funding Business Case,
- Comparative analysis of various funding mechanisms to support the NWR, and
- Feasibility study for mechanisms that could potentially be accessed through FFGRD and BNRD.

Upcoming NWR Event

Technical Advisory Committee Meeting: Implementing the Nechako Watershed Strategy

April 9, 2018, 11am-2pm, 155 George
Street Prince George

For more information please contact
NWR Secretariat via
Danielle Patterson
(dpatterson@fraserbasin.bc.ca)

Table 1. Local Government Sustainable and Transition Funding Status Summary

Local Government	Summary
Regional District of Fraser-Fort George (RDFFG)	<ul style="list-style-type: none"> ▪ On November 17, 2017, the RDFFG Board approved a motion to support NWR sustainable funding in principle and for regional staff to work with the Roundtable to research appropriate sustainable funding mechanisms that may support the work of the NWR such as establishment of a service. ▪ The NWR Core Committee and Secretariat members plan to present findings from these discussions to the FFGRD Board for discussion and approval in April 2018.

¹ Communities include 5 municipalities (Prince George, Vanderhoof, Fort St. James, Fraser Lake and Burns Lake) and 7 electoral areas in Bulkley-Nechako Regional District (Electoral Areas B, C, D, E, F) and Regional District of Fraser-Fort George (Electoral Areas A and C).

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Local Government	Summary
Regional District of Bulkley-Nechako (RDBN)	<ul style="list-style-type: none"> ▪ Following a series of delegations to the RDBN Board, Electoral Area Directors in the Nechako watershed indicated that they are not currently in a position to establish a service area to support sustainable funding for the NWR. ▪ The NWR Core Committee and Secretariat members will continue to research other sustainable funding mechanisms that may be feasible through the RDBN.
City of Prince George	<ul style="list-style-type: none"> ▪ Committed \$1,700 in NWR transition funding.
District of Vanderhoof	<ul style="list-style-type: none"> ▪ Committed \$1,700 in NWR transition funding.
District of Fort Saint James	<ul style="list-style-type: none"> ▪ Committed \$1,700 in NWR transition funding.
Village of Burns Lake	<ul style="list-style-type: none"> ▪ Committed \$1,700 in NWR transition funding.
RDFFG Electoral Area A	<ul style="list-style-type: none"> ▪ Committed \$1,700 in NWR transition funding.
RDFFG Electoral Area C	<ul style="list-style-type: none"> ▪ Committed \$1,700 in NWR transition funding.
Village of Fraser Lake	<ul style="list-style-type: none"> ▪ NWR Transition funding (\$1,700) to be determined at the April 6, 2018 Rural Committee meeting.
RDBN Electoral Areas	<ul style="list-style-type: none"> ▪ NWR Transition funding (\$1,700) to be determined at the April 6, 2018 Rural Committee meeting.

Parallel to the Local Government sustainable funding process, NWR Core Committee and Secretariat members are identifying opportunities to enhance Local Government commitments with Provincial Government alignments (Table 2. Provincial Government Sustainable and Transition Funding Status Summary).

Table 2. Provincial Government Sustainable and Transition Funding Status Summary

Provincial Government	Summary
Ministry of Forests, Lands, Natural Resource Operations and Rural Development	<ul style="list-style-type: none"> ▪ Committed \$10,000 in transition funding. ▪ Scoping discussions continue within the NWR and with the Provincial Government related to sustainable funding opportunities. Follow up discussions are anticipated to increase as Local Government transitional and sustainable funding decisions develop. ▪ Committed to a multiple projects that support the goals of the Nechako Watershed Strategy with multiple NWR partners (see New Project Highlight for an example).

FINANCES

For the 2017/18 fiscal year (transition period until sustainable funding may be secured) budget revenue is set at \$72,800 (Table 3. NWR Transitional Budget 2017/18). Thus, NWR operations must reflect the transitional scale of available resources and reflect the commitments in the existing agreement between the NWR Secretariat the Real Estate Foundation of British Columbia (REFBC), Local and Provincial governments. It is extremely important that plans, activities and expectations reflect the limitations of the NWR Transitional Budget 2017/18 to 2019/20 (at approximately 35% of required funds to fully implement the NWR) and the activities committed to in the existing agreements.

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Table 3. NWR Transitional Budget October 2017 – September 2018 (Year 1 of 3)

Category	Amount	%	Notes
Revenue			
▪ REFBC	\$35,000	48%	Secured for year 1; similar contributions in years 2 and 3 are subject to confirmed matching funding
▪ Local Government	\$15,300	21%	78% Secured – Transition funding (see Table 1)
▪ FBC	\$12,500	17%	Secured – Transition funding
▪ Provincial Government	\$10,000	14%	Secured – Transition funding
▪ Total	\$72,800	100%	95% Secured
Expenses			
▪ Labour	\$42,000	58%	Secretariat services and administration
▪ Communications	\$8,500	12%	Education and outreach
▪ Consultants	\$7,500	10%	Project implementation
▪ Travel	\$5,000	7%	Meetings, events and projects
▪ Materials	\$4,800	7%	Meetings, events and projects
▪ NWR Strategy	\$5,000	7%	Technical Advisory Committee Implementation
▪ Total	\$72,800	100%	
Net	\$0	0%	

- Please send any comments or questions to the NWR Secretariat via Terry Robert (trobert@fraserbasin.bc.ca).

Notes:

- Revenue for year 2 (Oct 2018 to Sept 2019) of the Transitional Budget is \$72,000 and is 60% secured (non-government sources = \$43,200 secured; government sources = \$0 secured). Additional matching funding is required to meet the leverage requirements of the secured non-government commitments.
- Revenue for year 2 (Oct 2019 to Sept 2020) of the Transitional Budget is \$65,200 and is 60% secured (non-government sources = \$39,120 secured; government sources = \$0 secured). Additional matching funding is required to meet the leverage requirements of the secured non-government commitments.
- Total revenue for years 1 to 3 (Oct 2017 to Sept 2020) of the Transitional Budget is \$210,000 (50% Non-Government and 50% Government).
- The goal of the NWR is to achieve sustainable funding (multi-year commitments) for full implementation of the NWR by October 2020 with a minimum annual funding of \$200,000.

EMERGING PROJECTS IN THE NECHAKO

Small Lakes Studies, and Cunningham Lake Investigation

Dr. Nikolaus Gantner (Senior Fisheries Biologist – Omineca Region Ministry of Forest, Lands, Natural Resource Operations, and Rural Development) was successful in securing funding for two projects that support the goals of the Nechako Watershed Strategy. The first involves an investigation of lake temperature, condition trends, and stock assessment in the “Small Lakes

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Study"; and the second relates to conducting work at Cunningham Lake and two other Lake Trout lakes. This work would be conducted in collaboration with First Nations, including, the Yekooche and Takla Lake First Nations.

- For more information on these projects please join the upcoming NWR *Technical Advisory Committee Meeting: Implementing the Nechako Watershed Strategy* for a presentation from Dr. Gantner on April 9, 2018 from 11:00am – 2:00pm at 155 George Street in Prince George, BC.

New Fisheries Sensitive Watersheds Established

Effective March 22, 2018, the Forests, Lands, Natural Resource Operations & Rural Development, Omineca Regional Executive Director, under the authority of the *Government Action Regulation* and the *Forest and Range Practices Act*, has established 17 new Fisheries Sensitive Watersheds (FSW) in the Omineca region (<http://www.env.gov.bc.ca/wld/frpa/fsw/approved.html>).

Twelve of the 17 watersheds are located in the Stuart-Nechako Natural Resource District (Gluskie Creek, Forfar Creek, Kynoch Creek, Bivouac Creek, Van Decar Creek, Sidney Creek, Paula Creek, Sandpoint Creek, Narrows Creek, Frypan Creek, Lovell Creek and Ankwil Creek). These FSWs are expected to provide habitat protection measures for local and migratory fish populations including bull trout and sockeye salmon. These FSWs are established in watersheds that meet two criteria: 1) high watershed sensitivity and 2) significant fish values.

- If you have any questions about these newly established FSWs, please contact Sandra Sulyma, Omineca Region Ecosystems Biologist (Sandra.Sulyma@gov.bc.ca).

UNBC Integrated Watershed Research Group (IWRG)

The UNBC Integrated Watershed Research Group comprises four UNBC researchers (Stephen Déry, Phil Owens, Margot Parkes, and Ellen Petticrew). The research group was initiated in response to the growing recognition of the environmental, socio-economic and health implications of watershed dynamics.

In 2013, an application to the Nechako Environmental Enhancement Fund (NEEF) Management Committee was submitted in response to some of the research needs identified in their 2012 report. Between 2013-2017 funding from a variety of sources including NEEF, CIHR, NSERC, Real Estate Foundation of BC, and a variety of other sources supported the research in the Nechako. The first phase of research was completed in December 2017 and results of some of our research can be found at: (www.unbc.ca/integrated-watershed-research-group <<http://www.unbc.ca/integrated-watershed-research-group>>).

In late 2017 a proposal to conduct Phase 2 of the research was submitted, and the IWRG has received confirmation that funding had been granted, enabling a further commitment of \$1M for research over the next five years in the Nechako, (including \$0.5M of funding from the NEEF and \$0.5M from other sources secured by the IWRG, in a similar arrangement to the previous phase of research). Informed by the insights and outcomes from Phase 1 research, the next five years of research will pursue research in three interrelated themes:

- Water security and climate change;

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

- Fine-grained sediment sources and dynamics; and
- Tools for integration in watershed management and governance.

Through this new phase of research, the IWRG aims to fill gaps in knowledge about the Nechako river basin, and to contribute to the integration of information, knowledge and perspectives to better understand and respond to interrelated issues at the watershed scale.

As an on-going commitment to sharing the results of our research, IWRG will host an event in Vanderhoof (or another appropriate location), in the fall or winter of each year during which they will present the results of each year's research findings.

- If you have any questions or concerns about the research, please feel free to contact any of the individual researchers, or the research manager using the contacts below.
 - Researcher - Stephen Déry, Environmental Science and Engineering Program (Stephen.Dery@unbc.ca).
 - Researcher - Philip Owens, Endowed Chair in Landscape Ecology (Philip.Owens@unbc.ca).
 - Researcher - Margot Parkes, Canada Research Chair in Health, Ecosystems and Society (Margot.Parkes@unbc.ca).
 - Researcher - Ellen Petticrew, Endowed Chair in Landscape Ecology (Ellen.Petticrew@unbc.ca).
 - Research Manager - Barry Booth, IWRG. (Barry.Booth@unbc.ca) Phone: 250-960-5443.

NWR KEY RESOURCES

Nechako Watershed Strategy

The Nechako Watershed Roundtable with the support of the Fraser Basin Council have completed the first version of the Nechako Watershed Strategy. An early priority of the Roundtable, the Strategy aims to identify priority issues and actions needed to advance watershed health; highlight activities and initiatives already underway; support enhanced coordination of current activities; and propose further actions to address the issues and concerns raised by community stakeholders.

- Available at: https://www.fraserbasin.bc.ca/Nechako_Watershed_Roundtable.html

Nechako Watershed Health Report

The report includes a mix of 20 primary indicators, text, charts, tables, maps and photos to characterize the state of the watershed.

- Available at: https://www.fraserbasin.bc.ca/Library/Water_BCWF/Nechako-Mar31-2015_FINAL.pdf

Nechako Watershed Atlas

Includes approximately 20 primary map layers that users can select, zoom into, query, save and print, based on their interests. It is intended that the information presented can be used by decision-makers in governments, in business and in homes to share in the responsibility of looking after the land, water, fish, wildlife and other valued features of the watershed.

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

- Available at: http://www.cmNBC.ca/atlas_gallery/nechako-watershed-health-atlas

NWR TECHNICAL ADVISORY COMMITTEE

The NWR Technical Advisory Committee (TAC) is a volunteer entity created to advise on, and assist with, the Nechako Watershed Strategy development. The Terms of Reference of the TAC may change in order to accommodate the needs of the group in achieving its stated goal.

- To find out more and/or join the NWR Technical Advisory Committee (and get your name on the invite list) please contact the Secretariat via Danielle Patterson (dpatterson@fraserbasin.bc.ca).

SECRETARIAT ACTIVITIES

A significant portion of secretariat time over the first 6 months (of year 1 of the Transitional Budget) has been allocated to engaging with partner agencies and exploring potential opportunities (see Table 3. Secretariat Activity Highlights for more details).

Table 3. Secretariat Activity Highlights (October 2017 to March 2018)

Title	Description	Date
NWR and BC Water Sustainability Act Discussion	<ul style="list-style-type: none"> Secretariat met with Jennifer Vigano to discuss changes under the Water Sustainability Act in relation to the NWR and Strategy. 	Oct 2
BC Water Sustainability Act Advisory Council Meeting	<ul style="list-style-type: none"> Secretariat participated in the meeting organized by the Fresh Water Alliance to learn more about changes under the Act and potential NWR opportunities. 	Oct 3
CSTC NWR Engagement and AGA Delegation Preparation Meeting	<ul style="list-style-type: none"> Secretariat met with Christina Ciesielski to discuss CSTC engagement and opportunities in relation to the NWR delegation to the Nov 3 AGA. 	Oct 3
Pooling Water Knowledge: Strengthening BC's Water Monitoring Webinar	<ul style="list-style-type: none"> Secretariat participated in the webinar designed to build a better understand the state of B.C.'s watersheds in order to facilitate planning and decision-making that ensures the long-term sustainability of our freshwater resources. 	Oct 4
NWR Secretariat Transition Meeting (monthly)	<ul style="list-style-type: none"> Secretariat staff members Theresa Fresco and Kim Menounos meet monthly to enable the transition of the NWR coordinator position. 	Oct 5
NWR District of Vanderhoof Delegation	<ul style="list-style-type: none"> Secretariat presented a NWR update to Board members. 	Oct 10

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Title	Description	Date
UNBC and School District 91 Connections Meeting	<ul style="list-style-type: none"> Secretariat participated in the discussion designed to link educational and watershed activities via multiple partners. 	Oct 12
NWR Annual and Core Committee Meeting	<ul style="list-style-type: none"> Secretariat co-planned and implemented the meeting with UNBC IWRG. 	Oct 12/13
NWR City of Prince George Delegation	<ul style="list-style-type: none"> Secretariat presented a NWR update to Mayor and Council. 	Oct 16
NWR Fraser Lake Delegation	<ul style="list-style-type: none"> Secretariat presented a NWR update to Mayor and Council. 	Oct 25
NWR Burns Lake Delegation	<ul style="list-style-type: none"> Secretariat presented a NWR update to Mayor and Council. 	Oct 25
NWR/CSTC Engagement and AGA Delegation Preparation Meeting	<ul style="list-style-type: none"> Secretariat met with Christina Ciesielski to discuss CSTC engagement and opportunities in relation to the NWR delegation to the Nov 3 AGA. 	Oct 31
NWR CSTC AGM Delegation	<ul style="list-style-type: none"> Secretariat presented a NWR update to Board members. 	Nov 3
NWR Core Committee and MLA Meeting	<ul style="list-style-type: none"> Secretariat organized meeting between MLAs (Bond, Rustad and Morris) for Core Committee members to provide an update on activities and seek guidance on next steps. Note: Please see Attachment A: MLA Briefing Note. 	Nov 10
NWR RDIFFG Delegation	<ul style="list-style-type: none"> Secretariat presented a NWR update to Board members. 	Nov 16
NWR Secretariat Transition Meeting (monthly)	<ul style="list-style-type: none"> Secretariat staff members Theresa Fresco and Kim Menounos meet monthly to enable the transition of the NWR coordinator position. 	Nov 29
NWR/NEEWS Priorities Discussion	<ul style="list-style-type: none"> Secretariat met with Wayne Salewski (NEWSS) to discuss NWR priorities and activities. 	Nov 30
NWR Co-Chair Meeting	<ul style="list-style-type: none"> Secretariat met with Brian Frenkel to discuss NWR priorities and activities. 	Dec 1
NWR/PICS Funding Opportunity Discussion	<ul style="list-style-type: none"> Secretariat met with PICS to discuss potential water related funding opportunities. 	Dec 4
NWR Core Committee Meeting	<ul style="list-style-type: none"> Secretariat planned, facilitated and followed up on meeting topics. 	Dec 4
NWR Secretariat Transition Meeting (monthly)	<ul style="list-style-type: none"> Secretariat staff members Theresa Fresco and Kim Menounos meet monthly to enable the transition of the NWR coordinator position. 	Dec 6

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Title	Description	Date
NWR Core Committee Meeting and Northern Development Initiative Trust Meeting	<ul style="list-style-type: none"> Secretariat organized meeting between Northern Development Initiative Trust (CEO Joel McKay and CFP Brenda Gendron) and Core Committee Members to discuss potential areas of alignment between Trust funding programs and NWR priorities. 	Dec 6
ABCFP Urban Forests Committee Meeting	<ul style="list-style-type: none"> Secretariat participated in the development of a guide for forestry professionals working in urban settings. 	Dec 11
NWR Co-Chair Meeting	<ul style="list-style-type: none"> Secretariat met with Brian Frenkel to discuss NWR priorities and activities. 	Dec 18
SFWGI Peer-to-Peer Meeting	<ul style="list-style-type: none"> Secretariat participated to discuss sustainable funding opportunities. 	Dec 20
NWR/IWRG Governance Discussion	<ul style="list-style-type: none"> Secretariat met with Dr. Parkes to discuss NWR governance needs and priorities. 	Jan 15
BC Government Rural Development Interview	<ul style="list-style-type: none"> Secretariat met with representatives of the Ministry of Forests, Lands, Natural Resource Operations, and Rural Development to discuss a new Rural Development Strategy for BC (Nechako theme). 	Jan 16
BC Natural Resources Forum	<ul style="list-style-type: none"> Secretariat, NWR Co-Chair (Brian F.) and multiple NWR Core Committee members attended the forum and discussed NWR priorities and needs with multiple participants. 	Jan 16 – 18
CIRC Forum	<ul style="list-style-type: none"> Secretariat moderated a session on Watershed Governance and Cumulative Impacts. 	Jan 18 - 19
NWR/BNRD Board Delegation	<ul style="list-style-type: none"> Secretariat presented a NWR update to Board members. 	Jan 25
NWR Co-Chair Minister Donaldson Meeting	<ul style="list-style-type: none"> Secretariat arranged a meeting between Brian F. (Co-chair) and Minister Donaldson (FLNRORD) to provide an update on the NWR and discuss upcoming priorities. Note: Please refer to the Attachment B Minister Briefing Note and Attachment C Co-Chair Meeting Summary for more details. 	Jan 25
FFGRD Sustainable Funding Discussions	<ul style="list-style-type: none"> Secretariat met with FFGRD CAO Jim Martin to discuss potential sustainable funding mechanisms that could support the NWR. Information from this meeting will be articulated in the SFGWI Feasibility Study to be completed by March 31, 2018. 	Jan 26
NWR Secretariat Transition Meeting (monthly)	<ul style="list-style-type: none"> Secretariat staff members Theresa Fresco and Kim Menounos meet monthly to enable the transition of the NWR coordinator position. 	Jan 29
ABCFP Urban Forestry Committee	<ul style="list-style-type: none"> Secretariat participated in the development of a guide for forestry professionals working in urban settings. 	Feb 15

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Title	Description	Date
CIRC Meeting	<ul style="list-style-type: none"> Secretariat met with CIRC Project Lead, Chris Buse to discuss areas of potential collaboration in climate change adaptation in northern communities. 	Feb 26
State of Freshwater and Governance Frameworks Interview	<ul style="list-style-type: none"> Secretariat participated in an interview to inform a report for Environment and Climate Change Canada that will provide an up to date assessment of the state of knowledge on freshwater issues throughout the Fraser Basin (including the Nechako), and existing governance structures to address those issues. The intent is to help guide investments that will improve data and information sharing (particularly water quality information), strengthening governance arrangements, and support science-based management. 	Feb 27
NWR Looking Ahead Discussion	<ul style="list-style-type: none"> Secretariat met with Dr. Margot P. (UNBC), Brian F. (Co-Chair) and Steve L. (Co-chair) to identify upcoming priorities. 	Feb 28
CIRC Meeting	<ul style="list-style-type: none"> Secretariat met with CIRC representatives to discuss activities and potential areas of further collaboration. 	Mar 8
POLIS Webinar: Focus on the Fraser	<ul style="list-style-type: none"> Secretariat presented an overview of the Nechako Watershed Roundtable to a group of water managers around the province, under the theme of 'Focus on the Fraser'. 	Mar 13
BC Water Sustainability Act: Allocations	<ul style="list-style-type: none"> Secretariat met with Jennifer Vigano to discuss changes under the Water Sustainability Act in relation to the NWR and Strategy. 	Mar 13
NWR/NEEWS Priorities Discussion	<ul style="list-style-type: none"> Secretariat met with Wayne Salewski (NEEWS) to discuss NWR priorities and activities. 	Mar 13
NWR Co-Chair Meeting	<ul style="list-style-type: none"> Secretariat met with Brian Frenkel to discuss NWR priorities and activities. 	Mar 15
NWR/FFGRD Sustainable Funding Meeting	<ul style="list-style-type: none"> Secretariat met with Jim Martin to discuss potential sustainable funding mechanisms. 	Mar 16
NWR/MoFLNRORD Funding Discussion	<ul style="list-style-type: none"> Secretariat met with Norm Bilodeau to discuss potential provincial funding mechanisms. 	Mar 19
NWR/Carrier Cheslatta Nation priorities Discussion	<ul style="list-style-type: none"> Secretariat met with Mike Robertson to discuss NWR priorities and activities. 	Mar 21
NWR/District of Vanderhoof Discussion	<ul style="list-style-type: none"> Secretariat met with Mayor Theissen to discuss NWR priorities and activities. 	Mar 23
NWR/ PG Chamber of Commerce AGM	<ul style="list-style-type: none"> Secretariat will participate in PG Chamber of Commerce AGM to discuss NWR priorities and activities and explore collaborations. 	Set for Mar 27

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Note: FBC temporarily acts as the Transitional Secretariat during the NWR formative process. As the NWR develops the Secretariat role will be reviewed. The Secretariat is not responsible for implementing all aspects of the NWR. Multiple agencies collaboratively implement the activities of the Roundtable and provide services to advance the implementation of the Nechako Watershed Strategy. Secretariat duties include:

- Organizing and providing notice for all meetings;
- Documenting meeting minutes/actions/communications;
- Arranging for communications to all members.

If you and/or your agency would like to provide additional support to expanding NWR operations (governance, communications, education and program implementation) please contact the Co-Chairs or the Secretariat. Through priority and activity alignment NWR members can help ensure that the Nechako watershed is healthy for generations to come.

NWR CORE COMMITTEE

The NWR Core Committee met multiple times since October 2017 (see Table 3). The primary role of the Core Committee is to progress the work of the Nechako Watershed Roundtable. Core Committee members provide leadership in keeping with the mission and goals of Nechako Watershed Roundtable. Core Committee duties include:

- Attending Core Committee meetings,
- Actively participating in discussions and decision-making process of the Core Committee. This may include sharing information as relevant to Core Committee projects and discussions, including but not limited to:
 - The Nechako Watershed Roundtable;
 - Key interests, objectives, jurisdictions and concerns;
 - Relevant data, information, and knowledge; and,
 - Policies, regulations, planning processes, referrals and decisions.
- Actively supporting activities and decisions of the Core Committee.

Chair Update

Brian Frenkel (District of Vanderhoof) started as NWR Co-Chair in fall of 2017 (two year term) as Steve Litke's (FBC) term as NWR Co-Chair is nearing completion. Over the next several months the NWR Core Committee will review the Terms of Reference and follow up accordingly related to Chair / Co-Chair needs and recruitment opportunities.

- For copies of NWR Core Committee meeting notes please contact the Secretariat via Danielle Patterson (dpatterson@fraserbasin.bc.ca).
- NWR and Core Committee Terms of Reference Available at: http://www.fraserbasin.bc.ca/Library/UFR/NWR_Terms_of_Reference_Updated_December_2-2015.pdf

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

FUTURE ENGAGEMENT

Over the first 6 months (year 1) delegations primarily focused on Local governments as part of the Transition and Sustainable Funding processes. In the upcoming months increased engagement with communities, non-government organizations, First Nation, Provincial and Federal governments is required.

- If you would like a more detailed update and/or to arrange a delegation please contact the Secretariat via Kim Menounos (kmenounos@fraserbasin.bc.ca).

CONTACTS

Please feel free to contact us with questions and ideas for advancing the Nechako Watershed Strategy and any topics you would like covered in the next Co-Chair and Secretariat Briefing Note (scheduled for release in September 2018).

NWR Co-Chairs

- Brian Frenkel, Councillor, District of Vanderhoof, T: 250 567-8320, E: Brian.Frenkel@avison.ca
- Steve Litke, Senior Program Manager, Watersheds and Water Resources & Sustainability Indicators, Fraser Basin Council, T: 604 488-5358, E: slitke@fraserbasin.bc.ca

NWR Secretariat Staff

- NWR Coordination - Danielle Patterson, T: 250 612-0252, E: dpatterson@fraserbasin.bc.ca
- NWR Operations and Management - Kim Menounos, T: 250 612-0252, E: kmenounos@fraserbasin.bc.ca
- NWR Strategic Relations - Terry Robert, T: 250 612-0252, E: trobert@fraserbasin.bc.ca

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Attachment A - MLA Briefing Note

NECHAKO WATERSHED ROUNDTABLE

BRIEFING NOTE

Contact: Steve Litke and/or Brian Frenkel, Co-Chairs

Introduction to the Nechako Watershed Roundtable (NWR)

The NWR is a nongovernment organization with a mission “to protect and improve the health of the Nechako watershed and its communities”. The NWR is a collaborative group including representatives from Local governments and First Nations (the roundtable recognizes that aboriginal rights and title exist and must be recognized as they are defined), Provincial and Federal government agencies as well as private sector and civil society interests with a shared commitment and concern for the health of the Nechako watershed.

Key Interests and Aspirations

- *Watershed Health* – The NWR is interested in all aspects of the watershed, including the environment (rivers, streams, lakes, groundwater, forests, ecosystems) and the ways in which communities are dependent (forestry, recreation, economic diversification, community health) on a vibrant Nechako watershed. The Roundtable works collaboratively to ensure that community well-being (economic, environmental and social) is not limited by water availability or poor watershed functions.
- *Water Sustainability Act (WSA)* – The NWR is interested in several aspects of the WSA (brought into effect by the Liberal government) including opportunities for Water Sustainability Plans and the potential for implementing delegated authority for watershed governance. The Roundtable strives to help implement the WSA in the Nechako watershed.
- *Water and Watershed Planning* – The NWR recognizes the need for a planning process in the Nechako watershed to address water use, water storage and release, and environmental flows. Some planning options to address water use and water flow issues and opportunities in the Nechako include a Water Use Plan, a Water Sustainability Plan, and a Reservoir Management Plan. Renewed land use planning on the landscape would also help to address watershed health and community sustainability across this region.
- *Nechako Watershed Strategy* – The NWR developed a watershed strategy in 2016. This provides a framework for future projects going forward. The intent is to collaborate with partners to deliver a wide range of projects, which could include enhanced monitoring and science, stream restoration, education and awareness raising, aquifer mapping, and implementing beneficial management practices.
- *For more information* – Additional information of the NWR, interests, aspirations and projects (Nechako Watershed Health Report) can be found at www.nechakowatershedroundtable.ca.

Financial Support

Current NWR funding commitments include Local governments (5 municipalities and regional district electoral areas, with additional commitments under consideration) as well as the Fraser Basin Council and UNBC. This regional funding has enabled the Roundtable to leverage additional funds for investment into the region from the Real Estate Foundation of BC (multi-year agreement).

The Roundtable’s target for annual funding is a minimum of \$200,000, including \$100,000 for core operations, and \$100,000 for projects to advance the health of the Nechako Watershed. The project delivery component is scalable with an expectation that the Roundtable will grow in its capacity and project delivery over the coming years.

For Discussion

- Confirmation that the Province of BC plays a critical role (planning, regulatory, and financial) in advancing watershed health in the Nechako region; and
- Advice on how to strengthen the commitment of the Province of BC to support watershed health initiatives in this region for the benefit of communities, the economy, and the environment.

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Attachment B - Minister Briefing Note

NECHAKO WATERSHED ROUNDTABLE

Contact: Brian Frenkel and/or Steve Litke, Co-Chairs

Introduction to the Nechako Watershed Roundtable (NWR)

The NWR is a nongovernment organization with a mission "to protect and improve the health of the Nechako watershed and its communities". The NWR is a collaborative group including representatives from Local governments and First Nations (the roundtable recognizes that aboriginal rights and title exist and must be recognized as they are defined), Provincial and Federal government agencies as well as private sector and civil society interests with a shared commitment and concern for the health of the Nechako watershed.

For Discussion

- Confirmation that the Province of BC plays a critical role (planning, regulatory, and financial) in advancing watershed health in the Nechako region; and
- Advice on how to support and strengthen the commitment of the Province of BC to advance watershed health initiatives in this region for the benefit of communities, the economy, and the environment.

Key Interests and Aspirations

- *Watershed Health* – The NWR is interested in all aspects of the watershed, including the environment (rivers, streams, lakes, groundwater, forests, ecosystems) and the ways in which communities are dependent (forestry, recreation, economic diversification, community health) on a vibrant Nechako watershed. The Roundtable works collaboratively to ensure that community well-being (economic, environmental and social) is not limited by water availability or poor watershed functions.
- *Water Sustainability Act (WSA)* – The NWR is interested in several aspects of the WSA including opportunities for Water Sustainability Plans and the potential for implementing delegated authority for watershed governance. The Roundtable strives to help implement the WSA in the Nechako watershed.
- *Water and Watershed Planning* – The NWR recognizes the need for a planning process in the Nechako watershed to address water use, water storage and release, and environmental flows. Some planning options to address water use and water flow issues and opportunities in the Nechako include a Water Use Plan, a Water Sustainability Plan, and a Reservoir Management Plan. Renewed land use planning on the landscape would also help to address watershed health and community sustainability across this region.
- *Nechako Watershed Strategy* – The NWR developed a watershed strategy in 2016, which provides a framework for future projects. The intent is to collaborate with partners to deliver a wide range of projects, which could include enhanced monitoring and science, stream restoration, education and awareness raising, aquifer mapping, and implementing beneficial management practices.
- *For more information* – Additional information of the NWR, interests, aspirations and projects (e.g. Nechako Watershed Health Report) can be found at www.nechakowatershedroundtable.ca.

Financial Support

Current NWR funding commitments include Local governments (5 municipalities and regional district electoral areas, with additional commitments under consideration) as well as the Fraser Basin Council and UNBC. This regional funding has enabled the Roundtable to leverage additional funds for investment into the region from the Real Estate Foundation of BC (multi-year agreement).

The Roundtable's target for annual funding is a minimum of \$200,000, including \$100,000 for core operations, and \$100,000 for projects to advance the health of the Nechako Watershed. The project delivery component is scalable with an expectation that the Roundtable will grow in its capacity and project delivery over the coming years.

Nechako Watershed Roundtable Co-Chair & Secretariat Briefing Note

c/o Fraser Basin Council
#207-155 George Street
Prince George, BC, V2L 1P8

Attachment C - Co-Chair Minister Meeting Summary

Nechako Watershed Roundtable
Notes from Minister Donaldson Meeting January 24th 2018
11:30 -12:15 at Minister's Constituency Office in Smithers

In Attendance: Minister Donaldson, Kevin Kriese, Ted White, Tim Sheldon and Brian Frenkel.

Presented the NWR briefing note:

- Started with how the NWR came into to being, starting with the dialogue of likeminded group working on the Nechako Watershed in 2012 then leading up to the inaugural meeting in 2015.
- Discussed the current participants of the NWR.
- Explained to the Minister how the larger RoundTable and the Core Committee works.
- Explained the Key Interests of the NWR
 - Watershed Health
 - Water Sustainability
 - Watershed Planning
- Discussed the NWR Watershed Strategy Report released in 2016 and the 3 key actions that were identified.
 - Strengthen Education, engagement and capacity of decision makers, stakeholders and the public
 - Strengthen Data, Information and Knowledge
 - Strengthen Planning, Stewardship and Best Management Practices
- Presented the two discussion points
 - Confirm that the Province of BC plays a critical role in planning, regulatory and financial in advancing watershed health in the Nechako.
 - Seeking advice from his Ministry on how best to support and strengthen the commitment of the province of BC.
- Explained to all present the economic impact the Nechako Watershed has on the Province (\$300 to \$400 million annually in Forestry (Stumpage rates) and Agriculture (Cattle sales and hay production).
- Presented our annual financial targets
 - \$100,000 for governance
 - \$100,000 for project work
- Reviewed the current funding partners.
 - Real-estate Foundation
 - FBC
 - MFLNRO
 - UNBC
- Presented the Communities who have committed to funding the Roundtable
 - Prince George
 - Vanderhoof
 - Fort St James
 - Burns Lake
 - RDFFG Salmon River and Chilako Areas
 - RDBN
- Requested the Province to match the funding from communities. Looking at a 5 year planning horizon. Requested \$70,000 annually for a 5-year period totaling \$350,000.
- Final comment from the NWR was that \$350,000 was a small price to be commit to compared to all the revenue the province receives from the Nechako Watershed.



RECEIVED 281

Board-Receive



MAY 22 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

www.cn.ca

Corporate Services

Sean Finn
Executive Vice-President
Corporate Services
and Chief Legal Officer

935 de La Gauchetière Street West
16th Floor
Montreal, Quebec H3B 2M9
Canada
T 514-399-7091
F 514-399-4854


Services corporatifs

Vice-président exécutif
Services corporatifs et chef de la
direction des Affaires juridiques

935 rue de La Gauchetière Ouest
16^e étage
Montréal (Québec) H3B 2M9
Canada
T 514-399-7091
Tc 514-399-4854

May 7, 2018

Mr. Bill Miller
Director
Regional District of Bulkley-Nechako Electoral Area B
37 - 3rd Avenue
PO. Box. 820
Burns Lake BC V0J 1E0

Director Miller: 

At CN, we are committed to maintaining a strong connection with all of the communities across our network, spanning from coast to coast through eight provinces in Canada and stretching across sixteen states down to the Gulf of Mexico. As a backbone of the North American economy, we pride ourselves on moving goods safely, creating and supporting quality jobs, and investing in the many communities we serve.

We also have our sights set on becoming the safest railway in North America. In addition to reinforcing safety as a core value amongst our 25,000 employees, we collaborate with communities and local authorities to help prevent accidents and ensure everyone's safety.

As such, we are pleased to share our 2018 edition of our *CN in your Community* publication. In reading this report, you will find information about our different initiatives in your region, including our positive economic impact, our capital investments as well as our community partnerships.

Reading File

This year will see record spending in capital investments, with a planned \$3.4 billion to ensure we are serving customers and communities safely and efficiently. As part of our largest-ever infrastructure program, we will invest in new track and increased yard capacity, which will benefit grain, forest products, intermodal, coal and potash business.

282

Finally, as part of our commitment to making communities better places to live and work, we look forward to building impactful partnerships with organizations across our network through the *CN Stronger Communities Fund*, and to supporting employees, retirees and their families who volunteer for worthy causes through our *Railroaders in the Community* program.

Should you have any questions or concerns, please do not hesitate to contact Joslyn Young at (604) 582 3617 or joslyn.young@cn.ca. We look forward to collaborating with you in 2018 towards a brighter future.

Yours sincerely,


Sean Finn

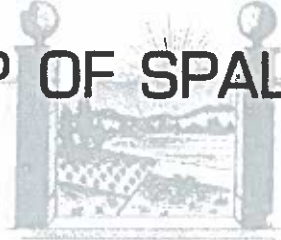
Encl.

283

Board-Receive

THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

www.spallumcheentwp.bc.ca

OFFICE OF THE MAYOR

May 8th, 2018

Honorable John Horgan
Premier of British Columbia
PO Box 9041
STN PROV GOVT
Victoria, BC
V8W 9E1

Honorable Lana Popham
Minister of Agriculture
PO Box 9043
STN PROV GOVT
Victoria, BC
V8W 9E2

Dear Premier Horgan and Minister Popham

Re: Cannabis Production Facilities on Agricultural Land Reserve Lands

At its Regular Meeting held May 7th, 2018, Council received an email from Nancy Chapman of Citizens Protecting Agricultural Land dated March 28th, 2018, requesting that Council consider the District of Central Saanich's resolution for a "Moratorium to reduce immediate pressures on Agricultural Land Reserve lands by cannabis production facilities." (copy attached.)

As a rural agricultural community, we see benefit from having an opportunity to provide valuable input into ensuring that the location of legal cannabis production facilities considers local interests as well as a consistent provincial approval process.

Council will be supporting the resolution at the 2018 Union of British Columbia Municipalities Convention in September, as we concur that valuable farm land should not be consumed by Cannabis Production Facilities.

Respectfully,

A handwritten signature in cursive script that reads "Janice Brown".

Janice Brown
Mayor

cc: UBCM Municipalities
Ms. N Chapman, Citizens Protecting Agricultural Land

284

Rachel Wille

From: Nancy Chapman <nancyandray@shaw.ca>
Sent: March-28-18 9:08 PM
To: Lum@chilliwack.com; traymond@fvrd.bc.ca; dadamson@fvrd.bc.ca; aniemi@fvrd.bc.ca; bdickey@fvrd.bc.ca; astobbart@fvrd.bc.ca; rboucher@fvrd.bc.ca; oengar@fvrd.bc.ca; pross@abbotsford.ca; mayorbraun@abbotsford.ca; kchahal@abbotsford.ca; mgill@abbotsford.ca; dfloewen@abbotsford.ca
Cc: jhinds@mission.ca; 'Pam Alexis'; John Van Laerhoven; Rsiemens@abbotsford.ca; tdixon@fvrd.bc.ca; gaetz@chilliwack.com; stam@chilliwack.com; waddington@chilliwack.com; lfacio@harrisonhotsprings.ca; wvicktor@fvrd.bc.ca
Subject: Moratorium to reduce immediate pressures on ALR lands by cannabis production facilities

Dear Chairman Lum and Board of Directors of the Fraser Valley Regional District,

We are a citizens' group (Citizens Protecting Agricultural Land) based on the Saanich Peninsula on southern Vancouver Island who are witnessing sudden and unprecedented pressures on prime ALR lands by cannabis production facility proposals and speculation.

We would like to bring your attention to a motion that was unanimously passed by the Central Saanich Municipal Council earlier this year to help address these pressures. The motion requests that the BC Premier and Agriculture Minister establish a minimum six month moratorium on further use of ALR lands to grow cannabis, to allow for consultation, discussion and a review of the use of ALR lands for the growth and production of marijuana. This timeout would give municipalities, residents, farmers, industry and the public an opportunity to share information, express concerns and discuss the challenges and special requirements demanded by marijuana production. The pause would provide decision makers with the time to consciously address where marijuana production facilities are best suited to be built and help to ensure that ALR lands are protected and preserved. The moratorium would also reduce the potential loss of productive ALR lands in the short-term, as it will be some time before the Agriculture Minister's Advisory Committee's recommendations for revitalizing the Agricultural Land Reserve and Agricultural Land Commission are released and acted upon.

We strongly encourage you and your Council to take action to protect your ALR lands for their best possible use. We hope that you will consider issuing a motion similar to Central Saanich, addressed to the BC Premier and Agriculture Minister.

Regular Council Minutes, February 19, 2018, Page 11 of 13.

13.3 Notice of Motion Submitted by Mayor Windsor, January 19, 2018

Re: Request to Premier of British Columbia and Minister of Agriculture re: moratorium

<https://centralsaanich.civicweb.net/filepro/document/63246/Regular%20Council%20-%2019%20Feb%202018%20-%20Minutes%20-%20Pdf.pdf>

Be it resolved that the District request that Premier of British Columbia and Minister of Agriculture place a moratorium on further use of Agricultural Land Reserve lands to grow cannabis while it performs a minimum of six month review and broad consultation with farmers, municipalities, industry and the public on the use of Agricultural Land Reserve lands for the growth and production of marijuana.

Best regards,

Nancy Chapman, on behalf of Citizens Protecting Agricultural Land (CPAL) cprotectingal.com

285

Board-Receive



Jonathan X. Côté
Mayor

RECEIVED
JUN 11 2018
REGIONAL DISTRICT OF
FRASER CANYON

June 7, 2018

Dear Mayor and Council,

VIA EMAIL

Re: Changes to the Strata Property Act

On July 28, 2016, changes were made by the Provincial Government to the Strata Property Act so that strata owners are now able to liquidate their strata corporation by an 80% vote of all eligible voters instead of the previous unanimous voting requirement.

The noted changes to the Strata Property Act may have negative impacts to residents including:

- Conflicts between owners who want to liquidate the strata corporation and sell the strata building and lands and those who do not want to liquidate.
- Situations where some owners may receive lower sales proceeds for their units than their assessed values.
- Developers pushing strata owners and strata councils to liquidate the strata corporation and sell the strata buildings and lands.
- Loss of rental units, a significant concern given the persistently low vacancy rates in the rental market (1.1% in New Westminister in October 2017) and the large number of renter households living in condominiums in New Westminister (3,109 in October 2017).
- Undue influence of investors who have purchased many units within a building.

There appears to be no studies conducted by the Provincial Government or other agencies on the potential positive and negative impacts on residents of the changes to the Strata Property Act.

For these reasons, at a meeting on Monday, May 28, 2018, New Westminister City Council passed the following for consideration at the UBCM Convention in September, 2018:

Whereas the changes in the Strata Property Act that came into effect on July 28, 2016 can create conflicts among owners within a strata building who want to terminate the strata and sell the strata building and lands and those owners who do not want to terminate the strata and sell the strata building and lands; and

286

Whereas the changes in the Strata Property Act that came into effect on July 28, 2016 can also create situations where some owners may receive far less in sales proceeds for their units than their assessed values and force owners who do not want to sell their units to sell their units; and

Whereas the changes in the Strata Property Act that came into effect on July 28, 2016 may encourage developers to aggressively push strata owners and strata councils to terminate their strata corporations and sell the strata buildings and lands; and

Whereas, under some circumstances, terminating a strata corporation may be the best choice for strata owners. As some older strata buildings reach the end of their life cycle, the cost of repair may not make economic sense or owners may not have the financial ability to pay for the necessary repairs; and

Whereas municipalities are limited in their ability to address these issues;

THEREFORE, BE IT RESOLVED:

THAT the Union of BC Municipalities urge the Provincial Government of British Columbia to study the impacts related to the changes made in July 2016 to the Strata Property Act and consider increasing the percentage of registered owners required to terminate (wind up) a strata corporation depending on the results of the proposed study.

I am writing to ask for your support of this resolution at the convention in September.

A council report giving more background is attached.

If you have any questions or would like more information, please contact me at jcote@newwestcity.ca or 604-527-4522.

Thank you for your attention to this matter.

Yours truly,



Jonathan X. Cote
Mayor

Attach: Council Report "Changes to the Strata Property Act: UBCM Resolution"



REPORT

Mayor's Task Force on Housing Affordability

To: Mayor Coté and Members of Council **Date:** 5/28/2018

From: Mayor's Task Force on Housing Affordability **File:** 01.0020.40

Item #: 122/2018

Subject: Changes to the Strata Property Act: UBCM Resolution

RECOMMENDATION

1. ***THAT** Council endorse the recommended Union of BC Municipalities (UBCM) resolution related to changes to the Strata Property Act as contained in this report.*
2. ***THAT** the Council direct staff to forward the resolution and background documentation to UBCM and to actively seek municipal support for the resolution.*
3. ***THAT** Council direct staff to send a letter to the British Columbia Ministry of Municipal Affairs and Housing to study the impacts related to the changes made in July 2016 to the Strata Property Act and consider increasing the percentage of registered owners required to terminate (wind up) a strata corporation depending on the results of the proposed study.*

PURPOSE

This report discusses the changes made to the Strata Property Act in July 2016 and their potential impacts on strata property owners. The purpose of this report is to seek Council endorsement of a resolution to the Union of British Columbia Municipalities (UBCM) to recommend further study of the impact of these recent changes and to request a possible modification of these recent changes if supported by further research results.

EXECUTIVE SUMMARY

On July 28, 2016, changes were made by the Provincial Government to the Strata Property Act so that strata owners are now able to liquidate their strata corporation by an 80% vote of all eligible voters instead of the previous unanimous voting requirement.

The changes to the Strata Property Act were discussed by the City's Community and Social Issues Committee and the Seniors Advisory Committee, with both being supportive of a review and with most members suggesting a higher percentage.

BACKGROUND

Effective July 28, 2016, strata owners are now able to liquidate their strata corporation by an 80% vote of all eligible voters instead of the previous unanimous voting requirement. As described on the Provincial Government's website, the changes include "court oversight to protect any minority dissenting owners and registered chargeholders (e.g. mortgage providers)."

Attachment 1 contains excerpts from the website describing Strata Termination (Winding Up) Legislation (July 2016) which describes these changes. Attachment 2 contains the article "How simple is liquidation of a strata corporation?" from the Condominium Homeowners' Association, as published in the Spring 2016 issue of CHOA Journal, which provides a detailed step by step process in the liquidation of a strata corporation, including timelines.

As of July 7, 2017, according to CHOA, there have been five strata buildings in British Columbia sold to developers since the legislation came into place. According to the Land Title and Survey Authority of BC, as of January 9, 2018, there were 31,100 filed strata plans in British Columbia. Therefore, the percentage of strata buildings sold to developers since the legislation changed is fairly small (less than one percent).

DISCUSSION

Potential Impacts

The noted changes to the Strata Property Act may have negative impacts to residents including:

- Conflicts between owners who want to liquidate the strata corporation and sell the strata building and lands and those who do not want to liquidate.
- Situations where some owners may receive lower sales proceeds for their units than their assessed values.

- Developers pushing strata owners and strata councils to liquidate the strata corporation and sell the strata buildings and lands.
- Loss of rental units, which is a significant concern given the persistently low vacancy rates in the rental market (1.1% in New Westminster in October 2017) and the large number of renter households living in condominiums in New Westminster (3,109 in October 2017).
- Undue influence of investors who have purchased many units within a building.

At the same time, terminating a strata corporation may be the best choice for strata owners when older strata buildings reach the end of their life cycle; the cost of repair may not make economic sense or owners may not have the financial ability to pay for the necessary repairs.” Having a 100% requirement may create financial hardship for the majority of owners who need to sell if a few owners do not want to sell.

There appears to be no studies conducted by the Provincial Government or other agencies on the potential positive and negative impacts on residents of the changes to the Strata Property Act.

CONSULTATION

Community and Social Issues Committee

The Community and Social Issues Committee discussed the changes to the Strata Property Act on May 8, 2018. Based on the discussion, committee members expressed concern about real estate speculation, particularly related to older strata buildings located on frequent transit corridors, including SkyTrain; the potential conflicts which could occur in strata corporations; the possibility of block voting by investors who own multiple strata units; and the potential impacts on renters of strata units, who may lose their housing. There was general support of a review of the changes, with a view to considering a higher percentage.

Seniors Advisory Committee

The Seniors Advisory Committee discussed the changes to the Strata Property Act on May 10, 2018. Based on the discussion, committee members expressed concern about the apparent lack of research that went into the changes, particularly related to unintended consequences; the increasing number of purchasers that see their strata units as investments and not homes; and the potential for block voting. Several members spoke about the importance of aging in place and felt that the changes were counter to this goal. Several other members called for a higher percentage (e.g., 90%). There was general support for a review of the changes, with a view to considering a higher percentage.

RECOMMENDED UBCM RESOLUTION

Given the above, the following resolution is recommended to be forwarded to the Union of BC Municipalities for consideration at its Annual Conference in September 2018.

Whereas the changes in the Strata Property Act that came into effect on July 28, 2016 can create conflicts among owners within a strata building who want to terminate the strata and sell the strata building and lands and those owners who do not want to terminate the strata and sell the strata building and lands.

Whereas the changes in the Strata Property Act that came into effect on July 28, 2016 can also create situations where some owners may receive far less in sales proceeds for their units than their assessed values and force owners who do not want to sell their units to sell their units.

Whereas the changes in the Strata Property Act that came into effect on July 28, 2016 may encourage developers to aggressively push strata owners and strata councils to terminate their strata corporations and sell the strata buildings and lands.

Whereas, under some circumstances, terminating a strata corporation may be the best choice for strata owners. As some older strata buildings reach the end of their life cycle, the cost of repair may not make economic sense or owners may not have the financial ability to pay for the necessary repairs.

Whereas municipalities are limited in their ability to address these issues

THEREFORE, BE IT RESOLVED:

THAT the Union of BC Municipalities urge the Provincial Government of British Columbia to study the impacts related to the changes made in July 2016 to the Strata Property Act and consider increasing the percentage of registered owners required to terminate (wind up) a strata corporation depending on the results of the proposed study.

NEXT STEPS

Should Council endorse the proposed approach, staff would forward this motion to other BC municipalities for their endorsement. Staff would also forward this resolution to UBCM on or before June 30, 2018 for their consideration of this resolution at the UBCM annual general meeting in September 2018.

OPTIONS

There are four options for consideration:

1. That Council endorse the recommended Union of BC Municipalities (UBCM) resolution related to changes to the Strata Property Act as contained in this report.
2. That Council direct staff to forward the resolution and background documentation to UBCM and to actively seek municipal support for the resolution.
3. That Council direct staff to send a letter to the British Columbia Ministry of Municipal Affairs and Housing to study the impacts related to the changes made in July 2016 to the Strata Property Act and consider increasing the percentage of registered owners required to terminate (wind up) a strata corporation depending on the results of the proposed study.
4. That Council provides staff with other direction.

Staff recommends options 1, 2, and 3.

ATTACHMENTS

Attachment 1: Provincial Government of British Columbia - Termination (Winding Up) of Strata Corporations

Attachment 2: Article - "How simple is liquidation of a strata corporation?"

This report has been prepared by:
Tristan Johnson, Planning Analyst

This report was reviewed by:
John Stark, Acting Manager of Planning

Approved for Presentation to Council



Jackie Teed
Acting Director of Development
Services



Lisa Spitale
Chief Administrative Officer



Attachment 1

Provincial Government of British Columbia – Termination (Winding Up) of Strata Corporations

Termination (Winding Up) of Strata Corporations

Strata corporations can now terminate (wind up and cancel the strata plan) with an 80% vote of all owners, instead of the previous unanimous voting requirement.

It is strongly recommended that a strata corporation considering termination seek independent professional and legal advice well in advance of a vote to wind up (terminate). There are many steps in the termination process and not all of these are referenced in strata legislation.

Bare land strata corporations ("strata subdivisions") wishing to terminate must also notify the applicable local government 90 days in advance. A bare land strata corporation considering termination may wish to transfer responsibility for bare land strata services (e.g. sewer, roads, water) to local government. *The applicable local government does not have to accept responsibility for any bare land strata services. Prior to a vote on termination, the strata should clarify how services will be provided.*

This page provides a basic overview of the strata termination process; it is not a substitute for legal advice.

Learn more on this page:

[Why Would a Strata Corporation Choose to Terminate?](#)

[From Unanimous to 80%](#)

[Overview of the Termination Process](#)

[Exploring Termination](#)

[Giving Notice of a General Meeting for a Termination Vote](#)

[Voters](#)

[Court Oversight](#)

[Submitting an Application to the Land Title Office](#)

[Bare Land Stratas - Additional Requirement](#)

Why Would a Strata Corporation Choose to Terminate?

Under some circumstances, terminating a strata corporation may be the best choice for strata lot owners. As some older strata corporations reach the end of their life cycle, the cost of repair may not make economic sense or owners may not have the financial ability to pay for the necessary repairs. Sometimes the land can be sold for redevelopment; for example, a low-rise building could be redeveloped into a building with many more units.

Bare land stratas ("strata subdivisions") may want to terminate as well; this is known as cancelling the bare land strata plan. For example, a bare land strata corporation may want to convert to a fee simple (non-strata titled) subdivision or, in certain circumstances, become a single parcel with "tenants-in-common"

From Unanimous to 80%

Effective July 28, 2016, strata owners are now able to terminate (wind up) their strata corporation with an 80% vote instead of the previous difficult-to-achieve unanimous voting requirement. Many other jurisdictions, including Alberta and Ontario, do not require a unanimous vote to terminate.

The 80% vote means the termination resolution must have 80% approval of all the registered owners. It is not a quorum vote. Unlike majority and 3/4 votes, it is not an 80% vote of those owners present, or holding

proxies, at the meeting (learn more in [types of voting](#)). For strata corporations with fewer than 5 strata lots, the 80% voting threshold is effectively unanimous.

Given the significance of terminating a strata corporation, there is court oversight to protect any dissenting owners and registered charge holders (e.g. mortgage providers).

[These changes to the Strata Property Act](#) are based on the [BC Law Institute's recommendations](#). There was extensive public consultation and the changes are widely supported by the strata community.

Overview of the Termination Process

Voluntary winding up from initial exploration to finalizing the sale (or liquidating) and owners moving out can take up to 18 months or even longer. This section provides a general overview of voluntary winding up but it does not list all the steps. Strata corporations are strongly advised to seek independent professional and [legal advice](#) from a knowledgeable strata lawyer as it is important to understand the full termination process and implications, well in advance of a vote to wind up a strata corporation. A lawyer can also advise on the pros and cons of voluntarily winding up with and without the services of a liquidator. (In addition to voluntary winding up, the *Strata Property Act* also continues to allow a court-ordered winding up, a rare occurrence).

Sometimes strata lot owners may be concerned about protecting their interests. The termination process has a number of safeguards built in including: advance notification to every owner; an 80% vote of approval from all owners (not a quorum vote from those present, or holding proxies, at a meeting); and court oversight. However, individual owners may also wish to consult a strata lawyer for independent advice.

Listed below are some other resources if termination is being considered:

- [Strata associations](#) have information about the new termination process and may offer consultation services for a fee.
- The [Civil Resolution Tribunal \(CRT\)](#) does not replace the court's role in the termination process. However the CRT can play a role to address certain unfair actions under sections 164 and 173 of the *Strata Property Act*. The CRT may make an order:
 - regarding an action or threatened action by the strata corporation, including the council, in relation to an owner or tenant
 - regarding a decision of the strata corporation, including the council, in relation to an owner or tenant
 - directed at the strata corporation, the council or a person who holds 50% or more of the votes, if the order is necessary to prevent or remedy a significantly unfair action, decision or exercise of voting rights.
- If there are concerns about professionals not acting in good faith, please check with their professional disciplinary bodies.
- Additional information on the termination process includes: CHOA's spring 2016 Journal Article "[How Simple is Liquidation of a Strata Corporation?](#)" and a [termination \(winding up\) infographic \(pdf\)](#) by Clark Wilson LLP.

Exploring Termination

Often a termination process starts when a developer approaches a strata corporation wishing to buy all the strata lots for redevelopment. Or a strata corporation may be interested in winding up and selling for redevelopment because of excessive repair and maintenance costs.

Open and transparent communication with owners is essential. Information meetings should be held with owners from the very beginning to discuss options and collectively learn more about termination (winding up) including disbursement of funds to owners (if selling to a developer), costs and fees.

Owners will also want to understand how funds from selling would be disbursed. Disbursement to owners will be affected by when the strata plan was filed: before August 1974, unit entitlement; August 1974 to 2000, interest upon destruction; after 2000, relative assessed values.

If the majority of owners are interested in termination, usually a resolution is adopted to enable the strata council to move the process forward and hire legal counsel. Given the costs of the legal review and governance implications, the strata council should only proceed once the owners have formally given direction. The strata corporation is strongly advised to obtain independent legal and professional advice.

The strata council may also hire a real estate broker to market the property or negotiate an offer from a developer. When hiring a broker, the strata corporation's legal counsel should closely review the terms and conditions of the agency agreement; the commission rates; and whether any type of limited dual agency (i.e. representing both buyer and seller) is permitted.

There is no set procedure but once an eligible offer has been received, a resolution to terminate can be drafted. The winding up resolution should be drafted by the strata's legal counsel and will usually be a detailed multi-paged document. The termination resolution will authorize termination of the strata plan, authorize the strata corporation to apply to the Supreme Court for termination orders and a vesting order authorizing the cancellations of the strata plan and winding up of the strata corporation; approve expenditures (funding for the lawyer, liquidator, liquidator's legal representation, fees and commissions); and may also address miscellaneous matters like move out timelines or rent-free periods.

Giving Notice of a General Meeting for a Termination Vote

A strata corporation is required to give at least two weeks' written notice of a general meeting. However if the agenda includes a resolution on termination, the strata must give at least four weeks' written notice. Four weeks actually means at least 32 days when also considering the notice requirements under the *Interpretation Act*. If the general meeting is called by petition, then eight weeks' written notice (at least 60 days when also considering the notice requirements under the *Interpretation Act*) is needed.

The notice of the general meeting to vote on termination must be given to all persons who are entitled to receive the meeting notice, regardless of whether a person previously waived the right to receive notification. Learn more about [notice requirements](#) and [preparing for a general meeting](#).

Voters

Approving a strata termination resolution requires an 80% vote of approval *from all the strata owners*. It is not a [quorum vote](#) of those owners present or holding proxies at a meeting.

Given the importance of a termination resolution, all [strata owners are eligible to vote](#) on the resolution, regardless of any provisions in the bylaws making a strata owner ineligible to vote if the owner has unpaid special levies or unpaid strata fees.

In some situations a mortgagee (the person, organization or financial institution holding the mortgage) of a strata lot may vote at a general meeting on matters relating to insurance, maintenance, finance or other

matters affecting the security for the mortgage. However, a mortgagee is not permitted to vote on a resolution to terminate a strata corporation.

Court Oversight

After passing a resolution to terminate, a strata corporation with five or more strata lots must apply to the BC Supreme Court for an order confirming termination.

For small strata corporations with fewer than five lots, the requirement for an 80% vote to terminate is effectively unanimous. These stratas may choose whether to apply for a court order or not. On the one hand, obtaining a court order has a cost. On the other hand, having a court order means small strata corporations do not have to get unanimous written consent of the registered chargeholders.

The *Strata Property Act* provides guidance to the court in how to consider the best interests of the owners, including any significant unfairness to any dissenting minority owners or registered charge holders (e.g. mortgage provider) and ensures all parties have a standing in court.

Submitting an Application to the Land Title Office

When the strata corporation is ready to submit an application to the [Land Title Office](#) to cancel a strata plan, the strata corporation in addition to other documents, must include the following:

If the strata has obtained a court order:

- a Certificate of Strata Corporation confirming:
 - the winding up (termination) resolution has passed, and
 - the strata corporation has no debts other than the debts held by holders of registered charges.
- a copy of the court order

If the strata has fewer than 5 strata lots (and does not obtain a court order):

- the written consent of all holders of registered charges
- a [Form E Certificate of Strata Corporation for Section 274](#) confirming:
 - the winding up (termination) resolution has passed, and
 - the strata corporation has no debts other than the debts held by persons who have consented in writing to the winding up of the strata corporation.



Attachment 2

Article – “How simple is liquidation of a strata corporation?”



How simple is liquidation of a strata corporation?

Tony Gioventu / CHOA

Liquidation is a dramatic step for a strata corporation and your community of owners, many of whom have probably lived there for 30+ years. The potential for errors, or the owners being at a disadvantage, is very high, so it is essential to follow some basic steps of decision making. There are two basic factors that affect a liquidation from the owners' perspective: value of the property and the condition of the property which can be assessed with the help of a depreciation report.

The information in the depreciation report could influence the owners decision to maintain versus liquidate; however, all strata corporations need to remember that until they have voted to liquidate, the strata corporation must still maintain and repair its property. Then consider the transaction costs associated with liquidation including brokerage fees, liquidation costs and legal fees, what's the right time and what's the right price

It differs for every project based on land use and value. A project that may yield only the current assessment value could be a prudent decision if each owner is facing a \$100,000 special levy for repairs, whereas a development in great condition may not consider a sale unless they can see a 200-300% increase in value. For real estate value it is still the same three conditions: location, location, location.

In the fall of 2015, the *Strata Property Act* was amended, lowering the voting requirement for liquidation from 100% to 80% of the schedule of voting rights.

Please note the amendments are not in force as the development of regulations are still required. Even though the change is significant, obtaining 80% of the total number of votes will be extremely difficult to achieve and will require an application to the Supreme Court of BC to approve the decision as part of the legislative amendment.

There are two methods of selling the property. Option 1: A developer or speculator purchases all of the units directly from each owner. The strata is not involved in the liquidation process and the deal is fairly clean. Option 2: a strata corporation votes for a liquidation which may be complicated. An advantage of this option is it gives the strata owners the collective ability to market their property for competitive bidding and obtain the best price.

Consumers want the best price and the best terms for their property before they will consider selling. To reach this objective, a logical process is helpful for the strata corporation to follow. They begin with a general meeting of the owners to determine if the owners want the council to investigate selling the property. The strata owners will vote by at least a majority vote to give council authority to start the process and to retain an independent lawyer who will act solely for the strata throughout the process. The strata council will also want to review proposals from a number of commercial brokers who will market the property, with negotiable fees generally from 1-2% of the total sale.

Once strata council has completed a legal review of the contract and retained

a broker, the broker proceeds with marketing the property. Developers and land speculators will be invited to assess the property, and submit offers.

The offers may take into consideration location, expanded development opportunity, transit and community access, neighbouring developments and amenities, plus the overall potential for the site. This phase usually takes 3-6 months.

When the broker finalizes a short list of generally 3-5 of the highest offers the strata council and their lawyer will meet to review the offers, perhaps counter offer and will consider the terms and conditions of the offer. When the details are clear the final offer is tentatively agreed upon subject to the approval of the owners at a general meeting.

Once the final offer is approved in principle the complicated work begins. Around months 6-12 the final negotiation of the purchase conditions and price are completed and the strata's lawyer will prepare the 80% vote resolution that authorizes the liquidation, authorizes the court application to ratify the decision, and to appoint a liquidator. The liquidator will be responsible for the receipt of the money from the developer, the cancellation of each of your titles into one parcel of land, and the payout to each owner, their share of the proceeds after any charges on their property.

The resolution that the owners will vote on and the sequencing of the events is the most critical part of the transaction. You can easily expect a resolution that is many pages in length because the resolution

must include all of the terms and conditions of the contracts, agreements, court applications, liquidation procedures and transfer of funds. One quirk of the liquidation process is owners who require their proceeds to make another purchase will have to wait until the job of the liquidator is complete before they can shop for a new home. Only when the liquidation process is complete do the owners receive their money, once any such as mortgages on their property are cleared. To provide

time for owners to move and relocate, the strata may want to negotiate 60-120 days of occupancy after the completion of the liquidation, as part of the contract.

If everything goes well, plan on 12-18 months. The success depends on a number of information meetings and constant communication with your owners to prepare them for the vote and the emotional liquidation of their community. If you hope to have any

success on your proposed liquidation, don't forget the owners have to find a new place to live once the deal is complete. Before you vote, an information meeting with the owners to help them understand what other property is available in the region is just as critical. ●

Tony Gioventu is the Executive Director of CHOA. For more information please visit the CHOA website at www.choa.bc.ca

Strata Corporation Liquidation: Step-by-Step

Step 1	<ul style="list-style-type: none"> ● The strata corporation is approached by a commercial agent, buyer or the strata council considers the option of investigating liquidation. 	Month 1	Step 4 Con't	<ul style="list-style-type: none"> ● Strata Council convenes a general meeting to present the offer(s) to owners. ● Owners vote to: <ul style="list-style-type: none"> ○ Proceed with having a lawyer draft the liquidation resolution and approve the funding needed to move forward (lawyer fees, liquidator fees, etc.), or ○ Reject the offer and direct council to either continue to negotiate a better offer or stop all discussions on liquidation. 	Month 4 - 8 Con't
Step 2	<ul style="list-style-type: none"> ● The strata corporation is approached by a commercial agent, buyer or the strata council considers the option of investigating liquidation. ● Strata council convenes an information meeting of owners to raise the idea of liquidating the strata corporation. 	Month 2 - 3	Step 5	<ul style="list-style-type: none"> ● Continue to negotiate (if required) ● The strata corporations' lawyer will review the terms and conditions of the offer, including possible counter offers. Once there is a final offer the strata's lawyer will draft a resolution for owners to approve. ● Strata council calls a general meeting to vote on the 80% resolution. 	Month 8 - 10
Step 3	<ul style="list-style-type: none"> ● This meeting helps council decide to move forward or not. ● Strata council convenes a general meeting of the strata corporation to obtain: <ul style="list-style-type: none"> ○ Authorization for strata council to investigate liquidation options ○ Approval for funding for legal representation including: <ul style="list-style-type: none"> ● Reviewing terms and conditions of an offer ● Listing agreements, and ● Subsequent legal consultation 	Month 4 - 5	Step 6	<ul style="list-style-type: none"> ● Once the resolution is approved the strata corporations' lawyer will commence the court application for liquidation. ● There may be conditions to meet before the appointment of a liquidator and vesting order granted/obtained/applied for? 	Month 10 - 12
Step 4	<ul style="list-style-type: none"> ● Strata council negotiates a listing agreement with a broker. ● The broker creates a listing profile and markets property. ● The broker presents offers to council. ● Strata council with the strata's lawyer review offers and possibly makes counter offers. 	Month 4 - 8	Step 7	<ul style="list-style-type: none"> ● Liquidation process complete ● Funds transferred to strata corporation ● Vesting order is filed by the liquidator ● Owners given 60 - 120 days to move 	Month 12 - 18



bulkley valley - lakes district airshed management society

Minutes of the regular quarterly open directors meeting Thursday May 3rd, 2018

Location: Houston Municipal Council Chambers, Houston BC

Attendance: Dave Stevens, John Siebinga, Dennis Strain, Sybille Haeussler, Barry Watson, Doug Bysouth, Susan Brookes, Paula Tait – on the phone.

Call to order: Meeting called to order at 4:08 pm

Adoption of the Agenda: Agenda approved as presented. Moved by Doug, second by John, all in favour. Motion carried.

Adoption of the minutes from Nov 2nd, 2018 meeting: An amendment was made to the September 2017 minutes to reflect that Brad Layton was in attendance but had arrived late. The amended minutes are those circulated with the agenda package. Minutes approved as circulated. Moved by John, second by Susan, all in favour. Motion carried.

Business arising from the minutes:

- \$20,000 has been received from Ministry of the Environment for the MEI.
- An additional \$5000 has been received from the Ministry of the Environment as 2018 work plan funding..
- Credit Union have declined partisol funding stating that they did not feel it was a good fit for their program. They suggested a grant application to Northern Development Initiative Trust. Dave and Sybille are working on applications. Barry suggested some follow up with the Credit Union to get a more detailed explanation of why this was not a good fit.
- Dave has been in touch with the Mayor of Granisle about purple air monitors. Next step is to talk about air pollution with the fire hall in Granisle who are installing a purple air monitor.

Presidents report: see document package for full report.

Discussion: Barry suggested that the group follow up with Dr. Krzyzanowski to see what percentage of the project is already complete and to discuss an amended completion date. **Action item: When Greg returns he will be asked to follow up on these two items.**

Treasurer's Report: See document package for full report.

Looking for a new treasurer. Current bookkeeper is doing a great job.

Woodstove Exchange Program:

Susan reports that in Smithers there are 4 or 5 combinations of grants available. District of Houston is now joining this program with one grant of \$250.

A woodstove demonstration event was hosted in Smithers. Unfortunately, the weather was very cold that day so there were only 6 people who attended. The air time on Moose FM was very good though and did help spread the word. Susan reported that there have been 8 grant redemptions so far this year.

Burn it smart workshops were held in Burns Lake, Houston, Telkwa and Smithers. A total of 25 people attended all the workshops which was lower than expected. The largest attendance was in Smithers with 12 people. There was plenty of advertising. The presenter was excellent, and the suggestion is to 'you tube' the presentation in the future to reach a larger audience.

Discussion around when this initiative was last done: it was thought around 12 years ago. Discussion around possibility of launching on line net time. Total spent around \$6000 and the message is not necessarily getting out. It was discussed about piggy-backing on existing events and looking at a consistent annual program and message.

Prince George air conference will be June 4th and 5th. Paula Tait has been involved in planning activities for the Smithers Trade Show this coming weekend.

Micro Emissions Inventory: For full details on this project see the President's report.

Purple Air Monitors: Dave reported that outreach is continuing the reserve at Gitanyow. A connection has been made with the Environmental Health Officer for the First Nations Health Authority and there has been a conversation with the principal of the elementary school.

The sensor installed at the Fisheries office in Gitanyow has been tried and tested following a BBQ!! Now looking at another location in the building for the monitor. It was noted and discussed that ice crystals can make the readings higher. It was also noted that all other areas were higher than Smithers.

Dave reported that the sensors cost \$360. He has been researching a more cost-effective alternative with cheaper parts purchased separately and then assembled. There have been several PA monitors at St Joseph's School in Smithers. Smithers library will be getting a sensor. Homes could also have one and it could be potentially very useful for asthma sufferers.

The intention is the Smithers library will have a monitor that patrons can take home. The Purple Air map will register the Library as the location for this sensor, even when borrowed, for privacy reasons. Dave has also talked to Sara Lewis at the Houston Public Library and they are interested. Burns Lake Library is also interested, and this can be a great way to promote this project. The Hazelton District Library Purple Air monitor is nearly ready to deploy.

Open Burning Smoke Control Regulation: This item was raised by Barry as something that needed to be discussed by this group. Ministry of the Environment is currently soliciting feedback on new

regulations. This group has previously expressed concerns about these regulations and the fact that there are no venting requirements in low emissions areas. Doug reported that this looks like it will remain the same for 2018. There is no mapping of the venting requirements for the different zones. The question was asked as to whether this group had previously presented its comments on this regulation.

It was noted that the group had commented in the past, but it was unclear where those comments would be. **Action item: Dave will follow up with Markus Kellerhals to see if he can provide the group's previous comments.**

Barry discussed that the group should make a statement about the zones being mapped and how this information is currently missing. **Action item: Barry will look at creating a statement and will also follow up with Ben.**

Any comments should be made as soon as possible as the regulation will likely be presented in the fall. The clean air now group has also recently posted on this subject. Barry talked about the recreation areas and the value of the Morice corridor. The current criteria are based on population.

B V Research Centre: Dave reported that the staff turnover is 150% and is a real problem. There is all new staff as of April 12th. The group asked what the staff are currently doing. The current contract with Judi is our main priority.

AGM: Dave proposes that the AGM date be set for June 28th in Burns Lake. There were some questions about the date as it is just before the long weekend. A doodle poll will be sent to look at availability. Dave proposes that most of the business be completed by email so that the AGM itself will be relatively short and will be followed by an open house. Dave also noted that the AGM must be completed by the end of June. **Action item: Dave to send doodle poll to set the AGM date.**

Time and date of next meeting: Next meeting will be the AGM, date to be determined.

John motioned to close the meeting, Sybille second, all in favour. Motion Carried.

Our thanks to Marian Ells for serving as our recording secretary for this meeting.

Cheryl Anderson

Subject:

FW: Shaping the future of rural Canada—a national opportunity

May 22, 2018

f in t v



Shaping the future of rural Canada — a national opportunity

Today, FCM launches *Rural challenges, national opportunity: Shaping the future of rural Canada* — a report highlighting the successes and potential of Canada’s smaller and more remote communities.

Whether it’s the small-town friendliness, vast landscapes or quieter way of life, people are drawn to rural communities. As online connectivity expands, rural Canada is becoming more desirable to business investment. And our future will only get brighter if the federal government empowers rural municipalities with transformative tools that are adaptable to local needs.

Rural communities help drive Canada’s economy, but they also face unique challenges that need tailor-made policy and resource solutions. Our report shows how tackling these local challenges, from coast to coast to coast, is how we’ll build this country. Throughout, we profile rural communities that are already showing tremendous resilience and ingenuity in leading the way.

FCM: rural champions

FCM’s Rural Forum members continue to set an ambitious agenda for our federal advocacy. And in recent years, FCM has delivered unprecedented gains — including major rural-specific federal funding for infrastructure and other major projects. But there is more work to be done.

That’s why FCM continues to work with the federal government to champion rural issues. We are working to build a “rural lens” into all federal policies and programs, to ensure we have the tools to build more sustainable and prosperous rural communities nationwide.

Read the full report: [*Rural challenges, national opportunity: Shaping the future of rural Canada*](#).

Jenny Gerbasi
FCM President

Ray Orb
Chair, FCM’s Rural Forum

Find us: f in t v

Cheryl Anderson

Subject:

FW: Community resilience: New federal fund answers FCM's call

May 21, 2018

f in t v

Community resilience: New federal fund answers FCM's call

Last week, the federal government launched its new Disaster Mitigation and Adaptation Fund (DMAF), designed to help cities and communities protect citizens from natural disasters like flooding and wild fires.

The fund responds directly to FCM's calls for federal tools to help communities strengthen their resilience to extreme weather events and disasters. It will enable municipalities to scale-up efforts that are already underway to adapt to climate change and improve community resilience.

The new fund will support adapting and reinforcing existing public infrastructure, as well as building new public infrastructure to help address climate risks and protect communities. This includes critical infrastructure that municipalities own and operate like water and wastewater facilities, as well as transportation, energy and communications infrastructure that are essential to community resilience during and after a disaster.

The following program design features respond directly to FCM recommendations:

- Municipalities can apply directly to the program without going through provincial or territorial governments.
- The fund allows for multiple smaller projects meant to reduce risk to a common hazard to be bundled together in a single application to reach the \$20 million minimum threshold. For instance, rural municipalities within a watershed could work together or with their provincial or territorial government to develop a flood risk reduction strategy that includes multiple flood mitigation projects.
- Natural infrastructure, like wetlands (to reduce flood risk) or forest management (to address wild fire) will be considered eligible, included costs associated with land acquisition.
- Projects will be assessed based on their ability to reduce risk at the local level relative to the size of the community.

306

- It covers a wide range of natural disasters, including but not limited to flood, hurricane, tsunami, earthquake, wildland/urban interface fires, sea level rise, drought, erosion, or permafrost thaw.

Cities and communities are on the front lines of climate change and extreme weather events. The evidence is clear that climate change is increasing the frequency and intensity of natural disasters. This is why FCM has been calling on the federal government to partner with municipalities to address these risks in communities of all sizes.

Find us: [f](#) [in](#) [t](#) [v](#)

FCM

This is a publication of the Federation of Canadian Municipalities ©2018.
24 Clarence Street, Ottawa, Ontario K1N 5P3 | T. 613-241-5221 | F. 613-241-7440

This newsletter was sent to melanie.daveard@fcm.ca.
To opt-out, follow this link: [Unsubscribe](#) | [Privacy Policy](#)
[Change your language](#) | [View email in your browser](#)

301

Board-Receive

newgold™ Blackwater Project

WORKING TOGETHER FOR OUR FUTURE

Spring 2018 NEWSLETTER

CONTACT:

NEW GOLD INC.
Blackwater Project

Vanderhoof Office:
139 1st Street East
PO Box 440
Vanderhoof BC, V0J 3A0
t: 250 567 3276

Vancouver Office:
610-1100 Melville Street
Vancouver BC, V6E 4A6
t: 604 696 4100

www.newgold.com

HIGHLIGHTS IN THIS ISSUE



Blackwater Project Update

Field Survey Update

Winter Moose Survey

New Afton Supports BC Winter Games

Welcome to New Board Members

Blackwater Project Supporting Community Activities

New Gold Blackwater Project Booth at Minerals North

Blackwater Project Update

The Blackwater Project is currently going through the final stages of the Environmental Assessment (EA) process. The Project entered the application review stage of a coordinated Provincial and Federal EA on January 12, 2016.

New Gold has been working with Indigenous groups, BC and Canada to respond to remaining questions on the project, and is providing information to the agencies to support EA condition development and to complete assessment reports which will document the findings of the EA.

A public comment period on Canada's assessment report is expected to occur in the second half of 2018. Decisions by BC and Canada are expected to follow.



TSX/NYSE:
NGD

Field Survey Update



Edgar Butch Ketlo, Nadleh Whut'en First Nation, and John Patrick, Stelat'en First Nation

In response to comments from the Carrier Sekani First Nations (CSFNs), which includes Nadleh Whut'en First Nation, Stelat'en First Nation and Saik'uz First Nation, New Gold has changed a portion of the Blackwater Project's transmission line routing. New Gold and the CSFNs worked collaboratively to identify a new transmission line to mitigate potential effects on:

- species of concern to First Nation groups, including moose, grizzly bears, and traditional use plants;
- First Nations' current use of lands and resources for traditional purposes, including potential effects on areas of cultural importance; and
- Aboriginal rights and interests.

The change in routing was the subject of an open house in Vanderhoof in 2017. New Gold and the CSFN completed several base-line data collection surveys between mid-June to late-September 2017.

These surveys collected information on areas previously un-surveyed by the Project. A total of 11 data collection trips were completed and focused on:

- bird species at risk: to conduct bird counts, survey habitat and deploy autonomous recording units to record sonic bird recordings;

- fish and fish habitat: to determine fish-bearing status (i.e., fish presence or absence), and confirm fish habitat;
- rare plants: the presence of early-summer flowering species of rare vascular plants along high quality habitat on the revised transmission line segments;
- waterbird, Short-Eared Owl and Western Toad: to conduct bird counts and survey habitat;
- terrestrial ecosystem mapping: to characterize ecosystems and record the occurrence of any invasive species; and
- wetlands: to survey and classify wetlands.

The majority of these surveys were completed as planned, despite the wildfires that occurred in the southern portions of the new transmission line alignment.

New Gold is appreciative to have the critical knowledge of the CSFNs in carrying out these important surveys on the land.

Findings from the surveys were compiled and submitted to the Provincial and Federal governments as part of the project's environmental assessment record. The reports are available on the BC EA Office website: eao.gov.bc.ca.

Winter Moose Survey

Working in collaboration with the Ulkatcho First Nation and Lhoosk'uz Dene Nation, New Gold undertook a helicopter survey to understand how moose use the area surrounding the proposed Blackwater Gold Project during the winter.

The survey had a few hiccups, due to heavy snowfall, but was successfully completed on February 9, 2018. The survey team visited areas between Tatelkuz Lake and the proposed Blackwater Project.

Throughout the development of the Blackwater Project, New Gold has heard that moose are important to First Nations and the local communities.

New Gold is committed to minimizing its potential impact on moose. The results from this survey will be considered along with past and future surveys. Understanding conditions before mining is key to understanding the impacts observed during the Project and adjusting any mitigations to reduce our impact on the moose population.

Some of the mitigations proposed by New Gold for moose include enforcing speed limits along roads, a site-wide no hunting policy, implementing an access management plan to reduce access to otherwise inaccessible areas, and avoiding the use of road salts.



Daryl Sulin, Ulkatcho First Nation and Clayton Jimmie, Lhoosk'uz Dene Nation

New Afton Supports BC Winter Games



Photo: BC Winter Games / Gary Risdale

New Gold and its New Afton Mine was proud to support the 2018 BC Winter Games in Kamloops. In February, over 1,200 athletes competed in 19 sports at venues throughout Kamloops and Sun Peaks as part of the 2018 BC Winter Games, 39 years after hosting the very first winter games in 1979. New Afton supported this event as it aligned with New Gold's corporate values, celebrated the accomplishments of our youth and exemplified hard work and dedication. New Afton's Community Specialist was invited to present medals to athletes at the Biathlon event at McArthur Island Park.

New Gold Welcomes Two New Board Members

Dr. Gillian Davidson

Gillian Davidson has 20 years of experience as an internal and external advisor to companies and other organizations regarding sustainability, social license and community relations. Most recently, Dr. Davidson was the Head of Mining and Metals for the World Economic Forum from 2014 to 2017, where she led global and regional engagement and multi-stakeholder initiatives to advance responsible and sustainable mining. From 2008 to 2014, she was Director of Social Responsibility at Teck Resources Limited, supporting social and environmental commitments and performance across the mining lifecycle. Before joining Teck, Dr. Davidson held roles related to community development, environment and natural resources as a consultant and in government. Dr. Davidson presently serves as a Director on the Board of Lydian International Limited.

Dr. Davidson has an Honours Master of Arts in Geography from the University of Glasgow, and a PhD in Development Economics and Geography from the University of Liverpool, and is an alumnus of the Governor General of Canada's Leadership Conference. Dr. Davidson's principal occupation is as a consultant.

Peggy Mulligan

Peggy Mulligan has over 35 years of experience in audit and finance. From 2008 to 2010, Ms. Mulligan was the Executive Vice President and Chief Financial Officer of Biovail Corporation and from 2005 to 2007 she was the Executive Vice President and Chief Financial Officer of Linamar Corporation. From 1994 to 2004, Ms. Mulligan was the Senior Vice President, Audit and Chief Inspector and then the Executive Vice President, Systems and Operations of The Bank of Nova Scotia. Before joining Scotiabank, she was an Audit Partner with PricewaterhouseCoopers.

She holds a Bachelor of Math (Honours) from the University of Waterloo and is a Chartered Professional Accountant, FCPA, CA. Ms. Mulligan also serves as a Director on the Boards of Canadian Western Bank, ClearStream Energy Services Inc. and Ontario Power Generation, as well as the Ladies Professional Golf Association. Ms. Mulligan's principal occupation is a Corporate Director.

Did You Know?

The Blackwater Project site is 110KM Southwest of Vanderhoof.

Blackwater has 8.2 Moz of Gold and 60.8 Moz of Silver reserves.

New Afton Mine has more than 400 employees.

Blackwater Project Supporting Community Activities

New Gold Blackwater Project is proud to support community activities in the project region. In the last 5 months we have supported:

- Burns Lake Fall Fair & Music Festival
- Lakes District Arts Council - Art, Music & Songwriting Workshops
- Heavy Metal Rocks
- Aboriginal Youth Hockey Championship
- Northern Emergency Support Services Training Conference
- Special Olympics - Golf Tournament
- UNBC - Active Minds
- Vanderhoof Children's Theatre
- Wild Goose Chase
- Youth Cultural Camp
- Elders Gathering
- Gathering Our Voices
- Fishing Derby
- Fraser Lake RCMP Bike Rodeo



L to R: Tanner Rempel (Bronze), Nolan McCleary (Gold), and Lachlan Pedersen (Silver) for the 3.5 km 40th Annual Wild Goose Chase Fun Run

New Gold Blackwater Project Booth at Minerals North

The New Gold Blackwater Project team attended the Minerals North conference April 25-27 in Houston BC. The team had a booth at the trade show and Tim Bekhuys presented a Blackwater Project update which was very well received. New Gold was a proud sponsor of this event and want to thank the host committee for all their hard work in delivering an excellent conference!



L to R: Aash Talwar (Progressive Employment Services Ltd), Val Erickson (New Gold), Stephen Burkholder (Tahtsa Timber Ltd), and Olin Alberston (Avison Management Services Ltd.)

Did You Know?

New Gold has four operating mines in North America, including Rainy River, New Afton, Cerro San Pedro and Mesquite.

The land package for Blackwater is 1487 km².

Blackwater has a proposed mine life of 17 years.

Gold, copper, zinc, molybdenum, lead and coal are all used to manufacture hybrid vehicles.

Rainy River Mine has 550 employees.

One cubic foot of gold weighs half a ton.



Download the New Gold IR (Investor Relations) App on iTunes



Follow us on Twitter
@NewGoldInc

Geraldine Craven

From: UBCM <radamson@ubcm.ca>
Sent: June 1, 2018 11:59 AM
To: inquiries
Subject: Call for Nominations: UBCM Executive

RECEIVED

JUN 01 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

Call for Nominations: UBCM Executive

Deadline Tuesday July 31, 2018

UBCM's 2018 Nominating Committee has been established and a [Call for Nominations](#) has been issued to local elected officials wishing to serve on the 2018-2019 UBCM Executive. The deadline for advance nominations is Tuesday July 31, 2018.

The Call for Nominations provides information about the positions open for nomination, the procedures, Executive member responsibilities, as well as a nomination form. For those who miss the advance nominations process, there will be an opportunity to be nominated from the floor at specified times during the week of Convention.

For further information please contact the Chair of the Nominating Committee, Immediate Past President, [Councillor Murry Krause](#).

Union of BC Municipalities, 60-10551 Shellbridge Way, Richmond, BC V6X 2W9 Canada

[SafeUnsubscribe™ inquiries@rdbn.bc.ca](#)

[Forward this email](#) | [Update Profile](#) | [About our service provider](#)

Sent by radamson@ubcm.ca in collaboration with



Intake for Core Infrastructure Funding

June 6, 2018

A new infrastructure program will commit up to \$243 million in federal and provincial funding for drinking water, wastewater and solid waste programs in British Columbia. Local governments and Indigenous communities are eligible to apply. The intake to the *Environmental Quality Program* is open now until August 29, 2018.

Through this program, the Government of Canada and the Province of British Columbia will contribute up to 73.33% cost sharing for approved projects. The *Environmental Quality Program* is a sub-stream of the *Investing in Canada Infrastructure Program – Green Infrastructure* stream. Please see the provincial website for details.

Follow Us On

- Twitter: @ubcm



Executive Meeting Highlights

June 6, 2018

The UBCM Executive met on May 17-18, 2018 in Richmond to hold their quarterly Committee and board meetings. Executive members met with the Honourable Selina Robinson as part of their board meeting.

Highlights of the May 18th Executive meeting include:

- Received a report on the President's activities since the last meeting.
- Approved the following appointments: Mayor Chris Pieper, Armstrong to the Local Government Contract Management Committee and Director Mike McNabb, RD of North Okanagan to the BC Road Safety Committee.
- Approved an Extraordinary Resolution to the 2018 UBCM Convention that will seek to amend the UBCM Bylaws to set a designated time for consideration of "off the floor" resolutions instead of permitting them to be considered immediately upon consent of members to admit the resolution for debate. The resolution, if passed, would take effect for the 2019 Convention.
- Received an update on the following policy files: Vessel Operation Restriction Regulations; Problem Vessels; New RCMP Labour Relations Regime; Legalization of Cannabis; Electronic Roadside Ticketing; Traffic Fine Revenue Sharing Program; Auditor General for Local Government; The *Safe Drinking Water for First Nations Act*; Care Home Sprinkler Safety; Farm Assessment – Medical Cannabis Grow Operations; Federal Additions to Reserve Policy; Federal Comprehensive Land Claims Policy; Emergency Program Act Review; BC Ferries; National Inquiry into Missing & Murdered Aboriginal Women and Girls; Licensing of Commercial Dog & Cat Breeding; Auxiliary Program; 911 Call Answer Levy; Assessment Appeals: special use properties; Off Road Vehicle Management Framework; Natural Resource Roads Act.
- Received an update on housing and reviewed recent provincial initiatives and corresponding UBCM advocacy and engagement with the Province.
- Received an update on the activities and work undertaken by the Working Group for Responsible Conduct.
- Received a copy of UBCM's submission to the Coastal Ferries Review.
- Reviewed results of Executive survey/feedback on the 2018 Advocacy Days program.
- Received a report on the survey undertaken by UBCM to determine the impact of Employer Health Tax.
- Received a report on UBCM's plans to host a delegation from Cambodia through FCM International Programs.
- Received an update on the legalization of non-medical cannabis; including a summary of the work undertaken by the Joint Provincial-Local Government Committee on Cannabis Regulation.
- Received a report on the five-year review of the Auditor General for Local Government.
- Received a copy of UBCM's submission to the Minister's Advisory Committee on the revitalization of the Agricultural Land Commission and the Agricultural Land Reserve. Subsequent to that report adopted a motion to urge a moratorium on further use of ALR lands to grow recreational cannabis until the Province undertakes a comprehensive review and broad consultation with local governments on the use of the ALR for the production of recreational cannabis.

- Received a report on the provincial government responses for 2017 UBCM resolutions. Analysis of their responses and specific recommendations for further action was presented and will be incorporated into the UBCM workplan for the coming year.
- Received a report on the Province's intention to amend the Traffic Fine Revenue Sharing agreement and advised that staff are continuing to work with provincial staff to determine what potential changes are being contemplated.
- Received a report from the Ad-Hoc Committee on Alternate "unelected" Electoral Area Directors and approved their recommendations for legislative amendments and best practices to address member concerns.
- Received a report on UBCM spring conferences – Electoral Area Directors Forum and RD CEO/CAO Forum; as well as an update on the Local Government Leadership activities in preparation for newly elected official seminars in 2019.
- Received a report outlining UBCM's process for engaging members to obtain feedback to contribute to the Province's review of the Freedom of Information and Privacy Protection Act.
- Received correspondence from the Municipal Pension Board of Trustees related to Governance Committee membership and the Association of Vancouver Island and Coastal Communities requesting UBCM to immediately engage with the Province in the new Employer Health Tax.
- Received the financial report for the period ending April 30, 2018.
- Received a staff report on recent activities and updates for the Local Government Program Services and the Gas Tax Fund.
- Received a delegation from the Honourable Selina Robinson, Minister of Municipal Affairs and Housing and discussed: housing; the new Employer Health Tax; Traffic Fine Revenue Sharing Agreement; Phase 2 Infrastructure Program; Committee to Review Development Processing Guidelines; Responsible Conduct Working Group; Cannabis Legalization; Climate Action and Terms of Reference pertaining to the AGLG five year review.

Highlights of the May 17th Committee meetings:

Presidents Committee

Presidents Committee members provided direction on the Excellence Awards judging and awards at the 2018 Convention; development and implementation of a UBCM conference code of conduct; discussed next steps in a review of the Commercial Vehicle Licencing Program; and discussed latest developments regarding the Employer Health Tax and the Traffic Fine Revenue Sharing Agreement. Committee members also received reports on staffing; quarterly financial statements, member services and group benefits; Advocacy Days evaluation; federal infrastructure program funding; and received a presentation on the Municipal Pension Plan.

Convention Committee

The Committee received updates on Convention program details, catering, entertainment, sponsorship, and child minding services. The Committee provided recommendations on the budget, child minding, and catering that were brought forward for Executive approval.

Environment Committee

The Committee received a delegation addressing the Invasive Species White Paper and a second delegation on the environmental assessment revitalization process. Members also discussed contaminated sites, species at risk, and spill preparedness and response.

Community Economic Development Committee

The Committee received two delegations. The first delegation was held in conjunction with the Environment Committee to discuss the environmental assessment (EA) revitalization process. The second delegation was held with the Chief Forester,

Diane Nichols and Sarah Fraser, both of Ministry of Forests, Lands and Natural Resource Operations to discuss re-organization in the Ministry and updates on a variety of forestry and rural development policy files.

Committee members also provided direction to follow-up with the Province on their response to resolution 2017-B66 regarding establishing a panel on management and preservation of old growth; agreed to partner with the Province in a local economic development survey and will prepare a response to the forthcoming discussion paper on a revitalized EA process.

Healthy Communities Committee

The Committee received an update on provincial and federal initiatives with respect to child care, and discuss the joint UBCM/Coalition of Child Care Advocates of BC project on child care in rural and remote communities in BC. An update was received on the BC Poverty Reduction Strategy. The Committee discussed potential Convention sessions.

Community Safety Committee

Members considered reports regarding RCMP labour relations; the Auxiliary Program; liquor policy changes (including the ongoing industry liquor policy review); emergency communications; the BC Community Road Safety Toolkit; and recent policing issues relevant to BC local governments (e.g. G7 Leaders' Summit).

Indigenous Relations Committee

The Committee received a delegation on provincial work addressing the implementation of the UN Declaration on the Rights of Indigenous People and the Truth and Reconciliation Commission. The Committee was also updated on work towards renewing a Memorandum of Understanding with the province regarding engagement on Indigenous initiatives. In addition, information was received on the Federal Recognition and Implementation of Rights Framework.

Follow Us On

- Twitter: @ubcm



Indigenous Initiatives and Agreements Resource

June 6, 2018

UBCM is seeking examples of recent local government initiatives focused on Indigenous issues, and agreements with First Nations. These examples will be used to update a list of local pathways to reconciliation that has been developed as a resource for local governments.

The types of initiatives that are being sought include:

- Protocol or communication agreements with neighbouring First Nations
- Declarations or statements focused on moving towards Reconciliation
- Economic development agreements with adjacent First Nations
- Initiatives focused on urban Aboriginals
- Joint initiatives (e.g. joint land use plans, sustainability plans)

Comments and suggestions may be provided to Josh van Loon, Senior Policy Analyst (604 270 8226 ext. 113).

Follow Us On

- Twitter: @ubcm



Call for Nominations: UBCM Executive

June 6, 2018

A Call for Nominations has been issued to local elected officials wishing to serve on the 2018-2019 UBCM Executive. The deadline for advance nominations is Tuesday July 31, 2018.

The Call for Nominations provides information about the positions open for nomination, the procedures, Executive member responsibilities, as well as a nomination form. For those who miss the advance nominations process, there will be an opportunity to be nominated from the floor at specified times during the week of Convention.

For further information please contact Councillor Murry Krause, Chair of the Nominating Committee.

Follow Us On

- Twitter: @ubcm



Forest Inventory Program Review

June 6, 2018

Forests Minister Doug Donaldson has announced the establishment of a five-member panel to review the Province's Forest Inventory Program. Panel members are now inviting written submissions and have reached out to UBCM, seeking input on how the Forest Inventory Program can better serve community needs.

The Panel is seeking answers to the following key questions:

- Does the existing Forest Inventory Program, including growth and yield models, provide suitable and reliable information to support the decisions required for sustainable, well-managed forests?
- What is working well? What is not working well?
- How can the forest inventory be improved to provide more useful and reliable information?
- What benefits would be achieved with the suggested improvements to the forest inventory?

Submissions should be emailed to the Panel before June 30th, 2018. UBCM will convey related policy and resolutions to the Panel but encourages individual local governments to make their views known.

In addition to this call for submissions, the Panel will also be conducting follow-up interviews during June to July 2018 with some individuals and organizations.

The Panel has received assurance from the Ministry's Forest Analysis and Inventory Branch that all submissions and interview comments are to be used solely by the Panel for its deliberations and will otherwise be held confidential.

The Panel will submit its report with recommendations by September 30, 2018.

Follow Us On

- Twitter: @ubcm



Funding & Resources Update

June 6, 2018

Each month we provide an update on UBCM funding programs and information on other programs or resources that may be of interest to local governments and First Nations.

Local Government Program Services

Asset Management Planning Program: Matching grants of up to \$15,000.00 are available to support activities that advance local government's asset management planning or practices and that facilitate better integration of asset management planning with long term financial planning. The next application deadline is September 28, 2018.

Asset Management Training Subsidies are also available and will cover up to 50% of the registration fee for up to three staff per local government for eligible Asset Management BC NAMS training events.

Regional Community to Community Forum Program: Matching funds of up to \$5,000 are available to support elected officials and/or senior staff of neighbouring First Nations and local governments to meet to address issues of common concern. The 2018/19 C2C program has been enhanced to increase focus on reconciliation, support coordinated approaches to emergency prevention, response and recovery, and to allow elected officials or senior staff to be eligible participants. The final application deadline for this year's program is October 19, 2018.

Community Emergency Preparedness Fund: The second round of funding for the following funding streams is expected to be announced shortly: Flood Risk Assessment, Flood Mapping & Flood Mitigation Planning, Emergency Social Services, Emergency Operations Centres & Training, Structural Flood Mitigation. The announcement of an intake opportunity for Evacuation Route Planning is also expected soon.

Rural Dividend Program: Applications will be accepted from June 1 to July 31, 2018.

An updated Program Guide with the necessary information to develop applications is now available. Program staff are available to assist applicants by phone 250-356-7950 or email.

Other Funding

New Horizons for Seniors: This federal program provides grants of up to \$25,000 to organizations, including local governments, to help seniors make a difference in the lives of others and in their communities. Apply by June 15, 2018.

Climate change staff grants: The Federation of Canadian Municipalities offers grants of up to \$125,000 over two years to help municipalities supplement the salary of a new or existing staff person working on climate change initiatives. Applications are accepted until June 29, 2018.

Creating Healthy Places and Community Wellness Strategy: Two new PlanH grant opportunities are being offered by BC Healthy Communities. These grants will support local governments to foster better health and well-being and collaborate

with health authorities and other partners to create the conditions that enable healthy people and healthy places. The application deadline for both programs is July 15, 2018.

Green Municipal Fund: Grants and low-interest loans are available for capital projects that improve air, water, and soil and reduce greenhouse gas emissions. August 1, 2018 is the application deadline.

Real Estate Foundation of BC: REFBC General Grants support projects that advance the sustainable use of land and that build knowledge and professionalism in the real estate industry. The next deadline for applications is September 6, 2018.

Municipalities for Climate Innovation Program: FCM's MCIP is a five-year, \$75-million program that helps municipalities prepare for, and adapt to, climate change, and to reduce emissions of greenhouse gases. Funded by the Government of Canada, MCIP is available to all municipalities and their partners.

Municipal Asset Management Program: FCM's MAMP provides funding for projects that will help Canadian cities and communities of all sizes enhance their asset management practices.

First Nations Adapt Program: This federal program supports First Nation communities to assess and respond to climate change impacts on community infrastructure and emergency management. It prioritizes communities most impacted by sea level rise, flooding, forest fires, and winter road failures. Applications are reviewed on an ongoing basis.

Resources

Canadian Water Summit: Knowledge to Practice - Applying science, policy, and research to the blue economy. Save the date! June 20-22, 2018 in Vancouver.

Solutions to Municipal Sustainability Challenges: Watch FCM's Sustainable Communities Award winners' TED-style presentations to hear about the strategies they used to develop their projects.

Climate Atlas of Canada: This interactive online tool is for citizens, researchers, businesses, and community and political leaders to learn about climate change in Canada. It combines climate science, mapping and storytelling to inspire local, regional, and national action that will help us move from risk to resilience.

Building sustainable communities with asset management: This guidebook is designed for municipal staff or elected officials in medium and large municipalities who are responsible for green projects or who are interested in municipal sustainable development.

CivicInfo BC: British Columbia's local government information hub offers comprehensive organizational and grant directories, events listings, tools for training, research and career development, bids & tenders, and other resources.

Follow Us On

- Twitter: @ubcm



Resolutions Deadline

May 30, 2018

The annual resolutions cycle is the main forum for UBCM policy-making. UBCM members may submit resolutions that have been endorsed by a Council or Board subsequent to the Area Association meetings directly to UBCM. The submission deadline is Saturday, June 30.

Writing guidelines and sample resolution are provided on the UBCM website. A plain and concise resolution is easier to understand, increasing the likelihood of endorsement. UBCM staff are available to provide assistance in drafting resolutions. Please contact Jamee Justason, Interim Resolutions Coordinator (604 270 8226 ext. 100).

Area associations considered a number of resolutions from BC local governments at their spring conferences. UBCM has received the resolutions endorsed by area associations, and will include them in the resolutions process for the 2018 UBCM Annual Convention.

Follow Us On

- Twitter: @ubcm



Rural and Remote Child Care

May 30, 2018

UBCM and the Coalition of Child Care Advocates of BC (CCCABC) are working together to identify child care needs in rural and remote communities in BC. Our findings will be summarized in a report that will be provided to the Province in an effort to inform its policy direction on child care in rural and remote areas of BC.

Local governments interested in providing feedback for the report are asked to complete a short UBCM survey. The survey will be open until Friday, July 13th.

All local governments, including urban communities, are welcome to complete the survey. The information gathered will be useful for any future conversations with the Province on child care.

As part of the background research for this report, UBCM and CCCABC will be conducting a number of in-person meetings with rural and remote communities to better understand how families access child care in their communities, what they need, and how they can ensure their needs are represented in the provincial child care plan. These meetings will take place in mid- July in the Peace River region.

The final report will be available in late summer.

For more information or questions about this project, please contact UBCM staff.

Follow Us On

- Twitter: @ubcm



Resolutions Changes for 2018

May 30, 2018

UBCM's Resolutions Committee has made two changes for the 2018 UBCM Convention related to: removal of resolutions from a block and the date for Resolutions Book distribution.

Removal of Resolutions from a Block

With the adoption of ER1 from Coquitlam at the 2017 UBCM Convention, a simple majority (50%) will now be required to remove a resolution from a block for consideration. Previously the UBCM Bylaws stipulated that a 60% vote in support of removal was required before a resolution could be pulled from a block for individual consideration. Section 23(d) of the UBCM bylaws has been amended accordingly.

Resolutions Book distribution

UBCM Bylaws provide that members are to be forwarded a copy of resolutions at least 30 days in advance of the Convention. However, with the Convention occurring two weeks earlier than usual, and the time it takes to prepare, edit and print the Resolutions Book, meeting the 2018 distribution date is problematic.

UBCM has always treated the mailing of the print copies of the Resolutions Book to local government elected officials and CAOs as the "official" distribution of the resolutions. However, to meet the bylaw requirement, the UBCM Executive adopted a motion in February 2018 to designate the PDF version of the Resolutions Book as the official distribution. The PDF of the Resolutions Book will be conveyed via email to all UBCM members by August 10th to meet the 30-day requirement. The PDF will also be posted to the UBCM website. Print copies of the Resolutions Book will continue to be mailed to the membership as soon as they are available.

Follow Us On

- Twitter: @ubcm



Actions on Resolutions Directed to UBCM

May 30, 2018

At the 2017 Annual Convention, local governments endorsed several resolutions that were directed toward UBCM. UBCM's standing committees have acted upon those resolutions as follows:

2017-B3 Support for BC Fire Departments

Assigned to: Community Safety Committee

Decided to: request a meeting with the Office of the Fire Commissioner to discuss options to support BC fire departments.

2017-B19 Future Tripartite Infrastructure Funding Programs

Assigned to: Presidents Committee

Decided to: take the issue of population thresholds under advisement when developing future infrastructure funding programs with the provincial and federal governments.

2017-B54 UBCM Convention Resolution Section

Assigned to: Convention Committee

Decided to: allocate similar time allotment to resolutions debate during the 2018 Annual Convention as in 2016 and 2017.

2017-B66 Panel on Management & Preservation of Old Growth Forests

Assigned to: Community Economic Development Committee

Decided to: write to the Forests Minister advising that the intent of the B66 was to have the Province establish a multi-party/sector advisory committee focused on the management and preservation of old growth forests, not UBCM.

2017-B68 Dock & Buoy Regulations

Assigned to: Presidents Committee

Decided to: follow up with provincial staff responsible for dock regulations and request that they reach out to the resolution sponsor and the broader UBCM membership to clarify jurisdictional authority over dock and buoy regulations.

2017-B84 Interface Wildfire Risk

Assigned to: Community Safety Committee

Decided to: discuss with the Province the feasibility of developing a summary of approaches to address interface wildfire risks. This resolution was also provided to Emergency Management BC to include as feedback towards the BC Flood and Wildfire Review.

2017-ER1 Extraordinary Resolution to Amend the UBCM Bylaws Regarding Removal of a Resolution From a Block

Assigned to: Resolutions Committee

Decided to: confirm amendment of section 23(d) of the UBCM Bylaws to require only a simple majority in order to remove a resolution from a block for individual consideration; and consequentially, update related documents including the Conference Rules and Procedures for Handling Resolutions, and other related member communications.



UBCM Forestry Workshop Summary

May 30, 2018

UBCM and the Ministry of Forests, Lands and Natural Resource Operations have prepared a summary report from the round table discussions at the 2017 Convention workshop *Forestry 101: Principles and Opportunities for Strengthening Community Interactions*.

The summary report highlights delegate feedback on what improvements have been made in the area of communications/interactions between the Province, industry and communities in regard to forest policy decision-making. The report builds on previous work undertaken by UBCM's Community Economic Development Committee to improve community engagement in forest policy matters.

Follow Us On

- Twitter: @ubcm



Flood and Wildfire Review Findings Released

May 16, 2018

Last December, former MLA George Abbott and hereditary Chief Maureen Chapman were appointed to undertake a thorough review of the 2017 flood and wildfire season. *Addressing the New Normal: 21st Century Disaster Management in British Columbia* outlines the findings of the review, and includes 108 recommendations to improve disaster response.

The review process involved a number of public engagement sessions focussed on planning and preparedness, prevention and mitigation, response, and recovery. Feedback was obtained through one-on-one meetings with key stakeholders (including local governments), community events, online engagement, and written submissions. In April, information was analyzed and used to form the final report, including recommendations.

Among the recommendations are a number of options for the Province to enhance partnerships with local governments. These include: support towards local emergency plans; better clarification around roles and responsibilities during an emergency; and establishing workshops and forums to help support information sharing, understanding, and identification of policy gaps. There is also an emphasis on a more streamlined and efficient response and recovery process.

The recommendations include 14 'strategic shift' recommendations. These recommendations suggest actions that would significantly amend current policy. Among the 'strategic shifts' are: proposals to develop strategic partnerships with community members (e.g. ranchers, forestry contractors, landowners) to provide additional response capacity during emergencies; building a robust emergency communications website that includes all necessary information from government as well as emergency updates; and increasing the use of prescribed burning as a safety and prevention tool.

The Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development, has noted that the provincial government is already in the process of implementing 19 of the recommendations.

Follow Us On

- Twitter: @ubcm



2018 Local Government Awareness Week

May 16, 2018

The Province has proclaimed May 20 – 26, 2018, as Local Government Awareness Week, in conjunction with National Public Works Week. UBCM is pleased to support the 2018 program in partnership with CivicInfo BC and the Ministry of Municipal Affairs and Housing.

Local Government Awareness Week is an ongoing initiative with the goal of raising awareness and educating the public on the roles and responsibilities of local government, and encourages the public to participate in local government processes.

Please see Local Government Awareness Week for more information and resources to get you started. If you have activity ideas that you would like to share with your peers, please send them to Marylyn Chiang, UBCM Senior Analyst, for inclusion on the Local Government Awareness Week website.

Follow Us On

- Twitter: @ubcm



2018 Community Excellence Awards

May 16, 2018

The deadline for the 2018 Community Excellence Awards is fast-approaching. Interested UBCM members should submit their applications by Friday, May 25, 2018.

The Community Excellence Awards have been revised to recognize and celebrate UBCM members that have undertaken projects that demonstrate excellence in meeting the purposes of local government in BC.

The 2018 categories are:

- **Excellence in Governance.** Projects/programs that include processes or policies that are outcomes-based, support and encourage citizen participation in civic decision-making, and that exemplify best practices in accountability, long-term thinking and transparency.
- **Excellence in Service Delivery.** Projects/programs that provide effective services in a proactive manner, demonstrate benefit to the community, and utilize performance measures, benchmarks and standards to ensure sustainable service delivery.
- **Excellence in Asset Management.** Projects/programs that demonstrate a comprehensive system of asset management policies and practices.
- **Excellence in Sustainability.** Projects/programs that incorporate a long-term sustainability lens by considering cultural, social, economic and environmental issues in planning, policy and practice.

The presentation of the awards will also be revised for 2018. All delegates at UBCM's 2018 Convention will be invited to the awards reception. Information on the time and location of the reception will be available in the 2018 Convention program.

For more information, contact Danyta Welch at 250 356-5193 or awards@ubcm.ca.

Follow Us On

- Twitter: @ubcm



Community Gaming Grants Webinar

May 16, 2018

The Capital Projects Sector of the Ministry's Community Gaming Grants program provides municipalities and regional districts with an opportunity to support local not-for-profit organizations in applying for capital project funding. The May 23rd webinar will provide information on eligibility criteria, the application process and the assessment process.

The webinar will run from 10:00 am to noon PST. All local governments are welcome to register for the webinar and to share the information and registration links with local not-for-profit organizations.

Email the Community Gaming Grants Branch for further information.

Follow Us On

- Twitter: @ubcm



Climate & Energy Action Awards

May 16, 2018

Is your community implementing actions related to active transportation, public transit, electric vehicles, building energy retrofits, energy efficient new buildings, organics recycling, or renewable or district energy? Receive recognition for your work by applying for a Climate & Energy Action Award.

Awards are offered in 3 categories: community planning and development, corporate operations, and collaboration with provincial public sector organizations. The awards will be presented at the UBCM Convention this September and winners will be featured in the December issue of *Municipal World* magazine.

For further information and to apply for an award, visit the CEA website. Application deadline is 5:00 pm on June 29.

Follow Us On

- Twitter: @ubcm

Geraldine Craven

From: Resource Breakfast Series <info=c3alliancecorp.ca@mail222.suw16.rsgsv.net> on behalf of Resource Breakfast Series <info@c3alliancecorp.ca>
Sent: June 6, 2018 1:34 PM
To: Geraldine Craven
Subject: Registration Now Open - 5th Annual Resource Breakfast Series - September 2018!

[View this email in your browser](#)

RECEIVED

JUN 07 2018

REGIONAL DISTRICT OF BULKLEY



September 11 - 13, 2018

REGISTRATION OPEN

5th ANNUAL RESOURCE BREAKFAST SERIES

Garibaldi Lift Co. Bar & Grill, Whistler, BC • 7:00 am - 8:30 am

MINING BREAKFAST	Tuesday, September 11, 2018
ENERGY BREAKFAST	Wednesday, September 12, 2018
FORESTRY BREAKFAST	Thursday, September 13, 2018

Registration for the 5th Annual Resource Breakfast Series is now open! Click below to register:

[Click Here](#) 

This exciting yearly breakfast series will be held at Whistler's Garibaldi Lift Company, spanning three mornings during the September 2018 Union of BC Municipalities' (UBCM) Annual Convention.



The breakfasts each focus on a different aspect of BC's resource sectors, including Mining, Energy, and Forestry. The Series presents an excellent opportunity for industry, community and provincial leaders to come together and discuss the latest news related to these sectors.

The *Resource Breakfast Series* has become a must-attend event with sellout crowds each day. We encourage you to purchase your tickets early, as seating is limited. We received many positive comments about the new format we launched last year, therefore we will continue with hosting panel discussions. Participants were pleased to hear a variety of viewpoints, therefore, we are working on including perspectives from the provincial government (Ministers invited), local governments, resource sector leaders, and industry associations at each breakfast.

Tuesday, September 11 – Mining Sector Breakfast



Wednesday, September 12 – **Energy Sector Breakfast**

Thursday, September 13 – **Forest Sector Breakfast**

Time: 7:00 am-8:30 am

Style: Buffet breakfast

Location: Garibaldi Lift Company

Address: 4165 Springs Lane, Whistler, BC, V0N 1B0

Price: \$25.00 + tax per breakfast

Dress: Business Casual

To support and encourage a broad spectrum of participation from leaders from across the Province, we are limiting local government seats to two per Municipal Council or Regional District at each of the breakfasts. If you have additional persons interested in attending the event, please email info@c3alliancecorp.ca to have these individuals added to the wait list.

Please note, this invitation is intended for elected local or provincial government representatives. If you are not an elected representative and still interested in attending, please contact the [event organizers](#). Did the registration button above not work? Use this URL: <https://resourcebreakfastseries2018.eventbrite.ca>



**Thank you to our 2018 Resource Breakfast Series
sponsors to date:**

PLATINUM



Renewable Energy.
Sustainable Development.

GOLD



ASSOCIATION - Series



SILVER



BRONZE



ASSOCIATION - Individual



Copyright © 2018 Resource Breakfast Series, All rights reserved.

You are receiving this email based on past connections with our organization.

Our mailing address is:
Resource Breakfast Series
688 West Hastings Street
Suite 408
Vancouver, BC V6B1P1
Canada

[Add us to your address book](#)

335

Board
- Direction/Receive

Wendy Wainwright

From: Melany de Weerd
Sent: Thursday, May 17, 2018 10:12 AM
To: Wendy Wainwright; Cheryl Anderson
Subject: FW: 2018 UBCM Conference
Attachments: UBCM 2018 BC Hydro Meeting Request Form.docx

Follow Up Flag: Follow up
Flag Status: Flagged

Invite - UBCM

Thanks,

Melany A. de Weerd
Chief Administrative Officer
Regional District of Bulkley-Nechako
Phone: (250) 692-3195
www.rdbn.bc.ca

From: Dayle Hopp <dayle.hopp@bchydro.com>
Sent: May 17, 2018 10:08 AM
To: Melany de Weerd <melany.deweerd@rdbn.bc.ca>
Subject: 2018 UBCM Conference

Dear Chair & Directors:

BC Hydro is pleased to be participating in the upcoming 2018 UBCM Convention in Whistler during the week of September 10-14, 2018.

If you would like to arrange a meeting on a local issue with one of our senior managers while you are at the convention, please fill out the attached form and return it with your email request to Lisa Waddell (lisa.waddell@bchydro.com) by **Friday, July 13th**.

Meetings will be scheduled for September 11, 12 or 13. We will provide full details when we confirm your meeting date and time.

If you have any questions, please don't hesitate to contact myself, or Community Relations Coordinator Dave Mosure. During the convention, Dave and I may be reached at:

- Bob Gammer – cell: 250 961-0676
- Dave Mosure – cell: 250 961-0574

We look forward to seeing you at the convention.

Sincerely,

Bob Gammer

Community Relations Manager

Northern Region

Phone: 250-561-4858

Cell: 250-961-0676

Email: bob.gammer@bchydro.com

UBCM 2018 Meeting Request with BC Hydro

Municipality:
Attendees:
Topic: (Please pose as a question):
Background:
Key Contact:

337

RECEIVED

MAY 22 2018

REGIONAL DISTRICT OF
BULKLEY NECHAKO

UBCM 2018 Meeting Request with BC Hydro

Municipality:
Attendees:
Topic: (Please pose as a question):
Background:
Key Contact:

338

Board-Receive

TechDev101 Workshop

June 25, 2018
9:00am – 4:00pm
College of New Caledonia
545 Highway 16
Burns Lake, BC



Workshop Facilitators:

Steve Thomson
Principal Consultant
Capasiti Consulting Inc.

Cindy Pearson
Principal Consultant
Capasiti Consulting Inc.

Beth Gallup
Consultant
Under the Sun Consulting Corp.

Why attend this workshop?

The TechDev101 Workshop aims to introduce and incorporate technology and innovation basics into the economic development fabric of communities.

The intention is to support communities' understanding of the tech sector, their related assets and opportunities, and efforts to position themselves to use technology and innovation as a foundational driver for economic development.

The workshop may include the following topics:

- **Technology-Led Economic Development**
 - Definition of technology
 - Why tech is important
 - Knowledge-based versus traditional sectors
- **Expectation Setting**
- **Key Components of the Tech Sector**
- **Tech Jargon and Ecosystem Components**
- **Overview of BC's Tech Sector**
- **Deeper Dive**
 - Talent
 - Community and Culture
 - Creating and supporting a culture of innovation
 - Funding
 - Infrastructure
 - Success Stories
- **Government Support Programs**
- **Mapping Your Ecosystem**
- **Identifying and Prioritizing Opportunities**



Lunch will be provided.

For more information, please contact economicdevelopment@gov.bc.ca



Ministry of
Jobs, Trade
and Technology



VISIT OUR WEBSITE!
gov.bc.ca/economicdevelopment

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Board-Ratify

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)	
ABC003	ABC COMMUNICATIONS									
PA	31182	05/02/18			31182	-394.58	0.00			
	Vendor (ABC003) totals:						-394.58	0.00		
ALL002	ALL WEST GLASS - BURNS LAKE									
PA	TP-378-001	05/31/18			TP-378-001	-157.50	0.00			
	Vendor (ALL002) totals:						-157.50	0.00		
ALL007	ALL WEST GLASS HOUSTON LTD.									
PA	31222	05/24/18			31222	-105.00	0.00			
	Vendor (ALL007) totals:						-105.00	0.00		
ALT003	ALTERNATIVE GROUNDS									
PA	TP-372-001	05/02/18			TP-372-001	-90.30	0.00			
	Vendor (ALT003) totals:						-90.30	0.00		
ARM001	ARMTEC									
PA	TP-376-001	05/24/18			TP-376-001	-1,848.47	0.00			
	Vendor (ARM001) totals:						-1,848.47	0.00		
ARN001	TERRY & MARIANNE ARNDT									
PA	31200	05/09/18			31200	-75.00	0.00			
	Vendor (ARN001) totals:						-75.00	0.00		
ARO001	ARO AUTOMOTIVE & INDUSTRIAL									
PA	TP-373-001	05/09/18			TP-373-001	-177.64	0.00			
	Vendor (ARO001) totals:						-177.64	0.00		
BAM001	BAM BAM TRUCKING LTD.									
PA	31211	05/18/18			31211	-1,862.78	0.00			
	Vendor (BAM001) totals:						-1,862.78	0.00		
BAN001	BANDSTRA TRANSPORTATION									
PA	31223	05/24/18			31223	-225.42	0.00			
	Vendor (BAN001) totals:						-225.42	0.00		
BCA004	BC ALIGNMENT SERVICES LTD.									
PA	31241	05/31/18			31241	-10,080.00	0.00			
	Vendor (BCA004) totals:						-10,080.00	0.00		
BCH002	BC HYDRO									
PA	TP-375-001	05/18/18			TP-375-001	-7,980.29	0.00			
	Vendor (BCH002) totals:						-7,980.29	0.00		
BCT001	BCTRANSIT									
PA	31242	05/31/18			31242	-11,314.00	0.00			
	Vendor (BCT001) totals:						-11,314.00	0.00		
BLA001	BLACK PRESS GROUP LTD									
PA	TP-376-002	05/24/18			TP-376-002	-2,546.94	0.00			
	Vendor (BLA001) totals:						-2,546.94	0.00		
BLR001	BL RETURN-IT RECYCLING DEPOT									
PA	TP-373-002	05/09/18			TP-373-002	-2,772.88	0.00			
	Vendor (BLR001) totals:						-2,772.88	0.00		
BNS001	BNS TRANSPORT									
PA	31183	05/02/18			31183	-14.13	0.00			
	Vendor (BNS001) totals:						-14.13	0.00		
BOE001	BOER MOUNTAIN COFFEE HOUSE									
PA	31184	05/02/18			31184	-386.40	0.00			
	Vendor (BOE001) totals:						-386.40	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
BUL003	BULKLEY VALLEY CHRISTIAN SCHOOL								
PA	31243	05/31/18			31243	-400.00	0.00		
	Vendor (BUL003) totals:					-400.00	0.00		
BUL008	BULKLEY VALLEY HOME CENTRE LTD								
PA	TP-372-002	05/02/18			TP-372-002	-44.78	0.00		
	Vendor (BUL008) totals:					-44.78	0.00		
BUL010	BULKLEY VALLEY WATER SERVICES								
PA	TP-373-003	05/09/18			TP-373-003	-136.50	0.00		
	Vendor (BUL010) totals:					-136.50	0.00		
BUR001	BURNS LAKE AUTOMOTIVE SUPPLY								
PA	TP-373-004	05/09/18			TP-373-004	-2,057.21	0.00		
	Vendor (BUR001) totals:					-2,057.21	0.00		
BUR002	BURNS LAKE CHAMBER OF COMMERC								
PA	31201	05/09/18			31201	-168.00	0.00		
	Vendor (BUR002) totals:					-168.00	0.00		
BUR012	BURNS LAKE PUBLIC LIBRARY								
PA	TP-377-001	05/28/18			TP-377-001	-17,264.92	0.00		
	Vendor (BUR012) totals:					-17,264.92	0.00		
BUR014	BURNS LAKE REBROADCAST SOCIETY								
PA	TP-377-002	05/28/18			TP-377-002	-2,500.00	0.00		
	Vendor (BUR014) totals:					-2,500.00	0.00		
BUR025	BURNS LAKE YOUTH SOCCER ASSOCI								
PA	31244	05/31/18			31244	-1,000.00	0.00		
	Vendor (BUR025) totals:					-1,000.00	0.00		
BUR028	BURNS LAKE HOME HARDWARE								
PA	TP-373-005	05/09/18			TP-373-005	-161.37	0.00		
PA	TP-376-003	05/24/18			TP-376-003	-160.00	0.00		
	Vendor (BUR028) totals:					-321.37	0.00		
BUR045	RICHARD BURKHOLDER								
PA	31185	05/02/18			31185	-144.10	0.00		
	Vendor (BUR045) totals:					-144.10	0.00		
BVA001	B V AQUATIC CENTRE MANG. SOCIE								
PA	31186	05/02/18			31186	-15,729.00	0.00		
PA	TP-377-003	05/28/18			TP-377-003	-44,040.58	0.00		
	Vendor (BVA001) totals:					-59,769.58	0.00		
CAR007	CARVELLO LAW CORPORATION								
PA	TP-378-002	05/31/18			TP-378-002	-1,059.20	0.00		
	Vendor (CAR007) totals:					-1,059.20	0.00		
CAS002	CASCADES RECOVERY INC.								
PA	TP-376-004	05/24/18			TP-376-004	-3,310.08	0.00		
	Vendor (CAS002) totals:					-3,310.08	0.00		
CEN005	CENTRAL PARK BUILDING SOCIETY								
PA	31202	05/09/18			31202	-4,075.36	0.00		
	Vendor (CEN005) totals:					-4,075.36	0.00		
CHE002	PARKLAND REFINING (BC) LTD.								
PA	TP-373-006	05/09/18			TP-373-006	-4,075.43	0.00		
	Vendor (CHE002) totals:					-4,075.43	0.00		
CLU003	CLUCULZ LAKE VOL. FIRE DEPT								

341

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
CLU003	CLUCULZ LAKE VOL. FIRE DEPT (Continued)								
PA	TP-377-004	05/28/18			TP-377-004	-1,491.75	0.00		
	Vendor (CLU003) totals:					-1,491.75	0.00		
COF002	LINDSAY COFFIN								
PA	31196	05/03/18			31196	-100.00	0.00		
	Vendor (COF002) totals:					-100.00	0.00		
COM011	COMMUNITY ENERGY ASSOCIATION								
PA	31245	05/31/18			31245	-9,000.00	0.00		
	Vendor (COM011) totals:					-9,000.00	0.00		
CON004	THE CONCRETE MAN								
PA	TP-375-002	05/18/18			TP-375-002	-329.00	0.00		
	Vendor (CON004) totals:					-329.00	0.00		
DAV003	DAVERN ENTERPRISES								
PA	TP-373-007	05/09/18			TP-373-007	-526.06	0.00		
PA	TP-375-003	05/18/18			TP-375-003	-315.00	0.00		
PA	TP-378-003	05/31/18			TP-378-003	-196.88	0.00		
	Vendor (DAV003) totals:					-1,037.94	0.00		
DIS001	DISTRICT OF FORT ST JAMES								
PA	TP-372-003	05/02/18			TP-372-003	-3,622.14	0.00		
PA	TP-375-004	05/18/18			TP-375-004	-347.74	0.00		
	Vendor (DIS001) totals:					-3,969.88	0.00		
DIS004	DISTRICT OF VANDERHOOF								
PA	31224	05/24/18			31224	-10.00	0.00		
	Vendor (DIS004) totals:					-10.00	0.00		
DOO002	DOORLEC								
PA	31187	05/02/18			31187	-298.73	0.00		
	Vendor (DOO002) totals:					-298.73	0.00		
DWA001	DWA ENTERPRISES								
PA	31212	05/18/18			31212	-892.50	0.00		
	Vendor (DWA001) totals:					-892.50	0.00		
EAG001	EAGLE AUTOMOTIVE CENTER								
PA	TP-376-005	05/24/18			TP-376-005	-1,166.22	0.00		
	Vendor (EAG001) totals:					-1,166.22	0.00		
EVE002	EVERGREEN INDUSTRIAL SUPPLIES								
PA	TP-373-008	05/09/18			TP-373-008	-370.79	0.00		
	Vendor (EVE002) totals:					-370.79	0.00		
EXT001	EXTREME SIGNS & STRIPES								
PA	TP-376-006	05/24/18			TP-376-006	-501.76	0.00		
	Vendor (EXT001) totals:					-501.76	0.00		
FOR008	FORT FRASER VOL. FIRE DEP.								
PA	TP-377-005	05/28/18			TP-377-005	-1,516.67	0.00		
	Vendor (FOR008) totals:					-1,516.67	0.00		
FOR015	FORT ST. JAMES LIBRARY								
PA	TP-377-006	05/28/18			TP-377-006	-1,145.83	0.00		
	Vendor (FOR015) totals:					-1,145.83	0.00		
FOR018	FORT ST. JAMES SECONDARY								
PA	31246	05/31/18			31246	-1,000.00	0.00		
	Vendor (FOR018) totals:					-1,000.00	0.00		

342

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
FOR033	FORT SAINT JAMES TV SOCIETY								
PA	TP-377-007	05/28/18			TP-377-007	-13,667.67	0.00		
	Vendor (FOR033) totals:					-13,667.67	0.00		
FOU002	FOUR STAR COMMUNICATIONS INC								
PA	TP-376-007	05/24/18			TP-376-007	-123.64	0.00		
	Vendor (FOU002) totals:					-123.64	0.00		
FRA012	FRASER LAKE ELEM-SECOND SCHOOL								
PA	31247	05/31/18			31247	-2,000.00	0.00		
	Vendor (FRA012) totals:					-2,000.00	0.00		
FRA014	FRASER LAKE LIBRARY BOARD								
PA	TP-377-008	05/28/18			TP-377-008	-2,013.00	0.00		
	Vendor (FRA014) totals:					-2,013.00	0.00		
FRA016	FRASER LAKE REBROADCASTING SOC								
PA	TP-377-009	05/28/18			TP-377-009	-5,583.33	0.00		
	Vendor (FRA016) totals:					-5,583.33	0.00		
FRA025	FRASER LAKE BOTTLE DEPOT								
PA	TP-373-009	05/09/18			TP-373-009	-4,338.73	0.00		
	Vendor (FRA025) totals:					-4,338.73	0.00		
GRE003	GREYHOUND COURIER EXPRESS								
PA	TP-376-008	05/24/18			TP-376-008	-57.02	0.00		
	Vendor (GRE003) totals:					-57.02	0.00		
GRE007	Judy Greenaway								
PA	31188	05/02/18			31188	-196.90	0.00		
	Vendor (GRE007) totals:					-196.90	0.00		
HAN004	NAOMI HANSON								
PA	TP-373-010	05/09/18			TP-373-010	-471.18	0.00		
	Vendor (HAN004) totals:					-471.18	0.00		
HEA002	HEAVY METAL CO								
PA	TP-372-004	05/02/18			TP-372-004	-5,905.20	0.00		
	Vendor (HEA002) totals:					-5,905.20	0.00		
HIL003	HILL STOP TRUCK WASH								
PA	31203	05/09/18			31203	-43.48	0.00		
	Vendor (HIL003) totals:					-43.48	0.00		
HOT001	HOTSYNC COMPUTER SOLUTIONS								
PA	TP-372-005	05/02/18			TP-372-005	-13,104.00	0.00		
PA	TP-373-011	05/09/18			TP-373-011	-262.50	0.00		
	Vendor (HOT001) totals:					-13,366.50	0.00		
HOU018	HOUSTON BOTTLE DEPOT								
PA	TP-378-004	05/31/18			TP-378-004	-7,007.08	0.00		
	Vendor (HOU018) totals:					-7,007.08	0.00		
IGI001	IGI RESOURCES								
PA	TP-375-005	05/18/18			TP-375-005	-668.73	0.00		
	Vendor (IGI001) totals:					-668.73	0.00		
IND006	INDUSTRIAL TRANSFORMERS								
PA	TP-376-009	05/24/18			TP-376-009	-5,255.81	0.00		
	Vendor (IND006) totals:					-5,255.81	0.00		
INF001	INFOSAT COMMUNICATIONS								
PA	TP-375-006	05/18/18			TP-375-006	-79.23	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
INF001 INFOSAT COMMUNICATIONS (Continued)									
Vendor (INF001) totals:						-79.23	0.00		
INL001 INLAND KENWORTH									
PA	TP-375-007	05/18/18			TP-375-007	-646.80	0.00		
Vendor (INL001) totals:						-646.80	0.00		
JEN002 SANDI JENNINGS									
PA	31225	05/24/18			31225	-113.30	0.00		
Vendor (JEN002) totals:						-113.30	0.00		
KAL003 KAL TIRE - BURNS LAKE									
PA	TP-373-012	05/09/18			TP-373-012	-7,212.51	0.00		
Vendor (KAL003) totals:						-7,212.51	0.00		
KEV001 KEVIN MARSH AGENCIES									
PA	31213	05/18/18			31213	-2,486.06	0.00		
Vendor (KEV001) totals:						-2,486.06	0.00		
LAK004 LAKES DISTRICT AIRPORT SOCIETY									
PA	TP-377-010	05/28/18			TP-377-010	-6,666.67	0.00		
Vendor (LAK004) totals:						-6,666.67	0.00		
LAK011 LAKES DISTRICT MAINTENANCE LTD									
PA	31214	05/18/18			31214	-346.28	0.00		
Vendor (LAK011) totals:						-346.28	0.00		
LAK012 LAKES DISTRICT MUSEUM SOCIETY									
PA	TP-377-011	05/28/18			TP-377-011	-3,750.00	0.00		
Vendor (LAK012) totals:						-3,750.00	0.00		
LAK014 LAKES DISTRICT PRINTING									
PA	TP-373-013	05/09/18			TP-373-013	-123.20	0.00		
PA	TP-376-010	05/24/18			TP-376-010	-120.96	0.00		
Vendor (LAK014) totals:						-244.16	0.00		
LAK026 LD 4-H SENIOR COUNCIL									
PA	31248	05/31/18			31248	-450.00	0.00		
Vendor (LAK026) totals:						-450.00	0.00		
LAK032 LAKES DISTRICT FILM									
PA	TP-377-012	05/28/18			TP-377-012	-150.00	0.00		
Vendor (LAK032) totals:						-150.00	0.00		
LAK038 LAKES DISTRICT FOOD BANK									
PA	31249	05/31/18			31249	-7,439.00	0.00		
Vendor (LAK038) totals:						-7,439.00	0.00		
LDF001 LD FREE CLASSIFIEDS									
PA	TP-372-006	05/02/18			TP-372-006	-1,317.66	0.00		
PA	TP-373-014	05/09/18			TP-373-014	-27.63	0.00		
PA	TP-378-005	05/31/18			TP-378-005	-2,635.99	0.00		
Vendor (LDF001) totals:						-3,981.28	0.00		
MAX001 MAXXAM ANALYTICS INC									
PA	TP-372-007	05/02/18			TP-372-007	-2,466.45	0.00		
PA	TP-376-011	05/24/18			TP-376-011	-7,116.80	0.00		
PA	TP-378-006	05/31/18			TP-378-006	-434.54	0.00		
Vendor (MAX001) totals:						-10,017.79	0.00		
MED001 MEDICAL SER. PLAN									
PA	31197	05/09/18			31197	-2,587.50	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
MED001 MEDICAL SER. PLAN (Continued)									
Vendor (MED001) totals:						-2,587.50	0.00		
MID001 MID-VALLEY VENTURES LTD.									
PA	31250	05/31/18			31250	-9,999.15	0.00		
Vendor (MID001) totals:						-9,999.15	0.00		
MIL004 MDB INSIGHT INC.									
PA	31226	05/24/18			31226	-10,160.30	0.00		
Vendor (MIL004) totals:						-10,160.30	0.00		
MIL007 MILLS.CA OFFICE PRODUCTIVITY									
PA	TP-373-015	05/09/18			TP-373-015	-2,026.64	0.00		
Vendor (MIL007) totals:						-2,026.64	0.00		
MIN001 MINISTER OF FINANCE									
PA	31227	05/24/18			31227	-655.20	0.00		
PA	31238	05/24/18			31238	-292.00	0.00		
PA	31251	05/31/18			31251	-210.00	0.00		
Vendor (MIN001) totals:						-1,167.20	0.00		
NAP003 NAPA AUTO PARTS - HOUSTON									
PA	TP-375-008	05/18/18			TP-375-008	-24.29	0.00		
Vendor (NAP003) totals:						-24.29	0.00		
NEC001 NECHAKO REDI-MIX									
PA	31204	05/09/18			31204	-987.00	0.00		
Vendor (NEC001) totals:						-987.00	0.00		
NEC005 NECHAKO VALLEY SPORTING ASSOC.									
PA	31252	05/31/18			31252	-5,440.96	0.00		
Vendor (NEC005) totals:						-5,440.96	0.00		
NEC012 NECHAKO HEALTHY COM. ALLIANCE									
PA	TP-372-008	05/02/18			TP-372-008	-12,595.15	0.00		
Vendor (NEC012) totals:						-12,595.15	0.00		
NEC026 NECHAKO WATERSHED ROUNDTABLE									
PA	31253	05/31/18			31253	-7,800.00	0.00		
Vendor (NEC026) totals:						-7,800.00	0.00		
NEW009 NEWLAND ENTERPRISES LTD.									
PA	31189	05/02/18			31189	-262.50	0.00		
Vendor (NEW009) totals:						-262.50	0.00		
NOR022 NORTHWEST FUELS LTD.									
PA	TP-378-007	05/31/18			TP-378-007	-2,371.01	0.00		
Vendor (NOR022) totals:						-2,371.01	0.00		
OKT001 OK TIRE									
PA	31228	05/24/18			31228	-2,361.74	0.00		
Vendor (OKT001) totals:						-2,361.74	0.00		
OVE002 SAVE ON FOODS									
PA	31190	05/02/18			31190	-324.86	0.00		
Vendor (OVE002) totals:						-324.86	0.00		
PAC004 PACIFIC NORTHERN GAS LTD.									
PA	TP-372-009	05/02/18			TP-372-009	-3,534.66	0.00		
Vendor (PAC004) totals:						-3,534.66	0.00		
PAC007 PACIFIC TRUCK & EQUIPMENT INC									
PA	TP-373-016	05/09/18			TP-373-016	-1,562.11	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
PAC007 PACIFIC TRUCK & EQUIPMENT INC (Continued)									
	Vendor (PAC007) totals:					-1,562.11	0.00		
PAY002 PAYNE'S SEPTIC SERVICE (2010)									
PA	31215	05/18/18			31215	-341.25	0.00		
	Vendor (PAY002) totals:					-341.25	0.00		
PET015 PETE BODNAR CONTRACTING LTD.									
PA	31229	05/24/18			31229	-346.60	0.00		
	Vendor (PET015) totals:					-346.60	0.00		
PHI005 MICKEY PHILLIPS									
PA	31205	05/09/18			31205	-462.00	0.00		
	Vendor (PHI005) totals:					-462.00	0.00		
PID001 PIDHERNY CONTRACTING LTD.									
PA	31230	05/24/18			31230	-20,107.15	0.00		
	Vendor (PID001) totals:					-20,107.15	0.00		
PRA002 PRAGMATIC CONFERENCING									
PA	TP-376-012	05/24/18			TP-376-012	-161.49	0.00		
	Vendor (PRA002) totals:					-161.49	0.00		
PRO008 PROGRESSIVE EMPLOYMENT SERVICE									
RC	31128	05/01/18				25.00	0.00		
	Vendor (PRO008) totals:					25.00	0.00		
PWC001 PRICEWATERHOUSECOOPERS LLP									
PA	31216	05/18/18			31216	-22,890.00	0.00		
	Vendor (PWC001) totals:					-22,890.00	0.00		
RED004 RED ROCKET SERVICES									
PA	TP-373-017	05/09/18			TP-373-017	-105.00	0.00		
	Vendor (RED004) totals:					-105.00	0.00		
RED005 RED SPADE ENT LTD.									
PA	31231	05/24/18			31231	-24.36	0.00		
	Vendor (RED005) totals:					-24.36	0.00		
REG001 REG.DIST.OF FRASER-FORT GEORGE									
PA	31191	05/02/18			31191	-75.04	0.00		
PA	31195	05/03/18			31195	-40,000.00	0.00		
	Vendor (REG001) totals:					-40,075.04	0.00		
RIC001 RICH'S SAW SALES									
PA	TP-375-009	05/18/18			TP-375-009	-119.88	0.00		
	Vendor (RIC001) totals:					-119.88	0.00		
ROG001 ROGERS									
PA	TP-372-010	05/02/18			TP-372-010	-160.09	0.00		
PA	TP-375-010	05/18/18			TP-375-010	-160.09	0.00		
	Vendor (ROG001) totals:					-320.18	0.00		
ROS003 ROSENAU TRANSPORT LTD.									
PA	TP-376-013	05/24/18			TP-376-013	-24.62	0.00		
	Vendor (ROS003) totals:					-24.62	0.00		
ROY004 ROYAL CANADIAN LEGION #274									
PA	31232	05/24/18			31232	-78.75	0.00		
	Vendor (ROY004) totals:					-78.75	0.00		
SCH001 Nancy Schlamp									
PA	31218	05/18/18			31218	-75.00	0.00		

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
SCH001 Nancy Schlamp (Continued)									
Vendor (SCH001) totals:						-75.00	0.00		
SMI007 SMITHERS PUBLIC LIBRARY									
PA	TP-377-013	05/28/18			TP-377-013	-6,920.08	0.00		
Vendor (SMI007) totals:						-6,920.08	0.00		
SMI011 SMITHERS CURLING CLUB									
PA	31233	05/24/18			31233	-390.72	0.00		
Vendor (SMI011) totals:						-390.72	0.00		
SMI021 SMITHERS WELL DRILLING									
PA	31192	05/02/18			31192	-151.20	0.00		
Vendor (SMI021) totals:						-151.20	0.00		
SMI027 SMITHERS HOME HARDWARE									
PA	31219	05/18/18			31219	-297.15	0.00		
Vendor (SMI027) totals:						-297.15	0.00		
SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.									
PA	TP-377-014	05/28/18			TP-377-014	-1,992.00	0.00		
Vendor (SOU003) totals:						-1,992.00	0.00		
SPO001 SPOTLESS UNIFORM LTD.									
PA	TP-372-011	05/02/18			TP-372-011	-32.36	0.00		
Vendor (SPO001) totals:						-32.36	0.00		
SSQ001 SSQ FINANCIAL									
PA	31198	05/09/18			31198	-137.44	0.00		
Vendor (SSQ001) totals:						-137.44	0.00		
STE012 STEWART MCDANNOLD STUART									
PA	31220	05/18/18			31220	-629.34	0.00		
PA	TP-372-012	05/02/18			TP-372-012	-843.52	0.00		
Vendor (STE012) totals:						-1,472.86	0.00		
STU007 STUART LAKE SENIORS ASSOC.									
PA	31254	05/31/18			31254	-500.00	0.00		
Vendor (STU007) totals:						-500.00	0.00		
SUD001 SUDS N' DUDS									
PA	TP-373-018	05/09/18			TP-373-018	-89.85	0.00		
Vendor (SUD001) totals:						-89.85	0.00		
SUL001 SULLIVAN MOTOR PRODUCTS									
PA	31234	05/24/18			31234	-40,367.20	0.00		
Vendor (SUL001) totals:						-40,367.20	0.00		
SUN002 SUN LIFE FINANCIAL									
PA	31199	05/09/18			31199	-21,921.42	0.00		
Vendor (SUN002) totals:						-21,921.42	0.00		
SWE001 SWEEPING BEAUTIES JANITORIAL									
PA	TP-377-015	05/28/18			TP-377-015	-2,205.00	0.00		
Vendor (SWE001) totals:						-2,205.00	0.00		
TAK001 TAKYSIE LAKE ENTERPRISES									
PA	TP-372-013	05/02/18			TP-372-013	-168.00	0.00		
Vendor (TAK001) totals:						-168.00	0.00		
TAY002 TAYLOR BROS HARDWARE									
PA	TP-373-019	05/09/18			TP-373-019	-56.74	0.00		
Vendor (TAY002) totals:						-56.74	0.00		

347

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Number	Vendor Name / Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (If changed)	Disc. Base (If changed)
TEC002 TECHNOPURE WATER									
PA	31235	05/24/18			31235	-40.50	0.00		
Vendor (TEC002) totals:						-40.50	0.00		
TEL002 TELUS COMMUNICATIONS INC.									
PA	TP-372-014	05/02/18			TP-372-014	-3,241.72	0.00		
PA	TP-378-008	05/31/18			TP-378-008	-3,293.72	0.00		
Vendor (TEL002) totals:						-6,535.44	0.00		
TEL004 TELUS COMMUNICATIONS INC.									
PA	31206	05/09/18			31206	-2,867.20	0.00		
Vendor (TEL004) totals:						-2,867.20	0.00		
TEL007 TELUS MOBILITY									
PA	TP-373-020	05/09/18			TP-373-020	-1,140.13	0.00		
PA	TP-378-009	05/31/18			TP-378-009	-1,397.18	0.00		
Vendor (TEL007) totals:						-2,537.31	0.00		
TER004 TERRACE REDI-MIX LTD.									
PA	31236	05/24/18			31236	-806.40	0.00		
Vendor (TER004) totals:						-806.40	0.00		
TET001 TETRA TECH CANADA INC									
PA	TP-376-014	05/24/18			TP-376-014	-14,889.84	0.00		
PA	TP-378-010	05/31/18			TP-378-010	-16,469.88	0.00		
Vendor (TET001) totals:						-31,359.72	0.00		
TOP005 TOPLEY FIRE PROTECTION SOC.									
PA	TP-377-016	05/28/18			TP-377-016	-2,620.84	0.00		
Vendor (TOP005) totals:						-2,620.84	0.00		
TOW003 TOWER COMMUNICATIONS									
PA	TP-375-011	05/18/18			TP-375-011	-2,450.01	0.00		
Vendor (TOW003) totals:						-2,450.01	0.00		
TRU002 TRUE CONSULTING									
PA	31193	05/02/18			31193	-12,517.54	0.00		
PA	31255	05/31/18			31255	-24,477.75	0.00		
Vendor (TRU002) totals:						-36,995.29	0.00		
TWE002 TWEEDSMUIR PARK ROD & GUN CLUB									
PA	31256	05/31/18			31256	-10,000.00	0.00		
Vendor (TWE002) totals:						-10,000.00	0.00		
USB001 US BANK CANADA									
PA	TP-374-001	05/14/18			TP-374-001	-28,289.38	0.00		
PA	TP-376-015	05/24/18			TP-376-015	-50.00	0.00		
Vendor (USB001) totals:						-28,339.38	0.00		
VAL001 VALA HOLDINGS									
PA	31237	05/24/18			31237	-1,411.20	0.00		
Vendor (VAL001) totals:						-1,411.20	0.00		
VAL005 VALLEY DIESEL									
PA	31207	05/09/18			31207	-686.23	0.00		
Vendor (VAL005) totals:						-686.23	0.00		
VAN005 VANDERHOOF & DISTRICTS CO-OP									
PA	TP-376-016	05/24/18			TP-376-016	-20,738.19	0.00		
Vendor (VAN005) totals:						-20,738.19	0.00		
VAN010 VANDERHOOF CHAMBER OF COMMER'									

348

Sort order: Control account, vendor number, report group
 Selection: Checks from May 01 2018 to May 31 2018 with
 All control accounts
 Vendor number [] to [ZZZZZZ]
 All report groups
 Include fully paid transactions.

Vendor Name / Number	Doc. Number	Doc. Date	Due Date	Disc Date	Reference	Orig. Amount	Curr. amount	Max Payable (if changed)	Disc. Base (if changed)
VAN010 VANDERHOOF CHAMBER OF COMMERCE (Continued)									
PA	31194	05/02/18			31194	-160.00	0.00		
Vendor (VAN010) totals:						-160.00	0.00		
VAN021 VANDERHOOF INTERNATIONAL AIRSHC									
PA	31257	05/31/18			31257	-5,000.00	0.00		
Vendor (VAN021) totals:						-5,000.00	0.00		
VIH001 VIHAR CONSTRUCTION LTD									
PA	31221	05/18/18			31221	-3,443.19	0.00		
Vendor (VIH001) totals:						-3,443.19	0.00		
VIS001 THE MOOSE - VISTA RADIO LTD.									
PA	31208	05/09/18			31208	-247.80	0.00		
PA	31258	05/31/18			31258	-247.80	0.00		
Vendor (VIS001) totals:						-495.60	0.00		
WAS001 WASTE MANAGEMENT OF CANADA CO									
PA	TP-375-012	05/18/18			TP-375-012	-3,252.90	0.00		
PA	TP-376-017	05/24/18			TP-376-017	-1,407.00	0.00		
Vendor (WAS001) totals:						-4,659.90	0.00		
WEL002 WELLMAN'S CAR AND TRUCK WASH									
PA	TP-373-021	05/09/18			TP-373-021	-42.00	0.00		
Vendor (WEL002) totals:						-42.00	0.00		
WIE006 ELAINE WIEBE									
PA	31209	05/09/18			31209	-213.69	0.00		
Vendor (WIE006) totals:						-213.69	0.00		
WIL004 WILLIAMS MACHINERY									
PA	TP-375-013	05/18/18			TP-375-013	-929.92	0.00		
Vendor (WIL004) totals:						-929.92	0.00		
XER001 XEROX CANADA LTD.									
PA	TP-373-022	05/09/18			TP-373-022	-2,119.01	0.00		
PA	TP-375-014	05/18/18			TP-375-014	-285.57	0.00		
Vendor (XER001) totals:						-2,404.58	0.00		
Control account (1) totals:						-653,210.28	0.00		
REC002 RECEIVER GENERAL									
PA	31217	05/18/18			31217	-38,239.42	0.00		
PA	31240	05/30/18			31240	-42,783.54	0.00		
Vendor (REC002) totals:						-81,022.96	0.00		
Control account (2) totals:						-81,022.96	0.00		
Report Total						-734,233.24	0.00		

145 vendor(s) printed

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1832, 2018

**A bylaw to regulate the meetings and conduct
of the Regional Board and Committees**

WHEREAS the Regional District pursuant to Section 225 of the *Local Government Act* must, by bylaw, provide for the procedure to be followed for the conduct of its business and the business of its select and standing committees, and, in particular, must, by bylaw:

- (a) establish the general procedures to be followed by the Board and by Board committees in conducting their business, including the manner by which resolutions may be passed and bylaws adopted;
- (b) provide for advance public notice respecting the time, place and date of Board and Board committee meetings and establish the procedures for giving that notice;
- (c) identify places that are to be public notice posting places for the purposes of the application of section 94 (requirements for public notice) of the *Community Charter* to the Regional District.

NOW THEREFORE, the Board of Directors of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

PART 1 - GENERAL

1.0 Title

- 1. This bylaw may be cited for all purposes as "Regional District of Bulkley-Nechako Procedure Bylaw No. 1832, 2018."
- 2. The "Regional District of Bulkley-Nechako Procedure Bylaw No. 1633, 2012" is hereby repealed.

2.0 Interpretation

"**Board**" means the Board of Directors of the Regional District of Bulkley-Nechako;

“Chairperson” means the Chairperson of the Board elected by the Board to fulfil the duties and responsibility of Chair pursuant to the *Local Government Act* and includes the person presiding at a meeting of the Board, or the person appointed as Chair of a Standing or Select Committee of the Board, as the context requires;

“Vice-Chairperson” means the person elected by the Board to fulfil the duties and responsibility of Vice-Chairperson pursuant to the *Local Government Act* and includes the person presiding at a meeting of the Board, or a Standing or Select Committee of the Board in the absence of the Chairperson as the context requires;

“Committee” means a Standing or Select Committee of the Board;

“Committee of the Whole” means a committee of all Board members.

“Chief Administrative Officer” means the officer assigned responsibility for chief administration pursuant to the *Local Government Act*.

“Corporate Administrator” means the officer assigned responsibility for corporate administration pursuant to the *Local Government Act*;

“Director” means a member of the Board of the Regional District of Bulkley-Nechako, whether as a Municipal Director or an Electoral Area Director pursuant to the *Local Government Act*;

“Inaugural Meeting” means the first meeting of the Board that is held after November 1 in any year.

“Public Notice Posting Place” means the public notice board of the Regional District of Bulkley-Nechako main office, Burns Lake, British Columbia;

“Regional District” means the Regional District of Bulkley-Nechako;

“Regional District Office” means the main office of the Regional District located in Burns Lake, British Columbia;

3.0 Election of Chairperson and Vice-Chairperson

3.1 At the Inaugural Meeting the Board shall elect a Chairperson from among its Directors.

3.2 Following election of a Chairperson, and at the same meeting, the

Board shall elect a Vice-Chairperson from among its Directors.

- 3.3 The Chief Administrative Officer is to preside from the Chair over the election of the Chair and Vice Chair. The Chief Administrative Officer has all the powers and duties of the Chair under this bylaw and the *Local Government Act* to the extent necessary to conduct the election.
- 3.4 Each candidate for election as Chair or Vice Chair may make a statement of not more than two minutes duration before the election.
- 3.5 The election of the Chair and the Vice Chair must be by a secret ballot of the Directors whose votes are to be recorded on ballot papers prepared and distributed for the purpose by the Chief Administrative Officer.
- 3.6 The winner of an election is to be determined by the Chief Administrative Officer in accordance with the following rules:
 - (a) Where there are two candidates for a position, the candidate who receives the most votes is the winner of the election.
 - (b) Where there are more than two candidates for a position, the candidate who receives more votes than all of the other candidates together is the winner.
 - (c) Subject to rule (d) below, where there are more than two candidates for a position and no candidate receives more votes than all of the other candidates together, the candidate who received the least votes is eliminated and another vote is to be held. Voting is to continue as provided in these rules until one candidate receives more votes than all of the other candidates together.
 - (d) If two candidates are tied for the least number of votes, the Chief Administrative Officer must announce the results of that vote and a second vote must be held. If the second vote results in another tie for the least number of votes, the Chief Administrative Officer must toss a coin and the loser of that toss is eliminated as if he or she alone had received the least number of votes. Voting is then to continue as provided in these rules.
- 3.7 The Chief Administrative Officer must declare the winner of an election by announcing it to the Board of Directors. The Chief Administrative Officer must record the winner of the election in the minutes for the meeting at

which the election is held.

- 3.8 The Chief Administrative Officer must destroy the ballots cast in an election if the Directors unanimously so resolve.
- 3.9 During the absence, illness or other disability of the Chairperson, the Vice-Chairperson has all the authority of the Chairperson and is subject to the same rules as the Chairperson.
- 4.0 If the office of the Chairperson or Vice-Chairperson becomes vacant, the Board shall elect another Chairperson or Vice-Chairperson from among its Directors at the first possible regular meeting of the Board.

PART TWO - MEETINGS

4.0 Meetings of the Regional Board and Standing Committees

- 4.1 Regular Meetings of the Board shall be held at such time and place as the Board shall decide from time to time by resolution.
- 4.2 At the Inaugural Meeting each year, the Board shall set the time, place, and dates of the regular meetings of the Board and its Standing Committees for the coming year.
- 4.3 The Schedule of Regular Meetings of the Board and its Standing Committees must be posted at the Public Notice Posting Place.

5.0 Notice of Regular Board Meetings

- 5.1 At least seventy-two (72) hours before a Regular Board Meeting, the Corporate Administrator must give public notice of the time, place, and date of the meeting by way of a notice posted at the Public Notice Posting Place.
- 5.2 At least twenty-four (24) hours before a Regular Board Meeting, the Corporate Administrator must give further public notice of the meeting by:
 - (a) posting a copy of the agenda at the Public Notice Posting Place; and
 - (b) leaving copies of the agenda at the reception counter at the Regional District office for the purpose of making them available to members of the public.

- 5.3 The Corporate Administrator will issue a paper or electronic copy of the agenda at least five (5) days before the date of the Regular Board Meeting to each director at the physical and/or electronic address given by the director.
- 5.4 The Corporate Administrator shall also endeavour to post agendas on the Regional District's internet website.

6.0 Reports

- 6.1 A Standing or Select Committee of the Board may report to the Board at any regular meeting or as required by the Board.
- 6.2 All heads of departments which may be created from time to time shall prepare for the forthcoming regular meeting of the Board, in addition to any other reports required by the Board, a report of the activities and responsibilities of their respective departments, unless they report to a Standing Committee.
- 6.3 The reports should be prepared and submitted to the Corporate Administrator who shall make copies of each report and attach a copy to the agenda of the forthcoming regular meeting of the Board before the agenda is circulated to the members of the Board.

7.0 Notice of Special Board and Committee Meetings

- 7.1 Except where notice of a Special Meeting is waived by a unanimous vote of all Board members under Section 220(3) of the *Local Government Act*, before a special meeting of the Board, the Corporate Administrator must;
 - (a) At least 24 hours before a Special Meeting, give advance public notice of the time, place, and date of the meeting by posting a notice on the Public Notice Posting Place;
 - (b) give notice of the Special Meeting in accordance with section 220(2) of the *Local Government Act*.
- 7.2 In an emergency, notice of a Special Meeting may be given, in accordance with section 220(4) of the *Local Government Act*.
- 7.3 Section 7.1 does not apply where the Directors have been given notice under Section 7.2.

8.0 Electronic Meetings

- 8.1 Provided the conditions set out in the *Regional Districts Electronic Meetings Regulation, B.C. Reg.271/2005* and section 220 of the *Local Government Act* are met, a special Board or Committee Meeting may be conducted by means of visual and/or audio electronic or other communication facilities if the Board requires it.
- 8.2 Provided the conditions set out in the *Regional Districts Electronic Meetings Regulation, B.C. Reg.271/2005* are met, a Director who is unable to attend a Board, Committee, Special, or In-Camera meeting other than a meeting convened under Section 8.1, may participate in a meeting, by means of visual and/or audio electronic or other communication facilities, if the Director is unable to attend in person because of:
- (a) Physical incapacity due to injury or illness;
 - (b) Inclement weather;
 - (c) Physical absence from the Regional District boundaries while acting in the capacity as a Director on Regional District of Bulkley-Nechako matters;
 - (d) Extraordinary circumstances which, in the view of the Chair, renders attendance in person by the Director impractical;
- provided that a Director who participates in accordance with section 8.2 does so at no more than two different meeting dates per year unless otherwise authorized by the Chair.
- 8.3 No more than two Directors at one time may participate at a meeting under section 8.2 unless otherwise authorized by the Chair.

- 8.4 Any Director participating at a meeting in accordance with section 8.2 must be in receipt of the agenda and any applicable staff reports as have been provided to Directors not participating electronically before the Board meeting.
- 8.5 Notice of a special Board meeting required under section 7 and conducted under section 8.1 must contain information of the way in which the meeting is to be conducted and the place where the public may attend to hear, or watch and hear, the proceedings of the meeting that are open to the public.
- 8.6 A Director participating electronically by audio means only must indicate his or her vote verbally.
- 8.7 A Director participating in a meeting electronically is deemed to be present in the meeting as though they are physically present.

9.0 Notice of Committee Meetings

- 9.1 In this section:

“Standing Committee” means a Committee of the Board which is not a Standing Committee of the Whole.

- 9.2 At least seventy-two (72) hours before a regular meeting of a Standing Committee of the Whole, the Corporate Administrator must give public notice of the time, place, and date of the meeting by way of a notice posted at the Public Notice Posting Place.
- 9.3 At least twenty-four (24) hours before a regular meeting of a Standing Committee of the Whole, the Corporate Administrator must give further public notice of the meeting by:
- (a) posting a copy of the agenda at the Public Notice Posting Place;
and
 - (b) leaving copies of the agenda at the reception counter at the Regional District Office for the purpose of making them available to members of the public.

- 9.4 At least twenty-four (24) hours before a regular meeting of a Standing Committee of the Whole, the Corporate Administrator must deliver a copy of the agenda to each member of the Committee at the place to which the Committee member has directed notices be sent.
- 9.5 At least twenty-four (24) hours before:
- (a) a special meeting of a Standing Committee of the Whole; or
 - (b) a meeting of a Standing Committee;
- the Corporate Administrator must give advance public notice of the time, place, and date of the meeting by way of a notice posted at the Public Notice Posting Place.

10.0 Attendance of Public at Meetings

- 10.1 Except where the provisions of Section 90 of the *Community Charter* apply all the Regional Board meetings must be open to the public.
- 10.2 Where the Board wishes to close a meeting or part of a meeting to the public, it may do so by first adopting a resolution in a public meeting in accordance with Section 92 of the *Community Charter*.
- 10.3 This section applies to meetings of bodies referred to in Section 93 of the *Community Charter*, including, without limitation:
- (a) Select or Standing Committees of the Board;
 - (b) the Board of Variance;
 - (c) the Parcel Tax Review Panel;
 - (d) the Advisory Planning Commissions;
 - (e) other Committees and Commissions established by the Board;
 - (f) Committee of the Whole.
- 10.4 Despite Section 10.1, the Chairperson may expel or exclude from a Board meeting or meeting of a body referred to in Section 10.3, a person in accordance with Section 133 of the *Community Charter*.

11. Minutes of Meetings

- 11.1 Minutes of Board meetings must be kept in accordance with Section 223 (1) of the *Local Government Act*. For the purposes of Section 223(1)(b) of the *Local Government Act*, the designated officer is the Corporate Administrator.
- 11.2 Minutes of Committee meetings referred to in Section 10.3 must be kept in accordance with Section 223(2) of the *Local Government Act*.
- 11.3 Section 11.2 applies to meetings of:
- (a) Select or Standing Committees of the Board; and
 - (b) Any other Committee composed solely of Board members acting as Board members.

12. Closed Meetings

- 12.1 A meeting of the Board may be closed to the public in accordance with Section 90 of the *Community Charter*.
- 12.2 It shall be the responsibility of the Chairperson, Chief Administrative Officer, and the Corporate Administrator, individually or collectively, to recommend to the Board that it consider certain matters at a closed meeting (with the public and/or certain members of the staff excluded), and to prepare an agenda designating the topics to be so discussed.

PART 3 - PROCEDURES

13.0 Opening Procedures

- 13.1 As soon as a quorum is present, following the stated time of the meeting, the Chairperson shall take the Chair and call the Directors to order.

- 13.2 If the Chairperson does not attend the meeting within fifteen (15) minutes after the time appointed, the Vice-Chairperson shall take the Chair and call the Directors to order. If the Vice-Chairperson is also absent, the Chief Administrative Officer or the Corporate Administrator shall take the Chair and call the Directors to order. If a quorum is present, the Directors shall elect an Acting Chairperson who shall preside during the meeting until the arrival of the Chairperson or Vice-Chairperson. The person appointed as Acting Chairperson has all the authority and is subject to the same rules as the Chairperson.
- 13.3 If no quorum is present within thirty (30) minutes after the appointed time of the meeting, the Chief Administrative Officer or Corporate Administrator shall record in the minute book the names of the Directors present and the meeting shall be adjourned.
- 13.4 A quorum of a regular Board Meeting shall consist of ten (10) Directors.
- 13.5 Immediately after the Chairperson has taken his/her seat and has called the meeting to order, the minutes of the preceding meeting shall be read by the Chief Administrative Officer or Corporate Administrator in order to correct mistakes. The reading of the minutes shall be dispensed with if each member has been sent a copy of the minutes at least seventy-two (72) hours before the meeting at which they are to be considered.

14.0 Rules of Conduct and Debate

- 14.1 Every Director shall address the Chairperson before speaking to any question or motion.
- 14.2 Directors shall address the Chairperson as "Mr. Chair" or "Madam Chair" or "Mr. Chairperson" or "Madam Chairperson" and shall refer to each other as "Director _____".
- 14.3 No Director shall:
- (a) speak disrespectfully of Her Majesty the Queen or any of the Royal Family, or of the Governor General or a Lieutenant Governor, or persons administering the Government of Canada or of the Government of British Columbia;

- (b) use offensive words in or against the Board, a Director or a Regional District staff member;
- (c) speak to or raise matters that are not germane to the question being debated;
- (d) disobey the rules of the Board on questions of order or practice, or upon the interpretation of the rules of the Board.

- 14.4 If a Director takes an action prohibited in section 14.3, that Director may be ordered by a majority vote of the Directors present to leave his or her seat for that meeting. If a Director refuses to leave his or her seat, that Director may on the order of the Chairperson be removed from the meeting by a Peace Officer.
- 14.5 The Board may permit a Director who has been ordered to leave his or her seat to take his/her seat again, if that Director apologizes.
- 14.6 After a question is finally put to the Chairperson, no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Chairperson as to whether the question has been finally put shall be conclusive.
- 14.7 If the Chairperson desires to leave the chair for the purpose of taking part in the debate or otherwise, the Chairperson shall call on the Vice-Chairperson or if the Vice-Chairperson is absent, one of the Directors shall be called to take the chair until resumed by the Chairperson.
- 14.8 When any order, resolution, or question is lost by reason of the Board or any Committee thereof breaking up for want of a quorum, the order, resolution, or question so lost shall be the first item of business to be proceeded with and disposed of at the next meeting of the Board or Committee.

15.0 Points of Order

- 15.1 The Chairperson, or the Director presiding at the meeting of the Board, shall preserve order and decide all points of order which may arise, subject to an appeal by the other Directors of the Board then present.
- 15.2 If an appeal is made by a Director of the Board from the decision of the Chairperson, the question "Shall the Chairperson be sustained?" shall

immediately be put by the Chairperson and decided without debate. The Chairperson shall be governed by the majority of the Directors of the Board then present, other than the Chairperson. In the event of the votes being equal, the question shall pass in the affirmative.

- 15.3 If the Chairperson refuses to put the question "Shall the Chairperson be sustained?", the Board shall forthwith appoint the Vice-Chairperson, or if absent, one of the Directors to preside temporarily in lieu of such Chairperson, as the case may be, and the Vice-Chairperson or Director of the Regional Board so temporarily appointed shall proceed in accordance with Subsection 15.2. In the event of the votes being equal, the question shall pass in the affirmative.
- 15.4 Any resolution or motion carried under the circumstances mentioned in Subsection 15.3 is as effectual and binding as if carried under the presidency of the Chairperson.

16. Motions

- 16.1 Motions other than routine motions shall be put in writing and seconded before being debated or put from the Chairperson.
- 16.2 A motion that has been seconded must be read by the Chairperson, Chief Administrative Officer, or Corporate Administrator before debate at the request of any Director.
- 16.3 Amendments to a motion shall be decided upon before the main question is put to a vote. Only one amendment shall be allowed to an amendment.
- 16.4 A motion to commit the subject matter to a Committee, until it is decided, shall preclude all amendment of the main question.
- 16.5 A motion to adjourn the Board or to adjourn the debate shall always be in order, but if such motion is defeated, no similar motion to the same effect shall be made until some intermediate business or matter has been disposed of.

17.0 Voting of Questions

- 17.1 Voting on questions, resolutions, and bylaws must be in accordance with Sections 206 to 214 of the *Local Government Act*.
- 17.2 Section 17.1 applies to the meetings of a Committee.

- 17.3 Any Director who is present at the meeting but who declines to vote on a question for any reason shall be deemed to have voted in the affirmative and that Director's vote or votes shall be counted accordingly.
- 17.4 In all cases where the votes of the Directors then present, including the vote of the Chairperson or other person presiding, are tied, the question shall be defeated and it shall be the duty of the presiding Director to so declare.
- 17.5 As soon as the Chairperson has announced the results of the vote on a question, any Director who voted in opposition may request the Chairperson to have that Director's name so recorded in the minutes.
- 17.6 When a question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately only upon the request of any Director to do so.
- 17.7 After a bylaw, resolution, or proceeding of the Board is adopted, the Chairperson may return it for reconsideration in accordance with Section 217 of the *Local Government Act*.
- 17.8 The Board shall not reconsider any question more than once.
- 17.9 The motion to reconsider requires two-thirds of the votes cast of the Directors present to pass.
- 17.10 The Board shall not reconsider any question that
- (a) has been acted upon by any officer or employee of the Regional District.
 - (b) received the assent or approval of the electors and was subsequently adopted by the Board; or
 - (c) has been reconsidered under Section 217 of the *Local Government Act* or Section 17.7 of this Bylaw.
- 17.11 After a question has been reconsidered, it shall not be reintroduced for a period of six months except by unanimous consent of all Directors.

17.12 For the purpose of this section, a question has been acted upon if

- a) in the case of a contract, a bylaw or resolution authorizing the Board to enter into the contract has been communicated to another party to the agreement;
- b) an approval or consent of the Board has been communicated to a public authority and the public authority has relied upon the approval or consent to issue a permit, approval, or license or to enter into an agreement with a third party; or
- c) in any other case, a decision of the Board on this question has been communicated to a third party in circumstances in which it is reasonable to believe that the third party or another person has, in reliance upon the communication, incurred a liability or altered his or her legal position;

17.13 This section shall not be interpreted as fettering or impairing any legislative power, duty or function of the Board.

PART 4 - BYLAWS

18.0 Bylaws

18.1 A bylaw may be given up to 3 readings at one meeting of the Board.

18.2 The Board may reconsider any clause or section of a bylaw following first, second and/or third reading, but before adoption.

18.3 Despite Section 135 (3) (*at least one day between third reading and adoption*) of the *Community Charter*, a bylaw that does not require approval, consent or assent under this or any other Act before it is adopted may be adopted at the same meeting at which it passes third reading if the motion for adoption receives at least 2/3 of the votes cast.

18.4 If a bylaw requires statutory approval, the approval must be obtained after the bylaw has been given third reading and before the bylaw is adopted.

18.5 Once adopted, a bylaw must be signed by the Chairperson at the Board meeting at which it was adopted, and be signed by the officer assigned responsibility under Section 236 of the *Local Government Act*.

19.0 Standing and Select Committees

- 19.1 The Chairperson may establish standing committees in accordance with Section 218(2) of the *Local Government Act*. The proceedings of all such Committees shall be subject to the approval of the Board.
- 19.2 The Board may from time to time appoint a select committee in accordance with Section 218(1) of the *Local Government Act*.
- 19.3 Any Director of the Board may be appointed to a standing or select committee whether or not that director is present at the meeting where the appointment is made.
- 19.4 Any Director may attend a meeting of any Committee. A Director who has not been appointed to a Committee and attends a meeting of that Committee may not vote, but, with the exception of the Executive Committee, may be allowed to take part in any discussion or debate by permission of a majority of the votes of the members of that Committee then present.
- 19.5 The Chairperson is an ex-officio member of all Board Committees. The Chairperson shall have the right to vote, but shall not be included in the quorum.
- 19.6 The general duties of all the standing committees of the Board shall be as follows:
- a) To consider and report to the Board from time to time, or whenever desired by the Board and as often as the interest of the Regional District may require, on all matters referred to them by the Chairperson or the Board or coming within their purview, and to recommend such action by the Board in relation thereto as they, the Committee, deem necessary or expedient.
 - b) To carry out the instructions of the Board expressed by resolution in regard to any matter referred by the Board to any committee for immediate action thereupon, but in such cases the instructions of the Board shall be specific and the Committee shall report its action in detail at the next regular or other meeting of the Board, or as specified in the instructions of the Board.

- 19.7 In the transaction of business, all Standing and Select Committees shall adhere as far as possible to the rules governing proceedings in meetings of the Board.
- 19.8 Of the number of Directors appointed to compose any standing or select committee, a majority of the Directors having among them a majority of the votes shall be a quorum competent to transact business.
- 19.9 On completion of its assignment and submission of its report to the Board, a Select Committee shall be automatically dissolved.

PART 6 - AGENDAS

20.0 Delegations

- 20.1 Individuals or groups wishing to appear before the Board may do so only if they have first notified the Chairperson, Chief Administrative Officer, or Corporate Administrator in writing before the agenda has been prepared and circulated to the Board, except on extraordinary occasions declared as such by the Chairperson.
- 20.2 Every delegation shall be allowed a reasonable time at the discretion of the Chairperson to present its petition or submission, at the meeting. The Board may dispose of the petition or submission at the meeting, refer the subject matter to a Committee or take such other action as is deemed expedient.

21.0 Rules of Order

- 21.1 In all unprovided cases in the proceedings of the Board or of its Committee(s), the New Roberts Rules of Order, 2nd Edition, 1998 shall be followed to the extent those Rules are applicable in the circumstances and not inconsistent with this Bylaw, the *Community Charter* or the *Local Government Act*.

This Bylaw may be cited for all purposes as "Regional District of Bulkley-Nechako Procedure Bylaw No. 1832, 2018."

Certified a true and correct copy of Regional District of Bulkley-Nechako Procedure Bylaw No. 1832, 2018.

Corporate Administrator

Bylaw No. 1832
Page 17

READ A FIRST TIME this day of , 2018.

READ A SECOND TIME this day of , 2018.

READ A THIRD TIME this day of , 2018.

ADOPTED this day of , 2018

CHAIRPERSON

CORPORATE ADMINISTRATOR

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW 1837**

A Bylaw for Directors' Remuneration

WHEREAS, pursuant to the provisions of the *Local Government Act*, a Board may adopt procedures, conditions and amounts for Directors' remuneration and expenses;

NOW THEREFORE the Board of the Regional District of Bulkley Nechako in open meeting assembled enacts as follows:

1. **TITLE:**

This bylaw shall be cited as the "Regional District of Bulkley Nechako Directors' Remuneration and Expenses Bylaw No. 1837, 2018".

2. **PRINCIPLES**

Directors' remuneration and reimbursement for expenses shall be guided by the following principles:

- (A) Directors' remuneration should be structured to recognize the importance of this publicly elected office and provide a reasonable incentive to attract and retain quality individuals to these positions.
- (B) Directors are expected to conduct their business in such a way as to optimize the value to the taxpayer.
- (C) Directors should be reimbursed for their reasonable expenses in carrying out their responsibilities.
- (D) Directors should not use expenses charged for Regional District business to subsidize their personal or business activities.

3. **DEFINITIONS:**

In this bylaw, unless the context otherwise requires:

Board Day means the day of the regular meeting of the Board for the purposes of conducting regional board business and includes both the public and, when necessary, in-camera portions of the meeting.

Committee means a Committee to which a Director has been appointed by either the Board or the Chair of the Regional District.

Committee of the Whole Meeting means the days on which the entire Board membership meets in a Committee format to discuss and make recommendations to the RDBN Board on broad regional topics such as policy issues, etc.

Meals means food and non-alcoholic beverages consumed by individual Directors while attending a sanctioned meeting within the Region on such occasions when the meal service is not already provided by the Regional District (receipts required).

Miscellaneous Expenses means reimbursable travel-related expenses not expressly dealt with elsewhere in this bylaw, such as: parking fees; hotel internet costs, fares for taxis, airport shuttle services, ferries, buses, toll booth fees, etc.

Per Diem Rates means the daily rate a Director may charge for meals and incidentals while on Regional District business outside of the region as per Section 8(E) (no receipt required).

4. INTERPRETATION AND APPLICATION

- (A) The Regional District Finance Chair (or the Vice Chair if a Finance Chair is not appointed) shall be responsible for reviewing and approving Directors' Remuneration and Expense Reports.
- (B) The Regional District Board Chair shall be responsible for reviewing and approving the Finance Chair's Remuneration and Expense Reports.
- (C) Disputes regarding Directors' Remuneration and Expense Reports shall be forwarded to the Regional District Executive Committee for resolution. If the dispute is not resolved at the Executive Committee, the matter shall be forwarded to the Regional District Board.

5. REMUNERATION

- (A) Remuneration shall be paid to Directors for the discharge of the duties of office unless pay is suspended in accordance with the Regional District Code of Conduct and Ethics. Remuneration shall be comprised of the following:
 - (i) **Directors, Chair and Vice Chair, Standing Committee Chair Remuneration** -- to be determined and paid pursuant to Schedule A, attached to and forming part of this bylaw; and,
 - (ii) **Remuneration for attendance at meetings** -- to be determined in accordance with Schedule B, attached to and forming part of this bylaw.

- (B) A Director shall not receive remuneration for wages lost through absence from work or income deemed lost due to attendance at any meeting or as a delegate representing the Regional Board.

6. OTHER REMUNERATION

Travel time remuneration -- to be determined and paid pursuant to Schedule C, attached to and forming part of this bylaw.

7. ALTERNATE DIRECTORS

- (A) When replacing a Director, an Alternate Director is eligible to receive business meeting remuneration in accordance with Schedule B, travel time remuneration in accordance with Schedule C and reimbursement of expenses in accordance with Section 8.
- (B) As an exception to the above, Alternate Directors are not authorized to attend conventions/seminars or other non-business sessions on behalf of the Director.
- (C) Reimbursement for travel expenses and remuneration is authorized for newly appointed Alternate Directors to attend their first Board meeting accompanied by the Director of the electoral area.

8. EXPENSES

Directors shall be reimbursed for reasonable expenses incurred while discharging the duties of office in accordance with the following:

(A) Transportation Costs

- (i) A Director shall be paid a "personal vehicle allowance" per kilometre for the use of their personal vehicle as transportation for Regional District business conducted:
 - a) within the Director's electoral area;
 - b) for sanctioned meetings; and
 - c) other meetings/events authorized by the Board or by the Chair where time constraints preclude Board consideration.

The personal vehicle allowance rate for the above-approved travel shall be the rate published by Canada Revenue Agency's automobile allowance rate per kilometre.

The District shall not reimburse the Director for stand-by charges of his personal vehicle while he is attending a meeting. Stand-by refers to the privately owned vehicle being situated at the point of departure or at the

36A

place of the meeting.

For the purpose of calculating distances travelled, the Director's normal place of residence, within the Regional District, shall be considered the starting point and point of return of any trip.

For trips exceeding 600 kilometres, Directors shall be entitled to reasonable accommodation en route.

No additional personal vehicle allowance is payable for carrying passengers.

- (iii) The amount paid shall not exceed the lesser of the cost of economy airfare and associated ground transportation cost or the personal vehicle allowance.
- (iv) Directors who choose to use commercial transportation shall be reimbursed the actual cost of such transportation based on economy class fares.

(B) Accommodation Costs

- (i) In general, Directors shall be reimbursed for the actual cost of commercial accommodation. For conventions, Board meetings, and Committee of the Whole meetings, commercial accommodation will typically be booked and paid for by the District. A Director may choose to stay at accommodation other than the designated accommodation provided by the corporation; however, they will be responsible for making their own arrangements and will be reimbursed a maximum of the amount charged for the corporate accommodation.
- (ii) A Director who utilizes non-commercial facilities for overnight accommodation shall be paid a private accommodation allowance, provided the period of accommodation would not exceed that required for the purpose of attending to Regional District business. The private accommodation rate shall be the rate paid \$60.
- (iii) Where specific provisions are required to address disability or health issues that are not available in the designated accommodation, a Director may choose to stay at an alternative, comparable accommodation and in such a case, the Director may request that the Chair authorize additional reimbursement.

(C) Meal Expenses Within the Highway 16 Corridor

When attending sanctioned meetings within the *Highway 16 corridor*, Directors are entitled to reimbursement for the actual cost of meals not to exceed \$65.00 per day. Receipts must be provided. The Claims for meals are as follows:

Full Day	Breakfast	Lunch	Dinner	B & L	L & D	B & D
\$65	\$15	\$20	\$30	\$35	\$50	\$45

A claim for meals can only be made if it has not been provided by the region or as part of a convention or other event. Receipts must be provided. Where meals are provided, there is no reimbursement if the Director chooses to eat elsewhere. Exceptions would include where there are special dietary needs or the inability to take advantage of paid meals because of a timing conflict with other Regional District business. To claim meals, travel status must:

- Begin before 7 am on the date of departure to claim breakfast
- Begin before 12 pm on the date of departure (and end after 1 pm on the date of return) to claim lunch
- End after 6 pm on the date of return to claim dinner

(D) Miscellaneous Expenses

- (i) While away from his/her residence on regional district business, Directors are entitled to reasonable reimbursement of other expenses necessarily incurred such as parking fees, taxis, hotel internet services, ferries, toll booths, etc. Receipts must be provided.
- (ii) Miscellaneous expenses as defined in section 3 shall be reimbursed at actual cost.

(E) Per Diem in Lieu of Actual Costs of Meals and Incidentals

In lieu of reimbursement of actual expenses for meals and incidentals while on authorized regional district business outside of the *Highway 16 corridor*, Directors may elect to utilize a per diem rate of \$80.00 per day. The per diem rate shall only apply when the out-of-district travel requires an overnight stay. If the period of travel includes partial days or if some of the meals are provided, the per diem shall be as follows:

Full Day	Breakfast	Lunch	Dinner	B & L	L & D	B & D
\$80	\$25	\$30	\$40	\$50	\$60	\$60

(F) Authorization for Out-of-District Travel

- (i) In general, out-of-district travel will be authorized by the Board.

- (ii) In the absence of Board authorization, the Chair, or in his absence, the Vice-Chair, may authorize out-of-district travel where such travel is necessary to carry out the business of the Regional District.
- (iii) No travel expenses or accommodation expenses for out-of-district travel shall be paid to any member of the Regional District Board unless the travel was first authorized by Board Resolution, or by the Chair/Vice-Chair.

(G) **Extraordinary Expenses**

Extraordinary expenses which are in excess of the amounts available under this bylaw shall be accounted for on the Director's claim, accompanied by receipts and details of the circumstances. Such a claim will be paid following review and approval by both the Chair of the Board and the Finance/Audit Committee Chair.

(H) **Attendance at Commission Meetings**

Directors attending meetings of Commissions to which they are appointed by the Board of the Regional District will be reimbursed for expenses in accordance with this section.

9. **INSURANCE - USE OF PRIVATE VEHICLE**

- (A) Directors shall be reimbursed for the cost of the deductible for one comprehensive claim per calendar year to a maximum of \$300 for damage to the vehicle or \$300 for windshield replacement, provided the damage to the vehicle was incurred while on regional district business and a receipt is provided.
- (B) Directors are required to ensure that the vehicle(s) they use for regional district business are insured for business class purposes. Upon submitting proof of coverage, the Director will be reimbursed for the difference in cost between insuring one of his/her vehicles for pleasure and business class purposes.
- (C) The Regional District does not accept any liability under any circumstances for claims arising from the use of privately owned vehicles, but will carry additional liability insurance over and above that which Directors carry on their personal vehicles, for claims arising from use of the vehicle while on RDBN business.

10. **COMMUNICATIONS**

- (A) All directors will be provided with a cell phone by the RDBN and with a RDBN email address. The RDBN email address will be used for all communication with the RDBN. Where a municipal director is provided a cell phone and a municipal email address (meeting RDBN security requirement) by their municipality, the RDBN will reimburse the municipality 50% of the cost associated with this service

to the municipality or 50% of the cost of the service if provided by the RDBN whichever is less. The RDBN will not reimburse directors for corporate use of their personal devices or cell phones.

- (B) Electoral Area directors will be reimbursed up to \$75 per month for home internet service upon the provision of receipts.
- (C) Electoral Area directors will be reimbursed up to \$2000 per term for a tablet or portable lap top computer upon receipt. Municipalities will be provided 50% of the costs associated with providing their municipal director with a tablet or portable lap top computer to a maximum of \$1000.

11. LOCAL GOVERNMENT CONVENTIONS

- (A) Electoral Area Directors will be allocated \$2000 to attend conventions and meetings related to their work as an Electoral Area Director. This amount does not include costs associated with attendance at UBCM and NCLGA. This amount may be used for convention costs, travel and remuneration. Costs will be reimbursed at the regular expense rate described in this bylaw. Electoral Area Directors that choose not to attend UBCM or NCLGA conventions may increase this amount by the amount staff estimate attendance at these conventions would cost.
- (B) The Board of the Regional District may send any director to any convention or meeting with its associated cost paid from "General Government – Legislative" at its discretion.
- (C) The Rural Directors may send any director to any convention or meeting with its associated costs paid from "Rural Government – Legislative" at its discretion.
- (D) This section does not apply to the Chair (or Vice Chair) in performing the duties of the Chair.

12. REPEAL

Regional District of Bulkley-Nechako Directors' Remuneration Bylaw No. 1717, 2014 and all bylaws enacted in amendment thereto are hereby repealed.

13. EFFECTIVE DATE

This bylaw comes into effect January 1, 2019.

SCHEDULE A

Chair and Directors' Remuneration

1) Directors' Basic Remuneration

Effective upon adoption of this bylaw, each Director of the Regional District of Bulkley Nechako shall be paid a "Basic" remuneration of \$775 per month, thereafter to be increased annually and rounded to the nearest dollar on January 1st, based on the previous year's consumer price index (yearly average for the Province of B. C. as published by Statistics Canada), for completion of his or her duties of office. In the event that there is no increase to the consumer price index, or if it were to decline, the basic remuneration rate would remain the same as in the previous year.

2) Rural Directors' Local Governance Remuneration

Effective upon adoption of this bylaw, each Electoral Area Director of the Regional District of Bulkley Nechako shall be paid an additional 0.62 of the basic remuneration per month for completion of his or her duties of office. In addition each Electoral Area director will receive \$1 for each resident in his/her Electoral Area based on the most recent Canadian Census figures per annum paid in instalments of 8.33 cents per resident monthly.

3) Chair, Vice-Chair, and Committee Chair Remuneration

A) The Chair of the Regional District Board shall receive an additional amount equal to 2.0 times the basic remuneration.

B) The Vice-Chair of the Regional District Board shall receive an additional amount equal to 0.25 times the basic remuneration.

C) A Committee Chair of the Regional District Board shall receive an additional amount equal to 0.50 times the basic remuneration.

D) An appointed cheque signer (that is not Chair of the Finance Committee or the Board Chair or Vice Chair) shall receive an additional amount equal to 0.15 times the basic remuneration.

4) Acting Chair

In addition to his/her remuneration for attendance at a Board meeting as specified in this schedule, any Board member who serves as Acting-Chair on Board Day due to the absence of the Chair and Vice-Chair, shall be compensated \$200 for his/her services in chairing the Board meeting.

5) Emergency Operations

Directors required to attend office at the Regional District or other meetings to support emergency operations will receive the meeting ½ or full day rate (see Schedule B). The board must approve or ratify the Director's attendance for this allowance to be received.

6) Partner's Program Expense

Once a year, the Regional District will pay the registration fees for the partner's program and any additional accommodation costs for the spouse of a Director to stay in the Director's hotel room when attending either a convention or conference.

SCHEDULE B

Meeting Remuneration

It must be noted that the following table is intended to provide examples of categories of meetings and the remuneration applicable to that category. It must be recognized that the Board may eliminate or establish committees from time to time, which may or may not be eligible for remuneration in accordance with the applicable category.

- (A) For attendance at meetings, Directors will be remunerated and expenses will be paid in accordance with the attached table.
- (B) Those meetings which receive remuneration as indicated in the attached table are deemed to be "Sanctioned Meetings".
- (C) Where more than one meeting is held on the same day, the meetings shall be deemed to be one meeting. As an exception, when one of the meetings is a regular Board meeting and the other meeting begins after 6:00 pm on the same day, the other meeting will be remunerated as a separate meeting.
- (D) Directors are only eligible for remuneration where an agenda for the meeting is prepared and distributed in advance and minutes are recorded and submitted to the Board for consideration or for meetings called because of an emergency.
- (E) Where a Director attends a meeting by means of electronic communications, remuneration shall be at the normal rate for that meeting.
- (F) Remuneration for meetings not listed on the attached table must be approved by the Board. It is noted that Directors may choose to accept appointments to a wide variety of bodies; however, except as specifically provided for herein, those appointments shall be without remuneration. For clarity, meetings regarding a Director's local services, Regional District public hearings, and Advisory Planning Committee and commission meetings are excluded from remuneration under this section.

Meeting Type	Allowance *		Notes
	Half Day < 3.5 hrs	Full Day 3.5 hrs+	
Board and Committee Meetings	\$235	\$235	Travel time may be claimed (if applicable)
Other approved meetings within the Regional District	\$118	\$235	Travel time may be claimed (if applicable)
Attendance and travel to Conventions or similar events (including: NCLGA, UBCM, Minerals North, etc.)	\$118	\$235	Includes time spent travelling to these events. Additional travel time is not applicable.

* to be increased annually on January 1st, based on the previous year's consumer price index (yearly average for the Province of B. C. as published by Statistics Canada), for completion of his or her duties of office. In the event that there is no increase to the consumer price index, or if it were to decline, the basic remuneration rate would remain the same as in the previous year.

Schedule C
Travel Time Remuneration

1. Travel time remuneration of \$25 for every 100 kilometres driven (for trips over 20 km [one way]) shall apply to all travel when attending all meetings within the Regional District boundaries and include:
 - A) All travel by Board Chair or Vice-Chair when representing the RDBN within the Regional District;
 - B) Travel by Directors to sanctioned meetings within the Regional District; and
 - C) Travel by Directors to meetings/events outside a Director's area authorized by the Board or by the Chair where time constraints preclude Board consideration.

2. Travel remuneration for all travel outside the Region District boundaries or for attendance at conventions or similar events within the regional district shall be at the meeting rate described in Schedule B.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1823

Being a bylaw to repeal "Area "F" Emergency Extrication Contribution Local Service Area Establishment Bylaw No. 1113, 1999"

WHEREAS "Area "F" Emergency Extrication Contribution Local Service Area Establishment Amendment Bylaw No. 1113" established a service for the purpose of contributing funds to the District of Vanderhoof for its provision of emergency extrication within Electoral Area "F" (Vanderhoof Rural);

AND WHEREAS the Regional District of Bulkley-Nechako does not wish to contribute funds towards emergency extrication in Electoral Area "F";

AND WHEREAS pursuant to Section 349(1)(b) of the *Local Government Act*, the Director of Electoral Area "F" has consented, in writing, to the adoption of this Bylaw;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Area "F" Emergency Extrication Contribution Local Service Area Establishment Repeal Bylaw No. 1823, 2018."
2. Bylaw No. 1113 cited as "Area "F" Emergency Extrication Contribution Local Service Area Establishment Bylaw No. 1113, 1999" and all bylaws enacted in amendment thereto are hereby repealed.

Certified a true and correct copy of "Area "F" Emergency Extrication Contribution Local Service Area Establishment Repeal Bylaw No. 1823, 2018."



Corporate Administrator

380

READ A FIRST TIME this 22 day of February, 2018

READ A SECOND TIME this 22 day of February 2018

READ A THIRD TIME this 22 day of February , 2018

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "F" RECEIVED this 8th day of March , 2018

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 18th day of May , 2018

ADOPTED this day of , 2018

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true copy of Bylaw No. 1823 as adopted.

Corporate Administrator

REGIONAL DISTRICT OF BULKLEY-NECHAKO**BYLAW NO. 1824**

**Being a bylaw to repeal "Lakes District (Electoral Areas "B" and "E")
Emergency Response Contribution Local Service Establishment Bylaw No.
736, 1993"**

WHEREAS "Lakes District (Electoral Areas "B" and "E") Emergency Response Contribution Local Service Establishment Bylaw No. 736" established a service for the purpose of contributing to the cost of emergency response services through the Village of Burns Lake;

AND WHEREAS the Regional District of Bulkley-Nechako does not wish to contribute funds towards the cost of emergency response services in Electoral Areas "B" and "E";

AND WHEREAS pursuant to Section 349(1)(b) of the *Local Government Act*, the participants have consented, in writing, to the adoption of this Bylaw;

NOW THEREFORE, the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Lakes District (Electoral Areas "B" and "E") Emergency Response Contribution Local Service Establishment Repeal Bylaw No. 1824, 2018."
2. Bylaw No. 736 cited as "Lakes District (Electoral Areas "B" and "E") Emergency Response Contribution Local Service Establishment Bylaw No. 736, 1993" and all bylaws enacted in amendment thereto are hereby repealed.

Certified a true and correct copy of "Lakes District (Electoral Areas "B" and "E")
Emergency Response Contribution Local Service Establishment Repeal Bylaw
No. 1824, 2018."



Corporate Administrator

382

READ A FIRST TIME this 22 day of February, 2018

READ A SECOND TIME this 22 day of February, 2018

READ A THIRD TIME this 22 day of February, 2018

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "B" RECEIVED this 8th day of March, 2018

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "E" RECEIVED this 8th day of March, 2018

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 9th day of March, 2018

ADOPTED this day of , 2018

Chairperson

Corporate Administrator

I hereby certify that the foregoing is a true copy of Bylaw No. 1824 as adopted.

Corporate Administrator