



1

REGIONAL DISTRICT  
OF BULKLEY & NECHAKO



# AGENDA

MEETING NO. 1

JANUARY 28, 2016

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"A WORLD OF OPPORTUNITIES  
WITHIN OUR REGION"

**VISION**

***“A World of Opportunities  
Within Our Region”***

**MISSION**

***“We Will Foster Social,  
Environmental, and  
Economic Opportunities  
Within Our Diverse Region Through Effective  
Leadership”***

**STRATEGIC PRIORITIES 2015-2019**

**Now**

- 1. Fair Share**
- 2. Legacy Proposal**
- 3. Work Camp Strategy**
- 4. Waste Management Strategy—Board reading/reviewing**
- 5. Internet/Cell Phone Connectivity**

**Next**

- 6. Diversification Strategy - (Mid-Term Timber Supply)**
- 7. Health Services**

**Board Advocacy**

- 8. Nechako Watershed**
- 9. Wildfire Mitigation**
- 10. CN Emergency Meeting and Exercise**

**AGENDA**

Thursday, January 28, 2016



<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – January 28, 2016</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
	<u>(All grey highlighted items may be received as a block)</u>	
12-31	Board Meeting Minutes – December 10, 2015	Adopt
32-51	RDBN Planning Session – January 12-13, 2015	Receive
52-57	Committee of the Whole Meeting Minutes - January 14, 2016 (Unapproved)	Receive
58-68	Committee of the Whole Meeting Minutes - November 5, 2015	Receive
69-75	Forestry Committee Meeting Minutes - January 14, 2016 (Unapproved)	Receive
76-80	Forestry Committee Meeting Minutes - November 5, 2015	Receive
81-88	Waste Management Committee Meeting Minutes - January 14, 2016 (Unapproved)	Receive
89-91	Waste Management Committee Meeting Minutes - December 10, 2015	Receive
	<u>BUSINESS ARISING OUT OF THE MINUTES</u>	
	<u>DELEGATION</u>	
92-113	<u>Geoffrey Mercer, MSC, Environmental Consultant</u> RE: Pilot Project – Hydrothermal Liquefaction	

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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
	(All grey highlighted items may be received as a block)	
114-117	Cheryl Anderson, Manager of Administrative Services – Minerals North 2016	Direction
118-128	Corrine Swenson, Manager of Regional Economic Development – Beyond the Market - Project Funding Request	Direction
129-131	Wendy Wainwright, Executive Assistant - Committee Meeting Recommendations - January 14, 2016	Recommendation (Page 131)
132-135	Cheryl Anderson, Manager of Administrative Services – North Central Local Government Association Convention – May 4-6, 2016 - Dawson Creek, B.C.	Recommendation (Page 132)
136	Corrine Swenson, Manager of Regional Economic Development – Request for Sponsorship: Glenwood Women’s Institute in Electoral Area “A” (Smithers Rural)	Recommendation (Page 136)
137-138	Corrine Swenson, Manager of Regional Economic Development – Regional Tradeshow Partnerships	Recommendation (Page 138)
139	Kristi Rensby, Finance/Administration Coordinator – Federal Gas Tax Funds – Electoral Area “E” (Francois/Ootsa Lake Rural) Grassy Plains Community Hall Association	Recommendation (Page 139)
140-145	Deborah Jones-Middleton, Protective Services Manager – Luck Bay Rural Fire Protection Agreement with District of Fort St. James	Recommendation (Page 140)
146-151	Deborah Jones-Middleton, Protective Services Manager – British Columbia – Prepared and Resilient – A Discussion Paper on the Legislative Framework for Emergency Management in British Columbia	Recommendation (Page 151)
152-154	Regional District of Bulkley-Nechako - 2016 Appointments	Ratify



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<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS (CONT'D)</u>	<u>ACTION</u>
155	Hans Berndorff, Financial Administrator - Topley Rural Fire Protection Temporary Borrowing	Receive
156	Hans Berndorff, Financial Administrator - Southside Fire Protection Repairs and Maintenance Reserve	Receive
157-159	Hans Berndorff, Financial Administrator - Amendment to the 2015 Financial Plan	Receive
160-161	Deborah Jones-Middleton, Protective Services Manager – Monthly 9-1-1 Call Report - November 2015	Receive
162-163	Deborah Jones-Middleton, Protective Services Manager – Monthly 9-1-1 Call Report - December 2015	Receive
164-165	Deborah Jones-Middleton, Protective Services Manager – Annual 9-1-1 Call Report	Receive
166	Gail Chapman, CAO – Certificate of Alternative Approval Process Results – Fort St. James Seniors Helping Seniors Transportation Establishment Bylaw No. 1750, 2015	Receive
	<u>DEVELOPMENT SERVICES</u> <i>(All Directors)</i>	
167-198	ALR Application No. 1187 Elaine and Randy Rogers Subdivision within the ALR Electoral Area "A"	Recommendation (Page 175)
199	<u>Memo</u> – Jennifer MacIntyre, Planner 1 RE: APC Member Appointment Area "G"	Recommendation (Page 199)
200-225	<u>Memo</u> – Jason Llewellyn, Director of Planning RE: ALC Reconsideration of Panel Decisions	Recommendation (Page 202)
227-270	<u>Memo</u> – Jason Llewellyn, Director of Planning RE: Blackwater Gold Environmental Assessment	Recommendation (Page 228)



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<u>PAGE NO.</u>	<u>ELECTORAL AREA PLANNING</u> (All Directors)	<u>ACTION</u>
	<u>Development Variance Permit Application</u>	
271-279	Development Variance Permit A-08-15 Gary and Stephanie Huxtable 233 Prairie Road, Smithers Electoral Area "A"	Recommendation (Page 275)
280-286	Development Variance Permit A-07-15 Raymond and Aurelia Spronk 14655 Round Lake Road, Telkwa Electoral Area "A" (call for comments from the gallery)	Recommendation (Page 282)
	<u>Memo</u>	
287-303	<u>Memo</u> – Jason Llewellyn, Director of Planning RE: OCP review processes for Village of Burns Lake and Electoral Areas B and E	Recommendation (Page 290)
	<u>ELECTORAL AREA PLANNING</u> (All Directors)	
	<u>Bylaw for Third Reading</u>	
304-314	Rezoning and OCP Amendment File No. G-03-15 Bylaws 1757 & 1758 Pauline Watson (HBH) Electoral Area "G"	Recommendation (Page 308)
	<u>OTHER</u> (All Directors)	
315-339	Planning Department Year End Report: 2015	Receive
	<u>Planning Department Enquiries Report</u>	
340	For December 2015	Receive
	<u>Action List</u>	
341-342	Action List – December 2015	Receive

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<u>PAGE NO.</u>	<u>CORRESPONDENCE</u> (All Directors)	<u>ACTION</u>
343-344	Burns Lake Community Forest Ltd. RE: Proposed Harvest Activity for 2015 – 2016 season	Receive
345-352	Prince Rupert Gas Transmission Project RE: Activity Update #31 December 2015-January 2016	Receive
353-355	Coastal Gaslink Pipeline Project RE: Activity Update # 36. December 2015 – February 2016	Receive
356-359	Coastal Gaslink Pipeline Project RE: Activity Update # 37	Receive
360-362	Coastal Gaslink Pipeline Project - Response to Regional District of Bulkley- Nechako File Number: 12-3313	Receive

#### VERBAL REPORTS

#### RECEIPT OF VERBAL REPORTS

#### ADMINISTRATION CORRESPONDENCE

**(All grey highlighted items may be received as a block)**

363-365	North Central Local Government Association - Call for Resolutions, NCLGA Executive Nomination Procedure	Direction
366-367	Ministry of Transportation and Infrastructure - Thank You for Meeting at UBCM Convention	Receive
368-369	Ministry of Transportation and Infrastructure - Office of the Minister of State for Emergency Preparedness – Thank You for Meeting at UBCM Convention	Receive
370	Ministry of Forests, Lands and Natural Resource Operations – Investment Agreement Between Canfor Corporation and Conifex Timber Inc.	Receive
371	Telkwa Museum – Thank you	

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<u>PAGE NO.</u>	<u>CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
372-374	Ministry of Forests, Lands and Natural Resource Operations – Snow Survey and Water Supply Bulletin – January 1 <sup>st</sup> , 2016	Receive
375-377	District of Squamish – Transit Funding Concerns	Receive
378-383	Ministry of Transportation and Infrastructure - B.C. Unveils Five Point Action Plan for Safe Transportation Options Along Highway 16	Receive
384-386	BV Farmers' Market Association – Letter from Doug Donaldson, MLA re: BC Farmers' Market Coupon Program	Receive
387-391	Ministry of Transportation and Infrastructure Letter to Peace River Regional District – New Approach to Fire Safety in BC	Receive
392-393	City of Burnaby Letter to Minister of Community, Sport & Cultural Development – Anticipated Property Assessment Changes in 2016	Receive
394-397	Auditor General For Local Government <ul style="list-style-type: none"> <li>• Improving Local Government Procurement Process Through: Procurement Policy Enhancements, Procurement Performance Metrics and Reporting, and Vendor Performance Management</li> <li>• Performance Audit Report – City of New Westminster</li> <li>• Policing Services Performance Assessment</li> <li>• Performance Audit Report – City of Port Alberni</li> </ul>	Receive
398-399	Nechako-Kitamaat Development Fund Society - NKDF Approves \$422,436 in Funding for Six New Projects	Receive
400-421	Union of B.C. Municipalities – Update on Syrian Refugee Settlement Plans	Receive
422-423	Union of B.C. Municipalities – Follow Up - Syrian Refugees	Receive

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<u>PAGE NO.</u>	<u>CORRESPONDENCE (CONT'D)</u>	<u>ACTION</u>
424	Northern Gateway – Community Advisory Boards – Northern Gateway Update – January 14, 2016	Receive
425	Species at Risk Recovery Unit, Canadian Wildlife Service – Notification of Updates to the Species at Risk Public Registry	Receive
426-427	Fire Prevention Officers Association of B.C. - Support for Advertisement in Conference Magazine	Receive
428-430	Fort Fraser Cemetery Commission Meeting Minutes – May 25, 2015	Receive
431-433	Federation of Canadian Municipalities - Speech from the Throne, December 4, 2015	Receive
434-439	Resource Works – Newsletter: Something in Our BC Water?	Receive
440-456	Union of B.C. Municipalities: <ul style="list-style-type: none"> <li>• Funding &amp; Resources Update</li> <li>• Evaluation: Healthy Families BC Communities</li> <li>• Liquor Policy Consultations with Local Government</li> <li>• Missing &amp; Murdered Indigenous Women Inquiry</li> <li>• Partnership, Collaboration Watchwords for Leadership Forum</li> <li>• Long Serving Staffer Receives UBCM Life Membership</li> <li>• Proposed Local Government Act Revision Available</li> <li>• Highlights of the November 26-27 Executive Meeting</li> <li>• Province Releases Climate Leadership Team Recommendations</li> <li>• Child Care Major Capital Funding Program</li> <li>• UBCM Calls on Province to Reverse Cost Shift to Local Governments</li> <li>• Funding &amp; Resources Update</li> <li>• Leadership Forum Will Explore “3 Dimensional Leadership”</li> </ul>	Receive

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<u>PAGE NO.</u>	<u>INVITATIONS</u>	<u>ACTION</u>
457-459	BC Broadband Conference – May 3-4, 2016 - Vancouver, B.C.	Receive
460-461	International Bioenergy Conference & Exhibition - June 15-17, 2016 – Prince George, B.C.	Receive
462-465	2016 COFI Convention – April 6-8, 2016 - Kelowna, B.C.	Receive
466-467	Northern BC Citizen Series Webinar – Nothing About Us Without Us: Practices and Tools to Build Community Engagement and Participation - February 4, 2016	Receive
<u>FINANCIAL</u>		
467-477	Operating Accounts Paid – December, 2015	Ratify
<u>BYLAWS</u>		
<u>Bylaws for First, Second, and Third Reading and Adoption</u>		
478-479	<u>No. 1761</u> – Topley Rural Fire Protection Temporary Borrowing (All/Weighted/Majority)	1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> Reading & Adoption
480-481	<u>No. 1762</u> – Southside Rural Fire Protection Service Repairs and Maintenance Reserve Establishment (All/Weighted/Majority)	1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> Reading & Adoption
482-487	<u>No. 1763</u> – RDBN Financial Plan Amendment  (All/Weighted/Majority)	1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> Reading & Adoption
<u>Bylaws for Adoption</u>		
488-491	<u>No. 1750</u> – Fort St. James Seniors Helping Seniors Transportation Service Establishment (All/Directors/Majority)	Adopt
<u>READING FILE</u>		<u>RECEIVE ALL</u>
- Contents listed under Separate Cover		
<u>SUPPLEMENTARY AGENDA</u>		

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**NEW BUSINESS**

**SPECIAL IN-CAMERA MEETING**

In accordance with Section 90 (1)(c)(g) of the *Community Charter*, it is the opinion of the Board of the Regional District of Bulkley-Nechako that matters pertaining to labour relations or other employee relations (CAO replacement) and litigation or potential litigation affecting the local government (*Tersago v. RDBN et al*) or information received relating to the matter must be closed to the public therefore exercise their option of excluding the public for this meeting.

**ADJOURNMENT**



**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEETING NO. 14****Thursday, December 10, 2015**

**PRESENT:** Chair Bill Miller

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brien  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Gerry Thiessen

Director Absent Luke Strimbold, Village of Burns Lake

Alternate Director John Illes, Village of Burns Lake

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services – arrived at 10:40 a.m., left at 11:16 a.m.  
Deborah Jones Middleton, Protective Services Manager – left at 10:55 a.m.  
Jason Llewellyn, Director of Planning  
Corrine Swenson Manager of Economic Development – left at 10:44 a.m.  
Wendy Wainwright, Executive Assistant

**CALL TO ORDER**

Gail Chapman, CAO called the meeting to order at 10:32 a.m.

**ELECTIONS****Chairperson**

Ms. Chapman called for nominations for the position of Chairperson of the Regional District of Bulkley-Nechako for the year 2016.

Moved by Director Petersen  
Seconded by Director Greenaway**2015-14-1**

"That Director Miller be nominated for the position of Chairperson of the Regional District of Bulkley-Nechako for 2016."

Ms. Chapman called for nominations for Chairperson a second time.

**ELECTIONS (CONT'D)**

Ms. Chapman called for nominations for Chairperson a third time.

There being no further nominations, Ms. Chapman declared Director Miller as Chairperson for the Regional District of Bulkley-Nechako for the year 2016 by acclamation.

**Vice – Chairperson**

Ms. Chapman called for nominations for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for the year 2016.

Moved by Director Brien  
 Seconded by Director MacDougall

**2015-14-2**

“That Director Thiessen be nominated for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for 2016.”

Ms. Chapman called for nominations for Vice-Chairperson a second time.

Ms. Chapman called for nominations for Vice-Chairperson a third time.

There being no further nominations, Ms. Chapman declared Director Thiessen as Vice-Chairperson for the Regional District of Bulkley-Nechako for the year 2016 by acclamation.

Chairperson Miller assumed the Chair.

**AGENDA & SUPPLEMENTARY AGENDA**

Moved by Director Brien  
 Seconded by Director Petersen

**2015-14-3**

“That the agenda of the Regional District of Bulkley-Nechako Board meeting of November 19, 2015 be approved as amended to remove Land Referral File No. 7409817 and 7409818; and further, that the Supplementary Agenda be received and dealt with at this meeting.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**MINUTES**

**Board Meeting Minutes  
 – November 19, 2015**

Moved by Director MacDougall  
 Seconded by Director Greenaway

**2015-14-4**

“That the Regional District of Bulkley-Nechako Board Meeting Minutes of November 19, 2015 be adopted.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADMINISTRATION REPORTS**

Lakes Economic Development Service – Lakes District Family Enhancement Society Application Moved by Alternate Director Illes  
Seconded by Director Benedict

2015-14-5

“That the Regional District of Bulkley-Nechako Board of Directors support the Lakes District Family Enhancement Society accessing a grant of \$10,000 from the Lakes Economic Development Service for the development of a project plan for the Rural Centre of Excellence in Post-Secondary Education in Burns Lake.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN 50<sup>th</sup> Anniversary Celebration Working Group Recommendations

Moved by Director Benedict  
Seconded by Director Parker

2015-14-6

“That the Regional District of Bulkley-Nechako Board of Directors approve the RDBN 50<sup>th</sup> Anniversary Celebration recommendations as presented by the RDBN 50<sup>th</sup> Anniversary Celebration Working Group.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Federal Gas Tax Funds -Electoral Area “A” (Smithers Rural) – Royal Canadian Legion Branch #63 – Bulkley Valley Legion

Moved by Director Fisher  
Seconded by Director Bachrach

2015-14-7

1. “That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$33,000 of Electoral Area “A” Federal Gas Tax allocation monies to Royal Canadian Legion Branch #63 – Bulkley Valley Legion for an energy efficiency improvement project at the Bulkley Valley Legion;
2. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$33,300 from the Federal Gas Tax Reserve Fund.”

(Participants/Directors Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Federal Gas Tax Funds  
-Electoral Area "G" (Houston  
Rural) – Topley Fire Hall

Moved by Director Newell  
 Seconded by Director Liversidge

2015-14-8

1. "That the Regional District of Bulkley-Nechako Board of Directors rescind Motion 2015-1-40 passed on January 29, 2015;
2. That the Regional District of Bulkley-Nechako Board of Directors authorize contributing \$50,000 of Electoral Area "G" Federal Gas Tax allocation monies and \$20,000 of Electoral Area "B" Federal Gas Tax allocation monies towards the energy efficiency portion of the renovation project at the Topley Fire Hall;
3. That the Regional District of Bulkley-Nechako Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

3. That the Regional District of Bulkley-Nechako Board of Directors authorize the withdrawal of up to \$70,300 from the Federal Gas Tax Reserve Fund."

(Participants/Directors Majority)

CARRIED UNANIMOUSLY

Request for Sponsorship:  
Glenwood Women's Institute  
in Electoral Area "A" (Smithers  
Rural)

Moved by Director Fisher  
 Seconded by Director Bachrach

2015-14-9

"That the Regional District of Bulkley-Nechako Board of Directors approve of the RDBN acting as a sponsoring agency for the Glenwood Women's Institute funding application to Bulkley Valley Community Foundation (BVCF), thus entering into an agreement with Glenwood Women's Institute and the BVCF as well as issuing a tax receipt to the BVCF."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Referendum – Lakes District  
Airport Contribution Local  
Service Establishment  
Amendment

Moved by Alternate Director Illes  
 Seconded by Director Benedict

2015-14-10

"That the Regional District of Bulkley-Nechako schedule a referendum to take place on Saturday, February 27, 2016 regarding "Lakes District Airport Contribution Local Service Establishment Amendment Bylaw No. 1751, 2015." Further, that Cheryl Anderson be appointed Chief Election Officer and Geraldine Craven be appointed Deputy Chief Election Officer."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

Nechako Valley Rodeo Association –Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural) Moved by Director Petersen  
Seconded by Director Thiessen

2015-14-11

“That the Regional District of Bulkley-Nechako Board of Directors authorize that Nechako Valley Rodeo Association be given \$3,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with its 4<sup>th</sup> Annual Nechako Valley Rodeo.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

Withdrawal from Emergency Preparedness Emergency Response Reserve

Moved by Director MacDougall  
Seconded by Director Greenaway

2015-14-12

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Financial Administrator’s December 2, 2015 memo titled “Withdrawal from Emergency Preparedness Emergency Response Reserve;” and
2. That the withdrawal of up to \$15,000 from the Emergency Response Reserve for unreimbursed emergency response expenditures be authorized.”

(All/Weighted/Majority) CARRIED UNANIMOUSLY

Discussion took place in regard to the work completed by staff prior to an emergency event being given a task number by Emergency Management B.C. Director Repen also noted that in the spring of 2015 the RDBN had to cancel meetings due to the occurrence of an emergency event and the impacts that events have on staff workloads can be substantial.

Farmed Animal GIS Study

Moved by Director Fisher  
Seconded by Director Petersen

2015-14-13

1. “That the Regional District of Bulkley-Nechako Board of Directors receive the Protective Services Manager’s December 1, 2015 memo titled “Farmed Animal GIS Study.”
2. That the Regional District of Bulkley-Nechako Board of Directors direct staff to work with the Investment Agriculture Foundation of BC to identify potential sites for farmed animal mass carcass burial.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

The Regional News -Winter 2015

Moved by Director Benedict  
Seconded by Alternate Director Illes

2015-14-14

“That the Regional District of Bulkley-Nechako Board of Directors ratify the Winter 2015 edition of “*The Regional News*” as amended.”

(All/Directors/Majority) CARRIED UNANIMOUSLY

**ADMINISTRATION REPORTS (CONT'D)**

**Administration Reports**

Moved by Director MacDougall  
Seconded by Director Newell

**2015-14-15**

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Administrative Reports:

- Protective Services Manager's November 30, 2015 memo titled "Equity Silver Mine Emergency Response Planning";
- Manager of Administrative Services' December 1, 2015 memo titled "Topley Emergency Response Contribution Local Service Area Establishment Repeal Bylaw No. 1759, 2015";
- Financial Administrator's November 26, 2015 memo titled "Impact of Endako Mine Closure;"
- Financial Administrator's December 2, 2015 memo titled "2015 to 2019 Financial Plan Amendments."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director Newell spoke of the importance of including area residents in regard to the Equity Silver Mine Emergency Response planning. Chair Miller noted that the company must be responsible for its impact to the region and the safety to the residents potentially impacted by a possible dam breach in the future. Gail Chapman, CAO has been informed that Equity Silver Mines does intend to include area residents in future discussions in the beginning of 2016.

**ENVIRONMENTAL SERVICES REPORT**

**2015 Recycling Program  
Update and 2016 Recycling  
Program Contract Renewals**

Moved by Alternate Director Illes  
Seconded by Director Parker

**2015-14-16**

"That the Regional District of Bulkley-Nechako Board of Directors receive the Director of Environmental Services' November 27, 2015 memorandum titled "2015 Recycling Program Update and 2016 Recycling Program Contract Renewals."

2. Further, that the Board of Directors approve the following recommendations:

a. For the recycling programs in Vanderhoof, Fraser Lake, Burns Lake, Southside of Francois Lake and Houston, extend the contracts with the existing service providers and provide sufficient funding for the continuance of existing recycling programs for the months of January 1 to June 30, 2016.

b. For the Smithers and Area Recycling Society, renew contract for ICI recycling service provision for 6 months (January 1, 2016 to June 30, 2016) at 80% of historic funding levels (as compared to the current 60%) pending accurate reporting and regular meetings are held to move forward with the development of a long term sustainable business plan that does not include funding from the RDBN. The 80% funding would equate to a total of \$34,939.60 for a six month program.

## ENVIRONMENTAL SERVICES REPORT (CONT'D)

c. For the recycling program in Fort St. James, extend the contract with the Nak'azdli Band for ICI mixed paper and cardboard recycling and increase the funding available to 80% of historic funding levels (pre-MMBC program). The 80% funding would equate to a total of \$19,780 available for funding a six month program."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Extending the contracts with the existing service providers and providing sufficient funding for the continuance of existing recycling programs does not reflect the total budget monies which may allow for funding for additional education or recycling programs.

Discussion took place in regard to funds for communities that have expanded recycling service levels.

## DEVELOPMENT SERVICES (All Directors)

### REFERRALS

Addition to Reserve  
5373-3-607-07507

Moved by Alternate Director Illes  
Seconded by Director Newell

2015-14-17

"That the Regional District of Bulkley-Nechako Board of Directors provide the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Addition to Reserve Referral No. 5373-3-607-07507" to Aboriginal Affairs and Northern Development Canada as the Regional District's comments on Addition to Reserve Referral No. 5373-3-607-07507."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7400440  
Harvey and Leena March  
Electoral Area "C"

Moved by Director Greenaway  
Seconded by Director MacDougall

2015-14-18

"That the Regional District of Bulkley-Nechako Board of Directors provide the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7400440" to the Province as the Regional District's comments on Crown Land Application No. 7400440."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Land Referral File No. 7409810  
ABC Communications  
Electoral Area "F"

Moved by Director Petersen  
Seconded by Director Thiessen

2015-14-19

"That the Regional District of Bulkley-Nechako Board of Directors provide the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 7409810" to the Province as the Regional District's comments on Crown Land Application No. 7409810."

(All/Directors/Majority)

CARRIED UNANIMOUSLY



**REFERRALS (CONT'D)**

Land Referral File No. 0280400 Moved by Director Petersen  
Andrew Mark and Cheryl Lynn Seconded by Director Newell  
Vogt, Electoral Area "F"

2015-14-20 "That the Regional District of Bulkley-Nechako Board of Directors provide the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral No. 0280400" to the Province as the Regional District's comments on Crown Land Application No. 0280400."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Referral from Coastal GasLink Pipeline Ltd. (TransCanada) regarding Multi-Use and Stockpile Sites Moved by Director Newell  
Seconded by Director Benedict

2015-14-21 "That the letter attached to the staff report dated November 30<sup>th</sup>, 2015 be sent to TransCanada in regard to Notification regarding Coastal GasLink Pipeline Ltd. (TransCanada) Multi-use and Stockpile Sites referral document CGW 4703-HMA-LA-LTR-0191, 0913, 0915 and 0917."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Referral from Prince Rupert Gas Transmission Ltd. (TransCanada) regarding Multi-Use Sites 113B and 113C Moved by Director Newell  
Seconded by Director MacDougall

2015-14-22 "That the letter attached to the staff report dated November 30<sup>th</sup>, 2015 be sent to TransCanada in regard to Notification regarding Prince Rupert Gas Transmission Ltd. (TransCanada) Multi-use sites 113B and 113C."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**MEMOS**

Recent Agricultural Land Commission Decisions Moved by Director MacDougall  
Seconded by Director Petersen

2015-14-23 "That the Regional District of Bulkley-Nechako Board of Directors receive the Planner's November 17, 2015 memorandum titled "Recent Agricultural Land Commission Decisions."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**MEMOS (CONT'D)**

**Building Inspection Contracts**

Moved by Director Parker  
 Seconded by Director Lindstrom

2015-14-24

1. "That the Regional District of Bulkley-Nechako Board of Directors authorize staff to offer to provide building inspection services to the Village of Burns Lake, the Village of Fraser Lake, the Village of Granisle, and the District of Fort St. James for the next 5 years on the same terms as the existing contracts.
2. That the Regional District Board Chair and CAO be authorized to enter into the contracts for the provision of building inspection services with the Village of Burns Lake, the Village of Fraser Lake, the Village of Granisle, and the District of Fort St. James for the next 5 years on the same terms as the existing contracts."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**Zoning Bylaw Review Process**

Moved by Director Repen  
 Seconded by Director Parker

2015-14-25

"That the Regional District of Bulkley-Nechako Board of Directors direct staff to undertake steps 1 and 2 as outlined in the November 30, 2015 report from Maria Sandberg, Planner titled "Zoning Bylaw Review Work Plan."

(Participants/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding a variable fee structure for residents that do not abide by RDBN Zoning Bylaws and the enforcement of non-compliance issues. Jason Llewellyn, Director of Planning noted that the Procedures Bylaw for Development applications has been amended in the past to implement fee increases for variance development permits and building inspection permits that are requested after building has already commenced.

Mr. Llewellyn, at the Regional Board's direction, will bring forward for review the Bylaw Enforcement Policy in 2016 and will include a review of the fee structure associated with zoning bylaw infractions.

**ELECTORAL AREA PLANNING (All Directors)**

**BYLAWS FOR FIRST AND SECOND READINGS**

Rezoning Re-Application  
A-03-15, Richard and Allita  
Barendregt, Electoral Area "A"

Moved by Director Fisher  
Seconded by Director Newell

2015-13-26

1. "That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be given first and second reading this 10<sup>th</sup> day of December, 2015 and subsequently be taken to public hearing.
2. That the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1755, 2015" be held and delegated to the Director or Alternate Director for Electoral Area "A".
3. And that prior to consideration of adoption of Bylaw No. 1755, 2015 the following conditions are met:
  - a. The applicant submits a building permit application for the additional dwelling in the workshop with all supporting documents and fees and obtains an indication from the Building Inspector that a Building Permit is ready to be issued upon the adoption of the rezoning bylaw.
  - b. The applicant upgrades the sewage system as necessary, recommended by the engineer, to accommodate the additional workshop residence, in accordance with Northern Health regulations.
4. And, that the Board direct that the public hearing for Bylaw No. 1755, 2015 not be held until the proposed covenant document has been drafted to the satisfaction of the Director of Planning."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Rezoning and OCP  
Amendment File No. G-03-15  
Bylaw 1758, Pauline Watson  
(HBH), Electoral Area "G"

Moved by Director Newell  
Seconded by Director Fisher

2015-14-27

1. "That "Houston, Topley, Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015" be given first and second reading this 10<sup>th</sup> day of December, 2015 and subsequently be taken to Public Hearing.
2. That the Public Hearing for "Houston, Topley, Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015" be held and delegated to the Director or Alternate Director for Electoral Area G.
3. That the Board consider and approve the consultation identified in the consultation checklist attached as Appendix A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

### BYLAW FOR THIRD READING

Rezoning File No. G-02-15  
Bylaw 1756 Topley Fire  
Protection Society  
Electoral Area "G"

Moved by Director Newell  
Seconded by Alternate Director Illes

2015-14-28

1. "That the Regional District of Bulkley-Nechako Board of Directors receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015."
2. That "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1756, 2015" be given third reading this 10<sup>th</sup> day of December, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

### OTHER

Planning Department  
Reports & Correspondence

Moved by Director MacDougall  
Seconded by Director Greenaway

2015-14-29

"That the Regional District of Bulkley-Nechako Board of Directors receive the following Planning Department reports:

- Enquiries Report – November, 2015;
- Planning Department Action List – November, 2015;
- Building Inspector's Report - November, 2015."

(All/Directors/Majority) CARRIED UNANIMOUSLY

### VERBAL REPORTS

Cell Service within the  
Village of Telkwa

Director Repen mentioned that the Village of Telkwa now has cell service within the Village boundaries. He noted that City West is moving forward with providing fibre optic to home service within a year.

Telkwa Business Leadership  
Award

Director Repen noted that Kimberly's Kitchen in Telkwa received the Telkwa Business Leadership Award during the Smithers District Chamber of Commerce Annual Awards night. Kimberly, the owner of Kimberly's Kitchen, originally had her business and lived in greater Vancouver and chose to move to Telkwa. She has developed and grown her business to include "Telkwa Takeout", grocery and meal delivery, and continues to make and ship her marshmallows. Director Repen mentioned that Kimberly's Kitchen is a perfect example of businesses relocating from an urban centre to northern rural B.C. and being successful.

Meeting with TransCanada  
-Prince Rupert Gas  
Transmission Line and  
Saipem Canada Inc.

Director Newell along with Chair Miller and RDBN staff met with TransCanada – Prince Rupert Gas Transmission Line and Saipem Canada Inc. to discuss the TransCanada's Socio-Economic plan and the impacts to the region in regard to work camps, waste management, legacy development and communication. Director Newell noted that the meeting went well. Chair Miller mentioned that the meeting provided an opportunity for TransCanada and Saipem Canada Inc. representatives to understand RDBN concerns.

### VERBAL REPORTS (CONT'D)

- First Nations Health Authority and B.C. MoTi -Transportation Symposium in Smithers, B.C. on Tuesday, November 24, 2015 Director Newell attended the First Nations Health Authority and B.C. Ministry of Transportation and Infrastructure Transportation Symposium in Smithers, B.C. on Tuesday, November 24, 2015. He reported that the symposium had provided an opportunity to develop a potential solution to the issues in regard to safe available travel between Prince George and Prince Rupert. He noted they discussed a hub and spoke system and the creation of an advisory group. He spoke of the need to have non-native representation on the working group.
- Doctor Recruitment in Houston Director Newell reported that a physician that is scheduled to practice in Houston will not arrive until February, 2017. The Northwest Regional Hospital District Board of Directors is proposing to Northern Health that a locum and nurse practitioner be placed in Houston for a term of one year.
- Town of Smithers Hires a New Chief Administrative Officer Director Bachrach commented that the Town of Smithers has recently hired Anne Yanciw as its new Chief Administrative Officer. Ms. Yanciw grew up near Burns Lake, on the Southside of Francois Lake and was formally the CAO for the Village of Valemount, B.C. and Interim CAO for the Village of Lions Bay.
- Town of Smithers Staffing Positions Director Bachrach mentioned that the Town of Smithers has had changes in staffing in its Recreation and Planning Departments.
- Town of Smithers Sign Bylaw Review Director Bachrach noted that the Town of Smithers is currently reviewing its Downtown Sign Bylaw.
- Town of Smithers Air Quality Director Bachrach spoke of the air quality in Smithers and that the Town of Smithers is investigating possible ideas to provide awareness to area residents and determine the number of non-compliant wood stoves in the area contributing to the particulate level in the air.
- Town of Smithers Meeting RE: New Cultural Centre Director Bachrach mentioned that the Town of Smithers has begun discussions regarding the planning of a new cultural centre that would house the Public Library, Art Centre and the Town of Smithers Information Centre.
- Resource Prices Director Brienens noted his concerns regarding the struggling resource prices. He mentioned that lumber prices have risen but commodity prices are still a big concern.
- Electoral Area "A" (Smithers Rural) Director Fisher has been meeting with community groups to discuss current projects and future plans. He has also contacted the Town of Smithers to continue to build good relationships between the municipalities and the RDBN.

## **VERBAL REPORTS (CONT'D)**

### **District of Fort St. James Community Response Plan**

Director MacDougall mentioned that he has met with representatives from School District 91 Nechako/Lakes, First Nations, RCMP, BC Ambulance and other key stakeholders in regard to the development of a community response plan for Fort St. James to address the trauma events that have impacted the community. There will be a follow-up meeting to develop protocol for the Community Response Plan.

### **District of Vanderhoof Air Quality Concerns**

Director Thiessen noted that the District of Vanderhoof is dealing with the same issues as the Town of Smithers in regard to particulate levels in the air.

### **District of Vanderhoof Recycling and Waste Management**

Director Thiessen commented that the District of Vanderhoof is meeting to work on recycling and waste management in the community.

### **Vanderhoof Winter Wonderland Christmas Festival 2015**

Director Thiessen spoke of the Winter Wonderland Christmas Festival 2015 that took place on December 5, 2015 in Vanderhoof, which also included the Vanderhoof Community Museum being illuminated and a parade of lights. The event was very well attended.

### **Vanderhoof Children's Theatre -Peter Pan Production**

Director Thiessen attended the Vanderhoof Children's Theatre Peter Pan Production and thanked Director Petersen for his grant in aid support to the Vanderhoof Children's Theatre. The theatre provides an opportunity for the youth in the community to be able to experience and participate in the fine arts.

### **Minister of Jobs, Tourism and Skills Training Transition Team Working in Fraser Lake**

Director Lindstrom stated that Richard Brown, Senior Workforce Advisor, Organizational Development Team, Ministry of Jobs, Tourism and Skills Training has been working with Fraser Lake to transition after the closure of Endako Mines. He is developing a workshop in Fraser Lake on January 9, 2016 for economic development planning. Director Lindstrom invited the Regional Board to attend.

### **Fraser Lake By-Election**

Director Lindstrom mentioned that on November 28, 2015 Sarrah Storey was elected to the Village of Fraser Lake Council in a By-Election.

### **Colleymount Road**

Director Benedict spoke of the accident between a logging truck and a grader that occurred on Colleymount Road yesterday, December 9<sup>th</sup>, 2015. The logging truck went into Francois Lake. Director Benedict spoke of her concerns in regard to Colleymount Road and the response from the Ministry of Transportation and Infrastructure. She also noted emergency vehicles did not have two way radios to communicate while travelling Colleymount Road.

### **Nechako Watershed Roundtable Meeting**

Director Greenaway attended a Nechako Watershed Roundtable meeting. He mentioned that the terms of reference are being developed and there is strong community support.

## VERBAL REPORTS (CONT'D)

### Fort St. James Seniors Helping Seniors Alternative Approval Process Public Meeting

Director Greenaway attended the Fort St. James Seniors Helping Seniors Alternative Approval Process Public Meeting on December 8, 2015 in Fort St. James. He thanked Hans Berndorff, Financial Administrator for attending the meeting. Director Greenaway mentioned that there was very low turnout.

### Village of Granisle Christmas Light Up on December 12, 2015

Director Liversidge noted that on December 12, 2015 the Village of Granisle will have the Village Christmas Light Contest and the Granisle Lions Club Light Up the Park Event. The Granisle Lions Club lights up a tree in Granisle Memorial Park in an individual's name or in memory of someone. They have in excess of 30 trees this year.

### Cram the Cruiser in Granisle December 5, 2015

Director Liversidge commented that on December 5, 2015 the Houston RCMP and the Village of Granisle hosted a Cram a Cruiser event. The RCMP truck was completely filled and the food was distributed by the Granisle Lions Club to community members. Director Liversidge noted the overwhelming support and good will of the community.

### Chair Miller – Update

Chair Miller provided an update regarding: Northwest Resource Benefits Alliance and the Omineca Beetle Action Coalition. The OBAC Executive Committee is working on moving forward with wildfire initiatives with the RDBN and RD Fraser-Fort George that were identified at the Wildfire Workshop held in Burns Lake on October 13, 2015.

### Electoral Area Directors Forum – February 2-3, 2016, Vancouver, B.C.

Chair Miller noted that he has been invited to present at the Electoral Area Directors Forum in Vancouver, B.C. on February 2-3, 2016 in regard to the action items brought forward from the Wildfire Workshop and the initiatives being undertaken by the Regional District in regard to wildfire mitigation.

### Electoral Area "B" (Burns Lake Rural)

Chair Miller has been working with the Village of Burns Lake in regard to a strategy for the joint Economic Development Function between the Village of Burns Lake and Electoral Area "B" (Burns Lake Rural). He has also been working with Director Benedict, Electoral Area "E" (Francois/Ootsa Lake Rural) and the Village of Burns Lake in regard to the Burns Lake Airport.

Chair Miller has been attending meetings in regard to the challenges facing the College of New Caledonia Lakes Campus.

Chair Miller wished everyone a very Merry Christmas and recognized the friends and individuals that he has met and served with during his time as a Director for the Regional District of Bulkley-Nechako.





**VERBAL REPORTS (CONT'D)**

**Receipt of Verbal Reports**

Moved by Director MacDougall  
Seconded by Director Brienen

2015-13-30

"That the verbal reports of the various Regional District of Bulkley-Nechako Directors be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**Break for lunch 12:09 p.m.**

**Reconvened at 1:05 p.m.**

**ADMINISTRATION CORRESPONDENCE**

**Administration Correspondence**

Moved by Director MacDougall  
Seconded by Alternate Director Illes

2015-14-31

"That the Regional District of Bulkley-Nechako Board of Directors receive the following correspondence:

- Village of Telkwa – Appointees of Alternative Municipal Director;
- Ministry of Health – Follow Up on UBCM Meeting;
- Ministry of Agriculture – Follow Up on UBCM Meeting;
- Ministry of Community, Sport and Cultural Development and Minister Responsible for TransLink – Follow Up on UBCM Meeting;
- Union of B.C. Municipalities – Gas Tax Agreement Community Works Fund Payment;
- Auditor General for Local Government - Audit Report on the City of Merritt;
- Environmental Assessment Office – Notification: Upcoming Review of Coastal GasLink Amendment Application;
- Nechako Watershed Roundtable Launch Follow Up and Report;
- Selina Robinson, MLA, Coquitlam-Maillardville - Selina's Update from Victoria;
- Northern Gateway CAB Sharing Table Meeting - September 23, 2015;
- North Central Local Government Association – Executive Meeting Summary – November 13<sup>th</sup> and 14<sup>th</sup>, 2015;
- B.C. Community Forest Association - November 2015 Newsletter;
- Small Business BC – 13<sup>th</sup> Annual Small Business Awards – Smithers Nomination;
- Union of B.C. Municipalities:
  - Policy Update: Community Paramedicine Initiative
  - National Long-Form Census Reinstated
  - Respectful Leadership Focus at 2016 LGLA Forum
  - DNA Analysis Costs Shifting to Local Government;

**ADMINISTRATION CORRESPONDENCE (CONT'D):**

**INVITATIONS:**

- International Bioenergy Conference - June 15-17, 2016  
– Prince George, B.C.;
- National Aboriginal Energy and Power Association – NAEPA  
Power Breakfast - December 15, 2015 – Vancouver, B.C.;
- How Can the Impacts of Development be Better Managed in the  
Skeena? - December 10, 2015 – Prince Rupert, B.C.;
- 2016 Agricultural & Municipal Biogas Forum: Closing the Loop  
– January 28-29, 2016 - Abbotsford, B.C.;

**ACTION LIST**

- Action List – October, 2015
- Action List – November, 2015
- Action Items in Progress – Updated -December 1, 2015.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**FINANCIAL**

**Operating Accounts**  
**-November, 2015**

Moved by Director Benedict  
Seconded by Director Bachrach

**2015-14-32**

“That the Regional District of Bulkley-Nechako Board of Directors  
ratify the Operating Accounts – Paid November, 2015.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**BYLAWS**

**Bylaws for First, Second and Third Reading**

**No. 1759 – Topley Emergency**  
**Response Contribution Local**  
**Service Establishment**

Moved by Director Newell  
Seconded by Director Liversidge

**2015-14-33**

“That “Topley Emergency Response Contribution Local Service  
Area Establishment Bylaw No. 1759, 2015” be given first, second  
and third reading this 10<sup>th</sup> day of December, 2015.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**Bylaws for First, Second, Third Reading and Adoption**

**No. 1760 – RDBN Financial**  
**Plan Amendment**

Moved by Director Fisher  
Seconded by Director Petersen

**2015-14-34**

“That “Regional District of Bulkley-Nechako Financial Plan  
Amendment Bylaw No. 1760, 2015” be given first, second, third  
reading and adoption this 10<sup>th</sup> day of December, 2015.”

(All/Weighted/Majority)

**CARRIED UNANIMOUSLY**

## **BYLAWS FOR ADOPTION**

**No. 1754 – Smithers Rural Fire Protection Service Area Amendment** Moved by Director Fisher  
Seconded by Director Bacharach

**2015-14-35**

“That “Smithers Rural Fire Protection Service Area Amendment Bylaw No. 1754, 2015” be adopted this 10<sup>th</sup> day of December, 2015.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **READING FILE**

**Reading File**

Moved by Director Benedict  
Seconded by Director Greenaway

**2015-14-36**

“That the Regional District of Bulkley-Nechako Board of Directors receive the following Reading File:

### **INVITATIONS:**

-Sustainable Communities Conference – February 9-11, 2015  
The Westin Ottawa, Ontario;

### **CORRESPONDENCE:**

- BC Chamber of Commerce – Public Affairs Update – Mixed Results For BC Government as Legislation Adjourns; BC Federation Of Labour Targets Union Growth;
- British Columbia Community Forest Association – November 2015 Newsletter;
- Clean Energy Canada – Clean Energy Review:
  - November 23, 2015 – Alberta Goes Big
  - November 16, 2015 – All Ministerial Hands on Deck;
- Clean Energy Canada – Showtime in Paris;
- Federation of Canadian Municipalities - FCM News Week of:
  - November 23, 2015
  - November 16, 2015
  - November 9, 2015;
- Federation of Canadian Municipalities – What an Impressive Week The FCM Board of Directors had in Ottawa!;
- International Bioenergy Conference & Exhibition – June 15-17, 2016
  - November 30, 2015 – BioEnergy 2016 – Final Call for Presenters!
  - November 12, 2015 – Bioenergy Excellence Award Nominations Being Accepted;
- Minerals Roundup January 25-28, 2016 – Top 3 Things You Need to Know About Roundup This Week!;
- Ministry of Forests, Lands and Natural Resource Operations
  - Update from the Minister November 2015;
- Nechako Reservoir Update - Flow Facts:
  - November 25, 2015
  - November 18, 2015;
- Northern BC Tourism Association – Destination BC Tourism Marketing Committee: Application Deadline;
- Northern BC Tourism Association – Destination BC Tourism Marketing Committee: Call for Applications;

**READING FILE (CONT'D)**

**CORRESPONDENCE (CONT'D):**

- Northern Health News Release – Northern Health Marks World AIDS Day 2015 by Building on Past Success;
- Northern Health – ‘Connecting’ Health Care Services Through Innovative Access: Northern Health Connections!
- Northern Health – Healthier Northern Communities ebriefs:
  - November 25, 2015
  - November 10, 2015;
- Prince Rupert Gas Transmission – November 19, 2015 Project Activity Update 30;
- Resource Works:
  - November 26, 2015 – Two Questions About Energy
  - November 19, 2015 – BC LNG Transforming Society
  - November 16, 2015 – The Huge Value of BC’s Steelmaking Coal
  - October 12, 2015 – She Talks Technology, Blockadia, and More;
- Legion – Military Service Recognition Book;
- Seniors BC – e-Newsletter November 2015;
- Union of British Columbia Municipalities – Truth and Reconciliation at the Local Level.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**SUPPLEMENTARY AGENDA**

**Nominees to the Chinook  
Comfor Board**

Moved by Director Benedict  
Seconded by Alternate Director Illes

**2015-14-37**

“That the Regional District of Bulkley-Nechako Board of Directors resolves that Louise Fisher and Miles Fuller be appointed as Directors of the proposed Chinook Community Forest Corporation if and when the proposed Chinook Community Forest Corporation is fully registered as a corporation with the Registrar of Companies.

Further be it resolved that if either or both of the proposed Directors Louise Fisher or Miles Further are unable or elect not to be Directors, either or both, as necessary, of Lloyd Adams and Murray LaBrash be appointed as Directors of the proposed Chinook Community Forest Corporation if and when the proposed Chinook Community Forest Corporation is fully registered as a corporation with the Registrar of Companies as Alternate Directors.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **ELECTORAL AREA PLANNING (All Directors)**

### **Public Hearing Minutes**

#### **Public Hearing Minutes and APC Minutes**

Moved by Director Newell  
 Seconded by Alternate Director Illes

2015-14-38

"That the Regional District of Bulkley-Nechako Board of Directors receive the following minutes:

-Public Hearing minutes in regard to Bylaw 1756 (Topley Fire Protection Society) Electoral Area "G";  
 -Advisory Planning Commission minutes - Area "G" for December 8, 2015."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **ADMINISTRATION CORRESPONDENCE**

#### **Fraser Research Bulletin – Economic Development Projects in Jeopardy? Implications of the Saik'uz First Nation and Stellat'en First Nation v. Rio Tinto Decision**

Moved by Director Thiessen  
 Seconded by Director Greenaway

2015-14-39

"That the Regional District of Bulkley-Nechako Board of Directors receive the correspondence from Fraser Institute titled "Fraser Research Bulletin – Economic Development Projects in Jeopardy? Implications of the Saik'uz First Nation and Stellat'en First Nation v. Rio Tinto Decision."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

#### **Transportation Working Group**

Director Fisher mentioned the importance of having a Regional Board representative on the Transportation Working group formed by the Ministry of Transportation and Infrastructure and the First Nations Health Authority to address issues of safe transportation between Prince Rupert and Prince George. Chair Miller noted that Director MacDougall is a part of the working group.

### **SPECIAL IN-CAMERA MEETING**

Moved by Director Benedict  
 Seconded by Director Greenaway

2015-13-40

"In accordance with Section 90 (1)(c) of the *Community Charter*, it is the opinion of the Board of the Regional District of Bulkley-Nechako that matters pertaining to labour relations or other employee relations or information received relating to the matter must be closed to the public therefore exercise their option of excluding the public this meeting."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Director Greenaway  
Seconded by Director Petersen

2015-14-41

"That the meeting be adjourned 1:17 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

\_\_\_\_\_  
Bill Miller, Chair

\_\_\_\_\_  
Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY NECHAKO****PLANNING SESSION****January 12 & 13, 2015****DAY 1 MONDAY, JANUARY 12, 2015**  
**ARE WE ALIGNED?**

PRESENT: Chairperson Bill Miller

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brien  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge – arrived at 1:17 p.m.  
Rob MacDougall  
Rob Newell  
Jerry Petersen  
Darcy Repen – left at 4:10 p.m.  
Luke Strimbold  
Gerry Thiessen – left at 3:30 p.m.

Director Absent Ralph Roy, Electoral Area "D" (Fraser Lake Rural)

Alternate Director Mark Parker, Electoral Area "D" (Fraser Lake Rural)

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services  
Deborah Jones-Middleton, Protective Services Manager  
Jason Llewellyn, Director of Planning  
Corrine Swenson, Manager of Regional Economic Development – arrived at 1:57 p.m.  
Wendy Wainwright, Executive Assistant

Other Gordon A. McIntosh, Local Government Leadership Institute

**CALL TO ORDER:**

Chair Miller called the Strategic Planning Workshop to order at 1:02 p.m.

**OATH OF OFFICE**

Gail Chapman, Chief Administrative Officer administered the the Oath of Office to Municipal Director Darcy Repen, Village of Telkwa.

**Introductions**

Gordon McIntosh, Local Government Leadership Institute went through introductions of the Regional Board. He provided an overview of his experience in local government and a PowerPoint Presentation.



## **GOVERNANCE ALIGNMENT**

### **Getting Started**

#### **1.0 Strategic Governance**

Discussed the absorbing of municipalities in Nova Scotia, Quebec and throughout other provinces in Canada. This has caused numerous issues and uncertainties for these areas moving forward. British Columbia has had Regional Districts for many years thus creating a system that allows for alignments and opportunities to work together that other regions in the country are now having to adjust to.

#### **What's Black & White and Grey All Over?**

##### **Why 50% turnover in councils?**

- Big commitment;
- Family obligations;
- Remuneration not a large compensation – here because of passion;
- Workload has increased;
- Government smaller;
- Keep what we have but don't want to fund;
- Aging population;
- Public sentiment is having a larger impact;
- Particular issue in community – garners people that haven't voted before (Public Sentiment);
- Need local government to run more like a business;
- Do more with less.

#### **Social**

##### **What kind of things are happening with the human element of communities?**

- Increased low income families and individuals in the area;
- Push by the provincial government to move into smaller communities where rentals are lower in price;
- Individuals require and need internet access to apply for services which is not always available in smaller communities due to lack of connectivity;
- Social gap and noticeable extremes;
- Seeing more of a boom or bust economy;
- Population more transient – fly in/fly out work camps;
- Communities don't have the long term residents and children are no longer remaining in communities;
- Social culture in the community;
- Certain cultures filling jobs;
- Volunteerism more vulnerable;
- Increase in regional/local governments - what's our role in arts and culture;
- Medical services;
- Many communities are now judged by their walking trails – speaks to healthy living;
- Social consciousness;
- Quality of life;
- Regional governments – for the most part were entities that provided services – more and more regional governments have a social agenda – which is a new area.

### Downloading

- Responsibilities previously being managed by different provincial ministries are now being passed to local government with no additional funding;
- Provincial government creating a rural infrastructure deficit.
  - General Services;
  - Healthcare;
- Lack of proper strategic planning from provincial government;
- Historically - cost sharing; now - revenue sharing;
- Edmonton/Calgary – developing a charter for new powers to access funding.

### Off Loading

- Simply not providing the service;
- E.g. Maintenance of Alberta parks;

### Infrastructure

- Water/sewerage;
- Road deterioration;
- Facilities originally built by volunteers;
- High speed internet – more rural areas wanting to attract people to live and/or do business require high speed internet.

### Environment

- Increases for winter maintenance due to changing weather patterns;
- Storm water system – overwhelmed – not built for current weather patterns;
- Threat to environment through pipeline development;
- Increase to public sensitivity in regard to the environment/recycling;
- Sensitivity to impacts to the environment;
- Mountain Pine Beetle impact.

### Economy

- Boom/bust;
- Another boom but no plan for the bust;
- Structurally the economy has not changed since the 70's;
- Ignoring what has kept us going – forestry;
- Focus on other things besides forestry;
- Efforts to diversify;
- Many communities switch to tourism – not all communities have tourism assets and tourism is the lowest paying industry in the world;
- Investigating new technologies;

Communities such as Fort McMurray are developing strategic plans for 50 years in the future with no oil; Calgary has completed a 100 year plan investigating future economies.

- Lack of education opportunities for professional relocation;
- Need to be able to provide quality of life to attract employees;
- Need community assets, affordable housing, and educational opportunities;
- Large companies making decisions quickly and investment is fluid;
- Are people being trained for a new economy;
- Need the ability to assist entrepreneurs in the development of start-up businesses and home businesses;
- Small businesses create a stable economy;
- Standards for globally owned large companies can create barriers for small local businesses;
- Local government needs to have input into the process of the development of the business community within its region;
- Need to look at how to be more business friendly;
- Find a balance between environment and industry and growth;

### **Economy (Cont'd)**

- People want to shop local and support local;
- Be socially conscientious;
- Hydro, cell and internet coverage are infrastructure needs that are impeding growth and development in the region;
- Alternate ideas to support infrastructure development.

## **1. Clear Roles and Responsibilities**

### **Governance**

- Expectation of transparency in regard to information and public communication and the younger generation's connection to social media;
- Individuals want direct input and participation and are frustrated when government does not move in the direction as proposed or suggested;
- Transparency key;
- Governments review value for funds in regard to communication;
- Very complex environment – limited resources;
- Limited tax base;
- Staff limitations;
- Smaller the organization – harder to have the range of expertise;
- Legislative constraints;
- Cultural constraints;
- Limited finances;
- Emerging priorities – natural disasters/man-made disasters;
- Changing demographics for elected officials;
- Different types of councillors:
  - Some like to be completely hands on;
  - Councillor commitment creates roll confusion;
  - Council may think things are moving too slowly – make campaign promises;
    - Expecting change, not realizing that the policies, bylaws and procedures are those implemented by the board or councils.
- Changing public sentiment.

### **Without good role clarity and policies:**

- Dysfunctional:
  - Don't get off to a good start;
  - Become dysfunctional – grind to a halt – nothing moves;
  - Lack of alignment - administration suffers;
  - Who would want to be in administration?
  - Due to the events regarding the Mayor of the City of Toronto, ON - everyone trying to develop a code of conduct/ethics;
    - Not so much ethics but civility;
    - If don't have clear rules lack of civility.

### **Confidence**

- Clear role/priorities – be in alignment;
- Board is confident that staff has clear role - mutual confidence.

**Break at 2:35 p.m.**

**Reconvened at 2:45 p.m.**

## 2. Political/Administrative Framework/Interface

### Standing Committees

- Create efficiencies;
- Many organizations have implemented Committee of the Whole processes;
- Two fundamental processes in local government in regard to standing committees
  - Efficiency;
  - Effectiveness;
- Must be careful to maintain efficient and effective practices.

### Council/Board Roles

- Making policy;
- Setting direction;
- Representing public.

### Make Policy

- Decision making;
  - Imposed – e.g. province;
- Consensus how to do a process;
- Informed agreement – strive to be better than simple majority;
- Two fundamental principles for good decision making:
  - Good Debate;
  - Adequate Information.

## 3. Informed Agreement – Good Decisions

### Any councillor/board member has the right to say they don't have enough information.

- Boards need to respect;
- Determine what information is required;
- Who provide information – staff;
- Board to refer to staff to provide information to all of the Board;
- Bad or poor debate the item should be **deferred**;
- Inadequate information should be **referred** to staff or a Committee;

### Information gathering

- Information coming forward recommended to go through staff;
- Important for all board members to have the ability to provide information;
- Staff to bring information forward on committee/board meeting agendas;
- Don't use the need to get more information as an avenue to not address the issue/concern;
- Board doesn't have information regarding an item they wish to bring forward – refer it to a committee meeting to be able to provide staff with direction;
- The Board does not ask staff to be political, ask to be objective;
  - If Board doesn't provide good direction – staff becomes political in trying to determine what the Board may want; (trying to interrupt the mind of the Board.)
- Lack of clarity regarding policy– move forward to the board/committee/committee of the whole;
- Technical/financial/legal implication – move forward to staff.

Discussion took place regarding e-mail communication between board members for information usage only. The legislative requirements were discussed. Individual Board members can't direct staff, direction must come from the Regional Board of Directors. The flow of information through the CAO from Board members and staff is beneficial. Discussion took place regarding information follow-up in regard to complaints and issues to the appropriate persons.

### **Request for Decision**

#### **Best Practices**

- Give all the options;
- Three recommendations;
- Know recommendations consistent with legislation;
- Know recommendations within budget;
- CAO needs to say if a recommendation that changes a work plan will fit in work plan or not;
- The board didn't get elected to manage got elected to represent make policy and direction;
- If doesn't fit – Board decides:
  - Defer item;
  - Change list;
  - Or more resources may be required.

### **Request for Direction**

#### **Council Meeting Options**

##### **Business Meeting**

- Delegations – designated time;
- Debate – Pros & Cons;
- Decisions – Resolutions;

FORMAL – DECISIONS.

##### **Committee of the Whole Meeting no legal authority to be in camera**

- Sharing – Learning & debriefing with staff or guests;
- Strategic Priorities – Updates & Options;
- Strategic Topics – Scoping & Expectations;

INFORMAL – DIRECTION.

##### **In Camera**

- Land – Property Values;
- Labor – Personnel Matters;
- Legal – Lawyer advice & FOIPP;

CONFIDENTIAL.

Confidential information being released to public domain:

1. Accidental
  - a. Individual accidentally speaks to an item that was discussed during an in-camera meeting;
2. In a public meeting – talking about in camera information;
3. Malicious – intentional.

Can make a motion in an In-Camera meeting to release information to the public domain.

##### **Three parts to a meeting:**

- Prior meeting;
- Meeting;
- After meeting.

**Break at 4:10 p.m.**

**Reconvened at 4:20 p.m.**

#### **4. Conflict of Interest**

- Pecuniary interest;
- Conflict of interest is personal and up to Directors to declare;
- If you think there is a conflict of interest - defer the decision;
- If ever uncertain discuss with CAO – can recommend contacting a lawyer;
- As soon as aware of possible conflict of interest – declare and remove self from meeting;
- Try to avoid wearing two hats that interact with each other;
- Apprehension of bias:
  - “Come hell or high water I will never vote for this.”
  - Must demonstrate open mindedness.

#### **How can staff help the board/council to maximize policy-making effectiveness?**

- Important that the board give good direction so that staff/committees/board members are guided in their work;
- 50% of local governments have a strategic plan and of those, 50% can't find it;
- A well-crafted vision very important;
- 5 strategic priorities:
  - Now;
  - Next;
  - Later;
- Ongoing process;
- Public interest:
  - Engagement;
  - Consultation;
  - Communication;
- RDBN has rural/urban population balance;
- Regional Districts are unique.

Chair Miller thanked Mr. McIntosh for his presentation.

Meeting adjourned at 5:00 p.m.

**DAY 2 TUESDAY, JANUARY 13, 2015**

PRESENT:	Chairperson	Bill Miller
	Directors	Taylor Bachrach – left at 3:56 p.m. Eileen Benedict Shane Brienen Mark Fisher – left at 3:56 p.m. Tom Greenaway – left at 3:02 p.m. Dwayne Lindstrom – left at 3:05 p.m. Thomas Liversidge Rob MacDougall Rob Newell Jerry Petersen Darcy Repen – left at 3:56 p.m. Luke Strimbold Gerry Thiessen
	Director Absent	Ralph Roy, Electoral Area “D” (Fraser Lake Rural)
	Alternate Director	Mark Parker, Electoral Area “D” (Fraser Lake Rural) – arrived at 9:30 a.m.
	Staff	Gail Chapman, Chief Administrative Officer Cheryl Anderson, Manager of Administrative Services Hans Berndorff, Financial Administrator Janine Dougall, Director of Environmental Services Deborah Jones-Middleton, Protective Services Manager Jason Llewellyn, Director of Planning Corrine Swenson, Manager of Regional Economic Development Wendy Wainwright, Executive Assistant
	Other	Gordon A. McIntosh, Local Government Leadership Institute

**CALL TO ORDER:** Chair Miller called the Strategic Planning Workshop to order at 8:35 a.m.

Mr. McIntosh spoke to priorities of moving in the right direction and board and staff alignment, along with the need to test priority alignment with the public.

**STRATEGIC ALIGNMENT**

**2.0 Strategic Scan to Topics**

**1. Identify Regional Issues/Opportunities**

- a. Long and Short List (must be Regional and within RD mandate)
- b. Need to use the process more actively;
- c. Be specific;
- d. Planning the work and working the plan;
- e. Have Committee of the Whole Meetings to allow discussion regarding strategies;
- f. Have a reminder in every Board Agenda package;
- g. Every quarter do a review;

- h. Once a year do a purge:
  - i. What are the items completed;
  - ii. What is still active;
  - iii. What is new;
- i. Can do before or after the budget.

Discussion took place regarding daily workload and strategic planning workload. Review of workload often needs to take place in order to align the daily and strategic planning workload.

*The following tables are provided to facilitate the recording of session outcomes. Although there will be various discussions, these are the only outcomes required for completion of the report.*

<b>VISION CHECKLIST (&amp; Check-up)</b>	
<b><u>ENVIRONMENT</u></b> Human Environment Community Aesthetics Natural Area Protection Environmental Quality Land Use Environmental Footprint Energy Conservation	<b>SUCCESS INDICATORS / EXPECTATIONS</b> ➤ EA Process – process has been completed and followed through
<b>WHAT'S WORKING WELL</b>	<b>AREAS FOR ATTENTION</b>
<ul style="list-style-type: none"> <li>➤ Being pro-active</li> <li>➤ Educating public/stakeholders on RDBN policies and best practices</li> <li>➤ Zoning bylaws regulate land use</li> <li>➤ Regulation Compliance Officer</li> <li>➤ Monitoring run off on existing and closed landfill lagoons</li> </ul>	<ul style="list-style-type: none"> <li>➤ Highway – public transportation – rail transportation of goods</li> <li>➤ Connectivity</li> <li>➤ Reducing Garbage</li> <li>➤ Looking at development process – better practices for water/air and energy conservation – being proactive</li> <li>➤ Energy conservation – alternate energy</li> <li>➤ Wildlife and impact with business/agriculture – human/wildlife interaction “balance”</li> </ul>
<b><u>ECONOMY</u></b> Job Creation Business Retention & Growth Business Attraction & Investment Community Image Community Sustainability Tourism Community Reputation	<b>SUCCESS INDICATORS / EXPECTATIONS</b> ➤ Commercial/Industrial tax base ➤ Increasing population growth ➤ Balanced budget ➤ Small business start-up ➤ Community vibrancy
<b>WHAT'S WORKING WELL</b>	<b>AREAS FOR ATTENTION</b>
<ul style="list-style-type: none"> <li>➤ Employee demand continues</li> <li>➤ Regional collaboration/sharing</li> <li>➤ Tourism/accommodation/food services</li> <li>➤ Business linkage</li> </ul>	<ul style="list-style-type: none"> <li>➤ Attracting workers as residents/retention - Local procurement – buy local</li> <li>➤ Bureaucratic red tape</li> <li>➤ Higher levels of government to understand rural northern needs</li> <li>➤ Educating current residents – (SWOT – Strategic Workforce Opportunities Team)</li> <li>➤ Health care – employee retention</li> <li>➤ Education – retraction and retention</li> <li>➤ Business linkage (camps) – local procurement process – linking with other business for expanding</li> <li>➤ Businesses – succession development.</li> </ul>



<p><b>INFRASTRUCTURE</b>                  Transportation                  Community Utilities                  Parks &amp; Open Space                  Facilities                  Service Delivery</p>	<p><b>SUCCESS INDICATORS / EXPECTATIONS</b></p> <ul style="list-style-type: none"> <li>➤ Appropriate amount and quality to support economic activity and quality of life</li> <li>➤ Equably funded</li> <li>➤ Maintenance and asset management</li> </ul>
<p><b>WHAT'S WORKING WELL</b></p>	<p><b>AREAS FOR ATTENTION</b></p>
<ul style="list-style-type: none"> <li>➤ Good working relationships with Ministries</li> <li>➤ Investment in recreation infrastructure</li> </ul>	<ul style="list-style-type: none"> <li>➤ Internet connectivity – accessibility, speed and capacity</li> <li>➤ Cell phone coverage</li> <li>➤ Funding models</li> <li>➤ Funding continuity – local government control</li> <li>➤ Better access and improvement to existing transportation system (trucking &amp; rail)</li> <li>➤ Trucking and rail - transportation</li> <li>➤ Private sector contribution for public infrastructure</li> </ul>
<p><b>SOCIAL</b>                  Arts and Culture                  Community Support Network                  Citizen and Property Safety                  Healthy Active Lifestyles                  Health Service Access                  Sense of Heritage</p>	<p><b>SUCCESS INDICATORS / EXPECTATIONS</b></p> <ul style="list-style-type: none"> <li>➤ Quality of life (housing, recreation, cultural)</li> <li>➤ Healthy age diversity – retaining youth and young families</li> <li>➤ Education and employment options</li> <li>➤ Diversity of recreation options</li> <li>➤ # of people on social assistance</li> <li>➤ Crime statistics</li> <li>➤ Food bank use</li> </ul>
<p><b>WHAT'S WORKING WELL</b></p>	<p><b>AREAS FOR ATTENTION</b></p>
<ul style="list-style-type: none"> <li>➤ Local arts and activity groups and associations (volunteer based)</li> <li>➤ Community Hall – community focal point</li> <li>➤ Recreational opportunities through community groups (greater variety)</li> <li>➤ Northern Health (Partnering for Healthier Communities)</li> </ul>	<ul style="list-style-type: none"> <li>➤ Retaining Seniors/younger generation</li> <li>➤ Health activities and support services for youth</li> <li>➤ Trades training for youth in the region</li> <li>➤ Support volunteer groups providing services                         <ul style="list-style-type: none"> <li>- Trails, recreation</li> <li>- Getting youth involved</li> </ul> </li> <li>➤ Programs for seniors</li> <li>➤ Daycare options</li> <li>➤ Housing</li> </ul>
<p><b>GOVERNANCE</b>                  Strategic Direction                  Role Clarity                  Agency Liaison                  Effective Policies                  Public Communication</p>	<p><b>SUCCESS INDICATORS / EXPECTATIONS</b></p> <ul style="list-style-type: none"> <li>➤ Community engagement/involvement                         <ul style="list-style-type: none"> <li>- Voter turnout</li> </ul> </li> <li>➤ Municipal/rural joint community meetings</li> <li>➤ Partnerships</li> <li>➤ Sub-regionally</li> </ul>
<p><b>WHAT'S WORKING WELL</b></p>	<p><b>AREAS FOR ATTENTION</b></p>
<ul style="list-style-type: none"> <li>➤ Working together regionally on common issues</li> <li>➤ Developing common goals</li> <li>➤ Rural area Director and Municipalities working together                         <ul style="list-style-type: none"> <li>- Rural Directors attending municipal meetings</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>➤ Flow of information from RDBN to municipal councils – council as a whole at municipal level don't know what has taken place at RDBN meeting – Possible one page memo after RDBN meetings</li> <li>➤ Educating public – summary of what RDBN does</li> <li>➤ Opportunities for concrete public feedback/engagement for governance</li> <li>➤ Informal or formal polling</li> </ul>

**Break at 9:57 a.m.**

**Reconvened at 10:10 a.m.**

*It is not necessary to number the ISSUE AND OPPORTUNITY LONG LIST. The facilitator does this to determine duplicate items. It is not necessary to total columns as these will be cross-checked. Please record Council score (column 'C') and if Staff are present, their total score (column 'S'). Add additional rows to the table as necessary.*

ISSUE / OPPORTUNITY LONG LIST					
ISSUE / OPPORTUNITY	C	S	ISSUE / OPPORTUNITY	C	S
1. Access to Government centralized impacts	0	0	2. Communication with other governments	5	3
3. Wood Fibre Waste Reduction	0	0	4. Long Term Sustainable asset/Infrastructure Planning	6	18
5. Hospital Construction	15	0	6. Creative Transportation	17	0
7. Internet Connectivity	35	48	8. Community/Public Involvement	10	0
9. Natural Resource Stabilization (mine closures)	0	2	10. Fire Department Training and Education	0	8
ISSUE / OPPORTUNITY	C	S	ISSUE / OPPORTUNITY	C	S
11. Budget Constraints	17	4	12. Pipelines – LNG/ALCAN	39	11
13. Large Industry Support to community region	0	0	14. CN Rail Meeting and Exercise	23	3
15. Large Industry work schedules	8	0	16. Community Impact	0	0
17. Timber Allocation	24	0	18. Representation	13	0
19. Mid-Term Timber supply	42	0	20. Agricultural Land Protection	21	5
21. Attraction/Retention of workers	4	5	22. Shared Storage – Rural/Municipal Emergency	0	0
23. Agricultural Marketing Strategy	0	0	24. Regional Healthcare Access and localization	52	4
25. Consistent long-term education programs	3	0	26. Conversion of specified area bylaws	0	0
27. ALR Decision Making	5	0	28. Parks and Recreation Function	14	17
29. SWOT – (Strategic Workforce Opportunities Team) – Trade Training and apprentice	19	21	30. Infrastructure Replacement	10	3
31. Power Capacity	9	3	32. Dealing with the Diversity of Community Challenges	6	0
33. Electronic Record Management	0	4	34. Waste Based Economic Development	10	0
35. Revenue Sharing	38	37	36. Better Information Dissemination	0	0
37. Shared Regional Community Planning Department	9	6	38. Tourism Marketing	0	0
39. Improved Bus service	18	0	40. Environmental Concerns	4	0
41. Work Camp Infrastructure	6	9	42. Alcan/Natural Gas Impacts	32	0
43. Shared Recreation Commission Model	6	0	44. Legacy Funding	26	49
45. First Nations Relationships	18	16	46. Regional Land Use Plan	6	13
47. Rural/Urban Cooperation	10	19	48. Secondary Manufacturing/Processing Capacity Building	0	0
49. Zoning Bylaw	0	10	50. Regional Purchasing Policy	15	0
51. PPP/P3 – Public/Private Partnerships	5	0	52. Seniors Transportation	8	0
53. Brownfield Redevelopment	14	1	54. Industrial Land Remediation/Restoration	0	0
55. Seniors Housing	8	0	56. Gas Tax Strategic Priorities	5	0
57. Organizational Review	0	0	58. Wildlife Predator Control	11	0
59. Board of Variance Appointments	0	0	60. Entrepreneurship Support/Networking	11	9

61. Waste Reduction/Recycling	40	33	62. Highway Improvements	6	0
63. Wildfire Mitigation	25	12	64. Dredge Nechako Narrows	0	0
65. Guide/Hunter Allocation Issues	0	0	66. Regional MOU for ESS	2	11
67. Facility Energy Efficiency	16	0	68. Bioenergy Development	0	0
69. Upper Government Policy Impact	14	0	70. Trades Training and Apprenticeship (moved to SWOT)		
71. North West Benefits Alliance	4	0			

To record the ISSUE AND OPPORTUNITY SHORT LIST use the table below.

ISSUE / OPPORTUNITY SHORT LIST	C	S	TOTAL
Internet Connectivity	35	48	83
Legacy Funding	26	49	75
Revenue Sharing	38	37	75
Waste Reduction/Recycling	40	33	73
Regional Service Health Access	52	4	56
LNG/Pipelines Impacts	39	11	50
Mid-Term Timber Supply	42	0	42
SWOT – Strategic Workforce Opportunities Team	19	21	40
Nechako Watershed (Watershed impacts from Rio Tinto)	32	0	32
Wildfire Management	25	12	37
CN (Canadian National Railway) Emergency Meeting and Exercise	23	3	26
Agricultural Land Protection	21	5	26

The STRATEGIC TOPICS list is not the same as the SHORT LIST. A number of items may be combined within one strategic topic. The two lists will not necessarily match.

STRATEGIC TOPICS	
1	Internet Connectivity – Cell Phone
2	Legacy Funding/Revenue Sharing (Northwest Benefits Alliance)
3	Waste Reduction/Recycling (Waste Based Economic Development Opportunities) (Wood Fibre Waste Reduction)
4	Regional Health Services Access - (Local access) (Hospital Construction)
5	LNG/Pipeline (Work camps) (Industry Support)
6	Mid-Term Timber Supply (Timber Allocation)
7	SWOT – Strategic Workforce Opportunities Team (Trade/Apprenticeship Training)
8	Nechako Watershed impacts of Rio Tinto Alcan
9	Wildfire Mitigation
10	CN Emergency Meeting and Exercise
11	Agricultural Land Protection
12	First Nations Relations

13	Three Phase Power (ad item)
14	Inter community transportation – methods of moving people from one community to another (increase bus service/seniors transportation/creative transportation)

**Break for lunch at 12:05 p.m.**

**Reconvened at 12:49 p.m.**

The next step in the process is the UNPACKING of each of the STRATEGIC TOPICS. Please record as much of the information as possible in the following areas: Key Question, Expectations, Options, Actions and Time Period.

<b>STRATEGIC TOPIC: Internet Connectivity</b>	
<b>BACKGROUND INFORMATION:</b>	
<ul style="list-style-type: none"> <li>➤ Approached the public/public contacted the RDBN as to Internet/Cell Service and the information was plotted on maps;</li> <li>➤ Regional Board has had discussions with Province and providers;</li> <li>➤ A reality gap between the information collected from residents re: coverage and what the provider claimed as having coverage;</li> <li>➤ Federally (Industry Canada) funded initiative – Rural Broadband – directed mostly at providers;</li> <li>➤ Village of Granisle has submitted a grant application to Industry Canada for funding;</li> <li>➤ Define what internet is – has to be affordable/effective/reliable/broadband;</li> <li>➤ Mandate of Industry Canada is to see that every citizen in Canada has access to 5 MB of data;</li> <li>➤ Hubs and satellites two different connectivity types;</li> <li>➤ How to fix gaps/problems;</li> <li>➤ Industry Canada has had this mandate for a long time – there are other opportunities to ensure that it happens;</li> <li>➤ There is a disconnect between the mandate and what is actually happening;</li> <li>➤ Federal Government has also made commitment to First Nations communities;</li> <li>➤ Village of Granisle in collaboration with Electoral Area "G" (Houston Rural) have provided funding to provide service.</li> </ul>	
<b>KEY QUESTION:</b>	
<p>What is the RDBN's Role?</p> <ul style="list-style-type: none"> <li>➤ Where are other opportunities?</li> <li>➤ How can partner/tie in with industry and/or First Nations;</li> <li>➤ Support.</li> </ul>	
<b>EXPECTATIONS / OUTCOMES:</b>	
<ul style="list-style-type: none"> <li>➤ More Connectivity (closing reality gap);</li> <li>➤ Provided economic opportunities to people within the region;</li> <li>➤ Social connectivity for emergency/safety;</li> <li>➤ Attract Business – amenity;</li> <li>➤ Educational Opportunity;</li> <li>➤ Funding access;</li> <li>➤ RD fund;</li> <li>➤ Reduction of greenhouse gas emissions;</li> <li>➤ Information dissemination;</li> <li>➤ Service Level.</li> </ul>	
<b>OPTIONS:</b>	
<p>What is the RDBN Role to bridge gap?</p> <ul style="list-style-type: none"> <li>➤ Funding partnership for infrastructure development;</li> <li>➤ Advocate;</li> <li>➤ Owner/provider.</li> </ul>	

### What need to Know?

- Cost;
- Funds and operating revenue;
- Partners;
- Duplication?
- Market/subscriber base.

### ACTIONS

Research to be able to get a business plan format and then complete a business plan.

### FUNDING

Is there internal expertise? (no) Funds? (Some resource in budget to do in 2015 or 2016.)  
 If number one priority accessing gas tax/rural funds should perhaps move forward in 2015.  
 Preliminary process has been started.

## STRATEGIC TOPIC: Legacy Funding

### BACKGROUND INFORMATION:

- Hired a consultant;
- Municipalities have put together cost analysis in regard to infrastructure showing the impact of major projects
- Be brought forward to the Regional Board Spring, 2015;
- Cost analysis report that shows the impact of major projects;
- Northwest Benefit Alliance – reorganization stage;
- The bigger the area joined together - less fracturing when in discussions with the provincial government;
- Resource revenue sharing:
  - Major projects provide funds to the province;
  - Want a share of funds removed from the region;
- Legacy funding
  - Major project is developed;
  - Negotiate with project holder regarding the impact to the region/area;
  - More direct to industry.

### REVENUE SHARING

- Northwest Benefits Alliance;
- Cost analysis can be used for the ask to help develop partnership;
- Work through NCLGA.

### LEGACY

- Cost analysis help with the ask;
- Dealing directly with a proponent to negotiate legacy funding;
- Need proposal in regard to the RDBN's interests;
- **WHEN? ASAP**
- Utilize one voice.

### EXPECTATIONS / OUTCOMES:

- One Voice;
- Readiness;
- Exit Strategy for companies;
- Infrastructure impact;

### Actions/Options

- Very solid proposal;

**Fair Share**

- Consideration of funding to join the Northwest Benefits Alliance;
- Specific to form a position;
- Northwest Benefits Alliance:
  - Potential for bilateral agreements with companies.

Industrial projects – what exactly are asking for?

Analysis Report (needs/rationale) – due in early 2015

- Ask Proposal;
- Need to know targets (proponents/projects);
- Precedence (grant in lieu – Rio Tinto Alcan);
- Regional Asks – local asks;
- Benefits Agreement;
- Result in allocation of those funds.

**FAIR SHARE**

- Info is relevant to both;
- Partners develop a proposal (ask);
- Go to province;
- Get an agreement;
- Allocation.

**STRATEGIC TOPIC: Waste Reduction/Recycling**

**BACKGROUND INFORMATION:**

- Program/Function;
- Landfills;
- Budget;
- Staff;
- Solid Waste Management Plan 1996/1998.

**KEY QUESTION:**

- Is the plan relevant/current?
- Check in on the vision? Different technology?
- Cost implication?

**EXPECTATIONS / OUTCOMES:**

- Need to update the plan:
  - Clear vision;
  - Technologies;
  - Partners;
  - Innovation;
  - Priorities;
  - Funding models;
  - Public support.
  - Public information/engagement;
- Review Plan:
  - New vision/expectation;
  - Develop strategies:
    - In capital budget;
    - Current budget.

**OPTIONS:**

**WHEN**

- Update 2015;
- Review plan and implement 2016;
- Review of the plan – 1-2 years;
- Monies in preliminary 2016/2017 budget;

**ACTIONS:**

1. RDBN Board to review Solid Waste Management Plan.

**WHO:**

RDBN  
Board of  
Directors

**TIMING:**

1-2 years

<b>STRATEGIC TOPIC: Regional Health Services Access</b>		
<b>BACKGROUND INFORMATION:</b> <ul style="list-style-type: none"> <li>➤ 2 Regional Hospital Boards;</li> <li>➤ 4 hospitals;</li> <li>➤ Enhance/keep services;</li> <li>➤ Northern Health Authority.</li> </ul>		
<b>KEY QUESTION:</b> <ul style="list-style-type: none"> <li>➤ What is the role of the RDBN?</li> <li>➤ Advocacy:                             <ul style="list-style-type: none"> <li>➤ Hospital Districts contributing 40% to finance the building of new hospitals;</li> <li>➤ RD do an analysis of the issue and how to support the services currently available within the region.</li> </ul> </li> <li>➤ Health Service Strategy;</li> </ul>		
<b>EXPECTATIONS / OUTCOMES:</b> <ul style="list-style-type: none"> <li>➤ Continue to support Regional Hospital Boards;</li> <li>➤ Health Service Strategy:                             <ul style="list-style-type: none"> <li>➤ Enhance;</li> <li>➤ Keep Services;</li> <li>➤ Retention;</li> <li>➤ Essential to communities;</li> <li>➤ Provide ideas for communities creating a role in health care;</li> <li>➤ Needs to be a Regional initiative.</li> </ul> </li> </ul>		
<b>ACTIONS:</b> <ol style="list-style-type: none"> <li>1. Need terms of reference;</li> <li>2. Determine gaps;</li> <li>3. Determine service levels.</li> </ol>	<b>WHO:</b> Board	<b>TIMING:</b>  Determine Priority Level

**Break at 11:00 a.m.**

**Reconvened at 11:10 a.m.**

<b>STRATEGIC TOPIC: LNG</b>		
<b>BACKGROUND INFORMATION:</b> <ul style="list-style-type: none"> <li>➤ Pipelines cross jurisdiction;</li> <li>➤ Work camps;</li> <li>➤ Emissions;</li> <li>➤ Social Impacts – social infrastructure;</li> <li>➤ Environmental Impacts;</li> <li>➤ Taxation.</li> </ul>		
<b>KEY QUESTION:</b> <ul style="list-style-type: none"> <li>➤ What is the likelihood this will occur? ie timeline.</li> <li>➤ Where do communities have leverage in the process?                             <ul style="list-style-type: none"> <li>➤ Not obvious that input has impact on process;</li> </ul> </li> </ul> <p>Discussion took place regarding the Environmental Assessment Process the RDBN Board has directed staff to be engaged with the Environmental Assessment (EA) Process.</p> <ul style="list-style-type: none"> <li>➤ Impact to communities and the region;</li> <li>➤ Work camp impacts – health, social, criminal impacts;</li> <li>➤ What are the strategies?</li> </ul>		
<b>EXPECTATIONS / OUTCOMES:</b> <ul style="list-style-type: none"> <li>➤ Mitigate impacts to the communities and region;</li> </ul>		
<b>ACTIONS:</b> <ol style="list-style-type: none"> <li>1. Identify Stakeholders – Legacy proposal;</li> <li>2. Investigate what other regions have done to mitigate impacts to the communities in regard to waste management, health, social, criminal, etc.;</li> <li>3. Partnership with proponents - set ground rules with proponents;</li> <li>4. Develop a plan to work as a region/support communities (project partners) for the benefit of all.</li> </ol>	<b>WHO:</b>	<b>TIMING:</b>

<b>STRATEGIC TOPIC: Mid-term Timber Supply</b>		
<b>BACKGROUND INFORMATION:</b>		
<ul style="list-style-type: none"> <li>➤ Ministry Data – if does exist – don't have (data out of date);</li> <li>➤ Jobs for region.</li> </ul>		
<b>KEY QUESTION:</b>		
<ul style="list-style-type: none"> <li>➤ How to address timber shortage impact?</li> <li>➤ What is the accurate mid-term timber supply forecast?</li> <li>➤ How to address the shortage gap?</li> </ul>		
<b>EXPECTATIONS / OUTCOMES:</b>		
<ul style="list-style-type: none"> <li>➤ Ensure long-term sustainability of communities;</li> <li>➤ Accurate data enables planning work to move forward;</li> <li>➤ Forestry core of the communities in the region;</li> <li>➤ Strategy:                             <ul style="list-style-type: none"> <li>➤ Keep communities;</li> <li>➤ Community growth;</li> <li>➤ Job retention;</li> <li>➤ Retain people/youth in communities;</li> <li>➤ Quality of life:                                     <ul style="list-style-type: none"> <li>➤ taxation (tax base) – business support;</li> </ul> </li> </ul> </li> <li>➤ Consistent – long term community members – community buy in.</li> </ul>		
<b>OPTIONS:</b>		
<ul style="list-style-type: none"> <li>➤ More with less within the industry – value added opportunities;</li> <li>➤ Utilize the entire product:</li> <li>➤ Minimize waste;</li> <li>➤ Fibre utilization;</li> <li>➤ Non-forestry/non-timber forest products.</li> </ul>		
<b>ACTIONS:</b>	<b>WHO:</b>	<b>TIMING:</b>
<ol style="list-style-type: none"> <li>1. Getting data – advocacy MFLNRO;</li> <li>2. Need a strategy – game plan;</li> <li>3. Advocate forestry related policy;                             <ul style="list-style-type: none"> <li>➤ Diversification opportunities are impacted by policy;</li> <li>➤ Viability in the future.</li> </ul> </li> <li>4. Sustainable industry – any changes that can be made advance the long-term future viability for the Region</li> </ol>		

<b>STRATEGIC TOPIC: SWOT (Strategic Workforce Opportunities Team)</b>
<b>BACKGROUND INFORMATION:</b>
<ul style="list-style-type: none"> <li>➤ Regional Skills Gap Analysis - 2013</li> <li>➤ Adopted by RDBN Board in beginning 2014;</li> <li>➤ Committee formed:</li> <li>➤ Actions identified in study;                             <ul style="list-style-type: none"> <li>➤ RDBN Board has endorsed;</li> <li>➤ RDBN representative on SWOT Committee is Director Newell along with representatives from municipalities, industry, education and First Nations;</li> </ul> </li> <li>➤ Stakeholders will be completing the actions;</li> <li>➤ In 2014 – funding to implement SWOT;</li> <li>➤ SWOT – needs support in terms of a coordinator;</li> <li>➤ Investigating funding options;</li> <li>➤ Requested that the RDBN support the SWOT in housing a coordinator and help to find a coordinator;</li> <li>➤ Funding for the implementation of the SWOT Committee.</li> </ul>
<b>KEY Question:</b>
<ul style="list-style-type: none"> <li>➤ What are the projects priorities?</li> <li>➤ What money is required?</li> </ul>



**EXPECTATIONS / OUTCOMES:**

➤ Moving forward with actions through the SWOT Committee.

**ACTIONS:**

1. New Board members need a copy of the Regional Economic Development Action Plan;
2. Advocacy role – group will develop priorities.

**WHO:**  
 RDBN  
 Staff/SWOT  
 Committee

**TIMING:**

*Council will identify, through a reality check process, their priorities. They will be noted as either urgent or important, realistic and responsibility.*

PRIORITIZING ITEMS	URGENT/ Important	REALITY Name/& OK	COUNCIL Or Admin
Regional Health Care Strategy	Important	No funds No staff time	Board
Internet Cell Coverage	Important	Resources to do research –dependent on timeline – if can't need funding	Board
Legacy Proposal	Urgent	In works- have resources	Board
Fair Share Agreement	Urgent	Yes	Board
Solid Waste Management Plan – Quick Review.	Important	Depends on time line – Yes have resources	Board
Do have ability to update Solid Waste Management Plan now and go through stakeholders process		No	Board
Pipeline Proponents Major Partnerships – best practices to negotiate strategies with project proponents – developing of a checklist – minimizing impacts and maximizing benefits	Urgent	Yes	Board
Economic Viability Strategy – Mid – Term Timber Supply	Important	No funds No staff time	Board
SWOT	Important		SWOT Committee/ Board representation

\*Only have reasonable capacity to handle three priorities.

Finally, five items will be noted as NOW priorities, several NEXT items and also items that require Council's ADVOCACY to other levels of government or agencies.

<b>STRATEGIC PRIORITIES CHART</b>	
<b>NOW</b>	
1.	Fair Share
2.	Legacy Proposal
3.	Work Camp Strategy
4.	Waste Management Strategy – Board reading/reviewing the current waste management strategy
5.	Internet/Cell Phone Connectivity
<b>NEXT</b>	
6.	Diversification Strategy – (Mid-Term Timber Supply)
7.	Health Services
<b>COUNCIL ADVOCACY</b>	
8.	Nechako Watershed
9.	Wildfire Mitigation
10.	CN Emergency Meeting and Exercise

Director Thiessen spoke to the need for the Nechako River to have a Water Use Plan and deciding the role of the RDBN in the development of a Water Use Plan for the Nechako River.

<b>OPERATIONAL STRATEGIES</b>	
<b>DEPARTMENT: Administration</b> 1. Fair Share 2. Legacy Proposal 3. Work Camp 4. Internet 5. Bylaw conversion and review 6. Referenda/Alternative Approval processes 7. Review alternative Approval process 8. Development/research – electronic newsletter	<b>DEPARTMENT: Environmental Services</b> 1. Waste Management Strategy 2. Landfill Operations 3. Expanded recycling programs 4. Salvaging and reuse shed challenges
<b>DEPARTMENT: Planning</b> 1. Completing Zoning Bylaw 2. Regional Land Use Plan ➤ Aspects of Watershed	<b>DEPARTMENT: Protective Services</b> 1. Fire Department Training 2. CNR training 3. ESS MOU 4. Wildfire Mitigation
<b>DEPARTMENT: Regional Ec. Dev</b> 1. SWOT 2. Regional Tourism Marketing Strategy 3. Agriculture Marketing Program	<b>DEPARTMENT: Finance</b> 1. Revenue Sharing/Legacy Proposal 2. Capital Asset Management Plan 3. Developing recommendation re: capital reserve policy/debt repayment policy.

Mr. McIntosh spoke to the items that Councils and Boards would like to do and things that are absolutely necessary in a political term in office.

**Roundtable**

- Developing an action plan requires more discussion at a Committee of the Whole level;
- Frustration from new Board members regarding challenges that are a part of the process at a Regional Board and Council table;
- Provided clarification of the process and the issues facing the communities within the region and as a region as a whole;
- Next steps – how the Regional Board moves forward with developing an action plan;
- Staff understand the Regional Board's priorities;
- Good Exercise for the new Board members;
- Reiterate the importance of thinking regionally;
- Staff and Board input very informative.

Chair Miller thanked Mr. McIntosh for assisting the Regional Board and staff in moving forward with the Strategic Planning and priorities. The workshop brought forward the importance of a regional approach in addressing and developing the region moving forward.

Chair Miller thanked Mr. McIntosh for attending the Strategic Planning Session.

**ADJOURNMENT**

"The meeting was adjourned at 4:30 p.m."

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****COMMITTEE OF THE WHOLE MEETING****Thursday, January 14, 2016**

**PRESENT:** Chairperson Bill Miller

Directors Taylor Bachrach  
Eileen Benedict - left at 4:35 p.m., returned at 4:46 p.m., left at 4:49 p.m.  
Shane Brienen  
Mark Fisher  
Tom Greenaway – left at 3:57 p.m.  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Rob Newell – left at 4:51 p.m.  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services – left at 3:24 p.m.  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services  
Deborah Jones-Middleton, Protective Services Manager  
Jason Llewellyn, Director of Planning  
Laura O'Meara, Senior Financial Assistant  
Corrine Swenson, Manager of Regional Economic Development  
Wendy Wainwright, Executive Assistant

Other Bill Stewart, Alternate Director Electoral Area "D" (Fraser Lake Rural)

**CALL TO ORDER**

Chair Miller called the meeting to order at 2:40 p.m.

**AGENDA & SUPPLEMENTARY AGENDA**Moved by Director Greenaway  
Seconded by Director Petersen**C.W.2016-1-1**

"That the Supplementary Agenda be received and dealt with at this meeting; and further that the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of January 14, 2016 be approved."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Committee of the Whole Minutes – November 6, 2015**Moved by Director Repen  
Seconded by Director Liversidge**C.W.2016-1-2**

"That the Committee of the Whole meeting minutes of November 5, 2015 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## DISCUSSION

### 2016 DRAFT BUDGET

Hans Berndorff, Financial Administrator provided an overview of the RDBN Draft Budget and Initiatives for 2016.

Discussion took place regarding the need for asset management software. Mr. Berndorff explained the current process for asset management in the RDBN. The Province is requiring that as of June, 2016 local government document current practices used for asset management. In June, 2017 the Province is requiring that it be provided a report outlining the RDBN's plan for asset management and in June, 2018 the RDBN will need to indicate how that plan will be implemented. Discussion took place regarding the cost of asset management software and license fees.

The items outlined in the Initiatives for 2016 have been determined in each department and from direction provided by the Regional Board.

Director Greenaway questioned the \$15,000 allocated for the Area "D" Transfer Station Recycling Area Upgrades. Janine Dougall, Director of Environmental Services clarified that the funds are to upgrade the area in which the wood waste is deposited. The wood waste occupies an area on a gravel pad at the Area "D" Transfer Station and once the wood waste is removed the gravel pad will need to be upgraded as will be deteriorated.

Discussion took place regarding the Northwest Resource Benefit Alliance and Legacy Funding. The funds allocated may not be utilized but if the Regional Board determines it wants to move forward with an initiative and the funds are not outlined in the budget the Regional Board will not have funding to move forward in that budget year. Chair Miller noted that in the past the Legacy Funding was utilized to develop a position paper to use in discussions with resource development companies and the Province. Legacy Funding is a Strategic Priority of the RDBN Board of Directors. Director Repen noted the possible benefits if just one Liquid Natural Gas (LNG) project comes to fruition. Mr. Berndorff noted that the funding allocated for the Northwest Resource Benefit Alliance in 2015 was not used and is being carried forward for 2016. The Legacy funding line item in 2015 was \$20,000 and a small portion was utilized. The budget for 2016 was reduced to \$10,000.

#### Legacy Funding Budget

Moved by Director Fisher  
Seconded by Director Bachrach

#### C.W.2016-1-3

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors remove the \$10,000 Legacy Funding budget line item from the Initiatives for 2016."

(All/Directors/Majority)

DEFEATED

Discussion took place regarding the increase to taxation and the surplus comparison from 2015 vs. 2016. Director Repen noted the importance of providing information to residents to explain the RDBN budget process. The budget process also has to allow for cost increases that are beyond the control of the Regional District.

The Regional Board discussed the increase in salaries and benefits and directors' remuneration in General Government. Discussion took place regarding the inflation adjustment included in the draft budget. Director Thiessen noted that the Provincial Government is reviewing the possibility of legislation for municipal and local government staff salaries.

**DISCUSSION (CONT'D)**

**2016 DRAFT BUDGET (CONT'D)**

Gail Chapman, CAO noted that every three years staff have been directed by the Regional Board to complete a compensation review package wherein staff source information from industry, private sector, Ministry staff and comparable local governments. At the time of the last review the Regional Board made a motion to set staff salaries 10% less than the average. The next review will be completed in 2016.

**Staff Salaries and Directors  
Remuneration**

Moved by Director Strimbold  
Seconded by Director Bachrach

**C.W.2016-1-4**

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to provide information on the dollar amount of the inflation increase for staff salaries and Directors' remuneration."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding the Regional Economic Development Image Bank and the grant funding provided for the project. Director Repen spoke to identifying businesses and populations of people that are needed in the Regional District and renewing emphasis on targeting those businesses and groups of people for recruitment. Discussion took place regarding the different needs in each community in regard to marketing and recruitment. Included in the Regional Economic Development Action Plan is an Investment Readiness project. The RDBN can work with the province to ensure readiness to promote investment opportunities in the region. The Investment Readiness Project, beginning in 2016, includes updating the regional community profiles and industrial land inventories. Identification of target markets should be an activity of the Investment Readiness Project.

Corrine Swenson, Manager of Regional Economic Development commented that the Regional Skills Gap Analysis also has 26 action items and a number of them are marketing initiatives that will be implemented in 2016/2017.

**Recruitment and Marketing  
Strategy Budget**

Moved by Director Repen  
Seconded by Director Strimbold

**C.W.2016-1-5**

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to analyze the Regional Economic Development Budget and determine if funds can be targeted for a recruitment and marketing strategy."

Opposed: Director Fisher  
Director Petersen

**CARRIED**

(All/Directors/Majority)

The Smithers-Telkwa Transfer Station Re-Use Shed Proposal submitted by Directors Fisher, Repen and Bachrach was brought forward for discussion. The proposal may be able to utilize funding from the Smithers recycling budget allocation but further review of the proposal is required. Other areas such as Fraser Lake and Houston are utilizing all of their recycling monies for initiatives in their communities and do not currently have additional funds available for further initiatives.

**DISCUSSION (CONT'D)**

**2016 DRAFT BUDGET (CONT'D)**

The RDBN will no longer provide funding for the collection of cardboard from the ICI sector when the Regional Board implements the ban of cardboard on July 1, 2016. The RDBN will continue to provide funding for communities that do not have Multi-Materials B.C. (MMBC) programs for the collection of cardboard from the residential sector.

Director Fisher noted the importance of linking economic development and waste management together to investigate different approaches for new recycling initiatives. Director Repen mentioned that discussions moving forward in regard to the review of the Solid Waste Management Plan could include the economic development of products in the waste stream. Discussion took place regarding the impacts of metal salvaging to the revenue generated by the metal collected by the RDBN. The impacts of the current metal prices in regard to the revenue generated for the RDBN was discussed.

The Climate Action Charter and the allocation of the carbon tax rebate were brought forward for discussion. The carbon tax rebate is allocated to the Regional District reserves for the department that generates the carbon emissions and pays the carbon tax. Under the *Local Government Act* the funds must be utilized for a project within the department that they are being held in reserve. The majority of the funds are in solid waste management reserves with a smaller portion for the Smithers pool. Discussion took place regarding the guidelines for the use of those reserves.

Director Parker and Repen thanked Mr. Berndorff for the information in regard to 2016 Revised Roll Total Assessments and Converted Assessments. Discussion took place regarding the ability to allocate tax from a single industry to a specific service. The taxation provided by large industry was brought forward for discussion.

Director Strimbold requested that the 2016 Revised Roll Converted Assessments be brought forward to a Waste Management Committee to aid in discussion regarding the percentage of taxation to businesses.

**Draft Budget to Reflect  
0% Tax Increase**

Moved by Director Strimbold  
Seconded by Director Fisher

**C.W.2016-1-6**

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to bring forward a budget with a 0% tax increase."

(All/Directors/Majority)

**DEFEATED**

Discussion took place regarding budget items that are regulatory and require the Regional District to follow provincial guidelines.

The impacts of metal prices to RDBN revenue and the RDBN receiving the best possible price for recycled metal was brought forward for discussion. The possibility of increasing construction and demolition fees at the RDBN solid waste management facilities was discussed. These fees have been fixed since 2003 at \$60 per metric tonne.

**DISCUSSION (CONT'D)**

**2016 DRAFT BUDGET (CONT'D)**

Price Increase for  
Construction and Demolition  
Tipping Fees at RDBN Solid  
Waste Management Facilities

Moved by Director Bachrach  
Seconded by Director Repen

C.W.2016-1-7

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to include in the next draft budget a reasonable price increase in Construction and Demolition tipping fees; and further, that an incremental yearly increase be included."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**REPORT**

Capital Analysis

Moved by Director MacDougall  
Seconded by Director Brien

C.W.2016-1-8

"That the Committee of the Whole receive the Financial Administrator's January 6, 2016 memo titled "Capital Reserves."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Mr. Berndorff provided an overview of the Capital Reserves Analysis.

Discussion took place regarding the need to review and complete the RDBN Solid Waste Management Plan to assist in moving forward with the development of future landfill phase development under the proposed new Provincial Landfill Guidelines.

**INVITATION**

BC Natural Resources Forum  
-Business Development Forum  
-January 19<sup>th</sup>, 2016 – Prince  
George, B.C.

Moved by Director Brien  
Seconded by Director Lindstrom

C.W.2016-1-9

"That the Committee of the Whole receive the invitation titled "BC Natural Resources Forum – Business Development Forum – January 19<sup>th</sup>, 2016 – Prince George, B.C."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**SUPPLEMENTARY AGENDA**

2016 Completed Assessment  
Roll

Moved by Director Petersen  
Seconded by Director Repen

C.W.2016-1-10

"That the Committee of the Whole receive the Financial Administrator's January 13, 2016 memo titled "2016 Completed Assessment Roll."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**



**NEW BUSINESS**

**District of Vanderhoof  
Celebrates its 90<sup>th</sup> Birthday**

Director Thiessen mentioned that the District of Vanderhoof is having its 90<sup>th</sup> Birthday Party on January 22, 2016. He extended an invitation to all those wishing to attend the event.

**ADJOURNMENT**

Moved by Director MacDougall  
Seconded by Director Repen

C.W.2016-1-11

"That the meeting be adjourned at 4:53 p.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Bill Miller, Chair

\_\_\_\_\_  
Wendy Wainwright, Executive Assistant

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****COMMITTEE OF THE WHOLE MEETING****Thursday, November 5, 2015**

**PRESENT:** Chairperson Bill Miller

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brien  
Tom Greenaway  
Dwayne Lindstrom – left at 12:08 p.m.  
Thomas Liversidge  
Rob MacDougall  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold – left at 1:13 p.m.  
Gerry Thiessen

Director Absent Mark Fisher, Electoral Area "A" (Smithers Rural)

Alternate Director Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)

Staff Gail Chapman, Chief Administrative Officer  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services – left at 2:56 p.m.  
Deborah Jones-Middleton, Protective Services Manager – left at 2:56 p.m.  
Jason Llewellyn, Director of Planning – left at 2:56 p.m.  
Corrine Swenson, Manager of Regional Economic Development – left at 2:56 p.m.  
Wendy Wainwright, Executive Assistant

**CALL TO ORDER**

Chair Miller called the meeting to order at 10:35 a.m.

**AGENDA &  
SUPPLEMENTARY AGENDA**Moved by Alternate Director Stoltenberg  
Seconded by Director Petersen**C.W.2015-8-1**

"That the Agenda of the Regional District of Bulkley-Nechako Committee of the Whole meeting of November 5, 2015 be approved; and further that the Supplementary Agenda be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **MINUTES**

**Committee of the Whole**  
**Minutes – October 8, 2015**

Moved by Director MacDougall  
Seconded by Director Brien

**C.W.2015-8-2**

"That the Committee of the Whole meeting minutes of October 8, 2015 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## **PRE-BUDGET PLANNING SESSION**

### **Chair Bill Miller, Electoral Area "B" (Burns Lake Rural)**

Chair Miller mentioned that the pre-budget planning session is the first of the budget sessions. He spoke of the importance of the budget process and the intent to inform each of the Directors on the workings of Regional District budgets and financial statements. There are many intricacies of municipal, rural and general government and it is important to understand the process. Chair Miller noted that there are significant differences between a Regional District budget process and a municipal budget process. He also commented on the differences between a business budget process in comparison to a Regional District. It is important for the Regional Board to recognize the impact of Regional District taxation in relationship to the province and the actual impacts in regard to decisions made at the Board table. Chair Miller spent a considerable amount of time with Hans Berndorff, Financial Administrator when he was first elected to the RDBN to understand the complexity of a Regional District budget process. Every year Chair Miller has reviewed the budget in order to provide information to the residents of the region in regard to services provided. Communities within the region, along with the rural areas, have become much more robust and he noted that the information assists in reducing misunderstandings between municipal and rural taxpayers.

Each electoral area has individual, sub-regional and regional services that require individual consideration. It is important to investigate economies of scale throughout the whole region in order to minimize costs and provide a more efficient region.

Chair Miller noted that industrial development such as Mount Milligan and Endako Mine Expansion projects benefit the entire Regional District.

Chair Miller mentioned that Mr. Berndorff has a very deep understanding of the RDBN and the budget process and can provide information to the Regional Board that is easily understood. He encouraged the Regional Board to utilize Mr. Berndorff's expertise if they have questions.

### **Gail Chapman, Chief Administrative Officer**

Ms. Chapman commented that there have been a number of ways that staff has presented the budget to the Regional Board in the past. Staff will provide an update of the projects that the Board has identified as priorities and provide an outline of projects for 2016. The pre-budget planning session provides the Board an opportunity to provide direction for staff in moving forward for the 2016 budget year. Staff are currently meeting regarding departmental budgets and the 1<sup>st</sup> draft is what is presented today. The prioritized budget can then be brought back with costs for the Regional Board to review.

### **Hans Berndorff, Financial Administrator**

Mr. Berndorff mentioned that the pre-budget planning session provides an analysis of what has occurred thus far and hopefully will provide an opportunity for good interaction and discussion to provide guidelines from the Board to staff.



## **PRE-BUDGET PLANNING SESSION (CONT'D)**

Background Statement: Integration of strategic, financial plans are vital to success in order to maximize current and financial performance.

### **Administration – Gail Chapman, Chief Administrative Officer**

Ms. Chapman noted that the Administration Department are generalists and oversee the everyday workings of the RDBN.

Ms. Chapman provided an update in regard to the Strategic Priorities that were identified and adopted by the Regional Board in January, 2015

#### **Now**

- Fair Share – Committee throughout the year:
  - o Executive Discussion;
- Legacy Proposal – Bulkley-Nechako Industrial Paper Complete:
  - o Forwarded to all municipalities for Mayor and Council approval;
  - o Presentation to municipalities;
  - o Executive Committee formulation of strategy;
  - o Discussion with companies;
- Work Camp Strategy:
  - o Research and report completed – Board Receipt;
- Waste Management Strategy:
  - o Board reading/reviewing.
- Internet/Cell Phone Connectivity:
  - o Meeting scheduled at UBCM;

#### **Next**

- Diversification Strategy (Mid-Term Timbre Supply):
  - o Forestry Committee engagement with MFLNRO;

#### **Council Advocacy**

- Nechako Watershed:
  - o Meeting attended;
- Wildfire Mitigation:
  - o Workshop with Province/Industry/Local Government/OBAC/Fraser Fort George Regional District/COFI/Community Forest held October 13, 2015;
- CN Emergency Meeting and Exercise:
  - o Region-Wide Meeting held and coordinated by Protective Services Manager – March 25, 2015.

Ms. Chapman provided an overview of 2016 Projects and brought forward potential additional projects. Ms. Chapman noted that Parks/Roads/Docks/Recreation is being brought forward at a future Rural Directors Meeting for review and discussion.

Discussion took place regarding the 2016 RDBN Staff Compensation Report project. The report includes comparables to other Regional Districts of similar size and composition, industry, and the private sector. It was noted that due to privacy, industry is not always forthcoming with staff compensation information.



## **PRE-BUDGET PLANNING SESSION (CONT'D)**

### Director's Project Wish List

1. Healthcare/Seniors Services/Youth/Mental Health for Youth:
  - a. On Potential Additional Projects List;
  - b. SNRHD investigate number of beds being utilized in acute care facilities by seniors;
2. Re-use Shed:
  - i. Environmental Services.
3. Internet/Cell Phone Connectivity:
  - a. Strategic Priority.
4. Destination Tourism Website – an inventory of tourism assets
  - a. Economic Development;
5. Education
  - a. Research to determine the number of non-licensed teachers that are teaching
  - b. Important for individuals moving to the region to have good education;
6. Parks/Roads/Docks/Recreation:
  - a. On Potential Additional Projects;
  - b. Rural Directors Committee to discuss;
  - c. Focus on local residents utilizing the recreation in the region;
  - d. Increased impacts to roads with the amount of weight from industrial usage a concern.
7. Transportation
  - a. Omineca Beetle Action Coalition current priority;
  - b. Log hauling changes;
8. Agriculture Sector Engagement
  - a. 2016 Projects List;
  - b. Agriculture key to sustainable communities;
  - c. Planting of trees on Ag land;
  - d. Hay Compression Stations creating a hay shortage;
    - i. Causing hay prices to rise;
    - ii. Cattle becoming no longer sustainable due to the cost of feed;
  - e. Land being purchased for hunting by foreign individuals/groups;
    - i. Initiative in Saskatchewan to stop foreign ownership of land;
  - f. Lack of Ag land for sale.

Discussion took place regarding Board advocacy projects.

- Healthcare/Seniors Services/Youth/Mental Health for Youth;
  - o Community focus and give direction to staff;
  - o Don't lose sight of the issue.
- Education:
  - o (Policing/Healthcare/Education linked together in attracting and retaining residents to the region)
- Transportation;
- Parks/Roads/Docks/Recreation;
- Agriculture;
- Internet/Cell Phone Connectivity.

Chair Miller commented that many of the items on the 2016 projects list and Potential Additional projects are Board advocacy items.

Director Bachrach noted that some issues are not entirely something the Regional Board can control and it is difficult to achieve measurable goals.

Director Petersen mentioned that there are a number of issues that can arise throughout the year that require staff time and it is important for the Regional Board to allow for these incidents in staff work plans.

### **PRE-BUDGET PLANNING SESSION (CONT'D)**

Director MacDougall spoke of the importance of sharing successes throughout the region and utilizing best practices.

#### **Finance – Hans Berndorff, Financial Administrator**

Mr. Berndorff reviewed the Finance Department staff time allocation, daily tasks, 2015 Projects Completed and 2016 Projects.

Director Repen asked staff to highlight changes/increases/decreases in the budget to provide clear information. Mr. Berndorff mentioned that the quarterly reports provided to the Regional Board outline actual results in comparison to the budget and they could be colour coded to provide a clear outline of the changes.

Discussion took place regarding communication with the taxpayer. The RDBN has utilized different forms of communication. All budget meetings are held in a public forum, have had public meetings, met with municipal councils, and with any groups upon request such as the Bulkley Valley Pool Committee. Discussion took place regarding the Directors' responsibility to provide information to its electorate, and that communication may need to be customized in order to provide information for that particular region.

Mr. Berndorff mentioned that the RDBN utilizes a broker for its natural gas usage and has seen a notable decrease in cost.

Director Bachrach mentioned the Bulkley Valley Pool being one of the largest contributors to greenhouse gas emissions in the RDBN and that the possible usage of waste heat from the arena may alleviate the issue. Discussion took place regarding the completion of a feasibility study and the possible costs of completing a study for the Bulkley Valley Pool to utilize the waste heat from the arena. The Bulkley Valley Pool Committee has been provided the information for consideration in the past and it would be the committees' initiative if the project is to move forward.

Discussion took place regarding the proposed new street lighting service on Laidlaw Road in Electoral Area "A" (Smithers Rural). The possible usage of LED lighting and the process undertaken by BC Hydro to implement the lights were brought forward for discussion. Several communities are investigating changing street lighting to LED. The Regional District does not pay BC Hydro to install the lights but pays an electricity flat rate monthly fee for the lights. The Regional Board discussed advocating for street lighting to be converted to LED.

**Break for Lunch at 12:08 p.m.**

**Reconvened at 12:53 p.m.**

#### **Regional Economic Development – Corrine Swenson, Manager Regional Economic Development**

Ms. Swenson noted that most Regional Economic Development initiatives are action based. She provided a review of 2015 Projects and 2016 Department Priorities and Projects.

Discussion took place regarding marketing initiatives that could promote the assets within the Regional District to appeal to individuals to work in the region. Director Repen mentioned the possibility of targeting agricultural schools. Ms. Swenson noted that the Regional Skills Gap Analysis Strategic Workforce Opportunities Team (SWOT) intends to complete and investment readiness initiative. Ms. Swenson is also moving forward with a SWOT Coordinator. Director Petersen noted that he has received positive feedback regarding the initiatives being under taken by the Regional Skills Gap Analysis SWOT.

**PRE-BUDGET PLANNING SESSION (CONT'D)**

Director Newell asked if the RDBN had a complete inventory of recreational and tourism assets within the region. Ms. Swenson commented that the last completed inventory was in the 2010 RDBN Tourism Plan. She also noted that the RDBN Planning Department has an inventory of trails and docks in the region.

Director Bachrach spoke of concerns regarding the two economic development functions for Smithers.

Discussion took place regarding the Parks/Roads/Docks/Recreation Project and information provided to the Regional Board. Chair Miller mentioned that the item will be discussed at a future Rural Directors Committee meeting.

Ms. Swenson spoke to the 2016 Agriculture project to investigate investment food processing companies who require a raw supply of produce. Ms. Swenson has spoken to Beyond the Market regarding the project and they have not completed such a project for produce. Discussion took place regarding the importance of agriculture and the stresses that are being imposed on the agriculture sector. The industry is finding it challenging to find qualified people to work in the sector.

**Protective Services – Deborah Jones-Middleton, Protective Services Manager**

Ms. Jones-Middleton provided an overview of percentage of staff resources, 2015 Projects Completed and 2016 Projects.

Director Newell mentioned that he had attended the Topley Rural Fire Protection Area Expansion and Road Rescue and Medical First Responder public meeting for the referenda and noted the positive response from those in attendance.

Director Petersen noted his concerns regarding the staff time required during an emergency operations activation and the challenges faced by staff with the increased work load from the province downloading emergency preparedness to local government.

Discussion took place regarding mass animal carcass disposal and the challenges encountered when there is an incident.

Director Parker spoke of the success of the 9-1-1 presentation to school children.

Discussion took place regarding the Regional Board continuing to advocate the federal government in regard to safety concerns regarding CN Rail.

**Planning and Land Use Management – Jason Llewellyn, Director of Planning**

Mr. Llewellyn provided an overview of the Planning and Land Use Management Function staffing and resources allocation, 2015 Notable Projects/Work and 2016 Notable Projects. Due to the number of pipeline development projects anticipated allowance has been made in the work plan.

The joint OCP (Official Community Plan) review of Electoral Areas "B" (Burns Lake Rural), "E" (Francois/Ootsa Lake Rural) and contract with Village of Burns Lake pilot project, as directed by the Regional Board is not currently on the 2016 Proposed Notable Projects list. The project will be revenue neutral and will be part of the 2<sup>nd</sup> draft budget process.

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## **PRE-BUDGET PLANNING SESSION (CONT'D)**

### **GIS and House Numbering Function – Jason Llewellyn, Director of Planning**

Mr. Llewellyn provided an overview of the GIS and House Number Function and 2016 Proposed Notable Projects. He spoke of the First Nations reserve addressing capacity building project and that the RDBN is not being made aware of address changes and/or development of new housing thus the need for the project.

### **Building Inspection Function – Jason Llewellyn, Director of Planning**

Mr. Llewellyn provided an overview of the Building Inspection Function and spoke to the recent changes to the *Building Act*. Municipalities will require building inspectors to have level three certification in the future.

### **Bylaw Enforcement Function – Jason Llewellyn, Director of Planning**

Mr. Llewellyn noted the benefits of having a Bylaw Enforcement Officer present in the region.

Discussion took place regarding the ability to address non-compliance and a culture of disrespect for the rules. Director Bachrach spoke to the possibility of Planning Department staff completing an analysis of how many requests for variance are made prior to building, how many are made after the building is already in place and how many times enforcement action has been taken when non-compliance occurs.

Discussion took place regarding the Regional Board's past decisions in regard to variance applications. Mr. Llewellyn noted that in 2012 the Regional Board developed a policy that directs and outlines for staff its wishes on how to address bylaw enforcement issues. It clearly outlines the process for staff to try to resolve an issue and if the issue can't be resolved then seeking direction from the Board and a more formal enforcement process can be undertaken at the Board's direction. In situations wherein an application is made to correct an issue of non-compliance the Board can have a policy but due to legislative requirements it is illegal for the policy to direct the Board to make a certain decision. Each situation has to be dealt with on a case by case basis.

Reviewing the enforcement policy and adding it as a project for future review and discussion in the Planning Department's work plan was discussed. Discussion took place regarding the challenges of making decisions in respect to land use non-compliance. A fine schedule was discussed for variance, building and zoning infractions.

Discussion took place regarding water permitting regulations that the province has been discussing. Mr. Llewellyn noted that he has yet to receive formal specifications from the province and can follow-up further.

### **Environmental Services – Janine Dougall, Director of Environmental Services**

Ms. Dougall noted that Environmental Services is an operational based department. She provided an overview of staffing allocation and equipment utilized in the department.

Ms. Dougall reviewed the services provided in the Environmental Services Department and that Solid Waste Management is the largest component. She reviewed the 2015 Projects Completed or Pending Completion in 2015. She noted that the infrastructure purchased to initiate Knockholt and Clearview Landfill Operations is currently under budget.



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**PRE-BUDGET PLANNING SESSION (CONT'D)**

Ms. Dougall spoke of the Phase 3 development at Knockholt Landfill. The project was initially slated for 2017 but has been moved to 2016 due to the increased amount of industrial construction demolition for example the demolition of the Burns Lake Hospital. Potential pipeline and camp development may also increase the need for further capacity at Knockholt Landfill. She also noted that the Ministry of Environment is currently reviewing its new landfill guidelines and they may or may not impact the development of the Knockholt Landfill.

Ms. Dougall noted that the Environmental Services work plan is very aggressive and the department does not currently have the capacity to complete all the work. Consideration may need to be given to hiring a contractor to complete some of the work.

Director Repen spoke of tipping fees to offset the dumping of industrial demolition waste. Ms. Dougall noted that fees are currently charged at \$60 per metric tonne for Construction and Demolition (C&D) Waste and land clearing waste for anything over 2 m<sup>3</sup> (level pickup box load). The RDBN also has fees for the removal of ozone depleting substances (ODS) at \$16 per item and for contaminated soils approved to be brought to RDBN Landfill sites. In the past the Regional Board implemented the fees in the attempt to subsidize the estimated landfill cost of approximately \$100 per metric tonne. That fee has not been reviewed or increased since implementation. Discussion took place regarding industry paying taxation to the RDBN and costs incurred for industrial waste. Discussion also took place regarding the possible increase to the ODS charge.

Director Repen commented that a regional hub for recycling may be beneficial for the region and there is ongoing conversation with the Smithers and Area Recycling Society regarding the idea of having a one stop shop.

Discussion took place regarding the usage of landfill gasses. The usage of wood waste to address methane gasses was discussed, but further investigation is required.

Chair Miller mentioned that the Burns Lake Chamber of Commerce has spoken to him regarding the 2016 cardboard ban. Ms. Dougall is meeting with the Burns Lake Chamber of Commerce on November 23, 2015.

Concerns were brought forward in regard to companies outside the RDBN bringing cardboard to RDBN Transfer Station sites due to the lack of a cardboard ban at the sites.

**Break at 2:32 p.m.**

**Reconvened at 2:46 p.m.**

**Discussion:**

**RE: Additional Projects to be considered**

Ms. Chapman provided an overview of additional projects. A number of the projects suggested are currently in departmental work plans and in the advocacy portion of work plans.



## **PRE-BUDGET PLANNING SESSION (CONT'D)**

The following additional items for staff workplans:

### **Administration**

- Education:
  - o Teacher shortage;
  - o Class sizes;
- Transportation – Advocacy
  - o Continuing to advocate;
  - o Log haul changes – concern;
- Agricultural Sector (Admin/Planning) (on work plan)
  - o Sustainability;
  - o Impacts of compression hay facilities;
  - o Planting of trees on Agricultural Land;
  - o Agricultural Sector Meetings;
- Health Services – Community Based;
- Parks/Roads/Docks/Recreation - on work plan;

### **Finance**

- Highlight and colour code increases;

### **Protective Services**

- Spill response;
- CN Rail issues;

### **Bylaw Enforcement (Planning)**

- Review policy in regard to enforcement issues:
  - o Investigate a fine structure;

### **Environmental Services**

- Regional hub for recycling;
- Review tipping fees Construction & Demolition and general tipping fees;
  - o Solid waste management plan review – tipping fee structure;
  - o ODS and C&D – investigate – budget implications to revenue stream;
- Continue discussions regarding LNG development infrastructure implications:
  - o Work camps.
  - o Researching the ability to address fees/bylaws for the development of work camps and waste generated.

Moved by Director Repen  
Seconded by Director Stoltenberg

### **C.W.2015-8-3**

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako include the following items for consideration on staff work plans:

### **Administration**

- o Education:
  - Teacher shortage;
  - Class sizes;
- o Transportation – Advocacy
  - Continuing to advocate;
  - Log haul changes – concern;
- o Agricultural Sector (Admin/Planning) (on work plan)
  - Sustainability;
  - Impacts of compression hay facilities;
  - Planting of trees on Agricultural Land;
  - Agricultural Sector Meetings;
- o Health Services – Community Based;
- o Parks/Roads/Docks/Recreation (on work plan)

**PRE-BUDGET PLANNING SESSION (CONT'D)**

**Finance**

- Highlight and colour code increases;

**Protective Services**

- Spill response;
- CN Rail issues;

**Bylaw Enforcement (Planning)**

- Review policy in regard to enforcement issues:
  - Investigate a fine structure;

**Environmental Services**

- Regional hub for recycling;
- Review tipping fees Construction & Demolition and general tipping fees;
  - Solid waste management plan review – tipping fee structure;
  - ODS and C&D – investigate – budget implications to revenue stream;
- Continue discussions regarding LNG development infrastructure implications:
  - Work camps.

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**INVITATION**

Physical Activity and Health Summit – November 20, 2015 -Prince George, B.C.

Moved by Director Repen  
Seconded by Director Petersen

C.W.2015-8-4

“That the Committee of the Whole receive the invitation titled “Physical Activity and Health Summit on November 20, 2015 in Prince George, B.C.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**SUPPLEMENTARY AGENDA**

**INVITATION**

First Nations Health Authority/ B.C. Ministry of Transportation And Infrastructure -Transportation Symposium Invitation -Smithers, BC: Tuesday, November 24, 2015

Moved by Director MacDougall  
Seconded by Director Brien

C.W.2015-8-5

“That the Committee of the Whole receive the invitation from the First Nations Health Authority and B.C. Ministry of Transportation and Infrastructure titled “Transportation Symposium Invitation in Smithers, B.C.: Tuesday, November 24, 2015.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Ministry of Transportation and Infrastructure indicated the Symposium is for staff to attend. Director MacDougall is attending on behalf of the Omineca Beetle Action Coalition.

**INVITATION (CONT'D)**

Discussion took place regarding the number of people along the Highway 16 corridor living in rural areas and that there should be representation from rural areas. The invitation is for two representatives from communities. Concerns were brought forward in regard to addressing the transportation issues along Highway 16.

Discussion took place regarding the recommendation brought forward regarding the issue along with the endorsement at the Union of B.C. Municipalities Convention in the past.

Moved by Director Greenaway  
Seconded by Director Stotenberg

C.W.2015-8-6

"That the Committee of the Whole recommend that the Regional District of Bulkley-Nechako authorize the attendance of Director Newell at the First Nations Health Authority and B.C. Ministry of Transportation and Infrastructure Transportation Symposium in Smithers, B.C. on Tuesday, November 24, 2015."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

Re-use Shed Information

Discussion took place regarding the timeline that the Regional Board will receive a summary of the Re-Use Shed public meeting information. Ms. Chapman noted that a report will be brought forward for consideration at the December 10<sup>th</sup> meeting date. Discussion took place in regard to having a Waste Management Committee Meeting on December 10, 2015.

Spill Response Forum

Director Newell will forward information he has received to staff in regard to a Spill Response Forum.

**ADJOURNMENT**

Moved by Director MacDougall  
Seconded by Director Stoltenberg

C.W.2015-8-7

"That the meeting be adjourned at 3:10 p.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Bill Miller, Chair

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Wendy Wainwright, Executive Assistant



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**FORESTRY COMMITTEE MEETING**  
**(Committee of the Whole)**

**Thursday, January 14, 2016**

**PRESENT:** Chair Rob MacDougall

Directors Taylor Bachrach  
Eileen Benedict  
Shane Brienen  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Bill Miller  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Deborah Jones-Middleton, Manager of Protective Services – left  
at 11:09 a.m.  
Jason Llewellyn, Director of Planning – arrived at 10:52 a.m.  
Wendy Wainwright, Executive Assistant

Others Daniella Oake, Planning Forester, Babine Forest Products  
Bill Stewart, Alternate Director, Electoral Area "D" (Fraser Lake  
Rural)  
Darrell Whelan, RPF Resource Manager, Nadina Resource  
District, Ministry of Forests, Lands and Natural Resource  
Operations

**CALL TO ORDER**

Chair MacDougall called the meeting to order at 10:38 a.m.

**AGENDA &**  
**SUPPLEMENTARY AGENDA**

Moved by Director Miller  
Seconded by Director Greenaway

**F.C.2016-1-1**

"That the Forestry Committee Meeting Agenda of January 14,  
2016 be adopted; and further, that the Supplementary Agenda  
be received"

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## MINUTES

Forestry Committee Meeting  
Minutes – November 5, 2015

Moved by Director Newell  
Seconded by Director Brienens

F.C.2016-1-2

"That the Forestry Committee Meeting Minutes of November 5, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## BUSINESS ARISING OUT OF THE MINUTES

### FP Innovations – Tandem-drive 9-axle B-train and Tri-drive 9-axle B-train

The RDBN has yet to receive information in regard to FP Innovations analysis of the possible utilization of tandem-drive 9-axle B-train and tri-drive 9-axle B-train tractor trailers in the forestry sector.

Chair MacDougall noted that some testing has been completed in the Fort St. James region. Director Lindstrom mentioned that he was able to view a test run of the use of the 9-axle B-train trailer in Fraser Lake. He reported that trial run experienced a number of challenges and that he could not support the use of the trailer in Fraser Lake.

Discussion took place regarding other manufacture's developing the tandem-drive 9-axle B-train and tri-drive 9-axle B-train and that FP Innovations is the innovative company completing the testing for Canfor, West Fraser and Tolko to determine the feasibility of the trailers. Director Thiessen spoke of the importance of local government input as the possible implementation of the tractor trailers will be significant.

Director Lindstrom noted that the trailers may have more tires to distribute the weight but the intention is to allow a higher weight volume in utilizing the trailers. He mentioned concerns in regard to the damage to highways and roads currently with the amount of weight being transported on trucks.

Chair MacDougall mentioned that he spoke with Karen Andrews, District Operations Manager, Fort George District Office, Ministry of Transportation and Infrastructure in regard to the need for community consultation in regard to the possible implementation of the tandem-drive 9-axle B-train and tri-drive 9-axle B-train. Chair MacDougall will follow-up in regard to the concerns brought forward.

## DELEGATION

### MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Darrell Whelan, RPF Resource Manager, Nadina Resource District RE: Update

Chair MacDougall welcomed Darrell Whelan, RPF, Resource Manager, Nadina Resource District, Ministry of Forests, Lands and Natural Resource Operations.

Mr. Whelan provided an update regarding Initiatives for:

- Area Based Tenures in the Morice and Lakes Timber Supply Areas,
- the Skeena District;
- the Omineca District.

## DELEGATION (CONT'D)

### MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Darrell Whelan, RPF Resource Manager, Nadina Resource District RE: Update

#### 1. Initiatives in the Lakes Timber Supply Area

- 8 Area based tenure initiatives;
- 6 First Nations bio-energy licenses;
  - Tenure documents delivered to First Nations first week of January, 2016;
  - Mountain Pine Beetle kill timber;
  - Fibre major licensees do not utilize;
- Chinook Community Forest
  - Signatures in January, 2016;
  - Awaiting Incorporation documentation from local government;
- First Nations Woodland Tenure
  - Nee Tahi Buhn Band:
    - Area Based Tenure;
    - Management and Forest Stewardship Plan submitted;
  - Lake Babine Nation Tenure:
    - Area Based Tenure;
    - Management Plan submitted;
  - Burns Lake Band
    - Renewable Forest Tenure License;
    - Forest Tenure Opportunity Agreement and Management Plan completed;
    - License document awaiting signature;
  - Cheslatta Carrier Nation:
    - Renewable Forest Tenure license completed;
  - Skin Tye Band and Wet'suwet'en First Nation Woodland Tenure – completed

Mr. Whelan noted the significance of the First Nations Woodland Tenure Agreements and mentioned that this is the first forest district to have agreements with First Nations in area based tenures.

#### 2. Skeena Forest District Update

- Morce/Lakes Timber Supply Areas:
  - Last year Morce TSA review completed;
  - Apportionment decision to be completed in the next month;
  - Lakes Timber Supply Review:
    - Significant decision with the amount of Mountain Pine Beetle kill timber in Lakes Timber Supply Area;
    - Current cut level for Lakes TSA 2 million m<sup>3</sup>;
    - Last discussion paper anticipated that the cut would drop to 500,000 m<sup>3</sup>;
    - 500,000 m<sup>3</sup> does not include the area based tenures just the remaining timber from volume based tenures;
    - Three stage process - 24 month period:
      - Data package being prepared – current stage;
      - Public engagement – 2016;
      - Timber Supply Analysis – public discussion paper with public engagement;
      - In two years a new annual allowable cut for Lakes Timber Supply will be determined.

### DELEGATION (CONT'D)

#### MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS – Darrell Whelan, RPF Resource Manager, Nadina Resource District RE: Update

##### **3. Stuart/Nechako Forest District Update**

- Final submission for Vanderhoof Community Forest Area Boundary Agreement;
  - Probationary community forest agreement will be complete in a couple of weeks;
- Fraser Lake Community Forest:
  - Stakeholders have settled on a new geographic area
  - Fraser Lake to reengage with the community and First Nations consultation
- Minister of Forests, Lands and Natural Resource Operations responded to concerns from Fort St. James in regard to the Canfor and Conifex tenure subdivision
  - Response is being formulated in collaboration with the Tenures Branch in Victoria, B.C. – response expected to be received fairly soon
- Meeting on January 12, 2016 in regard to the Tache highway and concerns raised by Tl'azt'en Nation;
  - Ministry of Transportation and Infrastructure Assistant Deputy Minister was in attendance along with the RCMP and other key stakeholders.

##### **4. MFLNRO Omineca Regional Management Team**

- Water Stewardship Group introduced all of the new Water Officers that would be taking on the new role for ground water approvals;
- New Legislation for ground water.

The following was discussed regarding the Lakes Annual Allowable Cut (AAC):

- Uplift in the Lakes AAC to 2 million m<sup>3</sup> to salvage the Mountain Pine Beetle (MPB) kill wood over the past 10 years
- 2 million m<sup>3</sup> currently will have a fall down to approximately 500,000 m<sup>3</sup> in its volume based tenures;
- The 2 million m<sup>3</sup> included volume (35-40%) that is now area based tenures whereas the 500,000 m<sup>3</sup> includes only the volume based tenures;
- Unlike the Morice TSA the Lakes TSA has more area based tenures that are managed by community forests and First Nations Licensees;
- Area based license's still arrange flow of timber to area mills;
- The area based TSA will also be reviewed.

Discussion took place regarding the Canfor and Conifex tenure subdivision. Chair MacDougall mentioned that the District of Fort St. James has written letters to the Ministry of Forests, Lands and Natural Resource Operations and the Competition Bureau regarding its concerns with the tenure subdivision. Mr. Whelan will forward contact information for David Van Dolah, District Manager, Resource Management Vanderhoof/Fort St. James, Ministry of Forests, Lands and Natural Resource Operations.

Director Petersen questioned how much timber was actually harvested in raising the AAC to 1.5 million m<sup>3</sup> – 2 million m<sup>3</sup>. Mr. Whelan noted that even with the significant uplift in harvest levels the amount and rate harvested was less than allowed. Licensees have noted that access to stands that meet the determination are becoming less and less available. Mr. Whelan commented that a reason for the timber supply review is to re-evaluate the partition on the amount of pine vs. non-pine stands that could be harvested.

Chair MacDougall thanked Mr. Whelan for attending the meeting.



## **VERBAL REPORT**

### **Bill Miller – Follow-Up RE: OBAC – RDBN Wildfire Workshop**

Director Miller provided an overview of the progress and conversations that have occurred since the Wildfire Workshop held in Burns Lake in October, 2015. He also spoke to the Wildfire Workshop Plan & Proposed Implementation Priorities document that was drafted with input from the RDBN, Regional District of Fraser-Fort George, Al Gorely, Triangle Resources and the Omineca Beetle Action Coalition (OBAC) for OBAC discussion. Next steps have been identified in the document and the intent is to develop a working group and continue to keep the lines of communication open and continue working on the initiative.

Director Miller spoke of the role the RDBN plays initiating open dialogue and conversation in regard to best practices in prevention of forest fires, reactions when forest fires occur and the aftermath of forest fires.

Director Miller mentioned that a future meeting is being planned for February and decisions will be made at that time as to the path moving forward.

The feedback from the Wildfire Workshop hosted by the RDBN in October, 2015 was extremely useful. Chair Miller noted the document in the Supplementary Agenda titled "Wildfire Workshop Plan & Proposed Implementation Priorities" is for review and will be brought forward at the RDBN Board meeting on January 26, 2016.

Regional District of Fraser-Fort George Chair Art Kaehn and Electoral Area Director Representative for UBCM invited Director Miller to present at the Electoral Area Directors Forum in Vancouver on February 2-3, 2016 in regard to the Wildfire Workshop Plan & Proposed Implementation Priorities along with Brian Simpson, Fire Management Consultant.

Director Repen mentioned that the Village of Telkwa received a \$10,000 grant for Fire Smart Initiatives.

Chair MacDougall commented that having another workshop in the future to provide an update would be very beneficial. Director Miller mentioned that the intent is to have smaller working groups to work through the plan and proposed implementation priorities and then bring forward an update to all stakeholders.

## **REPORT**

### **Follow-up RE: RDBN Wildfire Workshop -October, 2015**

The Chief Administrative Officer's January 7, 2016 memo titled "Follow-up RE: RDBN Wildfire Workshop –October, 2015" report has been shared with Al Gorley, Triangle Resources and Sharon Tower, OBAC.

Chair Miller noted that in 2015 during an interface fire event staff did an excellent job working cross regionally to support and work together with other Regional Districts.

## **CORRESPONDENCE**

Ministry of Forests, Lands and  
Natural Resource Operations  
-Forest Licensee Led  
Communication

Moved by Director Benedict  
Seconded by Director Lindstrom

F.C.2016-1-3

"That the Forestry Committee receive the correspondence from the Ministry of Forests, Lands and Natural Resource Operations regarding Forest Licensee Led Communication."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **SUPPLEMENTARY AGENDA**

Wildfire Workshop Plan &  
Proposed Implementation  
Priorities

Moved by Director Strimbold  
Seconded by Director Brien

F.C.2016-1-4

"That the Forestry Committee receive the Chief Administrative Officer's January 13, 2016 memo titled "Wildfire Workshop Plan & Proposed Implementation Priorities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## **NEW BUSINESS**

Chilako Watershed

Director Petersen spoke to an e-mail he had received in regard to concerns associated with the Chilako Watershed and flooding in the Mud River area along with the impacts from harvesting the Mountain Pine Beetle killed timber in the watershed. Director Petersen noted that the Fraser Basin Council has been addressing the issue for a number of years and that current discussion is to have a moratorium put in place on logging in the watershed until a consolidated plan for rehabilitation in the watershed can be completed.

Discussion took place regarding the need for further information prior to the Regional Board providing a letter of support. Director Petersen and staff will bring forward further information at the February 11, 2016 RDBN Committee Meeting.

Community Forests

Director Newell spoke to Regional Districts having the ability to apply for Community Forest License. Discussion took place regarding the benefits of community forests that are managed/owned by municipalities to the entire region including all rural residents. Community Forest Licenses are not just for the residents within a municipal boundary but for the residents of an entire community.

**NEW BUSINESS (CONT'D)**

**Kluskus Forest Services Road Connector**

Director Thiessen mentioned that he had received information regarding the City of Quesnel Council intending to lobby for a connector road to be built from Quesnel to the Kluskus Forest Service Road. Director Thiessen noted that this will have huge implications in regard to resource development and forestry in the RDBN and will potentially elevate the amount of crime in the backcountry.

Discussion took place regarding the impact of roads on the land base and the affects to the timber supply.

The impacts of the Mackenzie connector to the RDBN, Districts of Fort St. James and Vanderhoof were discussed.

**Kluskus Road Connector**

Moved by Director Repen  
Seconded by Director Thiessen

**F.C.2016-1-5**

"That the Forestry Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter in regard to:  
a. the RDBN's investments in the area of the Kluskus Forest Service Road currently;  
b. the RDBN's awareness of the Kluskus Forest Service Road/Nazko Road connector project by the City of Quesnel;  
c. that the RDBN requests engagement in moving forward with the said project; and  
d. further, that the letter be sent to Premier Christy Clark, the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations, City of Quesnel, the Honourable John Rustad, MLA Nechako Lakes and the Honourable Coralee Oakes, MLA Cariboo North."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Director Miller  
Seconded by Director Benedict

**F.C.2016-1-6**

"That the meeting be adjourned at 11:51 a.m."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

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Rob MacDougall, Chair

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Wendy Wainwright, Executive Assistant



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**FORESTRY COMMITTEE MEETING**  
**(Committee of the Whole)**

**Thursday, November 5, 2015**

<b>PRESENT:</b>	Chair	Rob MacDougall
	Directors	Taylor Bachrach Eileen Benedict Shane Brien Tom Greenaway Thomas Liversidge Bill Miller Rob Newell Mark Parker Jerry Petersen Darcy Repen Gerry Thiessen
	Directors Absent	Mark Fisher, Electoral Area "A" (Smithers Rural) Dwayne Lindstrom, Village of Fraser Lake Luke Strimbald, Village of Buns Lake
	Alternate Director	Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)
	Staff	Gail Chapman, Chief Administrative Officer Hans Berndorff, Financial Administrator Jason Llewellyn, Director of Planning – left at 3:54 p.m. Wendy Wainwright, Executive Assistant
	Other	Daniella Oake, Planning Forester, Babine Forest Products

**CALL TO ORDER**

Chair MacDougall called the meeting to order at 3:11 p.m.

**AGENDA**

Moved by Alternate Director Stoltenberg  
Seconded by Director Parker

F.C.2015-8-1

"That the Forestry Committee Meeting Agenda of November 5, 2015 be adopted; and further, that the Supplementary Agenda be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**SUPPLEMENTARY**  
**AGENDA**

Moved by Director Greenaway  
Seconded by Director Benedict

F.C.2015-8-2

"That the Forestry Committee receive the Supplementary Agenda."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**MINUTES**

**Forestry Committee Meeting  
Minutes –October 8, 2015**

Moved by Director Petersen  
Seconded by Director Miller

F.C.2015-8-3

“That the Forestry Committee Meeting Minutes of October 8, 2015 be received.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING**

**Coastal GasLink Timber  
Salvage Strategy**

Chair MacDougall mentioned that the Coastal GasLink Timber Salvage Strategy and that it could be used as a template for other pipeline projects. He spoke of Directors visiting sawmills and processing plants in their electoral areas to determine whether Coastal GasLink has approached them in regard to processing the volume of fibre from right of way clearing.

Discussion took place regarding other pipeline companies and whether or not they may have approached the processing facilities regarding the use of fibre from their rights of way.

**Discussion with Albert  
Nussbaum**

Director Miller commented that he met with Albert Nussbaum, Director, Forest Analysis and Inventory Branch in Burns Lake recently. Mr. Nussbaum reported that the partition went into major forest stands to mitigate the mountain pine beetle. There is a major change to the landscape. He mentioned there will be pressure to keep in place the cut level. Cutting will become much more precise and surgical in the removal of timber to make sure the undergrowth is not impacted.

Director Miller spoke of the incredible importance of the fibre cleared for pipelines being utilized to influence the huge negative impact to the midterm timber supply.

**Invasive Plant Management**

Discussion took place regarding pipeline projects response to invasive plant management along rights of way. Jason Llewellyn, Director of Planning mentioned that during the Environmental Assessment Review Process the RDBN requested that the RDBN be able to review and provide comment in regard to the invasive plant management plan. Coastal GasLink indicated they would provide their invasive plant management plan for review but that has not yet happened. The RDBN also requested that a program be implemented similar to the financial partnership between other right of way owners such as Ministry of Transportation and Infrastructure.

**REPORTS****Reports**

Moved by Director Stoltenberg  
Seconded by Director Miller

**F.C.2015-8-4**

"That the Forestry Committee receive the following reports

-Summary Report – Wildfire Workshop – RDBN and OBAC – October 13, 2015;  
-Wildfire Workshop Follow-up Plan Draft for Discussion – October, 2015."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion took place regarding the actions that could be undertaken by participating organizations to improve wildfire management in the region. Staff will bring forward a report to outline what initiatives are currently being undertaken by the RDBN. The RDBN Board can review the report and determine what more it would like to do in regard to wildfire management.

Concerns were brought forward that funding for the Omineca Beetle Action Coalition may not continue beyond March, 2016 but yet the communities impacted by the mountain pine beetle are just beginning to feel the impacts.

Discussion took place regarding the OBAC Pine Beetle Investment Account and the possibility to access funding for wildfire management initiatives.

Advocacy on behalf of the Regional Board and Forestry Committee was brought forward for discussion. The mountain pine beetle has also created more intense wildfires that cause more damage to the landscape than wildfires that go through green stands of fibre.

Discussion took place regarding the utilization of slash piles and burning slash piles. Director Brienen will follow-up with the sawmill and processing plant in Houston in regard to the slash piles in the area. The challenges of utilizing wood in slash piles was discussed.

Director Miller spoke of legislation that is drafted regarding the utilization of waste wood.

**CORRESPONDENCE**

Babine Lake Community  
Forest Society – October, 2015

Moved by Director Repen  
Seconded by Director Benedict

F.C.2015-8-5

“That the Forestry Committee receive the correspondence titled  
“Babine Lake Community Forest Society – October 16, 2015  
Wildfire Workshop.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Director Repen spoke of Telkwa salvaging the waste wood from their wildfire mitigation to utilizing for their heating plant for approximately two years. The concept of granting municipalities a buffer zone around communities to address wildfire management for a fuel source would be a benefit.

Director Liversidge mentioned that Josh Pressey, Ministry of Forests, Lands and Natural Resource Operations will be meeting with the Village of Granisle in November, 2015 to try to find options in regard to wildfire mitigation.

Chair MacDougall asked staff to respond to the correspondence from Babine Lake Community Forest Society dated October 16, 2015 and outline that a future workshop will include the topic of removing a wildfire management buffer zone from communities that can be utilized through different economic opportunities.

**SUPPLEMENTARY AGENDA**

**CORRESPONDENCE**

RDBN Write a Letter to  
FP Innovations

Moved by Director Greenaway  
Seconded by Director Repen

F.C.2015-8-5

“That the Forestry Committee recommend that the Regional District of Bulkley-Nechako Board of Directors write a letter to FP Innovations requesting further information regarding the analysis completed by FP Innovations in regard to a tandem-drive 9-axle B-train and a tri-drive 9-axle B-train.”

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

Discussion and concerns were brought forward regarding the possible impacts to changing the configuration of log hauling trucks.



**ADJOURNMENT**

Moved by Director Benedict  
Seconded by Director Thiessen

F.C.2015-8-6

"That the meeting be adjourned at 3:59 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Rob MacDougall, Chair

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Wendy Wainwright, Executive Assistant





**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**WASTE MANAGEMENT COMMITTEE MEETING**  
**(Committee Of The Whole)**

**Thursday, January 14, 2016**

**PRESENT:** Chair Taylor Bachrach

Directors Eileen Benedict  
Shane Brienen  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Bill Miller  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Luke Strimbold  
Gerry Thiessen

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services  
Jason Llewellyn, Director of Planning  
Deborah Jones-Middleton, Manager of Protective Services -  
arrived at 1:54 p.m., left at 1:56 p.m.  
Wendy Wainwright, Executive Assistant

Other Bill Stewart, Alternate Director, Electoral Area "D" (Fraser Lake)

**CALL TO ORDER**

Chair Bachrach called the meeting to order at 12:22 p.m.

**AGENDA &**  
**SUPPLEMENTARY AGENDA**

Moved by Director Miller  
Seconded by Director MacDougall

**WMC.2016-1-1**

"That the Waste Management Committee receive the January 14, 2016 Waste Management Committee Agenda; and further that the Supplementary Agenda be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**MINUTES**

**Waste Management**  
**Committee Meeting Minutes**  
**-December 10, 2015**

Moved by Director Petersen  
Seconded by Director Repen

**WMC.2016-1-2**

"That the Minutes of the Waste Management Committee for December 10, 2015 be received."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

## REPORT

Landfill Criteria for Municipal Solid Waste – Second Edition, Webinar – November 12, 2015 Moved by Director Repen  
 Seconded by Director Miller

WMC.2016-1-3

“That the Waste Management Committee receive the correspondence titled “Landfill Criteria for Municipal Solid Waste – Second Edition, Webinar – November 12, 2015”.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Janine provided an overview of the Landfill Criteria for Municipal Solid Waste – Second Edition brought forward by the Ministry of Environment to replace the old landfill criteria that was developed in 1993. She noted that staff had provided comments in regard to the Landfill Criteria for Municipal Solid Waste – First Edition in regard to concerns with costs associated with the new guidelines and how the guidelines would be implemented. The guidelines are not a regulatory requirement but when they are included in the operation certificates (permits) from the Ministry of Environment on how landfills are operated they will need to be implemented. Also in the review and development of a new Solid Waste Management Plan the guidelines will need to be considered.

Frustrations were expressed in regard to the Landfill Criteria being excessive and not addressing that every landfill is unique and different. Discussion took place regarding RDBN Landfill operations being well within environmental standards and operated at very high standards. To make the changes outlined in the new Landfill Criteria it will be very costly and challenging to the tax base in a potentially short period of time.

Discussion took place regarding a natural attenuation system and an engineered facility. An engineered facility has a liner system where liquid is collected, treated and discharged. It is a very controlled environment wherein there is control of how and where the leachate is discharged. In a natural attenuation system hydro geotechnical work is required in order to determine the natural treatment capacity of the soils. There is less control in comparison to an engineered facility. Knockholt Landfill is an engineered system and Clearview Landfill is a natural attenuation system. Clearview was planned and designed to be a minimum 100 year landfill. Clearview has been in operation since 2005 and there has been continued evaluation of the natural attenuation capability to ensure that it continues to be an effective landfilling methodology moving forward.

Ms. Dougall provided a PowerPoint Presentation.

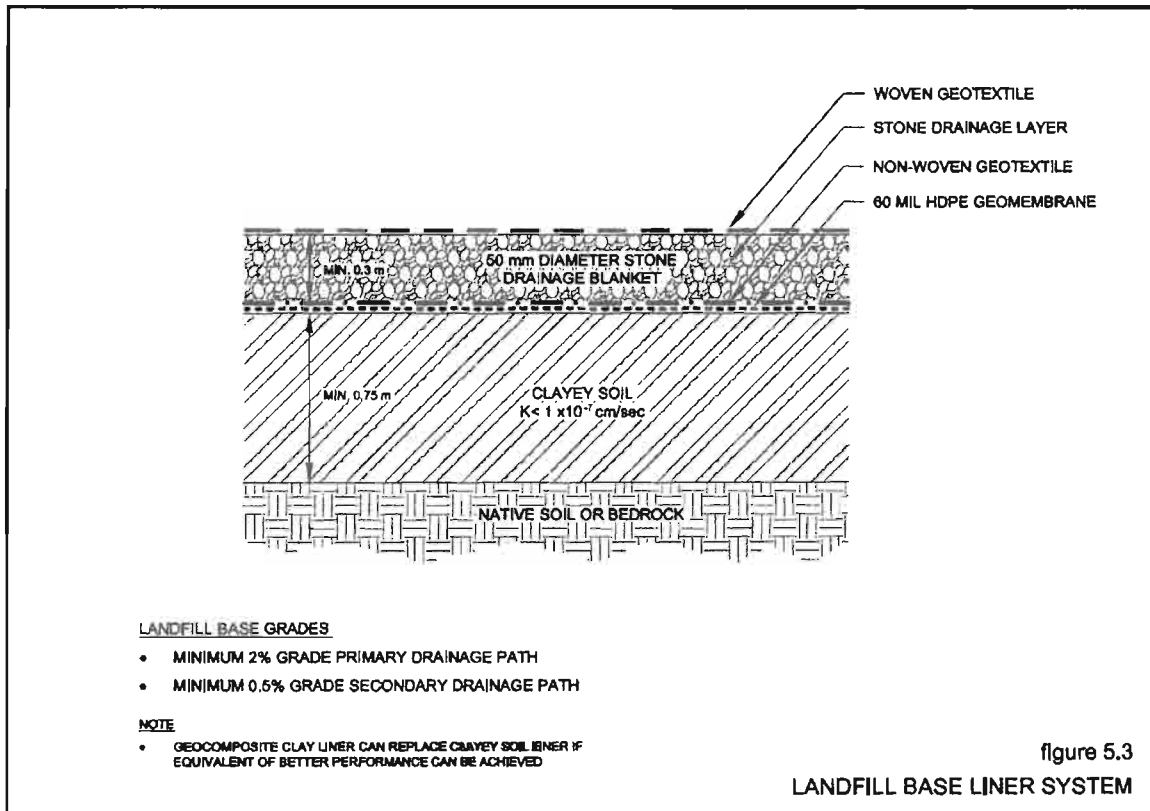
### **Knockholt Landfill Facility**

- Phase 2C development completed in 2013;
- Built using a natural clay liner that is very impermeable;
- Ground water table is 1.2 – 1.5 metres below ground;
- Hydraulic gradient underneath the landfill;
  - o Sits on the side of a mountain;
  - o All run off travels down the mountain underneath the landfill creating hydraulic pressure;
  - o When test pits were drilled to determine ground water levels artesian conditions were found;
  - o If any water will leak into the landfill and not out due to the hydraulic water pressures;
  - o This is very good from an environmental perspective;
- The design also includes a perforated high density poly-ethaline (HDPE) pipe which is a leachate collection pipe;
- Goes through the middle of phase 2C to the main leachate collection pipe;
  - o The pipe is covered in drain rock;

### REPORT (CONT'D)

- A herringbone drain rock collection system is built to direct liquid to the HDPE pipe;
- Under the drain rock is geosynthetic material which keeps the drain rock from migrating into the clay liner;
- Approved by the MoE;
- To build in 2012 phase 2C was approximately \$200,000 which equated to \$40 m<sup>2</sup>.

### **Landfill Base Liner System under the new MoE Landfill Guidelines**



### **New Guideline requirements;**

- Clayey soils;
- 60 mil HDPE geomembrane that covers the entire site;
  - Requires thermal welding for seams;
  - Seams need to be tested for quality control;
- Non-woven material placed on top of the geomembrane;
- Stone drainage blanket (drain rock) over the entire footprint of the phase development;
- Woven geotextile on top of the drain rock;
- This liner design and quality control would cost approximately \$100 m<sup>2</sup>.

### **Clearview Landfill**

- Landfill developed and built in 2005;
- Currently landfilling in Phase 1
- Phase 1 has 5 sub-cells that will be utilized;
- 3 sub-cells have been built to date with MoE approval.

## REPORT (CONT'D)

### **Cost Implications of New Landfill Criteria for Municipal Solid Waste – Landfill Development Knockholt Landfill**

#### Original Phase 3 Development Plan

- **3A - \$350,000;**
  - o 2016@ \$47/m<sup>2</sup>;
  - o \$6.29/\$100,000 assessed value (2016 completed roll).
- **3B - \$350,000;**
  - o 2021@ \$47/m<sup>2</sup>;
  - o \$6.29/\$100,000 assessed value (2016 completed roll).
- **3C - \$350,000;**
  - o 2026@ \$47/m<sup>2</sup>;
  - o \$6.29/\$100,000 assessed value (2016 completed roll).

#### Phase 3 Development Options

##### Option 1

- **3A - \$530,000;**
  - o 2016@ \$47/m<sup>2</sup>;
  - o \$9.52/\$100,000 assessed value (2016 completed roll).
- **3B - \$1,125,000;**
  - o 2023@ \$100/m<sup>2</sup>;
  - o \$20.22/\$100,000 assessed value (2016 completed roll).

##### Option 2

- **3A - \$350,000;**
  - o 2016@ \$47/m<sup>2</sup>;
  - o \$6.29/\$100,000 assessed value (2016 completed roll).
- **3B - \$750,000;**
  - o 2021@ \$100/m<sup>2</sup>;
  - o \$6.29/\$100,000 assessed value (2016 completed roll).
- **3C - \$750,000;**
  - o 2026@ \$100/m<sup>2</sup>;
  - o \$13.48/\$100,000 assessed value (2016 completed roll).

Added costs for updating design operation closure plans and other reporting requirements have not been included in the above costs.

### **Knockholt Landfill**

Currently staff is in the process of surveying the existing footprint of the landfill to determine the remaining capacity of Phase 1 and 2 and for future development requirements for Phase 3. Phase 3 has been designed to be developed in 3 stages.

Staff has requested written clarification and verification from the MoE to develop Phase 3A under the old landfill guidelines. Funding has not been allocated in the 2016 budget to complete the development of Phase 3 under the new Landfill Criteria for Municipal Solid Waste guidelines. Discussion took place regarding the MoE allowing the development of Phase 3 under the old guidelines and the potential to develop a third or half of the site. When building a landfill with a liner system the liner requires a cover of garbage of approximately one metre thick to protect it from freezing conditions. This needs to be considered in determining how much landfill footprint to develop.

Concerns were brought forward regarding the cost implications to tax payers in moving forward with the Phase 3 Development Options 1 and 2.

Discussion took place regarding the potential impacts to RDBN Solid Waste Management Facilities if there is future development of LNG pipelines in the region.

Ms. Dougall noted that the new landfill criteria has been implemented in operation certificates in some areas of B.C. The MoE has not provided information as to how the new guidelines will be implemented.

**REPORT (CONT'D)**

The cost implications of the new landfill criteria to waste reduction and diversion initiatives in the RDBN was discussed.

Discussion took place regarding the environmental risks associated with the old landfill criteria. Ms. Dougall noted that Clearview Landfill, a natural attenuation facility, has drilled wells within and outside the footprint of the landfill that are monitored four times per year and sent to a consultant for review and assessment. There is a very extensive environmental monitoring program in place. Discussion took place regarding the potential contaminations in leachate. Leachate characteristics are dependent on what goes into the ground, the life and age of a landfill facility.

Concerns were brought forward in regard to the ability for stakeholder feedback when the MoE developed the New Landfill Criteria for Municipal Solid Waste – Second Edition.

Landfill Criteria for Municipal Solid Waste – Second Edition Moved by Director Brien  
be Brought Forward to the North Central Local Government Association Seconded by Director Lindstrom

WMC.2016-1-4

“That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors bring forward the issues associated with the New Landfill Criteria for Municipal Solid Waste – Second Edition to the North Central Local Government Association Annual General Meeting Agenda.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Discussion took place regarding the impact waste reduction initiatives would have on the future need for further landfill development.

Knockholt Landfill Phase 3 Development Moved by Director Repen  
Seconded by Director Miller

WMC.2016-1-5

“That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the Knockholt Landfill Original Phase 3A Development Plan; and further that staff move forward with the Original Phase 3A Development plan at \$350,000 for 2016.”

Moved by Director Greenaway  
Seconded by Director Liversidge

WMC.2016-1-6

“That the Waste Management Committee defer Motion WMC.2016-1-5 until staff have completed the survey of Knockholt to determine capacity requirements for future development of Phase 3.”

(All/Directors/Majority)

DEFEATED



**REPORT (CONT'D)**

"That the question be called on Motion WMC.2016-1-5 as written."

Opposed: Director Fisher      CARRIED  
          Director Newell  
          Director MacDougall  
          Director Strimbold  
          Director Thiessen

(All/Directors/Majority)

Discussion took place regarding the implications of the New Landfill Criteria for Municipal Solid Waste – Second Edition to the long term landfilling process.

**ITEMS FOR DISCUSSION**

**Solid Waste Management Plan Review (SWMP)**

Ms. Dougall spoke of the implications in regard to the New Landfill Criteria for Municipal Solid Waste – Second Edition in the Solid Waste Management Plan review. The three 'R's', recycling, reduce, reuse will be a large component of the SWMP review.

The Ministry of Environment is also reviewing and updating its guidelines in regard to solid waste management planning in B.C. The guidelines are proposed to be completed in the summer of 2016. The RDBN cannot formally initiate its SWMP review until the MoE guidelines come to fruition. The RDBN has currently reached capacity under its current SWMP in terms of capital based purchases.

The Draft 2016 Budget has monies allocated to hire a consultant to begin the review of the RDBN SWMP in 2016. Reduce and reuse programs will need to be a focus in developing the SWMP along with residual landfill operations.

Discussion took place regarding the Regional Board's resolution to complete the SWMP review in a staged approach.

**Cardboard Ban**

In July 1, 2016 cardboard will be banned from RDBN Facilities. Staff will be providing further public education initiatives in regard to the ban.

Chair Bachrach noted that he had spoken with the Town of Smithers District Chamber of Commerce and there is not a high level of awareness as to what a cardboard ban would mean to the ICI sector in Smithers. Discussion took place regarding potentially holding presentations in coordination with local community Chambers of Commerce.

The impacts of removing cardboard from the landfill was discussed and cardboard is approximately 10% of the weight deposited on the tipping floors. The long term savings in operations when removing cardboard from the waste stream was discussed.

**Re-Use Sheds**

Burns Lake and Area "D" (Fraser Lake Rural) are currently working on proposals and further discussion is required. Director Parker has noted that they are investigating signage options that are cost effective at the Area "D" Transfer Station re-use shed. Director Strimbold noted that in Burns Lake conversations have taken place with the local recycling depot and a draft proposal has been developed that requires review in regard to budget implications.

**ITEMS FOR DISCUSSION (CONT'D)**

Re-Use Sheds (Cont'd)

Director Benedict spoke to reopening the re-use shed at the Southside Transfer Station. Director Benedict will develop a proposal to bring forward for consultation with staff.

Director Liversidge spoke of the Village of Granisle requiring information in regard to compulsory guidelines that are required to reopen the re-use shed at the Granisle Transfer Station.

Discussion took place regarding the need for Municipal and Electoral Area Directors to determine area needs and bring them forward to the Regional Board for approval.

**SUPPLEMENTARY AGENDA**

Smithers – Telkwa Transfer Station Re-Use Shed Proposal

The challenges associated with the timelines and budget implications in regard to moving forward with the Smithers-Telkwa Transfer Station Re-Use Shed Proposal was discussed. Concerns were brought forward in regard to the re-use sheds across the region not potentially opening at the same time.

Smithers-Telkwa Transfer Station Re-Use Shed Proposal Moved by Director Repen  
– Submitted by Mark Fisher, Darcy Repen and Taylor Bachrach  
Seconded by Director Fisher

WMC.2016-1-7

“That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors authorize moving forward with the Smithers-Telkwa Transfer Station Re-Use Shed Proposal Process and Timeline contingent on Town of Smithers and Village of Telkwa Council’s approval as follows:

1. January, 2016: staff to develop RFP outlining expectations of contractor;
2. February, 2016:
  - a. Logistics and cost of infrastructure changes finalized, Gas Tax funds secured.
  - b. RFP reviewed and published (Feb 29 deadline).
3. March 2016:
  - a. Options for safety audit presented to Regional Board;
  - b. Develop site specific “safety protocol” if it does not exist;
  - c. Waste-based economic development project proposal finalized;
4. March 31, 2016: Re-use shed management contract awarded;
5. April, 2016: Infrastructure changes made to facility;
6. May 1, 2016: Re-use shed re-opened.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**SUPPLEMENTARY AGENDA (CONT'D)**

Moved by Director Fisher  
Seconded by Director Repen

WMC.2016-1-8

"That Motion WMC.2016-1-7 be amended to include consultation with staff, Chair Bachrach and Directors Fisher and Repen in moving forward with the Smithers-Telkwa Transfer Station Re-Use Shed Proposal Process and Timeline"

**Smithers – Telkwa Transfer Station Re-Use Shed Proposal (Cont'd)**

Moved by Director Benedict  
Seconded by Director Newell

WMC.2016-1-9

"That the Waste Management Committee defer Motion WMC.2016-1-7 to the January 28, 2016 RDBN Board Meeting."

(All/Directors/Majority) DEFEATED

"That the question be called on Motion WMC.2016-1-7 as amended."

(All/Directors/Majority) CARRIED UNANIMOUSLY

**ADJOURNMENT**

Moved by Director Repen  
Seconded by Director MacDougall

WMC.2016-1-10

"That the meeting be adjourned at 2:34 p.m."

(All/Directors/Majority) CARRIED UNANIMOUSLY

\_\_\_\_\_  
Taylor Bachrach, Chair

\_\_\_\_\_  
Wendy Wainwright, Executive Assistant





**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**WASTE MANAGEMENT COMMITTEE MEETING**  
**(Committee Of The Whole)**

**Thursday, December 10, 2015**

**PRESENT:** Chair Taylor Bachrach

Directors Eileen Benedict  
Shane Brienen  
Mark Fisher  
Tom Greenaway  
Dwayne Lindstrom  
Thomas Liversidge  
Rob MacDougall  
Bill Miller  
Rob Newell  
Mark Parker  
Jerry Petersen  
Darcy Repen  
Gerry Thiessen

Director Luke Strimbold, Village of Burns Lake  
Absent

Staff Gail Chapman, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
Hans Berndorff, Financial Administrator  
Janine Dougall, Director of Environmental Services – arrived at 2:37 p.m.  
Wendy Wainwright, Executive Assistant

Other Jesse Hiemstra, Smithers

**CALL TO ORDER**

Chair Bachrach called the meeting to order at 2:35 p.m.

**AGENDA**

Moved by Director Repen  
Seconded by Director Brienen

WMC.2015-3-1

"That the Waste Management Committee receive the December 10, 2015 Waste Management Committee Agenda."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**MINUTES**

Waste Management  
Committee Meeting Minutes  
-June 11, 2015

Moved by Director Petersen  
Seconded by Director Parker

WMC.2015-3-2

"That the Minutes of the Waste Management Committee for June 11, 2015 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

## REPORTS/DOCUMENTS

### Salvaging Ban and Re-Use Shed Closure – Feedback Summary Document

Chair Bachrach thanked staff for the very complete and detailed report. Director Repen noted that there was substantial responses from the public in regard to the re-use shed closures, possible solutions and options.

Director Repen spoke to the possible implementation of CCTV cameras as a preventative measure. Separating the receiving goods from the picking up of goods may also address safety concerns. The use of volunteers at the re-use sheds and possible benefits to the volunteers was discussed.

Director Fisher spoke of the possibility of hiring a part-time employee to maintain the re-use sheds based on area needs. He spoke to possible funding options, staff training and authority given to staff to address non-compliance and ability to ban users. Director Parker noted the need to address each transfer station individually as some of the smaller transfer stations may only require CCTV cameras rather than having to hire additional staff. Discussion took place regarding the possibility of the re-use sheds being operated on a contract basis.

Director Miller noted concerns regarding the risk of liability. He also noted that people can potentially take items to local second hand businesses that in turn support local economies. Director Miller spoke of the need for producers and consumers to take responsibility for the products being sold and bought.

Each of the solutions and options in regard to re-opening the re-use sheds has a certain monetary value that needs to be considered. There are a number of factors that will impact a cost analysis depending on Regional Board direction. Janine Dougall, Director of Environmental Services, noted that some areas such as Houston and Fraser Lake do not have sufficient funding in their residual recycling initiative funds.

Metal and wood salvaging was discussed as being separate issues from the re-use sheds and may need to be addressed separately.

The possible inconvenience to the public of moving the re-use sheds off site from the transfer stations was discussed. Moving the re-use sheds may reduce liability issues. Some new to you organizations have indicated that they do not have the capacity to take on the re-use sheds.

Discussion took place in regard to the immediate need to address the safety issues and the potential of utilizing a safety consultant to review the safety management of the sites. Director Repen spoke of developing baseline safety guidelines for the entire RDBN for transfer stations and landfills including the use of re-use shed facilities. He also noted the need to develop individual guidelines to address usage at individual sites. Discussion took place in regard to the Regional Board developing bylaws to address the use of re-use sheds, transfer stations and landfills that clearly outline allowable behavior and consequences for non-compliance. The displaying of rules and regulations through signage was discussed. Chair Bachrach mentioned that each re-use shed at each of the RDBN transfer station facilities is different but he noted that Electoral Area "A" (Smithers Rural) residents have indicated their want to have the re-use sheds opened as soon as possible.

Director MacDougall commented that each Director for his or her area should develop a plan as to what they would like to have in their community and how the plan can be implemented in regard to re-opening the re-use sheds and that the information be brought forward for staff.

The importance of reviewing and updating the RDBN Solid Waste Management Plan was discussed.

**REPORTS/DOCUMENTS (CONT'D)**

**Safety Plan for RDBN  
Waste Management Facilities**

Moved by Director Repen  
Seconded by Director Miller

WMC.2015-3-3

"That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors direct staff to request quotes for a baseline safety plan to address RDBN legal liability in regard to safety at all RDBN waste management facilities."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

**Plan to Re-Open RDBN  
Re-Use Sheds**

Moved by Director Fisher  
Seconded by Director Miller

WMC.2015-3-4

"That the Waste Management Committee recommend that the Regional District of Bulkley-Nechako Board of Directors meet with their respective counterparts from each area and develop a plan to individually address area issues and concerns including how the plan can be implemented for the re-opening of the re-use sheds; and further, that the information be provided to staff prior to the January 14, 2016 meeting date agenda deadline."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Fisher noted that it is important to develop an individual plan for each area that can then be brought forward to determine the level of support and funding required for each area plan for re-opening the re-use sheds. The three concerns to be addressed by the Regional Board are the safety and liability at RDBN waste management facilities, a region by region plan for re-use sheds and the RDBN Solid Waste Management Plan.

**NEW BUSINESS**

**Solid Waste Management  
Plan**

Director Miller brought forward the need to discuss the review of the RDBN Solid Waste Management Plan at the January 14, 2016 Waste Management Committee Meeting.

**ADJOURNMENT**

Moved by Director Benedict  
Seconded by Director Parker

WMC.2015-3-5

"That the meeting be adjourned at 3:36 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

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Taylor Bachrach, Chair

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Wendy Wainwright, Executive Assistant

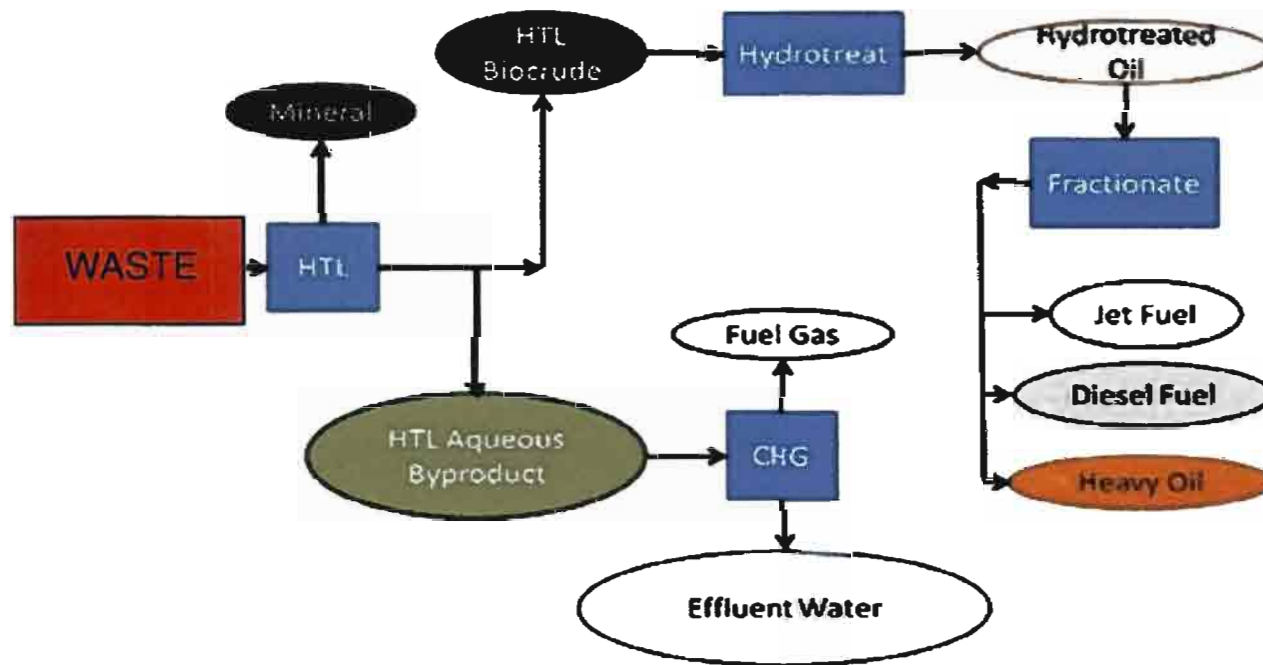
# PROPOSED HYDROTHERMAL LIQUEFACTION FACILITY FOR RDBN

BY: GEOFFREY MERCER, MSc., EP.

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\* An updated presentation will be provided at the meetings

# PROCESS FLOW



From: Elliot et al (2015)

## STEP 1: SOURCE

- Source material would initially be acquired from local septic systems
- Vanderhoof region alone produces ~ 1,700 m<sup>3</sup> of septic waste each year (Janik Services, Chilco Creek, 5M)
- Septic waste is already partially dewatered and is delivered straight to WWTP or MSW site.

hb

## STEP 1 (cont.)

- Eventual utilization of waste water stream would commence after proof of feasibility
- ANY organic waste would eventually be able to be processed in the system
  - Food waste
  - Algae
  - Manure
  - Cellulosic material (Plant material)

## STEP 1: (cont.)

- Additional waste streams being processed locally would reduce transportation costs
- Organic material from solid waste stream could be utilized
- 32% of solid waste stream is organic material (NWRI)



## STEP 2: PRE-PROCESSING

- Large material such as woody debris must be reduced in size
- Ideally material should be able to pass through a 60 mesh screen
- Solid content may range from 5% to 35% or even higher
- Higher solid content is associated with a higher quality biocrude but also greater chance of clogging

## STEP 3: PRESSURIZATION

- Input stream will be fed into a preliminary pump to increase pressure to 276kPa or 40psi
- Main pump will step up pressure to ~22MPa or ~3200psi

## STEP 4: PRE-HEATING

- Input stream will be passed through heat exchangers and heaters to increase temperature to approximately 350°C or 623K

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## STEP 5: HTL

- Input stream will pass through a coil surrounded by a heating jacket to maintain a stream temperature of 350°C
- Residence time should be between 3-10 minutes for continuous flow system or 30-45min for batch systems

## STEP 6: SOLID REMOVAL

- Solids are removed from the stream after HTL and evaluated for potential uses
- Some solids could include:
  - Minerals
  - Ash
  - Small foreign objects

## STEP 7: AQUEOUS BYPRODUCT

- Aqueous byproducts are separated from biocrude
- Aqueous stream is passed through a catalytic hydrothermal gasification system in order to remove additional organic material
- Organic material removed at this point could be used as a value-added product or to produce natural gas

## STEP 8: HYDROTREATMENT

- Biocrude may be used in place of heavy fuel oil but must be upgraded to remove oxygen, nitrogen, and sulphur compounds
- Supplying hydrogen under controlled conditions will reduce acidity of biofuel and reduce oxygen content

## STEP 9: FRACTIONATION

- Hydrotreating biocrude produces naphtha and a distillate which may be fractionated to produce:
  - Jet Fuel
  - Diesel Fuel
  - Heavy Oil



## STEP 10: ANAEROBIC DIGESTION

- Byproducts from **step 6** and **step 7** may be used to fuel a digester for the production of Methane ( $\text{CH}_4$ ) or Hydrogen ( $\text{H}_2$ )
- Methane and Hydrogen produced during this step may be used to power the process in part or whole, and be used as a source of Hydrogen in **step 8**.

## CASE: Vanderhoof WWTP

- Using Vanderhoof as an example site
  - 1,700 m<sup>3</sup> of septic waste each year
  - 255,000 kg solids from septic systems per year assuming 15% TS
  - 365,000 m<sup>3</sup> of wastewater per year
  - 263,000 kg total solids per year from wastewater assuming 720mg/l TS (FAO)

## CASE: PRODUCTION

- 518,000 kg of solids per year
- 2,600 m<sup>3</sup> of input stream per year @ 20% TS
- ~8 m<sup>3</sup> per day (assuming 330 working days per year)
- ~0.33 m<sup>3</sup>/h (330 l/h) @ 24h/day

## CASE: ECONOMICS

- 250,000 l of biofuel produced per year
- Costs estimated at **\$0.40/l**
- Suggested selling price if ASTM certified ~ \$0.80/l
- Biofuel could be:
  - Used to operate RDBN vehicles
  - Sold as fuel
  - Used to generate electricity

# CASE: CAPEX

Item	Cost per unit	# of units	Total Cost
Pumps	\$10,000	4	\$40,000
Heating Jackets	\$15,000	1	\$15,000
Steel tubing	\$3,000	1	\$3,000
Reactor	\$40,000	1	\$40,000
CHG	\$50,000	1	\$50,000
Fractionation	\$15,000	3	\$45,000

# CASE: CAPEX

Item	Cost per unit	# of units	Total Cost
Electrical	\$15,000	1	\$15,000
Miscellaneous	\$15,000	1	\$15,000
<b>TOTAL</b>			<b>\$223,000</b>
<b>OPEX</b>			<b>\$100,000/a</b>

# SCALING TO RDBN

- 3 additional facilities could eventually be added in:
  - Smithers-Telkwa
  - Burns Lake
  - Knockholt Landfill
- Estimates indicate that the RDBN would produce ~750,000 l of biofuel each year
- Return on Investment could be as soon as 3 years



# CONCLUSION

- With an initial investment of **\$323,000**, a prototype facility could be constructed
  - Potential profits could be ~\$150,000/a
  - Would serve as a proof of concept and feasibility
  - ROE could be as fast as 3 years
  - Expansion to other locations could commence as soon as profitability is proven



## REMARKS

- Initial project construction could commence at any location that the RDBN deems preferable.
- In order to ensure that the project does not go over budget, it will be scaled to optimise production, waste reduction, and profitability
- OPEX costs include salaries, debt repayment, maintenance, and all inputs

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: January 19, 2016**

**SUBJECT: Minerals North 2016**

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Minerals North 2016 is taking place in Smithers and Telkwa May 18-20, 2016.

At this time, staff is seeking direction as to which Directors will be attending in order that registration may be completed prior to the Early Bird Deadline of February 28, 2016 and accommodations may be confirmed.

**Recommendation: (all/directors/majority)**

**Direction**

**Geraldine Craven**

---

**From:** Minerals North 2016 <mineralsnorth2016@gmail.com@mail216.atl171.mcdlv.net> on behalf of Minerals North 2016 <mineralsnorth2016@gmail.com>  
**Sent:** January-06-16 11:26 AM  
**To:** inquiries  
**Subject:** Register now for Minerals North 2016

Minerals North announces Terry O'Reilly will be keynote speaker at 2016 conference

[View this email in your browser](#)

**RECEIVED**

**JAN 06 2016**

**REGIONAL DISTRICT OF  
BULKLEY NECHAKO**



**Introducing our 2016 keynote: Terry O'Reilly!**

The Minerals North 2016 Organizing Committee is thrilled to announce that our conference keynote speaker will be marketing expert and broadcast producer Terry O'Reilly!

Terry has won a few hundred national and international awards for his writing and directing, and has worked with such notable actors as Alec Baldwin, Ellen DeGeneres, Kiefer Sutherland, Bob Newhart, Martin Short and Drew Carey. He even managed to create an advertising campaign for a group of nuns.

When he's not creating advertising, Terry is talking about it as the host of the award-winning CBC Radio One/Sirius Satellite/WBEZ Chicago radio show, *Under The Influence*, which is the follow-up to the hit series, *The Age of Persuasion*. The New York Radio Festivals awarded his show the Grand Prize as Best Radio Program in 2011 and 2012, and iTunes chose it as "Best New Podcast of 2011."

A very passionate (and humorous) presenter, Terry has a unique and insightful viewpoint on what it takes to truly connect with customers in this day and age. He talks about the power of big ideas, and how those ideas can change perceptions and behaviour.

We can't wait to welcome Terry to Smithers and Telkwa as our 2016 keynote speaker.



### Registration is now open!

Minerals North 2016 is pleased to announce that delegate registration is now open! Register online before February 28 and receive early bird pricing.

[Register now](#)



### Book your Minerals North Trade Show booth today

Spaces are already filling up for the 2016 Minerals North Trade Show at the Smithers Civic Centre. Here's your chance to share your business or organization with hundreds of key people from B.C.'s exploration and mining sector. To learn more, visit the [conference website](#) or [email Trade Show Coordinator Cheryl Starr](#).



#### Our mailing address is:

Minerals North 2016  
 c/o Town of Smithers, 1027 Aldous St, PO Box 879  
 Smithers, BC V0J 2N0  
 Canada

[Add us to your address book](#)



**Regional District of Bulkley-Nechako  
Board of Directors  
January 28, 2016**

To: Chair Miller and the Board of Directors  
 From: Corrine Swenson, Manager of Regional Economic Development  
 Date: January 19, 2016  
 Regarding: Beyond the Market - Project Funding Request

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The Beyond the Market Program, coordinated by Community Futures Fraser Fort George is requesting \$10,000 in support from the RDBN for the 2016-2017 operating year. (Please see attached proposal)

The RDBN has supported the Beyond the Market Program for the last four years with a contribution of \$5,000 annually and support from the Manager of Regional Economic Development to participate on the advisory committee.

The Beyond the Market Program has been operating for six years and services include:

- Farm Business Coaching
  - Individual coaching of farm operators to develop a business strategy.
- Training Series
  - Delivery of training series for farm operators
- Outreach and Advocacy
  - Educating the broader community on the value of the agriculture
- Advisory Services
  - Providing strategic advice to other agencies wishing to work with local agriculture sector.
- Match Making
  - Pairing of buyers and sellers of farm land, products, business opportunities and employment and internships.
- Resources Library and Bookstore
  - Mobile farm bookstore and free resources housed at the main office.
- Find-a-Farm Directory
  - Online directory of local farmers.

Previous Projects have included:

- Succession Planning Workshops
- New Farmers in the Field Reports
- Beef in Northern BC Report
- Regional Food Systems Report

In the previous projects, the RDBN, Regional District of Fraser Fort George and Regional District of Kitimat-Stikine each contributed \$10,000 to each two year project (\$20,000 total).

The current proposal is for a one year (April, 2016- March, 2017) program. As stated in their proposal, Beyond the Market, made formal submissions to the Province for a province-wide, community-based extension services model program. No direct follow up communication has been received. To avoid losing the program, and momentum, Beyond the Market is proposing to maintain a basic level of services until the Province successfully funds an extension service program for new entrants across the province.

Activities will include:

- Farm Business Coaching
- Advisory Services
- Match Making and Online Directories
- Annual Networking Event
  - Overview of program accomplishments, engagement of community participating in and creating a vision for the program activities.
- Training and Learning Events
- Grant Writing and Funding Leverage
  - Seeking out and soliciting additional funding to augment the services of the program. Providing grant writing assistance to agricultural organizations and operations.
- Rural Delivery model
  - Person to person service model to assist with participation in programs and services.

The RDBN Agriculture Plan, adopted by the RDBN Board, includes four recommendations that refer to either Community Futures or Beyond the Market.

### **3.4 Development and Resource Issues**

#### **3.4.3 RDBN Recommendations to Others**

*a. The RDBN should encourage the Community Futures Development Corporation to develop programs and projects to facilitate farm succession, and the recruitment and training of new agricultural producers. This may include ideas such as a new farmer mentoring programs, marketing training, web site design and operation training, etc.*

*b. The RDBN should encourage the Community Futures Development Corporation to continue its good work to identify, and facilitate the development of, markets for local foods.*

### **3.5 Creating a Market**

#### **3.5.1 RDBN Direct Action**

*b. The RDBN should support the long-term operation of the Beyond the Market web site, which includes a producer directory, and is created and managed by the Community Futures Development Corporation.*

#### **3.5.3 RDBN Recommendations to Others**

*a. The RDBN should encourage the Community Futures Development Corporation to implement projects and programs designed to increase the capacity of agricultural products producers to operate a business, identify business opportunities, and take advantage of business opportunities. The Community Futures Development Corporation is also encouraged to maintain the long-term operation of their Beyond the Market web site.*

The current draft 2016 Regional Economic Development Budget includes \$5,000 to support the Beyond the Market Initiative. Staff had based this amount on the previous contribution by the RDBN to the Beyond the Market project. If the Board chooses to give the full amount requested (\$10,000) the 2016 Regional Economic Development budget will need to increase by \$5,000.

<p><b>Recommendation:</b> Direction.</p>	<p><b>(All/Directors/Majority)</b></p>
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December 9, 2015

Mr. Bill Miller, Chair  
Regional District of Bulkley-Nechako  
Box 820  
Burns Lake, BC V0J 1E0

Dear Chairperson Miller,

**Re: Beyond the Market – Request for Funding**

We would like to take this opportunity to thank you for the support provided by the Regional District of Bulkley-Nechako since 2012, and for your ongoing participation in shaping the project. It has been an amazing five years of the Beyond the Market project, three of which we've held in partnership together.

In this time, we've developed a proven model for business development for the local agriculture sector. The model has been so successful, that we have received many requests to expand our programs to other regions of the province. Unfortunately, we are limited by the complexity of engaging with so many local-level partners with various interests, and being capable of providing meaningful local delivery out of one office in Prince George. We also recognize that agriculture is a direct responsibility of Provincial and Federal Governments, yet our local governments have shouldered the majority of the financial cost of the Beyond the Market program.

In August and September of 2015, Beyond the Market made formal submissions to the BC Ministry of Agriculture, local MLAs, Opposition Standing Committee for Agriculture, and the Provincial Select Standing Committee on Finance and Government Services for a province-wide, community-based extension services proposal, along with twenty-three letters of support from across the province. No direct follow up communication has been received to date, except those acknowledging receipt of the proposal. The Provincial Select Standing Committee on Finance and Government Services released a Budget Consultation report in November. The calls for increased Beyond the Market and rural extension services program funding were acknowledged in the report, but it did not call for increased funding for these types of program in their formal recommendations.

As such, the Beyond the Market Advisory Committee has recommended that we pursue an additional year of programming with our longstanding regional partners to ensure that the momentum and capacity of the project continues locally while we work to secure sustainable provincial support for the future.

We would like to request \$10,000 from the RDBN to support another year of Beyond the Market for 2016/2017. The proposed program is very similar to the lean, strategic and effective workplan our partners have come to expect from Beyond the Market, with a slight increase in coordinator time from 0.4 FTE to 0.6 FTE to accommodate onboarding of a new program



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coordinator, as our longstanding coordinator, Jillian Merrick, transitions onto new opportunities. A full program proposal is attached for your review. A presentation to the RDBN Board is available upon request.

We thank you and your colleagues for considering this request and express our sincerest appreciation for the continued partnership support on this initiative.

Yours in people, business and community,



Susan Stearns  
General Manager

jm/SS

attach.

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**Beyond the Market:**

**Proposal for a Continued Regional Extension Services Program**

December 9, 2015

Prepared by Jillian Merrick

Program Coordinator, Community Futures Fraser Fort George

250-562-922 – [jillianm@cfdc.bc.ca](mailto:jillianm@cfdc.bc.ca)

1566 7<sup>th</sup> Ave, Prince George, BC, V2L 3P4

[www.beyondthemarket.ca](http://www.beyondthemarket.ca) – [www.cfdc.bc.ca](http://www.cfdc.bc.ca)

## ***The Context***

Over the next 20 years, across all business sectors in Canada, due to a significant capacity gap between retiring business owners and new entrepreneurs, there will be unparalleled shortfalls of both business owners and employees, resulting in potential closure of large numbers of small businesses throughout the province. From 2009 to 2014, self-employment fell 8.3% and 19.4% in the Cariboo region and North Coast & Nechako region respectively.

In the agriculture sector, this generational gap is even more pronounced. The average age of a farmer in BC is 56, higher than all other provinces. BC also has the lowest percentage of farmers less than 25 years of age in Canada. When we pair this generational gap with the complex challenges of farm land values, changing markets, and evolving technology and science, it becomes clear that in order for the Agriculture Sector to develop and grow viable and job-creating businesses, all levels of community, industry and governments need to make strategic investments into opportunities for new and young farmers.

When surveying new and young farmers in BC, they often point to the challenges of knowledge and training, especially in rural and isolated environments, and that enhanced extension services are strongly desired by farmers of all ages. Extension services are the process of transforming research and knowledge into a format that can be accessed and absorbed by those working on the front lines of development. Like training, extension services are designed to help farmers farm better, but extension services are more tailored to the capacity of individuals to learn while working on the front lines. Extension services typically come in short formats versus extended training program or formal education. Extension services have traditionally been delivered in smaller rural communities to help reduce the rural access barriers associated with delivery in larger centres. Modern extension services must provide a combination of both digital and in-person access. A lack of extension services across the province is cited as a top barrier to new and young farmers in British Columbia in:

- Local Food Futures for British Columbia. 2015
- New Farmers Initiative British Columbia Regional Report, 2014
- Young Farmers: the Future of Agriculture. Report of the Standing Committee on Agriculture and Agri-Food. 2010

In northern and central British Columbia, the opportunities for farmland access are greater than other regions of the province, but the challenges posed by isolation, market access, and knowledge transfer are also greater. After five years of experience developing services for new and young farmers in central/northern BC, Community Futures Development Corporation of Fraser Fort George (CF FFG) has tested and is prepared to offer a proposed model of community-based extension services for continues operation in its service region, which encompasses the Regional Districts of Fraser-Fort George, Bulkley Nechako, and Kitimat-Stikine.

We feel this model directly addresses one of the primary barriers to start-up and growth for new and young farmers through a grass-roots approach and a rural delivery model. The project has been highly regarded by its partners and clients to date and has proven it is capable of delivering high value and successful outcomes while operating within an extremely cost effective model. This is a unique mode. History has demonstrated that delivering province-wide services to rural areas is often an extremely costly endeavor. We believe that this flexible community-based model of delivery is not only essential to reducing costs, but it also provides room for regional variations and builds capacities based on the identified needs of local communities.

Over the years, funding for the Beyond the Market project has been provided by a several different partners, but core support from our primary partners, the Regional Districts and the Omineca Beetle Action Coalition, has been

our only consistent source of funding. Although the Beyond the Market Program service region is limited to Highway 16, we have received many requests to expand our programs to other regions of the province, but are challenged by the complexity of engaging with so many local-level partners with various interests, and being capable of providing meaningful local delivery out of one office located in Prince George. We also recognize that agriculture is a direct responsibility of Provincial and Federal Governments, yet our local governments have shouldered the majority of the financial cost of the Beyond the Market program. We acknowledge that we have received Provincial and Federal funds over the years, which were extremely valuable for providing specific speakers series and publications; however, these funds were largely inconsistent and only available to us when we already have a coordinated project in place. These one-time, event and publication-based funds have a great impact, but there is a greater need for targeted, long-term, resources that support stable, consistent coordination services which are essential to the viability of community based extension services, or programs like Beyond the Market.

In August and September of 2015, Beyond the Market made formal submissions to the BC Ministry of Agriculture, local MLAs, Opposition Standing Committee for Agriculture, and the Provincial Select Standing Committee on Finance and Government Services for a province-wide, community-based extension services model proposal, along with twenty-three letters of support from across the province. No direct follow up communication has been received to date, except those acknowledging receipt of the proposal. The Provincial Select Standing Committee on Finance and Government Services released a Budget Consultation report in November. The calls for increased Beyond the Market and rural extension services program funding were acknowledged in the report, but it did not call for increased funding for these types of program in their formal recommendations.

To avoid losing the program, its legacy, and its momentum, Beyond the Market is once again submitting a regional proposal to its longstanding partners to maintain a basic level of services in the local service area until the Provincial Government successfully funds an extension service program for new entrants across the province. Beyond the Market proposes to offer the same great programming on an extremely lean financial model that its partners have come to expect over the years.

### ***About Beyond the Market***

The Beyond the Market project is an economic development strategy to support the local food and agriculture sector across the BC Highway 16 region. Beyond the Market is a project of Community Futures Development Corporation of Fraser-Fort George (CF FFG), based in Prince George BC, in partnership with many agencies across the BC Highway 16 region. The project began in 2010 and has consisted of four different initiatives. The project is coordinated by Jillian Merrick and guided by a volunteer advisory committee. Please refer to Appendices C and D for further information on Beyond the Market activities.

### ***About Community Futures***

Community Futures is a community-based economic renewal initiative, established by the Federal Government in 1985. Our main objectives are to help rural Canadians start or expand a business and to help sustain and improve communities and their local economies. There are 269 Community Futures offices in Canada, 34 in British Columbia, each guided by a local board of directors who volunteer their time, knowledge, and passion to guide a team of professional staff in providing a wide array of business and community economic development services.

Locally, CF FFG serves the communities of Mackenzie, Prince George, McBride, Valemount and surrounding rural areas. In 2014-2015 fiscal year, we provided business support to over 800 entrepreneurs and approved approximately \$1.7 million dollars in financing to small businesses across the region, representing 35 new or expanded businesses and over 152 jobs (full and part-time) being created or maintained. Since 1994, CF FFG has loaned over \$25 million to small businesses across our region. Community Futures' loan funds help support small businesses in our region when traditional lenders are unable to. Our core funding comes from Western Economic Diversification, but we administer a variety of projects on behalf of many different levels of government and other organizations.

#### **Did you know?**

Community Futures-assisted firms outperformed a comparable group of non-assisted firms in terms of employment growth, survival rate and revenue growth. In Canada between 2005 and 2010, Community Futures-assisted firms had an average employment growth rate of 9.5% compared to 4.2% for non-assisted firms. Community Futures-assisted firms had a survival rate of 76% five years after start-up compared to 60% for non-assisted firms, as well as a revenue growth rate of 13.8 % compared to 6.1% for non-assisted firms.

## ***A Community Based Extension Services Model for the Region***

### **Mission**

The purpose of the Beyond the Market program model is to provide community-based extension services to the agriculture sector in the service regions of Fraser-Fort George, Bulkley-Nechako and Kitimat Stikine Regional Districts, with a particular focus on new and young farmers. The program will link provincial strategies with local opportunities, and will adapt to the specific needs and strengths of each community. As a result, new and young farmers across the region will have low-barrier access to professional support, with a particular focus on business management to enhance their ability to grow their business and create jobs.

New and young farmers will gain connection to networks locally and across the province through regional coordination. The Ministry of Agriculture will gain an important community-based partner to assist in communicating available Ministry programs, publications and services.

The goals of the program are:

1. To increase the number of new farmers across the region
2. To increase the viability and capacity of existing farms, especially those in start-up and early growth phases
3. To improve the succession of longstanding farms to the next generation
4. To establish sound agri-business management practices that will result in job creation

The program is based on more than five years of experience providing strategic economic development service to the regional agriculture sector. We firmly believe that our proven model is:

- Strategic and effective
- Directly targeted at agriculture operators
- Lean and low cost
- Adaptive to regional variation
- A model for service across the province

At this juncture, the program will be making a major shift as our long-serving coordinator, Jillian Merrick, will be transitioning onto new opportunities and succeeded by new talent and renewed energy. The coordination time allocated to the 2016/2017 phase of the program is 0.6 FTE, up from 0.4 FTE in 2014-2016, to allow for new coordinator training and transition.

## **Activities**

### ***Farm Business Coaching***

The Beyond the Market coordinator shall work one-on-one with farm operators to develop business strategy. They can assist with the development of a business plan from start to finish, including health regulations, marketing strategies, hiring employees, financial analysis and more.

### ***Advisory Services***

The Beyond the Market coordinator shall provide strategic advice to other agencies wishing to connect, partner or work with our local agriculture sector. A program Advisory Committee will continue to provide strategic advice to the program activities and to develop grassroots involvement in the program.

### ***Match Making and Online Directories***

The Beyond the Market coordinator will pair buyers and sellers of farm land, farm products, farm business opportunities, farm employment and farm internships. Where relevant, the coordinator will assist in posting and publishing these opportunities in online directory and listing services.

### ***Annual Networking Event***

The Beyond the Market coordinator will organize an annual networking event (or events) to bring the entire regional agriculture sector together to provide an overview of the program accomplishments to date and to engage the community in participating in and creating a vision for the program activities.

### ***Training and Learning Events***

The Beyond the Market coordinator will organize additional training and extension events by leveraging additional funding for the program, largely through the Ministry of Agriculture. The coordinator will work to coordinate professional speakers and facilitator opportunities with the regions

### ***Grant Writing and Funding Leverage***

The Beyond the Market Coordinator will seek out and solicit additional funding to augment the services of the program, especially for training and extension opportunities. The coordinator will also be expected to assist agricultural organizations and operations in applying for grants and services, especially national and/or provincial opportunities.

### ***Rural Delivery Model***

Delivery of digital resources to rural communities has been met with limited success. The physical presence of a coordinator on the ground in rural communities significantly increases the uptake of programs and services. Our program is based on a person-to-person service model with only minor reliance on digital activities. The Beyond the Market coordinator would be expected to visit the communities across their respective region at least twice annually, or more depending on the physical geography of the region and budget.

## Funding Model

We propose that the Omineca Beetle Action Coalition provide funding for core coordination of the project, and the partner Regional Districts provide funding for the service provision in their local communities, based on the funding model of \$5,000 per service community per year. Our proposed service communities are: Robson Valley, Prince George, Vanderhoof, Smithers, Terrace

In 2014-2016, the Regional District of Bulkley Nechako (RDBN) contributed \$5,000 annually to the program. Based on our funding model, this would have allowed service provision to only one community in the Bulkley Nechako region. Given the relatively importance of both Smithers and Vanderhoof to the regional agriculture sector, the program made the decision to provide service to two communities in the RDBN and make up for the funding shortfall through other areas. Moving forward, the program strongly encourages the RDBN to provide funding (\$10,000 annually) for at least two service communities.

In 2014-2016, the District of Fort St. James expressed an interest in having their community included in the program service communities, and provided \$5,000 annually to the program to ensure this. This option continues to be available to the District of Fort St James and any other community not currently on the proposed service community list.

Community Futures Fraser Fort George will continue to provide the administrative management of the project as an in-kind contribution. Funding from BC Ministry of Agriculture will be leveraged to provide training seminars throughout the year, and other service opportunities as they arise.

The proposed budget runs from 2016-2017. In 2018, the Provincial and Federal Governments will strike a new Growing Forward agreement and the opportunities for Provincial program funding may shift dramatically.

### *Proposed Program Budget*

<b>Program Expenses</b>	<b>2016/2017</b>
Wages & Benefits	\$ 37,000.00
Coordinator Travel	\$ 4,000.00
Office and Admin	\$ 5,000.00
Training & Networking Events	\$ 20,000.00
<b>Total</b>	<b>\$ 65,000.00</b>

<b>Program Revenue</b>	<b>2016/2017</b>
Community Futures FFG	\$ 5,000.00
OBAC	\$ 15,000.00
RDFFG	\$ 10,000.00
RDBN	\$ 10,000.00
RDKS	\$ 5,000.00
Ministry of Agriculture	\$ 20,000.00
<b>Total</b>	<b>\$ 65,000.00</b>



**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chairperson Miller and Board of Directors**

**FROM: Wendy Wainwright, Executive Assistant**

**DATE: January 20, 2016**

**SUBJECT: Committee Meeting Recommendations**  
**– January 14, 2016**

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Following are recommendations from the January 14, 2016 Committee meetings for the Regional Board's consideration and approval.

**Committee of the Whole – January 14, 2016****Recommendation 1:****Re: Staff Salaries and Directors Remuneration**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to provide information on the dollar amount of the inflation increase for staff salaries and Directors remuneration.”

**Recommendation 2:****Re: Recruitment and Marketing Strategy Budget**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to analyze the Regional Economic Development Budget and determine if funds can be targeted for a recruitment and marketing strategy.”

**Recommendation 3:****Re: Price Increase for Construction and Demolition Tipping Fees at RDBN Solid Waste Management Facilities**

“That the Regional District of Bulkley-Nechako Board of Directors direct staff to include in the next draft budget a reasonable price increase in Construction and Demolition tipping fees; and further, that an annual percentage incremental increase be included.”

**Forestry Committee Meeting – January 14, 2016**

**Recommendation 4:**

**Re: Kluskus Road Connector**

“That the Regional District of Bulkley-Nechako Board of Directors write a letter in regard to:

- a. the RDBN’s investments in the area of the Kluskus Forest Service Road currently;
- b. the RDBN’s awareness of the Kluskus Forest Service Road/Nazko Road connector project by the City of Quesnel;
- c. that the RDBN requests engagement in moving forward with the said project; and
- d. further, that the letter be sent to Premier Christy Clark, the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations, City of Quesnel, the Honourable John Rustad, MLA Nechako Lakes and the Honourable Coralee Oakes, MLA Cariboo North.”

**Waste Management Committee Meeting – January 14, 2016**

**Recommendation 5:**

**Re: New Landfill Criteria for Municipal Solid Waste – Second Edition**

“That the Regional District of Bulkley-Nechako Board of Directors bring forward the issues associated with the New Landfill Criteria for Municipal Solid Waste – Second Edition to the North Central Local Government Association Annual General Meeting Agenda.”

**Recommendation 6:**

**Re: Knockholt Landfill Development Plan**

“That the Regional District of Bulkley-Nechako Board of Directors approve the Knockholt Landfill Original Phase 3A Development Plan; and further that staff move forward with the Original Phase 3A Development plan at \$350,000 for 2016.”

**Recommendation 7:**

**Re: Smithers-Telkwa Transfer Station Re-Use Shed Proposal – Submitted by Mark Fisher, Darcy Repen and Taylor Bachrach**

“That the Regional District of Bulkley-Nechako Board of Directors authorize moving forward with the Smithers-Telkwa Transfer Station Re-Use Shed Proposal Process and Timeline contingent on Town of Smithers and Village of Telkwa Council’s approval as follows:

1. January, 2016: staff to develop RFP outlining expectations of contractor;
2. February, 2016:
  - a. Logistics and cost of infrastructure changes finalized, Gas Tax funds secured.
  - b. RFP reviewed and published (Feb 29 deadline).
3. March 2016:
  - a. Options for safety audit presented to Regional Board;
  - b. Develop site specific “safety protocol” if it does not exist;
  - c. Waste-based economic development project proposal finalized;
4. March 31, 2016: Re-use shed management contract awarded;
5. April, 2016: Infrastructure changes made to facility;
6. May 1, 2016: Re-use shed re-opened.

**Waste Management Committee Meeting – January 14, 2016 (CONT'D)**

7. In consultation with staff and Chair Bachrach and Directors Fisher and Repen in moving forward with the Smithers-Telkwa Transfer Station Re-Use Shed Proposal Process and Timeline.”

**RECOMMENDATION:**

**(ALL/DIRECTORS/MAJORITY)**

Recommendations 1 through 7 as written.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

**TO: Chair Miller and Board of Directors**

**FROM: Cheryl Anderson  
Manager of Administrative Services**

**DATE: January 19, 2016**

**SUBJECT: North Central Local Government Association Convention  
- May 4-6, 2016 – Dawson Creek, B.C.**

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This year's NCLGA Conference will be held in Dawson Creek from May 4<sup>th</sup> -6<sup>th</sup>. A draft agenda is attached.

At this time, formal authorization is being requested for attendance at the conference for the CAO and those rural directors wishing to attend.

**Registration deadline is April 15, 2016.**

**RECOMMENDATION: (All/Directors/Majority)**

**That the Board of the Regional District of Bulkley-Nechako authorize attendance of Rural Directors to the North Central Local Government Association Conference on May 4-6, 2016 in Dawson Creek, B.C.**



North Central Local Government Association's  
2016 Annual General Meeting & Convention

**“Prosperity through Partnership”**

**May 4 - 6, 2016**

TIME	EVENT	DETAILS
<b>MAY 4</b>		
9:00 AM – 4:00 PM	Registration & Tradeshow Setup <ul style="list-style-type: none"> <li>Coffee bar / charging station available</li> </ul>	Encana Events Centre, Dawson Creek
10:00 AM – 3:30 PM	Dawson Creek, Pouce Coupe Tour	Northern Lights College, Energy House and Wind Turbine Training Facility, Water Reclamation Centre, Peace Energy Lodge, and Bear Mountain Wind Park.
8:30 AM – 4:30 PM	South Peace Circle Tour	Tumbler Ridge Museum and Geopark. Chetwynd Chainsaw Carvings and Pellet Plant.
5:30 PM – 7:30 PM	Welcome Reception	Encana Events Centre, Dawson Creek
7:30 PM – 9:30 PM	Wine and Cheese Event	Calvin Kruk Centre for the Arts
<b>MAY 5</b>		
7:00 AM – 8:00 AM	Breakfast (With Keynote/ TBA)	Encana Events Centre
8:00 AM – 8:30 AM	Opening Ceremonies Master of Ceremonies, Joel McKay, NDIT	Encana Events Centre
8:30 AM – 9:00 AM	Address from Al Richmond, UBCM President	Encana Events Centre
9:00 AM – 9:00 PM	Tradeshow	Encana Events Centre
9:00 AM – 10:00 AM	Annual General Meeting Session 1 <ul style="list-style-type: none"> <li>President's Report</li> <li>Adoption of Minutes</li> <li>Financial Statements</li> <li>Nominations Committee Report</li> <li>Nominations from the floor for NCLGA Executive</li> </ul>	Encana Events Centre

	<ul style="list-style-type: none"> <li>• Speeches for First Slate - Table Officers</li> </ul>	
10:00 AM – 3:30 PM	Art Tour (Partners Program)	Art Gallery, Murals, Calvin Kruk Centre for the Arts
10:00 AM – 10:15 AM	Municipal Finance Authority Update Municipal Insurance Association Update	Encana Events Centre
10:15 AM – 10:30 AM	Refreshment Break	Encana Events Centre
10:30 AM – 10:45 AM	Northern Development Initiative Trust Presentation	Encana Events Centre  Featuring Northern Development CEO, Janine North
10:45 AM – 12:00 PM	Annual General Meeting Session 2 <ul style="list-style-type: none"> <li>• Resolutions Procedures Briefing</li> <li>• Resolutions Debate</li> <li>• Voting Booth Opens</li> </ul>	Encana Events Centre
12:00 PM – 1:00 PM	Lunch Break <ul style="list-style-type: none"> <li>• Keynote Address: “Western North America’s Only Global Geopark”; Tumbler Ridge</li> </ul>	Encana Events Centre  Speaker: Dr. Charles Helm
1:00 PM – 2:00 PM	Annual General Meeting Session 3 <ul style="list-style-type: none"> <li>• Results of the First Ballot</li> <li>• Nominations from the floor - Director at Large</li> <li>• Speeches from candidates - Director at Large</li> </ul>	Encana Events Centre
2:00 PM – 3:00 PM	“Boom & Bust; Growing Pains” Panel Session	Encana Events Centre  Moderator: Councillor Cheryl Shuman
3:00 PM – 3:15 PM	Refreshment Break	Encana Events Centre
3:15 PM – 4:30 PM	“First Nations – Building Partnerships” Panel Session	Encana Events Centre  Moderator: Mayor Luke Strombold
3:30 PM – 4:30 PM	Chief Administrative Officer Forum	Encana Events Centre *Private Event
6:30 PM – 11:00 PM	NCLGA Banquet & Ceremonial Presentations with keynote address.	Encana Events Centre  Keynote: TBA
<b>MAY 6</b>		
7:00 AM – 8:00 AM	Breakfast (With Keynote/ TBA)	Encana Events Centre
8:00 AM – 9:15 AM	“The State of Forestry” Panel Session	Encana Events Centre  Moderator: Brian Frenkel

9:15 AM – 9:30 AM	Refreshment Break	Encana Events Centre
9:30 AM – 10:45 AM	“The Future of Agriculture” Panel Session	Encana Events Centre Moderator: Karen Goodings
10:45 AM – 11:00 AM	Refreshment Break	Encana Events Centre
11:00 AM – 12:00 PM	“Water; A discussion around the use & security of this precious resource” Panel Session	Encana Events Centre Moderator: Geoscience
12:00 PM – 1:00 PM	Lunch & Prize Draw <ul style="list-style-type: none"> <li>• Address from Provincial Ministers</li> <li>• Farewell from Host Committee</li> <li>• Announcing of 2017 Host Community</li> </ul>	Encana Events Centre

DRAFT



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**Regional District of Bulkley-Nechako  
Board of Directors  
January 28, 2016**

To: Chair Miller and the Board of Directors  
From: Corrine Swenson, Manager of Regional Economic Development  
Date: January 19, 2016  
Regarding: **Request for Sponsorship: Glenwood Women's Institute in Electoral Area A (Smithers Rural)**

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The Glenwood Women's Institute is requesting the RDBN act as a sponsor agency for receiving a donation of \$10,000 from Rudolpho and Marianne Bianco for Phase 2 of the Glenwood Hall Renovation Project. Activities of Phase 2 include purchasing a cooler, freezer, tables and chairs; installing flooring, storage closet, work counter, kitchen dish cupboard and roof above the LENNOX heater; re-building the stage; repairing and insulating the skirting; and increasing outdoor storage space.

Glenwood Women's Institute is an institute in good standing under the Farmers and Women's Institutes Act of BC that has provided the RDBN with a completed application for sponsorship including a resolution from their Board approving the request and agreeing to enter into an agreement with the RDBN.

A Board resolution is required in order to sponsor the Glenwood Women's Institute for the purpose of issuing charitable donation receipts. When the Regional District accepts donations for a project and issues tax receipts, there is a responsibility on the RDBN to ensure that the funds are spent on the project for which it is intended. A letter of agreement will be requested from the Glenwood Women's Institute, committing the group to spending the donations received on the intended project and submitting a final report to the RDBN upon completion.

The Regional District of Bulkley-Nechako has previously sponsored other Not for Profit Societies in the same manner.

Director Fisher is supportive of this request.

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**RECOMMENDATION**

**(All/Directors/Majority)**

"That the Regional District of Bulkley-Nechako Board of Directors approves of the RDBN acting as a sponsoring agency for the Glenwood Women's Institute funding application to Rudolpho and Marianne Bianco, thus entering into an agreement with Glenwood Women's Institute and issuing a tax receipt to Rudolpho and Marianne Bianco."





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Regional District of Bulkley-Nechako  
January 28, 2016  
Board of Directors

To: Chair Miller and the Board of Directors  
From: Corrine Swenson, Manager of Regional Economic Development  
Date: January 19, 2016  
Regarding: **Regional Tradeshow Partnership 2016**

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The RDBN has participated in the *Travel Northern BC* partnership to share a four-booth space at the Vancouver Outdoor Adventure Show, for the last four years. For two years before that, the RDBN rented one booth individually.

*Travel Northern BC* is an informal group including, Tourism Smithers, Tourism Kitimat, Kermodei Tourism (Terrace), Tourism Prince George, and Tourism Prince Rupert. The Regional District of Kitimat –Stikine is a new partner for 2016. The group promotes tourism opportunities from Prince George to Prince Rupert as a region, not as individual communities.

In 2014 and 2015 the RDBN sponsored a Visitor Information Centre Manager to attend the tradeshow on behalf of the RDBN. The manager has knowledge of the tourism activities in the region and promotes the Regional Tourism Guide ensuring that all communities within the RDBN are promoted.

Highlights from the 2015 Outdoor Adventure Show included:

- 16,800 visitors to the show
- The space occupied comprises four typical booth spaces and is strategically located for maximum attendance.
- Cedar walls surrounded the booth and displayed photos of outdoor activities that can be experienced in the north.
- Information requests (in order of most – least requested) included mountain biking, wildlife, salmon, fishing, camping, historic sites, and backcountry skiing.
- 500 bags of information and 115 Regional Tourism Guides were distributed.
- Collaboration between the northern partners ensured northern BC and tourism activities are marketed well, all communities are highlighted, and there is an adequate number of people staffing the booth.

Some of the benefits of participating in the Travel Northern BC Partnership include:

- Reduced costs as booth and supply costs are shared equally.
- Enhanced presence within the tradeshow area, four 10'x10' booths instead of one - 10'x10' booth. The larger area attracts a higher number of show attendees than the single RDBN booth. In 2016 the booth display will include a log cabin with windows

looking out to activity scenes with the intent of attracting people to the booth with a unique feature.

- Four booth attendants are available at all times to answer questions and promote the region.

2015 Costs	<i>Travel Northern BC Partnership</i>
Booth Rental and Supplies	1,642
Visitor Information Centre Attendee Sponsorship	1,550
<b>Total Expenses</b>	<b>\$3,192</b>

The budget for 2016 is \$3,450. There is a slight increase over last year due to losing Hawkair as a partner. Hawkair previously provided free flights and shipping to the partners. This amount is included in the 2016 Regional Economic Development Department draft budget.

The Travel Northern BC partnership has been very successful at promoting the region through collaboration. Does the Board of Directors wish to continue this partnership in 2016?

<b>RECOMMENDATION:</b>	<b>(All/Directors/Majority)</b>
That the RDBN Board of Directors supports the <i>Travel Northern BC</i> partnership to attend the 2016 Vancouver Outdoor Adventure Show.	

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**Regional District of Bulkley-Nechako  
Board of Directors Memorandum  
January 28, 2016**

To: Chair Miller and the Board of Directors  
From: Kristi Rensby, Finance/Administration Coordinator  
Date: January 12, 2016  
Regarding: Federal Gas Tax Funds – Electoral Area ‘E’ (Francois/Ootsa Lake Rural)  
Grassy Plains Community Hall Association

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The Grassy Plains Community Hall Association (GPCHA), a non-profit organization, has requested the Regional District of Bulkley-Nechako’s assistance in the form of Federal Gas Tax Funds to complete an energy efficiency improvement project at the Grassy Plains Hall, located in Electoral Area ‘E’ (Francois/Ootsa Lake Rural).

The GPCHA wishes to replace the roof and insulation, upgrade the attic, and install metal gutters at the Grassy Plains Hall. The only company to submit a bid was from Prince George, and the quote includes a living out allowance.

Cost to replace roof and insulation	\$100,275
Cost to upgrade and insulate attic	\$70,875
Cost to install gutters and downspouts	<u>\$11,025</u>
Total Project Cost	\$182,175

The GPCHA is working on securing other funding and will be using the Gas Tax funding to leverage those funds. They are also trying to find a lower bid from another contractor.

Total uncommitted Gas Tax Funds remaining in Electoral Area ‘E’ allocation is \$106,352.00. Director Benedict is supportive of this project and accessing Federal Gas Tax Funds in the amount of up to \$50,000 for the energy efficiency portion of the project. A Board resolution is required to contribute Federal Gas Tax Funds to this project.

**RECOMMENDATION:**

1. That the RDBN Board of Directors authorize contributing \$50,000 of Electoral Area ‘E’ Federal Gas Tax allocation monies to the Grassy Plains Community Hall Association for an energy efficiency improvement project at the Grassy Plains Hall;
2. That the RDBN Board of Directors authorize the purchase and installation of approved signage for the project to a maximum of \$300 cost, and further,  
**(All/Directors/Majority)**
3. That the RDBN Board of Directors authorize the withdrawal of up to \$50,300 from the Federal Gas Tax Reserve Fund.

**(Participants/Weighted/Majority)**



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**Regional District of Bulkley-Nechako**  
**Board of Directors Memorandum**  
**JANUARY 28, 2016**

**To:** Chair Miller and the Board of Directors  
**From:** Deborah Jones-Middleton (Protective Services Manager)  
**Date:** January 6, 2016  
**Regarding:** Luck Bay Rural Fire Protection Agreement with District of Fort St. James

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Attached for your review is the Luck Bay Rural Fire Protection Agreement with the District of Fort St. James.

Under the terms of the agreement the District of Fort St. James will provide fire protection to the Luck Bay Fire Protection Service Area.

**Recommendation**

**AII /DIRECTORS/MAJORITY**

1. That the Board of Directors receive the memo titled "Luck Bay Rural Fire Protection Agreement with District of Fort St. James" from Deborah Jones-Middleton, Protective Services Manager.
2. That the Board of Directors authorize staff to enter into the Luck Bay Rural Fire Protection Agreement with District of Fort St. James.

## LUCK BAY RURAL FIRE PROTECTION AGREEMENT

THIS AGREEMENT DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016

BETWEEN:

THE REGIONAL DISTRICT OF BULKLEY-NECHAKO,  
P.O. BOX 820, Burns Lake, British Columbia, VOJ 1E0

(hereinafter referred to as "the Regional District")

OF THE FIRST PART

AND:

THE DISTRICT OF FORT ST. JAMES,  
477 Stuart Drive, P.O. Box 640, Fort St. James, British Columbia,  
VOJ 1P0

(hereinafter referred to as "the District")

OF THE SECOND PART

**WHEREAS:** a Regional District may, by bylaw establish and operate a local service under the provisions of Part 24 of the Local Government Act;

**AND WHEREAS:** The Regional District has established by Bylaw No. 1335, a service of fire protection for a portion of Electoral Area "C" known as the "Luck Bay Rural Fire Protection Service";

**AND WHEREAS:** to facilitate the provision of fire protection services in the Luck Bay Fire Protection Service Area (the Service Area), a satellite fire hall will be required in the Service Area;

**AND WHEREAS:** the parties wish to develop an integrated fire protection service, to include the Service Area, under the direction and management of the Fort St. James Fire Department;

**AND WHEREAS:** the parties wish to enter into a contractual agreement to provide for a fire protection service in the Service Area;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the premises and of mutual covenants and agreements herein contained, the parties hereto covenant and agree each with the other as follows:

**1. Service Provision**

The District undertakes to provide fire protection service to structures and dwellings for and to the residents of the "Luck Bay Rural Fire Protection Service Area" shown on Schedule "A" to "Luck Rural Fire Protection Service Establishment By-law No. 1335 (the Service Area) in the same manner and to the same extent as is provided to the residents of the District of Fort St. James, except as provided in this Agreement and taking into account that differing supplies of water may exist, such as fire hydrants within the District.

a) The District will:

- i) make every effort to recruit and train sufficient fire fighters to meet the minimum requirements of the Fire Underwriters Survey to maintain a 3B

rating, utilizing all available resources;

- ii) make every effort to provide sufficient water for incidents using all available resources; and
- iii) consider and deploy risk management options when providing response services to the Luck Bay Rural Fire Protection Area.

## **2. Satellite Fire Hall**

The Regional District, on behalf of the Service Area, has a satellite fire hall on a property within the Service Area suitable for housing a pumper fire truck. As the Regional District owns the satellite fire hall, it is responsible for the related debt repayments and the cost of maintenance and utilities.

- a) The Regional District will make every effort to:
  - i) assist the District of Fort St. James Fire Department in recruitment of firefighters that live within an eight (8) kilometer radius of the Luck Bay Fire hall; and
  - ii) identify and establishing a secondary water source.

## **3. Annual Fee for Service**

The Regional District, on behalf of the Service Area, undertakes to pay the District an annual sum (to be paid on August 1st. in each year) in compensation for the provision of the said service during the lifetime of this Agreement as hereinafter determined.

- a) The formula for the calculation of the annual amount due under this section, shall be as follows:
  - i) Determine the converted hospital assessment on land and improvements within the District of Fort St. James, the existing rural service area, the Service Area and all three areas together;
  - ii) Calculate the percentage of the converted hospital assessment within the District of Fort St. James, the existing rural service area and the Service Area respectively; and
  - iii) Apply these percentages to the net annual operating costs of the fire protection service to determine the proportionate contribution of the District, the existing rural service area and the Luck Bay Service Area.
- b) The maximum amount the Service Area shall contribute to the fire protection service shall not exceed THREE DOLLARS (\$3.00) per ONE THOUSAND DOLLARS (\$1,000) of the net taxable value of land and improvements in the Service Area. Renegotiation of the bylaw is required should the maximum amount be reached during the life of this Agreement.
- c) The Regional District and District will use the latest and/or adjusted assessment information provided by the British Columbia Assessment Authority in determining the converted hospital assessment on land and improvements.

#### **4. Annual Budget**

The Electoral Area "C" Director of the Regional District shall be involved in the preparation of the District's Fire Department Annual Budget, the net operating costs of which shall be furnished to the Regional District in time to be included in the Regional District's Annual Budget for that year, no later than March 1st.

#### **5. Record of Fires**

The Fire Department is to keep a record of fires within the District of Fort St. James and each rural service area for the benefit and information of both the District and Regional District.

#### **6. Other Agreements**

The District shall ensure that any agreement between the District of Fort St. James and the Ministry of Forests with respect to the control and extinguishment of fires shall apply to the Service Area.

#### **7. Indemnities**

- a) The District shall indemnify and save harmless the Regional District from any and all liability arising out of the provision by the District of the fire protection service contemplated by this agreement arising from or contributed to by the negligence of the District, its officers, employees, agents or contractors.
- b) The Regional District shall indemnify and save harmless the District from any and all liability arising from the provision by the District of the fire protection service contemplated by this agreement arising out of or contributed to by the negligence of the Regional District, its officers, employees, agents or contractors.
- c) "For certainty, the obligation of the District to indemnify the Regional District under section 7(a) will not apply to any liability that arises due to:
  - i) fewer than a minimum number three (3) firefighters capable of manning equipment attending an incident;
  - ii) the response time to an incident being greater than 10 minutes; or
  - iii) an adequate water supply not being available to effectively fight the fire;provided that the District has made every reasonable effort to comply with the Service Level requirements agreed to by the parties under section 1 of this Agreement."

#### **8. Force Majeure**

- a) "Force Majeure" means any event or circumstance not within the reasonable control of the party claiming Force Majeure and includes:
  - i) acts of God, including wind, ice and other storms, lightning, floods, earthquakes, volcanic eruptions and landslides;
  - ii) strikes, lockouts and other industrial disturbances;
  - iii) epidemics, war (whether or not declared), blockades, acts or public enemies,

- acts of sabotage, civil insurrection, riots and civil disobedience; and
- iv) explosions, fires or mechanical breakdowns.
- b) If at any time any party hereto is unable to fulfill an obligation under this Agreement due to an event of Force Majeure, that party shall be relieved from its obligation for the duration of such event of Force Majeure, provided that the party claiming the benefit of this section shall within twenty-four (24) hours of the occurrence of the event that party claims is an event of Force Majeure provide to the other parties a notice in writing specifying:
- i) the event that party claims is an event of Force Majeure;
  - ii) the circumstances which that party claims prevents it from performance of its obligations under this Agreement.
- c) The provisions of this section shall not relieve a party of its obligation to continue to take all reasonable steps within that party's control to fulfill its obligations
- d) under this Agreement, or to resume the carrying out of its obligations hereunder at the earliest opportunity, or to mitigate the extent of the loss or damage it may suffer or incur as a result of the event of Force Majeure.

#### **9. Term of Agreement**

The procedures outlined in this Agreement shall apply to each succeeding year during the term of this Agreement. The term of this Agreement shall be five years commencing on January 1, 2016 and terminating on December 31, 2021.

#### **10. Early Termination**

- a) In the event that, at the discretion of the District of Fort St. James in consultation with the Regional District of Bulkley-Nechako, it is determined that the Fort St. James Fire Department can no longer provide adequate fire protection to the Service Area due to a lack of appropriate volunteer firefighters or equipment, the District may terminate this agreement to take effect at the end of any calendar year with 12 months written notice.
- b) During the notice period, the Regional District may work with the Fort St. James Fire Department to attempt to resolve the lack of firefighters or equipment. If this effort is successful in resolving the lack of firefighters or equipment to the satisfaction of the District of Fort St. James, the termination notice may be rescinded by the District in consultation with the Regional District.
- c) In the event that this Agreement is terminated early, all payments from the Regional District to the District will terminate. The Regional District will continue to own the satellite fire hall and any equipment which it has purchased and it will continue to be responsible for the repayment of any debt it has incurred to purchase these assets.
- d) The Regional District will offer the right of first refusal to the District regarding the sale of any fire trucks or equipment should the satellite fire hall be closed



IN WITNESS THEREOF the said parties hereto have hereunto affixed their Seals the day and year first above written.

SIGNED, SEALED AND DELIVERED  
on this \_\_\_ day of \_\_\_\_\_, 2016  
by the Regional District of Bulkley-Nechako

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Chair

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Chief Administrative Officer

Chief Administrative Officer  
SIGNED, SEALED, AND DELIVERED  
on this \_\_\_ day of \_\_\_\_\_, 2016  
by the District of Fort St. James

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Mayor

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Chief Administrative Officer



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## Regional District of Bulkley-Nechako Board of Directors Memorandum JANUARY 28, 2016

**To:** Chair Miller and the Board of Directors  
**From:** Deborah Jones-Middleton (Protective Services Manager)  
**Date:** January 19, 2016  
**Regarding:** British Columbia – Prepared and Resilient – A discussion paper on the Legislative Framework for Emergency Management in British Columbia

The British Columbia – Prepared and Resilient – A discussion paper on the Legislative Framework for Emergency Management in British Columbia document received by staff on January 10, 2016 provides recommendations for changes to the current *Emergency Program Act*, which may impact the Emergency Program Regulations, Local Authority Emergency Management Regulation, and the Compensation and Disaster Financial Assistance Regulation. The document sites three reasons for the review of the *Emergency Program Act*. The Minister of State has requested a response by February 19, 2016, giving the Board only one meeting to consider the proposals.

- “the *Emergency Program Act* dates back to 1993 and has been subject to a small number of limited amendments since then. Over the last two decades various events and operational responses have prompted the provincial government and other partners in emergency management to consider and revise operational practices and procedures”;
- :the 2014 reports of the Office of the Auditor General and Henry Renteria on earthquake preparedness which highlight changes that may be necessary;; and
- in July 2015 the Premier directed the Minister of State “to lead a review of the *Emergency Program Act* to ensure the legislation is up to date and effective in managing the impacts of emergencies in British Columbia and report back to the Cabinet Committee on Secure Tomorrow on or before March 31, 2016.”

The Scope of the review was broken down into three discussion areas:

- A. **Modernizing fundamental concepts and structure of the Act.**
- B. **Clarifying roles and responsibilities.**
- C. **Supporting emergency response and recovery.**

Staff is very concerned with components of the proposed changes to the *Emergency Program Act* as follows:

### **Discussion 1:**

**Proposal:** Defining an “emergency plan” as a plan under the *Act* to prepare for, prevent, mitigate against, respond to and recover from an emergency and its effects.

**Concern:** **Adding the terms ‘prevent’ and ‘mitigate against’ to the definition of “emergency plan” implies that the Regional District may be responsible to identify and plan for the prevention of or mitigate a known hazard. As an example, Ebenezer Flats is historically known as a flooding and ice jam hazard area, does this imply the Regional District would be responsible, at great cost, to undertake prevention or mitigative works?**

**An engineered study has been done regarding this area and mitigative works were estimated between \$293,000 and \$395,000 dollars, who will pay for this?**

**Residents of Ebenezer Flats have already responded NO to a petition to implement a service to pay for the mitigation work and ongoing diking maintenance costs that would become the responsibility of the Regional District.**

**Discussion 2:**

**Proposal:** Consider including damage to the environment in the definition of emergency.

**Concern:** **What will this mean for local government?**

**Discussion 4:**

**Proposal:** Clarify the responsibilities of the Director of Emergency Management British Columbia to include the following:

- Reduce risk by promoting and supporting emergency preparedness, prevention and mitigation, response, and recovery initiatives.

**Concern:** **It is unclear what is meant by “promote and support”, will the Minister responsible be directing the Regional District Board on what preventive and mitigative works must be implemented/developed? It would be expected that persons with such expertise would have to be hired as well. Even if the Province were to provide some sort of grant funding, ongoing responsibility would be borne by the Regional District of Bulkley-Nechako.**

**Discussion 5:**

**Proposal:** Remove the current scheme from the *Act* whereby the Lieutenant Governor in Council (LGIC) assigns emergency planning, response and recovery duties by regulation and provide for the following in the *Act*:

- An Authority for the Minister responsible for the *Act* to require other Ministers, after consulting with them, to prepare emergency plans in relation to specified hazards.
- An Authority for the Minister responsible for the *Act* to require, after consultation, that a Minister, government corporation, or other prescribed public bodies prepare emergency plans in relation to carrying out specific emergency response and recovery duties.

**Concern:** **Under the current Emergency Program Regulations each emergency or disaster identifies the Provincial Ministries responsible to respond. By removing the responsible Provincial Ministry each Ministry will be able to decide how, when, or if they will respond to a local emergency.**

- **For example during a wildfire event the Ministry of Forests, Lands and Natural Resource Operations – Wildfire Management Branch staff currently provide the Regional District with an assessment of the risk. If the Minister decides this service will not be provided under their plan the Regional District will have to source and hire a specialist to provide this service. This potentially can delay the fire assessment and incur staff time and expenses for the Regional District of Bulkley-Nechako. It also increases local government liability.**

**Proposal:** In order to support the proposed changes outlined above, other amendments would be required, including the following:

- Define 'hazard' as something that may cause, or contribute substantially to the cause of an emergency.

**Concern:** Does this mean the Regional District of Bulkley-Nechako would have to have plans in place regarding beetle kill forests, water courses, etc.

**Proposal:** Provide a Lieutenant Governor in Council regulation creating the authority to prescribe public bodies for the purpose of the Act.

**Concern:** Does this mean the Lieutenant Governor in Council can also make changes to the Regional District of Bulkley-Nechako Emergency Response Plan and or decisions regarding response?

#### Discussion 6:

**Proposal:** Consider the addition of Authority to provide that the Minister responsible for the Act may make an Order requiring a local authority to change its local emergency plan where the minister has reviewed the plan and recommended modifications.

**Concern:** This may lead to the dictation by the Provincial Government to local governments on the wording and intention on their emergency plan, staff is especially concerned on how this may relate to the terms "prevent" and "mitigate against".

#### Discussion 7:

**Proposal:** Consider an authority to require owner of critical infrastructure assets to provide information about these assets as prescribed by regulation for the purposes of supporting efficient and effective emergency planning, prevention/mitigation, response and recovery.

**Concern:** Does this mean local government will be responsible to ensure the owners of critical infrastructure have an effective plan? For example would we be responsible for overseeing Rio Tinto Alcan's Emergency Plan? Staff does not have the expertise to make this type of assessment.

#### Discussion 8:

**Proposal:** Establish that a local authority is responsible for:

- Assessing the threat to health, safety, or welfare of people or damage to property and the environment posed by an emergency;
- Assessing the resources required to respond to and recover from the emergency; and
- Implementing its local emergency plan and using local authority resources to respond to and recover from the emergency.

**Concern:** As a Regional District with over 77,000 square kilometers of area, and limited staff, assessing a threat, the resources required to respond and recover, and using local authority resources is unrealistic for the following reasons:

- staff travel to many areas of the Regional District of Bulkley-Nechako can take between one and half to two hours' time, which would put residents a further risk;
- the assessment of threats to health, safety, or welfare of people or damage to property and the environment is a download, staff do not have the expertise to

- **assess threats such as flooding, ice jams, and wildfire, which, presently, we are dealing with on an annual basis, let alone assessing the environment;**
- **the Regional District does not have the financial or physical resources to respond to an emergency or disaster. The third bullet is very vague, does this mean the Regional District will to pay for the response? In the past the cost of resources used to respond to emergencies, other than regular staff time, have been compensated for by the Provincial Government.**

**Proposal:** Consider the addition of provisions in the Act that set out the following in respect of the provincial government:

- A Minister (or designate) is responsible for implementing one or more provisions of the Minister's provincial emergency plan to provide provincial assistance and support to a local authority's response to and recovery from an emergency if the following occur:
  - The scale of the emergency exceeds the response and recovery resources of the local authority and/or

**Concern:** **How will the Minister assess when an emergency or disaster exceeds the local governments ability to respond? This will be different for every local government depending on their physical and financial resources.**

**Proposal:** Emergency Management British Columbia is responsible for:

- Communicating with a local authority in relation to an emergency within the jurisdictional area of the local authority, which includes:
  - Monitoring the needs of a local authority in responding to and recovering from emergencies;
  - Providing advice when necessary to local authorities responding to and recovering from emergencies; and
  - Communicating and providing advice when necessary to a Minister in relation to an emergency in the jurisdictional area of a local authority.

**Concern:** **There is no mention here of Emergency Management BC being responsible to provide financial reimbursement of funds expended by local government responding to and recovering from an emergency or disaster.**

#### **Discussion 9:**

**Proposal:** Consider the addition of criteria or a test to guide local authorities or the provincial government in the declaration of a state of emergency and the making of orders during a declared emergency.

For example, criteria could include that a head of a local authority or the Minister responsible for the Act must believe that the declaration of a state of emergency is required because the use of one or more emergency powers under the Act is necessary and essential to protect the health, safety or welfare of persons or to limit damage to property.

**Concern:** **How will this impact local government response prior to the need for the use of one or more emergency powers? Will the local government be responsible for the costs of warning people of potential emergencies or disasters?**

## Discussion 10:

**Proposal:** Add authority for police to apprehend any person who refuses to comply with an Evacuation Order issued under a Declared State of Emergency for the purpose of taking the person to a place of safety similar to sections 18.1 to 18.3 of the *Manitoba Emergency Measures Act*.

- As part of this proposal, also consider the following supporting provisions:
  - Providing police with a right of entry and use of reasonable force to enforce an Evacuation Order;
  - Limiting the period of apprehension to be no longer than reasonably required to take a person to a place of safety; and
  - Authority for the province (in a state of provincial emergency) or a local authority (in a state of local emergency) to order a person who was apprehended to pay the costs incurred by police in taking the action to enforce the Evacuation Order.

**Concern:** **During events within the Regional District of Bulkley-Nechako many residents have opted to stay at their home.**

**Police resources in the region are extremely limited when responding to an Evacuation Order.**

**Will the local government be responsible to pay the RCMP?**

**The cost to a local government for responding to an event is already significant, collecting funds to reimburse the expenses of the police is very costly, potentially, having to take residents to court to collect. Would the local government be responsible for the cost?**

## Discussion 11:

**Proposal:** Consider whether employment protection should be limited only to the duration of a state of emergency or whether the protection should extend to cover, for example, travel to and from the emergency or a time period after an emergency if the person is still required to provide assistance.

- Consideration here could include situations where a person is recovering from illness or injury as a result of providing assistance during an emergency.
- Consideration should also be given to whether volunteers or other persons who assist in responding to and recovering from an emergency or disaster are entitled to employment protection in circumstances where they have not been ordered to provide assistance.

Consider expanding the protection against loss of employment in Section 25 of the *Act* to include the same protections as those provided for a person on jury duty under section 56 of the *Employment Standards Act*.

- This would add protection for employment benefits, vacation entitlement, and benefits based on seniority, as well as provide that a person who is providing assistance is deemed to be on leave and must not be terminated as a result of being required to provide assistance or because the person is absent or unable to perform employment duties while on deemed leave.

**Concern:** **Who would be responsible to ensure that persons called to duty, such as volunteers who provide Emergency Support Services in support of a response,**

**are treated appropriately by their employer? If there was a dispute between employer and employee who would bear the cost of mediation, or court costs to protect the responding person?**

**Would the local government be responsible to compensate persons for loss of wages, if they are called to duty? Should such disputes arrive the Regional District of Bulkley-Nechako volunteer pool may decrease.**

**Conclusion:**

**Staff is concerned that there are significant changes proposed that very well could impact local government emergency planning and response dramatically. The addition of prevention and mitigation to the planning process in particular may put pressure on local government to take action once an issue is identified which is completely unrealistic. The proposed legislation also appears to be giving the Province broader oversight over local government planning which may imply specific planning requirements not currently in place. The document is silent on the Province's responsibility to reimbursement local government for response and recovery costs.**

**Once the Province opens up the *Emergency Program Act* to make these amendments there is no guarantee they will not make further amendments.**

**Recommendation**

**All /DIRECTORS/MAJORITY**

1. That the Board of Directors receive the memo titled "British Columbia – Prepared and Resilient – A discussion paper on the Legislative Framework for Emergency Management in British Columbia" from Deborah Jones-Middleton, Protective Services Manager.
2. That the Board of Directors submit a response to the Minister of State for Emergency Preparedness outlining the Regional Districts concerns with the proposed changes as identified to the *Emergency Program Act* and the potential impacts to the Emergency Program Regulations, Local Authority Emergency Management Regulation, and the Compensation and Disaster Financial Assistance Regulation changes to the *Emergency Program Act* may have.



REGIONAL DISTRICT OF BULKLEY-NECHAKO  
2016  
APPOINTMENTS

Chairperson Bill Miller  
Vice-Chairperson Gerry Thiessen

EXECUTIVE COMMITTEE

Chair Tom Greenaway  
Directors Rob MacDougall  
Luke Strimbold  
Gerry Thiessen  
Mark Fisher  
Bill Miller (ex-officio)

AGRICULTURE COMMITTEE

Chair Mark Parker (tentative)

FORESTRY COMMITTEE (Committee of the Whole)

Chair Rob MacDougall

BULKLEY-NECHAKO RESOURCE LEGACY COMMITTEE (Committee of the Whole)

Chair Gerry Thiessen

WASTE MANAGEMENT COMMITTEE (Committee of the Whole)

Chair Taylor Bachrach

RURAL DIRECTORS COMMITTEE

Chair Eileen Benedict

NORTHERN BC TOURISM ASSOCIATION

Rob Newell

YELLOWHEAD HIGHWAY ASSOCIATION

Jerry Petersen

Eileen Benedict, Alternate



Page 2 of 2016 Board/Committee Appointments

**MUNICIPAL FINANCE AUTHORITY**

Bill Miller

**FEDERATION OF CANADIAN MUNICIPALITIES**

(FCM Conference – June 3-5, 2016, Winnipeg, Manitoba)  
Chair plus one Director

**MUNICIPAL INSURANCE ASSOCIATION**

Chair Bill Miller

**FRASER BASIN COUNCIL**

Tom Greenaway

**NECHAKO WATERSHED ROUNDTABLE**

Tom Greenaway

**PRINCE GEORGE TREATY ADVISORY COMMITTEE**

Tom Greenaway

**BULKLEY VALLEY REGIONAL POOL**

Darcy Repen (or designate from Council)  
Taylor Bachrach (or designate from Council)  
Mark Fisher

**NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION**

(presently, Luke Strimbold) - Nomination by the RDBN Board

**PARCEL TAX ROLL REVIEW PANEL (5)**

Eileen Benedict  
Tom Greenaway  
Jerry Petersen  
Mark Parker  
Mark Fisher  
Chair Bill Miller (ex-officio member)

**Page 3 of 2016 Board/Committee Appointments**

**NORTHERN DEVELOPMENT INITIATIVE**

**Prince George RAC- Bill Miller  
Jerry Petersen, Alternate**

**Northwest RAC – Mark Fisher  
Rob Newell, Alternate**

**OMINECA BEETLE ACTION COALITION**

**Bill Miller**



## Regional District of Bulkley-Nechako Memo – Board Agenda January 28, 2016

**To:** Chair Miller and the Board of Directors  
**From:** Hans Berndorff, Financial Administrator  
**Date:** January 20, 2016  
**Re:** Topley Rural Fire Protection Temporary Borrowing

---

Topley Loan Authorization bylaw no. 1744 was approved by the voters in a 2015 referendum and subsequently adopted by the RDBN Board, authorizing the issuing of debentures in an amount up to \$383,639.

Since the next MFA debenture issue is in the fall, a temporary borrowing bylaw is needed to facilitate capital expenditures in the interim. The temporary borrowing will be automatically repaid with the proceeds from the debenture, when it is issued later in the year.

The Board is being requested to give three readings and adoption to Bylaw No. 1761 further in the agenda.

I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

That the memorandum from the Financial Administrator, dated January 20, 2016 regarding the Topley Rural Fire Protection Temporary Borrowing Bylaw be received.

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## Regional District of Bulkley-Nechako Memo – Board Agenda January 28, 2016

**To:** Chair Miller and the Board of Directors  
**From:** Hans Berndorff, Financial Administrator  
**Date:** January 15, 2016  
**Re:** Southside Fire Protection Repairs and Maintenance Reserve

---

The Southside Fire Department has accumulated a “rainy day fund” to pay for any unexpected future repair costs such as major fire truck repairs or fire hall repairs. Because the RDBN can invest funds at better interest rates, the Southside Fire Department has requested the RDBN to establish a statutory repairs and maintenance reserve to accumulate and invest funds contributed by the Southside Fire Department.

To accommodate this request, the Board is being requested to give three readings and adoption to Bylaw No. 1762 further in the agenda.

I would be pleased to answer any questions.

A handwritten signature in black ink, appearing to be "Hans Berndorff".

Recommendation:

(all/directors/majority)

That the memorandum from the Financial Administrator, dated January 15, 2016 regarding the request to establish a repairs and maintenance reserve for the Southside Rural Fire Protection Service be received.



## Regional District of Bulkley-Nechako Memo – Board Agenda January 28, 2016

**To:** Chair Miller and the Board of Directors  
**From:** Hans Berndorff, Financial Administrator  
**Date:** January 15, 2016  
**Re:** Amendment to the 2015 Financial Plan

---

The Fort Fraser and Southside rural fire departments have accumulated funds for the future purchase of fire trucks or other capital equipment. As the RDBN has access to better interest rates for investing these funds, the Fort Fraser Fire Department has contributed \$40,000 and the Southside Fire Department has contributed \$45,000 to the RDBN with the understanding that they be invested in the RDBN's capital reserves for the respective services.

The funds were received in December, 2015. Contribution to the respective capital reserves in 2015 require an amendment to the RDBN 2015 Financial Plan increasing Miscellaneous Revenue and increasing Contribution to Capital Reserves. Revised 2015 budgets for these two services are attached.

The Board is being requested to give three readings and adoption to Bylaw No. 1763 further in the agenda to accommodate these changes.

I would be pleased to answer any questions.

Recommendation:

(all/directors/majority)

That the memorandum from the Financial Administrator, dated January 15, 2016 regarding amendments to the 2015 Financial Plan be received.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
FORT FRASER RURAL FIRE PROTECTION**

**(7101)**

	2012 Actual	2013 Actual	2014 Budget	2014 Actual	Five Year Financial Plan:				
					2015	2016	2017	2018	2019
<b>REVENUE:</b>									
400001 Taxation & Service Agreement	5,525	5,908	5,000	5,869	5,000	5,000	5,000	5,000	5,000
400004 Taxation Portion of Electoral Area "D"									
Parcel Tax									
Converted Hospital Assessments (Completed Roll)	2,511,459	2,439,649	2,606,843		2,648,426				
Estimated Residential Tax Rate (cents per \$1,000)	1.37	1.41	1.3080		1.3070				
Bylaw 1269, 2003: Limitation \$45,000	34,305	34,331	34,098	34,098	34,616	35,488	35,505	35,522	35,539
450001 Other - Fire Protection Fees B.C. Parks			-	-	-	-	-	-	-
480001 Miscellaneous Revenue					40,000				
490001 Transfer from Equity In TCA	10,801	10,801	10,800	10,801	10,800	10,800	10,800	10,800	10,800
499999 Prior Year's Surplus	397	799	1,093	1,093	856				
<b>TOTAL REVENUE.....</b>	<b>51,028</b>	<b>51,839</b>	<b>50,991</b>	<b>51,861</b>	<b>91,272</b>	<b>51,288</b>	<b>51,305</b>	<b>51,322</b>	<b>51,339</b>
<b>EXPENDITURE:</b>									
801102 Accident Insurance - Volunteers	685	717	721	797	797	797	797	797	797
601801 Association Dues					104	104	104	104	104
608001 Property Insurance - Fire Hall	755	759	828	790	818	834	851	868	885
608002 Liability Insurance (MIA)	492	544	680	679	779	779	779	779	779
608003 Vehicle Insurance	1,634	1,540	1,574	1,550	1,586	1,586	1,586	1,586	1,586
612220 Monthly Grant to Fort Fraser Fire Department	18,200	18,200	18,200	18,200	18,200	18,200	18,200	18,200	18,200
779999 Miscellaneous Expense									
780101 Amortization Expense	10,801	10,801	10,800	10,801	10,800	10,800	10,800	10,800	10,800
781003 Contribute to Capital Reserve	3,000	3,500	3,500	3,500	43,500	3,500	3,500	3,500	3,500
781004 Contribute to Insurance Reserve	65	68	71	71	71	71	71	71	71
782001 Interest Expense									
783001 Debt Interest (Issue No. 81 until 2019)	7,798	7,798	7,798	7,798	7,798	7,798	7,798	7,798	7,798
784001 Debt Principal	6,819	6,819	6,819	6,819	6,819	6,819	6,819	6,819	6,819
783002 Debt Reserve Withholding & Issue Costs									
799999 Prior year's deficit									
<b>TOTAL EXPENDITURE.....</b>	<b>50,229</b>	<b>50,746</b>	<b>50,991</b>	<b>51,005</b>	<b>91,272</b>	<b>51,288</b>	<b>51,305</b>	<b>51,322</b>	<b>51,339</b>
<b>Revenues minus Expenditures</b>	<b>799</b>	<b>1,093</b>	<b>-</b>	<b>856</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
SOUTHSIDE RURAL FIRE PROTECTION**

**(7102)**

	2012 Actual	2013 Actual	2014 Budget	2014 Actual	Five Year Financial Plan:				
					2015	2016	2017	2018	2019
<b>REVENUE:</b>									
400004 Taxation									
Portion of Electoral Area "E"									
Taxation on Improvements Only									
Converted Hospital Assessments (Completed Roll)	1,709,040	1,878,487	1,813,078		1,867,258				
Estimated Residential Tax Rate (cents per \$1,000)	1.73	1.75	1.7898		1.7493				
Total Assessments (Completed Roll)	25,176,842	24,767,053	26,135,388		26,618,424				
Estimated Tax Rate on Total Assessments (cents per \$1,000)	1.17	1.18	1.24		1.23				
By-law No. 1475,2008 - Greater of \$30,000 & 1.29/1,000 on Total Assessment	29,496	29,300	32,450	32,450	32,664	33,079	33,079	33,079	33,079
441001 Donations	20,000								
449005 Grants	23,762								
420001 Withdrawal from Capital Reserve	4,350								
480001 Miscellaneous Revenue				1,000	45,000				
490001 Transfer from Equity in TCA	17,946	17,946	18,000	17,946	18,000	18,000	18,000	18,000	18,000
499999 Prior Year's Surplus		3,739	557	557	415				
<b>TOTAL REVENUE.....</b>	<b>95,554</b>	<b>50,985</b>	<b>51,007</b>	<b>51,953</b>	<b>96,079</b>	<b>51,079</b>	<b>51,079</b>	<b>51,079</b>	<b>51,079</b>
<b>EXPENDITURE:</b>									
601102 Accident Insurance	741	565	900	543	900	900	900	900	900
601801 Association Dues					104	104	104	104	104
608002 Liability Insurance (MIA)	492	544	680	679	780	780	780	780	780
608003 Vehicle Insurance	3,273	3,405	3,452	3,395	3,424	3,424	3,424	3,424	3,424
612220 Monthly Grant to Southside Volunteer Fire Dept	23,900	23,900	23,904	23,904	23,800	23,800	23,800	23,800	23,800
780001 Capital Expenditures (Danskin Tower & Tanker)	44,898		-		-				
780101 Amortization Expense	17,946	17,946	18,000	17,946	18,000	18,000	18,000	18,000	18,000
781003 Contribute to Capital Equipment Reserve		4,000	4,000	5,000	49,000	4,000	4,000	4,000	4,000
781004 Contribute to Insurance Reserve	65	68	71	71	71	71	71	71	71
799999 Prior year's deficit	500								
<b>TOTAL EXPENDITURE.....</b>	<b>91,815</b>	<b>50,428</b>	<b>51,007</b>	<b>51,538</b>	<b>96,079</b>	<b>51,079</b>	<b>51,079</b>	<b>51,079</b>	<b>51,079</b>
<b>Revenues minus Expenditures</b>	<b>3,739</b>	<b>557</b>	<b>-</b>	<b>415</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

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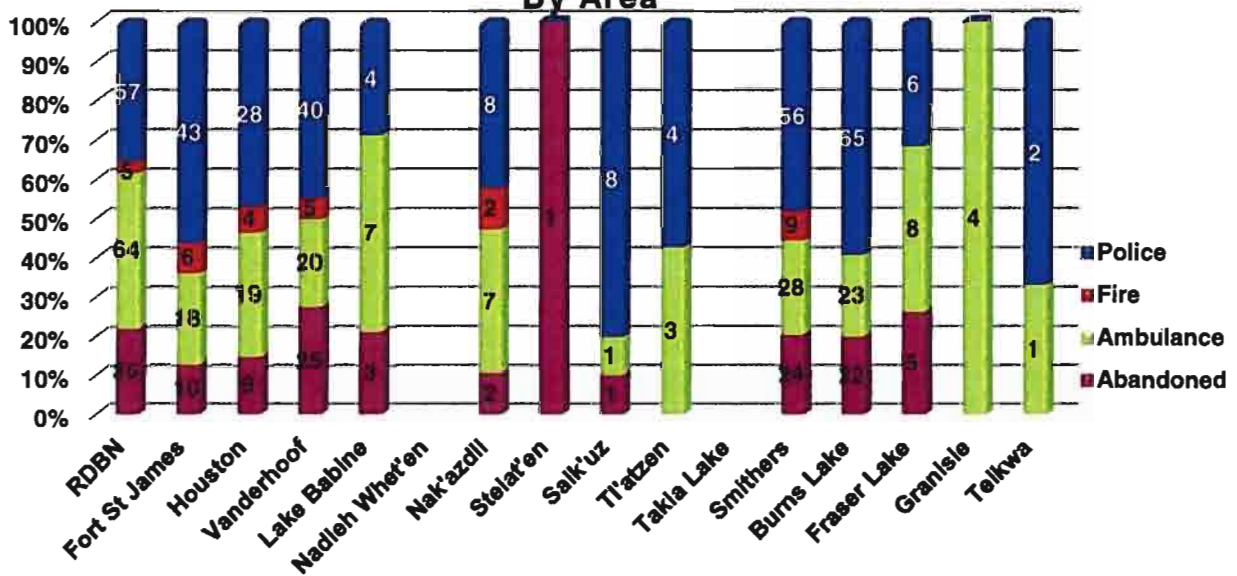


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**Regional District of Bulkley-Nechako**  
**Memorandum**  
**JANUARY 14, 2016**

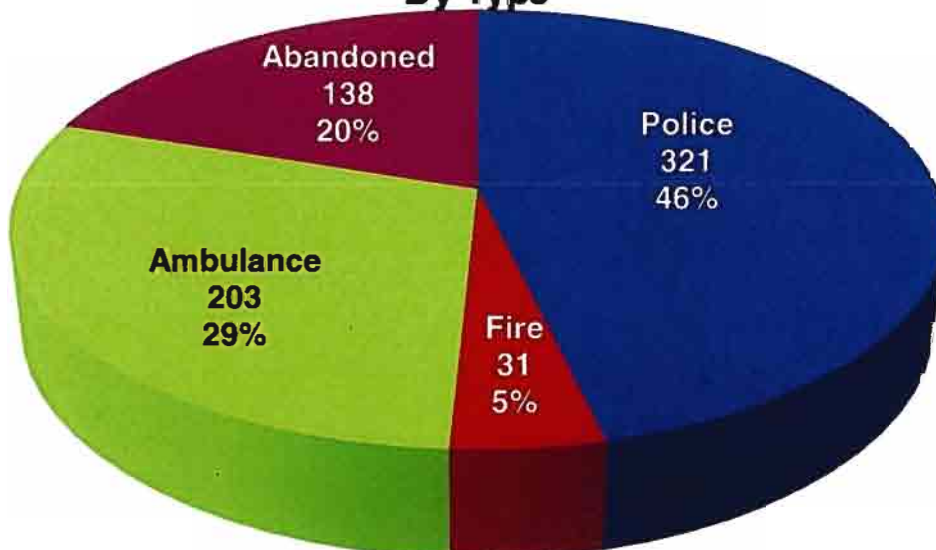
**To:** Chair Miller and the Board of Directors  
**From:** Deborah Jones-Middleton, Protective Services Manager  
**Date:** December 7, 2015  
**Regarding:** Monthly 9-1-1 Call Report – November 2015

E-COMM received **693** 9-1-1 calls for the month of November 2015 from the Regional District of Bulkley-Nechako area. The charts below indicate the Total 9-1-1 calls received by Area and by Call Type.

**November 2015**  
**Monthly 9-1-1 Call Summary**  
**By Area**



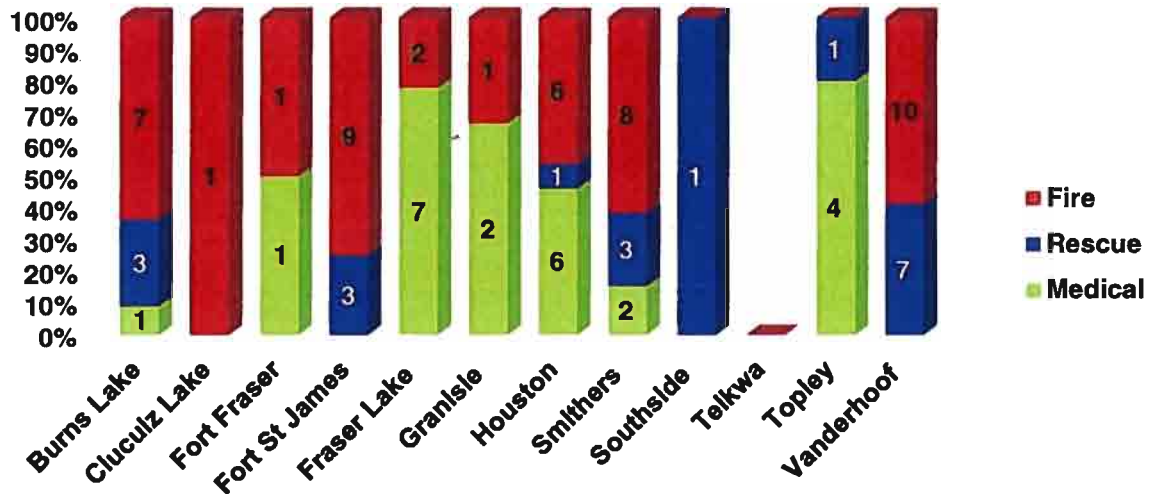
**November 2015**  
**Monthly 9-1-1 Call Summary**  
**By Type**



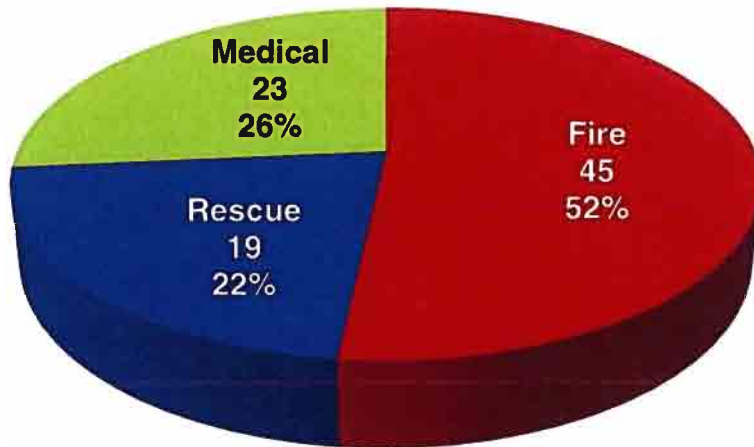


There were **87** calls down streamed to the Fire Operation Communication Centre from the Regional District of Bulkley-Nechako in November 2015. The charts below indicate the 9-1-1 calls received by Fire Department and by Call Type.

**November 2015  
 Fire Department Call Summary  
 By Area**



**November 2015  
 Fire Service Call Summary  
 By Activity**



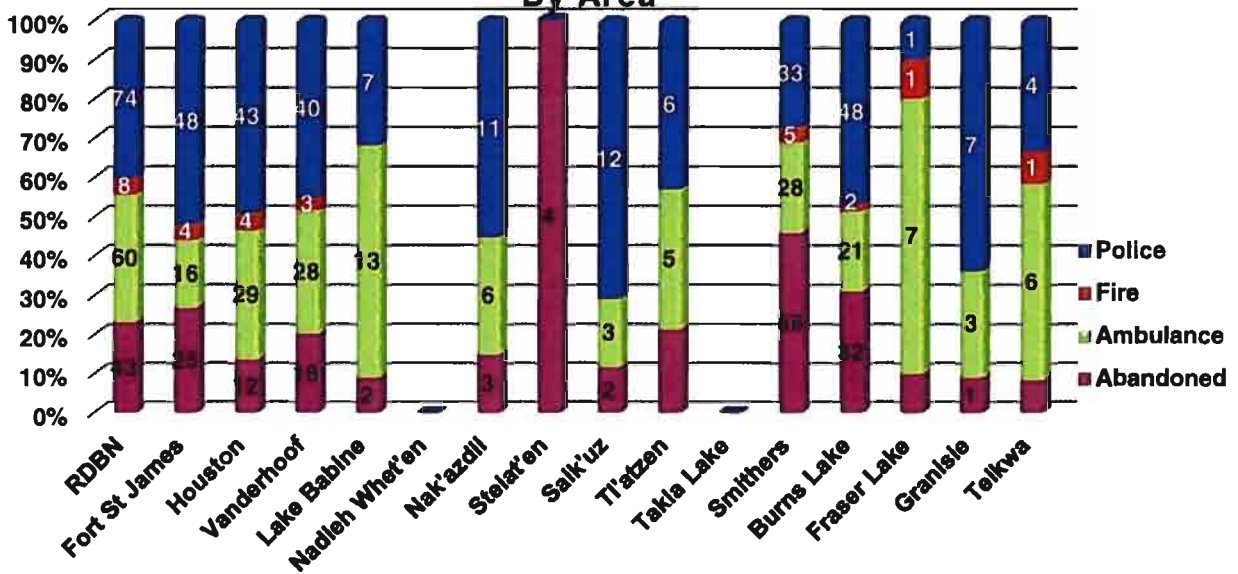


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**Regional District of Bulkley-Nechako**  
**Memorandum**  
**JANUARY 28, 2016**

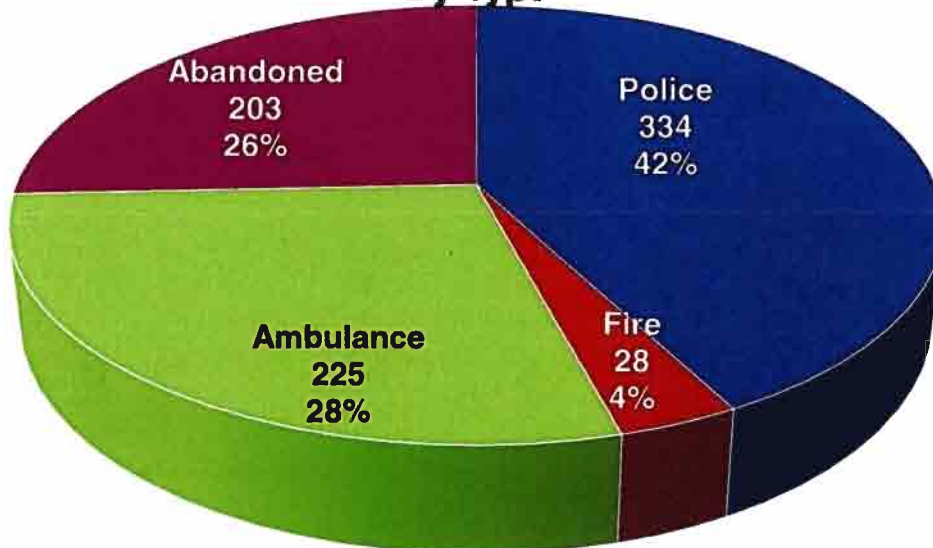
**To:** Chair Miller and the Board of Directors  
**From:** Deborah Jones-Middleton, Protective Services Manager  
**Date:** January 19, 2016  
**Regarding:** Monthly 9-1-1 Call Report – December 2015

E-COMM received 790 9-1-1 calls for the month of December 2015 from the Regional District of Bulkley-Nechako area. The charts below indicate the Total 9-1-1 calls received by Area and by Call Type.

**December 2015**  
**Monthly 9-1-1 Call Summary**  
**By Area**

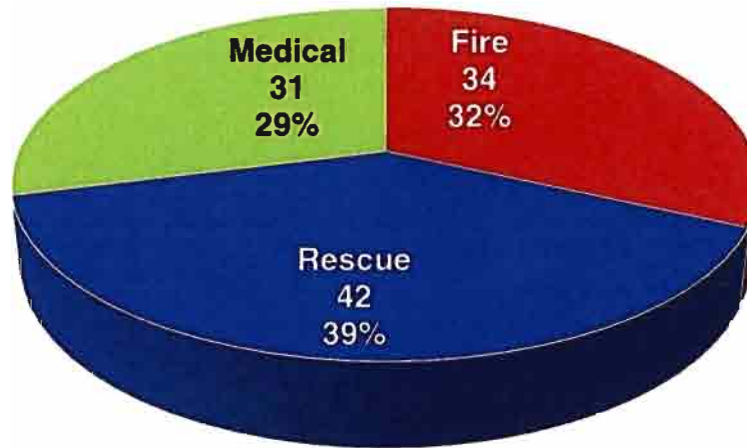


**December 2015**  
**Monthly 9-1-1 Call Summary**  
**By Type**

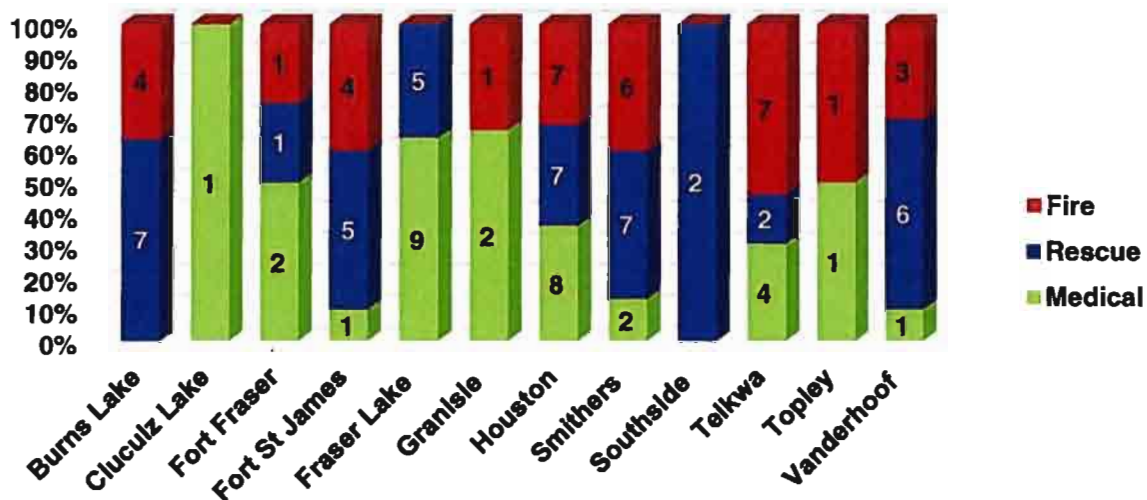


There were **107** calls down streamed to the Fire Operation Communication Centre from the Regional District of Bulkley-Nechako in December 2015. The charts below indicate the 9-1-1 calls received by Fire Department and by Call Type.

**December 2015  
 Fire Service Call Summary  
 By Activity**



**December 2015  
 Fire Department Call Summary  
 By Area**





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# Regional District of Bulkley-Nechako

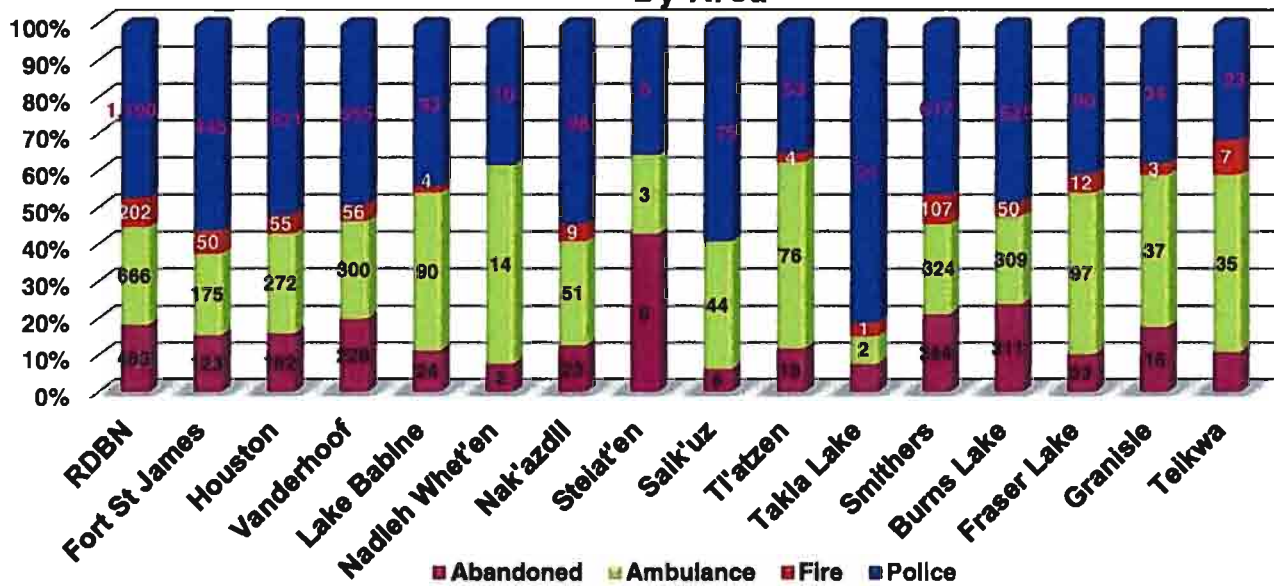
## Memorandum

### JANUARY 28, 2016

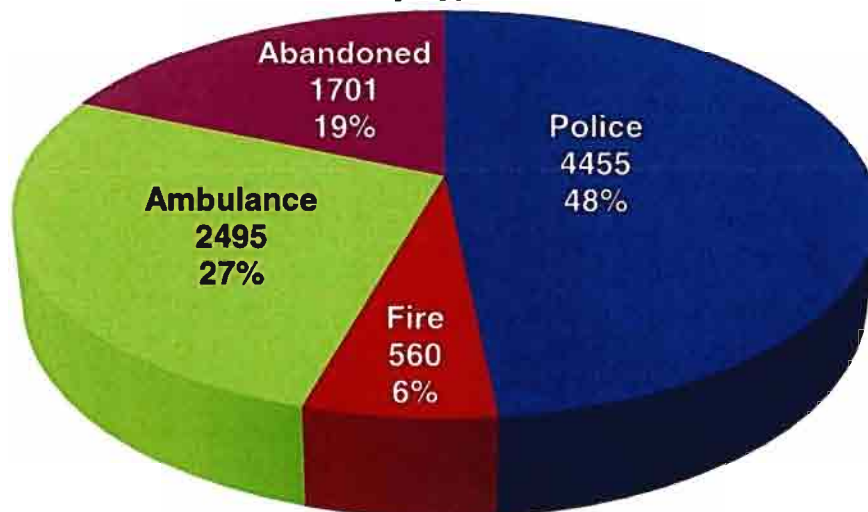
**To:** Chair Miller and the Board of Directors  
**From:** Deborah Jones-Middleton, Protective Services Manager  
**Date:** January 19, 2016  
**Regarding:** Annual 9-1-1 Call Report

E-COMM received 9,211 9-1-1 calls in 2015 from the Regional District of Bulkley-Nechako area. The charts below indicate the Total 9-1-1 calls received by Area and by Call Type.

**January - December 2015  
Annual 9-1-1 Call Summary  
By Area**

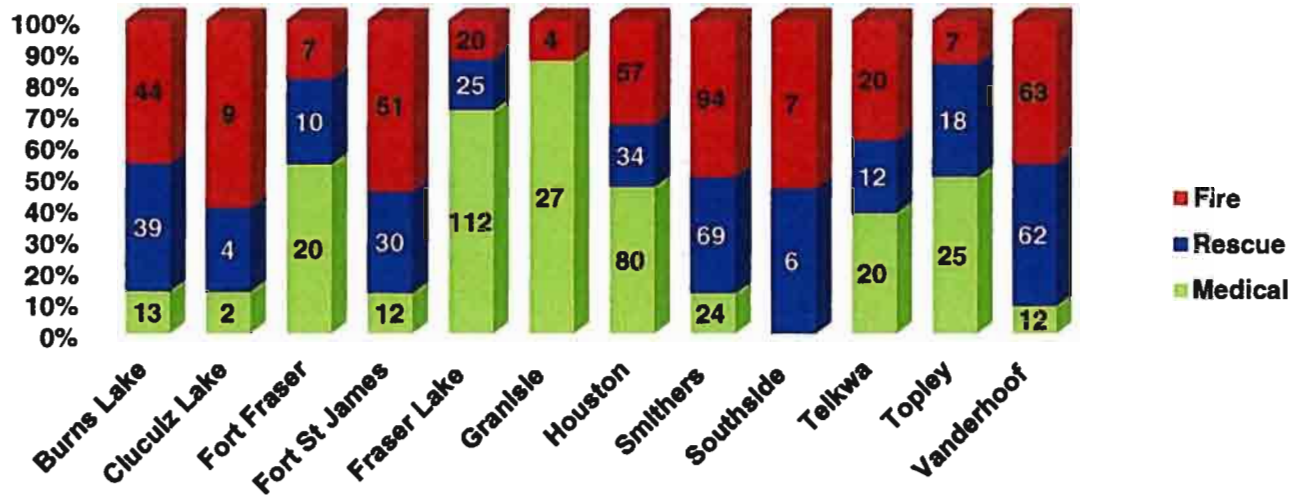


**January - December 2015  
Annual 9-1-1 Call Summary  
By Type**

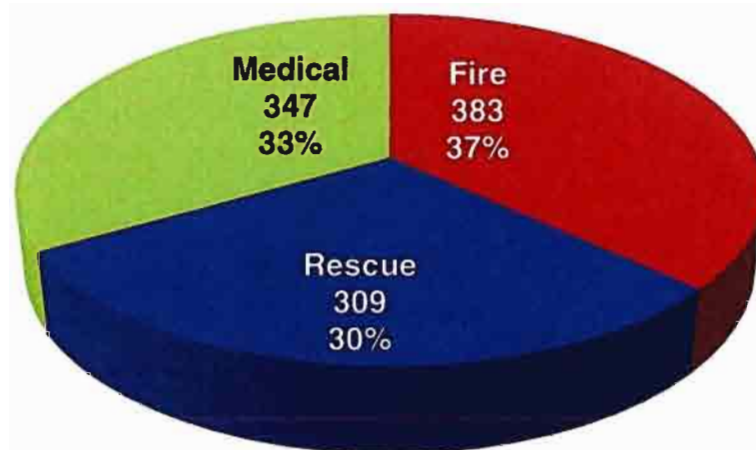


There were **1,039** calls down streamed to the Fire Operation Communication Centre from the Regional District of Bulkley-Nechako in 2015. The charts below indicate the 9-1-1 calls received by Fire Department and by Call Type.

**January - December 2015  
 Fire Department Call Summary  
 By Area**



**January - December 2015  
 Fire Service Call Summary  
 By Activity**







**CERTIFICATE OF ALTERNATIVE APPROVAL PROCESS RESULTS**

**FORT ST. JAMES SENIORS HELPING SENIORS TRANSPORTATION ESTABLISHMENT  
BYLAW NO. 1750, 2015**

Pursuant to Section 801.3 of the *Local Government Act* and Section 86 of the *Community Charter*, the Regional District of Bulkley-Nechako proceeded with the Alternative Approval Process for "Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015." The deadline for submission of Elector Response forms was 4:30 p.m. on Friday, January 15, 2016.

**Elector Response Forms Needed to Prevent Adoption** 121

**Valid Elector Response Forms Received Prior to Deadline** 32

I hereby declare that elector approval for "Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015" has been obtained.

Given under my hand at Burns Lake, B.C. this 18<sup>th</sup> day of January, 2016.

  
\_\_\_\_\_  
Gail Chapman, Corporate Officer



## APPLICATION SUMMARY

**Name of Applicants:** Elaine & Randy Rodgers, Northern Jewel Farm

**Name of Agent:** Gina Hidber, HBH Land Surveying Inc.

**Electoral Area:** A

**Subject Property:** District Lot 352, Range 5, Coast District, Except Plan 6348, 9442 and Except that part lying N & W of the S Boundary of Plan 1155

**Location:** The subject property is located at 20673 Kitsequecla Lake Road, 17 km northwest of the Town of Smithers.

### Proposal:

The purpose of this application is to allow the  $\pm 46$  ha subject property to be subdivided in half along Highway 16. The subject property was formerly a cattle ranch. The applicants purchased the property in 1993.

Proposed Lot 1, west of Highway 16, is proposed to be approximately  $\pm 23$  ha in size. It contains an old homestead, farm buildings, three hay fields, grazing areas, a two acre berry plantation, and a garden area. The haskap berry plantation was established in 2010 and produced 2,200 lbs of berries in 2015.

Proposed Lot 2, east of Highway 16, is proposed to be approximately  $\pm 23$  ha in size, and contains a  $\pm 5.3$  ha hay field. According to the applicants the remaining  $\pm 18$  ha are difficult to farm because of the topography. Lot 2 contains two small recreational cabins. The hayfields on both properties are leased to neighboring cattle farmers and have had success with a potato crop.

The applicants believe that the property cannot be efficiently, safely and economically operated as a single farm given the challenges associated with crossing the Highway. There is an underpass connecting the two parcels but it is less than 5 ft. tall. In order to access the property with farm equipment the applicants must cross Highway 16. The property owners believe that the property can only operate effectively as 2 separate farms.

The applicant's plan is to sell Proposed Lot 1 to the owner of the adjacent property to the west. However, this owner has indicated that he is not open to consolidating Proposed Lot 1 with his land. The applicants have not indicated their plans for Proposed Lot 2.

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**O.C.P. Designation:** Agricultural (Ag) in Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014

**Zoning:** Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Residential, Recreation Residential and agriculture

**Agricultural Capability:**

Based on Canada Land Inventory mapping:

46% of the Subject Property is

60% Class 4 limited by soil moisture deficiency

40% Class 5 limited by soil moisture deficiency and stoniness

42% of the Subject Property is

60% Class 3 limited by Cumulative and minor adverse conditions

40% Class 4 limited by soil moisture deficiency

12% of the Subject Property is

100% Class 5 limited by soil moisture deficiency and stoniness

**Class 3** Land is capable of producing a fairly wide range of crops under good management practices. Soil and/or climate limitations are somewhat restrictive.

**Class 4** Land is capable of a restricted range of crops. Soil and Climate conditions require special management.

**Class 5** Land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and/or climate conditions severely limit capability.

**Previous Applications:**

**No. 273** District Lot 352, Range 5, Coast District, Except Plan 6348, 9442 and Except that part lying N & W of the S Boundary of Plan 1155

Application for subdivision to create a ±4 ha parcel and a ±49 acre parcel (1979).

Staff recommendation:

Regional Board recommendation:

A.L.C. Decision:

Denial

Approval

Approved



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**No. 703** District Lot 352, Range 5, Coast District, Except Plan 6348, 9442 and Except that part lying N & W of the S Boundary of Plan 1155

Application to subdivide the ±50 ha into two lots of ±25ha (1988).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

**Surrounding Applications:**

**No. 317** East 1/2, District Lot 1125, Range 5, Coast District

Application to subdivide off a ±2.6 ha lot (as divided by the railway (1979).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

**No. 370** Lot A, Plan 9732, District Lot 1125, Range 5, Coast District

Application to subdivide the subject property into two lots as divided by Highway 16 (1981).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

**No. 462** District Lot 1126, Except Plan 6348, Range 5, Coast District

Application to subdivide the subject property into one parcel of ±3 ha, one parcel of ±11.2 ha and one parcel of ±32.5 ha parcels (1982).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

**No. 665** District Lot 1126, Except Plan 6348, Range 5, Coast District

Application to subdivide the subject property into one parcel of ±1.7 ha and one parcel of ±46.9 ha (1986).

Staff recommendation:	Denial
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

**No. 815** District Lot 1126, Except Plan 6348, Range 5, Coast District

Application to subdivide the subject property into one parcel of ±14.2 ha one parcel of ±34.4 ha (1992).

Staff recommendation:	Approval
Regional Board recommendation:	Denial
A.L.C. Decision:	Denied

**No. 947** District Lot 1126, Except Plan 6348, Range 5, Coast District

Application to subdivide ±48.5 ha parcel into one ±17 ha and one ±31.6 ha parcel. The proposed new lots would be separated by Highway 16 (2001).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

**No. 412** District Lot 354, Range 5, Coast District.

Application to subdivide ±56 ha parcel into one parcel of ±3.88 ha, one parcel of ±7.05 ha and one parcel of ±45.07 ha. The proposed new lots are separated by Highway 16 and Bulkley River (1981).

Staff recommendation:	Approval
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

**No. 297** East 1/2, District Lot 1123, Range 5, Coast District

Application to subdivide the aforementioned ±63.7 ha parcel along highway 16, thereby creating one lot of ±6.89 NE of the Highway and one lot of ±56.7 ha SW of the Highway (1979).

Staff recommendation:	Denial
Regional Board recommendation:	Approval
A.L.C. Decision:	Approved

## REFERRAL COMMENTS

**Ministry of Agriculture:**

“Thank you for the opportunity to comment on this ALR subdivision proposal from Elaine & Randy Rodgers.

I am familiar with this parcel of land and have been able to observe the hayfields, guest cabins, vegetable gardens and also the Haskap orchard at various times during the growing season.

Although not extensive in sampling frequency, I have looked at the physical soil



properties within both of the proposed Lot areas. From an agriculture perspective, both proposed Lots are not uniform; they are highly variable for soil-based agriculture capability due to the presence of significant bench-like topography with pockets of favourable Stellako Association alluvial silty deposits mixed with less favourable Alix Association course gravels and sand. There are some highly productive soil capability areas on both proposed Lots that would be very conducive for new field vegetable market garden and/or berry production (not including the Haskap orchard area already in production) but these areas do not reflect the majority of the land area. The existing hayfields on both proposed Lots are typical dryland forage type have been improved over time by successive agriculture practices.

In early 2015, one area on the southern edge of the existing hayfield on proposed Lot 2 (east side of highway) was converted into a potato garden by the applicants. During a subsequent visit to the farm and accompanied by Elaine Rodgers, I looked at this new garden area and I was very impressed at the physical richness of the soil and the depth of it however I do not know what the physical (area) extent this extremely capable soil covers.

From information shared by Elaine Rodgers, I understand that there is one irrigation licence still in good standing sourced from the adjacent Bulkley River; this irrigation potential could be a significant asset for any field-based intensive agriculture activities on proposed Lot 2 (east side of highway hayfield). Additionally, irrigation from Beavery Creek is licenced and therefore provides a vital input to the Haskap orchard and adjacent vegetable garden (on proposed Lot 1).

I can attest to the diligence and hard work of the applicants, most notably the resulting success of the Haskap orchard. Complementary farm activities such as leased hayfields to nearby farmers and also non-farm operations such as the agri-tourism riverside guest cabins play an important and diversified approach to the ongoing success of this farm.

No doubt the farm is negatively impacted and fragmented by the roads and motorized traffic along Highway 16 and also Kitsequecla Lake Road. I suspect that safe Highway 16 road access servicing the eastern proposed Lot 2 could be a concern with a potential for increased traffic accessing this proposed Lot (2).

From an agriculture perspective, both proposed lots contain assets for agriculture use: favourable micro-climate for crop growth, licenced irrigation from adjacent surface water features, and significant flat areas with good soil capability for a variety agriculture endeavours. A concern I have with this proposal is continued future primary agriculture use and activities on proposed Lot 2, particularly as it would be severed from the highly successful Lot 1 Haskap orchard; new residential infrastructure and investment on Lot 2 would be expected.”

#### **Ministry of Transportation:**

“The current access to the property (Rem DL 352) located east of Highway 16, had been moved to line up with the crossing from the portion of the property located west of Highway 16, so that the farm machinery could make a straight crossing as opposed to

traveling along Kitsequecla Loop Road then crossing Highway 16.

It appears that if the access to the easterly portion were put back so that it was directly opposite Kitsequecla Loop Road and some trees were removed from private property to the west, that the sight distance would be appropriate for the second lot.

With the creation of the second lot, it would negate the need for slow moving farming equipment to cross Highway 16.”

**Advisory Planning Commission:**

“Resolution: Recommend Approval.

Comments: Property is divided by two roads, including the highway, and meets the required criteria for subdivision under the ALR.”

**PLANNING DEPARTMENT COMMENTS**

**Application History:**

As noted above, the property was the subject of two previous applications (ALR 273 and ALR 703).

Application No. 273, submitted in 1979, was to subdivide a ±10 acre parcel from the parent property. Regional District staff recommended denial. The Advisory Planning Committee recommended approval. The Planning Committee and Board recommended approval subject to the consolidation of the new parcel with an adjoining lot. The ALC approved the application and Lot A, Plan 9442 was created.

Application No. 703, submitted in 1988, was to subdivide the property into two parcels along Highway 16. The application was refused by the ALC on the grounds that the

*“Land has good agricultural capability as evidenced by its long term use as a purebred cattle operation, and its agricultural capability rating of Class 3-4.” The commission felt that “Highway 16 is not a sufficient barrier to the properties use as a cattle ranch due to the existence of an underpass for the cattle” (ALC Resolution # 920/88).*

**Bylaws and Policies:**

Proposed Lot 1 and Proposed Lot 2 meet the minimum parcel area requirement of 16 ha in the Ag1 Zone.

The current OCP designation for the property is Agricultural. This designation is intended to preserve these lands for the purposes of farming and other related activities. Section 3.1.2(6) of the OCP states that:

*Non-farm use of agricultural land shall be avoided. Applications for exclusions, subdivisions, and non-farm uses within the Agricultural Land Reserve may only be considered under the following circumstances.*

- (a) There is limited agricultural potential within the proposed area.*
- (b) Soil conditions are not suitable for agriculture.*
- (c) Neighbouring uses will not be compromised.*
- (d) Adequate provisions for fencing are provided, where a proposed development is adjacent to an existing agricultural use.*
- (e) The application is in the best interest of the community.*
- (f) The proposed development considers and addresses potential impacts and potential improvements to recreational features and the environment, including wildlife habitat.*
- (g) And, traffic management issues will be considered and addressed appropriately.*

And, Section 3.1.2 (8) states that:

*Voluntary consolidation of legal parcels which form part of the same farm unit will be encouraged. Subdivisions and consolidations which permit more efficient use of land for agricultural purposes will also be supported.*

A guiding policy under RDBN's Agricultural Plan is to maintain appropriately large parcel sizes and to keep smaller parcel residential development away from farming areas. This policy helps preserve the integrity of agricultural lands and minimizes conflict between agriculture and non-agriculture uses. The Agriculture Plan recommends that:

*The RDBN should continue with its efforts to protect and preserve farm land and soil having capability for agricultural purposes through the restriction of subdivision, and limited encroachment of non-farm uses.*

### **Land Use:**

According to the Canada Land Inventory mapping the agriculture capability is distinctive on either side of the highway. Proposed Lot 1 west of the highway has land capable of producing a fairly wide range of crops under good management practices, as demonstrated by the successful berry plantation. Proposed Lot 2 has less potential than Proposed Lot 1 but also lends itself well for a small scale farming operation.

The total area cleared for forage, grain and berry production on the subject property is 15 ha. The farmed area on proposed lot 1 west of Highway 16 is 9.7 ha, and 5.3 ha for proposed lot 2 east of Highway 16.

**Highway Hazard:**

There is a culvert under the highway which connects the segregated portions of the property. The culvert is five feet wide and seven feet tall. The connection provided by the culvert is only useful for the migration of livestock as the size restricts most farm equipment and vehicles. Therefore, the owner of the parcel would be required to cross Highway 16 to access the lands.

It is noted that applications to allow subdivision of lands bisected by Highway 16 are common. Five of the eight surrounding applications to subdivide along Highway 16 have been approved by the ALC.

**Subdivision Concerns:**

The Ministry of Agriculture has undertaken several land use inventories that have shown a correlation between decreasing parcel size and decreasing farming activity. Although the property size is larger than the minimum parcel size requirement for Agricultural zoned property, the area suitable for farming production is only 5 ha for proposed lot 2 and development is restricted by topography.

Planning Department staff and the Regional Agrologist are concerned that the use of proposed lot 2 for long term agriculture use is unlikely should the subdivision be approved. This parcel would be separated from the highly successful Lot 1 Haskap orchard, and may not be large enough to function as a self-sustaining agricultural parcel, even with the good soil capability. It is expected as well, the potential buyer would develop new residential infrastructure which could remove arable land in addition to the already established recreation cabins located on the property.

The potential purchase of proposed Lot 1 by an adjacent property owner is largely irrelevant as there is no guarantee that the purchase will occur or that the land will not be sold to another party.

**Staff Recommendation:**

Staff struggled with the recommendation regarding this application. On one hand the impact of Highway 16 of the operation of the farm is a legitimate issue which impacts its operation as a single farm unit. However, the lands on either side of the Highway have good agricultural capability as the applicants have demonstrated success with small scale agriculture on both proposed lots. Agriculture on Lot 2 may be compromised if sold independently from Lot 1. In addition, it is unknown if proposed lot 2 can be self-sustaining as an independently farmed parcel.


Although the highway does impact the farm operation it does not justify the proposed subdivision. It appears that agricultural interests are best served by keeping the land as one property. This recommendation is in keeping with OCP Policy which states that applications for subdivisions may only be considered if there is limited agricultural potential within the proposed area, and soil conditions are not suitable for agriculture.

**Recommendation**

That Agricultural Land Reserve Subdivision Application No. 1187 (Rodgers) be recommended to the Agricultural Land Commission for denial.

*Development Services – All/Directors/Majority*

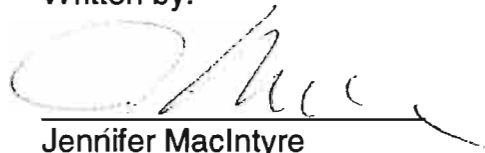
Reviewed by:



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Jason Llewellyn  
Director of Planning

Written by:



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Jennifer MacIntyre  
Planner I



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Stephen Howard, BCLS (NP), CLS  
Rebecca Broten, EIT, BCLS  
Gina Hidber, PEng, BCLS  
Mark Rossmann, BCLS

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Our File: ROD1501

December 14, 2015

Regional District of Bulkley-Nechako  
Planning Department  
37 3rd Avenue  
PO Box 820  
Burns Lake, British Columbia  
V0J 1E0

Attn: Jason Llewellyn, Maria Sandberg

**Re: Subdivision within the ALR – DL 352 Range 5 Coast Except Plans 6348, 9442, and That Part Lying North and West of the South Boundary of Plan 1155.**

**PID: 014-970-082**

Please accept this application on behalf of Elaine and Randy Rodgers, the registered owners of the Remainder of District Lot 352. The owners wish to subdivide the property and create two approximately 23 hectare parcels, one west of Highway 16 (Proposed Lot 1) and one east of Highway 16 (Proposed Lot 2). Elaine and Randy have completed much of the research for this project and have engaged the services of HBH Land Surveying to assist in the cadastral, tenure and survey issues presented by Section 42 roads through their property.

Thank you for taking the time to review this application for subdivision within the ALR. Please find attached the following documents in support of this application:

- Completed ALC application by agent (HBH Land Surveying Inc.)
- Affidavit letter written by the Proponents, Elaine and Randy Rodgers
- Agency document
- Contaminated sites declaration-in-lieu document
- Proposed subdivision plans (with aerial image and without)
- Certificate of Title for Rem DL 352
- ALR Key Plan of Rem DL 352 (93L.094)
- A cheque for the \$600 application fee (attached)



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## **History**

Elaine and Randy purchased the property in July 1993 and during their ownership have maintained the hayfields which had been previously established. This is achieved through the leasing of the hayfields to neighbouring farmers. The estimated total acreage of the property is 46ha, with accessible developed farm land being approximately 16ha. In the past, the property was used to grow potatoes and other vegetables on a small scale.

## **Present Use**

The overall size and composition of the property limits its use as a large scale farm, ie, livestock. Realizing the limiting nature of the property to large scale farm operations, the Rodgers' partook in significant research to determine what type of small scale farming would be an effective use of their agricultural land, in addition to producing a crop which would have commercial potential to generate a viable business. It is their belief that small scale specialty crops better suit parcels like theirs which are too small for large scale farming. Their research led them to the Haskap Berry which they planted in 2010. Soils and growing conditions in the Bulkley Valley are similar to the historical growing areas of the berry and the crop was quite successful. The proponents now have 600 mature plants (see in Photograph 1) and attest to the orchard being the largest mature Haskap crop in British Columbia. The 600 plants presently being harvested produced 2200lbs of berries this season and this will increase over the next 3 years as the plants reach greater maturity. The Haskap Berry crop occupies approximately 1 ha of the 23ha parcel west of the highway with a further 10ha in leased hayfields. The remaining undevelopable land is comprised of bush, steep slopes and creek channels.



**Photograph 1: Existing Haskap Berry crop – ~1.0ha**

As seen in Photograph 2, the property east of Highway 16 has one small hayfield at approximately 5.3 ha. The remainder of this easterly piece contains steep slopes, some swamp, and the channels of two creeks. What can be cleared and developed in to useable hayfield/garden property has been done. Of the approximately 23ha of land, 5.3ha are available for agricultural purposes. It is fertile, good soil and lends itself well to small scale orchard and/or vegetable farming.



Photograph 2: Hay field east of Highway 16 – ~5.3ha

## Proposed Intentions

A neighbouring farmer is interested in purchasing the portion west of the highway to support his farm operations, and increase his forage crops and grazing areas. He is only interested if it is available as a separate title and is not interested in the land east of the highway. Because approximately 80% of the land east of the highway is not conducive to farming, the parcel does not fit with the neighbour's plans of forage and pasture development.

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## **Transportation Corridor Restrictions**

During the harvest season of the Haskap berries, Elaine and Randy are required to cross Kitsequecla Loop Road approximately 20 times per day to transport berries from the field to storage. This road has seen significant increases in traffic over the past 5 years. There are 26 residents who use this corridor daily as well as recreational users of Kitsequecla Lake, Taltzen Lake, Rocky Ridge Resort (on Kitsequecla Lake), and the Hankin-Evelyn backcountry ski and hiking area. In addition there are many commercial and industrial users, including CN, and private and commercial logging operations. Randy and Elaine are well versed in the challenges of crossing this busy corridor. Ideally the existing parcel would be split in to three lots, with the boundaries coinciding with Kitsequecla Loop Road and Highway 16. Kitsequecla Loop Road causes the same crossing hazards and divides the property physically much in the same way as Highway 16.

The division of the property by Highway 16 creates a situation where safe access on a continual daily basis is not possible. As mentioned above, multiple daily crossings are required to support the agricultural development of their property. There simply is not enough time to react to traffic on this section of highway, and the Rodgers' have expressed great concern with the current situation. They have tried over the years to develop this portion of their property facing the never ending trials of crossing this busy highway.

Below are numbers provided by the Ministry of Transportation and Infrastructure which attest to the hazards and increased traffic flow of Highway 16 over the past 3 years. These numbers are daily counts for a 24 hour period:

July 2011      Average daily count – 2747 vehicles, peak mid-day volume 242 vehicles per hour

July 2014      Average daily count - 3190 vehicles, peak mid-day volume 277 vehicles per hour

It is a reasonable assumption that a lot of this traffic increase is related to the industrial expansions and include tractor trailers carrying oversized loads requiring substantial distance for braking.

The sheer volume of traffic creates a crossing hazard for slow moving farm equipment. Any crossing within the Rodgers' property exists within a curve in the highway, has poor site lines, and/or exists at the bottom of a hill; safe continued access is not achievable. The parcels need to have independent development and infrastructure as crossing the highway is simply not safe.

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The Rodgers have utilized an existing Highway 16 crossing since they purchased the property in the 90's and have had numerous conversations with the MoTI in attempts to minimize the hazards. Tractor signs were installed on the highway, but they have made no difference to the speed of traffic and the hazard of crossing Highway 16 with farm equipment. Photographs 3 and 4 shows the highway in the vicinity of the existing crossing.



**Photograph 3: Highway 16 travelling East**



Photograph 4: Highway 16 looking West

## Beneficial Factors

Despite being one parcel on title, the property exists physically as two lots. Both properties (east and west of the highway), have power, septic, and constructed driveways for access to fields and infrastructure. The creation of a second title will not require the use of the developed agricultural land on either parcel and will comply with existing zoning. The creation of these two lots will benefit agriculture by:

- increasing growth of small specialty crops,
- preserving long term stability of the existing forage and hay crops on the property,
- creating a safe farming environment by allowing infrastructure to exist independently,
- increasing the development potential of the agricultural land east of Highway 16,
- conforming to the nature and use of surrounding parcels.

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Lands on the property located east of the highway are agriculturally underutilized. This is due to the need to cross the highway to tend fields and harvest product. With the parcel existing as a separate entity, infrastructure can be built, without unnecessary duplication, to support the small scale farming that the applicant feels is the highest and best use for this property. Currently, only one field of hay is harvested. The Proponents can attest to the high quality of the soil on this property which would support berry and vegetable crops that are in high demand locally and throughout the province. Safe development of this parcel can occur when viewed as a separate lot, negating the need to cross the highway.

There are many small scale hobby farms located in the area, with properties ranging from as small as 0.7ha to 10.5ha. This subdivision, whether 2 or 3 lots, would be in line with current development in the area and have no effect on the present neighbourhood. With this subdivision, the integrity of ALR land is preserved and enhanced.

### **Environmental Farm Plan**

Elaine and Randy are conscientious individuals who are dedicated to developing the lands in a sustainable and environmentally responsible manner. They have employed the services of Ms. Megahn Darcy, R.P. Bio. to develop an environmental farm plan and they are in the final stages of having this complete. It is their belief that their small scale farm will be profitable, environmentally friendly, and effective use of Agricultural land.



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Stephen Howard, BCLS (NP), CLS  
Rebecca Broten, EIT, BCLS  
Gina Hidber, PEng, BCLS  
Mark Rossmann, BCLS

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## Summary

The property as it exists, is not conducive to large scale farming and it's full development is restricted by keeping the property east of the highway connected to the west side. Although the parcel is approximately 46ha (23ha on each side of the highway) the total developed area for agricultural purposes is only 16ha. In order to efficiently, safely and economically develop the property, independence on each side of the highway is required.

As described by the affidavit letter written by the Elaine and Randy Rodgers, this property has significant agricultural potential but is limited in the current cadastral state. Allowing this subdivision to proceed will allow the expansion of small scale concentrated farming to the east side of the highway, and stability and intensity of agriculture will increase.

If you have any questions or require any further information, please contact me at your convenience. Thank you for your consideration.

Sincerely,

Gina  
Hidber  
CSIUC9

Digitally signed by Gina Hidber  
CSIUC9  
DN: c=CA, cn=Gina Hidber  
CSIUC9, o=BC Land Surveyor,  
ou=Verify ID at  
www.juricert.com/LXUP.cfm?  
id=CSIUC9  
Date: 2015.12.14 13:10:43  
-08'00'

Gina Hidber, P.Eng. BCLS  
HBH Land Surveying Inc.





Elaine & Randy Rodgers  
20673 Kitsequecla Lake Rd  
Smithers B.C. V0J 2N1

Assessment roll Number  
25-754-01103.000

PID : 014-970-082

Kitsequecla LK RD  
District Lot 352; Range 05, Coast Range 5 Land District, Except  
Plan 6348 9442 and Except That Part lying N & W of the S Boundary of Plan 1155

### **To the Agricultural Land Commission:**

We, Elaine & Randy Rodgers are the owners of the property described above .  
This letter is to inform you of the following:

- \* **History**
- \* **Present use**
- \* **Proposed intentions**
- \* **Beneficial Factors**
- \* **Restrictions**
- \* **Summary**
- \* **Conclusion**

**\*History:**

District Lots 352, 353, and 354 were originally granted in 1905.

We are owners of District Lot 352.

We purchased the property on July 28 1993.

**\*Present use:**

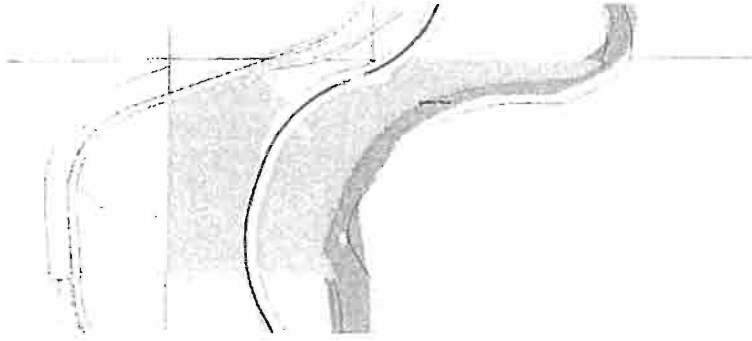
Residence

Hay fields

2 acre berry field

**\*Proposed intentions:**

To subdivide Lot 352 into two lots, which are naturally divided by Highway 16 West.  
Creating two parcels of land, both with agricultural capabilities, current and proposed.



### **Parcel # 1**

The neighbouring farmer wishes to purchase the property west of highway 16, approximately 23 hectares (57 acres). This portion borders his property, and he would like the property to enlarge his farm. He is currently farming District Lot 353 and it would be advantageous for him to be able to purchase that part of lot 352 lying west of Highway 16, to increase his forage crops as well as grazing areas.

That portion of the property consists of 3 hay fields, grazing areas, 2 acre berry crop, garden area, 70 x 70 storage area, 40 x 50 storage area, water license for a reservoir, (for the berry crop), domestic water license, and an old homestead.

There are some potential grazing areas as the topography is not conducive to machinery use. These areas are quite steep hillsides as they border Beavery Creek - north and south sides, Kitsequecla Loop Rd. and Highway 16 west.

\* Please note that the property west of Highway 16, 23 hectares (57 acres) is only an approximation .

Please note that Kitsequecla Loop Rd and Kitsequecla Lake Rd (that portion that is between two fields on the north side of the property) ---Have not been surveyed out of the property to date and need to be surveyed out.

We the owners of this lot have paid taxes for 22 years on this portion of land and have not known until now, that is was not surveyed out of the property .

### **Parcel # 2**

That part of District Lot 352 lying east of Highway 16 is made up of hay field , (approximately 5.3 ha), steep hillside, two creeks (Cow and Beavery Creek) bush, swamp area and the Bulkley River.

The unusable area for farm activities (because of topography and creek areas) is approx 18.72 ha.

(This area is between the hillside of Highway 16 & the Bulkley River)

Two small recreational cabins used for overnight use only for our children, and occasional guest fisherman.

The cabin area is 2.98 ha - topography is mostly made up of Beavery Creek north & south side, slope to the river, slope from highway 16, and bush.

The area of parcel # 2 is approximately 27 hectares (66.9 acres).

These areas are approximations given to me from the Bulkley Nechako Regional District Planner, Maria Sandberg.

See Attached aerial overlay showing land uses and topography.

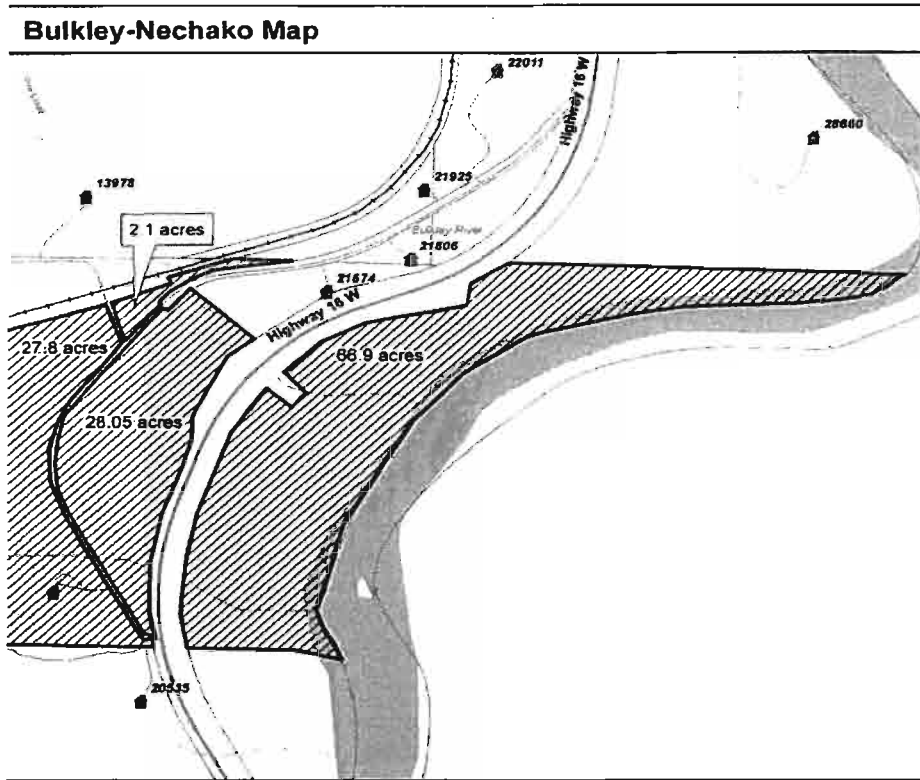
**\*Beneficial Factors:**

The subdivision of the property would benefit agriculture in the following ways.

- Promoting homogeneity and or integrity of farming both in the present and future use of the land .
- these two pieces are conducive to small scale farming practises enhancing the productivity of each piece of agricultural land
- both have land capable of producing a fairly wide range of crops under good management practices – ex.- perennial forage , vegetable, fruit , and grazing areas.
- both pieces have water licenses necessary for agriculture and domestic use
- both have power and septic
- both pieces have legal access to all fields
- both have good access to have farm gate sales

The subdivision of this property would definitely support agricultural practices as, the area of the property would not be changed from the present agricultural use.

There is no need to disturb the agricultural soil capabilities as access for, power, water and septic are already in place.



**The surrounding parcels of land are described as follows:**

**Parcel # 1**

District Lot 352 west of Highway 16 is bordered by the following:	
South	District Lot 354 - PID: 008807949 - residential and small scale farming
Southwest	District Lot 359 - PID: 014981327 - residential and small scale farming
West	District Lot 353 - PID: 008765472 - residential, cattle & hay
North	Railway Plan 1155
Northeast upper side of Kitsequecla Loop Road	Lot A Plan 9732 PID: 005854571 residential - 1.69 acres
Northeast lower side of Kitsequecla Loop Road	Lot A Plan 9442-PID: 006025978 residential -6.95 acres
East	Highway 16 surveyed Plan 6348

**Parcel #2:**

District Lot 352 to the east of highway 16 is bordered by the following:

South	Lot 2 Plan 10854 PID: 005078181 - 25.61 acres currently not used (Previously part of DL 354)
West	Highway 16 surveyed Plan 6348
North	District Lot 1126 - PID: 008672806 residential
East	Bulkley River

**\*Restrictions:**

There are physical restrictions that significantly interfere with the farm use of this property as a whole. Highway 16 West has had a substantial traffic flow increase in the last 10 years. Trying to cross this highway has become extremely dangerous.

To the north, the traffic is travelling down a hill as well as into a curve – definitely not slowing down as they travel. To the south traffic travels on a straight stretch and then goes into a curve. Our crossing is located on this curve.

Even though the speed limit is 90km/h, rarely does the traffic travel at that speed. The Ministry of Transportation and Infrastructure has posted tractor signs on the highway, and I have yet to see any vehicle traffic slow down!

Trying to go back and forth with farming equipment has become a real challenge and is a high risk factor for injury. Whether it be hauling equipment down to the lower field or trying to take equipment/product out of the lower field both processes are definitely high risk.

The traffic volumes can be verified through Ministry of Transportation. I have attached traffic flow reports sent to me from Ms. Sherrie Applegate, Sr. Development Approvals Tech., Ministry of Transportation and Infrastructure , Bulkley Stikine District.

**To my understanding one of the first and foremost practises in agriculture is Safety!**

We have tried over the years to develop this portion of the property to the best of our ability facing the never ending trials of crossing this busy highway.

**Speed information:**

A car travelling 90 km / hour – travels 25 meters / second

Or 60 miles /hour – travels 88 feet / second

See attached chart for the mathematics behind stopping a car .

A car travelling @ 60mph (96.56 km)- reaction time is 132 ft (40.23 m) –Vehicle distance Feet 180 ft (54.86 m) – total distance feet 312 ft (95.09 m).

(Script taken from [The Mathematics Behind Stopping a Car - Arachnoid.com](http://TheMathematicsBehindStoppingaCar-Arachnoid.com)  
[arachnoid.com/lutusp/auto.html](http://arachnoid.com/lutusp/auto.html))

**Please note this is the speed information for a car only, not including trucks or freight haulers.**

**\*Summary:**

We would at this time like to explain our present experience on our farm. As stewards of the land we have recently participated in the British Columbia Environmental Farm Plan Program 2013-2018. Below is an outline of the principles of this program.

**Environmental Farm Plan**

By adhering to these principles, the EFP Program in British Columbia strives to:

- improve the sustainability of the province's agricultural industry;
- recognize producer efforts to manage their land in an environmentally sustainable manner;
- improve awareness;
- enhance marketing opportunities;
- improve the response to environmental incidents through contingency planning;
- demonstrate on-farm due diligence;
- reduce the need for additional environmental regulation; and,
- improve relationships with environmental agencies.

Script taken from the Environmental Farm Plan

To date we are awaiting the results of our water being tested, and final inspection to receive our certificate of implantation.

We have leased our hay land to farmers in the past, due to the fact we did not have the equipment to process a hay crop from these fields. As a previous farm kid, I felt it necessary to have the land worked properly, verses letting the fields go to weeds and poplars or overgrown and unused. We have had a share crop of 2/3 for the farmer , 1/3 for us.

We wanted to provide you with our experienced vision of small scale farming.

This area that we are using for an example is the area lying between Highway 16 and Kitsequecla Loop Road.

There is one portion of hay field that is 2 acres, our portion of payment for hay generated on the field was \$20.00 in 2008. Our thoughts were there must be a better use of this particular piece of agricultural land. Through hours of research about berries, we decided to plant a berry crop. In 2010, on these two acres we planted a berry orchard. In 2014 we sold our berry crop at a 360% increase in our gross income off that same field.



We understand farming is not all about money, but the small scale production example, does help pay the costs incurred in farming the land.

During the time period of spring to fall we conservatively are travelling back and forth to that field 20 times a day a day crossing Kitsequecla Loop Rd.

Kitsequecla Loop Rd. is a challenge to cross as it is the traffic corridor for the following:

- 4 Residents from the top of Kitsequecla Loop Rd.-House numbers 21674, 21806, 21925, & 22011
- 22 residents on Kitsequecla Lake Rd – House numbers – 13978, 14185, 15158, 15058, 15108, 15472, 15353, 15873, 16206, 17744, 19893, 20064, 20484, 22229, 22219, 23143, 23135, 23139, 23147, 26240, 26396, and 31369
- access to Kitsequecla Lake, Taltzen Lake recreational sites
- Rocky Ridge Resort- Kitsequecla Lake
- Canadian National Railways – crossing
- School bus route –Kitsequecla Loop
- Hankin Eveyln Recreational Site
- Forestry – logging leases up Kitsequecla Rd. – Pacific Inland Resources – Private licenses
- site seeing, all-terrain vehicles, and hunters

**Crossing Highway 16 has a lot more traffic and accelerates the risk of injury when crossing with farm equipment.**



**\* Conclusion:**

Farming is a life style! A life style that promotes healthy families & communities, business, responsibility, dedication & commitment.

We believe that forage crops and small speciality crops can be grown side by side with a greater productivity of agricultural lands. In subdividing this property it would still provide forage crops to the neighbour and a further income from small scale farming (the existing berry orchard). It would also allow further development of the bottom field of forage crop as well as specialty crops, fruit, and vegetable crop development. Thus, creating a parcel of agriculture with endless possibilities for further development within the agricultural parameters set out by the Agricultural Land Commission.

We feel the lower part of the property (east of Highway 16) has a far greater potential of use. Crossing Highway 16 with farm equipment has become too high of a risk to further develop this portion of property to its fullest potential.

At this time we would like to Thank You for your time and consideration of our proposed subdivision.

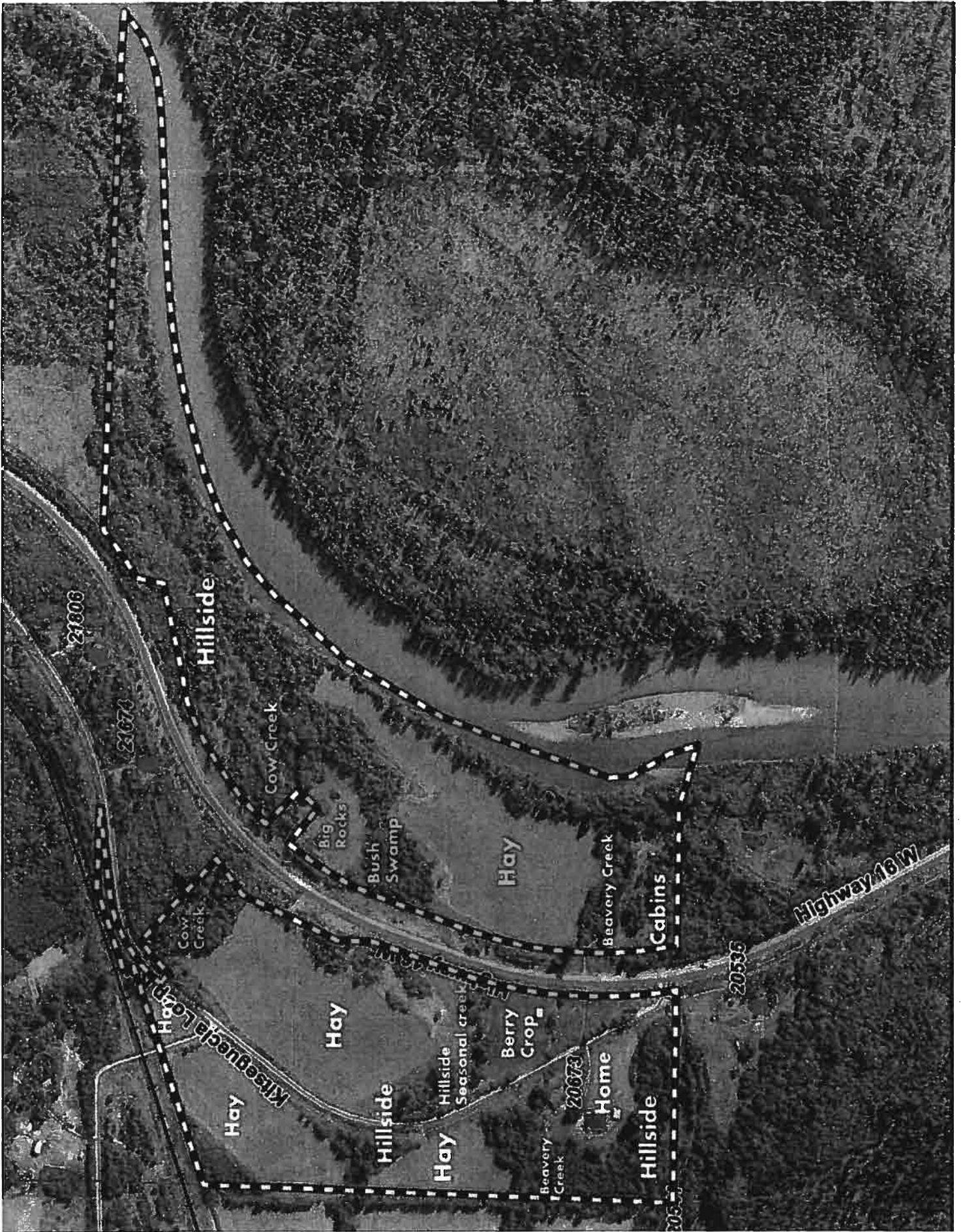
Elaine Rodgers

Date:

Randy Rodgers

Date:





# BC Ministry of Transportation and Infrastructure

## Daily Volume from 07/28/2014 through 07/30/2014

Site Names: West of Smithers 47-025EW - NN  
 County: N/A  
 Funct. Class:  
 Location: Route 16. 15.0 km west of Smithers

Seasonal Factor Group: Seasonal  
 Daily Factor Group: Seasonal  
 Axle Factor Group:  
 Growth Factor Group: Seasonal

	07/27/2014			07/28/2014			07/29/2014			07/30/2014			07/31/2014			08/01/2014			08/02/2014		
	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos
00:00				19	8	11	16	7	9	31	15	16									
01:00				22	10	12	17	8	9	13	10	3									
02:00				9	6	3	14	9	5	11	8	3									
03:00				14	8	6	12	7	5	12	10	2									
04:00				17	11	6	13	6	7	22	12	10									
05:00				31	18	13	27	12	15	33	16	17									
06:00				52	27	25	56	33	23	75	38	37									
07:00				104	55	49	122	59	63	84	33	51									
08:00				180	81	99	173	70	103	168	85	83									
09:00				177	92	85	192	96	96	150	65	85									
10:00				199	89	110	186	91	95	184	81	103									
11:00				229	116	113	224	97	127	214	85	129									
12:00				232	92	140	254	112	142	188	77	111									
13:00				254	123	131	250	103	147	243	127	116									
14:00				238	124	114	272	122	150	235	106	129									
15:00				262	145	117	237	115	122	238	114	124									
16:00				245	125	120	282	137	145	229	120	109									
17:00				230	119	111	248	130	118	228	130	98									
18:00				192	101	91	191	105	86	206	114	92									
19:00				156	85	71	152	73	79	137	78	59									
20:00				104	49	55	116	65	51	115	57	58									
21:00				81	26	55	94	39	55	102	46	56									
22:00				54	26	28	77	34	43	78	31	47									
23:00				28	11	17	26	10	16	41	23	18									
<b>Volume</b>				<b>3,129</b>	<b>1,547</b>	<b>1,582</b>	<b>3,251</b>	<b>1,540</b>	<b>1,711</b>	<b>3,037</b>	<b>1,481</b>	<b>1,556</b>									
<b>AM Peak Vol</b>				<b>253</b>	<b>119</b>	<b>134</b>	<b>224</b>	<b>103</b>	<b>127</b>	<b>214</b>	<b>85</b>	<b>129</b>									
<b>AM Peak Fct</b>				<b>0.90</b>	<b>0.93</b>	<b>0.74</b>	<b>0.86</b>	<b>0.92</b>	<b>0.91</b>	<b>0.88</b>	<b>0.82</b>	<b>0.85</b>									
<b>AM Peak Hr</b>				<b>10:45</b>	<b>10:45</b>	<b>10:45</b>	<b>11:00</b>	<b>9:15</b>	<b>11:00</b>	<b>11:00</b>	<b>8:00</b>	<b>11:00</b>									
<b>PM Peak Vol</b>				<b>271</b>	<b>148</b>	<b>140</b>	<b>282</b>	<b>147</b>	<b>155</b>	<b>254</b>	<b>138</b>	<b>131</b>									
<b>PM Peak Fct</b>				<b>0.88</b>	<b>0.90</b>	<b>0.85</b>	<b>0.92</b>	<b>0.82</b>	<b>0.90</b>	<b>0.88</b>	<b>0.75</b>	<b>0.76</b>									
<b>PM Peak Hr</b>				<b>15:30</b>	<b>15:15</b>	<b>12:00</b>	<b>16:00</b>	<b>15:30</b>	<b>13:15</b>	<b>16:45</b>	<b>17:30</b>	<b>14:15</b>									
<b>Seasonal Fct</b>				<b>0.751</b>	<b>0.751</b>	<b>0.751</b>	<b>0.751</b>	<b>0.751</b>	<b>0.751</b>	<b>0.751</b>	<b>0.751</b>	<b>0.751</b>									
<b>Daily Fct</b>				<b>1.001</b>	<b>1.001</b>	<b>1.001</b>	<b>1.039</b>	<b>1.039</b>	<b>1.039</b>	<b>1.020</b>	<b>1.020</b>	<b>1.020</b>									
<b>Axle Fct</b>				<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>	<b>0.500</b>									
<b>Pulse Fct</b>				<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>	<b>2.000</b>									

961

# BC Ministry of Transportation and Infrastructure

## Daily Volume from 07/25/2011 through 07/26/2011

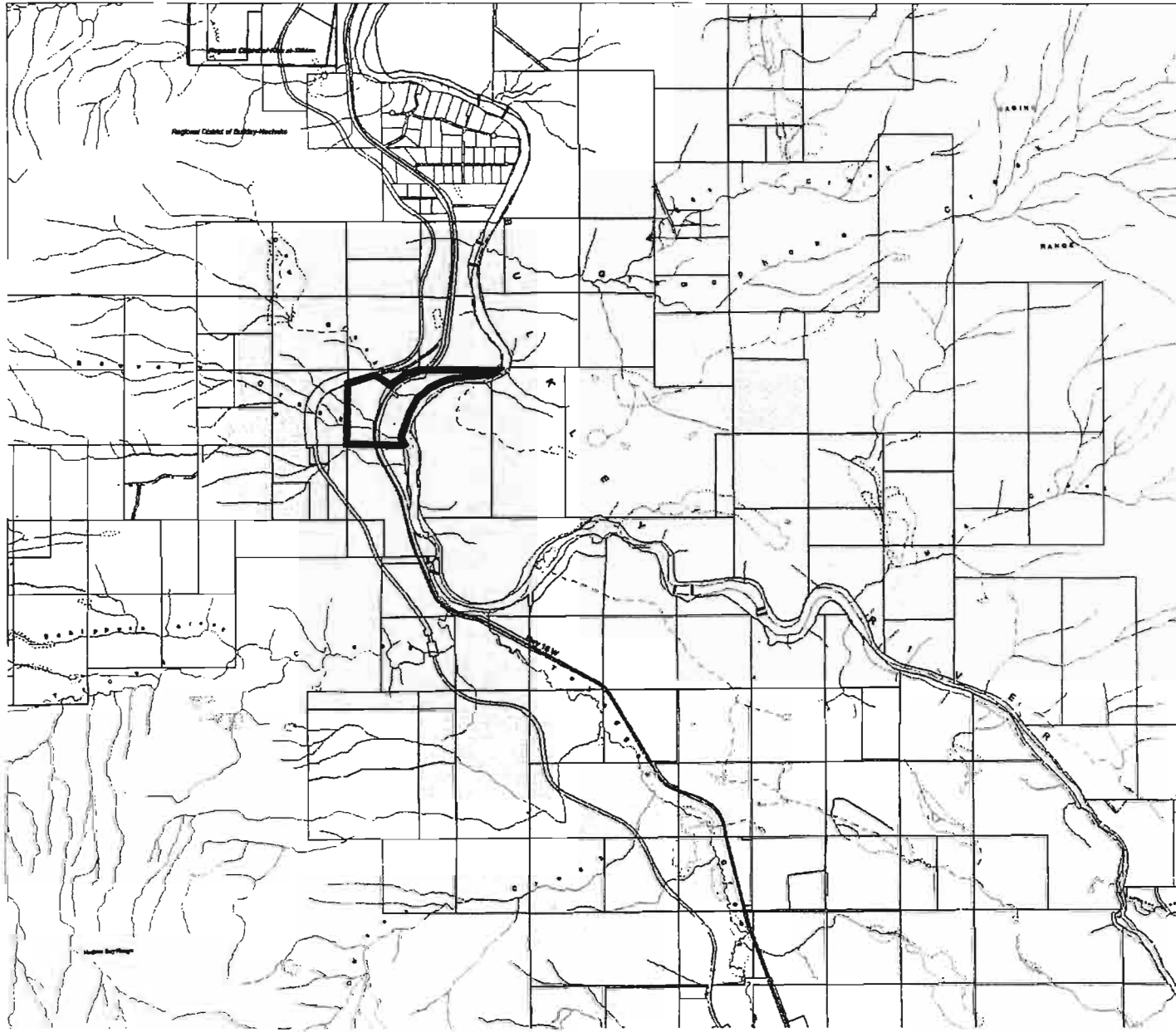
Site Names: West of Smithers 47-025EW - NN, 47-025NS  
 County: Posted Speed = 90 kph  
 Funct.  
 Location: Route 16, 15 km West of Smithers

Seasonal Factor Type: Seasonal  
 Daily Factor Type: Seasonal  
 Axle Factor Type:  
 Growth Factor Type: Seasonal

	07/24/2011			07/25/2011			07/26/2011			07/27/2011			07/28/2011			07/29/2011			07/30/2011			
	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos	Road	Neg	Pos	
00:00				26	13	13	23	8	15													
01:00				10	7	3	8	4	4													
02:00				13	9	4	13	8	5													
03:00				7	3	4	6	2	4													
04:00				16	5	11	22	10	12													
05:00				37	20	17	24	11	13													
06:00				65	24	41	72	28	44													
07:00				114	52	62	119	61	58													
08:00				148	78	70	144	74	70													
09:00				127	61	66	162	64	98													
10:00				165	82	83	200	113	87													
11:00				207	99	108	196	98	98													
12:00				195	85	110	191	90	101													
13:00				203	94	109	216	108	108													
14:00				169	88	81	226	116	110													
15:00				222	101	121	215	98	117													
16:00				211	122	89	213	108	105													
17:00				207	119	88	201	105	96													
18:00				160	79	81	174	97	77													
19:00				116	68	48	129	55	74													
20:00				96	47	49	102	53	49													
21:00				72	39	33	76	31	45													
22:00				51	29	22	59	29	30													
23:00				30	16	14	35	13	22													
<b>Volume</b>				2,667	1,340	1,327	2,826	1,384	1,442													
<b>AM Peak Vol</b>				207	99	112	207	113	108													
<b>AM Peak Fct</b>				0.86	0.80	0.70	0.70	0.59	0.93													
<b>AM Peak Hr</b>				11:00	11:00	10:45	9:45	10:00	9:15													
<b>PM Peak Vol</b>				246	157	126	238	126	119													
<b>PM Peak Fct</b>				0.95	0.84	0.90	0.88	0.96	0.80													
<b>PM Peak Hr</b>				16:30	16:30	15:15	13:30	13:30	13:15													
<b>Seasonal Fct</b>				0.744	0.744	0.744	0.744	0.744	0.744													
<b>Daily Fct</b>				1.031	1.031	1.031	1.077	1.077	1.077													
<b>Axle Fct</b>				0.500	0.500	0.500	0.500	0.500	0.500													
<b>Pulse Fct</b>				2.000	2.000	2.000	2.000	2.000	2.000													

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Map Amendment History as of 2007

Date	Application

1961



**ALC**  
 Agricultural Land Commission  
 133-4940 Canada Way  
 Burnaby B.C. V5G 0G8  
 Phone: (604) 660-7000  
 Fax: (604) 660-7833  
 ALC Website: www.alc.gov.bc.ca

This map represents Agricultural Land Reserves under the authority of the Regional District of Barkley-Hechler of the Agricultural Land Commission.  
 Map created: 2007

This map is compiled by the Geographic Information System Department, Agricultural Land Commission.  
 Scale: Horizontal: 1:50,000  
 Vertical: 1:25,000  
 Projection: UTM, NAD 83  
 The Agricultural Land Commission assumes no liability for the accuracy of the data mapping information.

- Agricultural Land Reserve
- Regional District Boundaries
- Municipal Boundaries
- Property Boundaries
- Indian Reserves

Contour Interval 20 metres  
 B.C. Albers Projection  
 NAD 83

REGIONAL DISTRICT  
 Kihmst-Sikine  
 SCALE: 1:25,000

B.C.O.S. MAP REFERENCE NUMBER:  
**93L.094**

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## MEMORANDUM

To: Chair Miller and Board of Directors  
From: Jennifer MacIntyre, Planner I  
Date: January 11, 2016  
Re: Advisory Planning Commission Member Appointment

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"Regional District of Bulkley Nechako Advisory Planning Commission Bylaw No. 1501, 2009" states that the Board of Directors shall appoint members to an Advisory Planning Commission on the recommendation of the Electoral Area Director for a term of four years.

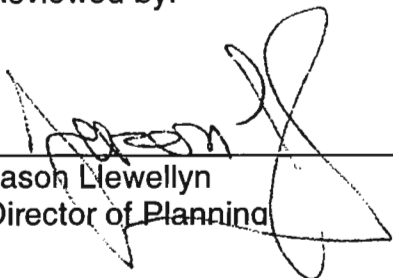
The Director for Electoral Area G has advised staff that he recommends that the Regional District Board appoint Jeff Schering to the APC for Electoral Area G.

### **Recommendation**

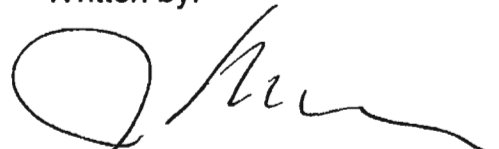
That the Regional District Board appoint Jeff Schering to the Advisory Planning Commission for Electoral Area G.

*Electoral Area Planning – Participants/Directors/Majority*

Reviewed by:

  
\_\_\_\_\_  
Jason Lewellyn  
Director of Planning

Written by:

  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I



# 200 MEMORANDUM

To: Chair Miller and Board of Directors  
From: Jason Llewellyn, Director of Planning  
Date: January 18, 2016  
Re: **ALC Reconsideration and Overturning of  
North Panel Decisions**

---

## **Purpose**

This report is regarding the overturning of Northern Panel Decisions by the Agricultural Land Commission's Executive Committee. It is proposed that the attached letter be sent to the ALC Executive Committee, and copied to the North Panel.

Section 33.1 of the *Agricultural Land Commission Act* allows the Chair of the Commission (Frank Leonard) to direct the Executive Committee to reconsider a decision of a Panel. It is noted that the Chair of the Agricultural Land Commission (ALC) is also the Chair of the Executive Committee. The Executive Committee consists of the ALC Chair and the Vice Chairs of the 6 regional panels. The North Panel represents the Regional District of Bulkley-Nechako.

The ALC Executive Committee has recently overturned 4 North Panel decisions. Three of these applications are regarding land in the Peace River Regional District. One is in the RDBN.

## **ALR Application 1167**

The Dyck family owns a 62.2 ha. property in the Palling area, northwest of the Village of Burns Lake. In 2014 they submitted an ALR application to allow the property's subdivision into two parcels, as divided by Orr Rd. The Regional District Board, the Advisory Planning Commission (APC), the Regional Agrologist with the Ministry of Agriculture, and Planning Department staff all supported the proposed subdivision.

In September 2014 the Regional District sent ALR application No. 1167 – Subdivision within the ALR (Dyck) to the ALC. In June of 2015 the ALC North Panel approved ALR application No. 1167 by a 2/3 majority vote with the Panel Chair opposing the decision. On July 8<sup>th</sup>, 2015 the applicant and the RDBN were informed that the ALC Chair, Frank Leonard, referred the North Panel's decision to the ALC's Executive Committee for reconsideration under section 33.1 of the *Agricultural Land Commission Act*. The notification letter from the ALC states that the ALC Chair decided to refer the application for reconsideration because he is concerned that the decision to allow the subdivision may not fulfil the purposes of the Commission. On December 8<sup>th</sup> the RDBN was informed that the ALC Executive Committee overturned the decision of the North Panel and refused application No. 1167.





And the Executive Committee's agreement to overturn decisions should be provided with discretion.

In staff's opinion it is unfortunate that the ALR Chair brought about the reconsideration and overturning of the North Panel's decision to allow application No. 1167. All of the local stakeholders believed the application was in the best interest of agriculture. The North Panel's decision was reasonable, and the decision considered local values and objectives. In staff's opinion the overturning of such decisions erodes the perceived autonomy of the North Panel, and the independence of the ALC.

**Recommendation**

That the letter attached to the January 18<sup>th</sup>, 2016 report from the Director of Planning be sent to the ALC Executive Committee and the Minister of Agriculture.

*Development Services - All/Directors/Majority*

Written by:



\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

January 26<sup>th</sup>, 2016

Agricultural Land Commission  
Executive Committee  
133-4940 Canada Way  
Burnaby, BC  
V5G 4K6

**Re: Executive Committee Reconsideration of Applications**

---

Bill 24 provided the ALC Panels with the ability to balance economic, cultural and social values; and regional and community planning objectives with the key mandate of the ALC to protect agricultural lands. The ability of the North Panel to make practical decisions that reflect local values and objectives that are in support of local farmers, and the local community, is positive.

It is unfortunate that the ALC Chair brought about the reconsideration and overturning of the North Panel's decision regarding ALC File 53873. All of the local stakeholders believed the application was in the best interest of agriculture. The North Panel's decision was reasonable, and it considered local values and objectives. This decision should have been respected.

The Regional District Board is concerned that the heavy handed use of the ALC Chair's ability to control the decision making process may threaten to erode the autonomy of the North Panel and their ability to appropriately balance the values and objectives of local communities with the mandate of the ALC. This may also open the door to the potential for political influence into the ALC's decision making process.

The RDBN Board asks that the ALC Chair use his reconsideration powers with discretion. The RDBN Board also asks that the Executive Committee use their ability to overture a legitimately made Panel decision with discretion.

Sincerely,

Bill Miller, Chair  
Regional District of Bulkley-Nechako



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**Agricultural Land Commission**  
133-4940 Canada Way  
Burnaby, British Columbia V5G 4K6  
Tel: 604 660-7000  
Fax: 604 660-7033  
www.alc.gov.bc.ca

December 3, 2015

ALC File: 53873

David Dyck  
15300 Hutter Road  
Burns Lake, BC  
V0J 1E1

RECEIVED

DEC 08 2015

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Dear Mr. Dyck:

**Re: Reconsideration by the Executive Committee – Resolution # 182/2015**

Please find attached the Reasons for Decision of the Executive Committee of the Agricultural Land Commission (Resolution #425/2015) as it relates to the above noted application. As agent, it is your responsibility to notify your client(s) accordingly.

Further correspondence with respect to this application is to be directed to Laurel Eyton at (Laurel.Eyton@gov.bc.ca).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per:

Colin J. Fry, Chief Tribunal Officer

Enclosures: Reasons for Decision (Resolution #425/2015)

cc: Regional District of Bulkley-Nechako (File: 1167)

53873d2

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**AGRICULTURAL LAND COMMISSION FILE 53873**

**REASONS FOR DECISION OF THE EXECUTIVE COMMITTEE**

**Application submitted pursuant to s. 21(2) of the *Agricultural Land Commission Act***

**Applicants:** **David and Susan Dyck**  
**(As to an undivided ½ interest as Joint Tenants)**

**Glenn and Joanna Dyck**  
**(As to an undivided ½ interest as Joint Tenants)**  
**(the “Applicants”)**

**Agent:** **David Dyck (the “Agent”)**

**Application before the Executive Committee:** **Frank Leonard, Chair**  
**Lucille Dempsey**  
**Jennifer Dyson**  
**Dave Merz**  
**Gerry Zimmermann**  
**William Zylmans**

**Attachments:**

**Exhibit A – Reasons for Decision of the North Panel, Resolution #182/2015**

**Exhibit B – Chair Referral of Resolution #182/2015 to Executive Committee for  
Reconsideration, dated July 8, 2015**



**RECONSIDERATION OF A DECISION OF THE NORTH PANEL RECORDED AS  
RESOLUTION #182/2015**

**THE APPLICATION**

[1] The legal description of the property involved in the application is:

Parcel Identifier: 007-447-043

District Lot 567, Range 5, Coast District, Except Plans 3072, PRP12894 and  
PRP13272

(the "Property")

[2] The Property is located in Palling, 15 km west of Burns Lake (on Orr Road).

[3] The Property is 62.2 ha in area.

[4] The Property is located within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "ALCA").

[5] The Property is located within Zone 2 as defined in s. 4.2 of the *ALCA*.

[6] Pursuant to s. 21(2) of the *ALCA*, the Applicants are applying to subdivide the Property along Orr Road to create two parcels; one of approximately 36.4 ha and another of 24.3 ha (the "Application").

**EVIDENTIARY RECORD BEFORE THE EXECUTIVE COMMITTEE**

[7] The Executive Committee considered the following evidence:

1. The Application
2. Local government documents
3. Previous application history
4. Agricultural capability map, ALR context map and satellite imagery



Reasons for Decision of the Executive Committee  
Reconsideration of Resolution #182/2015, Application ID: 53873

5. Decision minutes associated with North Panel's Resolution #182/2015
6. A letter from the Regional District of Bulkley Nechako (RDBN) dated July 27, 2015 reconfirming its original support for the proposed subdivision. The letter states, in part:

*"ALC File 53873 R (RDBN) Application No 1167) was reviewed and supported by the Regional District Board, the Electoral Area B Advisory Planning Commission, the Regional Agrologist with the Ministry of Agriculture and the RDBN Planning Department. The opinion that the application would not have a negative impact on agriculture, and may actually have a net benefit on agriculture, was unanimous. The ALC North Panel agreed with the finding and supported the application. The only dissenting voice was from the Chair of the North Panel.*

#### **FINDINGS OF THE EXECUTIVE COMMITTEE**

- [8] The Executive Committee concurs with the Panel findings outlined in Paragraph 14 as to the Property's capability for agriculture.
- [9] However, the Executive Committee does not concur with the Ministry of Agriculture, or Panel findings outlined in Paragraphs 15, 16 and 17, specifically that: *"The parcel is bisected by Orr Road and thus has created two farm units....; the application will have a negligible negative impact on agriculture....; or will provide a net benefit to agriculture as it encourages farming by helping a young farmer to be on the land and to farm".*
- [10] The Executive Committee does not believe that the division of the property by Orr Road has created two farm units because the intensity of traffic experienced by Orr Road does not preclude the use of the property as a single farm unit.
- [11] In addition, the Executive Committee does not consider the application to have a negligible negative impact on agriculture. The reduction in size of the existing farm unit by the proposed subdivision means that potential for farm activity will be reduced on each parcel because each owner has less land upon which to raise feed and pasture cattle. The



Reasons for Decision of the Executive Committee  
Reconsideration of Resolution #182/2015, Application ID: 53873

---

argument that there is no net loss of potential is inaccurate, as each subsequent landowner will be faced with narrowed options when compared with the agricultural options available for a single larger parcel. Narrowed options can result in little or no agricultural activity. In addition it is the Committee's experience that owners of smaller parcels tend to use their parcel's small size as a rationale for additional subdivision, claiming their small size precludes "economic" agricultural uses.

- [12] Finally the Executive Committee does not concur with the Panel's assessment that the subdivision will benefit agriculture by helping a young farmer get on the land. The Committee notes that parcel ownership cannot be predicted in the long term and there is no certainty that subdivision will result in the son, or any subsequent landowner farming the land.

Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values

- [13] *Two of the Panel members believe that the Application, if approved, support the social and economic values in the area as the building of a family farm business supports economic growth and having the son on the property support social values. The Panel Chair, while mindful of the considerations of family farm succession planning, would prefer to see the farm remain as one unit and encourages the Applicant to pursue other options for farm succession planning.*

- [14] The Executive Committee concurs with the assessment of the Panel Chair, and does not believe that the limited social and economic values supported by subdivision supersede the Section 6 priorities of preserving agricultural land and encouraging farming on land that is both capable and suitable for agricultural use. There can be no certainty that another farm business will be developed as a result of subdivision.





Reasons for Decision of the Executive Committee  
Reconsideration of Resolution #182/2015, Application ID: 53873

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

[15] The North Panel provided no specific planning comments on the Application, only noting that the Application is consistent with the Agricultural designation in the RDBN's Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1514, 2009 and the Agricultural zoning in the RDBN Zoning Bylaw No. 700, 1993, as it meets the minimum parcel size for the designations.

[16] The Executive Committee does not consider mere compliance with minimum lot size provisions of a bylaw to be an appropriate rationale for subdivision in the ALR. The typical farm unit in the region tends to be much larger than the 16 ha minimum parcel size permitted by the bylaw.

Weighing the factors in priority

[17] The Executive Committee does not concur with the Panel's assessment in Paragraph 22 that the subdivision would have a "net positive impact on agriculture". The Committee believes that subdivision will reduce agricultural options available for the property, and likely discourage, rather than encourage farming. The social and economic benefits touted in support of the subdivision proposal cannot be predicted with any certainty in the long term.

**DECISION**

[18] For the reasons given above, the Executive Committee refused the Application to subdivide the Property along Orr Road to create two parcels; one of approximately 36.4 ha and another of 24.3 ha.

[19] **Frank Leonard, Chair concurs with the decision**  
**Lucille Dempsey, concurs with the decision**

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Reasons for Decision of the Executive Committee  
Reconsideration of Resolution #182/2015, Application ID: 53873

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- Jennifer Dyson, concurs with the decision**
- Dave Merz, concurs with the decision**
- Gerry Zimmermann, concurs with the decision**
- William Zylmans, concurs with the decision**

[20] Decision is recorded as Resolution #425/2015.

A decision of the Executive Committee is a decision of the Commission pursuant to s. 11.1(5) of the Agricultural Land Commission Act.

\*\*\*\*\*

Upon instruction of the Executive Committee, I have been authorized to release the Reasons for Decision by Resolution #425/2015. The decision is effective upon release.

  
\_\_\_\_\_  
**Colin J. Fry, Chief Tribunal Officer**

**December 3, 2015**  
**Date Released**



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**Agricultural Land Commission**  
133 – 4940 Canada Way  
Burnaby, British Columbia V5G 4K6  
Tel: 604 660-7000  
Fax: 604 660-7033  
www.alc.gov.bc.ca

July 8, 2015

ALC File: 53873

David Dyck, Susan Dyck, Glenn Dyck Joanna Dyck  
c/o David Dyck, as Agent  
15300 Hutter Road  
Burns Lake, BC V0J 1E1

Dear Mr. Dyck:

**Re: Application to Subdivide Land in the Agricultural Land Reserve (ALR)**

This is further to the Agricultural Land Commission (the "Commission") letter dated July 6, 2015 which forwarded the *Reasons for Decision of the North Panel*, recorded as Resolution #182/2015 (the "Decision"). In its covering letter to you, the Commission advised as follows:

*Please note that pursuant to s. 33.1 of the Agricultural Land Commission Act, the Chair may direct the executive committee to reconsider this panel decision if, within 60 days from the date of this decision, he considers that the decision "may not fulfill the purposes of the commission as set out in section 6 or does not adequately take into account the considerations set out in s. 4.3.*

In my capacity as Chief Tribunal Officer, I am writing to advise you that the ALC Chair, Mr. Frank Leonard, has reviewed the Decision, recorded as Resolution #182/2015 and has referred this matter to the Executive Committee of the Commission under s. 33.1 of the *Agricultural Land Commission Act* (the "ALCA") which provides the following:

**Reconsideration of decisions of panel**

33.1(1) The chair of the commission may, in writing, direct the executive committee to reconsider a decision made by a panel established under section 11(1) respecting an application or other matter allocated to the panel by the chair of the commission, including a panel's reconsideration of a decision under section 33 (1), if

(a) the chair considers that the decision

- (i) may not fulfill the purposes of the commission as set out in section 6, or
- (ii) does not adequately take into consideration the considerations set out in section 4.3, if applicable, and

- (b) the chair makes the direction to the executive committee within 60 days of the decision being made.
- (2) If the chair of the commission directs the executive committee to reconsider a decision under subsection (1), the chair must give notice of the reconsideration to any person that the chair considers is affected by the reconsideration.
  - (3) If the chair of the commission directs the executive committee to reconsider a decision under subsection (1), the executive committee must confirm, reverse or vary the decision.
  - (4) For the purposes of subsection (3), the executive committee has all the powers, duties and functions of the commission.
  - (5) A decision by the executive committee under subsection (3) is for all purposes a decision of the commission.

The Chair has directed the reconsideration on the basis that he considers that the Decision may not fulfill the purposes of the Commission as set out in section 6 and that the decision does not adequately take into consideration the considerations set out in section 4.3, the latter of which apply in zone 2. The Chair has also directed me to make clear that this referral to the Executive Committee under s. 33.1(1) is just that, a referral, and does not represent the Chair's final conclusion on the proper outcome of the reconsideration. The final decision by the Executive Committee (consisting of the Chair and the 6 vice-chairs of the Commission) will be made by the Executive Committee with each member of the Executive Committee being responsible for exercising their independent judgment as part of the Executive Committee as a decision-making body after deliberation, discussion and consideration of all the information, evidence and submissions.

The Chair has in his discretion directed that the Regional District of Bulkley-Nechako, while not entitled to notice under s. 33.1(2), should be given the opportunity to provide any information in addition to that it has already provided in connection with the application, which information is to be provided to the Commission and to yourselves no later than July 30, 2015.

The Chair has also determined that you, Susan Dyck, Glenn Dyck and Joanna Dyck are persons entitled to notice under s. 33.1(2), and has therefore directed me to notify you of the reconsideration and to give you the opportunity to provide the Commission with any additional evidence and submissions no later than August 6, 2015. The Executive Committee will be considering both the application of section 6 and 4.3 to your application. While you are not required to provide additional evidence and submissions, you are invited to do so. In particular, you may wish to address the following issues:

- (a) The impact of your application on the purposes of the commission as set out in section 6 of the Act (“to preserve agricultural land, to encourage farming on agricultural land in collaboration with other communities of interest, to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies”);
- (b) How section 4.3 applies to your application, including whether and how your application is supported by any of the factors set out in ss. 4.3(b) and (c), and how those factors should properly be applied in this case “in descending order of priority” as required by section 4.3:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) the purposes of the commission set out in section 6;  
(b) economic, cultural and social values;  
(c) regional and community planning objectives;  
(d) other prescribed considerations. [Not applicable]

Once the submissions process is complete, the Executive Committee will consider the reconsideration at the first available meeting opportunity.

If you intend to respond, please direct your submission to Ms. Laurel Eyton, Land Use Planner at ([Laurel.Eyton@gov.bc.ca](mailto:Laurel.Eyton@gov.bc.ca)).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

  
Colin Fry, Chief Tribunal Officer

cc: Regional District of Bulkley-Nechako (File: 1167)  
David Merz, Chair, North Panel  
Sandra Busche, Member, North Panel  
Garry Scott, Member, North Panel



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**Agricultural Land Commission**  
133 – 4940 Canada Way  
Burnaby, British Columbia V5G 4K6  
Tel: 604 660-7000  
Fax: 604 660-7033  
www.alc.gov.bc.ca

July 8, 2015

ALC File: 53873

**To: Executive Committee Members  
Provincial Agricultural Land Commission**

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**Whereas:**

1. I, Frank Leonard, Chair of the Provincial Agricultural Land Commission (the "Commission") have reviewed the *Reasons for Decision of the North Panel*, recorded as Resolution #182/2015 and released on July 6, 2015 (the "Decision"). A copy of the Decision is attached.
2. Section. 33.1 of the *Agricultural Land Commission Act* (the "ALCA") states:

Reconsideration of decisions of panel

- 33.1(1) The chair of the commission may, in writing, direct the executive committee to reconsider a decision made by a panel established under section 11(1) respecting an application or other matter allocated to the panel by the chair of the commission, including a panel's reconsideration of a decision under section 33 (1), if
- (a) the chair considers that the decision
    - (i) may not fulfill the purposes of the commission as set out in section 6, or
    - (ii) does not adequately take into consideration the considerations set out in section 4.3, if applicable, and
  - (b) the chair makes the direction to the executive committee within 60 days of the decision being made.
- (2) If the chair of the commission directs the executive committee to reconsider a decision under subsection (1), the chair must give notice of the reconsideration to any person that the chair considers is affected by the reconsideration.
- (3) If the chair of the commission directs the executive committee to reconsider a decision under subsection (1), the executive committee must confirm, reverse or vary the decision.

- (4) For the purposes of subsection (3), the executive committee has all the powers, duties and functions of the commission.
- (5) A decision by the executive committee under subsection (3) is for all purposes a decision of the commission.
3. I consider that the Decision may not properly fulfill the purposes of the Commission in section 6 and does not adequately take into consideration the considerations in section 4.3, which factors apply in zone 2; and
4. This referral to the Executive Committee under s. 33.1(1) does not represent my final conclusion on the proper outcome of the reconsideration, and determines only that this Decision is appropriate for referral to and independent consideration by the Executive Committee, with each Executive Committee member being responsible for exercising their independent judgment as part of the Executive Committee as a decision-making body after deliberation, discussion and consideration of all the information, evidence and submissions.

**Therefore I direct as follows:**

1. That the Decision is referred to the Executive Committee for reconsideration.
2. That while I do not consider that the Regional District of Bulkley-Nechako is entitled to notice under s. 33.1(2), I exercise my discretion to direct staff to notify the Regional District of the application and provide it with the opportunity to provide any information in addition to that it has already provided in connection with the application, which information is to be provided to the Commission and the Applicants no later than July 30 29, 2015.
3. That I do consider David Dyck, Susan Dyck, Glenn Dyck and Joanna Dyck ("the Applicants") to be persons entitled to notice under s. 33.1(2), and therefore direct staff to notify the Applicants of the reconsideration and provide them with the opportunity to provide any additional evidence and submissions to the Commission no later than August 6, 2015.
4. That staff arrange a meeting of the Executive Committee to consider the reconsideration at the first available meeting opportunity following the close of submissions.

PROVINCIAL AGRICULTURAL LAND COMMISSION




---

Frank Leonard, Chair  
Provincial Agricultural Land Commission

July 8, 2015

---

Date



alb

**Agricultural Land Commission**  
133-4940 Canada Way  
Burnaby, British Columbia V5G 4K6  
Tel: 604 660-7000  
Fax: 604 660-7033  
www.alc.gov.bc.ca

July 6, 2015

ALC File: 53873

David Dyck  
15300 Hutter Road  
Burns Lake, BC V0J 1E1

Dear Mr. Dediluke:

**Re: Application to Subdivide Land in the Agricultural Land Reserve (ALR)**

Please find attached the Reasons for Decision of the Agricultural Land Commission (Resolution #182/2015) as it relates to the above noted application. As agent, it is your responsibility to notify your client(s) accordingly. A sketch plan depicting the decision has been attached.

Your attention is drawn to s. 33(1) of the *Agricultural Land Commission Act* which provides a person affected the opportunity to submit a request for reconsideration.

33(1) On the written request of a person affected or on the commission's own initiative, the commission may reconsider a decision of the commission under this Act and may confirm, reverse or vary it if the commission determines that:

- (a) evidence not available at the time of the original decision has become available,
- (b) all or part of the original decision was based on evidence that was in error or was false.

Please note that pursuant to s. 33.1 of the *Agricultural Land Commission Act*, the Chair may direct the executive committee to reconsider this panel decision if, within 60 days from the date of this decision, he considers that the decision "may not fulfill the purposes of the commission as set out in section 6 or does not adequately take into account the considerations set out in section 4.3".

Further correspondence with respect to this application is to be directed to Laurel Eyton at (Laurel.Eyton@gov.bc.ca).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per:

Colin J. Fry, Chief Tribunal Officer



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Page 2 of 2

Enclosures: Reasons for Decision (Resolution #182/2015)  
Sketch plan

cc: Regional District of Bulkley-Nechako (File: 1167)

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**AGRICULTURAL LAND COMMISSION FILE 53873**

**REASONS FOR DECISION OF THE NORTH PANEL**

**Application submitted pursuant to s. 21(2) of the *Agricultural Land Commission Act***

**Applicants:**

**David Dyck  
Susan Dyck  
(As to an undivided ½ interest  
as Joint Tenants)**

**Glenn Dyck  
Joanna Dyck  
(As to an undivided ½ interest  
as Joint Tenants)**

**(the "Applicants")**

**Agent:**

**David Dyck  
(the "Agent")**

**Application before the North Regional Panel:**

**Dave Merz, Panel Chair  
Sandra Busche  
Garry Scott**

**THE APPLICATION**

[1] The legal description of the property involved in the application is:

Parcel Identifier: 007-447-043

District Lot 567, Range 5, Coast District, Except Plans 3072, PRP12894 and

PRP13272

(the "Property")

[2] The Property has the civic address 14852 Palling Road W, 15 km west of Burns Lake.

[3] The Property is 62.2 ha in area.

[4] The Property is located within a designated agricultural land reserve ("ALR") as defined in s. 1 of the *Agricultural Land Commission Act* (the "ALCA").

[5] The Property is located within Zone 2 as defined in s. 4.2 of the *ALCA*.

[6] Pursuant to s. 21(2) of the *ALCA*, the Applicants are applying to subdivide the Property along Orr Road to create two parcels; one of approximately 36.4 ha and another of 24.3 ha (the "Application").

[7] On February 5, 2015, the Chair of the Agricultural Land Commission (the "Commission") referred the Application to the North Regional Panel (the "Panel").

**RELEVANT STATUTORY PROVISIONS**

[8] The Application was made pursuant to s. 21(2) of the *ALCA*:

21(2) An owner of agricultural land may apply to the commission to subdivide agricultural land.

[9] The Panel considered the Application pursuant to its mandate in s. 4.3 of the ALCA:

4.3 When exercising a power under this Act in relation to land located in Zone 2, the commission must consider all of the following, in descending order of priority:

- (a) the purposes of the commission set out in section 6;
- (b) economic, cultural and social values;
- (c) regional and community planning objectives;
- (d) other prescribed considerations.

[10] The purposes of the Commission set out in s. 6 are as follows:

6 The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest; and
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

#### **EVIDENTIARY RECORD BEFORE THE PANEL**

[11] The Panel considered the following evidence:

1. The Application
2. Local government documents
3. Previous application history
4. Agricultural capability map, ALR context map and satellite imagery

All documentation noted herein was disclosed to the Agent in advance of this decision.

[12] The Regional District of Bulkley-Nechako (the "RDBN") has resolved to forward the Application recommending approval.



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[13] The Panel reviewed a previous application involving the Property:

Application ID: 41842  
Legacy File: 35882  
(Dyck, 2005)

To subdivide the property as divided by Orr Road. Refused by Resolution #247/2005. The Commission instead recommended that the applicants apply to have an additional dwelling on the Property for use by a member of the owners' immediate family.

Reconsideration

The Commission received a request that it meet with the all the applicants regarding the proposal. A meeting was held following which the Commission did not believe that there was any "compelling bio-physical evidence indicating that the property is not suitable for farm uses or cannot be farmed as a unit". The Commission reconfirmed Resolution #247/2005 by Resolution #182/2007.

## FINDINGS

### Section 4.3(a) and Section 6 of the ALCA: First priority to agriculture

[14] In assessing agricultural capability, the Panel referred in part to agricultural capability mapping and ratings. The ratings are identified using the Canada Land Inventory (CLI), 'Soil Capability Classification for Agriculture' system. The agricultural capability ratings identified on CLI map sheet 93K/5 for the mapping units encompassing the subject property are Class 4 and Class 5; more specifically (6:5X 4:4C).

Class 4 - land is capable of a restricted range of crops. Soil and climate conditions require special management considerations.

Class 5 - land is capable of production of cultivated perennial forage crops and specially adapted crops. Soil and/or climate conditions severely limit capability.

The limiting subclasses associated with this parcel of land are C (climate) and X (combination of soil factors).

[15] Ministry of Agriculture Regional Agrologist John Stevenson reports that "from an agricultural perspective I have no concerns with this subdivision proposal from the Dyck



family. The parcel is essentially bisected by Orr Road and thus has created 2 farm units, albeit Orr Road does not likely receive a large amount of vehicle traffic. I am optimistic that by enabling the subdivision to proceed as proposed, the result is a greater net benefit to agriculture as finance options become available to Glenn and Joanna, and will also result in greater flexibility for farm succession options in the future.”

[16] Two members of the Panel believe that the Application, as proposed, will have a negligible negative impact to agriculture, as it reflects the current situation of the Property. However, the Panel Chair disagrees that the negative impact will be negligible, as he believes that subdividing the Property into two parcels will reduce the agricultural options available and that Orr Road is not a significant impediment to agriculture.

[17] Two of the members of the Panel believe that the Application, as proposed, will provide a net benefit to agriculture as it encourages farming by helping a young farmer to be on the land and to farm. As the applicant wishes “to further develop the property but cannot acquire a separate mortgage to do so as the property is in both names,” the proposal to subdivide will “allow Glenn Dyck to obtain his own financing to further develop the east portion of the property.” However, the Panel Chair disagrees that the impact will be negligible, as he believes that subdividing the Property into two parcels will reduce the agricultural options available and that Orr Road is not an impediment to the agricultural use of the Property as a single unit.

*Section 4.3(b) of the ALCA: Second priority to economic, cultural and social values*

[18] The Applicants were given an opportunity to provide further information relevant to s. 4.3. In their letter dated January 15, 2015, the Applicants advised that they had nothing further to submit.

[19] Two of the Panel members believe that the Application, if approved, support the social and economic values in the area as the building of a family farm business supports economic growth and having the son on the property support social values.



[20] The Panel Chair, while mindful of the considerations of family farm succession planning, would prefer to see the farm remain as one unit and encourages the Applicant to pursue other options for farm succession planning.

Section 4.3(c) of the ALCA: third priority to regional and community planning objectives

[21] The Application is consistent with the Agricultural designation in the RDBN's Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1514, 2009 and the Agricultural zoning in the RDBN Zoning Bylaw No. 700, 1993, as it meets the minimum parcel size for the designations.

Weighing the factors in priority

[22] Two of the Panel members believe that the Application, if approved, will have a net positive impact on agriculture, as the number of dwellings on the Property will not change and there is increased potential that the eastern portion of the Property will be farmed. Further, two of the Panel members believe that the Application, if approved, will have a positive social and economic impact.

**DECISION**

[23] For the reasons given above, the Panel approves the Application to subdivide the Property along Orr Road to create two parcels; one of approximately 36.4 ha and another of 24.3 ha.

[24] The Application is approved subject to the following conditions:

- a. the subdivision being in substantial compliance with the plan submitted with the application; and
- b. the subdivision plan being completed within three (3) years from the date of release of this decision.



[25] This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

Commissioner **Sandra Busche** concurs with the decision.

Commissioner **Garry Scott** concurs with the decision.

[26] Panel Chair **Dave Merz** opposes the decision.

[27] I, Dave Merz, am opposed to the decision recorded above as I believe the Property has agricultural capability is suitable for agriculture. The Application, if approved, will divide a viable farm unit into two parcels which will reduce the agricultural options for the Property and will result in the Property being less likely to be farmed in the future. Moreover, I do not believe that Orr Road is a significant impediment to the use of the Property as a single agricultural unit as was found by the Commission in its 2005 decision and 2007 reconsideration pertaining to a similar subdivision proposal. While mindful of the applicant's considerations related to family farm succession planning, the Panel Chair believes that paths to succession planning other than subdivision should be pursued.

[28] Decision by majority vote is recorded as Resolution #182/2015.

A decision of the Panel is a decision of the Commission pursuant to s. 11.1(5) of the Agricultural Land Commission Act.

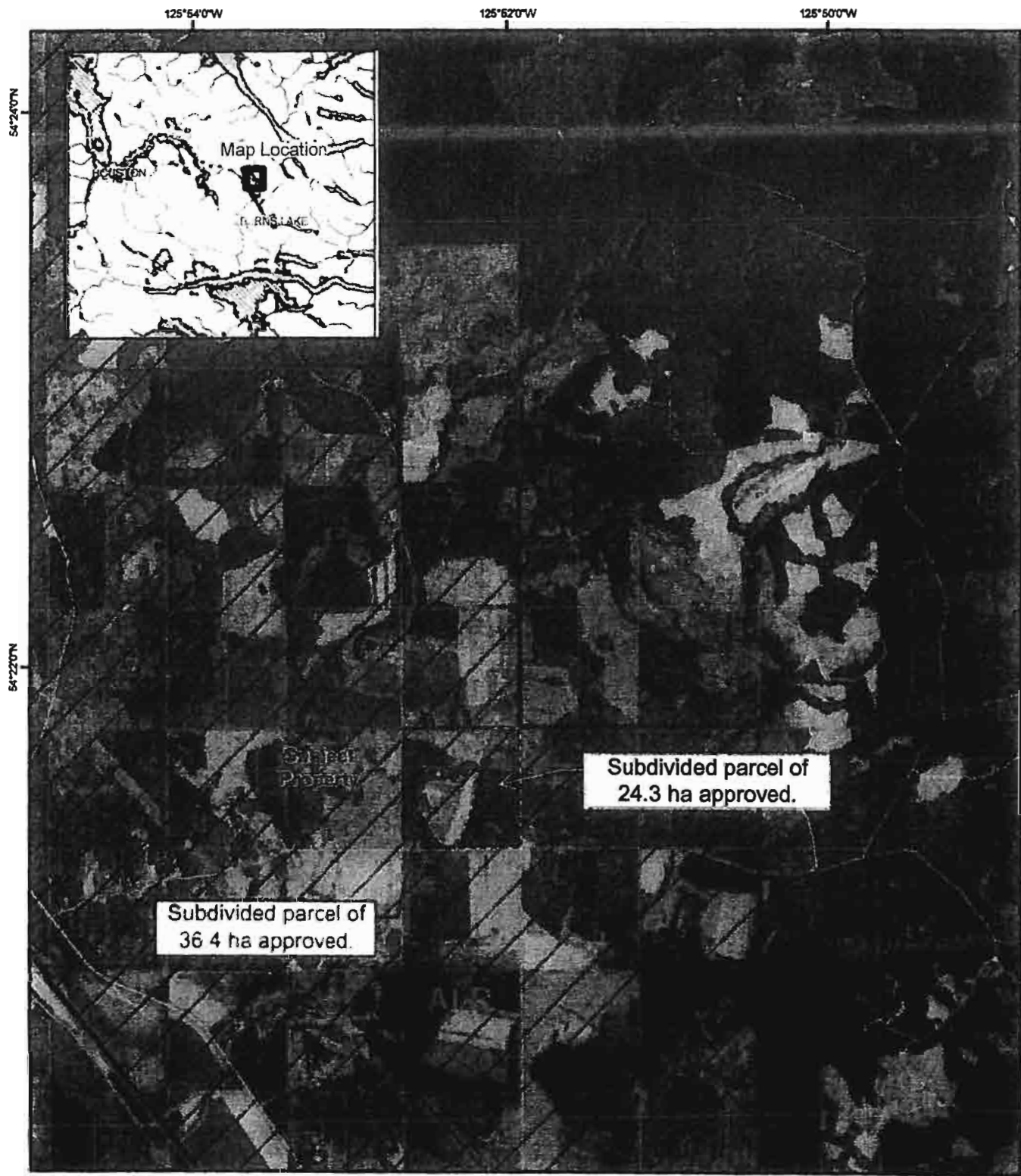
\*\*\*\*\*

Upon instruction of the Panel, I have been authorized to release the Reasons for Decision by Resolution #182/2015. The decision is effective upon release.

  
\_\_\_\_\_  
**Colin J. Fry, Chief Tribunal Officer**

**July 6, 2015**  
**Date Released**





**Orthophoto Map**  
2009 Natural Colour - Ortho  
Map Scale: 1:35,000  
250 0 250 500 750 1,000 1,250  
Meters

ALC File #:	53873
Mapsheet #:	93K/5
Map Produced:	Dec 12, 2014
Regional District:	Bulkeley-Nechako



## MEMORANDUM

To: Chair Miller and Regional District Board  
From: Jason Llewellyn, Director of Planning  
Date: January 22<sup>nd</sup>, 2016  
Re: **Blackwater Gold Environmental Assessment**

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### BACKGROUND

At the March 18<sup>th</sup>, 2013 meeting of the Regional District Board the Planning Department was directed to participate on the working group which is advising the Environmental Assessment Office (EAO) in their evaluation of the application for an Environmental Assessment (EA) Certificate for the Blackwater Gold Project (an open pit gold and silver mine and ore processing facility to be located approximately 110 km south of Vanderhoof).

The application review process, which was put on hold in 2014, has restarted and the working group members (including the RDBN) have been given until February 26<sup>th</sup>, 2016 to provide comments on the application to the EAO.

This report discusses the project and its potential impacts on the RDBN, and recommends that the RDBN inform the EAO that the Regional District Board has no objections to the application for an Environmental Assessment Certificate for the Blackwater Gold Project, as proposed.

Portions of the executive summary for the application are attached. The complete application is available from staff on request.

### PROJECT DESCRIPTION

The Blackwater Gold Project is a proposed open pit gold and silver mine, and ore processing facility with a milling rate capacity of 60,000 tonnes per day over 17 years. The proposed mine and processing operation is located approximately 110 km south of Vanderhoof. The site is accessed by the Kluskus FSR and the Kluskus – Ootsa FSR, and is just outside of the Regional District of Bulkley-Nechako in the Cariboo Regional District. A Transmission Line is proposed to be constructed from the mine site to the Endako substation.

A Transload Facility associated with the railroad may be established at an unknown location to receive materials for use on the project. This location may require appropriate rezoning or a Temporary Use Permit, depending upon its location and length of use.

## **STAFF COMMENTS**

Staff's attention has focused on the economic, social, and land use issues associated with the project. The environmental issues appear to be well looked after by Provincial and Federal Government staff. It is noted that issues relating to taxation and the mine's proposed use of the RDBN's landfill are not being dealt with as part of the EA review process.

### **Work Camp Waste**

As the facility and work camps are proposed to be located within the Cariboo Regional District the RDBN has no regulatory responsibility, and has the ability to refuse to accept any waste from those facilities. If a request is made for the RDBN to accept waste staff will report to the Board regarding any capacity or cost related impacts, and the fees associated with the use of RDBN facilities.

### **Emergency Management**

As the facility and work camps are proposed to be located within the Cariboo Regional District the RDBN has no emergency management responsibilities. However, in the event of an evacuation or large scale emergency the RDBN may be asked to assist the Cariboo Regional District as the response would have to be provided through the RDBN.

### **Access Route from the South**

The application states that the development of a new access from the south via Highways 20 and 97 would require the construction of a minimum of 75 km (straight line distance) of new road through difficult terrain. New Gold has concluded that the road would:

- not be practical, financially realistic, or economically viable;
- unnecessarily expand the footprint of the project;
- likely be opposed by Aboriginal groups;
- direct socio-economic benefit away from more northern communities which are resource dependant; and
- not likely be consistent with environmental and planning objectives.

As a result of the above the alternative route has been rejected by New Gold.

### **Community Liaison Committee**

New Gold has established a Community Liaison Committee which is attended by the RDBN's Director of Finance; the Director for Electoral Area F; the Mayor of Burns Lake; a District of Vanderhoof Councillor; and staff from the Village of Fraser Lake, the District

of Fort St. James, and the District of Vanderhoof. This committee was established to facilitate discussion that is focused on economic and social impacts.

Planning Department staff have reviewed the meeting notes from the Community Liaison Committee meetings, and have asked that any specific issues or concerns that Community Liaison Committee members have regarding the project, that they wish addressed as part of the EA review process, should be communicated to the Planning Department. To date no issues have been raised by the Committee for the Board's consideration during the EA review process.

### **Staff Recommendation**

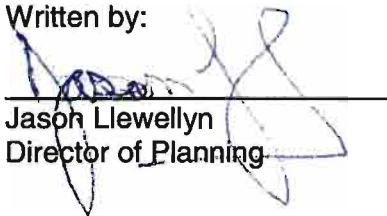
The Planning Department has evaluated the application for an Environmental Assessment Certificate for the Blackwater Gold Project. In staff's opinion there are no foreseeable notable negative socio-economic impacts associated with the project as proposed. The project has the potential to positively impact the region's economy.

#### **Recommendation**

That the Regional District Board direct staff to send a letter to the Environmental Assessment Office stating that the Regional District Board has no objections to the application for an Environmental Assessment Certificate for the Blackwater Gold Project, as proposed.

***Development Services – All/Directors/Majority***

Written by:



Jason Llewellyn  
Director of Planning

Jason Ilewellyn

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**Subject:** FW: Request: Blackwater Gold Project - Application Review Information - Responses Requested  
**Attachments:** EAO\_WG\_AppRev\_Schedule\_13Jan2016\_DRAFT.docx

**From:** McNaughton, Steve EAO:EX [mailto:Steve.McNaughton@gov.bc.ca]  
**Sent:** January-13-16 5:25 PM

Blackwater Working Group members,

Following up on my email yesterday:

1. Working Group Comments

As noted in my email yesterday, Working Group members have 45 days to provide their comments on the Application to EAO. Written **comments are due by February 26, 2016**. If you are able to provide comments earlier that would be appreciated. As time is limited, identification of issues as early as possible in Application Review is important. If you are unable to locate information that you are looking for in the Application please follow up on this right away. Feel free to follow up with New Gold directly or let us know and we will follow up. (If you do engage directly with New Gold it is important that you keep EAO in the loop on any issues and exchanges in order for these to be captured in the EA.)

EAO is seeking advice from the Working Group, on technical issues that fall within each member's mandate, in order to understand and assess the potential adverse effects associated with Blackwater. Working Group members need to have the authority to provide advice to EAO on behalf of their organization.

In your detailed evaluation of the Application you might, for example, provide formal written comments on New Gold's assessment of residual adverse direct and cumulative effects, adequacy of baseline studies, proposed mitigation measures, characterization of residual effects, significance analysis, and follow-up monitoring. Working Group members should consider technical issues that may be raised by the public during the public consultation process.

Comments from Working Group members will be made available to New Gold for response, and will also be made public. New Gold is not a member of the Working Group.

2. The Application

For your information, the Application includes re-route options for two segments of the transmission line, the Mills Ranch re-route (also referred to as the Tatelkuz Lake Ranch re-route), and the Stellako re-route (see section 2.2.4.4.2 of the Application). Access roads for these two re-routes, if needed, have not been identified. Information about the access roads for the main transmission line route can be found in the Application and the Appendix – Supplemental Report Transmission Line Access Roads.

3. EAO SharePoint Site

Tracking Tables from the evaluation of the Application with Working Group comments raised and responses from New Gold are available on EAO's SharePoint site for Blackwater at: <https://spc-eao.gov.bc.ca/projects/390/SitePages/Home.aspx>. This includes those issues raised that were beyond the scope of the evaluation process and which were carried forward to be addressed during Application Review. The tables are located in the folder "Application Review Documents".

- Issues carried forward to Application Review: <https://spc-eao.gov.bc.ca/projects/390/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2Fprojects%2F390%2FShared%20Documents%2FApplication%20Review%20Documents%2FIssues%20carried%20forward%20to%20Application%20Review>.
- Final evaluation Tracking Tables: <https://spc-eao.gov.bc.ca/projects/390/Shared%20Documents/Forms/AllItems.aspx?RootFolder=%2Fprojects%2F390%2FShared%20Documents%2FApplication%20Evaluation%20Documents%2FFinal%20Application%20Evaluation%20Tracking%20Tables>.

If you need help accessing the SharePoint site please let us know.

#### 4. EA Process Meeting

EAO will hold a conference call this **Friday, January 15<sup>th</sup>, from 10:00-11:00 am (PDT)** to provide an overview of the Application Review process and answer any questions that you may have. To participate:

- Call #: 1-877-353-9184
- ID #: 9254436 #

If you are unable to join this call, and would like EAO to schedule an additional call on **Monday, January 18<sup>th</sup>** please let us know.

#### 5. Application Review Schedule

Attached is a draft schedule of Application Review activities. Please review this draft schedule and let us know by **January 20<sup>th</sup>** if you have any issues or concerns. This will also be shared with New Gold for comment (the items in red apply to New Gold).

#### 6. Topic Specific Presentations from New Gold

Please let us know **as soon as possible** if you would like us to arrange presentations from New Gold on any specific topics (e.g. water quality, tailings storage/management, etc.) to assist you with your review of the Application, before your comments are due.

#### 7. Technical Sub-Working Groups

Some sub-working groups will be established to discuss specific topics and technical issues during the review of the Application. These might include, for example:

- linear corridors (transmission line and mine site access)
- water quality and quantity (or water quantity and fish/fish habitat)
- tailings storage/management design and assessment of alternatives
- vegetation and ecosystems at risk
- grizzly, furbearers and other wildlife including SARA / migratory birds
- caribou
- socio-economic and health

Please let us know by **January 20<sup>th</sup>** which topics and technical issues you would be interested in, and if there are any other topics you think should be covered. Once we have your feedback we will consider how best to structure/group these for efficiency.

#### 8. Housekeeping

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Shelley Murphy (Executive Project Director) is the EAO lead for the EA of Blackwater. Bailey Spiteri (Admin Assistant), Chelsea Garside (Project Assessment Officer) and I are assisting Shelley. Please copy us all on your emails to EAO. This will help us to ensure timely follow up and that nothing is missed.

Going forward, please ensure that you let EAO know if there is a change in the status of your participation on the Blackwater Working Group, or if anyone from your organization should be added or removed.

Please call if you have any questions.

Steve McNaughton  
Project Assessment Officer  
Environmental Assessment Office  
Phone 250-387-5838

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**From:** McNaughton, Steve EAO:EX  
**Sent:** Tuesday, January 12, 2016 4:31 PM

Good afternoon Blackwater Working Group members,

New Gold (the Proponent) has advised EAO that copies of its application for an environmental assessment certificate (Application) for the proposed Blackwater Gold Project (Blackwater) have been distributed to all Working Group members. If you have not received your copy please let EAO know as soon as possible.

The formal 180-day Application Review started today, January 12, 2016, and ends July 10, 2016. The Application is now posted on EAO's website at:  
[http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic\\_project\\_doc\\_list\\_390\\_r\\_app.html](http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic_project_doc_list_390_r_app.html).

A 30-day public comment period on the Application will start January 20th and end February 19th. Public information sessions will be held February 2nd in Vanderhoof, and February 3rd in Fraser Lake. A notice about the public comment period and information sessions is posted on EAO's website at:  
[http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic\\_project\\_doc\\_list\\_390\\_r\\_new.html](http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic_project_doc_list_390_r_new.html).

Working Group members have 45 days to provide their comments on the Application to EAO. **Comments are due by February 26, 2016.** If you are able to provide comments earlier that would be appreciated.

We will provide additional information to you about the Application Review process tomorrow.

Please call if you have any questions.

Steve McNaughton  
Project Assessment Officer  
Environmental Assessment Office  
Phone 250-387-5838

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**From:** Garside, Chelsea EAO:EX  
**Sent:** Monday, January 4, 2016 9:44 AM

Good morning Blackwater Working Group members,

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EAO has accepted New Gold's (the Proponent) application for an environmental assessment certificate (Application) for the proposed Blackwater Gold Project (Blackwater), for detailed review. The acceptance letter is posted on EAO's website at: [http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic\\_project\\_doc\\_list\\_390\\_p\\_com.html](http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic_project_doc_list_390_p_com.html).

During the extended evaluation period, New Gold made revisions to the Application based on feedback that was provided, and EAO has concluded that the Application now reflects the requirements contained in the Application Information Requirements. The evaluation was a scan of the Application for completeness, not an in-depth review to determine whether or not issues have been resolved to EAO's satisfaction.

New Gold will be providing an updated version of the Application for review purposes. New Gold is responsible for supplying and distributing the copies of the Application that are required, and will do this according to the instructions provided by EAO (see attached document). If what you require in terms of the number of copies and formats of the Application (i.e. paper vs. electronic) has changed please let us know as soon as possible so that we can inform New Gold.

We understand that New Gold has started distribution of the Application. The 180-day Application Review Stage will begin once the required copies of the Application have been delivered. New Gold is targeting having the all copies delivered and starting Application Review on January 12, 2016. We will confirm for you the start date of the Application Review is and provide information on next steps at that time.

Blackwater is subject to review under both the BC Environmental Assessment Act, and the Canadian Environmental Assessment Act. The Application also serves as the Environmental Impact Statement for the federal review. EAO and the Canadian Environmental Assessment Agency are working to coordinate our respective reviews, such as the timing of the public comment period.

For those of you that provided feedback, we thank you for assisting with the evaluation process. New Gold has provided tracking tables which contain responses to the comments provided, and these tables will be posted on EAO's SharePoint site. We will notify you when they are available.

The types of comments will be categorized as follows:

- 1) text added to the Application to address evaluation comments;
- 2) corrections to Table of Concordance references;
- 3) indication where information can be found in the Application; and
- 4) comments to be addressed during the Application review stage (i.e. those comments beyond the scope of the evaluation process and which would normally be considered during Application review). New Gold has provided responses in this table to some of these comments.

If there has been a change in the status of your participation on EAO's working group for this proposed Project, or if anyone from your organization should be added or removed, please let us know so that we can update our e-mail contact list.

Please copy Steve, Shelley, our new administrative staff person, Bailey Spiteri ([Bailey.Spiteri@gov.bc.ca](mailto:Bailey.Spiteri@gov.bc.ca)), and myself on your emails to EAO to help ensure that nothing is missed.

If you have any questions please email, or call me at 250 387-0712.

Thank you,  
Chelsea

**Chelsea Garside**  
Project Assessment Officer



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Environmental Assessment Office

Location: 2nd Floor 836 Yates St, Victoria BC

Mail: PO Box 9426 Stn Prov Govt Victoria BC V8W 9V1

Office: 250-387-0712 | Cell: 250-213-1290 | Fax: 250-387-2208

[Chelsea.Garside@gov.bc.ca](mailto:Chelsea.Garside@gov.bc.ca)



## 1.0 INTRODUCTION AND ENVIRONMENTAL ASSESSMENT CONTEXT

New Gold Inc. (the Proponent) is submitting an Application for an Environmental Assessment Certificate / Environmental Impact Statement (the Application) as part of the requirements to develop the proposed Blackwater Gold Project (the Project). The Project is a proposed new open pit gold and silver mine and associated ore processing facilities. The Project will be located 110 kilometres (km) southwest of Vanderhoof in central British Columbia (Figure ES 1). The mine is expected to have a nominal milling rate capacity of 60,000 t/d (22 Mt/y) and operate over 17 years.

The scope and details of the effects assessment have been prepared in accordance with the requirements of British Columbia Environmental Assessment Office (BC EAO) Application Information Requirements (AIR) and the final Environmental Impact Statement Guidelines (EIS Guidelines) prepared by the Canadian Environmental Assessment Agency (the Agency).

One environmental assessment (EA) has been conducted to meet both provincial and federal requirements. On 9 July 2013, the BC EAO issued an Order under section 11 of the BC *Environmental Assessment Act* (EAA) describing the formal scope, procedures, and methods concerning the provincial review of the Project's EA.

With the implementation of the *Canadian Environmental Assessment Act, 2012* (CEAA, 2012), the harmonized provincial and federal assessments have been replaced by coordinated processes. The Agency and BC EAO have confirmed that the principles of the Canada-BC Agreement for Environmental Assessment Cooperation (2004) will guide the coordinated review of the Application.

This Application is organized in four sections:

- Part A Introduces the Project and provides background information;
- Part B Elaborates the Project's potential environmental, economic, social, heritage, and health effects, including cumulative effects and the significance of residual effects, in accordance with the provincial and federal EA processes;
- Part C Identifies Aboriginal groups, and their rights and interests, that could potentially be affected by the Project, and how effects will be addressed and mitigated; and
- Part D Provides the conclusions of the assessment and demonstrates that all potential adverse effects of the Project have been identified, assessed, and avoided or mitigated where practicable.

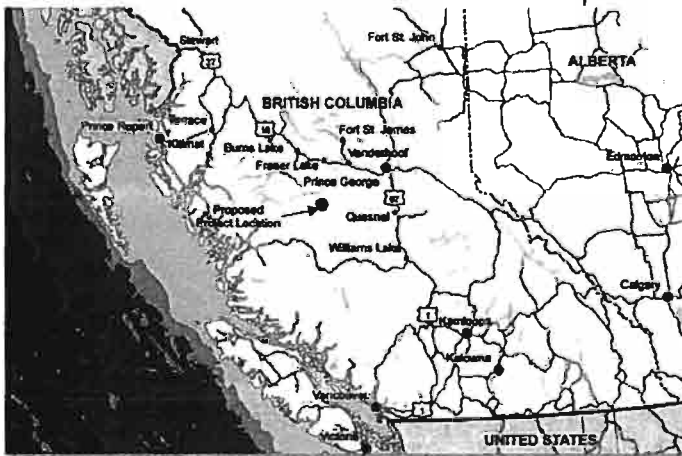


Figure ES 1: Project Location

The Application provides information to satisfy the requirements of the final approved AIR for the Project, formally issued by BC EAO on 15 May 2014. The Application further provides information to satisfy the requirements of the Blackwater Gold Project Guidelines for the preparation of an EIS for an EA issued by the Agency on 19 February 2013.

## 2.0 PROJECT DESCRIPTION

### 2.1 Project Proponent

Proponent contact information is as follows:

Project Name: Blackwater Gold Project

Proponent: New Gold Inc.

Proponent Address: Suite 1800, Two Bentall Centre  
555 Burrard Street, Box 212  
Vancouver, BC, V7X 1M9  
Telephone: (604) 696-4100  
Facsimile: (604) 696-4110  
Internet: www.newgold.com

Principal Contact: Tim Bekhuys, R.P. Bio, Director,  
Blackwater Project  
E-mail: Tim.Bekhuys@newgold.com  
Telephone: (604) 696-4100  
Facsimile: (604) 696-4110

### 2.2 Purpose, Rationale, and Location

The main objective of the Project is the economic extraction of the gold and silver resources from the Blackwater deposit. The Project is situated approximately 110 km southwest of Vanderhoof (straight-line distance) in central BC, approximately 160 km southwest of Prince George, and approximately 15 km southwest of the Tatelkus Lake Indian Reserve 28 (the closest Indian Reserve to the mine site). The Lhoosk'uz Dene Nation Tatelkus Lake Indian Reserve 28 is approximately 1 km from the proposed transmission line. The Stellaquo 1 Reserve (Stellat'en First Nation) and the Seaspunkut 4 Reserve (Nadleh Whut'en First Nation) are located 3 km and 9 km respectively from the proposed transmission line. The closest Indian Reserve to the Kluskus FSR is the Clustalach Reserve 5 (Saik'uz First Nation), approximately 1.8 km to the east. The proposed mine site is centred at 53° 11' 22.872" N, 124° 52' 0.437" W (5893000 N and 375400 E), and is located in National Topographic System (NTS) sheet 93F/02.



Photo ES 1: Aerial View of Blackwater Exploration Camp

Figure ES 2 presents the locations of the proposed mine site, transmission line corridor, and access roads.

Figure ES 3 provides the general orientation of the plant facilities and layout within the entire mine footprint.

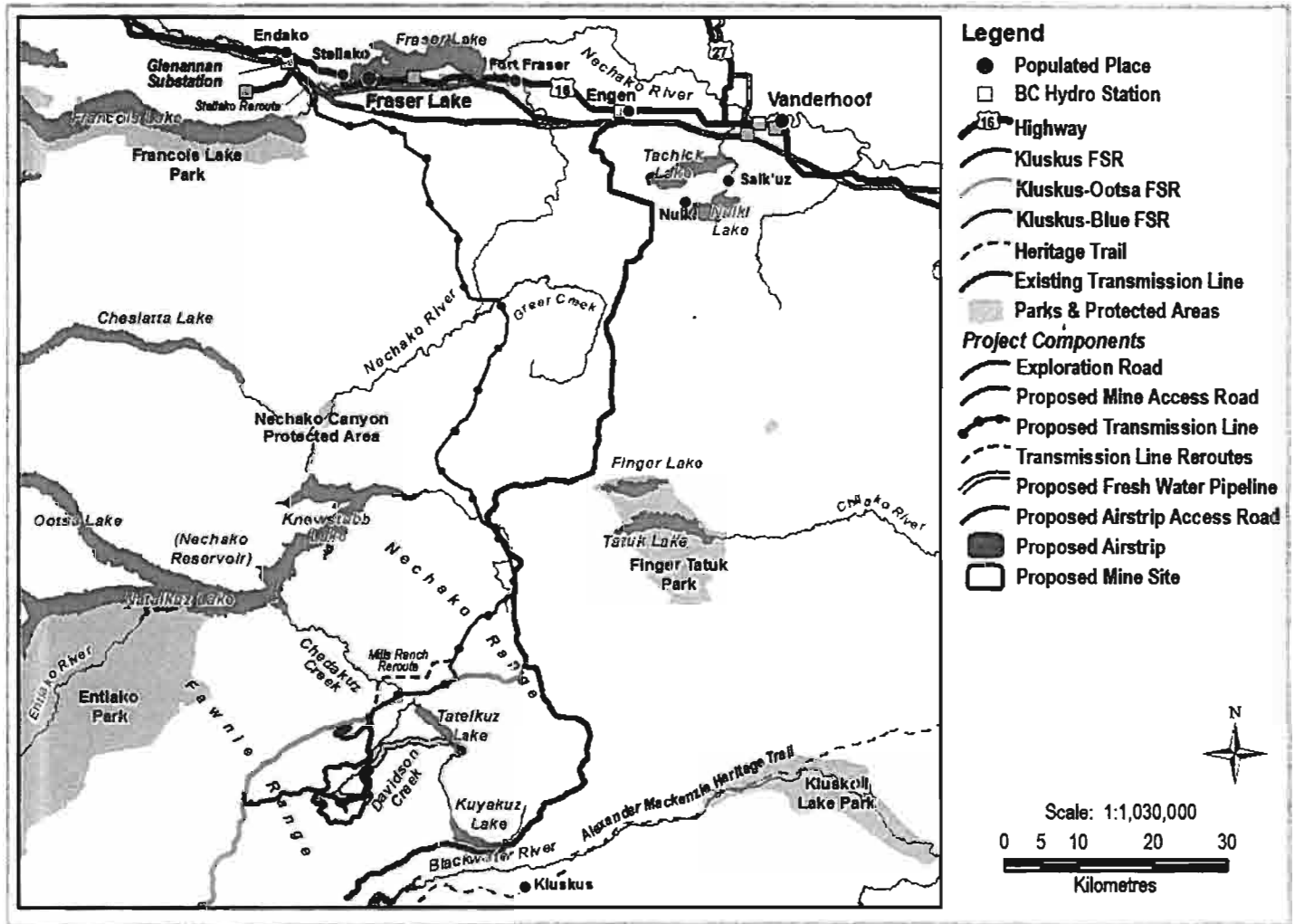


Figure ES 2: Proposed Mine Site Location with Mine Access Road, Transmission Line, and Freshwater Supply Pipeline

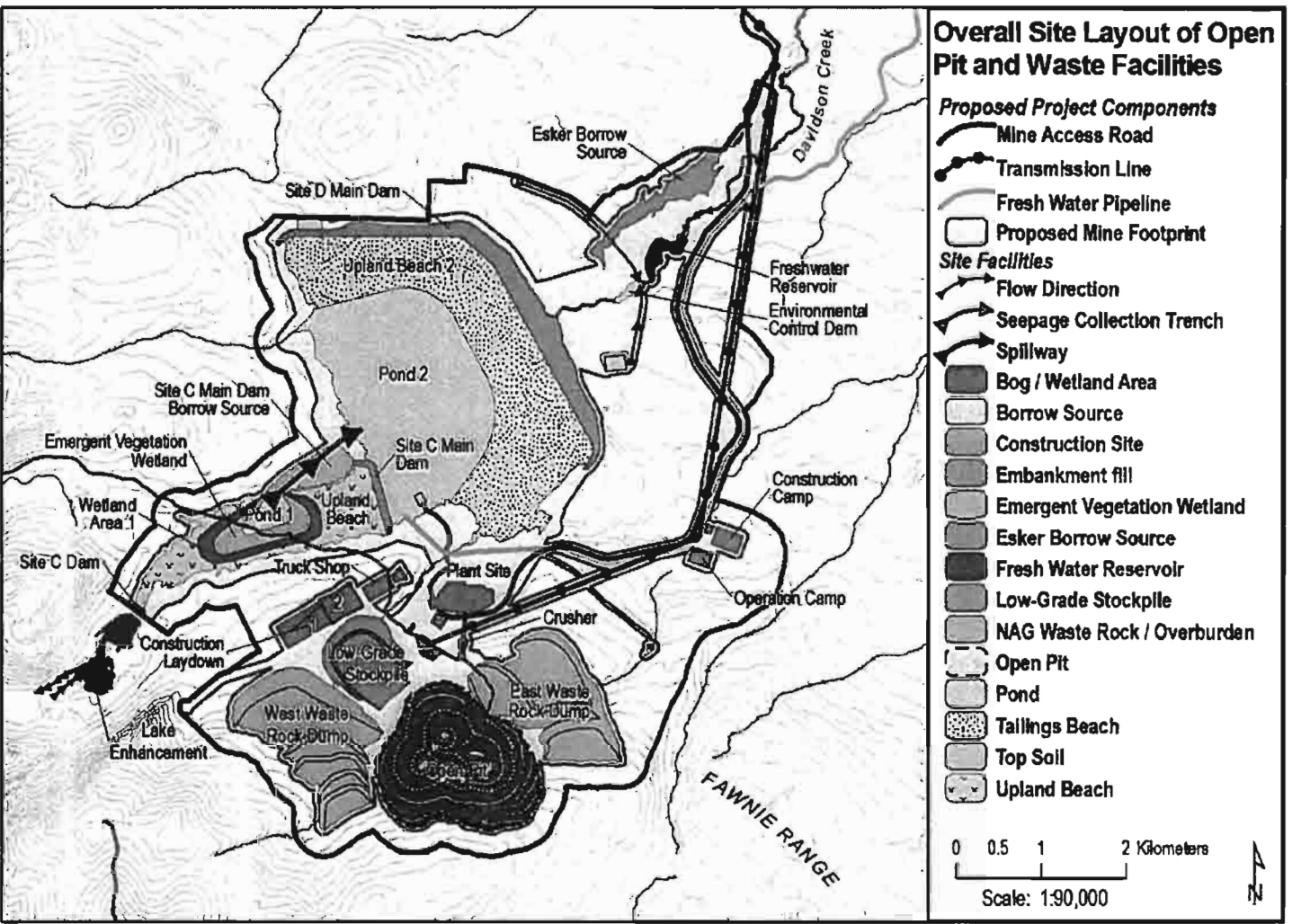


Figure ES 3: Mine Site Layout

## 2.3 Project Overview

Granges Exploration Ltd (Granges) conducted mineral exploration activities in the Project area starting in 1973. Richfield Ventures Corporation (Richfield) acquired the Blackwater mineral claims in 2009, and conducted additional drilling and baseline environmental programs. The Proponent purchased Richfield in 2011, acquiring the Blackwater mineral claims, and continued major exploration drilling, metallurgical testwork and engineering, and environmental studies.

Exploration activities undertaken by the Proponent to support the Preliminary Economic Assessment (PEA) of the Project were completed in May 2012, and involved drilling 449 holes for approximately 160,000 m. The Proponent's environmental baseline studies began in May 2011, and were conducted until 2013 with some baseline studies continuing into 2014. Results from the 2011 to 2013 environmental baseline studies are included in the Application.

The Project is based on a conventional diesel-powered truck-shovel open pit mine, which will feed a plant where the ore would be processed by whole ore cyanide leaching. The gold and silver would be recovered into a gold-silver doré product, and shipped by air or by road. The Project would represent an annual average production of 507,000 troy ounces of gold, and 2,039,000 oz of silver over 17 years of operations, and would generate positive economic effects, including employment and business opportunities, and tax payments. The main physical activities associated with the Project include the construction, operations, closure, and post-closure monitoring of an open pit mine, ore processing facilities, mine waste management facilities, and associated on-site and off-site infrastructure.

The Project incorporates several design measures to avoid sensitive areas (i.e., Blackwater basin, Ungulate Winter Range (UWR)). Further, the Proponent proposes to manage the mine waste in a manner that protects water resources and aquatic biota, including kokanee and rainbow trout, by avoiding surface water discharges during operations and closure phases and by co-disposal of potentially acid-generating (PAG) waste rock under water with tailings in order to achieve water quality objectives during the post-closure phase.

Five sites for the tailings storage facility (TSF) were examined and site investigations conducted. Two sites were rejected as they were in the Blackwater River drainage and with those locations, two watersheds would have been affected. The final location was based on extensive geotechnical and hydrogeological site investigations to determine the suitability of dam foundations and permeability of the subsurface, as well as the ability to store all process water during operation and closure.

Proposed mitigation measures go beyond adopting best practices. For example, innovative approaches have been incorporated to use the freshwater supply system to mitigate stream flow effects. Further, a Fisheries Mitigation and Offsetting Plan is proposed to compensate for loss of fish habitat.

### 2.3.1 On-Site Components and Infrastructure

Table ES 1 presents a summary of the main Project components and facilities with their approximate dimensions and capacities.

It is anticipated that materials transported to the proposed mine site will include reagents (such as cyanide), fuel and lubricants, explosives, and blasting agents. Goods to be transported on highways and FSRs will adhere to federal Transportation of Dangerous Goods (TDG) classifications under the *Canadian Transportation of Dangerous Goods Act (TDG Act) and Regulations*. A preliminary Hazardous Materials Management Plan has been developed and presented in the Application, which will include a description of management practices for the TDG.

The TSF will act as the main water storage facility for ore processing. In addition to the TSF and its associated Environmental Control Dam (ECD), the Project proposes the construction of a freshwater reservoir, which will serve the dual purpose of supplying make-up water to the plant and providing for instream flow needs of downstream aquatic resources. The design of all dams for the Project will follow the Canadian Dam Association Dam Safety Guidelines, and will be presented in the Application. There will be a total of seven sediment ponds required during construction. Three of these sediment ponds will drain into creeks (Davidson Creek and Creek 661). The remaining four will drain to land. Only two of the sediment ponds (draining to land) will remain beyond the closure phase.

Given the large size and the disseminated nature of the mineralization within the Project footprint, open pit mining is the only feasible option for economic extraction of the ore. The current resource estimate indicates combined Indicated and Inferred resources of 7 million troy ounces of gold and

29.6 Moz of silver at a 0.3 g/t AuEq cutoff grade. The mine plan involves mining 344 Mt of ore, 598 Mt of waste rock, and 92 Mt of overburden for a total production of 1,034 Mt of material.

**Table ES 1: Project Components and Facilities – Approximate Dimensions and Capacity**

PROJECT COMPONENT OR FACILITY	DIMENSIONS AND/OR CAPACITY
<b>ON-SITE</b>	
Mine Site	4,400 hectares (ha) to accommodate all mine, ore processing, mine waste, water supply and management, and on-site infrastructure
Open Pit	238 ha with approximate dimensions 2 km long from east to west and 1.5 km long from north to south, with an anticipated depth of 550 m below ground surface
West Waste Rock Dump	172 ha to store 87 Mt of Non-Acid Generating (NAG)4, NAG5, and overburden, with an elevation of 1,535 metres above sea level (masl) (160 m high)
East Waste Rock Dump	158 ha to store 50 Mt of NAG5 and overburden with an elevation of 1,590 masl (105 m high)
Low-Grade Ore Stockpile	76 ha to store 50 Mt of low-grade ore
Construction Laydown	31 ha
Construction Camp	8 ha with the capacity to accommodate 1,000 to 1,500 personnel during construction phase
Truck Shop	6 ha
TSF <sup>(1)</sup>	1,117 ha including 192 ha for TSF Site C and 925 ha for TSF Site D. The maximum elevation of TSF Site D dam will be 1,339 masl (149 m) The TSF is designed to store a total of 784 Mt of tailings, Potentially Acid Generating PAG1 and PAG2, and Potentially Metal Leaching (ML) NAG3 waste rock, as follows: 344 Mt of tailings; 366 Mt of PAG1 and PAG2 waste rock; and 74 Mt of NAG3 waste rock
Plant Site	35 ha with industrial buildings to process 60,000 t/d (22 Mt/y) of ore. This area will include the crusher and the conveyor. The plant site will be located at an elevation of 1,425 masl. The plant site will have an area for storage of hazardous materials (e.g., cyanide), and will also include the core logging area
Operations Camp	5 ha, with buildings to accommodate up to 500 personnel during the operations phase
Topsoil Stockpile	10 ha distributed in two locations within the mine site
Borrow Areas	73 ha, comprising 30 ha for the Site C main dam, and 43 ha for the Site D main dam. The borrow areas will also include a sand and screening plant
<b>OFF-SITE</b>	
Transmission Line	561 ha for a 140 km long, 230 kV line over a right-of-way (ROW) 40 m wide. There will be a total of 134 km of transmission line access roads, of which approximately 93 km will be new roads and 41 km will be upgrades to existing roads.
Mine Access Road	Starting at km 124.5 of the Kluskus-Ootsa FSR, this road will occupy approximately 28 ha and be 15 km long with a ROW 20 m wide
Freshwater Supply System	20 km long pipeline to supply freshwater from Tatalkuz Lake to a 400,000m <sup>3</sup> capacity water reservoir located east of TSF Site D. Water will be used for ore processing and for flow maintenance in Davidson Creek. Pipeline will be placed adjacent to a road approximately 5 m to 10 m wide. The pumping station located on the shores of Tatalkuz Lake will include an approximately 100 m by 100 m construction laydown area
Airstrip	2 km long and 200 m wide airstrip built in the proximity of the mine site, with its location selected in consideration of existing land use, access, and environmental conditions

**Note:**  
 PAG1: PAG waste rock with  $NPR \leq 1$   
 PAG2: PAG waste rock with  $1 < NPR \leq 2$   
 NAG3: NAG waste rock with  $NPR > 2$  and solid zinc concentrations  $\geq 1,000$  ppm  
 NAG4: NAG waste rock with  $NPR > 2$  and solid zinc concentrations  $< 1,000$  and  $\geq 600$  ppm  
 NAG5: NAG waste rock with  $NPR > 2$  and solid zinc concentrations  $< 600$  ppm  
<sup>(1)</sup> The TSF has the potential to store larger quantities of tailings and waste rock. The tonnages reported correspond to the mine plan within the scope of the Application.  
 ha = hectare; km = kilometre; kV = kilovolt; m = metre; masl = metres above sea level; Mt = million tonnes; Mt/y = million tonnes per year; NAG = non-acid generating; NPR = Neutralization Potential Ratio; PAG = potentially acid generating

Ore will be processed in a mill, to be constructed north of the open pit. Tailings from the mill will be treated by a SO<sub>2</sub>/air treatment plant to destroy cyanide and precipitate heavy metals prior to disposal in the TSF. Extensive geochemical testing of mine wastes has been conducted. Waste rock will be segregated and managed according to its Acid Rock Drainage (ARD) and Metal Leaching (ML) potential. Geochemical characterization of the waste rock has been conducted, and it is proposed that PAG (PAG1 and PAG2) and potentially ML (NAG3) waste rock will be disposed



Photo ES 2: Aerial View of BC Hydro Substation, south of Endako

underwater in the TSF or left in the open pit during the later stages of mining. Overburden and NAG5 waste rock, with limited amounts of NAG4 waste rock, will be used to construct the Dam D shell. Residual overburden, NAG4 and NAG5 waste rock will be placed in the West Dump while only overburden and NAG5 waste rock will be placed in the East Dump. A portion of the overburden and waste rock from the East Dump will be reclaimed at mine closure for use in reclamation.

The location of the mine waste storage facilities was primarily selected based on discussions with local Aboriginal groups and the Proponent's environmental analysis, as per the Guidelines for the Assessment of Alternatives for Mine Waste Disposal.

Specifically, the TSF avoids the Blackwater River drainage to the south, whitebark pine to the extent feasible (listed on Schedule 1 of the *Species at Risk Act (SARA)*) to the south, and the UWR to the west.

### 2.3.2 Off-Site Infrastructure

A 140 km transmission line connecting the mine site with an existing BC Hydro substation south of the community of Endako will be required to provide power to the Project. The transmission line alignment presented in Figure ES 2 was selected as the preferred alternative among six different options. A new 16 km long road will be constructed to access the mine site starting at KM 125 of the Kluskus-Ootsa FSR.

Freshwater requirements will be met by pumping water from Tatelkuz Lake via a 20 km long pipeline to a water reservoir downstream of TSF Dam D. This water will be used for ore processing and flow maintenance in Davidson Creek.

An airstrip will be built in the proximity of the mine site, with its location selected in consideration of existing land use, access, and environmental conditions.



## 2.4 Reclamation and Closure

Key Project objectives relevant to reclamation and closure include the design of the mine for closure, and progressive rehabilitation to the extent feasible of areas impacted by its activities.

The Application includes a conceptual Reclamation and Closure Plan (RCP) that describes proposed reclamation measures that address reclamation standards as outlined in Section 10 of the Health, Safety, and Reclamation Code for Mines in BC. The reclamation objectives conform to land and resource management objectives and strategies presented in the Vanderhoof Land and Resource Management Plan (LRMP).

During development of the RCP, applicable legislation, criteria, and guidelines were considered. Methods to achieve these objectives include soil management and use, landform design, decommissioning and site preparation, revegetation prescriptions for specified ecotype targets, and seeding and planting densities. The RCP and Follow-up Monitoring and Compliance Reporting sections include proposed performance standards, management, and monitoring strategies to verify reclamation success, and a timeline for reclamation and monitoring activities. Opportunities for reclamation research are also described. The plan describes management strategies for temporary closure (including a description of the conditions under which temporary closure will occur). Temporary closure would be for a short period, e.g. one year or less and could be due to commodity price drops or a major accident or fire that decommissioned the process plant. Premature closure is the permanent closure of the mine before completion of the mine plan contemplated in the Application. In that case, the closure plan for scheduled closure described previously, modified as required for the waste facilities in place at that time, will be implemented. The plan emphasizes soil, vegetation, and wildlife habitat reclamation, and provides a cross-reference to relevant management plans. Estimated conceptual reclamation costs as well as salvage value were prepared and are summarized in the Application.



Photo ES 3: Wetland in Upper Davidson Watershed

## 2.5 Project Schedule

The Proponent completed a Feasibility Study (FS) in the fourth quarter of 2013, and the Application was submitted in mid-2014. Provincial and federal decisions are expected during 2015. The construction phase of the Project is expected to take two years. The operations phase is expected to continue for seventeen years. The closure phase will start once the operations are finished, and will last until the pit lake is full and discharges to the TSF. The post-closure phase will commence once the TSF starts discharging surface water to Davidson Creek, approximately 18 years after the cessation of milling.

## 2.6 Project Benefits

### 2.6.1 Changes in the Project from the EA Process

A number of key changes were made to the project design as a result of the pre-application process. These included:

- Concerns regarding the Tweedsmuir-Entiako caribou herd wintering ground expressed by regulators, First Nations and the general public were part of the reason for selecting a mine access road that avoided this area rather than upgrading the existing exploration road that cuts through part of the winter range.
- Concerns about the transmission line proximity to private property led to an alternate route around the Davidson Creek ranch area.
- Concerns about the transmission line crossing the Stellako River Wildlife Management Area led to an

alternate route that minimizes crossing of the management area.

- Concerns expressed by regulators, First Nations and the general public led to elimination of two TSF alternatives in the Blackwater River watershed.
- Concerns expressed about increased access along the transmission line led to a design that maximizes use of existing road right-of-ways.
- Rejection of the southern access option from Anahim Lake to Blackwater because of concerns expressed by First Nations and the general public due to the sensitivity of the environment along this access corridor, potential effects on the Blackwater River and Grease Trail, and potential that the FSR would be upgraded to highway status with a connection to the Kluskus FSR.

### 2.6.2 Benefits

This section provides an overview of the benefits predicted for the Project. Specifically, this section summarizes the potential positive implications of the Project for employment (direct, indirect, and induced effects), personal and business income, and government revenues. Focus is placed on the regional and provincial contexts. The summary is organized primarily by phase of Project development: construction, operations, and closure.

The Project will make a major contribution to social and economic well-being in BC, especially in central BC, where Project spending on labour, goods, and services will provide opportunities for regional residents, and bring additional workers and their families into the region. By providing well-paying jobs, reducing local unemployment levels, purchasing goods and services from regional businesses, and contributing to economic and population growth, the Project will improve economic and community stability, and offset some of the employment losses that have recently occurred in the region due to declines in the forest industry. The District of Vanderhoof and the City of Prince George will be the major beneficiaries of the Project, although Project benefits will occur in other communities, both Aboriginal and non-Aboriginal, within central BC.

According to the feasibility study (or the PEA where values were not revisited for the feasibility study), there are

numerous economic and social benefits associated with the Project:

- **Project life.** The Project will generate approximately 37 years of economic activity, including two years of construction activity, 17 years of operations, and 18 years of closure activities, although monitoring will continue over a further extended period.
- **Capital cost.** The capital cost of construction is estimated at \$1.865 billion over the two-year construction period, with approximately 88% of construction expenditures being made within BC (\$1.294 billion, excluding contingencies), including \$398 million within central BC.
- **Construction phase employment.** The construction phase will create an estimated 3,480 person years (PYs) of direct employment at the mine, with 70% estimated for BC residents (3,435 PYs), including an estimated 20% for regional residents (485 PYs). At peak, the Project will employ approximately 1,500 workers at the site. Approximately 20% of construction-related employment will be hired directly by the Proponent; contractors will supply the other 80% of the construction workforce.
- **Operations phase employment.** During operations, the Project will employ approximately 495 people, with 80% of these (396) being BC residents, including 320 residents of central BC. These new jobs would at least partially offset the loss of jobs in central BC that occurred between 2006 and 2011, and will help maintain and enhance economic diversity and decrease dependency on the forestry sector.
- **Annual operating expenditures.** Project expenditures on goods and services during operations will average \$243 million annually, with \$152 million made within BC, including \$75 million within the region. The purchases will generate 405 PYs of indirect employment in BC, including 200 PYs for regional residents.
- **Ongoing capital expenditures.** Approximately \$572 million in sustaining capital purchases will be made over the operating life of the Project, and this will create another 2,200 PYs of indirect employment in BC. Of this, 17% (\$98 million) will be purchased from businesses in central BC, resulting in 375 PYs of employment.

- Provincial revenues. The Project will generate approximately \$43.3 million in provincial revenues during construction through income taxes and taxes on products, and approximately \$21 million annually during operations.
- Regional and municipal revenues. Annual revenues (direct, indirect, and induced) accruing to local and regional governments will total approximately \$13 million during construction, and approximately \$4 million per year during operations, including approximately \$2.3 million per year in property taxes.



Photo ES 4: Subalpine View to Mount Davidson

Over the life of the Project, it will directly and indirectly contribute \$4,729 million to the economy of BC, as measured in terms of Gross Domestic Product (GDP). The distribution of GDP effects over time is shown in the following graph.

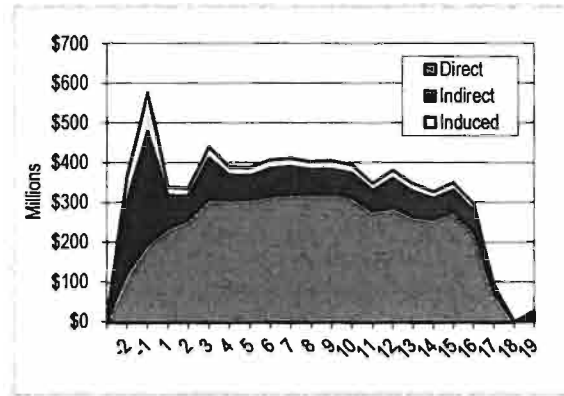


Figure ES 4: Estimated Contributions to the British Columbia Gross Domestic Product

Over its entire life, the Project will create nearly 30,000 PYs of employment for BC residents. Total tax revenues over the life of the Project will amount to approximately \$1.2 billion, of which \$656 million will accrue to the federal government, and \$83 million will go to local governments. Total revenues for BC will be approximately \$511 million, which includes \$450 million in taxes and \$61 million in royalties.

## 2.7 Investing in the Community

The Proponent intends to continue to operate the Blackwater Community Liaison Committee (CLC) throughout the duration of the Project to facilitate discussion between community members and the Proponent in order to maximize the positive benefits and minimize the negative impacts of the Project throughout the mine life.

## 3.0 SCOPE OF PROJECT AND ASSESSMENT

### 3.1 Coordinated Provincial and Federal Process

The Project requires an Environmental Assessment Certificate (EAC) under the BC EAA. Additionally, the Project is subject to an EA under the CEAA, 2012, and Canada's Minister of the Environment must issue a Decision Statement. The Agency and the BC EAO have agreed to coordinate the federal and provincial EAs to the extent possible pursuant to

the Canada-British Columbia Agreement for Environmental Assessment Cooperation. Under the Coordinated Federal and Provincial Environmental Process, the Proponent prepares a single Application containing the information required to fulfill both provincial and federal requirements. The provincial and federal assessment processes are concurrent, as described in the graph below. The provincial and federal authorities will evaluate the document independently, and each jurisdiction will render its own decision about the Project.

continue until closure, resulting in a short-term effect. The context is high for both effects, because some bats are SARA-listed species; however, the bats have high resilience to effects, and the Project is unlikely to affect the overall habitat supply for bats within the RSA, due to the large amount of available habitat present within this area.

Mortality risk may increase along newly cleared sections of the access road and transmission line, and these effects will be evident over the long term, occur intermittently, and result in a not significant (negligible) rating.

Mitigation and adaptive management plans will avoid and mitigate the majority of adverse effects. Where it is not possible to mitigate completely, effects will be minimized to keep their magnitude at a negligible level. Proposed mitigation measures are aimed at minimizing residual habitat loss and alteration and mortality risk effects to bats.

With the implementation of the proposed mitigation measures, the contribution of the Project to regional cumulative effects is rated as not significant (negligible), and no cumulative effects are expected.

Invertebrates

The residual effects on invertebrate habitat loss and alteration are rated as not significant (minor) with moderate confidence, and residual effects on invertebrate mortality risk and health as not significant (negligible). Loss and degradation of invertebrate habitat will occur during the construction phase, and these effects will be reversible.

The effects have a local extent, limited to the vicinity (50 m) of the Project footprint. The clearing of black spruce from wet forested habitats will generally make the habitat unsuitable for jutta arctic that rely on this habitat. The duration of the effect will be long term, as black spruce and wetland ecosystems are slow to recover. The effect will occur once and will be reversible, earlier in compensation wetlands than elsewhere. Butterflies and dragonflies are predicted to use openings from the transmission line area and other clearings. The clearing of vegetation for the transmission line and associated access roads, and the long-term maintenance of those cleared areas, are likely to result in an overall increase in suitable habitat for the Assiniboine skipper identified during baseline studies. Project activities are not expected to affect the viability of invertebrates, due

to the widespread and common extent of suitable habitat within the RSA.



Photo ES 26: American Emerald

The significance of the Project's contribution to cumulative effects in the RSA was determined at the post-closure phase for this assessment, as wetlands mitigation and compensation will occur prior to and concurrent with construction, and during operations and closure. Logging activities in the RSA have generated loss of habitat; however, application of BMPs by the Project and reforestation will protect the key wetland habitats needed by invertebrate species by minimizing disturbance, increasing the success of reforestation, and minimizing the duration of disturbance. Minimal losses of invertebrate habitat are associated with forestry, agriculture, and mineral exploration, so the significance determination for residual cumulative effects is not significant (minor). The level of confidence is moderate, due to the risk associated with the invertebrate habitat mitigation measures.

6.2 Economic Effects

6.2.1 Provincial Economy

In total, Project construction, operations, and closure are predicted to directly and indirectly generate \$6.7 billion in provincial GDP, create 29,837 person-years (PYs) of employment, and provide household income of \$2.2 billion. Economic effects will peak during construction, remain relatively constant during operations, and then decline in 2033 and beyond as the mine enters the closure and post-closure phases. On average, the Project effects on BC GDP will be about \$335 million per year over 20 years, of which direct effects will amount to \$236 million. Employment effects will be equivalent to an average of 1,492 full-time jobs

over a 20-year period, with direct Project employment accounting for the equivalent of 477 full-time jobs. Total tax revenues over the life of the Project will amount to \$1.2 billion, of which \$511 million will accrue to the Government of BC. This includes \$450 million in taxes, and \$61 million in royalties.

Construction and operations of the Project will have a positive effect on the provincial economy and government revenues, although these effects will be relatively small. For example, in Year -1, the peak year of construction, Project-related GDP will account for 0.02% of total provincial economic output. While there will be a net loss of economic activity during Project closure, the potential Project effects on the provincial economy will also be small and not significant.

## 6.2.2 Regional and Local Employment and Businesses

During 25 months of construction, it is estimated that the Project will spend \$59 million to hire labour from Central BC, and spend another \$337 million on goods and services from regional businesses. This will result in 485 PYs of direct construction labour, and another 1,945 PYs of indirect employment. Consumer spending by people directly and indirectly employed by the Project will generate 140 PYs of induced employment in the Socioeconomic Regional Study Area (SERSA). Of the 2,570 PYs of employment for regional residents, it is estimated that there will be 255 PYs of employment for residents of the LSA, and 2,315 for residents of the RSA.

Project operations will result in average spending of \$115.5 million per year, including \$34.8 million on labour, and \$80.7 million to purchase goods and services from businesses in the SERSA. It is estimated that the Project will directly employ 320 residents of the SERSA, and that another 100 Project workers will choose to relocate to the region. The Proponent has adopted a human resources strategy that will attempt to maximize the number of workers hired from communities in the SERSA, and will encourage other workers to relocate to the region. Purchases of goods and services from regional businesses will generate 222 indirect jobs, while consumer spending will create another 100 jobs in the region. Of the 742 jobs for regional residents that will be directly or indirectly created by the Project, it is estimated that there will be 86 jobs for residents of the LSA,

primarily in Vanderhoof, and 656 for residents of the RSA, primarily in Prince George.

The overall net effects of the Project's construction and operations on regional and local employment and businesses will be positive, but relatively small. The 420 new direct jobs the Project will create will be equivalent to 0.8% of the SERSA labour force. Use of unemployed workers would reduce unemployment rates by 0.5% in the LSA, and by 0.6% in the RSA. These new jobs would at least partially offset the loss of basic jobs in the LSA and RSA that occurred between 2006 and 2011, and will help maintain and enhance economic diversity and decrease dependency on the forestry sector. Neither regional labour shortages nor wage inflation is expected. The Project may be competing for labour with several other large projects that could be underway at the same time; however, the region has large numbers of unemployed workers.

When the Project closes, there would be a net decrease in employment, and this will have an adverse effect on regional and local employment and businesses. To mitigate these effects, the Proponent is committed to working with the affected communities and government agencies to develop a mine closure plan that includes a strategy for buffering the effects of eventually losing 400 to 500 mining jobs. With mitigation, the effects of Project closure will be rated as not significant.

## 6.2.3 Regional and Local Government Finance

Once in the operations phase, the Project, like all other industrial projects in rural parts of BC, will pay annual taxes to the BC Surveyor of Taxes. All regional governments in BC, including the Cariboo, Bulkley–Nechako, and Fraser–Fort George regional districts, are able to requisition funds from the BC Surveyor of Taxes according to their five-year financial plans. The Project will contribute annual taxes of about \$2.3 million. Thus, there is some potential for the three regional districts to indirectly benefit from Project tax payments.

The Project is anticipated to have no adverse effects on local or municipal government finances, either directly or indirectly. The Project will be self-contained, with its own accommodation, water, and sewage facilities, and a road and electrical transmission line to the site will be constructed as part of the Project.

Overall, it is anticipated that the local and regional governments will enjoy some net benefits from the Project during operations. Furthermore, the Proponent intends to continue operating its Community Liaison Committee (CLC) for the duration of the Project, and to use it to identify and address any issues related to service provision, housing, or health and social services that might result in costs to local and regional government. When the Project closes, the payment of annual taxes will cease. The resulting loss of tax revenues is considered adverse but not significant, because regional districts are only partially funded through requisitions from the BC Surveyor of Taxes.

### 6.3 Social Effects

#### 6.3.1 Demographics

This section examines the potential changes in the resident population resulting from the Project, including anticipated population increases and decreases.

The Project will require labour to construct, operate, decommission, and close the mine. These increased employment opportunities could encourage an influx of new residents into local communities. The potential population effects would depend on whether Project-related jobs are filled by residents or by non-residents, and on whether non-residents relocate to the area or commute to work.

Given the short duration of the construction phase and the use of a camp, it is expected that construction workers hired from outside the SERSA will neither establish their own residence within nor relocate their families to the SERSA during the construction phase. Some of the construction workers, however, may transition and continue working during the operations phase. Hiring for operations workers is expected to be gradual and begin during the construction phase. These workers will work directly for the Proponent, and some of them may decide to relocate to the SERSA; however, the number of early movers is expected to be minimal. As a result, population effects during construction are rated as not significant (negligible).



Photo ES 27: Blackwater Exploration Camp

During the operations phase, the use of an operations camp, and the Project commitment to developing and hiring most of the operations workforce (65%) from within the SERSA, would limit the need from workers from outside the region. However, it is recognized that the Project will face competition from other mines, such as Mount Milligan and Endako, and that the number of local qualified workers will not fully satisfy Project demands, in particular for highly skilled positions. Consequently, it is estimated that the Project will hire 175 workers (35%) from outside the SERSA. With the provision of relocation incentives and inducements, it is estimated that up to 100 operations workers from outside the SERSA would move permanently with their families to the region, mainly to Vanderhoof and Prince George, increasing the SERSA population by 0.3% (290 people), and creating an effect rated as not significant (minor).

At the end of operations, some out-migration of operation workers is expected, although this will be greatly influenced by the regional work opportunities available at closure and personal and family interests. Even if all operations workers that chose to relocate to the SERSA decide to leave, the departure of 0.3% of the population will not be significant, and will be much lower than the recorded population decline between 2001 and 2011.

Finally, the post-closure phase of the Project will only require a very small workforce, and therefore no effects on the SERSA population and demographics are anticipated.

### 6.3.2 Regional and Community Infrastructure

The potential effects of the Project on this VC will ultimately depend on the extent to which Project activities and Project-related population growth result in increased demands on regional infrastructure, as well as on the ability of this infrastructure to accommodate increasing demands. The key indicators selected to assess the potential Project effects on regional and community infrastructure are housing, utilities, recreational facilities, and regional transportation.

Project activities could directly affect regional and community infrastructure services by placing additional demands on regional utilities such as water, energy, and waste disposal. As noted in the Project Description, the Project will be self-contained. It will have an on-site camp and water and sewage management facilities. In addition, a road and electrical transmission line to the site will be constructed as part of the Project. While most waste generated by the Project will be handled on site, some waste may be sent to regional landfills; however, the payment of tippage fees will result in no additional costs to the regional district.

During the construction phase, the provision of camps and the short duration of construction will result in no population effects on the SERSA, and therefore no effects on regional and community infrastructure. During the operations phase, however, up to 290 people (100 families) may choose to relocate to the SERSA, which will therefore create some additional demands on regional and community infrastructure services, including housing, utilities, and recreational facilities.

Within the SERSA, the city of Prince George is anticipated to attract the majority of the workers who choose to relocate, due to its wider range of services and facilities and broader housing supply than any other SERSA community. It is estimated that up to 232 people (80 families) would relocate to Prince George, and 58 people (20 families) to Vanderhoof. Both Prince George and Vanderhoof have good infrastructure services capacity (housing, utilities, recreational facilities) and approved expansion plans that can easily accommodate the potential additional demands created by the arrival of 232 and 58 people, respectively. In addition, a positive influx of permanent residents is desirable, since it aligns with the communities' desires to attract new residents and increase their local tax bases.

Given the limited increase in demand for housing (80 families in Prince George and 20 families in Vanderhoof), current vacancy rates, and reported increase in residential building permits in both communities, no effects are expected on housing prices or rents in either community. Similarly, the current good capacity of utility services and recreational and leisure infrastructure, in combination with the small demand created by the arrival of up to 290 people or approximately 100 families (0.3% of the SERSA population), result in an effects rating of not significant (minor).

During closure, a small population decline is expected, and thus a small decline in demand for infrastructure services, including housing, utilities, and recreational facilities. This may mean that the remaining population would be faced with the costs of continuing to operate the infrastructure locally and regionally, but this change falls within historic norms, and infrastructure providers are used to fluctuations in their client bases. Given the magnitude of the effects, they are rated as not significant (negligible).

The transportation of equipment, supplies, materials, and labour will be essential throughout all phases of the proposed Project. Transportation activities will create additional vehicle traffic, resulting in increased potential for motor vehicle accidents, and increased road wear and maintenance.

Project-related traffic on Highway 16 will result in an increase of traffic above 2012 Average Annual Daily Traffic (AADT) baseline volumes of 2.1% during the construction phase, and 1.4% during the operations phase. The total AADT on Highway 16 is well below the design capabilities of this highway, and would not necessitate any upgrades or increased maintenance, nor represent an increased risk to other users of this highway.

To minimize the Project-related traffic volume on Highway 16 and the Kluskus and Kluskus-Ootsa FSRs, busing of construction and operations personnel hired from within the SERSA will be provided from a secure muster site at Vanderhoof. Personal vehicles will not be permitted to travel to the proposed mine site. In addition, an airstrip will be built near the mine for a fly-in/fly-out rotation of construction workers from outside the SERSA. These workers will be bused between the airstrip and the on-site camp. Use of the airstrip may be discontinued after Project construction and commissioning is complete, based on the anticipated needs of the Project at the EA stage. The fly-in/fly-out and local



busing plan will reduce Project-related traffic volumes on Highway 16 and the Kluskus FSR, which provide mine access.

In anticipation of heavy truck traffic, including some extraordinary loads (oversized and overweight), the FSRs will be surveyed prior to construction, and upgrades provided by the Proponent as necessary. In addition, the mine site access road will be designed and constructed to accommodate the volumes, weights, and types of loads anticipated during all phases of the Project.



Photo ES 28: View along the FSR south of Engen

The Proponent has developed a Transportation and Access Management Plan (TAMP) that will be implemented during all phases of the Project. It includes a Traffic Management Plan that provides measures that, when implemented, will ensure the safe movement of all mine traffic at the proposed mine site, on the mine site access road, and on the FSRs that provide access to the mine from Highway 16. In addition, an incident management plan has been developed to provide guidance when an incident occurs.

Rail transport during the construction phase will include approximately 26 extraordinary loads (oversized and/or overweight) that exceed the legal weight for ground transport on BC highways and FSRs. Mobile cranes will transfer these extraordinary loads from trains to heavy trucks at an existing siding/warehouse transfer facility in Prince George. During the operations phase, rail transportation will be minimal, and no rail transportation will be required during the closure or post-closure phases.

Taking into account the mitigation measures embedded in the Project design, and the Proponent's corporate policies,

plans, and procedures, the residual effects on regional transportation in terms of potential road deterioration, road user safety, and potential vehicle collisions would be adverse, but rated as not significant (minor) during the construction, operations, and closure phases, and negligible during the post-closure phase of the Project.

### 6.3.3 Regional and Local Services

Project effects on regional services will be associated with changes in population and Project activities. Operations workers that relocate to the SERSA will increase the population, thus increasing the demand for regional and local services (educational, health, protection, and social services). In addition, changes in traffic on area roads could result in higher demands for public safety and health services if accidents increase. Project needs for qualified workers would also increase the demand for regional educational services. Finally, Project operations could place additional demands on health services if worksite accidents occur.

Population increases during construction would be housed on site, and supported by on-site services, and would therefore not cause a noticeable effect on regional services.

During operations, the Proponent intends to hire the majority of the workers from within the SERSA, and to provide a self-contained camp for workers at the site; however, up to 290 people (100 families) are expected to relocate to the SERSA. This corresponds to approximately 0.3% of the current population, which represents a very small increase over baseline conditions. Further, population increases are predicted to be focused in Prince George and Vanderhoof. Both communities have ample capacity to serve the additional demands for community services created by the arrival of new residents. With the exception of RCMP services, it is expected that the SERSA has enough capacity to absorb minor increases in demand.

During both the construction and operations phases, traffic volumes will increase. This increase may result in higher demand for RCMP and health services, if accidents occur.

During the closure phase, out-migration of workers and their families, the mine closure, and the resulting reduction of truck transportation will reduce demand on regional policing, ambulance, fire rescue services, and health care services.



As for residual effects following mitigation, during both the construction and operations phases of the Project, some demand could be placed on local policing resources if criminal code offences occur, and/or due to traffic accidents or violations. In addition, any injury or illness will see workers transferred to health care services in the LSA; arrangements will be made to medevac any workers with life-threatening illnesses or injuries to the nearest appropriate facility within the SERSA. Given that the Proponent will provide a self-contained camp, additional demand on regional services associated with the non-resident workers will be limited. Finally, there will be an enhancement of workforce experience and skills base resulting from additional training.

Overall, the residual effects on regional services are rated as not significant (minor).

### 6.3.4 Family and Community Well-Being

Anticipated Project effects on family and community well-being are linked to income-related effects and the work schedule at the mine, and, to a lesser extent, to behavioural changes associated with the Project-related population influx.

Although some potential family and community well-being effects from the construction and operations phases may have adverse consequences, the net effects are expected on balance to be slightly positive, because Project-related employment incomes will reduce family economic hardship, and can be used to enhance quality of life. The proposed mitigation is anticipated to be effective as long as the Proponent, communities, and governments cooperate in management initiatives.

For both the construction and operations phases, the effects on economic hardship are considered positive since employment income will increase families' economic capacity and quality of life. The net loss of employment following mine closure is considered adverse but not significant. With minimal population impacts, the residual effects related to population influx and associated increase of disruptive or illegal activities are considered negative but not significant (minor). Effects on family relationships associated to separation of workers from their families would be negative; however, with mitigation measures in place, the effects are expected to be not significant (minor).

The net loss of employment and related income following mine closure is considered adverse. To mitigate these effects, the Proponent is committed to working with the affected communities and government agencies to develop a mine closure plan that will identify strategies and actions to minimize potential adverse effects from mine closure. With mitigation, the effects of Project closure are expected to be not significant (minor).

### 6.3.5 Non-Traditional Land Use

The Non-Traditional Land and Resource Use (NTRLU) assessment presents the potential negative and positive local, regional, and cumulative effects of the Project on non-traditional land and resource uses and users. Projects effects within the LSA and RSA were considered for all phases of the Project. The NTLRU assessment results show that the majority of Project-specific land and resource use effects in all study areas will be low in magnitude, due to sound Project design and the implementation of appropriate mitigation measures, including compensation where applicable. The remaining resource use effects will be negligible. Therefore, all Project-specific effects will be within the range of not significant (negligible) to not significant (minor). Project-specific effects of NTLRU indicators considered not negligible were carried forward to a CEA to assess effects in combination with the residual effects of one or more other Projects or human activities. Results of the CEA on land and resource uses and users (e.g., recreation and tourism, forestry, mining exploration and mineral tenures, trapping, guide outfitting and hunting, agriculture and grazing, land ownership (private land), and access) showed that any cumulative effects would be low. Therefore, all cumulative effects were deemed not significant (minor).

The primary effect of clearing land for industrial use will be a reduction of the available land base for other land and resource uses. Progressively, throughout the Project and following decommissioning, the Proponent will revegetate and reclaim cleared areas for other land use activities, in accordance with the RCP. An increase in access will create both positive and negative effects on land and resource uses and users. The Proponent will implement the TAMP, adhere to the terms and conditions of the Canfor Road Use Agreement, and may in the future assume prime responsibility for implementation of the road use agreement, and will work with forestry and other stakeholders to address

ongoing and current access issues. In cooperation with locally affected registered trapline holders, guide outfitters, farmers, ranchers, and private landholders, the Proponent will develop and implement mitigation measures, according to established industrial and provincial protocols and accepted best practices.



Photo ES 29: Aerial View of Kluskus FSR Crossing Lower Chedakuz Creek and Tatelkuz Lake in the Background

### 6.3.6 Current Land and Resource Use for Traditional Purposes

This section addresses effects expected to result from Project-related disturbances and activities on the Current Land and Resource Use for Traditional Purposes (CLRUTP) valued social component (VSC).

The Project has the potential to affect CLRUTP. The assessment evaluated effects of potential restrictions on access to land and resources, changes in the amount of resources available, and sensory disturbances.

The assessment considered the potential effects of Project activities on CLRUTP in relation to the following indicators:

- Hunting;
- Trapping;
- Fishing;
- Plant gathering; and
- Other cultural and traditional uses of the land.

Effects on VSC indicators were assessed using methods defined in the Application. For the purposes of this assessment, significance rating criteria used for Environment and Heritage were used, as they were most relevant to this VSC.

The Proponent understands the importance of collecting TK/TLU information to ensure negative effects are avoided or managed.

In an effort to better understand potential concerns with respect to TK/TLU, the Proponent has engaged with Aboriginal groups since 2011. The Proponent has provided site tours, attended numerous meetings with leadership, held and encouraged community meetings, and participated in one-on-one meetings with key community members who are most dependent on local resources for spiritual, cultural, and basic needs (e.g., Elders and knowledge holders and land users such as trappers and harvesters) in an effort to gather TK/TLU information.

The Application used the available information provided by Aboriginal groups which varied among the different groups. The Proponent is committed to considering any new information provided, and adjusting the assessment and mitigation plans if practicable.

Baseline information for CLRUTP was obtained from desk-based research from historical, ethnographic, and current sources, field interviews, and TK/TLU studies provided by Aboriginal groups. Information on current land use varied, depending on the participation of the particular Aboriginal group in the preparation of the effects assessment.

The Project has the potential to affect CLRUTP during Project activities due to overlap of Project components or activities with First Nations traditional territories and Métis land and resource use areas. The effects of each Project component were assessed through the construction, operations, closure, and post-closure phases for each of the indicators. Specific effects on each Aboriginal group were determined based on the CLRUTP information provided.

Mitigation measures were developed to address the potential adverse Project effects. Effects on specific species used for hunting, fishing, trapping, and plant gathering are considered in the studies for the Wildlife, Fish and Fish Habitat, Landscape, and Soils and Vegetation VCs. Implementation of Environmental Management Plans

(EMPs) will minimize or help avoid effects throughout the life of the Project.

The Proponent will continue to discuss potential Project effects on traditional hunting and trapping with affected Aboriginal communities throughout the life of the Project. Should additional information regarding an Aboriginal community's CLRUTP (such as TK and/or a TLU study) become available, the Proponent will review and assess any potential effects and necessary mitigation measures. Other mitigation measure specific to hunting and trapping include:

- Prohibiting mine employees from hunting on mine site property;
- Prohibiting mine employees from trapping on mine site property; and
- Locating and maintaining breaks in the ROWS to facilitate access to trapping trails during clearing.

Effects on fishing have been addressed through measures in the Fish and Fish Habitat assessment. Mitigation for the introduction of workers to the region that may compete for fish resources includes the implementation of a no-fishing policy for workers while they are resident at the work site. Mitigation for access to fishing areas will not be required, since there will be no changes to access to areas known to be used for fishing for traditional purposes.

Mitigations for plant gathering have been developed through EMPs. Traditional use plant species habitat will be included in reclamation prescriptions as outlined in the RCP, and the Proponent will implement a no-plant-harvesting policy on the mine site property for all workers while they are resident at the work site.

Mitigations for other cultural sites with physical remains have been developed through the Heritage Effects Assessment. Other mitigations for sites that may not be considered in the Heritage Effects Assessment include informing workers of culturally sensitive areas, implementing a policy of reporting and respectful use, and developing alternative access plans with Aboriginal groups where access to or use of specific cultural sites needs to be altered or is impeded.

Residual effects were assessed for all indicators once mitigations were considered. With respect to the mine site and linear components, seven residual effects with ratings of not significant (minor) and two ratings with not significant (moderate) were identified. Cumulative effects for LDN

hunting, trapping, fishing, and plant gathering were identified. Cumulative effects for UFN hunting, trapping, fishing, and plant gathering were also identified.

With respect to the mine site and linear components, the determination of significance of residual effects for SFN, StFN and NWFN was not conducted because at the time of writing the Application TK/TLU studies, conducted by these Aboriginal groups, were on-going.

With respect to the proposed transmission line and related access roads, four not significant (minor) residual effects were identified and five not significant (moderate) effects were identified. Potential cumulative effects related to LDN, NWFN, SFN, StFN and UFN hunting success were rated as not significant (moderate). Potential cumulative effects to the quality of using land and resources by LDN, NWFN, SFN, StFN and UFN were rated as not significant (minor).

Recommended follow-up actions to address effects include:

- Discussing potential Project effects on trapping and other traditional uses with affected Aboriginal Groups throughout the life the Project;
- Implementing a TK/TLU Committee with participation of the Aboriginal groups on which territories the Project is located to monitor that commitments made by the Proponent in regards to TK/TLU are being complied with; and
- Participating in regional working groups, such as the caribou sub-working group and others, as required.

### 6.3.7 Visual Resources

The Visual Resources Effects Assessment examines the effects of the Project on the visual resources of the LSAs and RSAs. The assessment involved the review of several regulatory requirements and management plans governing land use objectives for the region.

These requirements and plans included the Visual Landscape Inventory (VLI) and the Recreation Features Inventory (RFI) prepared by the BC Ministry of Forests, Lands and Natural Resource Operations (BC MFLNRO) and the Vanderhoof LRMP and Access Management Plan. The assessment also incorporated TLU/TK information gathered through First Nations consultations. A comprehensive report on baseline conditions provided a robust context for the evaluation of potential effects.



Photo ES 30: View in Direction of Mine Site from Tatelkuz Lake

The Visual Resources Effects Assessment was carried out using a rigorous and scientifically defensible methodology:

- Key observation points were selected where visitors are expected to congregate, at homesteads of permanent residents, and at commercial operations;
- Viewshed analyses were generated to determine line-of-sight between observation points and proposed mine site facilities and their associated linear features;
- Photographic renderings of viewsheds in selected sites were generated to illustrate the results of the viewshed analyses in three-dimensional (3D) space;
- Criteria for rating potential effects were established;
- Twelve evaluation sites were identified where Project components are near high-value visual resources;
- Potential Project interactions were identified;
- Potential effects were assessed against established criteria;
- Effective mitigation measures were recommended;
- Residual effects were predicted; and
- Cumulative effects were assessed for those evaluation sites where residual effects were determined to be greater than not significant (negligible).

Professional judgement was applied sparingly, due to the robust available background information, clear land use planning objectives, and effective modelling tools.

The potential effects of the Project on visual resources in the RSAs were determined for locations where scenic and recreational features interact. These locations were mapped and analyzed, and are represented in various figures within the Application.

Those parts of the visual resources study areas that are considered important by the public, Aboriginal groups, the Proponent, scientists, or governments were identified. Potential interactions between the Project and visual resources in the study areas were assessed with respect to these important visual resources.



Photo ES 31: Southeast Viewpoint in Brewster Lake Recreation Site

This effects assessment applied scientific literature and analyses to identify and measure Project effects on visual resources. Computer-generated viewshed analyses and 3D representation techniques were used to identify and measure direct line-of-sight effects.

Not significant (minor) to not significant (moderate) effect ratings were determined for five viewpoints, as discussed in the Residual Effects Assessment. A CEA was carried out on these identified viewpoints.

Forestry activities generate the most effects on visual resources. Forestry activities account for approximately 95% of the spatial overlap with visual resources within the RSA. A total of 2,050 ha of other projects and human activities overlap spatially with the residual effects of the Project. Forestry related impacts accounts for approximately 92% of the spatial overlap with visual resources.

Cumulative effects were evaluated for residual effects along the transmission line route at the Stellako River, Cheslatta Trail, and Nechako River crossing points, and Brewster Lake. Cumulative effects were evaluated within the mine site

at three locations along the east bank of Tatelkuz Lake. Cumulative effects at these locations were determined to be not significant.

## 6.4 Heritage Effects

Three VCs were considered when assessing the Project's impacts on heritage resources: archaeological sites, historical heritage resources, and paleontological resources. Assessments for all three VCs consisted of desktop reviews of relevant written resources and provincial databases, as well as field surveys and/or ground-truthing of Project component development footprints and/or previously identified resources. Project effects will most likely result from construction- and operations-related activities. Project effects may be both positive and negative: New resources may be identified, recorded, and managed, but sites may also be discovered and potentially disturbed. Mitigation measures will include Project design changes to avoid sites, protection of sites, and systematic data recovery, or study, for those sites that cannot be avoided.

Sixteen archaeological sites have been identified in the Project area. Archaeological resources in BC are VCs by virtue of their protection under the *Heritage Conservation Act (HCA)*. Types of archaeological sites protected by the *HCA* include: sites occupied or used before 1846; aboriginal rock art; burial places; heritage ship and aircraft wrecks; and sites of unknown attribution that may have been occupied prior to 1846. Sites identified within the Project area consist of artifact scatters representing campsites, cultural depressions associated with food caching, and previously identified traditional trails.



Photo ES 32: Archaeology Field Survey

Four historical resources and 39 cultural heritage resources (CHRs) were identified within the Project footprint. Historic heritage sites are locations containing physical evidence of historical or architectural significance. In Central BC, they are primarily attributable to post-contact Euro-Canadian settlement. Identified within the Project footprint were a roadside memorial cross, the remains of a newly-identified cabin, and the remains of a previously identified cabin. CHRs in this study follow the definition in the *Forest Act* and are objects, sites, or locations of traditional practices of significance to a community or Aboriginal people. CHRs identified in the Project area consisted of culturally modified trees, trail blazes, traps, and traplines that postdate 1846 AD and are not protected by the *HCA*.

Eight previously identified paleontological sites are located within the LSA for the transmission line, and the presence of fossil-bearing Ashman Formation bedrock was confirmed adjacent to the proposed transmission line ROW associated with the Project. Most fossils described from the RSA are fragmental and/or indeterminate, due to their preservation in thinly-bedded shale. Palaeontological resources are VCs because of a wide appeal linked to scientific theories regarding the origins and development of life on Earth. Palaeontological assessment studies are based on the *CEAA, 2012* and BC Fossil Management Framework. In the study area, paleontological resources typically represent fossils in bedrock or semi-fossilized bones of extinct animals in unconsolidated Ice Age sediments.

## 6.5 Health Effects

The residents and potential labour force in the employment catchment area and near the Project lie within the Quesnel, Nechako, Burns Lake, and Prince George Local Health Areas (LHAs). This section provides an overview of the current state of human health for the study region.

The data from BC Vital Statistics Agency and Statistics Canada published for the province and local health authorities were used to provide an overview of the health in the region. Physical and mental health status were considered, along with potential environmental sensitivities for people working and residing in the area. LHA statistics include both Aboriginal and non-Aboriginal people: It is recognized that Aboriginal resident health challenges can be different and at times more significant than for the non-Aboriginal population, so the LHA statistics that include both

included an appreciation of some of the health challenges facing Aboriginal people. A number of studies, both national and provincial, have been referenced to provide some context for the Aboriginal health situation.

In general, people in this region have slightly lower levels of health and well-being when compared to the general population in BC and Canada; however, differences are not statistically significant.

Mental health status is generally similar within the Human Health Study Area (HHSA) to that in the province in general. Men appear slightly more sensitive than women in the HHSA to determinants of mental health status.

General health status and mental health status are likely to be lower for First Nations people within the HHSA based on findings of the Northern Health Authority. Thus, sensitivities to environmental exposures are potentially increased for First Nations people living in the part of the LSA managed under the Quesnel LHA. An ongoing study by the University of Northern British Columbia has highlighted the importance of country foods to First Nations. With this in mind and the need to address First Nations rights and interests, the Proponent has designed management of the Project to minimize to the extent practical effects on gathering of traditional country foods by First Nations and to incorporate country foods into reclamation wherever practical.

With the proposed mitigation of potential health effects of the Project, health of exposed populations are not expected to be significantly negatively affected.

### 6.5.1 Environmental Exposures

The evaluation of environmental exposures was based on comprehensive assessments detailed in the Application, namely the Noise and Vibration Assessment, and the Human Health Ecological Risk Assessment (HHERA), which evaluates potential direct and indirect exposure pathways via water, air, soil, and country foods (i.e., vegetation, wild game, and fish). The human health effects assessment focused on the HHRA component of the HHERA only.

Based on HC criteria for community annoyance, intermittent exposure to noise only during the northeast take-off of Boeing 737 aircraft may cause community annoyance to a small number of residents on up to two occasions per week

during the construction phase. This potential effect is rated not significant (negligible).

Based on HC criteria, health risks are acceptable for potential exposure to all environmental contaminants, except arsenic. Exposures to arsenic have an elevated health risk for both the Baseline and Project scenarios. The incremental increase in potential risk as a result of the Project is not expected to result in measurable health effects for people in the area of maximum arsenic concentrations. This potential effect is rated not significant (negligible).

### 6.5.2 Worker Safety and Health

Surface mining is one of the safest heavy industries in BC. This is demonstrated by the industry's average workplace insurance premium base rate in BC, which is generally lower than that for other heavy industries in the province.

Safety procedures and site standards help to ensure that tasks and work practices are performed in a safe manner with minimal risk. The Proponent has established formal risk management processes to identify hazards, assess risk, determine appropriate control measures for those hazards, and monitor the effectiveness of those controls. The Proponent maintains a "safety first" culture, in which employees and contractors are motivated to do the right thing to keep themselves and their colleagues healthy and injury-free. Training programs, safe work procedures, site housekeeping, and operational standards are enforced to improve workplace safety and minimize risk to people and equipment.

Current health and safety provisions on site include: an emergency helicopter landing area; a site-specific Emergency Response Plan; a health, safety, and environmental induction program; an ongoing medical conditions and medications tracking system; and an on-site fitness and wellness program.

During the construction, operation and closure phases, Project workers will be exposed to mine occupation-related safety risks and workplace exposures. These include potential trips and falls, including falls from heights, use of machinery, and exposure to noise and silica dust. Comparing average workplace insurance premium base rates in BC in general, employees currently resident in the SERSA who take up employment at the Project will be

exposed to an equal, or lower, risk of workplace injury and disease as that found in their current workplace.

Indoors, construction camp and operations camp residents will be exposed to noise levels around 20 dBA, below the 30 dBA World Health Organization 1999 guidelines.



Photo ES 33: Blackwater Exploration Camp

Mitigation measures include maintaining a safety-first culture, operating with an occupational health and safety management system, and using preferred safety practices and procedures. To ensure continual improvement, health and safety targets will be established and published annually as part of the New Gold Sustainability Report series.

Expected worker health and safety effects based on average worker compensation insurance base rates are negative and not significant (negligible) for the construction, operations, and closure phases.

## 6.6 Accidents or Malfunctions

Measures the Project will implement to minimize the risk to employees, adjacent communities, and the environment from accidents and malfunctions during the construction, operations, closure, and post-closure phases of the Project are described.

The section serves as a supplement to the Emergency and Spill Preparedness and Response Plan (ESPRP) that has been prepared to meet the objectives of the Mine Emergency Response Plan (MERP) as required by the Health, Safety and Reclamation Code for Mines in British Columbia (HSRC).

It forms part of the Environmental Management System (EMS), which includes a series of EMPs for the Project. The EMS considers current international best practices, such as ISO 14001, and appropriate elements of other internationally-recognized standards and BMPs as the basis for the EMS.

The Proponent will meet or exceed all applicable regulatory requirements for management of accidents and malfunctions at mine sites in BC. The EMS includes a process for regular review of regulatory changes that may affect the Project. A register of applicable federal, provincial, and municipal regulatory requirements will be maintained, and this document will be updated as necessary to reflect changes in the applicable legal and regulatory framework.

The following potential accidents and malfunctions were evaluated:

- Structural failures: open pit slope failure, waste rock/overburden and low-grade ore stockpiles slope failure, TSF dam failure, ECD failure, freshwater reservoir failure, and sedimentation pond failure;
- Accidents: failure of seepage collection system, water pipeline failure (including contact water and freshwater), explosives accident, tailings pipeline failure, major fuel release (>100 L) during transport, transportation accidents involving movements of work crews and hazardous and non-hazardous materials, fuel releases from storage facilities and dispensing areas on site, spills of hazardous substances in contained areas, fly rock from blasting, and aircraft accidents; and
- Other malfunctions: accidental discharge of effluent from sewage treatment system, accidental sediment releases into watercourses, forest fires (Project-related), excessive disturbance of wildlife, and power outages.

Potential events (accidents and malfunctions) associated with the Project were evaluated using a potential problem analysis (PPA) approach. The PPA framework is an engineering reliability technique used to systematically identify, characterize, and screen risks that derive from the failure of an engineered system to operate or perform as intended. Although PPA does not reduce risk in itself, the systematic risk characterization it provides can be very

helpful in designing risk management and mitigation strategies that do.

No extreme risks were identified that will require additional safeguards to be put in place. The majority of the risks identified were classified as low risk, i.e., they would have a minor or negligible negative effect.

## 6.7 Potential Effects of the Environment on the Project

Potential effects of the environment on the Project considered included: terrain stability, avalanches, seismic events, extreme floods, droughts, and climate change. Based on the desktop studies and field investigations, terrain stability issues are not expected to have an effect on the Project. Terrain Stability Assessments will be conducted as part the detailed design where transmission line towers and/or poles and construction access are proposed to be constructed in terrain susceptible to instability.

No direct effect on the Project is expected from avalanches, and no specific mitigation measures are proposed. Mitigation measures are available should a risk be defined in the future.

No direct effects on the Project are expected from seismic events. Mitigation measures are inherent to the Project design in order to meet design standards.

Based on existing information, it is highly unlikely that the Project will be affected by a volcanic eruption or other volcanic event. The closest volcano to the Project area is the dormant Nazko Cone, located approximately 90 km east of the Project, which is believed to have last erupted over 5000 years ago. The closest recently active volcano is Mt. St. Helens in Washington State, which erupted in 1987 and is 800 km to the south. As well, continental prevailing winds are not south to north but east-west and any long distance travel of volcanic dust would have to be carried by the west to east travelling jet stream. Should this extreme event occur, personnel will be directed to congregate at mustering locations for evacuation or similar measures to protect the health and safety of employees.

Forest fires are a natural hazard that has the potential to affect the Project, particularly in the more remote, forested areas. The Project has been designed to protect workers safety and health as a priority through the establishment of

a fire safety and response plan. The transmission line is at greatest risk, and contingency measures will be in place to ensure that critical power needs at the Project site can be maintained until repairs can be made.

Extreme flood events are not expected to affect the Project, and no resulting environmental effects are expected. Floods such as the 5-year or 10-year floods that represent less extreme events would similarly not have an effect on the Project.

Drought events are expected to have only a minor effect on the Project. No effect from climate change on the Project over the mine life is predicted.

Closure of the mine site requires that PAG rock in the TSF remain saturated. Assessment for the application indicated that eight years of no precipitation in the TSF catchment area would be required to desaturate PAG rock, which is an extremely unlikely event. However, extreme drought could significantly affect revegetation depending on the stage when such occurred.

## 6.8 Summary of Proposed Environmental and Operational Management Plans

The Proponent is developing a comprehensive EMS for the Project, based on prevention, mitigation, and management of impacts identified in the EA. The EMS will guide implementation of the Proponent's environmental policy throughout the life of the Project.

The Construction and Operations Management Plan (CMP) is a key component of the EMS through which the Proponent will ensure protection of the environment and regulatory compliance for the duration of the construction and operations phases. At the start of the closure phase, the Closure Management Plan (CLMP) will supersede the CMP.

EMPs are a core component of the CMP and subsequent management plans. EMPs provide documentation for verifying Project effects identified in the effects assessment, and for managing, monitoring, and auditing Project effects mitigation. In some cases, most of the strategy, design, and mitigation presented in the EMP sections applies to other phases of the Project, and thus will be incorporated into the CLMP accordingly. Prior to the start of construction, elements of the EMPs specifically related to construction will



be extracted, reviewed, and expanded as required to develop the final CMP.

This ISO 14001-compliant document will be used to organize and guide all activities during the construction and operations phase of the Project to ensure orderly, safe, compliant, and environmentally and socially responsible operations at the mine site, and the execution of environmental compliance requirements associated with Project work. The processes and procedures within the CMP, while based on regulatory and the Proponent's requirements and standards, have also been developed to leverage lessons learned from previous and currently active exploration activities as well as improvements in overall environmental management processes.

Elements of the Project CMP include:

- Sediment and Erosion Control Plan;
- Aquatic Resources Management Plan;
- Wetlands Management Plan;
- Landscape, Soils and Vegetation Management and Restoration Plan;
- Invasive Species Management Plan;
- Wildlife Management Plan;
- Archaeology and Heritage Resources Management Plan;
- Visual Resources Management Plan;
- Air Quality and Emissions Management Plan;
- Water Quality and Liquid Discharges Management Plan;
- Industrial and Domestic Waste Management Plan;
- Hazardous Materials Management Plan;
- Emergency and Spill Preparedness and Response Plan;
- Transportation and Access Management Plan;
- Occupational Health and Safety Management Plan;
- Recruitment, Training, and Employment Plan;
- Mine Waste Management Plan;
- Mine Water Management Plan;
- Cyanide Management Plan;
- Wildfire Management Plan;
- Fish Salvage Plan;
- Closure Management Plan; and

- Reclamation and Closure Plan.

Project environmental personnel are responsible for the oversight and verification of construction contractor environmental compliance. Key responsibilities and strategies for environmental compliance involve both planning and disciplined field execution. Project environmental personnel will monitor construction contractor compliance through several mechanisms and structures. These include:

- Ongoing field monitoring and inspections conducted by dedicated, qualified personnel such as the Environmental Coordinator and designates;
- Periodic assessments by the Environmental Coordinator and/or Environmental Manager of construction contractor work areas and contract deliverables to verify compliance and confirm corrective actions are being implemented for any areas identified for improvement;
- Monitoring and tracking of regulatory deliverables (data, reports, etc.) and environmental reporting by environmental personnel;
- Tracking leading indicators and Key Performance Indicators (KPIs);
- Benchmarking against comparable Projects where information is available; and
- Implementing and leading auditing and assurance programs.

Checking will be accomplished through formal and informal monitoring. Formal monitoring will follow a structured schedule and will result in periodic reporting to the Environmental Manager and the Environmental Coordinator, and incident logging as necessary. Informal monitoring will be accomplished through day-to-day routine vigilance for correct application of procedures and timeliness in corrective action.

Section 13 of the Application (Follow-up Monitoring and Compliance Reporting) provides a description of the reporting structure as identified in the EMPs monitoring plans, and commitments. Follow-up programs are used to verify the predictions of environmental effects made during the EA of the Project and to confirm whether mitigation measures have achieved the desired outcomes. A follow-up program is essential in identifying whether mitigation or monitoring methodologies need to be modified or adapted

as the Project proceeds in order to continue to be effective and to address previously unanticipated adverse environmental effects. Follow-up programs can also help

to support the overarching Environmental Management System (EMS) used to manage the environmental effects for the Project.

## 7.0 PROPONENT COMMITMENTS

The environmental assessment process produced several VCs with effects assessed to be at least moderate, a low level of certainty associated with the significance determination or mitigation measures used in the assessment require monitoring to confirm the effectiveness of the performance. The effectiveness of the mitigation measures and determination of significance will be confirmed through the implication of follow-up programs. In addition, several permits are expected to require monitoring of compliance of permit conditions. With respect to Aboriginal rights and interests, the Proponent is committed

to seek and integrate TK whenever it is available to inform management of the Project.

Table ES 6 presents the key mitigation commitments made by the proponent to avoid, reduce, or offset adverse effects of the Project. A key component of all environmental management plans will be follow up monitoring both for permit compliance purposes and to determine whether EA predictions are accurate or if other mitigation and management measures are needed.

**Table ES 6: Proponent's Table of Proposed Mitigation Measures**

KEY MITIGATION MEASURES/COMMITMENTS
<i>Project Description</i>
<ul style="list-style-type: none"> <li>Cluster mine site components to minimize the project mine site footprint to about 4,400 ha.</li> <li>Site mine facilities to avoid the Blackwater River drainage to the south, Kokanee habitat to the north and the UWR to the west.</li> <li>Adhere to the International Cyanide Management Code, and follow Environment Canada's Environmental Code of Practice for Metal Mines.</li> <li>Prevent surface water discharge from the mine site during operations and closure (about 18 years until pit lake full) by recycling tailings supernatant water and directing contact water to the TSF.</li> <li>Minimize seepage from the TSF by constructing a cut-off trench, ECD, collection ditches, and seepage pump back system. Install a hydraulic barrier to prevent seepage from TSF Site C reaching Lake 01538UEUT (Lake 15) in the adjacent Creek 705 watershed. Construct a runoff and seepage collection ditch below the East Dump and direct collected water to the TSF.</li> <li>Segregate PAG/ML waste rock and submerge with tailings in the TSF. Submerge PAG1 and PAG2 waste rock within one year and NAG3 within five years. Treat acidic runoff from the LGO and temporary ore stockpiles with lime and discharge to the TSF.</li> <li>Pump water from Tatalkuz Lake to a water reservoir below the ECD to meet instream flow needs in Davidson Creek. Commence flow maintenance immediately prior to the start of Project-induced flow reductions and operate through the operations and closure phases until the TSF discharges to Davidson Creek.</li> <li>Treat the tailings from the mill using the SO<sub>2</sub>/air process prior to discharge to the TSF. Place a minimum 30 cm overburden layer on top of the tailings and waste rock in the TSF during closure to isolate the supernatant from TSF porewater.</li> </ul>
<i>Environmental Management System</i>
<ul style="list-style-type: none"> <li>Develop a comprehensive EMS, based on prevention, mitigation, and management of impacts identified in the EA. The EMS will guide implementation of the Proponent's environmental policy throughout the life of the Project.</li> </ul>
<i>Atmospheric Environment</i>
<ul style="list-style-type: none"> <li>Implement a dust control plan including water haul roads when required and install dust control systems for the crusher.</li> </ul>
<i>Aquatic Environment</i>
<ul style="list-style-type: none"> <li>Divert Lake 16 through a newly constructed stream channel to Lake 01538UEUT (Lake 15) in the adjacent Creek 705 watershed to maintain a self-sustaining population of rainbow trout in Lake 16 (provides connectivity and access to spawning habitat required by this headwater lake population).</li> <li>Implement the Fisheries Mitigation and Offsetting Plan for the replacement of loss habitat in Davidson Creek and other watersheds to meet the objectives of the <i>Fisheries Act</i>.</li> <li>Construct sediment control facilities including diversion and collection ditches, sediment control ponds, and implement BMPs prior to surface disturbance. Maintain flocculent addition systems as contingency measures.</li> </ul>
<i>Terrestrial Environment</i>

KEY MITIGATION MEASURES/COMMITMENTS
<ul style="list-style-type: none"> <li>Strip and stockpile topsoil for later use in reclamation. Conduct progressive reclamation of the West Dump, TSF Site C and topsoil stockpiles when feasible.</li> <li>Develop and implement a Whitebark Pine Management Plan in consultation with applicable regulatory authorities.</li> </ul>
<i>Wildlife and Wildlife Habitat</i>
<ul style="list-style-type: none"> <li>Continue to support regional management initiatives for ongoing research and monitoring of the Tweedsmuir-Entiako Northern Caribou subpopulation and their habitat use near the mine.</li> </ul>
<i>Economic</i>
<ul style="list-style-type: none"> <li>Enhance local and regional benefits by increasing the direct employment from the SERSA and procurement of Project goods and services acquired from regional suppliers.</li> <li>Continue to support the Community Liaison Committee to identify issues and develop mitigation recommendations related to service provision, housing, and health and social services that might result in costs to local and regional government.</li> </ul>
<i>Social</i>
<ul style="list-style-type: none"> <li>Provide incentives and inducements to workers to move permanently to the LSA and encourage the Proponent's management team to reside in the SERSA.</li> <li>Provide an airstrip on-site (during construction), to facilitate transport of workers from outside the SERSA and provide busing between Vanderhoof and the mine construction and operations camps.</li> <li>Undertake upgrades to sections of the Kluskus FSR to enhance transportation safety.</li> <li>Provide a self-contained camp and worker rotation policies during the construction phase in order to offset Project demands for regional services.</li> <li>Implement a strict no on site alcohol and drug policy and no hunting and fishing policy while on company business.</li> <li>Implement policies to promote: no workplace harassment; health, safety and security; multi-cultural workforce considerations; and Aboriginal awareness training.</li> <li>Implement a training strategy that will include:             <ul style="list-style-type: none"> <li>Working with training institutions such as College of New Caledonia and BC Aboriginal Mine Training Association and local education providers to provide training programs and skills upgrading</li> <li>Partner with local contractors to provide the Proponent's apprenticeship programs</li> <li>Sourcing and training under-represented groups</li> <li>Offering scholarships to encourage high school graduation</li> </ul> </li> <li>Work with local agencies to assist in monitoring community well-being and to take corrective actions where appropriate.</li> <li>Work with Aboriginal groups to identify and remove barriers to employment and training.</li> </ul>
<i>Land Use</i>
<ul style="list-style-type: none"> <li>Communicate with trappers, guide outfitters, farmers, ranchers, livestock and stakeholders to resolve issues when required and/or if applicable. Compensate affected trapline holders in accordance with industry and provincial protocols.</li> <li>Implement a Traffic Control and Management Strategy along the ROWs.</li> <li>Facilitate movement of livestock and farm machinery across the ROW corridors, where applicable.</li> <li>Follow all BC MFLNRO guidelines and requirements for clearing, handling, and hauling beetle-infested wood.</li> <li>Establish a group including affected Aboriginal group representatives to discuss access management for the transmission line corridor.</li> <li>Participate in regional wildlife and resource management initiatives (specifically for ungulates).</li> <li>Provide the results of all water quality sampling to designated First Nations representatives for review.</li> <li>Inform workers of sensitive cultural areas, and implementing a policy of reporting and respectful use.</li> </ul>
<i>Heritage</i>
<ul style="list-style-type: none"> <li>Implement a "chance find" procedure for archaeological and heritage resources.</li> <li>Record, analyze, and mitigate physical remains of cultural sites, such as cabins, archaeological sites, culturally modified trees, and trails identified through heritage effects assessments.</li> <li>Through bilateral discussion between the Proponent and affected First Nations, the Proponent will facilitate access to the mine site area by First Nations for cultural purposes, provided safe access can be accommodated.</li> </ul>
<i>Health</i>
<ul style="list-style-type: none"> <li>Maintain an excellent safety culture and operate within an occupational health and safety management system.</li> <li>Implement the Country Food Monitoring Plan to Aboriginal groups and agencies.</li> </ul>

Note: Project phase: C = construction; CL = closure; O = operations; PC = post-closure;  
 BMP = best management practice; EA = Environmental Assessment; ECD = Environmental Control Dam; EMS = Environment Management System; FSR = Forest Service Road; ha = hectare; LGO = low-grade ore; LSA = Local Study Area; ML = Metal Leaching; NAG = non-acid generating; PAG = potentially acid generating; ROW = right-of-way; SERSA = Socioeconomic Regional Study Area; TSF = Tailings Storage Facility; UWR = Ungulate Winter Range

## 8.0 CONCLUSION

The Proponent is submitting the Application as part of the requirements to develop the Project. The Project is a proposed new open pit gold and silver mine and associated ore processing facilities, located 110 km southwest of Vanderhoof in central British Columbia.

The Project incorporates several design measures to avoid sensitive areas (i.e., Blackwater basin, Ungulate Winter Range (UWR)). Further, the Proponent proposes to manage the mine waste in a manner that protects water resources and aquatic biota, including kokanee and rainbow trout, by avoiding surface water discharges during operations and closure phases and by co-disposal of potentially acid generating (PAG) waste rock under water with tailings in order to achieve water quality objectives during the post-closure phase.

Five sites for the TSF were examined and site investigations conducted. Two sites were rejected as they were in the Blackwater River drainage and with those locations, two watersheds would have been affected. The final location was based on extensive geotechnical and hydrogeological site investigations to determine the suitability of dam foundations and permeability of the subsurface, as well as the ability to store all process water during operation and closure.

The Proponent acknowledges that environmental assessment is a planning tool used to ensure that projects are considered in a careful and precautionary manner in order to avoid or mitigate the possible adverse effects of projects on the environment and to encourage decision makers to take actions that promote sustainable development and has endeavoured to satisfy these objectives in the Application documentation.

The scope and details of the effects assessment have been prepared in accordance with the requirements of BC EAO AIR of May 2014 and the final EIS Guidelines of February 2013 prepared by the Agency.

One assessment has been prepared that meets both provincial and federal requirements. On 9 July 2013, the BC EAO issued an Order under section 11 of the BC EAA describing the formal scope, procedures, and methods concerning the provincial review of the Project's EA.



Photo ES 34: Pacific Wren near Proposed Transmission Line, September 2012

The Proponent has rigorously followed the EA process. The Application provides the conclusions of the EA and demonstrates that all potential adverse effects of the Project have been identified, assessed, and avoided or mitigated where practicable.

Comprehensive consultation with public, government, and Aboriginal groups was conducted and documented by the Proponent. Stakeholders were provided the opportunity to gain an understanding of the Project and afforded the opportunity to effectively participate in the EA process. The Proponent began the formal consultation process in 2012, and has led or participated in over one hundred public consultation meetings, presentations, government agency and local government meetings, community events, and open houses. The Proponent has also directly engaged with Aboriginal groups who are potentially affected by the Project. A comprehensive record of consultations has been maintained, and issues and concerns raised through these consultations have informed Project planning and design, and have been reflected in the selection and characterization of VCs within the effects assessment as well as proposed mitigation measures.

Appropriate VCs were selected in consideration of Project interactions with the biophysical and human environment, and in consideration of feedback received by the Proponent through the consultation process. The EA was conducted to assess potential effects of the Project on 40 VCs under the five pillars of environment, economy, social, heritage, and health.

In compliance with the BC EAA and the CEAA, 2012 the Proponent applied a rigorous methodology to assess the Project effects and cumulative effects of the Project on the selected VCs under the five pillars.

Baseline characterization provided information and identified important features of the five pillars and associated processes, their interrelationships and interactions, as well as the variability within and among resources, processes, and interactions over the temporal scale as identified in the Application. This information is provided in sufficient detail to allow characterization of each component before any disturbance to the environment attributable to the Project. In describing the environmental components, both scientific and available traditional knowledge was incorporated, as appropriate, as well as the indicators and measures of health and integrity used in the analysis. The baseline characterization comprised all relevant seasonal and temporal variations.

Following identification and selection of VCs, the methodology continued with an assessment of potential and residual effects of the Project on the VCs. Mitigation measures were proposed for each VC, as required, taking into consideration the magnitude and duration of the potential effects of the Project. Under this approach, the

potential effects are considered pre-mitigation effects, while the residual effects are predicted to occur subsequent to the application of mitigation measures. The mitigation measures are discussed in relation to their expected effectiveness and associated risk. The residual effects were the basis for the determination of significance.

Notably, the Project incorporates several design measures to avoid sensitive areas (e.g., Blackwater basin, UWR, resort areas). Further, the Proponent proposes to manage the mine waste in a manner that protects water resources by avoiding surface water discharges during the operations and closure phases, and by co-disposal of PAG waste rock under water with tailings in the TSF in order to achieve water quality objectives during all mining phases.

Proposed mitigation measures go beyond adopting best practices. For example, innovative approaches will be incorporated to use the freshwater supply system (i.e., pumping water from Tatelkuz Lake to Davidson Creek) to maintain in-stream flow needs to protect fish and fish habitat. Further, a Fisheries Mitigation and Offsetting Plan is proposed to compensate for loss of fish habitat. A summary of the significance determination for residual and cumulative effects for each VC for the Project is presented in Table ES 7.

**Table ES 7: Summary of Significance Determination for Residual and Cumulative Effects**

VALUED COMPONENT	DETERMINATION OF SIGNIFICANCE PROJECT RESIDUAL EFFECT	DETERMINATION OF SIGNIFICANCE CUMULATIVE EFFECT
<b>Atmospheric Pillar</b>		
Noise and vibration	Not significant (negligible to minor)	n/a
Climate change	Not significant (negligible)	n/a
Air quality	Not significant (minor)	Not significant (minor)
<b>Aquatic Pillar</b>		
Surface water flow	Not significant (negligible to moderate)	n/a
Surface water quality	Not significant (minor)	Not significant (minor)
Sediment quality	Not significant (minor)	n/a
Groundwater quantity	Not significant (negligible to minor)	n/a
Groundwater quality	Not significant (minor)	n/a
Wetlands	Not significant (minor to moderate)	Not significant (minor)
Fish	Not significant (negligible to moderate)	n/a
Fish habitat	Not significant (negligible to moderate)	n/a
<b>Terrestrial Pillar</b>		
Physiography and topography	Not significant (negligible to moderate)	Not significant (minor)
Surficial geology and soil cover	Not significant (negligible)	n/a

VALUED COMPONENT	DETERMINATION OF SIGNIFICANCE PROJECT RESIDUAL EFFECT	DETERMINATION OF SIGNIFICANCE CUMULATIVE EFFECT
Soil quality	Not significant (negligible)	n/a
Ecosystem composition	Not significant (minor to moderate)	Not significant (moderate)
Plant species and ecosystems at risk	Not significant (minor to moderate)	Not significant (moderate)
Amphibians	Not significant (negligible)	n/a
Water birds	Not significant (negligible to minor)	Not significant (minor)
Forest and grassland birds	Not significant (minor to moderate)	Not significant (minor to moderate)
Moose	Not significant (negligible to minor)	Not significant (minor)
Caribou	Not significant (negligible to moderate)	Not significant (moderate)
Grizzly bear	Not significant (minor)	Not significant (minor) to significant
Furbearers	Not significant (negligible to minor)	Not significant (minor)
Bats	Not significant (negligible)	n/a
Invertebrates	Not significant (negligible to minor)	Not significant (minor)
<b>Economic Pillar</b>		
Provincial economy	Not significant (negligible)	n/a
Regional and local employment and businesses	Not significant (minor)	n/a
Regional and local government finance	Not significant (negligible)	n/a
<b>Social Pillar</b>		
Demographics	Not significant (negligible to minor)	n/a
Regional and community infrastructure	Not significant (negligible to minor)	n/a
Regional and local services	Not significant (negligible to minor)	n/a
Family and community wellbeing	Not significant (negligible to minor)	n/a
Non-traditional land and resource use	Not significant (minor)	Not significant (negligible to minor)
Current land and resource use for traditional purposes	Not significant (negligible to moderate)	Not significant (minor to moderate)
Visual resources	Not significant (minor to moderate)	Not significant (moderate)
<b>Heritage Pillar</b>		
Archaeological sites	Not significant (negligible)	n/a
Historic heritage sites	Not significant (negligible)	n/a
Paleontological resources	Not significant (negligible)	n/a
<b>Health Pillar</b>		
Environmental exposures	Not significant (negligible)	n/a
Workers health and safety	Not significant (negligible)	n/a

No significant residual Project effects have been identified in the EA.

Following the assessment of the residual effects of the Project, a CEA was conducted for each VC for which there will be a residual effect predicted to exceed non-significant negligible. The CEA of these VCs considered projects and activities past, present, certain future, and reasonably foreseeable future. The rationale for the selection of projects and activities (both included and

excluded) considered in the CEA is presented in the Application.

Two significant cumulative effects were identified. One is the mortality risk of the Grizzly Bear VC. The project contribution to the Grizzly Bear VC is Not Significant but there is already a significant cumulative impact even without the project. The second is in the CLRUTP VC on trapping for the Lhoosk'uz Dene Nation trap line holder TR0512T014. The main driver for this cumulative effect is

on existing forestry license that cover a significant portion of the trap line.

The Proponent has engaged with Aboriginal groups potentially affected by the Project since acquiring the Project property in 2011.

The Proponent has provided site tours, attended numerous meetings with Aboriginal leadership, held and encouraged community meetings, and participated in one-on-one meetings with key community members who are most dependent on local resources for spiritual, cultural, and basic needs (e.g., Elders and knowledge holders and land users such as trappers and harvesters) in an effort to gather TK/TLU information.

Mitigation measures were developed to address the potential adverse Project effects. Effects on specific wildlife and vegetation species, including those harvested by First Nations, are considered in studies for Wildlife, Fish and Fish Habitat, Landscape, and Soils and Vegetation. Implementation of environmental management plans (EMPs) will minimize or help avoid effects throughout the life of the Project.

The Proponent used the information provided by Aboriginal groups, regarding traditional land and resource use, to the extent that such information was made available. The Proponent is committed to considering any new information provided to inform detailed engineering design and post-EA permitting as well as EMPs for the construction, operations, and closure of the mine.

The Proponent makes it a priority to act as a responsible mining company, from management practices, to health and safety standards, to stewardship of the environment. The Proponent understands that business activities have an effect on the people who work in the Proponent's operations, their environment, and on their communities. The Proponent's growth and success as a company depends on the long-term economic, social, and environmental sustainability of each of the communities in which the company works and lives.

The Proponent is committed to maintaining the highest health and safety standards in company mines and development projects. The Proponent seeks to minimize and mitigate the impacts of mining on the environment,

and to practice effective, progressive rehabilitation of mined areas.

The Project will make a major contribution to social and economic well-being in BC, especially in central BC, where Project spending on labour, goods, and services will provide opportunities for regional residents, and bring additional workers and their families into the region. By providing well-paying jobs, reducing local unemployment levels, purchasing goods and services from regional businesses, and contributing to economic and population growth, the Project will improve economic and community stability, and offset some of the employment losses that have occurred in the region due to declines in the forest industry between 2006 and 2011. The District of Vanderhoof, the Village of Fraser Lake, and the City of Prince George will be the major beneficiaries of the Project, although Project benefits will extend into other communities, both Aboriginal and non-Aboriginal, within central BC.

In light of the significant benefits offered by the Project, that there are no significant adverse residual Project effects, and that the Project will not contribute to incremental significant cumulative effects given that necessary mitigation measures will be implemented, the Proponent respectfully requests:

- An EA Certificate for the proposed Project; and
- The issuance of a Federal ministerial decision statement that the Project is not likely to cause significant adverse environmental effects.

**Blackwater Gold Project Application Review Schedule – by Week**  
**DRAFT (Jan 13, 2016)**

<b>Calendar Week / Dates (180-day timeline)</b>	<b>Working Group</b>	<b>First Nation Consultation</b>	<b>Public Consultation</b>
<b>1 / Jan 10-16 (0-4)</b>  <b>Start of 180-day App Review January 12, 2016 (day “0”)</b>  <b>Begin 45 day technical review</b>	Possible WG conference call on App Review expectations and timelines  Application to include tracking tables and responses from screening	Aboriginal Groups participate in WG  Application to include draft consultation report  New Gold (NG) meetings with Aboriginal Groups to answer questions on Application and discuss impacts on Aboriginal Interests  NG implementing Aboriginal Groups Consultation Plan	Public consultation 7 day notice posted and ads for public comment period/open houses in newspapers, posted at community centers, etc.  Provide poster boards to EAO for review
<b>2 / Jan 17-23 (5-11)</b>  <b>30-day Public comment period starts January 20<sup>th</sup></b>	Application review  Possible WG conference call on App Review expectations and timelines	Aboriginal Groups review Application as part of WG  NG meetings with Aboriginal Groups  NG provides meeting notes/responses from previous week meetings  NG implementing Aboriginal Groups Consultation Plan	Start of 30-day Public Comment Period (Joint federal/provincial) January 20 <sup>th</sup>  EAO reviews and posts comments  NG implementing Public Consultation Plan
<b>3 / Jan 24-30 (12-18)</b>	Application Review  Tailings Alternatives Assessment (TAA) due by Jan 27 <sup>th</sup> (day 15)  Draft Certified Project Description (CPD) and table of Conditions (i.e. mitigations) due by Jan 27 <sup>th</sup> (day 15)	Aboriginal Groups review Application as part of WG  NG meetings with Aboriginal Groups  NG provides meeting notes/responses from previous week meetings  NG implementing Aboriginal Groups Consultation Plan	Public Comment Period  EAO reviews and posts comments  Possible open house  NG implementing Public Consultation Plan

HAR



<p><b>4 / Jan 31-Feb 6 (19-25)</b></p>	<p>Application Review</p>	<p>Aboriginal Groups review Application as part of WG</p> <p>NG meetings with Aboriginal Groups</p> <p>NG provides meeting notes/responses from previous week meetings</p> <p>NG offers meeting to discuss NG responses</p> <p>NG implementing Aboriginal Groups Consultation Plan</p>	<p>Public Comment Period</p> <p>EAO reviews and posts comments</p> <p>Possible open house</p> <p>NG implementing Public Consultation Plan</p>
<p><b>5 / Feb 7-13 (26-32)</b></p>	<p>Application review</p> <p>Possible NG presentation on Application to sub-working groups, if desired by WG:</p> <ul style="list-style-type: none"> <li>• Linear corridor</li> <li>• Water management, quantity &amp; quality (include TAA)</li> <li>• Social, economic and health</li> <li>• Wildlife</li> <li>• Caribou</li> </ul>	<p>Aboriginal Groups review Application as part of WG</p> <p>NG meetings to discuss and discuss impacts on Aboriginal Interests</p> <p>NG provides meeting notes from previous week meetings</p> <p>NG offers meeting to discuss NG responses</p> <p>NG implementing Aboriginal Groups Consultation Plan</p>	<p>Public Comment Period</p> <p>EAO reviews and posts comments</p> <p>NG implementing Public Consultation Plan</p>
<p><b>6 / Feb 14-20 (33-39)</b></p> <p><b>30-day Public comment period ends Feb 19<sup>th</sup></b></p>	<p>Application review</p>	<p>Aboriginal Groups review Application as part of WG</p> <p>NG meetings to discuss and discuss impacts on Aboriginal Interests</p> <p>NG implementing Aboriginal Groups Consultation Plan</p>	<p>Public Comment Period ends</p> <p>EAO reviews and posts comments</p> <p>NG responds to public comments (tracking table) by March 4<sup>th</sup> (within 2 weeks)</p> <p>NG implementing Public Consultation Plan</p>

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<p><b>7 / Feb 21-27 (40-46)</b></p> <p><b>45 day technical review ends Feb 26<sup>th</sup></b></p>	<p>Comments on Application due by Feb 26<sup>th</sup> (day 45)</p>	<p>Aboriginal Groups comments on Application due by Feb 26<sup>th</sup> (day 45) as part of WG review</p> <p>NG meetings to discuss and discuss impacts on Aboriginal Interests</p> <p>Interim consultation report due</p> <p>NG offers meeting to discuss NG responses</p> <p>NG implementing Aboriginal Groups Consultation Plan</p>	<p>NG responds to public comments (tracking table) by March 4<sup>th</sup> (within 2 weeks)</p> <p>NG implementing Public Consultation Plan</p>
<p><b>8 / Feb 28-Mar 5 (47-53)</b></p> <p><b>NG responds to public comments by March 5<sup>th</sup></b></p>	<p>NG preparing responses</p> <p>WG consider Certified Project Description and table of Conditions (i.e. mitigations)</p>	<p>NG meetings to discuss and discuss impacts on Aboriginal Interests</p> <p>NG offers meeting to discuss NG responses to previous issues raised</p> <p>NG preparing responses to Aboriginal Group comments</p> <p>NG implementing Aboriginal Groups Consultation Plan</p>	<p>NG responds to public comments (tracking table) by March 4<sup>th</sup> (within 2 weeks)</p> <p>EAO reviews tracking table</p> <p>NG implementing Public Consultation Plan</p>
<p><b>9 / Mar 6-12 (54-60)</b></p>	<p>NG preparing responses</p> <p>WG consider Certified Project Description and table of Conditions (i.e. mitigations)</p>	<p>NG offers meeting to discuss NG responses to previous issues raised</p> <p>NG preparing responses</p> <p>NG implementing Aboriginal Groups Consultation Plan</p>	<p>EAO reviews tracking table</p> <p>NG implementing Public Consultation Plan</p>
<p><b>10 / Mar13-19 (61-67)</b></p> <p><b>NG responds to WG comments by March 12<sup>th</sup></b></p>	<p>NG preparing responses</p>	<p>NG implementing Aboriginal Groups Consultation Plan</p> <p>NG preparing responses</p> <p>Aboriginal Groups participation in WG</p>	<p>EAO provides any additional direction to NG on public consultation and revisions to tracking table</p> <p>NG implementing Public Consultation Plan</p>

*epc*

<p><b>11 / Mar 20-26 (68-74)</b></p> <p><b>Discussion and Issue resolution</b></p>	<p>NG responses to WG comments</p> <p>NG provides Issue Tracking Tables by March 22<sup>nd</sup> (day 70)</p> <p>WG review of responses</p>	<p>NG responses to WG comments by March 22<sup>nd</sup> (day 70)</p> <p>Aboriginal Groups participation in WG</p> <p>NG implementing Aboriginal Groups Consultation Plan</p>	<p>EAO finalizes tracking table and post to website</p>
<p><b>12 / Mar 27-Apr 2 (75-81)</b></p>	<p>WG subgroup discussions on issue identification, additional information and potential mitigations to be covered in a draft Certificate</p> <ul style="list-style-type: none"> <li>• Linear corridor</li> <li>• Water management, quantity &amp; quality (include TAA)</li> <li>• Social, economic and health</li> <li>• Wildlife</li> <li>• Caribou</li> </ul>	<p>Aboriginal Groups participation in WG</p> <p>NG implementing Aboriginal Groups Consultation Plan</p>	<p>NG ongoing consultation; preparing report</p>
<p><b>13 / Apr 3-9 (82-88)</b></p>	<p>WG subgroup meetings on issue identification and additional information</p>	<p>Aboriginal Groups participation in WG</p> <p>NG provides draft consultation report to Aboriginal Groups</p>	<p>NG ongoing consultation; preparing report</p>
<p><b>14 / Apr 10-16 (89-95)</b></p>	<p>NG responses to additional information required as a result of issue resolution discussions</p>	<p>Aboriginal Groups participation in WG</p> <p>Aboriginal Groups review of NG consultation report</p>	<p>NG Public Consultation Report due by April 11<sup>th</sup> (day 90)</p> <p>EAO reviewing report and incorporating into assessment</p>
<p><b>15 / Apr 17-23 (96-102)</b></p>	<p>WG review of responses</p> <p>WG/NG Review of EAO documents, as available</p>	<p>Aboriginal Groups participation in WG</p> <p>Aboriginal Groups comment on NG consultation report</p>	<p>EAO reviewing report and incorporating into assessment</p>
<p><b>16 / Apr 24-30 (103-109)</b></p>	<p>WG discussions (email/formal comments/meetings): effects and mitigations</p> <p>WG/NG Review of EAO documents, as available</p>	<p>FN Consultation report due to EAO</p> <p>Aboriginal Groups participation in WG</p>	

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<b>17 / May 1-7 (110-116)</b>		Aboriginal Groups participation in WG	
<b>18 / May 8-14 (117-123)</b>  <b>WG review of documents</b>	WG/NG Review of draft Technical report, draft Certified Project Description and draft table of Conditions  Issue discussion as needed with specific WG members/NG (start day 120)  <b>NG provides final issue tracking table</b>  Issue discussion as needed with specific WG members/NG	Aboriginal Groups participation in WG  FN review of draft part C	
<b>19 / May 15-21 (124-130)</b>	Comments due on Technical Report (2 weeks), complied conditions and revised CPD  Issue discussion as needed with specific WG members/NG		EAO review of NG Public Consultation report
<b>20 / May 22-28 (131-137)</b>	Issue discussion as needed with specific WG members/NG	Comments on FN Part C due	
<b>21 / May 29-Jun 4 (138-144)</b>	Comments due on technical and assessment report, including Certified Project Description and table of Conditions, and part C  Issue discussion as needed with specific WG members/NG	Aboriginal Groups participation in WG	
<b>22 / Jun 5-11 (145-151)</b>  <b>EAO internal process</b>	No additional information  EAO internal –only process		
<b>23 / Jun 12-18 (152-158)</b>			
<b>24 / Jun 19-25 (159-165)</b>			

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<b>25 / Jun 26-Jul 2 (166-172)</b>		Separate submission requested by Day 170  Possible 5 day extension	
<b>26 / Jul 3-9 (173-179)</b>  <b>App Review ends July 10, 2016</b>			
<b>27 / Jul 10-16 (180)</b>  <b>App Review ends July 10, 2016</b>			

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## Environmental Assessment of the Blackwater Gold Project

### Public Comment Period and Information Sessions

New Gold Inc. is proposing the construction and operation of an open pit gold and silver mine located approximately 110 kilometres southwest of Vanderhoof, British Columbia. As proposed, the project would produce 60,000 tonnes per day of gold and silver ore, over a mine life of 17 years.

The Blackwater Gold Project is subject to review under both the *Canadian Environmental Assessment Act, 2012* (CEAA 2012) and B.C.'s *Environmental Assessment Act* and is undergoing a coordinated environmental assessment.

#### Public Comment Period

The Canadian Environmental Assessment Agency (the Agency) and B.C.'s Environmental Assessment Office (EAO) are inviting the public to comment on the ongoing environmental assessment of the Blackwater Gold Project. The proponent has recently submitted its Environmental Impact Statement / Application (EIS / Application) which describes the project and its potential to cause environmental, heritage, health, social, and economic effects.

A copy of the complete EIS / Application and more information is available online at [www.ceaa-acee.gc.ca](http://www.ceaa-acee.gc.ca) and at [www.eao.gov.bc.ca](http://www.eao.gov.bc.ca). A summary of the document in English or French is also available on the Agency's website at [www.ceaa-acee.gc.ca](http://www.ceaa-acee.gc.ca).

Submit comments from **January 20, 2016 to February 19, 2016:**

**By Online Form:** [www.eao.gov.bc.ca](http://www.eao.gov.bc.ca)

**By Email:** [Blackwater@ceaa-acee.gc.ca](mailto:Blackwater@ceaa-acee.gc.ca)

**By Fax:** 250-387-2208

**By mail:** Blackwater Gold Project  
Canadian Environmental Assessment Agency  
410-701 West Georgia Street  
Vancouver, British Columbia V7Y 1C6

OR

Blackwater Gold Project  
Environmental Assessment Office  
PO Box 9426 Stn Prov Govt  
Victoria, British Columbia V8W 9V1

The Agency accepts comments in either English or in French. Comments only need to be submitted once to either the Agency or the EAO to be considered for both the provincial and federal environmental assessments.

Copies of the summary and the complete EIS / Application are also available for viewing at these locations:

**Canadian Environmental Assessment Agency**  
Vancouver, B.C.  
Viewing by appointment only  
Telephone: 604-666-2431

**Vanderhoof Public Library**  
230 Stewart Street East  
Vanderhoof, B.C.

**Burns Lake Public Library**  
585 Government Street  
Burns Lake, B.C.

**Fort St. James Public Library**  
425 Manson Street  
Fort St. James, B.C.

**Fraser Lake Public Library**  
228 Endako Avenue  
Fraser Lake, B.C.

**Prince George Public Library**  
Bob Harkins Branch  
888 Canada Games Way  
Prince George, B.C.

**Prince George Public Library**  
Nechako Branch  
6547 Hart Highway  
Prince George, B.C.

**Cariboo Regional District Library**  
Quesnel Branch  
101-410 Kinchant Street  
Quesnel, B.C.

#### Information Sessions:

**February 2, 2016, from 4:00 p.m. to 8:00 p.m.**  
Nechako Senior Friendship Centre  
219 Victoria Street East  
Vanderhoof, B.C.

**February 3, 2016, from 4:30 p.m. to 8:30 p.m.**  
Mouse Mountain Elementary School  
266 Taluk Avenue  
Fraser Lake, B.C.

Information on the Blackwater Gold Project and the EIS / Application will be available at the information sessions, and interested individuals will be able to speak with provincial and federal representatives and New Gold Inc.'s technical team.

All submissions received by the Agency and the EAO during the comment period in relation to the Blackwater Gold Project are considered public. Comments will be posted to the EAO website and will become part of the Agency project file.

Canada





**Planning Department Report**  
**Development Variance Permit Application A-08-15**  
**January 18, 2016**

**Name of Applicants:** Gary and Stephanie Huxtable

**Electoral Area:** A

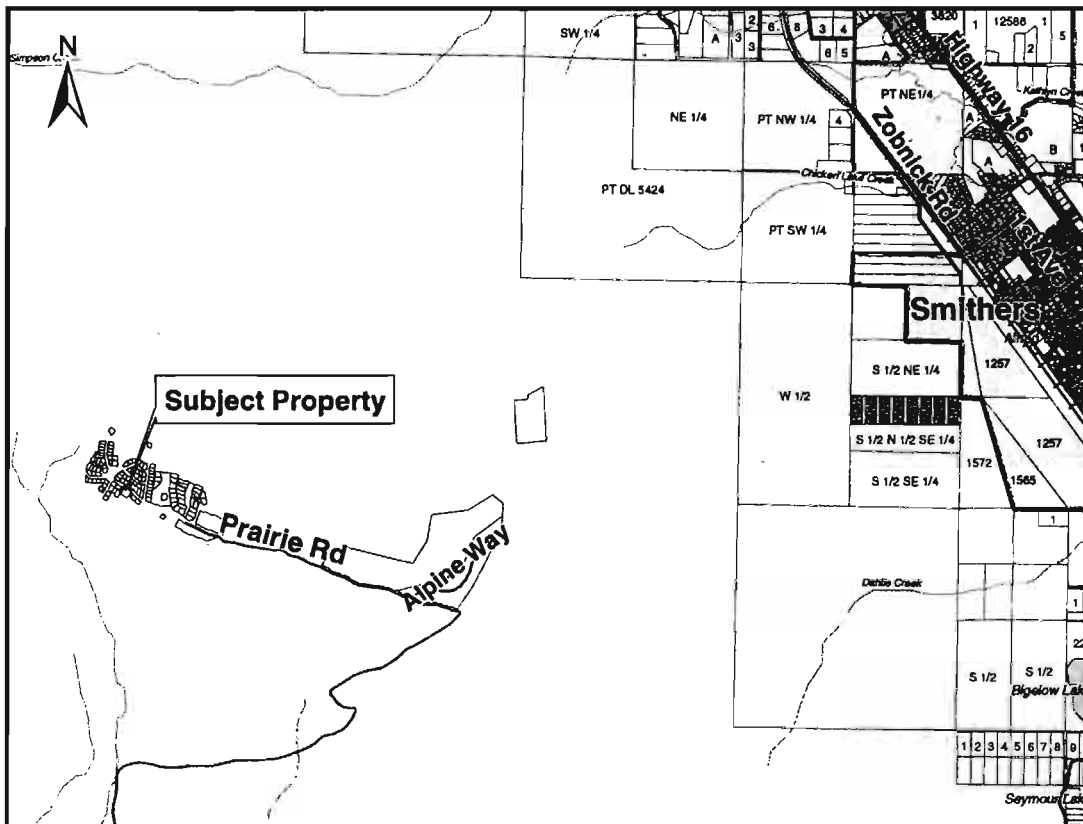
**Subject Property:** Block I, District Lot 1586. The subject property is 1,012 square meters (0.25 acres) in size.

**OCP Designation:** Ski Smithers Development Area (SSDA) in Smithers and Telkwa Rural Official Community Plan Bylaw No. 1704, 2014.

**Zoning:** Hudson Bay Mountain Recreational Residential (R8)

**Existing Land Use:** Recreational Residential

**Location:** The subject property is located approximately 6 km west of the Town of Smithers at 233 Prairie Road on Hudson Bay Mountain.



**Proposal:**

The applicants want to continue constructing a 204.8 m<sup>2</sup> (2205 ft<sup>2</sup>) building that is proposed to be an addition to their existing 72.8 m<sup>2</sup> (784 ft<sup>2</sup>) seasonal dwelling. The total area of the proposed seasonal dwelling would be 277.6 m<sup>2</sup> (2989 ft<sup>2</sup>).

The subject property is zoned "Hudson Bay Mountain Recreational Residential (R8)" in "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" (the Zoning Bylaw). The R8 Zone allows a seasonal dwelling to have a maximum gross floor area (GFA) of 110 m<sup>2</sup> (1184 ft<sup>2</sup>).

GFA is defined as "the total floor area in a principal building or structure measured between the exterior faces of the exterior walls of the building or structure at the level of each storey below, at and above grade, excluding the area used for off-street loading, parking, mechanical equipment, stairways and crawl spaces to a maximum height of 1.8 metres."

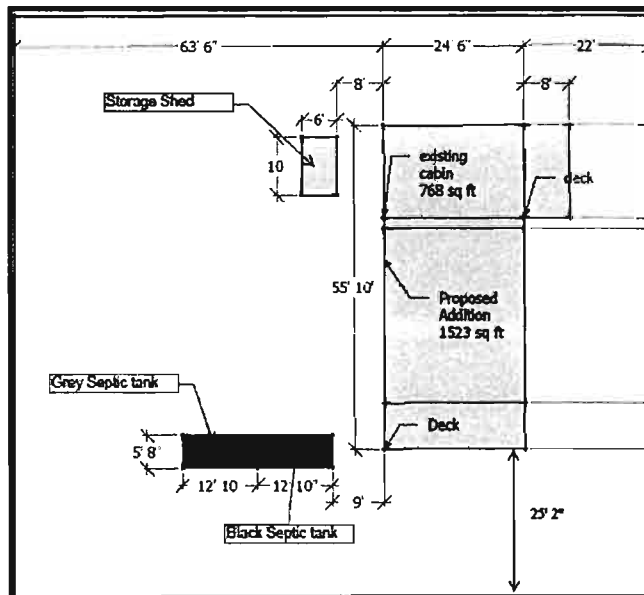
The GFA of the existing cabin and proposed addition is 201.8 m<sup>2</sup> (2172.5 ft<sup>2</sup>). This GFA is based on the applicants suggested exclusion of approximately 75 m<sup>2</sup> of floor area used for snowmobile parking, mechanical equipment, and stairway (not included in the definition of GFA).

The application proposes to vary the GFA allowed in the R8 Zone from 110 m<sup>2</sup> (1184 ft<sup>2</sup>) to 201.8 m<sup>2</sup> (2172.5 ft<sup>2</sup>). This in an increase of 91.8 m<sup>2</sup> or 83%.

Maximum GFA	Existing GFA (cabin)	Proposed Additions GFA	Proposed Total GFA	Proposed Increase
110 m <sup>2</sup>	71 m <sup>2</sup>	130.8 m <sup>2</sup>	201.8 m <sup>2</sup>	<b>91.8 m<sup>2</sup></b>
1184 f <sup>2</sup>	765.24 ft <sup>2</sup>	1407.26 ft <sup>2</sup>	2172.5 ft <sup>2</sup>	<b>988.5 ft<sup>2</sup></b>

**Applicant's Site Plan**

A site plan provided by the applicant is shown to the left. It is noted that the building area and dimensions shown on the site plan are incorrect.





## Illegal Construction

On August 18, 2015 the property owner contacted the RDBN regarding the building requirements for the subject property. A RDBN building inspector notified the applicant that the property is located in the Regional District Building Inspection area, that a building permit is required, and that the R8 zone had a 110 m<sup>2</sup> gross floor area limitation. The building inspector recommended that the applicant talk to a Planner for more information regarding zoning but no further contact was made by the applicant at that time.

On September 17, 2015 while undertaking inspections in the area a building inspector noticed the project was underway without a building permit. A stop work order was placed on the construction. At this point foundation footings were poured and foundation wall form work was in progress.



Another site visit was made on October 19, 2015. The building inspector noted that the stop work order had been ignored and further foundation work had been completed without a permit. The building inspector spoke to the contractor and reminded him of the stop work order and advised him to speak to a Planner.



On November 19, 2015 another site visit was made. Further work had been completed.

The property owner contacted the Planning Department on November 26, 2015 and indicated that he wished to make application for a Development Variance Permit.



**PLANNING DEPARTMENT COMMENTS****Area Character and Building Size Limitations**

The subject property is located in Prairie Village (formerly known as the Cabin Colony) on Hudson Bay Mountain. Prairie Village is a cluster of small parcels ranging in size from 890m<sup>2</sup> (0.22 ac.) to 1450m<sup>2</sup> (0.26 ac.). Historically, the area contained small A-Frame style cabins that did not have running water and relied on outhouses for sewage disposal. With the servicing of the parcels with electricity, larger seasonal dwellings with cisterns and pump and haul septic systems have been built.

Records indicate that one of the main reasons the R8 zones contains limitation on GFA is that there are concerns regarding the high density of outhouses in an area of shallow soils on top of bedrock. There are also residents that appreciate the rustic character of the area and smaller sized seasonal dwellings.

The Planning Department has initiated discussions with the Prairie Village Cabin Owners Association regarding a review of the regulations that apply. At this time there is no clear indication that the majority of owners wish to have the GFA restriction increased. However, there appears to be a desire to confirm the amount of floor area that can be excluded from the calculation of the GFA.

**Subject Property Servicing**

The subject property currently uses a pit toilet. The applicants have hired a Professional Engineer to design and construct a greywater and sewage holding tank system. The subject property is in a location which is accessible to a hauling truck at all times of the year.

A cistern has been installed under the proposed addition.

**Staff Recommendation**

The proposed variance is excessive and would allow a building well in excess of the size contemplated by zoning. The building would represent a change to the character of the area that many persons within the area may find negative.

It appears that construction of the addition began with the knowledge that a building permit was required and the proposed addition was not in compliance to zoning. Staff are concerned that there is the perception in the development community that there is little risk in developing illegal structures, as the subsequent approvals will be granted and enforcement is highly unlikely. Support of this application and the excessive variance which is requested would help support that public perception. In staff's opinion the proposed variance should not be supported.

It is noted that staff have not provided the required public notice of the application to adjacent property owners. Should the Board wish to approve the application staff

should be directed to undertake the necessary notice and present the application to the Board at a subsequent Board meeting for consideration.

### **Alternative Options**

The property owner has indicated that, should the application not be supported, he may call the existing cabin an accessory building and develop the new construction as the seasonal dwelling. If this proposal required a variance to the GFA for the proposed new dwelling it is possible that staff would not support this application. It would be expected that the old cabin would continue to be used as a dwelling (and not an accessory building).

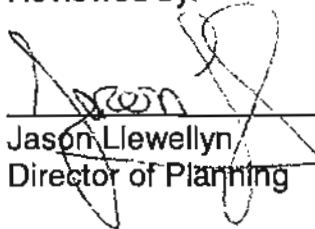
Should the property owner not be able to obtain a building permit for the newly constructed building within the next few months staff shall report to the Board and seek direction regarding bylaw enforcement. The options range from notice on title to requiring removal of the illegally constructed structure.

### **Recommendations**

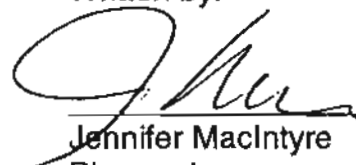
That the Regional District Board deny Development Variance Permit Application A-08-15

*Electoral Area Planning – Participants/Directors/Majority*  
(All Directors)

Reviewed by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

Written by:

  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I

## Development Variance Request Letter

Regional District Bulkley-Nechako  
Box 820  
Burns Lake, BC  
V0J 1E0

Attn: Planning Department

We are applying for a development variance to the zoning bylaw No. 700. A variance is required, in order to allow for an addition to our seasonal dwelling on Hudson Bay Mountain, which is currently in the "Hudson Bay Mountain Recreational Residential Zone R8). The R8 zoning, does not allow for a building to exceed 110 square meters (1184 sq/ft) gross floor area.

Our family of 5, has enjoyed our 700 sq/ft cabin and outhouse for the last 8 years, but within the next 5 years we anticipate that our children may get married and /or have children. Anticipating that our family shall continue to grow, we are hoping to build the addition to our cabin, to meet the needs of our future family dynamic. Within the next 10 years, there is potential to have 10-14 people at the cabin during the winter months.

The proposed total gross floor area of the new addition would be approximately 1200 sq/ft, and the old cabin would be 700 sq/ft, for a total of 1900sq/ft total.

We have discussed this size limit, with many other cabin owners, who also agree that this restriction on size may have fit the cabin colony in 1993, when it was introduced, being that all the cabins were on pit style outhouses. However, with the introduction of hydro power in 2006, the uses of the cabins have changed, due to the ability to install water cisterns and septic tanks. Because of the introduction of hydro, bathrooms, and larger bedrooms are a reality, creating more livable and larger spaces in the cabin.

It should be noted, that there are several existing cabins, on the hill that are larger than our proposed cabin, and many that exceed the size limit. We feel that the root

problem is the bylaw, and that it should be reviewed to understand why the limit was put in place, and if it still meets the needs 23 years after it was introduced.

The Cabin Owners Association's AGM is December 26<sup>th</sup> and on the agenda will be an open discussion with regards to this bylaw.

Regards

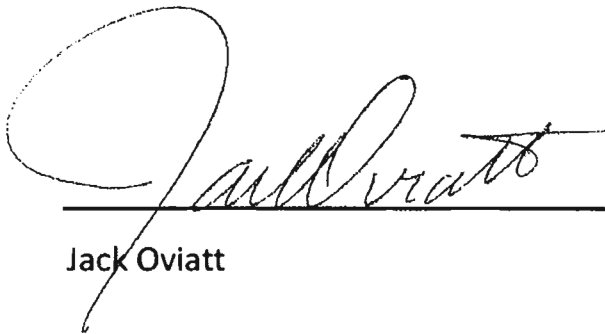
Gary & Stephanie Huxtable

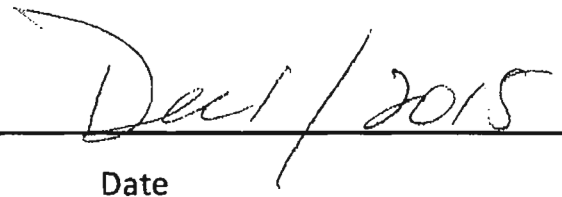
Development Variance  
Letter of Support

Jack Oviatt  
Lot # 234 Hudson Bay Mountain Road  
(250) 632-4831








To whom it may concern,

I Jack Oviatt, registered owner of lot # 234 Hudson bay Mountain Road, support Gary & Stephanie Huxtable, registered owners of lot # 233, in their application for a development variance for an increase in "total gross living area" from the bylaw required maximum of 1184sq/ft.

  
\_\_\_\_\_  
Jack Oviatt

  
\_\_\_\_\_  
Date

Legend

-  Provincial Parks - Tantalus -
-  National Parks - Colour File
-  Mapsheet Grid (1:250,000)
-  Mapsheet Grid (1:20,000)
-  Land Act Surveyed Rights or Tantalus - Outlined
-  Transportation Corridors - O
-  Land Act Survey Parcels

0 0.05 0.1 km

1:2,500

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Dataset: NAD83  
 Projector: NAD 1983 BC Environment Albers

Key Map of British Columbia



Huxtable Lot # 233

279

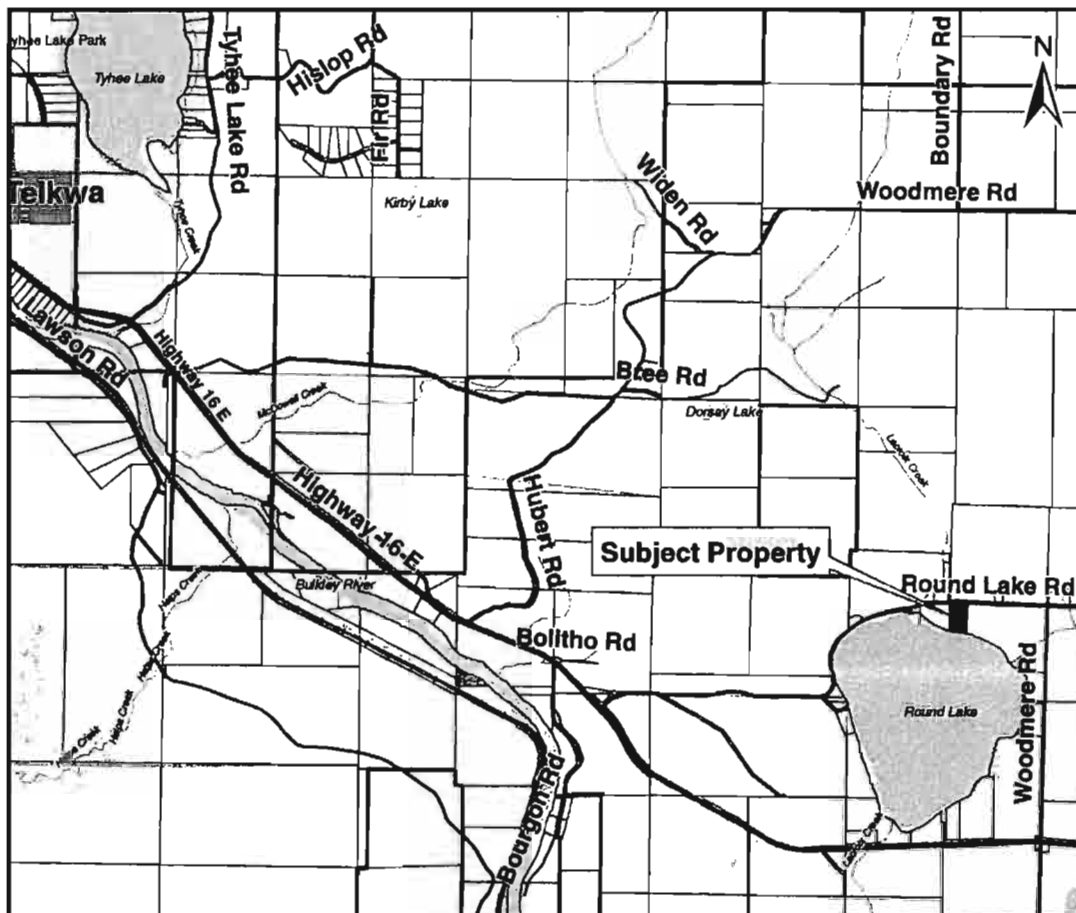


**Planning Department Report**  
**Development Variance Permit Application A-07-15**

January 15, 2016

## APPLICATION SUMMARY

<b>Name of Applicants:</b>	Raymond and Aurelia Spronk
<b>Electoral Area:</b>	A
<b>Subject Property:</b>	Block A, District Lot 765, Range 5, Coast District, Plan 1321. The subject property is $\pm 3.28$ ha in size.
<b>OCP Designation:</b>	Agricultural (AG) in the Smithers Telkwa Rural OCP Bylaw No. 1704, 2014
<b>Zoning:</b>	Agricultural (Ag1)
<b>Existing Land Use:</b>	Agricultural, Seasonal dwelling
<b>Location:</b>	The subject property is located at 14655 Round Lake Road, approximately 8 km southeast of the Village of Telkwa.

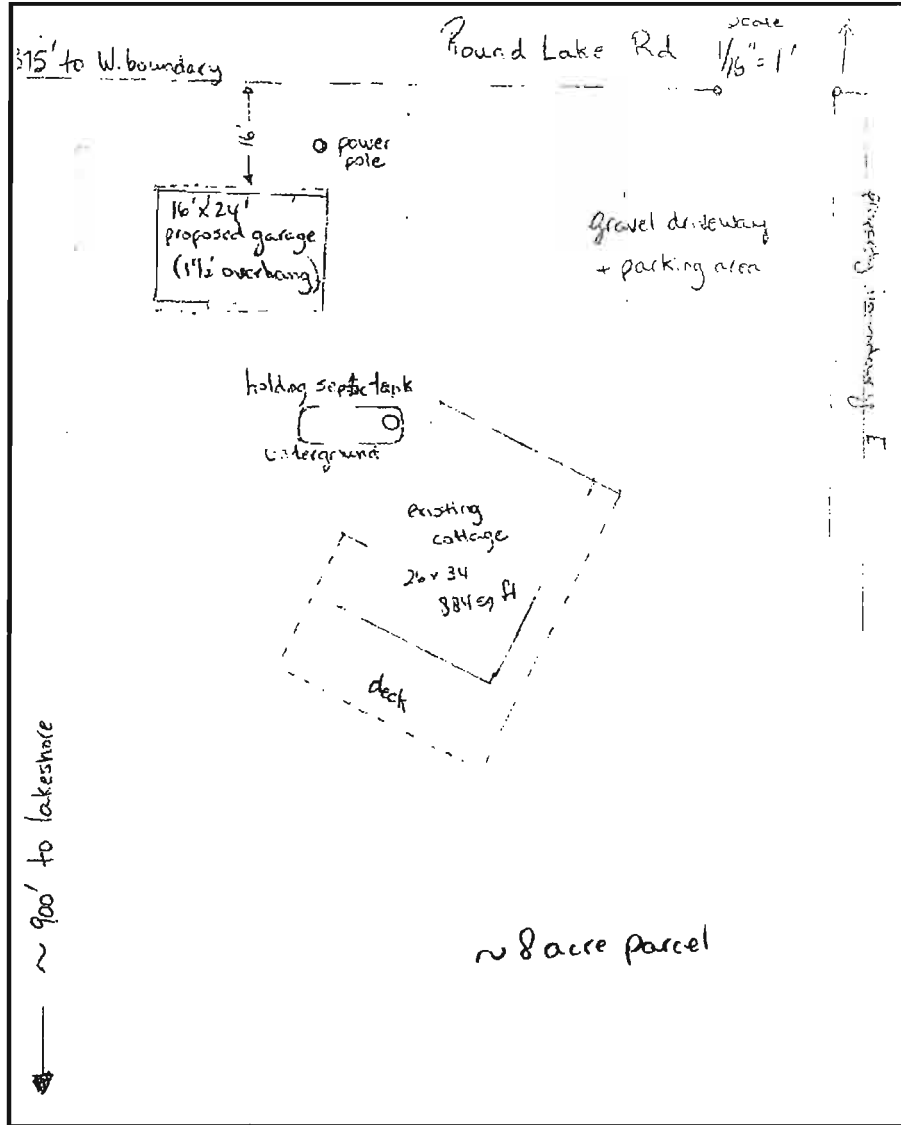




**Proposal:**

The applicants wish to build a 16' x 24' garage. The application is for a development variance permit to vary Section 14.04 (1) of Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993 to reduce the front parcel setback from 7.5 metres (24.6 ft.) to 4.87 metres (16 ft.) to allow for the construction of the proposed garage within the setback area.

**Applicants' site plan**



The applicants wish to build the shop closer to the front property line as it will be closer to the existing residence. The most ideal place for the garage would be directly beside the residence; however, the applicants cannot go further back with the garage as there is an existing septic tank underground.

The applicants have stated the location for the proposed construction is the most ideal spot, as this siting allows enough room to access the holding tank and to park a car into the proposed garage. As such, a development variance permit is required in order to build the proposed garage within the setback area.

## PLANNING DEPARTMENT COMMENTS

The proposed construction is more than 4.5 meters from the setback area of a road right-of-way (Round Lake Road). Therefore, the Ministry of Transportation and Infrastructure (MoTI) does not need to issue a permit to vary the setback area to allow for the garage to be constructed in the proposed location.

The Building Inspectors have no Building Code related objections to the reduced setback. There is a building permit on file from 2011 for the residence.

The proposed building will have minimal visual impact from the street. Therefore, the Planning Department believes that the proposed building site is reasonable.

The adjacent property owners within 50m of the subject property have been provided notice of the application and will have an opportunity to comment at the Board meeting on January 28, 2016 when the Board considers this application. There have been no concerns raised by area residents.

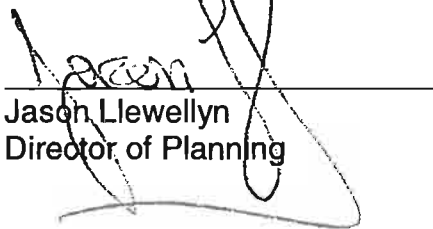
It is noted that Development Variance Permit A-07-15 requires that the construction be substantially completed within 2 years of the issuance of the permit.

### **Recommendation**

That the Board approve Development Variance Permit A-07-15 for the property located at 14655 Round Lake Road to vary Section 14.04 (1) of "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" to reduce the front parcel setback from 7.5 metres (24.61 ft.) to 4.87 metres (16 ft.) for a garage developed in general compliance with Schedule A of the permit.

*Electoral Area Planning – Directors/Majority*

Reviewed by:

  
Jason Llewellyn  
Director of Planning

Written by:

  
Jennifer MacIntyre  
Planner I

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**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
DEVELOPMENT VARIANCE PERMIT NO. A-07-15**

ISSUED TO: Raymond & Aurelia Spronk  
4621 59th Ave  
Barrhead, AB  
T7N 1P6

WITH RESPECT TO THE FOLLOWING LANDS:

Block A, District Lot 765, Range 5, Coast District, Plan 1321

This Development Variance Permit varies Regional District of Bulkley-Nechako Zoning Bylaw No. 700 as follows:

- Section 14.04 (1) is varied by reducing the front parcel line setback from 7.5 metres (24.61 ft.) to 4.87 metres (16 ft.) for the garage developed in general compliance with Schedule A.
1. This variance applies only to the development shown on the plan attached as Schedule A, which forms part of this permit.
  2. The lands shall be developed in accordance with the terms and provisions of this permit and the plans and specifications attached hereto as Schedule A, which forms part of this permit.
  3. This permit is not a building permit nor does it relieve the owner or occupier from compliance with all other bylaws of the Regional District of Bulkley-Nechako applicable thereto, except as specifically varied or supplemented by this permit.

AUTHORIZING RESOLUTION NO. \_\_\_\_\_ passed by the Regional District Board  
this day of \_\_\_\_\_, 2016

PERMIT ISSUED on the \_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Corporate Administrator



# Schedule A: Development Variance Permit A-07-15

## Legend

Round Lake Rd



Front Parcel Line

Front Parcel Line  
Setback Varied to 4.87m

4.89m

Proposed  
Garage






7.32m

Residence

Block A, District Lot 765, Range 5, Coast District, Plan 1321



DVP

-  Proposed Garage
-  Existing Residence
-  Subject Property
-  Cadastre - Legal
-  Major Secondary Road

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DISCLAIMER: The Regional District of Sully-Neuchâtel makes no Warranty, Representation or Guarantee of any kind regarding either maps or other information provided herein or the sources of such maps or other information. The Regional District of Sully-Neuchâtel assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 3 m  
 User: jennifer.macktyre  
 Date: 13/01/2016  
 Time: 3:35:45 PM

Nov. 15/2015

Attachment to Application for Amendment  
- Development Variance Permit.

To Whom It May Concern:

We are applying for permission to build a garage (16' x 24') on property zoned agricultural use where the proposed building will be less than the required distance from the property line. It would be consistent with the required 4.5 metres required for residential property.

This property with existing and proposed building is for personal use only. We have no plans to further develop the property.

Sincerely,

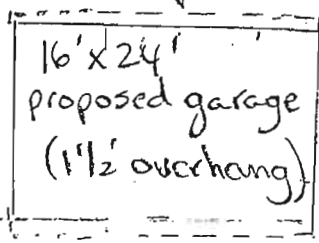


Kound Lake Rd 1/16" = 1'

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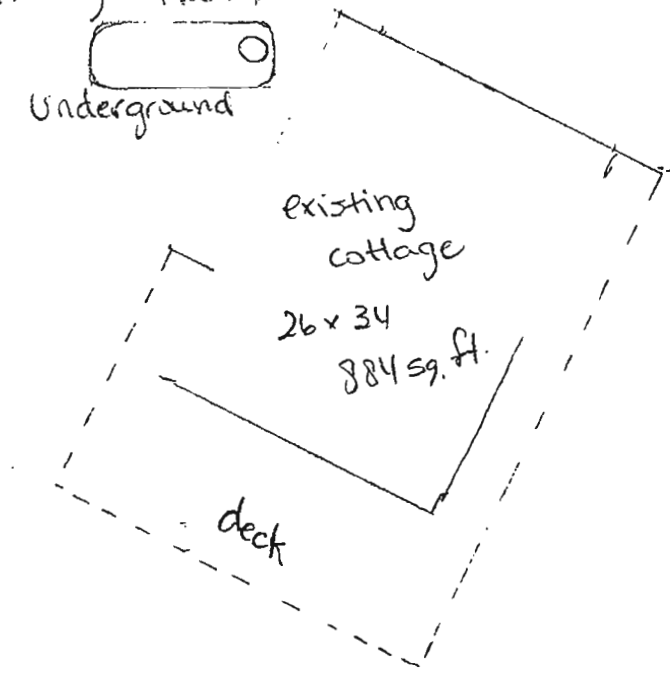
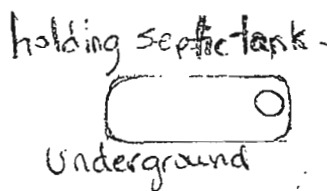
375' to W. boundary

Property boundary E



power pole

Gravel driveway + parking area



~ 900' to lakeshore

~ 8 acre parcel





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## MEMORANDUM

To: Chair Miller and Board of Directors  
From: Jason Llewellyn, Director of Planning  
Date: January 18, 2016  
Re: OCP review processes for the Village of Burns Lake and Electoral Areas B and E

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### PURPOSE

At the July 23<sup>rd</sup>, 2015 Board meeting staff proposed the undertaking of a concurrent review of the Village of Burns Lake and Electoral Areas B and E Official Community Plans, with the RDBN Planning Department undertaking the OCP review process for the Village on a cost recovery basis.

At the July 23<sup>rd</sup>, 2015 meeting the Board made the following motion:

*"That the Regional District of Bulkley-Nechako Board of Directors direct staff to:*

- 1. Approach the Village of Burns Lake regarding the RDBN Planning Department undertaking the municipal OCP review process at the same time as the RDBN reviews the OCP for Electoral Area Band E;*
- 2. Work with the Village of Burns Lake to develop a work plan for the municipal OCP reviews, and a contract for the planning services to be provided to the Village of Burns Lake;*
- 3. Report back to the RDBN Board of Directors with the proposed work plan and contract;*
- 4. Remain open to discussions with other municipalities within the RDBN."*

The proposed work plan and consultation checklist for the Area B and E OCP review, and the draft contract and work plan for the municipal OCP review, are attached for the Board's consideration.

### INTRODUCTION:

An Official Community Plan (OCP) contains the broad objectives and policies respecting the form and character of existing and proposed land use and servicing requirements for an area. It must consider anticipated housing needs, schools, service requirements, public facilities, location and requirements for commercial, industrial, agricultural and other land uses, and restrictions on lands that are environmentally sensitive or hazardous.

An OCP provides goals and objectives for the area, and policies to guide future land use, development, and other decisions of the Regional District Board in an effort to achieve those goals and objectives. An OCP allows business and landowners to make informed investment decisions. Also, an OCP is available for use by other levels of government to help direct their priorities and focus in the area.

An OCP provides a level of assurance and predictability for residents and businesses regarding the manner in which the RDBN will view and approach issues, and how the Board may approach decisions in critical areas like land use, habitat protection, and economic development. It also provides staff direction regarding how to respond to the public regarding development inquiries.

“Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Bylaw No. 1514, 2009”, was adopted in 2010. It is important to periodically review OCPs as the legislation, the attitudes and priorities of residents, the regional economy, and the development patterns and issues change over time. The process of reviewing the OCP also serves to raise awareness and support of the community vision and objectives contained in the plan.

Staff held a joint open house with the Village of Burns Lake on January 27<sup>th</sup>, 2016 at the Village office to introduce the municipal and rural OCP review processes to the public. A separate open house regarding the rural OCP review was held on January 26<sup>th</sup>, 2016 in Electoral Area E.

#### **WORK PLAN:**

The proposed process and work plan for the Area B and E OCP is attached as Appendix “A” to this report. It is proposed that the OCP review process include the creation of a working group made up of Regional District staff, community members, first nations and stakeholders. It is intended that the membership in the working group be solicited from the following organizations:

- Village of Burns Lake
- Community Futures Nadina
- Burns Lake Community Forest
- Chamber of Commerce
- Northern Health
- Ministry of Transportation and Infrastructure
- Ministry of Forests, Lands and Natural Resource Operations

Membership from the public was solicited at the public open houses introducing the OCP review (held January 26<sup>th</sup> and 27<sup>th</sup>). Interested members of the public fill out an application form for working group membership. After review, the APC would then appoint four of the applicants to the working group. This working group would meet as identified in Appendix A, and play a role in reviewing and amending a draft plan. The working group would make recommendations to the



Electoral Area B and E Advisory Planning Commissions (APC), along with staff's recommendations, on the content of the plan. The plan prepared by the working group is then taken to the general public for input at open houses.

It is proposed that the Electoral Area B and E APCs play the higher level role of reviewing and commenting on the draft document prepared by the working group, and overseeing the OCP review process. The APC would then make recommendations to staff and the Board regarding the content of the plan, but not be directly involved in the detailed work of drafting the plan.

The consultation checklist identified in Appendix B works hand in hand with the work plan to ensure that the process is inclusive and thorough.

### **CONSULTATION:**

In accordance with s. 879 of the *Local Government Act*, the Regional District must provide one or more opportunities it considers appropriate for consultation with persons, organizations and authorities it considers will be affected by the proposed OCP. Specifically, consideration must be given to consultation with the Board of an adjacent Regional District, Municipalities within or adjacent to the plan area, First Nations, School District Boards, and Provincial and Federal governments and their agencies.

Also, in accordance with s. 881 of the *Local Government Act*, the Regional District must consult with the school board with regards to the following:

- (a) the actual and anticipated needs for school facilities and support services in the school districts;
- (b) the size, number and location of the sites anticipated to be required for the school facilities referred to in paragraph (a);
- (c) the type of school anticipated to be required on the sites referred to in paragraph (b);
- (d) when the school facilities and support services referred to in paragraph (a) are anticipated to be required;
- (e) how the existing and proposed school facilities relate to existing or proposed community facilities in the area.

The checklist in Appendix B contains the proposed consultation strategy for the OCP. This strategy meets the requirements of s. 879 of the *Local Government Act*, and the referral to the School Board shall be undertaken in a manner that satisfies s. 881 of the *Local Government Act*. Therefore, staff recommends that the Board consider and approve the process as identified in the work plan, and the consultation strategy.

It is noted that the work plan is intended to serve only as a guideline for the process, and the consultation strategy is intended to identify a minimum level of consultation. Issues may arise that require change to the process and timelines, in consultation with the Area Directors. Also, issues may arise that result in increased consultation with the public, agencies, or interest groups beyond that identified in Appendix B.

## **CONTRACT WITH THE VILLAGE OF BURNS LAKE**

Attached to this report is a draft contract that has been developed in consultation with Village of Burns Lake staff. It is noted that the contract also includes, at the request of the Village of Burns Lake, the review of a number of regulatory bylaws in addition to the OCP review.

If the contract is entered into with the Village the RDBN Planning Department will continue working with the Village to undertake their OCP and regulatory bylaw review, along with the rural OCP review.

### **Recommendations**


1. That the Board approve the work plan and consultation checklist identified in Appendices A and B of the January 18, 2016 report, titled "OCP review process for the Village of Burns Lake and Electoral Areas B and E".

*Electoral Area Planning – Participants/Directors/Majority*

2. That the Board approve the contract for the planning services to be provided to the Village of Burns Lake attached to this report as Appendix C.

*Development Services – Directors/Majority*

Respectfully submitted by:



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Jason Llewellyn  
Director of Planning

## APPENDIX A

### Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Work Plan

			2016											
	Task	Anticipated Completion	J	F	M	A	M	J	J	A	S	O	N	D
<b>1. Preliminary Consultation and Review</b>														
<input checked="" type="checkbox"/>	Memo to Board on work plan and consultation strategy	January												
<input checked="" type="checkbox"/>	Preliminary input through referrals as in consultation strategy	January												
<input type="checkbox"/>	Hold two public open houses and identify volunteers for working group	January												
<input type="checkbox"/>	Meeting with Advisory Planning Commissions (APCs)	February												
<input type="checkbox"/>	Prepare Preliminary OCP Draft for discussion purposes	February												
<input type="checkbox"/>	Working Group Meeting 1 - review preliminary OCP Draft - discuss concerns /issues, community vision, and plan goals	February												
<b>2. Staff Research / Draft Preparation</b>														
<input type="checkbox"/>	Further research (concerns / issues/statistics/demographics)	April												
<input type="checkbox"/>	Revise Preliminary OCP Draft	April												
<input type="checkbox"/>	Working Group Meetings - discussion of issues and goals	April												
<b>3. Public Review of Draft</b>														
<input type="checkbox"/>	Amend Draft based on Working Group comments	May												
<input type="checkbox"/>	Final Working Group Meetings - review amended draft	May												
<input type="checkbox"/>	Review draft with APC and municipality	May												
<input type="checkbox"/>	Refer draft to First Nations and stakeholders	May												
<input type="checkbox"/>	Amend draft based on comments	June												
<input type="checkbox"/>	Hold Open Houses to present OCP Draft to the public	July												
<input type="checkbox"/>	Amend OCP Draft based on public input	July												
<input type="checkbox"/>	Present final draft to APC (and send to FN & stakeholders)	July												
<b>4. Formal Adoption</b>														
<input type="checkbox"/>	Present OCP Draft to Board for First and Second Reading	August												
<input type="checkbox"/>	Formal referrals and final revisions if required	August												
<input type="checkbox"/>	Public Hearing	September												
<input type="checkbox"/>	Present draft plan to Board for Third Reading	September												
<input type="checkbox"/>	Present plan to Board for Adoption	October												

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## APPENDIX B: Burns Lake Rural and Francois Lake (North Shore) Official Community Plan Rural Official Community Plan Consultation Strategy Checklist

### Consideration of affected persons, organizations, and authorities

At the beginning of the OCP review process, during the stakeholder review phase and during the public review and referral phase, consideration has been given to consultation with the following organizations.

Consultation is recommended with:

- Cariboo Regional District
- Regional District of Fraser-Fort George
- Regional District of Kitimat-Stikine
- Regional District of Peace River
- District of Vanderhoof
- District of Fort St. James
- Village of Fraser Lake
- Village of Burns Lake
- District of Houston
- Village of Telkwa
- Village of Granisle
- Town of Smithers
  
- Federal / Provincial Ministries or Agencies
  - Agricultural Land Commission
  - Ministry of Transportation and Infrastructure
  - Ministry of Agriculture
  - Ministry of Forests, Lands and Natural Resource Operations
  - Ministry of Energy and Mines
  - Ministry of Community, Sport and Cultural Development
  - Ministry of Jobs, Tourism and Innovation
  - Department of Fisheries and Oceans
  - Northern Health Authority
  - Other (specify) \_\_\_\_\_
  
- School District No. 54 Board
- School District No. 91 Board
- Improvement Districts
  
- First Nations
  - Burns Lake Band (Ts'il Kaz Koh First Nation)
  - Cheslatta Carrier Nation
  - Carrier Sekani Tribal Council

- Gitxsan First Nation
- Kitselas First Nation
- Lake Babine First Nation
- Moricetown Band
- Nadleh Whut'en First Nation
- Nak'azdli First Nation
- Nee Tahi Buhn Band
- Office of the Wet'suwet'en
- Saik'uz First Nation
- Skin Tyee First Nation
- Stelat'en First Nation
- Takla Lake First Nation
- Tl'azt'en First Nation
- Wet'suwet'en First Nation
- Yekooche First Nation
- Other (specify) \_\_\_\_\_
  
- Community groups/Associations
  - Community Futures - Nadina
  - Burns Lake & District Chamber of Commerce
  - Southside Economic Development Association
  - Omineca Ski Club
  - Lakes District Outdoor Recreation Society
  - Burns Lake Mountain Biking Association
  - Lakes District Airport Society
  - Burns Lake Snowmobile Club
  - Lakes District Fall Fair Association
  - Tweedsmuir Park Rod and Gun Club
  - Tchesinkut Watershed Protection Society
  - Lakes District Watershed Enhancement Society
  - Decker Lake Recreation Commission
  - Colleymount Recreation Commission
  - Eagle Creek Recreation Commission
  - Francois Tchesinkut Recreation Commission
  - Lakes District Trappers Association
  - Palling Recreation Commission
  - Rose Lake Community Club
  - Tweedsmuir Recreation Commission

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Public

Immediate neighbours (within 30 metres of subject property)

Surrounding neighbourhood

Region wide

Other (specify) see work plan

VILLAGE OF  
**BURNS  
LAKE**



**OFFICIAL COMMUNITY PLAN AND  
REGULATORY BYLAW REVIEW PROJECT:  
2016**

**BETWEEN**

**REGIONAL DISTRICT OF BULKLEY-  
NECHAKO**

**AND**

**VILLAGE OF BURNS LAKE**

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**OFFICIAL COMMUNITY PLAN AND REGULATORY BYLAW REVIEW  
AGREEMENT, 2016**

THIS AGREEMENT made this        day of        2016

BETWEEN:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

Box 820  
37 3<sup>rd</sup> Avenue  
**Burns Lake, BC, V0J 1E0**

(hereinafter called the “**RDBN**”)

OF THE FIRST PART

AND:

**VILLAGE OF BURNS LAKE**

Box 570  
Burns Lake, British Columbia, V0J 1E0

(hereinafter called the “**Village**”)

OF THE SECOND PART

**WHEREAS** the RDBN and Village, under Section 176 (1)(b) and 837 of the *Local Government Act*, may enter into an agreement to provide the municipality a service that is a work or service within the powers of the Municipality;

**AND WHEREAS** the RDBN and Village are willing to enter into an agreement for the RDBN to provide a service within the boundaries of the Village in relation to the Village’s review of their Official Community Plan and Regulatory Bylaws;

**NOW THEREFORE** the parties hereto in consideration of the performance of the covenants hereinafter contained and for other valuable consideration, the sufficiency and receipt of which is hereby acknowledge, covenant and agree as follows:



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Term:

1. This Agreement is for a term of 1 year commencing March 1<sup>st</sup>, 2016 and terminating on March 1, 2017.

Intent:

2. The intent of this Agreement is to outline the manner and terms by which the RDBN shall assist the Village in a review of their Official Community Plan and select Regulatory Bylaws.
3. Both parties agree that Land Use Planning Service shall be delivered in accordance with this Agreement.
4. This Agreement forms a contract between the RDBN and Village, with the RDBN being the contractor for the Village. The Planners and Director of Planning for the RDBN shall be representatives of the Village during the course of their duties under this Agreement.

Termination or Amendment:

5. Either party may terminate this Agreement by delivering to the other party written notice, a minimum of two (2) weeks in advance of the termination date.

Waiver

6. This Agreement is binding upon the parties hereto and their successors and assignees. The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

The RDBN's and Villages Responsibilities:

7. The RDBN shall be responsible for the following.

Managing and undertaking the process to review and amend the following bylaws in general accordance with the consultation strategy and work plan attached as Schedule A and B to this agreement, as amended by the Village.

- (a) "Official Community Plan Bylaw No. 879, 2007"
- (b) "Village of Burns Lake Zoning Bylaw No. 880, 2008"
- (c) "Development Approval Procedures Notification Bylaw No. 886, 2008"
- (d) "Sign Regulation Bylaw 885, 2008"

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This includes the following work, hereinafter referred to as the “Service”:

- (a) reviewing the bylaws and associated documents;
  - (b) making written recommendations to the Council of the Village regarding the review process and amendments to the bylaws.;
  - (c) ensuring that the process recommended is in accordance with the requirements of Part 26 of the *Local Government Act*;
  - (d) engaging with the community, First Nations, and stakeholders as a representative of the Village of Burns Lake regarding the bylaw reviews process;
  - (e) drafting an amended official community plan document and associated maps;
  - (f) presenting a draft amended official community plan document and associated maps with written recommendations to the Council of the Village regarding its adoption;
  - (g) drafting a list of specific amendments to “Village of Burns Lake Zoning Bylaw No. 880, 2008,” “Development Approval Procedures Notification Bylaw No. 886, 2008,” and “Sign Regulation Bylaw 885, 2008” in accordance with good planning practice;
  - (h) making written recommendations to the Council of the Village of Burns Lake regarding advised amendments to “Village of Burns Lake Zoning Bylaw No. 880, 2008,” “Development Approval Procedures Notification Bylaw No. 886, 2008,” and “Sign Regulation Bylaw 885, 2008;”
8. The RDBN will deliver the Service in a diligent manner, in accordance with good planning practice, utilizing qualified professional Planners having suitable training and being properly supervised.
9. The Village shall be responsible for the following.
- a. Designating the Chief Administrative Officer for the Village, and designate, as the contact with RDBN staff with respect to the provision of the services.
  - b. Providing all necessary information and feedback to the Planners regarding bylaw interpretation, development processes, and other municipal service information on an ongoing basis as necessary.
  - c. Providing the staff reports from the RDBN Planner or Director of Planning to Council of the Village of Burns Lake at regular meetings of Council as necessary.
  - d. Providing for the attendance of Village staff as necessary at open houses and meetings as necessary.
  - e. Provide the administrative and clerical support associated with the project in a diligent manner. This work includes the organization of public meetings,

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- advertising of events and meetings, mailing of notices and letters, and similar tasks.
- f. Drafting the bylaws associated with the adoption of any new or revised Official Community Plan, and advising the Council of the Village on the bylaw adoption process.
  - g. Drafting any proposed amendments to “Village of Burns Lake Zoning Bylaw No. 880, 2008,” “Development Approval Procedures Notification Bylaw No. 886, 2008,” and “Sign Regulation Bylaw 885, 2008;”
  - h. Facilitating the legal review of any bylaws considered by the Council of the Village in association with this project.
10. In the event of the absence of RDBN staff necessary to provide the Service the RDBN may not be required to provide the Service until adequate resources are available. The RDBN shall make all reasonable efforts to ensure that required staffing levels are provided.
  11. The Village Mayor or Councillors shall not provide direction to RDBN staff regarding the provision of the Service outside of the formal Council resolution process, unless a Councillor has been delegated authority by the Council to provide such direction. If a Councillor is delegated such authority all direction shall be documented and reported to the Village Council.

Service Delivery Cost Recovery:

12. In consideration for providing the Service under this Agreement:
  - a. The RDBN shall receive a fee of \$36.00 per hour for the Planner’s time spent providing the Service, and \$59.00 per hour for the Director of Planning’s time spent providing the Service.
  - b. The RDBN shall bill monthly for the costs incurred in the previous month, and the Village shall pay the costs within one month of receiving an invoice.
13. All costs associated with the Service and project are the responsibility of the Village. The RDBN shall not incur any costs associated with the Service without first obtaining the Village’s written consent.

Cost of Claims:

14. The Village shall reimburse the RDBN for any deductible amount that the RDBN is obliged to pay in relation to a claim arising from services provided within the municipality.

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15. The Village shall reimburse the RDBN for any damages award or portion thereof that actually results from a claim and that is not covered by the RDBN's errors and omissions insurance.
16. The Village shall reimburse the RDBN for any staff costs actually incurred by the RDBN in dealing with a claim arising from services provided within the municipality.

Binding Effect:

17. This Agreement shall endure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

Dispute Resolution:

18. In the event of any dispute or disagreement arising from the interpretation or application of this Agreement, or in the event of any breach or alleged breach by either party first written notice may be provided by either party to the other party describing the nature of the breach or alleged breach, or the disagreement or dispute. In the event that such notice is given, the parties shall:
  - a. immediately proceed to negotiate in good faith to resolve the matter to the mutual satisfaction of both parties; and
  - b. if a resolution satisfactory to both parties is not achieved within 60 (sixty) days of the first written notice being delivered to either party, then either party may serve a second written notice upon the other party that the matter is to be referred to binding arbitration; and
  - c. a single arbitrator shall be appointed by Agreement of the parties within 90 (ninety) days of the second written notice being delivered, and failing such Agreement, the arbitrator shall be appointed pursuant to the *Commercial Arbitration Act* to hear both parties to the dispute and the decision of that arbitrator shall be final, conclusive and binding on both parties, with costs payable in respect of the arbitration to be determined by the arbitrator.

Law Applicable:

19. This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia. Nothing in this Agreement shall negate or fetter the legal authority of either party.

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IN WITNESS WHEREOF the parties hereto have hereunto affixed their seals on the day and year first above written.

The Corporate Seal of the  
RDBN was affixed hereto in the  
presence of:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Chief Administrative Officer

The Corporate Seal of the  
VILLAGE OF BURNS LAKE  
was affixed hereto in the  
presence of:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**APPENDIX A**

**Village of Burns Lake Official Community Plan Update and Regulatory Bylaw Review Work Plan**

			2015			2016												
Task			Anticipated Completion	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
<b>1. Preliminary Consultation and Review</b>																		
<input type="checkbox"/>	Meeting Village of Burns Lake/RDBN staff re work plan	October		■														
<input type="checkbox"/>	Report to Council on work plan and consultation strategy	November		■														
<input type="checkbox"/>	Finalize work plan, budget, and contract	February			■	■	■											
<input type="checkbox"/>	Open houses (0), consultation (10), research (10)	February				■	■											
<input type="checkbox"/>	Council Report LGA Section 879 and working group (5)	March						■										
<input type="checkbox"/>	Research, review bylaws and issues, etc. (25)	March						■										
<input type="checkbox"/>	Working Group Meeting 1 - review and discuss OCP/ bylaw issues/ opportunities, community vision, and plan goals(5)	March						■										
<input type="checkbox"/>	Council Report on issues and process (10)	March						■										
<b>2. Staff Research / Draft Preparation</b>																		
<input type="checkbox"/>	Further research, consultation with stakeholders (25)	April							■									
<input type="checkbox"/>	Prepare Preliminary Draft OCP Amendments (15)	April							■									
<input type="checkbox"/>	2 Working Group Meetings - discussion of draft OCP and bylaw amendments (15)	May								■								
<input type="checkbox"/>	Report to Council on working group process (10)	May								■								
<input type="checkbox"/>	Amend draft OCP based on input (15)	June									■							
<input type="checkbox"/>	Final Working Group Meeting - review amended draft (5)	June									■							
<input type="checkbox"/>	Council Report on OCP draft and bylaw amendments prior to initiation of OCP bylaw referrals and public review (10)	June									■							
<b>3. Draft Bylaw Referral and Public Review</b>																		
<input type="checkbox"/>	Formally refer draft OCP to First Nations and stakeholders – respond as appropriate (10)	July											■					
<input type="checkbox"/>	Hold Open House to present draft OCP to the public	July											■					
<input type="checkbox"/>	Amend draft based on public input (10)	August												■				
<input type="checkbox"/>	Council Report on OCP draft, and proposed bylaw amendments prior to public review (10)	August												■				
<input type="checkbox"/>	Final Revisions if required (15)	September													■			
<b>4. Formal Adoption</b>																		
<input type="checkbox"/>	Council Report presenting OCP for 1 <sup>st</sup> and 2 <sup>nd</sup> Reading (10)	September														■		
<input type="checkbox"/>	Public Hearing and Council consideration of 3 <sup>rd</sup> Reading (5)	October														■		
<input type="checkbox"/>	Adoption (0)	November															■	

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## APPENDIX B

**Consultation Strategy for the  
Burns Lake Official Community Plan Review**

<b>Category</b>	<b>Description</b>	<b>Consultation Type</b>	<b>Timing</b>
Persons	General Public	Public Meetings, representatives on Working Group, Public Hearing	
First Nations	Lake Babine First Nation	Preliminary referral letter, representative on Working Group, and referral letter prior to 1st Reading	
	Ts'il Kaz Koh First Nation (Burns Lake Band)	Preliminary referral letter, representative on Working Group, and referral letter prior to 1st Reading	
	Wet'suwet'en First Nation	Preliminary referral letter, representative on Working Group, and referral letter prior to 1st Reading	
Community Groups	Chamber of Commerce	Preliminary referral letter, representative on Working Group, and referral letter prior to 1st Reading	
	Burns Lake and District Seniors Society	Preliminary referral letter, representative on Working Group, and referral letter prior to 1st Reading	
Provincial Government	School District No. 91 Nechako Lakes	Preliminary referral letter and referral letter prior to 1 <sup>st</sup> Reading	
	Ministry of Community, Sport and Cultural Development	Preliminary referral letter and referral letter prior to 1st Reading	
	Ministry of Transportation and Infrastructure	Preliminary referral letter and referral letter prior to 1st Reading	
	Ministry of Forests, Lands and Natural Resource Operations	Preliminary referral letter and referral letter prior to 1st Reading	
	Ministry of Environment	Preliminary referral letter and referral letter prior to 1st Reading	
	Ministry of Agriculture,	Preliminary referral letter and referral letter prior to 1st Reading	
	Agricultural Land Commission	Preliminary referral letter and referral letter prior to 1st Reading	
	Northern Health Authority	Preliminary referral letter and referral letter prior to 1st Reading	
Others	RDBN	Integrated process, referral letter prior to 1st Reading	
	RCMP	Preliminary referral letter, representative on Working Group, and referral letter prior to 1st Reading	

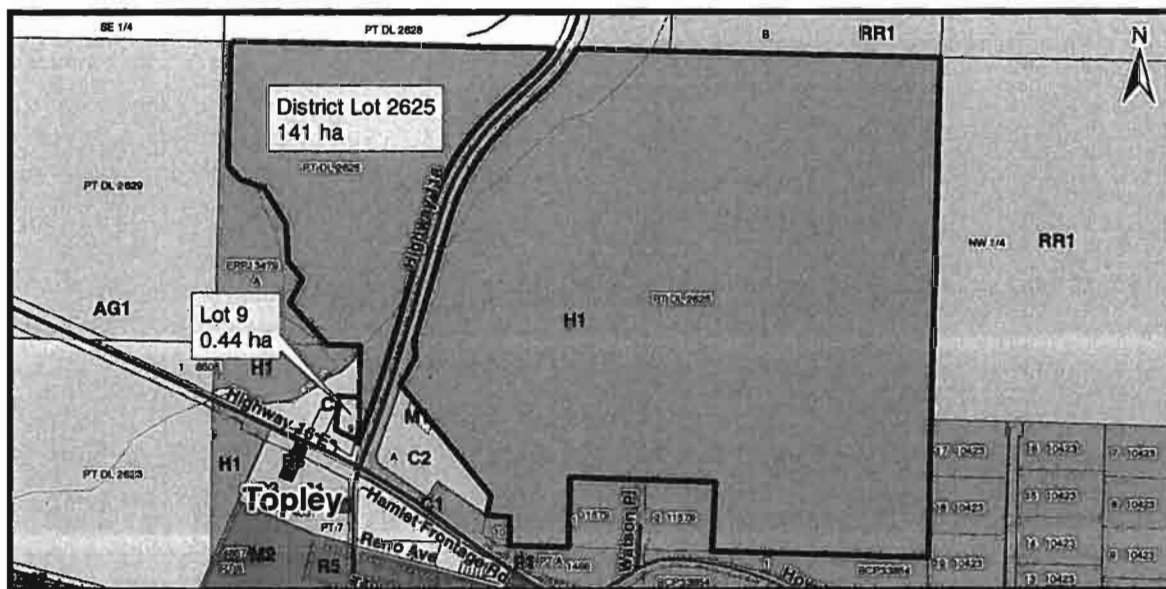


Planning Department Report  
 OCP Amendment Bylaw No. 1757  
 & Rezoning Bylaw No. 1758  
 3rd Reading  
 File No. G-03-15  
 January 19, 2015

## APPLICATION SUMMARY

- Name of Property Owner:** Pauline Watson
- Name of Agent:** HBH Land Surveying Inc.
- Electoral Area:** G
- Subject Properties:**
- District Lot 2625, Range 5, Coast District Except the South 160 Acres and Except Plans 4672 4870 5169 8353 11579 PRP14464 4042 and EPP13479; and
  - Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547.
- Location:** The subject properties are located at 12003 Highway 118 and 21889 Strimbolt Pit Rd, in the community of Topley, BC.

### Location & Zoning Map



- O.C.P. Designation:** Commercial (C) and Rural Residential (RR) in the Houston, Topley, Granisle Rural Official Community Plan Bylaw No. 1622, 2011



**Zoning:** General Commercial (C1) and Small Holdings (H1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993

**Existing Land Use:** Residential and vacant

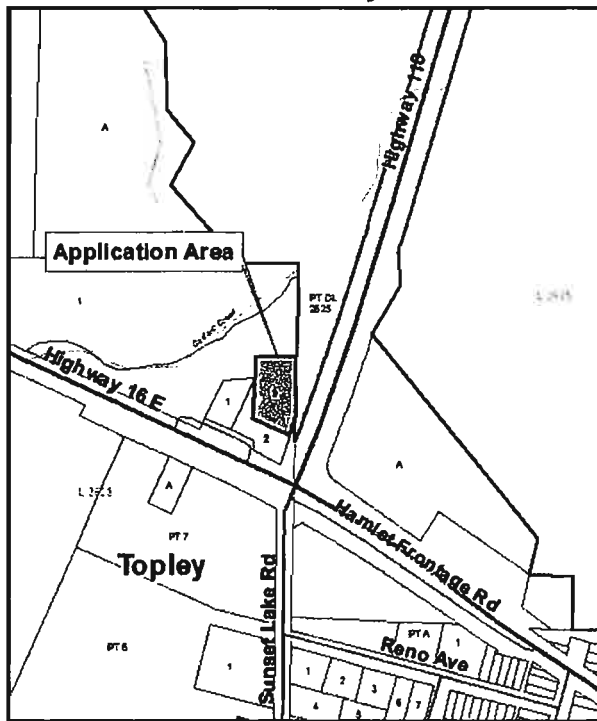
**ALR Status:** Not in the ALR

**Proposed OCP Amendment and Rezoning:**

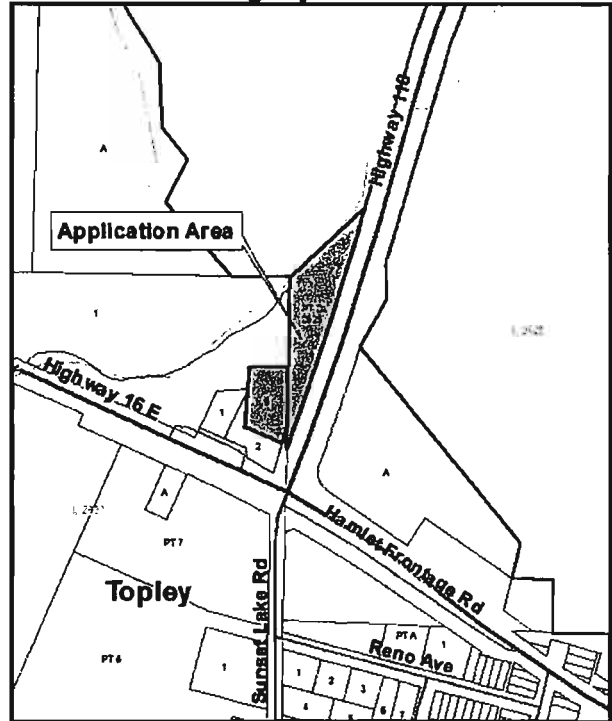
To amend Houston, Topley, Granisle Rural Official Community Plan from **Commercial (C)** to **Rural Residential (RR)** for part of the application area.

To amend RDBN Zoning Bylaw No. 700, 1993 from **General Commercial (C1) Zone** and **Small Holdings (H1) Zone** to **Rural Residential (R6) Zone** for the application area.

**OCP Amendment Bylaw No. 1757**



**Rezoning Bylaw No. 1758**



The property owner owns two adjacent parcels and wishes to do a boundary adjustment that would add 1.1 ha to the smaller parcel from the larger parcel. The first parcel, Lot 9, is 0.44 ha. in size and contains an 815 ft<sup>2</sup> residence, which was built in 1966, and is occupied by the property owner's son. The parcel is zoned General Commercial (C1). The second parcel, District Lot 2625, is 141 ha in size and zoned Small Holdings (H1). It contains the property owner's residence, built in the 1960's, and is accessed from Strimbolt Pit Rd.

The 1.1 ha portion of DL 2625 that is south of Cesford Creek is proposed to be consolidated with Lot 9. That portion is not accessible from the remainder of DL 2625,

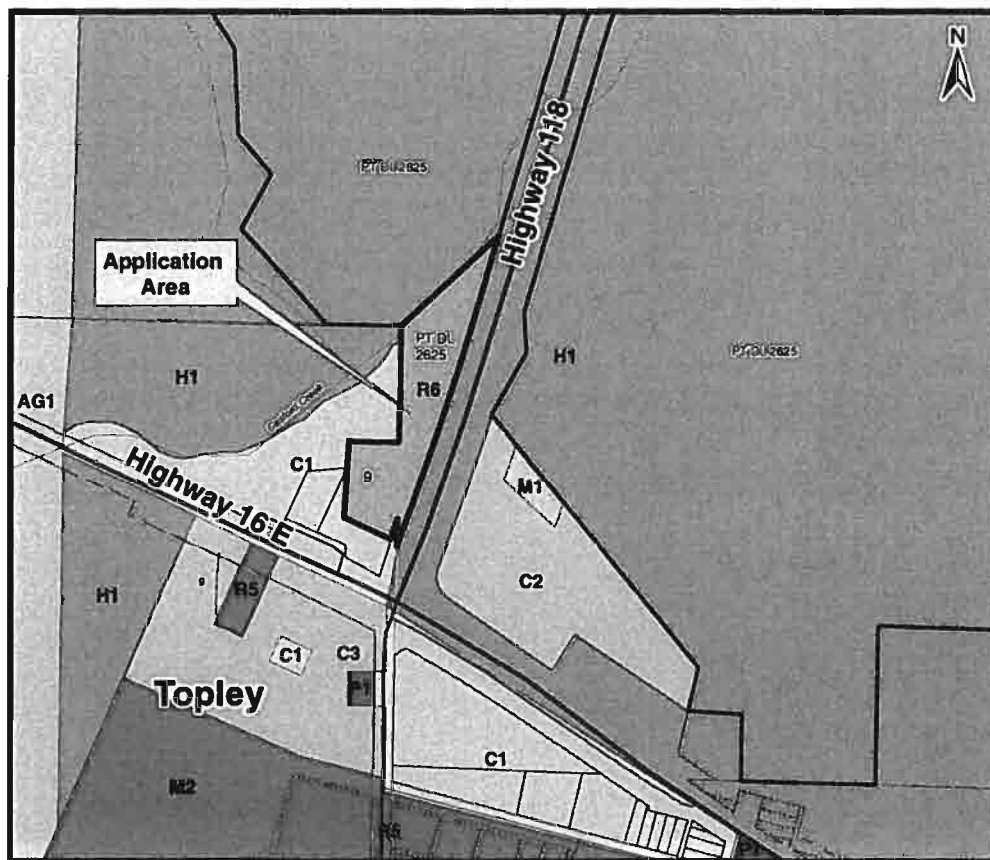
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and the creek acts as a natural boundary for the proposed parcel. The proposed parcel will be 1.5 ha in size.

The residential use of the proposed parcel and the proposed size of 1.5 ha do not comply with the current C1 and H1 zoning. The property owner is therefore applying to rezone the proposed parcel to the Rural Residential (R6) Zone.

The proposed R6 Zone does not comply with the Commercial (C) designation of Lot 9 so the property owner is applying to amend the designation to Rural Residential (RR), to allow the rezoning to occur.

### Proposed Zoning



### REFERRAL COMMENTS

#### Ministry of Transportation:

"Approval recommended subject to conditions below:

- No further access to Hwy 118 or Hwy 16 will be approved."

**Northern Health:**

"No Objections, see attached,

- I have reviewed this bylaw referral and I have no objections to this bylaw amendment."

**Advisory Planning Commission:**

"Vote was held and all in favour of re-zoning."

**PLANNING DEPARTMENT COMMENTS**

The public hearing for Bylaws No. 1757 and 1758 was held on January 18, 2016. The report of the Public Hearing is attached to this report.

The Rural Residential designation (RR) in "Houston, Topley, Granisle Rural Official Community Plan Bylaw No. 1622, 2011" is intended to provide opportunities for people to live in a rural setting while protecting and preserving the rural character of the area.

The following uses are permitted in the proposed R6 zone:

- (a) *single family dwelling;*
- (b) *two family dwelling;*
- (c) *field crops and horticulture;*
- (d) *non-commercial farm livestock;*
- (e) *home occupation;*
- (f) *buildings and structures accessory to the permitted principal uses.*

The proposed rezoning will legalize the historic residential use of Lot 9. The proposed boundary adjustment will create a new larger parcel, which is more appropriate for a rural area.

The access to the proposed parcel is from Highway 118 is through an easement over DL 2625, in the area that is proposed to be consolidated with Lot 9. The property also appears to be accessed through the neighboring property to the south onto Topley Post Office Rd.

There is no building permit on file for Lot 9, as the house was built in the mid 1960-ies, prior to the inception of the RDBN.

A change from commercial land use to residential land use is not seen as a concern as this parcel has never been used for commercial purposes. The proposed parcel configuration is seen as an improvement to the current configuration.

**Recommendations:**

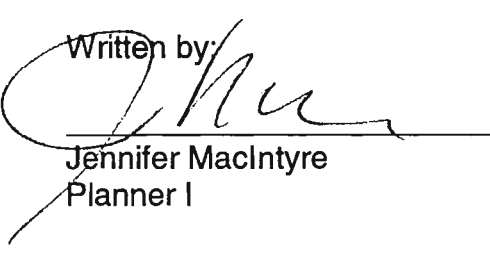
1. That the Regional District Board receive the Report of the Public Hearing for "Regional District of Bulkley-Nechako Rezoning Bylaws No. 1757 & 1758."
2. That "Houston, Topley, Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015" and "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015" be given third reading.

*Electoral Area Planning – All Directors/Majority*

Reviewed by:

  
\_\_\_\_\_  
Jason Llewellyn  
Director of Planning

Written by:

  
\_\_\_\_\_  
Jennifer MacIntyre  
Planner I



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**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO.1757**

A Bylaw to Amend "Houston, Topley, Granisle Rural Official  
Community Plan Bylaw No. 1627, 2011"

The Board of Directors of the Regional District of Bulkley-Nechako in open meeting  
assembled enacts as follows:

That the "Houston, Topley, Granisle Rural Official Community Plan Bylaw No. 1627,  
2011" be amended such that the designation of the following land is changed from  
Commercial (C) to Rural Residential (RR).

Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547 and shown on  
Schedule "A", which is incorporated in and forms part of this bylaw."

This bylaw may be cited as "Houston, Topley, Granisle Rural Official Community Plan  
Amendment Bylaw No. 1757, 2015".

READ A FIRST TIME this 10<sup>th</sup> day of December, 2015

READ A SECOND TIME this 10<sup>th</sup> day of December, 2015

PUBLIC HEARING HELD this 18<sup>th</sup> day of January, 2016

READ A THIRD TIME this            day of

I hereby certify that the foregoing is a true and correct copy of "Houston, Topley,  
Granisle Rural Official Community Plan Amendment Bylaw No. 1757, 2015".

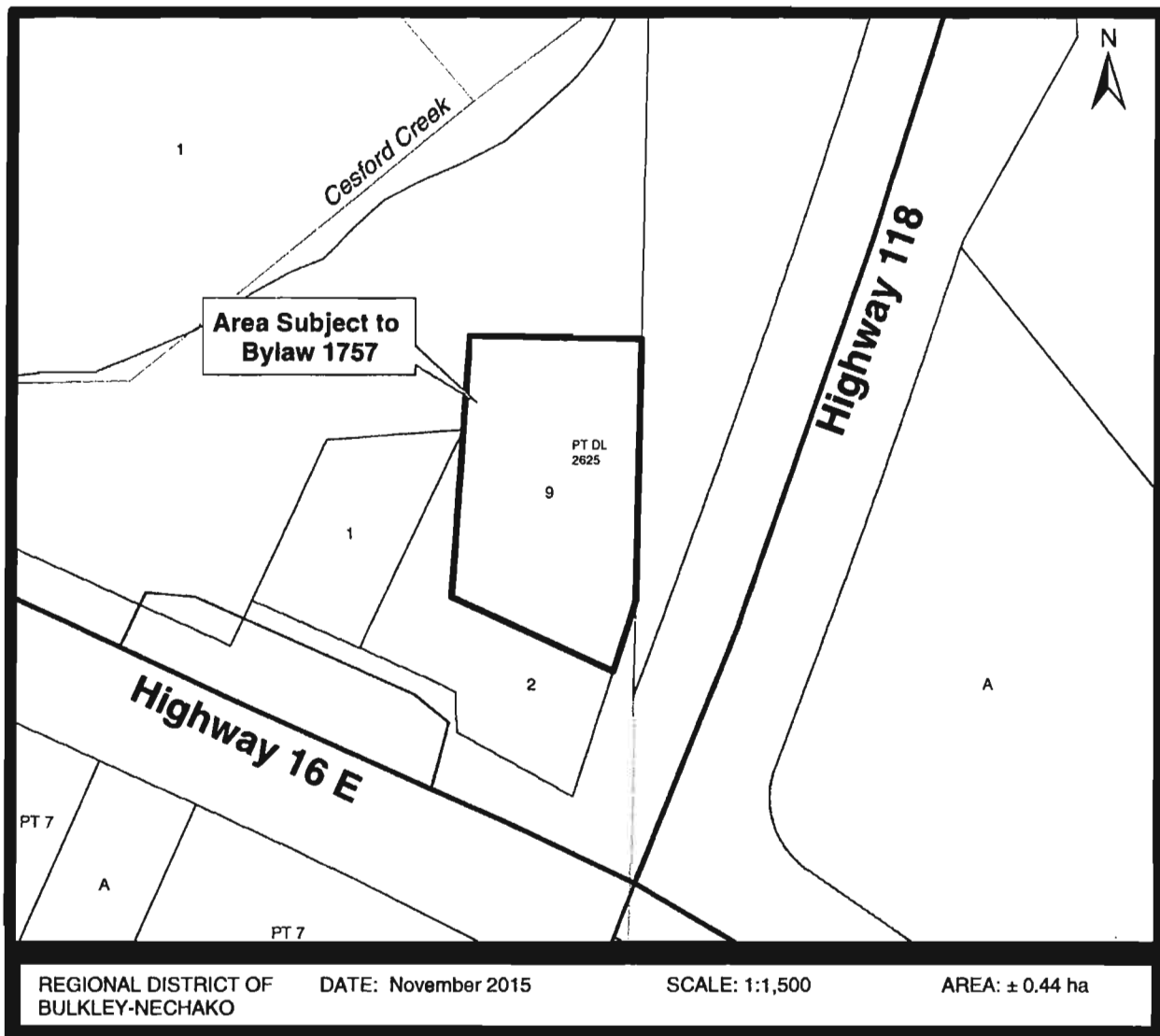
DATED AT BURNS LAKE this            day of

\_\_\_\_\_  
Corporate Administrator

ADOPTED this                            day of

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator



**SCHEDULE "A" BYLAW NO. 1757**

Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547, comprising of ± 0.44 ha.

Designation being changed from Commercial (C) to Rural Residential (RR).

I hereby certify that this is Schedule "A" of Bylaw No. 1757, 2015.

\_\_\_\_\_  
Corporate Administrator



**REGIONAL DISTRICT OF BULKLEY-NECHAKO**  
**BYLAW NO. 1758**

A Bylaw to Amend "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993"

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That "Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993" be amended such that the following land is rezoned from the "General Commercial (C1) Zone and Small Holdings (H1) Zone to Rural Residential (R6)" Zone.

Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547, and; a portion of District Lot 2625, Range 5, Coast District, Except the South 160 Acres and Except Plans 4672, 4870, 5169, 8353, 11579, PRP13561, PRP14464, 4042 and EPP13479.

This bylaw may be cited as the "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015".

READ A FIRST TIME this 10<sup>th</sup> day of December, 2015

READ A SECOND TIME this 10<sup>th</sup> day of December, 2015

PUBLIC HEARING HELD this 18<sup>th</sup> day of January, 2016

READ A THIRD TIME this            day of

I hereby certify that the foregoing is a true and correct copy of "Regional District of Bulkley-Nechako Rezoning Bylaw No. 1758, 2015"

DATED AT BURNS LAKE this            day of

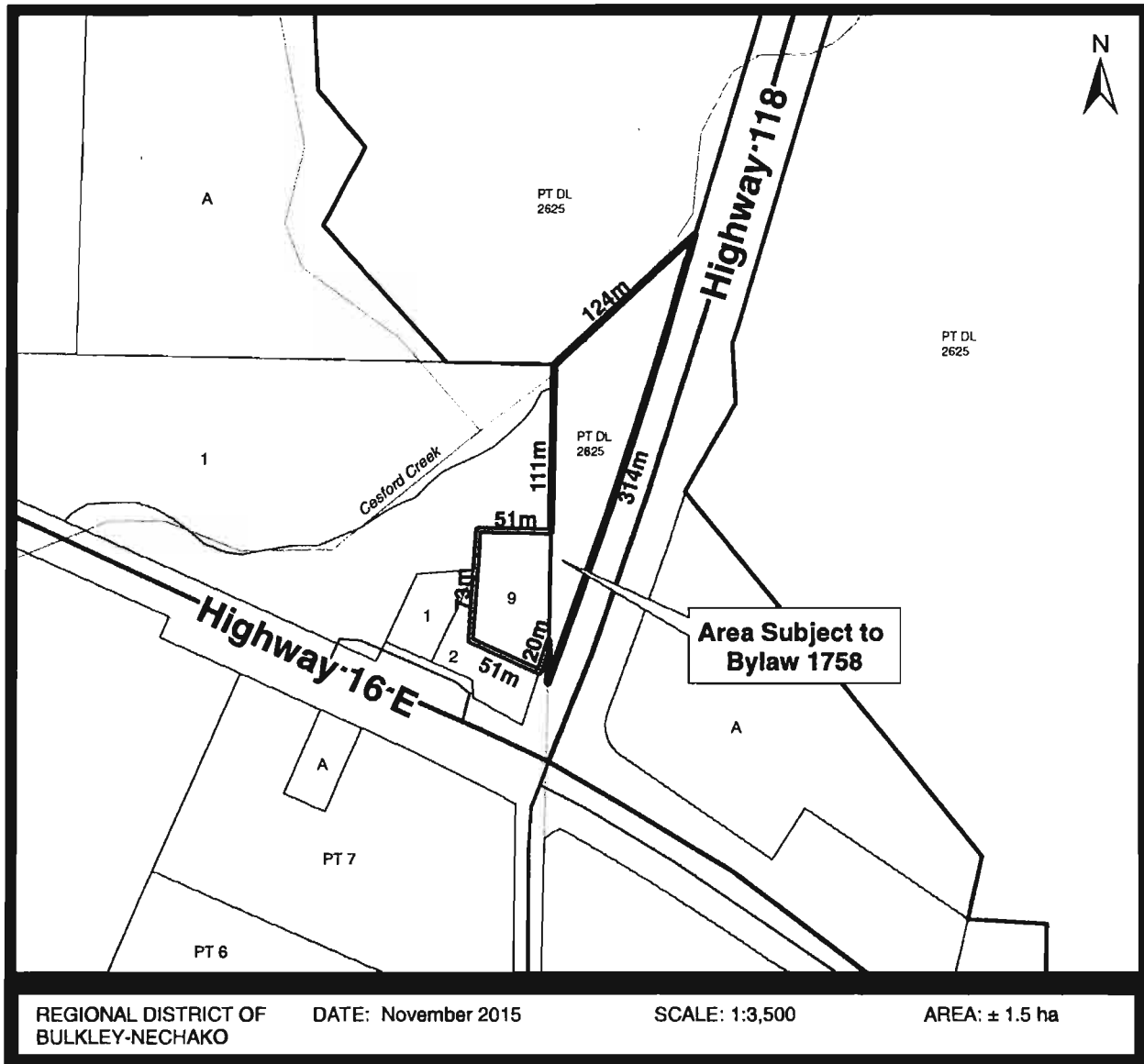
\_\_\_\_\_  
Corporate Administrator

APPROVED BY THE MINISTRY OF TRANSPORTATION  
this            day of

ADOPTED this            day of

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator



### **SCHEDULE "A" BYLAW NO. 1758**

Lot 9, District Lot 2623, Range 5, Coast District, Plan 5547, and a portion of District Lot 2625, Range 5, Coast District Except the South 160 Acres and Except Plans 4672 4870 5169 8353 11579 PRP14464 4042 and EPP13479, comprising of ± 1.5 ha Being rezoned from the "General Commercial (C1)" and "Small Holdings (H1)" Zone to the Rural Residential (R6)" Zone as shown.

I hereby certify that this is Schedule "A" of Bylaw No. 1758, 2015.

\_\_\_\_\_  
Corporate Administrator



**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
REPORT OF THE PUBLIC HEARING FOR BYLAWS NO. 1757 & 1758  
January 18, 2016**

Report of the Public Hearing held at 7:00 p.m., Monday, January 18, 2016 at the Topley Community Hall, 11591 Chester Street in Topley, BC. regarding Bylaws No. 1757 & 1758.

Present: Rob Newell, Chairperson  
Jennifer MacIntyre, Recording Secretary  
Pauline Watson, Applicant

CALL TO ORDER: The meeting was called to order at 7:01 p.m.

BUSINESS:

Chairperson Newell Welcomed the persons present and read a statement regarding Bylaws No. 1757 & 1758, noting the location of information packages, and explaining the Public Hearing process.

Chairperson Newell Called for comments on Bylaw 1757 & 1758.

Chairperson Newell Called for comments three times.

Chairperson Newell Closed the hearing at 7:06 p.m.

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Rob Newell, Chairperson

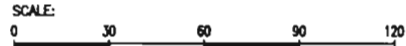
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Jennifer MacIntyre, Recording Secretary

**PROPOSED SUBDIVISION PLAN**

Of Lot 9 DL 2623 Plan 5547;  
 And Part of DL 2625 Except the South 160 Acres  
 and Except Plans 4672 4870 5169 8353 11579  
 PRP13561 PRP14464 4042 and EPP13479  
 Both of Range 5 Coast District

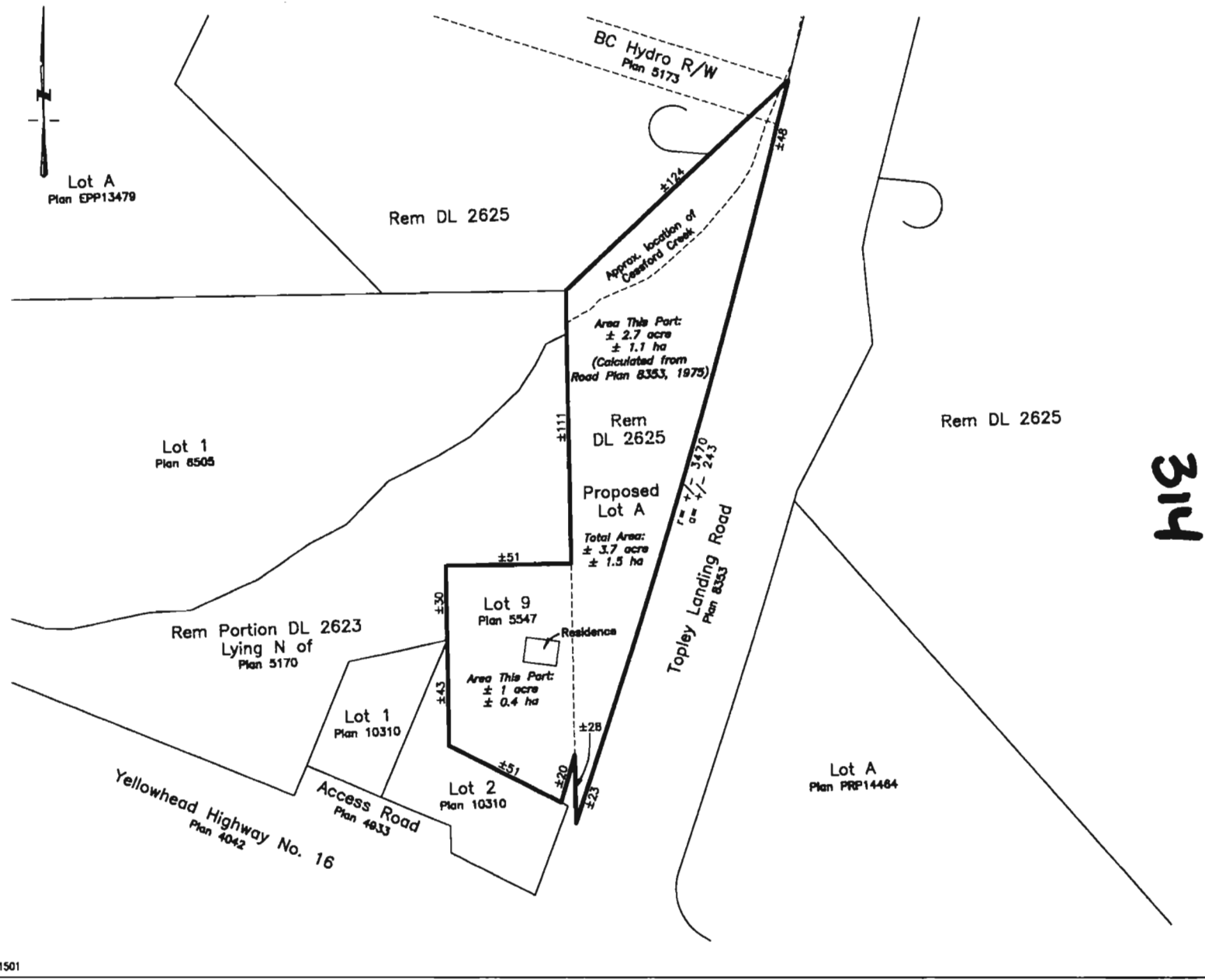
BCGS 93L059



The intended plot size of this plan is 432mm in width by  
 280mm in height (B size) when plotted at a scale of 1:1500.

**NOTE:**

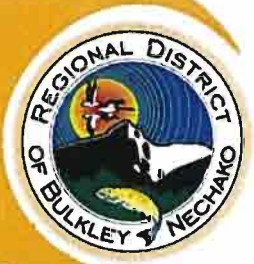
Dimensions shown are in metres unless otherwise noted.  
 Aerial photo underlay location is assumed.  
 Areas and location of Casford Creek are subject to survey.



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**HBH**  
 Live Surveying BC  
 3750 1st Avenue, PO Box 536  
 Smithers, BC V0J 2N0  
 Phone & Fax: 250.847.3808  
 BCLSHBHLandSurveying.ca

HBH File No. WAT1501



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REGIONAL DISTRICT  
OF BULKLEY & NECHAKO

# Planning Department YEAR-END REPORT FOR 2015

## Regional District of Bulkley-Nechako PLANNING DEPARTMENT

37 – 3<sup>RD</sup> AVENUE  
P.O. Box 820  
BURNS LAKE, BRITISH COLUMBIA  
V0J 1E0

PHONE (250) 692-3195  
TOLL-FREE (800) 320-3339  
FAX (250) 692-1220  
EMAIL: [inquiries@rdbn.bc.ca](mailto:inquiries@rdbn.bc.ca)

“A WORLD OF OPPORTUNITIES  
WITHIN OUR REGION”



# REGIONAL DISTRICT OF BULKLEY-NECHAKO

## PLANNING DEPARTMENT

### YEAR END REPORT FOR 2015

This report provides an overview of the responsibilities of the Planning Department, the work undertaken by the Planning Department in 2015, and the statistics summarizing the applications and referrals processed by the Planning Department in 2015.

#### 1.0 PLANNING DEPARTMENT OVERVIEW

The Planning Department's responsibilities include a range of interconnected activities that can be divided into the following categories.

- Long Range Planning
- Current Planning
- Geographic Information Systems
- Building Inspection
- Special Projects
- Bylaw Enforcement

**1.1 Long Range Planning** includes the preparation, review, and administration of the Regional District's seven Official Community Plans (OCPs). It also includes the development of planning studies, policy development, and participation in the review of Provincial planning initiatives.



**1.2 Current Planning** involves the administration of the following land use and development related bylaws.

- RDBN Zoning Bylaw No. 700, 1993
- RDBN Floodplain Management Bylaw No. 1300, 2004
- RDBN Manufactured Home Park Bylaw No. 740, 1993
- RDBN Development Procedures Bylaw No. 1422, 2007
- RDBN Board of Variance Bylaw No. 1623, 2012
- RDBN Advisory Planning Commission Bylaw No. 1501, 2009
- RDBN Unsightly Premises Bylaw No. 1649, 2012

This work includes processing, evaluating and developing recommendations to the Regional District Board regarding the following land use and development applications:

- OCP amendments and rezoning applications
- development variance permit applications
- temporary use permit applications
- ALR exclusion, inclusion, subdivisions and non-farm use applications
- liquor license applications
- special event permit applications

Current Planning also involves advising the Regional District Board and the Rural Directors Committee regarding the RDBN response to Crown Land referrals; Recreation Sites and Trails referrals; Ministry of Energy, Mines, and Petroleum Resources referrals; Oil and Gas Commission and ALR referrals.

Current Planning also involves responding to public inquiries on planning and other related issues.



- 1.3** The **GIS** function involves the digital storage, management, and mapping of spatial and other data, and management of house numbering. This activity provides vital support to all Regional District departments. Residents also rely on this service to obtain house numbering, maps, information on regulations, and other information regarding their property and community. A recent addition to the responsibility of the GIS function is the maintenance of the RDBN's web based mapping program.
- 1.4** The **Building Inspection** function involves implementation and enforcement of "RDBN Building Bylaw No. 1634, 2012" and "RDBN Floodplain Management Bylaw No. 1300, 2004" in the rural area, through the building permit and inspection process. The Building Inspectors also play a role in bylaw enforcement.

The RDBN also provides building inspection services to the municipalities of Granisle, Burns Lake, Fort St. James, and Fraser Lake on a contract basis.



- 1.5** **Special Projects** includes a wide variety of projects that do not fit within the regular program of the Department and typically relate to unexpected events or activities that require immediate attention or involve the Board directing staff to undertake a project. This most often includes participation in the Province's Environmental Assessment process as directed, and reporting to the Regional District Board on Provincial initiatives that potentially impact the Regional District. Typically this work is undertaken by the Director of Planning.
- 1.6** **Bylaw Enforcement** includes the activities necessary to ensure adequate compliance to Regional District land use, development, and building bylaws. Activities include responding to and investigating public and internal complaints, working with the public to resolve bylaw infractions, reporting to the Board, and undertaking formal enforcement action through the Courts or as permitted through legislation.
- 1.7** **Emergency Response** includes the involvement of Planning Department staff in the operation of a RDBN Emergency Operations Centre (EOC) as required.

## **2.0 ACCOMPLISHMENTS FOR 2015**

### **2.1 Long Range Planning Accomplishments**

In 2015 the Planning Department undertook the following long range planning projects.

#### **Zoning Bylaw Review**

The draft new zoning Bylaw was amended to accommodate the process to cancel Land Use contracts in the region, as required by recent Provincial legislation. The draft new bylaw was presented to the Board for preliminary consideration and the formal adoption process is scheduled to occur in 2016.

### **2.2 Current Planning Accomplishments**

In 2015 (in addition to day to day activities such as responding to public inquiries, and processing land use applications and referrals) the Planning Department did the following.

#### **New Planner**

The Planning Department hired a new Planner in 2015 to replace Amy Wainwright. Welcome to our team Jennifer!!

#### **Director and APC Member Workshops**

Following the Board Election and appointment of new APC members in 2015 the Planning Department held three workshops (Burns Lake, Smithers and Vanderhoof). These workshops provided the Board and APC members with a working understanding of the Planning Department, the application process, and their roles in the process.

#### **Board of Variance Member Appointment**

In 2015 the Board was again asked to facilitate the process to appoint a Board of Variance for the Regional District.

#### **Southside Seniors Housing Agreement**

Staff worked to complete a Housing Agreement between the Southside Seniors Housing Society and the RDBN in connection with a rezoning to allow a property to be used for a multiple-family dwelling for seniors on the Southside.

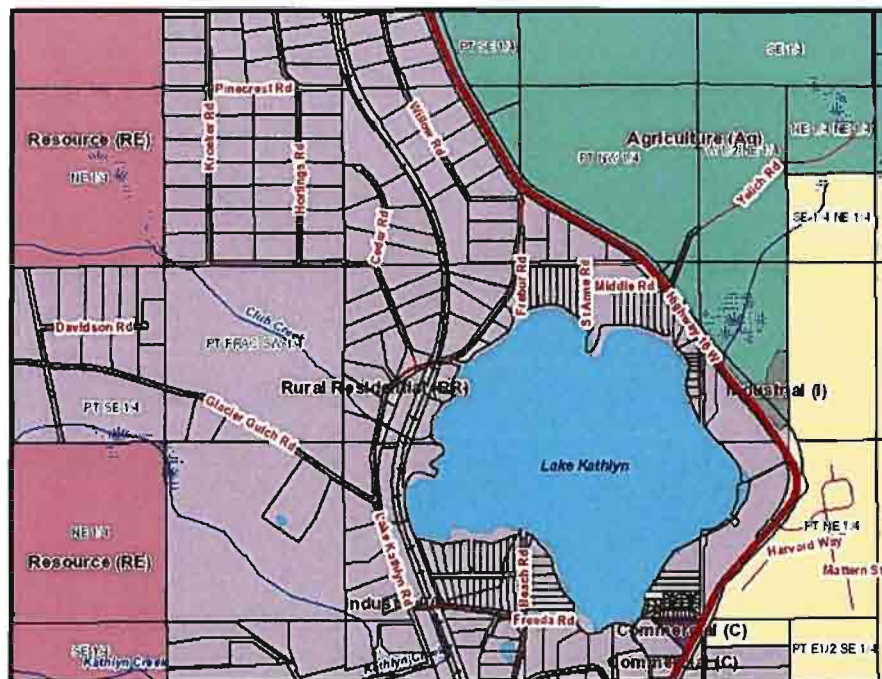
A detailed accounting of the development applications and referrals processed by the Planning Department is provided in a subsequent section of this report.



## 2.3 Geographic Information Systems (GIS) Accomplishments

In 2015 (in addition to maintaining GIS data and systems, and responding to civic address inquiries and various public mapping requests) the Planning Department did the following GIS Work.

- Provided monthly 9-1-1 data updates to the Prince George Fire Operations Communications Centre.
- Provided quarterly updates to the Provincial Government Digital Road Atlas.
- Provided on-going updates to the TELUS Master Street Address Guide.
- Prepared and corrected new zoning maps for the proposed new zoning bylaw.
- Prepared maps and property information for various bylaws and referendums.
- Created economic development maps for tourism, mining, and recreation uses.
- Collaborated on the Emergency Carcass Disposal project with various provincial and federal agencies.
- Provided mapping support to RCMP, local Fire Departments and Wildfire Management during forest fire situations.
- Worked on updating Fort Fraser's infrastructure maps.





## 2.4 Building Inspection Accomplishments

In 2015 the Planning Department successfully provided building inspection services to rural residents, as well as the District of Fort St. James, the Village of Granisle, the Village of Burns Lake, and the Village of Fraser Lake.

A detailed accounting of the building permit applications dealt with by the Planning Department is provided in a subsequent section of this report.

## 2.5 Special Projects Accomplishments

In 2015 the Planning Department undertook the following special projects work.

### **Discussion Paper on Work Camps in the RDBN**

This paper discussed the issues associated with work camps in the region, and the manner in which work camps are planned for and regulated by the Province and the RDBN.

### **Planning Services for Municipalities Review**

The Planning Department investigated options for providing planning services to municipalities. This included consultation with municipalities to determine the level of interest in receiving planning services, and the anticipated utilization of this service in the long term. As a result of this project the Planning Department is in the process of developing a contract with the Village of Burns Lake for the Planning Department to undertake a review of their OCP and regulatory bylaws at the same time as the RDBN reviews the OCP for Electoral Area B and E in 2016.

### **Tree Planting on Agricultural Lands**

The Planning Department reported to the Board and organized a meeting with Directors, other Regional Districts, and representatives of the company Reckitt Benckiser Group regarding the afforestation project on agricultural lands in the region.

### **Participation in Provincial Environmental Assessments**

In 2015 the Planning Department participated in the Environmental Assessment process, and reported to the Regional District Board, regarding the following projects.

- Nulki Hills Wind Farm Project
- Pacific Northern Gas Looping Project
- Coastal Gaslink Pipeline
- Pacific Trails Pipeline Project.

This work, and the associated referrals from the Oil and Gas Commission, consumed a significant amount of senior staff time.

### **The Socio-Economic Effects Management Plan (SEEMP) Review Process**

The Planning Department reported to the Board with recommendations regarding the proposed “Draft Guidelines for Preparing a Socio-Economic Effects Management Plan for Liquefied Natural Gas Projects.”

The Planning Department then reported to the Board with recommendations regarding the proposed SEEMP for the Prince Rupert Gas Transmission Project and the Coastal GasLink Pipeline Project.

## **2.6 Bylaw Enforcement**

In 2015 (in addition to day to day activities such as responding to public complaints, explaining RDBN regulations, and responding to inquiries the Planning Department did the following enforcement related activities.

### **Hiring of a Bylaw Enforcement Officer (½ time)**

The Planning Department hired a Bylaw Enforcement Officer in 2015. Welcome to our team Jason Blackwell!

### **Report on Challenges Dealing with Derelict Buildings on Crown Land**

The Planning Department reported on a number of situations where a derelict building is located on property that has been forfeited to the Crown as a result of unpaid taxes. In these situations the Province refuses to take action to clean up the property, or remove the derelict structures, and the RDBN has no practical enforcement options to address the issues.

The Board requested follow up report regarding the cost for the RDBN to undertake the work to remove the buildings in 2016.



### Select Enforcement Files

The following are a select example of the bylaw enforcement issues addressed by the Planning Department in 2015. A detailed accounting of the enforcement issues dealt with in 2015 is provided in a subsequent section of this report.

- Illegal log storage and sawmill in Electoral Area G. The use was discontinued.



- Unightly Premises in Electoral Area G. The Board has directed staff to initiate clean-up of the property if the owner does not do the work by next summer.



- Illegal Structure in Electoral Area A. The use of the structure was discontinued and staff are working to have it removed from the property.





- Illegal Motocross Track in Electoral Area A. The RDBN is seeking a Court injunction to prohibit the use.



## 2.7 Emergency Response

In 2015 the Director of Planning, the Development Services Clerk, and the GIS Technician participated in the Emergence Operations Centre activities in response to the Little Bobtail Lake Wildfire and Spring Freshet Flooding.



### 3.0 2015 PLANNING STATISTICS

This section contains statistics, and historical data, regarding the activities that make up the bulk of the day to day work undertaken by the Planning Department.

#### 3.1 Planning Department Enquiries

The Planning Department keeps track of the number of enquiries that are answered by the Planning Department each month. The enquiries are divided into the following 6 main subject areas:

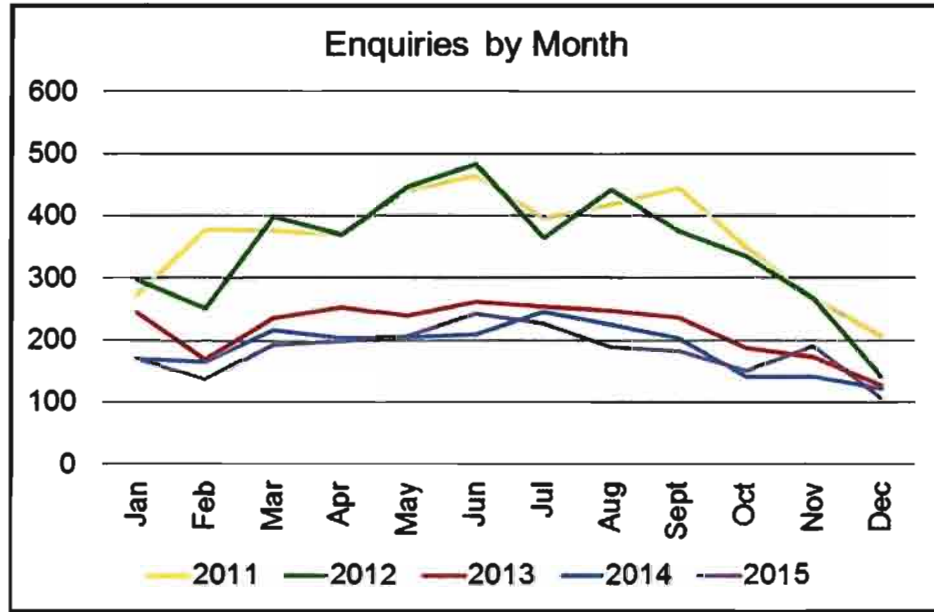
- Development Services (ALR, env. assessments, subdivision, Crown land)
- Electoral Area Planning (Zoning, OCPs, Permits)
- House Numbering
- Mapping Requests
- Bylaw Enforcement
- Other (animal control, road maintenance, sewage etc.)

In 2015 the Planning Department answered 2,197 enquiries. This number is similar to the 2,255 answered in 2014 but is a significant decrease from the 4,171 enquiries in 2012 and 2,627 in 2013. This substantial reduction in enquiries was expected, and is the result of the introduction of the web based mapping service introduced in 2013.

**Table 1**

Subject Area	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Development Services	32	40	41	41	43	54	45	32	37	31	31	22	<b>449</b>
Electoral Area Planning	45	42	69	47	70	58	60	45	40	33	41	28	<b>578</b>
House Numbering	12	10	13	9	17	26	16	19	26	18	19	7	<b>192</b>
Maps	37	25	34	46	34	59	42	26	26	31	46	22	<b>428</b>
Bylaw Enforcement	12	7	12	13	15	13	11	15	10	8	9	7	<b>132</b>
Other	34	13	24	44	28	32	53	52	43	30	44	21	<b>418</b>
<b>Total</b>	<b>172</b>	<b>137</b>	<b>193</b>	<b>200</b>	<b>207</b>	<b>242</b>	<b>227</b>	<b>189</b>	<b>182</b>	<b>151</b>	<b>190</b>	<b>107</b>	<b>2197</b>

Figure 1



### 3.2 Agricultural Land Reserve (ALR) Applications

The Regional District received 11 ALR applications in 2015. This is a significant decrease from the 20 applications received in 2014, and the 19 applications received in 2013.

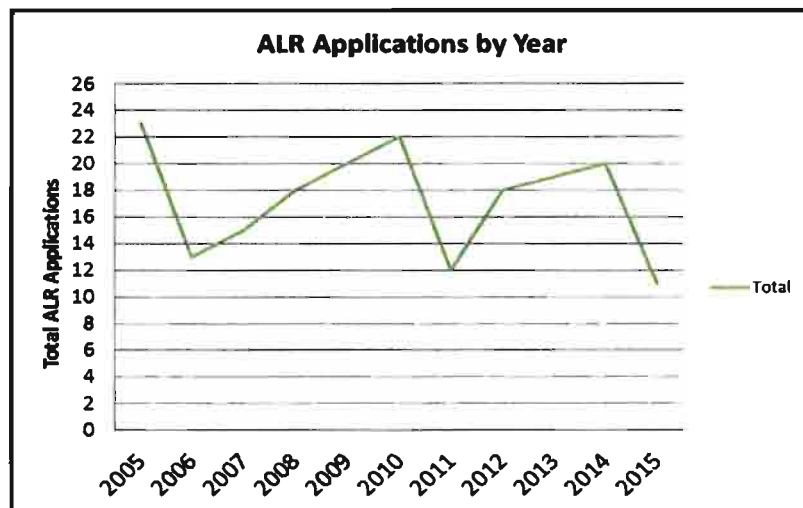
Two applications were closed by the applicants and one application was for inclusion into the ALR. One application was not authorized by the Board for submission to the Agricultural Land Commission (ALC). Two applications were recommended for denial by the Board and were subsequently withdrawn by the applicants. The remaining three applications are in process and will be considered by the Board in early 2016. One decision is pending from the ALC.

The significant decrease may be influenced by the uncertainties relating to the ALC Act regulation changes made earlier this year and the ALC application process which has recently become completely web-based.

**Table 2**

		2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<b>Total</b>		<b>23</b>	<b>13</b>	<b>15</b>	<b>18</b>	<b>20</b>	<b>22</b>	<b>12</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>11</b>
Board Recommendations	Denial	2	1	4	4	3	5	2	3	2	2	3
	Approval	15	11	8	14	12	12	4	13	11	4	2
	Interests unaffected	0	0	0	0	2	2	4	0	1	4	1
	Withdrawn	0	0	0	0	0	0	0	0	1	1	2
	Conditional Approval	3	0	0	0	2	2	1	1	2	2	0
	Pending	3	1	3	0	1	1	1	1	2	7	3
Commission Decisions	Denial	0	0	0	0	2	2	2	2	0	1	0
	Approval	4	0	6	2	1	1	3	1	0	3	1
	Conditional approval	9	9	1	6	10	7	2	2	1	0	0
	Pending decision or not yet submitted	4	1	4	1	2	4	5	12	17	15	5
	Withdrawn	6	2	0	7	7	10	0	1	1	1	2

**Figure 2**



### 3.3 Official Community Plan Amendments and Rezoning Applications

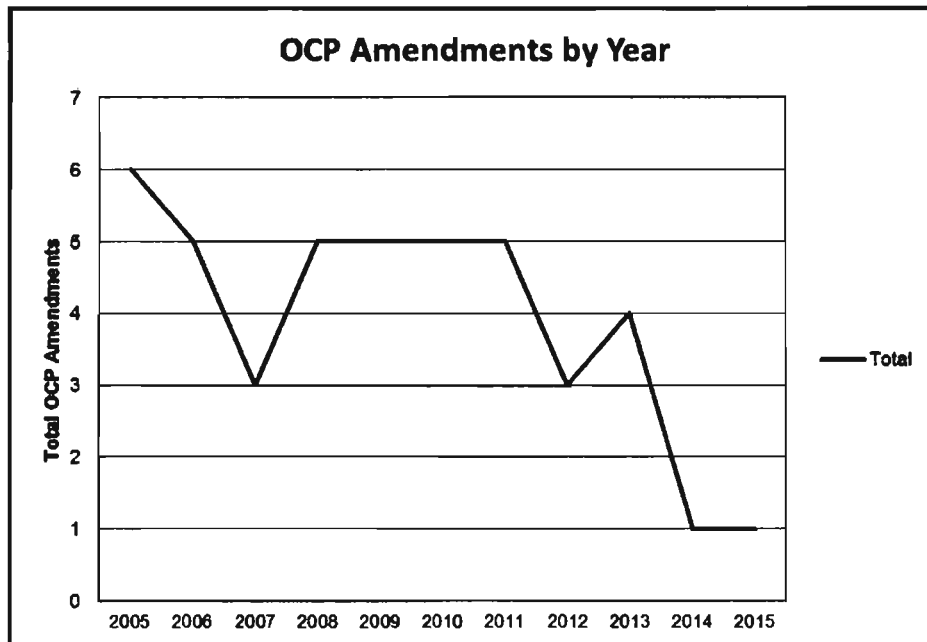
Official Community Plan Amendment applications are usually linked to rezoning applications. There was only 1 OCP amendment application made in 2015, and it is still in process.

The number of rezoning applications received in 2015 is 8. This is a decrease from 10 in 2014. Two of the 8 applications have been approved. One application was denied and two were withdrawn by the applicants. The three remaining applications are still in process.

**Table 4 Official Community Plan Amendments**

		2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Board Decisions	<b>Total</b>	<b>6</b>	<b>5</b>	<b>3</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>1</b>
	Denied	0	0	1	0	0	0	0	0	0	0	0
	Adopted	4	5	0	2	2	3	1	0	0	0	0
	In Process	2	0	2	3	2	2	3	3	4	1	1
	Withdrawn	0	0	0	0	1	0	1	0	0	0	0

**Figure 4**







### 3.4 Development Variance Permit Applications

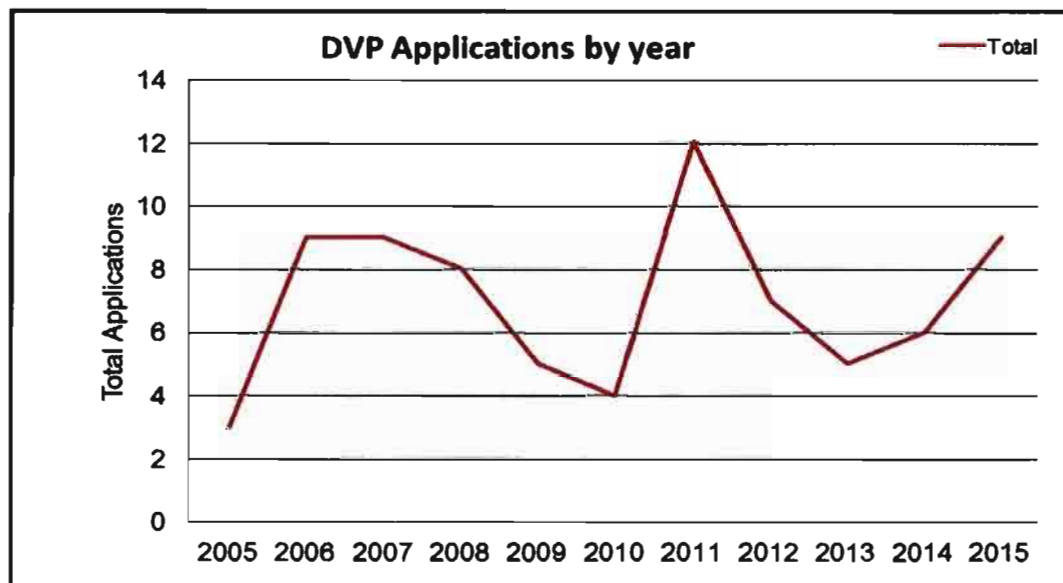
Nine Development Variance Permit applications were received in 2015, which is an increase from the 6 applications processed in 2014, 5 applications were received in 2013, and 7 in 2012. Six applications concerned relaxation of the setback from property boundaries. The remaining three concerned building an accessory building before the residence, varying the gross floor area requirement and a natural boundary setback and floodplain exemption.

Three applications remain in process.

**Table 5**

		2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<b>Total</b>		<b>3</b>	<b>8</b>	<b>9</b>	<b>8</b>	<b>5</b>	<b>4</b>	<b>12</b>	<b>7</b>	<b>5</b>	<b>6</b>	<b>9</b>
Board Decision	Denied	0	1	0	1	0	0	0	0	0	0	0
	Issued	3	7	8	6	4	4	8	6	4	5	5
	In Process	0	0	0	0	0	0	3	0	1	1	3
	Withdrawn	0	1	1	1	1	0	1	1	0	0	1

**Figure 5**



### 3.5 Other Applications

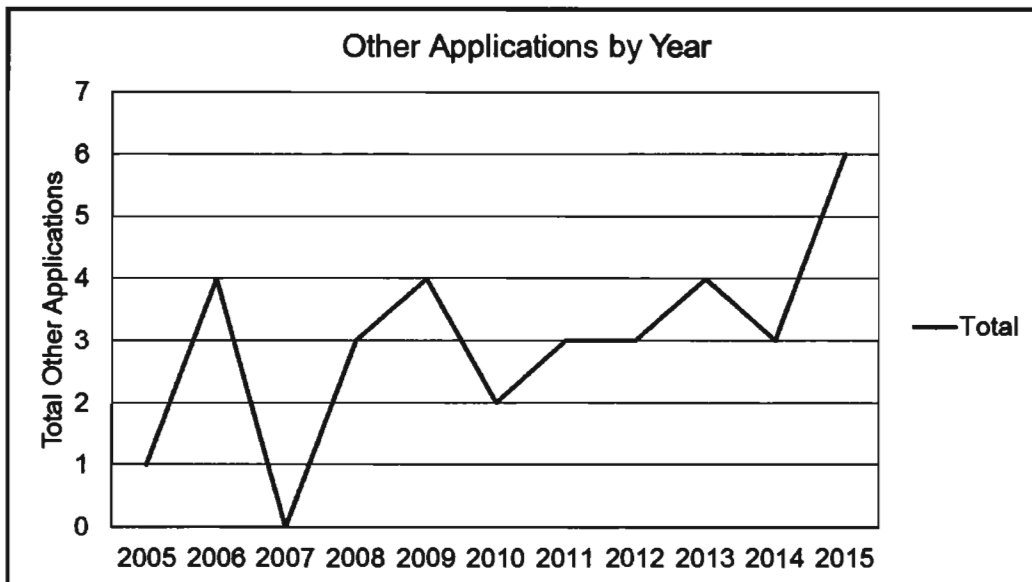
The Regional District received and processed 6 temporary use permit applications in 2015. This is double the number received in 2014. The purpose of the applications included a log house construction operation, a mobile kitchen business, a sheet metal fabrication business, a motocross track and two applications related to gravel processing in gravel pits.

Five permits were issued for three years or less. One application was not supported by the Board.

**Table 6**

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<b>Total</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>6</b>
Board of Variance	1	2	0	0	0	0	0	0	0	0	0
Special Events (included in stats from 2008 on)				1	1	1	1	2	3	0	0
Pump and Haul	0	2	0	1	0	0	0	0	0	0	0
Temporary Use Permit	0	0	0	1	2	1	2	1	1	3	6
Strata conversion					1	0	0	0	0	0	0

**Figure 6**



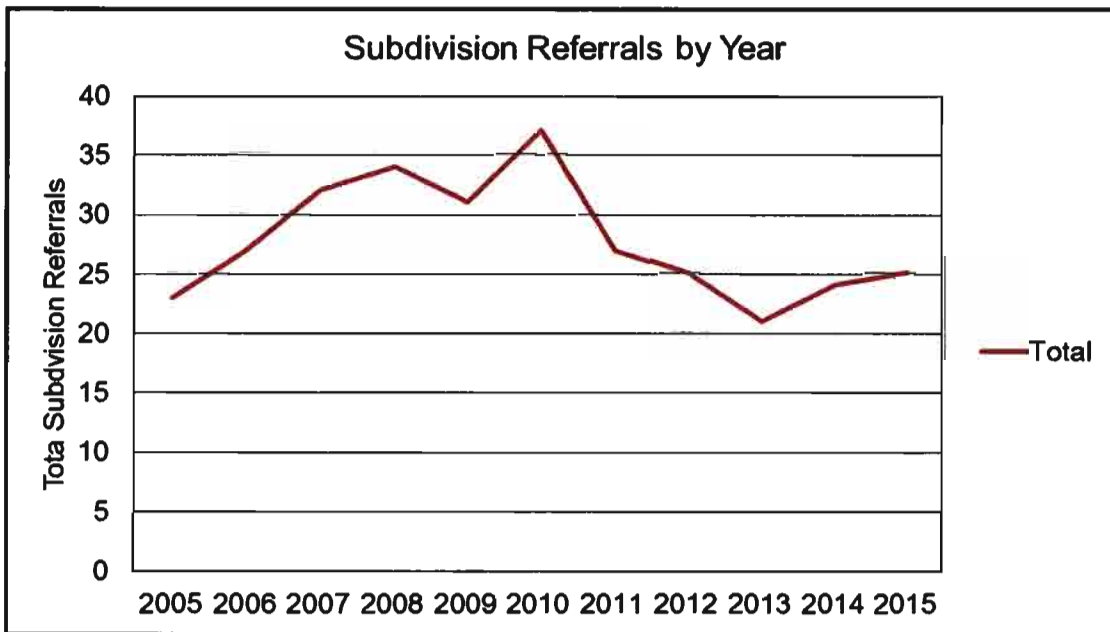
### 3.6 Subdivision Referrals

The Regional District received 25 subdivision referrals from the Ministry of Transportation and Infrastructure in 2015, which is a slight increase from 24 referrals in 2014. Eighteen referrals were provided positive referral responses. Six referrals were not in accordance with Regional District zoning or ALR regulations.

**Table 7**

		2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<b>Total</b>		<b>23</b>	<b>27</b>	<b>32</b>	<b>34</b>	<b>31</b>	<b>37</b>	<b>27</b>	<b>25</b>	<b>21</b>	<b>24</b>	<b>25</b>
Staff Recommendations	Denied/does not comply	2	3	7	4	4	6	5	3	4	8	6
	No Objections /Complies	20	20	22	22	16	30	21	22	17	16	18
	Conditional Approval	1	4	3	8	11	1	1	0	0	0	1

**Figure 7**



### 3.7 Other Referrals

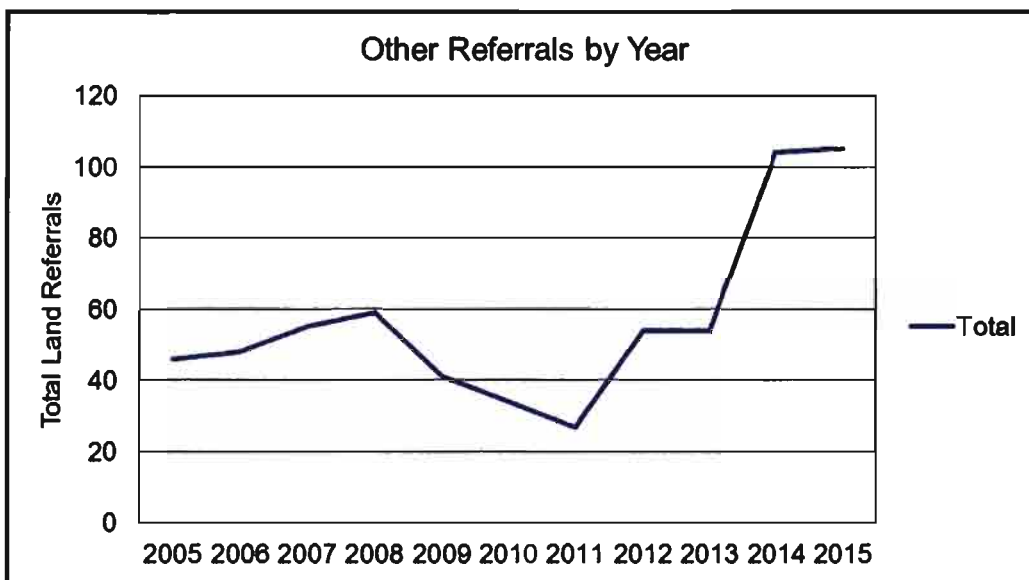
The Regional District continued to receive a higher than average number of referrals in 2015, with a number of 105, which is very close to the 104 received in 2014. The number of referrals significantly increased from the 54 received in 2013. The significant increase is due to the 40 Oil and Gas Commission referrals received relating to liquid natural gas pipelines.

In accordance with Board policy most Oil and Gas Commission Referrals are dealt with directly with the applicable Area Director, and are not processed through the RDBN Board.

**Table 8**

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
<b>Total</b>	<b>48</b>	<b>55</b>	<b>59</b>	<b>41</b>	<b>34</b>	<b>27</b>	<b>54</b>	<b>54</b>	<b>104</b>	<b>105</b>
Crown Land									41	33
Mining									4	4
Water Licence									3	9
Woodlot									12	15
Oil and Gas Commission									41	40
Miscellaneous (Telus, ALR, municipal)									3	4

**Figure 8**



### 3.8 Bylaw Enforcement Files

Bylaw enforcement files are created where enforcement action is warranted and no immediate resolution is forthcoming following discussions with the property owner. A file is not created if the staff investigation determines that a bylaw infraction has not occurred, if further action is not justified, or if the infraction is resolved or likely to be resolved through discussions with the property owner. It is noted that there were numerous bylaw enforcement issues dealt with which did not result in a file being created.

There were 8 new bylaw enforcement files created and 5 enforcement files resolved in 2015. At the end of 2015 there were 24 unresolved enforcement files, the same number as in 2013. Eight of the active files relate to zoning infractions, 10 relate to unsightly premises, 5 relate to both zoning and unsightly premises, and 3 relate to derelict buildings.

**Table 9**

	2010	2011	2012	2013	2014	2015					
<b>Carried forward from previous years</b>	9	12	20	20	24	26					
<b>New Files</b>	15	8	3	9	8	2					
<b>Total Unresolved</b>	16	19	20	24	26	24					
<b>Resolved</b>	7	5	3	5	6	4					

### 3.9 Building Inspection Statistics


In 2015 there were 101 building permits issued in the rural area. This is a decrease from the 115 permits issued in 2014. The number of single family dwellings constructed in the rural area in 2015 was 29. This is a slight decrease from the 33 constructed under permit in 2014. Construction value under permit in 2015 totaled \$8,555,443.86, which is a significant reduction from the 2014 value of \$12,102,759.90.

A total of 82 permits were issued under contract for the municipalities in 2015. This is a significant increase from the 45 permits issued in 2014.

Fort St. James	= 45 permits
Burns Lake	= 25 permits
Fraser Lake	= 7 permits
Granisle	= 5 permits

Attached is the Building Inspector's Year End Summary Report and Statistics for 2015.

Written by



Jason Llewellyn  
Director of Planning

Planning statistics compiled by Maria Sandberg, Planner  
Building statistics compiled by Jason Berlin, Building Inspector

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## ***Building Inspector's Report Year End Summary, 2015***

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1. Building Permit Summary for the Regional District of Bulkley-Nechako

There were no building permit applications submitted this reporting period. There have been 101 permits issued to date in 2015 with a total construction value of \$8,555,443.86. The total permit fees collected or invoiced for during the entire year amounted to \$46,576.04. Our budgeted amount for permit fees in 2015 was \$70,000.00.

2. Building Permit Summary for the Village of Burns Lake

There was 1 building permit application submitted this reporting period with a total construction value of \$8,000.00 for December 2015. There have been 25 permits issued to date in 2015 with a total construction value of \$1,362,500.00.

3. Building Permit Summary for the Village of Fraser Lake

There were no building permit applications submitted this reporting period for December 2015. There have been 7 permits issued to date in 2015 with a total construction value of \$260,825.00.

5. Building Permit Summary for the Village of Granisle

There were no building permit applications submitted this reporting period for December 2014. There have been 5 permits issued to date in 2015 with a total construction value of \$52,660.00.

6. Building Permit Summary for the District of Fort St. James

There were no building permit applications submitted this reporting period for December 2015. There have been 45 permits issued to date in 2015 with a total construction value of \$7,430,744.00.

7. Year End Summary

Please find attached statistical tables and summaries of the 2015 construction year within the Regional District. The tables indicate that a total of 29 single-family dwellings were constructed in 2015. This figure does not include single-wide mobile homes or dwellings constructed outside of the Building Bylaw area.



**REGIONAL DISTRICT BUILDING PERMITS  
JANUARY 1 TO DECEMBER 31, 2015 TO 1991**

<b>Year</b>	<b>Number of New Permits</b>	<b>Construction Value</b>	<b>Permit Fees</b>
2015	101	\$8,555,443.86	\$46,576.04
2014	115	\$12,102,759.90	\$71,234.66
2013	116	\$12,781,476.10	\$73,477.25
2012	124	\$7,135,121.00	\$42,303.80
2011	113	\$6,033,276.00	\$37,558.29
2010	127	\$7,715,376.08	\$47,302.34
2009	109	\$5,699,262.00	\$35,608.26
2008	156	\$7,736,291.00	\$48,200.71
2007	156	\$7,943,975.00	\$50,074.55
2006	114	\$6,792,777.99	\$42,177.71
2005	104	\$5,252,087.50	\$33,126.50
2004	95	\$4,152,246.66	\$25,407.73
2003	101	\$3,903,938.33	\$23,709.91
2002	115	\$4,490,349.00	\$27,595.30
2001	118	\$6,540,615.00	\$33,590.92
2000	140	\$5,907,653.00	\$30,817.42
1999	143	\$6,905,487.00	\$35,848.75
1998	196	\$11,258,109.00	\$47,904.54
1997	203	\$12,353,126.00	\$50,643.00
1996	201	\$10,468,444.00	\$42,982.00
1995	212	\$15,145,921.00	\$55,405.48
1994	180	\$11,714,675.00	\$39,208.25
1993	148	\$8,099,809.00	\$25,562.00
1992	136	\$11,439,095.00	\$21,203.00
1991	109	\$4,364,600.00	\$15,187.00

**SINGLE FAMILY DWELLINGS  
ELECTORAL AREA COMPARISONS, 2015 VS. 2014**

<b>Electoral Area</b>	<b>2015</b>				<b>2014</b>			
	<b># of Applications</b>	<b># of New Residences</b>	<b>Total Value of Construction</b>	<b>Total Permit Fees</b>	<b># of Applications</b>	<b># of New Residences</b>	<b>Total Value of Construction</b>	<b>Total Permit Fees</b>
A	43	13	4,527,689.86	26,597.52	57	16	7,597,800.00	45,425.30
B	20	0	949,136.00	6,050.82	11	1	497,326.05	3,150.36
C	8	4	945,000.00	2,610.00	8	4	1,159,000.00	6,314.00
D	9	3	416,000.00	2,510.00	11	3	805,233.85	3,703.40
E	0	0	0	0	0	0	0	0
F	16	7	1,443,000.00	7,160.00	23	8	1,833,400.00	11,381.60
G	5	2	274,618.00	1,647.70	5	1	210,000.00	1,260.00
<b>TOTAL</b>	<b>101</b>	<b>29</b>	<b>8,555,443.86</b>	<b>46,576.04</b>	<b>115</b>	<b>33</b>	<b>12,102,759.90</b>	<b>71,234.66</b>

## CONSTRUCTION STARTS OF SINGLE-FAMILY DWELLINGS WITHIN THE REGIONAL DISTRICT

YEAR	CONSTRUCTION VALUE (\$)	PERMIT VALUE (\$)	SINGLE-FAMILY DWELLINGS CONSTRUCTED IN THE ELECTORAL AREA							TOTAL SINGLE FAMILY DWELLINGS	PERMITS ISSUED
			A	B	C	D	E	F	G		
2015	8,555,443.86	46,576.04	13	0	4	3	0	7	2	29	101
2014	12,102,759.90	71,234.66	16	1	4	3	0	8	1	33	115
2013	12,781,476.10	73,477.25	16	3	2	3	0	13	0	37	116
2012	7,135,121.00	42,303.80	19	0	2	2	0	11	1	35	124
2011	6,033,276.00	37,558.29	12	2	8	1	0	7	0	30	113
2010	7,715,376.08	47,302.34	14	2	4	4	0	13	3	40	127
2009	5,699,262.00	35,608.26	13	2	2	5	0	6	2	30	109
2008	7,736,291.00	48,200.71	26	4	1	4	0	12	4	51	156
2007	7,943,975.00	50,074.55	23	4	1	3	0	12	1	44	156
2006	6,792,777.99	42,177.71	21	2	3	2	0	12	2	42	114
2005	5,252,087.50	33,126.50	7	4	5	5	0	8	1	30	104
2004	4,152,246.66	25,407.73	7	3	1	2	0	6	0	19	95
2003	3,903,938.33	23,709.91	11	5	0	0	0	5	1	22	101
2002	4,490,349.00	27,595.00	5	2	3	2	0	5	1	18	115
2001	6,540,615.00	33,591.00	7	8	3	4	0	6	0	28	118
2000	5,907,653.00	30,817.00	18	8	8	1	0	2	1	38	140
1999	6,905,487.00	35,849.00	19	6	7	5	0	11	3	51	143
1998	11,258,109.00	47,905.00	33	18	7	5	0	10	5	79	196
1997	12,353,126.00	50,644.00	38	10	7	3	0	12	10	80	203
1996	10,468,444.00	42,983.00	34	17	11	5	0	10	5	81	201
1995	15,145,921.00	55,405.00	41	17	16	7	0	15	6	102	212
1994	11,714,675.00	39,208.00	40	16	14	6	0	8	6	90	180
1993	8,000,000.00	25,400.00	31	10	12	4	0	16	2	75	150
1992	11,439,000.00	21,299.00	35	6	9	3	0	8	3	64	136
1991	4,300,000.00	15,000.00	20	5	2	0	0	7	2	36	106
1990	6,000,000.00	19,700.00	43	6	5	1	0	3	0	58	127
1989	4,600,427.00	17,214.00	30	2	4	2	0	4	0	42	109
1988	3,698,604.00	14,028.00	17	8	4	1	0	4	1	35	118
1987	2,780,000.00	11,000.00	6	6	3	1	2	2	1	21	135
1986	3,753,780.00	13,508.00	15	1	5	0	0	6	2	29	139

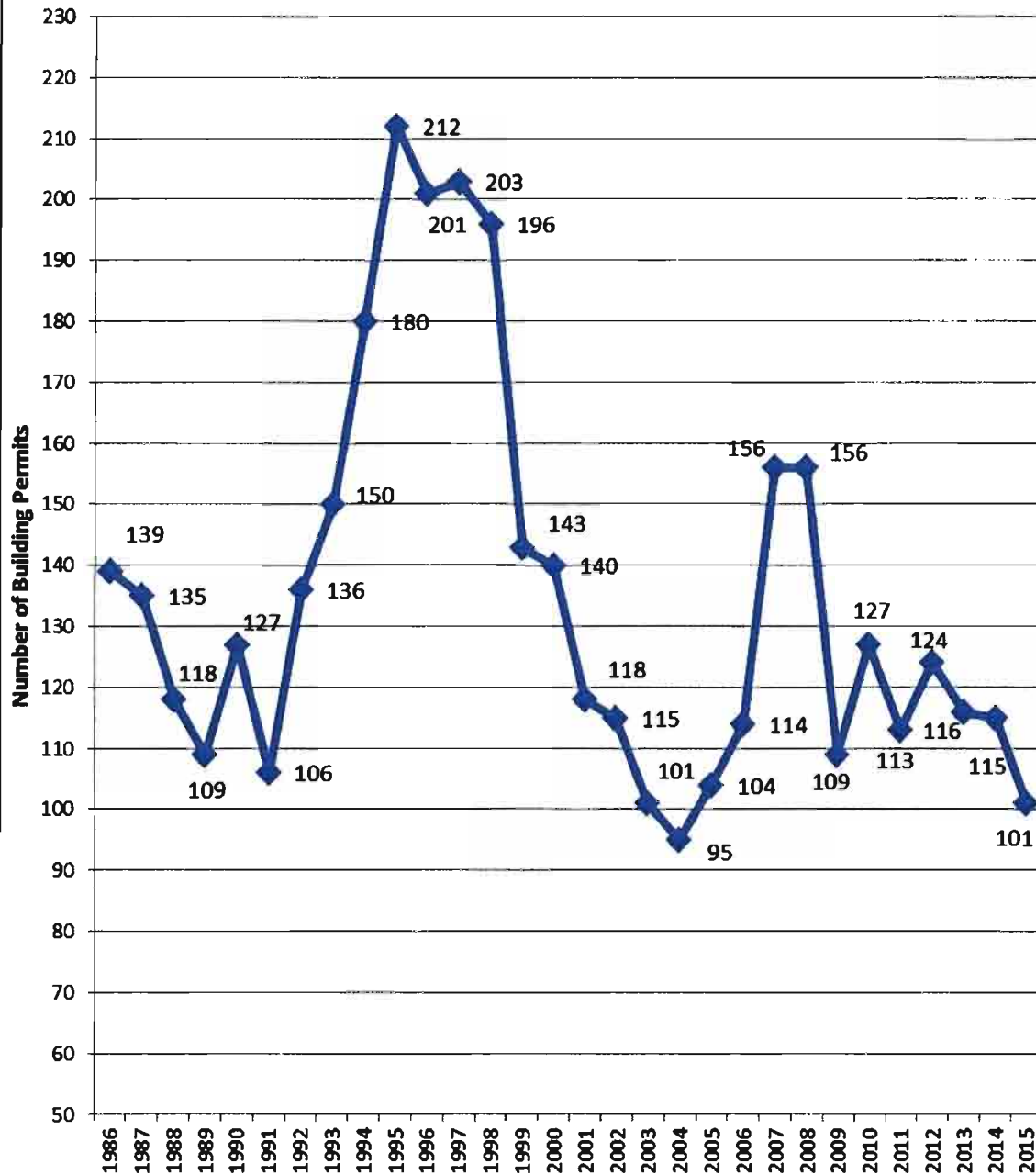
## SINGLE FAMILY DWELLINGS CONSTRUCTED WITHIN THE MUNICIPALITIES OF THE REGIONAL DISTRICT

MUNICIPALITIES	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
SMITHERS	8	8	5	1	1	3	4	12	11	28	18	8	11	14	9	9	11	5
TELKWA	11	6	1	0	0	1	3	0	2	3	5	1	11	5	8	5	5	5
HOUSTON	11	3	4	3	0	0	2	5	4	4	2	3	2	2	1	2	1	2
GRANISLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0
BURNS LAKE	9	5	5	3	1	1	0	1	3	2	1	2	1	1	0	0	0	0
FRASER LAKE	3	0	1	1	0	1	2	0	0	1	3	0	1	3	1	0	0	0
VANDERHOOF	20	16	16	3	3	10	15	23	27	17	17	8	13	11	11	6	14	2
FORT ST. JAMES	3	3	1	2	0	1	0	1	2	2	1	1	3	2	0	4	1	2
<b>TOTALS</b>	<b>110</b>	<b>114</b>	<b>65</b>	<b>41</b>	<b>33</b>	<b>13</b>	<b>5</b>	<b>17</b>	<b>26</b>	<b>42</b>	<b>49</b>	<b>57</b>	<b>47</b>	<b>23</b>	<b>42</b>	<b>38</b>	<b>31</b>	<b>26</b>

### Notes to Housing Starts Tables:

- 1) The tables refer to new single-family dwellings only and do not include multi-family units such as apartments, duplexes, etc.
- 2) The tables do not account for new single-wide mobile homes.
- 3) The tables do not account for new dwellings constructed outside of the Building Bylaw area, or on First Nation reserves.

### Number of Building Permits Issued per Year in the RDBN: 1986-2015 not including municipalities





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# Planning Department Enquiries Report, Month of December 2015

## **Planning Enquiries**

For the Directors' information, the Planning Department has kept track of and tabulated the number of planning enquiries from the public that were processed by the department for the month of December 2015. During this month the Planning Department responded to 107 enquiries. The enquiries are divided into 5 main subject areas: Development Services; Electoral Area Planning; House Numbering; Maps; Bylaw Enforcement; and Other. In December 2014, the Planning Department answered 123 enquiries.

<b>Subject Area</b>	<b>July 2015</b>	<b>August 2015</b>	<b>Sept 2015</b>	<b>Oct 2015</b>	<b>Nov 2015</b>	<b>Dec 2015</b>
Development Services	45	32	37	31	31	22
Electoral Area Planning	60	45	40	33	41	28
House Numbering	16	19	26	18	19	7
Maps	42	26	26	31	46	22
Bylaw Enforcement	11	15	10	8	9	7
Other	53	52	43	30	44	21
<b>Total</b>	<b>227</b>	<b>189</b>	<b>182</b>	<b>151</b>	<b>190</b>	<b>107</b>

### **Recommendation**

"That the Board receive the December 2015 Planning Department Enquiries Report."

(All Directors)

Respectfully submitted,

  
Jason Llewellyn  
Director of Planning

**REGIONAL DISTRICT OF BULKLEY-NECHAKO  
Planning Department**

**December 2015 – Action List**

<b>PAGE #</b>	<b>AGENDA ITEM</b>	<b>ACTION REQUIRED</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>DATE COMPLETED</b>
Page 116-122 Board Agenda Dec 10, 2015	Addition to Reserve 5373-3-607-07507 Aboriginal Affairs & Northern Development Electoral Area "B"	Respond to Referral	Maria	Completed	December 28, 2015
Page 123-128 Board Agenda Dec 10, 2015	Land Referral File No. 7400440 Harvey and Leena March Electoral Area "C"	Respond to Referral	Jennifer	Completed	December 16, 2015
Page 129-135 Board Agenda Dec 10, 2015	Land Referral File No. 7409810 ABC Communications Electoral Area "F"	Respond to Referral	Jennifer	Completed	December 16, 2015
Page 136-141 Board Agenda Dec 10, 2015	Land Referral File No. 0280400 Andrew Mark & Cheryl Lynn Vogt Electoral Area "F"	Respond to Referral	Jennifer	Completed	December 16, 2015
Page 142-146 Board Agenda Dec 10, 2015	Land Referral File No. 7409817 & 7409818 Jeffrey & Valerie Johnson Electoral Area "F"	Deferred	Jennifer	Ongoing	

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<b>PAGE #</b>	<b>AGENDA ITEM</b>	<b>ACTION REQUIRED</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>DATE COMPLETED</b>
Page 147-170 Board Agenda Dec 10, 2015	Referral re: Multi-use and Stockpile Sites Coastal GasLink Pipeline	Send letter to CGL (TransCanada-Kmet)	Jason L	Completed	December 10, 2015
Page 147-170 Board Agenda Dec 10, 2015	Referral re: Multi-use Sites 113B and 113C Prince Rupert Gas Transmission	Send letter to PRGT (Bruce)	Jason L	Completed	December 10, 2015
Page 184-191 Board Agenda Dec 10, 2015	Building Inspection Contracts: Village of Burns Lake, Village of Fraser Lake, Village of Granisle, District of Fort St James	Send contracts to Municipalities	Jason L	Completed	December 14, 2015
Page 192-194 Board Agenda Dec 10, 2015	Zoning Bylaw Review	Undertake Steps one & two in work plan	Maria	Ongoing	
Page 195-215 Board Agenda Dec 10, 2015	Rezoning File No A-03-15 Re-Application Richard and Allita Barendregt Electoral Area "A"	Advise applicant of Board resolution	Jennifer	Completed	December 16, 2015
Page 217-229 Board Agenda Dec 10, 2015	OCP Amendment and Rezoning File No G-03-15 Bylaw No. 1758 and 1719 Pauline Watson (HBH) Electoral Area "G"	Arrange Public Hearing	Jennifer	Completed	December 16, 2015
Page 230-237 Board Agenda Dec 10, 2015	Rezoning File No G-02-15 Bylaw 1756 Topley Fire Department Electoral Area "G"	Send Bylaw to MOTT for signatures Receive Contaminated Sites Profile from applicant	Jennifer	Completed	December 22, 2015

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# Burns Lake Community Forest Ltd.

153 FRANCOIS LAKE DRIVE P.O. BOX 788, BURNS LAKE, BC V0J 1E0  
TEL: (250) 692-7724 FAX: (250) 692-7767 E-MAIL: info@blcomfor.com

Date: November 30, 2015

**RECEIVED**  
DEC 03 2015  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Mr. Jason Llewellyn  
Regional District of Bulkley Nechako  
Box 820  
Burns Lake, B.C. V0J 1E0

Dear Mr. Llewellyn,

The purpose of this letter is to inform stakeholders within the Burns Lake Community Forest of proposed harvest activities for the 2015-2016 season (see attached map). Our aim is to address any questions or concerns with the proposed blocks prior to harvest.

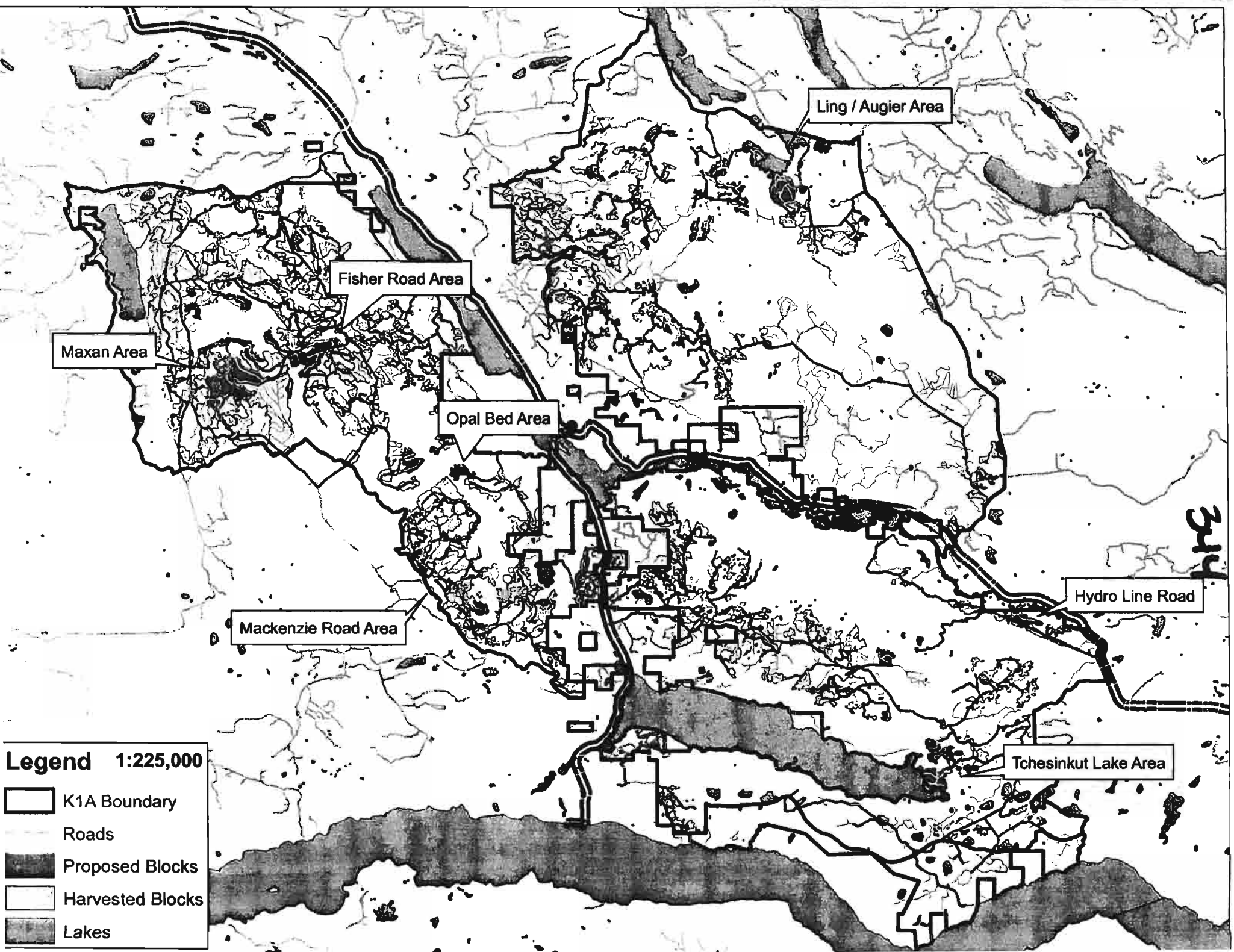
Included with this letter is a map showing the Community Forest Area, as well as current proposed activities. The map displays both previously harvested units, as well as the new proposed units.

If you have any questions or comments, or if you would like additional information regarding these proposals, contact details are as follows:

Name	Phone	Email
Kerry Martin – Operations Manager	250-692-7724 Ext. 227	kerry.martin@blcomfor.com
Ron Harrison – Area Supervisor	250-692-7724 Ext. 230	ron.harrison@blcomfor.com

In addition, The Burns Lake Community Office is open Monday to Friday from 9:00 AM to 4:00 PM, but for best results we suggest that call ahead of time to book an appointment with either myself or Kerry Martin. Our office is located at 153 Francois Lake Drive.

Yours truly,  
Ron Harrison RFT, Area Supervisor  
Burns Lake Community Forest Ltd.  
153 Francois Lake Drive  
Box 788 Burns Lake, B.C. V0J-1E2  
250-692-7724 Ext



Maxan Area

Fisher Road Area

Opal Bed Area






Mackenzie Road Area

Ling / Augier Area

Hydro Line Road

Tchesinkut Lake Area

**Legend 1:225,000**

-  K1A Boundary
-  Roads
-  Proposed Blocks
-  Harvested Blocks
-  Lakes





**Prince Rupert**  
Gas Transmission Project

PRGT Project

# Activity Update #31

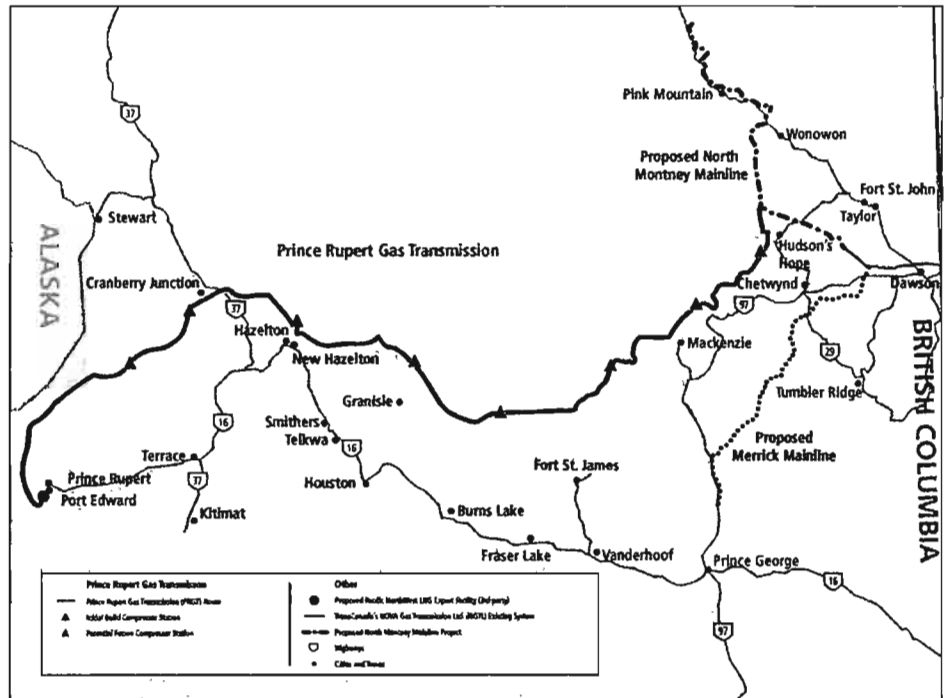
December 2015–January 2016

## PRGT Project Activity Update #31

### About the Project

The proposed Prince Rupert Gas Transmission (PRGT) Project is an approximately 900 kilometre natural gas pipeline to be routed from north of Hudson's Hope B.C. to the proposed Pacific NorthWest LNG export facility on Lelu Island within the District of Port Edward. Upon receiving all approvals, PRGT will be constructed and operated with safety and environmental stewardship as top priorities.

Once it's operating, the project will generate an estimated \$25 million each year in property taxes. This revenue will help support school and hospital districts, emergency services, recreation services, recycling programs and other local programs vital to sustaining strong communities.



### Project Updates

#### Regulatory Update

In October, PRGT received final permits from the BC Oil and Gas Commission (BC OGC), which gives regulatory approval for the construction and operation of the project. The 11 permits cover the entire route from just north of Hudson's Hope to Lelu Island, as well as three compressor stations and a meter station where the gas is to be delivered to the Pacific NorthWest LNG (PNW LNG) facility. Included in the permits are approximately 70 conditions which will govern the implementation of the project, covering aspects of construction related to notification and reporting, the environment, First Nations, wildlife, stream crossings, and terrain stability among others.

PRGT will commence construction once PNW LNG receives a positive decision from the federal government under the Canadian Environmental Assessment Act and has confirmed its decision to proceed with the project. Once this decision has been made, PRGT will begin site preparation for camp locations and right-of-way clearing, with commencement of pipeline construction activities shortly thereafter.

PRGT has started to secure Temporary Use Permits, where necessary, related to the project's camp, stockpile, and laydown sites from Regional Districts and municipalities across the route. We will continue to engage and work with these stakeholders to ensure all conditions of the permits are met as we move into construction. In addition to the permits required for the project, PRGT is also continuing engagement with communities, Aboriginal groups, and service providers related to the development and implementation of our management plans and other project commitments.

For more information on these permits, please visit our website at:

<http://www.princerupertgas.com/prince-rupert-gas-transmission-project-receives-oil-and-gas-commission-approvals/>

## PRGT Project Activity Update #31



### Field Work

Right-of-way flagging work that began in October will continue along the route through to the end of the year. Additionally, geotechnical work taking place at PRGT's camp sites is underway and will continue into the new year.

For questions related to this and any field work, please don't hesitate to contact us using the phone number or email address provided at the end of the newsletter.

### BC Supports PRGT

For years, PRGT has worked hard to be a trusted neighbour, building strong relationships with communities near to the project corridor. We're pleased to have received a number of expressions of support from local governments and Chambers of Commerce across the pipeline corridor. These letters focus on the local benefits communities have and can expect to receive as a result of the project and speak to the constructive engagement PRGT has enjoyed with communities over the past two and a half years.

On behalf of the project, we would like to extend our gratitude to the communities we work with for their support.

To view some of the letters received, or to show your support for PRGT, please visit our website at:

<http://www.princerupertgas.com/b-c-supports-prince-rupert-gas/>

### Year In Review

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- 21** COMMUNITY EVENTS
- 12** CONFERENCES AND TRADE SHOWS
- 29** PROJECT UPDATES AND PRESENTATIONS
- 13** COMMUNITY INVESTMENT INITIATIVES
- 32** COMMUNITY EVENT SPONSORSHIPS

## PRGT Project Activity Update #31



Breanne Whyte, Community and Aboriginal Relations Liaison for PRGT, presents the certificates to the students.

## Skills Training and Education

### TRICORP Graduation – Prince Rupert

On November 13, representatives from TransCanada were honoured to attend the graduation ceremony for 13 TRICORP students through their campus in Prince Rupert. Over the 10-week program, the students earned their industry safety certifications including W.H.M.I.S, Hazard Identification and OFA level 1, as well as math and English upgrading.

The next session of these courses will be held in January 2016 in Hazelton. For more information on the program, please contact Marilyn Smith, TRICORP Client Liaison, at 250.624.3535.

## PRGT Project Activity Update #31



## Investing in the Community

### Under 17 World Hockey Challenge

Hockey has been and continues to be a national pastime that unites all Canadians. Whether we spent our childhoods at the rink with our families or never miss a game on TV with our friends, every one of us has a happy memory involving the sport. For these reasons, TransCanada was excited to be the Diamond Sponsor of the U17 World Hockey Challenge, hosted jointly by Fort St John and Dawson Creek this fall. This world-class event saw three Canadian and five international teams compete in a tournament that often features many of the NHL's future stars.

As the official sponsor of the volunteers, we were proud to help support the men and women who worked tirelessly to pull off such a large-scale and exciting event. It is thanks to their efforts that the tournament was such a huge success. Congratulations and job well done to the cities of Fort St John and Dawson Creek!

## PRGT Project Activity Update #31

**Hazelton Movie Night**

PRGT hosted a Friday Night Free Movie event on November 6th at the Tri-Town Theatre in Hazelton. This event packed the theatre with 150 attendees excited to watch the theatre's opening night of *Goosebumps*. Following the movie, PRGT raffled door prizes of gift certificates that supported local businesses, including the Skeena Bakery, Mercedes Beans and Tri-Town Theatre. Thank you to all who attended and we hope to see you at the next event!

**From:** Dodd, Nikki EAO:EX <Nikki.Dodd@gov.bc.ca>  
**Sent:** January-08-16 11:49 AM  
**Cc:** Mayall, Jane EAO:EX; Shepard, Michael EAO:EX; Braun, Nathan EAO:EX  
**Subject:** Notification: Upcoming review of PRGT Amendment Application  
**Attachments:** PRGT Mt Milligan alternate route map.pdf

Dear PRGT Working Group,

I am writing to inform you that Prince Rupert Gas Transmission Ltd. (PRGT) is seeking to amend their Environmental Assessment Certificate (EAC) #E14-06 for the Prince Rupert Gas Transmission Project (Project) to add an alternate route: the proposed Mt. Milligan Amendment route. The alternate route includes an alternate location for the Witter Lake compressor station. I have attached a map of the alternate route and alternate compressor station location for your information. The alternate route extends for 28 kilometres (km) and is approximately 10 km south of the original route and located approximately 38 km southeast of Mackenzie.

I am sending this email to you as you were the contact on the Working Group for the PRGT Environmental Assessment or have been involved in the review of PRGT's Management Plans. Please let me know if you would not like to participate on the Working Group for the Amendment Application or if there is an alternate contact.

EAO is currently reviewing the amendment application for completeness and anticipates accepting the amendment application for review within the next few weeks. Once accepted, we will share the material with the Working Group for review. During the amendment review, the Working Group will have the opportunity to participate in the technical review of the Amendment Application.

EAO will provide three weeks for the Working Group to review the Amendment Application and submit comments to EAO. EAO will be reviewing comments and PRGT's responses as we prepare a draft Amendment Referral Package. EAO will share a draft Amendment Referral Package with the Working Group for review and will consider comments and feedback in finalizing the package.

Please let us know if you have any concerns with this proposed approach. We will be contacting you shortly with more information on the Amendment Application and on the proposed timelines.

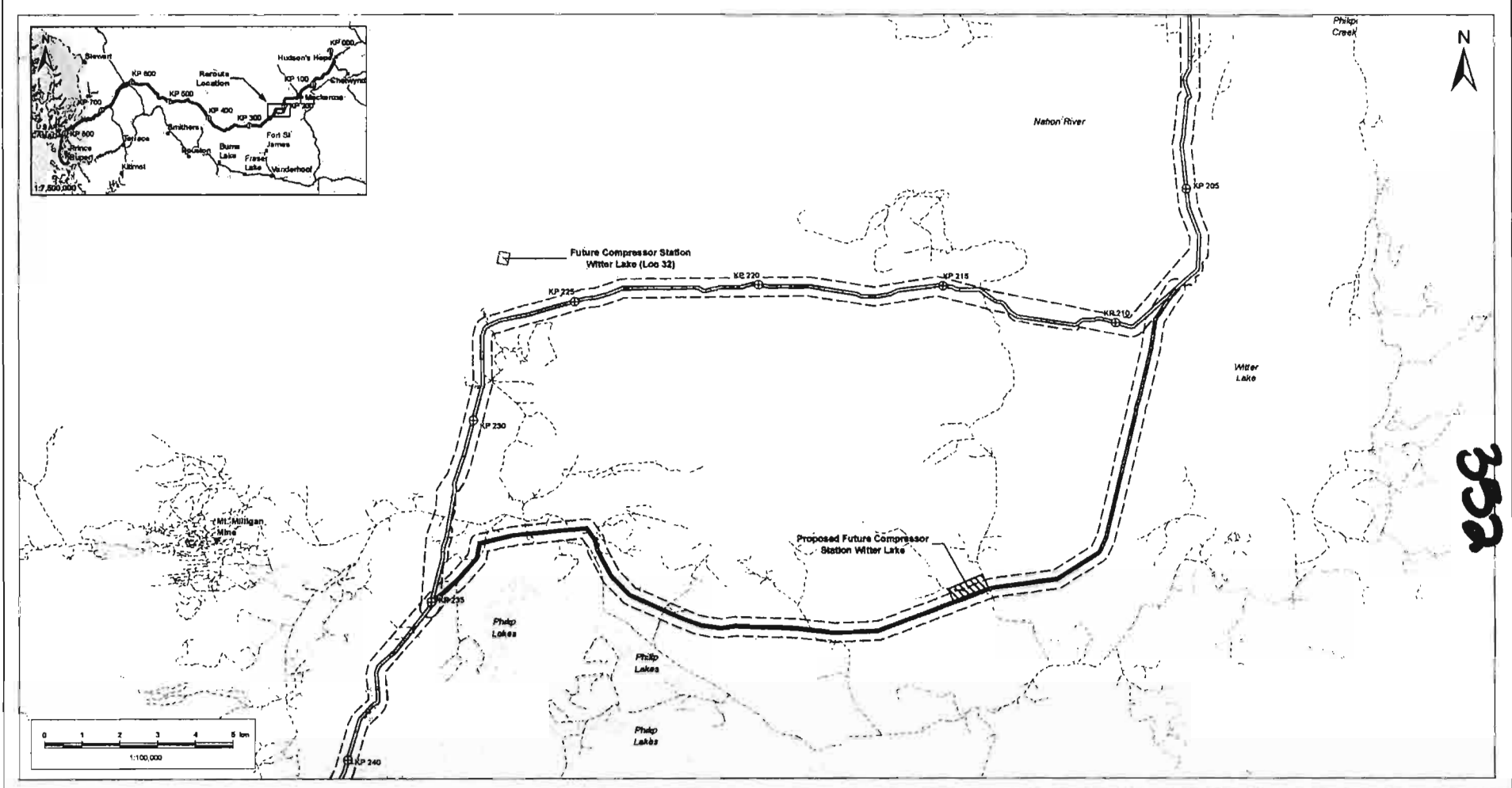
In the meantime, if you have any questions or concerns, please don't hesitate to contact me.

Regards,

Nikki

**Nikki Dodd**  
Project Assessment Officer  
Office: (250) 387-0450 | Cell: (250) 508-9481  
Fax: (250) 387-0230 | Email: [nikki.dodd@gov.bc.ca](mailto:nikki.dodd@gov.bc.ca)

**EAO** Environmental  
Assessment Office



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<ul style="list-style-type: none"> <li>City, Town, Village, or District Municipality</li> <li>Mine Location</li> <li>Unpaved Road</li> <li>Watercourse</li> <li>Waterbody</li> </ul>	<ul style="list-style-type: none"> <li>Pipeline Alignment KP</li> <li>Certified Project Description (CPD) Route Alignment</li> <li>CPD Compressor Station</li> <li>CPD 500 m Corridor</li> </ul>	<ul style="list-style-type: none"> <li>Proposed Route Alternative</li> <li>Proposed Compressor Station</li> <li>Proposed 500 m Pipeline Corridor</li> </ul>			<p><b>LOCATION MAP</b> <b>MT. MILLIGAN ROUTE ALTERNATIVE</b></p> <p><b>Prince Rupert</b> Gas Transmission Project</p>			
<p>Data Sources: DataBC, Government of British Columbia (GovBC), Terrain Resource Information Management, GovBC, National Topographic System, GovBC; BC Stats, GovBC; BC Oil &amp; Gas Commission, GovBC; CenVec v12, Government of Canada (GC); National Hydrology Network, GC; Atlas of Canada National Framework, GC; Fisheries and Oceans Canada, GC; Environmental Canada, GC; Natural Resources Canada, GC.</p> <p>Disclaimer: This product is for informational purposes only. It is not intended to be used as a basis for any legal or regulatory proceedings. Although there is no reason to believe that there are any errors associated with the data used to generate this product or in the product itself, users of these data are advised that errors in the data may be present.</p>				<p>DATE: 2015-08-12</p> <p>FIGURE ID: 123220064</p>	<p>PROJECTION: BC ENVIRONMENTAL ALBERS</p> <p>DATUM: NORTH AMERICAN DATUM 1983</p>	<p>DRAWN BY: RCOATTA</p> <p>CHECKED BY: JHUMBLE</p>	<p>FIGURE NO: <b>1</b></p>	<p>REV NO: <b>0</b></p>





## **Project Activity Update #36 December 2015 – January 2016**

Coastal GasLink has identified a short list of potential prime contractors and is in the process of finalizing construction agreements.

Our project team is working to be ready to begin construction in 2016, with pipeline operations commencing in time to supply natural gas to meet the in-service date of the proposed LNG Canada facility in Kitimat.

In the coming weeks, potential prime construction contractors may be continuing to travel the approved Coastal GasLink pipeline route by air or on the ground, depending on weather conditions, as an aid to construction planning.

Our prime construction contractors will be large, highly-qualified firms with international experience in large diameter pipeline construction. We expect to select three prime construction contractors for the project, to be deployed across eight geographic construction sections.

### **1. Environmental Field Programs**

Since early 2013, Coastal GasLink has conducted field programs to collect information related to permitting applications, compliance with regulatory requirements and construction planning.

Environmental field work has now concluded for 2015, and is scheduled to resume in spring 2016.

We continue to gather input and answer questions from potentially affected landowners, local governments, Aboriginal groups and the public.

### **2. Engineering Field Programs**

From mid-November into mid-December, Coastal GasLink conducted a program of testing at three potential borrow sites in the Regional District of Fraser-Fort George. Two sites were located near Mount Bracey, in the upper Anzac River valley, and the third was east of the Coastal GasLink crossing of Highway 97, or approximately two kilometres north of Redrocky Lake.

The purpose of this investigation is to determine whether the materials at each site are suitable for project construction uses.

No further engineering field activity is currently scheduled for December or January, although further geotechnical investigation is likely in the first quarter of 2016.

### **3. Morice River North Alternate Route**

After extensive consultation with Aboriginal groups in the Project area near the Morice River, we applied to add an alternate route to our EAC and our OGC permit in November 2015.

Concerns expressed by Aboriginal groups were related to proposed pipeline construction activities south of the river and the potential effects on the underground springs that feed the river. Since the launch of the project in 2012, we've been seeking feedback on our plans; this is an example of how we are listening and responding to that feedback. We have applied to amend our Environmental Assessment Certificate received from the Environmental Assessment Office, as well as our B.C. Oil and Gas Commission permit.

#### **For more information:**

1.855.633.2011 (toll free)

[coastalgaslink@transcanada.com](mailto:coastalgaslink@transcanada.com)

[www.CoastalGasLink.com](http://www.CoastalGasLink.com)

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The alternate route is about 5 km north of our approved route and approximately 56 km long. Both the approved route and the proposed alternate route have been previously exposed to logging. We collected environmental, archaeological and engineering information on the alternate route during 2015. This work will allow us to ensure that cultural and historical resources are identified, respected and protected, and the project can be designed, constructed and operated safely while respecting the environment. We are confident both routes could be built successfully, and both options reflect TransCanada's high standards and commitment to safety and environmental protection.

We'll decide on the final route once we have all of our regulatory approvals, and when we have fully considered both options. This includes more detailed design work on construction planning, taking into account commercial, cultural and environmental considerations, as well as cost and schedule.

#### 4. Management Plans

Through 2013, Coastal GasLink developed a comprehensive assessment of potential adverse effects of the Project, in accordance with the Application Information Requirements issued by the BC Environmental Assessment Office (EAO). An Application for an Environmental Assessment Certificate (EAC) was filed with the EAO in January of 2014. This was followed by a detailed review process and the issuing of an EAC in October 2014.

Conditions attached to the EAC require the development of several management plans prior to construction. The Coastal GasLink Environmental Management Plan (EMP) is a primary management plan. It was submitted in revised form to the EAO in October 2015 for review and approval. The EMP provides a toolbox of recommended environmental protection measures and commitments to avoid or reduce potential adverse effects of construction of the project – measures and commitments which are to be carried out by Coastal GasLink and its contractors. The environmental management measures set out in the EMP are based on past project experience, TransCanada standards (adopted by Coastal GasLink), industry-accepted best management practices and additional measures identified during the environmental assessment and regulatory review process.

Appendices to the EMP include various Contingency Plans and Management Plans such as a Caribou Mitigation and Monitoring Plan, a Heritage Resource Discovery Contingency Plan, an Invasive Plant Management Plan, a Traditional Land Use Sites Discovery Contingency Plan, a Traffic Control Management Plan, a Water Quality Monitoring Plan, and a Wildlife and Wildlife Habitat Management Plan. Comments were received from Aboriginal groups and regulatory agencies on the draft management plans from April through September of 2015 to inform the revised plans.

The conditions attached to the EAC also require development and implementation of a Socio-economic Effects Management Plan (SEEMP), describing the approach to monitor and report on mitigation implementation specific to social and economic infrastructure and services during construction. The draft SEEMP was circulated for comment in April 2015 to local governments, provincial agencies and Aboriginal groups, and more than 300 comments were received and reviewed. Coastal GasLink submitted a revised SEEMP to the EAO in late October for review and approval.

Our management plans have been revised as a result of ongoing consultation with regulatory agencies and Aboriginal groups and in light of construction planning; they are currently being reviewed by the EAO. If Coastal GasLink decides to proceed with construction of the proposed MRNA Route, management plans will be updated as appropriate before construction begins.

**For more information:**

1.855.633.2011 (toll free)

[coastalgaslink@transcanada.com](mailto:coastalgaslink@transcanada.com)

[www.CoastalGasLink.com](http://www.CoastalGasLink.com)

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## 5. In the Community

Coastal GasLink was pleased to co-host a “Connecting Students with Industry” lunchtime event in Smithers on November 18. Our thanks go to the staff of Northwest Community College for their continuing support.

TransCanada’s B.C. project teams co-sponsored the New Relationship Trust Young Entrepreneurs Forum in Richmond, B.C., in early December. This province-wide gathering brought together Aboriginal youth interested in business and professional careers and community development.

We look forward to meeting many of our friends at the 13th Annual Premier’s BC Natural Resource Forum in Prince George from January 19 to January 21. Coastal GasLink and TransCanada are pleased to sponsor this exciting networking and information-sharing event.

**For more information:**

1.855.633.2011 (toll free)

[coastalgaslink@transcanada.com](mailto:coastalgaslink@transcanada.com)

[www.CoastalGasLink.com](http://www.CoastalGasLink.com)

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## **Project Activity Update #37 January – February 2016**

On receipt of all required regulatory approvals and a positive investment decision from the LNG Canada joint venture participants in 2016, Coastal GasLink will begin construction. Our in-service date will be designed to coincide with the operational requirements for the LNG Canada facility.

Throughout the next few months, potential prime construction contractors may be continuing to travel the approved Coastal GasLink pipeline route by air or on the ground, depending on weather conditions, as an aid to construction planning.

Our prime construction contractors will be large, highly-qualified firms with international experience in large diameter pipeline construction. We expect to select three prime construction contractors for the project, to be deployed across eight geographic construction sections.

### **1. Environmental Field Programs**

Since early 2013, Coastal GasLink has conducted field programs to collect information related to permitting applications, compliance with regulatory requirements and construction planning.

Environmental field work is scheduled to resume in spring 2016.

### **2. Engineering Field Programs**

No further engineering field activity is currently scheduled for January or February. Geotechnical investigation may be scheduled to take place before the end of March.

### **3. Morice River North Alternate Route**

After extensive consultation with Aboriginal groups in the Project area near the Morice River, we applied to add an alternate route to our Environmental Assessment Certificate and our BC Oil and Gas Commission permit in November 2015.

The applications were submitted in response to concerns expressed by Aboriginal groups related to proposed pipeline construction activities south of the river and potential effects on the underground springs that feed the river. Since the launch of the Coastal GasLink project in 2012, we've been seeking feedback on our plans; this is an example of how we are listening and responding to that feedback. The applications seek to amend the Environmental Assessment Certificate received from the Environmental Assessment Office (EAO), as well as our BC OGC permit.

The proposed alternate route is about 5 km north of our approved route and approximately 56 km long. Both the approved route and the proposed alternate route have been previously exposed to logging. We collected environmental, archaeological and engineering information on the alternate route during 2015. This work will allow us to ensure that cultural and historical resources are identified, respected and protected, and the project can be designed, constructed and operated safely while respecting the environment. We are confident both routes could be built successfully, and both options reflect TransCanada's high standards and commitment to safety and environmental protection.

#### **For more information:**

1.855.633.2011 (toll free)  
coastalgaslink@transcanada.com  
www.CoastalGasLink.com



Through late 2015 and early 2016, the EAO has been reviewing the application with assistance from a working group comprising representatives from First Nations, local government and government agencies. The OGC has also been consulting with affected First Nations as their review of our application proceeds. We'll decide on the final route once we have regulatory approval for the alternate route and have fully considered both options. This includes more detailed design work on construction planning, taking into account commercial, cultural and environmental considerations, as well as cost and schedule.

#### 4. Management Plans

Through 2013, Coastal GasLink developed a comprehensive assessment of potential adverse effects of the Project, in accordance with the Application Information Requirements issued by the BC Environmental Assessment Office (EAO). An Application for an Environmental Assessment Certificate (EAC) was filed with the EAO in January 2014. This was followed by a detailed review process and the issuing of an EAC in October 2014.

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Appendices to the EMP include various Contingency Plans and Management Plans such as a Caribou Mitigation and Monitoring Plan, a Heritage Resource Discovery Contingency Plan, an Invasive Plant Management Plan, a Traditional Land Use Sites Discovery Contingency Plan, a Traffic Control Management Plan, a Water Quality Monitoring Plan, and a Wildlife and Wildlife Habitat Management Plan. Comments were received from Aboriginal groups and regulatory agencies on the draft management plans from April through September of 2015 to inform the revised plans.

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Our management plans have been revised as a result of ongoing consultation with regulatory agencies and Aboriginal groups and in light of construction planning; they are currently being reviewed by the EAO. If Coastal GasLink decides to proceed with construction of the proposed MRNA Route, management plans will be updated as appropriate before construction begins.

**For more information:**

1.855.633.2011 (toll free)  
coastalgaslink@transcanada.com  
www.CoastalGasLink.com



## 5. In the Community

Coastal GasLink and TransCanada are pleased to be a Platinum Sponsor of the 13th Annual Premier's BC Natural Resource Forum in Prince George from January 19 to January 21, 2016. Coastal GasLink representatives are attending this exciting networking and information-sharing event. We invite all of our friends from across the province to visit us at our booth in the Civic Centre.

Coastal GasLink is also proud to sponsor the Soaring: Indigenous Youth Career Conference in Vancouver on February 11. Our project team is excited to talk to youth from all across northern BC as members of our project team will be staffing an exhibitor booth.

As part of Coastal GasLink's ongoing engagement, we continue to gather input and answer questions from potentially affected landowners, local governments, Aboriginal groups and the public.

### For more information:

1.855.633.2011 (toll free)

[coastalgaslink@transcanada.com](mailto:coastalgaslink@transcanada.com)

[www.CoastalGasLink.com](http://www.CoastalGasLink.com)

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RECEIVED

DEC 28 2015

REGIONAL DISTRICT OF  
BULKLEY NECHAKO



December 18, 2015

Sent Via Registered Mail

Regional District of Bulkley-Nechako  
Attention: Bill Miller, Board Chair  
37 – 3<sup>rd</sup> Ave, PO Box 820  
Burns Lake, British Columbia V0J 1E0

TransCanada Corporation  
450 – 1<sup>st</sup> Street S.W.  
Calgary, AB, Canada T2P 5H1

Tel: 250-596-8060  
Email: [Dave\\_Kmet@transcanada.com](mailto:Dave_Kmet@transcanada.com)  
[www.transcanada.com/](http://www.transcanada.com/)

Doc: CGW4703-HMA-LA-LTR-0246

**RE: Coastal GasLink Pipeline Project  
Response to Regional District of Bulkley- Nechako  
File Number: 12-3313**

---

I am writing in response to your letter of December 10, 2015 in relation to the Coastal GasLink Pipeline Project's proposed stockpile sites, quoting referral documents CGW 1403-HMA-LA-LTR-0191, 0913, 0915 and 0917.

In your letter on behalf of the Regional District of Bulkley-Nechako, you raise four areas of concern related to Coastal GasLink construction planning. These are, in order:

- solid waste disposal;
- liquid waste disposal;
- invasive plant control, and
- fire protection and emergency response.

On December 10, 2015, Coastal GasLink provided the RDBN Director of Environmental Services, Janine Dougall, with preliminary estimates on solid and liquid waste volumes associated with each of our proposed construction camps, along with preliminary month-by-month population estimates for each camp. We also provided a matrix showing the typical waste categories that are generated by pipeline projects in Western Canada listed by typical disposal methods.

This communication was followed up with a one-hour call between project representatives and RDBN staff on December 14. Ms. Dougall and Jason Llewellyn took part on behalf of the regional district, with construction planner Richard Fafara and community relations advisor Ian McLeod representing the project.

Coastal GasLink communicated that our current plan is to incinerate most waste that might otherwise be sent to a general purpose landfill. This should reduce the volume of solid waste associated with camps by 90 per cent or more. RDBN staff stated ash from industrial-scale incineration is not accepted at regionally-managed landfills. Options for ash disposal, therefore, may include the development of on-site ash disposal or the use of sites created for other major projects in the region in recent years. Discussions with other regional districts have also flagged the possibility of selective ash composting.





In addition to incineration and ash disposal, participants in the call discussed planning issues related to the proposed expansion of the RDBN's Knockholt landfill east of Houston; prohibitions on certain categories of waste at RDBN landfills, and possible opportunities for recycling or return through provincial stewardship programs; and the need for Ministry of Environment permitting related to the open burning of wood waste and other combustibles.

With regard to liquid waste disposal, it is Coastal GasLink's intention to treat sewage on site at construction camps where practical, generating a dewatered biosolid. RDBN staff indicated that some biosolids may be accepted at RDBN landfills depending on volumes. However, we understand that the regional district prefers the use of composting methods for biosolids. As it happens, we have learned from the Regional District of Kitimat-Stikine that RDKS will feature a large-scale composting system at their new waste treatment centre set to open next year. We have asked for more information from RDKS to help acquaint us with this technology.

Our conversation with RDBN staff was productive, and has pointed us toward further research and refinement of our waste management strategies.

With regard to invasive plant species, Coastal GasLink's Environmental Lead Kyle Sherwin and Community Relations Liaison Kiel Giddens met on November 10, 2015 with Penni Adams, Executive Director of the Northwest Invasive Plant Council. This was in direct response to RDBN's ongoing expressions of interest in this issue. Coastal GasLink and NWIPC discussed project scope and potential opportunities for partnership. Coastal GasLink plans further discussions with NWIPC on sharing database information and potential opportunities to contract with the organization during the construction phase. Further discussions may also include funding opportunities for some of NWIPC's priority initiatives.

Coastal GasLink's Invasive Plant Management Plan, a component of our Environmental Management Plan, describes our approach to control weed growth and invasive plant introduction on the construction right-of-way. The plan provides details on alternative methods of weed control, avoiding the use of herbicides and pesticides, in accordance with British Columbia's *Integrated Pest Management Act* and commitments documented during Coastal GasLink's Aboriginal consultation.

With regard to fire protection and emergency response, I will offer the following:

- TransCanada has extensive experience in emergency response, with an incident command structure that will include co-ordination from our Prince George office and the availability of subject matter experts at our Alberta headquarters.
- Coastal GasLink is currently in the process of finalizing commercial agreements with prospective prime contractors. Each prime contractor will be responsible for either two or three of the eight construction sections along our route. Each contractor will be required to submit safety plans for each section, including plans for emergency response.

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- Prime contractors and camp contractors will be required to meet the regulatory requirements and TransCanada standards that pertain to firefighting capacity.
- We have had discussions with FLNRO to identify their expectations and capacity with regard to wildfire response. We will work alongside our contractors to develop relationships with local fire protection and emergency service providers in order to better understand their expectations.

We appreciate the commitment to due diligence that RDBN has shown in raising issues related to construction planning. Given that TransCanada expects to be in operation across Bulkley-Nechako for many years into the future, it is our firm intention to act as a good neighbour now and through the construction phase.

Please also be advised that any written response received and subsequent reply will be included in the consultation summary which is submitted to the BC Oil & Gas Commission (OGC).

You may also make a Written Submission to the OGC at any time prior to the permit being issued at:

**BC Oil & Gas Commission**  
Bag 2  
Fort St. John, BC V1J 2B0

If you have any additional concerns in regards to these matters, please feel free to contact the undersigned.

Yours truly,

Coastal GasLink Pipeline Project

A handwritten signature in black ink, appearing to read "Dave Kmet".

Dave Kmet, RPF RPFT  
Regional Manager Prince George & LNG Land  
*TransCanada*

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Board Director

DEC 02 2015

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Geraldine Craven

**From:** Madison Kordyban <mkordyban@nclga.ca>  
**Sent:** December-01-15 9:48 AM  
**To:** NCLGA ADMIN  
**Subject:** \*\*\*SPAM\*\*\*NCLGA Call for Resolutions, Nominations & AGM Bids  
**Attachments:** Convention Bid Package 2017.pdf; NCLGA Executive Nomination Procedure 2016.pdf; Resolutions Package 2016.pdf

Good Morning Staff & Elected Officials,

Please share this important information with your staff and other council/board members.

A few key points to note:

- \* 1. **Resolutions may now be submitted for the 2016 AGM & Convention.** The call goes until March 4<sup>th</sup>, 2016. Please read the package carefully as there have been some changes made to our resolutions process to further align us with UBCM & FCM's current ways of handling resolutions.
- 2. **The full schedule for the 2016 Convention & AGM is now online.** That information can be found on the Dawson Creek website [here](#) and you can register [here](#).
- \* 3. **The nominations process is now open as well.** If you are interested in running for the NCLGA Board, be sure to send in your nominations letter from your board or council.
- 4. **We are now taking applications for the 2017 NCLGA Convention.** Please send in your bid packages no later than March 1<sup>st</sup>, 2016 if your community wishes to be considered for the 2017 Convention.

Please feel free to contact either Oliver (250-612-9801) or myself at the NCLGA office (250-564-6585) if you have any questions or concerns about any of the attached information.

All the best,

**Madison Kordyban**  
Communications & Development Officer

*The Elected Voice of Central & Northern BC*  
North Central Local Government Association  
206 - 155 George Street  
Prince George, BC V2L 1P8  
Office: (250) 564-6585

Twitter: @NCLGA  
Website: <http://www.nclga.ca>



## NCLGA EXECUTIVE NOMINATION PROCEDURES

This document provides an explanation of the NCLGA Executive Nomination process.

The deadline for advance nominations is **March 25<sup>th</sup>, 2016**. Nominations received by the deadline will be included in the Annual Report. NCLGA also accepts nominations from the floor of the Convention.

### Positions Open to Nomination:

- President
- 1<sup>st</sup> Vice President
- 2<sup>nd</sup> Vice President
- Director at Large (3 Positions)

### Regional Representatives:

In regards to the NCLGA **Regional Representative** positions, our bylaws were revised in 2011 and under the revised bylaw Regional Representatives shall be **appointed** by their respective Regional District or Regional Municipality. NCLGA requests that the names of these appointees be submitted by the March 25<sup>th</sup>, 2016 deadline.

### Regional Representative Appointee Nominations for Executive Positions:

NCLGA accepts nominations for Regional Representative Appointees who would like to run for any of the Table Officer positions (President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President) or Director at Large positions while they are also an appointee for the Regional Representative position. If a Regional District or Regional Municipality chooses to nominate their Regional Representative Appointee for one of the other Executive Positions, they should appoint a **substitute representative** and notify NCLGA of their choice prior to our AGM in May.

In the event that the Regional Representative Appointee is successfully elected to a Table Officer or Director at Large position they cannot also hold the Regional Representative Position on the NCLGA Executive, and the substitute appointee will automatically step into the position.

Please note: Only those who are nominated for the Executive Positions listed above as being Open to Nomination will have their bio and photograph included in the Annual Report Book. When the elections are completed, the complete new Board of Directors, Table Officers, Directors at Large and Regional Representatives will be introduced to the delegates.

**Process for Elections (2 Ballots will be held)**

If there is more than one nomination received for any Table Officer Position, there will be an election for that position. All other Table Officer Positions will be filled by acclamation.

The **first ballot** will be for:

- President
- First Vice-President
- Second Vice-President

Any unsuccessful candidate from the first ballot may choose to put their name forward for the **second ballot**, which will be for the three Director at Large positions.

Information on the responsibilities and commitment of NCLGA Executive members is attached as Appendix A.



Board-Receive

December 14, 2015

Bill Miller, Chair  
Regional District of Bulkley Nechako  
37 - 3rd Avenue  
PO Box 820  
Burns Lake BC V0J 1E0

Reference: 237578

RECEIVED

DEC 29 2015

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Dear Chair Miller:

**Re: Thank You**

Thank you for taking the time to meet with me at the recent Union of British Columbia Municipalities (UBCM) Convention in Vancouver. I am glad we had the chance to discuss your interest in a walking path along Stuart River Ridge, road conditions along Colleymount Road, and your interest in a passing lane along Highway 16 east of Vanderhoof.

The annual UBCM convention is a valuable opportunity to come together with community leaders and look at ways we can work collaboratively to meet the needs of the British Columbians we serve. It is always a pleasure to learn about the great work being accomplished at a local level by representatives like yourself, and to identify those priorities that support our shared interest in making our transportation system the safest, most efficient possible.

I have asked ministry staff to follow up with you directly to arrange a meeting to discuss a plan for improvements to Colleymount Road, as well as look at options for a walking path along Stuart River Ridge and to discuss in more detail your priorities for road maintenance.

.../2

By continuing to work together to deliver the priorities that matter most to British Columbians, we can succeed in making our province a leader in transportation excellence.

Thank you again for taking the time to meet with me.

Sincerely,



Todd G. Stone  
Minister

Copy to: Honourable John Rustad  
Minister of Aboriginal Relations and Reconciliation  
MLA, Nechako Lakes

Grant Main, Deputy Minister

Kevin Richter, Assistant Deputy Minister  
Highways Department

Scott Maxwell, Regional Director  
Northern Region



Board - Receive

RECEIVED  
DEC 09 2015  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

December 3, 2015

Bill Miller, Chair  
Regional District of Bulkley Nechako  
PO Box 820  
37 3rd Avenue  
Burns Lake BC V0J 1E0

Reference: 250994

Dear Chair Miller:

**Re: Thank You**

RECEIVED  
DEC 09 2015  
DISTRICT OF  
BULKLEY NECHAKO

I am writing to thank you and your delegates for taking the time to meet with me at the recent Union of British Columbia Municipalities (UBCM) Convention in Vancouver. I was glad to have the chance to discuss your concerns about the Regional District's capacity to respond to multiple emergency events and sustain operations.

The UBCM gathering is a valuable opportunity to come together with our province's local representatives and gain a closer perspective on the many ways elected officials like you are working hard to meet the needs of British Columbians. As the new Minister of State for Emergency Preparedness, I am especially appreciative to have connected with communities to learn more about how we can work collaboratively and cooperatively to deliver the highest standard of emergency planning and response possible in the event of a disaster.

I was impressed by the level of commitment shown by you and your delegates during our meeting in identifying the priorities that matter most to your community. I have asked ministry staff to follow up with you directly to keep the Regional District updated on Emergency Management BC's new initiatives aimed at supporting local response operations, and to continue to work with you and other local authorities to gauge the success of these initiatives.

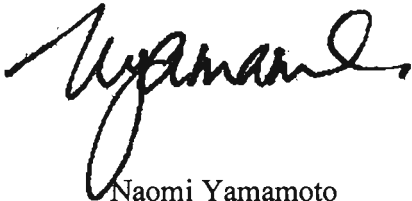
.../2



Should you have any additional questions or concerns in the meantime, please do not hesitate to contact Pat Quealey, Assistant Deputy Minister for Emergency Management BC. He is available by telephone at 250 952-5013 or by e-mail at [Pat.Quealey@gov.bc.ca](mailto:Pat.Quealey@gov.bc.ca) and would be pleased to assist you.

Thank you again for taking the time to meet with me.

Sincerely,



Naomi Yamamoto  
Minister of State

Copy to: Honourable John Rustad  
Minister of Aboriginal Relations and Reconciliation  
MLA, Nechako Lakes

Becky Denlinger, Deputy Minister  
Emergency Management

Pat Quealey, Assistant Deputy Minister  
Emergency Management BC



370 Board - Receive

Reference: 219274

January 7, 2016

His Worship Mayor Rob MacDougall  
District of Fort St. James  
P.O. Box 640  
Fort St. James, British Columbia  
V0J 1P0

Chief Fred Sam  
Nak'azdli Whut'en

Tom Greenaway, Director  
Regional District of Bulkley Nechako

**RECEIVED**

**JAN 13 2016**

**REGIONAL DISTRICT OF  
BULKLEY NECHAKO**

Dear Mayor MacDougall, Chief Sam and Tom Greenaway:

Thank you for your letter of December 15, 2015, regarding the investment agreement between Canfor Corporation and Conifex Timber Inc.

Your comments have been noted and I appreciate you writing to share them with me. In order to provide you with a thorough and comprehensive response, I have asked ministry staff to compile the necessary information for my review.

Please be assured your comments are given every consideration.

Sincerely,

Steve Thomson  
Minister

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Board-Receive  
RECEIVED

DEC 29 2015  
REGIONAL DISTRICT  
BULF...

Christie, and everyone at KDIBN,

Happy holidays and merest of Christmas  
to all. With thanks for your grants and  
help with our projects; we certainly wouldn't  
be doing as well as we are without your help.

Judea Herman, Treasurer  
Yellwac Museum.



# Ministry of FLNRO

## Snow Survey and Water Supply Bulletin - January 1st, 2016

The January 1st snow survey is now complete. Data from 84 snow courses and 60 snow pillows around the province and climate data from Environment Canada have been used to form the basis for the following report.

### Weather

Fall weather was variable across the province. A number of Pacific storm systems impacted coastal BC over the September through early December period, generally bringing warm temperatures and heavy precipitation. The 2015 active storm season was in strong contrast to the decreased storm frequency and relatively dry fall-winter periods that were experienced in 2013 and 2014.

Following storms in early December, the rest of the month was fairly stable, with modest precipitation. A high pressure ridge developed over BC towards the end of December, bringing dry weather into the New Year.

Overall, temperature trends through the October to December period were mixed across the province. October was generally warmer than normal across the province, except in the north-east. November was generally cooler than normal, with much cooler temperatures in the central interior. December transitioned back into warmer than normal throughout the province.

Precipitation patterns have also varied through the fall and into the winter. September was a wet month throughout most of the province. October and November were drier than normal through the north and south-west, with wetter than normal conditions in the south-east. December was wetter than normal in the south half of the province, and drier than normal in the north.

### Snowpack

Snow basin indices range from a low of 53 % in the Stikine to a high of 143 % in the Similkameen (Table 1). In general, most of the province has near normal snow pack levels (90-110 %) for January 1st, 2016. A strong south to north gradient of snow pack levels exists, with normal or above normal snow pack in southern BC, lower than normal snow packs beginning in central BC, and extending to well below normal conditions in the north (Figure 1). Snow packs are below normal (70-80%) in the Upper Fraser West, Upper Fraser East, and Nechako basins, and well below normal (<70%) in the Peace, Skeena-Nass, Stikine, and Liard basins. Many individual survey locations in northern BC are observing very low snow water equivalent measurements. Above normal snow pack (>110%) is present in the Okanagan, Similkameen, and Boundary.

January's snow survey schedule features fewer individual snow survey measurements than occur in later survey periods in the year, therefore some January 1st snow basin indices are based on a very limited number of surveys (e.g. 1-2 surveys within the snow basin) (Table 1) making the data interpretation less robust than in survey periods later in the season.



**Table 1 - BC Snow Basin Indices – January 1, 2016**

<b>Basin</b>	<b>% of Normal</b>	<b>Basin</b>	<b>% of Normal</b>
Upper Fraser West	77	Boundary	112
Upper Fraser East	77	Similkameen	143*
<b>Nechako</b>	<b>79</b>	South Coast	110
Middle Fraser	92	Vancouver Island	91
Lower Fraser	108	Central Coast	89
North Thompson	97	Skagit	109*
South Thompson	100	Peace	68
Upper Columbia	106	<b>Skeena-Nass</b>	<b>65</b>
West Kootenay	109	Stikine	53*
East Kootenay	105	Liard	54*
Okanagan	125	Northwest	NO DATA

\*Note January 1st snow basin index values are based on limited observation points

### Outlook

Fall and early-winter has seen the dissipation of warm water in the northern Pacific Ocean (i.e. the “Blob”) which has been present over the past two winter seasons, and was likely the key driver in the very warm winters and extremely low snow packs that occurred in southern BC in 2014-15. Strong El Niño conditions have developed over the equatorial Pacific regions over the past few months. The Climate Prediction Centre (CPC) at the U.S. National Weather Service/NOAA is forecasting a high likelihood of El Niño conditions persisting through until late-spring or early summer 2016.

In general, BC experiences warmer than normal winter and early-spring temperatures during strong El Niño events. Precipitation during historic El Niño events has been highly variable, with no strong trends across BC. Snow packs during El Niño events tend to be below normal across BC, however there has been significant historic variability and regional variation to this general trend. The last similarly strong El Niño event occurred over the winter of 1997-1998, and resulted in seasonal snow packs that were modestly below normal (e.g. provincial average of 94% of normal). Extreme low snow packs, such as those observed in southern BC in 2014-15, are not commonly associated with El Niño events. The effects of El Niño tend to be more pronounced during the mid- to late-winter and into spring.

Seasonal forecasts from Environment Canada are indicating a high likelihood of above-normal temperatures across British Columbia over the January to March period. Seasonal forecasts from NOAA are suggesting a more southern path for the Pacific jet stream through the January-March period, with increased precipitation for California, and decreased precipitation for British Columbia and the Pacific Northwest. Seasonal forecasts from Environment Canada do not indicate the likelihood of any strong seasonal precipitation anomalies, with the exception of a moderate likelihood of drier conditions in north-east BC. Seasonal precipitation forecasts tend to have much lower forecast skill than seasonal temperature forecasts, and therefore should be used with caution.

By early January, nearly half of the annual BC snowpack has typically accumulated. At this early stage in the season, there is limited indication that any regions of the province are developing increased seasonal flood risk. One exception is the high snow pack observed in the Similkameen basin, however this is based on limited survey observations for January 1st within the basin and therefore should be interpreted with caution. Currently



observed low snow pack in some regions of the province, particularly the northern third of the province, is an early indication of the potential for lower than normal stream flow in the spring and summer this year. However, with three or more months left of snow accumulation, these outlooks could change significantly.

The River Forecast Centre will continue to monitor snow pack conditions and will provide an updated seasonal flood risk forecast in the February 1st 2016 bulletin, which is scheduled for release on February 9th.

BC River Forecast Centre  
January 7, 2016

**Cheryl Anderson**

---

**From:** Gail Chapman  
**Sent:** December-09-15 2:44 PM  
**To:** Cheryl Anderson  
**Subject:** FW: Transit Funding Concerns in the District of Squamish  
**Attachments:** Transit Funding Concerns\_District of Squamish.pdf

Next agenda, please.

---

**From:** Melissa Von Bloedau [mailto:Mbloedau@squamish.ca]  
**Sent:** December-09-15 2:30 PM  
**Cc:** Charlene Pawluk <CPawluk@squamish.ca>; Patricia Heintzman <pheintzman@squamish.ca>  
**Subject:** Transit Funding Concerns in the District of Squamish

Good Afternoon!

Attached is a letter addressed to Minister Stone from Mayor Heintzman detailing transit funding concerns experienced by the District of Squamish.

At the District of Squamish November 3, 2015 Regular Business Meeting, Council passed the following motion in response to a transit funding letter received from the Ministry of Transportation and Infrastructure on October 22, 2015:

THAT Mayor Heintzman write a letter to the Minister of Transportation and Infrastructure to reiterate the District's transit challenges, particularly as they relate to an active growing community;  
 AND THAT the letter be forwarded to UBCM for distribution to BC municipalities.

The District of Squamish would appreciate your support by ensuring this letter is brought to the attention of the local elected officials.

Thank you,

**Melissa von Bloedau** | Agenda Coordinator  
**District of Squamish** | *Hardwired for Adventure*  
 604.815.5026 | [mbloedau@squamish.ca](mailto:mbloedau@squamish.ca) | [www.squamish.ca](http://www.squamish.ca)




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This message and any attachments are intended only for the use of the intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return e-mail, and delete this message and any attachments from your system. Please note that correspondence with any government body, including District of Squamish Council and Staff, can be subject to disclosure under the Freedom of Information and Protection of Privacy Act.

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**SQUAMISH**

HARDWIRED for ADVENTURE

December 1, 2015

Honourable Todd Stone  
Minister of Transportation and Infrastructure  
PO Box 9055 Stn Prov Govt  
Victoria, BC V8W 9E2

**RE: Transit challenges in active and growing communities**

---

Dear Minister Stone;

I am writing in response to your letter dated October 22, 2015 regarding an update on transit funding. While I appreciate the Province's efforts to fully utilize the 3-year investments in transit, the District of Squamish continues to be in a very challenging situation regarding transit growth.

As previously discussed with you at our meeting in Victoria on March 15, 2015, Squamish is growing quickly, which is presenting unique transportation challenges. According to the most recent census, Squamish's population increased by 14.6% between 2006 and 2011, making it one of the fastest growing municipalities in BC and that growth continues today. Housing starts and prices have also risen exponentially in the past 2 years in particular. Growth, coupled with a youthful, more urban population and an active seniors population has increased demand for transit and active transportation alternatives. Our population, below the provincial median age, is seeking transportation alternatives to meet their active lifestyles while decreasing their dependency on traditional motor vehicle transportation.

The "flat budget" for transit operations makes it impossible for us to make important expansions to service Squamish's new neighbourhood and tourism nodes. Our rapidly growing population has resulted in increased reliance, and demand on the public transportation service with transit ridership increasing by 23% between 2013 and 2014. The ridership increase represents the highest growth rate in BC, and service improvements are required simply to meet the growing needs of our community.

We ask that the Province, in conjunction with BC Transit, take into consideration the aggregate tax benefit generated by tourism in the Corridor, and reinvest into transit services. The Sea to Sky Corridor is a hub for outdoor recreation and offers a number of major tourism attractions. In partnership with BC Transit, the District of Squamish was working on implementing a pilot route to service the Stawamus



Chief and Shannon Falls Provincial Parks, as well as the Sea to Sky Gondola and the Squamish Nation's Totem Hall along Highway 99, a program that could not be realized due to the funding freeze.

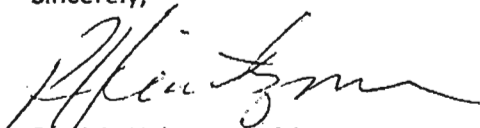
At the UBCM conference in September 2015, we met with Minister de Jong to discuss implementing a local motor fuel tax to help fund local and intercity transit services. There is significant public engagement required before any such decision is made but a possible outcome is a Sea to Sky motor fuel tax similar to the Translink dedicated motor fuel tax in the Lower Mainland. The revenue generated would be extremely beneficial in supporting regional economic development and would help increase transit options essential to families, senior citizens and lower income individuals whom rely on the current service. Corridor Residents are essentially paying the same amount for gasoline as the Lower Mainland without the added benefit of augmented transit services.

The total provincial tax applied to gasoline is 32.17 cents per liter in the Vancouver area (South Coast BC Transportation Service Region) compared to 21.17 cents in the Sea to Sky corridor; a difference of 11 cents per liter. This includes dedicated motor fuel taxes, provincial motor fuel tax, and carbon tax. Despite this, the gas price in Squamish is currently between \$122.9-123.9 per litre and in Pemberton the price of gas is \$117.9 per litre. The cost of gas in Metro Vancouver on December 1, 2015 is between \$115.9-120.9 per litre.

The District of Squamish's Sea to Sky Transit Future Plan is nearing completion and outlines the vision, goals, targets and Transit Future Network for Squamish and Regional Transit service to 2040. Implementation of this plan will require additional funding from the Province and the District of Squamish for operational costs, and should reflect the increase in ridership in the region.

Squamish Transit is a success story that we want to build on and continue to improve. This will take the support and collaboration of our provincial government to achieve.

Sincerely,



Patricia Heintzman, Mayor

cc: UBCM

**Geraldine Craven**

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**From:** Transportation, ADM Policy and Programs TRAN:EX  
<ADMPolicyandProgramsTransportation@gov.bc.ca>  
**Sent:** December-14-15 11:48 AM  
**Subject:** Five point action plan for safe transportation options along Highway 16  
**Attachments:** NR\_BG\_Action Plan\_Dec 14 2015.pdf

Today, the Honourable Todd Stone, Minister of Transportation and Infrastructure, will be announcing an Action Plan to address practical and sustainable transportation solutions along the Highway 16 corridor between Prince George and Prince Rupert. Please find attached an advance copy of the embargoed news release/backgrounder that will be publicly released this afternoon at approximately 1:00 p.m.

This action plan has been developed from the work done over the last two years and dialogue and recommendations shared by participants at the Highway 16 Transportation Symposium held in Smithers, B.C. on November 24<sup>th</sup> 2015. We respectfully ask that you ensure this information is kept confidential until after 1:00 p.m. today.

If you have any questions or comments please send them to [ADMPolicyandProgramsTransportation@gov.bc.ca](mailto:ADMPolicyandProgramsTransportation@gov.bc.ca)

Thank you.

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 NEWS RELEASE
 

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For Immediate Release  
[release number]  
December 14, 2015

Ministry of Transportation and  
Infrastructure

**B.C. unveils five point action plan for safe transportation options along Highway 16**

VICTORIA – The B.C. government has unveiled a new \$3-million plan to enhance transportation safety along the Highway 16 corridor from Prince Rupert to Prince George.

The plan consists of five actions the government will take to improve access to transportation services along the Highway 16 corridor and enable residents of First Nations communities and municipalities to travel safely to and from rural towns and villages along the corridor.

The five point action plan consists of:

- **\$1.6 million over 2 years for Transit Expansion:** These new funds will be available on a cost-shared basis with local communities to extend or enhance BC Transit services to better connect communities.
- **\$750,000 over 3 years for a Community Transportation Grant Program to purchase and operate vehicles:** These new funds will be available on a cost-shared basis with local communities to support community-based transportation programs operated by First Nations, local governments or non-profit organizations.
- **\$150,000 over 3 years for a First Nations Driver Education Program:** These new funds will build upon the current driver training/ education program to increase the number of Class 4 and Class 5 drivers in First Nations communities along the Highway 16 corridor.
- **\$500,000 over 2 years for Highway Infrastructure Safety Improvements including Webcams and Transit Shelters:** These new funds will enable the ministry to increase the number of webcams on the highway and the frequency of photographs taken at these spots. New transit shelters will be built in communities that will be receiving new or expanded transit service.
- **Collaboration to increase interconnectivity of services:** The ministry will work to increase coordination of existing transportation services through BC Transit, Northern Health, not for profit organizations and private service providers including efforts to better synchronize schedules and expand user eligibility criteria.

The ministry has appointed a new nine-person Highway 16 Transportation Advisory Group to oversee implementation of the action plan and ensure that the actions address the input received at the transportation symposium. The advisory group will report to the Minister of Transportation and Infrastructure and will be meeting over the months of January and February to review the specifics of the action plan and ensure it is implemented consistent with the input the ministry received at a recent transportation symposium held in Smithers.

Over the next couple of months, the ministry will work with the advisory group to develop a process for local communities and organizations to apply for all of the new funding. Once this

work is complete, the ministry will reach out to First Nations communities and municipalities to let them know how they can apply for the grant funding. By partnering with municipalities, First Nations communities and organizations, the ministry is ensuring they are active participants with vested interest in selecting the transportation services that best meet local needs.

On November 24<sup>th</sup>, the Ministry of Transportation and Infrastructure and the First Nations Health Authority co-hosted a transportation symposium in Smithers to engage with First Nations leadership, community members and local government representatives to help identify safe, practical and sustainable transportation options for communities along the Highway 16 corridor. Over 90 participants attended the forum, which was a big step forward in creating a safer environment for people living in communities along the nearly 800 km stretch of highway between Prince Rupert and Prince George. The ideas, recommendations and feedback from the transportation symposium were used to develop the foundation of the \$3-million action plan for the Highway 16 corridor.

Today's announcement builds on the \$5.2 million annual investment that the B.C. government makes towards transit services in communities along Highway 16, and is expected to connect communities not currently serviced by local transit service along the corridor.

**Quotes:**

**Todd Stone, Transportation and Infrastructure Minister**

"We have committed to provide safe, practical and sustainable transportation services for communities along the Highway 16 corridor. And today, we are unveiling a five point action plan for safe transportation options along the corridor. There is no one size fits all approach to addressing the challenges along the corridor and this action plan provides flexibility for communities to determine how to best apply new funding to meet their specific needs."

**Shane Gottfriedson, Regional Chief, BC Assembly of First Nations –**

"Following the November 24th transportation symposium to engage First Nations and others in developing solutions for those at risk who travel along Highway 16, I am encouraged to hear of the much needed investment into an improved transportation system and an action plan to ensure that there is improved safety and security for our citizens when travelling. As the national lead for murdered and missing Indigenous women and girls, I am heartened to hear of this important first step to take action on the safety and transportation for our brothers and sisters of the north. I am pleased that the BC government and Minister Todd Stone have finally moved on a central recommendation from the Wally Oppal 2012 Missing Women Commission of Inquiry. It is imperative that indigenous women do not continue to face the fear and the risk of violence when they travel and I look forward to working in partnership with the advisory group, and government of BC to ensure that First Nations are fully engaged and supported as the action plan is implemented."

**Mike Morris, Solicitor General –**

"These changes are all focused on bringing safety benefits to the people living in northern towns and First Nations communities located along the Highway 16 corridor. As a former police officer, I have spent my career focused on preventing crime and enhancing public safety. This action plan will help those efforts by creating new, safe and accessible transport services, increasing safety for people living in the north, and in particular, for women and teenage girls."

**John Rustad, Minister of Aboriginal Relations and Reconciliation –**

"I attended the transportation symposium on November 24th, and many great ideas were put forward and discussed during that forum, by members from First Nations communities and municipalities along the corridor. The main thing that we heard was the need for a more cohesive, inter-connected transportation system, to enhance safety along Highway 16, and to enable people to travel safely between communities. This new transportation action plan is responding to this need. The five actions will address the transportation challenges by introducing practical, safe transportation solutions for those living in communities along the corridor."

**Richard Jock, Chief Operating Officer, First Nations Health Authority –**

"We are encouraged by the action taken so quickly after the forum and by the substantial investment announced today. The FNHA looks forward to working with First Nations communities along the Highway 16 corridor and the Ministry of Transportation and Infrastructure to enact this action plan and remove barriers to reliable and safe transportation options along the Highway 16 corridor."

**Luke Strimbold, Mayor of Burns Lake –**

"I am honoured to be a part of the nine person advisory group, and I will be happy to work on this council to ensure that the transportation services reflect what was recommended at the recent transportation symposium in Smithers. Highway 16 is an extremely important corridor and it links many rural communities in Northern BC, including Burns Lake. I believe that the five transportation actions outlined today will help to create safer connections for people living in rural communities along the corridor, connecting them to their families, friends, and local services."

**Chastity Davis, Chair of Minister's Advisory Council on Aboriginal Women –**

"The Minister's Advisory Council on Aboriginal Women is committed to working in partnership with the B.C. government on our collective goals to develop the necessary support systems to address the risks and violence that many Aboriginal women and their children are exposed to, and this includes the risks for women hitchhiking along Highway 16. Today's transportation action plan for the Highway 16 corridor outlines five steps that were informed by First Nation communities through consultation efforts of the Ministry of Transportation and Infrastructure in partnership with the First Nations Health Authority. Our hope is that the five steps that are outlined today will directly benefit Aboriginal women and girls in the north, by creating safe and accessible transportation systems such as expanded transit and community-based transportation."

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**Shirley Bond, MLA Prince George-Valemont –**

“This action plan will help improve safety and transportation options for those who live along the Highway 16 corridor, helping provide them with practical and sustainable services. It is built on a foundation of collaboration, using the input received from the recent Highway 16”

**Learn More:**

For a summary of proceedings from the transportation symposium, go to:

<http://www2.gov.bc.ca/assets/gov/driving-and-transportation/passenger-travel/highway-16-corridor-transportation-services/pdfs/151124-northern-transportation-symposium-summary.pdf>

A backgrounder follows.

EMBARGOED until 1:00 PM

## BACKGROUND

### New Advisory Group established

The new nine-member advisory group has been established.

The members of the advisory group are:

1. **Ministry of Transportation and Infrastructure (Chair):** Deborah Bowman, Assistant Deputy Minister, Ministry of Transportation and Infrastructure
2. **First Nations representative:** Wanda Good, Deputy Chief Council, Gitanyow
3. **First Nations representative:** Reg Mueller, Saik'uz First Nation
4. **First Nations Health Authority:** Richard Jock, Chief Operating Officer, First Nations Health Authority
5. **Highway of Tears Initiative:** Mary Teegee, Highway of Tears Initiative and Executive Director of Child and Family Services at Carrier Sekani Family Services
6. **Local government representative:** Rob MacDougall, Mayor of District of Fort St. James
7. **Local government representative:** Luke Strimbold, Mayor of Burns Lake
8. **Local government representative:** Shane Brienen, Mayor of Houston
9. **Northern Health Authority:** Penny Anguish, Chief Operating Officer, North West and Chief Nurse Executive

#### Media contact:

Media Relations  
Government Communications and Public  
Engagement  
Ministry of Transportation and  
Infrastructure  
250-356-8241

Connect with the Province of B.C. at:  
[www.gov.bc.ca/connect](http://www.gov.bc.ca/connect)

**Geraldine Craven**

---

**From:** BV Farmers' Market Association <info@bvfma.ca>  
**Sent:** December-27-15 6:03 AM  
**To:** Market Manager  
**Subject:** Letter from Doug Donaldson, MLA  
**Attachments:** Donaldson Letter.zip

Dear BVFMA Members,

Many of you are aware of the Provincial Coupon Program that exists in B.C. to assist lower-income people. We just finished the eighth (or ninth?) year and it gave an enormous boost to our local farmers: 5,100 coupons were redeemed at the BVFMA, for a total value of \$15,300. Coupons are given out to qualified recipients by local "Partner Organizations" and the recipients can redeem them at any Farmers' Market in B.C.

Attached please find a letter which our local MLA wrote in support of the Program. Mr. Donaldson took the time to contact both local Farmers' Markets and the Partner Organizations. Since the Program requires renewal this year (the funding expires), this letter is most welcome.

Sincerely,  
Lyn Nugent,  
Administrative Assistant,  
Bulkley Valley Farmers' Market Association  
[www.bvfma.ca](http://www.bvfma.ca)



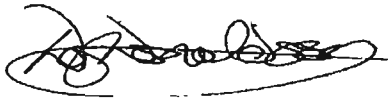


In Hazelton BC, Storytellers Foundation runs the coupon program through their Youth Works program. They have witnessed how the Farmers' Market has brought together First Nation and non-First Nations living in the area. They have many examples of more youth coming to the markets, not just as consumers, but as sellers. They have reported that youth are "taking a lead role and they are finding a place for themselves in their own territories." Their market has proven that "with support, those pushed to the margins can lead the way so we are all living a more sustainable livelihood".

The Bulkley Valley Farmers' Market Association has been involved with the coupon program since 2007 and as a result are seeing increased income for many local farmers and coupon recipients buying food of quality and freshness that they otherwise would not be able to afford. The story is similar with the Hazelton Farmers' Market where the coupon program has been part of local commerce since 2012.

I want to urge you as the Minister of Health and the Liberal Government to continue to invest in this valuable program and to learn from its success when investing in additional health initiatives that are locally rooted. I trust these stories will inspire the government to create economic opportunities that improve social conditions, particularly those who are the most disadvantaged.

Sincerely,



Doug Donaldson, MLA Stikine

Cc: Smithers Community Services Association  
Northern Society for Domestic Peace  
Bulkley Valley Farmers' Market Association  
Hazelton Farmers' Market Society  
Storyteller's Foundation



December 21, 2015

*(via email)*

Lori Ackerman, Chair  
Peace River Regional District  
Box 810, 1981 Alaska Ave  
Dawson Creek, BC V1G 4H8

**Re: New Approach to Fire Safety in BC**

Dear Ms. Ackerman,

Thank you for your letter of November 20, 2015 outlining your concerns related to the review of the existing Fire Services Act. Since the meeting at UBCM in September, further consultations and discussions have occurred on a variety of aspects including the proposed policy of extending the requirement for compliance monitoring to include regional districts. As a result of those discussions the current policy now proposes that compliance monitoring provisions only apply to municipalities.

This approach would mean that there would be no new requirements with respect to fire inspections outside of municipalities. As it appears the concerns that you have indicated relate to the previous policy proposal I won't detail a response to all the issues raised, however I can offer observations on two of the points.

With respect to the applicability of the BC Building Code and BC Fire Code, both codes apply throughout the province with the exception of federal lands. It is a requirement of the building owner to be compliant with these codes regardless of whether or not inspections are undertaken. Recent research has also shown that buildings that are not compliant are several times more likely to have a fire than buildings that are in compliance. As such I encourage the use of such inspections wherever possible, even if not required.

Regarding the question of building inventory, I have recently had discussions with the BC Assessment Authority and the indications are that if desired it would be possible to obtain information from their database to create such an inventory.

After consideration of the above information, if you would still like to discuss any of the other issues I would be happy to do so at a mutually convenient time.

Yours truly,



Gordon Anderson  
Fire Commissioner

c.c. Al Richmond, President UBCM  
David Stuart, LGMA

January 14, 2016



## PEACE RIVER REGIONAL DISTRICT

Office of: the Chair

November 20, 2015

Office of the Fire Commissioner  
 Box 9201 Stn Prov Govt  
 Victoria BC V8W 9J1

via email: [OFC@gov.bc.ca](mailto:OFC@gov.bc.ca)

Attention: Gordon Anderson, Fire Commissioner

**RE: New Approach to Fire Safety in BC**

Dear Mr. Anderson,

Thank you for providing our staff, Trish Morgan, General Manager of Community and Electoral Area Services, with the opportunity to meet and discuss the Office of the Fire Commissioner's (OFC) "New Approach to Fire Safety in BC" during the UBCM Convention on September 23, 2015. As a follow-up to that meeting, our Board of Directors has requested that the following concerns be forwarded to your office for consideration.

- 1) **Establishment of a Service Function:** At the meeting a number of representatives inquired as to how regional districts will create a service function. A service establishment bylaw will be required to identify how costs will be recovered, the boundaries of the service areas, etc. and in most cases will require elector approval. Clarification and guidance from the OFC and the Ministry of Community, Sport and Cultural Development on this issue is requested.
- 2) **Cost for the Service Borne by Residential Tax-Payers:** Although the service will only apply to industrial/commercial operations and public buildings and fees could be collected to offset the costs of the service, initially residential tax-payers will be impacted to establish the service. Regional districts cannot choose to tax only certain property classifications to provide a service and thus all tax-payers will pay through taxation until such time that a service is self-sustaining through fees, if at all.

diverse. vast. abundant.

**PLEASE REPLY TO:**

Box 810, 1981 Alaska Ave, Dawson Creek, BC V1G 4H8 Tel: (250) 784-3200 or (800) 670-7773 Fax: (250) 784-3201 Email: [prrd.dc@prrd.bc.ca](mailto:prrd.dc@prrd.bc.ca)  
 9505 100 St, Fort St. John, BC V1J 4N4 Tel: (250) 785-8084 Fax: (250) 785-1125 Email: [prrd.fsj@prrd.bc.ca](mailto:prrd.fsj@prrd.bc.ca)

January 14, 2016

- 
- 3) Lack of Building Inspection Services:** Currently the Peace River Regional District's building inspections services are limited with some geographic areas falling within a mandatory inspection area and the vast remainder within a voluntary inspection area. Given the close relationship between the BC Building Code and BC Fire Code, it seems unreasonable that those within a voluntary building inspection area would be required to comply with Fire Code inspections when they may not have received a building inspection that could have reduced the chances of a violation under the BC Fire Code.
- 4) Limited Staff Resources & Expansive Geographic Area:** The Peace River Regional District currently has 45 staff that provide services to approximately 62,000 residents across a geographic area of 12 million hectares. Our boundaries encompass almost 15% of the Province of BC's total land base. In order to deliver a new service such as this, it will require addition of staff resources whose costs may or may not be covered by the fees collected. Furthermore, the Northeast experiences a chronic challenge in recruiting and retaining qualified individuals in the areas of building inspection, bylaw enforcement and fire services – the three areas of expertise that the OFC has suggested would be appropriate to provide the service.

Partnerships with other local governments to deliver the service may also be challenging as they are often limited in their own staff resources and have commitments that they need to meet within their own jurisdictional boundaries.

- 5) Development of a Facility Inventory:** The Peace River Regional District is the hub of oil and gas activity within the Province of BC, in addition to having strong mining and forest sectors. Given our expansive region with thousands of industrial operations, it will be extremely challenging to develop and maintain an inventory of "public" buildings where the definition of "public buildings" seems to include industrial operations based on the information provided by the OFC.

Tools that have been identified in your document as means to develop this inventory are inadequate in the context of the Peace River Regional District as building permits are only required in certain areas of the region and the Regional District does not require business licenses. Furthermore, many of the industrial facilities are located outside of our zoning areas and do not require Regional District approval.

Mr. Anderson  
November 20, 2015

Page 3

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Given these challenges, clarification and guidance is required from the OFC and the Ministry of Community, Sport and Cultural Development on the types of "industrial" facilities (e.g., oil and gas, mills, mines, etc.) that will require inspection oversight by regional districts.

The Peace River Regional District sincerely hopes that the Office of the Fire Commissioner and the Ministry of Community, Sport and Cultural Development will reconsider this proposal given the impacts to regional districts and in particular the unique challenges that we will face in attempting to deliver this service. We look forward to hearing back from your office.

Yours truly,



Lori Ackerman  
Chair

- cc: - The Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development
- The Honourable Mike Bernier, Minister of Education and MLA - Peace River South
  - Pat Pimm, MLA – Peace River North
  - Chris Cvik, CAO, Peace River Regional District

January 14, 2016



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CITY OF BURNABY  
OFFICE OF THE MAYOR  
DEREK R. CORRIGAN  
MAYOR

2015 December 17

The Honourable Peter Fassbender  
Minister of Community, Sport & Cultural Development  
PO Box 9056 Stn Prov Govt  
Victoria, BC V8W 9E1

Dear Mr. Fassbender:

**Subject: Anticipated Property Assessment Changes in 2016**

On behalf of the City of Burnaby, I am writing to express our serious concerns regarding the significant property assessment changes anticipated for 2016. Early notification to property owners whose properties have experienced an above average increase has not eased the minds of our citizens. The City of Burnaby Tax Office has received numerous calls from distressed property owners requesting that the City take action to mitigate the risk that they will have to pay considerably higher taxes in 2016.

By our calculations, the average increase in assessments for properties across Burnaby for 2016 will be approximately 12%. To address or respond to our citizens' concerns, the City has investigated options for mitigating the negative impacts of such a dramatic increase, but find ourselves limited by provisions in the Community Charter (Division 3, Section 197, 4, a). The City does not have the ability to vary rates within a Class, therefore those residential properties that have experienced an increase above the average will pay higher taxes in comparison to the average property. The City of Burnaby is committed to taking whatever action it can and challenges the Provincial Government to do the same.

The City of Burnaby calls upon the Provincial Government to address the negative repercussions of such a substantial assessment value increase by freezing property value assessments at 2014 levels. Further, the City of Burnaby requests that the Provincial Government consider amending/updating the Home Owner Grant program as many Burnaby homeowners will no longer qualify for the grant under the outdated program threshold.

...2



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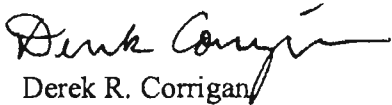
*The Honourable Peter Fassbender*

*Subject: Anticipated Property Assessment Changes in 2016*

*2015 December 17.....Page 2*

A response to this letter is formally requested, outlining any actions, if any, planned by the Provincial Government to address our citizens' concerns to be shared with all Burnaby residents.

Yours truly,



Derek R. Corrigan

MAYOR

Copied to: Burnaby Members of Legislative Assembly  
Union of British Columbia Municipalities  
Metro Vancouver Municipalities

**Geraldine Craven**

---

**From:** Virk, Pardeep AGLG:EX <Pardeep.Virk@aglg.ca> on behalf of Ruth, Gordon AGLG:EX <Gordon.Ruth@aglg.ca>  
**Sent:** January-11-16 3:54 PM  
**Subject:** Perspectives Booklet on Operational Procurement for Local Governments

*Sent on behalf of Gordon Ruth, Auditor General for Local Government.*

Ref: 165663

To: Mayors and Councillors  
Chairs and Directors of Regional District Boards  
Chairs and Directors of Greater Boards

RECEIVED  
JAN 11 2016  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Further to my email earlier today announcing the pending release of the New Westminster performance audit report, I am also pleased to inform you that the Office of the Auditor General for Local Government will be releasing a Perspectives Series booklet "Improving Local Government Procurement Process Through: Procurement Policy Enhancements, Procurement Performance Metrics and Reporting, and Vendor Performance Management" under the audit topic "Achieving Value for Money in Operational Procurement."

The purpose of this booklet is to assist local governments in improving procurement processes by developing strong procurement policy, performance metrics and vendor performance evaluation. This booklet is designed for both elected officials and staff. It is the fourth AGLG Perspectives Series booklet produced and will be published on our website [www.aglg.ca](http://www.aglg.ca) on January 12 at 11:00 am.

I welcome feedback from local governments on all aspects of the work of our office, so I look forward to your comments on the Perspectives Series booklet to be issued tomorrow.

Regards,

*Gordon Ruth* FCPA, FCGA  
Auditor General for Local Government



**AUDITOR GENERAL FOR  
LOCAL GOVERNMENT**

ACCESSIBILITY • INDEPENDENCE • TRANSPARENCY • PERFORMANCE

cc: Chief Administrative Officers

**Geraldine Craven**

---

**From:** Virk, Pardeep AGLG:EX <Pardeep.Virk@aglg.ca> on behalf of Ruth, Gordon AGLG:EX <Gordon.Ruth@aglg.ca>  
**Sent:** January-11-16 11:20 AM  
**Subject:** Upcoming Release of Performance Audit Report Release

*Sent on behalf of Gordon Ruth, Auditor General for Local Government.*

Ref: 165614

**To:** Mayors and Councillors  
Chairs and Directors of Regional District Boards  
Chairs and Directors of Greater Boards

RECEIVED

JAN 11 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

I am pleased to inform you that the Office of the Auditor General for Local Government will be releasing a performance audit report on the City of New Westminster under the topic "Local Government Performance in Managing Policing Agreements and Police Budget Oversight."

The audit report will be published on our website [www.aglg.ca](http://www.aglg.ca) on Tuesday, January 12 at 11:00 am.

I welcome feedback from local governments on all aspects of the work of our office, so I look forward to your comments on the report to be issued tomorrow.

Regards,

*Gordon Ruth* FCPA, FCGA  
Auditor General for Local Government



**AUDITOR GENERAL FOR  
LOCAL GOVERNMENT**

ACCESSIBILITY • INDEPENDENCE • TRANSPARENCY • PERFORMANCE

pc: Chief Administrative Officers

**Geraldine Craven**

---

**From:** Virk, Pardeep AGLG:EX <Pardeep.Virk@aglg.ca> on behalf of Ruth, Gordon AGLG:EX <Gordon.Ruth@aglg.ca>  
**Sent:** December-14-15 10:54 AM  
**Subject:** Perspectives Booklet on Policing for Local Governments

**RECEIVED**  
DEC 14 2015  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

*Sent on behalf of Gordon Ruth, Auditor General for Local Government.*

Ref: 165378

**To:** Mayors and Councillors  
Chairs and Directors of Regional District Boards  
Chairs and Directors of Greater Boards

I am pleased to inform you that the Office of the Auditor General for Local Government will be releasing a Perspectives booklet on Policing Services Performance Assessment under the topic "Local Government Performance in Managing Policing Agreements and Police Budget Oversight."

The purpose of this booklet is to assist local governments in measuring the effectiveness of their policing by presenting a suggested framework municipalities can use to assess the operational and financial performance of their police services. The information contained in the booklet comes from the work this office has carried out in its audits of local government management of policing services as well as a review of current literature on the subject. This booklet is designed for both elected officials and staff. It is the third AGLG Perspectives booklet produced and will be published on our website [www.aglg.ca](http://www.aglg.ca) on December 15 at 11:00 am.

I welcome feedback from local governments on all aspects of the work of our office, so I look forward to your comments on the Perspectives booklet to be issued tomorrow.

Regards,

*Gordon Ruth* FCPA, FCGA  
Auditor General for Local Government



**AUDITOR GENERAL FOR  
LOCAL GOVERNMENT**

ACCESSIBILITY • INDEPENDENCE • TRANSPARENCY • PERFORMANCE

cc: Chief Administrative Officers

**Geraldine Craven**

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**From:** Virk, Pardeep AGLG:EX <Pardeep.Virk@aglg.ca> on behalf of Ruth, Gordon AGLG:EX <Gordon.Ruth@aglg.ca>  
**Sent:** December-07-15 11:36 AM  
**Subject:** Upcoming Performance Audit Report Release

*Sent on behalf of Gordon Ruth, Auditor General for Local Government.*

Ref: 165319

**To:** Mayors and Councillors  
Chairs and Directors of Regional District Boards  
Chairs and Directors of Greater Boards

**RECEIVED**  
DEC 08 2015  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

I am pleased to inform you that the Office of the Auditor General for Local Government will be releasing a performance audit report on the City of Port Alberni under the topic "Local Government Performance in Managing Policing Agreements and Police Budget Oversight."

The audit report will be published on our website [www.aglg.ca](http://www.aglg.ca) on Tuesday, December 8 at 11:00 am.

I welcome feedback from local governments on all aspects of the work of our office, so I look forward to your comments on the report to be issued tomorrow.

Regards,

*Gordon Ruth* FCPA, FCGA  
Auditor General for Local Government



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LOCAL GOVERNMENT**

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pc: Chief Administrative Officers

## **PRESS RELEASE**

### **NKDF Approves \$422,436.00 in Funding for Six New Projects**

**January 18, 2016** – At the December 8<sup>th</sup>, 2015 meeting of the Nechako-Kitamaat Development Fund Society Board, Directors approved \$422,436.00 in funding for six new projects, bringing the year-to-date total amount approved across the NKDF investment area to \$459,896.00.

The six projects are:

- Village of Fraser Lake will receive \$100,000.00 to relocate the Fraser Lake Museum and Visitor Information Centre to a new site along Highway 16, and to renovate the interior of the museum and update and repair exhibits.
- District of Vanderhoof is awarded \$100,000.00 to go towards architectural and construction drawings for the proposed Aquatic Centre.
- Village of Burns Lake is approved for \$100,000.00 to go towards replacing the current Ammonia Plant at the arena with a new Freon Plant.
- Lakes District Airport Society is approved in the amount of \$100,000.00 to assist with resurfacing the Baker Airport Runway.
- Decker Lake Recreation commission is awarded \$11,181.00 for the Decker Lake Hall Freshen and Finish project.
- Rose Lake Community Club is approved for funding in the amount of \$11,255.00 to go toward Renovations and Upgrades.

“The funding for these six projects demonstrates NKDF’s clear commitment to improving the quality of life for residents in the Nechako-Kitamaat area and creating sustainable neighbourhoods for B.C. families,” said Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour. “Investments in runway upgrades, museum renovations and community projects provide significant opportunities that contribute to the betterment of our communities by creating jobs and strengthening local economies.”

“Rio Tinto is proud of our contribution to the NKDF and the great projects that result from the fund. It is projects such as these that help our communities grow and become a place that professionals and skilled workers want to come to raise their families. These projects support a quality of life in our communities we have all come to enjoy.” Gaby Poirier, General Manager of Rio Tinto’s Aluminium group in BC.

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NKDF Chair Wayne Salewski says, "These projects and grant approvals are the result of the efforts of many contributing parties, including local governments, volunteers, and funding partners. NKDF Directors are pleased to support projects that benefit the communities the benefiting area."

"By upgrading airport runways and renovating recreational facilities, the NKDF is enhancing residents' lives," Nechako Lakes MLA John Rustad said.

The next proposal deadline is February 2<sup>th</sup>, 2016 and NKDF accepts requests under \$5,000.00 at any time.

For more information on past projects funded throughout the NKDF investment area please visit <http://www.nkdf.org/> or Facebook at <https://www.facebook.com/NKDFS>

The Nechako-Kitamaat Development Fund Society was jointly established in 1997 with a combined contribution of \$15 million by the government of British Columbia and the former Alcan Inc., now Rio Tinto. The Fund's investment area includes lands impacted by the original Kemano project and focuses on the communities in the Ootsa, Lakes, Nechako and Haisla regions of the north.

The Society encourages applications from local governments and legally incorporated non-profit organizations. NKDF invests in projects that create sustainable employment, diversify the economy, and improve the basic infrastructure needed for community stability, quality of life and growth.

-30-

More information on the NKDF Society is available by visiting <http://www.nkdf.org/> or contacting the manager:

Dan Boudreau, PO Box 101  
Prince George, BC V2L 4R9  
Phone: 1.877.478.3863 or 250.964.4066  
Fax: 1.888.648.3875  
Email: [manager@nkdf.org](mailto:manager@nkdf.org)

400

Board-Receive  
RECEIVED

**Geraldine Craven**

DEC 16 2015

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

**From:** radamson@ubcm.ca  
**Sent:** December-16-15 3:42 PM  
**To:** inquiries  
**Subject:** Update on Syrian Refugee Settlement Plans  
**Attachments:** 111458 Richmond Signed.pdf; 111458 Contact List for Municipalities\_Refugee Settlement.pdf; 111458 Eligible Services for Refugees.pdf; 111458 EN Syrian Population Profile.pdf

Dear Geraldine Craven,

To: UBCM Members

Attn: Mayor and Council/Chair and Board

Please find attached a letter from the Honourable Shirley Bond to myself with an update on the settlement plans for Syrian refugees and three additional documents that will provide further information about contacts, services and additional background from Citizenship and Immigration on the Syrian refugees. Minister Bond asked that I share this with UBCM members to keep you apprised of this evolving situation.

Thank you.

Sent on behalf of

Chair Al Richmond  
UBCM President

This advisory is provided through a distribution system that is maintained and monitored by UBCM. To change or update the contact information for your organization, please contact [radamson@ubcm.ca](mailto:radamson@ubcm.ca).





401



BRITISH  
COLUMBIA

Ref: 111458

December 15, 2015

Mr. Al Richmond, President  
Union of BC Municipalities  
525 Government Street  
Victoria, BC V8V 0A8

Dear Al Richmond: *Al:*

I am writing to provide you with an update on the recent teleconference that was held with a group of British Columbia (BC) Mayors on December 4, 2015, regarding refugee settlement. The teleconference offered an opportunity for the Ministry of Jobs, Tourism and Skills Training to provide an update on the refugee resettlement process with Mayors whose communities are most likely to welcome a number of refugees.

During the call, I informed Mayors that the federal commitment to resettle 25,000 Syrian refugees by March 2015 will be supported by \$678 million over six years – \$377 million of which will go towards settlement services to address refugees' needs once they are in Canada. I further highlighted the fact that refugees are permanent residents and have access to all the provincial programs that other British Columbians have access to. Within government, we are actively planning for this and have set up an Assistant Deputy Minister level committee of all impacted ministries to exchange information and plan for readiness. I further notified Mayors that the province is working closely with the federal government (who have full jurisdiction over the refugee resettlement program) to identify which BC communities have the capacity to welcome and support refugees.

As part of our commitment to ensure community readiness, the province has launched a \$1 M Refugee Readiness Fund to develop province-wide refugee services and supports, as well as fund five Refugee Response Teams in regions across the province – including the Lower Mainland, Fraser Valley, Vancouver Island, Thompson-Okanagan and Cariboo. We have also developed a BC Plan for proposed refugee settlement locations, volumes, and flow rates. In refining this plan, we want to work closely with municipalities to better understand communities' capacity and willingness to accept government-assisted refugees.

.../2

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Ministry of Jobs, Tourism and  
Skills Training and Minister  
Responsible for Labour

Office of the Minister

Mailing Address:  
PO Box 9071 Stn Prov Govt  
Victoria BC V8W 9E2  
Phone: 250 356-2771  
Fax: 250 356-3000

Location:  
Room 138  
Parliament Buildings  
Victoria BC

[www.gov.bc.ca/jtst](http://www.gov.bc.ca/jtst)

Mr. Al Richmond  
Page 2

I would like to take this opportunity to follow up on a few of the items that we discussed during the meeting. Enclosed is a contact list so that UBCM members know whom to contact should they have questions about the refugee process. In addition, enclosed is a document that outlines the federal and provincial supports already available to refugees as well as a profile of Syrian refugees prepared by Immigration, Refugees, and Citizenship Canada.

At the meeting we discussed housing registries, and I have confirmed that the federal government is not coordinating housing offers at a national level. Rather, settlement service agencies in various provinces are managing their own registry processes. In BC, a registry of private housing offers is being led by the Immigrant Services Society of BC. You can access their housing registry and direct individuals in your community to enter housing offers by following this link: <http://issbc.org/prim-corp-nav/our-work-with-refugees/refugee-crisis/how-can-i-help-refugees>.

Lastly, I will commit to providing you with summary notes from weekly calls between the provinces and the federal Government Operations Centre. I invite you to circulate these notes through UBCM so that Mayors can stay up-to-date on the latest information.

I know that municipalities would like to stay apprised of how many refugees will be arriving in their communities. The refugee numbers are continually evolving and the federal government has created a website to provide information on refugee volumes and settlement locations. The website is available at: [www.cic.gc.ca/english/refugees/welcome/map.asp](http://www.cic.gc.ca/english/refugees/welcome/map.asp). As of December 10, 2015, there are between 228 and 232 privately sponsored refugees destined for 12 BC communities. The federal government plans to update the website weekly, and provincial staff will be using the website as their primary source of information on refugee volumes. I also encourage you and your staff to check the website regularly to stay up-to-date on the impact to your communities.

Please feel free to share this letter with your members as appropriate. Thank you again for your time and ongoing commitment to the refugee settlement process in BC. I look forward to our continued engagement on this matter.

Sincerely,



Shirley Bond  
Minister

Enclosures

## BC's Refugee Response: Contact List for Municipalities

### Refugee Readiness Fund

Province-wide Supports	Refugee Response Teams
<p>As part of the \$1 million Refugee Readiness Fund, the province is working with the Immigrant Services Society of B.C. to develop a new online hub to track volunteer offers, in-kind donations, and housing and employment leads. You can learn more on their website at:</p> <p><a href="http://www.issbc.org/prim-corp-nav/our-work-with-refugees/refugee-crisis/how-can-i-help-refugees">http://www.issbc.org/prim-corp-nav/our-work-with-refugees/refugee-crisis/how-can-i-help-refugees</a></p>	<p>Half of the Refugee Readiness Fund will support Refugee Response Teams across BC to proactively plan for the settlement of refugees. These teams will have representatives from the refugee service provider community as well as local employers. Teams are anticipated in the Lower Mainland, Fraser Valley, Vancouver Island, Okanagan and Cariboo – although locations are contingent on where refugees ultimately settle.</p> <p>Further information is available on BC Bid at: <a href="http://www.bcbid.gov.bc.ca">www.bcbid.gov.bc.ca</a>.</p>

### Contacts for all stakeholders

<p><b>For general questions related to the provinces refugee response please contact the Government of British Columbia Call Centre: 1-877-952-6914 (toll free)</b></p>
---

<p><b>For offers to provide accommodation, employment, in-kind donations, or volunteer capacity, please contact the Immigrant Services Society of B.C 1-844-447-9742 (toll-free) <a href="mailto:refugee.crisis@issbc.org">refugee.crisis@issbc.org</a></b></p>
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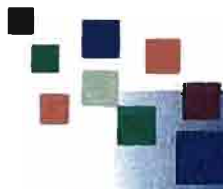
### Contacts for Municipality Staff

Contact Details	Area of Responsibility
<p><b>Carling Helander</b> A/Director, Immigration Policy <a href="mailto:Carling.Helander@gov.bc.ca">Carling.Helander@gov.bc.ca</a> (p) 250-886-5632</p>	<ul style="list-style-type: none"> <li>• Overall BC Response for Syrian Refugees, including the Refugee Readiness Fund</li> <li>• Federal Resettlement Plans</li> </ul>
<p><b>Joni Rose</b> Program Manager, Immigration Integration <a href="mailto:Joni.Rose@gov.bc.ca">Joni.Rose@gov.bc.ca</a> (p) 604-660-3463</p>	<ul style="list-style-type: none"> <li>• Refugee Readiness Fund Procurement</li> <li>• BC Government's contract with ISSofBC</li> </ul>
<p><b>Robyn Uhl</b> Senior Policy Analyst, Immigration Policy <a href="mailto:Robyn.uhl@gmail.com">Robyn.uhl@gmail.com</a> (p) 250-889-2361</p>	<ul style="list-style-type: none"> <li>• BC Stakeholder Engagement</li> <li>• BC's Cross-Ministry ADM Committee</li> <li>• Analysis of Proposed Resettlement Communities</li> </ul>



November 2015

# Population Profile: Syrian Refugees



Citizenship and Immigration Canada



## Executive Summary

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The conflict in Syria, which began in 2011, has caused widespread displacement with more than 4 million Syrian refugees fleeing, mainly to neighbouring countries such as Lebanon, Turkey, Jordan and Iraq.

Conditions in asylum countries vary but overall are quite poor. Iraq, Jordan and Turkey are the only three countries that have formal refugee camps; however, the majority of Syrian refugees (85 percent) live in non-camp environments such as urban centers or makeshift dwellings. Syrian refugees resettled to Canada will come primarily from asylum countries such as Jordan and Lebanon where local integration is not possible due to the overwhelming number of refugees residing in those countries.

In order to prepare for the arrival of refugees, CIC compiled available information on demographics and health characteristics of Syrian refugees. Some of the most common medical conditions found include: hypertension, diabetes and visual or hearing impairment. In addition, mental illness and trauma are common given the experiences in Syria, in transit and in asylum countries. Symptoms may not appear right away and therefore, follow-up is crucial. In terms of languages, of the Syrian refugees resettled to Canada in 2014, 46 percent reported knowing at least one of Canada's official languages, making language skills training an important factor in integration.

It is essential that cultural considerations are given to Syrian refugees when providing services as there are a number of important aspects to consider such as providing culturally appropriate health care, understanding family dynamics, religious beliefs and food and dietary restrictions.

Current information on how Canada is helping Syrian refugees is available on the CIC website: <http://www.cic.gc.ca/english/refugees/crisis/canada-response.asp>.

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## Background

### *Introduction*

Since early 2011, armed conflict in the Syrian Arab Republic has led more than 4 million Syrians to seek refuge in the neighbouring countries of Jordan, Lebanon, Iraq, Turkey and Egypt, resulting in significant humanitarian needs. According to the United Nations Refugee Agency (UNHCR), as of July 2015, an additional 7.6 million Syrians are internally displaced, with numbers increasing as the crisis continues unabated.

### *Situational Overview*

Syrian President Bashar al-Assad and the ruling Ba'ath Party have been in power since 2000. Protests began after many years of political repression and government corruption. Protestors called for democratic reforms, the release of political prisoners, multi-party elections and, in many cases, the end of the regime. The Syrian government responded to anti-regime activity with widespread arrests, beatings, interrogations, torture, and the use of live ammunition and snipers on protestors as well as barrel bombs and chlorine gas on areas viewed as anti-regime strongholds.

Since 2011, an estimated 1,500 armed rebel groups, with ever-changing alliances and factions—some secular and some Islamist—have become active in Syria.

Two notable Islamist groups also vying for territorial control in Syria are Jabhat al-Nusra, an arm of Al Qaeda, and the Islamic State of Iraq and the Levant (ISIL).



Figure 1: Map of Syria. Source: Central Intelligence Agency (CIA), 2014.

### *Syrian Communities in Canada*

According to the 2011 National Household Survey, there were 40,840 people in Canada reporting Syrian ethnic origin. The largest percentage of people of Syrian origin live in Quebec (44 percent), followed by Ontario (39 percent). The cities with the highest percentages of people of Syrian origin are Montréal (40 percent), Toronto (20 percent), Ottawa-Gatineau (7 percent), and London (3 percent). Similarly, the majority of Syrian refugees resettled to Canada reside in



Quebec and Ontario, particularly in Montreal and Toronto. These communities could be important sources of emotional support for newly arrived refugees.

## Demographic Characteristics

This section provides an overview of general characteristics and demographics of Syrians in their country of origin. In addition, Citizenship and Immigration Canada (CIC) has provided demographic information on Syrian refugees who have resettled to Canada.

### Age

As shown in Figure 2, 33 percent of people in Syria are under 15 years old, 20 percent are between 15 and 24 and 43 percent are between 25 and 64 years old. See Figure 2 for the age proportions in Syria. Comparatively, refugees who have resettled to Canada had similar numbers. Of the Syrian refugees resettled to Canada in 2014, 34 percent were under 15 years old, 15 percent were between 15 and 24 years old, and 48 percent were between 25 and 64 years old. See Figure 3 for the ages of resettled Syrian refugees.

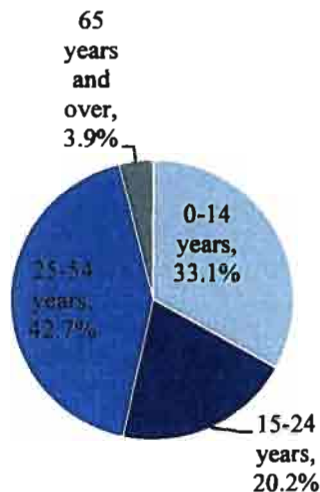


Figure 2: Age distribution in Syria. Source: CIA, 2014.

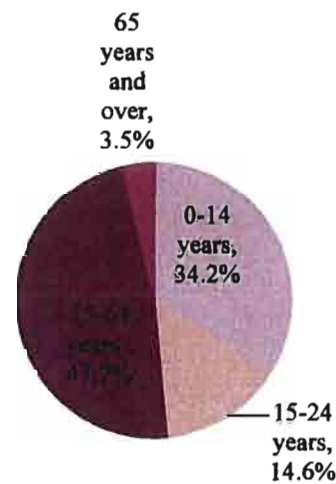


Figure 3: Age distribution of Syrian refugees resettled to Canada in 2014.

### Languages

Languages spoken in Syria include Arabic (official language), Kurdish, Armenian, Aramaic, and Circassian (widely understood). French and English are somewhat understood. According to the Cultural Orientation Resource Center, an organization that has provided cultural backgrounders to the U.S. government, Arabic is the native language of 90 percent of the population.

Of the Syrian refugees resettled to Canada in 2014, approximately 46 percent spoke at least one of Canada's official languages.





### *Literacy*

Universal literacy was a major goal of the Syrian government before the conflict. As a result, 84 percent of the population is literate (90 percent of men and 77 percent of women).

### *Ethnic Groups*

Prior to the conflict, Syria's ethnic groups consisted of Arabs (90 percent) and Kurds, Armenians and others (10 percent).

### *Urbanization*

Approximately 56 percent of Syria's population resided in urban areas prior to the conflict, particularly in Damascus, Aleppo, Hama, and Homs, which are the country's four largest cities. Drought and demographic shifts resulting from a rural exodus have been identified as key reasons behind the start of protests and the onset of the crisis.

### *Religion*

The majority religion in Syria is Islam, which makes up 87 percent of the population, including 74 percent who are Sunni Muslim, and 13 percent who are Alawi, Ismaili and Shia Muslim. Approximately 10 percent practice Christianity, with individuals identifying as Orthodox, Uniate and Nestorian Christians. The remaining 3 percent are Druze. The conflict has taken on sectarian dimensions as political opinion has become ascribed based on religious affiliation. For example, individuals who are Alawi are assumed to be pro-Assad, which further exacerbates tensions between opposing groups.

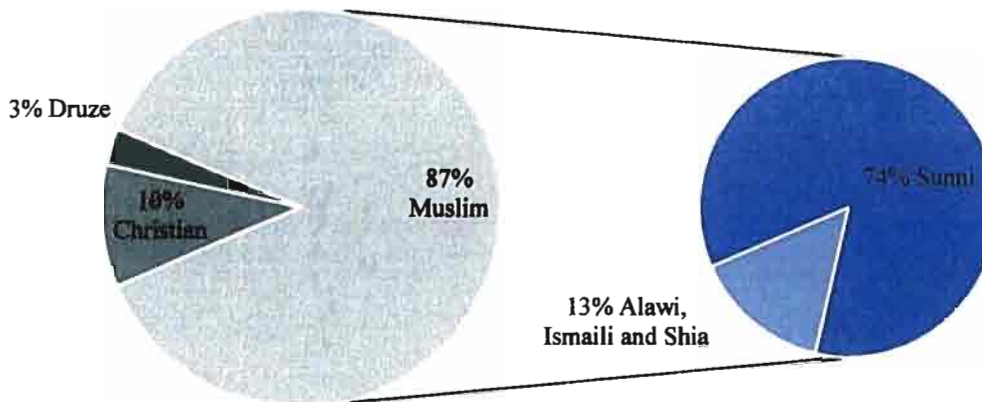


Figure 4: Religions in Syria. Source: CIA, 2014.



## *Access to Education*

In pre-conflict Syria, high rates of primary school attendance were achieved due to free public education. However, rates of primary school attendance in rural areas were significantly lower than the national average, and there were high dropout rates at the secondary school level, especially among girls. Furthermore, the Ba'ath party used Syria's education system as a tool to indoctrinate children with party ideologies, and teachers were generally not permitted to express ideas that opposed government policy.

According to the Cultural Orientation Resource Center, 72 percent of Syrians of secondary school age were enrolled in school before the uprising. The current conflict situation has taken a severe toll on the education system, with school attendance rates down to 6 percent in some areas due to general insecurity, damaged buildings and a lack of teachers.

Prior to the conflict, a combination of public and private universities existed to provide higher education access to men and women in Syria. However, as with primary and secondary school, restrictions on academic and political freedom were largely present. According to the World Bank, post-secondary school enrollment steadily increased over the years prior to the conflict and in 2010, 26 percent of the population in the five-year age group following secondary school had enrolled in post-secondary education. It is highly likely that enrollment has dropped by a large percentage since then.

## **Countries of Asylum**

### *Size and Demographics of the Refugee Population*

In 2015, the number of registered Syrian refugees reached 4 million. The majority of refugees reside in the neighbouring countries of Iraq, Turkey, Lebanon, Jordan and Egypt. The number of refugees in neighbouring asylum countries is illustrated in Figure 5. These countries are most affected by the influx of Syrian refugees across their borders and are struggling to meet the needs of refugees in addition to those of their own populations.

Figure 6 shows the percentage breakdown by age and gender of

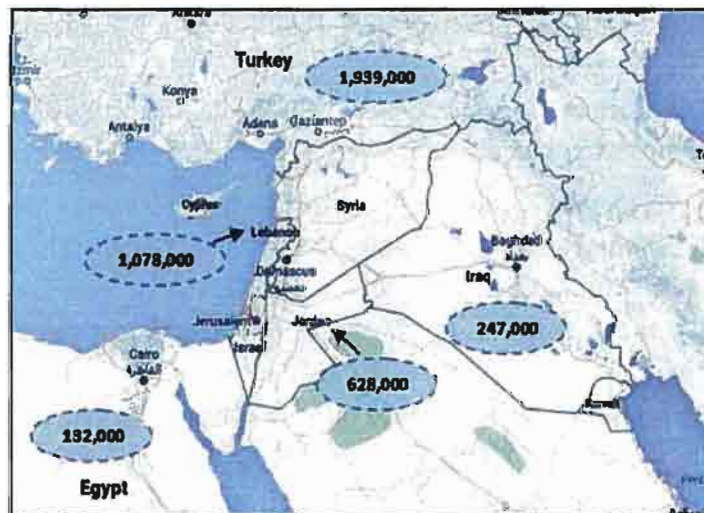


Figure 5: Size of refugee population as of August 2015



Syrian refugees based on data from the United Nations Refugee Agency (UNHCR). This chart shows that 52 percent of Syrian refugees are under the age of 18 and are therefore especially vulnerable.

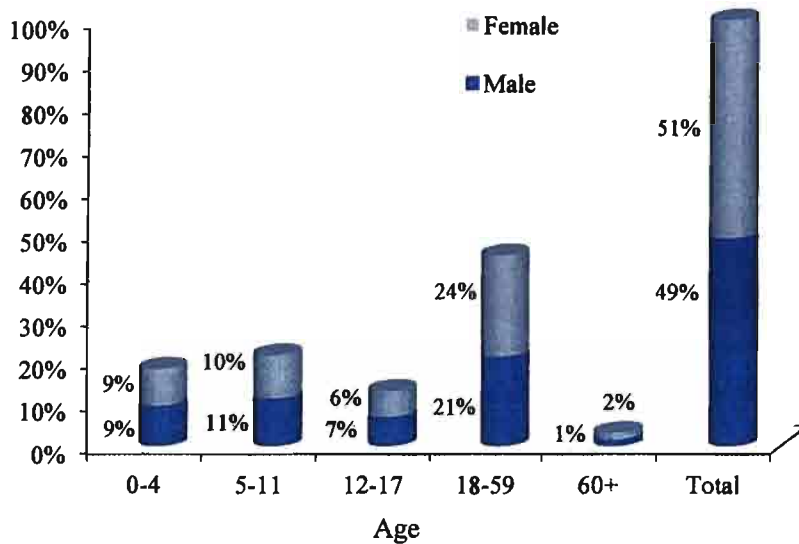


Figure 6: Age and gender breakdown of Syrian refugees, Source: UNHCR

### *Conditions in Asylum Countries*

Living conditions in asylum countries vary greatly but overall are poor, particularly in Lebanon. For example, inadequate shelter during the winter of 2015 resulted in some refugees and their children freezing to death in camps. Iraq, Jordan and Turkey are the only three countries that have formal refugee camps; however, the majority of Syrian refugees (85 percent) live in non-camp environments such as urban centers or makeshift dwellings.

Syrian refugees often lack access to adequate shelter, clean water, health care, schools and income-generating activities. As the conflict continues and refugees deplete their own financial resources, their situation becomes increasingly precarious and tensions with refugee-hosting communities are rising. Access to education is a major challenge and the majority of Syrian children living outside of Syria continue to miss critical educational milestones. About 89 percent of children living in refugee camps are attending school; however, given that the majority of Syrian refugees do not live in camps, overall 68 percent of children living outside of Syria are not attending school.

### **Lebanon**

With a population of almost 6 million people and over 1 million Syrian refugees, Lebanon has the most refugees per capita in the world. Lebanon maintains a no-camp policy, so Syrians are dispersed among 1,700 localities in apartments or houses, abandoned buildings and informal



tented settlements. Adequate shelter, access to health care, and water and sanitation are the greatest challenges in the humanitarian response.

### **Jordan**

Jordan is a country of 8 million people and is host to 628,000 Syrian refugees. Jordan has three official Syrian refugee camps in the northern areas (near the border with Syria): Za'atari Refugee Camp, Azraq Camp and Emirates Jordanian Camp. Within Jordan, 16 percent of refugees live in camps and 84 percent live outside of camps. Health care is available in clinics and hospitals in the largest camps. Outside of camps, it is reported that 38 percent of refugees live in sub-standard shelter. Adequate water, sanitation and hygiene facilities have been particularly challenging in Jordan especially in the congested Za'atari camp.

### **Turkey**

Turkey is a country of 82 million people and is host to 1.9 million Syrians, in addition to other asylum populations such as Iraqis and Afghans (as of August 2015). There are 23 camps across the south of Turkey that are home to approximately 260,000 refugees, while the remaining refugees live outside of camps in housing units such as rented houses or apartments. About 56 percent of the refugees in the camps often live four to six people per housing unit (e.g., a tent or container). Close to 30 percent of refugees in the Turkish camps live with seven people or more in a housing unit. Many refugees are living in insecure dwellings, and 75 percent of families are struggling to meet their basic food needs.

### **Iraq**

Iraq has a population of over 32 million people and is also host to 247,000 Syrian refugees. The majority of refugees live outside of camps (62 percent), mostly in urban centres with little access to assistance, while 38 percent live in camps. Refugees in Iraq receive free medical and educational services, but the country's infrastructure is overwhelmed by the needs of Syrians and Iraqis alike. Much like the other asylum countries, there is low school attendance for Syrian refugee children in Iraq.

### **Egypt**

There are 132,000 Syrian refugees residing in Egypt, while the population is close to 87 million people. Like Lebanon, Egypt does not have refugee camps. Syrians live in urban neighborhoods, renting and sharing accommodation. In general, refugees have access to Egyptian public health and education but face discrimination in accessing these services.

## **Health Characteristics**

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The following section includes information from open-source reports on the prevalence of diseases, as well as other health issues impacting resettlement and integration (e.g. immunizations, mental health issues, injuries and disabilities, and sexual violence) among Syrian refugees mostly those living in Lebanon and Jordan. Following this general health section,





aggregate data on health conditions amongst Syrian refugees resettled to Canada is provided. This information is taken from the Department's immigration medical exam (IME).

### ***General Health Conditions among Syrian Refugees***

#### **Communicable and Non-communicable Diseases**

In 2013, the UNHCR conducted health care consultations in Lebanon, Jordan and Iraq and produced a report outlining some of the most prevalent diseases among Syrian refugees. While the majority of diseases in this report are consistent with CIC's data on resettled refugees, some of the conditions mentioned are not identified in CIC's data but are worth noting. Medical conditions mentioned in the UNHCR research include respiratory tract infections, chronic respiratory diseases, diarrhea, skin infections, urinary tract infections and eye or ear infections.

#### **Vaccine-Preventable Diseases**

Vaccine-preventable diseases are particularly difficult to assess, as the majority of refugees will not have their personal documents, such as immunization and medical records. Mass vaccination campaigns for polio and measles were undertaken in Lebanon, Turkey, Iraq and Jordan in 2013; however, an exact estimate of how many Syrian refugees received these vaccines is not available. Therefore, health-care providers should be prepared to provide vaccinations to some refugees.

#### **Trauma and Mental Illness**

Mental health and psychosocial support services will be essential for many Syrians after arriving in Canada. Mental health is one of the most prevalent health concerns, as much of the Syrian refugee population has experienced some form of trauma, including losing family members, being subject to or witnessing violent acts, or suffering from conflict-induced physical disabilities due to the use of barrel bombs and torture. According to the UNHCR, 43 percent of Syrian refugees referred for resettlement were submitted under the Survivor of Violence and/or Torture category in 2013 and 2014.

The UNHCR reports a high prevalence of mental health conditions particularly among children and adolescents. The UNHCR (2013) found that mental health is the most prevalent health concern for people ages 5 to 17 in both Lebanon and Jordan. Mercy Corps conducted focus group discussions with adolescents in Jordan and Lebanon and found that trauma is causing high physical and social isolation of refugees, particularly amongst adolescent girls. As a result, 20 percent of the children and adolescents interviewed left their home once a week or less. Boys mentioned broken social networks and a growing sense of hopelessness. They also described their humiliation due to tension between Syrian refugees and the host community.

Syrian attitudes toward mental health have shifted a great deal according to the Cultural Orientation Resource Center. Prior to the crisis, receiving treatment for mental illness had a negative stigma, making people more reluctant to seek treatment or discuss issues. However, as



large numbers of Syrian men, women and children are in psychological distress, they are more open to receiving mental health support. The need for treatment is difficult to predict, as symptoms can arise several months after arrival in the country of resettlement. Therefore, follow-up on mental health issues is crucial.

### **Injuries and Disabilities**

UNHCR research also shows a large number of Syrian refugees with injuries. In 2013, 5 percent of health care consultations in Jordan and 1 percent in Lebanon were for injuries. In Jordan, 11 percent of those injuries were war-related. Some injuries may have caused a physical disability, which will need increased attention upon arrival in a resettlement country. With regard to disabilities, the UNHCR noted that one in 10 refugee households in Jordan have at least one family member who has a disability and that 41 percent of those with a disability are children.

### **Sexual Violence**

Sexual violence and the threat of sexual violence was a concern for many women and girls in Syria before fleeing, if not one of the reasons for fleeing. Rape and other forms of violence affect women and girls as well as men and boys. It is often committed in detention facilities, in the context of household searches or military raids and checkpoints. Sexual violence is also a concern in asylum countries. According to the Cultural Orientation Resource Center, the fear of sexual violence in asylum countries from other refugees or host country nationals causes refugee women and girls to stay home, venturing outside only when accompanied by other family members. Delayed reporting and underreporting are common and, therefore, the magnitude and severity of the situation is unknown. While support, such as counselling, may be required, talking about the subject is often socially unacceptable, and women are unlikely to discuss the matter in front of male family members.

### ***Health Conditions Identified During the Immigration Medical Exam (IME) among Syrian Refugees Resettled to Canada***

The IME is conducted prior to resettlement to Canada to screen and detect a limited set of medical conditions applicable to medical requirements. The purpose of the IME is to determine admissibility on the basis of public health/safety and demand on social/health services. It is a single health assessment at a specific point in time, and the data cannot be used to draw conclusions on the health status of a group of individuals nor be generalized to other refugees. Most conditions are not systematically assessed and data relies heavily on self-report. Many individuals may not have received treatment for – or even be aware of – a health condition. In addition, CIC might not be aware of conditions a refugee may have developed between the time of their medical assessment and their arrival in Canada. As well, certain conditions like mental health issues can arise several months after arrival in Canada.



Syrian refugees receive the same medical assessment as all other immigrant categories, which consists of a medical history, physical examination, age-specific laboratory tests and age-specific chest x-ray. Mandatory age-specific laboratory and radiologic tests include:

1. Urinalysis for clients over five years of age
2. Chest x-ray (posterior-anterior view) for clients over 11 years of age
3. Syphilis test for clients over 15 years of age
4. HIV test for clients over 15 years of age

The tables provided below describe aggregate health-related data on a specific group of Syrian refugees who underwent the IME prior to being resettled in Canada. CIC makes every effort to safeguard personal information while also complying with privacy legislation.

Of the Syrian refugees assessed overseas (total=1,439), a little over 16 percent had at least one health condition detected during the IME (see Table 1). Among them, 55 percent were male. The highest proportion of health conditions is found in those 65 years and older – 80 percent of people in that age group had at least one health condition.

Table 1: Syrian refugees with at least one health condition at the time of IME

Age Group (years)	Had at least one condition listed*			Total Individuals		
	Male	Female	All	Male	Female	All
Less than 15	12	12	24 (5%)	255	193	448
15 to under 25	8	3	11 (5%)	126	112	238
25 to under 45	31	24	55 (12%)	227	219	446
45 to under 65	65	41	106 (41%)	151	109	260
65 and older	14	24	38 (80%)	17	30	47
<b>Total</b>	<b>130</b>	<b>104</b>	<b>234 (16%)</b>	<b>776</b>	<b>663</b>	<b>1439</b>

\* Although someone may have no condition identified at the time of the IME, it is not a guarantee that the individual does not have some type of health condition, or will not by the time of their arrival in Canada.

The most prevalent health conditions detected during the IME were hypertension, diabetes, visual or hearing impairments and cardiovascular disease (see Table 2). Hypertension had the highest frequency and mostly affected Syrians between 25 and 65 years of age. In addition, the majority of those with a cardiovascular disease were aged 65 years and over. Other chronic health conditions detected among Syrians 45 years and over included diabetes, osteoarthritis and cancer.

Three main communicable diseases are screened during the IME: tuberculosis (TB), syphilis and HIV, with lower proportions of communicable diseases reported than non communicable diseases (or chronic health conditions) (see Table 2).

Although information on the severity of a disease is not systematically collected at the time of the IME, each of the health conditions presented here requires various levels of clinical management and follow-up care. However, certain health issues are worth noting due to their



impact on integration and settlement, either because they require access to specialized care or because they can affect daily living if not managed in a timely manner. These include those with mental health illnesses/mood disorders, vision and hearing impairments, dental conditions and intellectual deficiencies categories. Ten percent of the overall group were represented in this category.

Table 2: Proportion of health conditions among resettled Syrian refugees

Health Condition*	Proportion of Syrian refugee group (%) (n=1,439)
Hypertension	7.6%
Non-specific abnormal findings**	5.0%
Diabetes	2.2%
Visual or hearing impairment	1.5%
Cardiovascular disease	0.9%
Cognitive/behaviour/nervous system disorder	0.8%
Mental illness/mood disorder	0.8%
Cancer	0.6%
Other	0.5%
Communicable disease	0.4%
Osteoarthritis	0.3%
Renal disorder	0.3%

\* A more detailed table providing frequencies of health conditions as well as a table describing the specific conditions have been included in the Annex.

\*\* Non-specific abnormal findings relate to medical findings during the medical assessment that were inconclusive or not related to any specific health condition.

## Cultural Considerations

### *Food and Dietary Restrictions*

Syrian food consists of a wide range of grains, meat and fruits and vegetables. Common dishes include pita and hummus (chickpea dip), baba ganoush (eggplant spread), mahshe (stuffed grape leaves, zucchini and bell peppers), shawarma (gyro), and salads such as tabouleh and fattoush. Lunch is usually the largest meal of the day, often eaten at 2:00 pm. Syrian Muslims have dietary restrictions that do not allow them to eat pork; additionally, some will not consume alcohol or eat shellfish.

### *Families*

As mentioned, the majority of resettled Syrian refugees who have arrived in Canada are family units consisting of a couple with three or more children. Families are quite extended in Syria; they include not only parents and children but also grandparents, aunts, uncles and cousins. It is





not uncommon for extended and immediate family members to live together in a single dwelling. In general, Syrian society is patriarchal, with the family under the authority of the oldest man.

### *Religion*

In Syria, devout Muslims pray five times a day, in private and at scheduled times. Syrian Muslims may fast during the lunar month of Ramadan, during which eating, drinking and smoking is prohibited from sunrise to sunset. At the end of Ramadan, Muslims celebrate Eid by feasting with family. Devout Christians wear crosses around their necks and attend church regularly. All Muslim and Christian holidays are official holidays in Syria.

### *Health Care*

Health care providers should consider religious and cultural beliefs when providing services. This includes practices such as providing long hospital gowns that cover the lower legs and same-sex health-care providers. This is especially important for women's reproductive health, as it would be more culturally appropriate for female gynecologists and nurses to provide care for Syrian refugee women.

### *Employment*

The Agency for Technical Cooperation and Development (ACTED) recently conducted a labour market analysis on Syrian refugees in Lebanon. ACTED's research provides other resettlement countries with a general idea of job opportunities and challenges for Syrian refugees.

This ACTED study determined that the majority of Syrians worked in the construction and agriculture sectors in Syria. The study found that 70 percent of the Syrian refugees interviewed were working in construction before leaving Syria and were able to find construction jobs in Lebanon. Research conducted by the International Labour Organization (ILO) in 2013 found that the occupational distribution among Syrian refugees residing in Lebanon included domestic/personal services such as driving or housekeeping (27 percent), agricultural activities (24 percent), and construction (12 percent). In addition, Syrians with previous jobs that require higher qualifications such as engineering, finance or education were either not employed or had found jobs in other sectors while living in Lebanon.

ACTED asked interviewees why they could not find employment. The responses varied but included a disability/injury or the reluctance of employers to hire Syrians. When asked which skills would help them find a job, or a better job, improved communication skills (including language, communication and computer skills) were mentioned the most.



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## Annex

Table 3: Frequency and rates of health conditions among refugees

Health condition*	Total frequency	Proportion of individuals with at Least One condition (n=234)	Proportion of entire Syrian Refugee Group (%) (n=1439)
Hypertension	110	47.0%	7.6%
Non-specific abnormal findings	72	30.8%	5.0%
Diabetes	32	13.7%	2.2%
Visual or hearing impairment	21	9.0%	1.5%
Cardiovascular disease	13	5.6%	0.9%
Cognitive/ behavioural/ nervous system disorder	11	4.7%	0.8%
Mental illness or mood disorder	11	4.7%	0.8%
Cancer	9	3.8%	0.6%
Other	7	3%	0.5%
Communicable disease	6	2.6%	0.4%
Osteoarthritis	5	2.1%	0.3%
Renal disorders	5	2.1%	0.3%

\*If someone had two diagnoses that went into the same group, they were only counted once in the frequency. Cell counts of less than 5 (including 0) have been suppressed as per data protocol for privacy and confidentiality. Non-specific abnormal findings relate to medical findings during the medical assessment that were inconclusive or not related to any specific health condition.



Table 4: Health groupings and categories

<b>Cancer</b>	<b>Cardiovascular disease</b>	<b>Cognitive, behavioural and nervous system disorders</b>	<b>Communicable diseases</b>
<ul style="list-style-type: none"> <li>• Endocrine Gland - Malignant Neoplasm</li> <li>• Female Breast - Malignant Neoplasm</li> <li>• Genitourinary Organs- Malignant Neoplasm</li> <li>• Lymphoid and Histiocytic Tissue - Malignant Neoplasm</li> <li>• Melanoma - Malignant Neoplasm</li> <li>• Nervous System - Malignant Neoplasm</li> <li>• Neoplasm of Unspecified Nature</li> </ul>	<ul style="list-style-type: none"> <li>• Aortic Valve Disease</li> <li>• Cardiomegaly</li> <li>• Cardiomyopathy</li> <li>• Cerebrovascular Disease</li> <li>• Heart - Congenital Anomaly</li> <li>• Heart Failure</li> <li>• Ischemic Heart Disease</li> </ul>	<ul style="list-style-type: none"> <li>• Behaviour Disorder</li> <li>• Infantile Autism</li> <li>• Mental Retardation</li> <li>• Nervous System Disorder</li> </ul>	<ul style="list-style-type: none"> <li>• Hepatitis B</li> <li>• Pulmonary Tuberculosis Infection</li> <li>• Early Syphilis</li> </ul>
<b>Vision and hearing impairments</b>	<b>Mental illness and mood disorders</b>	<b>Non-specific abnormal Findings</b>	<b>Other Health Conditions</b>
<ul style="list-style-type: none"> <li>• Impaired Hearing or Deafness</li> <li>• Impaired Vision or Blindness</li> </ul>	<ul style="list-style-type: none"> <li>• Bipolar Disorder</li> <li>• Depression</li> <li>• Schizophrenia</li> </ul>	<ul style="list-style-type: none"> <li>• Non-specific Abnormal Findings</li> <li>• Non-specific Abnormal Results of Function Studies</li> <li>• Non-specific Abnormal Findings on Radiological and Other Examination of Body Structure</li> </ul>	<ul style="list-style-type: none"> <li>• Developmental Delay</li> <li>• Congenital Anomaly</li> <li>• Connective Tissue Disorder</li> <li>• Blood, and Blood-Forming Organ, Disease</li> </ul>

422

Board-Receive

**Geraldine Craven**

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**From:** radamson@ubcm.ca  
**Sent:** December-08-15 3:45 PM  
**To:** inquiries  
**Subject:** Follow Up - Syrian Refugees

RECEIVED  
DEC 09 2015  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

TO: UBCM Members ATTN: Mayor and Council / Chair and Board

Dear Geraldine Craven,

In follow up to the Province's conference call last Friday on settlement plans for Syrian refugees, the Honourable Shirley Bond, asked us to forward this additional information:

On the call Minister Bond said she would like to give the mayors a contact in her Ministry for any questions they have.

They can email Carling Helander, who is a Senior Policy Analyst in the Labour Market & Immigration Division. Her email is: [Carling.Helander@gov.bc.ca](mailto:Carling.Helander@gov.bc.ca)

Minister Bond would also like to send this list out as well. This is a list of refugee sponsorship agreement holders in various communities around the province.

Anglican Diocese of British Columbia  
900 Vancouver Street  
Victoria, BC  
V8V 3V7

Anglican Synod of The Diocese of New Westminster  
580-401 Georgia Street W  
Vancouver, BC  
V6B 5A1

Armenian Apostolic Church of B.C.  
13780 Westminster Highway,  
Richmond, BC  
V6V 1A2

Canadian Lutheran World Relief  
80 E - 10th Avenue  
New Westminster, BC  
V3L 4R5

East Kootenay Friends of Burma  
404 8th Avenue S  
Cranbrook, BC  
V1C 2L2

Emmanuel Free Reformed Church

423

21761 49A Avenue  
Langley, BC  
V3A 6C4

Eritrean Community Association of Vancouver  
262 - 720 6th Street  
New Westminster, BC  
V3L 3C5

Hohite Semay St Mary Ethiopian Orthodox Tewahido Church  
5730 Irmin Street  
Burnaby, BC  
V5J 1Y9

Inter-Cultural Association of Greater Victoria (ICA)  
930 Balmoral Road  
Victoria, BC  
V8T 1A8

Oromo Refugees Resettlement Services Network  
3981 Main Street, Post Office Box 74065  
Vancouver, BC  
V5V 5C8

R.C. Diocese of Nelson  
3645 Benvoulin Road  
Kelowna, BC  
V1W 4M7

Rehoboth Eritrean Church of Vancouver  
2201 8th Avenue  
New Westminster, B.C.  
V3M 2T9

Roman Catholic Archdiocese of Vancouver  
150 Robson Street  
Vancouver, BC  
V6B 2A7

Synod of the Diocese of Kootenay  
#201 380 Leathead Road  
Kelowna, BC  
V1X 2H8

For further information please go to this link to a News Release that will provide additional information as well.

<https://news.gov.bc.ca/releases/2015JTST0182-002011>

Thank you.

On behalf of Chair Al Richmond, UBCM President

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Geraldine Craven

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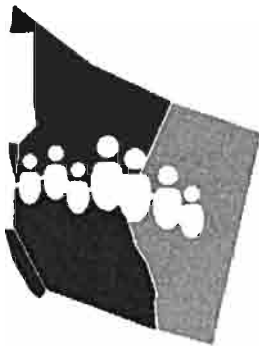
**From:** Northern Gateway <mail@email.northerngateway.ca>  
**Sent:** January-14-16 2:24 PM  
**To:** inquiries  
**Subject:** Northern Gateway Update

RECEIVED

JAN 15 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

Community Advisory Boards  
Northern Gateway Update  
January 14, 2016



COMMUNITY  
ADVISORY  
BOARDS

Hello CAB Members,

I wanted to provide a brief update with regards to the British Columbia (BC) Supreme Court decision issued yesterday.

The decision was in Gitga'at and Coastal First Nations versus BC and Northern Gateway. This was a challenge to the Equivalency Agreement between BC and the National Energy Board (NEB), in which the NEB and BC agreed that a BC environmental assessment and certificate would not be needed for Northern Gateway. The judge ruled in favour of Gitga'at and Coastal First Nations and among its remedies included that the Province consult with the Gitga'at about potential project impacts on areas of provincial jurisdiction. This consultation will be somewhat limited, as it only relates to "impacts on areas within provincial jurisdiction". Additionally the Province may attach additional conditions to the certificate, but only on areas as they relate to provincial jurisdiction.

The issues in this case were jurisdictional and the judgement has not changed Northern Gateway's or our Aboriginal Equity Partner's commitment to building this essential Canadian infrastructure. Further, we support and welcome the court's direction for more consultation with First Nation and Métis peoples and are committed to respectful dialogues and new partnerships with First Nation and Métis communities.

Please feel to contact our CAB planning team if you have any questions. Warm regards,

Catherine Pennington  
Director, Community Partnerships and Sustainability  
[cab@northerngateway.ca](mailto:cab@northerngateway.ca)

---

About the CAB's: The Community Advisory Boards (CABs) were established in 2009 and are an important aspect of the Northern Gateway consultation and engagement process. The CABs are held in three geographic locations. For more information visit [www.communityadvisoryboards.com](http://www.communityadvisoryboards.com) or contact the CAB Planning Team at [cab@northerngateway.com](mailto:cab@northerngateway.com)



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Board-Receive

**Geraldine Craven**

**From:** EP.RPY / SAR.PYR (EC/EC) <ec.ep.rpy-sar.pyr.ec@canada.ca>  
**Sent:** January-06-16 9:23 AM  
**Cc:** EP.RPY / SAR.PYR (EC/EC)  
**Subject:** Notification of updates to the Species at Risk Public Registry

RECEIVED

JAN 06 2016

REGIONAL DISTRICT OF  
BUCKLEY NECHAKO

Hello,

This email is to provide notification of updates to the Species at Risk Public Registry regarding recovery documents for SARA listed species in BC. Please note that the **Recovery Strategy for Little Brown Myotis (*Myotis lucifugus*), Northern Myotis (*Myotis septentrionalis*), and Tri-colored Bat (*Perimyotis subflavus*) in Canada** was posted as proposed on January 4<sup>th</sup> for a 60-day consultation period. The document is available here: [http://registrelep-sararegistry.gc.ca/document/default\\_e.cfm?documentID=2475](http://registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=2475).

Additionally, recovery documents for the species listed below have been posted as final. We are sending this notice to everyone that previously received one or more of these documents for comment. Thank you to those who provided input.

- **Pacific Pond Turtle** (Extirpated) – a turtle previously found in southwestern B.C.
- **Oregon Spotted Frog** (Endangered) – a frog found in the lower Fraser valley in southwestern B.C.
- **Mountain Beaver** (Special Concern) – a rodent found in the southwestern part of mainland B.C.
- **Nuttall's Cottontail *nuttallii* subspecies** (Special Concern) – a rabbit found in the Okanagan and Similkameen valleys of south-central B.C.
- **Sonora Skipper** (Special Concern) – a butterfly found in the southern interior of B.C.
- **Spotted Bat** (Special Concern) – a bat found in the Fraser valley and the central and southern interior of B.C.
- **Vancouver Island Beggarticks** (Special Concern) – a plant found in the lower Fraser valley, southern Vancouver Island, and possibly the central coast of B.C.
- **Warty Jumping-slug** (Special Concern) – a slug found on southern Vancouver Island.
- **Western Harvest Mouse *megalotis* subspecies** (Special Concern) – a mouse found in the southern interior of B.C.
- **Western Skink** (Special Concern) – a lizard found in the extreme southern portion of B.C.
- **Western Yellow-bellied Racer** (Special Concern) – a snake found in the southern and central interior of B.C.

Should you have any comments or questions please contact us at:

Species at Risk Recovery Unit, Canadian Wildlife Service, Pacific & Yukon Region  
 Environment and Climate Change Canada / Government of Canada  
 5421 Robertson Road RR #1, Delta, BC, V4K 3N2  
[ec.ep.rpy-sar.pyr.ec@canada.ca](mailto:ec.ep.rpy-sar.pyr.ec@canada.ca) / Tel: 604-350-1900

Unité de rétablissement des espèces en péril, Région du Pacifique et du Yukon  
 Environnement et Changement climatique Canada / Gouvernement du Canada  
 5421 rue Robertson R.R. #1, Delta, BC, V4K 3N2  
[ec.ep.rpy-sar.pyr.ec@canada.ca](mailto:ec.ep.rpy-sar.pyr.ec@canada.ca) / Tél: 604-350-1900

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Board-Receive

**Cheryl Anderson**

---

**From:** Nick Kypriotis <nick@canadian-publishers.ca>  
**Sent:** January-07-16 8:24 AM  
**To:** Nick Kypriotis  
**Subject:** Fire Prevention Officers Assoc of B.C. Conference and Seminars 2016  
**Attachments:** FPOABC All color Ad Rates & Sizes.pdf

**Dear Trade Member,**

**The Fire Prevention Officer's Association is having their annual conference and seminar, this year it will be hosted in Vernon, B.C.. They spend a good portion of the year keeping our community and our students educated on all fire safety and prevention matters.**

**C.P.I. is putting together the program magazine for the conference and seminar which will be distributed to all the delegates attending, as well as mailed out to the Fire Prevention officers and Fire Halls throughout B.C for free.**

**We have no outside or government funding, so we are asking for your support with an Advertisement in the convention magazine which will greatly help us put it together and distribute it for free.**

**Attached is a rate sheet for all ad sizes.**

**Please let me know if you will be supporting us with an Advertisement.**

Regards,

Nick Kypriotis  
C.P.I. *publishers of the*  
Fire Prevention Officers Assoc of B.C. Conference Magazine  
1-877-898-3732  
Email: [nick@canadian-publishers.ca](mailto:nick@canadian-publishers.ca)



**427**  
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428

Board - Receive

Fort Fraser Cemetery Commission

May 25, 2015

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JAN 13 2016

REGIONAL DISTRICT OF  
BULKLEY NECHAKO

**Attendance:** Bob Green (President), Ann Green (Treasurer), Gary Clark (Maintenance) and Sharon Petrie (Secretary).

Meeting was called to order at 7:45pm.

Previous Minutes: Bob read the previous minutes. They were accepted as read, all in favour.

**Correspondence:**

- a) WCB: The WCB letter for the cemetery rate came in the mail. Sharon gave this to Ann to take care of.
- b) Bob is to call the Eisert's about Gord and Eddie. To see if they were putting the remains in the Fort Fraser Cemetery.
- c) Grace Memorial: Val called Sharon about the Yeske remains. This is all done and taken care of. Sharon deposited the money for that service on May 22 for the amount of \$360.80.

**Financial Report:**

Balance as of January 19, 2015:	\$2509.81
Deposits:	\$0
Debits:	\$ 481.30
Balance as of May 25 <sup>th</sup> , 2015:	<u>\$2028.51</u>

Ann read the financial report. Ann noticed there was an error. She corrected it at the meeting and the financial report reflects the accurate information. This was accepted as read with the correction.

**Old Business:**

- a) Fern Weins: Gary is to look into this.
- b) Fence: When the grant comes in this project will be started.
- c) Cenotaph: Glenda is getting John Douglas to do this again.
- d) Russel Carrier: Sharon needed the permit for this. She received this from Bob.

**New Business:**

- a) Alfred Yeske: Val from Northern Monumentals called Sharon about this. Val sent the money and the cremation certificate on May 21<sup>st</sup>, 2015. Sharon deposited this on May 22<sup>nd</sup>. Ann will put the death certificate in the safety deposit box at the bank. This business is done.
- b) Shirley Dupuis: Sharon is to give Shirley her gift certificate for the Vanderhoof Chamber of Commerce for \$100.00. This is for her annual auditing of the Cemetery Commission's financial records.
- c) Kenneth Harrison: Gary gave Sharon the permit for this. She is to do a bill out for him. Remind them to send death certificate or cremation certificate.
- d) Sharon is to check into the price list to make sure it is still current.

The next cemetery meeting will be the General annual meeting on January 18<sup>th</sup>, 2016 at 7:30pm in the Fort Fraser Hall kitchen.

Bob adjourned the meeting at 8:45pm. All in favour.

For the Cemetery Commission of Fort Fraser B.C.

On Jan 19, 2015, date of our last Financial Report, The Bank Balance was \$ 2509.81

Deposits

0  
\$ 2509.81

Debits

Jan 19, 2015 ch #165  
Gary Clarke, Snow Pl. \$ 60.00

Mar 9, 2015 ch #166  
Work Safe B.C. Ins. 20.05

Apr 14, 2015 ch #167  
Gary Clarke, Vol work<sup>7 hrs</sup> 105.00

May 14, 2015 ch #168  
Gary Clarke, Vol work<sup>7 hrs</sup> 105.00

May 14, 2015 ch #169  
Hall Society Rent 3 meet. 60.00

Jan 7, 2015 SDB 131.25

\$ 481.25

- 481.25  
\$ 2028.56

Balance on May 25, 2015 \$ 2028.56

**Geraldine Craven**

**From:** FCM Communiqué <communiqué@fcm.ca>  
**Sent:** December-04-15 2:27 PM  
**To:** inquiries  
**Subject:** Speech from the Throne

**RECEIVED**

DEC 07 2015  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO

December 4, 2015

[Change your language](#) | [View email in your browser](#)**FCM**FEDERATION  
OF CANADIAN  
MUNICIPALITIESFEDERATION  
CANADIENNE DES  
MUNICIPALITÉS

## Speech from the Throne

Dear Members,

The Government of Canada delivered its Speech from the Throne this afternoon, on the second day of the 42<sup>nd</sup> Parliament. Thanks to our collective efforts, we effectively positioned municipal priorities as national solutions during the election campaign. And today, significant municipal priorities were identified for this session of Parliament.

The Speech from the Throne outlined what this new government intends to prioritize in the coming months, and how it intends to work with Parliament, and all orders of government to deliver 'for the middle class'. Of importance for all FCM members is the emphasis that was placed on strengthening the economy and improving the quality of life through investments in transit, social infrastructure and green infrastructure. The Throne Speech also touched on shared priorities such as climate change and the environment, welcoming newcomers, public safety and improving relations with Aboriginal Canadians. This is good news for all Canadians. FCM is actively working with the government on these joint priorities, and we are pleased with the level and frequency of discussions that have, and continue to take place, on these important issues.

FCM is working closely with the new government and all Members of Parliament to ensure infrastructure funding is invested effectively to address local

priorities. As this government prepares to table its budget sometime in the new year, be assured that we are working with Ministers responsible for all issues identified in Cities and Communities: Partners in Canada's Future to secure both commitments and actions.

As we stated so often during the election campaign, and again when we met with Cabinet Ministers, an effective federal-municipal partnership will improve the quality of life for Canadians, whether they live and work in cities, towns or villages, or in remote communities.

Highlights from the 2015 Speech from the Throne, as they relate to municipal priorities:

### **Infrastructure/Housing/Environment**

- The government will make significant new investments in public transit, green infrastructure, and social infrastructure.

### **Environment**

- The Government will make strategic investments in clean technology, provide more support for companies seeking to export those technologies, and lead by example in their use.
- The Government will introduce new environmental assessment processes. Public input will be sought and considered. Environmental impacts will be understood and minimized. Decisions will be informed by scientific evidence.

### **Immigration and Refugees**

- The Government will make it easier for immigrants to build successful lives in Canada, reunite their families, and contribute to the economic success of all Canadians. In response to a pressing international need, and underscored by Canadians' desire to help, the Government will welcome 25,000 new Canadians from Syria, to arrive in Canada by the end of February 2016.

### **Aboriginal Relationships**

- The Government will work co-operatively to implement recommendations of the Truth and Reconciliation Commission of Canada, will launch an inquiry into missing and murdered Indigenous



women and girls, and will work with First Nations so that every First Nations child receives a quality education.

**Global Connections**

- The government will negotiate beneficial trade agreements, and pursue other opportunities with emerging markets.

If you have any questions or comments, please contact Shawn Menard, Manager of Government Relations, at 613-907-6292.

Sincerely,

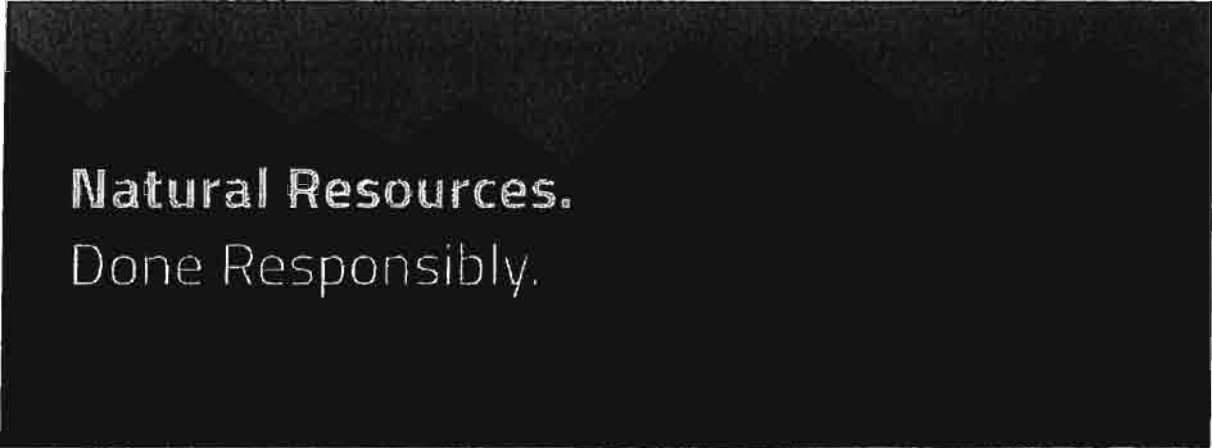
Raymond Louie  
Acting Mayor of Vancouver  
FCM President

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Geraldine Craven

**From:** Resource Works <info@resourceworks.com>  
**Sent:** December-03-15 6:01 AM  
**To:** inquiries  
**Subject:** Newsletter: Something in our BC water?

**RECEIVED**  
DEC 03 2015  
REGIONAL DISTRICT OF  
BULKLEY NECHAKO



Tom --

## **SOMETHING IN BC'S WATER?**

On the West Coast, activist claims that humans are incapable of moving everyday resource commodities safely by sea are increasingly accepted at face value.

Meanwhile, in Eastern Canada, it now turns out that companies have little trouble securing permission to develop offshore oil adjacent to sensitive fishing banks.

Double standard? Or is there just something "in the water" in British Columbia?

### **OUR NEW ADVISOR**

The newest member of our Advisory Council is **Karen Ogen**, elected chief councillor of BC's Wet'suwet'en First Nation.

She's a social worker, a community builder, a teacher, and a leader who sees responsible resource development as a far, far better option than "administering poverty."

She's also a founder of the First Nations LNG Alliance.

- [Read about her here](#)
- [Video: Karen Ogen](#) on opportunities in LNG development
- [First Nations LNG Alliance on Facebook](#)

Another stalwart member of the Advisory Council, Fort St. John Mayor Lori Ackerman, has [plans for 2017](#). She'll seek the nomination to run for the BC Liberals in the 2017 election.

- Meet [the other members](#) of our Advisory Council



**Karen Ogen**

## **CARBON-TAX POLL**

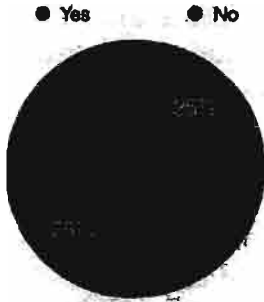
We ran a quickie 24-hour poll on [our Twitter channel](#), asking this question:

- “Should BC raise its carbon tax even if other places are not willing to adopt one too?”

Our poll, open to people with Twitter accounts, got these results:

436

Should British Columbia raise its carbon tax even if other places are not willing to adopt one too?



Twitter poll conducted Nov. 27-28 2015. Seventy-five respondents took part.

The poll followed a key report from BC's Climate Leadership Team, proposing increases in BC's carbon tax, expansion of the tax, and a sales-tax reduction in compensation.

Next month, the BC government will kick off a public consultation process on the development of the next phase of its climate plan. We'll keep you posted on how you can take part.

### LNG FOR THE WORLD

BC Premier Christy Clark, at the UN climate conference (COP21) in Paris, did a long TV interview with *GlobalBC* in which, among other things, she pushed BC LNG as a way to reduce greenhouse-gas emissions in coal-burning countries.

Our friends at the BC LNG Alliance then pointed to a couple of stories on "air-pocalypse" events in China and India as showing why some countries *need* our LNG to cut pollution:

- In China, as winter rolled into northern regions, and people began to heat their homes with coal, the city of Shenyang recorded its worst day of "Doomsday" pollution.
- In New Delhi, air pollution readings went into "hazardous" territory.

Is China serious about tackling emissions and pollution? Yes. But this analysis suggests it will find the transition to its cap-and-trade program difficult. (*Access to the analysis is free, but requires you to give your E-mail address.*)

### SIGNS OF HOPE IN A TUMULTUOUS TIME

Canada's oil industry has not been in a celebratory mood of late. But these two developments must have been welcome news for those who know that we cannot do without responsibly produced oil and gas:

- As planes, trains, ferries, cars, and possibly a few bicycles conveyed participants to the Paris COP21 climate talks this week, Canada's environment minister, Catherine McKenna, made it known that existing proposals for new Canadian oil pipelines will *not* be forced back to the drawing board because of regulatory changes.

"I should be clear that projects initiated under the original system will continue on that path," she told Josh Wingrove from the Ottawa bureau of *Bloomberg News*. The new Trudeau government had been tight-lipped on the nuances of an election pledge touching on this topic. This clarification has particular meaning for the Trans Mountain and Northern Gateway cross-BC proposals.

- "What a stellar hire." So tweeted Andrew Leach, chair of Alberta's Climate Change Advisory Panel, on news of Janet Annesley's appointment as chief of staff to Natural Resources Minister Jim Carr. Ms. Annesley had been director of government relations at Queen's University, but is better known as a former vice-president at the Canadian Association of Petroleum Producers.

The message from the Liberal government seems clear: regaining public trust in projects is an election promise backed by serious intent.

## BC LNG FOR ALASKA

Alaska's capital, the City of Juneau, is wondering about bringing in BC LNG, by barge, to reduce the city's energy costs.

There's no immediate word where the LNG would come from. The FortisBC LNG facility in Delta? Or, in time, from one of the LNG terminals proposed for northwestern BC?

Meanwhile, *The Delta Optimist* newspaper reported on a Chamber of Commerce discussion that got this headline "Delta's future fueled by LNG"

They're all reasons to note that the federal government's moratorium on crude-oil tankers in northern BC waters apparently does not cover LNG carriers—or LNG barges. Let's hope it stays that way.

## FIRST LNG FERRY NAMED

BC Ferries has named the first of its three new vessels that can use LNG as fuel.

The *Salish Orca* was christened, according to maritime tradition, at the Remontowa Shipbuilding yard in Gdansk, Poland. She (another maritime tradition) will go into service in late 2016, followed in 2017 by the *Salish Eagle* and the *Salish Raven*.

### More info



### NEWS

- Vancouver magnate Jim Pattison bets on coal exports
- BC gov't and Hydro closer to \$1.5B contract for Site C
- BC to see stable economic growth for next few years
- New BC Wood showroom and office launched in Tokyo
- Alaska and BC commit to protect shared environment

### VIEWS

- Thumbs-up to this new column by Gary Lamphier of *The Edmonton Journal*. His message to those who think they are saving the world by blocking exports of Canadian oil: You aren't. The demand for oil from other nations will still be there, and Iraq and Saudi Arabia will provide it. Meanwhile, you are depriving Canada of revenue that, as we often point out, helps pay for education, health-care and social services demanded by the very people who don't want us to sell oil and gas.
- Editorial: Case for PortMetroVan's T2 project "significant."
- Column: BC needs Site C dam to meet energy demand
- Column: Pro-development majority must fight bad BC reputation
- Column: Time for a Trudeau to do right by the energy patch

### FOLLOW RESOURCE WORKS

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439

Best regards,

**Stewart Muir**

Executive director

Resource Works

Resource Works

<http://www.resourceworks.com/>

Resource Works · 525 Seymour St, 312, Vancouver, BC V6C, Canada  
This email was sent to [inquiries@rdbn.bc.ca](mailto:inquiries@rdbn.bc.ca). To stop receiving emails, [click here](#).

You can also keep up with Resource Works on [Twitter](#) or [Facebook](#).

Created with [NationBuilder](#), the essential toolkit for leaders.



## Funding & Resources Update

Jan. 13, 2016

Each month we provide an update on UBCM funding programs and information on other programs or resources that may be of interest to local governments and First Nations.

### Local Government Program Services

**2016 Strategic Wildfire Prevention Initiative:** Local governments and First Nations are invited to apply for funding under these program streams: Community Wildfire Protection Plans, Fuel Management Prescriptions, Demonstration and Operational Treatment projects. Funding permitting, the 2016 application deadlines are January 29, April 29, and September 30.

**2015 Age-friendly Community Planning and Projects:** Final reports for the 2015 program are due by January 30, 2016, unless other arrangements have been made. Program materials, including the Final Report form template, are available online.

### Other Funding

**Infrastructure Planning Grant Program:** Grants of up to \$10,000 are available to help improve or develop long-term comprehensive plans related to sustainable community infrastructure. The application deadline is January 14, 2016.

**Northern Development Initiative Trust:** Northern Development offers a suite of funding opportunities to local governments and First Nations. The quarterly intake deadline is February 12, 2016, for the following programs: Capital Investment Analysis, Community Foundation Matching Grants, Community Halls and Recreation Facilities Program, Economic Diversification Infrastructure Program, Marketing Initiatives.

**PlanH Healthy Communities Capacity Building Fund Grants:** PlanH is requesting expressions of interest from local governments that are leading the way in creating the conditions that enable healthy people and healthy places in partnership with regional health authorities and other key community stakeholders. Two streams of support are available. Find an overview of the latest Healthy Communities Capacity Building Grants on the website to find out which stream is right for your community and important next steps in the grant application process.

**New Building Canada Fund - Small Communities Fund:** Funding is available to support communities with populations of less than 100,000 to address their infrastructure needs to help develop economic growth, a cleaner environment and stronger communities in BC. The application deadline is April 28, 2016.

### Resources

**Age-friendly and Disability-friendly Official Community Plans:** This new guide will help local governments and their planning staff incorporate accessibility provisions into their OCPs. Containing over 80 recent best practice examples drawn from more than 40 B.C. local governments, the guide demonstrates that success in reducing barriers and increasing accessibility takes place at the local/community level.



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Board - Receive



## Evaluation: Healthy Families BC Communities

Jan. 13, 2016

The Healthy Families BC Communities (HFBC-C) initiative is looking for input from BC local governments. The HFBC-C initiative supports partnerships between health authorities and local governments to create healthier communities. To ensure that this initiative continues to meet the needs of its stakeholders, HFBC-C is undergoing an evaluation by an independent contractor, R.A. Malatest & Associates Ltd.

An online survey has been created and is open to local government elected officials and staff involved in creating healthier communities. You may have participated in this evaluation last year by completing a similar online survey. The results of this survey will be used to build on the results of the previous survey to enhance our understanding of HFBC-C across the province. The survey will begin on January 11, 2016 and run for 2 weeks. Those wishing to participate should contact Elizabeth Colangelo at R.A. Malatest & Associates Ltd. (1-800-665-5848, ext. 431) at your earliest convenience to obtain a unique identifier for the survey.

Please take this opportunity to steer the future of this initiative and ensure that the support provided by HFBC-C is efficient and effective for local governments.

### Follow Us On

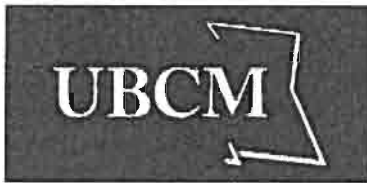
- Twitter: @ubcm

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Board - Receive



## Liquor Policy Consultations with Local Government

Jan. 13, 2016

Over the next month, the Province will be accepting feedback from local governments on three liquor policy issues: changes to the manufacturer's endorsements; the parallel process for liquor primary and similar applications; and, policy related to liquor primary clubs. The deadline for feedback is February 5, 2016.

These consultations are based on recommendations made in the Liquor Policy Review Final Report, which was released in January 2014. This Report, which seeks to modernize liquor laws in British Columbia, contains 73 recommendations, all of which were supported by Cabinet. Thus far, 38 of the 73 recommendations have been implemented, with many more coming in 2016.

The following is a summary of the three items for which feedback is requested:

### Manufacturer's Endorsements Proposal

Currently, licensees must have consumption areas that are each separately delineated, making it confusing and difficult for visitors to tour and move through a site if they wish to consume alcohol. The Province would like to increase flexibility by potentially designating the entire portion of the property as one consumption area, allowing the licensee to permit visitors to tour and sample throughout the site. At licensing, the Liquor Control and Licensing Branch (LCLB) would take nearby residents into consideration when determining the site consumption area. There are five types of areas in particular that the Province will be looking to examine as part of this proposed policy shift:

1. *Picnic Areas*: Currently, there is a lack of clarity regarding neighbourhood disturbance criteria. The Province is proposing to allow licensees with "suitable land" to host picnickers and allow for the consumption of alcohol in an area where staff have a line of sight, as a general permission that does not require an application. There would be no amplified sound permitted outdoors, beyond ambient background music.
2. *Tour Area*: The Province is proposing removing the separate application for the tour area and permitting tours anywhere within the site consumption area in order meet visitor requests.
3. *Lounge*: Currently there is an application process (involving local government input), a delineated area, and a regulation permitting licensees to serve their own products and up to 20% of liquor produced by others. The Province is proposing a parallel application process (to process local government portion concurrently with the provincial portion), making the 20% rule (currently an interim measure) permanent, and requiring a lounge or Special Event Area for amplified sound outside.
4. *Special Event Area (SEA)*: Much like the lounge criteria, SEA's are permitted after an application (involving local government input) is approved for an event-based service area. Service of up to 20% of liquor produced by others is allowed, and the consumption area may encompass a large outdoor area (with no capacity limits). The Province is proposing to also move SEA applications to a parallel process (to process local government portion concurrently with the provincial portion), making the 20% rule (currently an interim measure) permanent, requiring a lounge of SEA for amplified sound outside, and a maximum capacity for outdoor events.

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5. *Onsite Store*: Currently each manufacturer site is allowed one onsite store where only products registered to the manufacturer are permitted to be sold. The market authorization allows for store products to be sold offsite at qualifying markets. The proposed provincial change would still maintain the single store, but would allow temporary points of sale on site (i.e. kiosk to accommodate larger tours). Note: currently, these types of kiosks are permitted off site at markets only.

Local governments are invited to provide any and all feedback related to this issue in any form they see fit.

### **Parallel Process for Liquor Primary and Similar Applications**

Liquor Policy Review (LPR) recommendation #39 states, "Government should consult with UBCM, local governments (LG), and First Nations about streamlining the liquor application process. An applicant for a liquor primary licence should be able to seek input from the local government or First Nation before or at the same time it applies to LCLB". More specifically, applications would go to local government to sign receipt before being submitted to LCLB. This proposed process will apply to the applications for the following:

- New liquor primaries (LP);
- LP relocations requiring local government and public input (if a LP is relocating very close by with no increase in capacity or hours, then no input is required);
- Manufacturer lounge endorsements; and,
- Manufacturer Special Event Area endorsements.

The Province has released a draft document showing a summary of key changes to the parallel process (and potential impacts on local governments) and the proposed application process.

After consulting this document, local governments are asked to respond to the following questions:

1. What questions do you have about how the proposed parallel process would work?
2. What policy or process changes would your local government need to make in order to accommodate this new process?
3. What additional information and support could LCLB provide local governments to assist with implementation?

Please note that the LCLB has developed informational material and will be consulting with local government staff in early 2016 to support their transition to the new parallel process.

### **Club Regulation**

The Province has recently consulted with all club licensees as part of LPR recommendation #54: "Government should consult with clubs to determine if there is interest in repealing the club designation, and reclassify the licence as food-primary or liquor-primary". Many club licensees were in support of changes in areas where liquor primary (LP) club licences held more restrictions than basic LP's, but also wished to maintain privileges they currently hold as clubs (i.e. locker privileges, 'green-lined' alternate use spaces).

For those who are unfamiliar, the Province has made information available on how club LP licences differ from basic LP licences.

Given this information, the Province would like to present two options for consideration, and would like local governments to provide feedback on the proposal to convert LP clubs into regular LPs that would be open to the public.

*Option 1: Maintain club licences but remove "irritant restrictions" (specific membership and outside catering).*

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Implications for local governments: although very few clubs expressed interest in opening to the public, some (particularly in small communities) may open their doors regularly to the public creating additional unrestricted LP seats in those communities.

*Option 2:* Transition clubs to regular LP's but grandparent their special privileges

Implications for local governments: Same implications as Option #1, plus clubs would be permitted to transfer their licences (currently the licence becomes void if the club ceases to exist). Under this option, the provincial government would consider making the special privileges non-transferable.

The Liquor Policy Working Group, which is co-chaired by UBCM and the Ministry of Small Business, Red Tape Reduction and Responsible for the Liquor Distribution Branch, met in December to discuss these proposed changes. A summary of that discussion is available on UBCM's Community Safety policy page.

Questions or comments on these ongoing consultations may be directed to Bhar Sihota, UBCM Policy Analyst at (604) 270-8226 Ext. 114.

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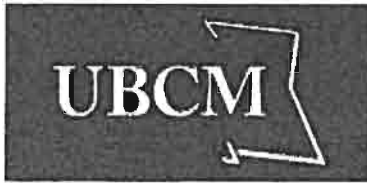
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## Missing & Murdered Indigenous Women Inquiry

Jan. 13, 2016

The Government of Canada announced the launch of a national inquiry to address the high number of missing and murdered Indigenous women and girls. In order to inform the design of the inquiry, Canada has now developed a discussion guide, and launched an online survey for public input.

Building on input gathered from nation-wide engagement, the online survey is intended to allow survivors, family members, loved ones of victims, front-line service providers and others the opportunity to provide input into who should conduct the inquiry, its timeframe, who should be heard as part of the inquiry process, and what issues should be considered. Summaries from the pre-inquiry design sessions will be posted online and, once the engagement process is complete, a final summary of what was heard during the sessions and through the online survey will be posted online.

At the 2015 UBCM Convention, UBCM members endorsed resolution 2015-B111, calling on the federal government to convene a national inquiry into missing and murdered indigenous women and girls in Canada, and encouraging UBCM member action. Any members that utilize the online survey to submit feedback on inquiry design are requested to forward a copy to Angela Turner, UBCM Policy Analyst.

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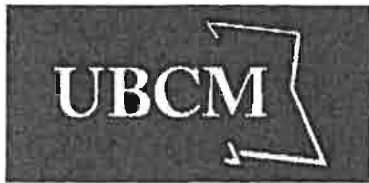
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## Partnership, Collaboration Watchwords for Leadership Forum

Dec. 16, 2015

Local government in BC is founded on respect for democratic principles, partnership and collaboration. To bring these principles into the spotlight and build on the conference theme of *Respectful Leadership*, the long-standing partnership between elected officials and professional staff in BC has developed workshops for the 2016 LGLA Leadership Forum.

This partnership has deep roots in British Columbia. The Union of BC Municipalities (UBCM) and the Municipal Officers Association (MOA), now the Local Government Management Association of BC (LGMA), were founded in the early 1900s and held joint conferences from 1919 to 1939. During that time the UBCM and the LGMA worked together as partners to shape the strong and resilient local government system we enjoy in BC today.

Fast forward to today, the Local Government Leadership Academy (LGLA) and the LGMA join forces to deliver leadership workshops focused on relationship building and managing conflict at the 2016 LGLA Leadership Forum.

The LGLA's key strength is promoting leadership development for BC's local government and First Nations elected officials, while the LGMA promotes leadership excellence for professionals in local governments throughout BC. LGMA members include municipal and regional district managers, administrators, clerks, treasurers, and other senior managers responsible for the daily operations of BC's communities. The LGMA is a trusted conduit to close to a thousand local government professionals. LGMA policies and programs uphold best practices, professional standards, and a code of ethics, to ensure that the residents of even the smallest communities in British Columbia have access to the highest calibre of local government managers.

The 2016 LGLA Leadership sessions presented by the LGLA-LGMA partnership include a Thursday morning workshop led by Christina Benty, Gorth Horth, Linda Adams and Allison Habkirk who have over 100 years of collective experience in local government and represent both the elected and professional sectors. The morning session will focus on building the kind of constructive relationships with other elected officials and staff members that will make you more successful in your role as an elected official and help you accomplish your goals while in office.

The Thursday afternoon session, led by Gerrie Waugh, R. Psych. and Michael Shoop, PhD, will focus on managing conflict. Michael and Gerrie will use scenarios to practice skills and tools you can apply to manage and resolve conflict situations while you are in office. Both sessions will be hands on, participative and engaging.

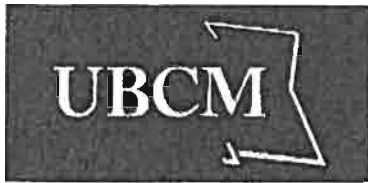
In the spirit of partnership and collaboration the 2016 Leadership Forum aims to demonstrate that by working together as elected officials and professional staff, we can build strong and resilient communities in BC – the very essence of respectful leadership.

The 2016 LGLA Leadership Forum is nearly full. Register now to take advantage of this incredible opportunity to work with six outstanding professionals with decades of experience in both the elected and professional sectors.

Please contact Errin Morrison, LGLA Program Manager, with any questions.

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## Long Serving Staffer Receives UBCM Life Membership

Dec. 16, 2015



Ken Vance, a former UBCM Senior Policy Analyst, was recognized with a Life Membership at the recent meeting of the Executive. Mr. Vance began work with UBCM in August of 1985 and participated in a myriad of policy development processes over his career, including the Community Charter Act, Regional District legislative reviews and RCMP Contract renewal.

Vance's years of service are outnumbered by only one other previous staff member, Jeanne McKelvey, who served from 1957-1988. Most recently Vance was the staff advisor to UBCM's Community Safety Committee. He retired in August of this year.

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## Proposed Local Government Act Revision Available

Dec. 9, 2015

The proposed revision to the *Local Government Act* (Act) is now available. If brought into force, the revision will support effective local government administration by making the Act more user-friendly. While the Act would look different in terms of organization and numbering, these are changes intended to improve readability without changing legal effect. The reorganization should be of particular interest to regional districts.

Acts are amended every year – new provisions are added and existing provisions are repealed and replaced. Amendments do more than change the legal effect of legislation. They also change its organization. Over time, an Act that had a logical organization when it became a law loses that structure, making it difficult for readers to locate and understand the information they need.

The *Statute Revision Act* establishes a mandate for the Chief Legislative Counsel of BC to consolidate, renumber and reorganize these amended Acts into more coherent and readable “revised” Acts. The Legislative Counsel identified the *Local Government Act* because it is one of the most heavily used and amended Acts in British Columbia and is subject to considerable public use.

To help with transition to the revised Act, the Ministry of Community, Sport and Cultural Development has made tables of concordance available on its website for users who are anticipating a transition from the current Act to the proposed revision. These tables can be used to cross-reference specific sections in the current *Local Government Act* with their location in the proposed revision.

A Select Standing Committee of the Legislative Assembly will consider the proposed revision on December 15th. If the Committee recommends that it be brought into force, this will be done by regulation of the Lieutenant Governor in Council. While it will be for the Cabinet to decide when the proposed revision is brought into force, a consultation group of local government administrators has recommended that the proposed revision be brought into force on January 1st, 2016.

The Ministry of Community, Sport and Cultural Development’s website has FAQs, links to tables of concordance, and details about who to contact for more information.

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## Highlights of the November 26-27 Executive Meeting

Dec. 9, 2015

UBCM Executive members held their first, quarterly board meeting on November 26-27, 2015. Seven committees met to set priorities and work plans; Executive members adopted their goals and priorities; an orientation session was held and delegations were received from the Auditor General for Local Government, Gordon Ruth and the Honourable Peter Fassbender, Minister of Community Sport and Cultural Development.

### Highlights of the November 27 Executive meeting include:

- announced and approved various UBCM Committee and external committee appointments. A full list of UBCM Committees can be found on the UBCM website.
- approved conveyance of endorsed 2015 resolutions to the provincial and federal governments, FCM, and other organizations
- referred sixteen resolutions to specific Committees as part of their advocacy efforts; the Committees will report back to the Executive on these issues at a future meeting
- reviewed various announcements made at Convention including: New Auditor General for Local Government; \$500,000 for Small Water Systems Funding; \$5 million over 2 years to combat crime; \$75 million over 3 years for the Rural Dividend; \$10 million over 2 years to expand high speed internet service; confirmed \$90 million in the Small Community Fund; \$10 million for the Strategic Wildfire Prevention Initiative. Executive agreed to work with the Province as these announcements move to implementation.
- advised that Bill 43 – *Local Elections Expense Limits* had been introduced as an 'exposure' bill to provide for additional consultation prior to moving forward to implement election expense limits. While supportive of establishing expense limits, UBCM has signaled its concern with the different expense reporting periods for candidates and third parties and will be conveying comments to the Minister in an effort to seek changes to the proposed legislation.
- received a report on recently introduced bills including the *Local Elections Campaign Financing (Expense Limits) Amendment Act* and the *Auditor General for Local Government Amendment Act*.
- received a report on the status of proposed changes that address the gap in fire services.
- received a report on a post convention meeting with the Auditor General for Local Government (AGLG). The AGLG will be sharing a draft of its service plan with UBCM for feedback on the plan's proposed themes.
- received a report on the 2015 federal election results and the Liberal Party platform commitments of interest to local governments.
- received an update report on continuing UBCM-provincial discussions on a potential memorandum of agreement on compensation and an infrastructure bank.
- received a status and action report on a variety of policy areas that continue to be monitored by UBCM including: implementation of new *Off Road Vehicle Act*; BC Ferries; *Natural Resource Roads Act* project; problem vessels; assessment appeals on special use properties; aggregate resource management; farm assessment; *The Safe Drinking Water for First Nations Act*; Care Home Sprinkler Safety; Municipal and Regional District Tax; Community and Rail Proximity Initiative; federal additions to reserve; federal Comprehensive Land Claims Policy; assessment of medical marijuana grow operations; mental health and policing and the 9-1-1 Call Answer Levy.

# 450

- received the financial report for the period ending October 31, 2015
- received reports on the status of Local Government Program Services (funding programs) and a status report on the federal Gas Tax Program.
- received a report on the UBCM's involvements to date in FCM's Sustainable and Inclusive Communities in Latin America (CISAL) program.
- received correspondence from the First Nations Summit seeking UBCM support for the implementation of the Truth and Reconciliation Commission recommendations and from the Western Convenience Store Owners related to a campaign related to raising awareness of GHG emissions at gas pumps. A letter was also received from Minister Fassbender in regard to the status of Jumbo, the new resort municipality.
- received a report on staff activities including numerous post-Convention responsibilities.
- confirmed upcoming conference dates
  - RD Chairs and CAOs Forum – March 29-30, 2015
  - Electoral Area Directors Forum – February 2-3, 2015
  - LGLA Leadership Forum – February 3-5 2015
  - Group Benefits Conference – March, 2015 **TBA**
- received a delegation from the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development where the following matters were discussed: Compensation and Strong Fiscal Futures, Election Expense Limits, Build Canada Update, E-9-1-1 Update, *Electronic Ticketing and Fire Service Act*.
- received a delegation from Gordon Ruth the new Auditor General for Local Government who provided an overview of the changes that have taken place within the ALGLG office and the opportunity for greater engagement with UBCM as the office sets its work plans for the coming year.

## Highlights of the November 26 Committee meetings include:

### Presidents

Presidents Committee members confirmed their terms of reference; appointed Third Vice President Councillor Arjun Singh as the member responsible for the Financial Management portfolio; discussed the work plan associated with the Excellence Awards Program; received reports on member services and group benefits programs and discussed plans to undertake the UBCM Member Satisfaction Survey in February 2016. The Committee will also focus on efforts to enhance youth engagement and discussed a number of intergovernmental relations matters including UBCM's outreach plans for engaging new federal BC MPs on local government priorities.

### Community Economic Development Committee

Committee members reviewed and amended their terms of reference to include arts, culture and heritage as well as jobs/skills training and retraining as areas within their mandate. Their work plan was confirmed for the coming year and members discussed a number of policy files related that comprise the ongoing work plan of the Committee. In response to concerns about a lack of community engagement and consultation around forest policy decisions (mill closures, forest stewardship plans) the Committee will be undertaking a survey of members to identify what other forestry issues would benefit from greater community consultation. CED member Councillor Brian Frenkel will be taking these issues forward to the Minister's Advisory Council on Forests where he serves as the UBCM appointment. Members also agreed to receive future delegations from the Province on the new [BritishColumbia.ca](http://www.britishcolumbia.ca) website that promotes international investment in BC and from the Ministry of Forests, Land and Natural Resource Operations on a streamlining project for project referrals and approvals.

### Community Safety

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The Community Safety Committee reviewed, and endorsed their Terms of Reference and Priorities for the 2015/16 year. The Committee established a work plan and set of objectives that include an emphasis on collaboration with the Province and other stakeholders on a variety of policy areas, monitoring activities related to key policy issues (i.e. policing, liquor, marijuana), and participation in working groups and committees to advance the interests of local governments in British Columbia (BC).

The Committee received a delegation from the Ministry of Justice that sought to provide information on the review of the *Police Act*, as well as the ongoing consultation and review of 9-1-1 services in BC. A second delegation discussed the issue of contraband tobacco and its prevalence in BC. Updates on 9-1-1 services, DNA analysis services costs, provincial liquor policy, current policing issues, and medical and recreational marijuana policy were also received by the Committee.

## Healthy Communities Committee

The Healthy Communities Committee approved the Terms of Reference and the 2015-2016 workplan. A report was received on the Community Poverty Reduction Strategies, which noted that UBCM is no longer participating in this initiative. UBCM also published a summary of our advocacy efforts on child poverty and our work on this initiative over the past 3 years. The Committee also reviewed feedback submitted to the Ministry of Health on the proposed regulations for the *Tobacco Control Amendment Act*. These regulations will introduce new requirements for the display, sale and use of vapour and tobacco products in BC.

## Environment Committee

The Environment Committee reviewed the terms of reference and history of the Committee, and approved the 2015/2016 work plan. Priorities for the upcoming year include working with the Province on the Climate Leadership Plan, the Ministry of Environment on the proposed Land Based Spill Preparedness and Response regime, and the Province on enhancing water governance and management. A report was also received on urban and rural deer management, noting that the Province would establish a Provincial Urban Deer Advisory Committee and provide up to \$100,000 annually for future urban deer management operations.

## First Nations

The First Nations Relations Committee established a work plan and priorities for the 2015/2016 year, including continued relationship-strengthening activities, and work related to the TRC 'Calls to Action'. The Committee will also continue to monitor provincial and federal activities, policy and legislative changes, particularly regarding the federal Comprehensive Land Claims Policy, the federal inquiry into murdered and missing Indigenous women and girls in Canada, and transportation and public safety along the Highway 16 corridor (Highway of Tears). The Committee will also continue monitoring the federal Additions to Reserve policy and *Safe Drinking Water for First Nations Act*; joint-work with MARR; partnership activities with Reconciliation Canada; and work related to the PHSA Indigenous cultural competency training. Planning activities related to a 2016 Provincial Community to Community Forum are also underway.

## Convention

The Convention Committee dedicated its inaugural meeting to reviewing attendance and delegate feedback from the 2015 Convention. The Committee also received detailed reports on staff comments, media relations and catering. A full report on 2015 revenues and expenditures will be brought forward in February. Convention agenda details for 2016, such as preliminary program allocations, theme, elections and program format will be discussed in February.

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## Province Releases Climate Leadership Team Recommendations

Dec. 9, 2015

The Province has released the recommendations from the Climate Leadership Team (CLT). The CLT, consisting of leaders from the business, academic and environmental communities, as well as First Nations and local governments, was appointed by Premier Clark to review options for economic development and greenhouse-gas emissions reductions. It was also tasked with making recommendations for the Province's new Climate Leadership Plan.

The Climate Leadership Team developed 32 recommendations around climate action measures, with a focus on emissions reductions and carbon pricing. The BC Mayors Climate Leadership Council has welcomed the release of the recommendations. The Council supports the recommendations to increase the carbon tax at a predictable rate, the emphasis on public transit, biomass, clean energy vehicles, and the need to further advance the building code.

The CLT recommendations, along with public consultation, will provide input into the development of the final Climate Leadership Plan to be released in March 2016.

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## Child Care Major Capital Funding Program

Dec. 9, 2015

Applications are now open for the third round of funding available through the Ministry of Children and Family Development's Child Care Major Capital Funding Program. This program is available to local governments to help with the costs associated with the creation of new licensed child care spaces.

The application form, business plan template, eligible and ineligible items list and the 2015/16 funding guidelines are now available.

Under this program, non-profit organizations may receive up to a maximum of \$500,000 and private sector organizations may receive up to a maximum of \$250,000 for:

- Building a new child care facility.
- Purchasing land and/or commercial or residential space.
- Purchasing and assembling a modular building.
- Site development costs.
- Renovations to a building or classroom.
- Purchasing eligible equipment and furnishings as part of the above activities to create new spaces.

The goal of the third application intake period is to support the creation of an additional 1,700 spaces. Applicants must specify one of three funding streams in their application:

1. **Targeted** - creating new spaces in child care settings located on school grounds;
2. **Co-located** – creating new spaces that will be co-located with other family support programs in community based settings; or
3. **Regular** - creating new spaces in child care settings other than those listed in number 1 and 2 above.

Targeted and co-located projects within communities under-served by child care are given priority in the selection process. Funding approval will be based on funding guidelines, selection criteria and availability of Child Care Major Capital Funding Program funds.

Application packages must be received by the Child Care Capital Funding Program no later than 4:30 PM, February 26, 2016. Applications will not be accepted electronically by email or fax. Please mail applications to:

Child Care Capital Funding Program Administrator  
Child Care Programs and Services Branch  
Ministry of Children and Family Development  
PO Box 9965 Stn Prov Govt  
Victoria BC V8W 9R4

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## UBCM Calls on Province to Reverse Cost Shift to Local Governments

Dec. 2, 2015

The Union of BC Municipalities is calling on Attorney General Suzanne Anton to reverse a decision to shift provincial costs for DNA analysis to local governments. Recently, local governments began to receive bills for DNA analysis services that previously had been funded by the federal and provincial governments.

The decision by the Province to shift these costs to local governments was made without consultation or explanation to the impacted municipalities. In 2016/17 alone, \$2.90 million in unexpected costs will be shifted onto municipalities with populations greater than 5,000.

"Imagine waking up one morning and finding a bill in your mailbox that properly belonged to your neighbour – that's how our members are feeling about this decision", said UBCM President Al Richmond. "We can all appreciate the Province is doing its best to balance the budget, but the solution for paying for new costs can't be handing the bill over to local governments."

In a letter to Minister Anton, Mr. Richmond described the decision to transfer costs without consultation as a "significant oversight" since the decision failed to take into account the ability of local governments to pay. Richmond also states that to his knowledge no other province or territory is adopting BC's approach, and asked the Minister to explain the Province's justification and authority for its decision.

Based on opinion that UBCM has sought on the authority of the Province under the *Police Act*, it appears that an Order in Council is required in order to shift costs for DNA analysis to local governments. The Ministry of Justice has not yet indicated that such an Order in Council exists.

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## Funding & Resources Update

Dec. 2, 2015

Each month we provide an update on UBCM funding programs and information on other programs or resources that may be of interest to local governments and First Nations.

### Funding

**Gas Tax Program Services:** The second of two Community Works Fund payments will be transferred to all local governments in early December. This payment will see approximately \$50 million in federal Gas Tax funding distributed directly to Local Governments for infrastructure priorities throughout BC.

### Resources

**Sustainable Communities Conference:** This year's FCM conference is in Ottawa February 9-11, 2016, offering a leading-edge program of proven solutions and innovative insights to deliver sustainable cities and communities. Register before December 7 and save \$100.

**Southern Interior Development Initiative Trust:** The SIDIT grant program provides non-repayable grant funding for municipalities, regional districts, First Nations, registered non-profit societies, institutions, and industry associations to support regionally strategic investments in economic development projects that will have long-lasting and measurable benefits for the Southern Interior.

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## Leadership Forum Will Explore “3 Dimensional Leadership”

Dec. 2, 2015



As one of the first female members of the RCMP and *the* first female RCMP Commissioner, Dr. Beverley Busson knows a thing or two about respectful leadership, the theme of the 2016 LGLA Leadership Forum. Join Dr. Busson for her keynote address on *3 Dimensional Leadership* in Richmond this coming February.

Dr. Busson contends that nothing meaningful can ever be achieved in the workplace without mutual respect: respect for yourself, respect for others and respect for the organization and its goals. Despite the need for transparency and oversight, successful leadership at any level cannot be achieved without this essential three dimensional foundation. Bev will explore this imperative from her own perspective and experience through her 33 years of policing, beginning as an RCMP constable, through her time as the Commanding Officer of British Columbia to the Commissioner of the RCMP.

**Beverley Ann Busson**, C.O.M., O.B.C., LLB., LL.D.UCFV, LL.D.SFU(Hon) never imagined her decision to join the RCMP back in 1974 as one of the first female members, would lead her to becoming one of Canada's most powerful women; and would allow her to experience a career marked with trail blazing success stories and

such incredible challenges along the way. Not only was Bev one of the first women to join the RCMP but she was also the first woman to be appointed to the position of Commanding Officer of a Province, the first woman to be appointed as Commissioner of the RCMP and the first police officer to ever be awarded the Order of British Columbia.

From her experiences as a rookie cop, through her extensive experience as a serious crime investigator and later as the leader of a 25,000-member police force, Bev not only survived but thrived in a dynamic, ever challenging environment. Bev earned the reputation of being a “straight shooter” and someone you could trust to always do the right thing. This leadership style earned her the respect and support she needed to take on the position of Canada's top cop during some very difficult times. Today, Bev is a keynote speaker sharing her leadership lessons with audiences across the country. She offers her comments and advice on how to navigate the workplace from the bottom up. She has lessons to pass on from the unique perspective of a woman employed in a male dominated working environment and in strategically leading a complex and dynamic organization. Her remarks are sprinkled with stories and anecdotes about her own experiences, some humorous and some serious, but all of them designed to have her audience lean in to her inspiring message.

LGLA looks forward to welcoming Dr. Busson as the 2016 Leadership Forum Keynote Speaker this coming February. Forum registration, program, accommodation and other information is available on the LGLA's 2016 Leadership Forum event page.

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British Columbia  
Broadband Association



## Overview

BC Broadband Conference 2016

### Welcome to the 12th Annual BC Broadband Conference

Conference Theme : *"Fibre to the Home - The Future is Now!"*

*Fibre optic speeds are a game changer throughout Canada. This new technology will create exciting new opportunities and challenges for our industry.*

*Join us at BCBC 2016 as we bring together regulators, suppliers and telecom service providers for our annual BC conference and exposition to discuss the future of fibre to the home.*

**Bob Allen**  
President  
BC Broadband Association

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Conference Dates  
May 3rd and 4th, 2016



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Conference Venue  
Radisson Hotel Vancouver Airport

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Contact us  
[info@bcba.ca](mailto:info@bcba.ca)

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Geraldine Craven

**From:** BC Broadband Association <rey.sonico=abccomm.com@mail186.atl61.mcsv.net> on behalf of BC Broadband Association <rey.sonico@abccomm.com>  
**Sent:** January-11-16 4:06 PM  
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British Columbia Broadband Conference



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Sincerely,

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Geraldine Craven

**From:** Cam McAlpine, Bioenergy 2016  
 <cam=bioenergyconference.org@mail152.atl101.mcdlv.net> on behalf of Cam  
 McAlpine, Bioenergy 2016 <cam@bioenergyconference.org>  
**Sent:** November-25-15 1:59 PM  
**To:** Geraldine Craven  
**Subject:** Registration is now open for Bioenergy 2016!

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BUCKLEY NECHAKO

International Bioenergy Conference &amp; Exhibition 2016

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15 - 17 JUNE 2016  
 PRINCE GEORGE, BRITISH COLUMBIA, CANADA

## REGISTRATION NOW OPEN



Dear Bill,

Registration is now open for the [7th International Bioenergy Conference & Exhibition](#).

[Take Advantage of Early Bird Pricing and Save \\$100](#)

This year's theme is [Partnerships for Innovation: Driving Success in Bioenergy](#). There will be many opportunities to learn about the industry in British Columbia, as well as the latest global trends in fibre supply, sustainability, products, technology, policies and other drivers of the future bioeconomy.

We've got three days of informative sessions and networking opportunities lined up for you. [Register now](#) and join us at Canada's largest bioenergy expo.

**Book Your Booth Early to Secure the Best Location**

The International Bioenergy Conference and Exhibition in Prince George is known as the place to make deals and generate high value leads. Our exhibitors are industry leaders in manufacturing, technology, production, distribution and support services. And this year they come together under one roof with direct and immediate access to an audience of decision-makers from the forestry and bioenergy sectors.

Our all-in-one format means a larger and more diverse expo. All meals and networking events take place on the trade show floor, putting exhibitors at the centre of the action from morning til night. **Book now** to reserve your spot.

We look forward to welcoming you to Prince George next year!

Best regards,  
Cam McAlpine, Event Manager

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Join us in Prince George, BC for the 7th International Bioenergy Conference and Exhibition – Canada's largest and longest-running biomass event.

**June 15-17, 2016 Prince George, British Columbia, Canada**

As the biomass industry continues to evolve, so does Canada's largest bioenergy conference. In 2016, we will be taking a look at the transformation of the industry as it combines legacy sectors such as pellets and CHP with new technologies and innovative thinking to create new product pathways and integrated systems that lead the way to a sustainable low carbon future.

**What you'll find at Bioenergy 2016:**

- An international lineup of presenters and bioenergy experts
- The largest biomass trade show in Canada
- An international partnerships forum and dedicated business-to-business meeting opportunities
- Pre-conference and post-conference industry tours
- The best social and business networking opportunities in the industry



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**Geraldine Craven**

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**From:** Council of Forest Industries <gillrie@cofi.org>  
**Sent:** January-06-16 3:59 PM  
**To:** inquiries  
**Subject:** 2016 COFI Convention - Register Now !



**2016 COFI Convention  
April 6 - 8  
Delta Grand Okanagan Resort  
Kelowna**

**Register Now and take  
advantage of \$100 off  
Early Bird Registration in  
effect until February 26, 2016 †**

**[Click here for more Information](#)  
[Click here to REGISTER](#)**

As has come to be expected of the number one forest industry conference in Western Canada, this year's program will feature opinion leaders speaking on the issues that matter to the forest industry in BC, including markets, fibre, products, and competitiveness.

**Community leaders to feature prominently  
at Convention 2016**

The forest industry has enjoyed a long and close relationship with the leaders of the communities in which its members operate. We are pleased to announce the Community Leaders program will continue to be expanded this year, with the introduction of a Community Leaders Breakfast and Panel Discussion.

**Also key to the success of the convention will be the trade show,** with participation from over 40 exhibitors, the Community Leaders program, and ample opportunities for networking with senior industry and government leaders, including the always popular Networking Reception.

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For More Information  
Please contact  
Diana Gillrie  
[gillrie@cofi.org](mailto:gillrie@cofi.org)  
250.860.9663

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Council of Forest Industries | 1501-700 West Pender Street | Vancouver | BC | V6C 1G8 | Canada



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Annual Convention

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Previous Events

# COFI 2016 CONVENTION



Thank you to our platinum sponsors:



**COFI Annual Convention**  
**April 6 – 8, 2016**  
**Delta Grand Okanagan Resort and Conference Centre**  
**Kelowna, British Columbia**

The COFI Annual Convention is the pre-eminent forest industry conference in Western Canada. With over 400 representatives of industry, government, the supplier sector, transportation and logistics and consultants to the forest industry expected to be in attendance, Kelowna, BC will be the place to be in April 2016.

The convention will feature a number of thought-provoking panels focused on the current and future competitiveness of the industry, regionally, continentally and globally. What is the economic outlook for the industry? How will fibre be managed going forward? What are some of the key land-based issues facing the industry? Where are the key opportunities for the forest industry to develop and diversify?

Also key to the success of the convention will be the trade show, with participation from over 40 exhibitors, the Community Leaders program, and ample opportunities for networking with senior industry and government leaders, including the always popular Networking Reception.



### 2016 Convention News



#### COFI announces dates for 2016 Annual Convention

The Council of Forest Industries will host its Annual Convention April 6-8, 2016 at the Delta Grand Okanagan Resort and Conference Centre in Kelowna, British Columbia. As has come to be expected of the number one forest industry conference in Western Canada, this year's program will feature opinion leaders speaking on the issues that matter to the forest industry in BC, including markets, fibre, products, and competitiveness.



#### Community leaders to feature prominently at Convention 2016

The forest industry has enjoyed a long and close relationship with the leaders of the communities in which its members operate. We are pleased to announce the Community Leaders program will continue to be expanded this year, with the introduction of a Community Leaders Breakfast and Panel Discussion. Elected officials and First Nations leaders, please email [gillrie@cofi.org](mailto:gillrie@cofi.org) for more information.



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#### COFI joins trade mission to Asia

COFI CEO Susan Yurkovich joins Steven Thomson, minister of forests, lands and natural resource operations, and almost three dozen forestry executives on the latest BC government trade mission to China and Japan November 27 to December 5. As part of a...



**BC Forest Safety Council**  
*Unsafe is Unacceptable*

#### BC Forest Safety Council seeks new CEO

The Board of the British Columbia Forest Safety Council is undertaking a search for the next CEO. The Council supports the timber harvesting, silviculture, sawmilling and pellet manufacturing portions of the forest industry to eliminate fatalities and injuries. The CEO...



#### COFI sees opportunity in Trans-Pacific Partnership

The Council of Forest Industries (COFI) congratulates the Canadian government on reaching an agreement in the Trans-Pacific Partnership (TPP) trade negotiations today. The agreement will create new opportunities for the British Columbia forest industry, especially in...

**Council of Forest Industries** - Head Office Canada

1501-700 West Pender Street, Pender Place | Business Building, Vancouver, BC, V6C 1G8 Phone: 604-684-0211

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Geraldine Craven

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**From:** BC Healthy Communities <celeste=bchealthycommunities.ca@mail.100.com> on behalf of BC Healthy Communities <celeste@bchealthycommunities.ca>  
**Sent:** December-10-15 10:38 AM  
**To:** inquiries  
**Subject:** Save the Date and Call for Host Sites: Feb 4 Citizen Series Webinar

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**BC Healthy Communities**  
People. Place. Potential.



**northern health**  
the northern way of caring

## SAVE THE DATE! NORTHERN BC CITIZEN SERIES WEBINAR



***Nothing About Us Without Us: Practices and Tools to Build Community Engagement and Participation***

**MARK YOUR CALENDARS:**

**THURSDAY, February 4, 2016**

**1:30 - 3:30 PM (PST)**

## CALL FOR HOST SITES!

BC Healthy Communities (BCHC) and Northern Health (NH) are inviting northern communities to become a "host site" for our February 2016 '**Citizens Series**' **webinar**. These popular online sessions invite dialogue from northern communities on specific topics that are critical to improving the health outcomes of northern people, recognizing that community and civic involvement is a cornerstone to healthy people and populations.

## What is a webinar "host site"?

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A "host site" is a location where you can participate in the webinar together as a group, and engage with others for in-person discussions about the webinar topic. It is a great way to network with others in your community and make the webinars even more interactive.

## **Find out more about becoming a host site.**

**If you are interested in leading a host site, please contact [celeste@bchealthycommunities.ca](mailto:celeste@bchealthycommunities.ca) by Wednesday, December 16th, 2016**

**> More information**

Hosted in partnership with:  
BC Healthy Communities Society &  
Northern Health's Population Health Team

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BC Healthy Communities  
525 Government Street  
Victoria, BC V8V 0A8  
[www.bchealthycommunities.ca](http://www.bchealthycommunities.ca)  
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Twitter @BC\_HC

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<b>ABS001 ABSOLUTE ENERGY</b>									
PA	TP-211-001	12/18/15			TP-211-001	-21.91	0.00		
Vendor (ABS001) totals:						-21.91	0.00		
<b>ADE001 AD ENTERPRISE</b>									
PA	29589	12/18/15			29589	-294.99	0.00		
Vendor (ADE001) totals:						-294.99	0.00		
<b>ALT003 ALTERNATIVE GROUNDS</b>									
PA	TP-208-001	12/03/15			TP-208-001	-160.56	0.00		
PA	TP-209-001	12/09/15			TP-209-001	-139.84	0.00		
PA	TP-211-002	12/18/15			TP-211-002	-348.57	0.00		
Vendor (ALT003) totals:						-648.97	0.00		
<b>ASS003 ASSOCIATION OF MINERAL</b>									
PA	29575	12/08/15			29575	-315.00	0.00		
Vendor (ASS003) totals:						-315.00	0.00		
<b>BCH002 BC HYDRO</b>									
PA	TP-211-003	12/18/15			TP-211-003	-7,213.40	0.00		
Vendor (BCH002) totals:						-7,213.40	0.00		
<b>BEL001 BELFOR RESTORATION SERVICES</b>									
PA	29553	12/03/15			29553	-2,228.21	0.00		
Vendor (BEL001) totals:						-2,228.21	0.00		
<b>BLA001 BLACK PRESS GROUP LTD</b>									
PA	TP-209-002	12/09/15			TP-209-002	-2,634.45	0.00		
Vendor (BLA001) totals:						-2,634.45	0.00		
<b>BLR001 BL RETURN-IT RECYCLING DEPOT</b>									
PA	TP-208-002	12/03/15			TP-208-002	-3,885.00	0.00		
Vendor (BLR001) totals:						-3,885.00	0.00		
<b>BNK001 B N K AUTOMOTIVE LTD.</b>									
PA	TP-209-003	12/09/15			TP-209-003	-105.80	0.00		
Vendor (BNK001) totals:						-105.80	0.00		
<b>BOT001 JERRY BOTTI</b>									
PA	29590	12/18/15			29590	-36.72	0.00		
Vendor (BOT001) totals:						-36.72	0.00		
<b>BOY001 Vera Boyce</b>									
PA	29591	12/18/15			29591	-43.20	0.00		
Vendor (BOY001) totals:						-43.20	0.00		
<b>BRI008 BRIAN SIMPSON WILDFIRE MGMT SER</b>									
PA	29576	12/08/15			29576	-4,280.94	0.00		
Vendor (BRI008) totals:						-4,280.94	0.00		
<b>BUL010 BULKLEY VALLEY WATER SERVICES</b>									
PA	TP-209-004	12/09/15			TP-209-004	-130.00	0.00		
Vendor (BUL010) totals:						-130.00	0.00		
<b>BUL012 BULKLEY VALLEY ECONOMIC</b>									
PA	TP-210-001	12/30/15			TP-210-001	-3,333.33	0.00		
Vendor (BUL012) totals:						-3,333.33	0.00		
<b>BUR001 BURNS LAKE AUTOMOTIVE SUPPLY</b>									
PA	TP-209-005	12/09/15			TP-209-005	-1,740.31	0.00		
Vendor (BUR001) totals:						-1,740.31	0.00		
<b>BUR012 BURNS LAKE PUBLIC LIBRARY</b>									

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<b>BUR012 BURNS LAKE PUBLIC LIBRARY (Continued)</b>									
PA	TP-210-002	12/30/15			TP-210-002	-14,487.42	0.00		
<b>Vendor (BUR012) totals:</b>						<b>-14,487.42</b>	<b>0.00</b>		
<b>BUR014 BURNS LAKE REBROADCAST SOCIETY</b>									
PA	TP-210-003	12/30/15			TP-210-003	-2,500.00	0.00		
<b>Vendor (BUR014) totals:</b>						<b>-2,500.00</b>	<b>0.00</b>		
<b>BUR028 BURNS LAKE HOME HARDWARE</b>									
PA	TP-211-004	12/18/15			TP-211-004	-162.43	0.00		
<b>Vendor (BUR028) totals:</b>						<b>-162.43</b>	<b>0.00</b>		
<b>BVA001 B V AQUATIC CENTRE MANG. SOCIE</b>									
PA	TP-210-004	12/30/15			TP-210-004	-52,540.58	0.00		
<b>Vendor (BVA001) totals:</b>						<b>-52,540.58</b>	<b>0.00</b>		
<b>CAN008 CANCADD IMAGING SOLUTIONS</b>									
PA	29592	12/18/15			29592	-750.00	0.00		
<b>Vendor (CAN008) totals:</b>						<b>-750.00</b>	<b>0.00</b>		
<b>CAP002 CAPRI INSURANCE</b>									
PA	29554	12/03/15			29554	-1,685.00	0.00		
<b>Vendor (CAP002) totals:</b>						<b>-1,685.00</b>	<b>0.00</b>		
<b>CAR005 CARSWELL</b>									
PA	TP-208-003	12/03/15			TP-208-003	-207.22	0.00		
PA	TP-209-006	12/09/15			TP-209-006	-793.93	0.00		
PA	TP-211-005	12/18/15			TP-211-005	-400.64	0.00		
PA	TP-212-001	12/23/15			TP-212-001	-111.18	0.00		
<b>Vendor (CAR005) totals:</b>						<b>-1,512.97</b>	<b>0.00</b>		
<b>CDW001 CDW CANADA INC</b>									
PA	TP-211-006	12/18/15			TP-211-006	-899.02	0.00		
<b>Vendor (CDW001) totals:</b>						<b>-899.02</b>	<b>0.00</b>		
<b>CHE001 CHESLATA CARRIER NATION</b>									
PA	29593	12/18/15			29593	-48.60	0.00		
<b>Vendor (CHE001) totals:</b>						<b>-48.60</b>	<b>0.00</b>		
<b>CHE002 CHEVRON CANADA LIMITED</b>									
PA	29574	12/07/15			29574	-5,999.53	0.00		
<b>Vendor (CHE002) totals:</b>						<b>-5,999.53</b>	<b>0.00</b>		
<b>CLA005 LORNE CLARK</b>									
PA	29604	12/23/15			29604	-140.40	0.00		
<b>Vendor (CLA005) totals:</b>						<b>-140.40</b>	<b>0.00</b>		
<b>CLO001 CLOVER TOWING LTD.</b>									
PA	29585	12/09/15			29585	-134.50	0.00		
<b>Vendor (CLO001) totals:</b>						<b>-134.50</b>	<b>0.00</b>		
<b>CLU003 CLUCULZ LAKE VOL. FIRE DEPT</b>									
PA	TP-210-005	12/30/15			TP-210-005	-1,511.67	0.00		
<b>Vendor (CLU003) totals:</b>						<b>-1,511.67</b>	<b>0.00</b>		
<b>CON001 CONCEPT DESIGN LTD.</b>									
PA	TP-211-007	12/18/15			TP-211-007	-1,562.40	0.00		
PA	TP-212-002	12/23/15			TP-212-002	-1,145.76	0.00		
<b>Vendor (CON001) totals:</b>						<b>-2,708.16</b>	<b>0.00</b>		
<b>CUR001 CURTIS CUNNINGHAM PHOTISTRY</b>									
PA	29577	12/08/15			29577	-1,008.00	0.00		

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<b>CUR001 CURTIS CUNNINGHAM PHOTISTRY (Continued)</b>									
Vendor (CUR001) totals:						1,008.00	0.00		
<b>CUT001 LINDA CUTSFORTH</b>									
PA	29551	12/01/15			29551	-1,550.00	0.00		
Vendor (CUT001) totals:						-1,550.00	0.00		
<b>DEL003 DELL CANADA INC.</b>									
PA	TP-208-004	12/03/15			TP-208-004	-510.69	0.00		
Vendor (DEL003) totals:						-510.69	0.00		
<b>DOU001 DOUBLE B GRAVEL &amp; EXCAVATING</b>									
PA	29555	12/03/15			29555	-1,801.80	0.00		
Vendor (DOU001) totals:						-1,801.80	0.00		
<b>EAG001 EAGLE AUTOMOTIVE CENTER</b>									
PA	TP-211-008	12/18/15			TP-211-008	-176.08	0.00		
Vendor (EAG001) totals:						-176.08	0.00		
<b>EUV001 TOM EUVERMAN</b>									
PA	29594	12/18/15			29594	-32.40	0.00		
Vendor (EUV001) totals:						-32.40	0.00		
<b>EVE002 EVERGREEN INDUSTRIAL SUPPLIES</b>									
PA	TP-209-007	12/09/15			TP-209-007	-67.05	0.00		
Vendor (EVE002) totals:						-67.05	0.00		
<b>EXT001 EXTREME SIGNS &amp; STRIPES</b>									
PA	TP-211-009	12/18/15			TP-211-009	-504.00	0.00		
Vendor (EXT001) totals:						-504.00	0.00		
<b>FAI003 FAITRON COMMUNICATIONS</b>									
PA	29578	12/08/15			29578	-145.05	0.00		
Vendor (FAI003) totals:						-145.05	0.00		
<b>FIN003 FINNING (CANADA)</b>									
PA	TP-211-010	12/18/15			TP-211-010	-2,886.85	0.00		
Vendor (FIN003) totals:						-2,886.85	0.00		
<b>FOR008 FORT FRASER VOL. FIRE DEP.</b>									
PA	29556	12/03/15			29556	-52.50	0.00		
PA	TP-210-006	12/30/15			TP-210-006	-1,516.67	0.00		
Vendor (FOR008) totals:						-1,569.17	0.00		
<b>FOR015 FORT ST. JAMES LIBRARY</b>									
PA	TP-210-007	12/30/15			TP-210-007	-1,145.83	0.00		
Vendor (FOR015) totals:						-1,145.83	0.00		
<b>FOR033 FORT SAINT JAMES TV SOCIETY</b>									
PA	TP-210-008	12/30/15			TP-210-008	-10,970.83	0.00		
Vendor (FOR033) totals:						-10,970.83	0.00		
<b>FOU002 FOUR STAR COMMUNICATIONS INC</b>									
PA	TP-210-009	12/30/15			TP-210-009	-125.41	0.00		
Vendor (FOU002) totals:						-125.41	0.00		
<b>FRA009 FRASER LAKE BUILDING SUPPLIES</b>									
PA	29579	12/08/15			29579	-151.27	0.00		
Vendor (FRA009) totals:						-151.27	0.00		
<b>FRA014 FRASER LAKE LIBRARY BOARD</b>									
PA	TP-210-010	12/30/15			TP-210-010	-1,679.67	0.00		
Vendor (FRA014) totals:						-1,679.67	0.00		

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<b>FRA016 FRASER LAKE REBROADCASTING SOC</b>									
PA	TP-210-011	12/30/15			TP-210-011	-5,583.33	0.00		
Vendor (FRA016) totals:						-5,583.33	0.00		
<b>FRA025 FRASER LAKE BOTTLE DEPOT</b>									
PA	TP-208-005	12/03/15			TP-208-005	-3,428.55	0.00		
Vendor (FRA025) totals:						-3,428.55	0.00		
<b>FRE003 FRED SURRIDGE LTD</b>									
PA	29557	12/03/15			29557	-2,260.31	0.00		
Vendor (FRE003) totals:						-2,260.31	0.00		
<b>FRI005 FRIENDS OF THE SMITHERS LIBRARY</b>									
PA	29558	12/03/15			29558	-52.50	0.00		
Vendor (FRI005) totals:						-52.50	0.00		
<b>GRA008 GRASSY PLAINS HALL</b>									
PA	29559	12/03/15			29559	-52.50	0.00		
Vendor (GRA008) totals:						-52.50	0.00		
<b>GRE003 GREYHOUND COURIER EXPRESS</b>									
PA	TP-212-003	12/23/15			TP-212-003	-109.18	0.00		
Vendor (GRE003) totals:						-109.18	0.00		
<b>GRE008 GREAT WEST EQUIPMENT</b>									
PA	29560	12/03/15			29560	-280,521.91	0.00		
Vendor (GRE008) totals:						-280,521.91	0.00		
<b>HAN004 NAOMI HANSON</b>									
PA	TP-211-011	12/18/15			TP-211-011	-1,044.00	0.00		
Vendor (HAN004) totals:						-1,044.00	0.00		
<b>HEA002 HEAVY METAL CO</b>									
PA	TP-211-012	12/18/15			TP-211-012	-6,476.40	0.00		
Vendor (HEA002) totals:						-6,476.40	0.00		
<b>HIL003 HILL STOP TRUCK WASH</b>									
PA	29580	12/08/15			29580	-133.31	0.00		
Vendor (HIL003) totals:						-133.31	0.00		
<b>HIP001 HI-PRO CORPORATE SPORTSWEAR</b>									
PA	TP-211-013	12/18/15			TP-211-013	-290.69	0.00		
Vendor (HIP001) totals:						-290.69	0.00		
<b>HOT001 HOTSUNC COMPUTER SOLUTIONS</b>									
PA	TP-208-006	12/03/15			TP-208-006	-4,441.50	0.00		
PA	TP-209-008	12/09/15			TP-209-008	-1,252.14	0.00		
PA	TP-211-014	12/18/15			TP-211-014	-3,249.75	0.00		
PA	TP-212-004	12/23/15			TP-212-004	-2,718.99	0.00		
Vendor (HOT001) totals:						-11,662.38	0.00		
<b>HOU002 HOUSTON CHAMBER OF COMMERCE</b>									
PA	29581	12/08/15			29581	-253.06	0.00		
Vendor (HOU002) totals:						-253.06	0.00		
<b>HOU018 HOUSTON BOTTLE DEPOT</b>									
PA	TP-209-009	12/09/15			TP-209-009	-3,438.28	0.00		
Vendor (HOU018) totals:						-3,438.28	0.00		
<b>IGI001 IGI RESOURCES</b>									
PA	TP-211-015	12/18/15			TP-211-015	-751.89	0.00		
Vendor (IGI001) totals:						-751.89	0.00		

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<b>IND006 INDUSTRIAL TRANSFORMERS</b>									
PA	TP-209-010	12/09/15			TP-209-010	-514.33	0.00		
Vendor (IND006) totals:						-514.33	0.00		
<b>INF001 INFOSAT COMMUNICATIONS</b>									
PA	TP-208-007	12/03/15			TP-208-007	-69.21	0.00		
PA	TP-212-005	12/23/15			TP-212-005	-55.35	0.00		
Vendor (INF001) totals:						-124.56	0.00		
<b>INL001 INLAND KENWORTH</b>									
PA	TP-209-011	12/09/15			TP-209-011	-7,696.33	0.00		
PA	TP-211-016	12/18/15			TP-211-016	-216.21	0.00		
Vendor (INL001) totals:						-7,912.54	0.00		
<b>INT001 INTERIOR ELECTRICAL AUTOMATION</b>									
PA	TP-211-017	12/18/15			TP-211-017	-1,280.25	0.00		
Vendor (INT001) totals:						-1,280.25	0.00		
<b>IRL001 IRL SUPPLIES LTD.</b>									
PA	TP-212-006	12/23/15			TP-212-006	-736.19	0.00		
Vendor (IRL001) totals:						-736.19	0.00		
<b>ISL001 ISLAND GOSPEL FELLOWSHIP</b>									
PA	29561	12/03/15			29561	-52.50	0.00		
Vendor (ISL001) totals:						-52.50	0.00		
<b>KAL003 KAL TIRE - BURNS LAKE</b>									
PA	TP-211-018	12/18/15			TP-211-018	-8,505.10	0.00		
Vendor (KAL003) totals:						-8,505.10	0.00		
<b>LAK004 LAKES DISTRICT AIRPORT SOCIETY</b>									
PA	TP-210-012	12/30/15			TP-210-012	-6,250.00	0.00		
Vendor (LAK004) totals:						-6,250.00	0.00		
<b>LAK012 LAKES DISTRICT MUSEUM SOCIETY</b>									
PA	TP-210-013	12/30/15			TP-210-013	-2,750.00	0.00		
Vendor (LAK012) totals:						-2,750.00	0.00		
<b>LAK030 LAKES ANIMAL FRIENDSHIP</b>									
PA	29562	12/03/15			29562	-52.50	0.00		
Vendor (LAK030) totals:						-52.50	0.00		
<b>LAK032 LAKES DISTRICT FILM</b>									
PA	TP-210-014	12/30/15			TP-210-014	-150.00	0.00		
Vendor (LAK032) totals:						-150.00	0.00		
<b>LDF001 LD FREE CLASSIFIEDS</b>									
PA	TP-208-008	12/03/15			TP-208-008	-878.33	0.00		
Vendor (LDF001) totals:						-878.33	0.00		
<b>LEP001 LEPKA HOLDINGS LTD.</b>									
PA	29563	12/03/15			29563	-13,650.00	0.00		
Vendor (LEP001) totals:						-13,650.00	0.00		
<b>LIB001 LIBERTY TRANSPORT LTD.</b>									
PA	TP-208-009	12/03/15			TP-208-009	-55.54	0.00		
Vendor (LIB001) totals:						-55.54	0.00		
<b>M4E001 M 4 ENTERPRISES</b>									
PA	TP-211-019	12/18/15			TP-211-019	-460.32	0.00		
Vendor (M4E001) totals:						-460.32	0.00		
<b>MAG001 MAGNUM TRAILER &amp; EQUIPMENT</b>									



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<b>MAG001 MAGNUM TRAILER &amp; EQUIPMENT (Continued)</b>									
PA	29564	12/03/15			29564	-3,296.45	0.00		
Vendor (MAG001) totals:						-3,296.45	0.00		
<b>MED001 MEDICAL SER. PLAN</b>									
PA	29565	12/03/15			29565	-3,366.00	0.00		
Vendor (MED001) totals:						-3,366.00	0.00		
<b>MOB001 MOBY CONCRETE LTD.</b>									
PA	TP-211-020	12/18/15			TP-211-020	-627.20	0.00		
Vendor (MOB001) totals:						-627.20	0.00		
<b>MUN005 MUNICIPAL INSURANCE ASS. OF BC</b>									
PA	29608	12/23/15			29608	-500.00	0.00		
Vendor (MUN005) totals:						-500.00	0.00		
<b>MUN006 MUNICIPAL WORLD</b>									
PA	29595	12/18/15			29595	-51.97	0.00		
Vendor (MUN006) totals:						-51.97	0.00		
<b>NAK001 NAK'AZDLI BAND</b>									
PA	TP-208-010	12/03/15			TP-208-010	-1,214.13	0.00		
PA	TP-211-021	12/18/15			TP-211-021	-1,734.08	0.00		
Vendor (NAK001) totals:						-2,948.21	0.00		
<b>NAP001 NAPA AUTO PARTS - BL</b>									
PA	29596	12/18/15			29596	-96.63	0.00		
Vendor (NAP001) totals:						-96.63	0.00		
<b>NAP003 NAPA AUTO PARTS - HOUSTON</b>									
PA	TP-211-022	12/18/15			TP-211-022	-235.69	0.00		
Vendor (NAP003) totals:						-235.69	0.00		
<b>NEC004 NECHAKO TRADING CO.</b>									
PA	TP-209-012	12/09/15			TP-209-012	-1,335.20	0.00		
Vendor (NEC004) totals:						-1,335.20	0.00		
<b>NEC009 NECHAKO VALLEY RODEO ASSOC.</b>									
PA	29597	12/18/15			29597	-3,000.00	0.00		
Vendor (NEC009) totals:						-3,000.00	0.00		
<b>NEC012 NECHAKO HEALTHY COM. ALLIANCE</b>									
PA	TP-209-013	12/09/15			TP-209-013	-7,090.34	0.00		
Vendor (NEC012) totals:						-7,090.34	0.00		
<b>NEC014 NECHAKO VALLEY SEARCH &amp; RESCUE</b>									
PA	29582	12/08/15			29582	-52.50	0.00		
Vendor (NEC014) totals:						-52.50	0.00		
<b>NEO001 NEOPOST</b>									
PA	TP-211-023	12/18/15			TP-211-023	-2,100.00	0.00		
Vendor (NEO001) totals:						-2,100.00	0.00		
<b>NEW003 NEW LEAF CAFE</b>									
PA	TP-211-024	12/18/15			TP-211-024	-141.23	0.00		
Vendor (NEW003) totals:						-141.23	0.00		
<b>NOR027 N.W. INVASIVE PLANT COUNCIL</b>									
PA	29566	12/03/15			29566	-42.53	0.00		
PA	29610	12/31/15			29610	-29,078.27	0.00		
Vendor (NOR027) totals:						-29,120.80	0.00		
<b>OUE001 OUELLETTE BROS</b>									

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<b>OUE001 OUELLETTE BROS (Continued)</b>									
PA	29583	12/08/15			29583	-33.96	0.00		
RC	29583	12/08/15				33.96	0.00		
Vendor (OUE001) totals:						0.00	0.00		
<b>OUT001 OUTDOOR ADVENTURES</b>									
PA	29567	12/03/15			29567	-28.66	0.00		
Vendor (OUT001) totals:						28.66	0.00		
<b>OVE002 OVERWAITEA FOODS</b>									
PA	29568	12/03/15			29568	-245.56	0.00		
Vendor (OVE002) totals:						245.56	0.00		
<b>P&amp;H001 P &amp; H SUPPLIES</b>									
PA	TP-208-011	12/03/15			TP-208-011	-752.01	0.00		
Vendor (P&H001) totals:						752.01	0.00		
<b>PAC004 PACIFIC NORTHERN GAS LTD.</b>									
PA	TP-208-012	12/03/15			TP-208-012	-2,760.64	0.00		
PA	TP-211-025	12/18/15			TP-211-025	-574.04	0.00		
Vendor (PAC004) totals:						3,334.68	0.00		
<b>PAC007 PACIFIC TRUCK &amp; EQUIPMENT INC</b>									
PA	TP-209-014	12/09/15			TP-209-014	-1,036.93	0.00		
Vendor (PAC007) totals:						1,036.93	0.00		
<b>PET008 PETTY CASH FUND</b>									
PA	29605	12/23/15			29605	-106.31	0.00		
Vendor (PET008) totals:						106.31	0.00		
<b>PLE001 PLEASANT VALLEY EXPRESS</b>									
PA	TP-211-026	12/18/15			TP-211-026	-467.67	0.00		
Vendor (PLE001) totals:						467.67	0.00		
<b>PRA002 PRAGMATIC CONFERENCING</b>									
PA	TP-209-015	12/09/15			TP-209-015	-184.51	0.00		
Vendor (PRA002) totals:						184.51	0.00		
<b>RED004 RED ROCKET SERVICES</b>									
PA	29598	12/18/15			29598	-210.00	0.00		
Vendor (RED004) totals:						210.00	0.00		
<b>REI001 REITSMA'S HOME HARDWARE</b>									
PA	TP-209-016	12/09/15			TP-209-016	-43.64	0.00		
Vendor (REI001) totals:						43.64	0.00		
<b>REN001 RENMAC SERVICES LTD.</b>									
PA	29599	12/18/15			29599	-567.00	0.00		
Vendor (REN001) totals:						567.00	0.00		
<b>ROB003 MIKE ROBERTSON</b>									
PA	29569	12/03/15			29569	-405.00	0.00		
Vendor (ROB003) totals:						405.00	0.00		
<b>ROG001 ROGERS</b>									
PA	TP-212-007	12/23/15			TP-212-007	-159.87	0.00		
Vendor (ROG001) totals:						159.87	0.00		
<b>ROY007 ROYAL CANADIAN LEGION</b>									
PA	29606	12/23/15			29606	-45.00	0.00		
Vendor (ROY007) totals:						45.00	0.00		
<b>SMI004 SMITHERS COMMUNITY SERVICES</b>									

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<b>SMI004 SMITHERS COMMUNITY SERVICES (Continued)</b>									
PA	29586	12/09/15			29586	-52.50	0.00		
Vendor (SMI004) totals:						-52.50	0.00		
<b>SMI007 SMITHERS PUBLIC LIBRARY</b>									
PA	TP-210-015	12/30/15			TP-210-015	-6,600.50	0.00		
Vendor (SMI007) totals:						-6,600.50	0.00		
<b>SMI009 SMITHERS &amp; AREA RECYCLING</b>									
PA	TP-208-013	12/03/15			TP-208-013	-8,899.06	0.00		
Vendor (SMI009) totals:						-8,899.06	0.00		
<b>SOU003 SOUTHSIDE VOLUNTEER FIRE DEPT.</b>									
PA	TP-210-016	12/30/15			TP-210-016	-1,983.33	0.00		
Vendor (SOU003) totals:						-1,983.33	0.00		
<b>SPE002 SPEE-DEE PRINTERS &amp; STATIONERS</b>									
PA	TP-212-008	12/23/15			TP-212-008	-974.40	0.00		
Vendor (SPE002) totals:						-974.40	0.00		
<b>SPO001 SPOTLESS UNIFORM LTD.</b>									
PA	TP-211-027	12/18/15			TP-211-027	-70.50	0.00		
Vendor (SPO001) totals:						-70.50	0.00		
<b>SSQ001 SSQ FINANCIAL</b>									
PA	29570	12/03/15			29570	-858.96	0.00		
Vendor (SSQ001) totals:						-858.96	0.00		
<b>STA008 STARLAND SUPPLY LTD</b>									
PA	TP-209-017	12/09/15			TP-209-017	-95.96	0.00		
Vendor (STA008) totals:						-95.96	0.00		
<b>STE012 STEWART MCDANNOLD STUART</b>									
PA	TP-211-028	12/18/15			TP-211-028	-4,881.84	0.00		
Vendor (STE012) totals:						-4,881.84	0.00		
<b>SUD001 SUDS N' DUDS</b>									
PA	TP-209-018	12/09/15			TP-209-018	-95.62	0.00		
Vendor (SUD001) totals:						-95.62	0.00		
<b>SUN002 SUN LIFE FINANCIAL</b>									
PA	29571	12/03/15			29571	-10,981.24	0.00		
Vendor (SUN002) totals:						-10,981.24	0.00		
<b>SWE001 SWEEPING BEAUTIES JANITORIAL</b>									
PA	TP-210-017	12/30/15			TP-210-017	-1,996.67	0.00		
Vendor (SWE001) totals:						-1,996.67	0.00		
<b>TAY002 TAYLOR BROS HARDWARE</b>									
PA	TP-209-019	12/09/15			TP-209-019	-43.05	0.00		
Vendor (TAY002) totals:						-43.05	0.00		
<b>TEL002 TELUS COMMUNICATIONS COMPANY</b>									
PA	TP-208-014	12/03/15			TP-208-014	-3,133.89	0.00		
Vendor (TEL002) totals:						-3,133.89	0.00		
<b>TEL007 TELUS MOBILITY</b>									
PA	TP-211-029	12/18/15			TP-211-029	-1,113.85	0.00		
Vendor (TEL007) totals:						-1,113.85	0.00		
<b>TIM001 TIMBER PEAK CONSTRUCTION</b>									
PA	29600	12/18/15			29600	-178.38	0.00		
Vendor (TIM001) totals:						-178.38	0.00		

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<b>TOP005 TOPLEY FIRE PROTECTION SOC.</b>									
PA	TP-210-018	12/30/15			TP-210-018	-1,498.83	0.00		
Vendor (TOP005) totals:						-1,498.83	0.00		
<b>TOW003 TOWER COMMUNICATIONS</b>									
PA	TP-209-020	12/09/15			TP-209-020	-3,053.95	0.00		
Vendor (TOW003) totals:						-3,053.95	0.00		
<b>TWI001 TWISTERS CAR WASH</b>									
PA	TP-209-021	12/09/15			TP-209-021	-132.09	0.00		
Vendor (TWI001) totals:						-132.09	0.00		
<b>USB001 US BANK CANADA</b>									
PA	TP-213-001	12/23/15			TP-213-001	-8,214.28	0.00		
Vendor (USB001) totals:						-8,214.28	0.00		
<b>VAN005 VANDERHOOF &amp; DISTRICTS CO-OP</b>									
PA	TP-209-022	12/09/15			TP-209-022	-12,418.60	0.00		
Vendor (VAN005) totals:						-12,418.60	0.00		
<b>VAN020 VANN STRUTH CONSULTING GROUP</b>									
PA	29607	12/23/15			29607	-4,200.00	0.00		
Vendor (VAN020) totals:						-4,200.00	0.00		
<b>VIL004 VILLAGE OF BURNS LAKE</b>									
PA	29584	12/08/15			29584	-500.00	0.00		
PA	TP-211-030	12/18/15			TP-211-030	-14,021.00	0.00		
Vendor (VIL004) totals:						-14,521.00	0.00		
<b>VIS001 THE MOOSE - VISTA RADIO LTD.</b>									
PA	29601	12/18/15			29601	-220.50	0.00		
Vendor (VIS001) totals:						-220.50	0.00		
<b>VRK001 VRK CONSULTING INC</b>									
PA	29572	12/03/15			29572	-12,646.55	0.00		
Vendor (VRK001) totals:						-12,646.55	0.00		
<b>WAS001 WASTE MANAGEMENT OF CANADA CO</b>									
PA	TP-208-015	12/03/15			TP-208-015	-3,546.46	0.00		
PA	TP-211-031	12/18/15			TP-211-031	-3,546.46	0.00		
Vendor (WAS001) totals:						-7,092.92	0.00		
<b>WIL004 WILLIAMS MACHINERY</b>									
PA	TP-211-032	12/18/15			TP-211-032	-66.13	0.00		
Vendor (WIL004) totals:						-66.13	0.00		
<b>XCG001 XCG CONSULTANTS LTD.</b>									
PA	29573	12/03/15			29573	-429.36	0.00		
Vendor (XCG001) totals:						-429.36	0.00		
<b>XER001 XEROX CANADA LTD.</b>									
PA	TP-209-023	12/09/15			TP-209-023	-1,365.51	0.00		
PA	TP-212-009	12/23/15			TP-212-009	-354.84	0.00		
Vendor (XER001) totals:						-1,720.35	0.00		
<b>YIN001 YINTAH CONSULTING</b>									
PA	29602	12/18/15			29602	-1,543.75	0.00		
Vendor (YIN001) totals:						-1,543.75	0.00		
<b>YIN002 YINKA DENE ECONOMIC DEVELOPMEN</b>									
PA	29603	12/18/15			29603	-500.00	0.00		
Vendor (YIN002) totals:						-500.00	0.00		

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<b>Control account (1) totals:</b>						<b>-687,514.18</b>	<b>0.00</b>		
<b>COM001 COMMISSIONER OF MUN. SUPERAN.</b>									
MC	19820001	12/04/15				-5,111.63	0.00		
MC	19880001	12/14/15				-14,138.00	0.00		
MC	19940001	12/21/15				-5,036.68	0.00		
MC	19950001	12/29/15				-14,657.37	0.00		
<b>Vendor (COM001) totals:</b>						<b>-38,943.68</b>	<b>0.00</b>		
<b>REC002 RECEIVER GENERAL</b>									
PA	29552	12/02/15			29552	-29,399.80	0.00		
PA	29587	12/09/15			29587	-28,715.22	0.00		
<b>Vendor (REC002) totals:</b>						<b>-58,115.02</b>	<b>0.00</b>		
<b>Control account (2) totals:</b>						<b>-97,058.70</b>	<b>0.00</b>		
<b>Report Total</b>						<b>-764,572.88</b>	<b>0.00</b>		

138 vendor(s) printed.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1761

**A bylaw to authorize temporary borrowing pending  
the sale of debentures**

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**WHEREAS** it is provided by Section 823.2 of the Local Government Act that the Regional Board may, where it has adopted a loan authorization bylaw, without further assents or approvals, borrow temporarily from any person under the conditions therein set out;

**AND WHEREAS** the Regional Board has adopted Bylaw No. 1744, cited as "Topley Rural Fire Protection Loan Authorization" for the purpose of constructing a fire hall and purchasing a fire truck, in the amount of THREE HUNDRED EIGHTY-THREE THOUSAND SIX HUNDRED THIRTY-NINE DOLLARS (\$383,639);

**AND WHEREAS** the sale of debentures has been temporarily deferred;

**NOW THEREFORE**, the Regional Board of the Regional District of Bulkley-Nechako in open meeting assembled, enacts as follows:

1. The Regional Board is hereby authorized and empowered to borrow an amount or amounts not exceeding the sum of THREE HUNDRED EIGHTY-THREE THOUSAND SIX HUNDRED THIRTY-NINE DOLLARS (\$383,639) as the same may be required.
2. The form of obligation to be given as acknowledgement of the liability shall be a Promissory Note or notes bearing the corporate seal and signed by the Chair and the Financial Administrative Officer.
3. The money so borrowed shall be used solely for the purposes set out in the said Bylaw No. 1744.
4. The proceeds from the sale of debentures or so much thereof as may be necessary shall be used to repay the money so borrowed.
5. This bylaw may be cited as "Topley Rural Fire Protection Temporary Borrowing Bylaw No. 1761, 2016."

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READ A FIRST TIME this      day of                      , 2016.

READ A SECOND TIME this      day of                      , 2016.

READ A THIRD TIME this      day of                      , 2016.

Certified a true copy of Bylaw No. 1761.

\_\_\_\_\_  
Corporate Administrator

ADOPTED this      day of                      , 2016.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Administrator

480

1st, 2nd, 3rd Reading  
or Adoption

**REGIONAL DISTRICT OF BULKLEY-NECHAKO**

**BYLAW NO. 1762**

A bylaw to establish a Repairs and Maintenance Reserve Fund for the Southside Rural Fire Protection Service

**WHEREAS** pursuant to the provisions of Section 814 of the *Local Government Act* and Section 188 of the *Community Charter*, the Board of the Regional District of Bulkley-Nechako may by bylaw establish a reserve fund;

**AND WHEREAS** the Board of the Regional District of Bulkley-Nechako has determined that a repairs and maintenance reserve fund be established for the Southside Rural Fire Protection Service;

**NOW THEREFORE** the Board of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

1. There shall be and is hereby established a Repairs and Maintenance Reserve Fund, under the provisions of Section 814 of the *Local Government Act* and Section 188 of the *Community Charter*, to be known as the "Southside Rural Fire Protection Service Repairs and Maintenance Expenditure Reserve."
2. Money from the annual budget, general revenue fund surplus from the Southside Rural Fire Protection Service or as otherwise provided in the *Local Government Act* and the *Community Charter* may from time to time be paid into the Repairs and Maintenance Reserve Fund.
3. Money in the Repairs and Maintenance Reserve Fund shall only be used for Southside Rural Fire Protection repairs and maintenance expenditures.
4. This bylaw may be cited for all purposes as "Southside Rural Fire Protection Service Repairs and Maintenance Reserve Establishment Bylaw No. 1762, 2016."

READ A FIRST TIME this        day of                    , 2016

READ A SECOND TIME this        day of                    , 2016

READ A THIRD TIME this        day of                    , 2016



I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1762.

\_\_\_\_\_  
Corporate Administrator

ADOPTED this      day of                      , 2016

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Corporate Administrator



Regional District of Bulkley-Nechako

2016 to 2019 Financial Plan - Amended by Bylaw No. 1783

Schedule "A"

2016 Financial Plan:

Service	FUNDING					TRANSFERS From/To				EXPENDITURES:						
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TGA's	Total Transfers	Debt Pmts. Int. & P'pal	Capital Expenditures	Amortization of TGA's	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	273,912				957,541	1,231,453				191,882						1,423,335
1200 General Government Services	1,037,089		11,700		292,404	1,341,193	3,015	197,785	70,000	270,800	3,800	55,950	70,000	1,482,243		1,811,893
1301 Feasibility Studies					1,805	1,805				17,276						19,081
1501 Local Community of Fort Fraser					5,000	5,000			5,564							10,564
1701 Chinook Community Forest					50,000	50,000								29,824	20,076	50,000
2100 Lakes Economic Development	97,593				1,000	98,593		94,809		94,809						193,402
2200 Area "E" Economic Development	22,784				27,232	49,996	-1,000	3,404		2,404						52,400
2300 Stuart-Nechako Economic Development								10,218		10,218						10,218
2400 Area "A" Economic Development	40,000					40,000										40,000
2500 Regional Economic Development	294,550				304,298	598,848	-1,790	74,928		73,139						671,987
3101 Member Fiscal Services					713,818	713,818					713,618					713,618
4101 Planning	199,178		12,250		29,746	241,174	6,173	35,964	4,000	48,137		10,700	4,000	274,611		289,311
4201 Building Inspection	141,041		158,542			300,583	-8,850	22,974	9,000	22,124			9,000			313,707
4301 Development Services	278,587		5,000		31,238	314,923	27,008	65,933	6,000	98,941		34,000	8,000	373,884		413,884
4401 Building Numbering Extended Service	5,896				1,213	7,109		-230		2,709						9,818
4501 Unsanitary Premises Regulatory Control	36,131				4,687	40,818	-1,762	3,611		1,649						42,667
5101 Environmental Services	3,007,330		365,000	1,547,000	378,094	5,297,424	988,800	859,605	450,000	2,298,205	256,882	2,752,000	450,000	4,136,847		7,595,629
5901 Weeds	38,602		5,029		14,440	58,071		8,211		8,211						66,281
5902 Lake Kathlyn Aquatic Weed Harvesting		7,472	544		190	8,166		9		9						8,175
5903 Glacier Gulch Water Diversion		2,420	180		25	2,625		16,487		16,487						19,112
6101 Ft. Fraser Sewer System		43,308	25,000			68,308	-16,058	6,863	15,200	5,805	2,305		15,200			56,608
6201 Ft. Fraser Water System		51,064	41,303			92,367	-60,129	35,847	28,100	3,818			28,100			68,085.17
6301 Chacuz Lake - Somerset Estates Sewer					500	500		3,358		3,358						3,358
6401 Pump & Haul Sewer Disposal					500	500										500
6402 Liquid Waste Disposal			6,000			6,000		4,356		4,356						10,356
7101 Ft. Fraser Fire Protection	34,616				45,000	79,616	-43,571	866	10,800	-31,815	14,817		10,800	22,284		47,701
7102 Southside Rural Fire Protection	32,664				45,000	77,664	-49,071	415	18,000	-30,656			18,000	29,008		47,008
7201 Burns Lake Rural Fire Protection	103,017					103,017										103,017
7202 Ft. St. James Rural Fire Protection	152,778					152,778	-10,000			-10,000						142,778
7203 Houston Rural Fire Protection	15,236					15,236	-1,250			-1,250						13,986
7204 Luck Bay Rural Fire Protection	53,888					53,888	-3,000		9,300	8,300	10,732		9,300	39,259	695	59,888
7205 Smithers Rural Fire Protection	169,839					169,839	-10,000			-10,000						169,839
7206 Telkwa Rural Fire Protection	97,017					97,017										97,017
7207 Vanderhoof Rural Fire Protection	33,303					33,303										33,303
7208 Round Lake Fire Protection				19,817		19,817					317	19,500				19,817
7301 Chacuz Lake Emergency Response	18,750					18,750		194		194						18,944
7302 Topley Emergency Response	18,750					18,750		20		20						18,770
7401 Area "A" Emergency Services	5,000					5,000										5,000
7402 Area "F" Extrication Services	2,907					2,907										2,907
7403 Lakes District Emergency Services	699				302	1,001		193		193						1,194
7404 Area "D" Extrication	2,174				2,801	4,775		2,362		2,362						7,137
7405 Area "C" Road Rescue Service	17,568					17,568		47		47						17,615
7501 9-1-1 Service	237,235		172,600		22,673	432,508	-50,271	32,796	70,000	52,525		70,000				415,033
7800 Emergency Preparedness Planning	182,180				412,836	598,018	24,611	33,168	1,000	58,797		10,700	1,000	642,113		653,813
7701 Burns Lake & Area Victim Services	12,518				2,998	15,513		1,254		1,284						16,767
8101 Lakes District Airport	93,750				29,486	123,236		3,631		3,631						126,867
8201 Smithers Para-Transit	5,000					5,000										5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000										1,000
9101 Decoler Lake Street Lighting		8,906	350			9,256									85	9,256
9102 Endako Street Lighting	3,068		224			3,292									25	3,292
9103 Ft. Fraser Street Lighting	7,492		353			7,845									545	7,845
9104 Garow Island Street Lighting	4,080					4,080									60	4,080
9105 Goetjen Road Street Lighting								504		504						504
9106 Colony Point Street Lighting	2,586					2,586									24	2,586
10101 Buldley Valley Regional Pool and Rec. Centre	804,970				19,135	824,105	-117,587	23,944	90,000	-3,643	1,200		90,000	729,262		820,482
10201 Ft. St. James Arena Grant	24,000					24,000										24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-79,496	15,125		-64,371	19,030			162,500		181,530
10301 Smithers Rural Recreation/Culture	259,312					259,312										259,312
10302 Vanderhoof Recreation & Culture	95,985					95,985										95,985
10401 Ft. Fraser Cemetery Grant	1,999		40			1,999		1		1						2,000
10402 Topley Cemetery Grant	1,500					1,500										1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,501				626	50,126									126	50,126
10502 Fraser Lake and Area TV Rebroadcasting	42,240				24,055	66,295		10,375		10,375						76,670
10503 Ft. St. James and Area TV Rebroadcasting	129,702				2,200	131,902									252	131,902
10504 Burns Lake and Area TV Rebroadcasting	22,735				7,329	30,064		3,961		3,961						34,025
10601 Burns Lake and Area Library Grant	129,848				41,047	170,895		6,991		6,991						177,886
10602 Fraser Lake Rural Library Grant	9,048		100		10,825	19,874		3,518		3,518						23,492
10603 Fort St. James Library	13,685					13,685		65		65						13,750
10701 Burns Lake Museum Society	24,737				7,848	32,585		2,582		2,582						35,167
10801 Fort Fraser Community Hall	2,448		50			2,498		5		5						2,500
<b>Total All Departments</b>	<b>8,634,736</b>	<b>113,170</b>	<b>805,785</b>	<b>1,568,817</b>	<b>3,488,948</b>	<b>14,809,435</b>	<b>555,318</b>	<b>1,844,874</b>	<b>781,400</b>	<b>3,181,590</b>	<b>1,022,301</b>	<b>2,882,650</b>	<b>781,400</b>	<b>13,082,586</b>	<b>21,888</b>	<b>17,791,024</b>

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Regional District of Bulkley-Nechako

2015 to 2019 Financial Plan - Amended by Bylaw No. 1763

Schedule "B"

2016 Financial Plan:

Service	FUNDING						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equality in TCAs	Total Transfers	Debt Prnt. Int. & P'pal.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	323,019				967,541	1,280,560	-147,026			-147,026					1,133,534	1,133,534
1200 General Government Services	1,177,647		11,700		268,704	1,456,051	-13,434	70,000	56,566	3,800	10,000	70,000		1,428,817	1,512,817	
1301 Feasibility Studies	18,500				3,000	21,500									21,500	21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290								8,290	8,290	
1701 Chinook Community Forest																
2100 Lakes Economic Development	112,644				1,000	113,644								113,644	113,644	
2200 Area "E" Economic Development	24,768				27,232	52,000								52,000	52,000	
2300 Stuart-Nechako Economic Development	40,000					40,000								40,000	40,000	
2400 Area "A" Economic Development	348,852				281,806	630,658	-1,790		-1,790					628,868	628,868	
2500 Regional Economic Development					708,772	708,772				708,772					708,772	
3101 Member Fiscal Services					29,746	280,447	-2,527	4,000	1,473			4,000		277,920	281,920	
4101 Planning	238,451		12,250			314,472	21,150	9,000	30,150		31,000	9,000		304,622	344,622	
4201 Building Inspection	154,930		159,542			375,248	-6,892	6,000	-992			6,000		368,256	374,256	
4301 Development Services	339,012		5,000		1,213	10,239	-230		-230					10,008.61	10,009	
4401 Building Numbering Extended Service	39,273				4,887	43,960	-1,762		-1,762					42,198	42,198	
4501 Unsanitary Premises Regulatory Control	3,518,857		265,000		378,094	4,159,951	-17,900	450,000	432,100	499,201	150,000	450,000		3,492,851	4,382,051	
5101 Environmental Services	46,979		5,029		14,440	66,448								66,448	66,448	
5901 Weeds			7,481		544	8,175								8,175	8,175	
5902 Lake Kathryn Aquatic Weed Harvesting			2,420		180	2,625								2,625	2,625	
5903 Glacier Gulch Water Diversion	41,703		32,000			73,703	-16,068	15,200	-858	2,305		15,200		55,340	72,845	
6101 Ft. Fraser Sewer System	78,680		42,129			120,809	-60,129	28,100	-32,029			28,100		60,680	88,780	
6201 Ft. Fraser Water System																
8301 Clucutz Lake - Somerset Estates Sewer																
8401 Pump & Haul Sewer Disposal					500	500								500	500	
8402 Liquid Waste Disposal			8,000			8,000								8,000	8,000	
7101 Ft. Fraser Fire Protection	35,488				5,000	40,488	-3,571	10,800	7,229	14,817		10,800		22,300	47,717	
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,929			18,000		29,908	47,008	
7103 Topley Rural Fire Protection	83,946			383,639		447,585	-71	14,000	13,929	31,334	377,500	14,000		38,680	481,514	
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017	103,017	
7202 Ft. St. James Rural Fire Protection	165,684					165,684	-10,000		-10,000					155,684	165,684	
7203 Houston Rural Fire Protection	16,103					16,103								16,103	16,103	
7204 Luck Bay Rural Fire Protection	52,851					52,851	-5,000	9,300	4,300	10,886		9,300		36,955	57,151	
7205 Smithers Rural Fire Protection	181,614					181,614	-10,000		-10,000					151,614	181,614	
7206 Telleys Rural Fire Protection	95,284					95,284								95,284	95,284	
7207 Vanderhoof Rural Fire Protection	33,956					33,956								33,956	33,956	
7208 Round Lake Fire Protection	10,091					10,091		400	400	1,656		400		8,435	10,491	
7301 Clucutz Lake Emergency Response	18,750					18,750								18,750	18,750	
7401 Area "A" Emergency Services	5,000					5,000								5,000	5,000	
7402 Area "F" Extrication Services	2,964					2,964								2,964	2,964	
7403 Lakes District Emergency Services	892				302	1,194								1,194	1,194	
7404 Area "D" Extrication	4,536				2,801	7,137								7,137	7,137	
7405 Area "C" Road Rescue Service	10,762					10,762								10,762	10,762	
7406 Topley Road Rescue/Medical First Responders	5,340					5,340	-10	1,000	890			1,000		5,330	6,330	
7501 9-1-1 Service	281,055		138,768		53,533	473,356	-50,271	70,000	19,729			70,000		423,085	493,085	
7800 Emergency Preparedness Planning	239,242				337,471	576,713	-1,089	1,000	-89			1,000		575,624	576,624	
7701 Burns Lake & Area Victim Services	12,247				2,995	15,242								15,242	15,242	
8101 Lakes District Airport	83,228				33,500	126,728								126,728	126,728	
8201 Smithers Para-Transit	5,000					5,000								5,000	5,000	
8301 Telleys Pedestrian Crosswalk	1,000					1,000								1,000	1,000	
9101 Decker Lake Street Lighting		9,265	350			9,615								9,615	9,615	
9102 Endako Street Lighting	3,206		224			3,430								3,430	3,430	
9103 Ft. Fraser Street Lighting	7,305		360			7,665								7,665	7,665	
9104 Garow Island Street Lighting	4,200					4,200								4,200	4,200	
9105 Goetjen Road Street Lighting	504					504								504	504	
9106 Colony Point Street Lighting	2,690					2,690								2,690	2,690	
10101 Bulldy Valley Regional Pool and Rec. Centre	817,171				19,135	836,306	-117,587	90,000	-27,587	1,200		90,000		717,519	808,719	
10201 Ft. St. James Arena Grant	24,000					24,000								24,000	24,000	
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371		-64,371	19,030				182,500	181,530	
10301 Smithers Rural Recreation/Culture	252,788					252,788								252,788	252,788	
10302 Vanderhoof Recreation & Culture	95,885					95,885								95,885	95,885	
10401 Ft. Fraser Cemetery Grant	1,960		40			2,000								2,000	2,000	
10402 Topley Cemetery Grant	1,500					1,500								1,500	1,500	
10501 Smithers, Telleys, Houston TV Rebroadcast	49,375				625	50,000								50,000	50,000	
10502 Fraser Lake and Area TV Rebroadcasting	52,815				24,055	76,870								76,870	76,870	
10503 Ft. St. James and Area TV Rebroadcasting	153,722				2,200	155,922								155,922	155,922	
10504 Burns Lake and Area TV Rebroadcasting	28,198				7,329	35,527								33,525	33,525	
10601 Burns Lake and Area Library Grant	136,839				41,047	177,886								177,886	177,886	
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492								23,492	23,492	
10603 Fort St. James Library	13,750					13,750								13,750	13,750	
10701 Burns Lake Museum Society	28,319				7,848	36,167								36,167	36,167	
10801 Fort Fraser Community Hall	2,450		50			2,500								2,500	2,500	
<b>Total for all Departments</b>	<b>9,774,900</b>	<b>139,649</b>	<b>679,768</b>	<b>383,639</b>	<b>3,261,612</b>	<b>14,239,465</b>	<b>-612,739</b>	<b>796,800</b>	<b>284,061</b>	<b>1,282,810</b>	<b>568,500</b>	<b>796,800</b>	<b>11,865,416</b>	<b>14,523,526</b>		

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Regional District of Bulkley-Nechako

2015 to 2019 Financial Plan - Amended by Bylaw No. 1763

Schedule "C"

2017 Financial Plan:

Service	FUNDING					TRANSFERS From/To				EXPENDITURES:						
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Prnt. Int. & P'pel.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	324,592				957,541	1,282,133	-147,028			-147,028				1,135,107		1,135,107
1200 General Government Services	1,184,562		11,700		268,704	1,462,968	-13,434	70,000	56,566	3,800	10,000	70,000		1,435,732		1,519,532
1301 Feasibility Studies	18,500				3,000	21,500								21,500		21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290								8,290		8,290
1701 Chinook Community Forest																
2100 Lakes Economic Development	112,644				1,000	113,644								113,644		113,644
2200 Area "E" Economic Development	24,768				27,232	52,000								52,000		52,000
2300 Stuart-Nechako Economic Development						40,000								40,000		40,000
2400 Area "A" Economic Development	40,000					40,000								40,000		40,000
2500 Regional Economic Development	325,379				281,808	607,185	-1,790		-1,790					605,395		605,395
3101 Member Fiscal Services					708,772	708,772				708,772						708,772
4101 Planning	238,451		12,250		29,748	280,447	-2,527	4,000	1,473			4,000		277,920		281,820
4201 Building Inspection	159,577		159,542			319,119		21,150	30,150		31,000	9,000		309,269		349,269
4301 Development Services	314,465		5,000		31,236	350,701	-6,892	6,000	-892			6,000		343,709		348,709
4401 Building Numbering Extended Service	9,182				1,213	10,395	-230		-230					10,165		10,165
4501 Unslightly Premises Regulatory Control	39,889				4,887	44,556	-1,762		-1,762					42,794		42,794
5101 Environmental Services	3,294,172		365,000		365,084	4,022,296	252,600	450,000	702,600	499,201	342,000	450,000		3,433,665		4,724,886
5801 Weeds	47,148		5,029		14,440	66,617								66,617		66,617
5902 Lake Kathryn Aquatic Weed Harvesting		7,484	544		150	8,158								8,158		8,158
5903 Glacier Gulch Water Diversion		2,420	180		25	2,625								2,625		2,625
6101 Ft. Fraser Sewer System		31,350	32,640			64,000	-16,058	15,200	-858			15,200		47,942		63,142
6201 Ft. Fraser Water System		76,327	42,971			119,298	-60,129	28,100	-32,029			28,100		59,169		87,269
6301 Cluculz Lake - Somerset Estates Sewer						500								500		500
6401 Pump & Haul Sewer Disposal			6,000			6,000								6,000		6,000
6402 Liquid Waste Disposal						500								500		500
7101 Ft. Fraser Fire Protection	35,505				5,000	40,505	-3,571	10,600	7,229	14,617		10,800		22,317		47,734
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,929			18,000		29,008		47,008
7103 Topley Rural Fire Protection	63,847					63,847	-71	14,000	13,929	25,196		14,000		38,680		77,876
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	159,441					159,441	-10,000		-10,000					149,441		149,441
7203 Houston Rural Fire Protection	16,322					16,322								16,322		16,322
7204 Luck Bay Rural Fire Protection	54,384					54,384	-7,500	9,300	1,700	10,896		9,300		35,888		56,084
7205 Smithers Rural Fire Protection	163,213					163,213	-10,000		-10,000					153,213		153,213
7206 Telkwa Rural Fire Protection	97,202					97,202								97,202		97,202
7207 Vanderhoof Rural Fire Protection	34,609					34,609								34,609		34,609
7208 Round Lake Fire Protection	10,227					10,227		400	400	1,856		400		6,571		10,827
7301 Cluculz Lake Emergency Response	18,750					18,750								18,750		18,750
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Extrication Services	3,021					3,021								3,021		3,021
7403 Lakes District Emergency Services	892				302	1,194								1,194		1,194
7404 Area "D" Extrication	4,536				2,601	7,137								7,137		7,137
7405 Area "C" Road Rescue Service	10,762					10,762								10,762		10,762
7406 Topley Road Rescue/Medical First Responders	5,340					5,340	-10	1,000	990			1,000		5,330		6,330
7501 9-1-1 Service	291,305		135,893		53,533	480,831	-50,271	70,000	19,729			70,000		430,560		500,560
7600 Emergency Preparedness Planning	227,631				337,471	565,102	-1,088	1,000	-89			1,000		564,013		565,013
7701 Burns Lake & Area Victim Services	12,533				2,995	15,528								15,528		15,528
8101 Lakes District Airport	93,228				33,600	126,728								126,728		126,728
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting		9,731	350			10,081								10,081		10,081
9102 Endako Street Lighting	3,377		224			3,601								3,601		3,601
9103 Ft. Fraser Street Lighting	7,888		360			8,048								8,048		8,048
9104 Gerow Island Street Lighting	4,410					4,410								4,410		4,410
9105 Goetjen Road Street Lighting	504					504								504		504
9106 Colony Point Street Lighting	2,825					2,825								2,825		2,825
10101 Bulkley Valley Regional Pool and Rec. Centre	817,968				19,135	837,101	-117,587	90,000	-27,587	1,200		90,000		718,314		809,514
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371		-64,371	19,030				182,500		181,530
10301 Smithers Rural Recreation/Culture	255,479					255,479								255,479		255,479
10302 Vanderhoof Recreation & Culture	95,885					95,885								95,885		95,885
10401 Ft. Fraser Cemetery Grant	1,950		40			2,000								2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				625	50,000								50,000		50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,615				24,055	76,670								76,670		76,670
10503 Ft. St. James and Area TV Rebroadcasting	181,812				2,200	184,012								184,012		184,012
10504 Burns Lake and Area TV Rebroadcasting	26,196				7,329	33,525								33,525		33,525
10601 Burns Lake and Area Library Grant	136,839				41,047	177,886								177,886		177,886
10602 Fraser Lake Rural Library Grant	12,567		100			10,825								23,492		23,492
10603 Fort St. James Library	13,750					13,750								13,750		13,750
10701 Burns Lake Museum Society	29,319				7,848	37,167								37,167		37,167
10801 Fort Fraser Community Hall	2,450		50			2,500								2,500		2,500
<b>Total for all Departments</b>	<b>9,530,563</b>	<b>127,302</b>	<b>778,473</b>		<b>3,248,612</b>	<b>13,662,950</b>	<b>-244,639</b>	<b>796,600</b>	<b>551,961</b>	<b>1,284,368</b>	<b>383,000</b>	<b>796,800</b>		<b>11,770,743</b>		<b>14,234,911</b>

1763

Regional District of Bulkley-Nechako

2015 to 2019 Financial Plan - Amended by Bylaw No. 1763

Schedule "D"

2018 Financial Plan:

Service	FUNDING						TRANSFERS From/(To)				EXPENDITURES:					
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Prior Yr.	Equity in TCAs	Total Transfers	Debt Prnt. Int. & P'nt.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	326,197				957,941	1,283,738	-96,786			-96,786				1,186,972		1,186,972
1200 General Government Services	1,186,951		11,700		268,704	1,465,355	1,566	70,000	71,566	3,800	25,000	70,000		1,438,121		1,536,921
1301 Feasibility Studies	18,500				3,000	21,500										21,500
1501 Local Community of Fort Fraser	7,290				5,000	12,290								12,290		12,290
1701 Chinook Community Forest																
2100 Lakes Economic Development	112,844				1,000	113,844								113,844		113,844
2200 Area "E" Economic Development	24,768				27,232	52,000								52,000		52,000
2300 Stuart-Nechako Economic Development	40,000					40,000								40,000		40,000
2400 Area "A" Economic Development	396,564				215,808	612,360	-1,790		-1,790					610,570		610,570
2500 Regional Economic Development					705,086	705,086				705,086						705,086
3101 Member Fiscal Services					28,748	281,528	12,473	4,000	16,473		15,000	4,000		279,001		288,001
4101 Planning	239,532		12,250													
4201 Building Inspection	164,018		159,542			323,558	-9,850	9,000	-850			9,000		313,708		322,708
4301 Development Services	320,027		5,000		31,236	356,263	-6,992	8,000	-992			8,000		349,271		355,271
4401 Building Numbering Extended Service	9,342				1,213	10,555	-230		-230					10,325		10,325
4501 Unslightly Premises Regulatory Control	40,477				4,687	45,164	-1,762		-1,762					43,402		43,402
5101 Environmental Services	3,448,645		265,000		373,084	4,086,738	281,480	450,000	711,480	499,201	102,000	450,000		3,747,018		4,798,219
5901 Weeds	47,322		5,029		14,440	66,791								66,791		66,791
5902 Lake Kathryn Aquatic Weed Harvesting		7,464	544		160	8,158								8,158		8,158
5903 Glacier Gulch Water Diversion		2,420	180		25	2,625								2,625		2,625
6101 Ft. Fraser Sewer System		31,285	33,293			64,578	-16,058	15,200	-858			15,200		48,520		63,720
6201 Ft. Fraser Water System		75,938	43,831			119,769	-60,129	28,100	-32,029			28,100		59,640		87,740
6301 Clacutz Lake - Somerset Estates Sewer																
6401 Pump & Haul Sewer Disposal			500			500								500		500
6402 Liquid Waste Disposal			8,000			8,000								8,000		8,000
7101 Ft. Fraser Fire Protection	35,522				5,000	40,522	-3,571	10,800	7,229	14,817		10,800		22,334		47,751
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,929			18,000		29,008		47,008
7103 Topley Rural Fire Protection	83,947					83,947	-71	14,000	13,929	25,196		14,000		38,880		77,876
7201 Burns Lake Rural Fire Protection	103,017					103,017								103,017		103,017
7202 Ft. St. James Rural Fire Protection	161,989					161,989	-10,000		-10,000					151,989		151,989
7203 Houston Rural Fire Protection	16,545					16,545								16,545		16,545
7204 Luck Bay Rural Fire Protection	54,864					54,864	-7,800	9,300	1,700	10,896		9,300		36,388		56,564
7205 Smithers Rural Fire Protection	164,828					164,828	-10,000		-10,000					154,828		154,828
7206 Tollewa Rural Fire Protection	99,428					99,428								99,428		99,428
7207 Vanderhoof Rural Fire Protection	35,262					35,262								35,262		35,262
7208 Round Lake Fire Protection	10,384					10,384		400	400	1,656		400		8,708		10,764
7301 Clacutz Lake Emergency Response	18,750					18,750								18,750		18,750
7401 Area "A" Emergency Services	5,000					5,000								5,000		5,000
7402 Area "F" Extermination Services	3,078					3,078								3,078		3,078
7403 Lakes District Emergency Services	882				302	1,184								1,184		1,184
7404 Area "D" Extermination	4,536				2,601	7,137								7,137		7,137
7406 Area "C" Road Rescue Service	17,615					17,615								17,615		17,615
7406 Topley Road Rescue/Medical First Responders	5,340					5,340	-10	1,000	890			1,000		5,330		6,330
7501 9-1-1 Service	301,738		133,273		53,533	488,544	-50,271	70,000	19,729			70,000		438,273		508,273
7600 Emergency Preparedness Planning	231,456				337,471	568,927	-1,089	1,000	-89			1,000		567,838		568,838
7701 Burns Lake & Area Victim Services	12,825				2,995	15,820								15,820		15,820
8101 Lakes District Airport	83,228				33,500	126,728								126,728		126,728
8201 Smithers Para-Transit	5,000					5,000								5,000		5,000
8301 Tollewa Pedestrian Crosswalk	1,000					1,000								1,000		1,000
9101 Decker Lake Street Lighting		10,221	350			10,571								10,571		10,571
9102 Endako Street Lighting	3,557		224			3,781								3,781		3,781
9103 Ft. Fraser Street Lighting	6,091		360			6,451								6,451		6,451
9104 Gerow Island Street Lighting	4,631					4,631								4,631		4,631
9105 Gowien Road Street Lighting	504					504								504		504
9106 Colony Point Street Lighting	2,966					2,966								2,966		2,966
10101 Bulkley Valley Regional Pool and Rec. Centre	818,800				19,135	837,935	-117,587	90,000	-27,587	1,200		90,000		719,148		810,348
10201 Ft. St. James Arena Grant	24,000					24,000								24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371		-64,371	19,030				162,500		181,530
10301 Smithers Rural Recreation/Culture	258,192					258,192								258,192		258,192
10302 Vanderhoof Recreation & Culture	95,885					95,885								95,885		95,885
10401 Ft. Fraser Cemetery Grant	1,980		40			2,000								2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500								1,500		1,500
10501 Smithers, Tollewa, Houston TV Rebroadcast	49,375				625	50,000								50,000		50,000
10502 Fraser Lake and Area TV Rebroadcasting	52,615				24,055	76,670								76,670		76,670
10503 Ft. St. James and Area TV Rebroadcasting	161,812				2,200	164,012								164,012		164,012
10604 Burns Lake and Area TV Rebroadcasting	26,196				7,329	33,525								33,525		33,525
10801 Burns Lake and Area Library Grant	136,839				41,047	177,886								177,886		177,886
10802 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492								23,492		23,492
10803 Fort St. James Library	13,750					13,750								13,750		13,750
10701 Burns Lake Museum Society	30,319				7,848	38,167								38,167		38,167
10801 Fort Fraser Community Hall	2,450		50			2,500								2,500		2,500
<b>Total for all Departments</b>	<b>9,811,076</b>	<b>127,326</b>	<b>677,266</b>		<b>3,186,926</b>	<b>13,802,598</b>	<b>-186,699</b>	<b>796,600</b>	<b>610,101</b>	<b>1,280,682</b>	<b>142,000</b>	<b>796,600</b>		<b>12,193,217</b>		<b>14,412,698</b>

19/10

Service	FUNDING						TRANSFERS From/(To)				EXPENDITURES:				
	Prop. Value Taxes	Parcel Taxes	Fees and Charges	Proceeds of Borrowing	Other Revenue	Total Funding	Reserve Funds	Surplus of Equity in TCAs	Total Transfers	Debt Prnt. Int. & P'nt.	Capital Expenditures	Amortization of TCAs	Other Expenses	Deficit from Prior Year	Total Expenditures
1101 Rural Government Services	327,834				957,541	1,285,375	-147,028		-147,028				1,138,349		1,138,349
1200 General Government Services	1,209,624		11,700		266,704	1,488,028	-13,434	70,000	56,566	3,800	10,000	70,000	1,480,794		1,544,594
1301 Feasibility Studies	18,500				3,000	21,500							21,500		21,500
1501 Local Community of Fort Fraser	3,290				5,000	8,290							8,290		8,290
1701 Chinook Community Forest															
2100 Lakes Economic Development	112,644				1,000	113,644							113,644		113,644
2200 Area "E" Economic Development	24,768				27,232	52,000							52,000		52,000
2300 Stuart-Nechako Economic Development															
2400 Area "A" Economic Development	40,000					40,000							40,000		40,000
2500 Regional Economic Development	332,597				218,806	548,403	-1,790		-1,790				548,613		548,613
3101 Member Fiscal Services					644,876	644,876				644,876					644,876
4101 Planning	240,894		12,250		29,746	282,690	-2,527	4,000	1,473			4,000	280,163		284,163
4201 Building Inspection	166,851		159,542			326,393	-9,850	9,000	-850			9,000	316,543		325,543
4301 Development Services	325,700		5,000		31,236	361,936	-6,992	6,000	-992			6,000	354,944		360,944
4401 Building Numbering Extended Service	9,505				1,213	10,718	-230		-230				10,488		10,488
4501 Unsanitary Premises Regulatory Control	41,098				4,667	45,765	-1,762		-1,762				44,023		44,023
5101 Environmental Services	3,373,058		365,000		393,094	4,131,152	280,478	450,000	730,478	416,210	535,000	450,000	3,460,420		4,861,630
5901 Weeds	52,498		29		14,440	66,967							66,967		66,967
5902 Lake Kathryn Aquatic Weed Harvesting			7,464	544	150	8,158							8,158		8,158
5903 Glacier Gulch Water Diversion			2,420	180	25	2,625							2,625		2,625
6101 Ft. Fraser Sewer System			31,170	33,959		65,128	-18,058	15,200	-858			15,200	49,070		64,270
6201 Ft. Fraser Water System			75,509	44,708		120,217	-60,129	28,100	-32,029			28,100	60,088		88,188
6301 Clucutz Lake - Somerset Estates Sewer															
6401 Pump & Haul Sewer Disposal					500	500							500		500
6402 Liquid Waste Disposal					6,000	6,000							6,000		6,000
7101 Ft. Fraser Fire Protection	35,539				5,000	40,539	-3,571	10,800	7,229	14,617		10,800	22,351		47,768
7102 Southside Rural Fire Protection	33,079					33,079	-4,071	18,000	13,028			18,000	29,008		47,008
7103 Topley Rural Fire Protection	63,947					63,947	-71	14,000	13,929	25,196		14,000	38,680		77,876
7201 Burns Lake Rural Fire Protection	103,017					103,017							103,017		103,017
7202 Ft. St. James Rural Fire Protection	164,589					164,589	-10,000		-10,000				154,589		154,589
7203 Houston Rural Fire Protection	16,772					16,772							16,772		16,772
7204 Luck Bay Rural Fire Protection	55,354					55,354	-7,600	9,300	1,700	10,896		9,300	38,558		57,054
7205 Smithers Rural Fire Protection	166,497					166,497	-10,000		-10,000				156,497		156,497
7206 Telkwa Rural Fire Protection	102,051					102,051							102,051		102,051
7207 Vanderhoof Rural Fire Protection	35,500					35,500							35,500		35,500
7208 Round Lake Fire Protection	10,404					10,404		400	400	1,656		400	8,748		10,804
7301 Clucutz Lake Emergency Response	18,750					18,750							18,750		18,750
7401 Area "A" Emergency Services	5,000					5,000							5,000		5,000
7402 Area "F" Exblotion Services	3,125					3,125							3,125		3,125
7403 Lakes District Emergency Services	892				302	1,194							1,194		1,194
7404 Area "D" Exblotion	4,536				2,801	7,137							7,137		7,137
7405 Area "C" Road Rescue Service	10,762					10,762							10,762		10,762
7406 Topley Road Rescue/Medical First Responders	5,340					5,340	-10	1,000	990		1,000		5,330		6,330
7501 9-1-1 Service	312,359		130,607		53,533	496,499	-50,271	70,000	19,729			70,000	446,228		516,228
7600 Emergency Preparedness Planning	235,430				337,471	572,901	-1,089	1,000	-89			1,000	571,812		572,812
7701 Burns Lake & Area Victim Services	13,123				2,995	16,118							16,118		16,118
8101 Lakes District Airport	93,228				33,500	126,728							126,728		126,728
8201 Smithers Para-Transit	5,000					5,000							5,000		5,000
8301 Telkwa Pedestrian Crosswalk	1,000					1,000							1,000		1,000
9101 Decker Lake Street Lighting		10,735	350			11,085							11,085		11,085
9102 Endako Street Lighting	3,747		224			3,971							3,971		3,971
9103 Ft. Fraser Street Lighting	8,513		360			8,873							8,873		8,873
9104 Gerow Island Street Lighting	4,882					4,882							4,882		4,882
9106 Goetjen Road Street Lighting	504					504							504		504
9108 Colony Point Street Lighting	3,114					3,114							3,114		3,114
10101 Bulkley Valley Regional Pool and Rec. Centre	819,678				19,135	838,811	-117,587	90,000	-27,587	1,200		90,000	720,024		811,224
10201 Ft. St. James Arena Grant	24,000					24,000							24,000		24,000
10202 Burns Lake Arena	243,401				2,500	245,901	-64,371		-64,371	19,030			162,500		181,530
10301 Smithers Rural Recreation/Culture	260,959					260,959							260,959		260,959
10302 Vanderhoof Recreation & Culture	95,985					95,985							95,985		95,985
10401 Ft. Fraser Cemetery Grant	1,980		40			2,000							2,000		2,000
10402 Topley Cemetery Grant	1,500					1,500							1,500		1,500
10501 Smithers, Telkwa, Houston TV Rebroadcast	49,375				625	50,000							50,000		50,000
10502 Fraser Lake and Area TV Rebroadcasting	62,615				24,055	78,670							78,670		78,670
10503 Ft. St. James and Area TV Rebroadcasting	161,812				2,200	164,012							164,012		164,012
10504 Burns Lake and Area TV Rebroadcasting	26,196				7,329	33,525							33,525		33,525
10601 Burns Lake and Area Library Grant	136,839				41,047	177,886							177,886		177,886
10602 Fraser Lake Rural Library Grant	12,567		100		10,825	23,492							23,492		23,492
10803 Fort St. James Library	13,750					13,750							13,750		13,750
10701 Burns Lake Museum Society	30,319				7,848	38,167							38,167		38,167
10801 Fort Fraser Community Hall	2,450		50			2,500							2,500		2,500
<b>Total for all Departments</b>	<b>9,728,098</b>	<b>127,298</b>	<b>771,143</b>		<b>3,146,716</b>	<b>13,773,255</b>	<b>-247,961</b>	<b>796,800</b>	<b>548,639</b>	<b>1,137,461</b>	<b>545,000</b>	<b>796,800</b>	<b>11,842,813</b>		<b>14,322,094</b>

1763

## REGIONAL DISTRICT OF BULKLEY-NECHAKO

## BYLAW NO. 1750

Being a bylaw to establish a service within the boundaries of the District of Fort St. James and a portion of Electoral Area "C" (Fort St. James Rural) to provide transportation services for senior citizens in the Fort St. James Area.

---

**WHEREAS:**

- A. Under Section 796 of the *Local Government Act* a Regional District may operate any service the Board considers necessary or desirable for all or part of the Regional District;
- B. The Regional Board of the Regional District of Bulkley-Nechako wishes to establish a service for the purpose of providing transportation services for senior citizens in the Fort St. James Area;
- C. The approval of the Inspector of Municipalities has been obtained under Section 801 of the *Local Government Act*;
- D. The approval of the electors of a portion of Electoral Area "C" (Fort St. James Rural) has been obtained under Section 801.3 of the *Local Government Act* and Section 86 (2) of the *Community Charter* and consent on behalf of the electors in the District of Fort St. James has been obtained under Section 801.4 of the *Local Government Act*.

**NOW THEREFORE** the Regional Board of the Regional District of Bulkley-Nechako in open meeting assembled enacts as follows:

**1) Service**

The Regional District hereby establishes, within the boundaries of the District of Fort St. James and a portion of Electoral Area "C" (Fort St. James Rural) as shown on Schedule "A" attached, a service for the purpose of providing transportation services for senior citizens in the Fort St. James Area.

**2) Boundaries**

The boundaries of the service area are the boundaries of the District of Fort St. James and a portion of Electoral Area "C" (Fort St. James Rural) in the Regional District of Bulkley-Nechako (the "**Service Area**") as shown on Schedule "A" attached.



**3) Participating Area**

The "Participating Areas" are the District of Fort St. James and Electoral Area "C" (Fort St. James Rural).

**4) Cost Recovery**

As provided in Section 803 of the *Local Government Act*, the annual cost of providing the Service shall be recovered by one or more of the following:

- a) Property value taxes imposed in accordance with Division 4.3 of Part 24 of the *Local Government Act*;
- b) Fees and charges imposed under Section 363 of the *Local Government Act*;
- c) Revenues received by way of agreement, enterprise, gift, grant or otherwise;
- d) Revenues raised by other means authorized by the *Local Government Act*.

**5) Maximum Requisition**

The maximum amount that may be requisitioned annually for the costs of this service shall be \$43,000 (FORTY-THREE THOUSAND DOLLARS).

**6) Apportionment of Costs**

The costs of the service shall be apportioned among the Participating Areas on the basis of the converted value of land and improvements in the Service Area.

**6) Citation**

This Bylaw may be cited for all purposes as the "Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015."

READ A FIRST TIME this 22<sup>nd</sup> day of October, 2015

READ A SECOND TIME this 22<sup>nd</sup> day of October, 2015

READ A THIRD TIME this 22<sup>nd</sup> day of October, 2015

Bylaw No. 1750

I hereby certify that this is a true and correct copy of Bylaw No. 1750.

Paul Chapman  
Corporate Administrator

APPROVED BY THE INSPECTOR OF MUNICIPALITIES this 30<sup>th</sup>  
day of October, 2015.

ASSENT OF ELECTORS OBTAINED this 15 day of January, 2016

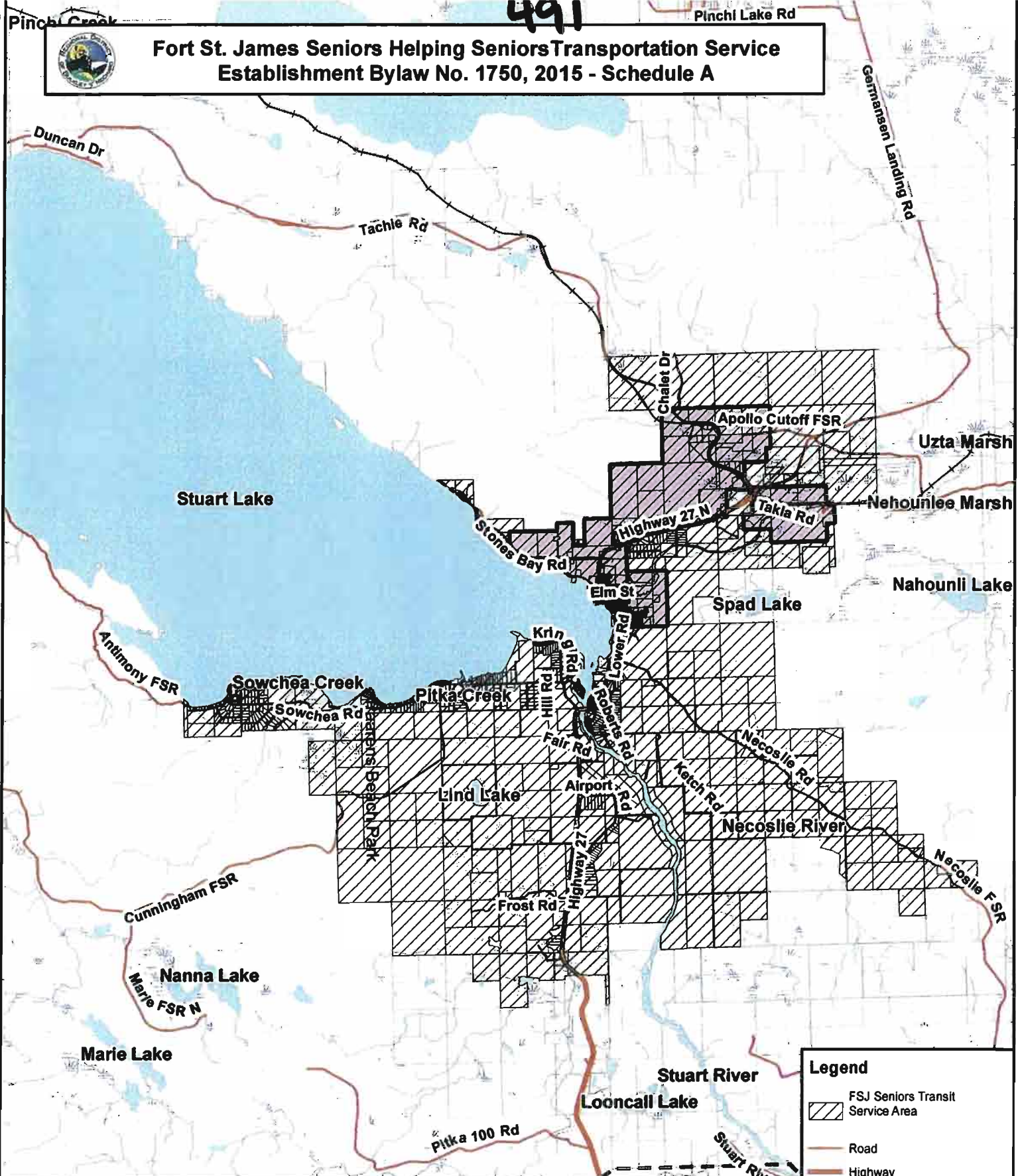
ADOPTED this     day of     ,     .

\_\_\_\_\_  
Chairperson







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Corporate Administrator



# Fort St. James Seniors Helping Seniors Transportation Service Establishment Bylaw No. 1750, 2015 - Schedule A



**Legend**

-  FSJ Seniors Transit Service Area
-  Road
-  Highway
-  Railway
-  Cadastre
-  District of Fort St. James

Created by the Regional District of Bulkley-Nechako.  
Creation Date: Feb 17, 2015  
SCALE 1:150,000

I hereby certify that this is Schedule "A" of Bylaw No. 1750, 2015

Gail Chapman  
Corporate Administrator

October 23, 2015  
Date