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REGIONAL DISTRICT OF BULKLEY-NECHAKO

RURAL DIRECTORS COMMITTEE
AGENDA

Thursday, June 5, 2014

<u>PAGE NO.</u>	<u>SUPPLEMENTARY AGENDA</u>	<u>ACTION</u>
	<u>AGENDA- June 5, 2014</u>	Approve
	<u>MINUTES</u>	
4-8	Rural Directors Committee Meeting Minutes - May 1, 2014	Receive
	<u>REPORTS</u>	
9-12	Cheryl Anderson, Manager of Administrative Services – Provincial Mine Rescue 2014 – Request for Grant in Aid - Electoral Area “A” (Smithers Rural)	Recommendation (Page 9)
13-18	Cheryl Anderson, Manager of Administrative Services – Lakes District Arts Council - Request for Grant in Aid – Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 13)
19-23	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Elementary Secondary School (Senior Girls Soccer) - Request for Grant in Aid – Electoral Area “D”(Fraser Lake Rural)	Recommendation (Page 19)
24-29	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Elementary Secondary School (Breakfast Club Program) – Request for Grant in Aid - Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 24)
30-35	Cheryl Anderson, Manager of Administrative Services – Fraser Lake Elementary Secondary School (Community Garden) – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 30)
36-39	Cheryl Anderson, Manager of Administrative Services – Glennan Community Association - Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)	Recommendation (Page 36)
40-43	Cheryl Anderson, Manager of Administrative Services – Grassy Plains Community Hall - Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 40)

<u>PAGE NO.</u>	<u>REPORTS (CONT'D)</u>	<u>ACTION</u>
44-48	Cheryl Anderson, Manager of Administrative Services – Southside Economic Development Association – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)	Recommendation (Page 44)
49-53	Cheryl Anderson, Manager of Administrative Services – Nechako Valley Wrestling Club - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 49)
54-58	Cheryl Anderson, Manager of Administrative Services – Dze L K’ant Friendship Centre Society - Request for Grant in Aid – Electoral Area “F” (Vanderhoof Rural)	Recommendation (Page 54)
59-64	Deborah Jones-Middleton, Protective Services Manager – Protective Services Department 2014 Work Plan	Receive
<u>DEVELOPMENT SERVICES</u> (All Directors)		
<u>Referrals</u>		
65-69	Land Referral File No. 6408691 Kevin and Mary Knight Electoral Area ‘A’	Recommendation (Page 65)
70-76	Land Referral File No. 6408445 Rene Dieleman Electoral Area ‘A’	Recommendation (Page 70)
77-82	Land Referral File No. 6407776 Orville and Cornilia Huisman Electoral Area ‘A’	Recommendation (Page 77)
83-86	Land Referral File No. 7409701 Ross and Sandra Davidson Electoral Area ‘C’	Recommendation (Page 83)
87-89	Mines Referral For Expanded Mine Lease Area Thompson Creek Mining Ltd. Electoral Area ‘D’	Recommendation (Page 87)
90-92	Land Referral File No. 7409702 Dean Forsberg Electoral Area ‘D’	Recommendation (Page 90)

<u>PAGE NO.</u>	<u>DEVELOPMENT SERVICES (CONT'D)</u>	<u>ACTION</u>
93-96	Land Referral File No. 6408627 & 6408628 Ministry of Forests, Lands, and Natural Resource Operations Electoral Area 'E'	Recommendation (Page 93)
97-99	Land Referral File No. 7409722 Poole Farms Ltd. Electoral Area 'F'	Recommendation (Page 97)
100-108	Land Referral File No. 6408678 & 6408679 Double A Ventures Ltd. Electoral Area 'G'	Recommendation (Page 100)

SUPPLEMENTARY

NEW BUSINESS

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**RURAL DIRECTORS COMMITTEE MEETING****Thursday, May 1, 2014**

PRESENT: Chair Jerry Petersen

Directors Stephen Freeman
Tom Greenaway
Bill Miller
Rob Newell
Ralph Roy

Director Absent Stoney Stoltenberg, Electoral Area "A" (Smithers Rural)

Staff Gail Chapman, Chief Administrative Officer
Cheryl Anderson, Manager of Administrative Services
Hans Berndorff, Financial Administrator
Jason Llewellyn, Director of Planning
Wendy Wainwright, Executive Assistant

Others Taylor Bachrach, Town Smithers – arrived at 10:44 a.m.
Carman Graf, Village of Telkwa
John Illes, Village of Burns Lake
Dwayne Lindstrom, Village of Fraser Lake
Rob MacDougall, District of Fort St. James
Linda McGuire, Village of Granisle – arrived at 10:40 a.m.

CALL TO ORDER

Chair Petersen called the meeting to order at 10:36 a.m.

**SUPPLEMENTARY
AGENDA**Moved by Director Roy
Seconded by Director Greenaway**RDC.2014-5-1**

"That the Supplementary Agenda be received and dealt with at this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**AGENDA**Moved by Director Miller
Seconded by Director Freeman**RDC.2014-5-2**

"That the Rural Directors Committee Agenda of May 1, 2014 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY**MINUTES****Rural Directors Committee
Meeting Minutes
-April 3, 2014**Moved by Director Freeman
Seconded by Director Roy**RDC.2014-5-3**

"That the minutes of the Rural Directors Committee meeting of April 3, 2014 be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

REPORTS

Request for Grant in Aid

Moved by Director Roy
 Seconded by Director Miller

RDC.2014-5-4

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the following requests for grant in aid be approved:

- Bulkley Valley Christian School be given \$200 grant in aid monies from Electoral Area "A" (Smithers Rural) towards the Litter-a-Thon;
- William Konkin Elementary Parent Advisory Committee be given \$1,000 grant in aid monies from Electoral Area "B" (Burns Lake Rural) and \$500 from Electoral Area "E" (Francois/Ootsa Lake Rural) toward the purchase and installation of playground equipment;
- Fort St. James Snowmobile Club be given \$2,000 grant in aid monies from Electoral Area "C" (Fort St. James Rural) for costs associated with a trail improvement program;
- Fraser Lake & District Senior Citizens Home Society be given \$2,000 grant in aid monies from Electoral Area "D" (Fraser Lake Rural) to upgrade its garbage storage facilities;
- Vanderhoof Children's Theatre be given \$4,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) towards expenses for its upcoming tour in Prince George, B.C.;
- Riverside Place be given \$2,000 grant in aid monies from Electoral Area "F" (Vanderhoof Rural) for the purchase of local photos."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Allocation of Federal Gas Tax Community Works Fund Money

Moved by Director Greenaway
 Seconded by Director Miller

RDC.2014-5-5

"That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Federal Gas Tax Community Works Fund monies received after January 1, 2014, be allocated among the electoral areas based on the electoral area population figures from the most recent Census."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Directors Allocations of Federal Gas Tax Funds – First Quarter 2014

Moved by Director Miller
 Seconded by Director Freeman

RDC.2014-5-6

"That the Rural Directors Committee receive the Finance/Administration Coordinator's April 16th memorandum titled "Directors Allocation of Federal Gas Tax Funds – First Quarter 2014."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

6

DEVELOPMENT SERVICES

REFERRALS (All Directors)

Land Referral File
No. 7409714 Harold
Gould, Electoral Area "F"

Moved by Director Miller
Seconded by Director Newell

RDC.2014-5-7

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral 7409714" be provided to the Province as the Regional District's comments on Crown Land application 7409714."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Land Referral File
No. 7409715
John and Brenda Wookey
Electoral Area "C"

Moved by Director Greenaway
Seconded by Director Freeman

RDC.2014-5-8

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Crown Land Referral File No. 7409715" be provided to the Province as the Regional District's comments on Crown Land Referral File No. 7409715."

(All/Directors/Majority) CARRIED UNANIMOUSLY

SUPPLEMENTARY AGENDA

DEVELOPMENT SERVICES (All Directors)

Referral File Pacific Northern
Gas Ltd. Pipeline Looping
Project (Roy Northern)
Electoral Area "C" and "F"

Moved by Director Greenaway
Seconded by Director Roy

RDC.2014-5-9

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Referral File Pacific Northern Gas Ltd – Pipeline Looping Project (Roy Northern)" be provided to the Province as the Regional District's comments on Referral File Pacific Northern Gas Ltd – Pipeline Looping Project (Roy Northern)."

(All/Directors/Majority) CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors) (CONT'D)

Referral File Pacific Trail Pipeline Project Amendment (Chevron) Electoral Areas "G" and "E"

Moved by Director Newell
Seconded by Director Freeman

RDC.2014-5-10

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Referral File Pacific Trail Pipeline Project Amendment (Chevron)" be provided to the Province as the Regional District's comments on Referral File Pacific Trail Pipeline Project Amendment (Chevron)."

Moved by Director Freeman
Seconded by Director Newell

RDC.2014-5-11

"That Motion RDC.2014-5-10 be amended to include in the Regional District of Bulkley-Nechako Comment Sheet on Referral File Pacific Trail Pipeline Project Amendment (Chevron):

Further, that Pacific Trails Pipeline

1. Notify any area residents and the Regional District of the dates, times and location of the proposed work in advance of the works occurring.
2. Include in all future referrals overview maps showing the general location of the proposed activity, showing landmarks necessary to locate the proposed activity, as well as detailed maps with coordinates."

(All/Directors/Majority) CARRIED UNANIMOUSLY

"The question was called on Motion RDC.2014-5-10 as amended."

(All/Directors/Majority) CARRIED UNANIMOUSLY

Referral File BC2049-Granisle Telus Communications (Brian Gregg) Electoral Area "G"

Moved by Director Newell
Seconded by Director Greenaway

RDC.2014-5-10

"That the comment sheet titled "Regional District of Bulkley-Nechako Comment Sheet on Referral File BC2049 - Granisle" be provided to the Province as the Regional District's comments on Referral File BC20149 -Granisle."

(All/Directors/Majority) CARRIED UNANIMOUSLY

NEW BUSINESS

Land Referrals

Chair Petersen mentioned that due to the short timelines often provided to respond to land referrals, staff will be bringing forward documentation for consideration for the Rural Directors Committee to address future Land Referrals.

ADJOURNMENT

Moved by Director Roy

RDC.2014-5-11

"That the meeting be adjourned at 10:48 a.m."

Jerry Petersen, Chair

Wendy Wainwright, Executive Assistant



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Petersen and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 23, 2014

**SUBJECT: Provincial Mine Rescue 2014 – Request for Grant in Aid –
Electoral Area “A” (Smithers Rural)**

Attached is a request for Grant in Aid monies from Provincial Mine Rescue 2014.

The organization is requesting \$1,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the Mine Rescue Competition.

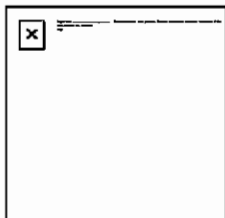
Director Stoltenberg is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Provincial Mine Rescue 2014 be given \$1,000 grant in aid monies from Electoral Area “A” (Smithers Rural) for costs associated with the Mine Rescue Competition.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May-15-14 4:34 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 53754efc879c8-Mine Rescue Banquet.xlsx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Provincial Mine Rescue 2014

Mailing Address:
c/o Bag 5000, Smithers BC V0J2N0

Email:

doug.flynn@gov.bc.ca

Contact Person:

*Doug Flynn, ph: 250-847-7386, fax:
250-847-7603*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Mine Rescue banquet

Amount Requested:

\$1,000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The Mine Rescue competition provides an opportunity for mine rescue teams to test their skills against other mine teams. It brings together teams from across the province, at both surface & underground mines providing both learning & communication opportunities. The event incorporates many local volunteers and is open to the public, leading to a greater understanding of health & safety at BC mines.

Describe the geographic area that receives services or benefits from your organization.

Benefits accrue to many communities accross the province, as many of the mine rescue team member are also members of volunteer fire departments in their communities & utilize the First Aid & emergency response skills from Mine Rescue in situations that benefit their local communities.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

Much of the Mine Rescue organization is done by Ministry of Energy and Mines staff. There is no remuneration paid to volunteers.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

This is the 59th annual Mine Rescue competition. There are approximately 40 volunteers engaged in the event.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

To challenge and improve the emergency response capability of mine rescue teams and to raise the profile of mine health & safety in local communities.

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

Holding the Mine Rescue competition in small commumities such as Smithers greatly increased the costs associated with the banquet, as there is no existing community facilities that can effectively host the event. As there will be close to 400 persons, the SMithers arena

will be utilized, necessitating rental of drapery, tables, plates etc. These services are not available locally, so are being contracted from a company based in Prince George for an additional cost of ~ \$10,000. Donations are being sought to address this additional expense.

Describe how this proposal will benefit the community:

There is significant local economic benefit, as ~100 participants (plus spouses) will be utilizing commercial accomodation & local services over a minimum 3 day period. The economic benefit to the community is estimated at 3/4 million dollars.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

53754efc879c8-Mine Rescue Banquet.xlsx

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Local businesses have been approached for donations, however there is a definite shortfall.

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: May 23, 2014

SUBJECT: Lakes District Arts Council – Request for Grant in Aid –
Electoral Areas “B” (Burns Lake Rural) and “E”
(Francois/Ootsa Lake Rural)

Attached is a request for Grant in Aid monies from the Lakes District Arts Council.

The Council is requesting that consideration be given to contributing \$1,000 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with events during the 2014/15 season.

Directors Miller and Freeman have indicated their willingness to contribute \$1,000 from each of their grant in aid funds.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Lakes District Arts Council be given \$1,000 grant in aid monies from each of Electoral Areas “B” (Burns Lake Rural) and “E” (Francois/Ootsa Lake Rural) for costs associated with events during the 2014/15 season.

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Lakes District AAs Council

Mailing Address: PO Box 835

Burns Lake, BC V0J1E0

E-mail Address: jbarth46@telus.net

Contact(s): Sandra Barth, President, 250-692-3371
Name, Telephone/Fax Number

John Barth, Treasurer, 250-692-3371
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Support for special LDAC

youth projects (two 2014 Rawk Camps, painting camp, dance
workshop, Southside performance fall '14, 14/15 subscription

Amount of Grant Requested \$ \$2,000 -
\$1,000 - from Area 'B', \$1000 - from Area 'E'. season

To the best of my knowledge, all of the information that is provided in this application is true and correct.
Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual,
industry, commercial or business undertaking.

John Barth
John Barth
(signature of authorized signatory)

Lakes District Area Council
Box 835
Burns Lake, B.C.
V0J 1E0

(title) Treasurer, Lakes District
AAs Council

Amount Approved: _____

Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

LDAC presents a subscription performing arts season, visual arts exhibitions and special events for youth and families: artist-in-residence programs, music, painting and dance workshops. In 2013 LDAC began a special program with The Beacon Theatre to bring The Met Live in HD opera broadcasts to the Lakes District. To date 12,500 patrons have attended subscription events. Youth projects have been well attended, popular and successful. LDAC is the only non-profit between Smithers and Vanderhoof/Pt. St. James providing these services.

2. Describe the geographic area that receives services or benefits from your organization.

About 50% of subscribers live in the Village of Burns Lake, close to 50% live in RDBN Areas 'B' and 'E'. LDAC has patrons attending from Smithers, Houston, Topley, Gramisle, Fraser Lake and occasionally Vanderhoof. LDAC presents local artists, crafts persons and musicians. We present one performance per season at Grossy Plains, with the Grossy Plains Community Hall Association. LDAC believes arts and culture are a vital part of the economic life and social well-being of the region.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

LDAC is 100% volunteer. Members receive no remuneration. Expenses are paid to attend Pacific Contact (BC Touring Council AGM and showcases) annually in Burnaby.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

LDAC held its ninth AGM in February '14. The ninth performing arts season was announced in April '14. LDAC has 15 to 20 regular volunteers. About 100 people have volunteered for various LDAC projects. LDAC has a four member executive, seven directors and two youth representatives. LDAC has 120 members.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event (s)
- other purpose (14/15 performing arts season including Southside performance Oct. '14.)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

① Support for youth projects: Rawk Camps 2014 in Burnslake and Grassy Plains; painting and dance workshops '14; artist-in-residence project at LDSS fall '14. ② support for special Southside performance in October '14 (BC Folk icon Valdy and bassoonist Nadina Mackie Jackson, a co-presentation with Grassy Plains Community Hall Association. ③ support for LDAC's 14/15 subscription season ('Time for Nino') - 6 performances scheduled between October '14 and March '15.

3. Describe how this proposal will benefit the community.

LDAC was nominated as 'Presenter of the Year' at 2014 BC Touring Council AGM. Regional and provincial recognition of LDAC's artistic and financial success has helped put the Lakes District on BC's cultural map. LDAC events are well-attended and appreciated by seniors, adults, youth and families. Almost 900 youth and guests have attended events free of charge through LDAC's Arts 4 Youth program. Rawk Camp 2013 and spring '14 artist-in-residence program at LDSS were booked to near capacity and very successful with young people. LDAC is a Chamber of Commerce member and shops locally, spending over \$20,000 annually in the Lakes District and RDBN service area.

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 YES NO

If yes, complete the following chart. If not, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (Y)	Pending (Y)
Village of Burns Lake	\$4,700	Y		
BC Arts Council Youth	\$10,000	Y		
Dept. of Cdn. Heritage	\$6,500	Y		
BL Dist. City Found.	\$2,500	Y		
Direct Access Gaming	5,000			Y
ComFav Mgmt. Ltd.	7,500	Y		

3. Have you received assistance (grant in aid/waiving of fees, etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year:	\$ Amount	Purpose for which assistance was used
2010	\$ 2000 -	special projects and 10/11 season
2011	\$ 2000 -	special projects and 11/12 season
2012	\$ 2000 -	special projects and 12/13 season
2013	\$ 2000 -	youth events and 13/14 season

4. Does your organization:

- * a) Offer direct financial assistance to individuals or families? YES NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO
- c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

* LDAE has a free ticket 'AAs 4 Youth' program funded by local service groups, educational institutions and small businesses. Almost 900 youth guests have attended events free of charge through this program. LDAE offers an annual scholarship (\$500-) to an LDSS graduate, and a bursary (\$100-) to a participant in the annual Lakes District Festival of the Performing AAs.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Petersen and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 27, 2014

**SUBJECT: Fraser Lake Elementary Secondary School – Request for Grant
in Aid – Electoral Area “D” (Fraser Lake Rural)**

Attached is a request for Grant in Aid monies from the Fraser Lake Elementary Secondary School Sr. Girls Soccer.

The School is seeking \$2,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the Sr. Girls Soccer team to attend the Provincial Championships in Vancouver, B.C.

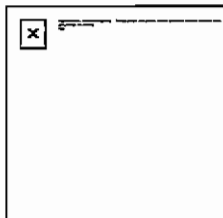
Director Roy has indicated that he is supportive of contributing \$3,000 towards this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School Sr. Girls Soccer be given \$3,000 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the team to attend the Provincial Championships in Vancouver, B.C.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May-23-14 12:58 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 537fa82c24874-Soccer - Regional Capital District.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

***Fraser Lake Elementary Secondary
School - Sr. Girls Soccer***

Mailing Address:
Bag 1002 Fraser Lake, BC V0J1S0

Email:

mleduc@sd91.bc.ca

Contact Person:

Mike LeDuc Cell #250-699-1739 Fax#250-699-7753

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Sr. Gilrs Provincial Championship

Amount Requested:

2500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory)

(title)

Signature of Electoral Area Director

Amount Approved: _____

Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

We are a Sr. Girls High School Soccer team with players ranging from grade 8 to 12. For many, many years the Sr. Girls Soccer team has been one of the traditional powerhouses in the region, which generates a tremendous amount of pride from family and friends. When we have a home game we sometimes have 75-100 spectators because of town pride.

Describe the geographic area that receives services or benefits from your organization.

The area of Fraser Lake and surrounding communities such as Fort Fraser and Endako benefits from our organization. It gives the community a sense of pride and allows people when we play to come together and support the local team.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

I am a teacher at the high school and I receive no compensation for coaching the girls and taking them to tournaments. I volunteer many, many hours of my time to them because they are very appreciative that they can play soccer.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Each year our team ranges in number from 18-25 players. This year we had 23 players from grades 8 through 12 playing. I have been the Fraser Lake coach the past 8 years and I know the program had an extensive history before me, but I do not know the exact number of years.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

special event

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

May 14-16 the Sr. Girls Zone Championships were held in Prince George. After all the games were played, we were in first place with a perfect record and Zone Champions - which qualified us for the Provincial Tournament which is being held this year at West Point Grey - which is in Vancouver. I have been taking the girls to tournaments for the past 8 years and I

can normally figure out our expenses to within \$100. Here is a breakdown of our expenses for this trip.

Entry Fee - \$450

Mandatory Banquet/T-Shirt/Program - \$55 for each girl = \$1100

Fuel - \$1000

Hotels/Dorm Rooms (at UBC) - \$3400

Bus Fee - \$10 a student = \$200

Grand Total of \$6250

Describe how this proposal will benefit the community:

Provincial Championships are not something a school or community can count on and when you get to go it creates lasting memories. People from the community are extremely supportive and will even share with you the time they went to the Provincial Championships, even if it was 30-40 years ago. It creates a very positive vibe in the community.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

537fa82c24874-Soccer - Regional Capital District.docx

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

We have sent out donation letters to the following organizations and/or businesses - FLESS, School District #91, Co-Op, Integris, Fraser Lake Sawmill, Endako Mines, PAC, The Village of Fraser Lake, Laworth Logging, Ambroy Logging, Plowman Logging, and Regional District. Since our fundraising window is so small we are uncertain if and or/when we would receive any funding from these places.

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

Sr. Girls Provincials last year - 2013. Amount granted was \$3,000 which was used for hotels and fuel. We were extremely appreciative last year for this donation.

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 28, 2014

**SUBJECT: Fraser Lake Elementary Secondary School – Request for Grant
in Aid – Electoral Area “D” (Fraser Lake Rural)**

Attached is a request for Grant in Aid monies from Fraser Lake Elementary Secondary School.

The School is seeking \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the Fraser Lake Breakfast Club Program.

Director Roy has indicated that he is supportive of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School be given \$1,500 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the Fraser Lake Breakfast Club Program.”

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REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: Fraser Lake Elementary/Secondary School

Mailing Address: Bag 1002
Fraser Lake, BC, V0S 1S0

E-mail Address: jjenkinson@sd91.bc.ca
jsmith@sd91.bc.ca

Contact(s): Jody Jenkinson (250)699-6233, (250)699-7755
Name, Telephone/Fax Number (fax)

Isabel Smith (250)699-6233
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: _____
Fraser Lake Breakfast Club

Amount of Grant Requested \$1500.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

[Signature]
(signature of authorized signatory)

(title) PRINCIPAL FLESS

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

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RDBN Application for
Grant In Aid Assistance
Page 2 of 5

APPLICANT PROFILE

1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Every morning we offer a nutritional breakfast to all of our students. It has been proven that students who eat a healthy breakfast are more focused for learning and therefore more successful.

2. Describe the geographic area that receives services or benefits from your organization.

Endako, Fraser Lake, Fort Fraser, Francois Lake, Stellaguo, Naudleh, North Shore - Area D.

3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

~~_____~~
~~_____~~
~~_____~~

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

We have been serving our kids breakfast for about 4 years. Our breakfast team consists of about 7 members of support staff who volunteer their time. We also have many community members who volunteer to serve our students breakfast.

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RDBN Application for
Grant In Aid Assistance
Page 3 of 5

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (breakfast foods - groceries)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

We are requesting financial assistance to provide breakfast foods for our program.

3. Describe how this proposal will benefit the community.

Our program provides a nutritious meal to our students five days per week. Community members such as the RCMP come in to serve our students breakfast. It is a wonderful opportunity to strengthen student well-being and build relationships between the students and community members.



RDBN Application for
Grant in Aid Assistance
Page 4 of 5

Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:
 - Total cost of project/proposal;
 - Grants/funding from other sources;
 - Funding contributed by applicant through funding raising activities or other sources of revenue;
 - Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?
 YES NO

If **yes**, complete the following chart. If **not**, please comment.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved	Denied	Pending
Endako Mines	10 000	✓		
Breakfast Clubs of Canada	7 000	✓		
Integrus Credit Union	500	✓		

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RDBN Application for
Grant in Aid Assistance
Page 5 of 5

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

YES NO If yes, complete the following chart.

Year	Amount	Purpose for which assistance was used
2012	500.00	breakfast foods

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? YES NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? YES NO
- c) Provide an opportunity for individuals to make direct contributions? YES NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? YES NO

Don't forget to attach the required financial report.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: May 27, 2014

SUBJECT: Fraser Lake Elementary Secondary School – Request for Grant in Aid – Electoral Area “D” (Fraser Lake Rural)

Attached is a request for Grant in Aid monies from Fraser Lake Elementary Secondary School Community Garden.

The School is seeking \$2,400 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the development of a community garden at the Fraser Lake Elementary Secondary School.

Director Roy has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Fraser Lake Elementary Secondary School Community Garden be given \$2,400 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the development of a community garden at the Fraser Lake Elementary Secondary School.”

REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA REQUEST FOR GRANT IN AID
APPLICATION

APPLICATION SUBMITTED BY:

Applicant Name: FLESS Community Garden

Mailing Address: Bag 1002
Fraser Lake, BC V0J 1S0

E-mail Address: aposnikoff@sd91.bc.ca

Contact(s): Ashley Posnikoff 250 699 6233
Name, Telephone/Fax Number

Isabel Smith 250 699 6233
Name, Telephone/Fax Number

APPLICATION SUMMARY

Project or purpose for which you require assistance: Community
Garden at FLESS

Amount of Grant Requested \$2400

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

[Signature]
(signature of authorized signatory)

Coordinator
(title)

Amount Approved: _____
Date: _____

Signature of Electoral Area Director

APPLICANT PROFILE

- 1. Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

The garden will provide an area for the community to work together. This will serve youth, adults, and elderly. In addition it will encourage healthy eating and sustainable practices.

- 2. Describe the geographic area that receives services or benefits from your organization.

Nadleh, Fort Fraser, Fraser Lake, Stellako, Surrounding area

- 3. Is your organization voluntary and non-profit? YES NO

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.

- There are 10 members and many (50+) volunteers.
- The planning began January 2014.

PROJECT/PROPOSAL PROFILE

1. Assistance is being requested for:

- capital project and/or equipment
- special event
- other purpose (_____)

2. Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required.

Please see the attached "Funding + Financial Information". Gardens will include benches, 6-10 large planter boxes, and a greenhouse.

3. Describe how this proposal will benefit the community.

This project encourages a healthy and cooperative way of life. Youth, adults, and elderly benefit from working together. The rewards of fruit/vegetables and appreciation of nature will occur. This project is to be continued for many years.

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Funding and Financial Information

1. Attach supporting financial information, ie., budget/financial report. Ensure the following information is clearly itemized:

attached

- Total cost of project/proposal;
- Grants/funding from other sources;
- Funding contributed by applicant through funding raising activities or other sources of revenue;
- Total expenses for the fiscal year, including any monies and/or benefits paid to members or officers.

2. Have you applied for a grant/funding from other source(s)?

YES NO

If yes, complete the following chart. If not, please comment.

Many grants are closed now. Will apply for RCHP foundation and Healthy Schools BC in the fall.

Name of Grant or Funding Agency	\$ Amount Applied for	Status of Grant Application		
		Approved (Y)	Denied (N)	Pending (N)

3. Have you received assistance (grant in aid/waiving of fees , etc.), from the Regional District of Bulkley-Nechako in previous years?

_____ YES NO If yes, complete the following chart.

Year	Amount	Purpose for which assistance was used

4. Does your organization:

- a) Offer direct financial assistance to individuals or families? ___ YES NO
- b) Duplicate services that fall within the mandate of either a senior government or a local service agency? ___ YES NO
- c) Provide an opportunity for individuals to make direct contributions? ___ YES NO

OR, is your organization:

- d) Part of a provincial or national fund raising campaign? ___ YES NO

Don't forget to attach the required financial report.

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

**FROM: Cheryl Anderson
Manager of Administrative Services**

DATE: May 23, 2014

**SUBJECT: Glennan Community Association – Request for Grant in Aid
– Electoral Area “D” (Fraser Lake Rural)**

Attached is a request for Grant in Aid monies from the Glenannan Community Association.

The Association is seeking \$750 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) to purchase liability insurance for Glenannan Community Park.

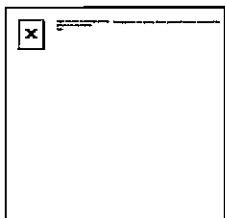
Director Roy has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Glenannan Community Association be given \$750 grant in aid monies from Electoral Area “D” (Fraser Lake Rural) for the purchase of liability insurance for Glenannan Community Park.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: April-23-14 11:27 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5358ae9d390ff-Operating Budget 2013.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Glenannan Community Assoc.

Mailing Address:
Box 24, Fraser lake, B.C. V0J 1S0

Email: gillkopy@gmail.com
Contact Person: *Gill Kopy 250-699-8677*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Per our discussion with the Regional District, we request a grant to cover liability insurance for Glenannan Community Park. It is hoped that in the future this cost will be covered by a tax to residents in the Glenannan area (if it passes in a referendum.)

Amount Requested: \$750.00

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

_____ (signature of authorized signatory)	_____ (title)	_____ Signature of Electoral Area Director
Amount Approved: _____		
Date: _____		

APPLICATION PROFILE

Is your organization voluntary and non-profit?: ***Yes***

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

*The Community Assoc.'s mandate is:
To protect the environment
Improve services to the Glenannan area
Social development within the community*

Describe the geographic area that receives services or benefits from your organization.

The Glenannan area which covers the length of Francois Lake Rd., the Nithi Valley and Deer Run Acres

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Assoc. was started in 1985
We currently have 75 members*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

other purpose

Other Assistance Requested:

*to cover cost of insurance
required by the Regional
District*

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

The cost of insurance will be going to referendum in the fall. In the mean time the Community Association has taken out insurance for this year. The policy and invoice have already been forwarded to the RDBN

Describe how this proposal will benefit the community:

It will enable us to make a formal lease agreement with the Reg. Dist. for use of our Park.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

5358ae9d390ff-Operating
Budget 2013.docx

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

*2004, \$2,000.00 towards the
cost of picnic shelter*

Year, Amount and Purpose for assistance

*2009, \$3,000.00 towards the
purchase of a fire trailer*

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct
contributions?:OR, is your organization: Part of a provincial or national fund
raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: May 27, 2014

SUBJECT: Grassy Plains Community Hall – Request for Grant in Aid –
Electoral Area “E” (Francois/Ootsa Lake Rural)

Attached is a request for Grant in Aid monies from the Grassy Plains Community Hall.

The Society is seeking \$1,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) to replace rotten floor joists in the Community Hall.

Director Freeman has indicated that he is supportive of the application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Grassy Plains Community Hall be given \$1,000 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) to replace rotten floor joists in the Community Hall.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May-12-14 9:57 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 5371a60ad941b-Siding Deck Budget Final.xls



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Grassy Plains Community Hall

Mailing Address:

*37267 Keefes Landing Rd. Burns Lake,
B.C. V0J 1E4*

Email:

grassyplainshall@gmail.com

Contact Person:

*Jan Owens, 250-220-6087Name,
Telephone/Fax Number*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

to replace rotten floor joists in the community hall. This was an unexpected find that must be rectified immediately

Amount Requested:

\$1,000.

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

<p>_____</p> <p>(signature of authorized signatory)</p>	<p>_____</p> <p>(title)</p>	<p>_____</p> <p>Signature of Electoral Area Director</p>
<p>Amount Approved: _____</p> <p>Date: _____</p>		

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

Grassy Plains Community Hall provides a large, safe venue for a variety of events held in the community. There is no other hall on the Southside with this seating capacity and certified kitchen. Many local organizations host their fundraising events here as well as rentals for weddings, auctions, community meetings etc.

Describe the geographic area that receives services or benefits from your organization.

The entire Southside of Francois Lake benefits from this organization. This includes small communities such as Ootsa Lake, Takysie, Danskin, Southbank and the Uncha Lake area.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None of the officers or members receive any remuneration for their time or expertise.

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

Grassy Plains Community Hall Association has been a registered society since 1962 and currently has 36 members as of the AGM held in February 2014.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Grassy Plains Hall is currently being renovated for new insulation, membrane and siding. Upon removing the old material it became evident that the floor joists located at the side exit door were thoroughly rotten. This was an unforeseen problem and was not budgeted for in the renovations. As the Association is already contributing a substantial amount towards the renovation, this extra cost leaves quite an unexpected monetary shortfall.

Describe how this proposal will benefit the community:

The benefit to the community is that they will have a safe structure in which to host their

events. The work is done by a certified carpenter.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

5371a60ad941b-Siding Deck
Budget Final.xls

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Name of Grant or Funding Agency1:

Regional District Bulkley

Amount Applied for 1:

Nechako

Status of Grant Application1:

34286.87

Approved

Name of Grant or Funding Agency2:

Nechako Kitamaat Dev. Fund

Amount Applied for2:

25000.00

Status of Grant Application2:

Approved

Name of Grant or Funding Agency3:

Northern Dev. Initiative Trust

Amount Applied for3:

7061.00

Status of Grant Application3:

Approved

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

*2012 \$3997.41 Washrooms &
Storage Facility*

Year, Amount and Purpose for assistance

2013 \$3100.00 Outdoor Stage

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign?:



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: May 23, 2014

SUBJECT: Southside Economic Development Association – Request for Grant in Aid – Electoral Area “E” (Francois/Ootsa Lake Rural)

Attached is a request for Grant in Aid monies from the Southside Economic Development Association.

The Association is requesting \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for gravel to refurbish the boat launch on the Southside of Francois Lake.

Alternate Director Murray is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Southside Economic Development Association be given \$500 grant in aid monies from Electoral Area “E” (Francois/Ootsa Lake Rural) for gravel to refurbish the boat launch on the Southside of Francois Lake.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May-05-14 1:35 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"!



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

SEDA

Mailing Address:
PO Box 70 Southbank BC V0J 2P0

Email: seda@lakescom.net
Contact Person: *Tim Plesko 250-694-3377*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

gravel to refurbish the Southside Francois Lake boat launch

Amount Requested: *\$500*

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?: *Yes*

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

SEDA represents Area E of the RDBN and was formed in 1998 to pursue community economic development. The mission of the association is to develop a forum for local residents to develop market and distribute goods and services. It also acts as a catalyst for the economic development opportunities. In general, SEDA works to support and enhance the community, encourage and develop tourism opportunities that enhance the economic stability of the area

Describe the geographic area that receives services or benefits from your organization.

SEDA serves all of RDBN Area E

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

*SEDA has one paid staff position
\$31,200/yr*

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*SEDA is governed by a six person Board of Directors
Tim Plesko - Chair
Erin Wilson - Vice Chair
Annie VanMetre - Secretary Treasurer
Rise' Johanson - Director
Don Tychkowsky - Director
Geneva Wiseman - Director
and roughly 40 members*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Gravel and equipment rental to refurbish the boat launch on the Southside of Francois Lake

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details or your request here. Attach additional information if required:

Describe how this proposal will benefit the community:

The public boat launch is used by many of the community members in RDBN Area E, people will travel across on the Ferry to launch their boats on this boat launch as well as the people that live on this side of the lake. This boat launch is used by tourists as well. The launch was damaged many years ago when it was used by equipment too large for it, we propose to fix it so no ones boat/trailer or vehicle is damaged while launching.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

Have you applied for a grant/funding from other source(s)?: *No*

If not, please comment.:

Members of the community approached the RDBN Director for Area E and asked for his help in repairing the boat launch - SEDA was requested to complete the application.

Name of Grant or Funding Agency1:
Amount Applied for 1:
Status of Grant Application1:

Name of Grant or Funding Agency2:
Amount Applied for2:
Status of Grant Application2:

Name of Grant or Funding Agency3:
Amount Applied for3:
Status of Grant Application3:

Name of Grant or Funding Agency4:
Amount Applied for4:
Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

*2014 - \$5,000 Takysie Lake Rec Site
2014 - Chairs / \$1758.39, 2013 - Hwy Billboard / \$5,000, 2013 Northside Dock \$10,000*

Year, Amount and Purpose for assistance

2013 Area E Town Hall Meetings; 2010 \$2,000 Homesteaders Centennial Celebration

Does your organization:

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Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

OR, is your organization: Part of a provincial or national fund raising campaign? *Yes*

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson
Manager of Administrative Services

DATE: May 27, 2014

SUBJECT: Nechako Valley Wrestling Club – Request for Grant in Aid –
Electoral Area “F” (Vanderhoof Rural)

Attached is a request for Grant in Aid monies from the Nechako Valley Wrestling Club.

The Club is requesting \$5,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for a wrestling mat replacement project.

Director Petersen has indicated that he is supportive of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that the Nechako Valley Wrestling Club be given \$5,000 grant in aid monies from Electoral Area “F” (Vanderhoof Rural) for its Wrestling Mat Replacement Project.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May-14-14 5:11 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 537405fabdc08-NVWC Mat Project details and estimated.docx



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Nechako Valley Wrestling Club

Mailing Address:

*c/o 3348 Hospital Road Vanderhoof, B.C.
V0J 3A2*

Email:

spebert@telus.net

Contact Person:

Dr. Sean Ebert 250 570-2550

APPLICATION SUMMARY

Project or purpose for which you require assistance:

Wrestling Mat Replacement Project

Amount Requested:

5000

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory) (title)

Signature of Electoral Area Director

Amount Approved: _____
Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these

services/benefits available to the community from another organization or agency?

The Nechako Valley Wrestling Club serves girls and boy 8 years of age and older in the pursuit of the fundamentals of physical activity, participation, fitness and health promotion consistent with the Sport Canada philosophy of long term athlete development and fitness for life. We operate on the principles of open access with a focus on personal development within a supportive and ethical athletic environment. We are an organization of volunteers serving the youth of our community.

Describe the geographic area that receives services or benefits from your organization.

Our club serves Vanderhoof and the surrounding communities. We also promote the sport regionally and host annual events that includes participants from Northern BC.

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

None

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

We have a head coach, 2 assistant coaches and parents who act in supportive roles when required. The club has been running for 5 years.

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Our project is a request for a one-time financial contribution. The funds will be used for the replacement of our wrestling mats and some related athletic equipment including an electronic scale, score clocks and some training equipment.

Describe how this proposal will benefit the community:

This project will directly impact the youth in Vanderhoof and the surrounding area. The equipment will be located in the Nechako Valley Secondary School mezzanine and will be open to students and other user groups in the community. The equipment will also be utilized

for annual regional events giving benefits to a much larger geographic area. Having the opportunity to be active and involved in sport is essential for a good quality of life. We create a supportive environment for all kids to develop their individual skills with the added benefit of being part of a larger club. As this equipment will be utilized by other community user groups the benefits to the community are amplified. Wrestling teaches kids the importance of personal health, wellness and respect for self and others. I believe this translates to the larger community and environment in which we live.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

537405fabdc08-NVWC Mat Project details and estimated.docx

Have you applied for a grant/funding from other source(s)?:

Yes

If not, please comment.:

Along with grant applications, we are also approaching local businesses for the opportunity to contribute to our project

Name of Grant or Funding Agency1:

Rio Tinto Alcan

Amount Applied for 1:

10 000

Status of Grant Application1:

Pending

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

No

Year, Amount and Purpose for assistance

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:

a senior government or a local service agency?:

Provide an opportunity for individuals to make direct contributions?:

Yes

OR, is your organization: Part of a provincial or national fund raising campaign?:

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****MEMORANDUM**

TO: Chair Petersen and Rural Directors Committee

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: May 27, 2014

SUBJECT: Dze L K'ant Friendship Centre Society– Request for Grant in Aid – Electoral Area “G” (Houston Rural)

Attached is a request for Grant in Aid monies from the Dze L K'ant Friendship Centre Society.

The Society is requesting \$2,500 grant in aid monies from Electoral Area “G” (Houston Rural) to purchase equipment for the All Nations Soccer League.

Director Newell has indicated his support of this application.

RECOMMENDATION: (All/Directors/Majority)

“That the Rural Directors Committee recommend to the Regional District of Bulkley-Nechako Board of Directors that Dze L K'ant Friendship Centre Society be given \$2,500 grant in aid monies from Electoral Area “G” (Houston Rural) to purchase equipment for the All Nations Soccer League.”

Cheryl Anderson

From: Regional District of Bulkley-Nechako <inquiries@rdbn.bc.ca>
Sent: May-06-14 3:29 PM
To: Cheryl Anderson
Subject: New submission from "Grant in Aid Application"
Attachments: 53696212a0ca4-anst grant in aid 2014 version 2.pdf



REGIONAL DISTRICT OF BULKLEY-NECHAKO
ELECTORAL AREA GRANT IN AID APPLICATION

APPLICATION SUBMITTED BY:

Dze L K'ant Friendship Centre Society

Mailing Address:

*1188 Main St. Box 2920, Smithers, BC,
V0J 2N0*

Email:

aecdhouston@gmail.com

Contact Person:

*Kate Langham, Darren
MacDonald, (250)845-2131(ph),
(250)845-2136(fax)*

APPLICATION SUMMARY

Project or purpose for which you require assistance:

All Nations Soccer League

Amount Requested:

\$2500

To the best of my knowledge, all of the information that is provided in this application is true and correct. Furthermore, I hereby certify that this application for assistance is NOT being made on behalf of an individual, industry, commercial or business undertaking.

Yes

(signature of authorized signatory)

(title)

Signature of Electoral Area Director

Amount Approved: _____

Date: _____

APPLICATION PROFILE

Is your organization voluntary and non-profit?:

Yes

Please describe the services/benefits that your organization provides to the community. Are these services/benefits available to the community from another organization or agency?

We provide quality community youth soccer. We offer soccer for 2yrs-18yrs and women's soccer. We offer sponsorships to families in need of support, thus reducing barriers for families to participate in community activities. This style of support service is not available from another organization.

Describe the geographic area that receives services or benefits from your organization.

*Topley, Granisle, **Houston, Telkwa, Smithers, Hazelton, Gitseguklea, Kitwanga, Gitanyow, Kispiox.*

Please detail any remuneration paid, or funds otherwise made available to members, officers, etc. of your organization.:

n/a

Please comment on the number of members/volunteers in your organization and how long your organization has been in operation.:

*Dze L K'ant Friendship Centre Society has 160 members.
All Nations Soccer League serves 400+ youth*

PROJECT PROPOSAL PROFILE

RDBN Assistance Requested:

capital project and/or equipment

Other Assistance Requested:

Please describe the proposal for which you are requesting assistance. If you are applying for an exemption from fees and/or charges or other consideration, please provide details of your request here. Attach additional information if required:

Dze L K'ant Friendship Centre's All Nations Soccer League is a community soccer project looking to engage families who are not currently involved in community sports. We offer soccer from 2yrs to adult with unique programs like under 4 and under 6 soccer, girls/women's soccer, and a future coach program. We have our sponsorship program allowing reduced cost or no cost participation -giving opportunity to families that may not be able to afford registration. We provide snack to youth who need the nutrition before practice/games. Every child receives a take home uniform and an award. We host multiple large tournaments open to everyone. Teams and Families come from all over the Northwest. All Nations Soccer is a vehicle for positive mental health and community building.

Describe how this proposal will benefit the community:

- we provide a safe healthy environment for families.
- hosting tournaments brings business to local food and recreation establishments.
- keep money in Houston, supporting youth
- field maintenance and equipment
- new uniforms (shirt socks shorts) erases classism on the field allowing everyone to feel equal.
- soccer offers opportunity for school readiness
- future coaches program build capacity for our future.
- scholarships give every child the chance to play.

FUNDING AND FINANCIAL INFORMATION

files Submitted:

53696212a0ca4-anst grant in aid 2014 version 2.pdf

Have you applied for a grant/funding from other source(s)?:

No

If not, please comment.:

Name of Grant or Funding Agency1:

Amount Applied for 1:

Status of Grant Application1:

Name of Grant or Funding Agency2:

Amount Applied for2:

Status of Grant Application2:

Name of Grant or Funding Agency3:

Amount Applied for3:

Status of Grant Application3:

Name of Grant or Funding Agency4:

Amount Applied for4:

Status of Grant Application4:

Have you received assistance before from us.

Yes

Year, Amount and Purpose for assistance

2012, \$2500 start up of soccer program. purchase of nets, and balls.

Year, Amount and Purpose for assistance

Does your organization:

Offer direct financial assistance to individuals or families?:

Duplicate services that fall within the mandate of either:
a senior government or a local service agency?:

Provide an opportunity for individuals to make direct
contributions?:

OR, is your organization: Part of a provincial or national fund
raising campaign?:



**Regional District of Bulkley-Nechako
Rural Directors Memorandum
May 15, 2014**

To: Chair Petersen and the Rural Directors
From: Deborah Jones-Middleton (Protective Services Manager)
Date: May 15, 2014
Regarding: Protective Services Department 2014 Work Plan

Please find attached, the Protective Services Department's current work plan for your review.

Recommendation

1. That the Rural Directors receive the memorandum titled "Protective Services Department 2014 Work Plan" from Deborah Jones-Middleton, Protective Services Manager.

All /DIRECTORS/MAJORITY

Protective Services Department			
Activity	Timing	Description	Status
Emergency Preparedness			
Annual Functions			
Host a spring Bulkley Nechako Seasonal Preparedness Committee meeting	April	Regional meeting of all EPC's and Ministry Staff to discuss preparedness for flooding and wildfires	Hold on April 25th - Completed
Host EOC and ESS Training through EMBC if available.	March/April	Training provided by EMBC and attended by EOC and ESS participants	1. ESS Site Management - March 15 completed 2. Public Safety Volunteer Leadership - April 26/27 completed
Deliver Emergency Preparedness Presentations to Neighbourhood Groups as requested.		Public Education Project	Nothing planned at this time.
Take ESS Volunteers to the Northern Emergency Social Services Training Weekend.	September	The event invites ESS Volunteers from Northern BC - Smithers ESS is hosting this event - all ESS Volunteers in the region will be sponsored by the RDBN	1 Awaiting Smithers Invitation. 2. Invite Volunteers. 3. Arrange Travel arrangements for team.
Host an ESS Volunteer Appreciation Dinner.	September	This will be done at the NESST event or in the event NESST does not take place it will be done in Burns Lake.	1. Invite Volunteers 2. Book Restaurant
Prepare response in the event of flood, wildfires, etc.	ongoing	Depending on the presenting risks Staff will prepare to mount a response.	No actions required at this time
2014 Projects			
Emergency Program Review	May 2014	Review is designed to consider all facets of the Regional District from an emergency response perspective.	1. Draft has been completed and provided to CAO. 2. Draft will be provided to the Rural Directors Committee. 3. Final Draft will be distributed to Regional stakeholder for comment. 4. Amendments made from stakeholder feedback. 5. Final Document will be provided to the Rural Directors Committee and RDBN Board
Develop an Emergency Response Mutual Aid Agreement between the RDBN and the District of Fort St. James.	May 2014	This request from the District of Fort St. James is to outline each local government's role in an emergency response.	1. Meeting with the District of Fort St James to discuss agreement - Completed May 13, 2014. 2. Staff will work with FSJ staff to develop a Mutual Aid Agreement. 3. Draft will be provided to the Rural Directors Committee. 4. Obtain RDBN Board approval.

Protective Services Department			
Activity	Timing	Description	Status
Emergency Preparedness			
2014 Projects			
Rewrite Emergency Preparedness Plan.	June 2014 - September 2014	Develop an All Hazards Emergency Plan	<ol style="list-style-type: none"> 1. Draft plan and submit to CAO for approval. 2. Draft plan will be presented to Rural Directors Committee. 3. Final document provided to RDBN Board.
Begin RDBN "Business Continuity Plan" Development Process.	September 2014 - December 2015	This is an inhouse program that will identify the key asset and vital services of the RDBN and the threat or risk potential. Then a Continuity Plan will be developed to mitigate these risks and threats.	<ol style="list-style-type: none"> 1. Establish the objectives of the Plan. 2. Host an information meeting with all Department Heads. 3. Circulate Services Provided and RDBN liability questionnaire to each Department Head. 4. Work with Department Heads to establish response and mitigation objectives. 5. Draft plan. 6. Draft plan to CAO for approval. 7. Draft plan to RDBN Board. 8. Coordinate a staff Table Top Exercise for the plan. 9. Make recommended amendments to the plan. 10. Obtain RDBN Board approval
Coordinate a regional "Emergency Preparedness" essay contest for Grade 5 students.	May 2014	The Essay Contest will focus on the topic of Emergency Preparedness. There are 22 elementary schools that may participate	<ol style="list-style-type: none"> 1. Staff provide information links for Emergency Preparedness Completed January 2014 2. Teachers assign students with the task of writing an essay on this topic - Completed 3. The teachers grade the papers and establish a winner of the contest - Completed May 12, 2014 4. Winner presented an Personal Emergency Preparedness Kit. - to be completed at Awards Ceremony in June.
Emergency Preparedness Presentations.	To be determined	Develop an Emergency preparedness Presentation for local Clubs and Association.	<ol style="list-style-type: none"> 1. Talk to local service groups to identify interest in a presentation. 2. Book presentation times with groups. 3. Amend powerpoint presentations to fit the group to be presented. 4. Prepared information packages to be distributed.

Protective Services Department

Activity	Timing	Description	Status
Emergency Preparedness			
2014 Projects			
Develop a Collaborated Emergency Social Services Program	To be determined	Develop a One-Tiered Program inclusive of Municipal and Regional District teams.	<ol style="list-style-type: none"> 1. Host an EP and ESSD planning meeting to discuss the potential of a One-Tiered ESS program. 2. Draft the plan. 3. Distribute draft plan to EPC and ESSD 's for review. 4. Amend as per recommendations. 5. Provide draft plan to CAO for approval. 6. Finalize the Plan. 7. Obtain RDBN Board approval. 8. Distribute Plan. 9. Host a Table Top Exercise.
Farmed Animal Mass carcass GIS Study	October 2014	The Study will identify suitable potential sites for Mass Carcass Emergency Disposal in the region.	<ol style="list-style-type: none"> 1. Host an introduction meeting for stakeholders - Completed February 19, 2014. 2. Review GIS Study with GIS Technician and Consultant. 3. Host a GIS Study Presentation for all stakeholders. 4. Present the finding to the RDBN Board. 5. Consider next steps.
Contact Information Update.	December 2014	Ensure all contact information is current.	<ol style="list-style-type: none"> 1. Distribution of new staff e-mail address to all contacts and confirming their contact information. 2. Amend all contact information as required.
9-1-1 Awareness Campaign	October 2014	Presentation to all Kindergarten and Grade 1 students in the region	<ol style="list-style-type: none"> 1. Order Supplies 2. Book the schools 3. Organize travel plans 4. Complille informtaion packages.
Provide ongoing Technical Support	ongoing	Respond to questions, changes, and equipment issues in support providing 9-1-1 services to Fire Departments and residents. Provide support to Fire Departments regarding the 9-1-1 Records Management Svstem.	Services provided as required.

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Protective Services Department			
Activity	Timing	Description	Status
Liaise with the Regional District of Fraser Fort George 9-1-1 team and the FOCC on behalf of the RDBN.	ongoing	Ensure that the RDFFG 9-1-1 GIS System and the FOCC response System is current.	<ol style="list-style-type: none"> 1. Provide information changes regarding Fire Department responses to FOCC. 2. Provide new or changed addresses to RDFFG GIS System. 3. Provide monthly Statistic Reports to the RDBN Board and First Nations. 4. Provide Quarterly Statistic Reports to all Fire Departments. 5. Provide Annual Statistic Reports to RDBN Board, First Nations, and all Fire Departments.
Maintain "9-1-1 System Repair and Maintenance" log.	ongoing	Ensure 9-1-1 Emergency Response Tracking System (ERTS) Error Reports are responded to and addressed in a timely manner. Ensure that annual maintenance is completed for all RDBN 9-1-1 equipment.	<ol style="list-style-type: none"> 1. Track ERTS Error reports and Ensure completion of work in a timely manner. 2. Enter tracking reports into data base. 3. Compare invoicing to data base. 4. Follow up on Annual Maintenance projects. 5. Liaise with Radio Contractor regarding repair and maintenance issues.
Work with Rural Fire Departments regarding application of Standard Operating Guidelines and Occupational Health and Safety Policy.	June 2014	Ensure Rural Fire Department Standard Operating Guidelines and Policies are amended and developed to ensure fire fighter's safety.	<ol style="list-style-type: none"> 1. Arrange a meeting with rural Fire Chief's in June to discuss Standard Operating Guidelines potential amendments and additions. 2. Develop and amend Standard Operating Guidelines as required. 3. Obtain Board approval.
Fire Chiefs Day meeting at the RDBN.	October 2014	This meeting brings together Fire Chiefs in the region to discuss training, planning and emerging issues.	<ol style="list-style-type: none"> 1. Liase with Fire Departments to access the current needs and interests. 2. Coordinate meeting date. 3. Book Presenters. 4. Compile supplies for meeting. 5. Arrange board room and meals for meeting. 6. Chair meeting.
Rural Fire Protection Bylaw Review	December 2014	Review rural fire protection bylaws and amend as required.	<ol style="list-style-type: none"> 1. Obtain copises of other Rural Fire Protection bylaws. 2. Amend to current bylaws to ensure Fire Department access and authority during response. 3. Consider development of a Regulatory Bylaw for Rural Fire Departments.

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Protective Services Department

Activity	Timing	Description	Status
Topley Fire Department Referencum.	November 2014	Work with Topley Fire Department and Electoral Area Directors to prepare for November 2014 referendum.	<ol style="list-style-type: none"> 1. Work with Topley Fire Department referendum proposal and budget. 2. Obtain Electoral Area Director's approval to proceed to referendum. 3. Develop an Establishment Bylaw. 4. Coordinate public meeting for residents. 5. Ensure advertising for public meeting and referendum.
Round Lake addition to Telkwa Fire Protection Area Petition.	September 2014	Work with Telkwa Fire Department and Round Lake residents to prepare for September 2014 petition..	<ol style="list-style-type: none"> 1. Submit request for inclusion of Round Lake area residents into the Telkwa Rural Fire Protection Area. - Completed 2. Researched requirements for installation of a dry hydrant and obtain quotes. - Completed April 2014 3. Submit application for land use to Ministry of Transportation. - Completed. 4. Once land use application is approved develop petition proposal. 5. Obtain board approval. 6. Coordinate a Public Meeting. 7. Issue petition to residents. 8. If approved order work to be done in early spring 2015.
Occupational Health and Safety Policy	On-going	Development and Amendment of the RDBN OH&S Policy	<ol style="list-style-type: none"> 1. Ocoordinate bi-monthly meetings. 2. Develop and amend policies as required.
2014 Shake Out BC Exercise.	October 16, 2014	This is an annual exercise to provide awareness to staff and residents on the importance of being prepared in case of an earthquake	<ol style="list-style-type: none"> 1. Register RDBN participation. 2. Prepare and send information to schools and businesses encouraging their participation. 3. Arrange ShakeOut exercise for staff.

HA



MEMORANDUM

To: Rural Directors
From: Julie Thompson, Planning Technician
Date: May 7, 2014
Re: Land Referral File No. 6408691, Crown Grant-Land Exchange for Residential Purposes

COMMENTS:

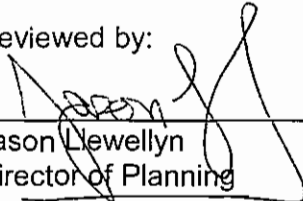
This application is regarding a Crown Grant-Land Exchange for rural residential purposes. The application area is located on Hudson Bay Mtn. approximately 6 km west of Smithers, and is roughly 0.06 ha in size. The applicants own an adjacent property on which the Ministry of Transportation and Infrastructure (MoTI) built a road in error. The Province has proposed a land exchange in order to compensate the applicants for their loss of property.

The application area is zoned Large Holdings (H2). The size of the application area does not comply with the minimum parcel area of 8 ha in the H2 zone in Regional District Zoning Bylaw No.700, 1993. An application to rezone the application area to Hudson Bay Mountain Recreational Residential (R8) is currently being processed in order to facilitate the land exchange.


Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6408691.

Reviewed by:


Jason Lewellyn
Director of Planning

Written by:


Julie Thompson
Planning Technician

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REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 6408691

Electoral Area:	A
Applicant:	Kevin and Mary Knight
Existing Land Use:	Forested
Zoning:	Large Holdings (H2) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Ski Smithers Development Area (SSDA) in Smithers Telkwa Rural Official Community Plan Bylaw No.1425, 2007
Proposed Use Comply With Zoning:	No
If not, why?	Application area does not comply with minimum parcel size of 8 ha in the H2 zone
Agricultural Land Reserve:	Not in ALR
Access Highway:	Prairie Rd
Archaeological Site:	Not according to our mapping
Building Inspection:	Within the building inspection area
Fire Protection:	Not within Rural Fire Protection Area
Other comments:	The applicant has applied to rezone the application area to the Hudson Bay Mountain Recreational Residential (R8) zone. The rezoning process must be completed before the land exchange can occur.

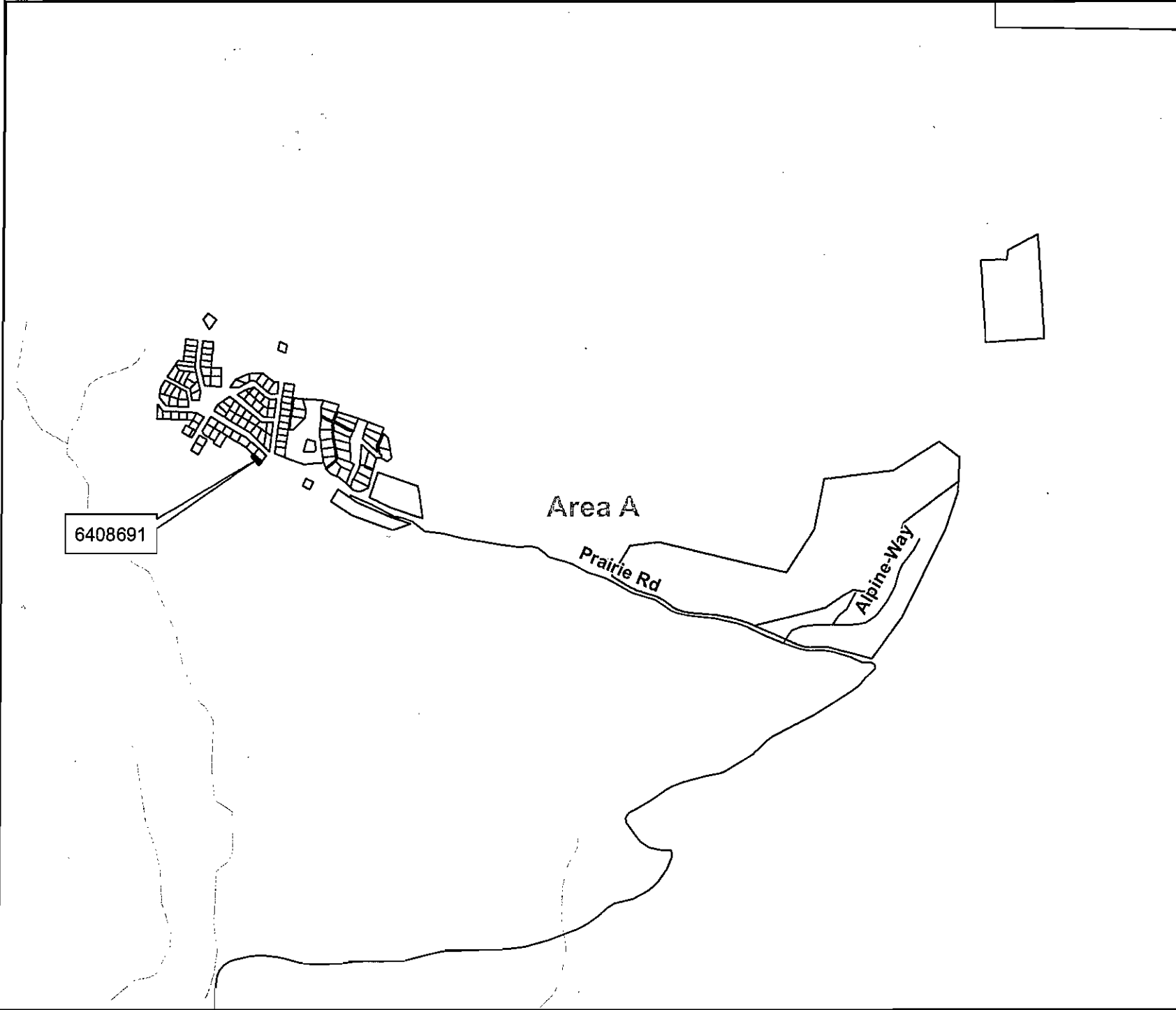


Land Referral File No. 6408691

Legend

- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Parks
- Watercourses
- Lake
- River
- Wetland
- First Nations Reserve
- Municipal Boundary
- Electoral Area Boundary

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Please be advised that the data represented here will be maintained on an ongoing basis, and as such, changes frequently.

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68

March 10, 2014

To Whom It May Concern:

RE:
Hudson Bay Mountain, Smithers

RECEIVED
MAR 11 2014
PROVINCIAL OFFICE - COLUMBIA
SMITHERS BC

In 2009 we noticed a **new** road had been built through the eastern edge of our property.

We contacted Hudson Bay Mountain, then Billabong Road maintenance and Ministry of transport.

We eventually determined it was MOT that had authorized the road construction in error. This made that portion of the lot unsuitable for building and exposed us to legal liability. After some discussion and verification that the road was on our property we came to a mutual agreement that MOT would facilitate a land transfer to compensate us for the loss of part of our property.

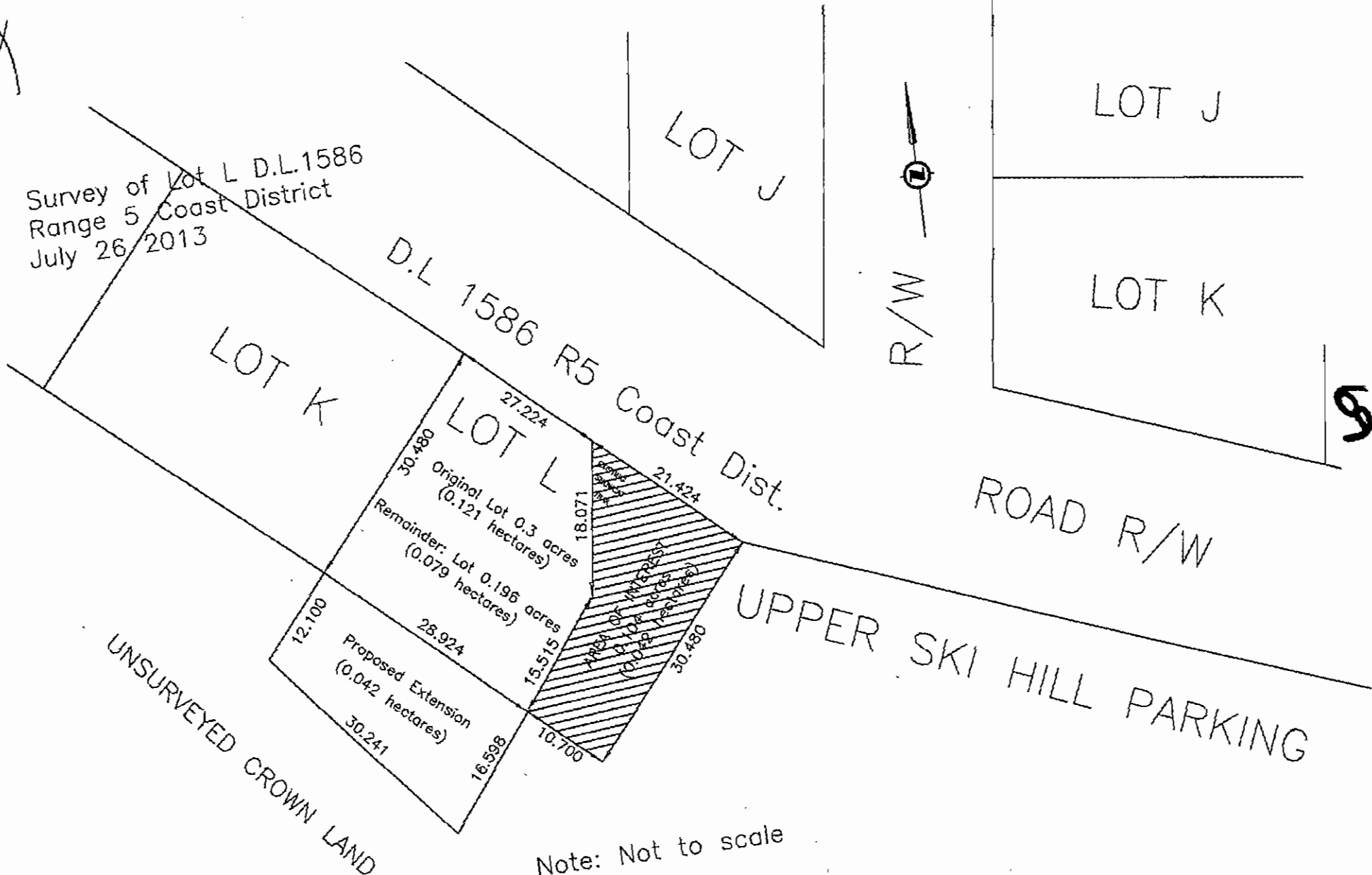
This would take the road out of our property and in exchange for comparable area that is more usable.

Current improvements to the lot are: a ski cabin that is under construction (there has been a permit issued through the regional district to start) and an access road to the building. The cabin is currently at lock up with electricity hooked up.

Our contact at MOT is Cam Schley at 250 847 7402 cameron@hbmty.com

X

Survey of Lot L D.L.1586
Range 5 Coast District
July 26 2013



LOT K

D.L 1586 R5 Coast Dist.

LOT L

LOT J

LOT J

LOT K

ROAD R/W

UPPER SKI HILL PARKING

UNSURVEYED CROWN LAND



S

Note: Not to scale



MEMORANDUM

To: Rural Directors
 From: Maria Sandberg, Planner
 Date: May 5, 2014
 Re: Land Referral File No. 6408445, Direct sale of Crown land

This is a referral from the Province for a direct sale of Crown land. The application area is a section of the Dominion Telegraph Line right-of-way, which was excluded from the crown grant and is a total of 7.4 ha in size. The applicants own the properties surrounding the right-of way, as can be seen on the attached map. The application area is east of Highway 16, on Hungry Hill, approximately 14 km north of the District of Houston. The applicants run a cattle farming operation on the subject properties and several other neighbouring parcels.

The Dominion Telegraph Trail was created at the turn of the century along the route of the Collins Overland Telegraph Trail, which was established in the 1860s. The telegraph trail has some historical value, and parts of it have been developed for recreation of tourism purposes in other areas of the Province

The location of the Dominion Telegraph Trail through the Regional District has been intermittently protected by right of way or other means on private property. However, given the lack of protection on most private lands and the lack of knowledge regarding the location of the trail, there is, in staff's opinion, no future benefit to retaining the right of way on the subject properties. In addition, it appears that the application area is an integral part of the applicant's farming operation, as it crosses hay fields and also has some buildings located on it. Given the historic value of the trail this application was referred to the Electoral Area 'A' APC for comments. The APC had no objections to this application but would like to see any future referrals regarding the Province's sale or closure of the Dominion Telegraph Line Trail. They felt that the trail may have value in areas where the land has not been developed.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application No. 6408445.

Rural Directors – All Directors/ Majority

Reviewed by:

Jason Llewellyn
 Director of Planning

Written by:

Maria Sandberg
 Planner



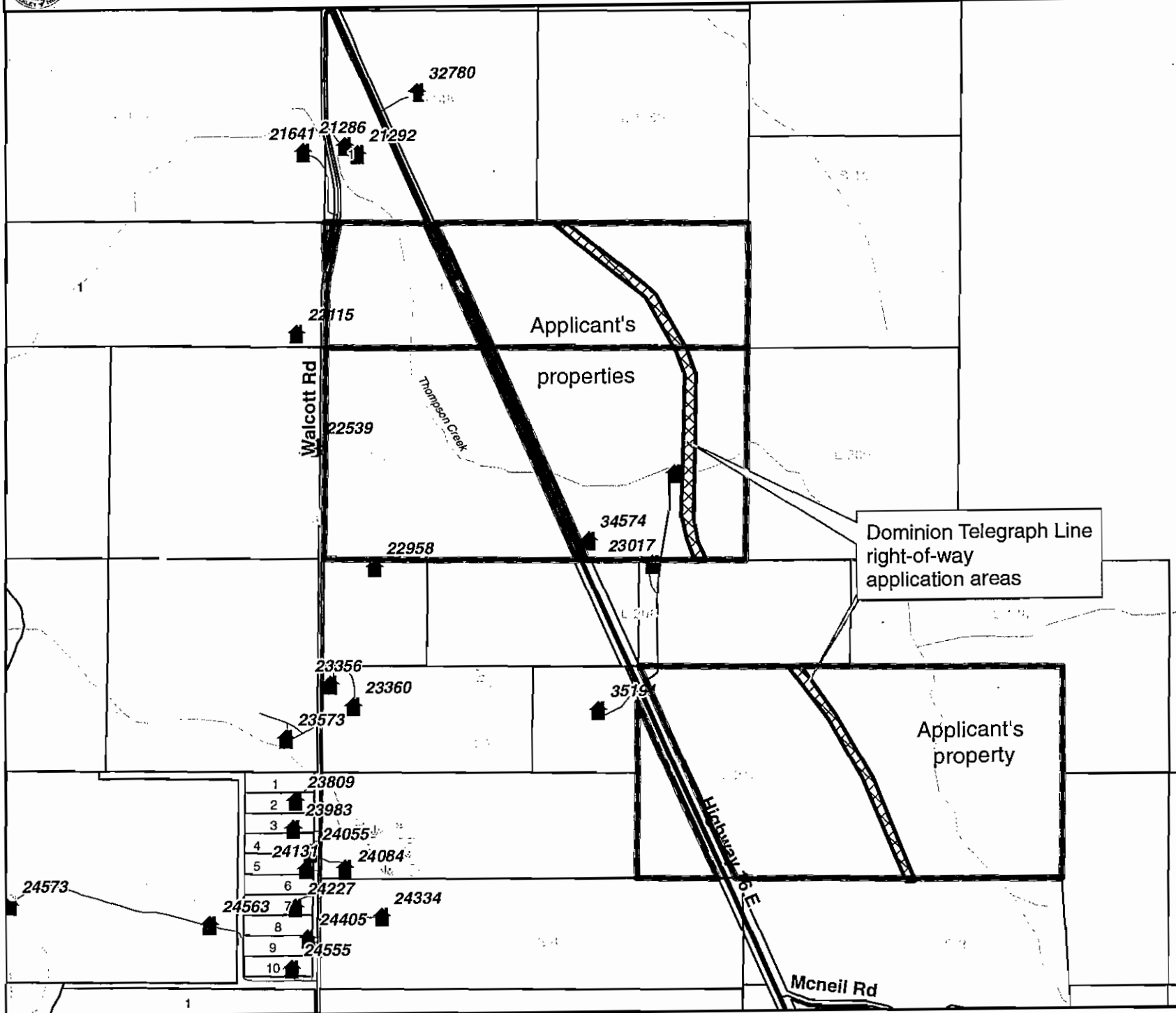
REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL No. 6408445

Electoral Area:	A
Applicant:	Rene Dieleman
Existing Land Use:	Agricultural
Zoning:	Agricultural (Ag1) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Agricultural (Ag) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1425, 2007
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	In the ALR
Access Highway:	Highway 16
Archaeological Site:	Not according to our mapping
Building Inspection:	Within the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	None



Land Referral File No. 6408445

Legend



- ✚ CHURCH
- COMMERCIAL
- COMMUNITY HALL
- 🏠 HOUSE
- 🏠 MOBILE HOME
- 🏠 MULTI FAMILY DWELLING
- 🎓 SCHOOL
- 🏠 SECONDARY SUITE
- 📡 TOWER
- 🏠 VACANT
- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- - City Street
- - - Trail
- Railways
- 📐 Cadastre - Legal
- Watercourses
- 🌊 Lake
- 🌊 River
- 🌊 Wetland
- 🏠 First Nations Reserve
- 🏠 Municipal Boundary
- 🏠 Electoral Area Boundary
- 🌳 Parks

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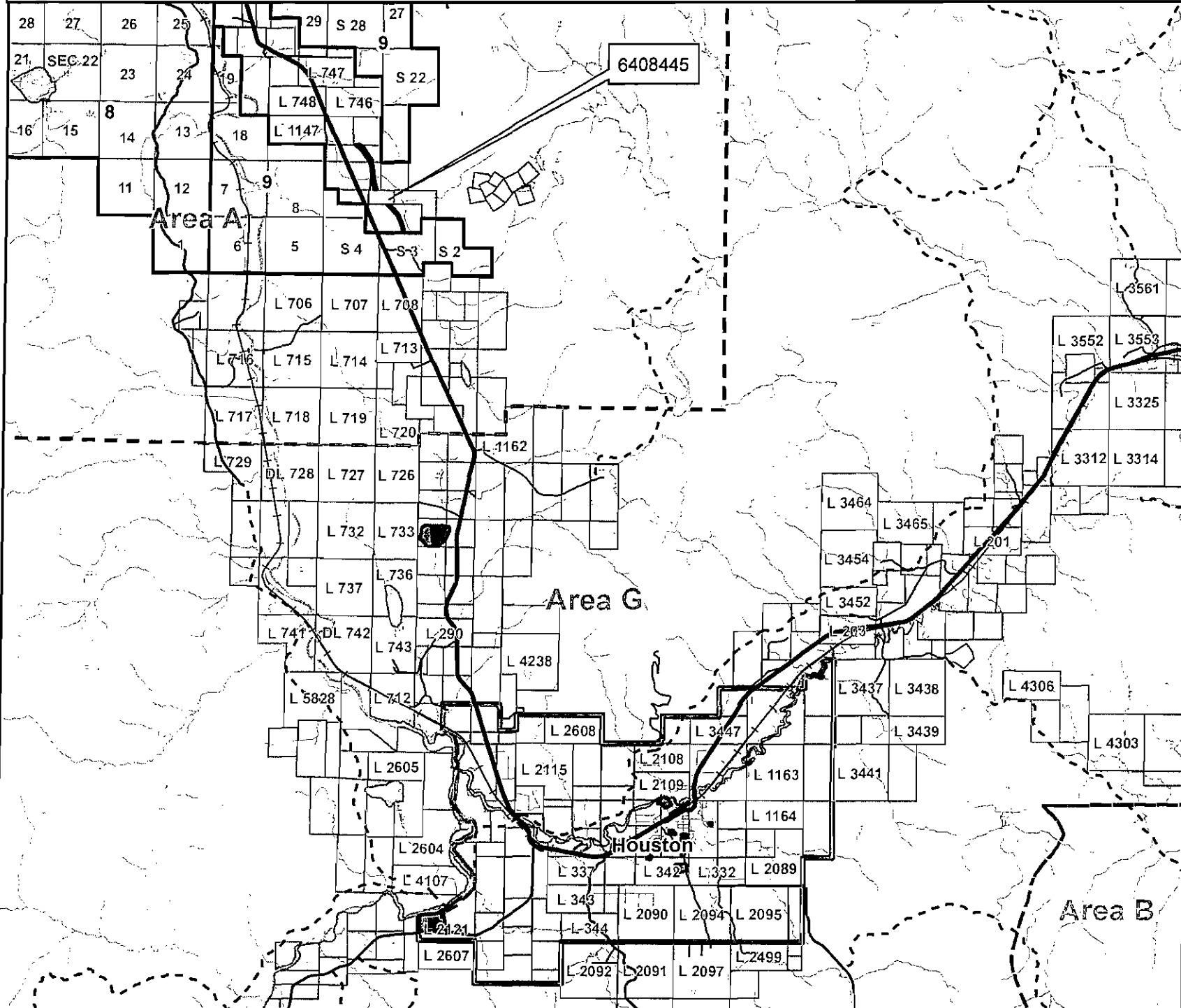
*DISCLAIMER The Regional District of Bulkley-Nechako makes no Warranty, Representation or Guarantee of any kind regarding our maps or other information provided herein or the sources of such maps or other information. The Regional District of Bulkley-Nechako assumes no liability, or for any errors, omissions, or inaccuracies in the information provided regardless of the cause of such or for any decision made, action taken, or action not taken by the user in reliance upon any maps or other information provided herein. Please be advised that the data represented here will be current on an ongoing basis, and as such, changes frequently.

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Land Referral File No. 6408445

Legend



- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Parks
- Watercourses
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary

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Stephen Howard, BCLS, CLS
Rebecca Broten, BCLS
Gina Hidber, PEng, BCLS
Mark Rossmann, LST

Our File: DIE1101

Management Plan

August 8, 2012

Project Overview

The purpose of this crown grant application is to acquire the 100' wide strip of the right of way of the Dominion Telegraph Line and Trail (DTL) that was excluded from the Crown Grants of District Lots 1149, 258, and 210, all of Range 5 Coast District, Skeena-Stikine Forest District. The total area of the portion being applied for is approximately 7.4 ha, more or less. These strips will then be consolidated with the upland parcels as part of a subdivision, essentially cleaning up the titles of these lots. (Note that the path of the old line within DL 208 and Bk B Sec 3 Tp 9, also included in this subdivision, was included in the original grants; therefore no application is being made in these lots.)

The goal of this application is to unburden these lots of a Crown Grant exemption that is no longer required in preparation for subdivision. The Dominion Telegraph line was abandoned in 1936 and the company is now defunct. The Northern Trans-provincial Highway was establish through this farm some time before 1947, and was later re-routed to its present location in the 1960s. The Dominion Telegraph Line and Trail is no longer in public use. For at least a generation, the farm has been fenced and crossfenced and the old 100' path of the DTL has been used as part of the Dieleman's everyday farming activities. This use will not change. The subdivision itself is being undertaken to better align the legal boundaries with the farm usage as part of my clients' succession planning - in all ways, they are seeking to rectify their legal boundaries!

There are no access or construction plans to discuss as another of the motivators for this application, once the issue was identified, is to avoid public access to the middle (main zone) of the farming activities which could easily lead to land use conflicts. My client is fearful of signing a subdivision plan that shows strips of Crown Land that will end up in public web mapping and potentially lead to all kinds of problems.

I have discussed this project at length with Deputy Surveyor Generals Jeff Beddoes and Cristin Schlossberger, and their finding was that proper route for clearing the titles was through a Crown Grant and that an application under section 58 of the Land Act to the Surveyor General was no longer acceptable. Furthermore, my clients' approval from the Agricultural Land Commission is in danger of expiring if they do not see progress on this issue. Therefore, I kindly ask that you accept and process this residential crown grant application in these exceptional circumstances.

RECEIVED

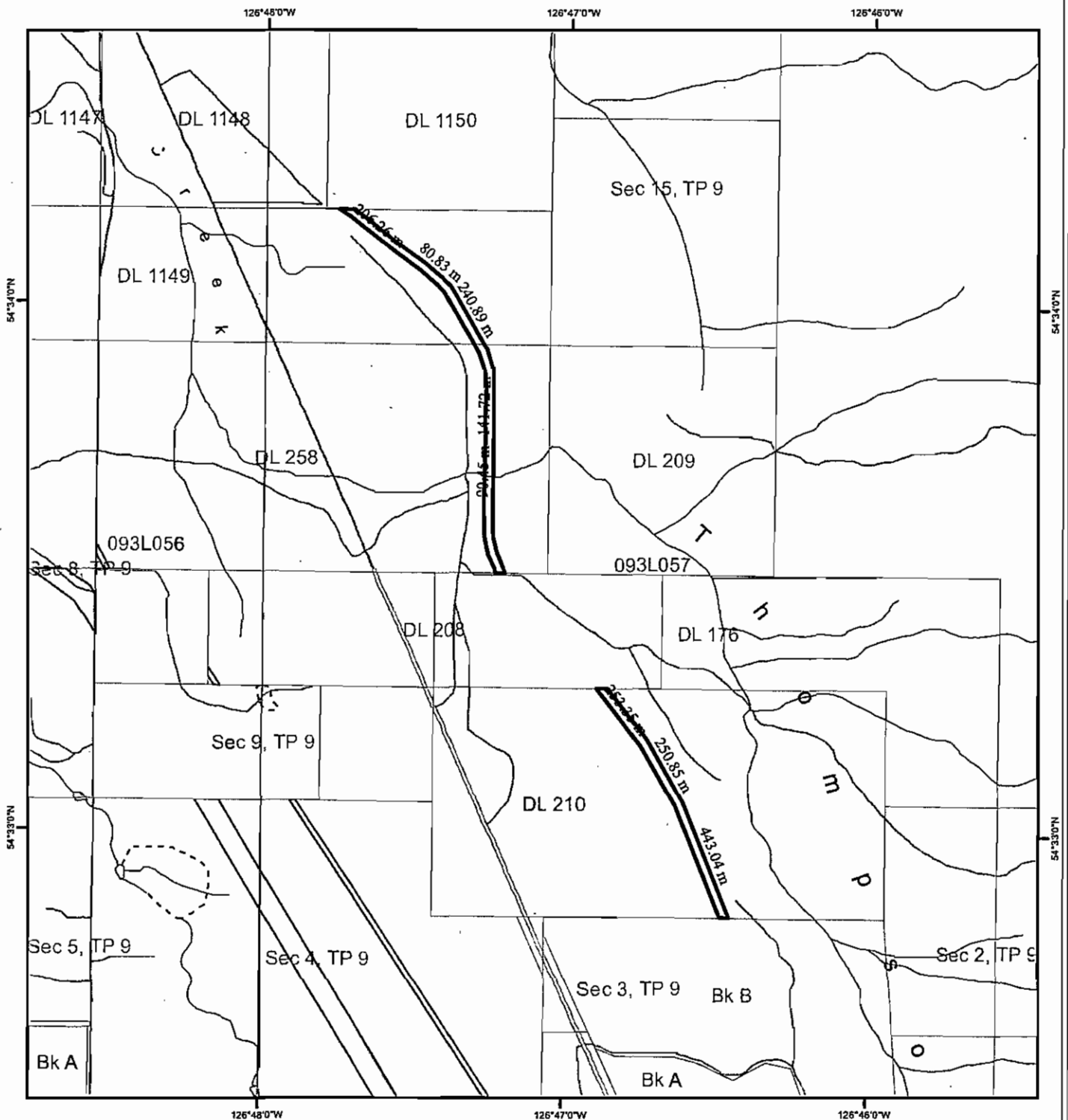


Stephen Howard, BCLS, CLS
Rebecca Broten, BCLS
Gina Hidber, PEng, BCLS
Mark Rossmann, LST

Signed,

Rebecca Broten, BCLS
HBH Land Surveying Inc
on behalf of
Rene and Joyce Dieleman,
Upland Owners

RECEIVED
AUG 15 2006
SOCIETY OF BRITISH COLUMBIA
SMITHSONIAN



Scale: 1:20,000
 Purpose: RESIDENTIAL
 Subpurpose: RURAL RESIDENTIAL
 Type: CROWN GRANT
 Subtype: DIRECT SALE

Legend

-  Application Area
-  Indian Reserves
-  Parks & Protected Areas



Referral Map



Date: 15 Apr 2014
 Tantalus Area: 7.41 ha



MEMORANDUM

To: Rural Directors
From: Julie Thompson, Planning Technician
Date: May 21, 2014
Re: Land Referral File No. 6407776, Direct sale of Crown land for Extensive Agricultural purposes

COMMENTS:

This application is regarding the direct sale of Crown Land for extensive agriculture purposes. The application area is located approximately 14 kilometres northwest of the Town of Smithers, and is 68.26± ha in size. The nearest residence is located approximately 66 metres from the eastern border of the application area.

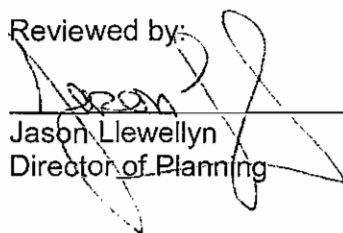
The application area is within the Agricultural Land Reserve (ALR), and is zoned Agricultural (Ag1). Agriculture is a permitted use in this zone and the proposed agricultural use of the application area complies with Regional District Zoning Bylaw No. 700, 1993.

Also note that under the *Crown Land Use Policy: Agriculture – Extensive*, the application area should be located within a 15 kilometre radius of the applicant's base of farming operations. The applicants own several properties, approximately 6 kilometres south of the application area, on which farm base operations are conducted.

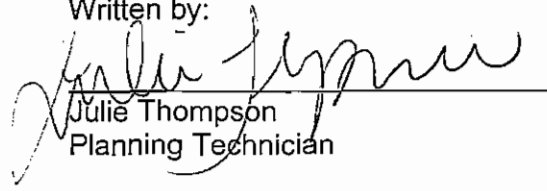
Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6407776.

Reviewed by:


Jason Llewellyn
Director of Planning

Written by:


Julie Thompson
Planning Technician



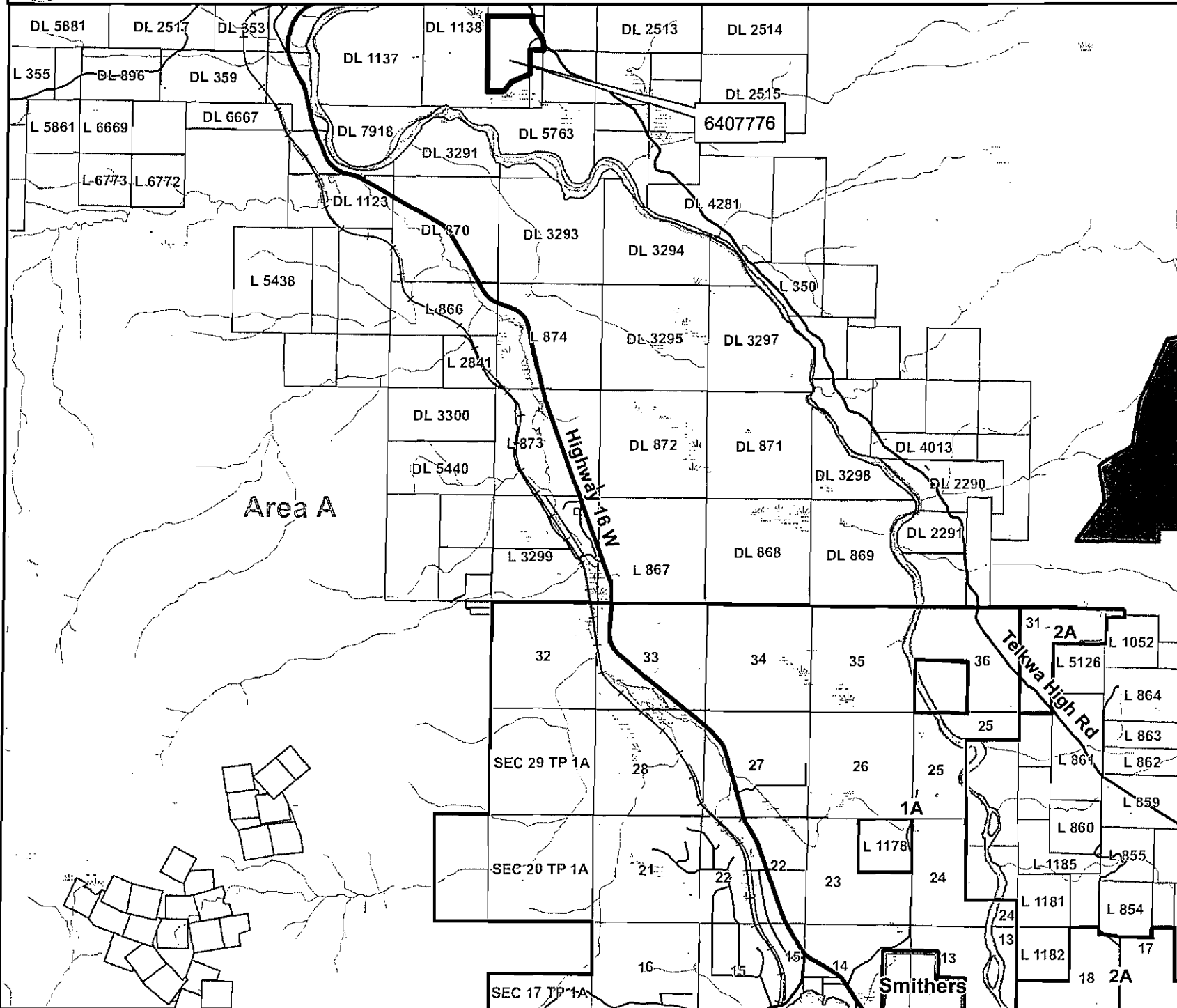
**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 6407776**

Electoral Area:	A
Applicant:	Orville and Cornilia Huisman
Existing Land Use:	Forested
Zoning:	Agricultural (Ag1) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Agricultural (AG) in the Smithers Telkwa Rural Official Community Plan Bylaw No. 1425, 2007
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	In the ALR
Access Highway:	Mckenzie Rd. and Telkwa High Rd.
Archaeological Site:	Not according to our mapping
Building Inspection:	Within the building inspection area
Fire Protection:	Not within Rural Fire Protection area
Other comments:	None



Land Referral File No. 6407776

Legend



- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- - City Street
- - Trail
- Railways
- Parks
- Watercourses
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary

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Scale: 1 cm = 800 m
 User: diondi.tan
 Date: 23/05/2014
 Time: 10:48:30 AM

79

Section A – Project and Purpose

- ⌘ To bring land into agricultural production. To clear stump and debris into piles and burn.
- ⌘ Disc cleared land
- ⌘ Rock rake and level land
- ⌘ Rock rake and pick where necessary.
- ⌘ Float and level land to create a seed bed.
- ⌘ Take soil samples to determine what vegetation would be best suited for the soil and fertilize accordingly.
- ⌘ Location, size are the main feature of project
- ⌘ Corner of Telkwa Highroad and MacKenzie Road. The land is against both these roads.
- ⌘ An existing culvert would have to be maintained.
- ⌘ Once the merchantable timber is removed, clearing and stumping would proceed on the northern face of the property where the soil is best. The majority of the land as it is levelled will be fenced off and cultivated for hay production.

- ⌘ I am near completion of a 4 wire fence on the east and north side of the proposed area.
- ⌘ A corral and water holes is completed on the east side (Telkwa Highroad).
- ⌘ I have an existing grazing licence on the place.
- ⌘ In the future I would like to grow my own organic barley; I use approximately 150 ton/year at \$480/ton
- ⌘ The corral can provide a homing place for the young stock where I can better observe and treat animals if necessary.

I can share crop 3 neighbour properties, approximately 100 acres.

In the last 3 years I have had to buy hay from Vanderhoof and as far away as Merit. Freight being the big existing cost, but the threat of bringing in weeds would be the even bigger unforeseen cost.

I milk about 70 milk cows and have 100 young stock. Being a closed herd of milk cows and raising all my own young stock at home, greatly reduces the risk of bringing in diseases to my herd and the rest of the valley. Bio-security is another factor.



File: 15700-20/HUIS

March 1, 2012

Orvy Huisman

Smithers, British Columbia

Dear Orvy:

As per your request and pursuant to section 36(2) of the *Forest and Range Practices Act* and the Range Planning and Practices Regulation section 24, notice is herewith given that a five year extension to the term of the Range Use Plan (RUP) for your Grazing Licence RAN076932 has been granted.

The expiry date of the RUP now is **December 31, 2016**, coinciding with the expiry of the associated Grazing Licence.

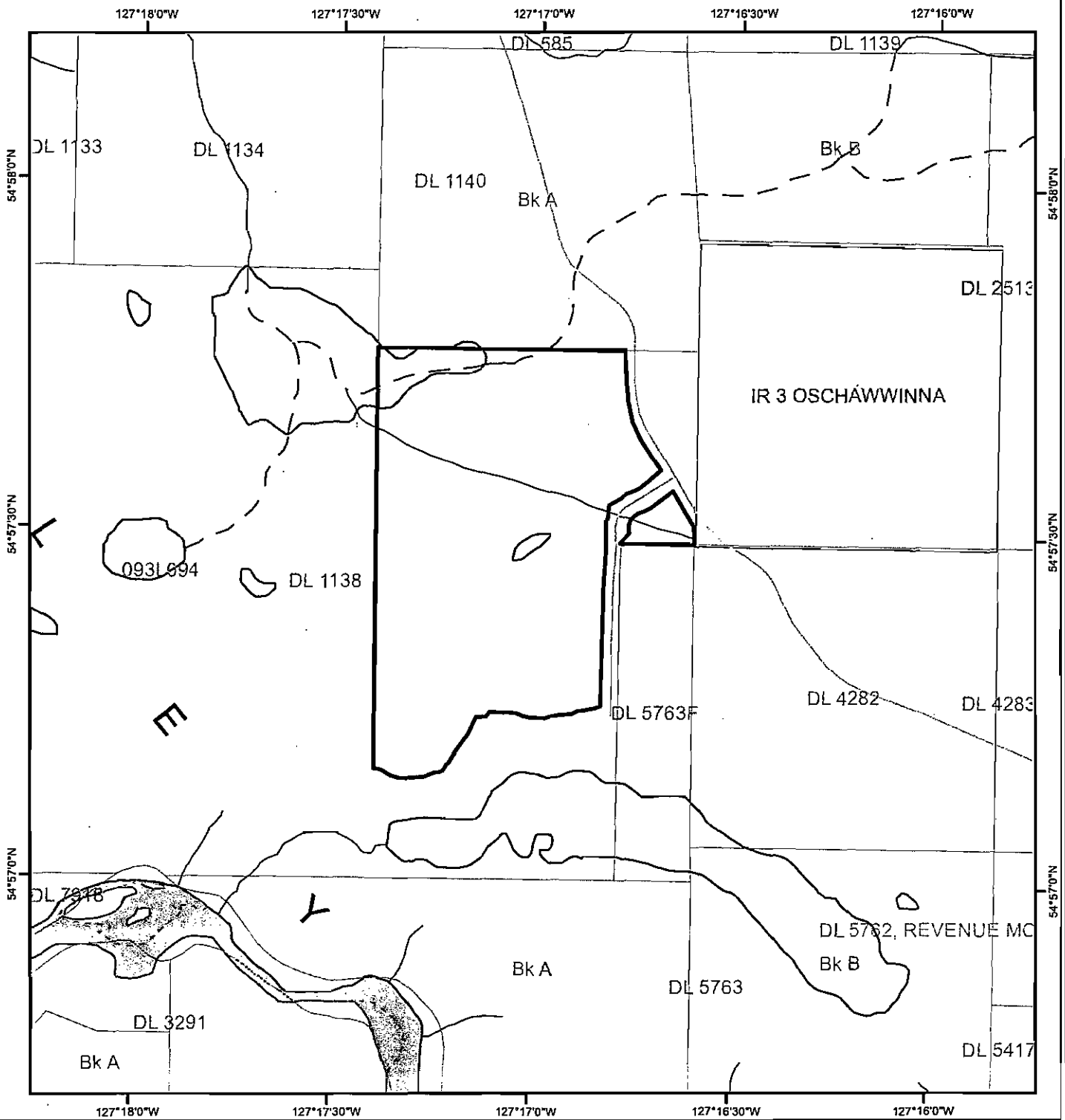
Yours truly,

Jevan Hanchard
District Manager



001




Referral Map



File No: 6407776

Scale: 1:15,000

Date: 01 Oct 2013

-  Application Area
-  Indian Reserves
-  Parks and Protected Areas





MEMORANDUM

To: Rural Directors
From: Julie Thompson, Planning Technician
Date: May 7, 2014
Re: Land Referral File No. 7409701, Direct Sale of Crown Land for Extensive Agricultural Purposes

COMMENTS:

This application is regarding the direct sale of Crown Land for extensive agricultural purposes. The application area is located on part of District Lot 3013 and part of District Lot 3012 (Range 5 Coast District), bordering the eastern side of Pinchi Lake, approximately 12 km north of Fort St-James. The application area is 58.163 ha in size. The applicants own several parcels of land in the vicinity of the application area along Pinchi Lake Rd.

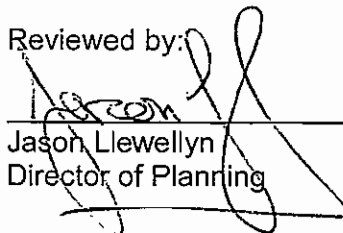
The application area is located within the Agricultural Land Reserve (ALR) and is not currently zoned in Regional District Zoning Bylaw No. 700, 1993. The application area is designated as Agricultural (Ag) in the Fort St. James Rural Official Community Plan Bylaw No.15178, 2010.

As the application area is located in the ALR, the Province is advised to consult with the Agricultural Land Commission regarding the proposed subdivision.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409701.

Reviewed by:


Jason Lewellyn
Director of Planning

Written by:


Julie Thompson
Planning Technician



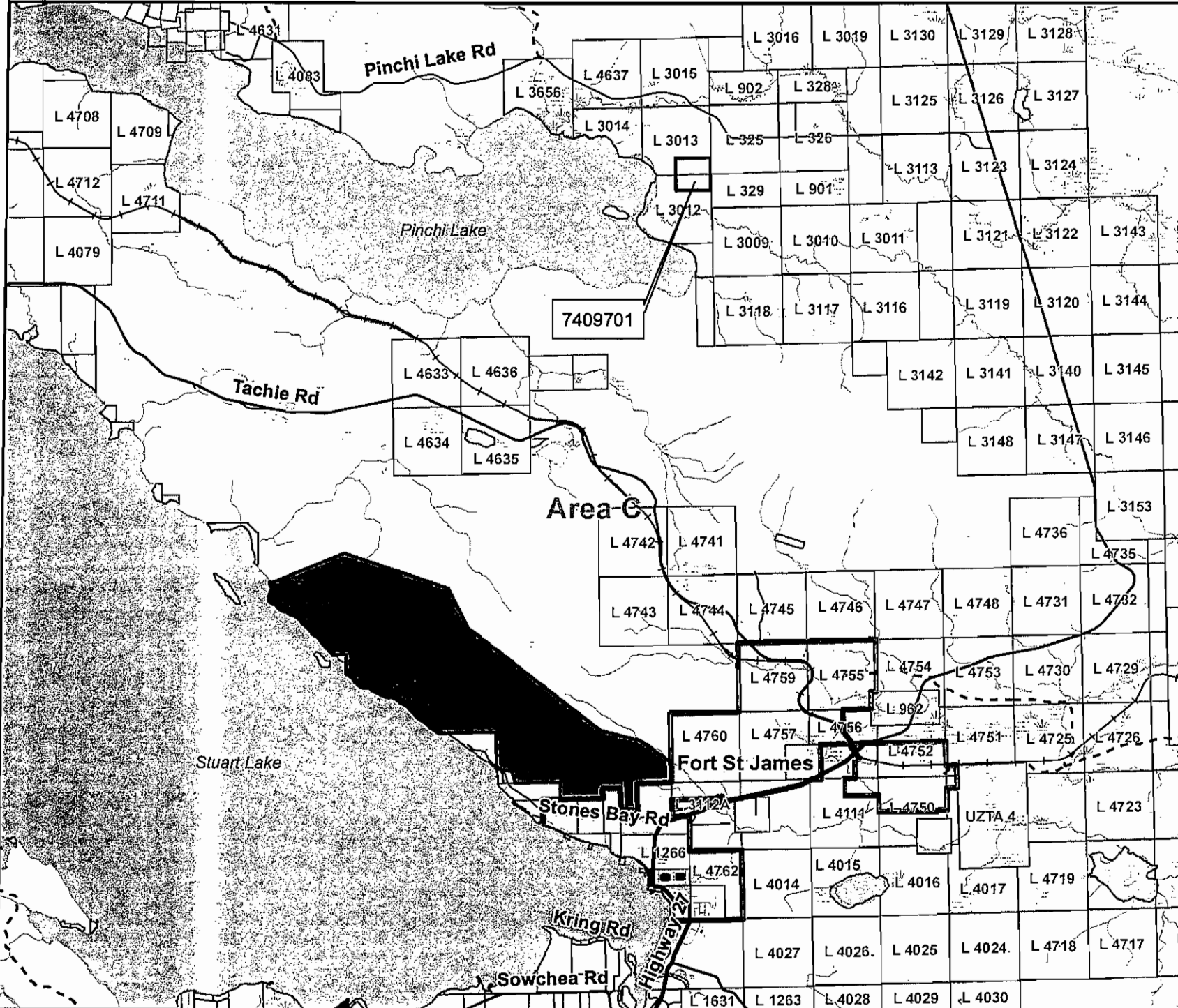
**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 7409701**

Electoral Area:	C
Applicant:	Ross and Sandra Davidson
Existing Land Use:	Forested
Zoning:	None
Plan Designation:	Agriculture (Ag) in Fort St. James Rural Official Community Plan Bylaw No.1578, 2010
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	In the ALR
Access Highway:	Pinchi Lake Rd.
Archaeological Site:	Not according to our mapping
Building Inspection:	Not within the building inspection area
Fire Protection:	Not within Rural Fire Protection Area
Other comments:	The Province is advised to consult with the Agricultural Land Commission regarding the proposed subdivision, as the application area is located in the ALR



Land Referral File No. 7409701

Legend



- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Parks
- Watercourses
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary

85

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Scale: 1 cm = 1,236 m
 User: diondi.tan
 Date: 06/05/2014
 Time: 5:11:10 PM

124°16'0"W

124°14'0"W

SITE MAP

BCGS Mapsheet:

Lat/Long: 54° 35' 43.375" N 124° 14' 41.547" W

POWER TRANSMISSION RW Plan-6150

Tallicoob

Falls

N 1/2 OF N 1/2

Pinchi Lake Rd

L 13 Plan 8851

LPT 18 Plan 8941

LPT Plan BCPAK885

L 1 Plan 12256

L 13 Plan 8041

DL 3014

DL 3013

REM DL 3013

DL 325

Pci A Plan 8941

Pci B Plan 8941

L 28 Plan 8941

1988 und L 2 Ld L

54°36'0"N

54°36'0"N

DL 329

BKA

13711847

DL 3012

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DL 3009

DL 3012A

DL 4638

REM DL 3118

DL 3118

E 1/2



MEMORANDUM

To: Rural Directors
 From: Julie Thompson, Planning Technician
 Date: May 21, 2014
 Re: Mines Referral for Expanded Mine Lease Area over Endako Mine

COMMENTS:

This application is regarding a mine lease expansion as requested by Thompson Creek Mining Ltd. The lease expansion area is 1607 ha in size and is located approximately 16 kilometres west of the Village of Fraser Lake, surrounding the existing Endako Mine. There are no residences in the vicinity of the expansion area.

The lease expansion area is underlain by existing mineral claims held by the mine owner, Thompson Creek Mining Ltd. The mine owner has proposed the expansion of the lease in order to accommodate an increase in mine extraction, production, and waste stockpile areas. The expansion area and a new mill facility have been approved under the *Mines Act* permit.

The southern portion of the lease expansion area is zoned Rural Resource (RR1) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993. The remaining majority of the expansion area is not zoned. It is also noted that the southeast corner of the expansion area is located within the municipal boundary of the Village of Fraser Lake.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Mines Referral for expanded mine lease area over Endako Mine:

Rural Directors – All/Directors/Majority

Reviewed by:

Jason Llewellyn
 Director of Planning

Written by:

Julie Thompson
 Planning Technician



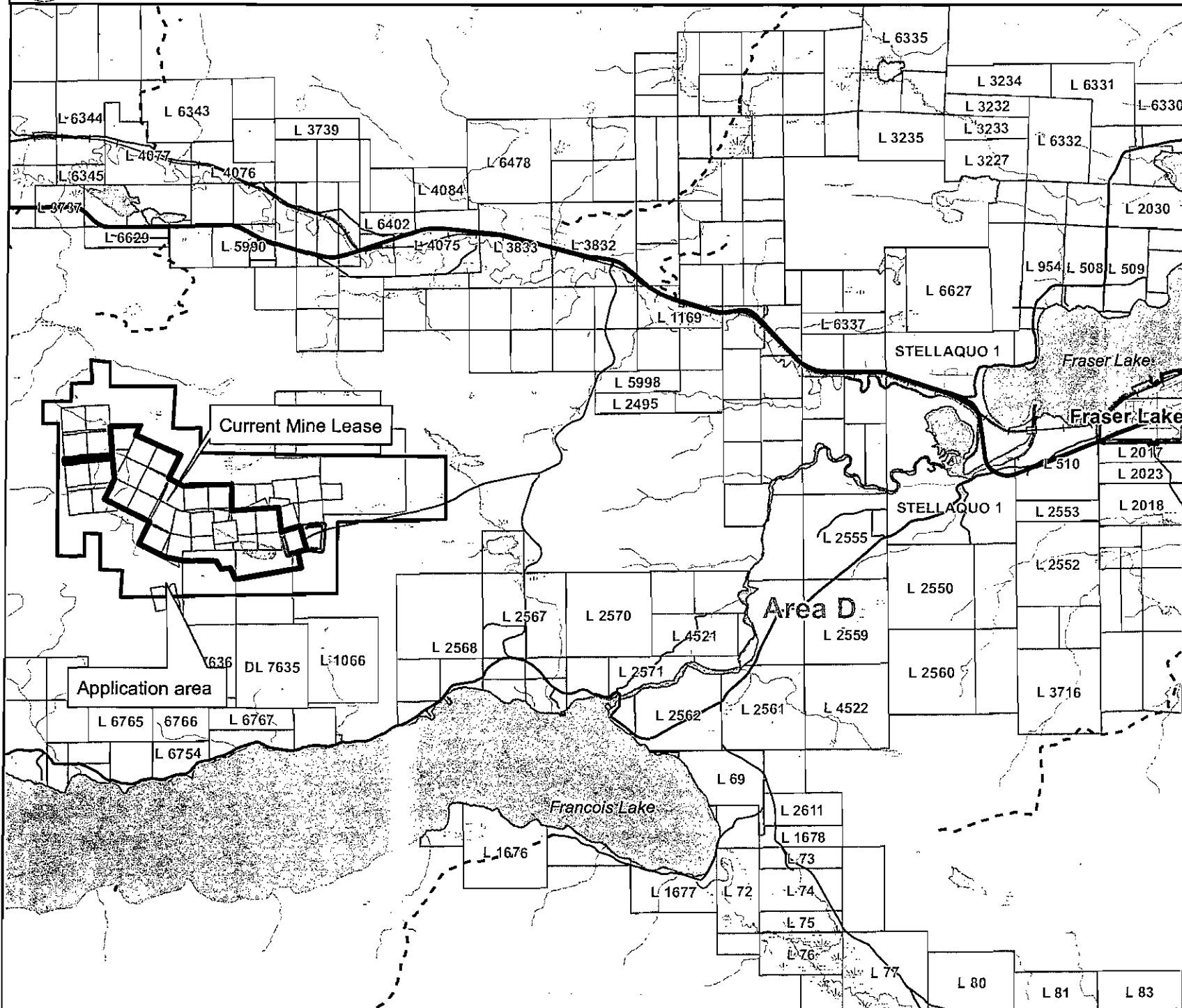
**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON Mines Referral for Expanded Mine Lease Area over
Endako Mine**

Electoral Area:	D
Applicant:	Thompson Creek Mining Ltd.
Existing Land Use:	Mining and Milling
Zoning:	Southern portion is zoned Rural Resource (RR1) in the Regional District of Bulkley-Nechako Zoning Bylaw No.700, 1993. Remaining majority is not zoned.
Plan Designation	Southern portion is designated as Resource (Re) in the Endako, Fraser Lake and Fort Fraser Rural Official Community Plan Bylaw No. 1487, 2008. Remaining majority is not designated.
Proposed Use Comply With Zoning:	N/A
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Endako Mine Rd
Archaeological Site:	Not according to provincial mapping
Building Inspection:	Not within the Building Inspection area
Fire Protection:	Outside Rural Fire Protection area
Other comments:	None



Mines Referral for Expanded Mine Lease Area over Endako Mine

Legend



- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- + Railways
- Watercourses
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary
- Parks

89

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Scale: 1 cm = 1,000 m
 User: diondi.tan
 Date: 23/05/2014
 Time: 11:33:04 AM



MEMORANDUM

To: Rural Directors
From: Julie Thompson, Planning Technician
Date: May 8, 2014
Re: Land Referral File No. 7409202, Crown Land Licence of Occupation for a Sand and Gravel Quarry

COMMENTS:

This application is regarding a coordinated project with a Lands Act Licence of Occupation and a Mines Act Notice of Work for a sand and gravel quarry. The application area is adjacent to the Fraser Lake Airport, approximately 5 km southeast of the Village of Fraser Lake, and is roughly 5.582 ha in size. The total disturbed area of the site will be 5.5 ha. The nearest residence is approximately 2 km northeast of the application area. Access to the application area currently exists via the Holy Cross Forest Service Road.

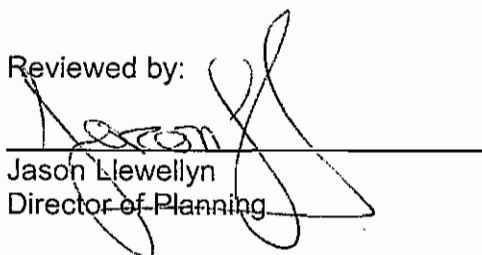
The application area is zoned Rural Resource (RR1). Sand and gravel extraction is a permitted use in this zone in the Regional District Zoning Bylaw No. 700, 1993. However, it is noted that sand and gravel extraction are not subject to Regional District Zoning.

The Planning Department has no concerns or comments regarding this application.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409702.

Reviewed by:


Jason Lewellyn
Director of Planning

Written by:


Julie Thompson
Planning Technician



**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 7409702**

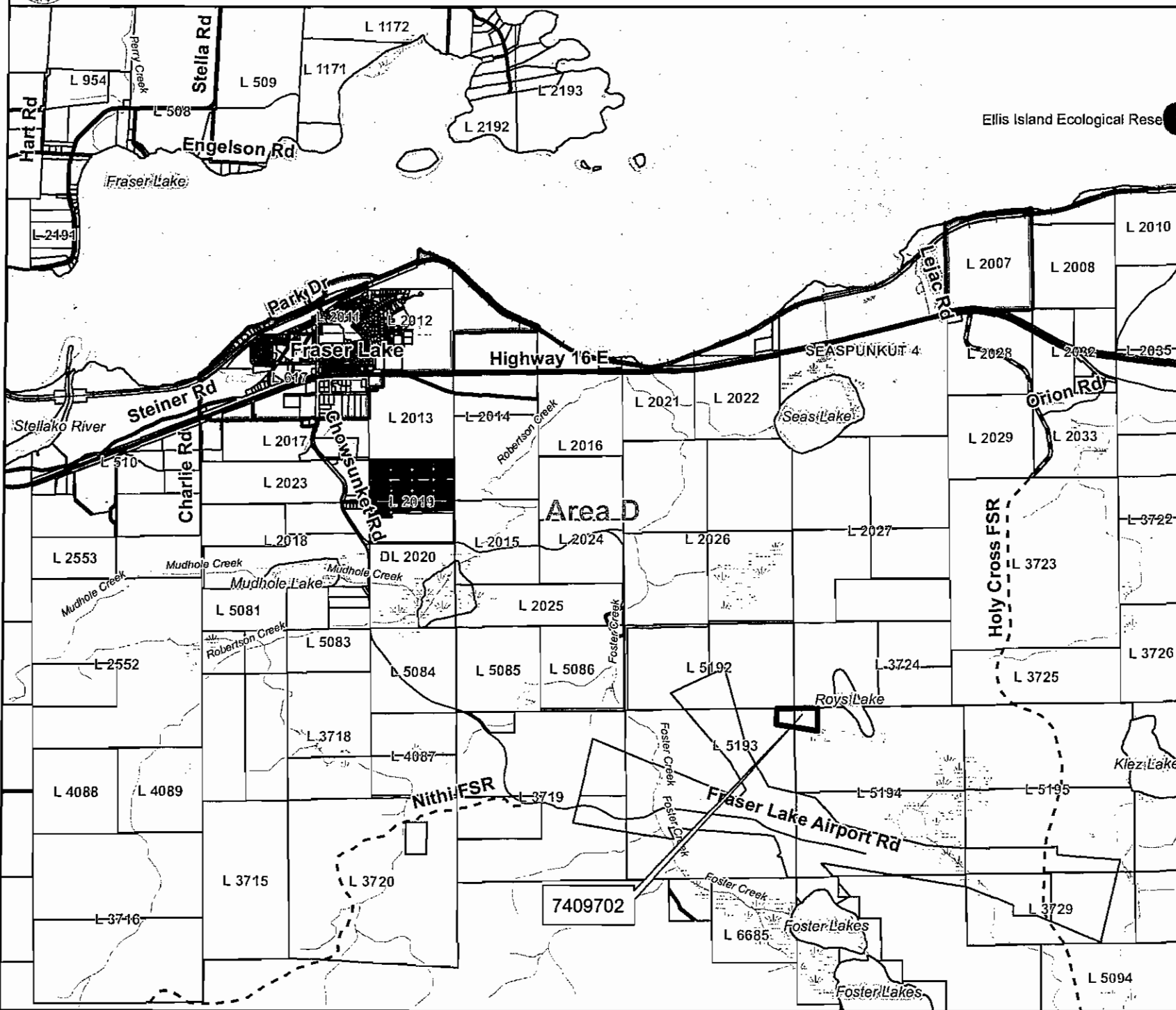
Electoral Area:	D
Applicant:	Dean Forsberg
Existing Land Use:	Forested
Zoning:	Rural Resource (RR1) in the Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Resource (RE) in the Endako, Fraser Lake, Fort Fraser Rural Official Community Plan Bylaw No.1487, 2008
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	Not in the ALR
Access Highway:	Holy Cross Forest Service Road
Archaeological Site:	Not according to our mapping
Building Inspection:	Within the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	None



Land Referral File No. 7409702

Legend

- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- █ Parks
- Watercourses
- Lake
- River
- Wetland
- First Nations Reserve
- Municipal Boundary
- Electoral Area Boundary



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Scale: 1 cm = 500 m
 User: diondtan
 Date: 27/05/2014
 Time: 10:00:55 AM

22



MEMORANDUM

To: Rural Directors
From: Julie Thompson, Planning Technician
Date: May 6, 2014
Re: Land Referral File No. 6408627 and 6408628, Direct sale of Crown land for Extensive Agricultural purposes .

COMMENTS:

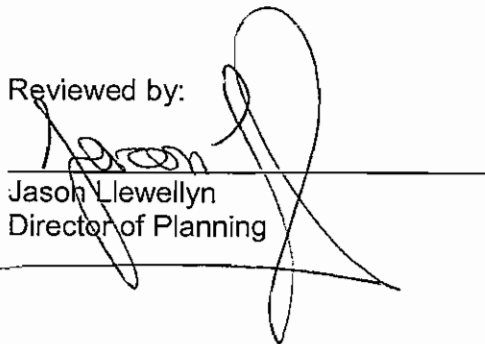
This application is regarding the direct sale of two Crown Land properties for extensive agriculture purposes. The application area is located east of Shane Rd. and Dog Creek Rd., approximately 52 km south of the Village of Burns Lake, and is a total of 129.15 ha in size. The application area was returned to Provincial ownership in 2010 and the Province is now considering selling the parcels for agricultural use. The application area currently contains two houses.

The application area is zoned Rural Resource (RR1). Agriculture is a permitted use in this zone and the proposed agricultural use of the application area complies with Regional District Zoning Bylaw No. 700, 1993. The application area is not in the ALR and inclusion into the ALR will be a condition of the sale.


Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6408627 and 6408628.

Reviewed by:


Jason Llewellyn
Director of Planning

Written by:


Julie Thompson
Planning Technician

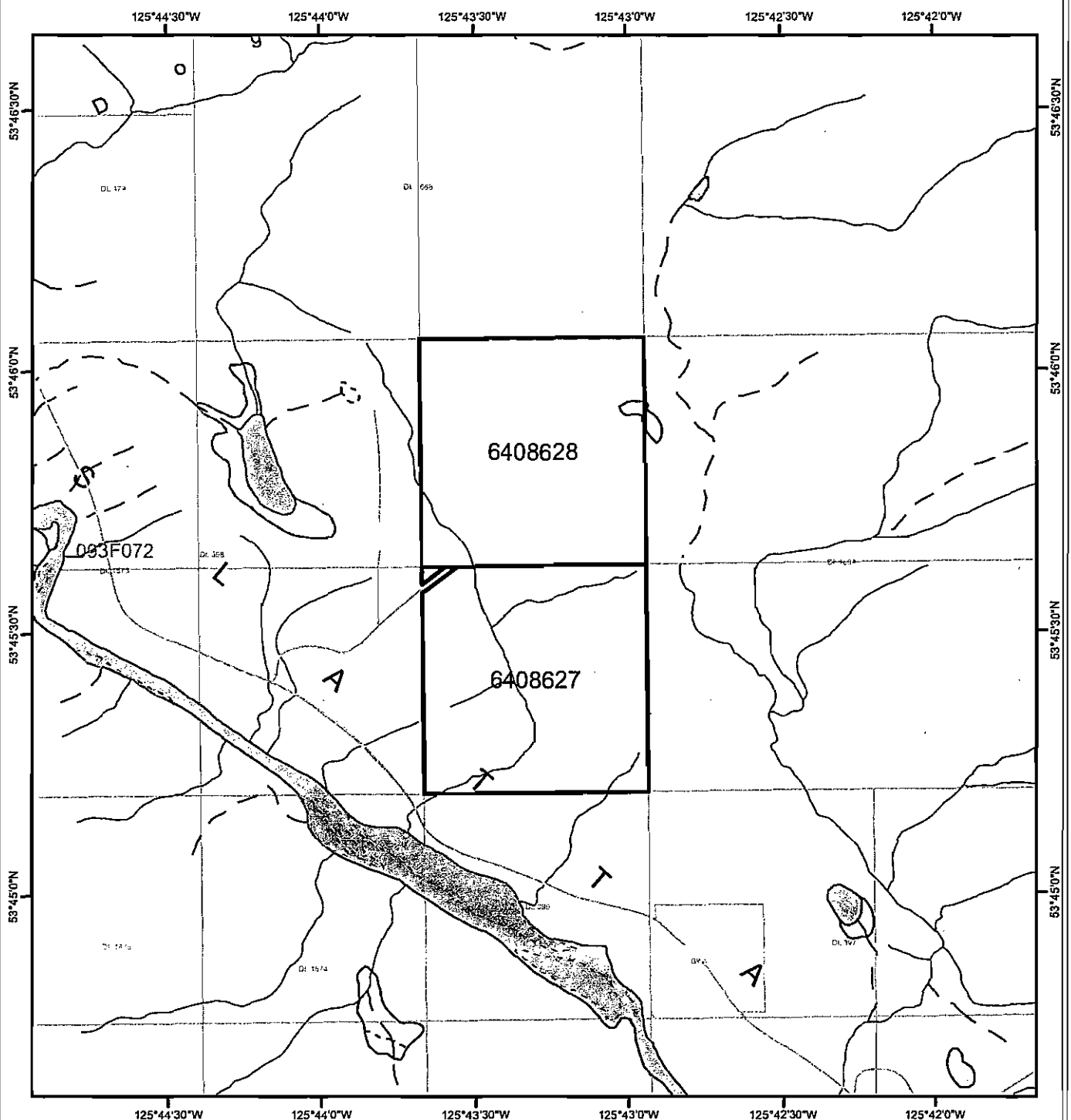


REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT SHEET ON CROWN LAND REFERRAL 6408627 and 6408628




Electoral Area:	E
Applicant:	MoFLNRO
Existing Land Use:	Residential, partially forested
Zoning:	Rural Resource (RR1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Resource (RE) in Southside Community Plan: Resource Document, 2013
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	Out of ALR
Access Highway:	Shane Road
Archaeological Site:	Not according to our mapping
Building Inspection:	Not within the building inspection area
Fire Protection:	Outside Rural Fire Protection Area
Other comments:	None



Interest Holder: FLNRO

File Nos: 6408627 & 6408628



Scale: 1:20,000
 Purpose: AGRICULTURE
 Type: CROWN GRANT
 Subtype: DIRECT SALE

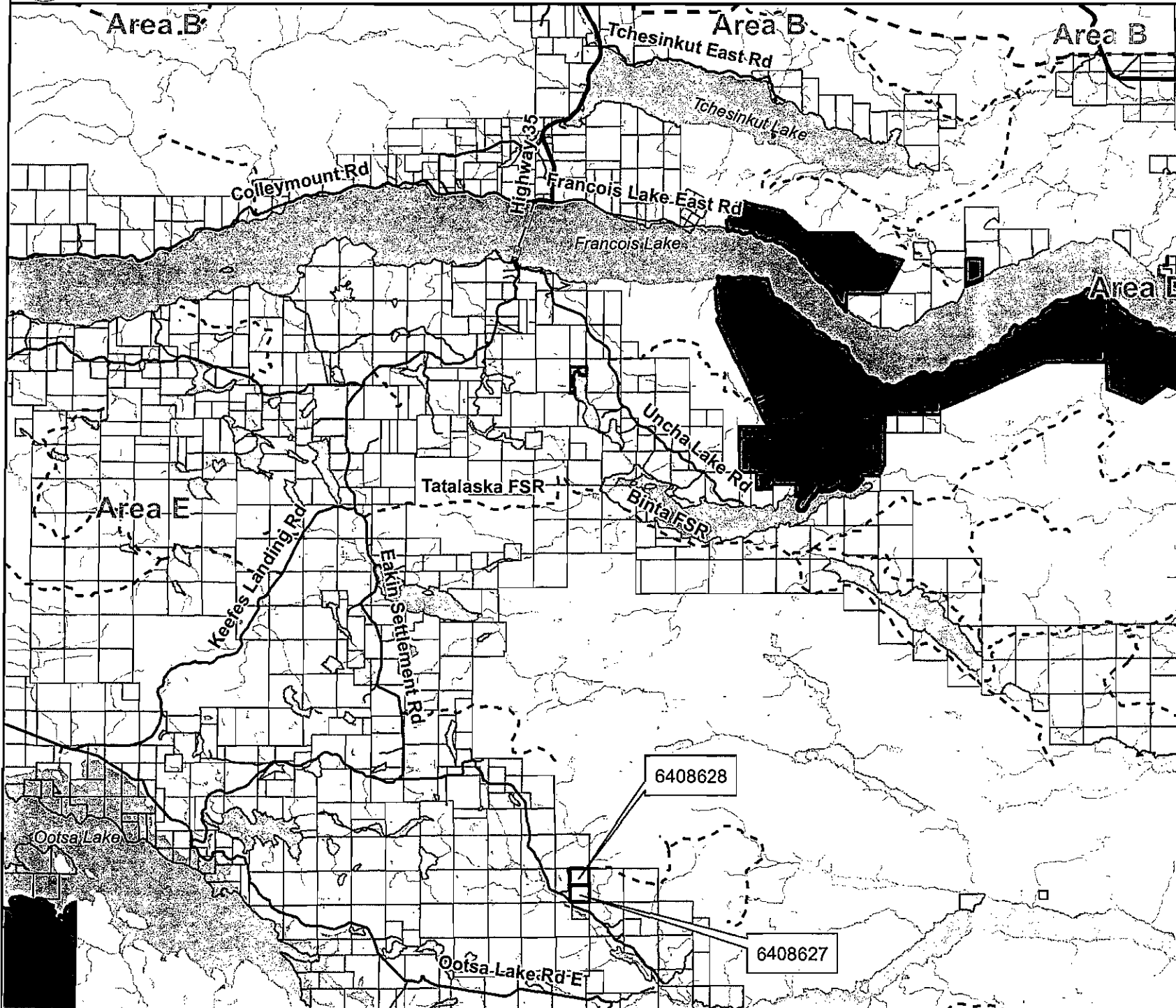
-  Application Area
-  Indian Reserves
-  Parks and Protected Areas

 **Referral Map**
 BRITISH COLUMBIA
 www.gov.bc.ca
 Date: 27 Feb 2014
 Tantalus Area: 64.29 + 64.86 ha



Land Referral File No. 6408627 and 6408628

Legend



- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Parks
- Watercourses
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary

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Scale: 1 cm = 2,500 m
 User: diondi.lan
 Date: 28/05/2014
 Time: 10:30:09 AM



MEMORANDUM

To: Rural Directors
From: Julie Thompson, Planning Technician
Date: May 23, 2014
Re: Land Referral File No. 7409722, Direct Sale of Crown Land for Extensive Agricultural Purposes

COMMENTS:

This application is regarding the direct sale of Crown Land for extensive agricultural purposes. The application area is located on REM SE ¼ SEC 36 TP 8 Range 4 Coast District and SW ¼ DL 1093 Cariboo District part, approximately 15 kilometres southeast of the District of Vanderhoof and 10 kilometres west of Cluculz Lake. The application area is approximately 97.564 ha in size. The applicants own several parcels of land in the vicinity of the application area.

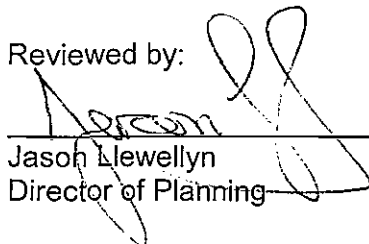
The application area is located within the Agricultural Land Reserve (ALR) and is zoned Agricultural (Ag1) in Regional District Zoning Bylaw No. 700, 1993. The application area is designated as Agricultural (Ag) in Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009.

The Planning Department has no concerns or comments regarding this application.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 7409722.

Reviewed by:


Jason Llewellyn
Director of Planning

Written by:


Julie Thompson
Planning Technician



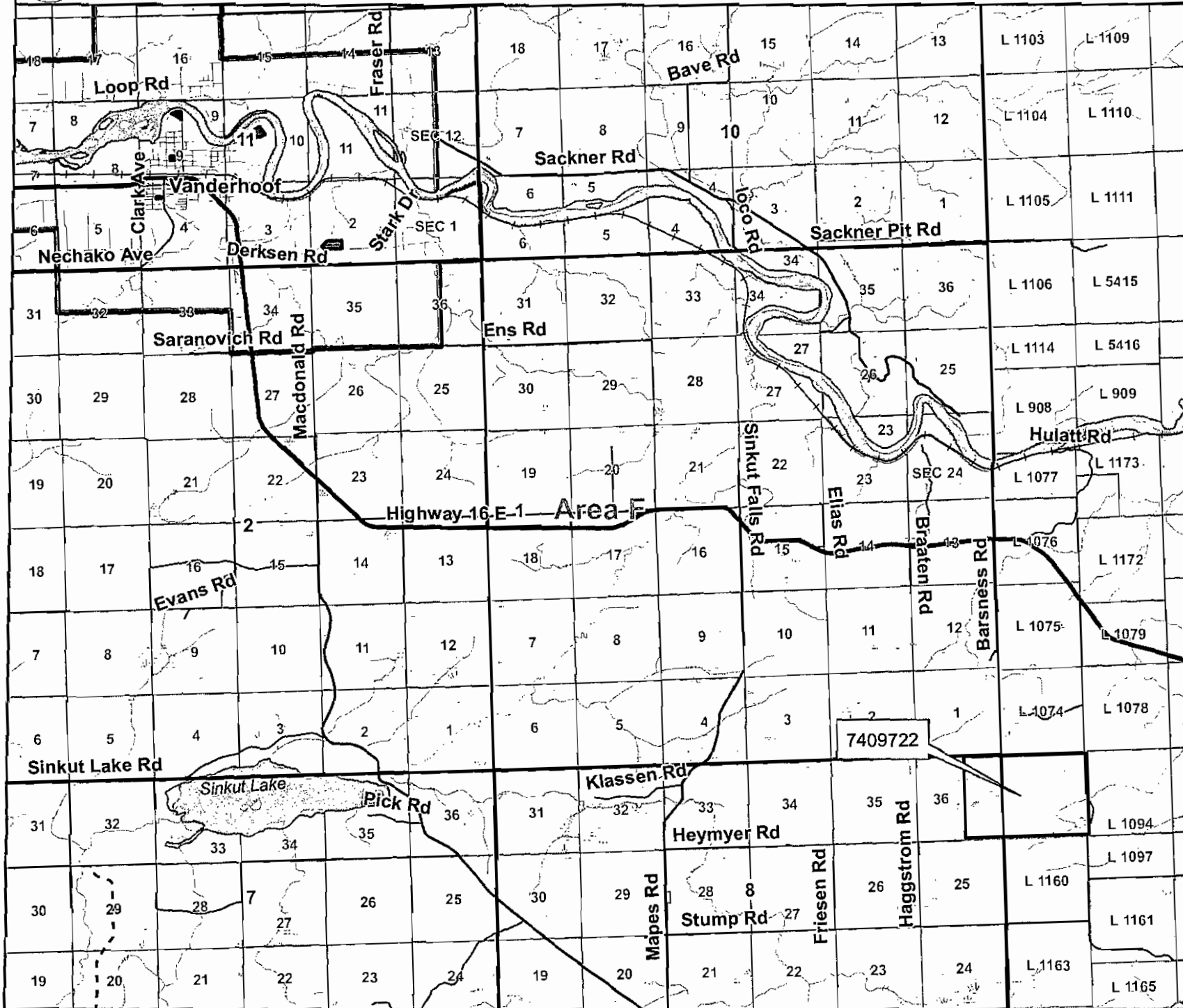
**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 7409722**

Electoral Area:	F
Applicant:	Poole Farms Ltd
Existing Land Use:	Forested
Zoning:	Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation:	Agricultural (Ag) in Vanderhoof Rural Official Community Plan Bylaw No. 1517, 2009
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	In the ALR
Access Highway:	Meadowdale North Rd and Sob Lake Rd
Archaeological Site:	Not according to our mapping
Building Inspection:	Not within the building inspection area
Fire Protection:	Not within Rural Fire Protection Area
Other comments:	None



Land Referral File No. 7409722

Legend



- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- - Trail
- Railways
- Parks
- Watercourses
- Lake
- River
- Wetland
- Municipal Boundary
- Electoral Area Boundary

69

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Scale: 1 cm = 1,000 m
 User: diondlan
 Date: 27/05/2014
 Time: 10:24:10 AM

**MEMORANDUM**

To: Rural Directors
From: Julie Thompson, Planning Technician
Date: May 21, 2014
Re: Land Referral File No. 6408678 and 6408679, Licence of Occupation on Crown land for Transportation – Roadways Purposes

COMMENTS:

This application is regarding two Licences of Occupation for transportation purposes on two separate parcels of Crown Land. The application areas are located approximately 8 kilometres northwest of the District of Houston, and are 2.056± ha (Part of District Lot 731 Range 5 Coast District) and 0.109± ha in size (Part of District Lots 730 and 731 Range 5 Coast District). The applicant wishes to construct two separate roadways in order to access an adjacent private property (District Lot 738) from both sides of a major creek, as seen on the attached map.

The application areas are within the Agricultural Land Reserve (ALR), and are zoned Agricultural (Ag1) in Regional District Zoning Bylaw No. 700, 1993.

As the application areas are located in the ALR, the applicant is advised to consult with the Agricultural Land Commission regarding the construction of the proposed roadway.

Recommendation

That the attached comment sheet be provided to the Province as the Regional District's comments on Crown land application 6408678 and 6408679.

Reviewed by:

Jason Llewellyn
Director of Planning

Written by:

Julie Thompson
Planning Technician



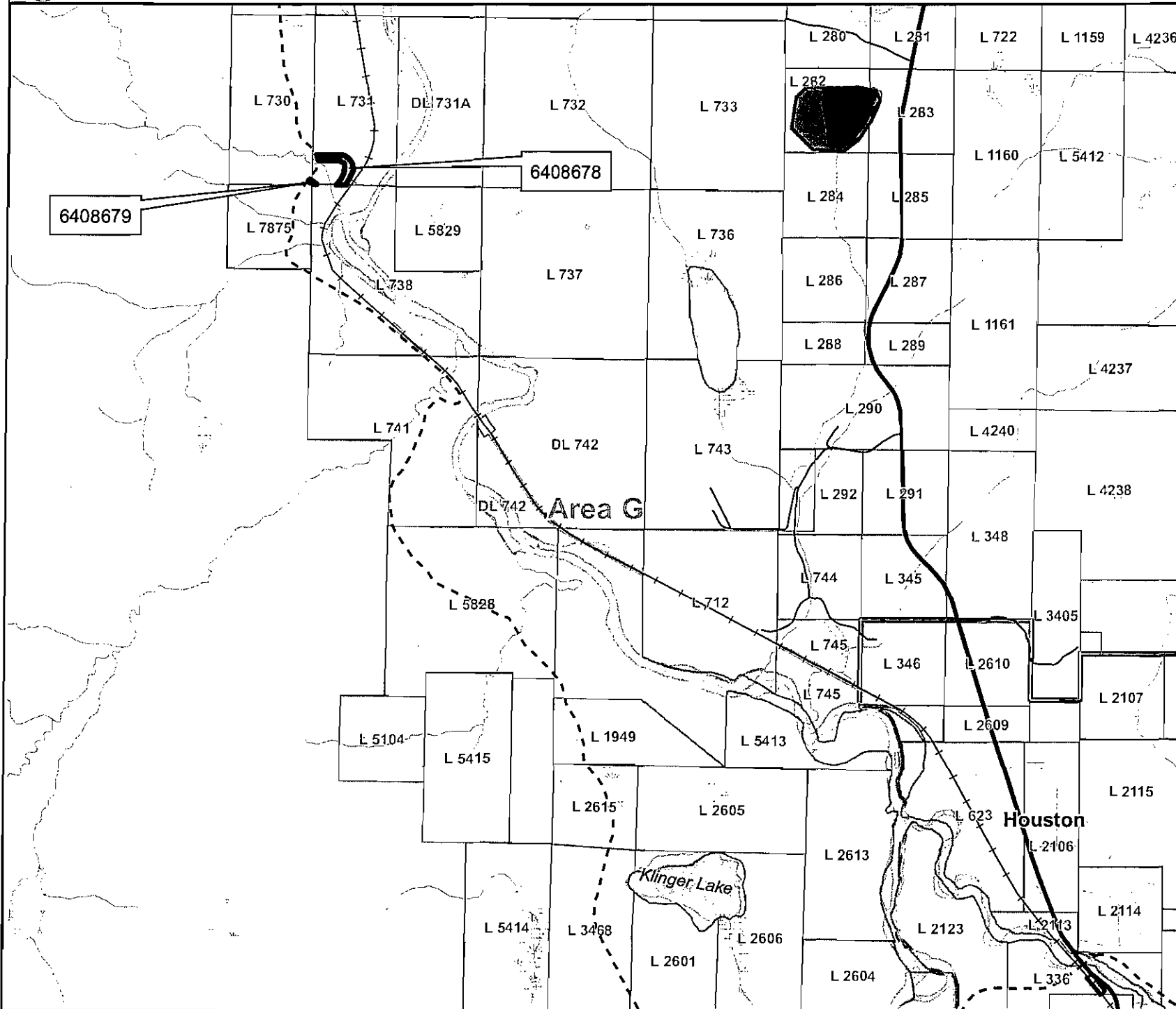
**REGIONAL DISTRICT OF BULKLEY-NECHAKO COMMENT
SHEET ON CROWN LAND REFERRAL 6408678 and 6408679**

Electoral Area:	G
Applicant:	Double A Ventures Ltd.
Existing Land Use:	Forested
Zoning:	Agricultural (Ag1) in Regional District of Bulkley-Nechako Zoning Bylaw No. 700, 1993
Plan Designation	Agricultural (AG) in the Houston, Topley, Granisle Rural Official Community Plan Bylaw No. 1622, 2011
Proposed Use Comply With Zoning:	Yes
If not, why?	
Agricultural Land Reserve:	In the ALR
Access Highway:	Morice Telkwa Forest Service Rd.
Archaeological Site:	Not according to our mapping
Building Inspection:	Outside of the building inspection area
Fire Protection:	Outside of Rural Fire Protection area
Other comments:	The applicant is advised to consult with the Agricultural Land Commission regarding the proposed roadway, as the application area is located in the ALR



Land Referral File No. 6408678 & 6408679

Legend



- Forest Service Road
- Ferry
- Highway
- Major Secondary Road
- Secondary Road
- City Street
- Trail
- Railways
- Parks
- Cadastre - Legal
- Watercourses
- Lake
- River
- Wetland
- First Nations Reserve
- Municipal Boundary
- Electoral Area Boundary

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Scale: 1 cm = 500 m
 User: diondi.tan
 Date: 21/05/2014
 Time: 11:46:43 AM

Section A - Project Overview

- Application for Crown Land Tenure for a public road allowance to access private property, which is currently inaccessible due to a major creek running through the private land portion.
- Location is at approximately 13.5 km on the Morice Telkwa FSR
- Length of roadway allowance being applied for is 470m in length and 20m in width
- Access would be for light vehicles to access riverfront property and future cabin site
- Construction would take place after all approvals are in place.

Section B – Project Description

a. Purpose

- Road allowance is necessary to access private property which is currently inaccessible due to major creek running through property. The only other way to the private property would require a significant bridge crossing
- Intended use is for light vehicle traffic, mainly during the summer months to access riverfront portion of private property. Traffic volume would be light, perhaps twice a week on average.
- Term of the road would be thirty years or more.
- existing land use in the area is some farming, some hunting, some logging on crown land occasionally, and access via the Morice Telkwa Forest Service road to rural home sites in the general area.
- There are no plans to upgrade this road to Ministry of Transportation standards and prepare a gazette plan of the Right of Way

b. Construction

- The proposed road will connect with the existing Morice Telkwa FSR at 13.5 km.
- Length of roadway allowance being applied for is 470m in length and 20m in width
- Proposed road is mainly flat with very little side slope.
- Two wide areas are planned along the 470m length
- There are no fences, cattle guards, pipelines or power lines in the area of application
- One drainage culvert may be installed if required
- Clearing width would be up to 20m;
- Ditch depth would be .5m;
- Some aspen and immature spruce will need to be removed. Faller buncher will be used to fall the trees, and Skidder used to remove the trees to be piled in a wide area, and disposed of by burning;
- Proposed road will be built with cat and excavator
- Cost will be approximately \$4000.00
- Contractor will be determined at time of planned construction
- Road location was GPS'ed on December 21, 2014. Location is as per attached maps. No ribboning has been done to this point

c. Materials

- Road to be built with local material. Gravel to surface road will be sources from nearby private gravel source
- Slash will be piled and burned

d. Environment

- Road location is relatively flat with minimal side slope, so no erosion issues are anticipated. Exposed soil along road will be grass seeded
- No drainages or watercourses will be crossed; however one drainage culvert may be required

I. Environmental**a. Land Impacts**

- A portion of the planned road follows existing old road which requires some widening, The remainder will require R/W logging in order to build road
- Land being applied for is currently not being used, has no infrastructures on it and consists of partial timbered Crown Land
- Not aware of any documented archaeological sites in area

c. Aquatic Impacts

- There is a major stream to the south of the proposed location; however road building or road location will not have any effect of the nearby stream

d. Fish and Wildlife Habitat

- Proposed road will not impact wildlife habitat, fish habitat or marine environment

II. Socio- Community**a. Land Use**

- proposed project will not affect existing land uses in the area

b. Socio-Community Conditions

- proposed project will not affect or influence existing community services or infrastructure, as there are none in the area

c. Public Health

- the proposed project will not affect public Health, as there is no waste disposal, site contamination or sewage disposal planned

d. First Nations

- No contact has been made with any First Nations groups, and applicant is not aware of any archaeological resources and areas of cultural significance in the vicinity of the proposed area for the road allowance.

DOUBLE A VENTURES
A. [Signature]

JAN 17, 2014

Section A - Project Overview

- Application for Crown Land Tenure for a public road allowance to access private property, which is currently inaccessible due to a major creek running through the private land portion.
- Location is at approximately 13.0 km on the Morice Telkwa FSR
- Length of roadway allowance being applied for is 50m in length and 20m in width
- Access would be for light vehicles to access a 10 hectare portion on DL 738 that lies between two major creeks
- Construction would take place after all approvals are in place.

Section B – Project Description

a. Purpose

- Road allowance is necessary to access private property which is currently inaccessible due to major creek running through property. The only other way to the private property would require a significant bridge crossing or through adjacent private land
- Intended use is for light vehicle traffic. Traffic volume would depend on what actual will take place on private land. Some heavier vehicle traffic would also be used for a short time if the property is logged.
- Term of the road would be thirty years or more.
- existing land use in the area is some farming, some hunting, some logging on crown land occasionally, and access via the Morice Telkwa Forest Service road to rural home sites in the general area.
- There may be plans to upgrade this road to Ministry of Transportation standards and prepare a gazette plan of the Right of Way, should a portion of DL be subdivided

b. Construction

- The proposed road will connect with the existing Morice Telkwa FSR at 13.5 km.
- Length of roadway allowance being applied for is 50m in length and 20m in width
- Proposed road is mainly flat with very little side slope.
- There are no fences, cattle guards, pipelines or power lines in the area of application
- One drainage culvert may be required where the proposed road meets the existing FSR
- Clearing width would be up to 20m;
- Ditch depth would be .5m;
- minor amount of aspen and immature spruce will need to be removed. Faller buncher will be used to fall the trees, and Skidder used to remove the trees to be piled in a wide area, and disposed of by burning;
- Proposed road will be built with cat and excavator
- Cost will be approximately \$1000.00
- Contractor will be determined at time of planned construction
- Road location was GPS'ed on December 21, 2014. Location is as per attached maps. No ribboning has been done to this point

c. Materials

- Road to be built with local material. Gravel to surface road will be sources from nearby private gravel source
- Slash will be piled and burned

d. Environment

- Road location is relatively flat with minimal side slope, so no erosion issues are anticipated. Exposed soil along road will be grass seeded
- No drainages or watercourses will be crossed; however one drainage culvert may be required

I. Environmental**a. Land Impacts**

- 50m by 20m area of aspen and immature spruce needs to be removed in order to build road
- Land being applied for is currently not being used, has no infrastructures on it and consists of partial timbered Crown Land
- Not aware of any documented archaeological sites in area

c. Aquatic Impacts

- There is a major stream to the north of the proposed location; however road building or road location will not have any effect of the nearby stream

d. Fish and Wildlife Habitat

- Proposed road will not impact wildlife habitat, fish habitat or marine environment

II. Socio- Community**a. Land Use**

- proposed project will not affect existing land uses in the area

b. Socio-Community Conditions

- proposed project will not affect or influence existing community services or infrastructure, as there are none in the area

c. Public Health

- the proposed project will not affect public Health, as there is no waste disposal, site contamination or sewage disposal planned

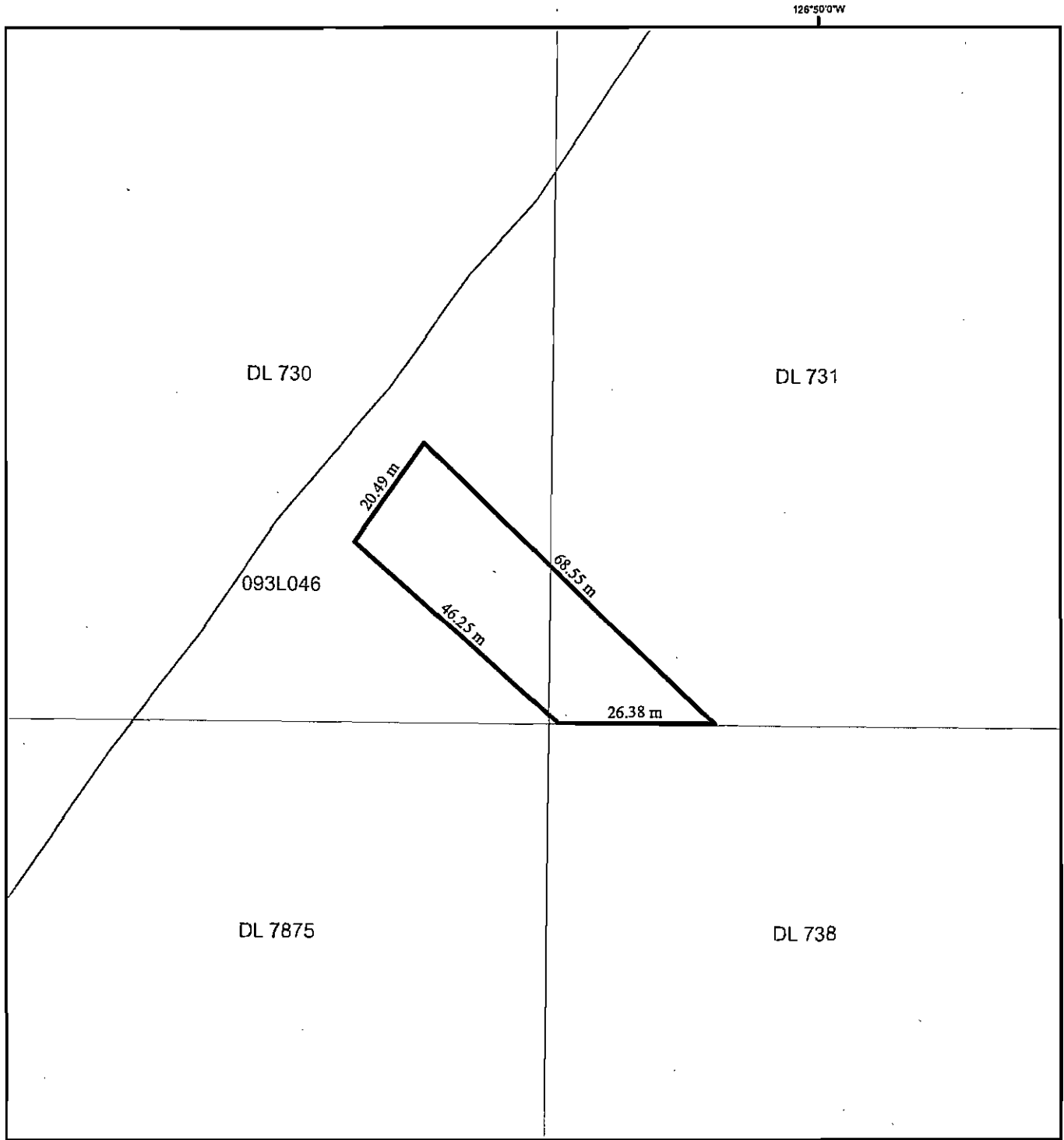
d. First Nations

- No contact has been made with any First Nations groups, and applicant is not aware of any archaeological resources and areas of cultural significance in the vicinity of the proposed area for the road allowance.

DOUBLE ADVENTURES LTD

A. Allen

JAN 17, 2014



Scale: 1:1,000
 Purpose: TRANSPORTATION
 Subpurpose: ROADWAY
 Type: PERMIT
 Subtype: ROADS & BRIDGES

Legend

-  Application Area
-  Indian Reserves
-  Parks & Protected Areas

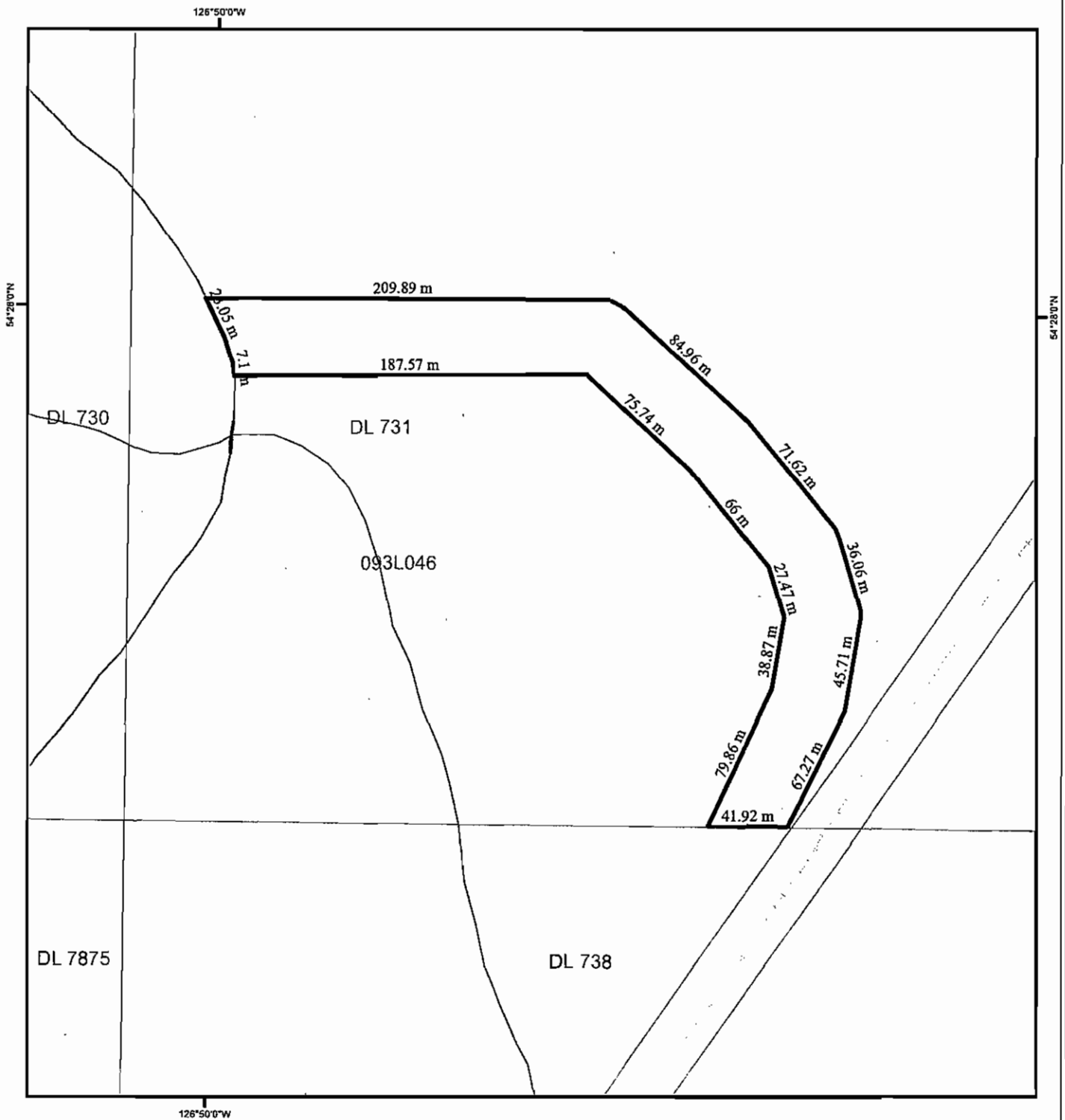


Referral Map



Date: 09 Apr 2014
 Tantalus Area: 0.11 ha

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Scale: 1:3,000
 Purpose: TRANSPORTATION
 Subpurpose: ROADWAY
 Type: PERMIT
 Subtype: ROADS & BRIDGES

Legend

-  Application Area
-  Indian Reserves
-  Parks & Protected Areas



Referral Map



Date: 09 Apr 2014
 Tantalus Area: 2.06 ha