

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT**  
**AGENDA**  
**THURSDAY, APRIL 19, 2018**

**CALL TO ORDER**

**AGENDA** – April 19, 2018

Approve

**PAGE NO.**

**MINUTES**

**ACTION**

2-4

Stuart-Nechako Regional Hospital District  
Meeting Minutes – March 8, 2018

Adopt

**REPORT**

5-17

Gerry Thiessen, Mayor, District of Vanderhoof  
-Stuart-Nechako Manor

Discussion

**CORRESPONDENCE**

18

Northern Health – RE: Project #N661750008 St John  
Hospital Patient Monitoring System Bylaw 60, 2016

Receive

19-20

Northern Health – News Release – Building on  
Primary and Community Care Space in Fort St.  
James

Receive

21-24

Northern Health – News Release – IMAGNE  
Community Grants of up to \$5,000 available to  
Community Groups, Schools and other partners

Receive

**INVITATION**

25-28

Northern Health – Invitation to Members for  
NCLGA Convention 2018

Direction/Receive

**VERBAL REPORTS**

**RECEIPT OF VERBAL REPORTS**

**SUPPLEMENTARY AGENDA**

**NEW BUSINESS**

**ADJOURNMENT**

**STUART-NECHAKO REGIONAL HOSPITAL DISTRICT****MEETING MINUTES****THURSDAY, MARCH 8, 2018**

PRESENT: Chairperson Jerry Petersen

Directors Chris Beach  
Eileen Benedict  
Tom Greenaway  
Dwayne Lindstrom  
Rob MacDougall  
Bill Miller  
Mark Parker  
Gerry Thiessen

Director Absent Thomas Liversidge, Village of Granisle

Alternate Director Linda McGuire, Village of Granisle

Staff Melany de Weerd, Chief Administrative Officer  
Cheryl Anderson, Manager of Administrative Services  
John Illes, Treasurer  
Wendy Wainwright, Executive Assistant

Others Darcy Repen, Mayor, Village of Telkwa – left at 10:16 a.m.  
Rob Newell, Electoral Area G" (Houston Rural)

**CALL TO ORDER**

Chair Petersen called the meeting to order at 10:13 a.m.

**AGENDA**Moved by Director Beach  
Seconded by Director Miller**SNRHD.2018-4-1**

"That the Stuart-Nechako Regional Hospital District Agenda of March 8, 2018 be approved."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY****MINUTES****Stuart-Nechako Regional  
Hospital District Meeting  
Minutes February 22, 2018**Moved by Director MacDougall  
Seconded by Director Benedict**SNRHD.2018-4-2**

"That the minutes of the Stuart-Nechako Regional Hospital District meeting of February 22, 2018 be adopted."

(All/Directors/Majority)

**CARRIED UNANIMOUSLY**

**REPORTS**

**Investment Services**

Moved by Director Greenaway  
Seconded by Alternate Director McGuire

**SNRHD.2018-4-3**

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's February 28, 2018 memo titled "Investment Services"; and further, that the Stuart-Nechako Regional Hospital District Board of Directors open an investment account with Canaccord Genuity."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**2017 Budget Amendment  
Bylaw**

Moved by Director Greenaway  
Seconded by Director Parker

**SNRHD.2018-4-4**

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the Treasurer's February 28, 2018 memo titled "2017 Budget Amendment Bylaw"; and further, that the Stuart-Nechako Regional Hospital District Board of Directors consider giving Bylaw 66 three readings and adoption."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**CORRESPONDENCE**

**Correspondence**

Moved by Director MacDougall  
Seconded by Director Benedict

**SNRHD.2018-4-5**

"That the Stuart-Nechako Regional Hospital District Board of Directors receive the following correspondence:

- Northern Health – 2018 Joint Northern Health Board & Regional Hospital District Planning Session;
- Northern Health – News Release – 2018 Recruitment & Retention Strategies among Board Meeting Highlights;
- North West Regional Hospital District – Rise and Report from the NWRDH Regarding Mills Memorial."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**BYLAW**

**Bylaw for First, Second, Third Reading and Adoption**

**No. 66 – SNRHD Annual  
Budget Amendment Bylaw**

Moved by Director Lindstrom  
Seconded by Director Beach

**SNRDH.2018-4-6**

"That "Stuart-Nechako Regional Hospital District Annual Budget Amendment Bylaw No. 66, 2018" be given first, second, third reading and adoption this 8<sup>th</sup> day of March, 2018."

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**VERBAL REPORTS**

**Primary Health Care Clinic  
-Fort St. James**

Director Greenaway reported that the Fort St. James Primary Health Care clinic agreement has been signed by the leaseholders and has been sent to the Ministry of Health for final signatures. The opening date for the clinic will be the first quarter of 2019.

**Seniors Care – Vanderhoof**

Director Thiessen and Chair Petersen attended a meeting in regard to senior care in Vanderhoof. Frustrations were raised in regard to the lack of movement from the various agencies to develop a plan and move forward with a senior care facility that would mitigate the number of days that seniors are utilizing acute care beds in the hospital. Chair Petersen mentioned that they recognized that it was a top priority but were unable to access funds.

Chair Petersen invited Director Newell to comment.

Director Newell mentioned that at the last Northern Health Joint meeting it was indicated that the need for long-term care beds is expected to increase 300%. He commented that there needed to be on the ground work and plans to move forward in providing seniors care facilities.

**Northern Health Spring  
Meeting -April 17, 2018**

Chair Petersen mentioned that the Northern Health Spring meeting on April 17, 2018 can be attended by video conference. Any issues can be brought forward to staff by March 9, 2018 to be submitted to Northern Health for inclusion on their agenda.

**Receipt of Verbal  
Reports**

Moved by Director Greenaway  
Seconded by Director Beach

**SNRHD-2018-4-7**

“That the verbal reports of the various Stuart-Nechako Regional Hospital District Board of Directors be received.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

**ADJOURNMENT**

Moved by Director Miller  
Seconded by Director Greenaway

**SNRHD.2018-4-8**

“That the meeting be adjourned at 10:25 a.m.”

(All/Directors/Majority) **CARRIED UNANIMOUSLY**

\_\_\_\_\_  
Jerry Petersen, Chairperson

\_\_\_\_\_  
Wendy Wainwright, Executive Assistant

## Heating System Problems 5

Feb 14/08

Pod A, Pod D - common areas are coolest by the doors.  
 application of weather stripping is helping D.  
 - warm in common area of Pod D is better when last visit of Central Interior.

Office E 36 + Quiet Room E 29 } - always hot.  
 Storage E 34 + Office E 32 }           

Yellow - indicates noisy areas.

Pink - " too hot

Blue - " too cold

Green - ice build up

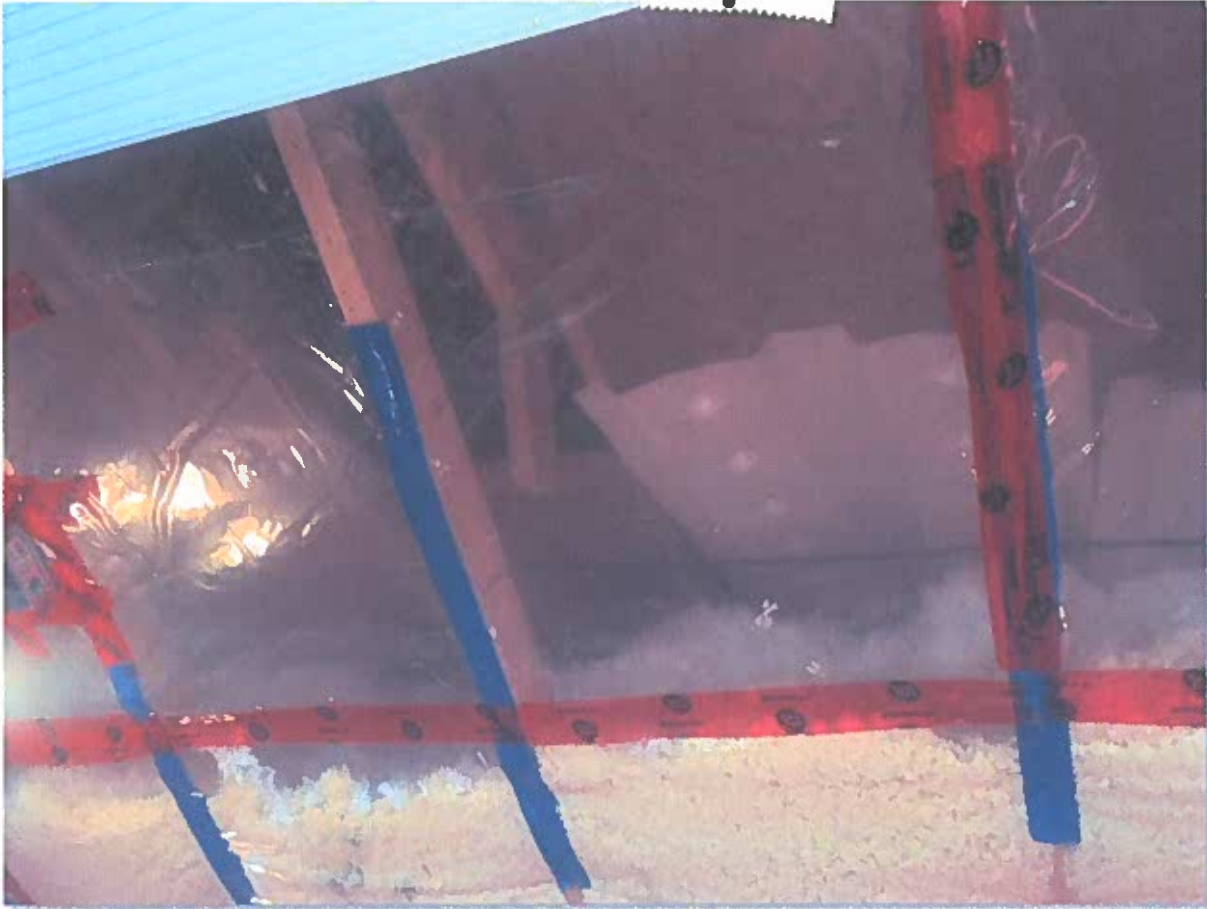
Ice Buildup. → Please see North side of building → starting to lift shingles.

→ See the side of Building - especially pod B courtyard area → leaking through exterior door +

6



7





8

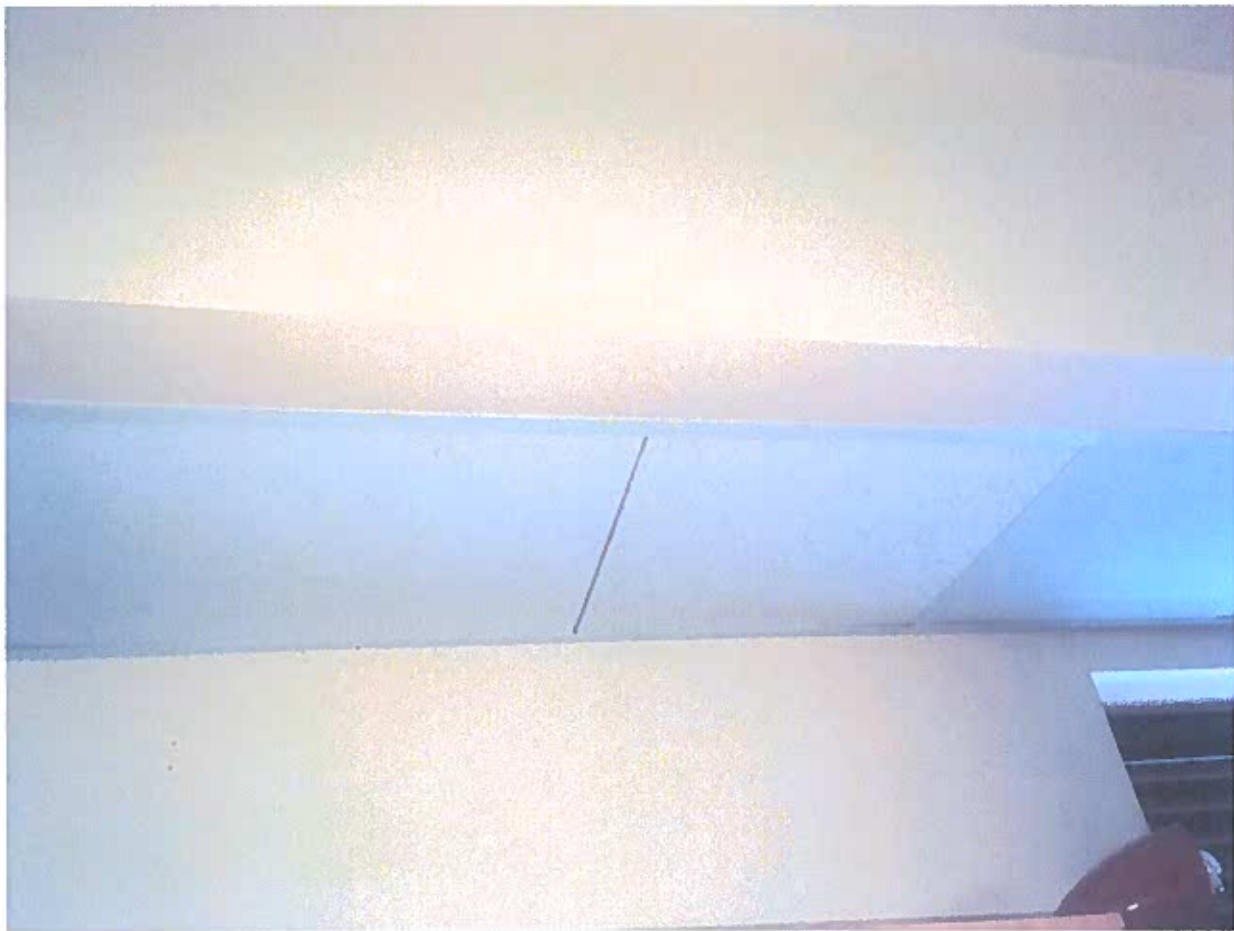




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10



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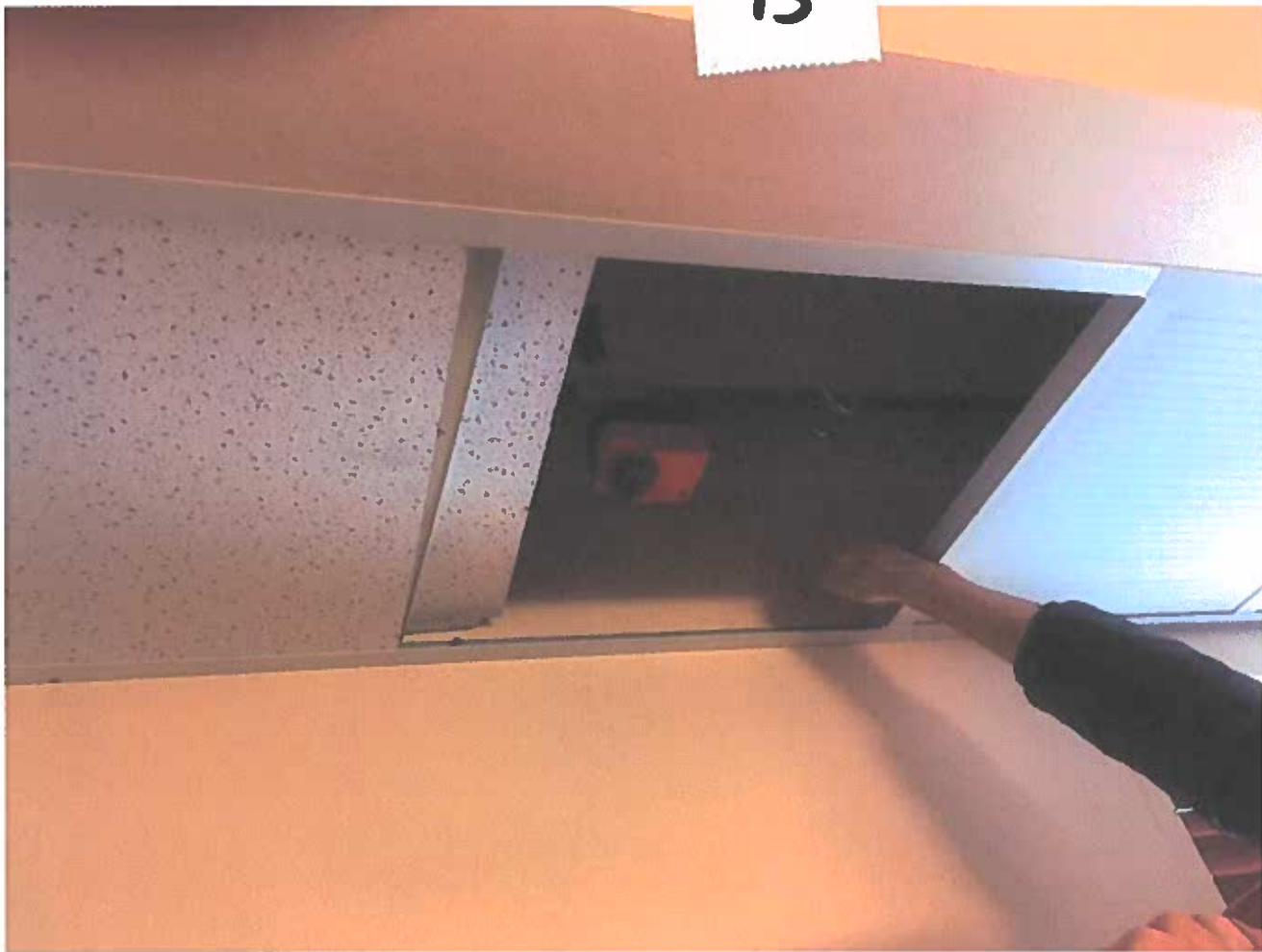




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14





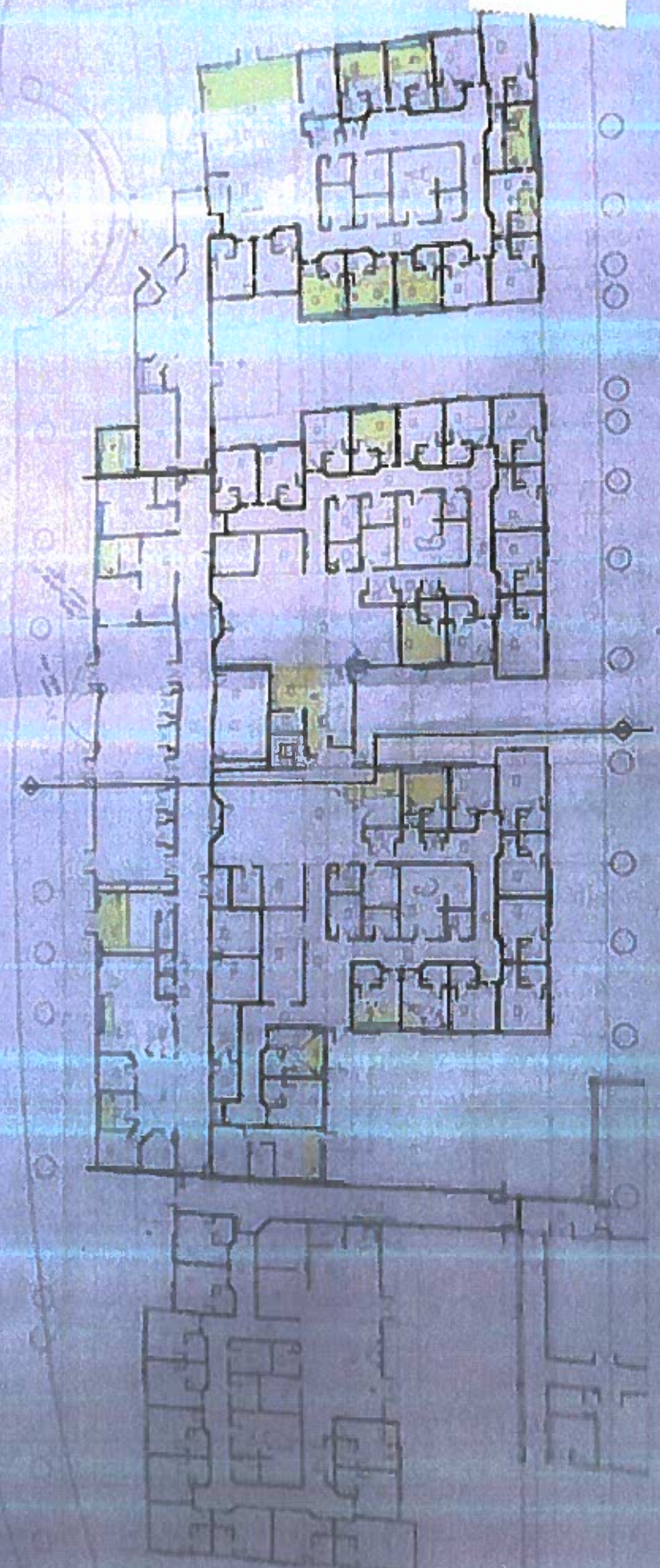
15



16







**Site Separation Legend**

- 1 Year Site Separation
- 2 Year Site Separation
- 3 Year Site Separation
- 4 Year Site Separation
- 5 Year Site Separation

Cellings  
Walls

March 15, 2018

John Illes  
Chief Financial Officer  
Stuart-Nechako Regional Hospital District  
P.O. Box 820  
Burns Lake, BC V0J 1E0

Email: john.illes@rdbn.bc.ca

**Re: Project # N661750008 St John Hospital Patient Monitoring System**  
**Bylaw 60, 2016**

Dear Mr. Illes:

This project is now complete. The below is for your information only. We have already received the funding of \$66,768.23 from you.

<b>Project Budget</b>	<b>\$325,000.00</b>
<b>Project Costs:</b>	<b>\$261,768.23</b>
<b>Funding:</b>	
MOH	\$195,000.00
RHD	\$66,768.23
<b>Total</b>	<b><u>\$261,768.23</u></b>

Thank you for your continued support. If you have any questions, please do not hesitate to contact our office.

Sincerely,



Deb Taylor, H.B.Comm, CGA  
Regional Manager, Capital Accounting

Cc: Penny Anguish, COO, NI  
Mike Hoefer, RD, Capital Planning and Support Services

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## NEWS RELEASE

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For Immediate Release  
April 03, 2018

### **Building on primary and community care space in Fort St. James**

Northern Health has committed to expanding the Fort St. James Primary Care/Medical Clinic in a way that will improve primary care and community health services for patients and staff, as well as introduce team-based care.

The Fort St. James Primary Care/Medical Clinic is moving to a new location which will undergo renovations to better meet the needs of the community.

Plans for the project include:

- Expansion of the clinic office and exam rooms;
- Addition of services such as tele-health;
- Enhanced space to ensure patient privacy, and;
- Co-location with Northern Health's community health services to enable a team-based approach to service delivery.

"We know team-based care has the potential to help more people access the primary care they need to improve and maintain their health," said Health Minister Adrian Dix. "This Northern Health initiative has recognized this type of care delivered by health-care teams working together can help make sure that people have access to effective supports, which can reduce hospitalizations and improve long term health outcomes."

The new space will better meet the needs of the community, staff and physicians as Northern Health moves toward a team-based model of health care delivery. Local health services will be shifted to an integrated primary and community care approach where physicians and other health care providers, such as nurses, nurse practitioners, counsellors and dieticians, work closer together to provide coordinated care.

"As we continue to build our primary & community health services around people and their families, we need to make sure we also have the right space to do that," said Colleen Nyce, Northern Health board chair. "This is another step in helping us to improve the environment and the care people receive."

"Making health services more accessible for patients and staff is a priority that will make a real difference in Fort St. James," said Jerry Petersen, Chair of the Stuart Nechako Regional Hospital District. "This expanded space and the co-location of community care services will better serve our community."

"Our society has been working diligently with Northern Health to finalize the expansion of our primary care services which include a new space for the medical clinic and integrated health services," said Ann McCormick, Chair of the Fort St. James Primary Care Society. "We recognize the need of our communities, patients and health care workers to have a space that can provide exceptional health services for our area."

Primary Care and Community Health Services will be located at 121-250 Douglas Avenue, and the renovation project is estimated to be complete by spring 2019.

**Media Contact:** NH media line - 877-961-7724



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**geraldine.craven**

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**From:** Collins, Eryn <Eryn.Collins@northernhealth.ca>  
**Sent:** March 9, 2018 9:55 AM  
**To:** Communications Account  
**Subject:** NH News Release - IMAGINE Community Grants of up to \$5,000 available to community groups, schools, and other partners  
**Attachments:** 20180309-IMAGINE Backgrounder-March 2018.pdf; 20180309-NR-NH Imagine Grants Available March 2018.pdf

Good morning,

The attached NH news release and backgrounder, announcing the spring call for applications for NH IMAGINE Grant funding and recipient projects from the fall 2017 grant cycle, will be released to media across the region this morning (and posted [online](#)).

**For immediate release**  
March 09, 2018

## **Apply now! IMAGINE Community Grants of up to \$5,000 available to community groups, schools, and other partners**

Northern Health is looking for community partners with ideas for projects that will improve the health of those living, working, learning and playing in northern BC. The next opportunity to apply for IMAGINE Community Grants began March 1, 2018.

IMAGINE grants provide funding to community organizations, service agencies, Indigenous organizations, schools, municipalities, regional districts, and other partners with projects that support northerners in their efforts to stay healthy.

Applications are being accepted until March 31<sup>st</sup>. Projects should aim to prevent chronic disease and injury or promote health in one or more of the following areas:

- Healthy eating and food security
- Physical activity and active living
- Injury prevention
- Tobacco-free communities
- Positive mental health
- Prevention of substance harms
- Healthy early childhood development
- Healthy aging

Applicants can apply for funding of up to \$5,000 for their project. Preference will be given to projects that encourage different community groups to work together, address a gap in services or programs available, help those who are disadvantaged or vulnerable, and/or develop skills and resources.

Since 2009, the IMAGINE Community Grants have provided funding to 822 projects across northern BC. Past projects have included; community gardens and supporting food gathering and traditional methods of food harvesting and preservation, walking trail enhancements for accessibility, sporting equipment, lending libraries, education sessions and workshops to support skill development in the community. More details on past grantees are available at <http://goo.gl/eTmDUL>.

The most recent cycle for IMAGINE Community Grants funding was released in the fall, 2017. From that funding cycle, 45 projects in 28 communities across northern BC were awarded IMAGINE Community Grants.

A number of schools, organizations, First Nations, municipalities and community groups have been awarded seed funding and will be initiating grassroots projects to improve the health of those living, working, learning and playing in our region.

A backgrounder listing the groups for the 2017 Fall Cycle of IMAGINE Community Grants awarded across the region is attached.

For more information and to access the application guide and form, please visit [www.northernhealth.ca](http://www.northernhealth.ca) or call 250-565-2131.

**Media Contact:**

NH media line: 1 (877) 961-7724

**Backgrounder – Fall 2017 IMAGINE Community Grants- Successful Recipients**

**Northeast HSDA \$45,839.00 total funding**

**Charlie Lake**

Charlie Lake Elementary PAC- *Snowmuch Fun with Snowshoes* \$3,340.00

**Chetwynd**

Don Titus Elementary PAC- *Don Titus Playground Project* \$5,000.00

Little Prairie Elementary PAC- *Soccer Nets* \$2,888.00

**Fort Nelson**

Fort Nelson Hospice Society- *Palliative Volunteer Support & Training Program* \$900.00

Northern Rockies Justice Society- *Community Restorative Justice Program* \$5,000.00

**Fort St John**

Aboriginal Education Centre SD 60- *Traditional Teachings* \$5,000.00

North Peace Secondary School- *The Pantry* \$3,000.00

Robert Ogilvie Elementary- *Our Royal Movement* \$5,000.00

**Rose Prairie**

Upper Pine Elementary PAC- *Outdoor Skating Facility Upgrades* \$4,399.00

**Saulteau First Nation**

Saulteau First Nation- *Strengthening Our Children through Sports & Physical Activity* \$5,000.00

**Taylor**

Taylor Elementary School- *School Tower Garden* \$1,294.00

**Tumbler Ridge**

Tumbler Ridge Elementary School- *Tasty Towers* \$4,018.00

**Upper Halfway**

Upper Halfway School- *Inclusive Sports* \$1,000.00

**Northern Interior HSDA \$72,353.00 total funding****Fraser Lake**

Village of Fraser Lake- *FLESS Breakfast Club* \$3,644.00

**Mackenzie**

787 Banshee Royal Canadian Air Cadets- *Mackenzie Cadets Youth Biathlon* \$5,000.00

**McBride**

Robson Valley Support Society- *A Series of Fortunate Events* \$2,800.00

Valley Museum & Archives Society- *Bike Racks & Hitching Posts in McBride* \$1,510.00

**Prince George**

Autism Society of BC- *Supporting Children of Siblings with Autism* \$3,400.00

Schizophrenia Society PG Branch- *Reducing for Health* \$5,000.00

Canadian Red Cross- *HELP North: Walkers & Wheelchairs for Seniors* \$5,000.00

Carney Hill Neighbourhood Centre Society- *Wellbriety Support Project* \$5,000.00

CFUR Radio Society- *Get Up Stand Up: Don't Give Up Your Health* \$1,500.00

Hart Highlands Winter Club- *Learn to Ski Safely* \$5,000.00

PG Air Improvement Roundtable- *Wood Stove and Wood Smoke Education Portal Workshop for Coordinators* \$1,845.00

Polaris Montessori Elementary School & PAC- *Polaris Natural Playscape and Community Gardens* \$5,000.00

YMCA of Northern BC- PG Youth Action Team- *Sharing Stories and Stomping Stigma* \$5,000.00

**Quesnel**

Barlow Creek Elementary PAC- *Barlow Creek Community Garden* \$2,220.00

Carson Elementary School- *Carson's Natural Playground & Outdoor Classroom* \$4,889.00

Kids Kare Center- *Active Play All Year Round* \$2,645.00

**Valemount**

Canoe Valley Community Association- *Active Living Kids Young Cooks Program* \$4,000.00

**Vanderhoof**

Carrier Sekani Family Services- *Vanderhoof Youth Centre* \$5,000.00

**Wells**

District of Wells- *Intergenerational Gym Nights* \$3,900.00

**Northwest HSDA- \$54,808.00 total funding**

**Dease Lake**

Dease Lake Recreation Centre Society- *Public Skate* \$3,000.00  
Tahltan Band Council- *Dease Lake Community Garden Upgrades* \$5,000.00

**Haida Gwaii**

Gidgaland Kuuyas Naay Secondary School PAC- *ODD SQUAD Presentations* \$5,000.00  
Old Massett Village Council Haida Health- *Health for Every-Body* \$4,150.00  
Masset in Motion- *Local Food to Plate III* \$3,300.00  
Southern Haida Gwaii Healthy Communities Team- *Local Food to Plate 3.0* \$4,000.00

**Houston**

Houston Link to Learning- *Houston Community Garden Outdoor Kitchen* \$5,000.00  
Houston Secondary School- *Healthy Living Garden Towers* \$2,510.00

**Kitimat**

Delta King Place Housing Society- *Kitimat Virtual Dementia Tour (VDT)* \$5,000.00

**Prince Rupert**

Change Makers' Education Society- *Juggle Club* \$5,000.00

**Stewart**

District of Stewart- *Stewart Portable Miniature Golf Course* \$5,000.00

**Telkwa**

Telkwa Christian Reformed Church- *Quilters from the Heart* \$4,678.00

**Terrace**

Ksan House Society- *Community Fitness & Yoga Classes* \$3,170.00

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## NEWS RELEASE

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March 09, 2018

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**Media Contact:**

NH media line: 1 (877) 961-7724



wendy.wainwright

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**From:** Kaila Nielsen <knielsen@nclga.ca>  
**Sent:** Wednesday, April 11, 2018 4:31 PM  
**Cc:** nhadministration@northernhealth.ca  
**Subject:** Northern Health's Invitation to Members for NCLGA Convention 2018  
**Attachments:** Northern Health Meeting Invitation.pdf

Good afternoon NCLGA members,

For those of you who will be joining us this May in the Northern Rockies Regional Municipality, please find attached an invitation to attend meetings with Northern Health during the convention. There will be opportunities May 8<sup>th</sup> and 9<sup>th</sup> to connect one-on-one and discuss health care issues and ask questions.

All details are in the attached letter. If you have any questions or would like to book a meeting, please contact Irma Trudel at 250-649-7038 or at [nhadministration@northernhealth.ca](mailto:nhadministration@northernhealth.ca).

If you have not yet registered for our 2018 convention, please do so quickly. You can view the agenda and register at: <https://www.nclga.ca/conventions/2018-convention>.

Thank you,

**Kaila Nielsen**  
Communications Coordinator

"The Elected Voice of Central & Northern BC"  
North Central Local Government Association  
206 - 155 George Street  
Prince George, BC V2L 1P8  
Office: (250) 564-6585

Twitter: @NCLGA  
Website: <http://www.nclga.ca>



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## INVITATION

April 12, 2018

Dear NCLGA Member,

**Subject: NCLGA Annual General Meeting & Convention, Northern Rockies Regional Municipality, Fort Nelson, BC May 8 & 9, 2018**

We are pleased to inform you of Northern Health's participation at the upcoming NCLGA Annual General Meeting in Northern Rockies Regional Municipality.

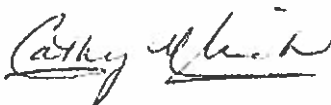
At the upcoming NCLGA convention I will be joining Colleen Nyce, Northern Health Board Chair, for the opportunity to meet one-on-one with local government representatives to discuss any health care issues or questions they may have. If you are interested in meeting with us, we invite you to contact our offices to arrange a time convenient for you.

We will be hosting meetings on Tuesday May 8<sup>th</sup> between 8:30am – 4:30pm and on Wednesday May 9<sup>th</sup> between 8:30am – 12:00pm. Meetings will be held in the Chamber/Visitor Information Centre - Board Room located at the Fort Nelson Recreation Centre 5500 Alaska Hwy, Fort Nelson.

To book an appointment please contact Irma Trudel, Administrative Assistant, at (250) 649-7038 or by email at [nhadministration@northernhealth.ca](mailto:nhadministration@northernhealth.ca) no later than Friday April 27<sup>th</sup>. If you can please provide the names of who will be in attendance and the specific topics you would like to discuss that would be helpful. A reminder to provide as much detail as possible to assist us in preparing for the discussion.

We look forward to seeing you in May.

Sincerely,



Cathy Ulrich  
President and Chief Executive Officer  
Northern Health

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