



**RURAL DIRECTORS COMMITTEE
AGENDA
Thursday, June 7, 2018**

<u>PAGE NO.</u>		<u>ACTION</u>
	<u>AGENDA- June 7, 2018</u>	Approve
	<u>Supplementary Agenda</u>	Receive
	<u>MINUTES</u>	
3-8	Rural Directors Committee Meeting Minutes - May 3, 2018	Receive
	<u>REPORTS</u>	
9-10	Deneve Vanderwolf, Regional Transit Coordinator - Bulkley-Nechako Regional Transit Service - Grant in Aid	Direction
11-19	Cheryl Anderson, Manager of Administrative Services – CICK 93.9 FM Smithers Community Radio Society – Request for Grant in Aid - Electoral Area “A” (Smithers Rural)	Recommendation (Page 11)
20-23	Cheryl Anderson, Manager of Administrative Services – Burns Lake Mountain Biking Association Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)	Recommendation (Page 20)
24-29	Cheryl Anderson, Manager of Administrative Services – Lakes District Arts Council - Request for Grant in Aid – Electoral Area “B” (Burns Lake Rural)	Recommendation (Page 24)
30-36	Cheryl Anderson, Manager of Administrative Services – Stuart Lake Sailing Club - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 30)
37-40	Cheryl Anderson, Manager of Administrative Services – Music on the Mountain Society - Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)	Recommendation (Page 37)
41-45	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Elementary Secondary School – Track Team – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 41)

<u>PAGE NO.</u>	<u>REPORTS (CONT'D)</u>	<u>ACTION</u>
46-49	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Elementary Secondary School – Sr. Girls Soccer Team - Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 46)
50-53	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Elementary Secondary School – Golf Team – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 50)
54-58	Cheryl Anderson, Manager of Administrative Services – School District 91 – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 54)
59-63	Cheryl Anderson, Manager of Administrative Services – Nechako Valley Search and Rescue Society – Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 59)

DEVELOPMENT SERVICES

Referrals

64-68	Land Referral File No. 0272093 Brian Pollard Electoral Area “F”	Recommendation (Page 65)
69-92	Land Referral File Nos. 6402533 and 6402543 Lake Babine Nation Electoral Area “G”	Recommendation (Page 70)

SUPPLEMENTARY AGENDA

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE MEETING

Thursday, May 3, 2018

PRESENT: Chair Eileen Benedict

Directors Mark Fisher
Tom Greenaway
Bill Miller – arrived at 2:33 p.m.
Mark Parker
Jerry Petersen

Director Absent Rob Newell, Electoral Area “G” (Houston Rural)

Staff Melany de Weerd, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
John Illes, Chief Financial Officer
Wendy Wainwright, Executive Assistant

Others Brad Layton, Deputy Mayor, Village of Telkwa – arrived at 2:18 p.m.
Linda McGuire, Mayor, Village of Granisle

CALL TO ORDER

Chair Benedict called the meeting to order at 2:06 p.m.

AGENDA

Moved by Director Greenaway
Seconded by Director Parker

RDC.2018-4-1

“That the Rural Directors Committee Agenda for May 3, 2018 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

Moved by Director Petersen
Seconded by Director Greenaway

RDC.2018-4-2

“That the Rural Directors Committee Supplementary Agenda for May 3, 2018 be dealt with at this meeting.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Rural Directors Committee Meeting Minutes -April 5, 2018

Moved by Director Greenaway
Seconded by Director Petersen

RDC.2018-4-3

“That the minutes of the Rural Directors Committee meeting of April 5, 2018 be received.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Lakes District 4-H Senior Council – Request for Grant In Aid – Electoral Area “B” (Burns Lake Rural)

Moved by Director Parker
Seconded by Director Greenaway

RDC.2018-4-4

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District 4-H Senior Council be given \$450 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with at 4-H Family Day and Camp.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fort St. James Secondary School – Request for Grant In Aid – Electoral Area “C” (Fort St. James Rural)

Moved by Director Greenaway
Seconded by Director Parker

RDC.2018-4-5

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fort St. James Secondary School be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for a Grade 9 class trip to Haida Gwaii.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Royal Canadian Legion Branch 274 – Request for Grant In Aid – Electoral Area “D” (Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Greenaway

RDC.2018-4-6

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Royal Canadian Legion Branch 274 be given \$2,450.31 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) subject to confirmed funding for the remainder of the project.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Fraser Lake Elementary Secondary School – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

Moved by Director Parker
Seconded by Director Greenaway

RDC.2018-4-7

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary – Secondary School be given \$2,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with a formal exchange program.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Nechako Valley Sporting Association (Nechako Nordic Cross Country Ski Club)
– Request for Grant in Aid
– Electoral Area “F” (Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Greenaway

RDC.2018-4-8

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Sporting Association (Nechako Nordic Cross Country Ski Club) be given \$5,440.96 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for the purchase of ski equipment for its Ski S’Kool.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Vanderhoof International Airshow Society – Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)

Moved by Director Petersen
Seconded by Director Parker

RDC.2018-4-9

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Vanderhoof International Airshow Society be given \$5,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for costs associated with the 2018 Vanderhoof International Airport.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Burns Lake Youth Soccer Association – Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)

Moved by Director Greenaway
Seconded by Director Fisher

RDC.2018-4-10

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Youth Soccer Association be given \$500 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with Provincial Tournament expenses.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Nechako Watershed Roundtable – Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural), “C” (Fort St. James Rural), “D” (Fraser Lake Rural), “E” (Francois/Ootsa Lake Rural) and “F” (Vanderhoof Rural)

Moved by Director Greenaway
Seconded by Director Parker

RDC.2018-4-11

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Watershed Roundtable be given \$1,700 grant in aid monies from Electoral Areas “B” (Burns Lake Rural), “C” (Fort St. James Rural), “D” (Fraser Lake Rural), and “F” (Vanderhoof Rural) and \$1,000 from Electoral Area “E” (Francois/Ootsa Lake Rural).”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Electoral Area Allocation of Federal Gas Tax Funds -First Quarter 2018

Moved by Director Greenaway
Seconded by Director Petersen

RDC.2018-4-12

“That the Rural Directors Committee receive the Finance/Administration Coordinator’s April 20, 2018 memo titled “Electoral Area Allocations of Federal Gas Tax Funds –First Quarter 2018.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

RDBN Grant in Aid Policy

Discussion took place in regard to follow up reporting for grant in aids exceeding \$2,500. In Fall 2017 staff brought forward the RDBN Grant in Aid Policy to the Rural Directors Committee and the Committee requested that when a letter is sent documenting the grant approval staff request that a follow-up report be provided from the organization. Cheryl Anderson, Manager of Administrative Services commented that staff have implemented the request and it is not an onerous process. Director Petersen suggested that the letter sent to recipients include the signature from the Electoral Area Director. Discussion took place in regard to the dollar amount that would initiate simple reporting requests.

RDBN Grant in Aid Policy

Moved by Director Parker
Seconded by Director Fisher

RDC.2018-4-13

“That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve amending the RDBN Electoral Area Grant in Aid Policy by replacing section 3 with the following:

- If a grant in aid is approved, the following will apply:
- a) A cheque will be issued to the requesting organization. A letter documenting the grant approval will be sent under the signature of the Electoral Area Director.
 - b) If the grant exceeds \$1,000, a report must be submitted to the Regional Board inclusive of satisfactory evidence that the goods or services have been obtained (ie. a report from the organization inclusive of receipts and/or a report of the expenditures).”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

John Illes, Chief Financial Officer noted that a report will be coming forward at an upcoming Regional Board meeting in regard to Canadian Revenue Agency reporting requirements for local governments providing funding to societies and organization.

Discussion took place regarding grant in aid being provided for operational purposes and the requirements of the *Local Government Act*. Providing grant in aid to qualified groups under the *Local Government Act* and the RDBN Electoral Area Grant in Aid Policy is at the discretion of the Electoral Area Director and Regional Board.

RDBN Grant in Aid Policy Moved by Director Parker
Seconded by Director Fisher

RDC.2018-4-14 "That the Rural Directors Committee recommend that the Regional District of Bulkley-Nechako Board of Directors approve the removal of RDBN Electoral Area Grant in Aid Policy Section 5 (c) Purposes which, in the Regional Board's opinion, would be appropriately addressed by establishing a Regional District service to either operate an extended or local service or to contribute towards the costs of the service provided by someone else."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

CORRESPONDENCE

Nechako Watershed
Roundtable Co-Chair &
Secretariat Briefing Note Moved by Director Greenaway
Seconded by Director Parker

RDC.2018-4-15 "That the Rural Directors Committee receive the correspondence from the Nechako Watershed Roundtable Co-Chair and Secretariat re: Briefing Note."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

REPORTS

Bulkley Valley Christian School
– Request for Grant In Aid
– Electoral Area "A"
(Smithers Rural) Moved by Director Fisher
Seconded by Director Parker

RDC.2018-4-16 "That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Bulkley Valley Christian School be given \$400 grant in aid monies from Electoral Area "A" (Smithers Rural) towards the litterathon."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS (CONT'D)

Stuart Lake Seniors Association Moved by Director Greenaway
– Request for Grant In Aid Seconded by Director Petersen
– Electoral Area "C"
(Fort St. James Rural)

RDC.2018-4-17

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Seniors Association be given \$500 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with its Strawberry Tea."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Miller
Seconded by Director Parker

RDC.2018-4-18

"That the meeting be adjourned 2:34 p.m."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Eileen Benedict, Chair

Wendy Wainwright, Executive Assistant



Regional District of Bulkley-Nechako Rural Directors Memorandum

To: Chair Benedict and Rural Directors Committee
From: Deneve Vanderwolf, Regional Transit Coordinator
Date: May 23, 2018
Re: Bulkley-Nechako Regional Transit Service – Grant in Aid

In 2017, Directors Miller, Newell, Parker, and Fisher contributed Grant in Aid monies towards operating costs for the start up of the Bulkley-Nechako Regional Transit Service.

Staff is looking for direction on whether the Rural Directors would like to contribute Grant in Aid monies in 2018 towards operating costs for the Bulkley-Nechako Regional Transit Service. A residence summary is attached.

A request will be made to the Regional District of Fraser Fort George for grant in aid from Electoral Area "C" (Chilako River-Nechako).

I would be pleased to answer any questions.

Recommendation:	(all/directors/majority)
Direction	

Transit Ridership Survey

Residence Summary

At the September 7, 2017 Rural Directors Committee meeting discussion took place in regard to further information being provided in the Ridership Breakdown. It was noted that there is a need to know where riders reside that are using the Bulkley-Nechako Transit Service.

The first survey was conducted in November 2017 and a second in March 2018. Survey participation was the following:

- November 2017 - 31% participation rate
- March 2018 - 31% participation rate

The table below includes the data collected on where transit riders live.

Transit Ridership – Primary Residence		
	Nov-17	Mar-18
Electoral Area "A" Smithers Rural	3	12
Electoral Area "B" Burns Lake Rural	21	29
Electoral Area "C" Fort St. James Rural	2	2
Electoral Area "D" Fraser Lake Rural	12	21
Electoral Area "E" Francois/Ootsa Lake Rural	2	8
Electoral Area "F" Vanderhoof Rural	16	13
Electoral Area "G" Houston Rural	17	10
RDFFG - Electoral Area "C" Chilako River-Nechako	2	12
Smithers	5	0
Telkwa	1	1
Houston	7	10
Granisle	1	0
Burns Lake	9	19
Fraser Lake	4	5
Fort St. James	0	2
Vanderhoof	8	11
Prince George	4	5
Other	2	3

Additional data was collected and the full report will be on the July 2018 Regional Transit Committee Agenda.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 29, 2018

**SUBJECT: CICK 93.9 FM Smithers Community Radio Society – Request
for Grant in Aid – Electoral Area “A” (Smithers Rural)**

Attached is a request for Grant in Aid monies from CICK 93.9 FM Smithers Community Radio Society.

The Society is seeking \$2,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for Board development and volunteer training.

Director Fisher has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the CICK 93.9 FM Smithers Community Radio Society be given \$2,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with Board development and volunteer training.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: CICK 93.9 FM Smithers Community Radio Society

Mailing Address: PO Box 834, Smithers, BC, V0J 2N2

E-mail Address: info@smithersradio.com

Contact(s): Glen Ingram, Station Manager, 250-847-8769 cell: 778-210-0990

Name, Telephone/Fax Number

Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: _____

CICK 93.9 FM - 5 Year Strategic Planning Session - Board Development and Volunteer Training

Amount of Grant Requested \$ 2000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

(signature of authorized signatory)

(title)

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

pg 2 of 6

RDBN Application for
Grant in Aid Assistance

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Smithers Community Radio Society is an incorporated non-profit that manages a locally supported; volunteer operated community radio station (93.9FM). Broadcasting from the historic Central Park Train Car, our programming focuses on local artists, non-mainstream Canadian music, and commentary reflecting the community's diverse perspectives. Smithers Community Radio received certification from the CRTC for a 50-watt radio license with the call sign of CICK and frequency of 93.9 FM. Visit our website for more information: <http://www.smithersradio.com/>.

Mission: To strengthen and enrich the Smithers community by delivering volunteer produced radio programming.

Operating a community station in a town located 14 hours north of Vancouver in a remote valley of fewer than 6000 people has inherent challenges that include maintaining volunteers, programming, and funding.

Overcoming the odds, in our nine years of operation we have become an arts institution that in addition to providing an array of alternative news, music, and perspectives, has also become a community arts leader with an enviable pool of volunteers, a connection to music scenes outside of Smithers, and two live performance venues as part of the station's facilities. A key to our current success and sustainability has been our efforts towards building a network of community partners that allow us to have an impact in a multitude of ways. Also, we have been successful in applying for operating grants that help us to have a part-time station manager and project focused assistance.

Over the last few years, we have cultivated valuable partnerships that have seen our volunteers and expertise contribute to their work and the people they serve. These partnerships include our local Legion, Bulkley Valley Concert Association, The Town of Smithers, Bulkley Valley Arts Council, The Chamber of Commerce, Smithers Radio Theatre Club, Bulkley Valley Seniors Centre, Bulkley Valley Farmers Market, Smithers Library, and Bulkley Valley Folk Music Society among others. Each of these partnerships has the potential of expanding our programming, diversifying our volunteer base and broadening our funding options.

Also, CICK 93.9 FM is the identified emergency broadcasting station for the Smithers Area.

2. Describe the geographic area that receives services or benefits from your organization.

Smithers Community Radio Society engages volunteers and members from the Bulkley Valley area. Our broadcasting range reaches the town of Smithers and Rural residents within a 5 km radius, and our internet presence has no boundaries. Our radio station and volunteers work hard to promote and play local music on our airwaves and shared through the national radio community. This promotion of local talent is shared and recognized provincially and nationally through know websites such as the BC Touring Council and more. We have hosted musicians from our region as well as touring artists visiting our community, helping to raise the profile of northern artists. Our airplay is reported to earshot by the

National Campus and Community Radio Association; these charts are the economic driver of the emerging Canadian music industry.

pg 3 of 6

ROBN Application for
Grant in Aid Assistance

3. Is your organization voluntary and non-profit? YES

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

CICK 93.9FM has a Station Manager, and between 2-3 additional part-time contract staff that are all dependent on grant funding. The grants the station receives are project focused and specific to enhancing our presence as a non-profit community-based organization. Our regular annual funding sources are The Community Radio Fund of Canada (CRFC), Canadian Summer Jobs, and Wetzinkwa.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

CICK is a volunteer-run organization with over a hundred individuals who hold memberships and 28 active programmers creating diverse radio for the Smithers Community. We have over 50 volunteers active in a given month. Volunteers are responsible for everything from operations, programming, music review, fundraising, training, community events, organizational representation, building maintenance and much more.

CICK 93.9 FM was registered as a society by Glen Ingram and a group of interested Radio enthusiasts in July of 2008.

PROJECT/PROPOSAL PROFILE

pg 4 of 6

1. Assistance is being requested for:

___x___ special event

RDBN Application for
Grant in Aid Assistance**2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.**

On September 14, 2014 the Smithers Community Radio Society board engaged in a strategic planning session to identify 1, 5 and 10 year goals. Since that time there have been a number of significant achievements and projects that have moved CICK Smithers Community Radio forward. It is time again to revisit the Boards Strategic Plan and set new goals for the coming years.

It is our hope we can draw upon the success and experience from other Community/Campus radio stations that have similar goals and structure to learn more, build capacity in our community and amongst our board members and well as be inspired about the opportunities in this sector. We have been having conversations with Chad Saunders former CJSW Calgary based community/campus radio station manager for 11 years and currently the National Music Centre, Director of Operations and Special Projects.

Our plan is to have Chad visit Smithers to host a public and volunteer broadcaster talk one evening and then follow up the next day by presenting to our volunteer board and participating in guiding CICK in setting strategic priorities for the coming years. This format and capacity building opportunity will help to guide our board and organization down a clear path to expanding our presence and purpose within the Bulkley Valley.

Intended Outcomes

1. **Get inspired** - Invite a speaker for another Community/Campus Radio station to inspire and share resources.
2. **Vision** - Clarify the vision and where CICK is going
3. **Mission/ Purpose** - Clarify why do we exist? Who is the customer we serve?
4. **Set Strategic Priorities** -What do we need to focus on to achieve our vision and prioritize them
5. **Set an action plan** - Actions for each strategic Priority outlined for the coming year, 3 years and 5 years.

(Attached Outline)**3. Describe how this proposal will benefit the community.**

Smithers Community Radio Society is a non-profit Community Radio Station with a mission to strengthen and enrich the Smithers community by delivering volunteer produced radio programming. As our organization grows and develops, there are opportunities to both enhance our volunteer board and our community contribution to a non-profit organization. We hope that through a strategic planning session, inspired by professionals within the National Community Radio Community, we learn more, build capacity in our community and be encouraged about the opportunities in this sector. Through the development of a strategic plan, we can focus our board's attention on community development priorities in the arts and music. We can then work to set clear directions as to how these priorities will be achieved, measured and monitored, all while strengthening the capacity of CICK volunteers to meet the interests and needs of the community better as they relate to music and culture in the Bulkley valley.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 _____ YES * NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

_____ YES _____ NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used

4. Does your organization:

a) Offer direct financial assistance to individuals or families? _____ YES _____ NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? _____ YES _____ NO

c) Provide an opportunity for individuals to make direct contributions? YES _____ NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? _____ YES _____ NO

Don't forget to attach the required financial report.



CICK 93.9 FM 5 Year Strategic Planning Session Funding Concept

What is CICK 93.9FM Smithers Community Radio Society

The Smithers Community Radio Society is an incorporated non-profit that manages a locally supported, volunteer operated community radio station (93.9FM). Broadcasting from the historic Central Park Train Car, our programming focuses on local artists, non-mainstream Canadian music, and commentary reflecting the community's diverse perspectives. Smithers Community Radio received certification from the CRTC for a 50 watt radio license with the call sign of CICK and frequency of 93.9 FM. Visit our website for more information: <http://www.smithersradio.com/>

Mission: To strengthen and enrich the Smithers community by delivering volunteer produced radio programming.

Purpose of Strategic Planning

On September 14, 2014 the Smithers Community Radio Society board engaged in a strategic planning session to identify 1, 5 and 10 year goals. Since that time there have been a number of significant achievements and projects that have moved CICK Smithers Community Radio forward. It is time again to revisit the Board's Strategic Plan and set new goals for the coming years.

It is our hope we can draw upon the success and experience from other Community/Campus radio stations that have similar goals and structure to learn more, build capacity in our community and amongst our board members and well as be inspired about the opportunities in this sector. We have been having conversations with Chad Saunders former CJSW Calgary based community/campus radio station manager for 11 years and currently the National Music Centre, Director of Operations and Special Projects.

Chad Saunders Bio

Chad Saunders spent 20-plus years in broadcasting before joining the team at Studio Bell, home of the National Music Centre, to help build an international hub for music and technology. As NMC's Director of Operations and Special Projects, he oversees facilities and security operations, visitor and venue services, human resources and other special projects, including the organization's move to the new facility in 2016.

Chad joined the National Music Centre in 2012 after 11 years as the station manager for CJSW – Calgary's campus and community radio station. While at CJSW, he shaped and guided this unique radio station – with five employees, more than 200 volunteers and programming in 12 languages – to win many awards (including FFWD's 'Best Radio Station' ten years running), create one of the most successful annual funding drives in North America, improve the station's transmitter infrastructure, acquire new studios and office space and grow the listenership.

Under Chad's leadership, CJSW has nearly tripled its operating budget and the station has been recognized and awarded for providing innovative programming highlighting U of C students, local news and public affairs, multicultural communities, the arts and non-mainstream music. Chad shares his considerable expertise in promoting and preserving community radio with colleagues across the country, mentoring stations on board governance, fundraising and



CICK 93.9 FM 5 Year Strategic Planning Session Funding Concept

programming. As president for the National Campus and Community Radio in 2007, Chad lobbied the CRTC and commercial radio operators to help create the Community Radio Fund of Canada, which helps sustain community radio stations.

Chad has been named a "Top 40 Under 40" by Avenue Magazine, Calgary Inc, the Globe and Mail and the U of C Alumni Association. For several years, he has been voted the city's "Best Radio Personality" for his Friday afternoon show "Allergy to the Fans."

Intended Outcomes

1. **Get inspired** - Invite a speaker for another Community/Campus Radio station to inspire and share resources.
2. **Vision** - Clarify the vision and where CICK is going
3. **Mission/ Purpose** - Clarify why do we exist? Who is the customer we serve?
4. **Set Strategic Priorities** -What do we need to focus on to achieve our vision and prioritize them
5. **Set an action plan** - Actions for each strategic Priority outlined for the coming year, 3 years and 5 years.

Proposed Format for Strategic Planning Session

Friday Evening

Station Managers Meeting 2 hrs

Short presentation - **"Breaking the Sound Barrier: Exploring the unlimited potential of community-based radio"** - Social with Chad Saunders and Volunteer Programmers

Saturday Strategic Planning Session

9am – 5pm Chad Suanders, presentation on best practices, Strategic Priority and action setting (lunch Included)

6pm Social Strategic Plan live broadcast.. Goals for 2019 and beyond.

Proposed Budget

Budget Item	Estimated In-kind Expenses	Estimated cash Expenses
Event Coordination (40 hrs x \$20)	\$800	
Guest Speaker Travel		\$800
Guest Speaker Accommodation		\$200
Guest Speaker Honorarium		\$800
Facility Rental		\$200
Notes and Drafting of Strategic Plan	\$600	
Food Costs (lunch \$20 x 12)		\$240
Graphic Design Strategic Plan (\$35 x 8)		\$280
Drink costs (\$150)		\$150
Total	\$1,400	\$2,670
CICK contribution	\$1,400	\$670
TOTAL REQUEST BNRD		\$2,000



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 30, 2018

**SUBJECT: Burns Lake Mountain Biking Association – Request for Grant
in Aid – Electoral Area “B” (Burns Lake Rural)**

Attached is a request for Grant in Aid monies from the Burns Lake Mountain Biking Association.

The Association is seeking \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival.

Director Miller has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Burns Lake Mountain Biking Association be given \$500 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with the Big Pig Mountain Biking Festival.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May 28, 2018 3:32 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5b0c834b4a27d-2018 Big Pig approximate costs.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Burns Lake Mountain Biking Association

Mailing Address:
4005 Mckenna School Rd

Email:
Contact Person:

padube@sd91.bc.ca
Patti Dube, 250-692-7733

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Big Pig Mountain Biking Festival

Amount Requested: \$500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?: **Yes**

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

We have world class trails used by mountain bikers, hikers, walkers, campers, fishing and swimming.

Describe the geographic area that receives services or benefits from your organization.

Boer Mountain Recreation Area

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

We have been in operation since 2005. We have 15 board of directors and usually over 200 members.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

The money used is for prizes for the event

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

Big Pig Mountain Biking Festival July 20-22

Describe how this proposal will benefit the community:

*This is a family friendly event. Day 1- Kids events (cross-country, mini-downhill and pump track races)
Days 2 and 3- Cross-country, downhill and 4-cross races*

FUNDING AND FINANCIAL INFORMATION

files Submitted:

5b0c834b4a27d-2018 Big Pig approximate costs.docx

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1: *Burns Lake Community Forest*
 Amount Applied for 1: *500*
 Status of Grant Application1: *Approved*

Name of Grant or Funding Agency2: *Tree to Tree Contracting*
 Amount Applied for2: *500*
 Status of Grant Application2: *Approved*

Name of Grant or Funding Agency3: *Free Growing Forestry*
 Amount Applied for3: *500*
 Status of Grant Application3: *Approved*

Name of Grant or Funding Agency4: *Pinnacle Pellet*
 Amount Applied for4: *500*
 Status of Grant Application4: *Approved*

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance
 Year, Amount and Purpose for assistance

2017, Big Pig \$500 for prizes
2016, Big Pig \$500 for prizes

Does your organization:

Offer direct financial assistance to individuals or families?:
 Duplicate services that fall within the mandate of either:
 a senior government or a local service agency?:
 Provide an opportunity for individuals to make direct contributions?:
 OR, is your organization: Part of a provincial or national fund raising
 campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 29, 2018

**SUBJECT: Lakes District Arts Council - Request for Grant in Aid –
Electoral Area “B” (Burns Lake Rural)**

Attached is a request for Grant in Aid monies from the Lakes District Arts Council.

The Arts Council is seeking \$2,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with events during the 2018/19 season.

Director Miller has indicated that he is supportive of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Arts Council be given \$2,000 grant in aid monies from Electoral Area “B” (Burns Lake Rural) for costs associated with events during the 2018/19 season.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Lakes District Arts Council

Mailing Address: PO Box 835

Burns Lake, BC V0J1E0

E-mail Address: jbarth46@telus.net

Contact(s): Sandra Barth, President 250-692-3371
778-669-0137
Name, Telephone/Fax Number

John Barth, Treasurer 250-692-3371
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: support for Lakes District Arts Council projects, including 18/19 season of live performances, youth and adult workshops and Met HD opera broadcasts.

Amount of Grant Requested \$ 2,000 -

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

John Barth
JOHN BARTH
(signature of authorized signatory)

(title) Treasurer

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Arts Council presents arts and cultural events in the Lakes District, and partners with local schools, the Burns Lake Public Library, The Beacon Theatre, the Village of Burns Lake and the Chamber of Commerce. The LDAC contributes to the local economy and to the social well-being of the community and region. No other organization in the Lakes District provides a comparable mix of live entertainment, youth and adult workshops and MetHD opera broadcasts.

2. Describe the geographic area that receives services or benefits from your organization.

LDAC serves the Village of Burns Lake and the RDBN, primarily Areas "B" and "E". Projects take place in and involve young people and adults from the Lakes District, the south side and for some events from as far away as Vanderhoof and Smithers. Subscribers to LDAC's subscription season come in almost equal amounts from the Village of Burns Lake and RDBN's Areas "B" and "E".

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

The Arts Council is a 100% volunteer organization. No remuneration is paid to LDAC executive, directors or members.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

The Arts Council has about ~~20~~ regular volunteers. Volunteer recruitment takes place continually. We will begin our 37th performing arts season, and held our 37th AGM in February, 2018. The LDAC has won awards from the Burns Lake and District Chamber of Commerce and the BC Touring Council (2009 "Presenters of the Year".)

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

 capital project and/or equipment special event other purpose (support of ongoing LDAC projects including 18/19
subscriber season, youth and adult workshops,
MetH D opera broadcasts, Arts 4 Youth project, etc.)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

RDBN financial support will assist with costs of 18/19 subscriber season and with projects for youth and adults. At the time of writing this grant-in-aid application, youth and adult projects have already taken place, and more are planned for summer 2018 and for the 18/19 school year, for youth and schools in Burns Lake and district, and on "the Southside". A summer 2018 art camp is planned in partnership with the Burns Lake Public Library. Adult workshops and school shows will be organized with professional performers coming to the Lakes District as part of the 18/19 performing arts season.

3. Describe how this proposal will benefit the community.

LDAC projects contribute to the quality of life in the Lakes District. LDAC focuses on youth and the First Nations community, providing services to young people and families who are sometimes under-represented in arts and cultural activities. LDAC projects contribute to the health, social and emotional well-being of the community. There is abundant evidence that positive cultural and educational experiences such as those organized by the LDAC, contribute to physical and mental health and make the community more attractive to those who live here or who might consider moving here.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Govt. of Canada	\$5,500	Y		
PC Arts Council	\$8,170	Y		
Village of Burns Lake	\$4,700	Y		
BL Community Forest	\$10,000	Y		
Chinook City Forest	\$4,000			Y

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used
2014	\$ 2000 -	14/15 season, youth and adult projects
2015	\$ 2000 -	15/16 season, youth and adult projects
2016	\$ 1000 -	16/17 season, youth and adult projects
2017	\$ 2000 -	17/18 season, youth and adult projects

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? YES NO * see note
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO
- c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

* NOTE: LDAC has a free ticket program, "Arts 4 Youth" and workshop bursaries available to needy children and families, funded by local service clubs and educational institutions and small businesses. The Arts Council provides a bursary to a participant in the annual Lakes District Festival of the Performing Arts, and an annual scholarship to a high school graduate.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 29, 2018

SUBJECT: Stuart Lake Sailing Club – Request for Grant in Aid – Electoral Area “C” (Fort St. James Rural)

Attached is a request for Grant in Aid monies from the Stuart Lake Sailing Club.

The Club is seeking \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with sail camps on Stuart Lake.

Director Greenaway has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Stuart Lake Sailing Club be given \$500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with sail camps on Stuart Lake.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Stuart Lake Sailing Club.

Mailing Address: Box 1143
Fort St. James Vc. 7 1 Po

E-mail Address: fnlro@icbud.com
fnlro

Contact(s): Paul 250-996-5244
Name, Telephone/Fax Number

Alan 250-996-5228
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Sail Camps
(at Cottonwood Park) on Stuart Lake

Amount of Grant Requested \$ 500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

[Signature]

(signature of authorized signatory)

Commodore, Stuart Lake Sailing Club
(title)

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

250-996-8484

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

As a sailing club we help promote an active and healthy life style - in the form of sailing and non-motorized water sports. These services are not available from another organization or agency

2. Describe the geographic area that receives services or benefits from your organization.

Stuart Park and our club provides benefits to Area C containing: Geleacha, Tocha, Bincha, Fort St. James, Newcastle, Nakardle and adjacent rural areas

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

Our club has 20 volunteers and has been in existence since 1986.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required.

As a sailing club we are proud to host BC Sailing to put on 3 weeks of sailing instruction. During these days we will expose 180 students to sailing, kayaking, and water safety

3. Describe how this proposal will benefit the community.

Students will learn - about water safety

- kayaking
- sailing
- to enjoy their natural environment
- active life style
- love for water and what is available in their small community

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
District of Fort St. Johns	500			Y

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used
2017	500	3 weeks of sorting camps

4. Does your organization:

a) Offer direct financial assistance to individuals or families? YES NO

b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO

c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

36

Financial Report

~~District of Fort St. James Grant In Aid Application Form~~

Event/Project Budget

Revenue:	Amount	Details
Requested from District of Fort St. James	\$ 500.00	
Regional District	\$ 500.00	
First Nations		
Provincial Government		
Federal Government		
Participant Contributions		
Private Donations		
Fund Raising Activities		
Total Revenue	\$ 1,000.00	

Expenditure	Amount (negative)	Details
Travel/Accommodation	(\$ 1,000.00)	Accommodation for 2 instructors for
Facility Rental		<i>20 days</i>
Meals/Refreshments	(\$ 1,000.00)	Food for 2 instructors for 20 days
Staffing		
Equipment/Supplies		
Promotion/Communication		
Prizes/Giveaways		
Construction/Consultant Fees		
Insurance	(\$ 280.00)	from 2017 cost
Total Expenditures	-\$ 2,280.00	

Net Profit / (Shortfall)	(\$ 1,280.00)	(difference between revenue and expenditure)
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Submit Form

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 30, 2018

**SUBJECT: Music on the Mountain Society – Request for Grant in Aid –
Electoral Area “C” (Fort St. James Rural)**

Attached is a request for Grant in Aid monies from the Music on the Mountain Society.

The Society is seeking \$2,500 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs related to the 2018 Music on the Mountain Festival.

Director Greenaway has indicated that he is willing to contribute \$1,000 grant in aid monies.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Music on the Mountain Society be given \$1,000 grant in aid monies from Electoral Area “C” (Fort St. James Rural) for costs associated with the 2018 Music on the Mountain Festival.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May 9, 2018 11:43 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5af3413dc1c17-MoM Financials 2018.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Music on the Mountain Society

Mailing Address:
PO Box 2205, Fort St James, BC, V0J 1P0

Email: momfestival@yahoo.ca
Contact Person: Lionel Conant, 250-996-1897

APPLICATION SUMMARY

Project or purpose for which you require assistance:

MoM Festival

Amount Requested: 2500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?: Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Our ninth annual music and arts festival, with an overall budget of over \$50,000, brings world class music and art to Fort St James and area. We mentor youth with our three day Freedom Arts Youth Camp, giving them an opportunity to write, produce, and perform at the festival. We bring tourism dollars from all parts of BC and beyond, putting Fort St James "on the map" for serious art and culture followers. MoM Festival is the only such festival in Fort St James and area.

Describe the geographic area that receives services or benefits from your organization.

Artists are hired from throughout the province and beyond, with many coming from Fort St James, Fraser Lake, Smithers, and Terrace. Patrons attend and participate in our festival from all parts of the region.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

There is no remuneration paid to any officers or directors or members of our Society. We are 100% volunteer managed.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Music on the Mountain Society has been incorporated since 2011. We have 11 board members, 20 regular members and 48 volunteers. We are supported by local businesses, government, and institutions.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

We wish to use the \$2500.00 to help pay for the locally sourced hospitality and food services that we provide to performers and volunteers. Our food costs are over \$4,400. Therefore all funds would remain in the community.

Describe how this proposal will benefit the community:

Supporting local businesses, while providing entertainment, mentorship, and tourism dollars to Fort St James and surrounding area. Our festival has attendees from as far away as Australia and the UK, with many coming from Edmonton, the Cariboo, Vancouver, and Victoria.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

[5af3413dc1c17-MoM Financials 2018.pdf](#)

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

BC Arts Council

Amount Applied for 1:

\$4000.00

Status of Grant Application1:

Approved

Name of Grant or Funding Agency2:

BC Gaming Grant

Amount Applied for2:

\$15,000.00

Status of Grant Application2:

Pending

Name of Grant or Funding Agency3:

Northern Development

Amount Applied for3:

\$2500.00

Status of Grant Application3:

Pending

Name of Grant or Funding Agency4:

Fort St James District

Amount Applied for4:

\$3000.00

Status of Grant Application4:

Pending

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2017, \$1000.00, used for site and hospitality expenses

Year, Amount and Purpose for assistance

2016, \$1000.00, used for site and hospitality expenses

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

Yes

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: May 28, 2018

SUBJECT: Fraser Lake Elementary Secondary School - Track Team -
Request for Grant in Aid – Electoral Area “D” (Fraser Lake
Rural)

Attached is a request for Grant in Aid monies from the Fraser Lake Elementary Secondary School Track Team.

The Team is seeking \$3,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Track Team attending Provincial Championships in Langley, B.C.

Director Parker has indicated that he is supportive of providing \$1,500 toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School Track Team be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Track Team attending Provincial Championships in Langley, B.C.”

42

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May 18, 2018 8:27 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application!"
Attachments: 5aff99719ee20-Provincial Permission form.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Fraser Lake Elementary Secondary School

Mailing Address:

110 Chowsunket St, Fraser Lake, BC V0J 1S0

Email:
Contact Person:

billshore11@gmail.com
Billy Shore (418) 580-0906

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Funding for track athletes attending provincials.

Amount Requested:

3,000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Our organization is the school sanctioned track team at the community elementary and secondary school for Fraser Lake. We are the only secondary school in the community.

Describe the geographic area that receives services or benefits from your organization.

Rural northern BC town and surrounding area, including 2 aboriginal reserves.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

The students are funding their own way to provincials aside from any grants or money we may raise in the upcoming week via bake sale or bottle drives.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Our track team making the provincial trip include 6 students and one teacher. We are all making the 4 day trip to Langley for their track event. We have been a track team for the last two months.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

These 6 students have qualified for provincials in Langley BC. The cost for each of them to go estimates at 350 dollars. This is before the cost of food for each of them. I have factored food, transportation, and accommodations in the price amount I have requested.

Describe how this proposal will benefit the community:

This proposal will benefit the community by allowing it's students to represent both the community and the school in the provincial track meet. This grant would give the students a chance to compete and help grow our community track program.

FUNDING AND FINANCIAL INFORMATION

44

5aff99719ee20-Provincial
Permission form.pdf

files Submitted:

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising
campaign?:

B.C. HIGH SCHOOL TRACK AND FIELD CHAMPIONSHIPS
May 30-June 2 Langley, B.C.

Dear Parent/Guardian:

Your son/daughter has qualified for the Provincial Meet in Langley, B.C. Most of the zone athletes will be travelling to the Provincials with Mrs. Barker and Ms. Whitehouse, our zone reps.

The cost to the individual athlete will be \$300. This includes: a t-shirt, 4 nights hotel with 3 breakfast, and charter bus transportation. Students will be leaving on May 31 and traveling to Langley. We will be staying in Langley until Saturday. Once the meet is over we will travel that afternoon, staying overnight in Cache Creek. We will leave Cache Creek Sunday morning, putting us back in Quesnel and Prince George by the early afternoon.

Hotels: Langley – Travelodge Langley City, 21653 Fraser Highway, (604) 533-4431 – Continental Breakfasts
 Cache Creek – Desert Inn Cache Creek, 1069 South Trans-Canada Highway, (250) 457-6226

Bus Route: Vanderhoof at 9:30 a.m. - Prince George at Gramma's Inn -11 a.m; Quesnel - QJS at 12:30; 100 Mile Save-On-Foods parking lot 3:30.

Athletes are responsible for afternoon and evening meals. All personal belongings and money are the responsibility of the athletes.

Athletes are required to wear their school singlet for the meet event. Athletes should bring a variety of clothing for all weather conditions, especially rain.

All school rules are in effect while on this trip. The athletes are to be in their rooms at 10:00 p.m. and quiet by 10:30 pm.

Please sign the information below and give to your coach. If you don't have a coach, please have your child give this form to Becky Whitehouse once on the bus. Thank you for allowing your son/daughter to travel and represent his/her school from our zone, and hopefully it will be a positive experience for them.

More information on the Meet with a live TV presentation, can be viewed at <http://www.bctfa.ca/>

COACHES: Please collect cheques from students, and write one big school cheque to Quesnel Junior School for the provincial trip.

Sincerely,
 Janet Barker and Becky Whitehouse

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: May 28, 2018

SUBJECT: Fraser Lake Elementary Secondary School – Sr. Girls Soccer Team - Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

Attached is a request for Grant in Aid monies from the Fraser Lake Elementary Secondary School Sr. Girls Soccer Team.

The Team is seeking \$2,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Soccer Team attending Provincial Championships in Penticton, B.C.

Director Parker has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School Sr. Girls Soccer Team be given \$2,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with attending Provincial Championships in Penticton, B.C.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May 23, 2018 10:37 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5b05a6b12c12c-Soccer - Provincials Breakdown.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Mailing Address:
Fraser Lake Elementary Secondary School,
Bag 1002, Fraser Lake, BC V0J 1S0

Fraser Lake Elementary Secondary School

Email:
Contact Person:

mleduc@sd91.bc.ca
Mike LeDuc 250-699-1739

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Sr. Girls Soccer Provincials in Penticton, BC

Amount Requested: 2500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?: Yes

48

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

High school soccer is the most popular girls sport in the school. The girls give their time and energy while continuing their studies. By playing a high level of soccer, the young ladies are a source of pride throughout the community. Also, since we are unique and have a school of grade 4 through 12, the younger girls in elementary school look to the older girls as role models.

Describe the geographic area that receives services or benefits from your organization.

The geographic area that receives the benefits is the Village of Fraser Lake and surrounding areas. Fraser Lake is a beautiful place and the opportunities for young people are definitely growing, but having a sports team that young ladies look forward to playing on each year keeps the community close because of the excitement it creates.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

No players or coaches receive any remuneration for any services. With fundraising, the girls still have to pay upward of \$200 each for every soccer tournament we go to.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

This year we have 22 players ranging in age from Grade 8 through Grade 12. The coach is myself - Mike LeDuc and I have a parent or community volunteer (Jamie Neilson or John Stafford) helping me.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

The Sr. Girls Soccer team will be travelling to Penticton, BC for Provincials. The cost of this trip for 22 players plus 2 adults will be costly and without some assistance a few young ladies may not be able to experience this potentially once in a lifetime opportunity because of family finances.

Describe how this proposal will benefit the community:

Overall, the feeling of pride and happiness to see young ladies succeed is the benefit for the community.

FUNDING AND FINANCIAL INFORMATION

files Submitted: *5b05a6b12c12c-Soccer - Provincials Breakdown.docx*

Have you applied for a grant/funding from other source(s)?: **Yes**

If not, please comment.:

Name of Grant or Funding Agency1: *PAC*
 Amount Applied for 1: *\$250*
 Status of Grant Application1: *Pending*

Name of Grant or Funding Agency2: *Village of Fraser Lake*
 Amount Applied for2: *\$250*
 Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3: *Mt. Milligan*
 Amount Applied for3: *\$300*
 Status of Grant Application3: *Pending*

Name of Grant or Funding Agency4: *West Fraser Sawmills*
 Amount Applied for4: *\$250*
 Status of Grant Application4: *Pending*

Have you received assistance before from us. **Yes**

Year, Amount and Purpose for assistance *I believe it was May 2014 and it was for Soccer Provincials. The amount was \$3,000*

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?: **Yes**
 Duplicate services that fall within the mandate of either:
 a senior government or a local service agency?: **Yes**
 Provide an opportunity for individuals to make direct contributions?: **Yes**
 OR, is your organization: Part of a provincial or national fund raising campaign?: **Yes**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: May 28, 2018

SUBJECT: Fraser Lake Elementary Secondary School - Golf Team -
Request for Grant in Aid – Electoral Area “D” (Fraser Lake
Rural)

Attached is a request for Grant in Aid monies from the Fraser Lake Elementary Secondary School Golf Team.

The Team is seeking \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Golf Team attending Provincial Championships in Osoyoos, B.C.

Director Parker has indicated that he is supportive of providing \$1,000 toward this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School Golf Team be given \$1,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for costs associated with the Golf Team attending Provincial Championships in Osoyoos, B.C.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May 27, 2018 11:46 AM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application!"
Attachments: 5b0afcdc9274-FLESS Golf Prov Statement.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Fraser Lake Elementary Secondary School

Mailing Address:
Bag 1002 Fraser Lake, BC V0J 1S0

Email: *pplowman@sd91.bc.ca*
Contact Person: *Patti Ann Plowman 250-699-6233 / 2314 / 8983*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Boys Gold Provincial Tournament

Amount Requested: \$1500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit? Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

FLESS is the only elementary secondary school in Fraser lake. In addition to providing quality education, the school provides students with opportunities to participate in academic, athletic, and leadership activities. Participation in the FLESS golf team is available to students in Grades 8-12. Students participated in several qualifying rounds to qualify for the golf team. This year the team is made up of 5 golfers: 1 Grade 11 and 4 Grade 12s. The activities provided by the school are not the same as those offered in the community or from another organization.

Describe the geographic area that receives services or benefits from your organization.

Students in Grade 4-12 from Fraser Lake, Endako, Nadleh, Stellaten, and the surrounding areas attend FLESS. Female and male students in Grades 8-12 are eligible to participate on the golf team.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

The team will receive \$350 from both the school and the school district to put towards the trip. The boys are running a concession at the district track and field meet and have done a small bottle drive as fundraisers.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

There are five golfers on the team and one coach. We also have a community volunteer who will travel with the team to help with the driving. The five families will help with fundraising and there has been a golf team at FLESS for approximately 20 years.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

Provincial tournament

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

The boys have qualified for golf provincials in Osoyoos from June 3-5, 2018. In addition to the three days in Osoyoos, the boys will have to travel after school June 1, most of the day June 2, and then travel home June 5 and 6.

Describe how this proposal will benefit the community:

Our boys will be ambassadors for our community. They are a very charismatic group who enjoy all sports, the outdoors, and meeting new people. They will be able to share their experiences golfing at Molyhills in Fraser Lake and in Vanderhoof at the Omineca Golf Course, with other golfers from around the province. They will also be able to share all of the other great things our area has to offer: hunting, fishing, camping, mountain biking, etc. We plan to approach the Village Office about providing the boys with Fraser Lake pins, which they can give out to other competitors they golf with. They will also take along some "FLESS gear" to share with other golfers they meet.

FUNDING AND FINANCIAL INFORMATION

files Submitted: *5b0afcfdc9274-FLESS Golf Prov Statement.docx*

Have you applied for a grant/funding from other source(s)?: **Yes**

If not, please comment.:

Name of Grant or Funding Agency1: *FLESS*
 Amount Applied for 1: *\$350*
 Status of Grant Application1: *Approved*

Name of Grant or Funding Agency2: *SD #91*
 Amount Applied for2: *\$350*
 Status of Grant Application2: *Approved*

Name of Grant or Funding Agency3: *FLESS PAC*
 Amount Applied for3: *\$500*
 Status of Grant Application3: *Pending*

Name of Grant or Funding Agency4: *Village of Fraser Lake*
 Amount Applied for4: *\$250*
 Status of Grant Application4: *Pending*

Have you received assistance before from us. **Yes**

Year, Amount and Purpose for assistance *Golf Provincials 2017 \$1000*
 Year, Amount and Purpose for assistance *Golf Provincials 2018 \$1000*

Does your organization:

Offer direct financial assistance to individuals or families?:
 Duplicate services that fall within the mandate of either:
 a senior government or a local service agency?: **Yes**
 Provide an opportunity for individuals to make direct contributions?:
 OR, is your organization: Part of a provincial or national fund raising
 campaign?: **Yes**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 30, 2018

**SUBJECT: School District 91 – Request for Grant in Aid – Electoral Area
“E” (Francois/Ootsa Lake Rural)**

Attached is a request for Grant in Aid monies from School District 91.

The School District is seeking \$4,200 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Southside (Area E) WOW Bus Service.

Director Benedict has indicated that she is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that School District 91 be given \$4,200 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for costs associated with the Southside (Area E) WOW Bus Service.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May 10, 2018 2:39 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application!"
Attachments: 5af4bbe70e8c6-Budget for SS WOW Bus.doc



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

School District 91

Mailing Address:

153 Connaught St, Vanderhoof, BC V0J 3A0

Email:

ldhub@lakesdistrictliteracy.ca

Contact Person:

Lakes Literacy, Jennifer Petersen,
Literacy Outreach Coordinator 250-
695-6778

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Southside (Area E) WOW Bus Service

Amount Requested:

4200.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

_____	_____	_____
(signature of authorized signatory)	(title)	Signature of Electoral Area Director
Amount Approved: _____		
Date: _____		

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Lakes Literacy WOW Bus service provides:

- Free food to those in-need (Food Share program)
- Free to borrow books, puzzles and games
- Crafts
- Toys for hands on play
- Delivery/Return of material from the Public Library
- Children's activities

Describe the geographic area that receives services or benefits from your organization.

Area E - Southside Residents/Visitors

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

The Literacy Outreach Coordinator is a paid contract position

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

There are 6 committee members and Lakes Literacy was established in 2008

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

Operating expenses associated with the WOW Southside Outreach service

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Southside W.O.W. Bus Service:

- Three bus stops / each location for approximately 1-1.5 hours;
- Proposed locations – Danskin (Cheslatta Carrier Training Centre), Grassy Plains (Southside Health and Wellness Centre) and Southbank (Southside Economic Development building);
- Bus is stocked with books for all ages – books are borrowed with no obligation to return them;
- Games and puzzles to borrow;
- There are toys & crafts for hands-on play;
- Snacks and refreshments available;

- Free food for residents courtesy of the Food Share program (see attached 'Who is Lakes Literacy?' for program details); and
- Burns Lake Public Library extension service – Southside residents can return borrowed library material to the bus, which would then be delivered back to the library by the driver. The driver also picks up a bin of books/DVD's etc that Southside residents requested from the public library, before heading out. The Southside Health and Wellness Centre also have a drop box for residents that are unable to meet the bus.

Describe how this proposal will benefit the community:

Due to the transportation/economic barrier for many Area E residents, they are unable to access services offered in Burns Lake. With the ability to have weekly visits from the WOW Bus they have access to the entire collection of the Public library along with all the items that the Bus has on board. Some patrons are currently walking to the bus each week to access the services that we offer as they don't have a vehicle. One patron said 'This is the best thing to happen to the Southside in a very long time!!'

FUNDING AND FINANCIAL INFORMATION

files Submitted:

5af4bbe70e8c6-Budget for SS WOW Bus.doc

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?: **Yes**

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Benedict and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 29, 2018

**SUBJECT: Nechako Valley Search and Rescue Society– Request for
Grant in Aid – Electoral Area “F” (Vanderhoof Rural)**

Attached is a request for Grant in Aid monies from Nechako Valley Search and Rescue Society.

The Society is seeking \$2,500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for its 3 bay heated garage project.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Search and Rescue Society be given \$2,500 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for its 3 bay heated garage project.”

60

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May 16, 2018 9:48 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application!"



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Nechako Valley Search and Rescue Society

Mailing Address:
Box 378 Vanderhoof BC V0J 3A0

Email: *nechakovalleysar@gmail.com*
Contact Person: *Chris Mushumanski 250-567-0972*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

3 bay heated garage project

Amount Requested: *2500*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title) _____
Signature of Electoral Area Director
Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?: **Yes**

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

As per our Constitution adopted in March 2018, the purposes of the Nechako Valley Search and Rescue Society are to:

- a. Establish and maintain an organization of volunteers for search and rescue operations, assistance to requesting agencies, and supporting civil emergency responses.*
- b. Promote and assist in backcountry survival/safety education, along with delivering SAR prevention and awareness programs.*
- c. To promote the support and recognition of search and rescue volunteers.*
- d. Co-operate with and assist other organizations and government agencies with similar objectives.*
- e. To participate in community events and conduct public relations measures; and*
- f. To solicit, receive, hold, control, administer and dispose of funds, assets, personal property and real property for these purposes. There are no other recognized SAR groups in the Vanderhoof/Fraser Lake area.*

Describe the geographic area that receives services or benefits from your organization.

The NVSAR program operates under the guidelines set out by the Provincial Emergency Preparedness Program and provides emergency services to a 79,000 square kilometre area surrounding the District of Vanderhoof. This includes Vanderhoof, Saik'uz, Nadleh Whut'en, Stelat'en, Fort Fraser, Fraser Lake. When including the technical rescue capability of swiftwater, we also cover Burns Lake, Cheslatta, Fort St. James, Nakaz'dli and many more remote within the regional district.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Members are reimbursed for out of pocket expenses on task, and training, rescue equipment and personal protective equipment is made available through grants and fundraising efforts

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Since 1991, currently have 33 members

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

62

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

We are looking to build a 3 bay garage to securely house our 2 response trucks and other rescue vehicles.

Describe how this proposal will benefit the community:

NVSAR plans to build a three-bay heated garage to house our new 2017 Mobile Command Centre, our rescue truck, and other rescue vehicles such as jet boats and snow machines. As per the building code, the garage is engineered to the highest building code standards of earthquake and post-disaster standards, also making it a valuable emergency response building for the community of Vanderhoof and local outlying areas in the regional district. Additionally, the building will provide shelving storage for other response equipment and two rope rescue training areas to facilitate rope training all year long. One area will be engineered and built into the ceiling to accommodate raise and lower training exercises and the second area will be a raised platform with engineered anchor points in the wall below to accommodate over-the-edge rope training exercises

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?: Yes

If not, please comment.:

Name of Grant or Funding Agency1: *Nechako Valley SAR*
Amount Applied for 1: *98641*
Status of Grant Application1: *Approved*

Name of Grant or Funding Agency2: *NKDF*
Amount Applied for2: *94000*
Status of Grant Application2: *Pending*

Name of Grant or Funding Agency3: *Integris Community Foundation*
Amount Applied for3: *10000*
Status of Grant Application3: *Approved*

Name of Grant or Funding Agency4: *Four Rivers Coop Community Fund*
Amount Applied for4: *19000*
Status of Grant Application4: *Approved*

Have you received assistance before from us. Yes

63

Mobile Command Centre 2017
3200

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising
campaign?:

Yes



MEMORANDUM

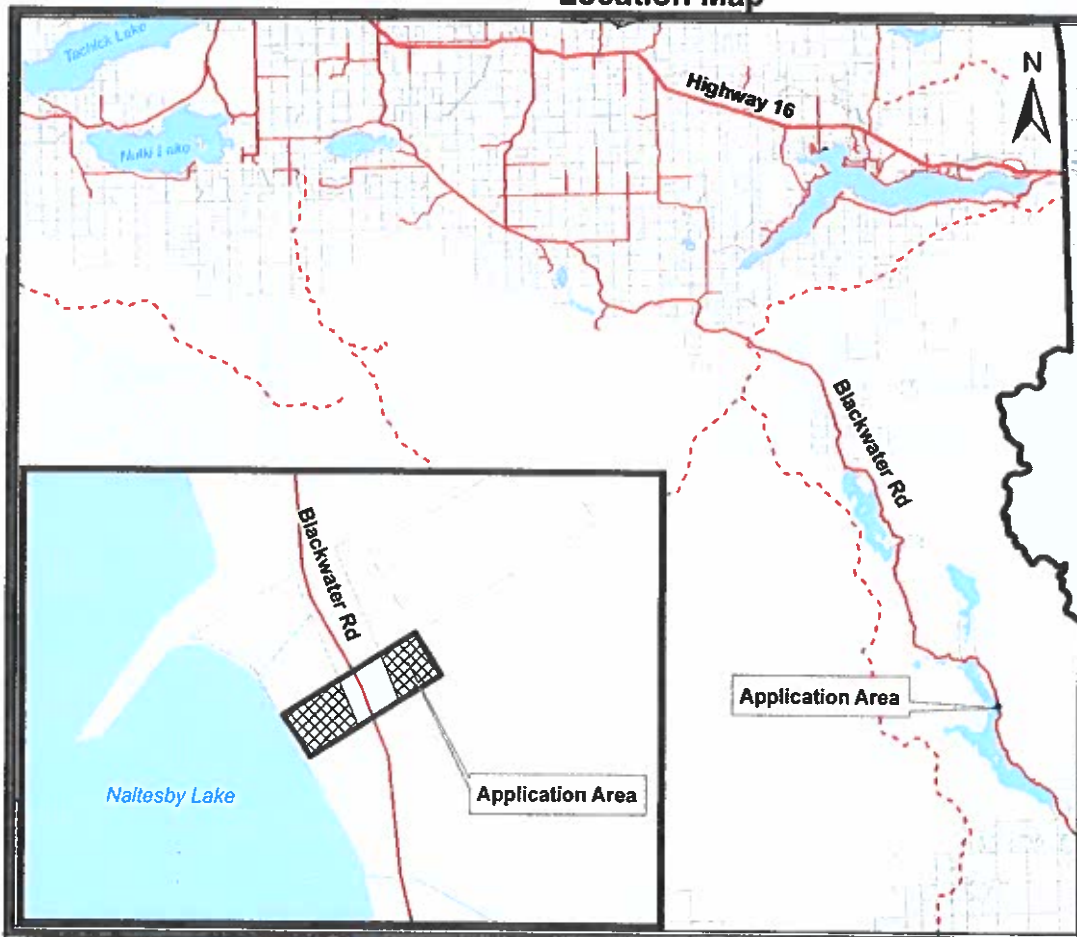
To: Board of Directors
From: Scott Brown, Planning Technician
Date: May 29, 2018
Re: Land Referral File No. 0272093 (Pollard)

This application is regarding a Crown Grant on Crown land for residential purposes.

The applicant currently holds a *Land Act* Lease for the subject property (part of District Lot 12632, Cariboo District), located at 61495 Blackwater Rd. The application area is approximately 0.2 ha. in size, is not zoned, and is outside of the Building Inspection service area. It appears that there are two structures on the property. At the time of the writing of this report staff were unable to confirm if the structures are dwellings or recreational cabins.

The applicants wish to purchase the parcel.

Location Map





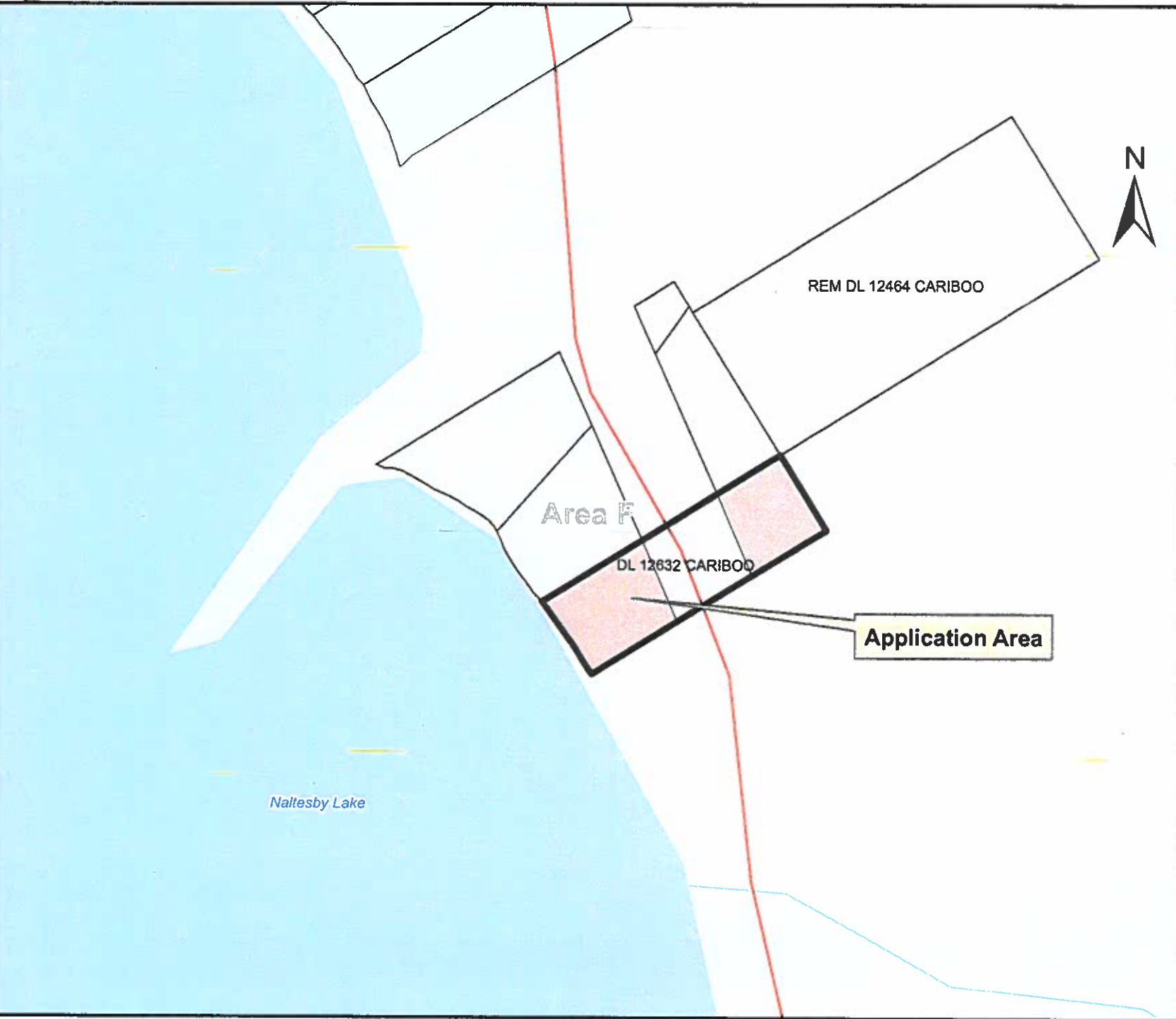
REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 0272093







Electoral Area:	F
Applicant:	Brian Pollard
Existing Land Use:	Seasonal Dwelling
Zoning:	None
Plan Designation	None
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Outside the ALR
Access Highway:	Blackwater Rd.
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	<p>It is recommended the Province ensure that any sewage disposal system on the property was installed, and is being operated, in accordance with provincial regulations, prior to the sale of the property.</p> <p>It is also noted that these isolated development parcels, created by the Province, are scattered throughout the region and greatly increase the risk of interface fires. During a wildfire these isolated developments represent a challenge to firefighters who must focus attention on protecting the building. This can increase firefighting costs and take away from the protection of other resources. Selling the property will facilitate its long term use and encourage additional investment in buildings which may exacerbate the interface fire risk.</p> <p>It is recommended that the Ministry of Forests, Lands, and Natural Resource Operations consult with their Wildfire Management Branch to determine if it is appropriate to sell this remote and isolated parcel.</p>



RDBN Map

Legend



-  Major Secondary Road
-  Polygon
-  Ownership Information Aug 2018
-  INTEGRATED_CADASTRAL_F..
-  Watercourses
-  Lake

67

Naltesby Lake

REM DL 12464 CARIBOO

Area F

DL 12632 CARIBOO

Application Area

*DISCLAIMER. The Regional District of Bulkley-Nechako makes no Warranty, Representation or Guarantee of any kind regarding either maps or other information provided herein or the sources of such maps or other information.
The Regional District of Bulkley-Nechako assumes no liability, either for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or information provided herein.
Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

Scale: 1 cm = 18 m
 User: Scott Brown
 Date: 14/05/2018
 Time: 2:58:39 PM



Regional District of Bulkley-Nechako

Property Report

Report generated: 2018/05/11 14:33:22



PID: Civic Address: **61499 BLACKWATER RD**

Legal Description: **DL 12632 CARIBOO**

Zoning Designation: **NOT ZONED** under the applicable local government bylaw.

Official Community Plan Designation: under the OCP

ALR Status: **OUT OF ALR** Building Permits Required: **NO**

Warning: This map is a composite of data from many sources. While all reasonable efforts are made to ensure the accuracy and currency of this map, the Regional District of Bulkley-Nechako makes no warranties regarding its suitability for a particular purpose nor for the validity of the base data from which it was compiled. Reliance on this information without verification from original records is done at the user's own risk.

Regional District of Bulkley-Nechako
37 3rd Ave, PO Box 820
Burns Lake BC, V0J 1E0
TF: 1-800-320-3339
www.rdbn.bc.ca



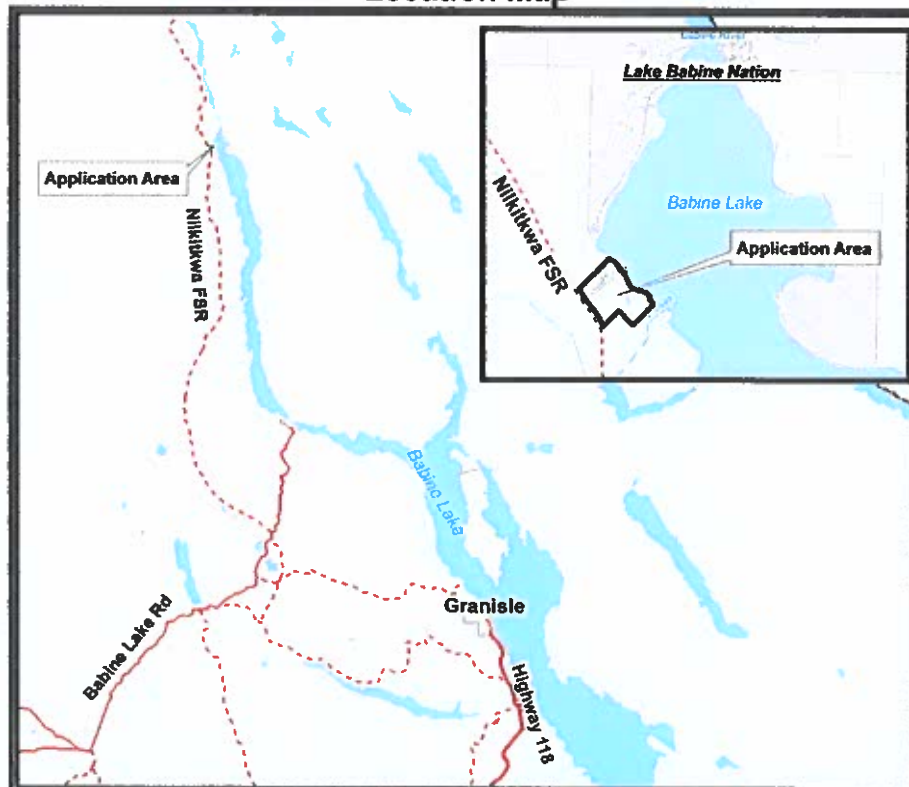
MEMORANDUM

To: Board of Directors
 From: Scott Brown, Planning Technician
 Date: May 29, 2018
 Re: **Land Referral File #'s: 6402533 and 6402543**

This application is regarding a Licence of Occupation on Crown land for Commercial purposes to allow the Lake Babine Nation (LBN) to operate the Fort Babine Lodge. The subject property (District Lot 6992 and Block A, District Lot 7023) is located on the Nilkitkwa FSR on the North-Western arm of Babine Lake near Fort Babine.

Application #6402533 includes an area that is approximately 12.7 ha in size and includes a main log cabin (approx. 550m²) and 8 smaller cabins (125m² each). There are also areas for tenting and RVs. Application #6402543 includes a .09 ha area which contains a boat dock. The property is not zoned and is outside of the Building Inspection Service area.

Location Map



The LBN are negotiating ownership of the Fort Babine Lodge. This application is to allow LBN to take over operation and management of the lodge until the ownership negotiations

are resolved. Information relating to the negotiations of the Incremental Treaty Agreement is attached.

The LBN have completed the attached management plan which indicates improvements to existing facilities, and a plan to reopen the lodge for 2019. Staff's understanding is that the lodge is not currently in operation.

It is noted that isolated resorts and lodges increase the risk of interface fires, and represent a challenge to firefighters who must focus attention on protecting the building. This can increase firefighting costs and take away from the protection of other resources. It is recommended that the Province consult with their Wildfire Management Branch regarding the need to apply "Fire Smart" standards to the development to mitigate the interface fire risk.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6402533 and 6402543.

Rural Directors – All/Directors/Majority

Reviewed by:



Jason Llewellyn
Director of Planning

Written by:



Scott Brown
Planning Technician



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 6402533 & 6402543

Electoral Area:	G
Applicant:	Lake Babine Nation
Existing Land Use:	Commercial
Zoning:	None
Plan Designation	Resource (RE) under Houston Rural Official Community Plan Bylaw No. 1622, 2011
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Outside the ALR
Access Highway:	Nilkitkwa FSR
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	It is noted that isolated resorts and lodges increase the risk of interface fires, and represent a challenge to firefighters who must focus attention on protecting the buildings. This can increase firefighting costs and take away from the protection of other resources. It is recommended that the Province consult with their Wildfire Management Branch regarding the need to apply "Fire Smart" standards to the development to mitigate the interface fire risk.



REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 6402533 & 6402543

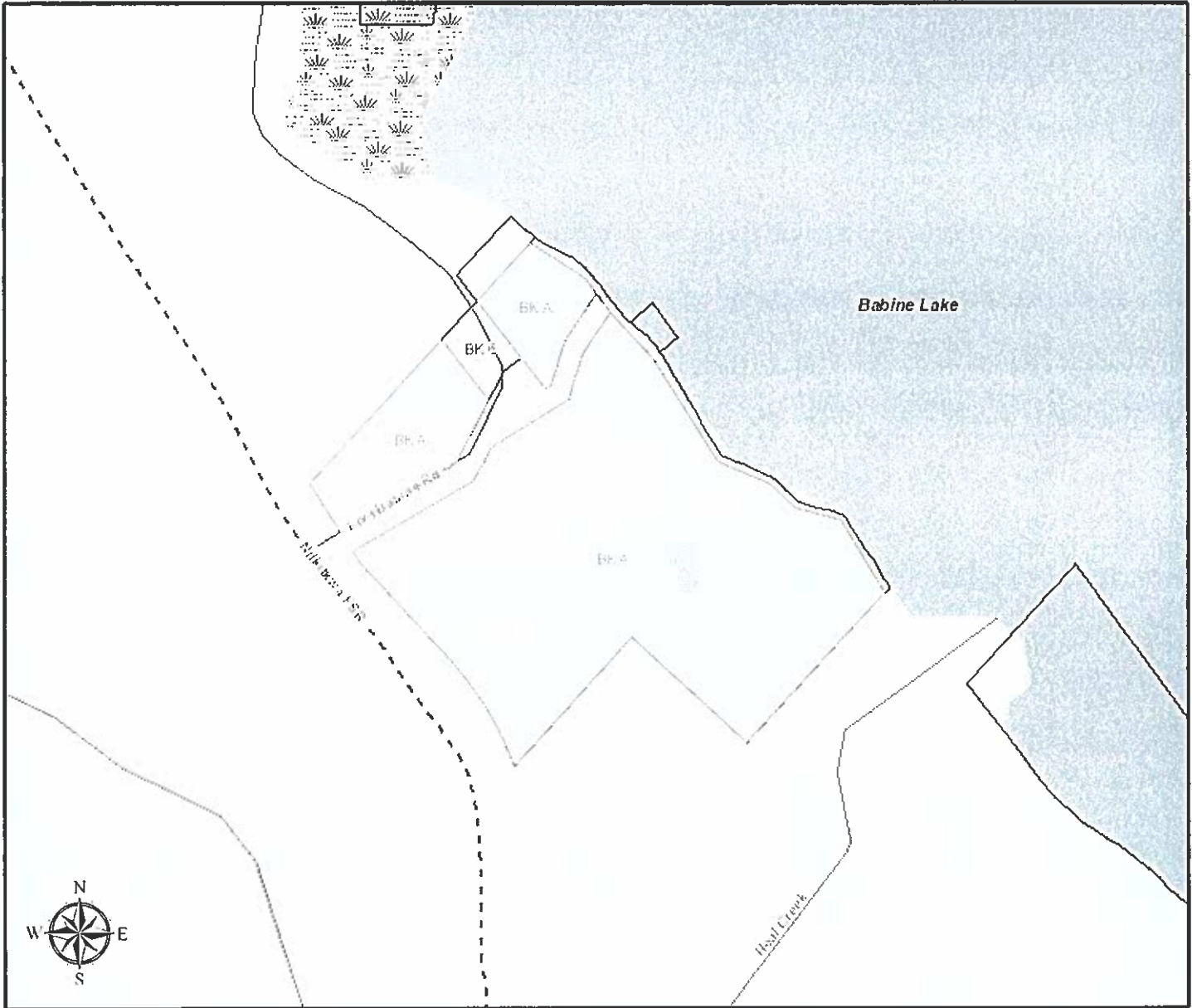
Electoral Area:	G
Applicant:	Lake Babine Nation
Existing Land Use:	Commercial
Zoning:	None
Plan Designation	Resource (RE) under Houston Rural Official Community Plan Bylaw No. 1622, 2011
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Outside the ALR
Access Highway:	Nilkitkwa FSR
Archaeological Site:	None according to provincial mapping
Building Inspection:	Outside the Building Inspection Area
Fire Protection:	Outside the Rural Fire Protection Area
Other comments:	It is noted that isolated resorts and lodges increase the risk of interface fires, and represent a challenge to firefighters who must focus attention on protecting the buildings. This can increase firefighting costs and take away from the protection of other resources. It is recommended that the Province consult with their Wildfire Management Branch regarding the need to apply "Fire Smart" standards to the development to mitigate the interface fire risk.



Regional District of Bulkley-Nechako

Property Report

Report generated: 2018/05/11 15:52:44



PID:	Civic Address:
Legal Description: BK A DL 7023	
Zoning Designation: NOT ZONED	under the applicable local government bylaw.
Official Community Plan Designation: RE	under the HOUSTON, TOPLEY & GRANISLE RURAL OCP
ALR Status: OUT OF ALR	Building Permits Required: NO

Warning: This map is a composite of data from many sources. While all reasonable efforts are made to ensure the accuracy and currency of this map, the Regional District of Bulkley-Nechako makes no warranties regarding its suitability for a particular purpose nor for the validity of the base data from which it was compiled. Reliance on this information without verification from original records is done at the user's own risk.

Regional District of Bulkley-Nechako
37 3rd Ave, PO Box 820
Burns Lake BC, V0J 1E0
TF: 1-800-320-3339
www.rdbn.bc.ca



- Forest Service Road
- City Street
- Cyclists
- Watercourses
- Lake
- Wetland

74

DISCLAIMER: The Regional District of Bulkley-Watson makes no warranty, representation or guarantee of any kind regarding either the accuracy, completeness, or timeliness of the information on this map or other information. The Regional District of Bulkley-Watson assumes no liability, either for any errors, omissions, or inaccuracies in the information provided on this map or other information, or for any damages, direct or indirect, that may be caused by the use of information shown on any maps or information provided herein. Please be advised that the data represented here will be maintained on an ongoing basis, and as such, change frequently.

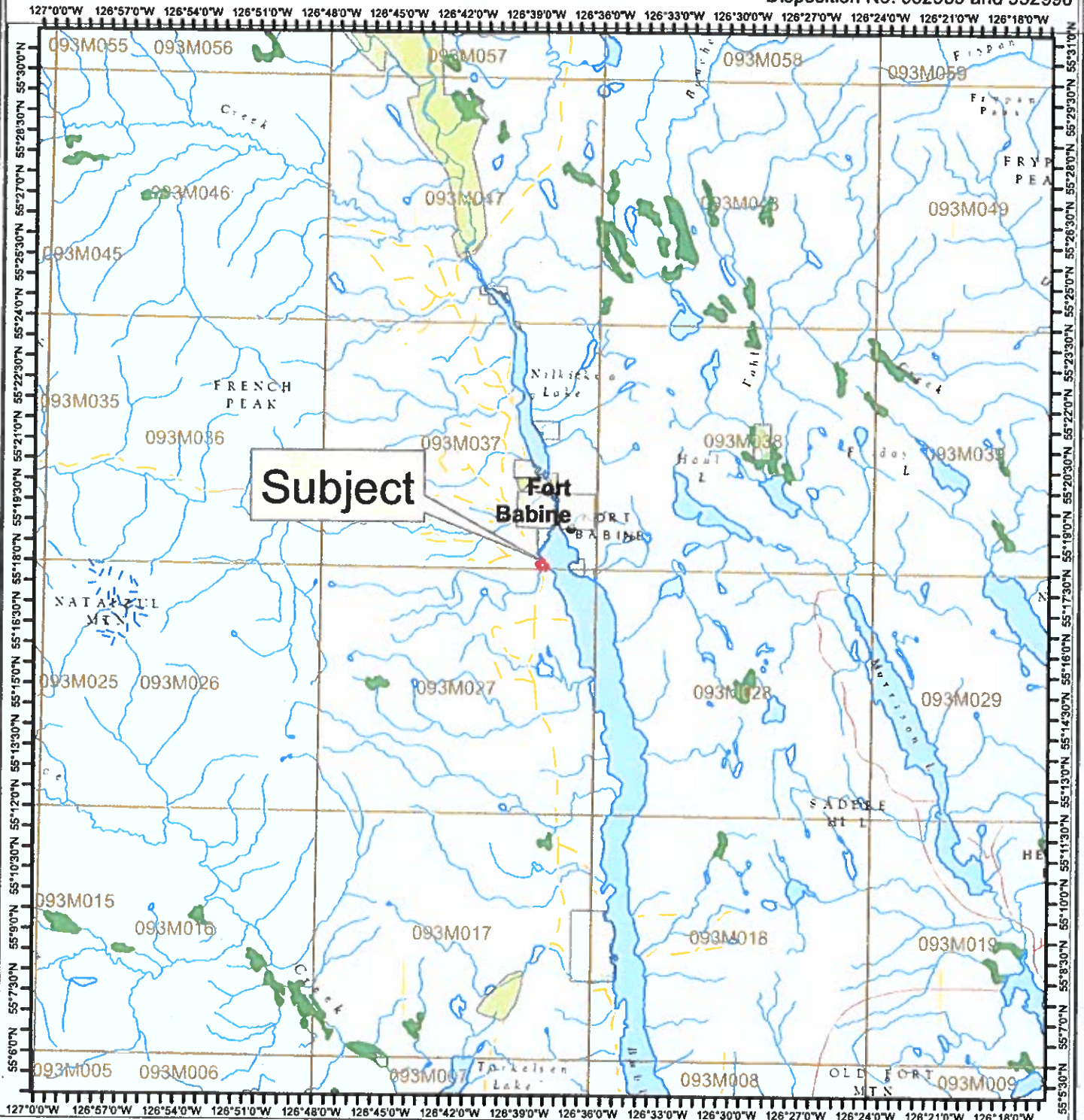
Scale: 1 cm = 49 m
 User: Scott Brown
 Date: 11/05/2018
 Time: 4:05:55 PM




Interest Holder: LAKE BABINE NATION

File No: 6402533 and 6402543

Disposition No: 932989 and 932990



Scale: 1:250,000
 Type: LICENCE
 Sub Type: LICENCE OF OCCUPATION
 Purpose: COMMERCIAL
 Subpurpose: COMMERCIAL B

-  Application Area
-  Indian Reserves
-  Parks and Protected Area

Referral Map



Date: 30 Apr 2018
 Area: 12.7 ha +/-

76

Updates

[Updates Menu](#)

Lake Babine Nation Incremental Treaty Agreement - Summary and Q&A

Lake Babine Nation Incremental Treaty Agreement - Summary and Q&A Background Summary

Lake Babine Nation has been in the BC Treaty Process since January 2003 and is in the Agreement-in-Principle stage. The Lake Babine Nation - British Columbia Incremental Treaty Agreement (the "ITA") was negotiated to address aspirations of Lake Babine Nation members in the area of forestry and tourism economic opportunities as well as achieve early access to land and benefits within the treaty process. It also meets the Provincial interests to support Lake Babine Nation participation in the local economy and increase governance capacity. Canada is not participating directly in this ITA. The key benefits of the ITA are land and cash for capacity development purposes. Lake Babine Nation members had input into the location and type of land that is part of the agreement and its negotiators worked to address Lake Babine Nation interests in an agreement with the Province. The ITA is not a Treaty. It is a legal pre-Treaty Agreement that advances treaty-related benefits to a Lake Babine Nation, and serves as a milestone on the way to achieving a Final Treaty Agreement.

Key parts of the ITA

Land

Under the Lake Babine Nation ITA, the Province will transfer a total of 13 parcels of land comprising 510 hectares (1,260 acres) to Lake Babine Nation at different time intervals based on milestones in the treaty negotiations. The initial parcels to be transferred are McKendrick Island, Michell Pierre, Donald's Landing "B" and Fort Babine Lodge. Fort Babine Lodge will be transferred to Lake Babine Nation once an agreement has been reached between Lake Babine Nation and the leaseholder (a Lake Babine Nation member). The parcels will be surveyed and registered in the Land Title Office. These steps will take some time, but will provide legal certainty of ownership for Lake Babine Nation. The lands will be held in fee simple by Lake Babine Nation and will not be Federal land or Indian Reserves. Lake Babine Nation will be able to decide what to do with the land, including an ability to sell specific parcels if it wishes and use the money to buy other land available on the market. The other parcels of land that are part of the ITA are:

- > 2nd transfer: Donald's Landing "A", Tachet, and Smithers Landing; and,
- > 3rd transfer: Augier Lake, John Dennis Landing, Pendelton Bay, Pinkut Lake North, Topley Landing, and Pinkut Lake West

If a comprehensive treaty agreement is reached with Lake Babine Nation, these lands may become treaty settlement lands, and, along with other lands that will form part of a final treaty, the Lake Babine Nation would have taxation and governance powers over them.

Cash

A total of \$100,000 will be provided to build capacity: \$80,000 upon signing the Agreement, and \$20,000 when Lake Babine Nation has provided the Province with a business plan to support the operation of the Fort Babine Lodge.

Q&A

What happens to my aboriginal rights and title when this Agreement is signed?

Your Aboriginal Rights and Title do not change and will not be affected by signing this Agreement.

Who will be able to use the land?

Lake Babine Nation leadership are responsible for developing a management and administrative process to determine use of the land. The lands are intended to provide economic development opportunities for Lake Babine Nation members and to address part of the land claims.

Why only these lands? What happens to the rest of the Lake Babine Nation Territory?

This is a first agreement reached between the Province and Lake Babine Nation regarding the Lake Babine Nation land claims. Lake Babine Nation members' rights remain over the territory and will be the subject of ongoing treaty and other negotiations with the Province and Canada.

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Community Notice April 2018

You're Opinion Matters. Election Code Update

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Crown Land Tenure Application

Tracking Number: 100239159

Applicant Information

If approved, will the authorization be issued to an Individual or Company/Organization? Company/Organization
 What is your relationship to the company/organization? Consultant

APPLICANT COMPANY/ORGANIZATION CONTACT INFORMATION

Applicant is an Individual or an Organization to whom this authorization Permit/Tenure/Licence will be issued, if approved.

Name: Lake Babine First Nation
 Doing Business As:
 Phone: 250-692-4700
 Fax:
 Email:
 BC Incorporation Number:
 Extra Provincial Inc. No:
 Society Number:
 GST Registration Number:
 Contact Name: Pauline Goertzen
 Mailing Address: PO Box 879-225 Sus Avenue
 Burns Lake BC V0J 1E0

CONSULTANT INFORMATION

Please enter the contact information of the Individual/Organization who is acting on behalf of the applicant.

Name: UPSTREAM RECREATION CORP.
 Doing Business As:
 Phone: 250-203-1785
 Fax:
 Email: jim@upstreamreccorp.ca
 BC Incorporation Number: 837981158
 Extra Provincial Inc. No:
 Society Number:
 GST Registration Number:
 Contact Name: James DeHart
 Mailing Address: 3948 Dillman Road
 Campbell River BC V9H 1H5
 Letter(s) Attached: Yes (Authorization for Jim D. Tourism Applicaton FB Lodge.03.2018.pdf)

CORRESPONDENCE E-MAIL ADDRESS

If you would like to receive correspondence at a different email address than shown above, please provide the correspondence email address here. If left blank, all correspondence will be sent to the above given email address.

Email: pauline.goertzen@lakebabine.com
 Contact Name: Pauline Goertzen

ELIGIBILITY

Question	Answer	Warning
Do all applicants and co-applicants meet the eligibility criteria for the appropriate category as listed below?	Yes	

Applicants and/or co-applicants who are Individuals must:

1. be 19 years of age or older and
2. must be Canadian citizens or permanent residents of Canada. (Except if you are applying for a Private Moorage)

Applicants and/or co-applicants who are Organizations must either:

1. be incorporated or registered in British Columbia (Corporations also include registered partnerships, cooperatives, and non-profit societies which are formed under the relevant Provincial statutes) or
2. First Nations who can apply through Band corporations or Indian Band and Tribal Councils (Band or Tribal Councils require a Band Council Resolution).

TECHNICAL INFORMATION

Please provide us with the following general information about you and your application:

EXISTING TENURE DETAILS

Do you hold another Crown Land Tenure? No

ALL SEASONS RESORTS

The All Seasons Resorts Program serves to support the development of Alpine Ski and non-ski resorts on Crown land. For more detailed information on this program please see the operational policy and if you have further questions please contact FrontCounter BC.

Are you applying within an alpine ski resort? No

WHAT IS YOUR INTENDED USE OF CROWN LAND?

Use the "Add Purpose" button to select a proposed land use from the drop down menu.

If you wish to use Crown land for a short term, low impact activity you may not need to apply for tenure, you may be authorized under the Permissions policy or Private Moorage policy.

To determine if your use is permissible under the Land Act please refer to either the Land Use Policy - Permissions or Land Use Policy - Private Moorage located here.

Purpose	Tenure	Period
Adventure Tourism Eco Tourist Lodge/Resort	Licence of Occupation	Five to ten years
Marina Commercial Docks for visitors to Fort Babine Lodge, File 6402543 (DL7022)	Licence of Occupation	Five to ten years

You have added more than one purpose to your application. This is only possible if those are part of the same project and are directly related. Please provide us with an explanation of the relation between the different purposes.

Explanation: As per direction from Jason Northcott, the wharf/dock area is integral to the Lodge and can be added to the application. The Lodge site references are File 6402533 (Block A, DL7023) and File 0271131 (DL6992).

ACCESS TO CROWN LAND

Please describe how you plan to access your proposed crown land from the closest public road:

Access to Smithers Landing/Fort Babine from Highway 16 is from Eckman Road, about 5 km east of Smithers on the right (east). Turn here and follow for 53 km. (Note: The road eventually turns into Babine Lake Road). Turn left (north) onto the Nilkitkwa Forest Service Road, and follow for 44 km, to the turnoff to Fort Babine on the right (east).

ADVENTURE TOURISM

Adventure Tourism applies to tourism operators who provide outdoor recreation activities for a fee or other form of compensation. For more information visit the website.

Specific Purpose: Eco Tourist Lodge/Resort
Period: Five to ten years
Tenure: Licence of Occupation

TOTAL APPLICATION AREA

Please give us some information on the size of the area you are applying for.

Please specify the area: 12.42 hectares

MECHANIZED / NON-MECHANIZED

Mechanized Activity means guided AT activities where mechanized or motorized transport of clients (e.g., helicopters, snowmobiles, All Terrain Vehicles, etc.) is an integral part of the recreation experience offered to the clients. Motorized use includes vessels that use power as an integral part of the guided operation. Vessels that use motorized propulsion only intermittently for control or safety purposes are considered non-mechanized (e.g. whitewater rafting). In addition, where a vessel simply provides a transport service to and from a kayak operation it will be considered a non-motorized activity.

Does your operation include motorized / mechanized activities? No

GUIDE OUTFITTER (COMMERCIAL HUNTING GUIDES)

Any improvements on Crown land for the purpose of guide outfitting must be approved and tenured under this program (e.g. lodges, cabins, camps).

Is your application related to a guide outfitting operation? No

ANGLING GUIDE

Any improvements on Crown land for the purpose of guided angling must be approved and tenured under this program (e.g. lodges, cabins, camps).

Is your application related to an Angling guide operation? No

ALL SEASONS RESORT

If your activities include more than one million dollars in Recreational Infrastructure and more than 100 Commercial Bed Units, your activities may fall under the All Seasons Resort Policy.

Are you applying to build an all season resort as defined under the All Seasons Resort Policy, including more than one million dollars in Recreational Infrastructure and more than 100 Commercial Bed Units? No

MARINA

Marinas and Yacht Clubs can be established on Foreshore and/or Aquatic Crown land through tenures available from the Province of British Columbia. Marinas and Yacht Clubs are tenured through the Commercial General program. Click here to review the policy. You may also require a Section 9 Water Act authorization

Specific Purpose: Commercial Docks for visitors to Fort Babine Lodge, File 6402543 (DL7022)
 Period: Five to ten years
 Tenure: Licence of Occupation

TOTAL APPLICATION AREA

Please give us some information on the size of the area you are applying for.

Please specify the area: 1 hectares

PROJECT DETAILS

Are you the waterfront upland owner? Yes
 Are you planning to sell gas at the proposed marina? No

ALL SEASONS RESORT

If your activities include more than one million dollar in the Recreational Infrastructure and more than 100 Commercial Bed Units, your activities may fall under the All Seasons Resort Policy.

Are you applying to build an all season resort as defined under the All Seasons Resort Policy, including more than one million dollars in Recreational Infrastructure and more than 100 Commercial Bed Units? No

IMPORTANT CONSIDERATIONS

Selecting yes to any of the following questions may indicate that you will require further or additional authorizations under the Land Act or other legislation.

Is your proposed activity within the Okanagan, Kalamalka and Wood Lakes, Skaha Lake, Vaseux Lake, or Christina Lake areas? No

Is your proposed activity within the Shuswap, Mara, Mable, or Little Shuswap Lake areas? No

ADDITIONAL QUESTIONS

In many cases you might require other authorizations or permits in order to complete your project. In order to make that determination and point you in the right direction please answer the questions below. In addition, your application may be referred to other agencies for comments.

Is the Applicant or any Co-Applicant or their Spouse(s) an employee of the Provincial Government of British Columbia? No

Are you planning to cut timber on the Crown Land you are applying for? No

Are you planning to use an open fire to burn timber or other materials? No

Do you want to transport heavy equipment or materials on an existing forest road? No

Are you planning to work in or around water? No

Does your operation fall within a park area? No

LOCATION INFORMATION

LAND DETAILS

Please provide information on the location and shape of your Crown land application area. You can use one or more of the tools provided.

I will upload a PDF, JPG or other digital file(s)

MAP FILES

Your PDF, JPG or other digital file must show your application area in relation to nearby communities, highways, railways or other land marks.

Description	Filename	Purpose
Legal Map Description	Map.tiff	Adventure Tourism

ATTACHED DOCUMENTS

Document Type	Description	Filename
General Location Map	Google Earth General Location Image	Fort Babine Lodge General L...
Management Plan	Fort Babine Tourism Management Plan	FBL Tourism Mgt Plan - Upda...
Site Plan	Site Plan	Map.tiff

PRIVACY DECLARATION

Check here to indicate that you have read and agree to the privacy declaration stated above.

REFERRAL INFORMATION

Some applications may also be passed on to other agencies, ministries or other affected parties for referral or consultation purposes. A referral or notification is necessary when the approval of your application might affect someone else's rights or resources or those of the citizens of BC. An example of someone who could receive your application for referral purposes is a habitat officer who looks after the fish and wildlife in the area of your application. This does not apply to all applications and is done only when required.

Please enter contact information below for the person who would best answer questions about your application that may arise from anyone who received a referral or notification.

Company / Organization: Lake Babine First Nation
Contact Name: Pauline Goertzen
Contact Address: PO Box 879,
 225 Sus Ave.,
 Burns Lake, BC V0J 1E0
Contact Phone: 250-692-4700
Contact Email: pauline.goertzen@lakebabine.com

I hereby consent to the disclosure of the information contained in this application to other agencies, government ministries or other affected parties for referral or First Nation consultation purposes.

IMPORTANT NOTICES

- Once you click 'Next' the application will be locked down and you will NOT be able to edit it any more.

DECLARATION

By submitting this application form, I, declare that the information contained on this form is complete and accurate.

APPLICATION AND ASSOCIATED FEES

Item	Amount	Taxes	Total	Outstanding Balance
Crown Land Tenure Application Fee	\$500.00	GST @ 5%: \$25.00	\$525.00	\$0.00

OFFICE

Office to submit application to: Smithers

PROJECT INFORMATION

Is this application for an activity or project which requires more than one natural resource authorization from the Province of BC? No

APPLICANT SIGNATURE

82

Applicant Signature	Date
----------------------------	-------------

OFFICE USE ONLY		
Office Smithers	File Number	Project Number
	Disposition ID	Client Number

**Fort Babine Lodge
Tourism Management Plan**

Lake Babine First Nation

March 6, 2018



Background

1.1 Project Overview

This management plan is provided to enable the Province of BC to issue appropriate replacement tenures for the lands and foreshore described under this plan as an interim step in the transfer of these Crown Lands to Lake Babine Nation as part of a negotiated land settlement process.

The Lake Babine Nation is taking over the ownership and management of the existing Fort Babine Lodge assets and commercial operations and therefore requires a legal right to complete work on this site until the lands are formally transferred to LBN ownership. The LBN plan includes the refurbishment and improvement of the facilities to create a sustainable tourism operation that will benefit the LBN, and, the community members of Fort Babine.

The previous Fort Babine Lodge management approach has unfortunately resulted in neglect of the property and the associated preventative maintenance activities. At best the past operations barely covered its expenses and the infrastructure has been allowed to deteriorate. Significant work is required to restore it to allow it to command a mid-industry price point and meet the expectations of prospective guests.

It is expected that the 2018 season will be used to complete the proposed works with a plan to market and re-open the facility for the 2019 season.

1.2 Authorizations, Permits or Approvals

The authorizations, permits and approvals required until the subject lands are transferred to LBN are as follows:

- Adventure Tourism Tenure (Intensive Use License of Occupation or Lease) – to cover the lands and facilities currently operated as Fort Babine Lodge described below and allow for control of public access to the site for guest safety and security purposes.
- Foreshore Lease for swimming area, existing docks and boat launch for areas fronting the lands described below.
- Water use permit to continue drawing water from Babine Lake.

1.3 First Nations

This application is made by the Lake Babine Nation in the core of their territory. No additional referrals are required.

Location

1.4 General Description

Fort Babine Lodge is located at the northwestern end of Babine Lake at the entrance to the world famous "Rainbow Alley" fishing area on the Babine River. The Lodge is located on leased land on the opposite shore to the Fort Babine Indian Reserve. The lot is a 12.42-hectare (30.68 acre) lakefront site. The property fronts the Nilkitkwa Forest Service Road to the southwest. The topography is terraced, with benches of land that slope downward towards the lake from west to east.

1.5 Legal Description

File Number 6402533 (Block A of District Lot 7023; Main Lodge); File Number 0271132 (District Lot 6992); and File Number 6402543 (District Lot 7022).

1.6 Location Justification

This section is not applicable due to Fort Babine Lodge already being located on the site.

1.7 Seasonal Expectations of Use

LBN expects the following booking characteristics and occupancy once the refurbishment of the facility is complete and Fort Babine Lodge is open for business in 2019:

Booking Characteristics

The peak season has been defined as July 1 to September 10 annually. Off-peak season includes May 1 to June 30 and September 11 to October 31. The current proposed season is 184 days (May 1 - October 31).

Projected Occupancy

Lodge

The projected occupancy and growth projections for the lodge are as follows:

- Cabins peak season: 50% occupancy year one, growing 10% per year to 90% occupancy in year 5;
- Cabins off-peak season: 50% occupancy year one, growing 5% per year to 70% occupancy in year 5;
- All campsites: 40% occupancy year one, growing 5% per year to 60% occupancy in year 5;
- Boat rentals peak season: 50% occupancy year one, growing 5% per year to 70% occupancy in year 5; and
- Boat rentals off-peak season: 30% occupancy year one, growing 5% per year to 50% occupancy in year 5.

Restaurant

The projected sales and growth projections for the restaurant are as follows:

- Peak season average meal sales at 24 meals per day year one, growing by 10% per year for two years and then 5% per year;
- Off-peak season average meal sales at 12 meals per day year one, growing by 5% per year; and
- Projections also assume that one-third of sales are to a la carte visitors and Fort Babine residents.

2.0 Infrastructure

2.1 New Facilities or Infrastructure

Existing Infrastructure

The lodge infrastructure is located on the lower terraces of the property. In the northwesterly corner, there is a large log building and on the middle portion of the property, there are eight cabins arranged in two rows of four. The upper terrace features ten recreational vehicle sites. Lot 7022 includes 940 sq. metres of foreshore that includes an area for two small boat docks.

The large main building appears to have been built around 1992 and is of log construction. The majority of the exterior walls are logs and vertical siding is used on the gable ends of the building. The roof is made of pre-finished metal. The cabin's main floor includes an entrance foyer, living room, dining area, kitchen, small bedroom, bathroom and a small storage room. The upper floor includes three small bedrooms and a ¾ bathroom. There is a deck that runs the full length of the front of the building. The total building area is 1,869 sq. ft.

Each of the eight cabins is essentially identical and the initial few cabins were built around 1992 with the remainder built over several years. They are also of log construction and sit on low concrete perimeter foundations that were added in 2001. The roofs are also of pre-finished metal. There is a small deck with a railing on the front of each cabin. The interior of the cabins have an open living room, kitchen and dining area with a small bedroom and ¾ bathroom on the main floor. A low-ceiling loft, accessed by a ladder from the main floor, provides an additional sleeping area above the bedroom and bathroom. The main floor of each cabin totals 405 sq. ft.

Upgrade Strategy

The overall strategy for Fort Babine Lodge is to take the current infrastructure and refurbish it so that the lodge provides mid-priced accommodation, rental fishing boats, fishing license sales, a waterfront with rental canoes, kayaks and paddleboards, an isolated and safe swimming area, and a fire pit with surrounding Adirondack chairs. The RV park will

be cleaned up with new log RV stalls as well as another shared area with a fire pit with a view of the lake. Landscaping and general clean-up of the site and overgrown areas is also required.

The main lodge building will be refurbished, and a 2000 square foot addition completed to create a restaurant and meeting area. Some of the cabins will be moved so that all cabins have a water view. All cabins will have an addition completed so that they each have a screened porch, bedroom, and bathroom.

The reconfiguration of the Fort Babine Lodge site will also result in a change to the water access and adjustments to the road access. LBN will formally request the removal of the right-of-way through the property to the water to allow this work to take place and eliminate the open public road access through the developed area for guest safety and security concerns. LBN will ensure that there is continued boat launch access for the public for a fee to cover maintenance expenses.

2.2 Access

Fort Babine Lodge is currently accessed by floatplane, boat or by the Nilkitkwa Forest Service Road that runs north from Smithers Landing.

Access to Smithers Landing/Fort Babine from Highway 16 is from Eckman Road, about 5 km east of Smithers on the right (east). Turn here and follow for 53 km. (Note: The road eventually turns into Babine Lake Road). Turn left (north) onto the Nilkitkwa Forest Service Road, and follow for 44 km, to the turnoff to Fort Babine on the right (east).

2.3 Utilities Requirements and Sources

Hydro and a hardline telephone cable run into the property. The main cabin is heated with electric baseboards and a wood stove while the guest cabins are heated with baseboards only.

2.4 Water Supply

The water supply is taken from Babine Lake, flows into a settling well and is then pumped up to the main and eight cabins. This water is not treated to be potable and is used solely for washing, toilets and showers. All drinking water is bottled and must be brought into the property. The potential to provide a three-stage water filtration system for the lake water will be explored.

2.5 Waste Collection, Treatment and Disposal

Water and sewage disposal occurs on site via a septic tank and septic field which were upgraded approximately 10 years ago.

The project will be managed in a manner that will minimize the amount of construction-generated waste. Where disposal of waste is necessary, such activities will be conducted in accordance with all applicable regulations.

3.0 Environmental

3.1 Land Impacts

3.1.1 Vegetation Removal

Vegetation removal will be limited to maintenance activities, including brushing, danger tree removal, and removal of invasive species if found. Vegetation will be composted or burned, depending on its size and type.

3.1.2 Soil Disturbance

Prior to any disturbance activities, any suspected contaminated sites will be investigated and documented. Contaminated sites will be managed in accordance with all applicable regulations.

3.1.3 Riparian Encroachment

A substantial portion of the foreshore has already been modified for recreational use by the previous owner and guests. LBN will develop an appropriate boat launch and guest beach area which will reduce the current riparian encroachment and allow for natural processes to re-establish in the current dispersed use areas.

3.1.4 Pesticides and Herbicides

LBN does not plan to use any general pesticides or herbicides in their operations and maintenance activities. Limited specific-use pesticides may be used as prescribed for control of mice, rats and other vermin species in and around the facilities as required.

3.1.5 Visual Impacts

There is no expectation of negative visual impacts under this application. It is expected that the refurbishment and clean-up of the site will improve the viewscape from both land and water perspectives.

3.1.6 Archaeological Sites

There is no expectation of finding an archaeological site or artifact since the site has been significantly disturbed over many years. However, if a site or artifact is found LBN will follow their own protocols regarding archaeological chance finds.

3.1.7 Construction Methods/Materials

Best practices construction methods and materials will be used. Since the Fort Babine Lodge is road accessible LBN will be able to use standard trucking options to deliver materials and construction crews to the site.

The road network also will permit removal of debris to approved waste management facilities as required.

If any works are contemplated that may result in possible sedimentation transport to Babine Lake, LBN will employ silt fencing, settlement ponds and other control measures to ensure that no sediment transport takes place.

3.2 Atmospheric Impacts

3.2.1 Sound, Odor, Gas or Fuel Emissions

There will be no sound, odor or fuel emission impacts to fish, wildlife or surrounding residents during operation of Fort Babine Lodge. There may be limited construction noise that can be detected across the lake during the refurbishment activities. These activities will only take place during normal daylight work hours.

3.3 Restrictions on Tenuring of Aquatic Lands

3.3.1 Drainage Effect

The project will not affect surrounding drainage. In fact, changes to the road access will reduce the potential sedimentation transport into Babine Lake.

3.3.2 Public Access

The current public access is limited to those people who are using the Fort Babine Lodge facilities already as the public does not believe that the area is open to the public. A lease or intensive use license of occupation is required to control public access for the safety and security of our guests and facilities.

3.3.3 Flood Potential

The project intended use will not increase or change any risks of flooding. No permanent facilities will be located in the flood zone of the lake.

3.4 Fish and Wildlife Habitat

3.4.1 Disturbance to Wildlife or Wildlife Habitat

Review of the provincial public databases regarding habitat and species at risk indicate that there are no specific species or habitat concerns in the application

area that would be affected by the existing or proposed commercial tourism operations. LBN will incorporate the *Wildlife Guidelines for Backcountry Tourism/Commercial Recreation in British Columbia, May 2006* as part of their operating standards.

4.0 Socio-Community

4.1 Land Use

There is no expectation of overlapping tenure issues on this specific intensive use site due to the number of years that the facility has been operational. In addition, it is expected that the Province will eliminate any potential tenure issues prior to transfer of the land to LBN ownership.

4.1.1 Land Management Plans and Regional Growth Strategies

The Bulkley Land and Resource Management Plan (LRMP) was approved in 1998. It directs the management of 760,000 hectares of Crown land in northwestern B.C. and reflects the direction established by the Bulkley Valley Community Resources Board and a team of government representatives in consultation with First Nations and local government.

The direction was developed around the central concepts of biodiversity and sustainability, with the intent to provide management direction that would ensure the health of the communities, the resources and all natural systems within the area. In addition to biodiversity, many other values were assessed, including those for timber, fisheries, water quality, wildlife, agriculture, range, outdoor recreation, tourism, and subsurface resources.

Fort Babine Lodge current and proposed operations are within the guidelines identified in the Bulkley LRMP.

Fort Babine Lodge also falls within the Bulkley-Nechako Regional District. A review of the regional district bylaws and discussion with the planning department confirmed that the lodge falls outside of building permit and inspection boundaries and that any development must simply comply with BC Building Code standards. Discussions also confirmed that the current and proposed uses are in compliance with those approved for the area.

4.2 Socio-Community Conditions

4.2.1 Adjacent Users or Communities

Award of the proposed tenures for Fort Babine Lodge will not affect public access for adjacent land owners or tenure holders.

4.2.2 Existing Services

There will be no increase in demands on existing public services as a result of this tenure award. In fact, an increased staff presence at the Fort Babine Lodge may improve the potential for emergency services, particularly with first aid or fire control.

PLAN OF SURVEY OF BLOCK A AND BLOCK B, DISTRICT LOT 7023, AND DISTRICT LOT 7022, CASSIAR DISTRICT.

SCALE 1 : 2000 B.C.G.S. 93M.037
0 50 100 150 200 250 metres

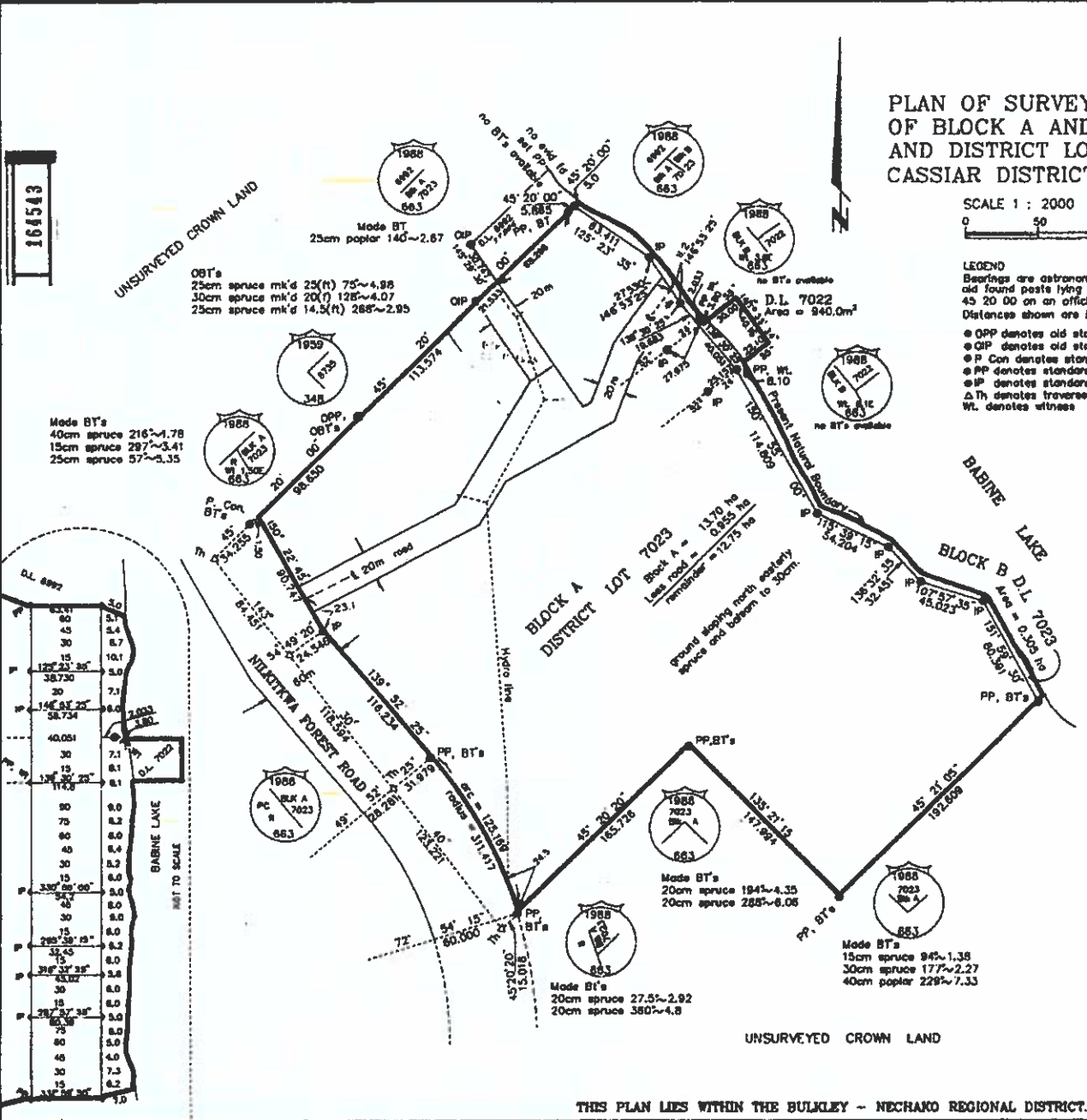
LEGEND
Bearings are astronomic and are derived from the line between two old found posts lying in the northerly boundary of D.L. 7023 shown as 45 20 00 on an official plan of D.L. 6735.
Distances shown are in metres except where indicated otherwise.
● OPP denotes old standard capped post found
● OIP denotes old standard iron post found
● P Con denotes standard concrete post set
● PP denotes standard capped post set
● IP denotes standard iron post set
△ Th denotes traverse station
Wt. denotes witness

OFFICIAL PLAN

CONFIRMED
UNDER SECTION 67-LAND ACT
[Signature]
For Deputy Surveyor General
VICTORIA, B.C. October 19, 1988

31 T 1425

92



164543

DL 8892

3.0	5.1
6.0	5.4
9.0	5.7
12.0	10.1
15.0	10.1
18.0	10.1
21.0	10.1
24.0	10.1
27.0	10.1
30.0	10.1
33.0	10.1
36.0	10.1
39.0	10.1
42.0	10.1
45.0	10.1
48.0	10.1
51.0	10.1
54.0	10.1
57.0	10.1
60.0	10.1
63.0	10.1
66.0	10.1
69.0	10.1
72.0	10.1
75.0	10.1
78.0	10.1
81.0	10.1
84.0	10.1
87.0	10.1
90.0	10.1
93.0	10.1
96.0	10.1
99.0	10.1
102.0	10.1
105.0	10.1
108.0	10.1
111.0	10.1
114.0	10.1
117.0	10.1
120.0	10.1
123.0	10.1
126.0	10.1
129.0	10.1
132.0	10.1
135.0	10.1
138.0	10.1
141.0	10.1
144.0	10.1
147.0	10.1
150.0	10.1
153.0	10.1
156.0	10.1
159.0	10.1
162.0	10.1
165.0	10.1
168.0	10.1
171.0	10.1
174.0	10.1
177.0	10.1
180.0	10.1
183.0	10.1
186.0	10.1
189.0	10.1
192.0	10.1
195.0	10.1
198.0	10.1
201.0	10.1
204.0	10.1
207.0	10.1
210.0	10.1
213.0	10.1
216.0	10.1
219.0	10.1
222.0	10.1
225.0	10.1
228.0	10.1
231.0	10.1
234.0	10.1
237.0	10.1
240.0	10.1
243.0	10.1
246.0	10.1
249.0	10.1
252.0	10.1
255.0	10.1
258.0	10.1
261.0	10.1
264.0	10.1
267.0	10.1
270.0	10.1
273.0	10.1
276.0	10.1
279.0	10.1
282.0	10.1
285.0	10.1
288.0	10.1
291.0	10.1
294.0	10.1
297.0	10.1
300.0	10.1

BABINE LAKE
NOT TO SCALE

THIS PLAN LIES WITHIN THE BULKLEY - NECHAKO REGIONAL DISTRICT.

I, Anthony A. de Bruyne, land surveyor, of the town of Smithers, in British Columbia, certify that I was present at and did personally superintend the survey represented by this plan and that the survey and plan are correct. The survey represented by this plan was completed on the 27th day of July, 1988.
[Signature]
Anthony A. de Bruyne, B.C.L.S.