

REGIONAL DISTRICT
OF BULKLEY & NECHAKO

AGENDA

MEETING NO. 15

DECEMBER 16, 2021

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“A WORLD OF OPPORTUNITIES
WITHIN OUR REGION”

VISION

“A World of Opportunities
Within Our Region”

MISSION

“We Will Foster Social,
Environmental, and
Economic Opportunities
Within Our Diverse Region Through Effective
Leadership”


REGIONAL DISTRICT OF BULKLEY-NECHAKO
AGENDA
Thursday, December 16, 2021
First Nations Acknowledgement

<u>PAGE NO.</u>	<u>CALL TO ORDER</u>	<u>ACTION</u>
	<u>AGENDA – December 16, 2021</u>	Approve
	<u>SUPPLEMENTARY AGENDA</u>	Receive
	<u>MINUTES</u>	
7-25	Board Meeting Minutes – November 18, 2021	Approve

DELEGATION
BC EMERGENCY HEALTH SERVICES
**RE: BCEHS Prioritization Model and Staffing in Communities
 Deb Trumbley, Director, Northern Regions**

<u>PAGE NO.</u>	<u>ELECTORAL AREA PLANNING (All Directors)</u>	<u>ACTION</u>
	<u>Bylaw for 3rd Reading and Adoption</u>	
26-34	Jason Llewellyn, Director of Planning Rezoning Application RZ A-07-21 3rd Reading Rezoning Bylaw No.1966, 2021 Electoral Area “A”	Recommendation
35-46	Danielle Patterson, Senior Planner Rezoning Application RZ A-08-21 3rd Reading and Adoption Rezoning Bylaw No.1965, 2021 Electoral Area “A”	Recommendation

DEVELOPMENT SERVICES (All Directors)
Miscellaneous Referral

47-48	Maria Sandberg, Parks and Planning Coordinator BL Comfor Bridge Over Burns Lake Electoral Area “B”	Recommendation
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Meeting No. 15
December 16, 2021

<u>PAGE NO.</u>	<u>OTHER</u>	<u>ACTION</u>
49-52	Danielle Patterson, Senior Planner ALC Regulation Changes to Residential Flexibility Options <u>ENVIRONMENTAL SERVICES</u>	Receive
53-56	Alex Eriksen, Director of Environmental Services -2022 Capital Budget Pre-Approval – Air Curtain Burner Purchase <u>ADMINISTRATION REPORTS</u>	Recommendation
57-60	Cheryl Anderson, Director of Corporate Services – Smithers Rural Recreation and Culture Service Area Boundary Amendment Bylaw No. 1968.2021	Recommendation
61-65	John Illes, Chief Financial Officer – Budget 2022 Update and Timelines	Recommendation
66-78	John Illes, Chief Financial Officer – Bulkley Valley Aquatic Centre Budget	Recommendation
79-81	Wendy Wainwright, Executive Assistant -Virtual BC Natural Resources Forum – 2022	Recommendation
82-83	Nellie Davis, Manager of Regional Economic Development – COVID-19 Relief Fund Applications	Recommendation
84-91	Nellie Davis, Manager of Regional Economic Development – Grant in Aid Request – Nechako Valley Sporting Association	Recommendation
92	Shari Janzen, Economic Development Assistant - Northern Development Local Government Internship Program	Recommendation
93-96	Cheryl Anderson, Director of Corporate Services – RDBN Committee Appointments 2022	Ratify
97	Cheryl Anderson, Director of Corporate Services – RDBN Appointments - 2022	Ratify
98-99	Cheryl Anderson, Director of Corporate Services – Items to be Brought Forward to the Public Agenda from In-Camera Meeting	Receive

Meeting No. 15
December 16, 2021

<u>PAGE NO.</u>	<u>ADMINISTRATION REPORTS</u>	<u>ACTION</u>
100-102	Taddea Kunkel, First Nations Liaison -Truth and Reconciliation Calls to Action	Discussion/ Receive
103-106	Michelle Roberge, Regional Agriculture Coordinator (East) – Growing Opportunities Newsletter Update	Receive
<u>ADMINISTRATION CORRESPONDENCE</u>		
107-109	The Honourable Anne Kang, Minister of Advanced Education and Skills Training -Veterinary Medicine Services in BC	Receive
110	The Honourable Lisa Beare, Minister of Citizens' Services – UBCM Follow-up	Receive
111	The Honourable Katrine Conroy, Minister of Forests, Lands, Natural Resource Operations and Rural Development – UBCM Follow-up	Receive
112-114	TransCanada Yellowhead Highway Association -Membership	Receive
<u>ACTION LISTS</u>		
115-116	Action Lists - November 2021	Receive
<u>VERBAL REPORTS AND COMMITTEE CHAIR REPORTS</u>		
<u>RECEIPT OF VERBAL REPORTS</u>		
<u>SUPPLEMENTARY AGENDA</u>		
<u>NEW BUSINESS</u>		

Meeting No. 15
December 16, 2021

IN-CAMERA MOTION

In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90(1)(c) labour relations or other employee relations, 90(1)(d) the security of the property of the Regional District (Cyber Security) and 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the Regional District (Somerset Estates), therefore exercise their option of excluding the public for this meeting.

ADJOURNMENT

REGIONAL DISTRICT OF BULKLEY-NECHAKO**MEETING NO. 14**
VIRTUAL**Thursday, November 18, 2021**

PRESENT:

Chair	Gerry Thiessen
Directors	Gladys Atrill Shane Brienen Mark Fisher Dolores Funk Tom Greenaway – left at 2:00 p.m. Clint Lambert Linda McGuire Annette Morgan Bob Motion Chris Newell Mark Parker Jerry Petersen Michael Riis-Christianson
Director Absent	Sarrah Storey, Village of Fraser Lake
Alternate Director	Kim Watt-Senner, Village of Fraser Lake
Staff	Curtis Helgesen, Chief Administrative Officer Cheryl Anderson, Director of Corporate Services Nellie Davis, Manager of Regional Economic Development Steve Davis, Building Inspector/Bylaw Enforcement Officer – left 1:00 p.m. John Illes, Chief Financial Officer – left at 2:25 p.m. Deborah Jones-Middleton, Director of Protective Services Taddea Kunkel, First Nations Liaison – left at 2:10 p.m. Jason Llewellyn, Director of Planning Wendy Wainwright, Executive Assistant/Recording Secretary
Others	Cam Bentley, A/District Manager, Regional Operations – Skeena Stikine, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 11:00 a.m. Lori Borth, Regional Executive Director, Omineca, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – arrived at 10:06 a.m., left at 11:43 a.m. Justin Calof, Director Strategic Initiatives, Omineca, Ministry of Forests, Lands, Natural Resource Operations and Rural Development - left at 11:43 a.m. Beth Eagles, District Manager, Nadina Natural Resource District, Ministry of Forests, Lands, Natural Resource Operations and Rural Development - left at 11:43 a.m. Neal Marincak, Resource Manager, Burns Lake, Ministry of Forests, Lands, Natural Resource Operations and Rural Development – left at 11:43 a.m. Ken Nielsen, Chinook Community Forest – arrived at 10:10 a.m., left at 11:43 a.m. Cindy Shelford, Lakes TSA Coalition – arrived at 11:27 a.m., left at 1:00 p.m.
Media	Eddie Huband, LD News left at 2:15 p.m.

CALL TO ORDER

Curtis Helgesen, Chief Administrative Officer called the meeting to order at 10:00 a.m.

ELECTION OF CHAIRPERSON

Chairperson

CAO Helgesen called for nominations for the position of Chairperson of the Regional District of Bulkley-Nechako for the year 2021/2022.

Moved by Director Petersen
Seconded by Director McGuire

2021-14-1

“That Director Thiessen be nominated for the position of Chairperson of the Regional District of Bulkley-Nechako for 2021/2022.”

CAO Helgesen called for nominations for Chairperson a second time.

CAO Helgesen called for nominations for Chairperson a third time.

There being no further nominations CAO Helgesen declared Director Thiessen Chairperson for the Regional District of Bulkley-Nechako for the year 2021/2022 by acclamation.

ELECTION OF VICE-CHAIRPERSON

Vice – Chairperson

CAO Helgesen called for nominations for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for the year 2021/2022.

Moved by Director Lambert
Seconded by Director Brien

2020-14-2

“That Director Parker be nominated for the position of Vice-Chairperson of the Regional District of Bulkley-Nechako for 2021/2022.”

CAO Helgesen called for nominations for Vice-Chairperson a second time.

CAO Helgesen called for nominations for Vice-Chairperson a third time.

There being no further nominations CAO Helgesen declared Director Parker Vice-Chairperson for the Regional District of Bulkley-Nechako for the year 2021/2022 by acclamation.

Chairperson Thiessen assumed the Chair.

Chair Thiessen and Vice-Chairperson Parker thanked the Board.

FIRST NATIONS ACKNOWLEDGEMENT

AGENDA

Moved by Director Morgan
Seconded by Director Newell

2021-14-3

“That the Board Meeting Agenda of November 18, 2021 be approved.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

MINUTES

Board Meeting Minutes
October 21, 2021

Moved by Director Morgan
Seconded by Director McGuire

2021-14-4

“That the Board Meeting Minutes of October 21, 2021 be adopted.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Committee Meeting
Minutes - October 21 and
November 4, 2021

Moved by Director Parker
Seconded by Director Morgan

2021-14-5

“That the following Committee Meeting Minutes be received:

- Committee of the Whole Minutes
-November 4, 2021
- Committee of the Whole Minutes
-October 21, 2021
- Natural Resources Committee Minutes
-November 4, 2021
- Rural/Agriculture Committee Minutes
-November 4, 2021
- Waste Management Committee Minutes
-November 4, 2021
- Regional Transit Committee Meeting Minutes
-November 4, 2021.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DELEGATION

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – Beth Eagles, District Manager, Nadina Natural Resource District RE: Old Growth Deferrals

Chair Thiessen welcomed Beth Eagles, District Manager, Nadina Natural Resource District, Ministry of Forests, Lands, Natural Resource Operations and Rural Development. Ms. Eagles introduced Cam Bentley, A/District Manager, Regional Operations, Skeena Stikine, Lori Borth, Regional Executive Director, Omineca, Justin Calof, Director Strategic Initiatives, Omineca, Neal Marincak, Resource Manager, Aboriginal Affairs, Burns Lake, Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – Beth Eagles, District Manager, Nadina Natural Resource District RE: Old Growth Deferrals (Cont'd)

Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) staff provided an overview of the Province of B.C.'s Old Growth Deferrals

- In 2019 the Province appointed an Independent two person panel
 - o One of the largest engagement uptakes
 - o 14 recommendations regarding old growth
- Technical panel appointed to select old growth deferral areas
 - Province is working on additional mapping to what is available on the Ministry of Forests, Lands, Natural Resource Operations and Rural Development website
 - o Panel identified 2.6 million hectares where old growth could be deferred
 - o Meaning of “deferral”: further discussion
- Province presently working with First Nations
 - o 30 days for engagement and initial input
 - o Will continue more conversations - may take more time
 - o FLNRORD has received some input
- FLNRORD staff working through the process with Deputy Minister Rick Manwaring and Associate Deputy Minister Eamon O'Donoghue
- FLNRORD working with First Nations over the past several years
 - o Cumulative impacts
 - o Understand how to improve sustainability for the forests and communities
 - o Component of existing and ongoing work
- Lessons learned from Mountain Pine Beetle (MPB)
- Significant decision by the provincial government
 - o FLNRORD highly aware of the potential impacts
- Two components of Old Growth Deferral
 - o Provincial intent
 - Government's current vision for forests different than previous governments
 - Vision driven by reconciliation, climate adaptability and sustainability
 - Preserving old growth
 - Pursuing reconciliation and partnerships with First Nations proactively
 - Inheriting a history and context of MPB salvage
 - The Province and FLNRORD's role - chart the future
 - o Begun process with a technical product and now turning to partners on reconciliation
 - Seeking input
 - Government set a direction manifested from relationships with indigenous communities
 - Diversity of solutions that will chart the course going forward
 - Be prepared, flexible and adaptive to different solutions.
- Mapping of the old growth deferral within the RDBN

Discussion took place regarding the following:

- First Nations process
 - o Diversity of perspectives
 - o Work towards a collaborative partnership
- Definition of Old Growth Forest
 - o Big Tree Old Growth
 - o Ancient Forest
 - o Remnant

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – Beth Eagles, District Manager, Nadina Natural Resource District RE: Old Growth Deferrals (Cont'd)

- Request for further information regarding:
 - o Percentage of old growth on the Coast and in the Interior
 - o Percentage of each category of old growth within the RDBN
 - o Percentage in highly productive areas
 - o Compensation
 - If companies have proposed/laid out blocks – is there compensation?
- *Forest Act*
 - o Part 12 - Division 3 – Regulations
 - Section 157 – Requirements for replaceable contracts and subcontracts
 - o Part 13 – Designated Areas
 - Section 168 Definition
 - Section 175.1 No compensation during first 4 years of designation
- FLNRORD staff still need to complete a full analysis of the potential impacts of the Old Growth Deferral
 - o The number of deferrals to be recommended to the Provincial Cabinet is unknown at this time
 - o Deferral of harvest areas where indigenous support is granted
 - o Further discussion of areas will take place where indigenous support is not yet granted
 - o Protection order through legislation
 - o Short term deferral – 2 years
- Timeline and participation in technical panel
 - o Initiative by previous Minister of Forests, Lands, Natural Resource Operations and Rural Development Doug Donaldson
 - o Strategic review and 14 recommendations regarding old growth
 - o Province defined the process – temporary measure to manage immediate process in order to define long term outcome for old growth
- Discussions with First Nations regarding cumulative effects and old growth
 - o Begun in 2013/2014
 - o Old Growth Deferral - First Nations received letter October 21, 2021
- Concerns regarding:
 - o Lack of local government consultation and opportunity for meaningful input
 - o Impacts to the forest sector significantly impacts municipal/local government budgets, planning and investment attraction
 - o Communities are heavily dependent on the forest sector
 - o Lack of understanding on the inner working of smaller communities and the devastation that is being caused
 - o Unrest and unease of residents and communities throughout the RDBN
 - Impact to social fabric of communities
 - o Uncertainty and vagueness are extremely challenging severely impacting families and those directly and indirectly employed by the forest sector
 - o Ranchers' ability to utilize Old Growth Deferral Areas for grazing
 - FLNRORD staff will follow up

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – Beth Eagles, District Manager, Nadina Natural Resource District RE: Old Growth Deferrals (Cont'd)

- FLNRORD staff
 - o Provide concerns to the Provincial Executive Committee
 - o Commitment for continued communication
 - o Balancing overall forestry health for future generations with a viable forest economy
 - o Current old growth deferral impacts are unknown – if nothing is done there will also be impacts
 - o Encouraged by relationships being built between local governments and First Nations
- Provincial announcement of Old Growth Deferral poorly executed
 - o Some First Nations communities within the RDBN have indicated that they have not been consulted or provided the opportunity to provide input
 - o Awaiting further information and readable mapping
- Old growth a topic since the 1990's
 - o Management through Forest Stewardship Plans and Old Growth Management areas
- Require ground truthing – data verification
 - o FLNRORD consultation with First Nations
 - o Areas outlined by Technical panel have not yet been ground truthed
 - o Accurate, complete and readable data and mapping required
 - Concerns have been raised by industry, communities and First Nations regarding the lack of fulsome data and mapping
 - Data required whether deferral moves forward or not
- Forest Management requires improvements
 - o Modernizing of forest policy
 - o Long term forest future
 - o A pause to ensure inclusiveness of indigenous communities
- Impact of wildfires on Old Growth Deferral areas
 - o Information needs to be confirmed with on the ground surveying
 - o FLNRORD reviewing utilization of burnt timber from 2021 wildfires
- Potential impacts of future fires in the two-year deferral time frame
- Impacts to smaller forest companies
 - o Community transitions supports available
 - o Permit holders will continue to operate until provided direction
 - o BC Timber Sales (BCTS) deferring areas in planning stages
 - Will move forward with fiber that is sold
 - Investigating areas that may be modified to adjust for deferral areas
 - o Currently fibre continues to move
 - o Challenges in quantifying potential impacts
- Fibre
 - o Secondary manufacturing - not always feasible
- Impacts to Allowable Annual Cut
- Ensuring input from all Ministries and agencies potentially impacted e.g. Ministry of Environment
- Importance of backcountry to residents including wildlife and forests
- RDBN desire for reconciliation with First Nations
 - o Local government not being included in the process of consultation with First Nations is a lost opportunity for local government and First Nations reconciliation
 - o Concerns regarding First Nations being provided 30 days for initial comment

DELEGATION (CONT'D)

MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT – Beth Eagles, District Manager, Nadina Natural Resource District RE: Old Growth Deferrals (Cont'd)

- Northwest B.C. Resource Benefits Alliance (RBA)
 - o RBA has the information regarding resource dollars that leave the northwest
 - o Return of resource dollars to the northwest would give communities the ability to diversify and adjust to changes
- Require clarification from the Province and an opportunity to work together to find a path forward
 - o Communities have a desire to be part of the solution and a vibrant future for the north and the Province
- Follow up and continued communication from FLNRORD is imperative
- Request Associate Deputy Minister Eamon O'Donoghue attend a future meeting.

The Board granted permission for Ken Nielsen, Chinook Community Forest to share information regarding Chinook Community Forest tenure area as well as the 2018 Nadina and Verdun Wildfire areas in comparison with the Province's mapping of old growth deferral areas. He identified differences in the Provincial mapping in regard to the wildfire areas. He noted that Chinook Community Forest is undergoing an in-depth analysis utilizing high resolution equipment of its tenure area in relation to old growth deferral. Chair Thiessen thanked Mr. Nielsen for providing the information.

Chair Thiessen thanked Ms. Eagles, Borth and Mr. Marincak and Calof for attending the meeting.

ELECTORAL AREA PLANNING (All Directors)

Bylaw for 1st and 2nd Reading

Rezoning Application
RZ-A-07-21 – 1st and 2nd
Reading Rezoning Bylaw
No. 1966, 2021
- Electoral Area "A"

Moved by Director Fisher
Seconded by Director Morgan

2021-14-6

1. "That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1966, 2021 be given first and second reading the 18th day of November, 2021 and subsequently be taken to Public Hearing.

2. That the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1966, 2021 be delegated to the Director or Alternate Director for Electoral Area A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ELECTORAL AREA PLANNING (All Directors) (Cont'd)

Bylaw for 1st and 2nd Reading (Cont'd)

Rezoning Application
RZ- A-08-21 – 1st and 2nd
Reading Rezoning Bylaw
No. 1965, 2021
- Electoral Area "A"

Moved by Director Fisher
Seconded by Director McGuire

2021-14-7

1. "That Regional District of Bulkley-Nechako Rezoning Bylaw No. 1965, 2021 be given first and second reading this 18th day of November, 2021 and subsequently be taken to Public Hearing.

2. That the Public Hearing for Regional District of Bulkley-Nechako Rezoning Bylaw No. 1965, 2021 be delegated to the Director or Alternate Director for Electoral Area A."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Bylaws for 3rd Reading and Adoption

Vanderhoof Rural Official
Community Plan Bylaw
No. 1963, 2021 – Third Reading
and Adoption - Electoral Area "F"

Moved by Director Petersen
Seconded by Director Parker

2021-14-8

1. "That the Board receive the Report of the Public Hearing held on November 8, 2021 for Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021.

2. That Vanderhoof Rural Official Community Plan Bylaw No. 1963, 2021 be given third reading and adoption this 18th day of November, 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

OTHER

Official Community Plan (OCP)
Review for Electoral Area C

Moved by Director Greenaway
Seconded by Director Motion

2021-14-9

1. "That the Board approve the work plan and consultation checklist for the Area C OCP review.

2. That the Board authorize staff to enter into a contract with the District of Fort St James (Appendix C) to review the District's OCP, on a cost recovery basis, at the same time as the RDBN reviews the OCP for Electoral Area C.

3. That the Board direct staff to approach Nak'azdli Whut'en with an invitation to work with RDBN and District of Fort St James to explore opportunities for cooperation in community planning efforts at the same time as the RDBN reviews the OCP for Electoral Area C."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

DEVELOPMENT SERVICES (All Directors)

ALR Applications

Subdivision in the ALR
Application No. 1239
Electoral Area "G"

Moved by Director Newell
Seconded by Director McGuire

2021-14-10

"That Agricultural Land Reserve Subdivision Application No. 1239 be forwarded to the Agricultural Land Commission with a recommendation that the application be denied."

(All/Directors/Majority)

DEFEATED

Subdivision in the ALR
Application No. 1239
Electoral Area "G"

Moved by Director Newell
Seconded by Director McGuire

2021-14-11

"That Agricultural Land Reserve Subdivision Application No. 1239 be forwarded to the Agricultural Land Commission with a recommendation that the application be approved."

Opposed: Director Funk
Director Parker
Director Petersen

CARRIED

(All/Directors/Majority)

Discussion took place regarding the following:

- Minimum parcel size for the Agriculture (AG1) Zone is 16 ha (39.5 ac)
 - Two of the four proposed parcels do not meet the minimum parcel size - Lot 1 and 2: ± 15.1 ha.
- The possibility for intensely managed agriculture land
- Housing inventory concerns in the region.

Referral

Addition to Cheslatta Carrier
Nation Reserve Referral
Electoral Area "E"

Moved by Director Lambert
Seconded by Director Funk

2021-14-12

"That the RDBN send the letter attached to the Addition to Cheslatta 1 Reserve (Cheslatta Carrier Nation) Staff Report as the RDBN's response to the letter from Chief Corrina Leween of the Cheslatta Carrier Nation supporting the proposed addition to the Cheslatta Reserve."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

PARKS AND TRAILS (All Directors)

Parks and Trails Inspection
and Maintenance Policy

Moved by Director Lambert
Seconded by Director Riis-Christianson

2021-14-13

“That the Board approve the “Parks and Trails Inspection and Maintenance Policy.”

Moved by Director Fisher
Seconded by Director Petersen

2021-14-14

“That the Parks and Trails Inspection and Maintenance Policy Park and Trail Inspection form wherein it states “The RDBN shall erect a barrier, cordon off the hazard, or erect a warning sign within 5 days be amended to 3 days.”

(All/Directors/Majority)

DEFEATED

“That the question be called on Motion 2021-14-13 as written.”

Opposed: Director Newell

CARRIED

(All/Directors/Majority)

The following was discussed:

- Risk management
 - Risk vs. budget and liability and professional responsibility
- No limit on who can erect a barrier, cordon off the hazard, or erect a warning sign for a high priority maintenance issue
- Developing policy to address specific scenarios that arise
- Policy to provide overarching oversight to the Parks and Trails function and move forward Parks and Trail Inspection and Maintenance
- Developing Operating Procedures in conjunction with the Electoral Area Director and Board will address any concerns associated with site specific operational policies.

BUILDING INSPECTION (All Directors)

Section 57 Notice on Title
4910 Laughlin Road
Electoral Area “A”

No input was provided to the Board by the property owner.

Moved by Director Fisher
Seconded by Director Parker

2021-14-15

“That the Corporate Officer be directed to file a Notice in the Land Title Office stating that a resolution has been made under Section 57 of the *Community Charter* relating to land legally described as Lot 7, Section 11, Township 1A, Range 5, Coast District, Plan EPP15239 (4910 Laughlin Road).”

Opposed: Director Parker

CARRIED

Director Riis-Christianson

(All/Directors/Majority)

Discussion took place regarding:

- Section 57 Notices in the RDBN
 - o Staff conducting public education
 - o Staff providing a listing of all Section 57 Notices within the RDBN
 - o Further enforcement actions
 - Seeking to have buildings removed
 - Safety issues – staff provide additional recommendations
 - o Property purchasers being made aware of a Section 57 Notice on Title.

Third Quarter Building Permit Summary

Moved by Director Lambert
Seconded by Director Riis-Christianson

2021-14-16

“That the Board receive the Planning Department’s Third Quarter Building Permit Summary.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Break for lunch at 1:00 p.m.

Reconvened at 1:50 p.m.

ADMINISTRATION REPORTS

Bylaw No. 1967 Cluculz Lake Fire Department Capital Reserve

Moved by Director Petersen
Seconded by Director McGuire

2021-14-17

“That Cluculz Lake Fire Protection Service Capital Reserve Bylaw No. 1967, 2021 be given first, second and third reading this 18th day of November, 2021.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

First Nations 911 Emergency Telephone System Agreement Renewal

Moved by Director Parker
Seconded by Director Brienen

2021-14-18

“That the Board authorize the Board Chair and the Corporate Officer to sign the 911 Emergency Telephone System Agreements with First Nations, that expired on October 26, 2021, as well as the new agreement for Binche Whut’en Band. The term of the agreements is October 26, 2021 to October 26, 2026.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Staff will follow-up with First Nations Communities regarding the 911 levy.

EOC Policies

Moved by Director Lambert
Seconded by Director Riis-Christianson

2021-14-19

“That the Board approve the new EOC Overtime and EOC on-Call Policies, and that the old policies be replaced.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

<u>RDBN 2022 Meeting Schedule</u>	Moved by Director Parker Seconded by Director McGuire
<u>2021-14-20</u>	“That the Board ratify the 2022 RDBN meeting schedule as presented.” (All/Directors/Majority) <u>CARRIED UNANIMOUSLY</u>
<u>Regional District of Bulkley- Nechako Procedure Bylaw No. 1964, 2021</u>	Moved by Director Seconded by Director
<u>2021-14-21</u>	“That Regional District of Bulkley-Nechako Procedure Bylaw No. 1964, 2021 be adopted this 18 th day of November, 2021.” (All/Directors/Majority) <u>CARRIED UNANIMOUSLY</u>
<u>Electoral Area Directors’ Forum -February 8-9, 2022 – Local Government Leadership Academy Forum – February 9-11, 2022</u>	Moved by Director Riis-Christianson Seconded by Director Lambert
<u>2021-14-22</u>	“That Rural Directors be authorized to attend the Electoral Area Directors’ Forum on February 8-9, 2022 and/or the Local Government Leadership Academy (LGLA) Leadership Forum on February 9-11, 2022.” (All/Directors/Majority) <u>CARRIED UNANIMOUSLY</u>
<u>Regional Broadband Infrastructure Service Establishment – Elector Response Form</u>	Moved by Director Riis-Christianson Seconded by Alternate Director Watt-Senner
<u>2021-14-23</u>	“That the Elector Response Form be approved as the Elector Response Form for Bylaw No. 1951.” (All/Directors/Majority) <u>CARRIED UNANIMOUSLY</u>
<u>Final COVID Allocation</u>	Moved by Director Parker Seconded by Director Atrill
<u>2021-14-24</u>	“That the Board allocate \$62,800 of the remaining unallocated Covid-19 provincial grant to general administrative government. And that the Board allocate \$165,019.33 of the remaining unallocated Covid-19 provincial grant to Electoral Area Covid Grant in Aid divided between all Electoral Areas distributed by population.” (All/Directors/Majority) <u>CARRIED UNANIMOUSLY</u>

ADMINISTRATION REPORTS (CONT'D)

Federal Gas Tax – Area “A” Moved by Director Fisher
(Smithers Rural) Bulkley Valley Seconded by Director Lambert
Cross Country Ski Club
– Equipment Shed Upgrade

2021-14-25

1. “That the Board authorize contributing up to \$45,000.00 of Electoral Area ‘A’ (Smithers Rural) Federal Gas Tax allocation monies to a Recreation Infrastructure Project at the Bulkley Valley Cross Country Ski Club, and further,

(All/Directors/Majority)

CARRIED UNANIMOUSLY

2. That the Board authorize the withdrawal of up to \$45,000.00 from the Federal Gas Tax Reserve Fund.”

(Participants/Weighted/Majority)

CARRIED UNANIMOUSLY

COVID-19 Relief Funds

Moved by Director Riis-Christianson
Seconded by Director Lambert

2021-14-26

“That the Board approve the following COVID-19 Relief Funds Applications:

Electoral Area “A” (Smithers Rural)

-Treehouse Housing Association – Insurance, Utilities, Cleaning Supplies - \$11,396.11

Electoral Area “B” (Burns Lake Rural)

-Lakes District Fair Association – Facility Repair - \$356.27
-Burns Lake Paintball Association – Insurance - \$2,675.00
-Burns Lake District Seniors Society – Rent and Storage Fees 2020/2021 - \$4,000.00

Electoral Area “F” (Vanderhoof Rural)

-Cluculz Lake Community Hall – Insurance and Hydro into 2022 - \$6,397.73

Electoral Area “G” (Houston Rural)

-Topley Fire Department – PPE and Sanitation Supplies - \$1612.23.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Tourism Cost-Sharing
Partnership Reports

Moved by Director Funk
Seconded by Director Morgan

2021-14-27

“That the Board receive the Economic Development Assistant’s Tourism Cost-Sharing Partnership Reports memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Truth and Reconciliation Calls
to Action

Moved by Director Funk
Seconded by Director Morgan

2021-14-28

“That the Board receive the First Nations Liaison’s Truth and Reconciliation Calls to Action memorandum.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADMINISTRATION REPORTS (CONT'D)

Chair Thiessen noted that he and Vice-Chair Parker attended the Saik'uz First Nations AGM and received positive feedback of the Board's review and recognition of the Truth and

Reconciliation Calls to Action. They also met with Nak'azdli Whut'en and will be meeting with all 14 First Nations communities within the region.

Discussion took place regarding First Nations culture and language being taught in schools and the richness of cultural heritage within the region.

Growing Opportunities Newsletter Update

Moved by Director Parker
Seconded by Director McGuire

2021-14-29

"That the Board receive the Regional Agriculture Coordinator's (East) Growing Opportunities Newsletter Update memorandum."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Director Parker provided an update regarding his meeting with Ministry of Agriculture staff. Director Lambert was also in attendance and provided information regarding barriers associated with meat packing facilities. Discussion also took place regarding the veterinarian shortage in BC and the lack of education opportunities in the Province. The meeting went extremely well. Directors Lambert and Parker expressed their gratitude for the work of the RDBN Regional Agriculture Coordinators.

ADMINISTRATION CORRESPONDENCE

Administration Correspondence Moved by Director Lambert
and Action List – October 2021 Seconded by Director Petersen

2021-14-30

"That the Board receive the following:

Administration Correspondence

-the Honourable David Eby, Attorney General and Minister Responsible for Housing – UBCM Follow-up
-the Honourable Mike Farnworth and Jennifer Rice, Parliamentary Secretary for Emergency Preparedness, Ministry of Public Safety and Solicitor General – UBCM Follow-up

Action List

-October 2021."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

VERBAL REPORTS AND COMMITTEE CHAIR REPORTS

Waste Management Conferences

Director Fisher attended the North Central Local Government Association Virtual Solid Waste Management Conference and the Coast Waste Management Association Conference. He noted that the RDBN Waste Diversion Supervisor is recognized at various conferences for her work with First Nations and Recycling initiatives.

VERBAL REPORTS AND COMMITTEE CHAIR REPORTS (CONT'D)

Extended Producer Responsibility and Industrial, Institutional Commercial Recycling

Director Fisher provided an update regarding Extended Producer Responsibility (EPR) and Industrial, Institutional and Commercial (ICI) recycling. He mentioned that a meeting has been scheduled with the Ministry of Environment and Climate Change Strategy on December 3, 2021 to discuss moving forward with ICI EPR in the region. He will also bring forward the following topics: circular economy and opportunities in the region, focus on EPR and all the "R's", ensuring local government feedback is heard and fair allocation of funding throughout the province.

Meetings with CityWest

Director Riis-Christianson noted that he attended meetings with CityWest this week and there will be additional meetings moving forward to develop additional strategies to improve connectivity in rural areas. He spoke of Telus having a new northern Manager and they have been in contact with Regional District of Fraser-Fort George in regard to long term connectivity plans.

Director Lambert reiterated that he had a good meeting with CityWest as well.

Meeting with Saik'uz First Nation and Nak'azdli Whut'en

Director Parker, along with Chair Thiessen and Director Petersen attended meetings with Saik'uz First Nation and Nak'azdli Whut'en. The RDBN Board bringing forward the Truth and Reconciliation Commission's 94 Calls to Action at its meetings was discussed and well received. Director Parker expressed his appreciation to staff. Chair Thiessen noted that a follow up meeting with Nak'azdli Whut'en is being scheduled for February 2022.

Director Petersen noted that Nak'azdli Whut'en was an instrumental partner in advocating for a new hospital in Fort St. James.

Meeting with Ministry of Fisheries and Aquaculture Parliamentary Secretary Fin Donnelly

Director Parker commented that he is working on land stewardship items for a meeting with Fin Donnelly Parliamentary Secretary Ministry of Fisheries and Aquaculture.

Nechako Watershed Roundtable

Director Lambert attended the Nechako Watershed Roundtable Annual General Meeting (AGM) as well as Chair Thiessen. He noted that the highlight of the meeting was the RDBN and Nechako First Nations signing of the Memorandum of Understanding to rehabilitate the Nechako River. He mentioned that Chair Thiessen participated in the panel discussion. Chair Thiessen thanked Director Lambert for his work on the NWR.

2022 RDBN Meeting Calendar

Director Lambert expressed his appreciation for staff and noted that with the potential changes to Board members with the upcoming 2022 Local Government Election staff will maintain effective operations.

VERBAL REPORTS AND COMMITTEE CHAIR REPORTS (CONT'D)

- New Cluculz Lake Fire Hall Director Petersen and Chair Thiessen toured the new Cluculz Lake Fire Hall on November 5, 2021. The project is in its final finishing stages with the Ribbon Cutting Ceremony being considered for February 2022. Director Petersen noted that the new Fire Hall has been in discussions for 30 years and he expressed his appreciation for the Northern Capital Planning Grant funding that allowed the new Fire Hall to be built.
- Remembrance Day Ceremony -Vanderhoof Director Petersen and Chair Thiessen attended the Remembrance Day Ceremony in Vanderhoof. Director Petersen laid a wreath on behalf of the Regional District. He commented that it was a good event.
- COVID-19 Vaccine Passport Director Newell spoke of the COVID-19 Vaccine Passport and the need to work together representing all his constituents. He recognized the challenges and issues when everyone is not in agreement regarding COVID-19 Vaccine Passports.
- Director Atrill mentioned that the Town of Smithers implemented a vaccine mandate policy for its federally regulated entities, the Smithers Airport and RCMP building. She spoke of needing to increase one's sensitivity to the issues and challenges individuals are experiencing currently.
- Director Morgan mentioned that incentives for the Vaccine Passport have been undertaken in the Village of Telkwa along with partnering with the Town of Smithers. She spoke of creative ideas to encourage individuals to be vaccinated.
- Chair Thiessen commented that as elected officials it is important to come from a place of reconciliation and be sensitive to individuals' challenges.
- Forestry Rally - Old Growth Deferral Director Atrill reported that a rally took place in Smithers today regarding the Province of B.C.'s Old Growth Deferral. The rally went well and created a high awareness of the topic.
- Bunkhouse Set Up for Smithers Homeless Director Atrill announced that a temporary bunkhouse has been set up at Veteran's Peace Park in Smithers for the residents of a homeless encampment.
- Movie Being Shot in Smithers Director Atrill spoke of the Vancouver based movie crew visiting the Town of Smithers to film a movie starring Jennifer Lopez. She noted there are a number of people and transport vehicles in the community and they are feeling welcome.
- RDBN Orientation Director Morgan thanked staff for providing an RDBN Orientation session.
- Supply Chain Shortages due to the Flooding in the Fraser Valley of B.C. Director Brienens noted that the District of Houston has been adjusting to the supply chain shortages taking place due to the flooding in BC's Fraser Valley. He mentioned that the grocery store provided a public statement immediately to explain that supplies would be available. Director Brienens noted the importance of ensuring that vulnerable people and seniors in the community have access to supplies.

VERBAL REPORTS AND COMMITTEE CHAIR REPORTS (CONT'D)

Director McGuire mentioned the need for Provincial messaging regarding supply chains and the panic shopping that is taking place at grocery stores. She expressed her gratitude for the Houston Grocery Store and Save on More in Burns Lake for their immediate messaging.

Morice Forest Service Road

Director Brienen recognized the tensions due to issues on the Morice Forest Service Road regarding a group of protesters opposing the Coastal GasLink project.

District of Houston CAO Job Posting

Director Brienen indicated that the District of Houston is completing its hiring process for a new CAO. He expressed his support for the education programs at the University of Northern B.C. and internship program through Northern Development Initiative Trust. He spoke of the young individuals that move into the RDBN for internships and continue to stay in the region.

Recognition of Past Director Rob Newell

Director Brienen recognized the upcoming two-year anniversary of the passing of Director Rob Newell.

Village of Granisle Curling Club

Director McGuire spoke of the Village of Granisle having great member turnout at its Annual General Meeting and planning for an upcoming curling season following COVID-19 protocols.

COVID-19 Provincial Health Orders

Director McGuire noted that people are awaiting the announcement by Dr. Bonnie Henry, Provincial Health Officer regarding the COVID-19 Provincial Health Orders due to expire November 19th. Director Thiessen reported that Dr. Henry just released that the COVID-19 health orders have been extended indefinitely in parts of Northern Health.

Director Funk spoke of the challenges in Burns Lake regarding COVID-19 and the PHOs being extended. She noted that the Village of Burns Lake has rapid testing options for staff.

Remembrance Day Ceremony -Village of Granisle

Director McGuire commented that the Remembrance Day Ceremony went well with attendance from the Houston RCMP Detachment and the additional security detail currently in Houston. She noted that it followed COVID-19 PHOs.

Wastewater Treatment Plant

Director McGuire mentioned that the Village of Granisle's new Wastewater Treatment Plant is moving forward and is going well.

Old Growth Deferral

Director Funk noted that the Village of Burns Lake has been consulting with stakeholders to understand response to the Province's Old Growth Deferral and spoke to the Lakes Timber Supply Allocation. Director Brienen also spoke of the work he is doing in regard to the topic. Chair Thiessen brought forward concerns regarding the lack of clarity regarding the topic. He noted the importance for local government involvement in the process considering many local governments have Community Forests.

VERBAL REPORTS AND COMMITTEE CHAIR REPORTS (CONT'D)

Village of Burns Lake
-Temporary Market Coordinator Director Funk announced that the Village of Burns Lake has hired a temporary Market Coordinator to promote tourism in the Lakes District and Village of Burns Lake.

Tragic Accident near Fraser
Lake Alternate Director Watt-Senner spoke of the tragic traffic accident near Fraser Lake and providing support to the family.

Young Lady Passes Away in
Accident near Vanderhoof Chair Thiessen expressed his condolences for a young lady that passed away in a traffic accident near Vanderhoof.

Receipt of Verbal
Reports Moved by Director McGuire
 Seconded by Director Brien

2021-14-26 "That the verbal reports of the various Board of Directors be received."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

NEW BUSINESS

RCMP Media Release
-Rescue and Enforcement
Operation Underway near
Houston, BC Director Fisher brought forward concerns regarding wording in the RCMP's media release issued November 18, 2021 – Rescue and Enforcement Operation Underway near Houston, BC. He spoke of the situation being a local issue and the importance of focusing on reconciliation, honesty and safety.

Discussion took place regarding the complexity of the issue and the current situation. The Memorandum of Understanding between Canada, British Columbia and the Wet'suwet'en was brought forward, along with the need for local government to participate in the process.

Elected Officials First Nations training was discussed. Staff are researching training opportunities and programs for Board members.

IN-CAMERA MOTION

Moved by Director Morgan
 Seconded by Director Brien

2021-14-31 "In accordance with Section 90 of the *Community Charter*, it is the opinion of the Board of Directors that matters pertaining to Section 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party (Cycle 16 Trail) must be closed to the public, therefore exercise their option of excluding the public for this meeting."

(All/Directors/Majority)

CARRIED UNANIMOUSLY

ADJOURNMENT

Moved by Director Brien
Seconded by Director Funk

2021-14-32

“That the meeting be adjourned at 3:33 p.m.”

(All/Directors/Majority)

CARRIED UNANIMOUSLY

Gerry Thiessen, Chair

Cheryl Anderson, Director of Corporate Services

**REGIONAL DISTRICT OF BULKLEY-NECHAKO****STAFF REPORT**

TO: Chair Thiessen and Board of Directors
FROM: Jason Llewellyn, Director of Planning
DATE: December 16, 2021
SUBJECT: Rezoning Application RZ A-07-21
3rd Reading for Rezoning Bylaw No. 1966

RECOMMENDATION

1. That the Regional District Board receive the Report of the Public Hearing for “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1966, 2021.”
2. That “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1966, 2021” be denied at 3rd Reading.
3. And that staff be directed to work with the proponent to identify an alternative location for a Crematorium.

VOTING

All / Directors / Majority

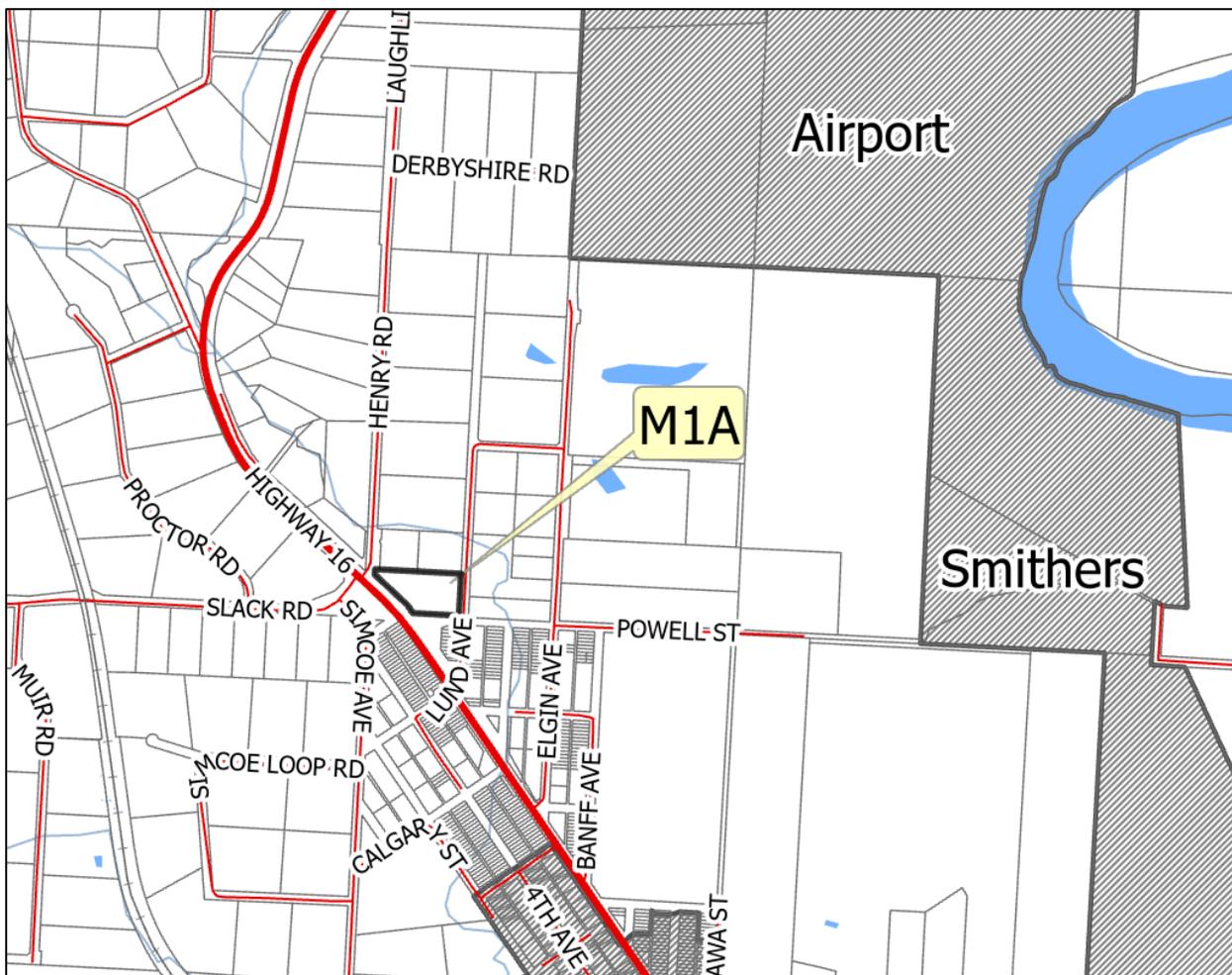
EXECUTIVE SUMMARY

Regional District of Bulkley-Nechako Rezoning Bylaw No. 1966, 2021 amends the Zoning Bylaw to add Crematorium as a permitted use in the M1A Zone. There are two parcels in Electoral Area A zoned M1A (3844 Henry Road and 8150 Highway 16). The applicant proposes to establish a Crematorium at the 3844 Henry Road property.

As a result of the input received at the Public Hearing staff are recommending that the application be denied and that staff work with the proponent to identify an alternative location for a Crematorium.

APPLICATION SUMMARY

Name of Agent/Owner:	West-End Ventures Inc.
Electoral Area:	A
Subject Properties:	3844 Henry Road, ±1.35 ha., (Lot 3, Section 2, Township 1A, CD, Plan 4733) 8150 Highway, ±16.4 ha., (Lot 1, District Lot 256, Range 5, Coast District Plan PRP14250 Except Plan PRP14966)
Zoning:	Light Industrial – Contracting (M1A) in “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020.” (the Zoning Bylaw)
Existing Land Use:	3844 Henry Road - Vehicle rental and contracting business 8150 Highway 16 – Light Industrial Uses

Location:



Proposed Rezoning

The applicant is requesting a text amendment to the Zoning Bylaw to add Crematorium as a permitted use in the M1A Zone to allow the use on their 3844 Henry Road property. The proposed text amendment to the M1A Zone would allow a crematorium on two parcels in the RDBN, both of which are in Electoral Area A, as shown on the previous maps.

A crematorium means the use of land, building or other structure for the cremation of human or animal remains. The cremation of animal remains may use a burning or an alkaline hydrolysis process. The cremation of human remains may only use a burning process. The applicant anticipates that a maximum of approximately 100 humans and 100 animals would be cremated per year. The proposed rezoning would not allow the operation of a funeral home in the M1A Zone.

Crematoriums are currently permitted uses in the Light Industrial (M1), Heavy Industrial (M2), Agricultural Industry (M3), and Special Civic / Institutional (P1A) Zones.

DISCUSSION

The Regulation of Crematoriums

Crematoriums in BC are regulated by the Business Practices and Consumer Protection Authority and are subject to the regulations in the *Cremation, Interment and Funeral Services Regulation*. These regulations ensure local government approval of the land use and require operation of the cremation equipment according to manufacturers specifications, and other technical requirements. There is a general requirement under the *Environmental Management Act* (Section 6(4)), that applies to crematoriums, that a person must not introduce waste into the environment in such a manner or quantity as to cause pollution. However, emissions from crematoriums are not monitored by any Provincial Government agency and there are no specific emissions standards for crematoriums.

The Business Practices and Consumer Protection Authority says that local governments can set their own emissions standards; however, it is unclear under what authority this could be achieved by the RDBN.

Planning Department Comments

It appears that there is a gap in service within the Smithers/Telkwa area for Crematorium services, and there appears to be general support for the establishment of a crematorium in the region. However, the issue at hand is whether the properties zoned M1A are appropriate locations for a Crematorium given the potential impact on the local residential community.

Staff's research has indicated that a properly operated crematorium may have little impact on the surrounding community in terms of emissions. However, should the incineration equipment not operate properly there could be times where emissions are visible. In this case staff can not ensure the Board that there would be any meaningful action the RDBN could take to ensure the facility is operated properly. Enforcement would be up to the Provincial Government.

The Public Hearing was very well attended with notable opposition from residents regarding the establishment of a Crematorium at the 3844 Henry Road property. In addition to concerns over emissions there was a general concern that the use does not fit within their established residential community. Given the notable level of opposition from the residents in the vicinity of the Henry Road property staff are not able to recommend Board support.

The report of the Public Hearing will be provided to the Board upon completion and will be on the Supplemental Agenda for the December 16th Board meeting.

Referral

The Advisory Planning Commission for Electoral Area A recommended that the application be supported. The Ministry of Transportation has no objection to the proposed text amendment. The attached Northern Health submission was received on December 7th and was made available to the public prior to the Public Hearing. The Town of Smithers did not respond to the referral.

ATTACHMENTS

Rezoning Bylaw No. 1966, 2021

[Letters and attachments submitted by the applicant](#) link

- site plan and photos
- Letter from North Coast Cremation Services to Ms. Laurel Menzel, April 2, 2021
- Data Sheet X1000 machine
- Data Sheet Pet 400
- Letters of support

Background information provided by staff (links)

- [Cremation, Interment and Funeral Regulation. B.C. Reg. 298/2004.](#)
- [Consumer Protection BC. "Cemetery and Funeral Services: Crematory Technical Checklist".](#)
- [Juliette O'Keeffe. "Crematoria Emissions and Air Quality Impacts." National Collaborating Centre for Environmental Health. Mar 24, 2020.](#)
- [Letter from Vancouver Coastal Health regarding air emissions and crematoria. August 15, 2018.](#)
- [Haley Piagno & Reza Afshari. "Mercury from crematoriums: human health risk assessment and estimate of total emissions in British Columbia." The Canadian Public Health Association, 2020.](#)

Northern Health Referral Comment



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO.1966, 2021

A Bylaw to Amend “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020”

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020” be amended by adding Crematorium to the list of Permitted Principal Uses for the Light Industrial – Contracting Zone in Section 22.1.1.

This bylaw may be cited as “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1966, 2021”.

READ A FIRST TIME this 18th day of November, 2021

READ A SECOND TIME this 18th day of November, 2021

PUBLIC HEARING HELD this 7th day of December, 2021

READ A THIRD TIME this ___ day of _____, 20__

I hereby certify that the foregoing is a true and correct copy of “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1966, 20__”.

DATED AT BURNS LAKE this ___ day of _____, 2022

Corporate Administrator

ADOPTED this ___ day of _____, 2022

Chairperson

Corporate Administrator

December 6, 2021

Regional District of Bulkley-Nechako

37 3rd Ave, PO Box 820
Burns Lake, BC V0J 1E0
250-692-3195

Attn: Jason Llewellen

Re: Application No: RZ A-07-21 - Referral Report - Text amendment to the Zoning Bylaw to add Crematorium as a permitted use in the M1A Zone

Thank you for the opportunity to review this land use referral package. The World Health Organization's definition of health states that "health is a state of complete physical, mental and social well-being and not merely the absence of disease or infirmity."¹ In line with this definition, Northern Health is fully committed to ensuring the preservation of the dignity (physical, social and mental health and wellness) of our people and the protection of their built and natural environment (determinants of health, services and infrastructure, land, air and water). In concordance with Northern Health's commitment, statutory and ethical obligation to build and strengthen the health of the people we serve in Northern British Columbia, please find the following comments on a variety of topics to inform your decision making regarding this referral.

Air quality:

- There are a variety of air pollutants associated with the cremation process (combustion gases, particulate matter and fine dust, organic pollutants, and heavy metals) and these pollutants cause harmful health effects. There are also a variety of good combustion practices which can limit emissions to as low as reasonably achievable (especially given the low volume of this proposed operation). We recommend that the RDBN require the business owner to develop a management plan which details the good combustion practices and other site specific mitigations that will be employed.

¹ Preamble to the Constitution of the World Health Organization as adopted by the International Health Conference, New York, 19-22 June, 1946; signed on 22 July 1946 by the representatives of 61 States (Official Records of the World Health Organization, no. 2, p. 100) and entered into force on 7 April 1948.

- While fine particulate matter causes a variety of health impacts, of particular concern are the polychlorinated dibenzo-p-dioxins (PCDDs) and dibenzofurans (PCDFs), polycyclic aromatic hydrocarbons (PAHs), and heavy metals such as mercury (Hg). These pollutants can be limited with good combustion practices (eg. eliminating plastics and metals from the process). The level of exposure to these pollutants caused by crematoria has not been widely studied and causal effects have not been inferred due to potential confounding factors (ie. the presence of other significant sources of local air pollution or exposure sources) ([2020 NCCEH - Crematoria emissions and air quality impacts](#)). Mercury from crematoriums accounts for more than 7% of total mercury emissions to the atmosphere in BC, but risk assessment found no indication that ground-level exposures to elemental mercury vapour from crematoriums poses a significant risk to human health ([Piagno and Afshari, 2020²](#)).
- Other local sources of air pollution will pose significantly higher air quality risks, especially during periods without a lot of air movement; residential wood burning, open burning, traffic related air pollution, and other industrial emissions all contribute harmful air pollutants to the airshed. The burning of garbage is particularly concerning given the significant quantities of organic pollutants and heavy metals emitted with inefficient and unlawful burning practices.
- The Bulkley Valley Lakes District Airshed Management Society has a [Clean Air Plan 2012](#) which details significant local air quality risks and mitigation strategies to build on continuous improvement in the airshed.
- Exposure to air pollutants is cumulative and even small increases in particulate matter or other non-threshold pollutants can cause health impacts. We can use this same logic to infer that the emissions associated with the transportation of these remains will also pose an overall toll on the airshed.
- The cremator unit manufacturer's specifications and recommendations regarding good combustion practices, setbacks and stack height should be considered in the site specific management plan. "Pyrox could run an air dispersion modelling based on your exact conditions if needed." (page 19 of [Public_Information_Package_Nov_24-Clean.pdf](#))

Climate change:

- Climate change is likely to impact most areas of our lives, including our health. In British Columbia, the principal hazards include rising temperatures, sea level rise, and increased frequency and intensity of extreme weather events ([BC ENV – Climate Change Health Risks](#)). Communities need to start incorporating both climate change mitigation strategies and adaptation strategies in their community planning processes.

² Piagno H, Afshari R. Mercury from crematoriums: human health risk assessment and estimate of total emissions in British Columbia. *Can J Public Health*. 2020 Dec;111(6):1011-1019. doi: 10.17269/s41997-020-00327-0. Epub 2020 Jun 10. PMID: 32524506; PMCID: PMC7728964.

- Providing cremation services locally not only reduces the greenhouse gas emissions associated with the transportation of the remains, but it also makes the service available in the event of road closures (wash outs, floods) or wildfires.

Community health and wellbeing:

- Providing this essential service locally will reduce the stress and financial costs associated with seeking these services outside the community.

Please let us know if there is any additional information, clarification or review we can provide. As mentioned by the [NCCEH](#), communication with the public about potential impacts and risk reduction strategies early in the development process can help to address concerns and inform appropriate siting, operational controls and monitoring. We appreciate the work that the RDBN has done in this regard.

Sincerely,



Paula Tait, CPHI(C)

Air Quality/Health and Resource Development Technical Advisor
Northern Health



REGIONAL DISTRICT OF BULKLEY-NECHAKO
STAFF REPORT

TO: Chair Thiessen and Board of Directors
FROM: Danielle Patterson, Senior Planner
DATE: December 16, 2021
SUBJECT: Rezoning Application RZ A-08-21
3rd Reading and Adoption for Rezoning Bylaw 1965, 2021

RECOMMENDATION

1. That the Regional District Board receive the Public Hearing Report for “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1965, 2021”.
2. That “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1965, 2021” be given 3rd Reading and Adoption.

VOTING

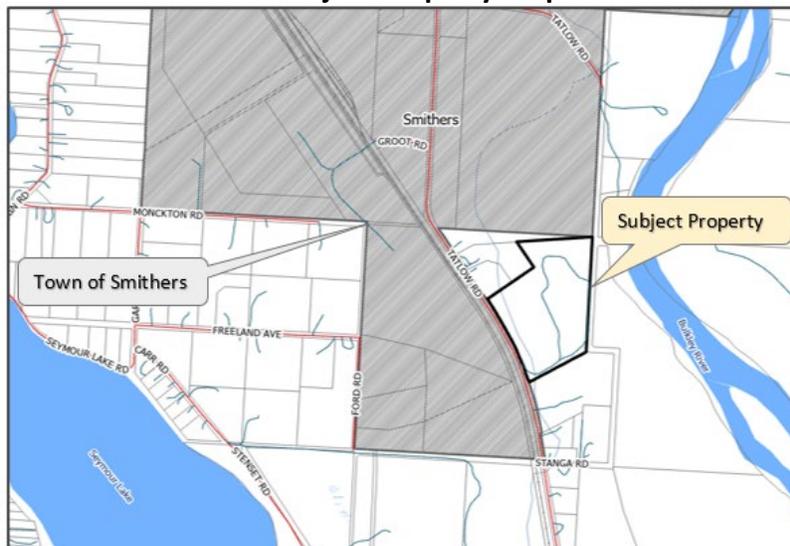
All / Directors / Majority

EXECUTIVE SUMMARY

The proposed rezoning of the property from the Agricultural (Ag1) and Small Holdings (H1) Zones to the Light Industrial (M1) Zone will allow the property to be used for any of the uses permitted in the M1 Zone. The applicant indicates that their plan is to construct a heavy equipment storage building and bring the existing equipment storage and aggregate processing uses into compliance with zoning. Staff recommend that Rezoning Bylaw No. 1965, 2021 be given 3rd Reading and Adoption.

APPLICATION SUMMARY

Name of Agent/Owner:	Murray Vetsch, Westwind Enterprises Ltd./ Jadie's Contracting
Electoral Area:	A
Subject Property:	Lot 1, Section 18, Township 4, Range 5, Coast District, Plan 4997 Except Plans 5915 and 7409
Property Size:	12.42 ha (30.69 ac)
OCP Designation:	Industrial (I) in "Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014"
Zoning:	Portions of the property are zoned Agricultural (AG1) and portions are zoned Small Holdings (H1) in RDBN Zoning Bylaw No. 1800, 2020 (the Zoning Bylaw)
ALR Status:	Not in the ALR
Existing Land Use:	Aggregate extraction and processing/Heavy Equipment Storage
Location:	The subject property is on Tatlow Road, abutting the southern boundary of the Town of Smithers, near the CN Rail line (see Subject Property Map)

Subject Property Map**Proposed Rezoning**

The applicant proposes rezoning the subject property from the Agricultural (AG1) and Small Holdings (H1) Zones to the Light Industrial (M1) Zone to allow the property to be used for any of the uses permitted in the M1 Zone. The subject property is used for unenclosed heavy equipment

storage and aggregate extraction and processing. The proposed rezoning to the M1 Zone would permit heavy equipment storage and aggregate processing. The only structure on the property is a 7.4 m² (80 ft²) power shed to supply power to the property.

DISCUSSION

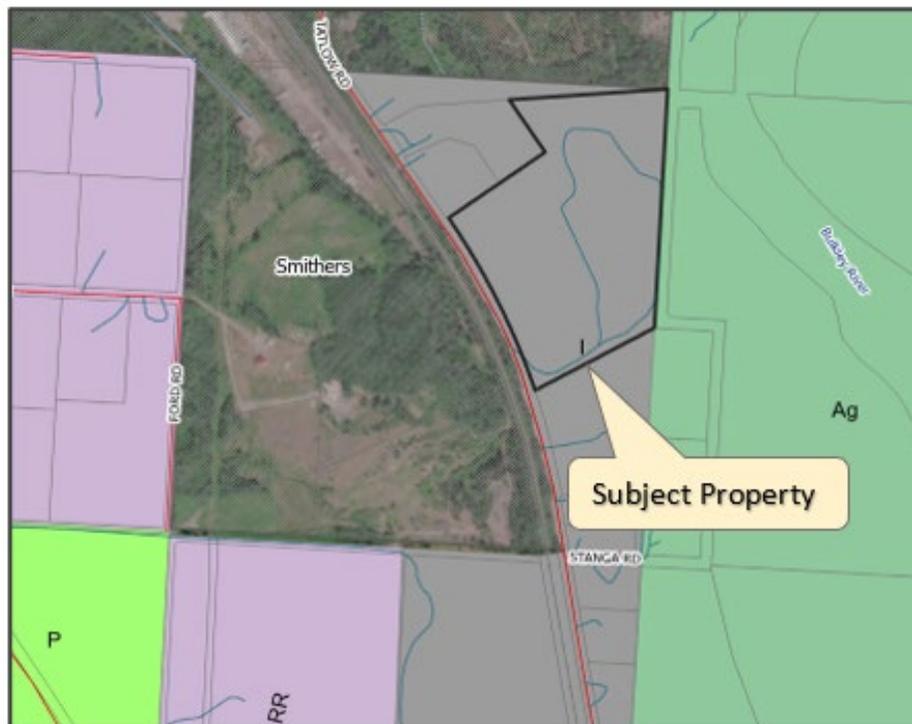
Official Community Plan and Zoning

The subject property is designated Industrial (I) in the “Smithers Telkwa Rural Official Community Plan Bylaw No. 1704, 2014” (OCP). To the north, west, and south of the subject property are lands designated for future Industrial land use. Both the Regional District and the Town of Smithers have concentrated industrial designations and zoning along Tatlow Road. Only a limited amount of land in the OCP area is designated for industrial development.

OCP Policy 3.3.2(2) states “[n]ew industrial uses will be encouraged to establish within the Industrial (I) designation in the Tatlow Road area”. The proposed zoning amendment aligns with the Industrial land use designation of the subject property.

OCP Map

Grey = Industrial Designation; Dark Green = Agricultural Designation

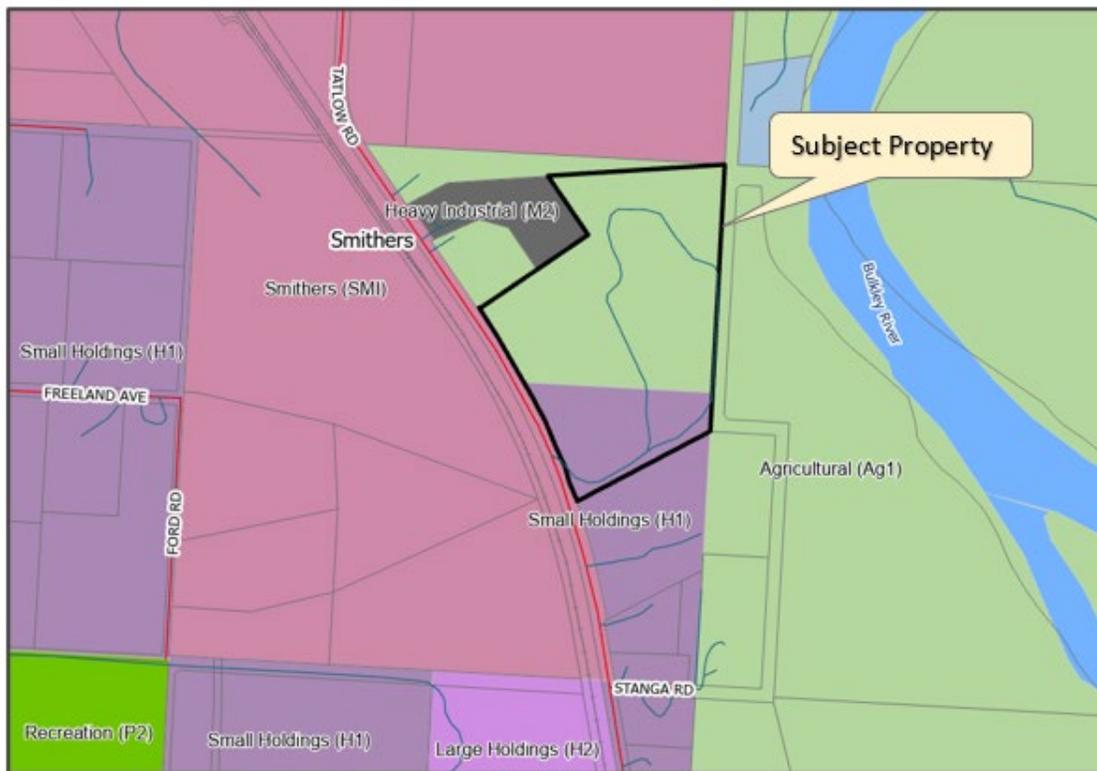


The applicant wants to build a heavy equipment storage space on the subject property, which also has a history of aggregate processing. These are both permitted uses in the Light Industrial (M1) Zone and a property to the north of the proposal area is zoned M2 in the Zoning Bylaw. The full list of permitted principal uses in the M1 Zone are as follows:

Permitted Principal Uses in M1 Zone	
<ul style="list-style-type: none"> • Aggregate Processing • Agriculture • Contracting • Crematorium • Heavy Equipment Repair and Sales • Light Manufacturing • Motor Vehicle Repair • Recreational Vehicle Storage • Transportation Terminal 	<ul style="list-style-type: none"> • Agricultural Feed Store • Building and Garden Supplies • Light Equipment Repair and Sales • Motor Vehicle Wash • Service Station • Veterinary Clinic • Utility • Warehousing

Zoning Map

Green = Agricultural (AG1) Zone; Purple = Small Holdings (H1) Zone

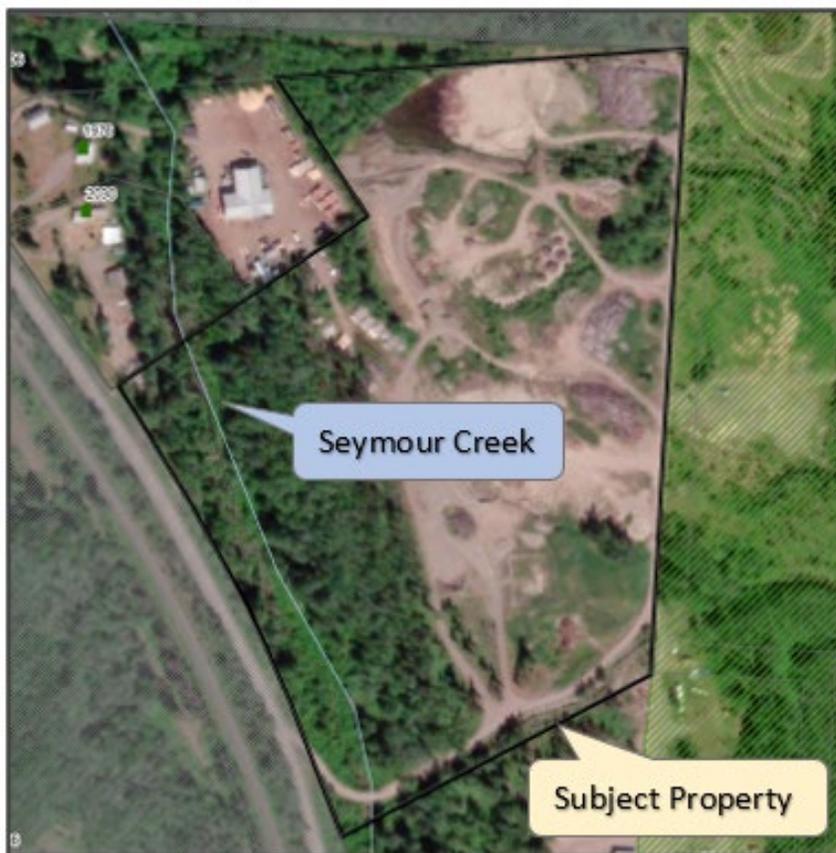


Seymour Creek

OCP Policy 4.6.2(6) states “[w]hen rezoning to allow [...] development in area known to have potential hazards, the proper scientific assessments are to be required at the rezoning or subdivision stage to ensure the area is appropriate for development and to mitigate safety concerns and the potential damage to property”.

The only known potential hazard on the subject property is Seymour Creek, which runs near the western boundary of the subject property, parallel to Tatlow Road (see map below). Seymour Creek appears to be a minor hazard without a history of flooding. The Zoning Bylaw does not allow the construction of a building or structure within 15 m of Seymour Creek. The Floodplain Bylaw has construction elevation and setback requirements that must be met. In staff's opinion these regulations adequately protect any future development from flood damage.

Staff asked the property owner if they would be interested in offering to register a covenant on title of the subject property restricting vegetation removal adjacent to Seymour Creek. The applicant stated they are familiar with the Ministry of Environment and Climate Change Strategy's regulations and do not want to add a covenant to their title.



Land Use Conflict

Staff note the potential for land use conflict as this area transitions to increased Industrial land uses as directed by the OCP. These impacts could include increased noise levels and traffic, and reduced air quality. These impacts were considered during the OCP review process when the lands received their Industrial Designation in 2012. There are a number of dwellings in the area;

however, a number of these properties contain a variety of home occupations and industrial uses and the proposed industrial activity is not out of character with the area.

REFERRAL COMMENTS

Electoral Area A Advisory Planning Commission: supported the application.

Northern Health: No comments received as of the writing of this report.

Town of Smithers: No comments received as of the writing of this report.

Ministry of Agriculture, Food and Fisheries: No comments received as of the writing of this report.

Agricultural Land Commission (ALC): recommended considering a setback (15 m) and vegetative buffer (8 m) requirements from the ALR boundary. See attachment for details.

Staff note: the M1 Zone specifies a 15 m setback from residential zones and a 7.5 m setback when abutting all other zone types. Further, the shared property line between the subject property and the neighbouring property in the ALR is an existing gravel extraction, making a vegetative buffer impractical.

Ministry of Transportation and Infrastructure (MoTI): *“As per section 52 of the Transportation Act the Ministry has no comments on the proposal as the development is outside of the 800m radius to a controlled access highway intersection that would require Ministry approval. The Ministry will not need to sign the final zoning amendment.”* Staff confirmed that, at this time, the Bulkley-Stikine MoTI office does not want to review RDBN referrals unless the application is within an 800 m radius of a controlled access highway.

PUBLIC HEARING

The Public Hearing for Bylaw 1965, 2021 was held on December 8, 2021. The Public Hearing report will be provided to the Board on the supplementary agenda.

ATTACHMENTS

- Bylaw 1965, 2021
- ALC Referral comment
- Applicant Submission



REGIONAL DISTRICT OF BULKLEY-NECHAKO
BYLAW NO. 1965

A Bylaw to Amend “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020”

The Board of the Regional District of Bulkley-Nechako in open meeting enacts as follows:

That “Regional District of Bulkley-Nechako Zoning Bylaw No. 1800, 2020” be amended such that the following land is rezoned from the “Small Holdings (H1)” Zone and “Agricultural (AG1)” Zone to the “Light Industrial (M1)” Zone.

Lot 1, Section 18, Township 4, Range 5, Coast District, Plan 4997 Except Plans 5915 and 7409 as shown on Schedule “A”, which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1965, 2021”.

READ A FIRST TIME this 18th day of November, 2021

READ A SECOND TIME this 18th day of November, 2021

PUBLIC HEARING HELD this ___ day of _____

READ A THIRD TIME this ___ day of _____

I hereby certify that the foregoing is a true and correct copy of “Regional District of Bulkley-Nechako Rezoning Bylaw No. 1965, 2021”.

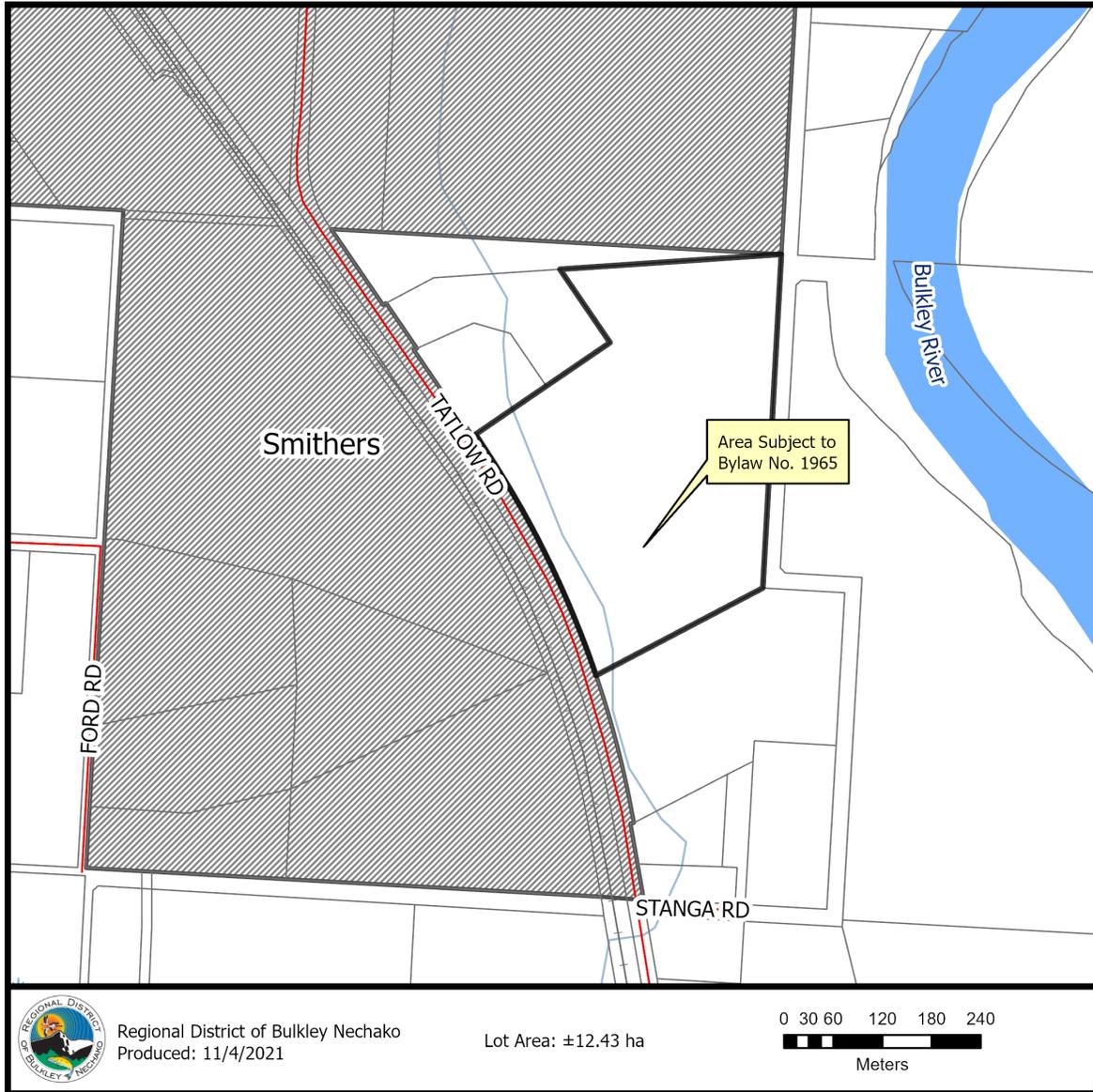
DATED AT BURNS LAKE this ___ day of _____

Corporate Administrator

ADOPTED this ___ day of _____

Chairperson

Corporate Administrator

SCHEDULE "A" BYLAW NO. 1965

Lot 1, Section 18, Township 4, Range 5, Coast District, Plan 4997 Except Plans 5915 and 7409', comprising ± 12.4 ha, rezoned from the "Small Holdings (H1)" Zone and the "Agricultural (AG1)" Zone to the "Light Industrial (M1)" Zone.

I hereby certify that this is Schedule "A" of Bylaw No. 1965, 2021.

Corporate Administrator



Agricultural Land Commission
201 – 4940 Canada Way
Burnaby, British Columbia V5G 4K6
Tel: 604 660-7000 | Fax: 604 660-7033

November 18, 2021

Reply to the attention of Michael McBurnie
ALC Issue: 52432
Local Government File: RZ A-08-21

Danielle Patterson
Planner, Regional District of Bulkley-Nechako
danielle.patterson@rdbn.bc.ca

Re: RDBN Application No: RZ A-08-21

**Property: Lot 1, Section 18, Township 4, Range 5, Coast District, Plan 4997
Except Plans 5915 And 7409**

Thank you for forwarding a draft copy of RDBN Application No: RZ A-08-21 for review and comment by the Agricultural Land Commission (ALC). The following comments are provided to help ensure that the bylaw is consistent with the purposes of the *ALC Act*, the Agricultural Land Reserve (ALR) General Regulation, the ALR Use Regulation, and any decisions of the ALC.

Application No: RZ A-08-21 proposes to rezone property from the Agricultural (AG1) and Small Holdings (H1) Zones to the Light Industrial (M1) Zone to allow the construction of a heavy equipment storage building.

The ALC recognizes that the Property is not within the ALR; however, the eastern boundary of the Property is directly adjacent to ALR lands.

Part 3 of the Ministry of Agriculture's [Guide to Edge Planning](#) (2015) describes urban-side edge planning tools to promote urban/rural compatibility. With the construction of a heavy equipment storage building adjacent to the ALR, there may be potential for complaints about farm noise and smells, as well as potential impacts to agriculture, such as dust, trespass, litter, theft, etc.

For this reason, ALC staff recommend considering the setback and buffer requirements outlined in the [Guide to Edge Planning](#), including up to a 15 m industrial building setback from the ALR boundary, and an associated 8 m vegetated buffer to reduce the potential for urban/agricultural conflicts. At minimum, ALC staff recommend fencing along the Property boundary with the ALR, in order to prevent encroachment of industrial uses on to ALR land.

The ALC strives to provide a detailed response to all referrals affecting the ALR; however, you are advised that the lack of a specific response by the ALC to any draft provisions cannot in any way be construed as confirmation regarding the consistency of the submission with the ALCA, the Regulations, or any decisions of the Commission.

This response does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

If you have any questions about the above comments, please contact the undersigned at 236-468-3246 or by e-mail (michael.mcburnie@gov.bc.ca).

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION



Michael McBurnie, Regional Planner

Enclosure: Referral of RDBN Application No: RZ A-08-21

CC: Ministry of Agriculture – Attention: Gregory Bartle (Gregory.Bartle@gov.bc.ca)

52432m1



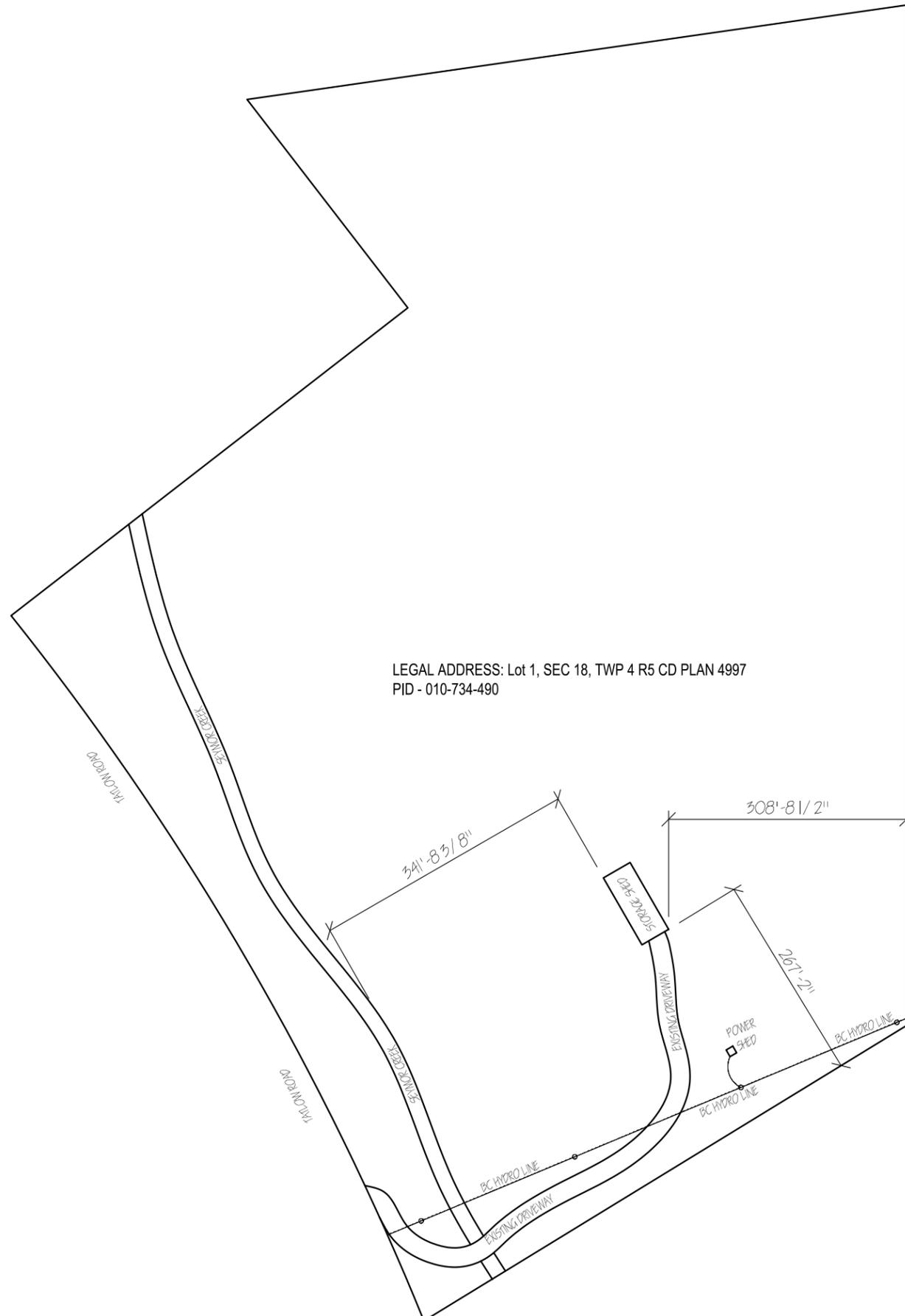
Box 219
Telkwa, BC
V0J 2X0
250-643-0534
westwind.murray@gmail.com

September 12, 2021

To Whom It May Concern,

The following are the rational/reasons why we would like to have the subject property rezoned from AG1 and H1 to M2

- 1) The land owner would like to build an equipment storage building to be able to store his heavy equipment and supplies throughout the year
- 2) The parcel to the north of the subject parcel is already zoned M2
- 3) This parcel is situated on a gravel deposit and has been used for gravel extraction in the past. The parcel is not well suited to typical agriculture as it has limited topsoils required for grazing or cropping
- 4) The subject parcel has traditionally been used for aggregate extraction and processing even though the zoning did not allow it. This application would bring the parcel into compliance with the zoning bylaw.
- 5) Other neighbouring parcels are currently being used for industrial activities so this application is in line with adjacent properties and will have minimal impact on them.
- 6) The current OCP designation for this area is Industrial (I) so this brings the zoning inline with the OCP



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General Notes

Endorsements

No.	Revision/ Issue	Date



250-643-0534
Telkwa, BC
westwind.murray@gmail.com

Jadies Storage Shed
Tatlow Road, Smithers

Project Site Plan	Sheet 1/1
Date October 22, 2021	
Scale N15	



REGIONAL DISTRICT OF BULKLEY-NECHAKO

STAFF REPORT

TO: Chair Thiessen and Board of Directors
FROM: Maria Sandberg, Planning and Parks Coordinator
DATE: December 16, 2021
SUBJECT: BL Comfor Ltd Bridge over Burns Lake

RECOMMENDATION

That staff be directed to work with Burns Lake Community Forest to explore options for their establishment of a bridge that can be maintained as a permanent pedestrian access to the south shore of Burns Lake to facilitate future trail and recreational development in this area.

VOTING

All / Directors / Majority

PROJECT OVERVIEW

The Planning Department received the attached letter from the Burns Lake Community Forest Ltd. (BL Comfor) initiating engagement on a proposed Forest Stewardship Plan amendment within the Burns Lake Community Forest K1A license area. BL Comfor has received provincial approval of its visual amendment request to implement landscape fire mitigation efforts in the area between Burns Lake and Tchesinkut Lake. (Please visit the Forest Management page of the Burns Lake Community Forest website to see the associated documents.)



Staff has no comments on the amended Forest Stewardship Plan. However, there is interest in the temporary bridge over the narrowest part of Burns Lake (“the Narrows”) proposed as



temporary access from the highway to the area south of the lake to facilitate harvesting. BL Comfor indicates that the lake crossing will be finalized in the coming months and the access over the Narrows is planned to be put in place in mid to late summer 2022.

This area is considered to have high recreation values and potential for trail development. However, access to this area is very limited. Therefore, staff are recommending that they work with BL Comfor to explore options for the establishment of a bridge that can be maintained as a permanent pedestrian access to the south shore to facilitate future trail and recreational development in this area.

It is noted that these discussions must also involve the Ministry of Transportation and Infrastructure, the Ministry of Forests, Lands Natural Resource Operations and Rural Development, First Nations and CN Rail.

ATTACHMENT(S)

1. Burns Lake Community Forest Ltd. Cover Letter



REGIONAL DISTRICT OF BULKLEY-NECHAKO
STAFF REPORT

TO: Chair Thiessen and Board of Directors
FROM: Danielle Patterson, Senior Planner
DATE: December 16, 2021
SUBJECT: ALC regulation changes to residential flexibility options

RECOMMENDATION

That the Board of Directors receive the staff report on ALC regulation changes to residential flexibility options.

VOTING

All Directors / Majority

INTRODUCTION

Order in Council 438/2021 was released on July 12, 2021, to increase residential flexibility in the *Agricultural Land Reserve (ALR) Use Regulation* which go into effect on December 31, 2021.

In September 2021, RDBN planning staff attended an Agriculture Land Commission (ALC) webinar on the upcoming residential flexibility changes (see Attachments for webinar slides). During the webinar, ALC staff stated some fine-tuning of the policies and procedures were being developed. On December 2, 2021 the ALC released an updated Information Bulletin 05 (see Attachments) to include the residential flexibility changes.

DISCUSSION

Additional Dwellings – form, density, and RDBN zoning

The change in legislation allows a small additional residence in addition to the principal residence on a property in the ALR. The occupancy of the additional dwelling is no longer restricted to immediate family. The additional dwelling may take a variety of forms, including but not limited to: a garden suite, a carriage house, a manufactured home, and dwelling unit above an existing building. The second dwelling may have a secondary suite. The additional dwelling does not require an ALC application but local governments may further regulate the additional dwelling

(size, location, form, whether they can contain secondary suites) or restrict second dwellings altogether in their bylaws.

Implications for RDBN:

No changes are required to Zoning Bylaw 1800, 2020. The vast majority of ALR lands located in the RDBN are zoned Agriculture (AG1) in the Zoning Bylaw or are not zoned.

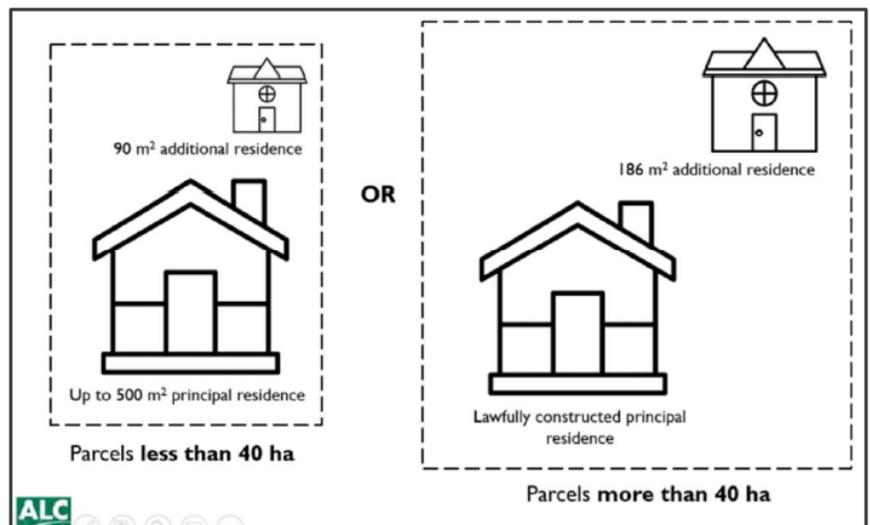
Section 16.0.2.1 of the AG1 zone states “[n]ot more than one Single Family Dwelling shall be located on a Parcel unless additional dwellings are permitted pursuant to the Agricultural Land Commission Act”; therefore, an additional single family dwelling is allowed in the AG1 Zone for properties located in the ALR. While most AG1 zoned properties are within the ALR, this creates a situation where the AG1 properties outside of the ALR have a lower allowable maximum density per parcel. The AG1 Zone limits housing forms to single family dwellings which may include a secondary suite that does not exceed the 90 m² (968 ft²) or 40% of total floor area, whichever is less.

Additional dwellings – size limits

On parcels 40 ha or less, additional dwellings are limited to 90 m² (968 ft²) when the principal dwelling is 500 m² or less.

On parcels over 40 ha, additional dwellings are limited to 186 m² (2,002 ft²) when the principal dwelling is lawfully constructed¹.

If a parcel does not comply with either of the above situations, e.g., a parcel under 40 ha with a dwelling over 500 m², an additional dwelling would not be permitted without an approved ALC Non-Adhering Residential Use application.



The ALC does not regulate the order of placement of the two dwellings, meaning a property owner may build the smaller “additional” dwelling first.

¹ A lawfully constructed principal residence refers to a residence that pre-dates the legislative changes made on February 22, 2019 under Bill 52 or a residence larger than 500 m² as approved by the ALC and constructed with appropriate authorizations.

Additional dwellings – calculating floor area

The ALC has an existing definition of Total Floor Area (TFA) that applies only to principal residences. The ALC has a new definition of TFA specific to the additional dwelling, which goes into effect on December 31, 2021:

“total floor area” (TFA) of the additional 90 or 186 m² residence permitted in the ALR Use Regulation (if permitted by local government bylaw or First Nation Government law), pursuant to Commission Resolution No. 086N/2021, is measured to the outer surface of exterior walls including corridors, hallways, landings, foyers, staircases, stairwells, enclosed balconies, enclosed porches or verandas, basements, and attached garages as part of the TFA unless the additional residence occupies the second storey above a one storey garage or is contained within a permitted building, and excludes attics with attic meaning the unfinished space between the roof and ceiling of the top storey of a building or between a partial wall and a sloping roof.”

Implications for RDBN:

Calculating the floor area of dwellings is critical during the building permit review process. The Zoning Bylaw definition is more restrictive than the ALC’s definitions, which include certain exemptions for attached garages and unenclosed carports up to 42 m², basements below grade (principal dwelling only) as well as attics (principal and additional dwelling). The RDBN Zoning Bylaw definition of TFA states,

“FLOOR AREA, TOTAL (TFA) means the total area of all the floors in a Structure measured to the exterior faces of the exterior walls of the Structure, excluding crawl spaces with a vertical clearance of less than 1.8 metres.”

While ALC staff have advised on multiple occasions that local governments may use their own definitions from zoning bylaws to calculate total floor area, no formal documents to date have been published on the ALC website confirming this. As such, a conservative approach is to use the ALC definitions when reviewing dwellings located in the ALR. Currently the RDBN uses the definition provided by the ALC to calculate TFA for principal residences on ALR properties to ensure that they do not exceed the 500 m² size ALC restriction. Staff will need to incorporate the TFA definition for the 90m²/186m² additional dwelling into building permit and zoning reviews.

While the ALC states a second dwelling may occupy the second storey of an existing garage or other farm building, many farm buildings are exempt from requiring a building permit. Property owners may face challenges ensuring an existing building has the structural capabilities to support an additional dwelling on the second storey when no permits were issued for the original building.

Additional and oversized dwellings

Property owners that want more than two dwellings or want dwellings larger than permitted in the ALC regulations will require an ALC Non-Adhering Residential Use application. The additional dwellings will only be considered by the ALC if necessary for farm use. Property owners with extra

dwellings and oversized dwellings built prior to the new ALC regulations do not have a right to replace if 75% or more of the dwelling has been substantially damaged or destroyed.

Removing soil and placing fill

The removal of soil or the placement of fill up to 1,000 m² (1,195 yd²) remains a permitted use in the ALR for the construction or maintenance of a principal dwelling. The requirement to apply for Notice of Intent (NOI) application for placing fill or removing soil exceeding an amount of 1,000 m² (1,195 yd²) for the construction or maintenance of a principal dwelling remains. Further, NOI applications will remain a requirement for other residential uses, including the construction of the newly permitted additional dwelling.

Implications for RDBN:

Staff will not be able to issue building permits associated with the additional dwellings that require the removal of soil or placement of fill until the applicant has their NOI application approved by the ALC. This would include the construction or expansion of a driveway to the additional dwelling.

Many applicants for building permits lack familiarity with the NOI process and do not apply for the NOI in advance of a building permit. Based on ALC advice, waiting on NOI decisions may add 60 to 90 days to the building permit processing timeline.

Property owners may want a second driveway for the additional dwellings. Many applicants for building permits do not realize second residential driveways, even when accessed on no-controlled access highways, require a Highway Use Permit from the Ministry of Transportation and Infrastructure.

ATTACHMENT (links)

- [ALC's Regional Seminar on Residential Flexibility](#)
- [ALC Information Bulletin 05 – Residences in the ALR of December 31, 2021](#)



**REGIONAL DISTRICT OF BULKLEY-NECHAKO
MEMORANDUM**

To: Chair Thiessen and Board of Directors

From: Alex Eriksen, Director of Environmental Services

Date: December 16, 2021

Subject: 2022 Capital Budget Pre-Approval – Air Curtain Burner Purchase

RECOMMENDATION

1. That the Board pre-approve \$100,000 in the 2022 Capital Budget purchase of an air curtain burner.

BACKGROUND

Air Curtain Burners are devices that supply high pressure air to a contained burn pit or box, primarily for emission reduction. They are also capable of burning larger quantities of wood waste in a given timeframe when compared to that of open burning.

Currently, the RDBN open burns clean wood waste at the Clearview and Knockholt Landfills, and the Granisle and Southside Transfer Stations.

Operation Certificate (OC) MR-8866 for the Knockholt landfill specifies the use of an air curtain burner for burning operations, however, the landfill has been operating under an OC amendment allowing open burning since 2003. Open burns are still permitted at other RDBN facilities.

Staff was informed by the Ministry of Environment and Climate Change Strategy (MECS) that future OC's for all sites will likely require air curtain burning and amendments for open burning cannot be guaranteed.

2022 CAPITAL PLAN

Staff would like to be proactive with our burning operation and has budgeted \$100,000 for the purchase of an air curtain burner in 2022. There are only 2 manufacturers in North America, both of which are experiencing high demand and limited components for the models that the RDBN is interested in. Staff has received quotes and delivery timeframes from both companies (AirBurners and McPherson Systems) for comparable models and have an opportunity to secure an order with January 2022 delivery. Waiting until the budget approval in March 2022, will cause delays in establishing our operations as there are expected to be significant production delays in 2022.

2022 BUDGET PRE-APPROVAL

Staff would like to request budget pre-approval of up to \$100,000 for the purchase of the AirBurners T-300 trench burner as it has an easy set-up, better trailer design, equal performance and a lower price than the McPherson M30G.

2022 Budget Pre-Approval
Air Curtain Burner Purchase
December 16, 2021

respectfully submitted,



Alex Eriksen
Director of Environmental Services

Attachments:

1. AirBurners - T-300 Brochure



T-300

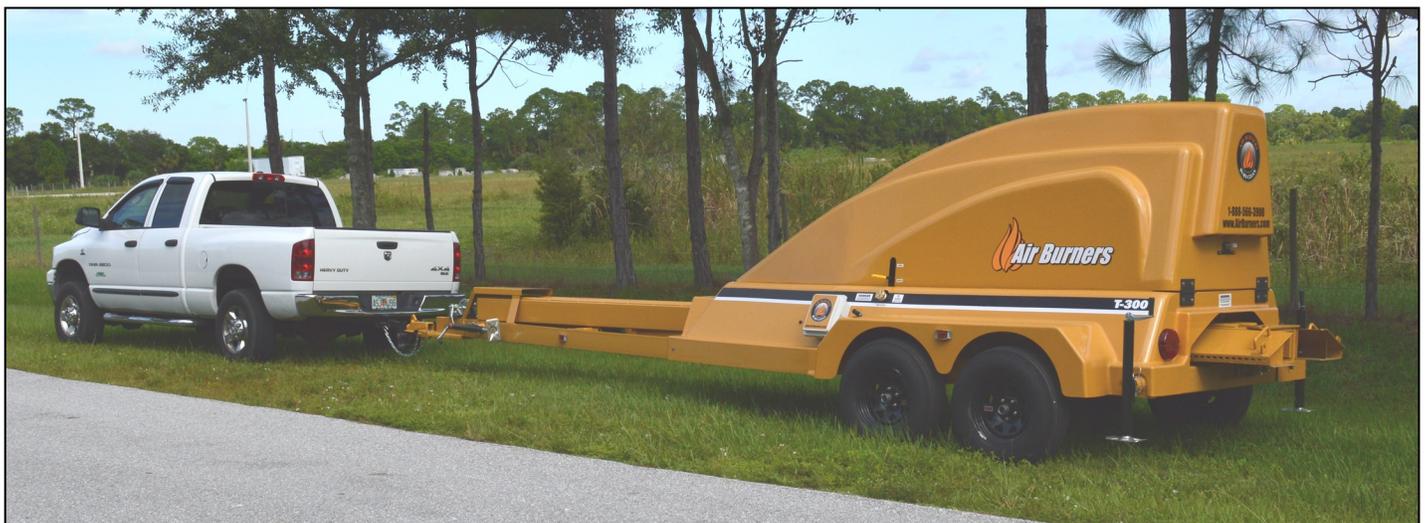
TRENCH BURNER

An Environmentally Friendly Alternative to Grinding



Benefits:

- ***Low capital investment***
- ***High mass reduction: 98% waste reduction (100 tons of wood = 2 tons ash)***
- ***High through-put: 10+ tons per hour***
- ***Dramatically reduced operating costs when compared to grinding & trucking***
- ***Environmentally friendly. Exceeds US EPA regulations for Air Curtain Incinerators***
- ***Ash can be used as a soil additive***
- ***One operator can monitor and load multiple trench burners***



AIR BURNERS, INC.

4390 SW Cargo Way • Palm City, Florida 34990 • 888-566-3900 • 772-220-7303

sales@airburners.com • www.AirBurners.com

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TRENCH BURNER

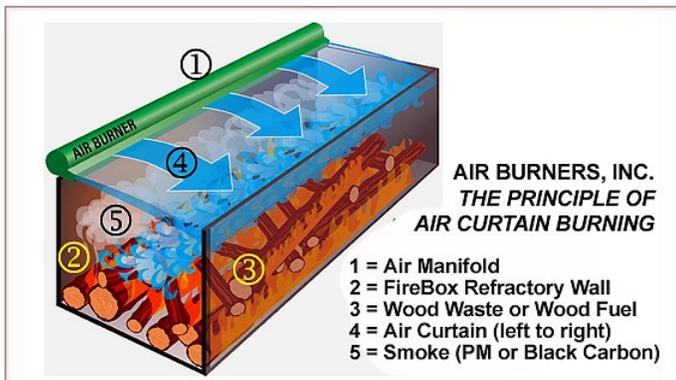
Cost Comparison Example (100 Tons of Wood Waste)

	T-300 Air Curtain Burning	Chipping & Landfill Disposal	Direct Landfill Hauling & Dis- posal
Cost of Machine	\$41,947	\$220,000	-
OPERATING COSTS			
Fuel Cost (T-300: 10 hrs; Chipper: 6 hrs)	\$69	\$495	-
Maintenance and Repairs (T-300: \$0.60/hr; Chipper: \$16.00/hr)	\$6	\$96	-
Hauling of Residual to Landfill (50 Miles @ \$4.00/mile with 20-ton Dump Truck)	0	\$1,000 (5 loads)	\$2,000 (10 loads)
Tipping Fees at Landfill (\$10 per Ton)	0	\$980	\$1,000
Total Disposal Cost for 100 Tons	\$75	\$2,571	\$3,000

NOTES:

1. Chipper, approx. 400 HP, Diesel fuel consumption: approx. 30 gal/hr. TrenchBurner consumption 2.5 gal/hr. Diesel fuel at \$2.75/gal.
2. Chipper = 100 tons in 6 hours. Trench Burner = 100 tons in 10 hours.
3. Chipping process and chip handling produces large amounts of particulate matter (PM) in the form of wood dust that can cause serious illness in exposed workers. Wood dust is a proven carcinogenic (cancer-causing). Chipping losses, mostly in form of wood dust, are approximately 2% or 2 tons in this example. Only 98 tons of wood chips are deposited into the landfill. Air Curtain machines are designed to control PM release, plus any release is non carcinogenic carbon.
4. Air Curtain Burner residual is 3 tons of ash, is usually land-applied on site; Chipper residual yields no weight reduction, but does provide significant volume reduction. Ash is land applied, chips go to landfill.
5. The T-300 is a portable in-ground trench burner that can easily be moved with a standard 3/4 ton pick up truck. See www.AirBurners.com

How the Air Curtain Works


NOTE:

Trench Burner is offered as "Non-self-propelled Agricultural/Forestry/Construction Equipment" for only incidental On-Road use.


AIR BURNERS, INC.

4390 SW Cargo Way • Palm City, Florida 34990 • 888-566-3900 • 772-220-7303

sales@airburners.com • www.AirBurners.com

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Rev. 12.2017b



Regional District of Bulkley-Nechako Memo

TO: Chair Thiessen and Board of Directors

FROM: Cheryl Anderson, Director of Corporate Services

DATE: December 16, 2021

SUBJECT: Smithers Rural Recreation and Culture Service Area Boundary Amendment Bylaw No. 1968, 2021

RECOMMENDATION

(all/directors/majority)

“That “Smithers Rural Recreation and Culture Service Area Boundary Amendment Bylaw No. 1968, 2021” be given first, second, and third reading this 16th day of December, 2021.”

BACKGROUND

The RDBN and the Town of Smithers have entered into an agreement for Smithers Rural Fire Protection and Recreation and Culture that identifies that the RDBN shall endeavour to take the steps necessary to make the boundaries of the Smithers Recreation and Culture Service Area the same as the boundaries of the Smithers Rural Fire Protection Service Area. It has been identified that the boundaries of the bylaws are not identical, and therefore two properties have been added to the Smithers Recreation and Culture Service Area at the request of the property owners. Attached is Smithers Rural Recreation and Culture Service Area Boundary Amendment Bylaw No. 1968, 2021.

REGIONAL DISTRICT OF BULKLEY-NECHAKO

BYLAW NO. 1968

**A bylaw to amend the boundaries of the Smithers
Rural Recreation and Culture Service Area
within a portion of Electoral Area "A"**

WHEREAS the Regional District of Bulkley-Nechako has adopted Smithers Rural Recreation and Culture Service Establishment Bylaw No. 886, 1995 establishing the Smithers Rural Recreation and Culture Service Area in a portion of Electoral Area "A";

AND WHEREAS the Regional District has received a request from the owners of THE NORTH WEST 1/4 OF FRACTIONAL SECTION 6 TOWNSHIP 4 RANGE 5 COAST DISTRICT EXCEPT THEREOUT A STRIP OF LAND BEING THE MOST SOUTHERLY 20 METRES IN PARALLEL WIDTH THEREOF, that this property be included in the Smithers Rural Recreation and Culture Service Area;

AND WHEREAS the Regional District has received a request from the owners of THE NORTH-EAST 1/4 OF SECTION 30 TOWNSHIP 4 RANGE 5 COAST DISTRICT EXCEPT PART INCLUDED ON PLAN ATTACHED TO 12995I AND EXCEPT PLANS 1928 1646 1860 3509 3954 4803 5294 8404 AND EPP74799, that this property be included in the Smithers Rural Recreation and Culture Service Area;

AND WHEREAS the Director of Electoral Area "A" has consented in writing to the adoption of this bylaw in accordance with Section 349 of the *Local Government Act*;

NOW THEREFORE the Regional Board of the Regional District of Bulkley-Nechako, in open meeting assembled enacts as follows:

1. That the Regional District of Bulkley-Nechako hereby amends the boundaries of the Smithers Rural Recreation and Culture Service Area by including the following properties:

THE NORTH WEST 1/4 OF FRACTIONAL SECTION 6 TOWNSHIP 4 RANGE 5 COAST DISTRICT EXCEPT THEREOUT A STRIP OF LAND BEING THE MOST SOUTHERLY 20 METRES IN PARALLEL WIDTH THEREOF

THE NORTH-EAST 1/4 OF SECTION 30 TOWNSHIP 4 RANGE 5
COAST DISTRICT EXCEPT PART INCLUDED ON PLAN ATTACHED
TO 12995I AND EXCEPT PLANS 1928 1646 1860 3509 3954 4803
5294 8404 AND EPP74799

- 2. The amended boundaries of the service area shall be a portion of Electoral Area "A" as shown outlined on the plan attached as Schedule "A" to this bylaw.
- 3. This bylaw may be cited as "Smithers Rural Recreation and Culture Service Area Amendment Bylaw No. 1968, 2021."

READ A FIRST TIME this day of , 2021

READ A SECOND TIME this day of , 2021

READ A THIRD TIME this day of , 2021

I hereby certify that the foregoing is a true and correct copy of Bylaw No. 1968.

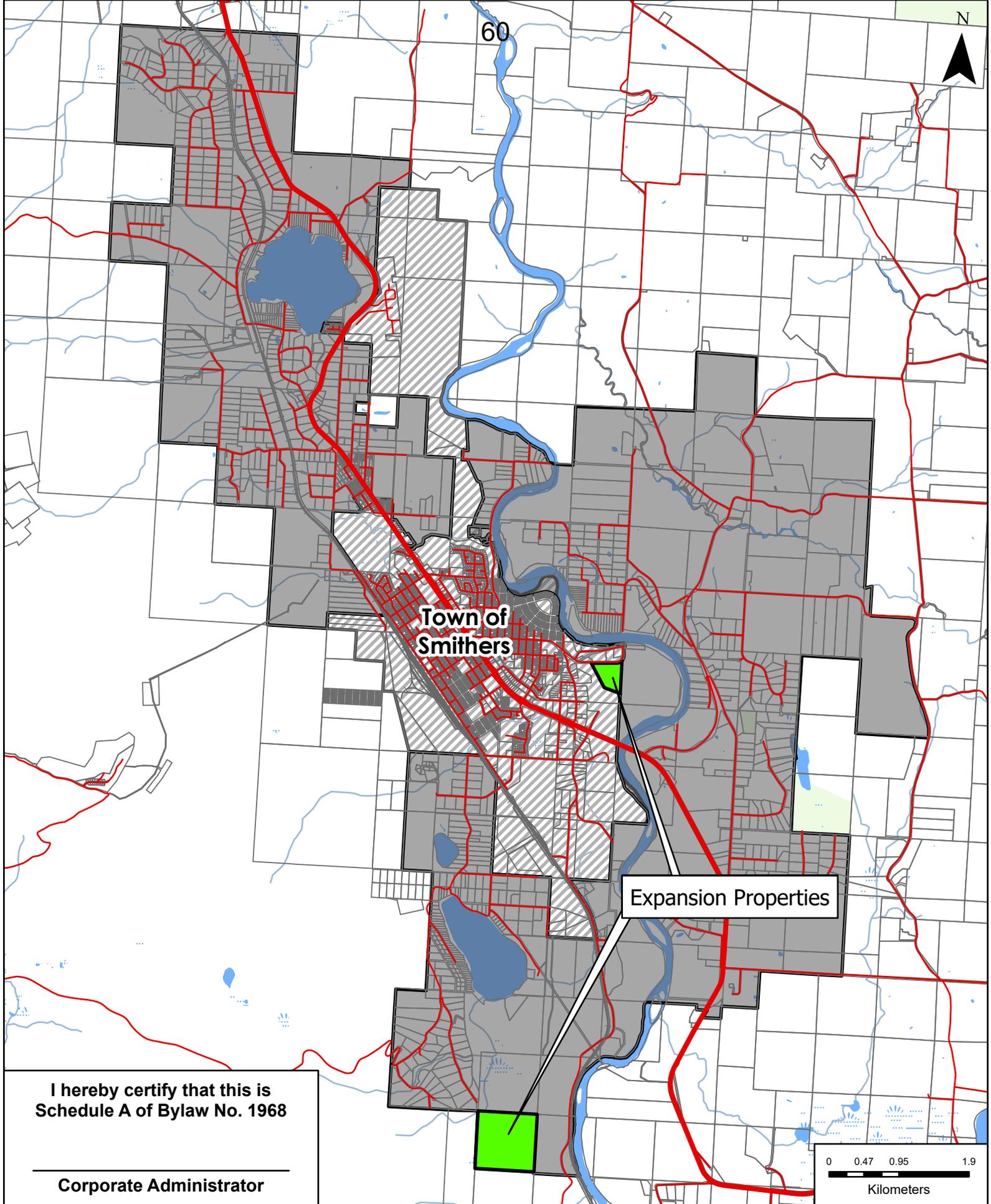
Corporate Administrator

CONSENT OF THE DIRECTOR OF ELECTORAL AREA "A" RECEIVED
this day of , 2021.

ADOPTED this day of , 2021

Chairperson

Corporate Administrator



60

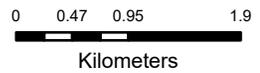
N

Town of Smithers

Expansion Properties

I hereby certify that this is
Schedule A of Bylaw No. 1968

Corporate Administrator



**Smithers Rural Recreation & Culture
Service Area Amendment - Bylaw 1968**

- Existing Service Area
- Expansion Properties

Created
12/2/2021 1:47 PM
User: rowan.nagel



Regional District of Bulkley-Nechako Board

To: Chair Thiessen and Board of Directors
From: John Illes, Chief Financial Officer
Date: December 16, 2021
Re: Budget 2022 Update and Timelines

Recommendation (All/Directors/Majority):

That a Committee of the Whole Meeting be scheduled for January 20, 2022 to discuss the Draft 2022 Budget.

Background:

The budget process for 2022 has begun with this Board Meeting and will continue into March of 2022.

Committee and Board Meeting December 16, 2021

Various minor service budgets will be presented to the Rural/Agricultural committee for review including Rural Grant in Aid and Rural Economic Development.

The Board will review the Bulkley Valley Swimming Pool Budget

Committee Meeting January 13, 2022

Minor service budgets that were not previously brought forward will be brought forward to the Rural/Agricultural Committee or the Board including the rural fire department budgets.

Committee of the Whole Meeting January 20, 2022

The first draft of all the major service budgets will be brought forward including draft requisition totals for each municipality.

Committee and Board Meeting of February 10 and 24

The budget will receive one reading at each of these meetings.

Committee Meeting of March 17

Revisions to the budget will be presented based on updated assessment from the municipalities for items such as recreation, culture, and fire service provision. Updates to the major service budgets will be presented based on direction of the Board in February.

NMC Roll Comparison by Property Class
 2022 Net General Taxable Values
 Preview Roll run on 30/Oct/2021

Regional District 02 - Bulkley-Nechako

[NMC by Jur/EA](#)
[NMC Detail](#)

Property Class	2021 Cycle 8	2022 Preview	NMC Land	NMC Impr	NMC Total	% Chg Due to NMC	% Chg Due to Market	% Chg
Res Vacant	\$186,388,536	\$221,751,650	\$6,035,607	\$0	\$6,035,607	3.24%	15.73%	18.97%
Res Single Family	\$3,338,510,403	\$4,006,519,410	\$13,120,608	\$53,364,400	\$66,485,008	1.99%	18.02%	20.01%
Res ALR	\$291,511,318	\$382,249,855	\$6,289,600	\$0	\$6,289,600	2.16%	28.97%	31.13%
Res Farm	\$383,498	\$437,248	\$0	\$2,688	\$2,688	0.70%	13.31%	14.02%
Res Strata	\$41,840,700	\$53,478,600	\$1,605,000	\$2,955,000	\$4,560,000	10.90%	16.92%	27.81%
Res Other	\$182,610,910	\$194,944,700	\$786,300	\$6,175,400	\$6,961,700	3.81%	2.94%	6.75%
01 - Residential Total	\$4,041,245,365	\$4,859,381,463	\$27,837,115	\$62,497,488	\$90,334,603	2.24%	18.01%	20.24%
02 - Utilities	\$198,081,094	\$244,701,865	\$43,715	\$41,633,600	\$41,677,315	21.04%	2.50%	23.54%
03 - Supportive Housing	\$0	\$0	\$0	\$0	\$0			
04 - Major Industry	\$193,232,200	\$185,616,500	-\$125,200	\$1,214,000	\$1,088,800	0.56%	-4.50%	-3.94%
05 - Light Industry	\$52,496,300	\$56,450,000	\$314,800	\$1,743,600	\$2,058,400	3.92%	3.61%	7.53%
06 - Business And Other	\$393,182,498	\$409,160,168	\$725,719	\$2,936,253	\$3,661,972	0.93%	3.13%	4.06%
07 - Managed Forest Land	\$226,300	\$226,300	\$0	\$0	\$0	0.00%	0.00%	0.00%
08 - Rec/Non Profit	\$12,293,000	\$13,860,500	\$700,600	\$500	\$701,100	5.70%	7.05%	12.75%
09 - Farm	\$64,111,064	\$63,695,716	-\$472,162	\$0	-\$472,162	-0.74%	0.09%	-0.65%
S.644LGA/398VC	\$15,087,100	\$15,268,300	\$0	\$24,200	\$24,200	0.16%	1.04%	1.20%
Total All Classes	\$4,969,954,921	\$5,848,360,812	\$29,024,587	\$110,049,641	\$139,074,228	2.80%	14.88%	17.67%

Please note that BC Assessment Staff will continue to audit non-market change on an ongoing basis and therefore the totals will be subject to change through to the beginning of December. The numbers on this report will remain static as of the Preview Roll cutoff date (October 29, 2021) and will be refreshed again after the Completed Roll.

Non Market Change (NMC) Reasons (valueBC)

Note: If there is more than one reason for a property, only one reason will be reported. The following is the hierarchy for reporting and a short description of each.

Boundary Extension:	Jurisdiction change, usually the result of a municipal incorporation or annexation
Property Class Change:	A change in property class i.e. from Residential to Commercial
Exemption Status Change:	A change in exemption status i.e. taxable to non taxable or vice versa
Additions or Deletions:	Adding a new folio or deleting a folio. A subdivision would result in an Add for the new folios and either an Inventory Change or a Deletion of the parent property depending on how the subdivision was processed.
Inventory Change:	A modification of data that is not related to market shifts that will cause a change to the value of a property i.e. new construction
Zoning Change:	Change in property zoning

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Consumer Price Index by geography, all-items, monthly, percentage change, not seasonally adjusted, Canada, provinces, Whitehorse, Yellowknife and Iqaluit^{1, 2, 3}

Frequency: Monthly

Table: 18-10-0004-02

Release date: 2021-11-17

[Help](#)

Geography: Canada, Province or territory, Census subdivision, Census metropolitan area, Census metropolitan area part

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Reference period

Time: [Add/Remove data](#)[Download options](#)Didn't find what you're looking for? [View related tables, including other calculations and frequencies](#)

Showing 14 records

Geography	Products and product groups ^{3, 4}	October 2020	September 2021	October 2021	September 2021 to October 2021	October 2020 to October 2021
Canada (map)		2002=100				
	All-items	137.5	142.9	143.9	0.7	4.7
Newfoundland and Labrador (map)	All-items	140.5	145.6	146.8	0.8	4.5
Prince Edward Island (map)	All-items	138.6	146.9	147.8	0.6	6.6
Nova Scotia (map)	All-items	138.4	144.6	145.9	0.9	5.4
New Brunswick (map)	All-items	137.0	143.3	144.5	0.8	5.5
Quebec (map)	All-items	133.1	139.2	140.2	0.7	5.3
Ontario (map)	All-items	138.9	144.4	145.7	0.9	4.9
Manitoba (map)	All-items	138.1	143.6	144.6	0.7	4.7
Saskatchewan (map)	All-items	141.6	145.4	146.1	0.5	3.2
Alberta (map)	All-items	145.2	150.8	151.5	0.5	4.3
British Columbia (map)	All-items	132.9	137.2	137.9	0.5	3.8
Whitehorse, Yukon ⁵ (map)	All-items	134.5	140.5	141.1	0.4	4.9
Yellowknife, Northwest Territories ⁵ (map)	All-items	138.6	143.7	144.4	0.5	4.2
Iqaluit, Nunavut ⁶ (map)	All-items	130.8	133.7	133.6	-0.1	2.1

How to cite: Statistics Canada. Table 18-10-0004-02 Consumer Price Index by geography, all-items, monthly, percentage change, not seasonally adjusted, Canada, provinces, Whitehorse, Yellowknife and Iqaluit

DOI: <https://doi.org/10.25318/1810000401-eng>

Related information

[► Source \(Surveys and statistical programs\)](#)[► Related products](#)[► Subjects and keywords](#)**Date modified:**

2021-12-08



Regional District of Bulkley-Nechako Board

To: Chair Thiessen and Board of Directors
From: John Illes, Chief Financial Officer
Date: December 16, 2021
Re: Bulkley Valley Aquatic Centre Budget

Recommendation (All/Directors/Majority):

That the Board include the Bulkley Valley Regional Pool and Recreation Centre budget in the 2022 Regional District Budget

That the Regional District renew the contract with the Bulkley Valley Aquatic Management Society for a five-year term from January 1, 2022 to December 31, 2026.

Background:

The Bulkley Valley Regional Pool Advisory Commission is appointed by the Board to review the performance of the contract with the Bulkley Valley Aquatic Management Society and to make recommendations on the annual pool budget. The Society members are the Electoral Area A Director, two councillors from the Town of Smithers, one councillor from the Village of Telkwa and one director from the Pool Society.

At a meeting on December 6, 2021, the advisory commission met and made the following recommendations:

- The Board approve the proposed budget for 2022 (including an annual grant of \$655,980 to the Society).
- That the Board renew the contract with the Society for a period of five years.

In addition, The Village of Telkwa has provided a Council motion indicating that they support the annual grant of \$655,980 to the Society.

This recommendation matches the grant level originally set in 2020 and maintained in 2021.

With the recommendation from the commission, Regional District and Society staff members are working on a new five-year contract. This updated contract will be available under separate cover for the December 16, 2021 Board Meeting. The current



agreement expires on December 31, 2021 and without renewal the Society will no longer be insured under the Regional District's liability insurance.

The new contract will be substantially the same as the previous contract but with minor changes recommended by the Regional District's legal advisors.

Attachments: Bulkley Valley Aquatic Centre budget
Existing Pool Management Contract

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
BULKLEY VALLEY REGIONAL POOL AND RECREATION CENTRE (10101)**

Five Year Financial Plan:

BYLAW 1350 LIMITATION \$0.85 PER \$1,000

	2018 Actual	2019 Actual	2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
REVENUE:											
Converted Hospital Assessments - Smithers	101,183,803	105,466,758	111,925,115		120,560,370						
Estimated Residential Tax Rate - Smithers	0.5989	0.5998	0.5759		0.5397						
Converted Hospital Assessments - Telkwa			10,350,451		11,303,176						
Estimated Residential Tax Rate - Telkwa	0.3593	0.3599	0.3455		0.3238						
Converted Hospital Assessments - Area "A"			54,680,906		59,126,315						
Estimated Residential Tax Rate - Area "A"	0.3593	0.3599	0.3455		0.3238						
Total Combined Assessments	1,558,128,570	1,651,006,173	1,802,283,700		1,966,583,103						
Tax Rate on Total Assessments	0.6000	0.5995	0.5654		0.4856						
400004 Taxation	934,810	989,806	1,019,085	1,019,085	954,952	954,952	955,595	981,126	1,031,667	1,057,218	1,082,781
410001 Interest Income	2,996	4,570	500	0	500		500	500	500	500	500
441001 Donations Received	2,000	3,900		0							
442101 Other Grant Revenue (Gas Tax)	4,955	3,500		39,967	63,533	40,000					
446001 Grants in Lieu of Taxes	17,421	18,663	16,000	20,002	15,000	24,911	20,000	20,000	20,000	20,000	20,000
480001 Miscellaneous Revenue (Carbon Tax Rebate)	5,450	4,344	3,635	3,635	3,635		50,000				
Transfer from Operating Reserve											
	967,632	1,024,783	1,039,220	1,082,689	1,037,620	1,019,863	1,026,095	1,001,626	1,052,167	1,077,718	1,103,281
EXPENDITURE:											
601401 Staff Travel	48	193	200	48	200		200	200	200	200	200
602001 Utilities (Natural Gas)	46,711	38,339	40,000	35,096	40,000	38,816	40,000	40,000	40,000	40,000	40,000
607001 Legal Expense	650	3,546	4,000	1,713	2,000		2,000	2,000	2,000	2,000	2,000
608001 Property Insurance	15,396	16,425	16,630	19,665	25,999	13,235	26,519	27,050	27,591	28,142	28,705
608002 Liability Insurance (share of MIA)	8,384	9,367	9,520	7,723	9,520	1,000	9,520	9,520	9,520	9,520	9,520
608004 Permits & Fees	256	503	250	268	250	268	250	250	250	250	250
612220 Monthly Contribution to BVR Pool	528,487	599,000	655,980	655,980	655,980	655,980	655,980	680,980	705,980	730,980	
779999 Miscellaneous Expense	6,991	7,947	5,000	3,170	1,523		5,000	5,000	5,000	5,000	5,000
782001 Interest Expense	1,384	1,325	1,200	0			0	0	0	0	0
612807 Carbon Emissions Reduction Initiatives			43,750	0	50,000		50,000				
651010 Administration Service Charge					36,412	36,412	36,026	36,026	36,026	36,026	36,026
799999 Prior Year's Deficit											
TOTAL EXPENDITURE.....	608,307	676,645	776,530	723,663	821,884	745,711	825,495	776,026	801,567	827,118	852,681
Revenues minus Expenditures					215,737	274,152	200,600	225,600	250,600	250,600	250,600
RESERVE BUDGET											
Transfer from Reserves											
499999 Transfer from Prior Year Surplus	48,415	106,132	43,682	43,682	91,362	91,362	50,000	25,000	0	0	0
Transfer to Reserves											
781001 Contribution to Capital Reserve	265,780	312,780	224,000	224,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000
781004 Contribute to Insurance Reserve	936	1,372	1,372	1,372	565	565	600	600	600	600	600
781007 Contribution in Operational Reserve			30,000	30,000							
Net Reserves	(218,301)	(208,020)	(211,690)	(211,690)	(109,203)	(109,203)	(150,600)	(175,600)	(200,600)	(200,600)	(200,600)
CAPITAL BUDGET											
780001 New Capital Items	34,892	96,436	51,000	52,339	106,533	71,463	50,000	50,000	50,000	50,000	50,000
490001 Use of Capital Items	112,761	104,863	120,000	120,000	120,000		120,000	120,000	120,000	120,000	120,000
780101 Amorization	(112,761)	(104,863)	(120,000)	(120,000)	(120,000)		(120,000)	(120,000)	(120,000)	(120,000)	(120,000)
NET BUDGET SUPPLUS - (DEFICIT)	106,132	43,682	-	94,997	1	93,487	0	0	0	(0)	(0)

OPERATING AGREEMENT

THIS AGREEMENT is made the 24 day of February 2020.

BETWEEN:

REGIONAL DISTRICT OF BULKLEY-NECHAKO
P.O. Box 820
37 Third Avenue
Burns Lake, B.C. V0J 1E0

(the "Regional District")

AND:

**BULKLEY VALLEY AQUATIC CENTRE
MANAGEMENT SOCIETY, (Inc. No. 0026459)**
P.O. Box 2298
1316 Toronto Street
Smithers, B.C. V0J 2N0

(the "Operator")

WHEREAS

- A. The Regional District is the owner of the lands and premises known as the Bulkley Valley Aquatic Centre (collectively known as the "Facility");
- B. The Operator is duly incorporated under the laws of the Province of British Columbia and has the necessary skills and ability to operate a regional recreational facility such as the Facility;
- C. The Regional District wishes to enter into an agreement with the Operator for the management and operation of the Facility, as more fully set out and described in this Agreement; and
- D. The purpose of this Agreement is to:
- (1) to set out the respective obligations of the Regional District as the owner of the Facility and the Operator as both the operator of the Facility and the recipient from the Regional District of the major source of the Operator's public funding;
 - (2) ensure the alignment of the objectives of the Regional District and the Operator with respect to the Facility;

NOW THEREFORE the Regional District and Operator in consideration of the premises, and the mutual promises exchanged in this Agreement, agree as follows:

1.0 Definitions

1.1 In this Agreement

- (a) **"Capital Works"** means the construction of an addition or improvement to the Facility;
- (b) **"Chief Administrative Officer"** means the CAO for the Regional District;
- (c) **"Hazard"** means anything that presents a risk of personal injury or property damage to users and persons at or within the Facility;
- (d) **"Facility"** means the Bulkley Valley Aquatic Centre and Racquet Courts and Climbing Wall;
- (e) **"Term"** means the term of this Agreement as established under section 2.1.

2.0 Term

2.1 The Term of this Agreement shall be for a period of two years commencing on January 1, 2020 and terminating on December 31, 2021 (the "Term").

3.0 Operator's Services

3.1 During the Term, the Operator will manage, operate and maintain the Facility in accordance with the terms and conditions set out in this Agreement.

3.2 The Operator will render its services to the Regional District with that degree of care, skill and diligence normally provided by the operators of similar regional recreational facilities elsewhere in British Columbia.

3.3 The Operator shall manage, operate and maintain the Facility in a manner that is consistent with and to the standards required under the policies of the Regional District. The parties agree that those policies, if any, are incorporated into and form part of this Agreement, and the Operator shall carry out and perform all of the duties and responsibilities of the Operator as described in the Regional District policies. In the event of a conflict between the terms of this Agreement and the Regional District policies, this Agreement shall govern.

3.4 The Operator will ensure that all its employees, licensees, contractors and volunteers are appropriately trained, are familiar with all rules, regulations and bylaws applicable to the Facility, and are thoroughly familiar with and able to implement all emergency procedures as required under this Agreement. The Operator will also ensure that its employees, licensees, contractors and volunteers abide by the terms of this Agreement. The Operator will ensure that all of its employees are qualified and have the certifications necessary for the positions they hold. Further the Operator will ensure that all its licensees and contractors are

registered with Worksafe BC, and hold the required trade certifications for the project for which they are contracted.

3.5 From time to time, the Operator may undertake off site activities that are complementary to the operation of the Facility. For example, such activities may include, but are not limited to:

- the operation of a triathlon; or,
- field trips for school age children in the Facility's day camp.

3.6 Except as specifically provided elsewhere in this Agreement, during the Term, the Operator will be solely responsible:

- (a) to supply at its sole cost and expense all administration, management, supervision, labour, equipment (including vehicles, material, supplies) and other services necessary for the management, operation and maintenance of the Facility In accordance with this Agreement,
- (b) for all other operating expenses during the Term, including, without limitation, all utility and similar charges for the use of electric current, water, sewer, solid waste removal, telephone services and any other fees or charges for services and utilities which may be assessed or charged in relation to the operation of the Facility,
- (c) carry out equipment maintenance in accordance with the schedules and cycles recommended by the manufacturer and, if none, in accordance with Regional District policies, and where none are applicable, in the manner that a prudent owner of such equipment would maintain them,
- (d) to comply with the requirements of all Federal, Provincial, Regional District and Municipal laws applicable to the Facility, and
- (e) to manage all funds received and disbursed in connection with the Facility.

3.7 Except where expressly provided elsewhere under this Agreement:

- (a) the Regional District shall not be obliged to furnish any services or materials for the management, operation and maintenance of the Facility, or to make repairs or alterations in or to the Facility, and
- (b) the Regional District shall not be responsible for the payment of any operating expenses in relation to the Facility.

3.8 As an exception to section 3.5 and 3.6 above, the Regional District will be responsible for the payment of natural gas bills for the Facility.

4.0 Accessibility

4.1 The Operator shall ensure that the Facility is open and accessible to the general public during scheduled hours of operation. Notice of any changes in the schedule of operating hours shall be sent to the Regional District at least one week prior to implementation.

4.2 The Operator shall ensure that the Facility is secured at all times when the Facility is closed to the general public.

5.0 Safety and Security

5.1 The Operator shall implement and follow procedures for security, public safety, public control and emergencies at the Facility to the satisfaction of the Regional District and subject to the approval of the Regional District's insurer.

5.2 The Operator shall review and obtain the approval of the Regional District for the procedures in Section 5.1 on an annual basis throughout the Term of this Agreement.

5.3 In the event of an emergency, and where the Operator deems it necessary, the Facility may be closed to the general public until the Operator determines that it is safe to reopen the Facility.

5.4 The Operator shall ensure that appropriate and sufficient warning signage is posted and maintained, and that information is made available to Facility users, concerning Hazards at the Facility.

5.5 The Operator shall promptly notify the Regional District of any major incidents or accidents at the Facility.

6.0 Policies and Procedures

6.1 The Operator will establish policies and procedures for the operation and management of the Facility but those policies and procedures must be consistent with the following goals and objectives of the Regional District,

- (a) to enrich the lives of the residents of the community by providing affordable leisure, recreation and fitness opportunities;
- (b) to manage the Facility in a professional, responsible manner;
- (c) to promote the Facility and to encourage members of the community to use and support it;
- (d) to exercise the principles of sound financial management in the operation and management of the Facility;
- (e) to obtain the approval of the Regional District's Board for any borrowing in respect of the Facility.

7.0 Reporting Requirements

7.1 The Operator shall, throughout the Term of this Agreement, provide to the Regional District:

- (a) a quarterly report including
 - (i) an unaudited statement of revenues and expenditures for the quarter in two parts:

- (1) separately for the pool, the racquet courts and the climbing wall, and
 - (2) consolidated for the Facility as a whole,
- (ii) minutes of all meetings of the Operator's Board
 - (iii) a copy of the Facility Manager's Report;
- (b) notice of the Operator's Annual General Meeting, including an invitation to the three Regional District Directors representing the taxpayers funding the Operator under this Agreement, names of the Directors to be notified to the Operator from time to time as they change by the Regional District;
 - (c) an annual budget and a five-year capital plan for the Facility, updated each year, by December 10th for the next year
 - (d) an annual update of the proposed schedule of user fees for the ensuing year, by December 10 in each year of the Term;
 - (e) audited annual financial statements for the Facility by June 30th of the ensuing year; and
 - (f) any other information that may be requested by the Regional District from time to time.

8.0 Constitution and Bylaws

- 8.1 The Operator shall not amend its Constitution or Bylaws without at least 30 days' prior written notice to the Regional District.

9.0 Standards

- 9.1 The Operator shall maintain the Facility in good repair in the same manner as a prudent owner of the Facility would maintain it.
- 9.2 The Operator shall be responsible for all necessary repairs and upgrades to equipment within the Facility.
- 9.3 The Operator shall not undertake any Capital Works in respect of the Facility without the prior written consent of the Regional District.
- 9.4 All Capital Works and any other improvements placed by the Operator within the Facility shall become and remain the property of the Regional District, and shall be maintained by the Operator to the same standards applicable under section 9.1.

10.0 Management

- 10.1 The Operator shall hire, train, manage, supervise, discipline and terminate all personnel necessary for the management and supervision of the day to day operation of the Facility.

- 10.2 The Operator shall, under the direction of the Regional District, conduct an annual review of Facility operations and of the Operator's services. That annual review shall include a risk assessment of the Facility and the Operator's operations and programs in or at the Facility. The Operator shall implement any changes in management, operational or maintenance practices or standards reasonably requested by the Regional District following such review.
- 10.3 The Operator shall monitor and maintain all public information displayed on notice boards in or outside the Facility, and at any other locations designated by the Regional District.

11.0 Cooperation

- 11.1 The Operator shall, from time to time, communicate with the Regional District and the owners of land adjacent to the Facility with respect to matters of mutual interest or benefit, including:
- (a) public access issues,
 - (b) nuisance and vandalism,
 - (c) security, and
 - (d) emergency preparedness.

12.0 Sources and Disposition of Revenues

- 12.1 In consideration of the services provided by the Operator under this Agreement, and in lieu of receiving a fee for its services from the Regional District, the Operator shall be entitled to retain all user fees charged and collected by the Operator for the use of the Facility and all other user fees authorized by the Regional District for programs or facilities provided by the Operator.
- 12.2 The user fees charged under section 12.1 shall be the fees established by the Regional District by bylaw from time to time, based on input from the Operator.
- 12.3 The amount, if any, of Regional District operating funds provided to the Operator for the cost of operation of the Facility is in the sole discretion of the Regional District Board and will be determined annually at the same time the Regional District establishes its budget for the ensuing year, and will be subject to Regional District bylaws.
- 12.4 The Operator may conduct its own fundraising to assist it to fund special projects for the Facility or if the Operator determines that it requires funding to supplement the revenues from the user fees under section 12.1 and operational funding provided by the Regional District under section 12.3.

13.0 Financial Accountability and Recordkeeping

- 13.1 The Operator shall, throughout the term of the Agreement, maintain accurate records, to a standard or in such form as would normally be kept by a prudent operator, of all maintenance and repair activities undertaken by the Operator.
- 13.2 During the Term, the Operator shall keep and maintain accurate financial and accounting records in a form that is in accordance with generally accepted

accounting principles, of all revenue and expenditures in relation to the management, maintenance and operator of the Facility.

- 13.3 The books, accounts, financial records and other records of the Operator with respect to the matters referred to in sections 13.1 and 13.2 shall be open for audit and inspection by the Regional District and its auditors upon 24 hours notice to the Operator during regular business hours, and the Regional District and its auditors may take copies and extracts therefrom.

14.0 Insurance

- 14.1 The Regional District agrees to obtain commercial general liability insurance coverage from the Municipal Insurance Association of British Columbia (MIABC) naming the Operator as an Additional Named Insured entitled to full coverage in the amount of \$10,000,000 (ten million dollars) with respect to third party liability claims arising from the provision of the agreed service. The Operator agrees to carry its own statutory worker's compensation insurance and automobile liability insurance (owned and non-owned), if appropriate.
- 14.2 The Regional District shall insure against all risks of loss or damage to the Facility, Equipment and any and all other chattels and equipment owned by the Regional District and maintained and utilized by the Operator to provide the Services under this Agreement to the full replacement value thereof.
- 14.3 The Regional District will give the Operator timely notice of any changes in Regional District policies of insurance which may affect the operation of the Facility.

15.0 Responsibilities of the Regional District

- 15.1 The Regional District shall provide the Operator on a monthly basis, the funds established by the Regional District in its annual budget for the operation of the Facility.
- 15.2 The Regional District shall notify the Operator in a timely manner of any change in the Directors representing participating areas for the Facility as a Regional District service.

16.0 Termination

- 16.1 If:
- (a) the Operator becomes bankrupt or insolvent, or makes an assignment or petitions for or enters into an arrangement for the benefit of creditors; or
 - (b) being an incorporated company or society, proceedings are begun to wind up or dissolve the Operator,

the Regional District may immediately terminate this Agreement.

16.2 If the Operator is in default of the performance of any of its obligations under this Agreement, then the Regional District may, by written notice to the Operator, require that such default be corrected within a period of 30 days. If within 30 days after receipt of such notice the default has not been corrected, the Regional District, without limiting any other right it may have, may immediately terminate this Agreement, in which case the Operator may retain the user fees it has collected to the date of Termination under the terms of this Agreement, less any costs incurred by the Regional District in remedying or correcting the Operator's default.

17.0 Assignment

17.1 The Operator may not assign this Agreement without the advance written consent of the Regional District, which consent may be withheld in the absolute and unfettered discretion of the Regional District.

18.0 Freedom of information and Protection of Privacy Act

18.1 The Operator acknowledges that, as a contractor of the Regional District, it is subject to the provisions and limitations under the *Freedom of Information and Protection of Privacy Act* with respect to the collection, use and disclosure of personal information (as that term is defined under the *Freedom of Information and Protection of Privacy Act*). The Operator agrees that it shall not collect, use or disclose personal information respecting Facility users, except in strict accordance with the requirements of the *Freedom of Information and Protection of Privacy Act*.

19.0 General Provisions

19.1 Notice

It is hereby mutually agreed that any notice required to be given under this agreement will be deemed to be sufficiently given if:

- (a) delivered at the time of delivery; and
- (b) mailed from any government post office in the province of British Columbia by prepaid registered mail addressed as follows:

if to the Regional District:

P.O. Box 820
37 Third
Avenue
Bums Lake, B.C.
V0J 1E0

if to the Operator:

P.O. Box 2298
1316 Toronto
Street Smithers,
B.C.
V0J 2N0

Unless otherwise specified herein, any notice required to be given under this Agreement by any party will be deemed to have been given if mailed by prepaid registered mail, or sent by facsimile transmission, or delivered to the address of the other party set forth on the first page of this Agreement or at such other address as the other party may from time to time direct in writing, and any such notice will be deemed to have been received if mailed or faxed, 72 hours after the time of mailing or faxing and, if delivered, upon the date of delivery. If normal mail service or facsimile service is interrupted by strike, slow down, force majeure or other cause, then a notice sent by the impaired means of communication will not be deemed to be received until actually received, and the party sending the notice must utilize any other such services which have not been so interrupted or must deliver such notice in order to ensure prompt receipt thereof.

19.2 Time

Time is to be ^{of} the essence of this Agreement.
^

19.3 Binding Effect

This Agreement will endure to the benefit of and be binding upon the parties hereto and their respective heirs, administrators, executors, successors, and permitted assignees.

19.4 Waiver

The waiver by a party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement is not to be construed as a waiver of any future or continuing failure, whether similar or dissimilar.

19.5 Cumulative Remedies

No remedy under this Agreement is to be deemed exclusive but will, where possible, be cumulative With all other remedies at law or in equity.

19.6 Entire Agreement

This Agreement when executed will set forth the entire agreement and understanding of the parties as at the date hereof.

19.7 Further Assurances

Each of the parties will do, execute or deliver or cause to be done, executed and delivered all such further acts, documents and things as may be reasonably required from time to time to give effect to this Agreement

19.8 Amendment

No amendment, waiver, termination or variation of the terms, conditions, warranties, covenants, agreements and undertakings set out herein will be of any force or effect unless they are reduced to writing and duly executed by all parties to this Agreement.

19.9 Law Applicable

This Agreement is to be construed in accordance with and governed by the laws applicable in the Province of British Columbia.

IN WITNESS WHEREOF the parties hereto have set their hands and seals as of the day and year first above written.

Executed by the **REGIONAL DISTRICT OF BULKLEY-NECHAKO** this



Executed by the **Bulkley Valley Aquatic Management Society** this day

Feb 25, 2020



Tamara Gillis Facility Manager 
Feb 24/20.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Thiessen and Board of Directors

FROM: Wendy Wainwright, Executive Assistant

DATE: December 16, 2021

SUBJECT: Virtual BC Natural Resources Forum – January 18-20, 2022

RECOMMENDATION: (all/directors/majority)

“That Rural Directors be authorized to attend the Virtual BC Natural Resources Forum January 18-20, 2022.

BACKGROUND

The BC Natural Resources Forum is taking place virtually on January 18-20, 2022.

ATTACHMENT

1. Draft Event Schedule
2. Registration

Draft Event Schedule

Displaying agenda in event timezone (11:53 AM PST)

Tuesday, January 18

- 9:00 am-9:25 am **Conference Opening**
- 9:25 am-9:45 am **Opening Keynote**
- 9:45 am-10:45 am **Panel 1: BC Natural Resource Industries Working Together**
- 10:45 am-11:15 am **Coffee Break**
- 11:15 am-12:15 pm **Panel 2: Attracting Sustainable Investment to British Columbia**
- 12:15 pm-1:30 pm **Breakout Rooms - Networking**
- 1:30 pm-1:50 pm **Keynote**
- 1:50 pm-2:50 pm **Panel 3: Low Carbon Innovation**

Wednesday, January 19

- 9:00 am-9:15 am **Keynote**
- 9:15 am-10:15 am **Panel 4: Major Projects and Development in BC**
- 10:15 am-10:45 am **Keynote**
- 10:45 am-11:15 am **Coffee Break**
- 11:15 am-12:15 pm **Panel 5: Partnerships and Communities**
- 12:15 pm-1:30 pm **Breakout Rooms - Networking**
- 1:30 pm-1:50 pm **Keynote**
- 1:50 pm-2:50 pm **Fireside Chat**

Thursday, January 20

- 9:00 am-10:15 am **Resource Ministers' Roundtable**
- 10:15 am-10:45 am **Keynote**
- 10:45 am-11:15 am **Coffee Break**
- 11:15 am-11:45 am **Fireside Chat**
- 11:45 am-12:45 pm **Panel 6: The Workforce of Tomorrow**
- 12:45 pm-2:00 pm **Breakout Rooms - Networking**
- 2:00 pm-2:15 pm **Keynote**
- 2:15 pm-3:15 pm **Panel 7: Canada's Connection to the World: BC's Transportation and Supply Chain**
- 3:15 pm-3:30 pm **Conference Closing Remarks**

Register

Registration is now open for the Virtual 19th Annual BC Natural Resources Forum, January 18-20, 2022. To keep up to date, please [subscribe to our newsletter here.](#)

The 19th Annual BC Natural Resources Forum will be a fully virtual event to provide a safer and more accessible option for speakers, sponsors and delegates to attend.

We believe that a virtual event will retain the spirit of this important annual event and continue to provide a space for the resource sector, community, and government leaders to meet and explore the issues and opportunities facing BC's dynamic resource economy. The conference will use a professional production team and a virtual platform to ensure an innovative and interactive experience.

Registration Pricing

Registration Options	Early Bird (To Jan. 6)	Regular (Jan. 6– Jan. 20)
Virtual Ticket	\$199	\$249
CLICK HERE TO REGISTER		

Who should attend in 2022?

Everyone interested in learning more about natural resource sector projects and developments in British Columbia:

- Indigenous leaders, Band staff and economic development and resource personnel
- Business and resource planning, management
- Engineering, environmental consultants
- Economic development personnel
- Government personnel involved in resource development, planning, permitting
- Executives, project managers and staff involved in natural resource development (LNG, Oil & Gas, Renewable Energy, Mineral Exploration and Mining, Transportation, Service, Supply and Procurement opportunities)

Why Attend?

- One-stop update of the resource sector;
- Unparalleled networking opportunities;
- An impressive line-up of talented, high-profile speakers;
- An extensive tradeshow; and
- Much more!

[Contact us](#) if you have questions regarding registration for the BC Natural Resources Forum.



Regional District of Bulkley-Nechako Board of Directors Memorandum

To: Chair and Board of Directors
From: Nellie Davis, Manager of Regional Economic Development
Date: December 16, 2021
Subject: COVID-19 Relief Fund Applications

RECOMMENDATION

(all/directors/majority)

That the Board approve the following Applications for COVID-19 Relief Funds.

Background:

Community Group	Project	Amount
Area 'A' (Smithers Rural)		
Telkwa and District Seniors Society	Insurance and utilities	\$4,964.59
Telkwa Museum Society	Utilities	\$3,088.76
Bulkley Valley Collaborative Learning Society	Rent and Insurance	\$12,556.00
Friends of the Smithers Library	Storage Fees and eBooks	\$3,003.51
Area 'B' (Burns Lake Rural)		
Area 'C' (Fort St; James Rural)		
Fort St. James 2022 Grad Class	Graduation Activities	\$2,000.00
Area 'D' (Fraser Lake Rural)		
Fort Fraser Community Hall Society	Insurance Renewal 2021 - 2022	\$3,159.00
Fraser Lake Chamber of Commerce	Shop and Eat Local Campaign	\$750.00
Area 'E' (Francois/Ootsa Rural)		
Area 'F' (Vanderhoof Rural)		
Area 'G' (Houston Rural)		

At the November Rural/Agriculture Committee meeting, Rural Directors approved allocation of the remaining \$165,019.33 in COVID-19 Restart funds, divided by population, to Electoral Area Services for grants to community groups. Those amounts were added to the \$175,000 that was allocated under the same parameters in October. The Table below shows the starting balance, funding requested and remaining funds in individual Electoral Area Services. The Rural Directors Committee COVID-19 Restart Funds have now been fully allocated.

COVID-19 Relief Funds (up to December 7, 2021 – includes requests on this memo)

Electoral Area	Starting Balance	Funding Allocated	Funds Remaining
A – Smithers Rural	\$ 110,032.12	\$43,958.41	\$66,073.71
B – Burns Lake Rural	\$ 40,571.20	\$16,559.85	\$24,011.35
C – Fort St. James Rural	\$ 29,622.42	\$2,000.00	\$27,622.42
D – Fraser Lake Rural	\$ 30,815.70	\$5,648.50	\$25,167.20
E – Francois/Ootsa Rural	\$ 33,348.77	\$0	\$33,348.77
F – Vanderhoof Rural	\$ 76,725.20	\$6,397.73	\$70,327.47
G – Houston Rural	\$ 18,903.92	\$1,612.23	\$17,291.69
Total	\$340,019.33	\$76,176.72	\$263,842.61



Regional District of Bulkley-Nechako Board of Directors Memorandum

To: Chair and Board of Directors
From: Nellie Davis, Manager of Regional Economic Development
Date: December 16, 2021
Subject: Grant in Aid Request – Nechako Valley Sporting Association

RECOMMENDATION

(all/directors/majority)

That the Nechako Valley Sporting Association be given \$5,000.00 in Grant in Aid monies from Electoral Area "F" (Vanderhoof Rural) to support the construction of a covered shed with electricity and lighting.

BACKGROUND

Please see the attached application for further details.

The available Grant in Aid balance for Area "F" is \$18,394.97

Director Jerry Petersen is supportive of the application.

Connecting the RDBN

(<https://www.rdbn.bc.ca/departments/economic-development/connectivity-rdbn>)

Nechako Valley Sporting Association

CONTACT NAME Required

Paul Collard

2021 Photo Contest

(<https://www.rdbn.bc.ca/departments/economic-development/2021-photo-contest>)

MAILING ADDRESS (Please include PO Box/Civic Address, Town and Postal Code) Required

Box 1077 , 3501 Quail Rd. Vanderhoof BC V0J 3 A0 (Club) Box 1322 Paul Collard

Regional Business Liaison

(<https://www.rdbn.bc.ca/departments/economic-development/regional-business-liaison-1>)

EMAIL Required

collard@nva.us.net

PHONE Required

250 567 4805 H. 250 5677 8724 cell

AMOUNT BEING REQUESTED Required

5000

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.

Required

Oct 7 , 2020 Club house Quail Rd Vanderhoof

Section 2: Application Summary

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE Required

Covered shed with power and light and a special floor

TO THE BEST OF MY KNOWLEDGE, ALL OF THE INFORMATION THAT IS PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT. FURTHERMORE, I HEREBY CERTIFY THAT THIS APPLICATION FOR ASSISTANCE IS NOT BEING MADE ON BEHALF OF AN INDIVIDUAL, INDUSTRY, COMMERCIAL OR BUSINESS

Required

I Agree

Section 3: Applicant Profile

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY

Connecting the RDBN

(<https://www.rdbn.bc.ca/departments/economic-development/connectivity-rdbn>)

Nechako Valley Sporting Association

CONTACT NAME Required

Paul Collard

2021 Photo Contest

(<https://www.rdbn.bc.ca/departments/economic-development/2021-photo-contest>)

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Box 1077 , 3501 Quail Rd. Vanderhoof BC V0J 3 A0 (Club) Box 1322 Paul Collard

Regional Business Liaison

(<https://www.rdbn.bc.ca/departments/economic-development/regional-business-liaison-1>)

EMAIL Required

collard@nvs.net

PHONE Required

250 567 4805 H. 250 5677 8724 cell

AMOUNT BEING REQUESTED Required

5000

PLEASE PROVIDE THE DATE, TIME AND LOCATION OF YOUR ORGANIZATIONS ANNUAL GENERAL MEETING (AGM). IF UNKNOWN PLEASE CONTACT THE ELECTORAL AREA DIRECTOR WITH THE INFORMATION ONCE DATE AND TIME ARE CONFIRMED.

Required

Oct 7 , 2020 Club house Quail Rd Vanderhoof

Section 2: Application Summary

PROJECT OR PURPOSE FOR WHICH YOU REQUIRE ASSISTANCE Required

Covered shed with power and light and a special floor

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Required

I Agree

Section 3: Applicant Profile

PLEASE DESCRIBE THE SERVICES/BENEFITS THAT YOUR ORGANIZATION PROVIDES TO THE COMMUNITY. ARE THESE SERVICES/BENEFITS AVAILABLE TO THE COMMUNITY FROM ANOTHER ORGANIZATION OR AGENCY

Required

Provides an umbrella organization for many different interest groups. X country ski and Biathlon. Archery. Shooting ranges. Operation of a club house and associated buildings and over 200:acres of recreational lease. Nothing like in Canada a far as I know.

DESCRIBE THE GEOGRAPHIC AREA THAT RECEIVES SERVICES OR BENEFITS FROM YOUR ORGANIZATION.

Central interior and the Province of BC

IS YOUR ORGANIZATION VOLUNTARY AND NON-PROFIT?

** None

PLEASE DETAIL ANY REMUNERATION PAID, OR FUNDS OTHERWISE MADE AVAILABLE TO MEMBERS, OFFICERS, ETC. OF YOUR ORGANIZATION

All volunteer. Expenses may be compensated.

PLEASE COMMENT ON THE NUMBER OF MEMBERS/VOLUNTEERS IN YOUR ORGANIZATION AND HOW LONG YOUR ORGANIZATION HAS BEEN IN OPERATION

Approximately 750 members. In continuous operation as a society since the early 1940s

Section 4: Project/Proposal Profile

ASSISTANCE IS BEING REQUESTED FOR Required

- a capital project and/or equipment
 a special event
 another purpose

OTHER PURPOSE IF ANY

PLEASE DESCRIBE THE PROPOSAL FOR WHICH YOU ARE REQUESTING ASSISTANCE. IF YOU ARE APPLYING FOR AN EXEMPTION FROM FEES AND/OR CHARGES OR OTHER CONSIDERATION, PLEASE PROVIDE DETAILS OR YOUR REQUEST HERE. ATTACH ADDITIONAL INFORMATION IF REQUIRED.

A large pole shed with power, light, and a special floor to accommodate the snow grooming equipment and snowmobiles . These are used daily in the season.

DESCRIBE HOW THIS PROPOSAL WILL BENEFIT THE COMMUNITY

The snow sport programs offered, skill development twice a week, SD91 school ski program for grades 2,3,4. twice a week, Biathlon twice a week, coaching and lessons for adults and children, ski rentals and annual Provincial level competitions and events, all depend on snow grooming. The machines and equipment need a safe place away from foot and ski traffic with,light and power to enable maintenance and repairs. The volunteer groomers (six or more) will waste less time, and have less down time.

Section 5: Funding and Financial Information

SUPPORTING FINANCIAL INFORMATION SUCH AS A BUDGET OR FINANCIAL REPORT. EN THE FOLLOWING INFORMATION IS CLEARLY ITEMIZED: - TOTAL COST OF PROJECT/PRO - GRANTS/FUNDING FROM OTHER SOURCES; - FUNDING CONTRIBUTED BY APPLICANT THROUGH FUNDING RAISING

BornoQuote.pdf (<https://www.rdbn.bc.ca/application/files/7616/2723/2498/BornoQuote.pdf>) 

Fundingsources.docx
(<https://www.rdbn.bc.ca/application/files/1416/2723/2516/Fundingsources.docx>)



ScoietyFiling.pdf (<https://www.rdbn.bc.ca/application/files/2816/2723/2527/ScoietyFiling.pdf>) 

Sketch.pdf (<https://www.rdbn.bc.ca/application/files/6216/2723/2572/Sketch.pdf>) 

Specs.docx (<https://www.rdbn.bc.ca/application/files/3216/2723/2594/Specs.docx>) 

CrossCountryLetterofSupportApril2021.pdf
(<https://www.rdbn.bc.ca/application/files/7716/2723/2632/CrossCountryLetterofSupportApril2021.pdf>)



GroomerShed.pdf (<https://www.rdbn.bc.ca/application/files/2316/2723/2690/GroomerShed.pdf>)

 Groomer Shed.pdf

Drag & Drop Files Here



HAVE YOU APPLIED FOR A GRANT/FUNDING FROM OTHER SOURCES?

Yes

NAME OF 1ST GRANT OR FUNDING AGENCY

NKDF

AMOUNT APPLIED FOR FROM 1ST AGENCY

4000

STATUS OF 1ST GRANT APPLICATION

Pending

NAME OF 2ND GRANT OR FUNDING AGENCY

NDIT

AMOUNT APPLIED FOR FROM 2ND AGENCY

14634

STATUS OF 2ND GRANT APPLICATION

Pending

NAME OF 3RD GRANT OR FUNDING AGENCY

My Milligan

AMOUNT APPLIED FOR FROM 3RD AGENCY

5000

STATUS OF 3RD GRANT APPLICATION

Pending

NAME OF 4TH GRANT FUNDING AGENCY

Nechako Nordics

AMOUNT APPLIED FOR FROM 4TH AGENCY

2000 confirmed

HAVE YOU RECEIVED ASSISTANCE (GRANT IN AID/WAIVING OF FEES , ETC.), FROM THE REGIONAL DISTRICT OF BULKLEY-NECHAKO IN PREVIOUS YEARS?

Yes

IF YES, YEARS, AMOUNTS AND PURPOSES FOR WHICH ASSISTANCE WAS USED

Maybe. No information

DOES YOUR ORGANIZATION

Offer direct financial assistance to individuals or families?

Duplicate services that fall within the mandate of either a senior government or a local service agency?

Provide an opportunity for individuals to make direct contributions?

OR, is your organization: Part of a provincial or national fund raising campaign?

Verification expired. Check the checkbox again.

I'm not a robot



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(<https://www.facebook.com/pg/BulkleyNechakoEmergencyInfo/>)

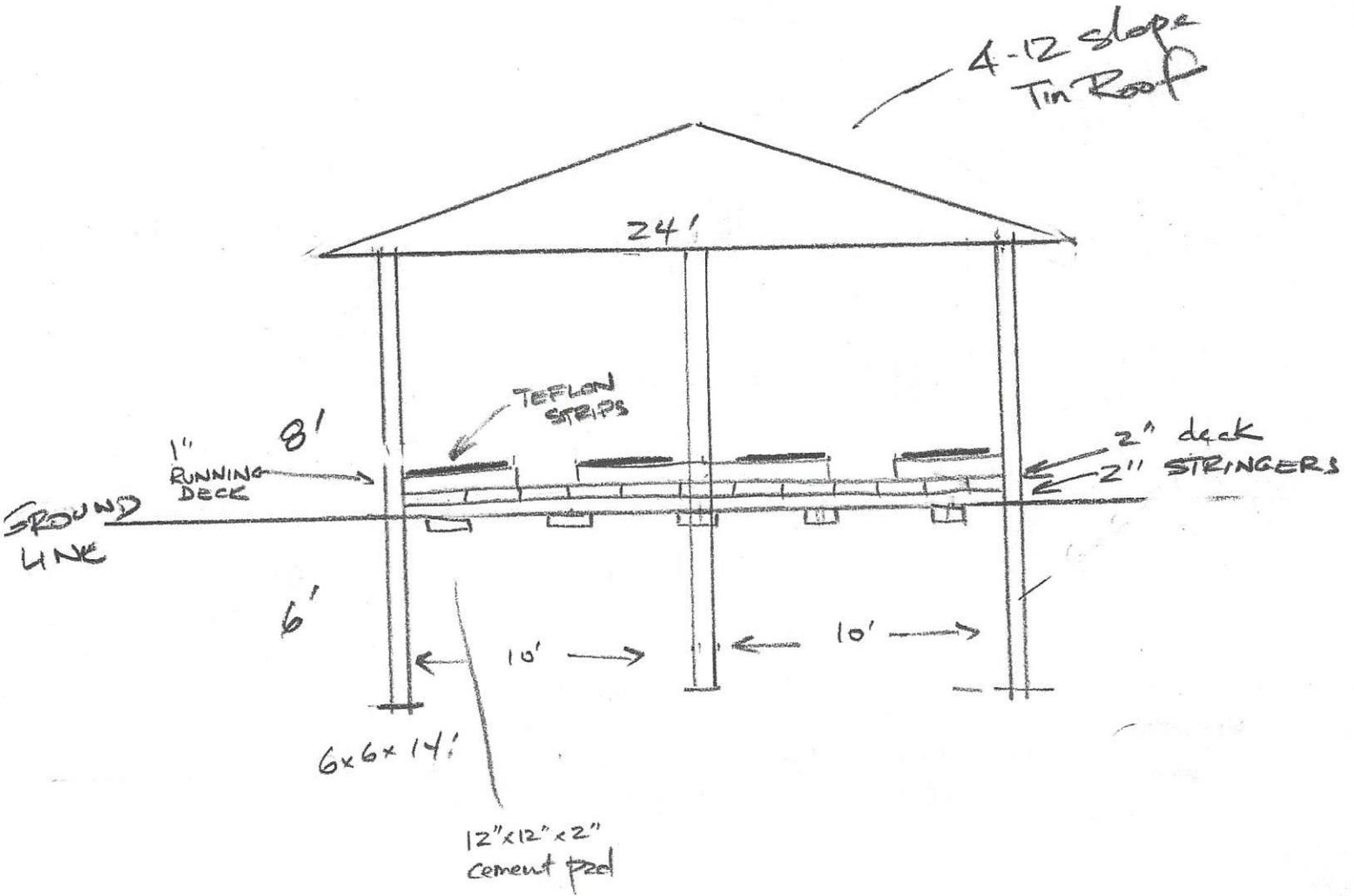


(https://twitter.com/RDBN_Ec_Dev)

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ABC Weblink (<http://www.abcweblink.ca>) Vayacmis (<http://www.vayacmis.ca>)

NECHAKO NORDICS GROOMER SHED



FRONT VIEW



Regional District of Bulkley-Nechako Memorandum

To: Chair Thiessen and Board of Directors
 From: Shari Janzen, Economic Development Assistant
 Date: December 16, 2021
 Regarding: **Northern Development Local Government Internship Program**

Recommendation:

THAT the Board supports the application to Northern Development Initiative Trust for a grant of up to \$50,000 to host an intern under the Local Government Internship Program from the Northwest and Prince George Regional Development Accounts.

AND THAT the Regional District of Bulkley-Nechako is committed to providing sufficient financial and staffing resources, along with training and professional development opportunities while hosting the intern.

Background:

Staff has prepared an application to Northern Development's Local Government Internship Program for the 2022/23 Internship session. The internship program assists with the hiring of a university graduate in a related field to complete projects at the RDBN from May 2022 – April 2023.

The application requests an intern to support the work of the Administration and Protective Services Departments. Proposed projects may include:

- Community Resilience Investments Grant application preparation;
- maintaining analytical data for the FireSmart Program;
- researching and drafting the Emergency Recovery Plan;
- acting as an Election Official during the 2022 Election process;
- compiling the RDBN Elected Officials Orientation Package; and
- developing the RDBN Corporate Facebook Page and Social Media Plans

A total of \$50,000 in grant funding is available from Northern Development:

- Up to \$35,000 towards salary
- A \$5,000 allowance to support registration and travel costs related to training and professional development
- Up to \$10,000 as a housing allowance may be provided

The cost to the RDBN to have an intern in-house for 12 months will be approximately \$16,200. These costs may in fact reduce project budgets as the intern can complete tasks that would otherwise be outsourced to a consultant.



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Thiessen and Board of Directors

FROM: Cheryl Anderson, Director of Corporate Services

DATE: December 16, 2021

SUBJECT: RDBN Committee Appointments 2022

RECOMMENDATION: (all/directors/majority)

That the Committee appointments for 2022 be ratified.

BACKGROUND

The Committee Appointments for 2022 are attached. There have not been any revisions made from the 2021 appointments.

Attachment:

Regional District of Bulkley-Nechako 2022 Appointments

**REGIONAL DISTRICT OF BULKLEY-NECHAKO
2022
APPOINTMENTS**

RDBN BOARD

Chairperson: Gerry Thiessen
Vice-Chairperson: Mark Parker

NATURAL RESOURCES COMMITTEE (All Directors)

Chairperson: Shane Brien
RDBN Chair – Ex-Officio

WASTE MANAGEMENT COMMITTEE (Six Directors)

Chairperson: Mark Fisher
Gladys Atrill
Chris Newell
Jerry Petersen
Shane Brien
Michael Riis-Christianson
RDBN Chair – Ex-Officio

REGIONAL SOLID WASTE ADVISORY COMMITTEE

Chairperson: Mark Fisher
Rural Directors (2):
Municipal Directors (2):

RURAL/AGRICULTURE COMMITTEE (Rural Directors)

Chairperson: Mark Parker
RDBN Chair – Ex-Officio

REGIONAL TRANSIT COMMITTEE

Chairperson: Gerry Thiessen
Vice-Chairperson: Mark Parker

CONNECTIVITY COMMITTEE (Five Directors)

Chairperson: Michael Riis-Christianson
Tom Greenaway
Clint Lambert
Chris Newell
Mark Parker
RDBN Chair – Ex-Officio

NORTHWEST BC RESOURCE BENEFITS ALLIANCE

RBA Co-Chairperson: Shane Brien
Mark Fisher, Alternate Director

NORTHERN BC TOURISM ASSOCIATION

Michael Riis-Christianson

MUNICIPAL FINANCE AUTHORITY

Gerry Thiessen
Alternate: Mark Parker

MUNICIPAL INSURANCE ASSOCIATION

Michael Riis-Christianson
Alternate: Tom Greenaway

FRASER BASIN COUNCIL

Clint Lambert

NECHAKO WATERSHED ROUNDTABLE

Clint Lambert

PRINCE GEORGE TREATY ADVISORY COMMITTEE

Tom Greenaway

NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION

Dolores Funk

Alternate: Chris Newell

PARCEL TAX ROLL REVIEW PANEL (5)

Clint Lambert

Tom Greenaway

Jerry Petersen

Mark Parker

Mark Fisher

Gerry Thiessen (ex-officio member)

NORTHERN DEVELOPMENT INITIATIVE

Prince George RAC

Mark Parker

Jerry Petersen, Alternate

Northwest RAC

Mark Fisher

Clint Lambert, Alternate



Regional District of Bulkley-Nechako Memo

TO: Chair Thiessen and Board of Directors

FROM: Cheryl Anderson, Manager of Administrative Services

DATE: December 16, 2021

SUBJECT: RDBN Appointments – 2022

RECOMMENDATION

“That the Regional Board of the Regional District of Bulkley-Nechako ratify the appointments as outlined below for the year 2022.”

BACKGROUND

As in previous years, the following recommendations are made with respect to appointments for the Regional District bankers, lawyers, election officers, signatories and auditors and must be ratified by the Regional Board:

- Bankers: - Bulkley Valley Credit Union
- Lawyers: - Stewart McDannold Stuart, Victoria, BC
Young Anderson, Vancouver, BC
Carvello Law Corp., Victoria, BC
- Election Officers: - Cheryl Anderson, Chief Election Officer
(with authority to appoint election officials as necessary)
Geraldine Craven and Wendy Wainwright, Deputy
Chief Election Officers
- Signing Authority: - The Chairperson, the Vice Chair, Director from the
Village of Burns Lake, the Director from Electoral
Area “B”, the Chief Administrative Officer, Chief
Financial Officer, or Director of Corporate Services.
- Auditors - Beswick Hildebrandt Lund CPA



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Thiessen and Board of Directors

FROM: Cheryl Anderson, Director of Corporate Services

DATE: December 16, 2021

SUBJECT: Items to be brought forward to the public agenda from In-Camera Meeting

Recommendation

(All/Directors/Majority)

Receive.

Background

As per the Regional Board recommendation, the following motions are being brought forward from the In-Camera meeting of November 18, 2021:

Recommendation 1:

RE: Cycle 16 Trail

1. "That the Board direct staff to:
 - a. Enter into the agreement with BC Hydro to allow trail development and construction within the BC Hydro Right of Way as per the Cycle 16 Trail Staff Report.
 - b. Transfer the Statutory Right of Ways for the trail (with the existing indemnity wording), on title of the properties at 575 and 585 Highway 16, from the Cycle 16 Trail Society's name into the RDBN's name.
 - c. Enter into a License of Occupation agreement with the Ministry of Transportation and Infrastructure if that agreement is to Administration's satisfaction.
 - d. Enter into a written agreement with the Ministry of Transportation and Infrastructure regarding construction and engineering oversight responsibilities and costs, and highway underpass costs if the negotiated terms are to Administration's satisfaction.

e. Proceed with the issuance of an invitation to tender for the construction of Phase 1 of the Cycle 16 Trail when the invitation to tender documents are finalized to Administration's satisfaction, including adequate provisions to allow the Board to not proceed with construction without penalty.

f. Report back to the Board on the above issues, including property owner negotiations to resolve statutory right of way liability issue, prior to entering into any contracts for construction.

**Recommendation 2:
Cycle 16 Trail Phase 2**

1. "That the Board support the Trail Route 2 (Option 2) of Phase 2 of the Cycle 16 Trail.
2. And, that the Board motion be released to the public."



REGIONAL DISTRICT OF BULKLEY-NECHAKO

MEMORANDUM

TO: Chair Thiessen and Board of Directors

FROM: Taddea Kunkel, First Nations Liaison

DATE: December 16, 2021

SUBJECT: Truth and Reconciliation Calls to Action

RECOMMENDATION: (all/directors/majority)

To receive/discuss.

BACKGROUND

As part of the RDBN's efforts for creating space to discuss the Truth and Reconciliation Commissions' 94 Calls to Action and how to support local First Nations in their advocacy for reconciliation efforts in the region, staff has prepared this memo to discuss the Calls to Action that focus on the legacy of Residential Schools, language and culture, and health.

In the five Calls to Action brought forward in this report, Call 17 includes all levels of government to allow survivors and their families to reclaim their traditional names on official identification documents with no administrative fee. Through the forced assimilation policies and practices under the *Indian Act*, Indigenous Peoples were forced to adopt English, and often Biblical names assigned to them at random by the local "Indian" agent.

The included health-related Calls to Action are important to reflect on, as while health falls outside of the mandate of local governments, it is relevant to Regional Hospital Districts. As RDBN Directors sit upon the Hospital District Board, reflecting upon the Indigenous healthcare experience is essential. Indigenous Peoples' experiences with, and relationship to, the Canadian healthcare system differ greatly from that of other Canadians. The "*In Plain Sight: Addressing Indigenous-specific Racism and Discrimination in B.C. Health Care*" and "*Implementing the Vision: BC First Nations Health Governance*" reports flag the legacy of cultural suppression, displacement from traditional territories and food sources, being subjected to medical experimentation, epidemics, as well as the separation of services from communities, have all played a role in the forced dismantlement of the livelihoods and cultures of First Nationsⁱ. As such, when reflecting on these Calls to Action, cultural safetyⁱⁱ, humilityⁱⁱⁱ, and the use of a trauma-informed approach/lens^{iv} are needed, as Indigenous Peoples today continue to have traumatic experiences when accessing healthcare services.

CALLS TO ACTION FOR DISCUSSION

Legacy of Residential Schools and Language and Culture.

16. We call upon post-secondary institutions to create university and college degree and diploma programs in Aboriginal languages.

17. We call upon **all levels of government** to enable residential school Survivors and their families to reclaim names changed by the residential school system by waiving administrative costs for a period of five years for the name-change process and the revision of official identity documents, such as birth certificates, passports, driver's licenses, health cards, status cards, and social insurance numbers.

Legacy of Residential Schools and Health.

18. We call upon the federal, provincial, territorial, and Aboriginal governments to acknowledge that the current state of Aboriginal health in Canada is a direct result of previous Canadian government policies, including residential schools, and to recognize and implement the health-care rights of Aboriginal people as identified in international law, constitutional law, and under the Treaties.

19. We call upon the federal government, in consultation with Aboriginal peoples, to establish measurable goals to identify and close the gaps in health outcomes between Aboriginal and non-Aboriginal communities, and to publish annual progress reports and assess long-term trends. Such efforts would focus on indicators such as: infant mortality, maternal health, suicide, mental health, addictions, life expectancy, birth rates, infant and child health issues, chronic diseases, illness and injury incidence, and the availability of appropriate health services.

20. In order to address the jurisdictional disputes concerning Aboriginal people who do not reside on reserves, we call upon the federal government to recognize, respect, and address the distinct health needs of the Métis, Inuit, and off-reserve Aboriginal peoples.

ⁱ More information on their history related to health care and practices can be found on the First Nations Health Authority website: <https://www.fnha.ca/wellness/wellness-for-first-nations/our-history-our-health>

ⁱⁱ **Cultural Safety:** “A culturally safe environment is physically, socially, emotionally and spiritually safe. There is a recognition of, and respect for, the cultural identities of others, without challenge or denial of an individual’s identity, who they are, or what they need. Culturally unsafe environments diminish, demean or disempower the cultural identity and well-being of an individual.” (*In Plain Sight, 2020, page 8*).

ⁱⁱⁱ **Cultural Humility:** “...a life-long process of self-reflection and self-critique. It is foundational to achieving a culturally safe environment. While western models of medicine typically begin with an examination of the patient, cultural humility begins with an in-depth examination of the provider’s assumptions, beliefs and privilege embedded in their own understanding and practice, as well as the goals of the patient-provider relationship. Undertaking cultural humility allows for Indigenous voices to be front and centre and promotes patient/provider relationships based on respect, open and effective dialogue and mutual decision-making. This practice ensures Indigenous peoples are partners in the choices that impact them, and ensures they are party and present in their course of care.” (*In Plain Sight, 2020, page 8*).

^{iv} **Trauma-Informed Approach:** “A program, organization, or system that is trauma-informed: (1) *Realizes* the widespread impact of trauma and understands potential paths for recovery; (2) *Recognizes* the

signs and symptoms of trauma in clients, families, staff, and others involved with the system; (3) *Responds* by fully integrating knowledge about trauma into policies, procedures, and practices; and (4) *Seeks* to actively resist *re-traumatization*.” (<https://www.mentalhealth.org/get-help/trauma>)



Regional District of Bulkley-Nechako Memorandum

To: Chair Thiessen and Board of Directors
From: Michelle Roberge, Regional Agriculture Coordinator, East
Date: Dec 16, 2021
Regarding: Growing Opportunities Newsletter Update

Recommendation:

Receipt.

Background:

Attached is a copy of the 6th Issue (Nov/Dec 2021) of the *Growing Opportunities* newsletter for your information. The Agriculture Coordinators produce this newsletter once a month for distribution by email to a subscriber list. The next issue will be in early January 2022.

The Agriculture Coordinators encourage all Directors to subscribe to the newsletter. Simply go the RDBN Agriculture page and click 'Subscribe'.

<https://www.rdbn.bc.ca/departments/agriculture/growing-opportunities-rdbn-ag-newsletter>

GROWING OPPORTUNITIES

Bulkley-Nechako Agriculture Update



November/December 2021, Issue 6

AG TEAM UPDATE

Happy Holidays! From the RDBN Ag Team, we wish everyone a safe and joyous holiday season.

The RDBN Ag Team, along with Directors and staff, have been thinking a lot about the folks and producers in the Lower Mainland dealing with the outcome of the flooding in November. The devastation is remarkable and is a stark reminder to us all about the fragility of our food system, including the food supply chains, and makes us even more attentive to the work we do around local food security and strengthening our regional agricultural economy.



CCP Directory

In the last two weeks we have seen a **five-times increase** in the traffic to the **Connecting Consumers and Producers online directory!** That is incredible and shows us that maintaining and increasing access to this directory is important work for the RDBN Ag Team.

WHAT IS THE CCP DIRECTORY? It is a free and searchable online listing of food producers, abattoirs, meat cutters, and farm feed suppliers from across the regional district. The directory is updated each summer. On the CCP website, there are also tips and tricks on all things related to growing and preserving food.

I'M A PRODUCER, HOW DO I GET IN THE DIRECTORY? Just email us at economic.development@rdbn.bc.ca and we'll add you! It is that simple. As long as you are a producer residing within the RDBN, you can be listed for free!

I'M A CONSUMER, HOW DO I USE THE DIRECTORY? Go to <https://ccap.rdbn.bc.ca>. There are three ways to search the directory:

1. Search by 'What you are looking for' ... find producers by the products they sell like eggs, beef, lamb, vegetables etc. This is a great way to search if you are interested in a particular type of food.
2. Search by 'Area'... find producers from within your community, or from the community you'll be travelling through or staying in. Vanderhoof, Smithers etc. if you want to see what is available in your area or the community you will be travelling to or through; or,
3. Scroll through the whole directory to get a sense of the amazing variety and availability of foods that are produced in the region!

Winter Viewing and Reading ¹⁰⁵

With the onset of winter weather comes a bit more time to catch up on reading, find out about new innovations and ideas in farming and start on planning and decision making for next year. One advantage of the last year and half is that there is now a plethora of online webinars, recordings, podcasts, and videos about all different aspects of farming, ranching and rural living. Here are a few recommendations from the Ag Team on sites and resources that might be of interest to view/read/listen to over the winter months.



YOUNG AGRARIANS – This organization hosts many online webinars, as well as farm tours, that are accessible from their website. If you are new to farming, are interested in getting into farming, or considering retiring from farming, this website has great information for you! [Link to Young Agrarians.](#)



CLIMATE & AGRICULTURE INITIATIVE BC – This non-profit has over 75 online webinars, resources, and tools, including 19 that are specific or directly relate to farming within our region. Learn from experts on pest management, hay production, keyline design for better water retention in the fields, extending greenhouse production, and a whole range of regenerative farming practices to name just a few. [Link to CAI Tools & Resources.](#)



RDBN AGRICULTURAL RESOURCES PAGE – We have done a bunch of the searching for you already! Go to the Agriculture Resource page and using the menu on the left, access resources from Education and Marketing, to Programs and Organizations. [Link to RDBN Agriculture Resources.](#)

Coming soon!

• Growing Opportunities Podcast •

The Ag Team is very excited to announce that they'll be hosting a 6-part podcast series in the new year. The series will touch on the different types of farming operations, from setting-up a farm; to the different commodities you can grow or raise; to marketing for maximum impact. Megan and Michelle are getting great help and guidance from the experts at CICK Radio in Smithers – a shout out to them for their patience with our Ag Coordinators! We hope that producers, new and experienced, will appreciate this new podcast series. We welcome your ideas for future podcasts too, as we are planning on this being a new and continuing resource from the Ag Team at the RDBN.



Deadline Coming Fast... United Way BC Food Infrastructure Grant

This funding opportunity is open to community food-based organizations and groups located in remote, rural, and Indigenous communities.

The grant is for projects between \$5,000 and \$20,000 (\$30,000 for co-operatives) for new or existing projects or programs.

Due December 15, 2021.

[Go to UW Grant](#)

QUICK UPDATE: Vet Shortage

A quick update regarding the veterinary shortage in the north and across BC. This topic remains a priority for the RDBN Rural/Agriculture Committee and the Ag Team. Rural/Agriculture Committee Chair Mark Parker has met several times on this subject with provincial officials and continues to push for practical solutions including opening additional spots for students from BC at the vet school in Saskatchewan, and in particular for students that are interested in living in the north and specialize in treating in large animals.



Nechako Valley Food Network

Nechako Valley Food Network

This month we want to highlight the work done by the volunteers from Vanderhoof that are part of the Nechako Valley Food Network (NVFN).

The NVFN began in the summer of 2008 - 13 years ago, by a bunch of folks that wanted to be able to access local food more easily, to get better at growing, using and preserving local foods themselves, and to improve local food security. This group built the foundation of this organization that created the local producer directory (similar to the RDBN CPP directory), held numerous community celebrations highlighting local food, offered food preserving workshops and other mentorship opportunities related to growing and storing foods, and through partnerships built the Vanderhoof Community Garden.

Although most of the current focus of the group is on maintaining and expanding the community garden, the group continues to explore ways to strengthen the food security of the community through public education, resource sharing, and networking. The NVFN still maintains a local food directory to help link producers and consumers in the Vanderhoof area.

The NVFN welcomes anyone that has a love for local food to join the team and lend a hand, or to contribute ideas to work they do. The NVFN is a member group of the Nechako Healthy Community Alliance society. You can find out more about the NVFN via [Facebook](#) or by emailing nvfoodnetwork@gmail.com.

Water License and Premise ID Deadlines Approaching

Reminder that there are two important deadlines approaching for farmers and ranchers in the new year:

Groundwater License

If you use groundwater for non-domestic use (i.e., for farm-use) then you need to obtain a license by March 31, 2022. If you apply on or before March 1, 2022, the application fee is waived and you will maintain your first-in-time, first-in-right status. Go to the information page on the Provincial Govt. website for more information.

[Groundwater License Requirements](#)

Premise ID

In 2022, it will be mandatory for all properties that house animals to have a Premise ID. *“Premises ID is an important tool for protecting the health and safety of your livestock. In the event of an emergency, premises ID information improves our ability to rapidly notify animal owners, contain pest and animal disease outbreaks and more effectively respond to natural disasters like floods or fires.”*

The application process is free. Click the link for more information and to register.

[Premise ID Registration](#)

Please let us know what you'd like to see in the next Growing Opportunities eNewsletter!

Megan D'Arcy

(West - Areas A, B, E, G; Smithers, Telkwa, Houston, Granisle, Burns Lake, South Side)
250-692-0783
megan.darcy@rdbn.bc.ca

Michelle Roberge

(East - Areas C, D, F; Vanderhoof, Fort St. James, Fort Fraser, Fraser Lake, Endako)
250-570-8772
michelle.roberge@rdbn.bc.ca



November 23, 2021
Our Ref. 123298

Gerry Thiessen
Board Chair

Mark Parker
Rural/Agricultural Committee Chair

Regional District of Bulkley-Nechako
PO Box 820
Burns Lake, BC V0J 1E0

Email Address: c/o: nellie.davis@rdbn.bc.ca

Dear Gerry Thiessen and Mark Parker:

Thank you for your letter regarding the availability of veterinary medicine services in British Columbia. I apologize for the delayed response.

I appreciate you taking the time to voice your concerns. Veterinarians are valued professionals and government recognizes the critical role they play in supporting British Columbia's agricultural and aquacultural industries and in protecting the health and welfare of companion animals.

Over the past 50 years, British Columbia has been a key partner in maintaining the Western College of Veterinary Medicine (WCVM) as a world-class veterinary college, and the WCVM has in turn helped provide the domestic veterinarian graduates British Columbia needs. This year, the Province will provide the WCVM with more than \$8.45 million in funding to support 80 British Columbia undergraduate students across the four years of the Doctor of Veterinary Medicine program.

.../2

-2-

Expanding post-secondary education programs, such as veterinary medicine, is a complex undertaking that needs to fit within the larger provincial system. In recognition of the importance of veterinary medicine education, government has increased funding provided to the WCVM by more than \$528,000 over the past five years and we are committed to continuing our current significant annual investment in veterinary medicine training at the WCVM. I am also pleased to share that our Ministry has supported the WCVM to enable an increase in the number of British Columbia students at the WCVM this year; a total of 32 British Columbia students were admitted to the WCVM this September, as compared to 20 in 2019.

Registered Veterinary Technologists are also critical members of the veterinary care team, who help alleviate some of the demand placed on veterinarians; training programs for this position are offered through Thompson Rivers University and Douglas College, allowing over 50 students to become Registered Veterinary Technologists each year.

In addition to recruitment efforts for new graduates from the WCVM, British Columbia's veterinary labour force is also filled through sources such as domestic migrants and international recruitment; the province is fortunate to attract many foreign-trained veterinarians to live and work here, including Canadians returning from study abroad.

In your letter, you encourage British Columbia to establish its own veterinary school. The WCVM was founded on the recognition of both the need for western-trained veterinarians as well as the benefits and advantages of Western Canadian collaboration, including the cost savings to be gained from working together. Launching and operating a new veterinary school in British Columbia would be very expensive and not a cost-effective means of addressing the current pressures of British Columbia's veterinary industry. We remain committed partners with Saskatchewan and Manitoba in the WCVM.

As you note in your letter, it is important to not just recruit more veterinarians but to also encourage more veterinary graduates to take up practice in a diverse range of settings, such as large animal and mixed animal rural practice. The provincial government, including my Ministry and the Ministry of Agriculture, Food and Fisheries (MAFF) and other partners, is working collaboratively to explore ways through which we can encourage more British Columbia veterinarians to practice in high-demand regions and specialties.

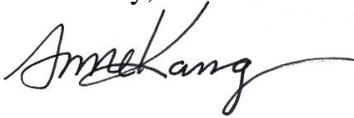
I appreciate the frustration British Columbians may be experiencing when they have difficulties accessing a qualified veterinarian in their area. My Ministry will continue to work with the MAFF and key partners, such as the WCVM, to support the practice of veterinary medicine in British Columbia, the economic sectors that rely on veterinarians, and access to an affordable education in veterinary medicine for British Columbia students.

As animal health programs are within the responsibility of MAFF, I have shared your letter with my colleague, the Honourable Lana Popham, Minister of Agriculture, Food and Fisheries.

.../3

Thank you again for writing to me.

Sincerely,

A handwritten signature in black ink, appearing to read "Anne Kang", with a long horizontal flourish extending to the right.

Honourable Anne Kang
Minister

pc: Honourable Lana Popham
Minister of Agriculture, Food and Fisheries

AGR.Minister@gov.bc.ca



November 23, 2021

Ref: 115934

Gerry Thiessen and Michael Riis-Christianson
Regional District of Bulkley-Nechako
37-3rd Avenue, PO Box 820
Burns Lake BC V0J 1E0
Via email to Cheryl Anderson: Cheryl.Anderson@rdbn.bc.ca

Dear Gerry Thiessen and Michael Riis-Christianson:

Thank you for your letter dated October 5, 2021 regarding our meeting at the Union of B.C. Municipalities Convention. I thank you for updating me and for sharing your concerns and congratulations on the exciting announcement of your partner agreement with CityWest.

It was a pleasure meeting with you in September and I was pleased to have Susan Stanford and Howard Randell meet with Nellie Davis and Curtis Helgesen on September 27 to continue the discussion. We look forward to keeping you updated as we further the work on important initiatives, like quicker access to utility poles to reduce the time it takes for connectivity infrastructure builds, as well as our efforts to work with the federal government to align programs and ensure they know that Provincial money is being held to support Universal Broadband Fund projects as we await funding decisions on project applications such as the ones you noted are still outstanding for your region.

If you would like to continue to receive further information on the Province's activities to expand high-speed internet connectivity or receive status updates, please reach out to Assistant Deputy Minister, Connectivity, Susan Stanford at 778-698-2349 or Susan.Stanford@gov.bc.ca. My door is also always open as well.

Thank you again for your commitment to expanding connectivity, and I look forward to hearing about your progress as the projects to connect your region move forward.

Sincerely,

Lisa Beare
Minister

pc: Connected Communities
ConnectedCommunitiesBC@gov.bc.ca



November 2, 2021

VIA EMAIL: inquiries@rdbn.bc.ca

Gerry Thiessen, Chair
Regional District of Bulkley-Nechako
37 3rd Avenue
Burns Lake, British Columbia
V0J 1E0

Dear Gerry Thiessen:

Thank you to your delegation for meeting with myself and other ministry representatives during this year's Union of British Columbia Municipalities (UBCM) Annual Convention process. I am writing to provide an update regarding the commitments made during your conference.

We had discussed your interests in timber supply in the Lakes Timber Supply Area and the upcoming apportionment. I am expecting that staff will prepare the apportionment decision materials for my review before the end of this year. I will ask staff to review the apportionment with you once I have completed the decision.

Again, thank you for the meeting, and I am pleased that our governments had an opportunity to connect about this important topic.

Sincerely,

A handwritten signature in black ink that reads 'Katrine Conroy'.

Katrine Conroy
Minister



Mayor and Council, former Valued Municipal Member:

During these unprecedented times having a fully representative voice for municipalities along the Yellowhead Highway corridors is paramount.

2021 saw improved communication with Provincial and Federal governments and we have seen needed infrastructure improvements in all four Provinces as identified by Provincial Transportation officials from the four Western Provinces at our Special General Meeting.

We have begun looking at strategies that will re-energize local economies much of which will be an increase in regional tourism. To that end we have aligned ourselves with Indigenous Tourism Association of Canada and we will be engaging in discussions with the new Federal Minister of Tourism, Hon. Randy Boissonnault, who has been a supporter of the TCYHA.

Your TCYHA has 75 years of success in helping grow our economies; from movement of resources to market to promoting the unique Canadian traveling experience for tourists.

Now is the time, much like when the Association first came to being, that a collective and collaborative voice has the potential for meaningful impact. We will find strength in unity more so than individually and in doing so come out of these trying times stronger than ever. With your support we can elevate making a difference!

I invite you to rejoin and take your valued place next to those members who have continued to provide support and significantly strengthen our collective voice. Collaboration ensures our active advocacy and promotion remains effective.

Safe travels,

A handwritten signature in black ink, appearing to read "Merv Starzyk".

Merv Starzyk, President TCYHA
(Mayor, RM Yellowhead MB)



~ The preferred route for all your travel needs ~

TRANS CANADA YELLOWHEAD HIGHWAY ASSOCIATION**c/o 9111 - 146A STREET NW, EDMONTON, ALBERTA, T5R 0X3****TEL: 780 761 3800 admin@goyellowhead.com****INVOICE**

Regional District of Bulkley-Nechako
 Attn: Mayor & Council
 Box 820
 Burns Lake, BC V0J 1E0

RECEIVED**DEC 02 2021**
**REGIONAL DISTRICT OF
 BULKLEY-NECHAKO**

19 November 2021

INVOICE NUMBER: 22203

SERVICE	POPULATION	ANNUAL CONTRIBUTION (\$)
Municipal Contribution for 2022		
\$0.20 per head of population per annum - from 2016 Canadian Census	16,242	3,248.40
PLEASE NOTE OUR NEW POSTAL ADDRESS ABOVE		
	TOTAL	3,248.40
	GST @ 5% (#122028137)	162.42
	TOTAL INVOICE	3,410.82

*Please make cheques payable to: Trans Canada Yellowhead Highway Association.
 Please note any changes to your billing information when returning payment.*



Trans Canada Yellowhead Highway Association



Municipal Membership Information Confirmation

MUNICIPALITY NAME:			
DESIGNATED REPRESENTATIVE(s) - carries voting privileges; *see schedule below:			
<i>*Pop'n: 1-1000 = 1 Rep 🗳️ 1001-5,000 = 2 Reps 🗳️ 5001-15,000 = 3 Reps 🗳️ 15,001+ = 4 Reps</i>			
Primary Voting Representative 1:			
POSITION/TITLE:			
E-MAIL *:			
* NOTE: To comply with CASL please see below:			
<input type="checkbox"/> By checking this box you agree to receiving electronic messages from TCYHA			
Voting Representative 2 (if applicable):			
Voting Representative 3 (if applicable):			
Voting Representative 4 (if applicable):			
BILLING CONTACT NAME (if different from above):			
POSITION/TITLE:			
E-MAIL*:			
* NOTE: To comply with CASL please see below:			
<input type="checkbox"/> By checking this box you agree to receiving electronic messages from TCYHA			
ADDRESS:			
CITY/TOWN/VILLAGE:			
PROVINCE:		POSTAL CODE:	
TELEPHONE:		FAX:	
WEB SITE:			
Most Recent Population count:			
~ Return completed form with payment or scan & email to address noted below* ~			

DATE _____

SIGNATURE _____

Thank you

Should you have any questions, please feel free to contact us at admin@goyellowhead.com*



Regional District of Bulkley-Nechako

Action List - November 2021 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
Natural Resources Committee Meeting November 4, 2021	Delegation Thank You Letter	Write a thank you letter to Kiel Giddens, Public Affairs Manager, Sian Weaver, Manager of Socio-economic Ian McLeod, Socio-economics, Senior Advisor and Tanner Moulton, Public Affairs Advisor, TC Energy Coastal GasLink Project regarding Socio-economic Effects Management Plan (SEEMP).	Geraldine	Completed	
Committee of the Whole Meeting November 4, 2021	Delegation Thank You Letter	Write a thank you letter to Heather Wiebe, Director, BC Caribou Recovery Program and Leo DeGroot, Wildlife Biologist, Ministry of Forests, Lands, Natural Resource Operations and Rural Development regarding Aerial Removal of Wolves for Caribou Recovery.	Geraldine	Completed	
Committee of the Whole Meeting November 4, 2021	Delegation Thank You Letter	Write a thank you letter to Joel McKay, Chief Executive Officer, Northern Development Initiative Trust regarding NDIT Initiatives update and Northern Passenger Transportation Fund.	Geraldine	Completed	
Regional Transit Meeting November 4, 2021	Delegation Thank You Letter	Write a thank you letter to Linda Harmon, Director, Strategic Outreach & Business Engagement, Ministry of Transportation and Infrastructure regarding BC Bus North.	Geraldine	Completed	
Board Meeting November 18, 2021	Delegation Thank You Letter	Write a thank you letter to Beth Eagles, District Manager, Nadina Natural Resource District Cam Bentley, A/District Manager, Regional Operations, Skeena Stikine, Lori Borth, Regional Executive Director, Omineca, Justin Calof, Director Strategic Initiatives, Omineca, Neal Marincak, Resource Manager, Burns Lake, Ministry of Forests, Lands, Natural Resource Operations and Rural Development regarding Old Growth Deferrals.	Geraldine	Completed	
2021-14-9 Board Meeting November 18, 2021	OCP Review for Electoral Area C	Staff to enter into a contract with the District of Fort St James (Appendix C) to review the District's OCP, on a cost recovery basis, at the same time as the RDBN reviews the OCP for Electoral Area C. Staff to approach Nak'azdli Whut'en with an invitation to work with RDBN and District of Fort St James to explore opportunities for cooperation in community planning efforts at the same time as the RDBN reviews the OCP for Electoral Area C.	Jason L/Taddea	In Progress	
2021-14-13 Board Meeting November 18, 2021	Section 57 Notice on Title 4910 Laughlin Road Electoral Area "A"	The Corporate Officer to file a Notice in the Land Title Office stating that a resolution has been made under Section 57 of the Community Charter relating to land legally described as Lot 7, Section 11, Township 1A, Range 5, Coast District, Plan EPP15239 (4910 Laughlin Road).	Jason L/Cheryl	Completed	
2021-14-18 Board Meeting November 18, 2021	First Nations 911 Emergency Telephone System Agreement Renewal	The Board Chair and the Corporate Officer to sign the 911 Emergency Telephone System Agreements with First Nations, that expired on October 26, 2021, as well as the new agreement for Binche Whut'en Band. The term of the agreements is October 26, 2021 to October 26, 2026.	Jason Blackwell	Completed	25-Nov-21

Regional District of Bulkley-Nechako

Action List - November 2021 Board Meetings

MOTION #	AGENDA ITEM	ACTION REQUIRED	RESPONSIBILITY	STATUS	DATE COMPLETED
2021-14-19 Board Meeting November 18, 2021	RDBN 2022 Meeting Schedule	Post the 2022 RDBN Meeting Schedule to the website and provide to partner municipalities.	Wendy/Geraldine	Completed	
2021-14-22 Board Meeting November 18, 2021	Electoral Area Directors' Forum - February 8-9, 2022 - Local Government Leadership Academy Forum February 9-11, 2022	Registration and travel arrangements for Rural Directors wanting to attend the Electoral Area Directors' Forum on February 8-9, 2022 and/or the Local Government Leadership Academy (LGLA) Leadership Forum on February 9-11, 2022.	Geraldine	In Progress	
2021-14-23 Board Meeting November 18, 2021	Final COVID Allocation	That the Board allocate \$62,800 of the remaining unallocated Covid-19 provincial grant to general administrative government. And that the Board allocate \$165,019.33 of the remaining unallocated Covid-19 provincial grant to Electoral Area Covid Grant in Aid divided between all Electoral Areas distributed by population.	John	In Progress	
2021-14-25 Board Meeting November 18, 2021	Federal Gas Tax - Area "A" (Smithers Rural) Bulkley Valley Cross Country Ski Club - Equipment Shed Upgrade	1. Contribute up to \$37,500.00 of Electoral Area 'A' (Smithers Rural) Federal Gas Tax allocation monies to a Recreation Infrastructure Project at the Bulkley Valley Cross Country Ski Club. 2. That the Board authorize the withdrawal of up to \$45,000.00 from the Federal Gas Tax Reserve Fund.	Nellie	In Progress	
2021-14-26 Board Meeting November 18, 2021	COVID-19 Relief Funds	Write a letter and contribute COVID-19 Relief Funds to the following Applications: Electoral Area "A" (Smithers Rural) -Treehouse Housing Association - Insurance, Utilities, Cleaning Supplies - \$11,396.11 Electoral Area "B" (Burns Lake Rural) -Lakes District Fair Association - Facility Repair - \$356.27 -Burns Lake Paintball Association - Insurance - \$2,675.00 -Burns Lake District Seniors Society - Rent and Storage Fees 2020/2021 - \$4,000.00 Electoral Area "F" (Vanderhoof Rural) -Cluculz Lake Community Hall - Insurance and Hydro into 2022 - \$6,397.73 Electoral Area "G" (Houston Rural) -Topley Fire Department - PPE and Sanitation Supplies - \$1612.23.	Nellie	Completed	