



**RURAL DIRECTORS COMMITTEE  
AGENDA  
Thursday, May 11, 2017**

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>AGENDA- May 11, 2017</u>	Approve
	<u>Supplementary Agenda</u>	Receive
	<u>MINUTES</u>	
3-8	Rural Directors Committee Meeting Minutes - April 6, 2017	Receive
	<u>REPORTS</u>	
9-10	Corrine Swenson, Manager of Regional Economic Development – Connectivity Project	Recommendation (Page 9)
11-15	Cheryl Anderson, Manager of Administrative Services – Smithers Public Library – Request For Grant in Aid – Electoral Area “A” (Smithers Rural)	Recommendation (Page 11)
16	Cheryl Anderson, Manager of Administrative Services – RDBN Business Forum – Grant In Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 16)
17-21	Cheryl Anderson, Manager of Administrative Services – Lakes District Secondary School - Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)	Recommendation (Page 17)
22-27	Cheryl Anderson, Manager of Administrative Services – Music on the Mountain Society - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 22)
28-34	Cheryl Anderson, Manager of Administrative Services – Stuart Lake Seniors’ Association Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 28)
35-40	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Festival of the Arts – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 35)

<u>PAGE NO.</u>	<u>REPORTS (CONT'D)</u>	<u>ACTION</u>
41-45	Cheryl Anderson, Manager of Administrative Services – Nechako Healthy Community Alliance – Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 41)
46-49	Cheryl Anderson, Manager of Administrative Services – Vanderhoof Children’s Theatre - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 46)
50-55	Cheryl Anderson, Manager of Administrative Services – College of New Caledonia – Request for Grant in Aid – Electoral Area “G” (Houston Rural)	Recommendation (Page 50)

**DEVELOPMENT SERVICES** *(All Directors)*

**Referrals**

56-58	Land Referral File No. 7409906 Sheldon Mayert Electoral Area ‘F’	Recommendation (Page 57)
59-65	Land Referral File No. 7409911, 7409912, 7409913 & 7409914 Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) Electoral Area ‘D’	Recommendation (Page 61)
66-69	Land Referral File No. 7409922 Chad Johnson Electoral Area “F”	Recommendation (Page 67)
70-79	Land Referral File No. 6408989 West Fraser Mills Ltd. Electoral Area “G”	Recommendation (Page 71)
80-83	Land Referral File No. 6408981 Reddog Logging Ltd. Electoral Area “G”	Recommendation (Page 81)

**SUPPLEMENTARY AGENDA**

**NEW BUSINESS**

**ADJOURNMENT**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****RURAL DIRECTORS COMMITTEE MEETING****Thursday, April 6, 2017**

**PRESENT:** Chair Eileen Benedict

Directors Mark Fisher – arrived at 10:06 a.m.  
Tom Greenaway  
Bill Miller  
Rob Newell  
Mark Parker  
Jerry Petersen

Staff Melany de Weerd, Chief Administrative Officer  
Jason Llewellyn, Director of Planning  
Roxanne Shepherd, Chief Financial Officer  
Wendy Wainwright, Executive Assistant

Others Linda McGuire, Village of Granisle  
John Illes, Village of Burns Lake- arrived at 10:26 a.m.

**CALL TO ORDER**

Chair Benedict called the meeting to order at 10:00 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**Moved by Director Miller  
Seconded by Director Petersen**RDC.2017-4-1**

"That the Rural Directors Committee Agenda for April 6, 2017 be approved; and further, that the Supplementary Agenda be dealt with at this meeting."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Rural Directors Committee  
Meeting Minutes  
-March 9, 2017**Moved by Director Greenaway  
Seconded by Director Newell**RDC.2017-4-2**

"That the minutes of the Rural Directors Committee meeting of March 9, 2017 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****REPORTS****St. Luke's on the Lake Society  
-Request for Grant in Aid  
-Electoral Area "E"  
(Francois/Ootsa Lake Rural)**Moved by Director Miller  
Seconded by Director Greenaway**RDC.2017-4-3**

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the St. Luke's on the Lake Society be given \$5,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with improvements to its building."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**REPORTS (CONT'D)**

Lakes District Folk Music Society-Request for Grant in Aid – Electoral Area "E" (Francois/Ootsa Lake Rural)

Moved by Director Miller  
 Seconded by Director Greenaway

RDC.2017-4-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Folk Music Society be given \$10,000 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with a summer music festival at the Grassy Plains fairgrounds."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Stuart Lake Outreach Group Society-Request for Grant in Aid – Electoral Area "C" (Fort St. James Rural)

Moved by Director Greenaway  
 Seconded by Director Parker

RDC.2017-4-6

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Outreach Group Society be given \$1,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Hot Lunch Program/Foodbank."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Vanderhoof Community Foundation- Request for Grant in Aid– Electoral Area "F" (Vanderhoof Rural)

Moved by Director Petersen  
 Seconded by Director Parker

RDC.2017-4-7

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Community Foundation be given \$25,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) to assist in building the Endowment Fund."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Rodeo Association - Request for Grant in Aid– Electoral Area "F" (Vanderhoof Rural)

Moved by Director Petersen  
 Seconded by Director Parker

RDC.2017-4-8

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Rodeo Association be given \$5,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with the 2017 BCRA Finals Rodeo."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**DEVELOPMENT SERVICES** (All Directors)

**REFERRALS**

Land Referral File No. 7404971 Moved by Director Petersen  
Ministry of Transportation and Seconded by Director Greenaway  
Infrastructure – Electoral Area "F"

RDC.2017-4-9 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7404971 be provided to the Province as the Regional District's comments on Crown Land Referral 7404971."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. Moved by Director Petersen  
7409919 – Tamara & Michael Seconded by Director Greenaway  
Park - Electoral Area 'F'

RDC.2017-4-10 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409919" be provided to the Province as the Regional District's comments on Crown Land Referral 7409919."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. Moved by Director Greenaway  
6406353 – Maxine St. Amand Seconded by Director Miller  
Electoral Area "C"

RDC.2017-4-11 "That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 6406353" be amended to include: "The RDBN requests that the Province ensures consultation takes place with the Yekooche First Nations"; and further, that the comment sheet as amended be provided to the Province as the Regional District's comments on Crown Land Referral 6406353."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Burns Lake Community Forest Moved by Director Miller  
Referral – Electoral Areas "B" Seconded by Director Parker  
& "E"

RDC.2017-4-12 "That staff be directed to send a letter to the Burns Lake Community Forest Ltd. indicating that the RDBN has no comments regarding their 5 year plan."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Village of Granisle OCP Moved by Director Newell  
Referral – Electoral Area "G" Seconded by Director Petersen

RDC.2017-4-13 "That staff be directed to send a letter to the Village of Granisle indicating that the RDBN has no land use concerns or comments regarding their Draft Official Community Plan."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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## DISCUSSION

### Pipeline Referrals

Coastal GasLink Pipeline  
and Prince Rupert Gas  
Transmission Pipeline Report  
on Referrals and Future  
Development Issues

Moved by Director Miller  
Seconded by Director Petersen

RDC.2017-4-14

"That the Rural Directors Committee receive the Director of Planning's report in regard to Coastal GasLink Pipeline and Prince Rupert Gas Transmission Pipeline Report on Referrals and Future Development Issues."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Parker spoke of the importance of the pipeline companies needing to consult with all landowners potentially impacted by the proposed pipeline. Director Miller mentioned that the expectation to consult with the companies should not be on the landowner and/or tax payer but the companies themselves.

Director Miller voiced concerns regarding the capacity required to address the number of referrals that are received by the RDBN with high level technical information. He also noted that First Nations communities have similar concerns.

Discussion took place regarding the need for a more transparent and user responsible process in regard to the land use process. Engaging the Union of B.C. Municipalities and North Central Local Government Association to lobby to change the process was discussed. The pipeline companies may have a negative impact in the region in regard to camps, road use, solid waste management, policing, etc. and with proper consultation and due process some of these issues may be mitigated.

### Pipeline Referrals

Moved by Director Miller  
Seconded by Director Fisher

RDC.2017-4-15

"That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to:

- a) write a letter outlining concerns in regard to the consultation process;
- b) that the letter be sent to John Rustad, MLA Nechako Lakes and Doug Donaldson, MLA Stikine;
- c) that a press release be drafted and sent to regional newspapers providing information in regard to the Regional District's concerns in regard to the consultation process; and further,
- d) that the Oil and Gas Commission be requested to attend a future Regional District of Bulkley-Nechako Board Meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place in regard to bringing the concerns forward at the North Central Local Government Association's Rural Forum Roundtable discussion.

**Pipeline Referrals (Cont'd)**

Director Parker spoke to having clear direction to provide to area residents in regard to the consultation process. Discussion took place in regard to referring the landowner to pipeline companies if there are land use concerns. Jason Llewellyn, Director of Planning noted that referrals related to work camps require Regional Board approval and are brought forward to the Regional Board for consideration. The RDBN has also provided the following statement to the OGC and TransCanada: "that a lack of response from the RDBN to referrals is not an indication that the RDBN supports, or has no objection to, the proposed activity". Discussion took place regarding the number of issues that the lack of consultation will cause moving forward.

**SUPPLEMENTARY AGENDA**

**REPORTS**

Permaculture Farm Festival Club-Request for Grant in Aid -Electoral Area "A" (Smithers Rural)

Moved by Director Fisher  
Seconded by Director Miller

RDC.2017-4-16

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Permaculture Farm Festival Club be given \$2,500 grant in aid monies from Electoral Area "A" (Smithers Rural) for costs associated with the Bulkley Valley Food Security Initiative Forum May 19, 2017 in Smithers."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Southside Seniors Housing Society -Request for Grant in Aid -Electoral Area "E" (Francois/Ootsa Lake Rural)

Moved by Director Greenaway  
Seconded by Director Miller

RDC.2017-4-17

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Southside Seniors Housing Society be given \$3,500 grant in aid monies from Electoral Area "E" (Francois/Ootsa Lake Rural) for costs associated with hiring M'akola Development Services to complete an Expression of Interest for the Provincial Investment in Affordable Housing to build a 6 unit housing project for seniors."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Nechako Valley Exhibition Society- Request for Grant in Aid- Electoral Area "F" (Vanderhoof Rural)

Moved by Director Petersen  
Seconded by Director Greenaway

RDC.2017-4-18

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Exhibition Society be given \$10,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for upgrades to the kitchen in the indoor arena."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Internet Connectivity**

Director Newell asked if the Rural Directors required assistance in reviewing the CRTC mapping of each Electoral Area and correcting missing information. Ms. de Weerd mentioned that the Regional District had received updated mapping from CityWest in regard to the areas surrounding Burns Lake, Vanderhoof and Fraser Lake. Letters of Support have been provided to CityWest and ABC Communications in regard to the Connect to Innovate Fund. Director Newell indicated that in some areas there is last mile but not backbone infrastructure. Director Newell commented that if Electoral Area Directors required help reviewing their maps he would be willing to provide assistance. Staff will forward maps to Electoral Area Directors for review and changes can be provided at the May 11, 2017 meeting.

**ADJOURNMENT**

Moved by Director Greenaway  
Seconded by Director Parker

**RDC.2017-4-19**

"That the meeting be adjourned 10:39 a.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Eileen Benedict, Chair

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Wendy Wainwright, Executive Assistant





## Regional District of Bulkley-Nechako Rural Directors Committee May 11, 2017

To: Chair Benedict and Rural Directors  
 From: Corrine Swenson, Manager of Regional Economic Development  
 Date: May 1, 2017  
 Regarding: **Connectivity Project**

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Staff are preparing a Rural Dividend Fund Application for the Connectivity in the Regional District of Bulkley-Nechako Project and are requesting direction on the project activities from the Rural Directors and Board support for submitting the application.

To assist with project planning and application submission, Staff have met with both Network BC and Strathcona Regional District (SRD) Staff, who are moving forward with a draft Connectivity Strategy. Through these discussions and very preliminary research, Staff are recommending the following project be submitted to the Rural Dividend Fund.

### Project Details

This project will enable the Regional District of Bulkley-Nechako to gain an in-depth understanding of the current service levels in the Region, as well as identify gaps in service to specific geographic locations. This information will enable the RDBN to engage in meaningful communication with residents and ISPs in the area to develop a realistic, unified vision for where the Region can focus its energy and resources to ensure that connectivity in the Region is improved. This will include a strong business case for increased broadband infrastructure, and partnership opportunities with stakeholders to maximize the Region's ability to respond to opportunities for both backbone and last mile infrastructure upgrades.

### Project Deliverables

- 1) Identification of the regional gaps in connectivity including the current coverage, infrastructure, internet speeds and rates. Recommendations for appropriate and affordable broadband within the RDBN.
- 2) Identification and understanding of the economic and social benefits of increased broadband connectivity in the RDBN.
- 3) Identification of key stakeholders and their roles to create a Regional Connectivity Advisory Group.
- 4) Develop a shared vision and identify next steps to determine the existing and future needs for connectivity in the Region.

### Project Budget

The Manager of Regional Economic Development would be available for project management and report writing. The Management Intern would be available to provide

research and report writing support. The GIS Technician would be available for map generation. A budget of \$20,000 should be expected for a consultant to be hired to provide technical expertise and report content where required. A budget of \$5,000 should be expected to host 3-7 workshops across the region to gather input and identify stakeholders for a Regional Connectivity Advisory Group.

If approved, the Rural Dividend Fund will contribute \$10,000. The RDBN would contribute the In-Kind value for the Management Intern, Manager of Regional Economic Development and GIS Technician (already in the 2017/18 Budget). In addition, the RDBN would contribute \$10,000 - 15,000, included by the Board in the 2017 Budget under "Special Projects".

#### Timeline

Staff would be able to begin work on this project in June, 2017. It would be expected that the project would be complete by May, 2018.

Do the Rural Directors approve of this project plan and submitting an application to the Rural Dividend Fund?

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#### **RECOMMENDATION**

**(All/Directors/Majority)**

That the Rural Directors Committee recommends that the Board of Directors approves the Connectivity in the Regional District of Bulkley-Nechako Project;

Further, that the RDBN Board of Directors submits an application for \$10,000 to the Rural Dividend Fund;

And further, that it approves contributing up to \$15,000 towards the project and agrees to enter into a contract with the Province if the application is approved.



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: May 2, 2017**

**SUBJECT: Smithers Public Library – Request for Grant in Aid – Electoral Area “A” (Smithers Rural)**

Attached is a request for Grant in Aid monies from the Smithers Public Library.

The Library is seeking \$1,456 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with its Summer Reading Club.

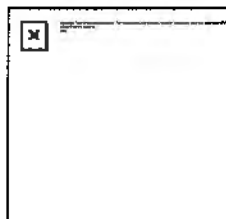
Director Fisher has indicated that he is supportive of providing \$1,500 toward this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Smithers Public Library be given \$1,500 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with its Summer Reading Club.”**

**Cheryl Anderson**

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** April-10-17 3:59 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application!"  
**Attachments:** 58ec0e24995bb-2017 SRC Budget.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
 ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Smithers Public Library***

Mailing Address:

*PO Box 55, 3817 Alfred Ave., Smithers,  
 BC V0J 2N0*

Email:

*director@smitherslibrary.ca  
 Wendy Wright, Library Director  
 Tel. 250-847-3043 Fax 250-847-1533*

Contact Person:

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Summer Reading Club (SRC)*

Amount Requested:

*\$1,456*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
 (signature of authorized signatory) (title) \_\_\_\_\_  
 Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
 Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*Public library services (municipal funding model). We lend reading/viewing/listening materials and technology and offer free public computers and computer tutoring, WiFi, and programs for adults and children.*

Describe the geographic area that receives services or benefits from your organization.

*Our service area runs from east of Moricetown to west of Houston, with many people from Hazelton, Moricetown, Telkwa and Houston using the Smithers Library.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*We are a municipal library with one full-time staff member (Library Director), 10 part-time staff, 3 casual staff and two seasonal staff to run the Summer Reading Club. The library is run by a volunteer Board (unpaid). The library's total budget in 2017 is \$414,382. Please see attached annual budget for wages.*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*The library was established in 1955. In addition to the staff and board, the library has 17 active volunteers and a Friends of the Library group (registered charity).*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*We seek to expand our free children's Summer Reading Club program for ages 3-12. We aim to include more off-site activities to reach families who are not yet library users with free literacy-based entertainment. We also aim to visit more offsite locations and community events to reach a broader segment of our community and increase the diversity of the children enrolling in this program, specifically Indigenous children, who are dramatically underrepresented, and Special Needs children.*

Describe how this proposal will benefit the community:

*Teachers are familiar with an unfortunate phenomenon called "the summer slide". It is common for children to enter school in September having forgotten much of the previous year's learned skills, having not practiced them over the summer. Studies have shown that participation in a literacy-based reading program such as the SRC which encourages children to read every day all summer long can not only stop the summer slide but strengthen academic skills over the long summer holidays. Additionally, many friendships are made at this free program and children form a positive relationship with their library, leading to continued usage. The SRC is free and open to all children whether or not they have a library card or are just visiting relatives in the area.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted: 58ec0e24995bb-2017 SRC Budget.xlsx

Have you applied for a grant/funding from other source(s)?: Yes

If not, please comment.:

Name of Grant or Funding Agency1: *bulkley Valley Credit Union*  
 Amount Applied for 1: *\$3,000*  
 Status of Grant Application1: *Approved*

Name of Grant or Funding Agency2: *Hy-Tech Drilling*  
 Amount Applied for2: *\$500*  
 Status of Grant Application2: *Approved*

Name of Grant or Funding Agency3: *Seabridge Gold*  
 Amount Applied for3: *\$2,500*  
 Status of Grant Application3: *Approved*

Name of Grant or Funding Agency4: *Canada Summer Jobs*  
 Amount Applied for4: *\$2,934*  
 Status of Grant Application4: *Approved*

Have you received assistance before from us. Yes

Year, Amount and Purpose for assistance *2014 Purchased \$350 agricultural books & magazines*

Year, Amount and Purpose for assistance *Monthly operating funds from RDBN & Town of Smithers*

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:  
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct  
contributions?:

OR, is your organization: Part of a provincial or national fund  
raising campaign?:

*Yes*

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: May 2, 2017**

**SUBJECT: RDBN Business Forum – Grant in Aid – Electoral Areas “B”  
(Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)**

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The RDBN is hosting its Business Forum on September 19 and 20, 2017. Directors Miller and Benedict have agreed to each provide \$1,000 grant in aid monies toward the Business Forum Gala Dinner.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the RDBN Business Forum be given \$1,000 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) to sponsor the Business Forum Gala Dinner .”**



**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: May 4, 2017**

**SUBJECT: Lakes District Secondary School – Request for Grant in Aid –  
Electoral Area “B” (Burns Lake Rural)**

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Attached is a request for Grant in Aid monies from the Lakes District Secondary School Mountain Bike Team.

The Team is seeking \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with attending Provincial Championships in Cumberland, B.C.

Director Miller has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That Lakes District Secondary School be given \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Mountain Bike Team attending Provincial Championships in Cumberland, B.C.”**

**Cheryl Anderson**

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** May-01-17 9:20 AM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 59076011047d8-2017 Mountain Biking Provincials request for Sponsorship.doc



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
 ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Lakes District Secondary School***

Mailing Address:

*Box 3000 Burns Lake, BC V0J 1E0*

Email:

*padube@sd91.bc.ca*

Contact Person:

*Patti Dube, 250-692-7733, 250-692-4231*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Mountain Bike Team to Provincial Championships*

Amount Requested:

*\$500*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
 (signature of authorized signatory) (title)

\_\_\_\_\_  
 Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
 Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*High School sports are available to all students in Grades 8-12 at LDSS. Mountain biking gets boys and girls outside and being physically active.*

Describe the geographic area that receives services or benefits from your organization.

*Southside and Lakes District*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*none*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*2 volunteers. Pat and I have been coaching the team for 8 years*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*We are looking for support to lowering the cost for the students to travel to the Provincial Championships. Currently each student will need to pay \$\$727. We must pay for 2 vehicles (bus and shuttle van) for fuel and ferry.*

Describe how this proposal will benefit the community:

*The mountain biking team is often out on our trails and working on work b's to help make our trail systems safe.*

## **FUNDING AND FINANCIAL INFORMATION**

files Submitted:

*59076011047d8-2017 Mountain Biking Provincials request for Sponsorship.doc*

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *LDM*  
Amount Applied for 1: *\$500*  
Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2: *Burns Bikes*  
Amount Applied for2: *shuttle van*  
Status of Grant Application2: *Approved*

Name of Grant or Funding Agency3: *Tech North*  
Amount Applied for3: *\$200*  
Status of Grant Application3: *Pending*

Name of Grant or Funding Agency4: *Tahtsa Timber*  
Amount Applied for4: *\$500*  
Status of Grant Application4: *Pending*

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *2017, \$500 for Ski/Snowboard Team Provincials*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?: *Yes*

**LDSS MOUNTAIN BIKING  
HIGH SCHOOL PROVINCIAL CHAMPIONSHIPS  
CUMBERLAND, BC  
MAY 23-29, 2017**

April 27, 2017

To Whom It May Concern:

The students at LDSS will be heading to Cumberland, BC for the BC School Sports Provincial Championships May 23-29.

The costs for travelling to Cumberland are quite large, as we have to travel by bus and bring the bikes with the shuttle van. We also have to pay BC Ferries for 2 vehicles each way. The estimated cost per student is \$637.00. This includes fuel, accommodations, registration fee, ferry (not food).

As you can see, this is a costly adventure for the students. We are currently looking for support from the community to help lower the cost for the students.

If you are interested in helping the students please contact us at 692-7733.

Thank you,

Patti Dubé- [padube@sd91.bc.ca](mailto:padube@sd91.bc.ca)

Pat Dubé- [pdube@sd91.bc.ca](mailto:pdube@sd91.bc.ca)

250-692-7733

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: May 2, 2017**

**SUBJECT: Music on the Mountain Society – Request for Grant in Aid –  
Electoral Area “C” (Fort St. James Rural)**

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Attached is a request for Grant in Aid monies from the Music on the Mountain Society.

The Society is seeking \$2,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs related to the 2017 Music on the Mountain Festival.

Director Greenaway has indicated that he is willing to contribute \$1,000 grant in aid monies.

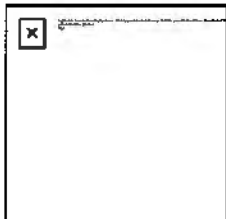
**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Music on the Mountain Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the 2017 Music on the Mountain Festival.”**

**Cheryl Anderson**

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**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** April-08-17 12:42 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 58e93d0718e06-MoM Budget 2017.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Music on the Mountain Society***

Mailing Address:

*PO Box 689, Fort St James, BC., V0J 1P0*

Email:

*momfestival@yahoo.ca*

Contact Person:

*Lionel Conant, 250-996-1897*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*MoM Festival 2017*

Amount Requested:

*2500.00*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)  
\_\_\_\_\_  
Signature of Electoral Area Director  
Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*The upcoming 8th Annual MoM Festival will once again provide world class music, and visual arts to the community. Each year, the reach and the benefits to Fort St James and the greater Region increases. This year the festival will include youth empowerment workshops, involvement in the regional Night Market, partnership with Nak'azdli Band Council and the Municipal District of Fort St James and we will have programming all week long, essentially making the festival a six day event running from August 13th to August 20th. MoM provides opportunity for youth to be mentored by professional touring artists, and provides an opportunity for artists in the region to perform in front of people from all over BC and beyond, including promoters and agents that could bring their work to a broader audience. As well, the festival provides tourism dollars and direct spending in the region in the tens of thousands of dollars.*

Describe the geographic area that receives services or benefits from your organization.

*We hire artists from all over the region, from Fort St James to Fraser Lake and further West. Our audience comes from all over the region as well. MoM is the only multi-day arts festival of its kind between Dunster, Smithers and Wells. In the arts community as a whole, all the way from Vancouver to Edmonton, MoM has made people aware of the beauty of Fort St James and the broader region. We are proud that, because of MoM Festival, thousands of people now know about our beautiful community.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*NoN*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Music on the Mountain Society has been in operation for seven years, with nine board members, and about 60 volunteers.*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:



*We are requesting assistance for site rental and improvements to the Fall Fair Grounds, which we rent from the Fort St James Snowmobile Club. Our rental fee last year was \$1,000, and we need improvements to the stage, requiring the purchase of lumber and materials of more than \$1500.00. All money will be spent with a non profit group, (Snowmobile Club), and with local and regional lumber supply stores.*

Describe how this proposal will benefit the community:

*As mentioned above, the money will not only help with our project, providing a great venue for the show and the workshops, but also will help by spending the money in the community. The larger project, the festival itself, has a net financial, cultural, and educational benefit to the community and the region as a whole, in a safe, family friendly environment.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted: *58e93d0718e06-MoM Budget 2017.xlsx*

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *BC Arts Council*  
 Amount Applied for 1: *5,000.000*  
 Status of Grant Application1: *Approved*

Name of Grant or Funding Agency2: *BC Gaming Grant*  
 Amount Applied for2: *10,000.00*  
 Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3: *NDIT*  
 Amount Applied for3: *2500.00*  
 Status of Grant Application3: *Pending*

Name of Grant or Funding Agency4: *Nak'azdli Band Council*  
 Amount Applied for4: *3000.00*  
 Status of Grant Application4: *Pending*

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *In 2016 we were pleased to receive funding in the amount of \$1500.00 that was used for site rental and site improvements*

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*In 2015 the Regional District  
granted \$1000.00 that went towards  
site rental.*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct  
contributions?:

OR, is your organization: Part of a provincial or national fund  
raising campaign?:

**Yes**

**Music on the Mountain Society****Budget 2017**

<b>Income</b>	<b>Budget</b>
Concerts revenue	\$1,500.00
Donations	\$2,000.00
Festival Ticket sales	\$15,000.00
Fundraising Revenue	\$2,000.00
Gaming Events	\$2,000.00
Grants revenue	\$20,000.00
Memberships	\$100.00
Merchandise Sales	\$2,000.00
Other	\$100.00
Sponsorships	\$3,800.00
Vendor revenue	\$1,500.00
	<hr/>
	\$50,000.00
 <b>Expenses</b>	
Advertising	\$2,500.00
Artist Fees	\$20,000.00
Bank Fees	\$100.00
Concert costs	\$1,500.00
Dues and Subscriptions	\$100.00
Equipment Rental	\$3,500.00
Equipment & Supplies	\$3,000.00
Fundraising Costs	0.00
Gaming Event	0.00
Hospitality	\$5,000.00
Insurance	\$800.00
Licenses and Permits	\$200.00
Merchandise costs	\$2,000.00
Office Supplies	\$250.00
Postage and Delivery	\$100.00
Printing and Reproduction	\$200.00
Repairs	\$750.00
Security	\$1,000.00
Technical services	\$7,500.00
Travel	0.00
Venue fees	\$1,500.00
	<hr/>
	\$50,000.00

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: May 2, 2017**

**SUBJECT: Stuart Lake Seniors' Association - Request for Grant in Aid –  
Electoral Area "C" (Fort St. James Rural)**

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Attached is a request for Grant in Aid monies from the Stuart Lake Seniors' Association.

The Association is seeking \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Strawberry Tea.

Director Greenaway has indicated that he is supportive of the application.

**RECOMMENDATION: (All/Directors/Majority)**

**"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Seniors' Association be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Strawberry Tea."**

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REGIONAL DISTRICT OF BULKLEY-NECHAKO/  
ELECTORAL AREA REQUEST FOR GRANT IN AID  
APPLICATION

RECEIVED  
APR 19 2017  
DISTRICT OF  
BULKLEY-NECHAKO

APPLICATION SUBMITTED BY:

Applicant Name: Stuart Lake Seniors Association

Mailing Address: PO Box 1588, Fort St. James, BC V0J 1P0

E-mail Address: dbirdi@fsjames.ca

Contact(s): Dave Birdi - 250-996-8233

**Name, Telephone/Fax Number**

Chester Hiebert - 778-667-0021

**Name, Telephone/Fax Number**

APPLICATION SUMMARY

Project or purpose for which you require assistance: \_\_\_\_\_

The Annual Stuart Lake Seniors Association Strawberry Tea hosted at the Stuart Lake Seniors Centre

Amount of Grant Requested \$ 500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

  
(signature of authorized signatory)

(title) VICE PRESIDENT

Amount Approved: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Electoral Area Director

**APPLICANT PROFILE**

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Stuart Lake Seniors Association (SLSA) Mission statement iterates that they "actively pursue activities that would benefit the health and well-being of the District and surrounding area's aging population." The SLSA sponsors events throughout the year, at their Senior Centre, including weekly gentle exercise, lunch by donation three days per week, card playing and various annual community functions. Their efforts support the social and emotional well-being of area seniors. The annual Strawberry Tea is one of their most appreciated events. In a relaxed, welcoming atmosphere, it focuses on enjoying good food in good company and draws seniors from all over the region.

2. Describe the geographic area that receives services or benefits from your organization.

With a population of roughly 4460, approximately 10 % of the region's residents, or 455, are 65 years of age or older. The SLSA works to "enhance the well-being of Seniors living in Fort St. James and Regional Area," including Fort St. James, Nak'azdli, Il'azt'en, Yekooche, Binche and Regional District area "C".

3. Is your organization voluntary and non-profit?  YES  NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

The Stuart Lake Seniors Association was incorporated July 21, 1983. They have 128 members and an 11 member volunteer Board of Directors.

**PROJECT/PROPOSAL PROFILE**

1. Assistance is being requested for:

- \_\_\_\_\_ capital project and/or equipment
- X   special event
- \_\_\_\_\_ other purpose ( \_\_\_\_\_ )

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

The SL SA welcomes everyone to share in their regular schedule of activities in the Senior Centre. The Annual Strawberry Tea is one of the occasions when the SLSA formally offers hospitality to Seniors and elders from other communities in the region. They have welcomed visitors from Vanderhoof, Saik'uz and Il'azt'en. This year they are working to have more elders attend from Nak'azdli and Yekooche. This is one of the chances for seniors from throughout the region to share stories and histories from our area and reconnect with others who have also enjoyed living here for many years.

3. Describe how this proposal will benefit the community.

The Stuart Lake Seniors Association has an active, highly visible presence in and around Fort St. James. They are the backbone of our volunteers and support all of the local, festivals, events, theatre and arts presentations, and seasonal craft fairs. The Strawberry Tea brings in visitors from around the region, who have an opportunity to see our town and experience one of its most valuable resources, its people. During their visit, they are informed about the other "senior friendly" functions that are happening in the community, by Fort St. James most wholehearted supporters. The welcome these visitors experience will bring them back for other community events throughout the year.

### Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
  - Total cost of project/proposal;
  - Grants/funding from other sources;
  - Funding contributed by applicant through funding raising activities or other sources of revenue;
  - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.
  
2. Have you applied for a grant/funding from other source(s)?  
 \_\_\_\_\_ YES     NO

**If yes, complete the following chart. If not, please comment.**  
**We look for different sources of funding for this event every year.**

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Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)



3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES  NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used
2016	\$ 500.00	Strawberry Tea

4. Does your organization:

- a) Offer direct financial assistance to individuals or families?  YES  NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency?  YES  NO
- c) Provide an opportunity for individuals to make direct contributions?  YES  NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign?  YES  NO

**Don't forget to attach the required financial report.**



Stuart Lake Seniors Association  
2017 Strawberry Tea Budget

Expense	Amount	Cash	In-kind Contributions	Funding Source
Food	\$400.00	\$400.00		Regional District of Bulkley Nechako Grant-in-aid
3 Cooks @ \$50 per day	\$150.00		\$150.00	Volunteers
Hospitality supplies (decorations & door prizes)	\$100.00	\$100.00		Regional District of Bulkley Nechako Grant-in-aid
Total	\$650.00	\$500.00	\$150.00	

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: May 2, 2017**

**SUBJECT: Fraser Lake Festival of the Arts – Request for Grant in Aid –  
Electoral Area “D” (Fraser Lake Rural)**

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Attached is a request for Grant in Aid monies from Fraser Lake Festival of the Arts.

The organization is seeking \$2,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Fraser Lake Festival of the Arts.

Director Parker has indicated that he is supportive of the application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Fraser Lake Festival of the Arts be given \$2,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Fraser Lake Festival of the Arts.”**

**Cheryl Anderson**

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**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** April-05-17 12:44 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 58e548f0126a1-2017 Budget festival.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Fraser Lake Festival of the Arts***

Mailing Address:  
*Box 596, Fraser Lake, BC*

Email:  
Contact Person:

*fraserlakefestival@gmail.com*  
*250-699-1234*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Fraser Lake Festival of the Arts 2017*

Amount Requested:

*2500.00*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*No*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*We put on a two day Festival of the Arts in Fraser Lake, figuring artist of all types, both visual arts as well as performing arts. We showcase a variety of events and workshops for both children and adults. Not only is this an opportunity for artists to showcase their talents, it is an opportunity see all the talent that is out there and learn through workshops and demonstrations that are put on by local artists.*

Describe the geographic area that receives services or benefits from your organization.

*We have people come and taking part from Quesnel to Smithers as artists. We also have a lot of off the highway tourists who come and check out what we are all about.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*We are not a "not for profit" society, but we are still completely volunteer. We receive no funding for individuals. All funding goes 100% to the 2 day festival*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*This is the 3rd year we are in operation and each year is better than the last. We have approximately 20 volunteers who are committed to the event and several who help out where needed as well.*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*We are asking for funding to help with the costs of putting on the two day festival. We are trying to keep it so all the workshops and demos free for those who take them. We want this to be a teaching weekend as well as entertaining.*

Describe how this proposal will benefit the community:

*This has been a great way to encourage artists to come out of hiding and showcase what they can do. Also it helps people to try something new in the form of workshops and demos. We try and have a diverse amount of people involved. It is a great way to pull a community together and rub shoulders on a both a social level as well as helping to build an Arts Community within the central Interior of British Columbia.*

## FUNDING AND FINANCIAL INFORMATION

files Submitted: *58e548f0126a1-2017 Budget festival.xlsx*

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *Rio Tinto*  
 Amount Applied for 1: *1000*  
 Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2: *NKDF*  
 Amount Applied for2: *5000*  
 Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3: *Success by Six*  
 Amount Applied for3: *1500*  
 Status of Grant Application3: *Pending*

Name of Grant or Funding Agency4: *Integris Credit Union*  
 Amount Applied for4: *1000*  
 Status of Grant Application4: *Pending*

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *2016, Fraser Lake Festival of the Arts 2016 \$2500*

Year, Amount and Purpose for assistance *2015, Fraser Lake Festival of the Arts 2015 \$1500*

Does your organization:  
 Offer direct financial assistance to individuals or families?:  
 Duplicate services that fall within the mandate of either:  
 a senior government or a local service agency?:  
 Provide an opportunity for individuals to make direct contributions?: *Yes*

OR, is your organization: Part of a provincial or national fund raising campaign?:

## Fraser Lake Festival Budget 2017

Expense	Actuals	In-kind
Facility Rental		\$ 250
Tent Rental		\$ 2,075
Sound Equipment	\$ 1,000	
Workshops	\$ 466	
All Day Activities	\$ 1,034	
Volunteer Hours	\$ 400	
Photocopy/Printing	\$ 120	
Autumn Services	\$ 750	
Misc Posters	\$ 100	
Northword Magazine	\$ 950	
Lakes District News	\$ 350	
Misc. Newspapers	\$ 400	
Lake Babine Band	\$ 500	
Ken Maddox	\$ 500	
Highland Dancers	\$ 150	
Robert Whipps	\$ 100	
Misc Performers	\$ 500	
Workshop Materials	\$ 400	\$ 800
Volunteer Hours		\$ 200
Food	\$ 500	
Security (FLVFD)	\$ 500	
Volunteer Security		\$ 1,500
Promotional Material		
Gas and Mileage	\$ 475	
Band Friday		\$ 500
Facility Rental		\$ 500
Sound Equipment	\$ 900	
Band Saturday	\$ 1,000	
Volunteer Hours		\$ 200
Food Vendor		
	\$ 11,095	\$ 6,025

## Income

Organization	Amount	Status
RDBN - GIA	\$ 2,500	pending
Rio Tinto	\$ 1,000	pending
Success by Six	\$ 1,500	pending
Integrals	\$ 1,000	pending
New Gold	\$ 1,000	pending
Booth Sales	\$ 500	pending
NKDF	\$ 3,595	pending
	\$ 11,095	

NKDF ASK \$ -

Item	Cash	In-kind
Facility/Equipment Rental	\$ 1,900	\$ 2,825
Activities	\$ 4,050	\$ 1,000
Advertising	\$ 3,145	0
Evening Concerts	\$ 1,500	\$ 2,200
Food/Vendors	\$ 500	0
	\$ 11,095	\$ 6,025



**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: May 2, 2017**

**SUBJECT: Nechako Healthy Community Alliance – Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)**

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Attached is a request for Grant in Aid monies from the Nechako Healthy Community Alliance.

The Alliance is seeking \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) to install the pottery kiln and exhibition wall hanging equipment in the Integris Community Centre Art Wing.

Director Petersen has indicated that he is supportive of this application.

**RECOMMENDATION: (All/Directors/Majority)**

**“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Healthy Community Alliance be given \$500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) to install the pottery kiln and exhibition wall hanging equipment in the Integris Community Centre Art Wing.”**

**Cheryl Anderson**

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** April-19-17 5:40 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 58f8036867198-Budget\_Worksheet RDBN.xlsx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Nechako Healthy Community Alliance***

Mailing Address:  
*P.O. Box 186*

Email:

*karen.scheff@gmail.com*

Contact Person:

*Karen Scheffers, Wendy  
Clement*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Installing the pottery kiln and exhibition wall hanging equipment in the Integris Community  
Centre Art Wing*

Amount Requested:

*\$500*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)  
\_\_\_\_\_  
Signature of Electoral Area Director  
Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

*Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*Promote creativity and culture in our community through art shows and workshops. These include elementary school and high school students, Seniors Connected, Disabled group, professional artists and local artisans.*

Describe the geographic area that receives services or benefits from your organization.

*We host events that include Fort St. John, Fort Fraser, Fraser Lake, Saik'uz First Nation and Vanderhoof.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*There is no remuneration to members of our organization. Workshop Instructors and artwork sold will generate income for the artist/artisan.*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*There are currently 75 members in our organization and the NCAC became a non-profit society in 1979.*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*capital project and/or equipment*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*In order to run pottery classes in the new art wing a kiln needs to be installed. The purchase of exhibit hanging equipment will protect the walls and the artwork being displayed. See attached budget for greater detail on equipment needed to be purchased.*

Describe how this proposal will benefit the community:

*The demand for pottery classes is very high in our community. Instructors are in place to offer 2 evening classes per week and a daytime class for homeschoolers, young adults with*

*dis-abilities and Seniors. There is a waiting list already for these classes. Having equipment to exhibit artwork throughout the Integris Community Centre will showcase and inspire artists of all ages.*

## FUNDING AND FINANCIAL INFORMATION

files Submitted: *58f8036867198-  
Budget Worksheet  
RDBN.xlsx*

Have you applied for a grant/funding from other source(s)?: *Yes*

If not, please comment.:

Name of Grant or Funding Agency1: *NKDF*  
 Amount Applied for 1: *\$1500*  
 Status of Grant Application1: *Approved*

Name of Grant or Funding Agency2: *Blackwater/New Gold*  
 Amount Applied for2: *\$500*  
 Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3: *BC MLA*  
 Amount Applied for3: *\$1000*  
 Status of Grant Application3: *Denied*

Name of Grant or Funding Agency4:  
 Amount Applied for4:  
 Status of Grant Application4:

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *\$1000, 2013, Upcycling fashion show and art show*

Year, Amount and Purpose for assistance *\$1000, 2012, Forest Inspirations Art Show*

Does your organization:  
 Offer direct financial assistance to individuals or families?:  
 Duplicate services that fall within the mandate of either:  
 a senior government or a local service agency?:  
 Provide an opportunity for individuals to make direct contributions?:  
 OR, is your organization: Part of a provincial or national fund raising *Yes*  
 campaign?:

### Arts Take Wing Clipped

Project Estimate		
Item (includes taxes)	Estimate/Cost	Source Quote
Scutt KS 1227 kiln, used	\$2,000	local resident, quote
exhaust system installation ar	\$1,000	Shaper Sheet metal, estimate
kiln exhaust Envirovent2 syste	\$785	Greenbarn, Vancouver, quote
Kiln wiring system	\$1,000	District of Vanderhoof, estimate
2 pottery wheels, donated	\$0	local resident
exhibit system	\$900	quote
clay trap	\$150	ceramic shop online quote
2 metal shelving units	\$400	Costco online
<b>Total</b>	<b>6,235</b>	

Source of Funds			funding
Funding Organizations	Amount	Status	percentage
NKDF	1,500	pending	24%
Art's Council funds	\$2,235	confirmed	36%
New Gold/Blackwater	\$500	pending	16%
RDBN	\$500	pending	
NCAC fundraising	\$500	pending	8%
District of Vanderhoof	\$1,000	confirmed	20%
<b>Total</b>	<b>6,235</b>		

#### In Kind Donations

2 pottery wheels	3,000	Confirmed, donation by local resident
Kiln installation	500	confirmed, donation by NCAC volunteers

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO:** Chair Benedict and Rural Directors Committee

**FROM:** Cheryl Anderson  
Manager of Administrative Services

**DATE:** May 4, 2017

**SUBJECT:** Vanderhoof Children's Theatre– Request for Grant in Aid –  
Electoral Area "F" (Vanderhoof Rural)

---

Attached is a request for Grant in Aid monies from the Vanderhoof Children's Theatre.

The Theatre group is seeking \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its *Seussical* Production.

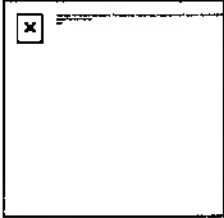
Director Petersen has indicated that he is supportive of this application.

**RECOMMENDATION:** (All/Directors/Majority)

**"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof Children's Theatre be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for costs associated with its *Seussical* Production."**

**Cheryl Anderson**

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** April-05-17 3:47 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

APPLICATION SUBMITTED BY:

***Vanderhoof Children's Theater***

Mailing Address:

*box 1701, Vanderhoof, BC, V0J 3A0*

Email:

*r\_wruth@hotmail.com*

Contact Person:

*Richard Wruth,  
2505670949*

**APPLICATION SUMMARY**

Project or purpose for which you require assistance:

*Assistance with Seussical for hotel costs*

Amount Requested:

*4000.00*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(signature of authorized signatory) (title)

\_\_\_\_\_  
Signature of Electoral Area Director

Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

Is your organization voluntary and non-profit?:

***Yes***

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*Vanderhoof Children's Theater strives to give school age children a chance to participate in live theater. VCT is the only after school program that is available to students to experience, acting, music and dance*

Describe the geographic area that receives services or benefits from your organization.

*Registration for VCT is open to all students between grades 2 - 12. With no experience needed. when the show is ready to perform schools from Vanderhoof, Fraser Lake and Fort St. James are invited. As well as 6 public performances. VCT also travels to prince George to perform for the schools there. Where in 3 days we have over 2000 students participate in the shows.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*N/A*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*VCT started in 1999 and has had up to 100 students per year and up to 30 volunteers per production.*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*other purpose*

Other Assistance Requested:

*with hotel costs for trip to prince George.*

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

*VCT is requesting assistance in helping us provide our members with an educational experience*

Describe how this proposal will benefit the community:

*With assistance VCT will be able to provide an amazing and educational experience for those involved with the production. This will help provide a great live theater experience for the*



*families of Vanderhoof and the surrounding area. as well as give the opportunity for many children within prince George the chance to see live theater and the talent of the youth of Vanderhoof.*

**FUNDING AND FINANCIAL INFORMATION**

files Submitted:

Have you applied for a grant/funding from other source(s)?: *No*

If not, please comment.:

Name of Grant or Funding Agency1:  
Amount Applied for 1:  
Status of Grant Application1:

Name of Grant or Funding Agency2:  
Amount Applied for2:  
Status of Grant Application2:

Name of Grant or Funding Agency3:  
Amount Applied for3:  
Status of Grant Application3:

Name of Grant or Funding Agency4:  
Amount Applied for4:  
Status of Grant Application4:

Have you received assistance before from us. *Yes*

Year, Amount and Purpose for assistance *2016 - Wizard of Oz trip to Prince George*

Year, Amount and Purpose for assistance *2016 - Aladdin trip to Prince George*

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:  
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?: *Yes*

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Benedict and Rural Directors Committee**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: May 2, 2017**

**SUBJECT: College of New Caledonia - Request for Grant in Aid –  
Electoral Area "G" (Houston Rural)**

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Attached is a request for Grant in Aid monies from the College of New Caledonia.

The College is seeking \$2,321.17 grant in aid monies from Electoral Area "G" (Houston Rural) for costs associated with a Seniors Painting Retreat in Granisle.

Director Newell has indicated that he is supportive of the application.

**RECOMMENDATION: (All/Directors/Majority)**

**"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the College of New Caledonia be given \$2,321.17 grant in aid monies from Electoral Area "G" (Houston Rural) for costs associated with a Seniors Painting Retreat in Granisle."**

**Cheryl Anderson**

---

**From:** Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>  
**Sent:** April-04-17 2:50 PM  
**To:** Cheryl Anderson  
**Subject:** New submission from "Grant in Aid Application"  
**Attachments:** 58e414e5cbbd6-2017 RDBV Budget for Grant in Aid Paint the Lake.docx



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
ELECTORAL AREA GRANT IN AID APPLICATION**

**APPLICATION SUBMITTED BY:**

***College of New Caledonia***

**Mailing Address:**  
*Box 5000*

**Email:**  
**Contact Person:**

*synotte@cnc.bc.ca*  
*Lynn Synotte, 250 692 1704*

**APPLICATION SUMMARY**

**Project or purpose for which you require assistance:**

*Requested Seniors Painting Retreat in Granisle*

**Amount Requested:**

*\$2,321.17*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

***Yes***

\_\_\_\_\_  
(Signature of authorized signatory) (title)  
\_\_\_\_\_  
Signature of Electoral Area Director  
Amount Approved: \_\_\_\_\_  
Date: \_\_\_\_\_

**APPLICATION PROFILE**

**Is your organization voluntary and non-profit?:**

*No*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*The College of New Caledonia (CNC) is a publicly-funded post-secondary institution. It was established in Prince George, British Columbia, Canada in 1969, and has since expanded across central British Columbia, with campuses in Prince George, Quesnel, Mackenzie, Burns Lake, Valemount, Fort St. James, and Vanderhoof. CNC serves a large area of north-central BC - approximately 117,500 square kilometres, or 12% of the province. The infrastructure in place through the College allows us to offer efficient and effective administration, management, and support to our programs.*

*Educational services have been provided by other agencies in this area.*

Describe the geographic area that receives services or benefits from your organization.

*The Lakes District campus of CNC offers a wide variety of programs and services to over 8,000 people from Ootsa Lake to Pendleton Bay, and from Endako to Fort Babine.*

*♣ The College administers both short and long-term programs within the communities of the Lakes District region, working closely with businesses, community agencies, advisory committees, and First Nations communities.*

*♣*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*Registered Charity No. 11886 8041 RR0001*

*♣ The College of New Caledonia (CNC) is a not for The entire campus is governed by a board of 17 directors who are paid an honoraria.*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*The College of New Caledonia has been offering post-secondary education in the Lakes District since 1976. profit educational organization. The local campus has 23 paid employees and a varying number of itinerant instructors in specialty areas (i.e. First Aid)*

## **PROJECT PROPOSAL PROFILE**

RDBN Assistance Requested:

*special event*

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

*This project is a weekend painting "retreat" in August 2017 led by a well-known artist, Steven Wilejto. Steven is a high school art teacher and is experienced in teaching painting skills to a variety of skill levels. The program will be open to up to 12 participants. The Village of Granisle has offered space and assistance with promotion as well as a promise to groom some "community ambassadors" who will assist with whatever needs arise. Participants will spend Friday night gathering to meet, discuss the project, determine their site for painting, and go over their art supplies. (A supply list will be provided to participants upon registration.) Saturday will start with yoga geared to participant level, followed by a painting lesson. A nutritious lunch will be provided for the participants. After lunch students will paint until an agreed upon time when they will reconvene for a critique of their work. Supper will be on their own but the Village has offered to liaise with Babine Lodge to serve a no-host buffet or a "Painting Special" Friday and Saturday evening. Participant appropriate hikes along one of the many hiking trails adjacent to Granisle will be led by Granisle's "community ambassadors" and will be available for those wishing to wear off the calories in the evening. Sunday will start again greeting the morning with yoga followed by a lesson, lunch, an afternoon of painting and painters will reconvene at an agreed upon time for a critique and final farewell.*

Describe how this proposal will benefit the community:

*Paint the Lake" is an idea put forward by Granisle Village Staff. They have been wanting to offer free or relatively inexpensive recreational programs for their aging population to address isolation and increase socialization. This project will offer socialization around art and exercise. It will combine knowledge of wellness with activities that will get seniors involved in a visual art and exercise with a group of like-minded individuals. Across Canada, research has shown that over 90% of older adults live independently and wish to remain so. In smaller northern communities, supporting older residents to remain in place can be a challenge. Isolation and lack of external mental and physical stimulation can become a major challenge. An Access Audit sponsored by the Lakes Outdoor Recreation Society in 2012/13 proved that there is great potential to encourage seniors and people with disabling conditions to socialize while exploring diverse opportunities.*

## FUNDING AND FINANCIAL INFORMATION

files Submitted:

58e414e5cbbd6-2017 RDBV  
Budget for Grant in Aid Paint  
the Lake.docx

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

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Name of Grant or Funding Agency1:  
Amount Applied for 1:  
Status of Grant Application1:

*Imagine Community Grants*  
*\$2050.50*  
*Pending*

Name of Grant or Funding Agency2:  
Amount Applied for2:  
Status of Grant Application2:

Name of Grant or Funding Agency3:  
Amount Applied for3:  
Status of Grant Application3:

Name of Grant or Funding Agency4:  
Amount Applied for4:  
Status of Grant Application4:

Have you received assistance before from us.

*No*

Year, Amount and Purpose for assistance  
Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:  
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct  
contributions?:

OR, is your organization: Part of a provincial or national fund  
raising campaign?:

## Paint the Lake

## Anticipated expenditures.

Expense	Amount
Wages (Facilitator and Yoga Instructor)	\$2,321.17
Instructor travel, accommodations, meals	567.92
Snacks/lunches	750.00
Administration	393.90
Miscellaneous Supplies	300.00
<b>Total</b>	<b>\$4,332.99</b>

## In-kind supports

Supports	Value
<b>Village of Granisle</b>	
Recruitment of Community Ambassadors	\$ 200
Liaise with local restaurants	100
Indoor and outdoor space	1 500
Promotion	300
On site coordination	100
Support to sustain activities after the event	240
<b>Sub total</b>	<b>\$2 440.00</b>
<b>College of New Caledonia</b>	
Public Relations	250
Coordination	450
Administration	500
Supplies	500
<b>Sub total</b>	<b>\$1 600.00</b>
<b>GRAND TOTAL</b>	<b>\$4 040.00</b>

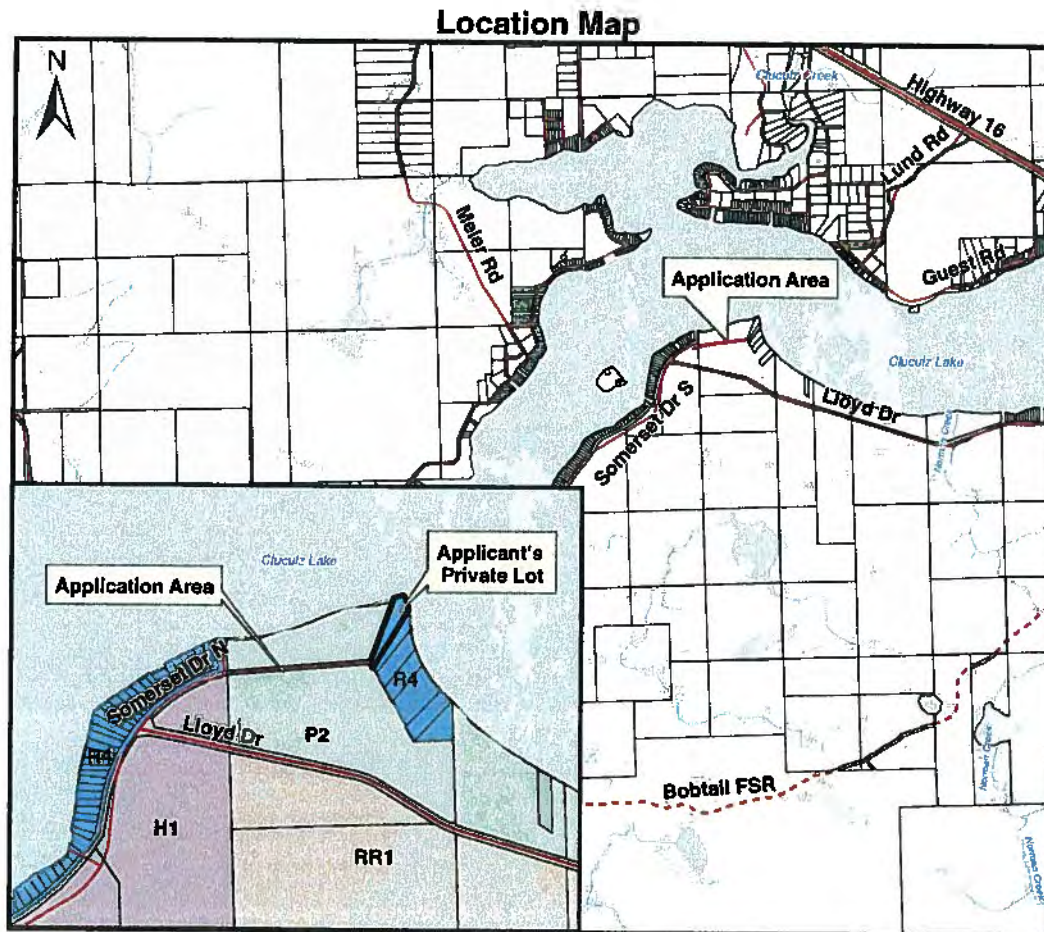


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## MEMORANDUM

To: Board of Directors  
From: Jennifer MacIntyre, Planner I  
Date: May 2, 2017  
Re: Land Referral File No. 7409906 (Mayert)

This application is regarding a Crown Grant for roadway purposes in order to build a driveway from Somerset Road to the applicants private lot on Cluculz Lake. The subject property is legally described as Part of District Lot 9288, Cariboo District and is located in the community of Cluculz Lake. The application area is approximately 1.05 ha. in size.



The application area is zoned Recreational (P2) under Regional District of Bulkley-Neelchako Zoning Bylaw No. 700, 1993 and designated as Parks and Recreation (P) under Vanderhoof Rural Official Community Plan, Bylaw No. 1517, 2009.



Given the P1 zoning of the land and its close proximity to Somerset Drive staff referred the application to Area 'F' Advisory Planning Commission (APC). Staff were concerned that a road in the proposed location may conflict with present and future recreational use of the land.

The APC has indicated that the proposed driveway would conflict with walking trails used by area residents, and that an existing road from Lloyd Drive to the applicant's property already exists. Therefore, it is recommended that the Province not approve the proposed driveway from Somerset Drive, and that an access from Lloyd Drive be considered. It is further recommended that the Province consult with the local community regarding any new proposed driveway locations.

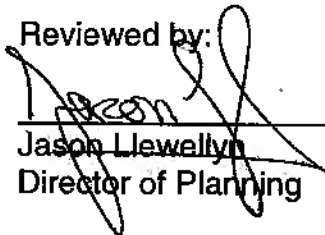
The formal APC comments will appear on the Supplemental Agenda.

**Recommendation**

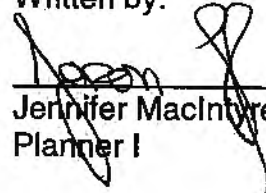
That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409906.

*Rural Directors – All/Directors/Majority*

Reviewed by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

Written by:

 For  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I



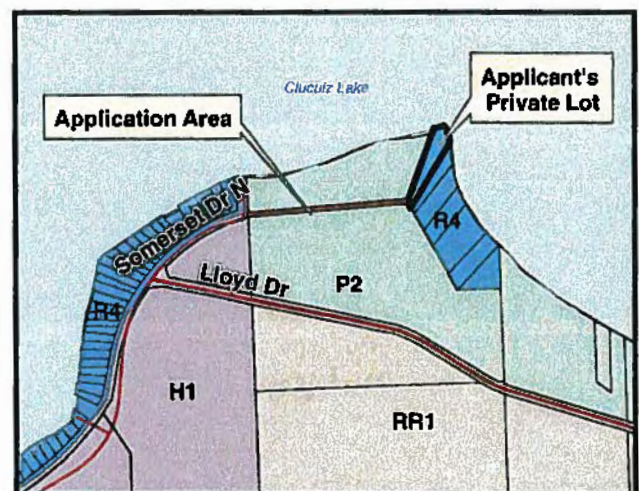
## REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409906

<b>Electoral Area:</b>	F
<b>Applicant:</b>	Sheldon Mayert
<b>Existing Land Use:</b>	Vacant, Forested
<b>Zoning:</b>	Recreational (P2) under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
<b>Plan Designation</b>	Parks and Recreation (P) under Vanderhoof Rural Official Community Plan, Bylaw No. 1517, 2009
<b>Proposed Use Comply With Zoning:</b>	Yes
<b>If not, why?</b>	
<b>Agricultural Land Reserve:</b>	Not within the ALR
<b>Access Highway:</b>	Somerset Drive N.
<b>Archaeological Site:</b>	None according to provincial mapping
<b>Building Inspection:</b>	Within the Building Inspection Area
<b>Fire Protection:</b>	Outside the Rural Fire Protection Area
<b>Other comments:</b>	

The application area is designated as Parks and Recreation under the Plan Area. Section 3.7.2(4) states that the Regional Board supports the preservation of existing and identification of new public recreation sites and access points along area lakes and rivers.

The proposal will unnecessarily impact public use of the area and its potential future development and use as a park. It appears that the driveway will also conflict with existing walking trails that are used by area residents.

It is recommended that the Province not approve the proposed driveway from Somerset Drive, and that an access from Lloyd Drive be considered. It is further recommended that the Province consult with the local community regarding any new proposed driveway locations.





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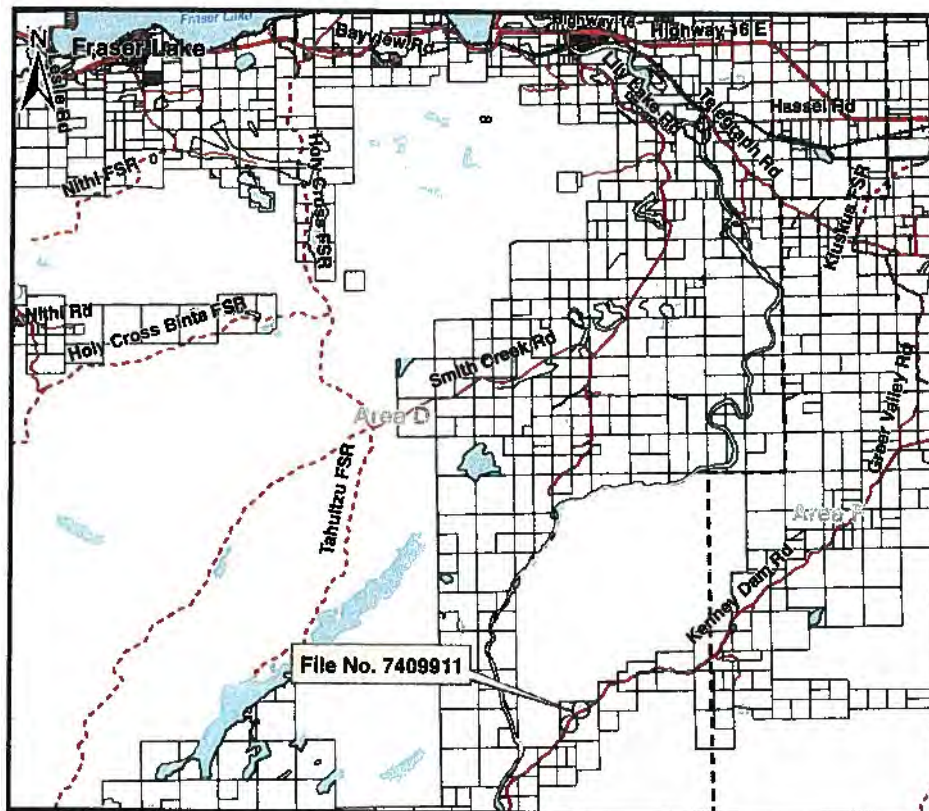
## MEMORANDUM

To: Board of Directors  
From: Jennifer MacIntyre, Planner I  
Date: May 2, 2017  
Re: Land Referral File No. 7409911, 7409912, 7409913 & 7409914  
(Ministry of Forests, Lands and Natural Resource Operations)

This application is regarding a Section 17 Withdrawal from Disposition for the purposes of scientific measurement and research. The Ministry of Forests, Lands and Natural Resource Operations (FLNRO) has applied for 4 reserve areas to protect ongoing research programs that study the range of vegetation throughout the Omineca Region.

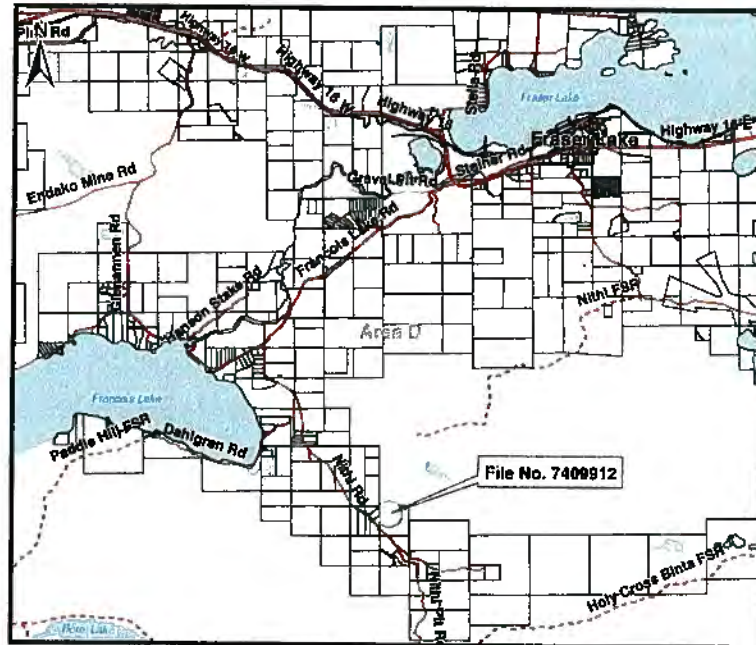
File no 7409911 study area is located on the Kenney Dam Road in Area D, 32 kilometres south of the Village of Fraser Lake. The study area is 38.5 ha in size.

**File No 7409911 Location Map**



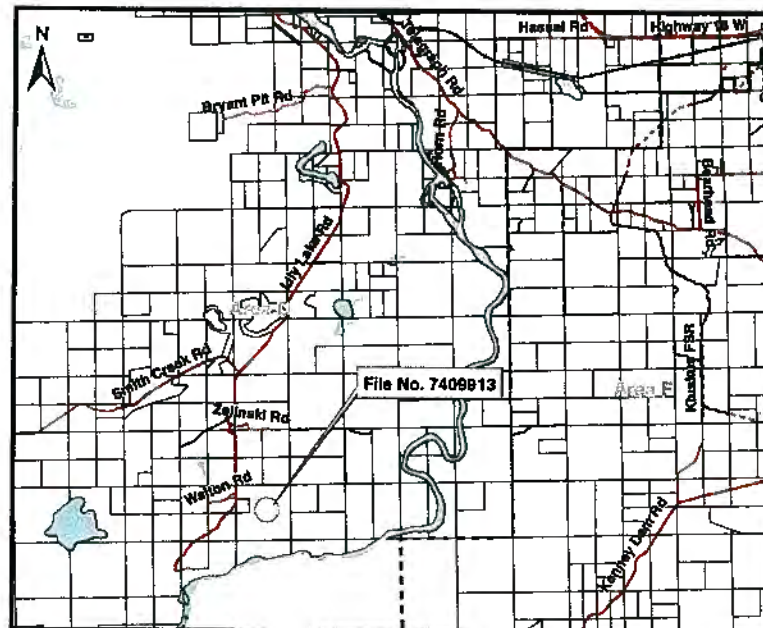
File no 7409912 study area is located on the Nithy Road in Area D, 16 kilometres south of the Village of Fraser Lake. The study area is 38.3 ha in size.

### File No 7409912 Location Map



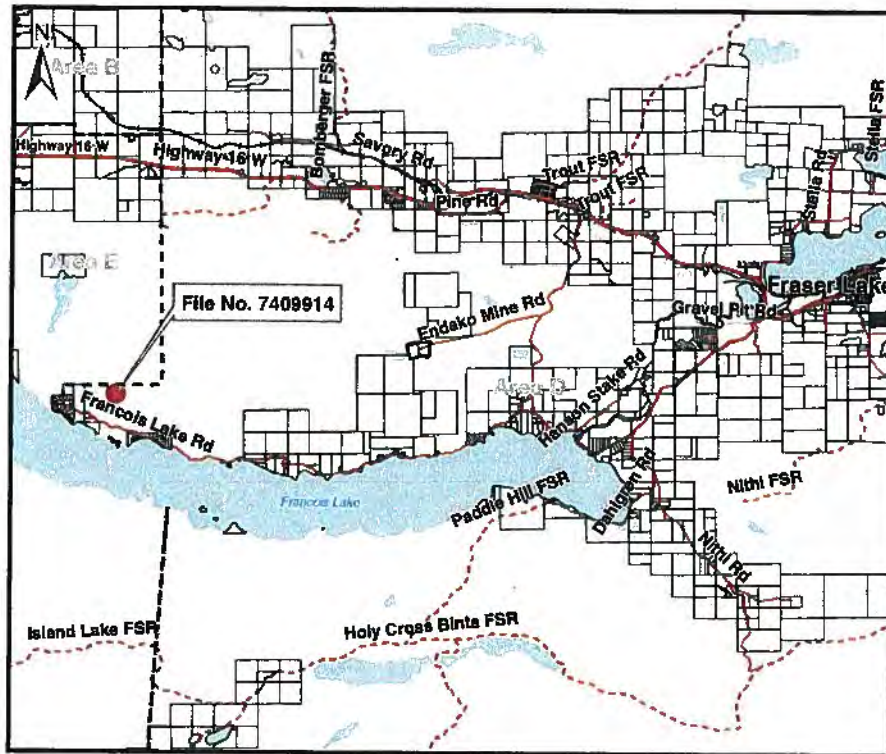
File no 7409913 study area is located on Lili Lake Road in Area D, 22 kilometres south of the Village of Fraser Lake. The study area is 38.3 ha in size.

### File No 7409913 Location Map



File no 7409914 study area is located near Francois Lake East Road in Area D, 28 kilometres southwest of the Village of Fraser Lake. The study area is 38.4 ha in size.

File No 7409914 Location Map



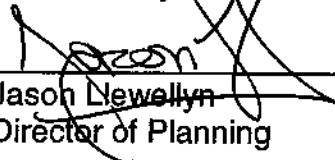
The large area is to maintain the environmental conditions necessary for consistent date collections.

**Recommendation**

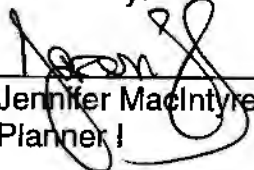
That the attached comment sheets be provided to the Province as the Regional District's comments on Crown land application files no 7409911, 7409912, 7409913 & 7409914.

*Rural Directors – All/Directors/Majority*

Reviewed by:

  
 \_\_\_\_\_  
 Jason Newell  
 Director of Planning

Written by:

 For  
 \_\_\_\_\_  
 Jennifer MacIntyre  
 Planner I

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## REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409911

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**Electoral Area:** D

**Applicant:** FLNRO

**Existing Land Use:** Agriculture

**Zoning:** Not Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

**Plan Designation** Not Designated under Endako, Fraser Lake, Fort Fraser Rural Official Community Plan.

**Proposed Use Comply With Zoning:** N/A

**If not, why?**

**Agricultural Land Reserve:** Outside the ALR

**Access Highway:** Kenney Dam Rd

**Archaeological Site:** None according to provincial mapping

**Building Inspection:** Outside the Building Inspection Area

**Fire Protection:** Outside the Rural Fire Protection Area

**Other comments:** None



## REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409912

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<b>Electoral Area:</b>	D
<b>Applicant:</b>	FLNRO
<b>Existing Land Use:</b>	Agriculture
<b>Zoning:</b>	Not Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
<b>Plan Designation</b>	Not Designated under Endako, Fraser Lake, Fort Fraser Rural Official Community Plan.
<b>Proposed Use Comply With Zoning:</b>	N/A
<b>If not, why?</b>	
<b>Agricultural Land Reserve:</b>	Outside the ALR
<b>Access Highway:</b>	Kenney Dam Rd
<b>Archaeological Site:</b>	None according to provincial mapping
<b>Building Inspection:</b>	Outside the Building Inspection Area
<b>Fire Protection:</b>	Outside the Rural Fire Protection Area
<b>Other comments:</b>	None.

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409913**

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**Electoral Area:** D

**Applicant:** FLNRO

**Existing Land Use:** Agriculture

**Zoning:** Not Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

**Plan Designation** Not Designated under Endako, Fraser Lake, Fort Fraser Rural Official Community Plan.

**Proposed Use Comply With Zoning:** N/A

**If not, why?**

**Agricultural Land Reserve:** Outside the ALR

**Access Highway:** Kenney Dam Rd

**Archaeological Site:** None according to provincial mapping

**Building Inspection:** Outside the Building Inspection Area

**Fire Protection:** Outside the Rural Fire Protection Area

**Other comments:** None.





## REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409914

---

<b>Electoral Area:</b>	D
<b>Applicant:</b>	FLNRO
<b>Existing Land Use:</b>	Agriculture
<b>Zoning:</b>	Not Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
<b>Plan Designation:</b>	Not Designated under Endako, Fraser Lake, Fort Fraser Rural Official Community Plan.
<b>Proposed Use Comply With Zoning:</b>	N/A
<b>If not, why?</b>	
<b>Agricultural Land Reserve:</b>	Outside the ALR
<b>Access Highway:</b>	Kenney Dam Rd
<b>Archaeological Site:</b>	None according to provincial mapping
<b>Building Inspection:</b>	Outside the Building Inspection Area
<b>Fire Protection:</b>	Outside the Rural Fire Protection Area
<b>Other comments:</b>	None.



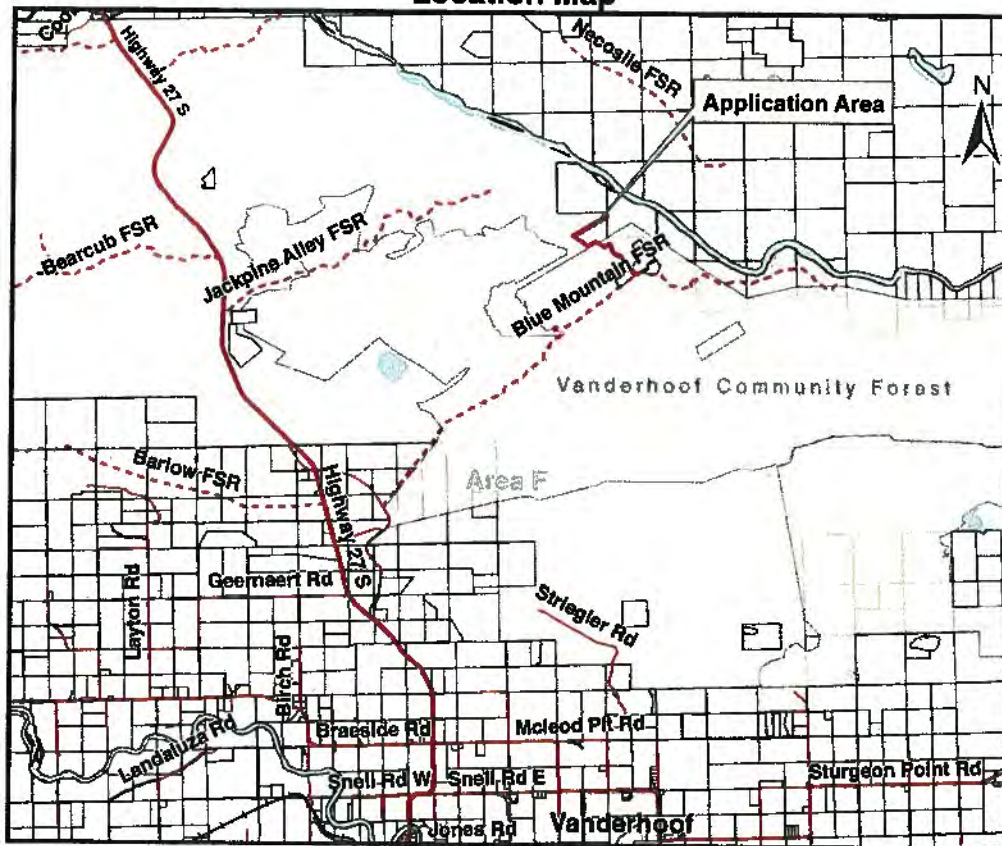
lbo

## MEMORANDUM

To: Board of Directors  
From: Jennifer MacIntyre, Planner I  
Date: May 2, 2017  
Re: Land Referral File No. 7409922 (Johnson)

This application is regarding a Licence of Occupation for access purposes. The subject property is located on unsurveyed crown lands near Blue Mountain Forest Service Road, 17 kilometres north of the District of Vanderhoof. The application area is approximately 0.116 ha. in size.

Location Map



The applicant is applying for a 10 year licence of occupation to access their Extensive Agriculture Crown Grant (file no. 7409818).

The applicant will need to construct three culverts over unnamed streams which flows into the Stuart River. The road will follow an existing forestry road permit (Sunshine Road – FSR 7640-02).

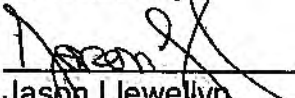
The application area is not zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993. A portion of the application area is within the Agricultural Land Reserve (ALR). In addition, a portion of the application area is within the Vanderhoof Community Forrest. Therefore, the Province should consult with the Community Forest as part of their application review process.

**Recommendation**

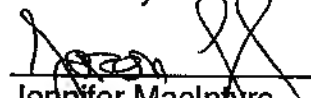
That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409922.

*Rural Directors – All/Directors/Majority*

Reviewed by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

Written by:

 Fcc  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 7409922**

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**Electoral Area:** F

**Applicant:** Chad Johnson

**Existing Land Use:** FSR

**Zoning:** Not Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

**Plan Designation** Not Designated under Vanderhoof Rural Official Community Plan Bylaw No 1517, 2009.

**Proposed Use Comply With Zoning:** N/A

**If not, why?**

**Agricultural Land Reserve:** A portion of the application area is within the ALR

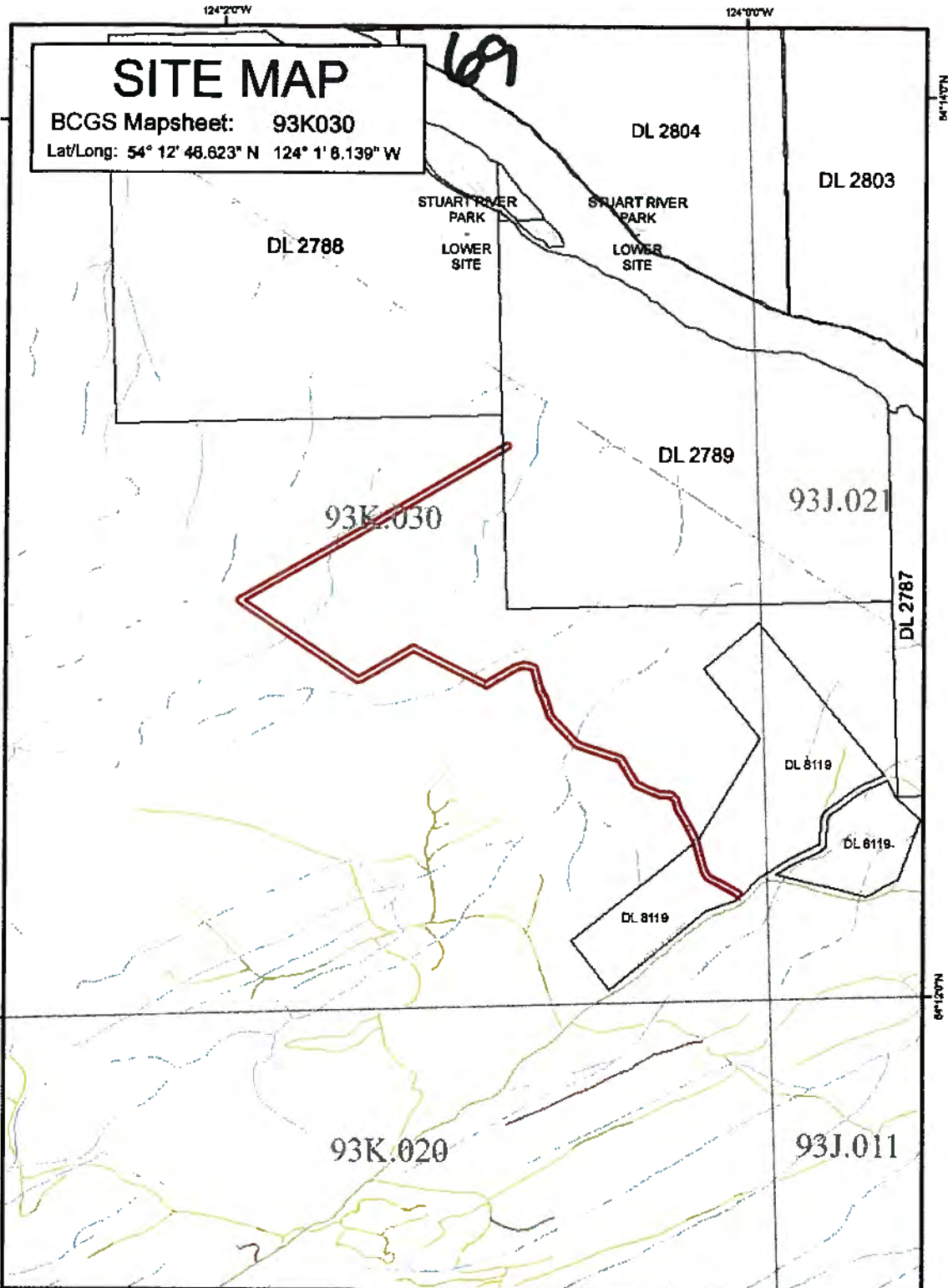
**Access Highway:** Blue Mountain FSR

**Archseological Site:** None according to provincial mapping

**Building Inspection:** Outside the Building Inspection Area

**Fire Protection:** Outside the Rural Fire Protection Area

**Other comments:** The Province should consult with the Vanderhoof Community Forest as part of the application review process.



**SITE MAP**  
 BCGS Mapsheet: 93K030  
 Lat/Long: 54° 12' 48.623" N 124° 1' 8.139" W

689

**File Number: 7409922**

Site # 1 of 1 - APPLICATION      Area = 10.2 Ha.

TYPE: LICENCE      PURPOSE: TRANSPORTATION

SUBTYPE: LICENCE OF OCCUPATION      SUBPURPOSE: ROADWAY

LOCATION: Stuart River      ORTHOPHOTO YEAR: N/A

Produced by  
 Ministry of Forests, Lands &  
 Natural Resource Operations  
 Northern Services Centre  
 Forest Centre BC  
 Date: March 27, 2017

Scale: 1:20,000  
 \* if printed on 8.5x14 page

Projection: BC Albers  
 Datum: NAD 83

**Legend**

Crown Land Application	Prohibited Area
Primary Survey Parcel	Provincial Park
Subdivision	Protected Area
Municipality	CAD Ecological Reserve
Surveyed Right of Way	Recreation Area
Highway Road R/W	Base Mapping Features (BMR)
Gasline R/W District Lot	River or Stream
Power Transmission R/W	River or Stream - Dry
Gasline R/W	Ledge
Telephone R/W District Lot	Reserve - Default
Miscellaneous R/W	Stack/Levee
Transportation Corridors	Gasline - 20m Interval
Highway	Transportation - Lines (BMR)
Railway	Adult
Controlled Road R/W	Plan 0 /
	Forest Service Road
	Stand Permit
	Trail
	Well Line

All measurements are approximate.





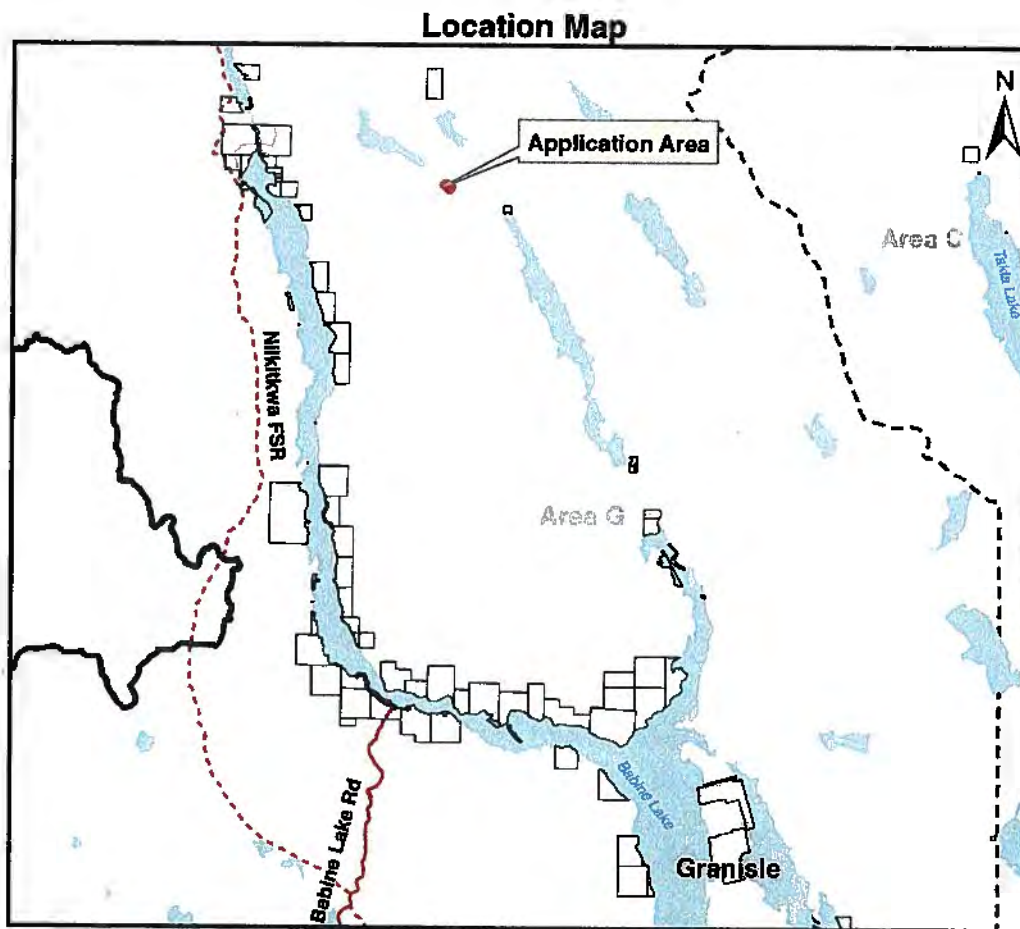
70

## MEMORANDUM

To: Board of Directors  
From: Jennifer MacIntyre, Planner I  
Date: May 2, 2017  
Re: Land Referral File No. 6408989 (West Fraser Mills Ltd.)

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This application is regarding a Licence of Occupation for a logging camp. The subject property is located on unsurveyed crown lands, in the vicinity of Haul Lake, 46 kilometres north from the Village of Granisle. The application area is approximately 11.795 ha. in size.



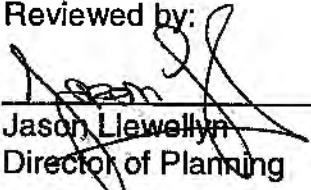
The applicant is applying for a 10-30 year licence of occupation to build a work camp (Morrison Camp) for forestry workers employed by Pacific Inland Resources (PIR). The Morrison Camp is proposed to house 50-75 workers to be used year round. Construction plans include a sewage lagoon, generator, parking lot and accommodation building. Further details can be found in the attached Management Plan and Site Plan.

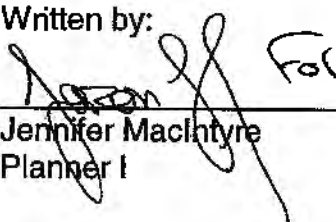
The application area is not zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.

Given the small size of the work camp and its isolated location staff do not foresee any negative impacts, and it is assumed that Provincial oversight will ensure appropriate disposal of solid and liquid waste.

**Recommendation**  
That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6408989.

*Rural Directors – All/Directors/Majority*

Reviewed by:  
  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

Written by:  
 For  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I



## REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 6408989

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<b>Electoral Area:</b>	G
<b>Applicant:</b>	West Fraser Mills Ltd.
<b>Existing Land Use:</b>	Vacant
<b>Zoning:</b>	Not Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
<b>Plan Designation</b>	Not Designated under Smithers Telkwa Rural Official Community Plan Bylaw No 1704, 2014.
<b>Proposed Use Comply With Zoning:</b>	N/A
<b>If not, why?</b>	
<b>Agricultural Land Reserve:</b>	Outside the ALR
<b>Access Highway:</b>	5000 Rd FSR to 1800 Rd FSR Connector
<b>Archaeological Site:</b>	None according to provincial mapping
<b>Building Inspection:</b>	Outside the Building Inspection Area
<b>Fire Protection:</b>	Outside the Rural Fire Protection Area
<b>Other comments:</b>	None



# Morrison Camp Management Plan

## **1.0 BACKGROUND**

### **1.1 Project Overview**

Pacific Inland Resources (PIR) will construct a 50-75 man logging camp on this site. Construction will begin this summer, if approval is given, and be completed in the summer of 2018. The camp is expected to use up about 11.8 hectares of the property. The camp will be constructed in several phases: First the water and sewer services will be developed, second the construction of the camp itself, third the installation of generators for power. Once camp is completed then we are planning to connect into the hydro line that runs from Fort Babine to Takla Lake.

### **1.2 Authorizations, Permits or Approvals**

Pacific Inland Resources will obtain all necessary permits that are required by all agencies throughout the construction of the logging camp.

### **1.3 First Nations**

The Licence of Occupation is located within the Lake Babine Nation. This location was identified on Pacific Inland Resources Forest Stewardship Plan maps in the spring of 2017 and info shared with the Lake Babine Nation.

## **2.0 LOCATION**

### **2.1 General Description**

See attached General location Map and Detailed Site plan map

## **2.2 Location Justification**

This site has been selected because it is located approximately in the middle of our logging area and it is within 1 kilometer of the BC Hydro powerline that runs from Fort Babine to Takla Lake. Our existing Morrison camp is now located at the bottom end of our chart area and the camp requires major upgrades since it is 30 plus years old.

## **2.3 Seasonal Use**

The camp will be in use 12 months of the year.

## **3.0 INFRASTRUCTURE**

### **3.1 New Facilities**

Within the Licence of Occupation the following improvements will occur:

- Area will be cleared and leveled for the camp/parking lot/generator and Storage shed
- Approximately 10 prefab Atco camp trailers will be erected
- A building for the generators and storage will be erected
- Sewage lagoons will be constructed to meet the required size of camp.
- A well for water will be drilled on site.
- The existing road into and through the site will be upgraded.
- Eventually we plan to install a powerline from camp to the BC Hydro line running from Fort Babine to Takla lake.

### **3.2 Access**

There is an existing logging road accessing the area. This road will be upgraded to provide year round access. Also PIR may apply for a road permit from the end of the road northeast to the 5000 road to facilitate a loop road for our logging trucks that stay in camp.

### **3.3 Utilities Requirements and Sources**

Power for the camp will be provided by diesel generators at the startup of the camp. The plan is to eventually establish a powerline

from the camp to the existing BC Hydro powerline that runs from Fort Babine to Takla lake.

### **3.4 Water Supply**

PIR plans to drill one or more water supply wells to supply water for the required size of camp. All wells drilled will meet all requirements of the Groundwater Protection Regulation.

### **3.5 Waste Collection, Treatment and Disposal**

- The vegetation debris accumulated during the clearing of the site will be disposed of by open burning. PIR will follow the Open Burning Smoke Control Regulation and obtain all necessary approvals.
- All garbage accumulated by the camp is planned to be incinerated and all permits required under the Environmental Management Act will be obtained.
- PIR is planning to develop sewage lagoons for the camp sewage and all permits and requirements of the Sewerage System Regulation will be obtained before construction begins.

## **4.0 ENVIRONMENTAL**

### **4.1 Land Impacts**

#### **4.1.1 Vegetation Removal**

The Licence of Occupation is located within a previously harvested cutblock so most of the large timber vegetation has been removed. Remaining vegetation will be removed by excavator or bulldozer.

#### **4.1.2 Soil Disturbance**

PIR will minimize the disturbance to the soil.

#### **4.1.3 Riparian Encroachment**

There is no encroachment on riparian areas within the Licence of Occupation.

#### **4.1.4 Pesticides and Herbicides**

No pesticides or herbicides will be utilized on the site.

#### **4.1.5 Visual Impacts**

The Licence of Occupation is not located within a visually sensitive area.

#### **4.1.6 Archaeological Sites**

The Licence of Occupation is located within a low area for potential Archaeological Sites.

#### **4.1.7 Construction Materials**

All construction materials will be transported to the site by trucks. Deleterious impacts will be minimal.

### **4.2 Atmospheric Impacts**

#### **4.2.1 Sound, Odor Gas or Fuel Emissions**

No impacts on wildlife or residents in the area.

### **4.3 Restrictions on Tenuring of Aquatic Lands**

#### **4.3.1 Drainage Effect**

Surrounding drainage will not be affected by the camp.

#### **4.3.2 Public Access**

No change in public access.

#### **4.3.3 Flood potential**

N/A

### **4.4 Fish and Wildlife Habitat**

#### **4.4.1 Disturbance to Wildlife or Wildlife Habitat**

The Licence of Occupation is not located within any designated wildlife areas.

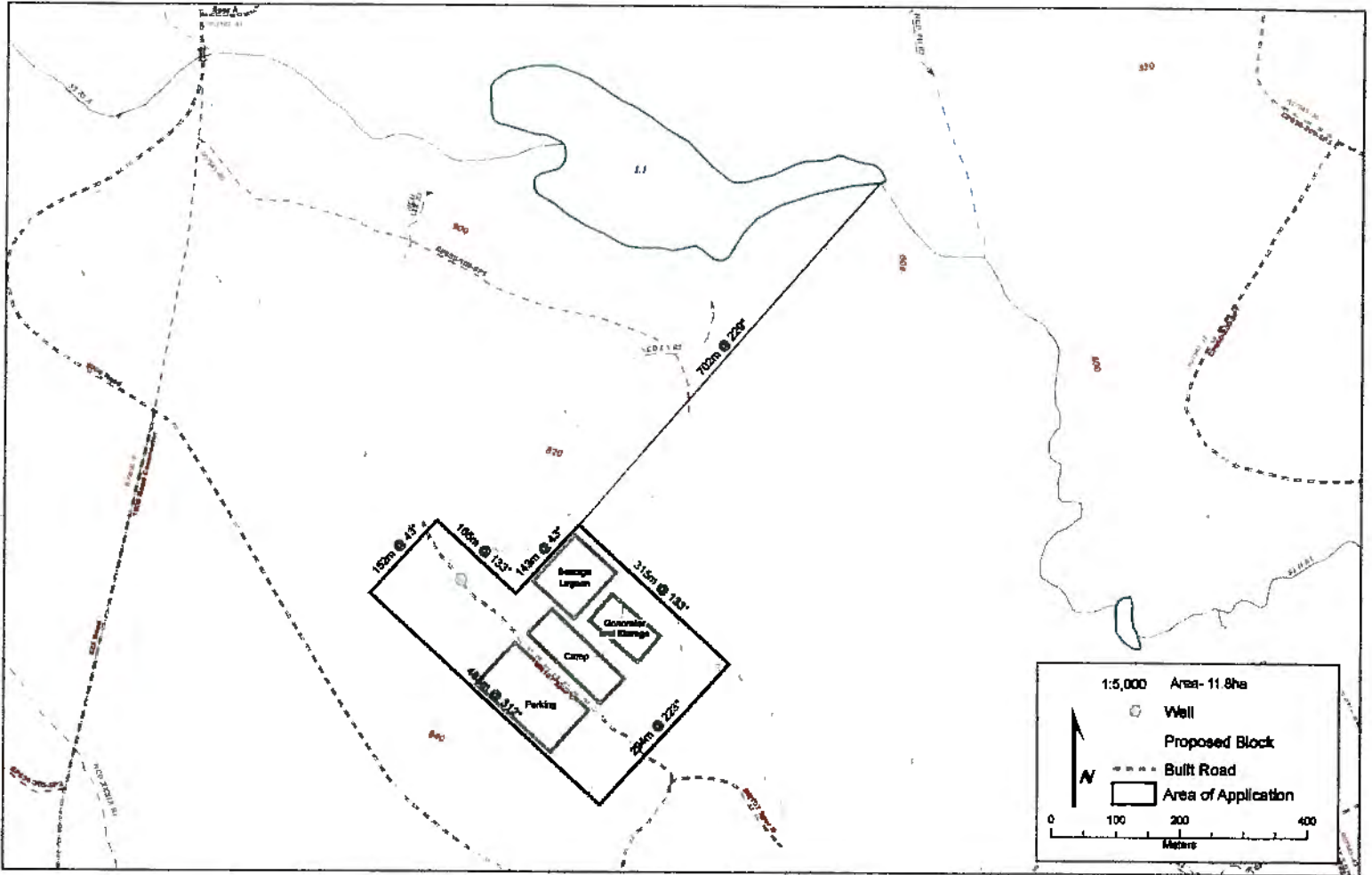
## **5.0 SOCIO-COMMUNITY**

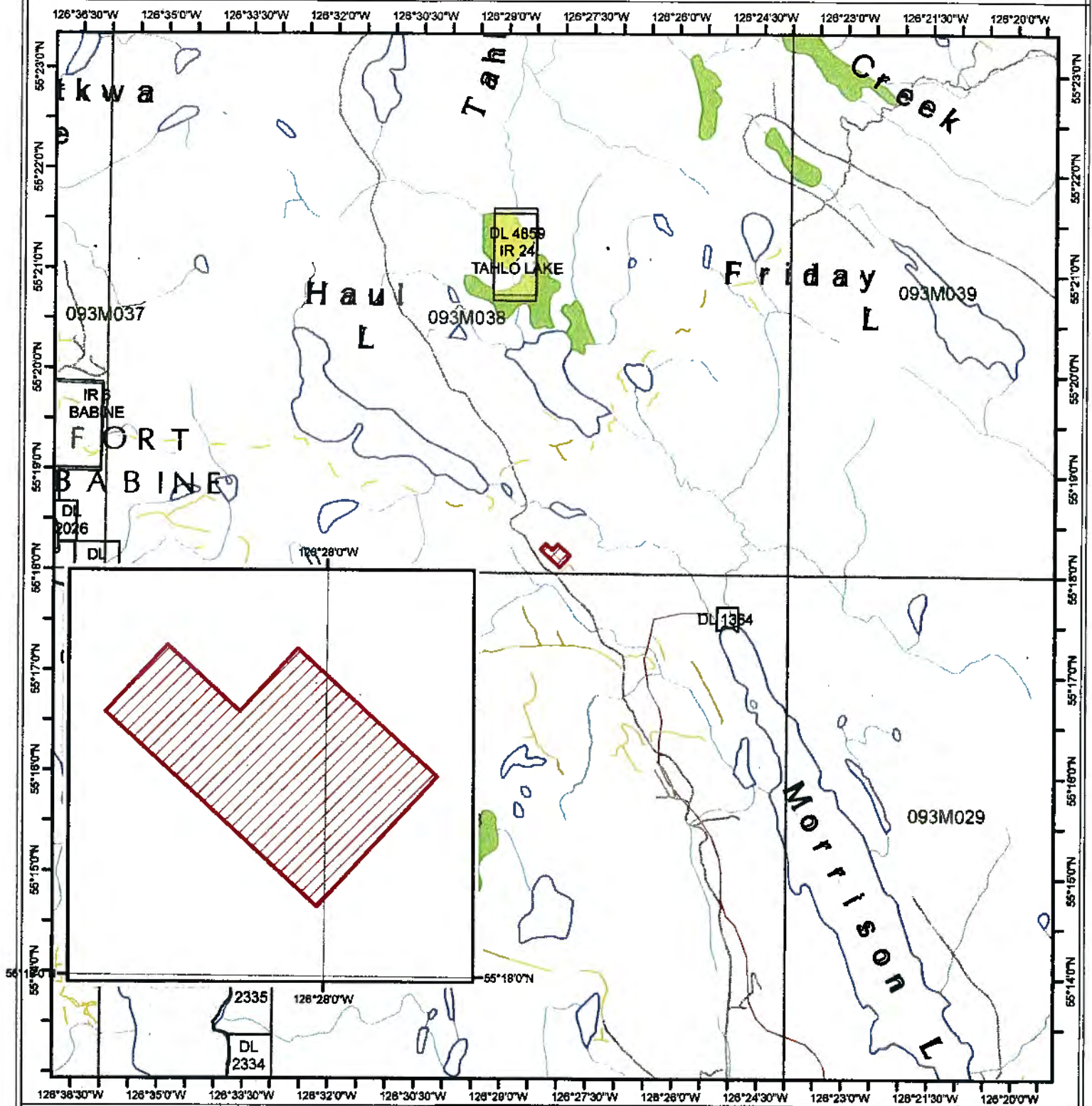
### **5.1 Land Use**

PIR will make reasonable efforts to accommodate the interest of other resource users in the area.

### **5.2 Socio-Community Conditions**

The Licence of Occupation will not affect public access for other tenure holders and there is no increased demands on existing services in the area.





Scale: 1:100,000  
 Type: LICENCE  
 Sub Type: LICENCE OF OCCUPATION  
 Purpose: INDUSTRIAL  
 Subpurpose: INDUSTRIAL CAMPS

-  Application Area
-  Indian Reserves
-  Parks and Protected Area

**Referral Map**



BRITISH COLUMBIA  
www.gov.bc.ca

Date: 30 Mar 2017  
Area: 11.8 ha +/-





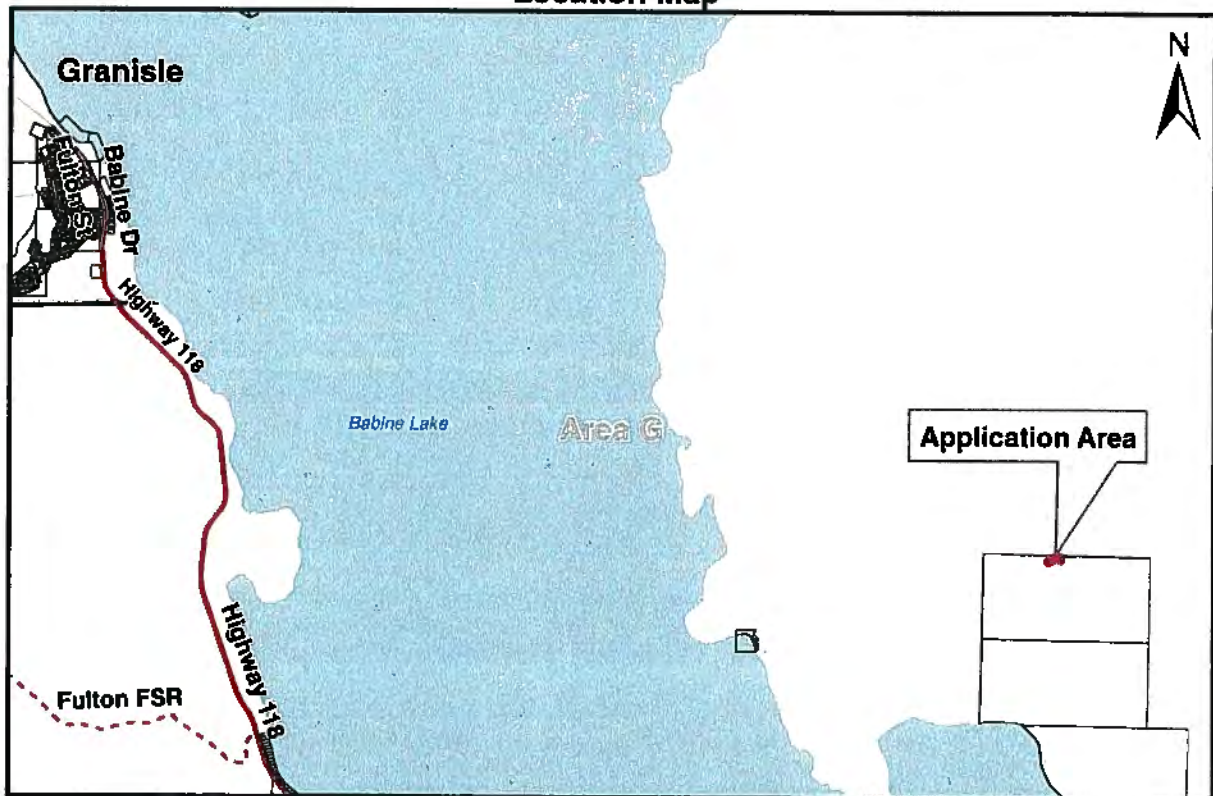
80

## MEMORANDUM

To: Board of Directors  
From: Jennifer MacIntyre, Planner I  
Date: May 2, 2017  
Re: Land Referral File No. 6408981 (Reddog Logging Ltd.)

This application is regarding a Licence of Occupation for access purposes. The subject property is located on lands legally described as Part of District Lot 5007, Range 5, Coast District, located north of Babine Lake approximately 9 kilometres east of the Village of Granisle. The application area is approximately 0.116 ha. in size.

Location Map



The applicant is applying for tenured access to their saw mill, shaper and planer for which they have received a Licence of Occupation (6406883) in 2016. The roadway currently exists and has been privately maintained for over 50 years. The road is 130 metres long and connects the mill site with the Wrights Bay FSR which connects to the Babine Barge.



The application area is not zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993. The application area is within the Agricultural Land Commission.

**Recommendation**

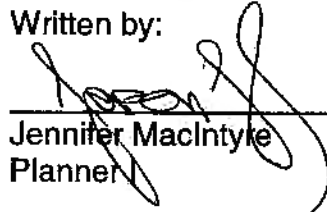
That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6408981.

*Rural Directors – All/Directors/Majority*

Reviewed by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

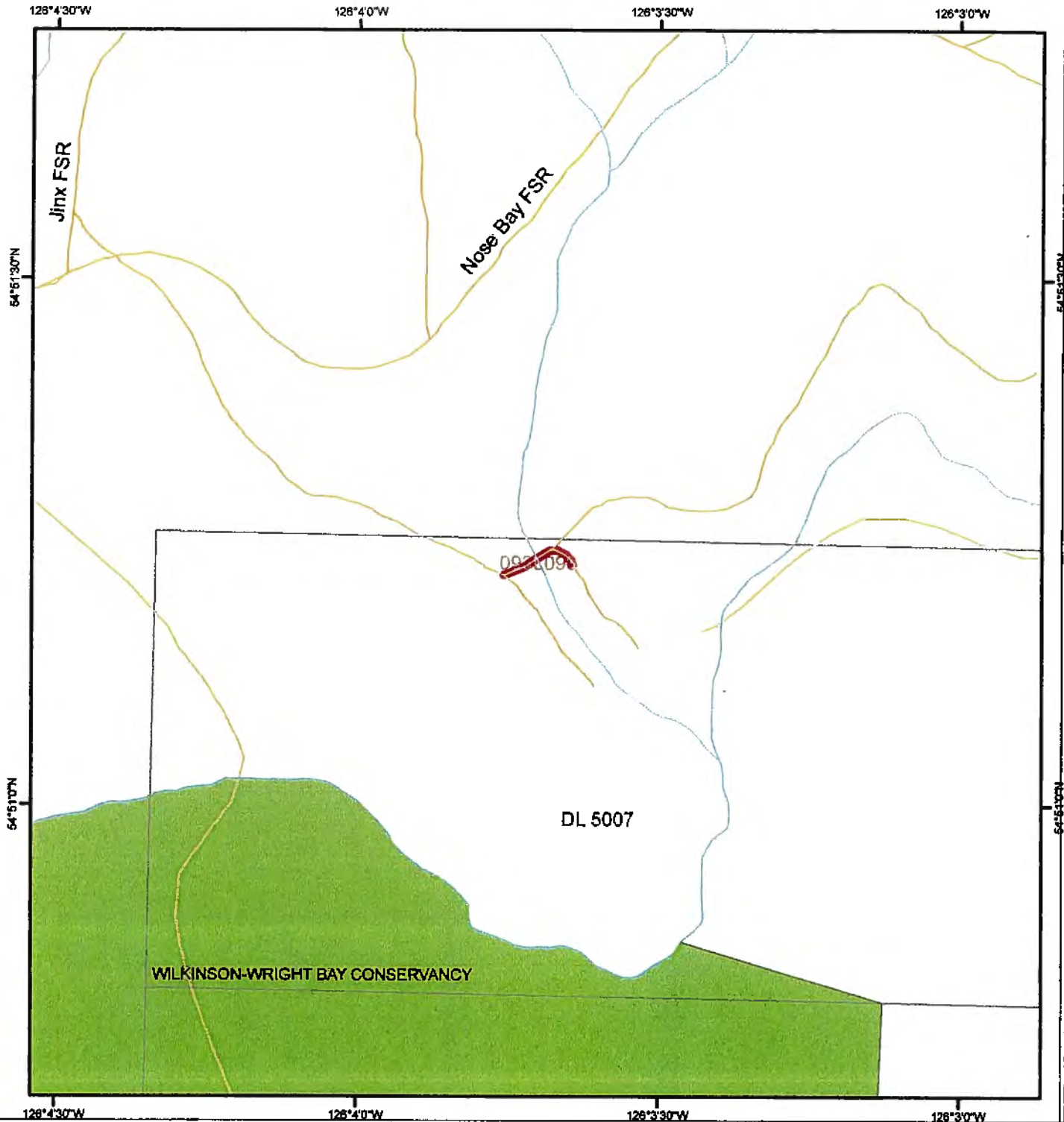
Written by:

 EOL  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner

**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT  
SHEET ON CROWN LAND REFERRAL 6408981**

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<b>Electoral Area:</b>	G
<b>Applicant:</b>	Reddog Logging Ltd.
<b>Existing Land Use:</b>	Vacant
<b>Zoning:</b>	Not Zoned under Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993.
<b>Plan Designation</b>	AG - Agriculture
<b>Proposed Use Comply With Zoning:</b>	N/A
<b>If not, why?</b>	
<b>Agricultural Land Reserve:</b>	Within the ALR
<b>Access Highway:</b>	Babine Barge, Nose Bay FSR & Wrights Bay FSR
<b>Archaeological Site:</b>	None according to provincial mapping
<b>Building Inspection:</b>	Outside the Building Inspection Area
<b>Fire Protection:</b>	Outside the Rural Fire Protection Area
<b>Other comments:</b>	None.



Scale: 1:10,000  
 Purpose: TRANSPORTATION  
 Subpurpose: ROADWAY  
 Type: LICENCE  
 Subtype: LICENCE OF OCCUPATION



**Referral Map**

Date: 06 Mar 2017  
 Tantalus Area: 0.117 ha